

# **Sampson-Clinton Public Library**

## **Exhibit Policy and Agreement**

### **Policy**

Part of the library's function is to provide access to intellectual and cultural resources for the citizens of Sampson County. In the spirit of cooperation in this endeavor, we are offering the use of the lobby when deemed appropriate by the Library Director.

The public is invited, as individuals or as organizations, to utilize this showcase for public exhibitions to bring attention to services, hobbies, projects, or holiday exhibits. Displays of county residents' artistic endeavors are also welcome.

Exhibits or displays will be viewed by everyone utilizing the library, both children and adults, with varying degrees of sophistication. With this in mind, it is necessary to request that the displays/exhibits be of "good taste" and of a nature that would generally be acceptable in our community. Exhibits may be planned to direct the public's attention to the materials, services, and programs provided by the library or they may provide exposure to the work of artists, writers, etc.

The Library Director or a designated representative shall decide on acceptable content and arrangement of all exhibits. Exhibits must meet the same level of quality and value as materials selected by the library for the collection, based on the library's approved Selection Policy. The library reserves the right to reject any part(s) of an exhibit that fails to meet these criteria. All publicity relating to exhibits must be approved by the Library Director.

No prices may be displayed. The exhibitor's name and contact telephone number may be displayed. Any purchase of exhibit items privately owned must be conducted after the display has ended and may not be conducted at the library. The library may not receive any remuneration for an exhibit. No items may be removed from the display before the end of the exhibit without the permission of the Library Director.

The library requests that all displays/exhibits be in place no longer than thirty (30) days, thus providing others the same opportunity to display their works. If there is not another display scheduled, the display that is in place may remain.

All items for display or exhibit are the responsibility of the individual or group to which they belong. Items must be put in place and removed by the responsible person or group. The library takes NO responsibility for any items damaged or lost.

## **Agreement**

I (We) have read, understood, and agreed with the provisions of the above statement. I (We) accept all risks and liability for items exhibited.

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Signature Phone Number Date

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Printed Name and Name of Organization if Applicable

Please contact the Library Director if you have any questions: 910.592.4153

BOC Adopted *12.06.2004*  
SCPL Amended *6.27.2020* | BOT Approved *10.19.2020* | BOC Approved *12.07.2020*