

SCHD Advisory Committee Meeting Minutes
January 27, 2020

Attendance:

Committee Members: Dr. Jeffrey Bell, Dr. Elizabeth Bryan, Robert Butler, Dr. Cynthia Davis, Cassie Faircloth, Charlotte Harrell, Yire Hernandez, Jacqueline Howard, Chair, Allie Ray McCullen, Linda Peterson and Commissioner Harry Parker.

Health Department Staff: Wanda Robinson, Sally DeMay, Tamra Jones, Perry Solice, Kelly Parrish and Emily Spell

Administration: Edward Causey and Joel Starling

Guest: Jessica Byrd

I. Call to Order:

Jacqueline Howard, Chair called the meeting to order.

II. Invocation:

Commissioner Harry Parker gave invocation.

III. Introduction of New Advisory Committee Members:

Wanda Robinson welcomed everyone. New Advisory Committee members: Dr. Cynthia Davis, Yira Hernandez and Cassie Faircloth introduced themselves along with all other committee members and others present.

Sally DeMay administered the oath to the new members.

IV. Election of Chair:

Wanda Robinson opened floor for nominations for Chair. Dr. Jeffrey Bell nominated Jacqueline Howard; Dr. Elizabeth Bryan seconded. All in favor. Motion carried.

V. Election of Vice-Chair:

Jacqueline Howard, Chair opened floor for nominations for Vice-Chair. Linda Peterson nominated Robert Butler; seconded by Dr. Cynthia Davis. All in favor. Motion carried.

VI. Approval of minutes:

a. **November 18, 2019 minutes:** Motion made by Commissioner Harry Parker to accept the minutes as written; seconded by Dr. Jeffrey Bell. All in favor. Motion carried.

VII. Dangerous Dog Discussion:

a. **Dangerous Dog Designation:**

b. **Dangerous Dog Appeal Board Rules of Procedure:**

Joel Starling reviewed, (See handout attached). Notice of Appeal must be filed in writing within 3 business days. Notice of Hearing will allow the dog owner to request one continuance. Disqualification of Appeal Board Member covered. Oath our ordinance

requires that all evidence given in these hearings be given under oath. Customary for the Chair or Acting Chair to administer the oath.

Order of Hearing the owner speaks first, witness on his/her behalf, complainant and witness on his/her behalf, law enforcement officer and witness on his/her behalf. Each person speaking limited to five minutes of testimony. Time may be extended by the chair. Chair and Secretary will be conducting the hearing. Evidence at Hearing discussion regarding who needs to speak, if have witnessed something and there let them speak but limit to five minutes. The chair has ability to stop a witness if hearing the same information and ask if witness has any new testimony to give to board.

Deliberation is done in public in front of owners. Discussing regarding Affirm, Reverse or Modify the determination. Not able to modify if decision is to reverse the determination and find the dog not potentially dangerous. With this decision the board does not have jurisdiction to have oversight of the dog. Could modify if adding a condition over and beyond what the ordinance has in place.

Decision will be delivered to owner in writing.

Wanda Robinson stated she has ten days to hold the appeal hearing after being notified by the owner written request. Joel remarked the ten day is State Law. Wanda requested from Sgt. Jessica Byrd the paperwork with the date the owner is served, due this knowledge is needed during this process.

Issue was raised of speakers not removing their hat during testimony. Joel stated would be possible to add under section nine, that chair would discuss decorum with speakers prior to the beginning of testimony.

Question was raised about borderline decisions. Cannot require for owner to lock the dog up if finding not potentially dangerous. Once the board has made the determination that dog is not potentially dangerous, the matter goes back into Animal Control's once there is another call. Joel spoke that the Dangerous Dog Appeal Board is not charged with enforcing all the provisions of Animal Control ordinance. You are charged with, there has been a determination that a dog is potentially dangerous. Do you affirm, reverse or modify? Sgt. Jessica Byrd spoke, that the step down from a dangerous dog is a nuisance dog. To be a nuisance dog, you have to get a written warning, a first offence warning, first offence citation, second offence citation, third offence and anything subsequent thereafter is finally impounded. At this point, is when owner can appeal to the County Manager.

Motion was to recommend the Dangerous Dog Appeals Board Rules of Procedure with the modification of the statement regarding decorum to the Board of Commissioners made by Dr. Elizabeth Bryan, seconded by Robert Butler. All in Favor. Motion carried.

VIII. Policies and Procedures Review:

a. Advisory Committee Operating Policy:

Wanda Robinson reviewed the Operating Policy changes on page three under F. Meeting will be the third Monday at 6:30 pm. Motion made to accept the Operating Policy with changes made to date and time by Robert Butler, second by Commissioner

Harry Parker. All in favor. Motion carried. Policy will be presented to the County Commissioners for approval.

b. Advisory Committee Conflict of Interest Policy:

Wanda Robinson stated there not any changes made to the Conflict of Interest Policy that is reviewed and signed by members each year. Motion to accept the Conflict of Interest Policy made by Dr. Cynthia Davis, seconded by Dr. Jeffrey Bell. All in favor. Motion carried. Policy will be presented to County Commissioners for approval.

c. SCHD-Child Advocacy Center-SRAHEC MOU:

Joel Starting discussed the Memorandum of Understanding. The Child Advocacy Center (CAC) is a 501 C3 non- profit organization, that provides services for children who are victims of abuse. One of the services offered is medical examinations. Those medical examinations are done by Dr. Thomas-Taylor from AHEC. The CAC has rooms that will eventually be set up to perform the medical examinations. Currently, until CAC is ready the medical examinations are being performed at the health department. This document addresses the concerns of liability of a non-health department provider giving medical advice to a non-health department patient. MOU covers that health department provides supplies, CAC pays the provider, AHEC is required to carry insurance. AHEC and CAC has already approved document. Motion was made to accept MOU by Dr. Cynthia Davis, seconded by Charlotte Harrell. All in favor. Motion carried. MOU will be presented to County Commissioners for approval.

d. HIPAA Policy:

Wanda Robinson policy was emailed to all members with no changes. Wanda discussed the moving toward texting that will be included in the policy soon. Motion to accept the HIPAA Policy made by Linda Peterson, seconded by Robert Butler. All in favor. Motion carried. Policy will be presented to County Commissioners.

e. LHD Services Policy:

Tamra Jones presented the batching policy used for reporting our numbers from CureMD to State system. Changes made were correction of "PII" to "PHI" (Protected Health Information); Title Changes to Accounting Specialist II and Accounting Tech II; revision date and Board of Health Chair. Motion made to accept the LHD Services Policy by Commissioner Harry Parker; seconded by Dr. Jeffrey Bell. All in favor. Motion carried. Policy will be presented to County Commissioners.

IX. Communicable Disease Report 2019:

Emily Spell, STD Coordinator reported, Health Department Communicable Disease program involves several communicable disease sections, such as Rabies, Salmonella, TB, Vaccine Preventable diseases and STD's. Health Department has four nurses that are responsible for surveillance reporting, investigation and follow-up of Sampson County communicable diseases. They work with North Carolina Electronic Disease Surveillance System (NC-EDS) For monitoring and reporting of disease in Sampson County.

Emily reviewed the attached Communicable Disease Report for 2019 comparing to 2018 numbers. Hepatitis C cases dropped from 83 to 41 cases in 2019. 2018 started linking and

testing for Hepatitis C. Increase in 2019 of 4 cases of Cryptosporidium compared to 0 cases in 2018. 2019 shows an increase in Chlamydia and Gonorrhea over 2018.

Emily also reported, North Carolina is experiencing an increase in reported acute hepatitis C (HCV) cases as result of the current epidemic of opioid abuse. Between 2010 and 2015, number of acute cases reported had more than doubled. According to the CBC, the true incidence is likely 10 to 15 times higher than the incidence of reported cases.

Emily reported, Sampson County has been selected to be a participant in "North Carolina Hepatitis C: Test, Link, Cure (TLC)" that was launched by NC Department of Health and Human Services to combat the increasing Hepatitis C epidemic. The program's specific focus is Hepatitis C screening, testing, prevention, education, linkage to care and treatment. Through this program our county can provide free anti-HVC and HCV RNA testing through the state lab. In 2019, we tested approximately 22 patients, with 1 testing positive for Hepatitis C. Testing will continue with this program in our community.

X. SOTCH Report 2019:

Kelly Parrish presented the "State of the County Health Report 2019", beginning with background of the SOTCH compiled every four years and the "Community Health Needs Assessment (CHA)" compiled in between the SOTCH. CHA report is used to identify, collect and disseminate information of community assess, resources strengths and needs.

Sampson Regional Medical Center and Sampson County Health Department serve different roles in the health of the community. Therefore, each organization choose to focus on issues where they can best utilize their resources. Sampson Regional Medical Center chose Diabetes and Obesity, Exercise Nutrition and Weight as their priorities to address. Health Department identified Diabetes and Substance Abuse.

Sampson County joined the regional CHA process in mid-2019 thereby submitting the CHA in September 2019 and the Community Health Improvement Plans in December 2019. Therefore, the report on the progress of this health priority is gradually developing.

Kelly reviewed the SOTCH report, the Leading Causes of Death in Sampson County. Graphs compare how Sampson County measures up to the State levels. Jacqueline Howard remarked on the births and deaths graphs, with the teen births going down. Wanda Robinson commented on teen pregnancies are higher than state average, with goal being to have zero teen pregnancies. Wanda also stated Infant Mortality has also decreased but remains high for minorities and Latino populations. Jacqueline Howard commented the Diabetic rate is higher as well for all races and ages.

Question was asked how this report was shared with Sampson County residents. Wanda Robinson stated the report is posted on County Health Department website and report is taken to different groups. Health Educator, Sydney Smith takes the information out to various health fairs in the county.

XI. Fiscal Report:

a. Monthly Activity Summary:

Tamra Jones reviewed the monthly activity report (hand out attached). Adult Health and Immunization clinics were down, Maternal Health visits went up. December was a short month with being closed for holidays and staff being on vacation. Tamra continued with reviewing the Medicaid and Local Revenues graphs.

XII. Health Directors Report:

Wanda Robinson asked Kelly Parrish to give a brief overview of the Corona Virus. Kelly reported the NC Department of Health and Human Services released a memo on January 21, 2020. Summary: An outbreak of pneumonia of unknown etiology in Wuhan City was initially reported to WHO on December 31, 2019.

Initial cases reported a link to a large seafood and animal market, suggesting a zoonotic origin; however, increasing numbers of patients have not reported exposure to animal markets suggesting limited person-to-person spread.

The U.S. is currently actively screening incoming travelers from Wuhan, China and the Centers for Disease Control and Prevention (CDC) released Health Alert Notice (HAN) Advisories on January 8 and January 17. More information may be found on the CDC website that is being updated routinely.

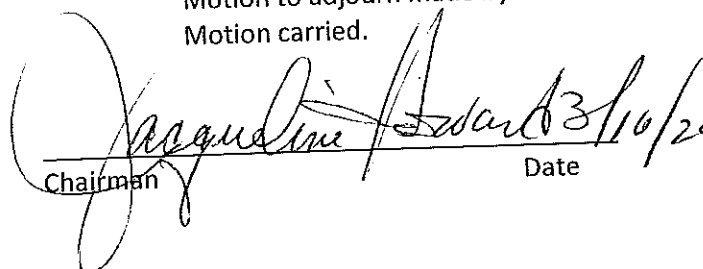
Coronaviruses are a large family of viruses. Some cause illness in people; numerous other coronaviruses circulate among animals, including camels, cats, and bats. Rarely, animal coronaviruses can evolve and infect people and then spread between people such as has been with Middle Eastern Respiratory Syndrome Coronavirus (MERS-CoV) and Severe Acute Respiratory Syndrome Coronavirus (SARS-CoV).

Chinese authorities report monitoring several hundred healthcare workers who are caring for outbreak patients; no spread of this virus from patients to healthcare personnel has been reported to date. China has reported that two of the patients have died, including one with pre-existing medical conditions.

Symptoms are fever and symptoms of lower respiratory illness (cough, shortness of breath). There is limited information regarding treatment. There is testing available at the CDC through the NC State Laboratory of Public Health. Department of Health and Human Services released an update to the CDC on January 25th reporting that a patient from North Carolina that was being tested for the Coronavirus had tested negative.

XIII. Public Comment:
No public comment.

XIV. Adjournment:
Motion to adjourn made by Robert Butler, seconded by Charlotte Harrell. All in favor.
Motion carried.


Chairman _____ Date 3/10/20 Secretary Wanda Robinson Date 3/10/20