

SCHD Advisory Committee Minutes
May 20, 2019

Members Present: Dr. Jeffrey Bell, Paul Bradshaw, Dr. Elizabeth Bryan, Robert Butler, Jacqueline Howard, Chair, Allie Ray McCullen, Commissioner Harry Parker, Linda Peterson.

Absent: Linda Heath, Dr. Beth Turner and Charlotte Harrell.

Health Department Staff present: Wanda Robinson, Sally DeMay, Tamra Jones, Perry Solice and Kelly Parrish.

Administration Present: Edward Causey and Joe Starling.

I. Call to Order:

Jacqueline Howard, Chair called meeting to order.

II. Invocation:

Commissioner Harry Parker gave the Invocation.

III. Approval of Minutes:

Motion made to approve the March 18, 2019 minutes as written made by Commissioner Harry Parker and seconded by Dr. Elizabeth Bryan. All in favor, motion carried.

IV. Update on Pools-Policy review/rules:

Perry Solice gave an update on Pools policy and rules. (See "Staying Safe & Healthy"; Letter to Pool Operators"; Application for Pool Operation Permit"; Pool drain Safety Compliance Data"; Safety and Depth Marking Requirements"; Swimming Pool Fecal Incident Response Chart"; and Inspection of Swimming Pool" attached.) Discussed issues that have occurred in pools.

Perry reviewed the "Staying Safe & Healthy handout with attention to chlorine and ph levels and advice to maintaining a healthy pool. Reviewed the letter to Pool Operators, includes the application and pool drain safety compliance data forms and fee of \$100.00 per pool. Application ask for both the pool operator and the pool owner.

"Safety and Depth Marking Requirements" reviewed the depths and signage required for pools and spas. "Swimming Pool Fecal Incident Response Summary Chart" reviewed issues and action to take to correct. "Inspection of Swimming Pool" reviewed the bold items, 6 point items if missed means no permit issued. Perry described issues he has discovered with inspections of local pools. Spot checks are performed on local pools during the seasons as well as the initial inspections. Wellness Center is the only pool in Sampson County that operates year round.

Perry reviewed a few germs found in public pools: Shigellosis, E. coli, Giardia, Cryptosporidiosis, Hepatitis A and swimmers ear.

Wanda Robinson remarked on the requirement of a complete application being received prior to inspection visit. There is a level of accountability for Environmental Health, pool operators and owners. This is a requirement of the State not the health department. There will be an article printed in the local papers about the pool safety. There have been several drownings of children in our county in the past.

V. Measles Outbreak and Recommendations:

Kelly Parrish reviewed handouts "Measles Update 2019" and "SCHD Advisory Committee Report for Measles 2019". (See attached.) Currently no reported cases of measles in North Carolina. Receiving a lot of phone calls at the health department. Hearing a lot of misinformation being report on the media. The "Measles Update 2019" has been posted on the County Website and on Health Department Facebook page.

Description of measles and complications. As of April 26, 2019, CDC has reported 704 cases of measles in the United States since the beginning of 2019. Largest number of cases reported in the country in a single year since 1994. Measles was declared eradicated in the United States in 2000.

Reasons or factors that have led to this outbreak; decline in vaccination rates in vulnerable communities due to misinformation about measles and the MMR vaccine. Unvaccinated US residents traveling internationally to other parts of the world such as Europe, Asia, the Pacific, and Africa. Travelers with measles bring the disease into the US.

Health care providers should ensure persons are up to date with MMR vaccine, including before international travel. Providers should rapidly report all suspected cases of measles to public health authorities. Kelly reviewed the recommendations for receiving MMR vaccine.

Local health departments are currently in surveillance mode and closely monitoring outbreak activities. Kelly has reviewed the current status of health department employee's vaccine records to be prepared and ready for action if needed in Sampson County.

Questions was asked about reasons for not receiving vaccinations. Kelly responded there are religious exemptions and some discussion about vaccines in children. Wanda Robinson spoke of this giving us a chance to educate and promote vaccinations in children and adults. Health Department has ordered extra vaccines to have on hand if needed.

VI. Financial:

a. Fee Schedule:

Tamra Jones presented Fee Schedule changes. Chart shows Codes, description of fee, current fee, suggested new price and comments section. Tamra spoke of negotiations with LabCorp for lower lab fees, noted on the handout. This helps with our programs that have sliding fee scales for all services provided. If a patient slides to zero on the sliding fee scale and provider orders a \$200.00 lab test, the cost of test falls on the health department.

Wanda Robinson spoke of the upcoming Medicaid Transformation and the importance of our fee schedule as we start negotiating rates with them. Full Fee Schedule will be presented to the Board of Commissioners.

Motion made to accept the Fee Schedule changes presented made by Paul Bradshaw and seconded by Dr. Jeffery Bell. All in favor. Motion carried.

b. Budget (Activity Summary):

Tamra Jones discussed the Activity Summary handout (attached). Visits for STD, Immunizations, Food and Lodging and Sewage are up. Adult Health and Maternal Health visits are staying steady. Perry Solice spoke in reference to the increase in sewage visits; a lot of repairs are coming in as well as new construction and switching out to new mobile homes. Some of the repairs are the result of the storm last fall. Medicaid revenues are down a little, up from September. Local revenues up-includes insurance billing and patient payments. EH revenues are up as well. Tamra reported we are on track with projected revenue income.

VII. Record Retention and Disposition Schedule:

a. General Grants:

Wanda Robinson presented the General Grants record retention schedule. Schedule give us the purge dates for grants. Motion to accept and approve the General Grants Retention and Disposition schedule made by Dr. Elizabeth Bryan, seconded by Dr. Jeffery Bell. All in favor. Motion carried.

b. Local Health Departments:

Wanda Robinson presented the Records Retention and Disposition Schedule for Local Health Departments. Discussed purging methods and retention periods of certain records.

Motion to accept and approve the Records Retention and Disposition Schedule for Local Health Departments made by Linda Peterson, seconded by Dr. Jeffery Bell. All in favor. Motion carried.

VIII. Advisory Committee Meeting Dates/Time Change:

Wanda Robinson placed on agenda to ensure all members of the Advisory Committee had the updated Meeting Dates list and to make sure all aware of the time change from 7:00 pm to 6:30 pm.

IX. Health Directors Report:

Wanda Robinson shared information regarding Disaster Health involving the City and County School Nurses and emergency responses. We have a Memorandum of Agreement with both City and County schools and MOA contains statements regarding emergencies and how we are able to utilize these nurses during an emergency. Funding for the school nurses comes through the health department. The health department subcontracts out the funds to the schools, for the schools to hire nurses and perform the other pieces of the contract. We receive \$400,000 in funds for School Nurse Funding Initiative (SNFI). This amount is divided \$250,000 for County Schools/5 Nurses and \$150,000 Clinton City Schools/3 Nurses.

Wanda has met with City and County Schools superintendents and requested and agreed the schools will do the following:

- Maintain a current roster of school nurses including contact information
- Implement a call-in system among school nurses during potential emergencies.
- Arrange for the provision of school nurses to relieve SCHD nursing staff in shelters during disasters.
- Arrange for the provision of school nurses to assist in a crisis or disaster response.
- Maintain a current list of available nurses on files with the SCHD on current licensure and CPR certification.
- Notify the SCHD Director of Nursing of any changes in availability of staff due to long-term illness, termination, etc.
- Assure school nurses attend shelter training and crisis/disaster training as arranged by SCHD, including ICS trainings 100, 200 and NIMS 700.

Health Department will do the following:

- Assign nursing staff to shelters when they are declared open to the public.
- Assign nurses to respond to a widespread crisis or disaster utilizing SCHD nurses first.
- Assign SCHD nurses as the primary shelter staff.
- Assign two nurses to each shelter. Initial assignment may be up to 48 -72 hours depending upon prevailing conditions, with each nursing alternating duty every 12 hours.
- As circumstances are allowed, SCHD Nurses will be assigned on a rotating basis for 12 hour shifts until all available staff have been exhausted.
- Once SCHD nursing staff is exhausted, School nurses will be assigned using the same schedule as SCHD.
- Arrange for training of staff regarding disaster shelter responsibilities and crisis/disaster response including ICS 100 and 200, NIMS 700.

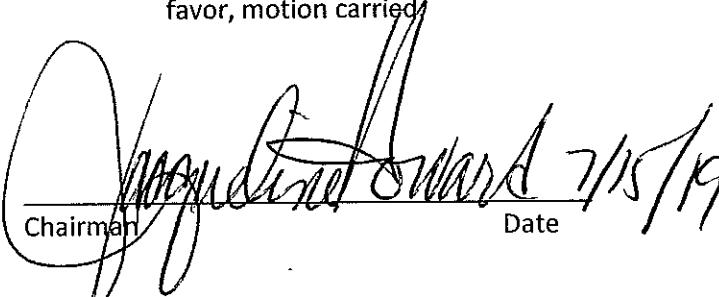
Wanda reported on the Medicaid Managed Care Transformation. Health Department will have two systems working: Fee for Service renamed NC Medicaid Direct and Managed Care. (See Handout attached). Will have five different contract negotiations and will need to include all of our services within these contracts. Concerns that in the past Medicaid has not sent out EOB's and insurance companies do send EOB's. Hoping that the managed care companies will not send EOB's for particular services such as STD visits. Regions 2 and 4 will roll out in November. Our Region 5 rolls out in February 2020.

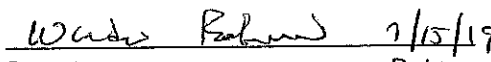
Wanda reviewed the 5th bullet point on the back of handout (attached): "DHHS/DHB is currently reviewing overall practitioner and facility contract, and expect to approve these contracts by late May/early June. As those reviews are³ completed, we will continue to review provider specialty contract language, including LHDs." Contracts will need tweaking to include services that private providers do not provide some of the services as the health department provides, such as Case Management and Communicable Disease. Discussed the possibility of delay in receiving payments during the rollout period of stopping with one system and starting the new process. Questions was raised if additional county funds would be needed during the transition. Tamra responded not anticipated at this time. Payment process will be different, with payments coming directly from Insurance companies not from the State. Payments will include the State's portion, the state will then tell us the amounts

we will need to pay to them out of the payment received. Clients have already received information and started choosing their plan and company.

X. **Public Comment:**
No public comment.

XI. **Adjournment:**
Motion made to adjourn made by Linda Peterson, seconded by Dr. Elizabeth Bryan. All in favor, motion carried


Chairman _____ Date 7/15/19


Secretary _____ Date 7/15/19