

**REQUEST FOR QUALIFICATIONS FOR
PROFESSIONAL ARCHITECTURAL AND ENGINEERING
SERVICES**



**ARCHITECTURAL AND ENGINEERING SERVICES CONTRACT FOR
SAMPSON COUNTY'S JOE BRITT WARREN BUSINESS AND
INDUSTRIAL PARK**

RFQ Issued:

Tuesday, November 8, 2022

Deadline for informing of intent to submit RFQ response:

5:00 PM, Thursday, November 17, 2022

Inquiries/Questions Deadline:

12:00 Noon, Tuesday, November 22, 2022

Submittal Deadline:

12:00 Noon, Wednesday, November 30, 2022

Submittal Location:

**406 County Complex Road
Suite 120 (Bldg. C)
Clinton, NC 28328**

REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR SAMPSON COUNTY'S JOE BRITT WARREN BUSINESS AND INDUSTRIAL PARK

1.0 PURPOSE

Sampson County is soliciting Statements of Qualifications (“SOQs”) from firms for the design of an illustrative site Masterplan and supplemental design and engineering work, as noted in the Project Description, for the Joe Britt Warren Business and Industrial Park. This business and industrial park is 210 +/- acres located in Newton Grove, NC, and adjacent to I-40 (Exit 341). Grant funding for the Masterplan and supplemental work is being provided by The Southeastern Partnership, Inc. (dba North Carolina’s Southeast). Sampson County desires to create a business and industrial park on this property. Sampson County anticipates this property will be marketed towards attracting light industrial users, and perhaps some commercial users. Given the proximity of the property to I-40 and its road frontage along Highway 13 (Raleigh Street), there is also the potential for a commercial (business throughfare) component. The best qualified firm will be selected to design this Masterplan. The firm will be selected using a qualifications-based selection process based on demonstrated competence and qualification without regard to fee other than unit price information. However, selection of a firm does not assure that the firm will enter into a contract with the County.

2.0 PROJECT DESCRIPTION

The property is comprised of 210 ± acres identified as Sampson County Parcel Nos. 11-1063240-03, 11-063240-07, 11-0134870-02, 11-1063241-01, 11-0134870-01, 11-0113744-10, 11-1063240-05, 11-1063240-04, 11-1063240-06 and 11-0867080-01 as well as an approximately 0.42 acre cul-de-sac with access to Highway 13 (Raleigh Street).

The following work has been completed or is currently in progress and will be provided to the firm selected for this project upon request:

- Phase 1 Environmental
- Geotechnical Report
- Wetlands Delineation
- Jurisdictional Determination
- Threatened & Endangered Species
- Historic and Cultural Resources
- Title Chain Abstract
- Survey (Boundary)

The firm selected will be required to provide an illustrative site Masterplan, including recommendations for any combination of light industrial and commercial sites.

The selected firm will also be required to provide supplemental design and engineering work, including:

- Illustrative site map that shows developable acres, based on required set-backs and ordinances as established by the Town of Newton Grove, Sampson County, or other jurisdictional agencies
- Illustrative site map that shows existing utilities (water, sewer, and electric) in proximity to the property on both Raleigh St. and Fayetteville St./Newton Grove Hwy.
- Based on an approved illustrative site Masterplan, prepare Preliminary Engineering Reports (PER) that include probable costs for:
 - New road construction (per unique road)
 - New road construction (per unique road) to include water and sewer extension
 - Entrance and road stubbed at 100'
 - Entrance and road stubbed at 100' to include water and sewer extension
- Pad-ready site analysis, including an illustrative site map, and probable costs for a 60,000 SF foot light industrial building with 32' clear ceiling heights – divisible, and expandable to 120,000 SF
- Provide conceptual rendering and probable costs for a 60,000 SF light industrial building with 32' ceiling heights and with some natural light, expandable up to 120,000 SF, that includes footings, spacing, columns, lighting, sprinkler system, etc.
- Dam assessment, including observed deficiencies and potential future maintenance and repair requirements
- Entrance road signage/monument design and probable cost to install
- Provide a fair market-based appraisal of the property
- Provide a fair market-ready Listing value of the property by a commercial and or industrial Realtor as if they are listing the property for a seller

Sampson County reserves the right to award an architectural, engineering, and or design contract on all, a portion of, or none of the above-described project. The County further reserves the right to remove any or all of the elements of the project described in this RFQ and issue a new RFQ for any portion of the work. Even after the County enters into a contract, the assignment of particular elements of the project shall be contingent on the availability of funds, in Sampson County's sole discretion.

3.0 SCOPE OF SERVICES

Firms shall demonstrate the ability to provide timely turnkey design, permitting, bidding, and other services as required for the project. Work may include, but shall not be limited to, the following:

- Planning
- Surveying
- Civil / Mechanical Engineering
- Geotechnical
- Inspections
- Permitting
- Cost Estimating
- Street designing
- Utility designing (water, sewer, electric, natural gas, internet & etc)

4.0 SELECTION PROCESS / SCHEDULE

Pursuant to N.C. Gen. Stat. § 143-64.31 and 2 C.F.R. § 200.320(b)(2), Sampson County utilizes a qualifications-based selection process without consideration of fee proposals in the initial stage for selecting architects. The selection process and schedule will be as follows:

4.1 Advertisement - An advertisement for the Request for Qualifications (RFQ) will be posted at the following locations:

- Published in the Sampson Independent.
- Posted on the Sampson County website.
- Posted on the North Carolina Department of Administration's Historically Underutilized Business ("HUB") website.

A copy of the RFQ and any Addenda may also be obtained by writing or sending an email to Juanita Brewington, Purchasing & Contracting Officer, 406 County Complex Rd., Ste. 120, Clinton, NC 28328, jbrewington@sampsonnc.com.

4.2 Notification of Interest, and Inquiries/Questions

4.2.1 Notification of Interest / Addenda - Upon receipt of this RFQ, firms interested in submitting qualifications must immediately notify Ms. Brewington by mail or email in order to place the firm's name on a Notification of Interest list for distribution of possible addenda to this RFQ no later than 5:00 PM, Thursday, November 17, 2022. If a firm received notification of this RFQ via email, the firm is encouraged to notify the County of their interest in submitting. Please include the firm's name and primary contact person and email address in the notification. Addenda will only be sent to those firms that have submitted a notification of interest.

4.2.2 Inquiries/Questions and Deadline - All inquiries/questions regarding this RFQ must be directed to Ms. Brewington by mail or email and must reach her office by 12:00 Noon, on Tuesday, November 22, 2022 in order to be considered for a response. Oral answers will not be authoritative. Any changes or additions to the RFQ information will be emailed to each firm who has submitted a Notification of Interest.

4.3 Qualifications Submittal - SOQs must be received by Sampson County no later than 12:00 Noon, on Wednesday, November 30, 2022. Submittals received after this deadline will not be considered.

4.3.1 Submittal Material - Prospective firms shall submit five (5) paper copies of their SOQ. Paper submittals must be printed on 8.5" x 11" paper. The submittals must be mailed/shipped/delivered in a timely manner to insure receipt by the County no later than 12:00 Noon, Wednesday, November 30, 2022. SOQs should be delivered to:

Sampson County
Attn: Juanita Brewington
406 County Complex Rd., Ste. 120 (Bldg. C)
Clinton, NC 28328

Paper copies shall be placed in a sealed envelope and labeled as “RFQ Architectural And Engineering Services for Sampson County’s Joe Britt Warren Business and Industrial Park”.

- 4.4 Selection** – In order to proceed to selection of a firm, Sampson County must receive SOQs from an adequate number of qualified firms, in the County’s sole discretion. The firm that is selected will become eligible to perform work on the project described in this RFQ. Firms will be notified after selection is made. However, selection of a firm does not assure that the firm will be awarded a contract for all or any of the project identified in this RFQ. Project assignment will be based upon the availability of funds, and other factors that Sampson County may deem relevant.
- 4.5 Interviews** - Sampson County reserves the right to interview or not interview firms as it deems necessary. Should interviews be deemed necessary, they will be scheduled for the morning of December 8, 2022.
- 4.6 Board Approval** - The Sampson County Board of Commissioners will consider authorizing the County Manager to negotiate and execute a contract with the selected firm.
- 4.7 Contract** - Provided that a fair and reasonable fee can be negotiated, a contract will be executed with the selected firm. The projected execution date of the contract is mid-January, 2023 with services to be completed no later than mid-June, 2023. The contract will incorporate those terms and conditions set forth in this RFQ and such additional terms as Sampson County may require. Thereafter, projects will be assigned based upon the availability of funds, and other factors that Sampson County may deem relevant. In the event that a fair and reasonable agreement cannot be reached with the selected firm, the County will enter into contract negotiations with the next best qualified firm.

5.0 SELECTION CRITERIA

The selection of the best qualified firm will be based on the qualification information exhibited in both written and graphic information in the firm’s submittal, interviews (if conducted), past performance, and reference checks. Firms will be evaluated on the following criteria:

- **Quality of Response to the RFQ:** (5%)
The firm’s SOQ is presented in a focused and professional manner, covers all the components requested in the RFQ, and demonstrates the firm’s ability to successfully provide the engineering services identified in the RFQ.

- **Past Performance:** (30%)
The project team's experience, knowledge, familiarity, and past performance with design and engineering activities as referenced in the Project Description. Documentation should demonstrate similar experience of the firm and team members. The firm shall submit projects only for work that can be attributed to key members of the project team being proposed. Office or firm experience in similar projects attributed to staff no longer with the firm or staff not being proposed as a key member of the team for this project will not be considered relevant.
- **Professional Expertise:** (20%)
The experience and composition of the proposed project team to perform the type of work required.
- **Project Approach:** (10%)
The firm has demonstrated that it understands the requirements of the projects identified in the RFQ. The firm's response provides a logical and understandable sequence of activities and demonstrates the firm's ability to work with the County as a team to complete the identified projects.
- **Cost Control and Scheduling:** (20%)
The team's approach to cost control and scheduling. The project team's previous experiences that speak to meeting originally approved budgets project timelines.
- **Involvement and Utility Coordination:** (10%)
Project team understanding of typical project issues, methods for dealing with those issues, and working and coordinating with utilities and government agencies.
- **Permitting and Local Knowledge:** (5%)
The project team's experience in submitting for permits and approvals required for work in Sampson County.

Historically Underutilized Businesses (HUB) certified vendors/contractors are encouraged to submit a qualification response to this RFQ for Architectural and Engineering Services.

North Carolina firms qualified to do the required work will be given a resident preference over non-resident firms in the same manner, on the same basis, and to the extent that a preference is granted in awarding contracts for these services by the other state to its resident firms over firms resident in North Carolina. A "resident firm" is a firm that has paid unemployment taxes or income taxes in North Carolina and whose principal place of business is located in North Carolina.

6.0 SUBMITTAL DOCUMENT REQUIREMENTS

Firms must submit all materials in paper copy. Submittals may be color or black and white and should be on 8.5" x 11" paper. Links or references to websites will not be allowed. A submittal

must be received in its entirety. Scanned signatures shall be valid for this submittal. Prospective firms shall submit five (5) paper copies of their submittal and each submittal should follow the format, page limit, and order listed below. No cover sheets or cover letters should be included in the submittal.

Do not submit any conceptualls, sketches, or work product as part of the SOQ. Pursuant to N.C. Gen. Stat. § 143-64.31(f), no work product or design may be solicited, submitted, or considered as part of the qualifications-based selection process. However, examples of prior completed work may be solicited, submitted, and considered in order to determine the demonstrated competence and qualification of the firm. Discussion of concepts or approaches to the project, including impact on project schedules, is encouraged.

No costs or fees, other than unit price information, may be solicited, submitted, or considered.

The maximum total number of pages shall not exceed 20. Please address the Selection Criteria within your SOQ as well as the following:

- **General Information**

The following information and topics should be included:

- o Name of lead contact person and their email address
- o Brief description of the project team, what each team member will be responsible for on projects, and the location of the office that will be completing projects
- o An organizational chart of the project team, listing key individuals involved, the role they will perform (principal-in-charge, project manager, etc.), the location of staff, and the firm's NC license number
- o Information about the firm's approach to diversity and a list of MWSBE, Small Business Inclusion Program Certification or Office of Historically Underutilized Business Statewide Uniform Certification (HUB). If subconsultants will be utilized, the firm should indicate the affirmative steps it has taken or will take to ensure that minority businesses, women's business enterprises, and labor surplus area firms will be used when possible. (These steps should include, at a minimum, placing qualified small and minority businesses and women's business enterprises on solicitation lists, assuring that these businesses are solicited whenever they are potential sources, dividing total requirements, when economically feasible, to permit maximum participation by these businesses, establishing delivery schedules, where the requirement permits, which encourage participation by these businesses, and using the services and assistance, as appropriate, of organizations such as the Small Business Administration and the Minority Business Development Agency of the U.S. Department of Commerce.)

- **Project Experience**

Include projects completed during the last three years that demonstrate experience with projects of similar character and scope. Include for each project:

- o Specific project name, location, and client.
 - o Description of the work.
 - o Project goals and how those goals were achieved.
 - o Estimated project cost.
 - o Actual project cost.
 - o Was the project completed on or before the original schedule timeline or was there an extension.
 - o Name, telephone number and email of individuals to contact for references.
- **Individual Qualifications/Experience**
Provide a description of the qualifications and experience of the key individuals who will be actively involved in the work. Include the office location in which each key individual is located. Clearly identify each key individual's experience with similar projects, the specific role that individual performed, and the firm they were employed by at the time of the project work.
 - **Project Issues**
For two of the projects described in the Project Experience section, list one or more challenge for each project and how those challenges were overcome or mitigated by your team.
 - **Why Your Team Should Be Selected**
Describe why your project team should be selected.

7.0 GENERAL PROVISIONS

- 7.1 **Submittal Ownership / Costs** - Upon submission, all information becomes the property of Sampson County, which has the right to use any or all ideas presented in any submission in response to this RFQ, whether or not the submittal results in a contract with the submitting engineering firm. All costs for development of the written submittal and the oral presentation are entirely the obligation of the firm and shall not be remunerated in any manner by Sampson County.
- 7.2 **Non-Warranty of Request for Qualifications** - Due care and diligence has been used in preparing this RFQ. However, the County shall not be responsible for any error or omission in this RFQ, nor for the failure on the part of the firm to ensure that it has all information necessary to complete its SOQ.
- 7.3 **Request for Clarification** - Sampson County reserves the right to request clarification of information submitted and to request additional information of one or more firms, either orally or in writing.
- 7.4 **Acceptance / Rejection of Submittals** - Sampson County reserves the right to accept or reject any or all submittals in whole or in part, with or without cause, to waive technicalities, or to accept submittals or portions thereof which, in the County's judgment, best serve the interest of the County. The County further

reserves the right to allow alterations, modifications, or revisions to individual elements of the Scope of Services at any time.

- 7.5 Collusion** - The firm, by submitting a Statement of Qualifications, declares that the submission is made without any previous understanding, agreement, or connections with any persons, firm, or corporations making a competing submission on the same project, and that it is in all respects, fair and in good faith without any outside control, collusion, or fraud.
- 7.6 Consideration of Submittals** - Proposals will be considered from firms normally engaged in providing and performing services as specified in this RFQ. The firm must have adequate organization, facilities, equipment, and personnel to ensure prompt and efficient service to the County. The County reserves the right to inspect the facilities and organization or to take any other action necessary to determine ability to perform in accordance with specifications, terms, and conditions before recommending any award.
- 7.7 Insurance and Indemnity Requirements** - To the extent permitted by law, the firm shall indemnify and save harmless Sampson County, its agents and employees and assigns from and against all loss, cost damages, expense and liability caused by sickness and disease to any person; or damage or destruction to property, real or personal; arising from the negligent acts, errors, or omissions of the firm in the performance of professional services provided to the County.

The firm further agrees to purchase and maintain during the life of any contracts entered into with the County the following insurance with an insurance company acceptable to Sampson County and authorized to do business in the State of North Carolina:

Automobile: Bodily injury and property damage liability covering all owned, non-owned, and hired automobiles for limits of not less than \$2,000,000 each person/\$2,000,000 each occurrence.

Comprehensive General Liability: Bodily injury and property damage liability insurance as shall protect the firm from claim of bodily injury or property damage which arises from operations of this contract. The amounts of such insurance shall not be less than \$1,000,000 bodily injury and property damage liability each occurrence/aggregate. This insurance shall include coverage for product/completed operations and contractual liability assumed under the indemnity provision of this contract. Sampson County shall be listed as an "Additional Insured" and shall be noted on the Insurance Certificate.

Professional Liability: In a limit of not less than \$2,000,000.

Workers' Compensation and Occupational Disease Insurance:

Coverage A - Worker's Compensation: Meeting the statutory requirements of the State of North Carolina.

Coverage B - Employer's Liability: \$500,000 each accident / \$500,000 disease - each employee / \$500,000 disease - policy limits.

Certificates of such insurance will be furnished to Sampson County and shall contain the provision that the County be given thirty days written notice of any intent to amend or terminate by either the firm or the insuring company.

- 7.8 Americans with Disabilities Act (ADA) Compliance** - Sampson County will comply with the Americans with Disabilities Act (ADA) which prohibits discrimination on the basis of a disability. Sampson County will make reasonable accommodations in all programs to enable participation by an individual with a disability who meets essential eligibility requirements. Sampson County programs will be available in the most integrated setting for each individual. If any accommodations are necessary for participation in any program or services, participants are encouraged to notify County staff.
- 7.9 Minority / Women / Small Business Enterprise** - It is the policy of Sampson County to provide minorities, women, and small business enterprises (collectively "M/W/SBE) equal opportunity for participating in all aspects of the County's contracting and procurement programs, including but not limited to employment, construction development projects, and materials/services, consistent with the laws of the State of North Carolina. The policy of Sampson County prohibits discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, disability, or veteran's status. It is further the policy of Sampson County to conduct its contracting and procurement programs so as to prevent such discrimination. Sampson County has a commitment to promote this type of participation in County projects, and to the creation of project teams that include and assign importance to social and cultural diversity. To the extent that subconsultants will be utilized, firms should take affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible, as outlined in 2 C.F.R. § 200.321.
- 7.10 E-Verify Compliance** - The firm shall comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. Further, if the firm utilizes a subconsultant, the firm shall require the subconsultant to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. By submitting a Statement of Qualifications, the firm represents that its firm and its subconsultants are in compliance with the requirements of Chapter 64 of the North Carolina General Statutes. Upon request by Sampson County, the firm shall submit an affidavit to this effect.
- 7.11 Notice of Federal Funding** - The projects described in this RFQ may be funded in whole or in part with federal funding. A selected firm shall be required to comply

with all applicable federal laws, regulations, executive orders, and the terms and conditions of any funding award. By submitting an SOQ in response to this RFQ, the firm acknowledges that funding is contingent upon compliance with all terms and conditions of any funding award.

Firms are further notified that any contracts resulting from this RFQ shall contain those contract clauses required by 2 C.F.R. Part 200, Appendix II, as well as any other terms and provisions that Sampson County may require.

- 7.12 Suspension and Debarment** - Firms submitting SOQs in response to this RFQ will be required to certify that the firm, its principals (as defined in 2 C.F.R. § 180.995), nor its affiliates (as defined in 2 C.F.R. § 180.905) are excluded (as defined in 2 C.F.R. § 180.940) or disqualified (as defined in 2 C.F.R. § 180.935).
- 7.13 Clean Air Act and Federal Water Pollution Control Act** – A selected firm shall be required to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401, *et seq.*, including, but not limited to, reporting violations as required by law and including all such standards, orders, and regulations into subcontracts.
- 7.14 Byrd Anti-Lobbying Requirement** – Firms submitting SOQs in response to this RFQ shall be required to certify that they will not and have not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures will be forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.
- 7.15 Procurement of Recovered Materials** - Procurements must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. Where the purchase price of an item exceeds \$10,000.00 or the value of the quantity of the item procured during the prior fiscal year exceeds \$10,000.00 or where the item is designated in the guidelines of the Environmental Protection Agency at 40 C.F.R. Part 247, the Finance Department shall procure only such items that contain the highest percentage of recovered materials practicable, consistent with a satisfactory level of competition.
- 7.16 Domestic Preference** - To the greatest extent practicable and to the extent consistent with federal law, preference shall be given for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including, but not limited to, iron, aluminum, steel, cement, and other manufactured products)

7.17 Huawei / ZTE Ban - Firms are hereby notified that federal funds shall not be used to procure or obtain, extend or renew a contract to procure or obtain, or enter into a contract to procure or obtain equipment, services, or systems that use telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities) as a substantial or essential part of any system, or as critical technology of any system.

Listing of Good Faith Efforts

Sampson County

State of North Carolina

(Name of Bidder)

Affidavit of _____

I have made a good faith effort to comply under the following areas checked:

Bidders must earn at least 50 points from the good faith efforts listed for their bid to be considered responsive. (1 NC Administrative Code 30 I.0101)

- 1 – (10 pts)** Contacted minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor, or available on State or local government maintained lists, at least 10 days before the bid date and notified them of the nature and scope of the work to be performed.
- 2 --(10 pts)** Made the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bids are due.
- 3 – (15 pts)** Broken down or combined elements of work into economically feasible units to facilitate minority participation.
- 4 – (10 pts)** Worked with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority businesses.
- 5 – (10 pts)** Attended prebid meetings scheduled by the public owner.
- 6 – (20 pts)** Provided assistance in getting required bonding or insurance or provided alternatives to bonding or insurance for subcontractors.
- 7 – (15 pts)** Negotiated in good faith with interested minority businesses and did not reject them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
- 8 – (25 pts)** Provided assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisted minority businesses in obtaining the same unit pricing with the bidder's suppliers in order to help minority businesses in establishing credit.
- 9 – (20 pts)** Negotiated joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
- 10 - (20 pts)** Provided quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.

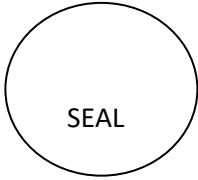
The undersigned, if apparent low bidder, will enter into a formal agreement with the firms listed in the Identification of Minority Business Participation schedule conditional upon scope of contract to be executed with the Owner. Substitution of contractors must be in accordance with GS143-128.2(d) Failure to abide by this statutory provision will constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of the minority business commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: _____ Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

Intent to Perform Contract with Own Workforce

Sampson County

State of North Carolina

Affidavit of _____
(Name of Bidder)

I hereby certify that it is our intent to perform 100% of the work required for the _____
_____ contract.
(Name of Project)

In making this certification, the Bidder states that the Bidder does not customarily subcontract elements of this type project, and normally performs and has the capability to perform and will perform all elements of the work on this project with his/her own current work forces; and

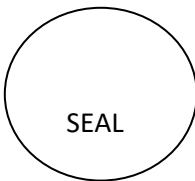
The Bidder agrees to provide any additional information or documentation requested by the owner in support of the above statement. The Bidder agrees to make a Good Faith Effort to utilize minority suppliers where possible.

The undersigned hereby certifies that he or she has read this certification and is authorized to bind the Bidder to the commitments herein contained.

Date: _____ Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

