



Recommended Budget Fiscal Year 2024 – 2025

For the Fiscal Year July 1, 2024 through June 30, 2025



Sampson County, North Carolina
Fiscal Year 2024 - 2025 Recommended Budget
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SAMPSON COUNTY

NORTH CAROLINA

TO: Board of Commissioners

FROM: Ed Causey, County Manager

DATE: May 20, 2024

RE: Budget Message - Proposed Budget FY 2024-2025

The NC Local Government Budget and Fiscal Control Act (NCGS Chapter 159) prescribes that the County Manager (acting as budget officer) should prepare and submit for consideration by the Board of Commissioners an annual budget and capital program. Such budget is submitted in whatever form or detail the Board may specify and should contain a concise explanation of the governmental goals fixed by the budget for the budget year, should explain important features of the activities anticipated in the budget, should set forth the reasons for stated changes from the previous year in program goals, programs, and appropriation levels, and should explain any major changes in fiscal policy. In accordance with law, I respectfully submit this budget message and recommended budget for Board consideration.

INTRODUCTION

Fiscal year 2023-2024 has been somewhat more stable economically than the previous two to three years. (remember Covid) Significant increases in inflation have lessened, but inflation and supply chain issues are still present. The County continues to have challenges recruiting for many of our skilled positions, a circumstance similarly found in the private sector. The good news is that we are working diligently to improve our recruiting techniques and have begun to see some success in certain areas.

Because of economic circumstances, we recommended a tax increase of \$.05 in 2022. This recommendation was rejected by the Board of Commissioners in 2022, and this decision was supported by the local media and many private citizens who offered words of support. The general feeling, at the time, was that the public was facing inflation and general cost

increases across the board in their everyday lives. A county tax increase was just too much of a burden to bear. Those same voices that spoke in 2022 are more adamant today about not having a tax increase, though ironically the County government is impacted by those same increases in our operational costs. We have heard the people. *Therefore, a tax increase beyond the revenue neutral rate of \$.629 (we are proposing \$.625) will not be proposed.* Fortunately, we have the cash reserves to support the level of County government herein proposed until decisions are made on how to develop the future 2025-2026 budget. This gives the Board an entire year to plan for succeeding budgets. Further in this budget message, we have provided additional information and clarifications which may assist the board and citizens as they evaluate future needs and direction.

SIGNIFICANT ACCOMPLISHMENTS OF FY 2023-24

1. Sampson County received \$15,954,420 in grants during this fiscal year for several projects. We are extremely appreciative regarding the funding for these projects which will benefit communities across the county. It should be noted that the Board of Commissioners worked diligently to acquire this funding. We are particularly fortunate to get the funding for the proposed waterlines near the landfill.

**SCIF FY23-24 (DWI)
Close Out Date – June 30, 2025
\$15,954,420**

1) Plainview Community Center	\$ 200,000.00
2) Infrastructure Improvements- Clement Area	\$ 5,485,100.00
3) Sheriff’s Dept. Equipment & Maintenance	\$ 150,000.00
4) County Waterlines Near Landfill	\$ 4,119,320.00
5) Two Wells & Treatment- Southern Sampson County	\$ 6,000,000.00

2. Public Water System

Our public water system continues to grow and expand our customer base.

- a. The above chart reflects an additional \$15,604,420 available for water system improvements.
- b. The Ivanhoe project has the potential of adding 41 miles of waterlines. We expect the project to be bid this summer.
- c. Other projects just completed or being planned will yield an additional 53 miles of waterlines.

- d. As of February 2024, our water customer base has increased to 6,834 customers. Projects under development have the potential to yield 1,069 additional customers.
- e. Almost 600,000,000 million gallons of water were sold during the last 12 months.
- f. Total funding for water system improvements over the last several years is almost \$49 million dollars.

3. Economic Development Work continues in the planning of the Industrial Park in the Newton Grove community. In preparation for the Master Plan, a Traffic Information Analysis and Preliminary Engineering Report are being finalized. Through an ARPA infrastructure grant, fiberoptic lines to provide broadband have been installed to serve the site. An asbestos inspection and abatement plan were developed prior to demolishing several buildings at this Newton Grove site. In Clinton, a Golden Leaf grant has assisted in development of plans for one pad-ready parcel to support the development of a 60,000 square foot light industrial building at the Sampson Southeastern Business Center. Finally, staff have been working to close out two Building Reuse grants. All these projects will support economic growth and benefit the county by increasing the tax base and supporting additional jobs. We have, in recent years, completed a project in Roseboro. Our goal is to develop projects anywhere in the county where needed infrastructure exists or can be feasibly developed.

4. Implementation of the Market Study The completed market study was presented to the Board of Commissioners in November 2023. Please see Exhibit J (*Page 45*) which outlines the specific recommendations for its implementation. A 4% cost of living adjustment was included in the recommendations. The total cost of implementing this market study is approximately \$3,800,000.00. Per the resolution that was passed, this proposed budget also includes the cost associated with the career ladders for telecommunicators and paramedics.

5. New Website - A Modern Approach to Serving Our Community

Sampson County Government will launch a new service-oriented website (<https://www.sampsoncountync.gov>) and associated digital tools in June 2024. The new website ensures residents, stakeholders, employees, and partners can readily access the information and services they seek across all devices. The County's current website (www.sampsonnc.com) was last redesigned in 2013. It was in dire need of a revamp to address the evolving needs of internal and external stakeholders.

The Web Development Team is particularly focused on digital security, improving responsiveness on mobile devices, enhancing the site for accessibility to comply with the Section 508 of the Americans with Disabilities Act, correcting issues related to information architecture and navigation to streamline delivery of accurate information, and leveraging advanced analytics to optimize user experience and proactively address potential issues. Granicus, a leading provider of cloud-based solutions for the public sector which serves over 6,000 government agencies at local, state, and federal levels, was selected after a thorough evaluation of various vendors for our web development initiative. The new website is designed for ongoing adaptation to evolving needs. In addition to redesigning the County's main website, the web development project also includes:

- a. Open Forms: a user-friendly and multifaceted digital form tool with 24/7 availability and smart logic to streamline data collection and input response.
- b. GovDelivery: a custom subscription-based information delivery platform where residents can personalize their experience by choosing topics they want to hear about. This ensures residents receive relevant information tailored to their interests.
- c. Engagement: a project-oriented platform providing a convenient way to share ideas, ask questions, and stay informed about ongoing projects.
- d. Visual identity: The new website is anchored by a professional and practical visual identity. A key element of the visual identity is the imagery of a barn quilt, a traditional symbol that speaks to our rich agricultural heritage. The barn quilt not only represents a source of pride, but also embodies the values of hard work, resilience, and connection to the land, values that continue to shape our community.

The new website offers a more user-friendly experience, aiming to be Responsive, Accessible, Reliable, and Participatory. We encourage residents to explore the new features by visiting www.sampsoncountync.gov in June 2024.

BUDGET HIGHLIGHTS

- 1. Audit/Fund Balance:** The audit for the fiscal year ending June 30, 2023, indicates that the General Fund balance had grown to \$37,677,156. This is an increase of \$7,921,683 over the previous year and represents 43.44% of expenditures. The total net position increased by \$18,391,880. The tax collection rate was 97.68%. There were no material weaknesses listed in the audit. This is a remarkable accomplishment. For comparison purposes, the unassigned General Fund balance as of June 30, 2010, was \$10,752,758. As of June 30, 2023, the unassigned general fund balance was \$24,731,831. This is an increase of approximately 130%.
- 2. Tax Rate:** The tax rate for last year was set at \$.825. There has been continued diligence in the collection of property taxes. As noted above, our tax collection rate for last year was 97.68%, and we acknowledge and appreciate the work of our Tax Office. Based on the new property evaluation, we are projecting a tax base of \$7,036,110,841. The revenue neutral rate is 62.9 cents, and we are rounding this number down to 62.5 cents to be the proposed tax rate. We are projecting a 97.0% collection rate.
- 3. Revenue Neutral Rate:** State law requires that local governments publish a revenue neutral tax rate in the budget following the completion of the general reappraisal of real property. The purpose of the revenue neutral rate is to provide comparative information. The revenue neutral rate, as defined by GS 159-11(e), is the rate that is estimated to produce revenue for the next fiscal year equal to the revenue for the fiscal year prior to revaluation if no reappraisal had occurred. The rate is then adjusted by a growth factor equal to the average percentage increase in the tax base since the last general reappraisal.

The reappraisal produced an estimated tax base of \$7,036,110,841 for Sampson County. The estimated tax levy for fiscal year 2024-2025 is \$43,556,402, and the average growth factor since the last general reappraisal is 1.60%. Using the formula mandated by State law, the revenue neutral rate for Sampson County is 62.9 cents. We are recommending an actual tax rate of 62.5 cents. Based on the revenue neutral tax rate, some Sampson County taxpayers will pay higher taxes than last year due to higher property values, and some taxpayers will pay lower taxes due to lower property values. The purpose of the revaluation is to proportionately redistribute the tax base. Based on the estimated tax base, a penny on the tax rate and a 97% collection rate generates about \$682,500.

Based on these revenue neutral calculations, we have also reviewed the fire tax rate for the fire tax districts in Sampson County as well as the Supplemental Current Expense Tax for the Clinton City Schools, and we have adjusted their rates according to the revenue neutral tax rate. Please note that we adjusted these rates upward to the nearest half cent whereas we adjusted the county's tax rate down from \$.629 to \$.625.

4. User Fee Adjustments: We are proposing the following rate increases for the water department. These increases are to cover the actual cost.

- a. Increase the current cost for each 1000 gallons of water from \$4.85 to \$5.15. (The last time these costs were increased was 2002.)
- b. Increase the cost of a 3/4-inch tap from \$900 to \$1200.
- c. Increase the cost of a 1-inch tap from \$1000 to \$1700.
- d. Increase the cost of the connection fee from \$50 to \$125.

5. Emergency Services Facilities Construction: Sampson County has been working for years to build a new Emergency Services building. This building is complete. We are in the process of completing a storage facility that will be shared by both Emergency Services and the Sheriff's Department.

BUDGET DRIVERS

- 1. Sales Tax and Interest Income** – We are projecting an increase in sales tax revenue of \$668,997 and interest income of \$550,000.
- 2. Property Tax Revenues** – Property tax collections are expected to increase by \$483,263. We are projecting a collection rate of 97.0%. The Tax office does a good job of servicing our tax base.
- 3. ARPA Monies** – We are not including any ARPA monies as revenues. Through the Board’s leadership, we have utilized most ARPA monies for non-operating expenses (capital improvements). This approach will yield more long-term benefits from the monies received during a finite period.
- 4. Fund Balance Appropriated** – We are appropriating approximately \$11,819,168 to balance the budget. We believe that lapsed salaries and benefits will cover approximately \$1,900,000 of this deficit.
- 5. Lawsuit** – We spent a total of \$350,275 for the Sheriff Department employees’ lawsuit. We have provided additional details regarding this matter in a subsequent section.
- 6. Legal Services** – We are currently contracting for legal services. This contract will terminate on June 30,2024. The Board has authorized the hiring of a fulltime attorney. That process has begun.
- 7. COLAs and Movement of Salaries to Midpoint** – We are recommending a 3% cost of living adjustment to be effective January 1, 2025. The projected cost of this increase is \$531,147. In addition, we are recommending that we allocate \$747,700 in funding to assist employees in reaching the midpoint of their salary scale.
- 8. Health Insurance/Benefits** – The total cost of health insurance for employees will increase for Fiscal Year 2024-2025. This budgeted increase is equivalent to an additional \$150 per employee per month. The County is now planning to spend \$1100.00 per month per employee. In addition, we expect the employees’ cost of health insurance to increase approximately 6% starting in July 2024.
- 9. Capital Outlay Funding for Public Schools** – The City School System has requested \$2,607,000 in Capital Outlay funding, and the County School System has

requested \$5,273,776. We are projecting \$1,671,500 to be available from the annual sales tax received and designated for school capital outlay projects. Therefore, the projected allocation for the City Schools will be \$442,800 and the County Schools will be \$1,228,700.

10. Current Expense Funding for Public Schools – The County School System has requested an additional \$1,037,650 for current annual operating expenses, and the City School System has requested an additional \$495,175 for current annual operating expenses. We are required to fund both school systems at the same per student rate. Using our basic budgeting technique of ensuring proportional funding for the operational expenses based on county general revenues, we are projecting available additional funding in the amount of \$453,466. We are proposing to increase funding to the County Schools by \$312,647 and the City Schools by \$140,819. This equates to funding of \$1,353 per student. The total operating expense for the Clinton city schools is \$3,851,991 and \$10,633,227 for the county schools.

11. Sampson Community College – We have increased the operational funding for the Community College by \$168,830. In addition, we are proposing \$250,000 for Capital Outlay.

12. Clinton City Schools District Tax Rate The current tax rate for the Clinton City School district is 14.5. We are recommending the revenue neutral rate of 11.5 cents.

13. Contingency – We have budgeted \$500,000 for contingency. We continue to be concerned about operating cost in general and the cost of utilities, gas, and oil specifically. Likewise, it is possible that the funding for these items in the various department budgets may need to be adjusted during the year.

14. Detention Center and Sheriff's Department – Operating expenses for the Detention Center and Sheriff's Department are \$6,135,703 and \$12,632,331 respectively. The total budget for the Sheriff's Department including the Detention Center is \$18,768,034. The combined proposed expenditures for the Department have increased \$3,498,070 over the last year. They do have projected revenues of \$3,368,682 which is \$414,816 less than last year.

15. Department of Social Services – The County contribution to DSS is increasing by \$1,296,812. Much of this cost can be attributed to personnel. We continue to be

concerned about the cost of Medicaid expansion and the challenges in child protective services. Thankfully, it is expected that the State will cover all county-related costs for Medicaid Expansion for the next several years.

16. Health Department – The County contribution for the Health Department increased by \$296,683. The increased cost is primarily due to employee compensation and the increasing cost of medical supplies.

17. Cooperative Extension/Beaver Management – The Cooperative Extension budget has increased by \$98,868. We are continuing with the Beaver Management Program, which will cost \$106,000. We are adding one new vehicle and one new sign.

18. Animal Shelter – The budget for the animal shelter has increased by \$47,915. Much of this increase can be attributed to acquiring on-site veterinary services three days a week beginning July 2024.

19. EMS– The projected EMS budget has increased by \$1,106,159. This budget includes three new ambulances and one replacement QRV.

20. Career Ladders – The implementation of the career ladders for paramedics and telecommunicators will cost \$161,021. Please see Exhibit J (*Page 45*).

21. Fire Departments – We have calculated the revenue neutral rate for all fire departments and adjusted their tax rates accordingly. Only two fire departments required further adjustment to ensure an equivalent income for the proposed year. The Fire Association recommended an increase for three fire departments. The Roseboro Fire department and the Herring Fire department were recommended for increases of 1.5 cents. The Turkey Fire Department was recommended for a 1 cent increase. All fire departments are projected to receive more revenue than what was presented in their respective budgets to the fire commission that was reviewed earlier this year. We have increased the involvement of the Fire Commission in reviewing budgets over the last several years.

22. Communications – The Communications budget is \$1,941,371. This is an increase of \$332,626.

23. Aging – The recommended budget for Aging is \$496,003. This is an increase of \$99,423.

24. Exposition Center – The General Fund contribution to the Expo Center is \$392,545. This budget has not increased over last year.

25. Human Resources – The HR budget has increased by \$210,680; \$47,000 of this is related to salaries, \$14,000 is for contracted services, and \$147,000 is related to data processing.

As identified in the Pay Study implemented in 2015, the final step to maintain the progress realized through the adoption of a pay plan is to develop and maintain a sustainable process to move all employees from the minimum to the mid-point of their assigned pay grade within 10 years. Understanding the process and recognizing the opportunity will address ongoing compression issues created when the salaries of new hires nearly match the salaries of seasoned employees. With the traditional practice of addressing cost-of-living issues with percentage pay raises across the board, nothing has effectively addressed the need to move employees forward through their pay grades. Effective July 1, 2024, employee salaries will be evaluated to determine the difference between employee salary and midpoint of the assigned pay grade as well as time in the pay grade. The amount of difference will be divided by the number of years remaining to reach ten years in the pay grade. Each employee will receive that amount as an annual contingent upon a satisfactory performance evaluation. The results will allow employees to realize incremental pay raises and greater reward for long-term employees.

The needs of employees in a multi-generational workforce are constantly evolving along with the increased stressors of storms, pandemics, inflation, health care challenges, caring for parents and/or children, and a culture driven by an increasingly complex and ever-evolving information landscape. These added pressures on top of family and work responsibilities have led to the realization that employee wellness is an essential component to efficient and effective operations. Available data clearly supports a more flexible work schedule and greater work/life balance. To provide greater options for our employees to reach a sustainable balance, the implementation of two (2) eight-hour paid wellness leave days to be scheduled and used with the encouragement and permission of supervisors will allow our employees an additional opportunity to spend time on activities that add meaning to their lives. The days will be treated just as the Flex Holiday approved by the BOC in the last budget; they will become available on January 1, 2025, and must be used before January 1, 2026. The days will not carry forward.

26. Revaluation – The Board of Commissioners has voted to complete revaluations every 4 years as recommended by the Department of Revenue. We are recommending that \$800,000 be set aside for the next review.

27. Special Appropriations – In recent years, we have limited our consideration of new initiatives. We are recommending an allocation of \$60,000 for the Sampson County History Museum, \$6,688 as the local match for the Mid Carolina RPO, and \$300 for travel for the mandated CAC committees. These are requests that have been annually funded for many years. These were the only requests received.

28. Debt Service-Vehicles – In the recommended budget, we are proposing to replace fifteen patrol vehicles with SUVs, one animal control vehicle, two vehicles for social services, one new truck for Extension, one new truck for emergency management, replace three ambulances, one QR vehicle, and one truck for Public Works.

29. Retirement System Contributions – The County’s contribution for our share of the regular employees’ retirement system will increase to 13.64% for non-law enforcement employees and 15.04% for law enforcement employees. We estimate this additional cost to be approximately \$300,000.

Note: The \$300,000 plus the additional \$803,200 for health insurance/benefits totals an additional \$1,103,200 that the county is paying for benefits on behalf of our employees. Thus, the county is increasing its contribution to employee benefits by more than \$1,902 per full-time employee.

30. Elections – The Elections budget has increased by \$60,338.

31. Capital Reserve – We are budgeting \$800,000 for capital reserve.

32. Personnel – We reported in last year’s budget message that the number of full-time permanent positions would be 579 after all recommendations were implemented. This figure was incorrect. The number is 580 as we overlooked one vacant position. There are no additional full-time positions recommended with this budget. Therefore, the number of full-time positions remains at 580.

33. Solid Waste – There will be no charges for solid waste collection during the 2024-2025 fiscal year. This amounts to projected savings of \$1,055,000.

34. GIS and Administration – The Administration budget reflects an increase of \$248,429. GIS now consists of three team members and are part of the Administration Department. Two of these positions are reassigned positions and not new positions. In addition, there is a significant cost for some planned scanning that will free up additional space in the Tax Office for GIS-related work. This budget also reflects the cost of maintaining the new website. We are moving a position from the finance department to maintain our new website.

35. Information Technology – The IT budget has increased by \$41,623. As one can see from the previous website discussion, we are increasing our emphasis on customer-friendly technology. In that regard, we are currently conducting an IT audit to assess our program and obtain recommendations for future operations.

36. Courts – The budget for Courts has increased by \$50,600. Much of this increase can be attributed to the lease of space for the public defender’s office that was approved at the April board meeting.

CONTEXT AND CLARIFICATIONS

The preceding sections are provided each year to fulfill our obligations under the NC Local Budget and Fiscal Control Act to provide information that explains the goals fixed by the budget, the important features of the recommended budget, and any changes in fiscal policies, programs, or appropriation levels. Offering this detailed information allows the Board and the public to fully understand why funding decisions are recommended and approved.

As noted in the introduction to this budget message, Fiscal Year 2023-24 has been comparatively stable in regard to economic matters. Conversely, it has unfortunately been a period of heightened controversy regarding many operational and financial matters of the County. Therefore, this budget message includes this additional section wherein we offer comments, context, or clarifications regarding many of the budget or budget-adjacent matters which have been discussed during the year. It is our hope that when fiscal policies and Board actions are evaluated in the context of such thorough, accurate information (versus partial or misinformation often found in social media) it engenders understanding, even when there may be no agreement.

Budgeting

- 1. *Budgeting authorities and processes are set by statute.*** In counties with a County Manager, the County Manager is the Budget Officer, and as so, is tasked each year with the development of a proposed budget. The Manager, in consultation with budget and finance staff, reviews the departmental proposals and compiles an overall county budget that is submitted to the Board of Commissioners in early May. Once that proposed budget is presented, it then becomes the commissioners' budget to adjust or confirm as needed after input from the public at large during a mandated public hearing.

In September 2022, we provided the BOC with an extensive report, "A Clarifying Perspective on Budgetary Matters" that is on our webpage for those that might be interested in additional information.

- 2. *Revenue sources are limited, and the goal is to ensure that the burden of funding government services is as equitable as possible.*** Other than grants from the state and federal governments, County governments have basically three avenues for gaining additional revenues. A county's primary source of revenue is from property taxes that are assessed on real estate, business related assets, vehicles, and equipment.

Secondly, there is the sales tax that is applied to the purchase of most consumable goods. Third, and finally, there are fees that can be assessed for the privilege of utilizing a variety of county-provided services.

Most counties use some combination of the above for obtaining needed revenue. There is no right or wrong combination. It is a choice based on the direction established by a particular Board of Commissioners. In Sampson County, all real estate property is divided into approximately 50,500 parcels. As some property owners own multiple parcels, these 50,500 parcels are owned by approximately 30,800 people. As we have a county population of nearly 60,000 people, it is easy to conclude that less than the entire population is participating in the payment of property taxes to support county government.

Sales tax is applied to goods purchased and some services, so generally, sales tax is thought to be a method that allows the entire population to participate in the cost of county government as all citizens receive some services that are provided or paid for by the County. No county can levy a sales tax that has not been authorized by the State government. Once authorized, the counties then authorize a referendum to vote on same, unless the legislature authorizes the levy of the additional sales tax by vote of the county commissioners. There has not been a vote to levy a sales tax, as same has not been authorized by the State Legislature. There has been advocacy to obtain the authorization to allow the discussion on an additional sales tax. This authorization would then allow for substantive conversation.

Many citizens are willing to pay additional fees for services they utilize. Examples include the charges for county water, recreation fees, building permits, septic permits, Expo Center rentals, etc.

It is certainly the prerogative of each Board to decide which revenue sources, or combination thereof, they wish to utilize to gain needed revenues for county operations. However, any board will have inherent challenges in meeting their county financial obligations if some combination or utilization of the above is not incorporated in their planning.

- 3. County Tax Support** *The* Water Department and the Transportation Department are the only two departments that generate all necessary revenues without any county tax support. Both departments are well managed. I find it refreshing that neither

department ever asks for special consideration/funding because they are able to function without current tax support.

4. **Revaluation** By state law, counties are only required to do property revaluations every 8 years. However, the Department of Revenue strongly recommends that revaluations occur more frequently and generally recommends them every 4 years. At present, 50 of the 100 counties in NC are on a four-year cycle. Of the remaining 50 counties, only 30 remain on the eight-year cycle.

5. **Fees for Services – Solid Waste Collection** As noted above, user fees are considered an opportunity to generate revenues outside of the property tax levy to ensure the costs of government services are more equitably shouldered by all citizens. The proposed fees for utilization of the convenience sites that were rescinded by the Board of Commissioners in December 2023 have received much attention. We agree that the public information provided at the time the bills went out was insufficient. In hindsight, this effort caused much confusion. However, it may be helpful to offer additional information regarding this effort that should provide a clearer understanding of what was intended:
 - a) The proposed fee received extensive discussion in May 2023 during budget discussions. The newspaper covered the issue in depth. We are attaching the original two-page Exhibit A (*Page 28*) that was included with the May 22, 2023, budget message.
 - b) The approved convenience fee was rescinded in December 2023 primarily because GFL proposed to waive the fees for the operation of our twelve convenience sites for 30 months. This means that the fee GFL charges for collection and transportation of solid waste and recyclables will not be payable again until July 2026. This gives the Board of Commissioners ample time to revisit the issue of convenience fees if necessary.
 - c) This fee was charged as a separate bill to ensure that those residents who had an alternative service could have the convenience fee bill exempted since these arrangements could not be determined in advance of the billing.
 - d) This service as proposed is a fee like multiple other fees charged by the county for specific services. The term “trash tax” is incorrect for those that prefer accurate references/information.

Employment, Salaries and Benefits

- 6. Recruiting Challenges** The challenges with maintaining full employment for public safety and social services personnel are, and have been, a local, state, and national challenge. To imply that this has been just a local challenge with only local responsibility is disingenuous. The available evidence to prove this point is undisputable.
- 7. Employee Salaries-Emphasis on Public Safety** Sampson County has a rich history of supporting public safety employees as well as all employees of the county. We have included a number of exhibits which recap the Board's endeavors:
- a) Exhibit C (*Page 34*) reflects that Sampson County employees have received salary increases of 35.92 percent since July 2021.
 - b) Exhibit D (*Page 36*) is more specific than Exhibit C and points out that since July 1, 2021, Detention Center employees have received raises totaling 36.93%; Sheriff Department employees have received raises of 35.18%; Social Service employees have received raises of 25.75 %; and all other employees have received raises of 24.47%.
 - c) Exhibit E (*Page 37*) outlines the additional incentives that Sampson County employees have received since July 1, 2017. Law Enforcement has been one of the beneficiaries of these incentives.
 - d) Exhibit F (*Page 38*) includes excerpts from previous budget messages going back to 2020-2021 reflecting funding for law enforcement. The 2022-2023 information points out that total expenditures for law enforcement had increased 63% over the previous 10 years.
 - e) Exhibit G (*Page 40*) reflects net tax support for all departments in the recommended FY 23-24 budget. As you can see, law enforcement was projected to receive \$11,442,324 of net tax support. They received \$4,804,886 more than DSS, which came in second at \$6,637,438. Clearly, the County has a demonstrated positive track record of supporting law enforcement.
 - f) Exhibit H (*P 42*) reflects the actual net tax support for law enforcement between 2018 and 2023 totals \$59,762,994. If we go back to 2001, we find that total expenditures for law enforcement have increased 410%.
 - g) We value all law enforcement, emergency services, and all other Sampson County departments. The issues regarding staffing are real, affect multiple

departments, and reflect what is going on throughout North Carolina and the United States. We recognize frustration and the value of venting our concerns at times. We will continue to work to provide needed services to all of Sampson County. However, much of the social media discussion regarding law enforcement is hyperbole as one will conclude after considering all facts placed in context. At the same time, our public service employees are an integral part of Sampson County government, and they are sincerely appreciated.

8. *Post-Employment Health Benefits* There has been discussion regarding post-employment health benefits and if these benefits should be restored.

- a) Post-employment health benefits were changed with the July 1, 2015, budget that implemented the pay plan adopted that fiscal year. As part of that implementation plan, employees with less than 5 years of service as of July 1, 2015, would no longer be eligible for post-employment health benefits. Employees with less than 15 years of service as of July 1, 2015, would be required to work for Sampson County for 20 consecutive years as a permanent employee and be at least 58 years old to be eligible for post-employment health benefits. Employees with 15 years or more of service as of that July 1, 2015, date continued to be eligible under the current plan as revised.
- b) Concurrent with the post-employment benefit changes in 2015, changes were also made to the 401k contributions, encouraging employees to take a more significant role in preparing for retirement. Prior to the 2015 implementation, non-law enforcement employees received a 2.53 % of income match to their 401 accounts (law enforcement employees received a 5% match of salary as a contribution to their 401k). In the 2015 revision, the 2.53% automatic contribution was reduced to 1.5%. However, the county agreed to match employee deposits up to an additional 3.5% if the employee contributed additionally to their accounts (for non-law enforcement employees).
- c) Sampson County refinanced approximately \$50,000,000 of bonds in 2015 that created a projected savings of \$6,000,000 for the remaining life of this debt. As part of this transaction, the County was able to achieve an improved bond rating without purchasing insurance for same (a cost for previous insurance was \$473,000). One of the reasons cited for the favorable bond review was the county's 2015 implementation plan for the Pay Classification and Benefits Review. The changes implemented in that plan provided for the long-term needs

of enhancing the county's financial stability as well as the long-term needs of employees.

- d) The schedule of changes in the net OPEB liability and related ratios for the related health care benefits plan (in the 2023 audit) reflects a total liability of \$12,053,000. The amount of this liability in 2014, prior to the changes in health benefits, was \$18,838,000. Our current liability would be higher than the \$18 million figure had the 2015 changes had not been implemented.

9. County Manager's Compensation Much has been postulated regarding the County Manager's salary. An honest discussion regarding such matters should always be welcome. However, the public discussion sometimes overlooks proper context:

- a) The same firm that did the market study for employee compensation also did a review/survey of the County Manager's salary and provided same to the Board of Commissioners. The Board used this information in their evaluation.
- b) The last Survey of Salaries compiled by the UNC School of Government reflects 2022 salaries. In that survey, the Sampson County Manager ranked 37th out of 81 counties that reported.
- c) If you take the 2024 current salary and compare it to the 2022 data, the Sampson County Manager ranked 27th out of 81.
- d) The Sampson County Manager has 30 plus years of governmental experience and 14 years of experience as a County Manager.

10. Public Water System Development

Sampson County has been endeavoring to provide water to our rural residents for more than 30 years. The Sampson County water system is operated as an enterprise. This means that the system does not receive county funding for operations and supports operations from the fees collected for and/or generated by the sale of water. The system originally started with the assistance of USDA Rural Development through low interest loans and grants. Two water districts were created: one district covered the Highway 421 corridor, and one district covered the Highway 24 area. The concept was to find areas where the population was strong enough to support the operations of the system being developed without financial support other than from user fees, with the goal to then expand the system as the financial capacity improved to allow growth. It is also interesting to note that most rural water systems, including Sampson County, were not developed to provide

fire protection as the costs would have been and remain exorbitant. None of the hydrants in Sampson county were designed or intended to support direct fire protection.

It is the county's goal to provide potable water to as many rural residents as possible. The more solvent the existing system is, the more users that can be added and supported as time goes by. With the tremendous help of state and federal resources, we continue to add numerous water lines. When the water lines under construction are completed, we have the potential to have a total of approximately 6,800 plus users.

Operating a self-sufficient water system necessitates that we determine economic feasibility when evaluating potential new lines. We must consider both the cost of installing the new system as well as the cost of continuing operations. The grants received in recent years have been a tremendous help in offsetting some of this cost. Let's take the area of Ivanhoe as an example. The approved grant for the project is \$13,283,000. We project that there are 550 potential users in the area, and of the 550, we project that 300 potential users will opt to purchase water. This equates to a cost of more than \$44,000 per customer. (By comparison, in most areas of the county, one could probably dig a deep well in the \$10,000 range.) Without the recent funding the County would typically do well to obtain 50% grant funding for potential expansion projects. With 50% grant funding, a 20-year repayment period and a 2% interest rate, this project would then cost \$111.00 per month per user before operational costs are added in. This is why the county could not undertake the project before now. We are grateful that the state and federal government have allowed the development of this and other projects. At the same time, we wonder how the federal government will retire a \$34 trillion dollar debt that has doubled in the last 10 years.

Sampson County will continue efforts to expand our water system and provide water to as many potential customers as economically feasible.

Solid Waste Operations and Roadside Litter

11. Landfill and Convenience Site Operations The unfortunate reality is that until we as a nation (and yes, we as a community) reduce our post-consumption waste, we will have solid waste to manage and must have an environmentally sound and cost-efficient way to do it. In recent months, the landfill has received a great deal of attention and public comment. Likewise, we are including as Exhibit K (*Page 48*) an overview of solid waste operations in Sampson County.

- a) In the early 90's Sampson County itself owned and operated a landfill adjacent to the where the current regional facility is located. At that time, the site (which

had been in operation for more than 20 years) was nearing the end of its life cycle and did not comply with newly enacted federal environmental regulations. At that time, the estimated cost for the engineering and construction of a modern, compliant landfill would have exceeded \$500,000 per acre. The operating expenses for the first year alone were estimated to be \$2.5 million, plus the substantial costs of closing an existing landfill and monitoring it for the required two decades. This was beyond what the County could afford, and rather than impose this significant economic burden on its citizens, the Board of Commissioners at the time chose to “privatize” landfill operations, entering into a contract with Browning-Ferris Industries (BFI) to assure a place for Sampson County’s residential waste for decades. Under the provisions of that contract, BFI assumed the responsibilities and costs for the closure of the County’ existing non-compliant landfill and the subsequent post-closure engineering and monitoring. BFI would also construct and operate a new a Subtitle D lined landfill, a non-discharging facility subject to constant state and federal inspection, that met all of the more stringent EPA regulations and assume responsibility for maintaining that landfill for 30 years after its lifespan. An existing annual solid waste fee, billed on the property tax bill, for citizens was abolished.

The contract did allow BFI (and accordingly the subsequent landfill operators) to accept eligible (non-hazardous) waste from outside of the county and would require them to pay the County a “host fee” on that waste. These host fees are an important revenue stream which, over the years, has paid debt service on county facilities, provided for the purchase of capital outlay items such as ambulances and vehicles, offset the costs of maintaining convenience/recycling sites, and lessened annual tax increases needed to fund programs and services.

In November of 2000, Waste Industries purchased all of the issues and outstanding stock of BFI/Allied and assumed the obligations of the landfill (and solid waste collection contracts). Waste Industries would later be acquired by GFL Environmental. The current franchise was approved in November 2002 and is good for 30 years. At that time, the landfill was also permitted to utilize approximately 241 acres. The projected useful life under the landfill host fee agreement was projected to be no less than 20 years and no more than 60 years.

- b) GFL owns all of the property currently utilized as the regional landfill.
- c) The State is the regulatory authority regarding the landfill.
- d) We project that host fees revenues for the upcoming year will be \$3,400,000.

- e) If the landfill was not in operation, the county would no longer receive the host fees and would incur the additional cost of disposing of our future waste.
- f) However, as important as the economic advantages of the current landfill contract are to Sampson County, they do not negate our responsibilities for environmental stewardship. When the landfill was first sited, a primary concern was ensuring that the County met its needs for solid waste management in a manner compliant with all state and federal requirements, and that remains a priority today.

12. Litter Concerns There has been much discussion in recent months about the increasing roadside litter, and the Board of Commissioners share this concern. While it would be easy to assume that the litter concerns are a product of the regional landfill, that would not explain why the same litter concerns occur state and nationwide. In January, the Board of Commissioners invited representatives of the North Carolina Department of Transportation to their January monthly meeting to discuss the increasing litter problem in Sampson County. NCDOT offered several comments/suggestions. First, they indicated that increasing roadside litter was a state and national problem and not just a Sampson County problem. They could not identify the primary source of the problem. Second, they reported that they have increased their funding allocation to assist with the problem; however, they were also quick to point out that this funding was admittedly insufficient to solve the problem. When commissioners asked if there were a solution to the problem, DOT used the analogy of seat belt usage. They noted that seat belts were not utilized until after the 1960s. They pointed out that even after seat belt laws were passed that significant compliance did not occur until law enforcement started enforcing the law. They then shared that our current litter concerns will not be significantly improved until law enforcement is able to engage and be proactive in enforcing litter laws that are already on the books.

Legal Matters

13. Akers et al. v. County of Sampson the Akers et al. v. County of Sampson lawsuit was filed February 9, 2020. The attached Exhibit I (*Page 43*) includes both a background summary and a Summary of the Terms of Settlement.

- a) The litigant's attorney never contacted the county prior to the lawsuit to determine if there were issues that could be resolved without filing the lawsuit.
- b) There was significant public discussion regarding the lawsuit and why the same was not immediately settled after the lawsuit was filed. No specific alleged

damages were offered before November 2023, when two plaintiffs offered a statement and calculation of alleged damages. On a rolling basis, the remaining plaintiffs offered responses and supplemental discovery responses through January 9, 2024. *Sampson County never received a full settlement demand until January 30, 2024, at the mediation hearing.*

- c) Between October 17, 2023, and February 5, 2024, 16 of the 34 plaintiffs voluntarily dismissed their claims.
- d) In July 2020, the county, to support law enforcement, temporarily changed the rules for the payment of gap time as allowed by FLSA for overtime, and compensatory time off. In the settlement, the county agreed to continue with the temporary policy related to gap time until modified by the county commissioners. There now seems to be an understanding that the actions taken in July 2020 were an effort to support law enforcement and not an admission of any previous wrongdoing.
- e) The \$55,000 in overtime is significantly less than the total overtime expended for the year.
- f) The county did agree to settle the lawsuit for \$16,500 with no admission of wrongdoing. The \$16,500 will cost the county much less than the next phase of the case which would have necessitated a trial. This is the first time that the County has had an opportunity to settle when potential remaining costs could be reasonably projected.

14. Fire Departments There is no denying the value of our volunteer fire department organizations in Sampson County. Community fire departments are one of the integral parts of our social capital, those networks of relationships among people who live and work in a particular community, enabling that community to function effectively. In addition to dealing with fires and assisting with emergency response, fire departments aid their communities as hosts for fundraising events, holiday parades, offering their stations as public-meeting places and sometimes providing polling places. This type of social capital is decidedly important here in rural areas where resources are limited, and neighbors can be geographically isolated. However, their importance to their communities notwithstanding, rural fire departments – much the same as local government and the private sector – are experiencing challenges that will necessitate that they continue to evolve.

- a. Here in Sampson County, most of our fire departments are still primarily staffed with volunteers, and it is becoming increasingly difficult for

departments to recruit volunteer members and maintain active membership rosters. Limited active rosters and the geographical size of the county combine to hamper the departments' ability to adequately respond to daytime calls. Thus, we are seeing the need to hire part-time firefighters on a more regular basis.

- b.** Given their full-time job employment, family and other obligations, volunteer members struggle to meet all of the training requirements imperative and expected for active-duty firefighting.
- c.** Fire departments – like both public and private organizations – struggle with increasing costs for both operational and equipment needs.
- d.** The changing nature of response requirements and the growing expectations of the public are necessitating greater emphasis on communication between the fire departments and the citizens who fund them.
- e.** Limited staffing available for operations can deprive departments of sufficient time to devote to the oversight of the department's finances. Regrettably, the absence of proper oversight may have been a contributing cause as to why members of two fire departments have been indicted for financial negligence in recent years. Staffing challenges do not negate the fire department's fiduciary responsibilities.

In recent years, the County and our fire departments have endeavored to establish better communications and improved coordination. We have revamped the Fire Commission to provide an environment for open communication and collaborative discussions, for the exchange of information about departmental needs and to convey citizen concerns, and for the provision of guidance on operational and financial matters. Much has been done, and much more is needed to ensure we are proactively addressing needs based upon full and accurate information.

With regard to fire department funding, there has been some discussion about the need for a flat \$.10 fire tax. An opinion is not offered here regarding the amount of tax. However, we can advise that such level of tax would provide the fire departments collectively an amount of funding that is equivalent to 16% of the County's budget. If this occurs, the amount of funding provided to the fire departments would be comparable to other major areas of budget funding: school operations, law enforcement, emergency services and social services. As our citizens continue to experience cost increases within their own household budgets, they are increasingly scrutinizing (and rightly so) how their tax dollars are expended. Any consideration of such funding level for the fire departments should, therefore, be accompanied by reciprocal obligations of transparency and fiscal oversight. While fire departments

deserve flexibility regarding their operations, it will be imperative that departmental equipment needs be assessed and coordinated collectively to maximize efficiency and affordability. Greater transparency regarding fire departments' expenditures will ensure public trust, and a move to require a full annual audit for each fire department versus a compiled financial statement will demonstrate the departments' commitment to being good stewards of the public's dollars.

Writing in a 2009 article for the Journal of Rural and Community Development, authors Haski-Leventhal and McLeigh postulated that fire departments were an essential asset to rural communities. They noted that leadership, attitudinal commitment, a strong sense of affiliation, altruism, and a sense of community all influenced firefighters' perceptions and motivations. Given these motivations, we are assured that our volunteer fire departments will remain our full partners in the County's efforts to provide the highest quality of services to our citizens in the most cost-effective manner, and to function in a manner that guarantees public trust and respect.

15. Decision Making Obligations The Board of Commissioners and the County staff have the obligation to serve the entirety of the public, and their decisions should reflect that obligation to do so. Compromise by definition means "a settlement of differences reached by mutual concessions." Compromise does not mean giving the other entity with whom you are negotiating everything that they request in the timeframe that is demanded. There have been times when the Board of Commissioners has been criticized for taking no action when they actually responded to a concern by taking action that was in everyone's best interest and not just a few.

As stewards of public funds, we further accept our responsibility to provide our citizens with complete and accurate information so that they may gain full understanding of the actions considered and decisions made by their local government. We believe that our investment in the new website will improve our ability to meet this obligation, providing a customer friendly platform that not only enhances our citizens' ability to better utilize county services, but also provides them more complete information on a variety of subjects, and enhances their understanding of our programs, services, and procedures. We believe, however, that there is a corresponding responsibility of the public to avail themselves of this comprehensive information and context rather than rely on information which may be erroneous or incomplete, as is often found on today's social media.

SUMMARY COMMENTS

The future for Sampson County is bright. Some of the reasons for the projected bright future include:

1. Sampson County is strategically located along the 1-40 corridor between Raleigh and Wilmington. The opportunity for business/industrial growth is significant.
2. In recent years, the Board of Commissioners has invested in Economic Development. This investment, as previously stated, will take some time to fully materialize. The groundwork is taking place. Continued interest/investment in this area will return dividends.
3. The general fund balance and audit as of June 30, 2023, clearly demonstrates the county's commitment to responsible and effective governance.
4. The County's commitment to its human infrastructure demonstrates an understanding of the importance of all employees. In addition, the County has been fortunate to acquire/hire some very good leaders in recent years. The positive impact of these selections will provide the impetus for continued good government for many years.
5. Politics does have a place in county government as well as any other similar governmental public body. Generally, the idea of politics is to set the overall tone or general guidance for government. We see this most frequently demonstrated among agendas that range from conservative to moderate to liberal. For the most part, Sampson County has utilized politics in effectively setting the tone of government. Our commissioners to this point and for many years to come must utilize the principles of good governance to yield positive outcomes. The success of future boards will depend on their ability to maintain this approach of good and effective governance.

Moving forward in the short term, the county will need to determine how it will balance revenues and expenditures. This is a subject that should entice robust discussion and some very deliberate decisions on the future of Sampson County government. As this discussion begins, some of the undergirding considerations that need to be brought forward for understanding/discussion include:

1. Our recent audit indicates that the County has operated soundly from a financial perspective. This statement is not intended to suggest that further improvements

cannot be made. Yet, an audit that identifies no material weaknesses and a strong general fund is impressive.

2. Sampson County has the second largest geographic area of any county in North Carolina. There are additional costs associated with a land mass this large.
3. County governments should emulate good business practices as much as possible. At the same time, there are distinct differences between the operations of a private business and a governmental unit. Governmental units are often required to provide services that are mandated by state and federal laws. Thus, counties do not have the option of eliminating some costly programs during periods of economic decline.
4. The demand for governmental services often increases during periods of economic decline or slow growth. County governments are limited in the services that they can restrict. This can constrain the ability to adjust to circumstances without exercising the full range of available options. Likewise, maintaining reasonable reserves is particularly important for large rural counties.
5. Limiting the size of government or decreasing the size of government cannot be effectively accomplished without restricting the growth of the larger departments i.e. law enforcement, social services, and emergency services. Many of the social service programs are mandated by law and become even more critical during challenging economic times. The cost of providing emergency medical services is expensive and further exacerbated by the large geographic area that we serve. We live in perilous times. The importance and need of law enforcement has never been greater.
6. We do have several departments that provide services that are not mandated by state law. However, if one looks objectively at the cost benefits of these departments, you may find that their overall effectiveness is extremely efficient when compared to the monies spent and benefits achieved.
7. Because of the variety of services offered and the fact that many are mandated by law, it will be extremely difficult to enact permanent across-the-board cuts efficiently and effectively.
8. In our changing world, technology is becoming increasingly more important and expensive. In the long term, the investment in technology may reduce the need to

expand our employee base. In the short term, technology will have an increasing cost.

- 9.** We are attaching the May 23, 2022, memo, “A Historical Perspective Regarding the Budget” as Exhibit B (*Page 30*). This memo may provide you with some insight regarding the past that may assist in avoiding past unmet needs. The county in recent years has done a good job of funding reserves and maintaining our fiscal infrastructure.

- 10.** The County has diligently worked to be a good partner with the educational entities in the county. However, there is some data available that suggests that even with our increases, our educational expenditures may not be in keeping up with statewide increases and needs.

- 11.** The county in recent years has placed a great deal of emphasis and resources on Economic Development. The future prosperity of the County will necessitate continued emphasis in this area.

People and governmental units get to choose their perspective regarding the circumstances they face. Metaphorically, one can choose to believe their bottle is half full or half empty. I believe the bottle representing Sampson County government is half full. At the same time, we all must occasionally ask ourselves when we get what we ask for if that is truly what is in our best interest.

I appreciate the continued opportunity to work with this Board of Commissioners in serving the citizens of Sampson County.

EXHIBIT A

PROPOSAL FOR IMPLEMENTATION OF A SOLID WASTE AVAILABILITY FEE

County Obligations for Solid Waste Collection

The obligations of the County for solid waste collection are found in 130A-309.09A. From the statutes: “the governing board of each unit of local government shall assess local solid waste collection services and disposal capacity and shall determine the adequacy of collection services and disposal capacity to meet local needs and to protect human health and the environment. Each unit of local government shall implement programs and take other actions that it determines are necessary to address deficiencies in service or capacity required to meet local needs and to protect human health and the environment.” Each county has the specific responsibility for providing at least one site for the collection of discarded white goods and for the removal of chlorofluorocarbon refrigerants from white goods. (They have the authority to contract with another local government or a private entity for such service but may not charge a disposal fee for white goods collection.) Additionally, units of local government are expected to make a good-faith effort to achieve the State’s (40%) municipal solid waste reduction goal (thus the obligations for recycling management) and to comply with the State's comprehensive solid waste management plan. In compliance, Sampson County provides our citizens the following solid waste services:

- **Convenience Sites** Sampson County provides its citizens twelve (12) container sites, strategically located so that each household has a reasonably short distance to reach one. Most of the sites are open a portion of every day except Thursdays (Giddensville only T/Th/Sat). All the sites take residential household waste (not commercial) and recyclables. White goods and electronic waste are collected at the Ingold and Spivey’s Corner sites only. GFL properly disposes of the white goods; the County pays a separate vendor to collect and process the electronic waste, but GFL staff assist in the packaging, stacking, and loading etc. (at no extra cost to the County). The County owns 4 of the convenience sites, and leases 7 of them (the 12th site is located at the landfill). The County contracts with GFL to collect/transport solid waste and recyclables and to man and maintain the sites.
- **Scrap Tires** The county pays a separate contract for scrap tire disposal. Containers for the collection of scrap tires are located in a special collection area at the landfill and are picked up by the private contractor. A small part of the costs for disposal of scrap tires are offset by annual state scrap tire fund revenues.
- **E-Waste** The county has a separate contract for e-waste disposal. E-waste is defined as discarded electrical or electronic devices such as computer equipment, keyboards, calculators, televisions etc.

Statutory Authority for Fees to Offset Costs of Solid Waste Collection

Each budget year, the Board must consider the most fiscally prudent way to manage the cost of all services, including solid waste disposal. Both counties and municipalities have authority to impose certain fees to offset the cost of solid waste collection, and it is proposed that the Board adopt a solid waste availability fee with the FY 23-24 budget.

Pursuant to G.S. 153A-292, if the county operates or supports any disposal facilities within the county it may impose a fee “for the availability” of the disposal facilities. An availability fee may be imposed on all “improved” properties in the county that “benefit” from the availability of the facility. For this fee implementation, it is proposed that “improved” properties be defined as those upon which there is a residence or business. Because certain property is deemed by statute not to benefit from the availability of a county’s disposal facilities (those whose solid waste is collected by a municipal government or a private contractor for a fee), the availability fee would only apply within the unincorporated areas of the County. The revenues generated by solid waste fees may not exceed the (direct and indirect) cost of providing for solid waste disposal; therefore, the 2024 annual solid waste availability fee is proposed to be **\$80** (assuming the estimated annual costs for management of solid waste disposal of approximately \$1,437,020 and a 70% fee collection rate).

Proposed Fee Implementation Process

1. Effective January 1, 2024, access to Sampson County’s solid waste convenience sites – excluding the site located in front of the Sampson County landfill at Snow Hill – will require a solid waste access decal affixed to the user’s vehicle.
2. Access to the convenience site located at Snow Hill will not require a decal. Because the County may not assess a fee for the collection of white goods or e-waste, those wastes will be accepted at this location.
3. In late Summer, early Fall, each owner of an “improved” property (as defined above) in the unincorporated areas of Sampson County will be assessed an \$80 solid waste availability fee. (Bills will arrive separate from their annual tax bill, which is mailed in July.)
4. Once the solid waste availability fee is paid¹, the taxpayer will be mailed two (2) window decals, good for one calendar year.
5. Renters would be responsible for obtaining decals from their property owners or may purchase one decal at a rate of \$80 from the Sampson County Administration Offices.
6. Those households or businesses located in municipalities (not subject to the fee) who wish to have access to a solid waste convenience site may purchase one decal at a rate of \$80 from the Sampson County Administration Offices.
7. Those persons residing outside of Sampson County but for whom our convenience sites may be in closer proximity to them may also purchase one decal at an out-of-county rate of \$120 from the Sampson County Administration Offices.
8. Those persons in the unincorporated areas of the County who pay for private solid waste collection services may apply by any established deadline for an exemption to the solid waste availability fee billing with proof of payment of those services. This exemption is like the elderly/disabled and veteran’s exemptions currently offered by the Tax Office.

¹ Taxpayers will receive a tax bill and a separate solid waste availability fee bill. The Sampson County Tax Office will receive payment for the solid waste fees via the same methods of payment for tax billings.

EXHIBIT B
NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE of the COUNTY MANAGER

TO: Sampson County Board of Commissioners
FROM: Edwin W. Causey, County Manager
DATE: May 23, 2022
RE: A Historical Perspective Regarding the Budget

I offer the following as a supplement to the information found in this year's Budget Message.

While I have worked for the County as County Manager since May of 2010, my first exposure to Sampson County government actually came in the late 90s. I offer these thoughts as an individual who has viewed the County and its economic stability as both an outside party and as your employed manager.

The first public building project that I worked on for Sampson County, representing USDA at the time, was an approximately \$2,000,000 renovation loan (possibly a \$100,000 grant as well) for the Sampson County Courthouse. There was significant interest expressed in school funding needs at his time, but USDA did not have those kinds of financial resources (our available budget statewide was about \$40,000,000). We did begin to have broad discussions about building improvements for other County departments and began by visiting and evaluating existing facilities. I recall the county's cash position at the time was satisfactory. Unfortunately, however, the pent-up needs for massive improvements to a variety of buildings was astounding. There was no easy fix, and a major rehabilitation plan was needed to address needs such as these:

1. Public Works was located on one end of the old County Home. This building was in such disrepair that you could open some interior doors and see the ground.
2. Cooperative Extension was also in this building, and their facilities were similarly undesirable.
3. Head Start was located in the upstairs of this building, up a narrow staircase with limited ADA access.
4. DSS was housed in multiple locations, including what is now the Aging and Recreation building. Walking through their cramped halls was claustrophobic, with hanging file storage shelving lining the top of each hallway.

5. The Animal Shelter was also in dire need of attention.

We can compare this situation to a family that has \$50,000 in the bank and living in a dwelling that is in need of \$100,000 in repairs. They have a negative net worth. Similarly, the county's true financial position was more dire than what it seemed. In response, USDA made a number of low interest loans over the next several years to address a variety of issues. Some of these loans included:

1. Purchase of existing warehouse and revamp for Public Works
2. A new Animal Shelter
3. A new Cooperative Extension building
4. A new Human Services Building (DSS and Health) - \$8 million
5. A new Sheriff's Office and Detention Center - \$11 million
6. A new County Auditorium and other remodeling activities for the Rowan Road Complex campus

I am guessing that these improvements totaled about \$25 million dollars. I also developed a good working relationship with the BOC during this period, and as time progressed, we continued to discuss substantive school needs. It appeared there were still pent-up needs that needed to be addressed, but ultimately, the county determined that they would spend \$110 million dollars on schools, including approximately \$4.5 million dollars for the Community College. This loan obligation for the community college was later rescinded. The \$110 million in USDA and COPS financing funded three new high schools and later the elementary school at Roseboro.

At one time, USDA had invested more money in Sampson County than any other county in the United States - over \$100 million. Please note that we lobbied hard for USDA financing. USDA ultimately committed a little over \$50,000,000 for schools along with COPS funding of a little over \$50,000,000. My support was based on seeing five BOC members raise their hand and agree to commit to adding as much as 30 cents to the tax rate to cover the debt obligations. I was extremely impressed with this commitment. Unfortunately, the commitment as I understood it was never completely fulfilled.

The 30 cents needed for the tax increase was reduced to 21 cents because of lottery money that was coming into play during this time. Of the 21 cents that were needed, only about 15 cents was actually passed and undertaken. This did not include the additional operational funds for the schools that were not included (a six cents shortage).

It is also helpful to note that during the negotiations with the schools during the funding process, Mr. Doug Carter, the county's financial adviser, pointed out that inadequate funding for school operations had been projected. I sat in the room with both school boards, the community college board and the BOC when Mr. Carter was making this point. When I then came in as County Manager in May of 2010, it did not take long to recognize that we had a cash flow problem in that there were no funds in reserve for capital improvements or other repairs, including the County's obligations for maintaining school facilities (whose value is estimated at nearly \$500,000,000). In the early years of my County tenure, I regularly debated with then County Schools Superintendent Ethan Linker regarding their needs for school roofs. No matter what we did, there was always another school roof to be replaced. Had the 6 or 7 cents of additional taxes been added, our challenges at the time and probably now would have been much different.

A property tax reevaluation was completed in 2011 without a tax increase; however, the revenue neutral rate effectively provided the budget an additional 2.5 cents. This was a big help, but not large enough to cover needed reserves and employee salaries. A previous employee market study was never fully implemented.

Later, when I delivered the 2012 budget message on May 7, 2021, the message stated that it was and would be the most important budget message of my tenure. One of the options presented was to prepare budgets that both met the current circumstances and created a fiscal framework that prepared the County for the future. This is when we began talking about capital reserves for long term maintenance, maintenance of our human infrastructure, and alternate revenue sources. I believe that we started funding these reserves in 2013.

In 2013, we provided information that reflected the debt being paid was the equivalent of 20 cents of the tax rate, illustrating the source of our significant tax rate.

In 2014, we proposed a 9-cent increase in the tax rate, and a 4.5 cent increase was approved. We did get approval for a pay study that was received in 2015. We were fortunate that we could fully implement the same; however, because that had to be accomplished over a four-year implementation period, we still found ourselves behind the curve relative to salaries, including cost-of-living and step increases.

In 2017, we did receive the benefit of adding an industry that added \$120,000,000 to our tax base. This addition is significant and served to renew our appreciation for the impact industrial development has on our economic stability and stimulate an aggressive pursuit of economic development in the ensuing years. Significant investment has been made, a good return and many benefits will be yielded. Unfortunately, we cannot predict exactly when the returns will come. It is safe to say that if we had not had the industrial site at I40/Faison, this company may not have come

to Sampson County. Moreover, current budget challenges may prove just how important this industry is to Sampson County.

My current budget recommendations are shaped by this historical perspective and my experienced- based concern that we do not need to retreat back to the County's position of 20 years ago with overwhelming pent-up needs that degrade our actual financial position. Pent-up needs include both the physical and human infrastructure.

As we consider the proposed budget for FY 22-23, we have a revenue shortage. We need to increase revenue by approximately \$2,500,000. We do not believe that this can be done by only reductions/deferments in operations. You could decide to redefine government. This is certainly an option.

In summary,

1. We understand that no one wants a tax increase. As noted in the historical perspective offered above, the 20 cents attributed to our debt obligations causes the tax rate to be as high as it is.
2. You can derive a budget that does not include a tax increase. This will likely entail deferring some expenditures and drawing further from the general fund. This is not recommended if we seek to avoid history repeating itself.
3. If you get by this year without a tax increase, it is unlikely that you can get by next year without one. This is especially true if you move forward with the market study. The current stress on the general fund, inflation, supply chain issues, and maintaining our physical and human infrastructure will likely be further exacerbated by the concerns expressed herein.
4. The only other real option is to redefine county government and the services that are provided.

EXHIBIT C

Salary and Fringe Benefit Increases Since 7/1/2021

<u>Department</u>	<u>Increase</u> <u>(Decrease)</u>	<u>% of</u> <u>Total</u>
Governing Body	(6,722)	-0.05%
Administration	205,065	1.61%
Human Resources	186,772	1.47%
Finance	161,703	1.27%
Tax Office	239,685	1.89%
Legal	(162,065)	-1.27%
Elections	54,195	0.43%
Register of Deeds	81,323	0.64%
Information Technology	121,131	0.95%
Public Buildings	34,156	0.27%
Sheriff / Detention	3,520,901	27.69%
Communications	399,099	3.14%
Emergency Management	121,919	0.96%
Inspections and Planning	198,954	1.56%
Emergency Medical Services	2,018,757	15.88%
Animal Shelter	80,275	0.63%
Economic Development	12,968	0.10%
Cooperative Extension	113,804	0.90%
Soil Conservation	88,189	0.69%
Veterans	23,138	0.18%
Library	85,802	0.67%
Recreation	154,509	1.22%
Aging	241,414	1.90%
JCPC Programs	23,078	0.18%
Health Dept	968,432	7.62%
Social Services	3,380,318	26.58%
Water District	188,438	1.48%
Expo	28,211	0.22%
Transportation	<u>151,807</u>	1.19%
Total increase salary & fringes	12,715,256	
Original budget FY 20-21	35,402,074	
Percentage increase	35.92%	

Salary and fringe increases are annual amounts determined by comparing the original budgets for each fiscal year and adding the effect of the 2.1% premium pay and the annual effect of the pay plan that was effective 11/1/2023. Increases and decreases also include the effect of changes to personnel. This includes adding or deleting personnel, promotions, demotions, and changes in fringe benefit rates like retirement and health insurance.

Premium pay was a one-time payment and did not add to base pay.

EXHIBIT D

Recap of Salary Increases authorized by the Board of Commissioners Effective 7/1/2021 through 11/1/2023

Detention Center Employees

Effective

<u>Date</u>	<u>Increase</u>	<u>Reason</u>	<u>Other Information</u>
7/1/2021	5%	Cost of Living Adjustment (COLA)	All employees and raised the pay scale.
7/1/2021	2.33%	Mid-point adjustment average	Average increase move to mid-point
10/1/2021	10%	Detention Center retention & recruitment	Address high turnover
12/1/2021	2.1%	Premium pay (COVID)	One-time payment
1/1/2023	2.5%	Cost of Living Adjustment	All employees and raised the pay scale.
11/1/2023	15%	Salary study with additional COLA average	New pay scale & time-in-position
	36.93%		

Sheriff Department Employees

Effective

<u>Date</u>	<u>Increase</u>	<u>Reason</u>	<u>Other Information</u>
7/1/2021	5%	Cost of Living Adjustment (COLA)	All employees and raised the pay scale.
7/1/2021	2.98%	Mid-point adjustment average	Average increase move to mid-point
12/1/2021	2.1%	Premium pay (COVID)	One-time payment
1/1/2022	5%	Cost of Living Adjustment	All employees and raised the pay scale.
1/1/2023	2.5%	Cost of Living Adjustment	All employees and raised the pay scale.
11/1/2023	17.6%	Salary study with additional COLA average	New pay scale & time-in-position
	35.18%		

Social Services Employees

Effective

<u>Date</u>	<u>Increase</u>	<u>Reason</u>	<u>Other Information</u>
7/1/2021	5%	Cost of Living Adjustment (COLA)	All employees and raised the pay scale.
7/1/2021	2.95%	Mid-point adjustment average	Average increase move to mid-point
12/1/2021	2.1%	Premium pay (COVID)	One-time payment
1/1/2022	5%	Cost of Living Adjustment	All employees and raised the pay scale.
1/1/2023	2.5%	Cost of Living Adjustment	All employees and raised the pay scale.
11/1/2023	8.2%	Salary study with additional COLA average	New pay scale & time-in-position
	25.75%		

All Other Employees

Effective

<u>Date</u>	<u>Increase</u>	<u>Reason</u>	<u>Other Information</u>
7/1/2021	5%	Cost of Living Adjustment (COLA)	All employees and raised the pay scale.
7/1/2021	2.77%	Mid-point adjustment average	Average increase move to mid-point
12/1/2021	2.1%	Premium pay (COVID)	One-time payment
1/1/2022	5%	Cost of Living Adjustment	All employees and raised the pay scale.
1/1/2023	2.5%	Cost of Living Adjustment	All employees and raised the pay scale.
11/1/2023	7.1%	Salary study with additional COLA average	New pay scale & time-in-position
	24.47%		

The totals are not the actual amounts received by all employees. They represent only the average increases in salary amounts.

EXHIBIT E

Sampson County Incentives

7/1/2017	3rd Year of Pay Plan + .75% COLA
7/1/2018	4th Year of Pay Plan / No COLA
7/1/2019	2% COLA + Time in Grade
12/1/2019	Began paying GAP Time and Overtime for Detention
2/1/2020	DSS Child and Adult Welfare Social Workers paid on Work Against Scale + designated increase for experience levels
4/1/2020	Addition of 1st Sgts. Positions At Sheriff's request
7/1/2020	No COLA Began paying GAP Time for LEOs
10/1/2020	Approved Trial part-time certified position (Sheriff) to assist with increased paperwork (sex offender registration, etc.) / Still employed
7/1/2021	5% COLA + Time In Grade
10/1/2021	10% Temporary Raise for Detention (Officers and LEOs) Only
12/1/2021	2.1% Bonus (COVID Premium) based on 6/30/2021 Salary
1/1/2022	5% COLA/10% for Detention (Officers & LEOs) became Permanent Transportation Drivers moved from Pay Grade 57 to 61 Library Assistants moved from Pay Grade 58 to 61 DSS Protective Services Social Worker Scale Upgraded
3/1/2022	Approved Overtime Pay for DSS Food/Nutrition Staff through June
7/1/2022	No COLA
11/1/2022	DSS – Paid Overtime for all Social Workers
11/10/2022	Began work on Pay Study approved by BOC.
1/1/2023	\$2,004 Temp Hiring Bonus approved for Designated Hard-to-Fill positions. DSS Incentive Pay Plan for Critical Positions Approved Trial CADET Program to address recruitment for LEOs.
3/1/2023	Increased pay scale for part-time help for Parks & Recreation Approved stipend for DSS Workers supervising clients after hours + contracted services for armed security for same
5/1/2023	\$2400 Temp Incentive for Detention Officers / \$4,200 for LEOs
10/1/2023	Approved Overtime Pay for Medicaid Staff through December (Expansion)

EXHIBIT F

2020-2021

Sheriff's Department Much of the change in the Sheriff's Department budget can be attributed to the addition of three resource officers. As mentioned above, we are including the purchase of 13 new vehicles. We also appreciate the way the Sheriff has worked with us to lessen budgetary impacts.

Detention Center We are including the purchase of one new van and the equipment necessary for transporting prisoners.

2021-2022

Detention Center and Sheriff's Department Operating expenses for the Detention Center and Sheriff's Department are \$4,534,028 and \$9,041,268, respectively. The total budget for the Sheriff's Department is \$13,575,296 and does not include the \$1,000,000 for radios that will also be expended. The total budget for the sheriff's office in 2011 was \$9,008,543. Total expenditures for the Sheriff's Office have increased 62% over the last 10 years. The citizens of Sampson County can be very proud of the financial support provided to the Sheriff's Department. The cost of operating/funding the Sheriff's Department, as well as all budgetary increases, does give us pause. However, the Sheriff has obtained a contract for housing Federal prisoners. These efforts to offset a small portion of the total cost of operations are commendable.

2022-2023

Detention Center and Sheriff's Department Operating expenses for the Detention Center and Sheriff's Department are \$4,885,805 and \$9,506,848, respectively. The total budget for the Sheriff's Department including detention is \$14,392,653. The combined proposed expenditures for the Department have increased \$894,333 over the last year. They do have projected revenues of \$3,330,780. Last year, we reported that their total expenditures had increased 62% over the last 10 years. We applaud the department for their willingness to enter a contract to house Federal prisoners. Unfortunately, we are projecting \$336,891 less in the proposed federal contract than last year. All departments should be very proud of their efforts and accomplishments in generating revenue. **Relative to the net cost of operating the detention center and sheriff's office the net tax support to operate their operations (Operating expenses less revenues) is \$11,061,873.** This total amount of tax support will increase significantly when the debt service for their building is included. This is more tax support than received by any other department and each of the schools

including the community college. The citizens of Sampson County can be very proud of law enforcement and the County's exceptional effort to support them. Looking back, I am also very proud of the County's and USDA efforts to previously provide \$9,500,000 of funding for their new facility. USDA also provided an additional \$1,500,000 of funding to provide an additional pod to plan for growth and the possibility to garner additional revenue by housing out of county prisoners. This insight dating back more than 15 years to generate revenue to reduce tax support was most insightful. This year, County administration initiated the request to the State for an additional \$1,000,000 for storage. Our goal is to assist all departments and funding partners. It is anticipated that this facility will be online sometime during the next year. As a sidenote, there are only two departments (water department and Transportation) that operate without tax support.

2023-2024

In October, the Board approved an additional 10% temporary raise for Detention Officers. Please also note that the Detention Officers were also advanced one pay grade in the 2019 budget.

All employees have received at least a 12.1% increase in salary during the 2022 year.

*Detention Officers received a minimum raise of 17.1% raise **during this same period.***

Detention Center and Sheriff's Department Operating expenses for the Detention Center and Sheriff's Department are \$5,241,953 and \$9,983,869 respectively. The total budget for the Sheriff's Department including Detention is \$15,225,822. The combined proposed expenditures for the Department have increased \$962,468 over the last year. They do have projected revenues of \$3,783,498, which is \$452,718.00 more than last year.

EXHIBIT G

Fiscal Year 23-24 Budget Tax Support

FY 23-24 Recommended Budget

General Fund Expenditure Department	Expenditure Budget	Revenue Budget	Tax Support	Percent of Tax Support
Governing Body	158,918	-	158,918	0.23%
Administration	725,065	-	725,065	1.05%
Human Resources	499,187	-	499,187	0.72%
Airport	120,538	2,500	118,038	0.17%
Finance	1,186,252	-	1,186,252	1.72%
Finance Data Processing	150,658	-	150,658	0.22%
Tower Expenditures	23,523	-	23,523	0.03%
Tax Administration	1,686,655	241,150	1,445,505	2.10%
Legal	250,000	-	250,000	0.36%
Courts	57,990	-	57,990	0.08%
Board Of Elections	486,322	22,600	463,722	0.67%
Register Of Deeds	488,175	411,000	77,175	0.11%
Information Technology	1,216,141	-	1,216,141	1.76%
Public Buildings	2,069,189	-	2,069,189	3.00%
Sheriff	9,983,869	1,579,198	8,404,671	12.20%
Detention Center	5,241,953	2,204,300	3,037,653	4.41%
Communications	1,581,782	-	1,581,782	2.30%
Emergency Management	873,721	79,000	794,721	1.15%
Volunteer Fire Departments	272,701	-	272,701	0.40%
Inspections & Planning	888,053	505,500	382,553	0.56%
Coroner	70,000	-	70,000	0.10%
Emergency Medical Services	7,917,909	2,350,000	5,567,909	8.08%
Dive Team	15,940	-	15,940	0.02%
Animal Shelter	502,659	16,600	486,059	0.71%
Solid Waste	1,437,020	1,201,800	235,220	0.34%
Forestry	205,140	-	205,140	0.30%
Economic Development	874,182	46,850	827,332	1.20%
Industrial Utility	275,081	-	275,081	0.40%
N C Cooperative Extension	660,399	2,000	658,399	0.96%
Soil Conservation	323,585	30,000	293,585	0.43%
Mental Health Administration	211,680	-	211,680	0.31%
Veterans	179,242	-	179,242	0.26%
Clinton City Schools:				
Current expense (2881 x \$1,273)	3,711,172	-	3,711,172	
Capital outlay	403,296	403,296	-	
Transfer to debt service	176,077	-	176,077	
Sampson County Schools:				
Current expense (7757 x \$1,273)	10,320,580	-	10,320,580	
Capital outlay	1,121,454	1,121,454	-	
Transfer to debt service	499,928	-	499,928	
Total City & County Schools	16,232,507	1,524,750	14,707,757	21.34%
Sampson Comm College-Current expense	1,728,648	-	1,728,648	
Sampson Comm College-Capital outlay	250,000	-	250,000	
Total Sampson Community College	1,978,648	-	1,978,648	2.87%

Fiscal Year 23-24 Budget Tax Support

FY 23-24 Recommended Budget

General Fund Expenditure Department	Expenditure Budget	Revenue Budget	Tax Support	Percent of Tax Support
Library	851,865	130,764	721,101	1.05%
Recreation	808,945	54,900	754,045	1.09%
Special Appropriations:				
DOM HCA Committee	300	-	300	
Sampson History Museum	60,000	-	60,000	
Rural Trans Planning Org	6,688	-	6,688	
Total Special Appropriations	66,988	-	66,988	0.10%
Debt Service	260,000	-	260,000	0.38%
Transfers Out:				
County buildings debt service	1,835,984	-	1,835,984	2.66%
School buildings debt service	3,375,014	-	3,375,014	4.90%
Aging programs	396,580	-	396,580	0.58%
Social services	6,637,438	-	6,637,438	9.63%
Health department	1,755,809	-	1,755,809	2.55%
Agri-Exposition center	412,142	-	412,142	0.60%
Building reserves	687,500	-	687,500	1.00%
	15,100,467	-	15,100,467	
Contingency	3,380,910	-	3,380,910	4.91%
Total	79,313,859	10,402,912	68,910,947	

**Sampson County
Budget Summary Information**

Tax support by function:	Tax Support	Percent of Tax Support
General government	12,509,773	18.15%
Public safety	20,613,989	29.91%
Environmental protection	440,360	0.64%
Economic & physical development	2,054,397	2.98%
Human services	9,180,749	13.32%
Education	20,061,419	29.11%
Culture & recreation	1,954,276	2.84%
Debt service	2,095,984	3.04%
	68,910,947	

EXHIBIT H

Net Tax Support Actual 2018-2023

Fiscal Year Ending 6/30	Detention	Sheriff/ Detention Debt Pymt	Sheriff	Total Tax	Net Support	Detention Revenue Generated	Sheriff Revenue Generated
2018	1,817,293	307,425	6,112,611	8,237,329	1,481,535	1,148,141	
2019	1,906,923	528,640	6,395,439	8,831,002	1,464,122	1,240,285	
2020	2,457,618	528,517	6,810,170	9,796,305	1,330,614	1,246,187	
2021	3,081,953	528,559	8,259,203	11,869,715	848,051	1,299,128	
2022	1,977,872	530,123	7,859,177	10,367,172	2,349,786	1,570,730	
2023	2,379,215	527,733	7,754,523	10,661,471	2,324,209	1,794,207	
	13,620,874	2,950,997	43,191,123	59,762,994	9,798,317	8,298,678	

Net Tax Support Budgeted 2018-2023

Fiscal Year Ending 6/30	Detention	Sheriff/ Detention Debt Pymt	Sheriff	Total Tax Support	Net	Detention Revenue Budget	Sheriff Revenue Budget
2018	2,283,376	307,425	6,400,846	8,991,647	1,454,500	979,550	
2019	2,444,210	528,640	6,609,553	9,582,403	1,366,000	1,185,675	
2020	2,791,719	528,517	7,032,000	10,352,236	1,393,800	1,243,117	
2021	3,148,359	528,559	7,082,441	10,759,359	721,200	1,189,428	
2022	1,882,373	530,123	7,935,428	10,347,924	2,562,391	1,430,298	
2023	2,637,805	527,733	8,294,769	11,460,307	2,188,000	1,396,641	
	15,187,842	2,950,997	43,355,037	61,493,876	9,685,891	7,424,709	

EXHIBIT I

Summary of Terms of Settlement -Akers et al. v. County of Sampson

1. The County will pay a combined total of \$16,500 to the 18 remaining Plaintiffs, less taxes and other authorized withholdings. The plaintiffs have agreed to divide this amount equally which will result in a payment of \$916.67, less taxes and withholdings, to each remaining plaintiff. No portion of the above payment or any other payment will be allocated to costs and/or attorneys' fees for the plaintiffs.
2. The County will appropriate \$55,000 as an "overtime" line-item entry into the Sampson County Sheriff's Office budget for the current 2023-2024 fiscal year. The appropriation is subject to any other future course determined in the County in its discretion after this fiscal year. This amount and line-item entry is a one-time appropriation.
3. The County Manager will recommend to the Board of Commissioners that the current gap time and overtime pay policy for the Sheriff's Office shall remain in effect through at least the end of the 2024-2025 fiscal year, which ends on June 30, 2025.
4. The County will revise the current language at the bottom of the time sheets used by the Sampson County Sheriff's Office which currently states, "Gap Time hours earned between 161- 171 are currently earned on a temporary basis," will be revised to add the following sentence: "This policy will remain in effect subject to any modification by the County Board of Commissioners."
5. Counsel for the County shall work with the Sampson County Human Resources Department on a communication that clarifies the current mealtime reporting procedures for time sheets of the Sampson County Sheriff's Office and provide a draft of this communication to counsel for plaintiffs for their review and any input. Such clarification shall include, without limitation, information as to how any unpaid mealtime periods (at least 30 minutes of uninterrupted time while eating) should be recorded, how any "de minimis" working time during those periods should not count as "hours worked", and how if no unpaid mealtime occurs, then a time sheet should be designated accordingly.
6. It is also understood that, after the communication in Item 5 is issued, the Sampson County Human Resources Department shall endeavor to appropriately limit follow-up communications with Sheriff's deputies about whether any days on their time sheets that do not designate any mealtime are accurately recorded.
7. Following approval of the above-stated terms by the Board of Commissioners, the parties shall enter into a settlement and release agreement with a full general release of claims, a non-admission of liability by the County, a stipulation of dismissal with prejudice of the lawsuit filed by each plaintiff, and other typical terms for resolving disputes of this nature. The parties' counsel shall then submit the agreement with any related motion(s), proposed order(s) and other filings to the U.S. District Court for the Eastern District of North Carolina for approval.

Summary of Background and Timeline of Events - Ake1's et al. v. County of Sampson

- Thirty-four plaintiffs filed a lawsuit in Sampson County Superior Court on February 9, 2022 against Sampson County alleging violations of the Fair Labor Standards Act ("FLSA") and Article I, Section 1 of the North Carolina Constitution. Sampson County removed the case to federal court and successfully moved to dismiss Plaintiffs' claims under the North Carolina Constitution.
- Following the Court's ruling on Sampson County's Motion to Dismiss, the parties engaged in extensive discovery. This included exchanging answers to written interrogatories and hundreds of pages of payroll records, emails, and other documents, and taking 25 depositions between June 15, 2023, and January 17, 2024, when the parties paused discovery efforts to prepare for and attend a court-ordered mediated settlement conference on January 30, 2024. Two additional depositions were scheduled for February 12, 2024, in the event the parties did not reach a resolution of this matter at mediation on January 30, 2024. The Plaintiffs testified at their depositions that their fees and costs in this lawsuit were being paid by the Police Benevolent Association and, as a result, that they were not personally responsible for paying them.
- Through the discovery process, it was established that the compensation practices at issue (payment for "gap time," overtime, and compensatory time off) were modified in July 2020. Accordingly, under the FLSA's statute of limitations, the relevant time period for any claimed damages was limited to the period from February 9, 2020, through July 14, 2020. If Plaintiffs could have successfully established that any violations were willful, that time period would have been expanded by an additional year to the period from February 9, 2019, through July 14, 2020.
- Between October 17, 2023, and February 5, 2024, 16 of the 34 Plaintiffs in the lawsuit voluntarily dismissed their claims. Among these, two Plaintiffs dismissed their claims before responding to written discovery requests, 12 Plaintiffs dismissed their claims before their depositions were taken, and two Plaintiffs dismissed their claims after their depositions, including one who took a dismissal after the mediated settlement conference.
- On November 9, 2023, before their scheduled depositions, two Plaintiffs served supplemental discovery responses that, for the first time, included a statement and calculation of alleged damages. On a rolling basis, the remaining Plaintiffs continued to serve supplemental discovery responses with individualized statements of damages that had not been previously provided between November 2023 and January 9, 2024, when these Plaintiffs were scheduled to appear for depositions.
- Sampson County first received a settlement demand that included all alleged wage-based damages, attorneys' fees, and costs claimed by the Plaintiffs on January 30, 2024, at the mediated settlement conference.
- Consistent with the position Sampson County has taken throughout this lawsuit, the settlement documentation that will be signed by the parties and filed with the Court will include language stating that Sampson County denies the allegations in the lawsuit, denies liability for any violation of the FLSA, and denies that damages are owed to any of the Plaintiffs and that it is entering into a settlement in this matter to avoid the time and expense of further litigation.

EXHIBIT J



November 20, 2023

Sampson County Board of Commissioners

406C County Complex Road

Clinton, NC 28328

RE: Classification and Compensation Study Recommendations

Dear Board Members:

The much-anticipated classification and compensation (market) study approved nearly one year ago has been completed and the results have been shared by Baker Tilly, the company selected to conduct the study. Human Resources Director, Nancy Dillman, has worked closely with the vendor and headed the project team that includes County Manager, Ed Causey and Finance Director, David Clack. Much time and effort has been expended on collaboration with vendor representatives to ensure a thorough review of market data with a focus on identified competitive positions. Based on the data that has been shared with you combined with the budgetary guidelines provided by the Board, the project team offers the following recommendations:

- 1) Approve the Baker Tilly Recommendation as detailed (Slide 17).
- 2) Adopt and Implement Scenario Option 3 (Slide 16) which adjusts the current pay scale to align with market mid-point, provides 1% increase for each year in Position (capped at 9 years since last salary study), aligns position titles and classifications with job descriptions, addresses pay compression issues, and insures no employee will receive a decrease in pay.
- 3) Provide an additional 4% Cost-Of-Living Adjustment (COLA) in addition to the Salary Study recommendation for all employees to maintain our market competitiveness. The results shared by Baker Tilly were based on data from the last fiscal year and clearly indicate that Sampson County salaries were competitive with the market (Slide 10). No Cost-of-Living Adjustment was included in our current budget while surrounding counties implemented COLAs.
- 4) Implement salary adjustments effective November 1, 2023, to be included in December payroll if approved by November 27, 2023. We are sharing a great deal of information and based on our own experience in getting to this point in the Salary Study, we appreciate the need for deliberations prior to final approval.

- 5) Eliminate all previously approved, temporary compensation agreements (Hiring Bonus, Temporary Raise, Incentive Pay, Paying Above Assigned Pay Grade, etc.) currently in place for identified competitive positions with DSS, Health, EMS, Detention and Sheriff's Office. The new plan absorbs these current pay practices as these previous efforts have resulted in reduced vacancies for these competitive positions.
- 6) Continue with the CADET Program to support recruitment challenges within the Sheriff's Office.
- 7) Increase the supplement for Canine Officers from \$152 per month to \$300 per month. Based on data provided by Canine Officers as part of this study, compensation for non-LEO duties to care for animals is not aligned with the time requirements.
- 8) Establish the beginning salary for all Detention Officer I positions to be \$40,008 per year (this is above the minimum for the assigned pay grade) to assist with the recognized hiring challenges for the Detention Center.
- 9) Establish the beginning salary for all PHN II positions to be \$60,000 per year (this is above the minimum for the assigned pay grade) to assist with the recognized hiring challenges.
- 10) Modify the established County work week to align with established practices more closely and to best respond to the differing work schedules. Effective January 1, 2024, the new work week for all County employees will begin at 12:01 AM on Saturday and end at Midnight on Saturday.
- 11) Allow departments to continue to explore and offer flexible scheduling for staff where feasible and services are not negatively impacted.
- 12) Develop and implement written Employment Agreements for all current and future employees to clearly detail expectations and conditions of employment with Sampson County. While employees are currently provided with information when hired, this process will be more formal and provide documentation to eliminate misunderstanding.
- 13) Continue with current guidelines for Department Heads to discuss needs with the County Manager prior to advertising or filling any vacancies. In response to the declining County population and scarcity of qualified applicants for competitive positions, we recognize the need to better utilize technology and upskill our workforce to respond to the needs of our citizens while reducing the number of positions effectively and efficiently.
- 14) For consideration and implementation during the budget process:
 - Revisit all positions to verify FLSA status (i.e. Exempt and Non-Exempt).
 - Evaluate all pay practices and revise policies and procedures (i.e. Overtime, Gap and Shift).
 - Evaluate and address evolving health care hiring challenges.
 - Develop guidelines for career ladders consistent with other County departments for Paramedics and Telecommunicators.

- Revise guidelines for consideration of Bi-Lingual Supplement to best meet departmental needs.
- Evaluate and address our comprehensive benefits offerings once we have received cost projections. Preliminary data indicates cost increases and benefit changes across the industry.

Documents shared with the Board of Commissioners tonight will be posted to the Employee Portal tomorrow morning. Careful consideration of the information should answer any questions employees may have about data collection and resulting implementation recommendations. Any questions should be directed to Department Heads for consolidation. Once compiled, Department Heads should submit questions to Nancy Dillman for assimilation and response. A list of Frequently asked questions will be addressed via the Employee Portal. Questions related to individual employees will be researched and resolved with the individuals.

The County Manager will be responsible for and held accountable for the plan implementation and for its maintenance once approved by the Board. It is anticipated that some circumstances will arise due to the ongoing movement of employees, and the County Manager will be responsible for making needed adjustments and appropriately advising the Board of actions taken.

The project team is very aware and extremely appreciative of the financial support you have provided for employees over the last several years. Your emphasis on valuing the work of all employees is of special note. The market study evidences that the County has made a significant effort to meet the financial needs of our employees in recent years, and the recommendations of the project team are primarily focused on the time since July 1, 2023. We understand your evaluation of the market study and the recommendation for implementation necessitates significant deliberation and thoughtfulness.

Moving forward, we must all acknowledge and understand the impacts of a declining County population and an economy still reeling from the effects of inflation. County staff will need to continue the emphasis on customer service, improved efficiency, and productivity with minimal effect on the size of our permanent workforce. Working collaboratively will allow us to further explore opportunities for sustainable outcomes.

Respectfully submitted,

Edwin Causey, County Manager

David Clack, Finance Director

Nancy Dillman, Human Resources Director

EXHIBIT K

BRIEF OVERVIEW OF SOLID WASTE OPERATIONS IN SAMPSON COUNTY

Landfill Operations

Prior to the 1990s, Sampson County owned and operated a landfill adjacent to the site of the County's current regional landfill. According to a review of old files, this site had been in operation for more than 20 years in the 1990s. The landfill was operated, under contract, by B.T. Sanitation (Billy Thomas). At the time, the County had 13 unmanned convenience sites with roll-off type containers. The contract with B.T. Sanitation provided for the daily operation of the landfill and the transportation of waste from the convenience sites to that landfill. Additional information on convenience site contracts/operations is found below.

In the early 1990s, state and federal laws regarding municipal solid waste landfills changed. Senate Bill 111 and Subtitle D of EPA groundwater regulations were enacted in response to concerns about pollution of ground and surface water from unlined landfills. The new regulations banned certain items from landfills (waste oil, whole scrap tires, white goods, lead-acid batteries), enacted a mandatory reduction of the volume of waste at landfills by 25% and mandatory provisions for recycling programs, enacted the requirement that all waste be weighed prior to entering a landfill, set forth operating requirements for gas control and record-keeping, imposed stringent closure design/cap requirements, and required design changes to include composite liners and leachate collection systems (by 1998). Sampson County's original landfill was near the end of its lifecycle (capacity and permit), and at the time, the estimated cost for the engineering and construction of a modern, compliant landfill would have exceeded \$500,000 per acre. The operating expenses for the first year alone were estimated to be \$2.5 million (over 22 cents of the ad valorem tax rate at the time), plus the substantial cost of closing the existing landfill and monitoring it for the required two decades.

Requests were submitted to the state to allow for vertical expansion of the existing landfill as a stop-gap measure to prepare for meeting the mandate for a lined landfill. Public meetings/hearings were held to ensure the public was aware of the changes in solid waste regulations and the possible financial impact to the County. Ultimately, the County opted to enact a household solid waste fee of \$68 for County residents and \$42 for municipal residents. Landfill tipping fees were established for demolition, yard waste, commercial and industrial solid waste. To better manage/control/reduce waste, container sites were proposed to be upgraded, fenced, and manned, and allow for the collection of recyclables.

Still, there was the need for a long-term solution, as the household fees would have to increase (possibly double or triple) once the existing landfill reached capacity and a new fully compliant landfill were to be constructed, so the County began to pursue the possibility of privatization of its landfill operations. Negotiations commenced with Browning-Ferris Industries (BFI), a nationally

known waste disposal company, assisted by consultant David M. Griffith Associates. Since the contract with B.T. Sanitation would expire on October 31, 1991, BFI offered to maintain the landfill operations free of charge pending landfill contract negotiations. If negotiations failed, the company would cease operations and bill the County for its services.

In the Fall of 1991, BFI hosted community stakeholders at a visit to their state-of-the art lined landfill at Charlotte Motor Speedway, and in early 1992, the County held a public hearing regarding their intent to enter into contract with BFI to develop and operate a regional landfill facility. On February 3, 1992, after duly considering the public input, the Board of Commissioners voted unanimously to enter into a contract with BFI. (The contract was also adopted by a second reading on February 17, 1992). Under this contract, BFI agreed to:

- Operate the County's existing landfill at **no** cost to the County, while developing a "Subtitle D" lined landfill on current County property (Site A) and surrounding properties (Site B). The existing and proposed landfill would be developed as a regional landfill, accepting waste from counties within a 60-mile radius (about 23 counties).
- Purchase and lease, or otherwise acquire the right to use such 200+ acre site for \$470,000 (including the purchase of the existing scale house and scales) when the 200+ acre site was permitted for a Subtitle D landfill operated by BFI.
- Close the existing Sampson County landfill under current solid waste permit guidelines in the event BFI commenced solid waste disposal on such 200+ acre site.
- Pay in annual payment amounts (pursuant to contract provisions) a total of \$1,607,700 between 7/1/92 and 10/1/98, plus reimburse the County up to \$50,000 remaining on the contract between the County and Waste Industries for container site improvements (in the event of expiration and non-renewal of such contract with Waste Industries).
- Pay a negotiated host fee on out-of-county waste and allow for free residential solid waste for Sampson County citizens.
- Construct a recycling center at the BFI sanitary landfill and include a cell for the disposal of construction and demolition debris and yard waste.
- Pave access roads into the landfill expansion cells and landscape the landfill entrance.
- Notify each homeowner of each residential dwelling within a Real Property Assurance Area of the opportunity to participate in BFI's real property assurance program (including the installation of a water service line and payment of the \$50 tap fee for interested households).
- Provide the Sampson County School system the MOBIUS curriculum for County students at no cost to the school system.

Problems resolved by the negotiated contract:

- The County's landfill would have been forced to close by October 1998 (as non-compliant and because it had nearly reached its capacity and end of permit). The contract afforded a solution for disposal of solid waste compliant with new state and federal regulations.
- Provided for the construction of an environmentally compliant, non-discharging (controlled by a sediment control system and leachate collection, control and treatment) landfill at zero cost to County.
- Allowed the County to control its solid waste disposal without the financial responsibilities for such. Allowed for the elimination of the household solid waste fees and provided for free residential waste disposal for Sampson County citizens.
- Provided for the closing and two-decade post closure monitoring of the old landfill, at no cost to the County.
- Provided new jobs.
- Provided a stream of revenue of host fees paid to the County for out-of-county waste. The contract gave BFI the right to accept an average of 2,185 tons per day of solid waste generated outside the county (but within the approved area), calculated on a calendar quarter basis.

April 1992: Division of Waste Management informed the County that by implementing provisions of the contract it achieved compliance with several state objectives and goals, including the priority goal of "ensuring that adequate capacity of environmentally protective solid waste disposal facilities exist to meet the needs of the people of North Carolina." It commended the contract for its consistency with state requirement to "encourage coordinated local activity for solid waste management within a common geographic area" and for providing an option for adjacent counties to consider as they planned to meet state and federal rules. It further commended the County for taking such steps to provide a regional facility which would be constructed and operated in a manner more protective of public health and the environment. The correspondence did ask for clarifications before final state approval. A new solid waste permit was required because the landfill would receive out-of-county waste. In addition, the County was to clarify its plans for disposal of scrap tires, land-clearing and inert debris, yard waste, etc. On June 1, 1992 (and again on June 15), the Board of Commissioners adopted a resolution approving all clarifications submitted in response to the State. The State approved the contract as clarified.

August 1992: The Board of Commissioners (as lessor of landfill property to lessee BFI) adopted a resolution of local government approval of the issuance of a sanitary landfill permit by the Division of Solid Waste Management to BFI.

October 1992: The expanded service area (out-of-county waste) was approved by the State contingent upon the submission of a transition plan from the closure of the existing County site to the operation of the new lined landfill (not to exceed 2 years), the submission of a permit for the lined landfill, and the submission of a schedule for closure.

March 1993: A number of counties, including Sampson, raised concerns regarding the backlog in the State's landfill permitting. The approval of construction permits was expected to be delayed until July 1993, allowing only 90 days for the construction of the lined facility before the Subtitle D deadlines. The County/BFI requested a temporary rule to allow initiation of the new landfill construction prior to issuance of permit. Such requests were supported by legislators and NCACC. Ultimately, the request was approved to begin construction of erosion control devices, clearing and grubbing, with the submission of a Memorandum of Agreement by the County (that it was proceeding at its own risk) and a permit bond (which BFI paid).

October 1993: Sampson County closed its existing landfill operating under Permit 82-01 as of October 8, 1993. The new BFI, Subtitle D, lined landfill (operating under Permit 82-02) commenced operations as of October 9, 1993.

July 1994: Contract amendment (#1) was approved to expand service area to all NC counties; the host fee structure was amended, and a provision for a prepaid host fee (\$500,000) was implemented to ensure revenue flow.

July 1995: Sampson County adopted a Landfill Franchise Ordinance, per state mandate, and awarded, by resolution, a sanitary landfill franchise to Browning-Ferris Industries of South Atlantic, Inc.

January 1997: Contract amendment (#2) was approved; the pre-paid host fee arrangement was extended until July 2009. This allowed a guaranteed revenue stream for the construction of the Agri-Expo Center.

March 1997: Contract amendment (#3) was approved; the average daily tonnage amount for out-of-county waste was increased to 5,000 tons (calculated on calendar quarterly basis).

June 1998: Contract amendment (Supplement to Agreement) approved. The landfill was not receiving the tonnage of waste it anticipated, and the company wished to enact what was called "put or pay agreements" and "volume discounted agreements" for its customers, with changes to the host fee paid for tonnage subject to these customer agreements. The pre-paid host fees provisions increased to \$750,000, beginning in 1998 and continuing for six years.

November 2000: Waste Industries purchased all of the issues and outstanding stock of BFI/Allied and assumed all responsibilities with respect to the BFI landfill agreement and its subsequent amendments.

November 2002: Waste Industries requests and the County approves (by resolution) an amended landfill franchise following a public hearing and two readings on November 4, 2002, and November 21, 2002. A new franchise was required as Waste Industries wished to apply for a new permit to change the slopes of the landfill (maximizing life of landfill), develop new cells and to increase

tonnage to 1,825,000 per year (5,000 per day). As this was considered a “major modification,” by the State, a hearing and local government approval documentation was required. This franchise is currently effective for thirty years. At the time of franchise approval, the landfill was permitted for the utilization of all portions of Sites A and B as defined in the Landfill Agreement, with a projected useful life of no less than 20 years and no more than 60 years from October 1993, and a projected 241-acre total footprint.

July/August 2004: Waste Industries requested consideration of an increase in the service area for the landfill to include all areas east of I-75, with a host fee on this expansion area equal to 5% of gate revenues. After a hearing on July 12, a Resolution Granting Approval of Amended Sanitary Landfill Franchise was approved on its first reading. A second hearing was scheduled for August 2, 2004, after which action was tabled and a second reading of Amended Franchise was pulled. At the Board’s August 13, 2004, meeting, the request was withdrawn by Waste Industries.

Solid Waste Convenience Sites

As noted above, the original contract with B.T. Sanitation for the operation of the landfill included the transportation of waste from the county’s 13 unmanned container sites (roll off containers only). In April 1991, the County solicited bids for landfill operations. B.T. Sanitation was the lowest bidder (at \$330,000 per year for 3 years), but after hearing the discrepancy between their low bid and the bid of a second vendor, they requested to increase their bid (to \$400,000 per year for three years). Ultimately, their contract, with an original expiration date of 8/31/91, was extended to October 31, 1991.

The County then entered into a contract with Waste Industries South, Inc. for the collection and transportation of solid waste and recyclables, for a period of 36 months beginning 9/1/91 and ending 8/31/94. With this contract, the container sites became manned sites and added the collection of recyclables. Waste Industries allocated \$125,000 toward site improvements, with the County deciding how funds were expended. An amortization period of 5 years with interest was established, with the County obligated to pay the unamortized amount should the contract cease after three years. (Ultimately, the unamortized amount was paid by BFI as part of the landfill contract.) Annual charge for services: \$458,850, with annual CPI adjustment after the first three years.

In 1994, the County shifted to contract with BFI for solid waste collection and transport, for a period of five years beginning 9/1/94 and ending 8/31/99. The rate structure increased annually from \$265,955 (94-95) up to \$355,648 (98-99). This contract was renewed in 1999 for an additional four-year period. The rate structure increased annually from \$373,428 (99-00) up to \$408,060 (02-03).

In 2000, Waste Industries assumed all of the county’s BFI contracts and existing terms and conditions. Prior to the expiration of the contract in 2003, staff negotiated with Waste Industries to allow their “landfill” division to assume responsibility for solid waste collection/recycling rather than their collections division (the relationship with the landfill division was more positive). This

discussion was ongoing through the contract term expiration, so Waste Industries supplied a budget cost for 2003/2004 of \$431,000 annually (\$35,975 monthly).

Waste Industries declined to have their landfill division assume collection responsibilities, but with staffing changes in the collection division, Sampson County was able to resolve concerns. The decision was made to keep the existing monthly contract rate through June 2004, with a new rate to be negotiated for 04/05 budget. Sampson County contracted with Waste Industries for the five-year period December 4, 2004 – November 30, 2009, at a monthly rate of \$44,617.58. The contract was extended for an additional three-year period ending November 30, 2012, with all terms and conditions remaining the same. In November 2012, Waste Industries agreed to continue their contract on a month-to-month basis while negotiating a new contract, then a five-year extension (until 2019) was approved wherein Waste Industries agreed to reduce its billing for services by 5%, to re-establish a fuel surcharge, to assume responsibility for current and future repairs for all site attendant buildings, to provide for proper storage of e-waste materials and assistance with the packaging thereof, and to rebuild and/or replace compaction equipment and other containers to improve site appearance. Monthly rate: \$52,865.60 (no CPI to occur until 2014).

In 2018/19, GFL Environmental merged with Waste Industries.

In July 2019, the County renewed its solid waste collection contract for another 5-year period, which will extend to June 30, 2024. The monthly compensation was set at \$60,92721, with provisions for 2% annual CPI increases after 6/30/2020.

Synergy of Landfill and Solid Waste Collection Contracts

GFL provides services to Sampson via two separate contracts/agreements with two different corporate divisions – the division which operates the landfill and the division of the company which provides solid waste collection and transportation. There are financial benefits of that synergistic relationship to both the company and the County.

Over the years, landfill host fee revenues have provided a revenue stream which has paid debt service on county facilities, provided for the purchase of capital outlay items such as ambulances and vehicles, has offset the costs of operations of the solid waste container sites, and has lessened annual tax increases. During the most recent budget challenges, board members and staff have discussed how to maximize host fees or reduce solid waste costs. Acknowledging the value of their contracts with Sampson County and the investments made to develop and improve the landfill, GFL as a parent company in December 2023 offered additional revenues by way of free solid waste collection services for a period of 30 months, a savings of \$1,055,000.

NORTH CAROLINA'S
SAMPSON COUNTY
Department of Aging Services

Mr. Causey and Commissioners, the 2024-2025 budget for the department of Aging is complete for your review. Programs are expected to receive a similar amount of funding from the home and community care block grant, United Way funding, Family Caregiver, and the CAP/DA allotment remains at 64 clients.

As a result of an increase in clients at the Adult Day Health Care Center funds from the Housing and Home Improvement Program have been reduced to accommodate those needs. Our department has also received an additional \$132,000 from the Urgent Repairs Program (*Grant Year: July 2024 - December 2025*) with the potential of receiving ARPA funds (*Year 2024-2026*) that would cover the reduction in Housing and Home Improvement funding.

In departmental supplies equipment we are requesting (3) replacement laptops: (1) Adult Day Health Care Center and (2) CAP/DA case managers.

Thank you for your support and the opportunity to serve our citizens through these valuable programs.

Dana Hall
Director
Parks, Recreation, & Aging Services

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
02035862 CAP MEDICAID REVENUES					
363301 MEDICAID - SUPPLIES REIMB	0.00	0.00	0.00	0.00	_____
403601 STATE GRANT - AGING AT HOME	0.00	0.00	0.00	0.00	_____
404201 CAP FEES	-289,536.00	-184,261.50	-289,536.00	-289,536.00	_____
404202 MEDICAID FEES	0.00	0.00	0.00	0.00	_____
404204 MEDICIAD FEES -OPEN ASSESSMENT	0.00	0.00	0.00	0.00	_____
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	-73,029.00	0.00	-82,195.00	-124,563.00	_____
409624 SAT ADMIN SERVICE FEE	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total CAP MEDICAID REVENUES	-362,565.00	-184,261.50	-371,731.00	-414,099.00	

SAMPSON COUNTY, NORTH CAROLINA
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02035866 PERSONAL CARE LEVEL II REVENUE					
403601 STATE GRANT - MID CAROLINA	-40,750.00	-27,123.79	-47,520.00	-47,520.00	_____
404202 MEDICAID FEES	-178,800.00	-128,765.42	-178,800.00	-178,800.00	_____
404203 PRIVATE PAY - IN HOME SERVICES	0.00	0.00	0.00	0.00	_____
408400 PROJECT INCOME	0.00	0.00	0.00	0.00	_____
408401 DONATIONS	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	-86,329.00	0.00	-72,725.00	-72,725.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total PERSONAL CARE LEVEL II REVENUE	-305,879.00	-155,889.21	-299,045.00	-299,045.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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02035867 HCCBG HOME REPAIR REVENUE					
403601 STATE GRANT - MID CAROLINA	-97,401.00	-72,286.00	-90,772.00	-90,772.00	_____
403602 GRANT - UNITED WAY	-6,500.00	-9,425.00	-6,500.00	-6,500.00	_____
408400 PROJECT INCOME	0.00	0.00	0.00	0.00	_____
408401 DONATIONS	0.00	-300.00	0.00	0.00	_____
408403 CPL DONATIONS - FANS	-600.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	-99,532.00	0.00	-97,405.00	-97,405.00	_____
409800 FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total HCCBG HOME REPAIR REVENUE	-204,033.00	-82,011.00	-194,677.00	-194,677.00	

SAMPSON COUNTY, NORTH CAROLINA
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02035868 HCCBG SENIOR CENTER REVENUES					
403601 STATE GRANT - MID CAROLINA	-44,820.00	-29,879.00	-44,820.00	-44,820.00	_____
403603 TOWN OF GARLAND	0.00	0.00	0.00	0.00	_____
403639 STATE-SPEC APPROP-NUTR SITE	0.00	0.00	0.00	0.00	_____
403642 STATE APPROP - GARLAND SR. CTR	-18,675.00	0.00	-18,675.00	-18,675.00	_____
403644 ST GRANT - HUMAN SERVICES	0.00	0.00	0.00	0.00	_____
408401 DONATIONS	0.00	-7,411.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	-5,375.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	-57,976.00	0.00	-62,982.00	-62,982.00	_____
409800 FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total HCCBG SENIOR CENTER REVENUES	-121,471.00	-42,665.00	-126,477.00	-126,477.00	

SAMPSON COUNTY, NORTH CAROLINA
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02035871 HCCBG ADULT DAY CARE REVENUES					
402300 FEDERAL/STATE SCHOOL LUNCH	-10,745.00	-4,545.37	-10,745.00	-10,745.00	_____
403601 STATE GRANT - MID CAROLINA	-89,690.00	-37,093.00	-121,520.00	-121,520.00	_____
403602 VETERANS PROGRAM	0.00	0.00	0.00	0.00	_____
403603 VETERANS TRANSPORTATION	0.00	0.00	0.00	0.00	_____
403665 MID-CAROLINA TRANSP REIMB	0.00	0.00	0.00	0.00	_____
404011 LOCAL FEES - RESALE ENSURE	0.00	0.00	0.00	0.00	_____
404202 MEDICAID FEES - CAP/DA	0.00	0.00	0.00	0.00	_____
404203 PRIVATE PAY - IN HOME SERVICES	0.00	0.00	0.00	0.00	_____
408400 PROJECT INCOME	-75,000.00	0.00	-17,360.00	-17,360.00	_____
408401 DONATIONS	-500.00	-500.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
408901 FCG RESPITE CARE	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	-79,559.00	0.00	-105,415.00	-105,415.00	_____
409601 CONTRIBUTION FROM DSS	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total HCCBG ADULT DAY CARE REVENUES	-255,494.00	-42,138.37	-255,040.00	-255,040.00	

SAMPSON COUNTY, NORTH CAROLINA
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02035879 HCCBG INFO/CASE ASSISTANCE REV					
403601 HCCBG INFO/CASE ASSIST REV.	-19,042.00	-12,696.00	-29,042.00	-29,042.00	_____
403602 MID CAROLINA HLTH PROMOTION	-3,000.00	-1,919.00	-3,000.00	-3,000.00	_____
403655 DIV OF AGING - SR ED CORPS GNT	0.00	0.00	0.00	0.00	_____
408401 DONATIONS	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	-69,777.00	0.00	-77,037.00	-77,037.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total HCCBG INFO/CASE ASSISTANCE REV	-91,819.00	-14,615.00	-109,079.00	-109,079.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02035880 HCCBG-NUTRITION REVENUES					
402300 USDA FED/STATE SCHOOL LUNCH	-37,520.00	-48,302.00	-37,520.00	-37,520.00	_____
403601 STATE GRANT - MID CAROLINA	-263,812.00	-142,036.04	-242,564.00	-242,564.00	_____
403665 MID-CAROLINA TRANSP REIMB	-21,600.00	-8,389.00	-21,600.00	-21,600.00	_____
403682 MID CAROLINA MED MGMT GRANT	0.00	0.00	0.00	0.00	_____
404202 MEDICAID FEES	-7,812.00	-5,844.30	-7,812.00	-7,812.00	_____
408400 PROJECT INCOME	-800.00	-1,651.30	-1,000.00	-1,000.00	_____
408401 DONATIONS	-500.00	-525.00	0.00	0.00	_____
408405 TRANSPORTATION PROGRAM INCOME	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	-166,019.00	0.00	-88,871.00	-88,871.00	_____
Total HCCBG-NUTRITION REVENUES	-498,063.00	-206,747.64	-399,367.00	-399,367.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
02035881 FAMILY CAREGIVER SUPPORT PROG					
403601 MID CAROLINA-FAMILY CAREGIVER	-28,000.00	-9,167.00	-28,000.00	-28,000.00	_____
403684 MEDICATION MANAGEMENT FUNDS	0.00	0.00	0.00	0.00	_____
408400 PROJECT INCOME	0.00	0.00	0.00	0.00	_____
408401 DONATIONS	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	-2,800.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total FAMILY CAREGIVER SUPPORT PROG	-30,800.00	-9,167.00	-28,000.00	-28,000.00	

SAMPSON COUNTY, NORTH CAROLINA
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<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
02035881 FAMILY CAREGIVER SUPPORT PROG					
Fund Total	-1,870,124.00	-737,494.72	-1,783,416.00	-1,825,784.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558620 AGING CAP MEDICAID					
512100 SALARIES	217,751.00	142,753.26	224,734.00	223,301.00	
512600 PART-TIME SALARIES	9,090.00	8,580.66	8,660.00	8,660.00	
512700 LONGEVITY	2,316.00	2,316.00	2,316.00	414.00	
518100 FICA	14,379.00	8,289.01	14,379.00	17,585.00	
518120 MEDICARE FICA	3,363.00	2,462.48	3,363.00	4,113.00	
518200 RETIREMENT	35,970.00	16,665.23	35,970.00	51,871.00	
518300 GROUP INSURANCE	51,274.00	31,107.37	51,274.00	79,734.00	
518400 DENTAL INSURANCE	722.00	147.92	722.00	1,106.00	
518600 WORKMEN'S COMPENSATION INS	525.00	0.00	525.00	525.00	
518700 CAFETERIA FEES	72.00	216.00	216.00	216.00	
518901 401K COUNTY CONTRIBUTION	15,478.00	2,891.77	15,478.00	12,480.00	
519100 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	
521300 UNIFORMS	180.00	126.75	150.00	150.00	
523800 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	
526200 DEPARTMENTAL SUPPLIES	2,074.00	904.88	1,500.00	1,500.00	
526201 DEPT SUPPLIES EQUIPMENT	1,087.00	0.00	3,168.00	3,168.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
02558620 AGING CAP MEDICAID					
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	6,000.00	3,174.89	4,500.00	4,500.00	_____
532100 TELEPHONE AND POSTAGE	417.00	445.00	937.00	937.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	600.00	0.00	600.00	600.00	_____
543000 RENTAL - EQUIPMENT	724.00	612.13	724.00	724.00	_____
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
544500 CONTRACTED SERVICES - MEDICAL	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	2,343.00	2,515.00	2,515.00	2,515.00	_____
549100 DUES AND SUBSCRIPTIONS	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
581001 TRANSFER OF FUNDS	0.00	0.00	0.00	0.00	_____
588100 PURCHASE FOR RESALE	0.00	0.00	0.00	0.00	_____
Total AGING CAP MEDICAID	364,365.00	223,208.35	371,731.00	414,099.00	

SAMPSON COUNTY, NORTH CAROLINA
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<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
02558660 PERSONAL CARE LEVEL II					
512100 SALARIES	58,402.00	0.00	70,258.00	70,258.00	_____
512600 PART-TIME SALARIES	9,090.00	6,877.57	2,165.00	2,165.00	_____
512700 LONGEVITY	1,964.00	1,964.00	1,964.00	1,964.00	_____
518100 FICA	4,009.00	2,582.77	4,009.00	4,009.00	_____
518120 MEDICARE FICA	938.00	448.40	938.00	938.00	_____
518200 RETIREMENT	6,425.00	5,855.07	6,425.00	6,425.00	_____
518300 GROUP INSURANCE	34,577.00	52,744.50	34,577.00	34,577.00	_____
518400 DENTAL INSURANCE	897.00	260.28	897.00	897.00	_____
518500 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	_____
518600 WORKMEN'S COMPENSATION INS	2,000.00	0.00	2,000.00	2,000.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	2,277.00	2,256.98	3,318.00	3,318.00	_____
519100 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	_____
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	_____
521300 UNIFORMS	180.00	136.50	0.00	0.00	_____
523900 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	_____
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	2,000.00	175.09	1,000.00	1,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558660 PERSONAL CARE LEVEL II					
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529100 DATA PROCESSING SUPPLIES	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	1,000.00	221.71	300.00	300.00	_____
532100 TELEPHONE AND POSTAGE	375.00	175.88	323.00	323.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	250.00	24.00	250.00	250.00	_____
543000 RENTAL - EQUIPMENT	323.00	273.45	323.00	323.00	_____
544000 CONTRACTED SERVICES	174,700.00	116,689.83	162,700.00	162,700.00	_____
544500 CONTRACTED SERVICES - MEDICAL	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	3,931.00	4,631.00	4,631.00	4,631.00	_____
549100 DUES AND SUBSCRIPTIONS	2,541.00	2,276.03	2,967.00	2,967.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
Total PERSONAL CARE LEVEL II	305,879.00	197,593.06	299,045.00	299,045.00	

SAMPSON COUNTY, NORTH CAROLINA
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02558670 HCCBG HOME REPAIRS					
512100 SALARIES	62,462.00	46,845.00	67,870.00	67,870.00	_____
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	1,597.00	1,597.00	1,597.00	1,597.00	_____
518100 FICA	3,698.00	2,482.01	3,698.00	3,698.00	_____
518120 MEDICARE FICA	865.00	329.16	865.00	865.00	_____
518200 RETIREMENT	6,799.00	5,289.25	6,799.00	6,799.00	_____
518300 GROUP INSURANCE	13,514.00	2,799.00	13,514.00	13,514.00	_____
518400 DENTAL INSURANCE	486.00	360.00	486.00	486.00	_____
518500 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	_____
518600 WORKMEN'S COMPENSATION INS	3,000.00	0.00	3,000.00	3,000.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	2,409.00	1,934.96	2,409.00	2,409.00	_____
521300 UNIFORMS	36.00	29.25	100.00	100.00	_____
524100 BUILDING MATERIALS	59,200.00	67,354.97	50,400.00	50,400.00	_____
525000 CONSTRUCTION/REPAIRS UNITED WY	6,500.00	6,535.91	6,500.00	6,500.00	_____
525001 CONSTRUCTION/REPAIR-OTHER	0.00	0.00	0.00	0.00	_____
525100 GAS, OIL AND TIRES	6,000.00	7,229.74	7,000.00	7,000.00	_____
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558670 HCCBG HOME REPAIRS					
526200 DEPARTMENTAL SUPPLIES	2,000.00	373.39	1,000.00	1,000.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529100 DATA PROCESSING SUPPLIES	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	100.00	0.00	100.00	100.00	_____
531700 TRAVEL ALLOWANCE	720.00	540.00	720.00	720.00	_____
532100 TELEPHONE AND POSTAGE	185.00	210.66	500.00	500.00	_____
535200 MAINT/REPAIR - EQUIPMENT	250.00	0.00	250.00	250.00	_____
535300 MAINT/REPAIR - VEHICLES	250.00	15.00	250.00	250.00	_____
539500 EMPLOYEE TRAINING	150.00	24.00	150.00	150.00	_____
543000 RENTAL - EQUIPMENT	192.00	152.39	192.00	192.00	_____
544000 CONTRACTED SERVICES	29,543.00	28,667.33	23,400.00	23,400.00	_____
545000 INSURANCE AND BONDS	2,044.00	0.00	2,044.00	2,044.00	_____
549100 DUES AND SUBSCRIPTIONS	2,033.00	1,833.00	1,833.00	1,833.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total HCCBG HOME REPAIRS	204,033.00	174,602.02	194,677.00	194,677.00	

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02558680 HCCBG SENIOR CENTER					
512100 SALARIES	48,290.00	36,216.00	52,510.00	52,510.00	_____
512600 PART-TIME SALARIES	10,621.00	7,662.54	11,027.00	11,027.00	_____
512700 LONGEVITY	517.00	0.00	0.00	0.00	_____
518100 FICA	4,002.00	2,480.00	4,002.00	4,002.00	_____
518120 MEDICARE FICA	936.00	419.92	936.00	936.00	_____
518200 RETIREMENT	5,147.00	4,486.48	5,147.00	5,147.00	_____
518300 GROUP INSURANCE	12,590.00	2,106.00	12,590.00	12,590.00	_____
518400 DENTAL INSURANCE	513.00	432.00	513.00	513.00	_____
518500 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	_____
518600 WORKMEN'S COMPENSATION INS	175.00	0.00	175.00	175.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	1,824.00	1,236.00	1,824.00	1,824.00	_____
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	3,015.00	2,178.46	3,000.00	3,000.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	338.67	0.00	0.00	_____
529100 DATA PROCESSING SUPPLIES	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	750.00	612.46	750.00	750.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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02558680 HCCBG SENIOR CENTER					
532100 TELEPHONE AND POSTAGE	1,700.00	1,647.79	2,745.00	2,745.00	_____
533000 UTILITIES	0.00	0.00	0.00	0.00	_____
534100 PRINTING	0.00	0.00	0.00	0.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	1,050.00	630.50	1,000.00	1,000.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	150.00	144.00	150.00	150.00	_____
543000 RENTAL - EQUIPMENT	240.00	203.20	240.00	240.00	_____
544000 CONTRACTED SERVICES	24,801.00	19,055.24	23,928.00	23,928.00	_____
545000 INSURANCE AND BONDS	250.00	0.00	250.00	250.00	_____
549100 DUES AND SUBSCRIPTIONS	900.00	689.50	690.00	690.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
558000 ROOFS/IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
569300 MIDCAROLINA COG SENIOR GAMES	5,000.00	5,000.00	5,000.00	5,000.00	_____
Total HCCBG SENIOR CENTER	122,471.00	85,538.76	126,477.00	126,477.00	

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02558710 HCCBG ADULT DAY CARE					
512100 SALARIES	125,246.00	93,933.00	140,386.00	140,386.00	_____
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	_____
512600 PART-TIME SALARIES	14,820.00	12,745.80	15,413.00	15,413.00	_____
512700 LONGEVITY	2,123.00	1,255.99	2,123.00	2,123.00	_____
518100 FICA	8,743.00	5,318.83	8,743.00	8,743.00	_____
518120 MEDICARE FICA	2,045.00	864.21	2,045.00	2,045.00	_____
518200 RETIREMENT	13,863.00	10,395.00	13,863.00	13,863.00	_____
518300 GROUP INSURANCE	30,834.00	15,786.00	30,834.00	30,834.00	_____
518400 DENTAL INSURANCE	1,161.00	558.00	1,161.00	1,161.00	_____
518600 WORKMEN'S COMPENSATION INS	1,800.00	0.00	1,800.00	1,800.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	4,913.00	4,068.84	0.00	0.00	_____
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	_____
522100 FOOD PROVISION CONTRACTING	23,242.00	6,913.59	12,465.00	12,465.00	_____
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	_____
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	2,000.00	1,563.45	1,000.00	1,000.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	1,584.00	1,584.00	_____

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02558710 HCCBG ADULT DAY CARE					
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	1,000.00	0.00	500.00	500.00	_____
532100 TELEPHONE AND POSTAGE	2,782.00	2,417.10	3,549.00	3,549.00	_____
533000 UTILITIES	13,000.00	8,385.41	13,000.00	13,000.00	_____
534100 PRINTING	0.00	0.00	0.00	0.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	500.00	125.00	500.00	500.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
535300 MAINT/REPAIR - VEHICLES	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	500.00	24.00	500.00	500.00	_____
541000 RENTAL FEES - BUILDINGS	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	238.00	187.96	238.00	238.00	_____
543300 RENT - VEHICLES	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	1,440.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	3,212.00	3,384.00	3,384.00	3,384.00	_____
549100 DUES AND SUBSCRIPTIONS	2,032.00	1,656.00	1,952.00	1,952.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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02558710 HCCBG ADULT DAY CARE					
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
581001 TRANSFER OF FUNDS	0.00	0.00	0.00	0.00	_____
588100 PURCHASE FOR RESALE	0.00	0.00	0.00	0.00	_____
589000 TRANSF TO SAMP AREA TRANSP	0.00	0.00	0.00	0.00	_____
596000 TRANSFER TO SAMP AREA TRANSP	0.00	0.00	0.00	0.00	_____
Total HCCBG ADULT DAY CARE	255,494.00	169,582.18	255,040.00	255,040.00	

SAMPSON COUNTY, NORTH CAROLINA
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02558790 INFORMATION/CASE ASSISTANCE					
512100 SALARIES	47,878.00	35,901.00	62,971.00	62,971.00	
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	
512700 LONGEVITY	1,319.00	1,319.00	1,979.00	1,979.00	
518100 FICA	4,080.00	2,629.02	4,080.00	4,080.00	
518120 MEDICARE FICA	953.00	696.20	953.00	953.00	
518200 RETIREMENT	7,421.00	5,722.00	7,421.00	7,421.00	
518300 GROUP INSURANCE	24,389.00	10,953.00	24,389.00	24,389.00	
518400 DENTAL INSURANCE	756.00	567.00	756.00	756.00	
518600 WORKMEN'S COMPENSATION INS	100.00	0.00	100.00	100.00	
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	
518901 401K COUNTY CONTRIBUTION	2,653.00	1,918.79	2,653.00	2,653.00	
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	
526200 DEPARTMENTAL SUPPLIES	500.00	392.66	250.00	250.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
531100 TRAVEL	500.00	332.40	500.00	500.00	
532100 TELEPHONE AND POSTAGE	374.00	201.45	320.00	320.00	
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	
539500 EMPLOYEE TRAINING	450.00	357.60	568.00	568.00	

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02558790 INFORMATION/CASE ASSISTANCE					
543000 RENTAL - EQUIPMENT	90.00	80.45	90.00	90.00	_____
544000 CONTRACTED SERVICES	0.00	1,600.00	1,600.00	1,600.00	_____
545000 INSURANCE AND BONDS	120.00	0.00	120.00	120.00	_____
549100 DUES AND SUBSCRIPTIONS	236.00	185.50	329.00	329.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total INFORMATION/CASE ASSISTANCE	91,819.00	62,856.07	109,079.00	109,079.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558800 HCCBG-NUTRITION EXPENDITURES					
512100 SALARIES	56,402.00	42,300.00	63,586.00	63,586.00	_____
512600 PART-TIME SALARIES	65,080.00	24,601.84	62,556.00	62,556.00	_____
512700 LONGEVITY	1,123.00	477.01	1,123.00	1,123.00	_____
518100 FICA	7,888.00	4,457.57	7,888.00	7,888.00	_____
518120 MEDICARE FICA	1,845.00	1,383.92	1,845.00	1,845.00	_____
518200 RETIREMENT	6,535.00	4,981.68	6,535.00	6,535.00	_____
518300 GROUP INSURANCE	12,942.00	2,367.00	12,942.00	12,942.00	_____
518400 DENTAL INSURANCE	385.00	288.00	385.00	385.00	_____
518500 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	_____
518600 WORKMEN'S COMPENSATION INS	40.00	0.00	40.00	40.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	2,316.00	1,630.16	2,316.00	2,316.00	_____
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	_____
521300 UNIFORMS	360.00	139.50	360.00	360.00	_____
522100 FOOD AND PROVISIONS	293,125.00	160,289.60	191,331.00	191,331.00	_____
522101 ARRA MEALS	0.00	0.00	0.00	0.00	_____
523900 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	_____
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558800 HCCBG-NUTRITION EXPENDITURES					
526200 DEPARTMENTAL SUPPLIES	7,500.00	2,689.93	7,500.00	7,500.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
529100 DATA PROCESSING SUPPLIES	0.00	0.00	0.00	0.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	
531100 TRAVEL	3,500.00	3,377.98	3,500.00	3,500.00	
532100 TELEPHONE AND POSTAGE	7,240.00	6,954.87	7,678.00	7,678.00	
533000 UTILITIES	0.00	0.00	0.00	0.00	
534100 PRINTING	0.00	0.00	0.00	0.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	500.00	447.00	500.00	500.00	
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	
539500 EMPLOYEE TRAINING	750.00	528.00	750.00	750.00	
541000 RENTAL FEES - BUILDINGS	0.00	0.00	0.00	0.00	
543000 RENTAL - EQUIPMENT	425.00	342.13	425.00	425.00	
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	
545000 INSURANCE AND BONDS	557.00	0.00	557.00	557.00	
549100 DUES AND SUBSCRIPTIONS	5,550.00	5,333.50	5,550.00	5,550.00	
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
02558800 HCCBG-NUTRITION EXPENDITURES					
596000 TRANSFER TO SAMP AREA TRANSP	24,000.00	13,860.00	22,000.00	22,000.00	
Total HCCBG-NUTRITION EXPENDITURES	498,063.00	276,449.69	399,367.00	399,367.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
02558810 FAMILY CAREGIVER SUPPORT PROG					
512100 SALARIES	10,000.00	7,497.00	15,900.00	15,900.00	
512600 PART-TIME SALARIES	8,000.00	0.00	0.00	0.00	
512700 LONGEVITY	0.00	0.00	0.00	0.00	
518100 FICA	0.00	0.00	0.00	0.00	
518120 MEDICARE FICA	0.00	0.00	0.00	0.00	
518200 RETIREMENT	0.00	0.00	0.00	0.00	
518300 GROUP INSURANCE	0.00	0.00	0.00	0.00	
518400 DENTAL INSURANCE	0.00	0.00	0.00	0.00	
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	
518901 401K COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	
524100 BUILDING MATERIALS	0.00	0.00	0.00	0.00	
526200 DEPARTMENTAL SUPPLIES	7,074.00	3,129.77	9,532.00	9,532.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
526202 HEARING AIDS, DENTURES, ETC	0.00	0.00	0.00	0.00	
531100 TRAVEL	1,000.00	572.92	1,500.00	1,500.00	
532100 TELEPHONE AND POSTAGE	90.00	89.22	732.00	732.00	
543000 RENTAL - EQUIPMENT	100.00	69.11	100.00	100.00	
544005 CONTRACTED SERV - SUPPORT	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
02558810 FAMILY CAREGIVER SUPPORT PROG					
544008 CONT SERVICES - RESPITE ADHC	1,500.00	0.00	0.00	0.00	<hr/>
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	<hr/>
549100 DUES AND SUBSCRIPTIONS	236.00	0.00	236.00	236.00	<hr/>
Total FAMILY CAREGIVER SUPPORT PROG	28,000.00	11,358.02	28,000.00	28,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
02558810 FAMILY CAREGIVER SUPPORT PROG					
Fund Total	1,870,124.00	1,283,652.95	1,783,416.00	1,825,784.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Senior Ctr Manager	56137	63	38,304	39,900	
Community Care & Svcs Supervisor	56010	73	57,168	59,472	
CAP/DA Case Mgr	56172	70	48,900	50,934	
Info/Options Counsel	56174	68	48,768	50,232	
Parks & Rec Director	61200	78	28,105	28,656	
ADC Program Mgr (Soc Worker)	56162	70	52,464	54,186	
Administrative Assistant II	56139	67	42,660	44,382	
CAP/DA Case Mgr (Soc Worker)	56019	70	48,408	50,484	
Admin Supp Spec II	61201	64	20,676	21,340	
ADHC Program Asst.	56163	61	33,096	34,470	
Nutrition Prog Mgr	56185	70	49,380	51,378	
Home Improve Spec	56149	70	53,664	55,264	
ADHC Health Care Coor (LPN)	56120	66	40,620	40,620	
In-Home Svcs Supervisor (RN)	56148	73	56,052	57,732	
CAP/DA Case Manager (RN)	56165	73	56,052	57,732	
			674,317	696,782	
Permanent Positions			13.8	13.8	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

512100-Salaries		674,317	696,782
512101-Salary Adj		-	-
512120-Supplement		-	-
512200-Overtime		-	-
512300-Shift Deferential Pay		-	-
512400-On-Call Pay		-	-
512600-Part-Time		128,000	99,821
512700-Longevity		11,051	9,200
531700-Travel/Phone allowance		720	720
518100-FICA	6.20%	50,474	50,005
518120-Medicare FICA	1.45%	11,805	11,695
518200-Retirement	13.89%	95,198	98,061
518300-Group Insurance	1,100	208,560	208,560
518400-Dental Insurance	32	5,304	5,304
518901-401K Reg EE	5.00%	34,269	35,300

Retiree Health Ins. Annual Amounts

13,200.00
13,200.00
13,200.00
26,400.00

Budgeted salary amounts are subject to review and may be increased or decreased.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Aging

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
Parttime Staff 512600	ADHC: 19hr/wk \$15.60 Senior Center: 19hr/wk \$12.03 Nutrition: (4) 19hr/wk \$12.03, (2) 12hr/wk \$12.03 CAP/In Home: (1) Avg 46hr/mth \$19.61	\$ 99,821.00
Uniforms 521300	CAP/DA: (4) 3 per staff \$12.50, \$150 Home Repairs: 4 Long Sleeve, 4 Short Sleeve \$100 Nutrition: (15) 2 per staff \$360	\$ 610.00
Food Provision 522100	ADHC: (1) Lunch (2) Snacks: Total Per Client \$7.18 (7 clients) Home Delivered Meals: Total Per Client \$5.68 (20,485 meals) Congregate: Total Per Client \$5.68 (13,200 meals)	\$ 203,796.00
Building Materials 524100	To pay for the cost of building materials to repair homes and build wheelchair ramps. After salary line items and operating costs this is the amount left to use for materials.	\$ 50,400.00
Construction Repair/ United Way 525000	Home Repairs/wheelchair ramp program for people under the age of 60. Materials & contracted labor is paid from this line item & admin costs which include a mileage rate, goes back to gas, oil & tires, This is 100% United Way Funding.	\$ 6,500.00
Gas, Oil & Tires 525100	For Home Repairs Program and Urgent Repair Program: Estimated gas is \$500 per month X 12 = \$6,000, Replace Tires for Truck \$1,000	\$ 7,000.00
Departmental Supplies 526200	Paper, Office Supplies, Ink Cartridges, Bulletin Board Paper Senior Center/ADHC/Nutrition Sites: Paper Products, Cleaning Supplies ADHC/Senior Center/Nutrition Sites: Crafts, Exercise equipment, Art Supplies, Games ADHC/Senior Center/Nutrition Sites: Coffee, Creamer Family Care Giver: Marketing materials, workshop materials, support group supplies caregiver training materials	\$ 24,782.00
Travel 531100	CAP/DA In-Person Visits \$4,000, Travel for Training \$500 In Home-Aide CNA Observations \$250 Home Repairs: Per Diem for Workshops \$100	

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Aging

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	Senior Center: Senior Games Meetings/Conference/Workshops \$750 ADHCC: Per Diem for Trainings/Workshops (4) Staff Info/Refferal: Per Diem Trainings Nutrition: HDM Delivery/Supplies Pick Up/Delivery/ (2) Site Visits Per Client Per Year Per Diem Workshops Conferences Family Caregiver: \$1,500 Travel Reim for Speaking Engagements/Conferences	\$ 10,700.00
Telephone & Postage 532100	CAP/DA: \$36.36mth, In Home Aide: \$22.88mth, Home Repair \$34.25mth Senior Center: \$228.75mth, ADHC: \$295.71, Nutrition: \$635.98, Info/Refferal: \$22.61 CAP/DA Postage: \$500, Home Repair \$100, Family Caregiver \$732 (300x.61x4)	\$ 16,784.00
Telephone Stipend 531700	Home Repairs Coordinator gets a telephone stipend because of the number of calls made to his cell phone throughout the day from office, clients, contractors, and supply stores. \$60 X 12 months = \$720.00	\$720
Utilities 533000	ADHC Water bill \$100 X 12 months = \$1200; Duke Energy \$500 X 12 = \$6,000 Fuel cost \$828 X 7 = \$5800	\$13,000
M/R - Bldgs/Grounds 535100	Fire Extinguisher Inspections for Turkey, Harrells Nutrition, Roseboro, Garland SC 4 X \$70 = \$280; Building Inspection \$50, GSC Repairs as needed: \$880 ADHC: \$500 repairs as needed, Nutrition: Repairs as Needed \$210	\$ 2,000.00
M/R - Equipment 535200	Funds budgeted for unexpected repairs that may come up for Home Repairs equipment	\$ 250.00
M/R Vehicle 535300	Funds budgeted for unexpected repairs that may come up for Home Repairs vehicle/trailers	\$ 250.00
Employee Training 539500	CAP - qrtly training for case managers - \$600, IHA Prg Training \$250; First Aide 5 people X\$20 = \$100, ADHC:\$400, Home Repairs Certifications \$150 Senior Center Cert Training: \$150, Nutrition Site Staff Training: \$750 Information & Referral Options Counseling training for recertification \$450.00	\$ 2,850.00
Rental Equipment 543000	Main Office: \$2053, Senior Center: \$240, ADHC: \$238, Nutrition Sites: \$425	\$ 2,232.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Aging

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
Contracted Services 544000	Contract with Ambassador contracted worker: Personal Care: CNA's & RN Contracted Supervisor \$162,700; Roseboro SC: \$23,928 Contractors for Home Repairs: \$23,400	\$ 210,028.00
Insurance & Bonds 545000	Professional Liability for employees \$10,530	\$ 10,530.00
Dues & Subscriptions 549100	\$12,567 dues paid to Mid-Carolina for the following: planning, administration, regional LTC Ombudsman Program, Elder Abuse Prevention & Health Promotion. In-Home Aide Licensure Fee renewal \$510.00 ADHC association dues \$256/yr; NCAOA and Senior Alliance \$120.00 Information & Referral AIRS membership dues \$75.00	\$ 13,528.00
Dues - Senior Games 569300	Allocation to Mid-Carolina for Senior Games. Mid-Carolina requested this amount because they lost their funding to pay for the annual Senior Games Events. The BOC has approved this annual amount to be paid to Mid-Carolina.	\$5,000
Transfer to SAT 596000	Cost to transport nutrition clients to and from sites. \$22,000	\$22,000

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2024-2025

Department: Aging and In-Home Services

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
Dell Latitude 3540 15.6" Laptop	3	\$ 1,319.00	\$ 3,957.00	3	\$ 3,957.00		
Dell WD22TB4 Thunderbolt Dock	3	\$ 265.00	\$ 795.00	3	\$ 795.00		

N.C. Cooperative Extension
Sampson County Center
sampson.ces.ncsu.edu



55 Agriculture Place
Clinton, NC 28328
P: 910 592 7161
brad_hardison@ncsu.edu

David Clack
Sampson County Finance Officer
406 County Complex Rd
Clinton NC 28328

I am submitting the **Fund 04 budget proposal for FY 2024-2025 that is generated by extension staff members. The proposal will increase in the amount of \$8,860. No general funds will be used to support this program.**

The Fund 04 includes:

- 4H
- Horticulture Project
- Lagoon Management
- Seminars
- 4H Prevention
- EDF

Funding streams generated by extension staff:

- UW Grants
 - 4H grants increase \$8,300; Lagoon Management increase \$460; Seminars increase \$100
- Eastpoint Human Health Services
- Registration fees
- Donations
- Sponsorships

Please see the attached document entitled "FY 2024-2025 Fund 04" that provides further justifications of these programs and their needs.

Regards,

James B Hardison
County Extension Director
Agriculture Agent – Horticulture
Sampson County Center
Clinton NC 28328



SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04034950 4-H PROGRAMS REVENUES					
403601 4-H JUNTOS NCSU GRANT	0.00	0.00	0.00	0.00	_____
403602 GRANT - UNITED WAY	-15,000.00	-11,250.00	-22,500.00	-22,500.00	_____
408900 MISCELLANEOUS REVENUE	-6,700.00	-12,632.03	-7,500.00	-7,500.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total 4-H PROGRAMS REVENUES	-21,700.00	-23,882.03	-30,000.00	-30,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04034952 4-H PREVENTION PROGRAM REVENUE					
403601 GRANT-EASTPOINTE HUMAN SVCS	-35,606.00	-24,608.59	-35,606.00	-35,606.00	<hr/>
404100 SERVICE FEES	0.00	0.00	0.00	0.00	<hr/>
Total 4-H PREVENTION PROGRAM REVENUE	-35,606.00	-24,608.59	-35,606.00	-35,606.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04034953 HORTICULTURE PROJECT REVENUE					
404010 LOCAL FEES	-3,000.00	0.00	-3,000.00	-3,000.00	_____
409624 TRANSFER FR - GENERAL FUND	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total HORTICULTURE PROJECT REVENUE	-3,000.00	0.00	-3,000.00	-3,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04034956 LAGOON MANAGEMENT REVENUES					
404010 LOCAL FEES-LAGOON MGT	-6,400.00	-34,596.26	-6,860.00	-6,860.00	<hr/>
409624 TRANSFER FR - GEN FUND	0.00	0.00	0.00	0.00	<hr/>
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	<hr/>
Total LAGOON MANAGEMENT REVENUES	-6,400.00	-34,596.26	-6,860.00	-6,860.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04034957 COOPERATIVE EXT SEMINARS					
404012 COOPERATIVE EXT SEMINARS	-5,600.00	-3,536.69	-5,700.00	-5,700.00	_____
409696 TRANSFER FROM GEN FUND MISC	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total COOPERATIVE EXT SEMINARS	-5,600.00	-3,536.69	-5,700.00	-5,700.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04434955 EDF-AG INPUTS MGMT REV					
404012 ENVIRONMENTAL DEFENSE FUND	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	-2,500.00	0.00	-2,500.00	-2,500.00	_____
Total EDF-AG INPUTS MGMT REV	-2,500.00	0.00	-2,500.00	-2,500.00	

**SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025**

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04434955 EDF-AG INPUTS MGMT REV					
Fund Total	-74,806.00	-86,623.57	-83,666.00	-83,666.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04449500 4-H PROGRAMS EXPENDITURES					
526200 DEPARTMENTAL SUPPLIES	2,825.00	5,018.95	4,800.00	4,800.00	_____
526230 DEPT SUPPLIES UNITED WAY	4,275.00	2,722.15	6,150.00	6,150.00	_____
529900 MISCELLANEOUS EXPENSES	2,300.00	3,512.17	4,175.00	4,175.00	_____
529930 MISCELLANEOUS UNITED WAY	3,500.00	3,365.23	6,175.00	6,175.00	_____
531100 TRAVEL	500.00	423.91	500.00	500.00	_____
531130 TRAVEL UNITED WAY	5,950.00	6,444.55	5,950.00	5,950.00	_____
532130 TELEPHONE & POSTAGE UW	0.00	0.00	0.00	0.00	_____
533030 UTILITIES UNITED WAY	250.00	0.00	250.00	250.00	_____
534130 PRINTING UNITED WAY	100.00	0.00	100.00	100.00	_____
539530 EMPLOYEE TRAINING UNITED WAY	600.00	0.00	500.00	500.00	_____
545030 INSURANCE UNITED WAY	800.00	620.00	800.00	800.00	_____
549130 DUES & SUBSCRIPTIONS UW	600.00	460.00	600.00	600.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total 4-H PROGRAMS EXPENDITURES	21,700.00	22,566.96	30,000.00	30,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04449530 HORTICULTURE PROJECT					
526200 DEPARTMENTAL SUPPLIES	1,000.00	0.00	1,000.00	1,000.00	_____
531100 TRAVEL	2,000.00	0.00	2,000.00	2,000.00	_____
Total HORTICULTURE PROJECT	3,000.00	0.00	3,000.00	3,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04449560 LAGOON MANAGEMENT					
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
518100 FICA	0.00	0.00	0.00	0.00	_____
518120 MEDICARE FICA	0.00	0.00	0.00	0.00	_____
519900 OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	6,400.00	19,055.82	6,860.00	6,860.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529700 LAB SUPPLIES	0.00	0.00	0.00	0.00	_____
531101 LAGOON-TRAVEL	0.00	0.00	0.00	0.00	_____
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
541000 RENTAL FEES - BUILDINGS	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	14,900.00	0.00	0.00	_____
582096 TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	_____
Total LAGOON MANAGEMENT	6,400.00	33,955.82	6,860.00	6,860.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04449570 COOPERATIVE EXT SEMINARS					
526200 DEPARTMENTAL SUPPLIES	5,500.00	4,012.57	5,600.00	5,600.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	0.00	0.00	0.00	0.00	_____
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	100.00	30.00	100.00	100.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total COOPERATIVE EXT SEMINARS	5,600.00	4,042.57	5,700.00	5,700.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04549520 4-H PREVENTION PROGRAM EXP					
512600 PART-TIME SALARIES	18,053.00	19,427.52	18,776.00	18,776.00	_____
518100 FICA	1,120.00	1,171.61	1,165.00	1,165.00	_____
518120 MEDICARE FICA	262.00	274.04	273.00	273.00	_____
518200 RETIREMENT	4,351.00	4,860.75	4,694.00	4,694.00	_____
518300 GROUP INSURANCE	3,888.00	3,148.75	4,048.00	4,048.00	_____
518500 UNEMPLOYMENT INSURANCE	17.00	0.00	19.00	19.00	_____
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	2,665.00	7,002.84	2,665.00	2,665.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	3,686.34	0.00	0.00	_____
531100 TRAVEL	4,000.00	3,461.17	2,716.00	2,716.00	_____
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
534100 PRINTING	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	1,250.00	347.46	1,250.00	1,250.00	_____
544000 CONTRACTED SERVICES	0.00	2,108.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04549520 4-H PREVENTION PROGRAM EXP					
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	
Total 4-H PREVENTION PROGRAM EXP	35,606.00	45,488.48	35,606.00	35,606.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04549550 EDF-AG INPUTS MGMT EXP					
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
518100 FICA	0.00	0.00	0.00	0.00	_____
518120 MEDICARE FICA	0.00	0.00	0.00	0.00	_____
525100 GAS, OIL AND TIRES	500.00	0.00	500.00	500.00	_____
526200 DEPARTMENTAL SUPPLIES	0.00	0.00	0.00	0.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529100 DATA PROCESSING SUPPLIES	0.00	0.00	0.00	0.00	_____
529700 LAB SUPPLIES	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	1,000.00	0.00	1,000.00	1,000.00	_____
531100 TRAVEL	0.00	0.00	0.00	0.00	_____
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	1,000.00	31.64	1,000.00	1,000.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
558100 CONSTRUCTION COSTS	0.00	0.00	0.00	0.00	_____
Total EDF-AG INPUTS MGMT EXP	2,500.00	31.64	2,500.00	2,500.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
04549550 EDF-AG INPUTS MGMT EXP					
Fund Total	74,806.00	106,085.47	83,666.00	83,666.00	

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Cooperative Extension Programs

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
04449500-526200	Departmental Supplies - Supplies to support 4-H program events, such as: livestock show awards, summer workshops, and general office supplies.	4,800.00
04449500-526230	Departmental Supplies United Way - Supplies to support 4-H programming, including the following: shooting sports at \$800, livestock programming at \$2675, summer workshops at \$2000, and program promotional/event supplies at \$675.	6,150.00
04449500-529900	Misellaneous - programmatic expenses-including livestock show premiums	4,175.00
04449500-529930	Miscellaneous United Way - awards and incentives for 4-H achievements; county competitions (\$6075) Background Checks for volunteers \$100	6,175.00
04449500-531100	Travel - Judges fees for livestock events at \$500	500.00
04449500-531130	Travel United Way - staff programmatic travel at \$1000, 4-H Congress at \$2000, camp at \$2500, district and state events and competitions at \$450.	5,950.00
04449500-533030	Utilities United Way - Greenhouse garden project fuel	250.00
04449500-534130	Printing United Way - Program promotional materials	100.00
04449500-539530	Employee Training United Way - professional development for 4-H staff	500.00
04449500-545030	Insurance United Way - 4-H participant and spectator insurance coverage	800.00
04449500-549130	Dues & Subscriptions United Way - Livestock circuit show dues at \$400; volunteer leader dues at \$200	600.00
	04449500 4-H PROGRAMS	
04449530-526200	Departmental Supplies-- Miscellaneous supplies needed for crop testing and research by the Extension Research Associate.	1,000
04449530-531100	Travel-- Travel expenses incurred in conjunction with programming efforts of the Extension Research Associate.	2,000
	04449530 HORTICULTURE PROJECT	
04449560-526200	Departmental Supplies-- Miscellaneous supplies used in conducting agricultural related programs/projects: meals and refreshments for livestock programs at \$200, Ag in the Classroom at \$3060, horticultural materials at \$3600	6860
	04449560 LAGOON MANAGEMENT	

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Cooperative Extension Programs

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
04449570-526200	Departmental Supplies --Food preservation classes \$250; One time cooking workshops \$820; Med Instead of Meds \$600; Cook Smart Eat Smart \$500; LIFT \$500, EMFV's \$1400, At The Table \$1000; Community Projects \$530	5600
04449570-537000	Advertising - Advertisement of programming	100
	04449570 COOPERATIVE EXT SEMIMARS	
04549520-526200	Departmental Supplies - Miscellaneous office/departmental supplies	2665
04549520-531100	Travel - Expenses incurred through programming	2716
04549520-539500	Employee Training - Professional Development and training opportunities	1250
	04549520 4-H PREVENTION PROGRAM	
04549550-525100	Gas, oil, and tires - Supplies and fuel for tractor, trailers, and other agricultural equipment obtained through EDF grant.	500
04549550-529900	Miscellaneous Expenses --expenses incurred as a result of research and agricultural programming where EDF equipment is needed.	1000
04549550-535200	Maintenance and repair of equipment - Maintenance of agricultural equipment obtained through EDF grant.	1000
	04549550 EDF-AG INPUTS MGMT	

N.C. Cooperative Extension
Sampson County Center
sampson.ces.ncsu.edu



55 Agriculture Place
Clinton, NC 28328
P: 910 592 7161
brad_hardison@ncsu.edu

David Clack
Sampson County Finance Officer
406 County Complex Rd
Clinton NC 28328

I am submitting the **Fund 05 budget proposal for FY 2024-2025. The proposal will increase \$5,327. No general funds will be used to support this program**

The Fund 05 includes:

- 4H Teen Court/Restitution
- Youth Inspire Program
- Psychological Services

Funding streams are fully funded by grants for the Department of Public Safety, entrusted to the Sampson County Juvenile Crime Prevention Council (JCPC).

Please see the attached document entitled "FY 2024-2025 Fund 05" that provides a basic explanation of the DPS funded programs.

Regards,

James B Hardison
County Extension Director
Agriculture Agent – Horticulture
Sampson County Center
Clinton NC 28328
910 592 7161



SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
05035832 4-H TEEN COURT AND RESTITUTION					
303612 DIV HUMAN RES - CBA DIVISION	-90,336.00	-69,168.00	-88,327.00	-84,700.00	_____
408401 DONATIONS	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	-5,830.00	_____
Total 4-H TEEN COURT AND RESTITUTION	-90,336.00	-69,168.00	-88,327.00	-90,530.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
05035833 REV - JUVENILE INNOVATIONS					
303612 DIV HUMAN RES - CBA DIVISION	-46,019.00	0.00	-42,287.00	-42,000.00	<hr/>
Total REV - JUVENILE INNOVATIONS	-46,019.00	0.00	-42,287.00	-42,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
05435831 YOUTH NEEDS TASK FORCE REVENUE					
303612 DIV HUMAN RES - CBA DIVISION	-71,460.00	-92,502.00	-88,115.00	-88,115.00	
303615 JCPC JUVENILE PSYCHOLOGICAL	-7,000.00	-5,250.00	-5,600.00	0.00	
303618 INTERPERSONAL SKILL BLDG	0.00	-12,097.00	0.00	0.00	
303621 GENERATION UPRIGHT	0.00	0.00	0.00	0.00	
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	
409900 FUND BAL APPROP-ADMINISTRATION	0.00	0.00	0.00	0.00	
409903 FBA YOUTH INSPIRE GROUP	0.00	0.00	0.00	-287.00	
409905 FUND BAL APPROP-PSYCHOLOGICAL	0.00	0.00	0.00	0.00	
409906 FUND BAL APPROP-YOUTH SHELTER	0.00	0.00	0.00	0.00	
409908 FUND BALANCE APPROP-PARENT RES	0.00	0.00	0.00	0.00	
409909 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	
Total YOUTH NEEDS TASK FORCE REVENL	-78,460.00	-109,849.00	-93,715.00	-88,402.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
05435831 YOUTH NEEDS TASK FORCE REVENUE					
Fund Total	-214,815.00	-179,017.00	-224,329.00	-220,932.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
05558310 YOUTH NEEDS TASK FORCE					
502500 UNALLOCATED FUNDS	71,460.00	0.00	0.00	0.00	_____
510000 ADMINISTRATIVE EXPENSES	0.00	9,452.70	11,115.00	11,115.00	_____
561001 EQUINE SOCIAL SKILL BUILDING	0.00	12,097.00	21,000.00	21,000.00	_____
561002 CONFLICT RESOLUTION	0.00	50,000.00	56,000.00	56,000.00	_____
561008 JUV TREATMENT INTERVENT. PROG	7,000.00	4,000.00	5,600.00	0.00	_____
561011 TEMPORARY SHELTER PROGRAM	0.00	0.00	0.00	0.00	_____
581000 TRANSFER TO STATE AGENCY	0.00	7,211.36	0.00	0.00	_____
Total YOUTH NEEDS TASK FORCE	78,460.00	82,761.06	93,715.00	88,115.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
05558320 4-H TEEN COURT AND RESTITUTION					
512100 SALARIES	38,916.00	33,648.00	41,352.00	42,936.00	_____
518100 FICA	2,413.00	2,019.69	2,564.00	2,663.00	_____
518120 MEDICARE FICA	565.00	472.35	600.00	623.00	_____
518200 RETIREMENT	5,017.00	4,337.22	5,744.00	5,964.00	_____
518300 GROUP INSURANCE	11,400.00	9,500.00	11,400.00	13,200.00	_____
518400 DENTAL INSURANCE	384.00	293.40	384.00	384.00	_____
518600 WORKMEN'S COMPENSATION INS	1,602.00	0.00	1,602.00	0.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	1,946.00	1,682.44	2,068.00	2,147.00	_____
519900 OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	_____
521100 JANITORIAL SUPPLIES	200.00	0.00	100.00	100.00	_____
522100 FOOD AND PROVISIONS	1,198.00	661.64	1,094.00	1,094.00	_____
522105 LOCAL FUNDS- FOOD & PROVISIONS	0.00	0.00	0.00	0.00	_____
523900 EDUCATION & MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	_____
525100 GAS, OIL AND TIRES	560.00	157.03	264.00	264.00	_____
526100 OFFICE SUPPLIES	768.00	490.14	500.00	500.00	_____
526200 DEPARTMENTAL SUPPLIES	765.00	415.56	765.00	765.00	_____
531100 TRAVEL	1,687.00	940.82	1,522.00	1,522.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
05558320 4-H TEEN COURT AND RESTITUTION					
532100 TELEPHONE AND POSTAGE	1,300.00	909.74	1,300.00	1,300.00	_____
533000 UTILITIES	0.00	0.00	0.00	0.00	_____
534100 PRINTING AND BINDING	0.00	0.00	0.00	0.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
535300 MAINT/REPAIR - VEHICLES	300.00	914.79	300.00	300.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	1,918.00	0.00	1,096.00	1,096.00	_____
539900 RESTITUTION BANK	3,000.00	558.00	2,000.00	2,000.00	_____
544000 CONTRACTED SERVICES	15,535.00	8,911.50	12,810.00	12,810.00	_____
545000 INSURANCE AND BONDS	737.00	392.00	737.00	737.00	_____
549100 DUES AND SUBSCRIPTIONS	125.00	-30.00	125.00	125.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
558000 ROOFS/IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
Total 4-H TEEN COURT AND RESTITUTION	90,336.00	66,274.32	88,327.00	90,530.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
05558330 YOUTH INSPIRE					
512600 PART-TIME SALARIES	18,053.00	15,927.41	18,775.00	18,775.00	
518100 FICA	1,120.00	957.27	1,165.00	1,165.00	
518120 MEDICARE FICA	262.00	223.85	273.00	273.00	
518200 RETIREMENT	4,351.00	3,985.05	4,698.00	4,698.00	
518300 GROUP INSURANCE	3,888.00	3,148.75	4,048.00	4,048.00	
518500 UNEMPLOYMENT INSURANCE	17.00	0.00	19.00	19.00	
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	
522100 FOOD AND PROVISIONS	2,560.00	1,630.93	2,320.00	2,320.00	
523900 EDUCATION & MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	
525100 GAS, OIL AND TIRES	1,019.00	271.70	524.00	524.00	
526200 DEPARTMENTAL SUPPLIES	3,314.00	1,941.81	2,203.00	2,203.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	
531100 TRAVEL	3,665.00	1,080.38	786.00	786.00	
532100 TELEPHONE AND POSTAGE	67.00	0.00	67.00	67.00	
535300 MAINT/REPAIR - VEHICLES	300.00	0.00	300.00	300.00	
539500 EMPLOYEE TRAINING	800.00	0.00	1,415.00	1,415.00	
544000 CONTRACTED SERVICES	5,590.00	2,115.75	4,680.00	4,680.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
05558330 YOUTH INSPIRE					
545000 INSURANCE AND BONDS	1,013.00	168.00	1,014.00	1,014.00	<hr/>
Total YOUTH INSPIRE	46,019.00	31,450.90	42,287.00	42,287.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
05558330 YOUTH INSPIRE					
Fund Total	214,815.00	180,486.28	224,329.00	220,932.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Teen Court/Restitution Coor.	58320	64	41,352	42,936	
			41,352	42,936	
Permanent Positions			1	1	
512100-Salaries			41,352	42,936	
512101-Salary Adj			-	-	
512120-Supplement			-	-	
512200-Overtime			-	-	
512300-Shift Deferential Pay			-	-	
512400-On-Call Pay			-	-	
512600-Part-Time			-	-	
512700-Longevity			-	-	
531700-Travel/Phone allowance			-	-	
518100-FICA	6.20%		2,564	2,663	
518120-Medicare FICA	1.45%		600	623	
518200-Retirement	13.89%		5,744	5,964	
518300-Group Insurance	1,100		13,200	13,200	
518400-Dental Insurance	32		384	384	
518901-401K Reg EE	5.00%		2,068	2,147	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Juvenile Justice Programs

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	Teen Court/Restitution	
05558320-521100	Janitorial Supplies - Supplies and equipment needed for restitution and community service projects.	100
05558320-522100	Food and Provisions - Training sessions 4 youth @ \$7/session x 4/year = \$112 Annual appreciation banquet at \$12.19/person for 21 people \$260 Teen Court meals after trials: \$7.50/meal x 8 participants x 12 sessions/year \$720	1094
05558320-525100	Gas, Oil and Tires - 400 miles or @ .670/mile	264
05558320-526100	Office Supplies - General office supplies: pens, paper, pencils, file folders, etc. (\$41/mon)	500
05558320-526200	Departmental Supplies - Office Equipment \$540, awards for volunteers \$225	765
05558320-531100	Travel - (2270 miles @ .670 mile)	1522
05558320-532100	Telephone & Postage - Cell Ph \$108/mon = \$1300	1300
05558320-535300	Maintenance/Repair - Vehicles - Repair and maintenance of county vehicle used for JCPC programs \$75/qtr	300
05558320-539500	Employee Training - Staff development expenses \$646; conference registration fees \$450	1096
05558320-539900	Restitution Bank - 250 hours @ \$8/hour	2000
05558320-544000	Contracted Services - Contracted Restitution Assistants (985 hours @ \$13/hour)	12810
05558320-545000	Insurance and Bonds - Van insurance @\$225/year; Accident Insurance \$512	737
05558320-549100	Dues & Subscriptions - Membership Dues (NCACRP \$95, SEDAE4HYDP \$30)	125
	Youth Inspire	
05558330-522100	Food and Provisions - meal for parent sessions @40 clients @ \$8/meal x 2 sessions \$640; meals for 30 clients @ \$8/meal x 8 sessions \$1920	2320
05558330-525100	Gas, Oil and Tires - Used for county owned vehicles - Van Fuel: 1555 miles x .655	524
05558330-526200	Departmental Supplies - Includes program curriculum \$993, participant Motivators \$447, gas cards \$400, Office supplies \$934, Mac Book lease \$540	2203

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Juvenile Justice Programs

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
05558330-531100	Travel - Coordinator mileage: 3,000 miles @ .655 = \$1965; Conference meals, mileage, hotel for 2 staff @ \$850 = \$1700	786
05558330-532100	Telephone and Postage - 1 Roll Postage Stamps	67
05558330-535300	Maintenance/Repair - Vehicles - Repair and maintenance of county vehicle used for JCPC programs	300
05558330-539500	Employee Training - NCJSA SPRING & FALL (2 staff x 2 registration fees @ \$90= \$360) Raise the Age Conf 2 staff x registration fee \$15 = \$30 NCACRP \$100, State of Child \$100, NCAEPAAT [Conf \$115 & Reg \$35 =] \$150, NCACAY \$60)	1415
05558330-544000	Contracted Services - 430 hrs/year (6 hrs/wk) for \$13/hr	4680
05558330-545000	Insurance and Bonds - Van insurance @\$225/year;Property Liability Insurance @ \$500/yr; Accident Insurance (32 sessions @\$9= \$288)	1014
05558310-561008	Psychological Services - Estimation of 6 youth psych assessments @ \$800 each, additional \$800 to anticipate fluctuation in cost of evaluations	5600

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
10033834 LEASE/RENT REVENUES					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
408600 LEASE/RENTAL FEES	-3,100,000.00	-3,184,881.49	-3,400,000.00	-3,400,000.00	_____
409800 FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total LEASE/RENT REVENUES	-3,100,000.00	-3,184,881.49	-3,400,000.00	-3,400,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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10142600 PUBLIC BUILDINGS					
596070 TRANSFER TO FND 31 DBT (FCB)	142,788.00	0.00	142,788.00	142,788.00	<hr/>
Total PUBLIC BUILDINGS	142,788.00	0.00	142,788.00	142,788.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
10998110 TRANSFERS OUT					
596004 TRANSFERS TO GENERAL FD (OPER)	2,461,212.00	0.00	2,761,212.00	2,761,212.00	<hr/>
596068 FUND 32 DEBT RESERVE	496,000.00	0.00	496,000.00	496,000.00	<hr/>
Total TRANSFERS OUT	2,957,212.00	0.00	3,257,212.00	3,257,212.00	

**SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025**

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
10998110 TRANSFERS OUT					
Fund Total	3,100,000.00	0.00	3,400,000.00	3,400,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11031840 AD VALOREM TAXES					
412000 AD VALOREM TAXES - CURRENT	-42,173,175.00	-41,405,829.84	41,856,500.00	41,856,500.00	_____
412001 TAX LEVY FOR DEBT RESERVE	0.00	0.00	0.00	0.00	_____
414000 AD VALOREM TAXES - PRIOR	-860,000.00	-887,295.34	-950,000.00	-950,000.00	_____
414100 PRIOR YEAR TAX RESERVE	0.00	0.00	0.00	0.00	_____
415000 50% REVENUE LOSS ELDERLY EXEMP	0.00	0.00	0.00	0.00	_____
418000 PENALTIES AND INTEREST	-305,000.00	-284,470.63	-305,000.00	-305,000.00	_____
Total AD VALOREM TAXES	-43,338,175.00	-42,577,595.81	-43,111,500.00	-43,111,500.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11032310 SALES & USE TAX (1%)					
403200 SALES & USE TAX	-5,766,803.00	-3,595,761.15	-6,173,800.00	-6,173,800.00	_____
403202 ST REIMB SALES TAX FOOD STAMPS	0.00	0.00	0.00	0.00	_____
Total SALES & USE TAX (1%)	-5,766,803.00	-3,595,761.15	-6,173,800.00	-6,173,800.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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11032320 1/2 CT SALES TAX REVENUES					
403240 SALES TAX (ARTICLE 40 1983)	-3,650,000.00	-2,199,110.21	-3,675,000.00	-3,675,000.00	_____
403242 SALES TAX (ARTICLE 42 1986)	-1,325,000.00	-838,336.02	-1,375,000.00	-1,375,000.00	_____
403244 ARTICLE 44 1/2 CT SALES TAX	-2,200,000.00	-1,551,427.53	-2,325,000.00	-2,325,000.00	_____
403246 ARTICLE 46 1/4 CT SALES TAX	-1,675,000.00	-1,090,553.94	-1,737,000.00	-1,737,000.00	_____
Total 1/2 CT SALES TAX REVENUES	-8,850,000.00	-5,679,427.70	-9,112,000.00	-9,112,000.00	

SAMPSON COUNTY, NORTH CAROLINA
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11032610 FRANCHISE FEES					
408701 CABLEVISION	-35,000.00	-24,686.35	-35,000.00	-35,000.00	<hr/>
Total FRANCHISE FEES	-35,000.00	-24,686.35	-35,000.00	-35,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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11033230 COURT RELATED REVENUES					
404600 COURT FEES - DRUG DEFENDANT	0.00	0.00	0.00	0.00	_____
404601 COURT FACILITY FEES	-105,000.00	-83,380.19	-105,000.00	-105,000.00	_____
404602 OFFICER FEES - STATE	-55,000.00	-48,565.35	-58,000.00	-58,000.00	_____
Total COURT RELATED REVENUES	-160,000.00	-131,945.54	-163,000.00	-163,000.00	

SAMPSON COUNTY, NORTH CAROLINA
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11033831 INVESTMENT EARNINGS					
404500 INVESTMENT EARNINGS	0.00	-63.87	-550,000.00	-550,000.00	_____
404502 COURTS - INVESTMENT EARNINGS	0.00	-1,284.60	0.00	0.00	_____
Total INVESTMENT EARNINGS	0.00	-1,348.47	-550,000.00	-550,000.00	

SAMPSON COUNTY, NORTH CAROLINA
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11033834 LEASE/RENT REVENUES					
408604 AIRPORT HANGER MOORE	0.00	0.00	0.00	0.00	_____
408605 ESC LEASE	0.00	0.00	0.00	0.00	_____
408607 RENT - EASTPOINTE	-40,000.00	-20,000.00	-40,000.00	-40,000.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
Total LEASE/RENT REVENUES	-40,000.00	-20,000.00	-40,000.00	-40,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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11033839 MISCELLANEOUS REVENUES					
404125 LEGAL FEES COLLECTED	0.00	0.00	0.00	0.00	_____
408200 PROCEEDS FROM LAND SALES	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	-536,500.00	-237,089.64	-100,000.00	-100,000.00	_____
408902 INSURANCE SETTLEMENT	0.00	0.00	0.00	0.00	_____
Total MISCELLANEOUS REVENUES	-536,500.00	-237,089.64	-100,000.00	-100,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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11033910 LOAN PROCEEDS					
409100 LOAN PROCEEDS	-1,265,000.00	0.00	-1,826,447.00	-1,826,447.00	<hr/>
Total LOAN PROCEEDS	-1,265,000.00	0.00	-1,826,447.00	-1,826,447.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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11033981 INTERFUND TRANSFERS					
409606 HEAD START - BOOKKEEPING FEES	0.00	0.00	0.00	0.00	_____
409619 TRANSFER FROM CAPITAL RESERVE	0.00	0.00	0.00	0.00	_____
409621 TRANSFER FROM COMMUNITY DEV	-2,461,212.00	0.00	-2,761,212.00	-2,761,212.00	_____
409623 TRANSFER FROM YNTF - DARE	0.00	0.00	0.00	0.00	_____
409627 TRANSFER FRM E911 WIRE	0.00	0.00	0.00	0.00	_____
Total INTERFUND TRANSFERS	-2,461,212.00	0.00	-2,761,212.00	-2,761,212.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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11034125 AIRPORT REVENUES					
403623 CITY OF CLINTON CONTRIBUTION	0.00	0.00	0.00	0.00	_____
404000 STATE ASSISTANCE	0.00	0.00	0.00	0.00	_____
404011 LOCAL FEES - RESALE FUEL	0.00	0.00	0.00	0.00	_____
408600 LEASE/RENTAL FEES	-2,500.00	-250.00	-2,500.00	-2,500.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
409100 LOAN PROCEEDS	0.00	0.00	0.00	0.00	_____
409619 TRANSFER FROM CAPITAL RESERVE	0.00	0.00	0.00	0.00	_____
Total AIRPORT REVENUES	-2,500.00	-250.00	-2,500.00	-2,500.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11034140 TAX DEPARTMENT REVENUES					
403618 STATE - MAPPING	0.00	0.00	0.00	0.00	
403619 MID CAROLINA RPO GRANT	0.00	0.00	0.00	0.00	
404120 COLLECTION FEE - CLINTON	-65,000.00	-66,285.70	-67,000.00	-67,000.00	
404121 COLLECTION FEE - GARLAND	0.00	0.00	0.00	0.00	
404122 COLLECTION FEE - HARRELLS	-700.00	-740.55	-750.00	-750.00	
404123 COLLECTION FEE - TURKEY	-700.00	-706.82	-725.00	-725.00	
404124 TAX COLLECTION CHARGES	-48,000.00	-45,886.05	-48,000.00	-48,000.00	
404125 LEGAL FEES COLLECTED	-102,000.00	-101,769.25	-120,000.00	-120,000.00	
404126 REVENUE FEE - TURKEY	0.00	0.00	0.00	0.00	
404127 REVENUE FEE - SALEMBURG	0.00	-2,481.05	-2,500.00	-2,500.00	
404128 REVENUE FEE - ROSEBORO	0.00	-19.79	0.00	0.00	
404129 REVENUE FEE - NEWTON GROVE	-5,000.00	-5,278.93	-5,400.00	-5,400.00	
404138 REVENUE FEE - GARLAND	-3,750.00	-3,684.37	-3,750.00	-3,750.00	
404139 REVENUE FEE - AUTRYVILLE	0.00	-1,227.64	-1,325.00	-1,325.00	
404140 REVENUE FEE - ROSEBORO	0.00	0.00	0.00	0.00	
409600 TR FR CAPITAL RESERVE	0.00	0.00	0.00	0.00	
413000 SHORT TERM LEASE VEHICLE	-16,000.00	-19,740.27	-18,000.00	-18,000.00	
Total TAX DEPARTMENT REVENUES	-241,150.00	-247,820.42	-267,450.00	-267,450.00	

SAMPSON COUNTY, NORTH CAROLINA
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11034170 BOARD OF ELECTIONS REVENUES					
332020 STATE ASSISTANCE	0.00	0.00	0.00	0.00	_____
332021 EARLY VOTING SATELLITE GRANT	0.00	0.00	0.00	0.00	_____
402600 HAVA GRANT	0.00	0.00	0.00	0.00	_____
403677 ST TECH GRANT - BOARD OF ELECT	0.00	0.00	0.00	0.00	_____
403680 STATE OF NC LIST MAINT GRANT	0.00	0.00	0.00	0.00	_____
403681 PUBLIC WORKSTATION GRANT	0.00	0.00	0.00	0.00	_____
404106 BOARD OF ELECTIONS FEES	0.00	-2,125.97	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	-22,600.00	0.00	-1,000.00	-1,000.00	_____
Total BOARD OF ELECTIONS REVENUES	-22,600.00	-2,125.97	-1,000.00	-1,000.00	

SAMPSON COUNTY, NORTH CAROLINA
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11034180 REGISTER OF DEEDS REVENUES					
404101 REGISTER OF DEEDS FEES	-36,000.00	-39,825.65	-36,000.00	-36,000.00	_____
404150 REG DEEDS - EXCISE STAMP	-375,000.00	-295,465.00	-338,000.00	-338,000.00	_____
Total REGISTER OF DEEDS REVENUES	-411,000.00	-335,290.65	-374,000.00	-374,000.00	

SAMPSON COUNTY, NORTH CAROLINA
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11034310 SHERIFF DEPARTMENT REVENUE					
402601 FEDERAL - COP'S GRANT	0.00	0.00	0.00	0.00	
402602 USDOJ-BPV GRANT	0.00	0.00	0.00	0.00	
402603 FEDERAL ASSET FUNDS (NARC)	0.00	-78,997.46	0.00	0.00	
402604 USDOJ-GRANTS	0.00	0.00	0.00	0.00	
402605 SHERIFF ASSOC ICAC GRANT	0.00	0.00	0.00	0.00	
402606 GRANT STIMULUS	0.00	0.00	0.00	0.00	
402607 US DEPT JUSTICE-LOC LAW ENF GT	0.00	0.00	0.00	0.00	
402609 US DEPT OF JUSTICE OVERTIME GR	-36,300.00	-24,646.79	-36,300.00	-36,300.00	
403601 VICTIMS ASSIT GRANT-EQUIPMENT	0.00	0.00	0.00	0.00	
403612 STATE GRANT	0.00	0.00	0.00	0.00	
403623 COUNTY SCHOOL - SRO CONTRIBUT.	-875,330.00	-875,330.00	-875,330.00	-875,330.00	
403626 TOWN OF ROSEBORO DEPUTIES	-293,568.00	-244,640.00	-293,568.00	-303,252.00	
403631 STATE SUBSTANCE ABUSE TAX(NARC	0.00	-33,973.52	0.00	0.00	
403659 TOWN OF GARLAND DEPUTIES	0.00	0.00	0.00	0.00	
403670 GOVERNOR'S CRIME CONTROL GRANT	0.00	0.00	0.00	0.00	
403678 GOV CC SCHOLASTIC CRIME STOPPR	0.00	0.00	0.00	0.00	
403679 DONATIONS-SCHOLASTIC CRIME STP	0.00	0.00	0.00	0.00	
404107 SHERIFF FEES	-20,000.00	-3,872.76	-5,000.00	-5,000.00	

SAMPSON COUNTY, NORTH CAROLINA
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11034310 SHERIFF DEPARTMENT REVENUE					
404115 CONCEALED WEAPONS FEE	-70,000.00	-58,008.90	-72,000.00	-72,000.00	_____
404143 OFFICER FEES - SERVING PAPERS	-45,000.00	-48,164.96	-50,000.00	-50,000.00	_____
408401 DONATIONS	0.00	0.00	0.00	0.00	_____
408900 MISC REVENUE - INSURANCE SET.	0.00	-11,736.97	0.00	0.00	_____
408904 COURT ORDERED DRUG REVENUES	-4,000.00	-320.00	-1,000.00	-1,000.00	_____
409600 TRANS FRM FUND 15	0.00	0.00	0.00	0.00	_____
409624 TRANSFER FR - SOCIAL SERVICES	-235,000.00	-185,110.80	-235,000.00	-235,000.00	_____
Total SHERIFF DEPARTMENT REVENUE	-1,579,198.00	-1,564,802.16	-1,568,198.00	-1,577,882.00	

SAMPSON COUNTY, NORTH CAROLINA
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11034320 DETENTION CENTER REVENUES					
404210 JAIL FEES	-35,500.00	-34,638.19	-28,500.00	-28,500.00	_____
404211 STATE-JAIL/DWI/CIVIL/LIC REV	-5,300.00	-4,059.66	-5,300.00	-5,300.00	_____
404212 HOUSING OUT OF COUNTY	0.00	-3,750.00	0.00	0.00	_____
404213 HOUSING FEDERAL PRISONERS	-1,500,000.00	-824,863.16	-1,200,000.00	-1,200,000.00	_____
404214 SCAAP GRANT	0.00	0.00	0.00	0.00	_____
404215 HOUSING STATE PRISONERS	-450,000.00	-230,096.96	-340,000.00	-340,000.00	_____
404216 HOUSE ARREST FEE	0.00	0.00	0.00	0.00	_____
408900 CALLING CARDS/PAYTEL	-125,000.00	-110,884.71	-125,000.00	-125,000.00	_____
408901 CANTEEN COMMISSIONS	-80,000.00	-78,421.36	-85,000.00	-85,000.00	_____
408902 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
408951 MISC REV - MEDICAL	-4,000.00	-2,258.74	-2,500.00	-2,500.00	_____
408952 MISC REV - HYGIENE	0.00	0.00	0.00	0.00	_____
408953 MISC REV - ROOM & BOARD	-4,500.00	-3,000.00	-4,500.00	-4,500.00	_____
409600 TRANS FRM DETENTION CTR	0.00	0.00	0.00	0.00	_____
Total DETENTION CENTER REVENUES	-2,204,300.00	-1,291,972.78	-1,790,800.00	-1,790,800.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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11034330 EMERGENCY MANAGEMENT REVENUES					
403617 STATE - EMERGENCY MANAGEMENT	-39,000.00	-20,625.00	-39,000.00	-39,000.00	
403647 STATE YR-END EMERG MGMT GRANT	0.00	0.00	0.00	0.00	
403651 HAZ MATERIAL EMERG PLAN GRANT	0.00	0.00	0.00	0.00	
403666 STATE GRANT EOC EQUIPMENT	0.00	0.00	0.00	0.00	
403671 STATE-LOCAL EMERG PLAN COMM	0.00	0.00	0.00	0.00	
403672 ST/FED EMERG OPER PLAN GRANT	0.00	0.00	0.00	0.00	
403673 DEPT OF JUSTICE DOM PREP GRANT	0.00	0.00	0.00	0.00	
403674 ST HOMELAND SEC GRANT EQUIPMNT	0.00	0.00	0.00	0.00	
403675 ST HOMELAND SEC GRANT EXERCISE	0.00	0.00	0.00	0.00	
403676 ST HOMELAND SEC GRANT TRAINING	0.00	0.00	0.00	0.00	
403683 EM SUPPLEMENTAL GRANT	0.00	0.00	0.00	0.00	
404144 FIRE INSPECTION FEE	-40,000.00	-25,931.60	-30,000.00	-30,000.00	
408402 DONATIONS-EMERGENCY MGT	0.00	-5,000.00	0.00	0.00	
408406 OTHER GRANTS	0.00	0.00	0.00	0.00	
Total EMERGENCY MANAGEMENT REVENL	-79,000.00	-51,556.60	-69,000.00	-69,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11034350 INSPECTIONS & PLANNING					
404081 PLANNING FEES	-35,000.00	-35,225.00	-40,000.00	-38,000.00	_____
404130 ELECTRICAL INSPECTIONS	-125,000.00	-192,819.03	-175,000.00	-175,000.00	_____
404131 MECHANICAL INSPECTIONS	-90,000.00	-153,125.42	-160,000.00	-145,000.00	_____
404132 INSULATION INSPECTIONS	0.00	0.00	0.00	0.00	_____
404133 BUILDING INSPECTIONS	-170,000.00	-243,031.93	-200,000.00	-200,000.00	_____
404134 PLUMBING INSPECTIONS	-57,000.00	-76,342.00	-70,000.00	-70,000.00	_____
404135 BLOCKING & TIE DOWN INSPECTION	-28,000.00	-36,025.00	-35,000.00	-33,500.00	_____
404136 EDUCATION/INSTITUTE OCCUPANCY	-500.00	-400.00	-500.00	-500.00	_____
404137 WATER INSPECTIONS	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	-1,375.00	0.00	0.00	_____
Total INSPECTIONS & PLANNING	-505,500.00	-738,343.38	-680,500.00	-662,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11034370 AMBULANCE FEES					
402600 FEMA GRANT EQUIPMENT	0.00	0.00	0.00	0.00	_____
403601 STATE GRANT - MID CAROLINA	0.00	0.00	0.00	0.00	_____
404107 AMBULANCE FEES MILEAGE	0.00	0.00	0.00	0.00	_____
404108 AMBULANCE FEES	-2,350,000.00	-1,914,195.25	-2,375,000.00	-2,375,000.00	_____
408401 DONATIONS	0.00	0.00	0.00	0.00	_____
408900 MISC REV - INS SETTLEMENT	0.00	0.00	0.00	0.00	_____
409627 TRANSFER FRM E911 WIRE	0.00	0.00	0.00	0.00	_____
Total AMBULANCE FEES	-2,350,000.00	-1,914,195.25	-2,375,000.00	-2,375,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11034380 ANIMAL SHELTER REVENUES					
403400 PET ADOPTION FEES	-5,100.00	-6,511.56	-6,200.00	-6,200.00	_____
403401 PET BOARDING FEES	0.00	0.00	0.00	0.00	_____
403402 SPAY & NEUTER FEES	-11,500.00	-16,040.00	-15,000.00	-15,000.00	_____
403403 SURRENDER/PICKUP	0.00	0.00	0.00	0.00	_____
403601 GRANT HUMANE SOCIETY	0.00	0.00	0.00	0.00	_____
403602 GRANT PETFINDER	0.00	0.00	0.00	0.00	_____
408401 DONATIONS	0.00	-4,404.69	0.00	0.00	_____
409600 MISC. REIMB FOR SUPPLIES	0.00	0.00	0.00	0.00	_____
409696 TRANSFER FROM HEALTH DEPT.	0.00	0.00	0.00	0.00	_____
Total ANIMAL SHELTER REVENUES	-16,600.00	-26,956.25	-21,200.00	-21,200.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11034720 SOLID WASTE REVENUES					
403621 STATE - TIRE TAX	-95,000.00	-56,293.04	-105,000.00	-105,000.00	_____
403622 STATE - WHITE GOODS	-2,500.00	0.00	-2,500.00	-2,500.00	_____
403623 STATE ELECTRONICS MGMT PROG	0.00	0.00	0.00	0.00	_____
403633 STATE - SPECIAL GRANT TIRES	-48,000.00	-25,564.47	-48,000.00	-48,000.00	_____
403635 STATE SOLID WASTE TAX	0.00	0.00	0.00	0.00	_____
404081 LOCAL - OTHER FEES	-1,055,000.00	761.24	0.00	0.00	_____
404111 TIRE DISPOSAL FEES - LOCAL	-1,300.00	-3,548.56	-3,000.00	-3,000.00	_____
408900 LIQUIDATED DAMAGES	0.00	0.00	0.00	0.00	_____
Total SOLID WASTE REVENUES	-1,201,800.00	-84,644.83	-158,500.00	-158,500.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11034910 LAND USE PLAN GRANT					
403601 RURAL CENTER-WTR FEASIBILITY	0.00	0.00	0.00	0.00	_____
403649 RURAL CENTER GRANT-LAND USE	0.00	0.00	0.00	0.00	_____
404081 LOCAL - SUBDIVISION PLAN FEES	0.00	-564.60	0.00	0.00	_____
Total LAND USE PLAN GRANT	0.00	-564.60	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11034920 ECONOMIC DEVELOPMENT REVENUES					
356801 DONATIONS	0.00	0.00	0.00	0.00	
356804 DONATIONS - SIGNS AT PARK	0.00	0.00	0.00	0.00	
356805 EXISTING INDUSTRY PROJECT	-4,250.00	-2,000.00	-4,000.00	-4,000.00	
356806 DONATIONS - GOLF TOURNAMENT	0.00	0.00	0.00	0.00	
402600 EDA GRANT	0.00	0.00	0.00	0.00	
403601 ONE NC GRANT	0.00	0.00	0.00	0.00	
403602 STATE BUILDING REUSE GRANT	0.00	-72,664.34	-120,000.00	-120,000.00	
403603 MUNICIPAL CONTRIBUTIONS	-22,600.00	-22,380.00	-22,611.00	-22,611.00	
403614 GRANT - NC DEPT OF COMMERCE	0.00	0.00	0.00	0.00	
403649 RURAL CTR-ECON GRANT	0.00	0.00	0.00	0.00	
408200 PROCEEDS FROM LAND SALES	0.00	0.00	0.00	0.00	
408401 DONATIONS	0.00	0.00	0.00	0.00	
408402 GRANT INDUSTRY RECRUITMENT	0.00	0.00	0.00	0.00	
408900 MISCELLANEOUS REVENUE	-20,000.00	-23,778.35	-24,529.00	-24,529.00	
408920 N C SOUTHEAST ECONOMIC COMM	0.00	-121,447.18	0.00	0.00	
408921 PARK SIGNAGE - CITY OF CLINTON	0.00	0.00	0.00	0.00	
408922 GOLDEN LEAF FUNDING	0.00	-15,120.00	-237,993.00	-237,993.00	
Total ECONOMIC DEVELOPMENT REVENUE	-46,850.00	-257,389.87	-409,133.00	-409,133.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11034950 COOPERATIVE EXTENSION REVENUES					
404081 LOCAL - OTHER FEES RESALE SIGN	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	-8,016.13	0.00	0.00	_____
409600 TRANS FRM LIVESTOCK CAP PROJ	0.00	0.00	0.00	0.00	_____
409601 TRANSFER FRM LIVESTOCK CAP RES	-2,000.00	0.00	-2,000.00	-2,000.00	_____
Total COOPERATIVE EXTENSION REVENUE	-2,000.00	-8,016.13	-2,000.00	-2,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11034960 SOIL CONSERVATION REVENUE					
403616 NC DIV SOIL/WTR - NCACSP	-30,000.00	-30,000.00	-30,000.00	-30,000.00	<hr/>
Total SOIL CONSERVATION REVENUE	-30,000.00	-30,000.00	-30,000.00	-30,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11035831 COVID 19 CARES ACT REVENUE					
402600 CARES ACT GRANT	-2,000,000.00	0.00	0.00	0.00	<hr/>
Total COVID 19 CARES ACT REVENUE	-2,000,000.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11035911 CLINTON CITY SCHOOLS REVENUE					
403640 STATE-SCHOOL BOND FUND	0.00	0.00	0.00	0.00	_____
409608 TRANSFER FROM SCHOOL DEBT	0.00	0.00	0.00	0.00	_____
409612 TRANS FR 1/2 CT SALES TAX RES	-412,274.00	0.00	-442,800.00	-442,800.00	_____
Total CLINTON CITY SCHOOLS REVENUE	-412,274.00	0.00	-442,800.00	-442,800.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11035914 SAMPSON CO SCHOOLS REVENUE					
409608 TRANSFER FROM SCHOOL DEBT	0.00	0.00	0.00	0.00	_____
409612 TRANS FR 1/2 CT SALES TAX RES	-1,112,476.00	0.00	-1,228,700.00	-1,228,700.00	_____
409619 TRANSFER FROM CAPITAL RESERVE	0.00	0.00	0.00	0.00	_____
Total SAMPSON CO SCHOOLS REVENUE	-1,112,476.00	0.00	-1,228,700.00	-1,228,700.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11036110 LIBRARY REVENUES					
403623 CITY OF CLINTON CONTRIBUTION	-4,000.00	-4,000.00	-4,000.00	-4,000.00	
403624 STATE - BASE GRANT	-115,764.00	-117,825.00	-115,764.00	-115,764.00	
403625 STATE - ENRICHMENT GRANT	0.00	0.00	0.00	0.00	
403632 STATE AID - ONE TIME GRANT	0.00	0.00	0.00	0.00	
403646 LSTA GRANT	0.00	0.00	0.00	0.00	
403677 ST TECH PLAN GRANT - CONT SER	0.00	0.00	0.00	0.00	
404110 LIBRARY FINES AND FEES	-5,000.00	-3,935.04	-3,500.00	-3,500.00	
404111 COPIER FEES	-6,000.00	-9,272.65	-7,500.00	-7,500.00	
408401 DONATIONS	0.00	-109.34	0.00	0.00	
408404 BILL & MELINDA GATES FOUNDATN	0.00	0.00	0.00	0.00	
408900 MISCELLANEOUS REVENUE	0.00	-476.80	0.00	0.00	
408930 DISCARD SALES	0.00	-182.00	0.00	0.00	
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	
Total LIBRARY REVENUES	-130,764.00	-135,800.83	-130,764.00	-130,764.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11036120 RECREATION REVENUES					
349010 INSURANCE FEES	-300.00	-324.07	-300.00	-300.00	_____
383400 RENT - PARK FACILITIES	-5,000.00	-1,531.00	-5,000.00	-1,700.00	_____
403657 TOWN OF NEWTON GROVE	-9,600.00	-9,600.00	-10,000.00	-10,000.00	_____
408401 DONATIONS	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	-320.00	-3,500.00	0.00	_____
409619 TRANSFER FROM CAPITAL RESERVE	0.00	0.00	0.00	0.00	_____
442001 BASEBALL FEES	-10,000.00	-13,072.03	-11,250.00	-11,250.00	_____
442002 BASKETBALL FEES	-12,000.00	-11,032.00	-10,750.00	-10,750.00	_____
442003 FOOTBALL FEES	-8,000.00	-8,605.00	-8,540.00	-8,540.00	_____
442004 SOCCER FEES	-3,000.00	0.00	0.00	0.00	_____
442005 SOFTBALL FEES	-3,600.00	-3,980.00	-4,080.00	-3,600.00	_____
442006 VOLLEYBALL FEES	-3,400.00	-4,525.00	-4,500.00	-4,500.00	_____
Total RECREATION REVENUES	-54,900.00	-52,989.10	-57,920.00	-50,640.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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11039999 FUND BALANCE APPROPRIATED					
409800 FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	-4,458,257.00	0.00	0.00	-11,819,168.00	_____
409901 FUND BAL APPROP-WHITE GOODS	0.00	0.00	0.00	0.00	_____
Total FUND BALANCE APPROPRIATED	-4,458,257.00	0.00	0.00	-11,819,168.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11039999 FUND BALANCE APPROPRIATED					
Fund Total	-79,313,859.00	-59,010,573.48	-73,482,424.00	-85,285,496.00	

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE *of the* COUNTY MANAGER

MEMORANDUM

TO: Board of Commissioners
Edwin W. Causey, County Manager

FROM: Stephanie P. Shannon, Clerk to the Board

RE: **FY 2024-2025 Requested Budget (Governing Body)**

Attached is the proposed budget for the Governing Body. As instructed per the budget manual, only those line items not related to salary have been completed.

Unlike previous years, we have not requested an increase in any line items. We do not foresee an increase in any operating costs. The budget for FY 23-24 requested increases in several line items. The approved budget was sufficient, and staff continues to look for cost cutting measures whenever possible.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141100 GOVERNING BODY					
512100 SALARIES	63,888.00	54,518.00	66,444.00	66,444.00	_____
512110 SALARIES - EXTRA MEETINGS	5,000.00	1,400.00	5,000.00	5,000.00	_____
518100 FICA	5,202.00	3,996.94	5,360.00	5,360.00	_____
518120 MEDICARE FICA	1,217.00	934.77	1,254.00	1,254.00	_____
518300 GROUP INSURANCE	34,200.00	22,656.56	46,380.00	39,600.00	_____
518400 DENTAL INSURANCE	1,920.00	293.40	1,920.00	1,920.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
526100 OFFICE SUPPLIES	500.00	0.00	500.00	500.00	_____
526200 DEPARTMENTAL SUPPLIES	1,000.00	0.00	1,000.00	1,000.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	500.00	297.46	500.00	500.00	_____
531100 TRAVEL	5,000.00	3,192.58	5,000.00	5,000.00	_____
531700 TRAVEL ALLOWANCE	15,000.00	12,500.00	15,000.00	15,000.00	_____
532100 TELEPHONE AND POSTAGE	600.00	342.09	600.00	600.00	_____
545000 INSURANCE AND BONDS	321.00	0.00	321.00	321.00	_____
549100 DUES AND SUBSCRIPTIONS	10,987.00	8,585.00	10,500.00	10,500.00	_____
549200 DUES - INSTITUTE OF GOVERNMENT	9,022.00	8,693.00	9,000.00	9,000.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11141100 GOVERNING BODY					
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
569300 DUES - MIDCAROLINA COG	4,561.00	4,561.00	4,561.00	4,561.00	_____
Total GOVERNING BODY	158,918.00	121,970.80	173,340.00	166,560.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Job Title</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
County Commissioner	41102		12,540	12,540	
Vice Chair County Commissioner	41103		13,680	13,680	
County Commissioner	41101		12,540	12,540	
Chair County Commissioner	41100		15,144	15,144	
County Commissioner	41104		12,540	12,540	
			66,444	66,444	
Permanent positions			5	5	
512100-Salaries			66,444	66,444	
512101-Salary Adj			-	-	
512110-Extra Meetings			5,000	5,000	
531700-Travel/Phone allowance			15,000	15,000	
518100-FICA	6.20%		5,360	5,360	
518120-Medicare FICA	1.45%		1,254	1,254	
518300-Group Insurance	1,100		39,600	39,600	
518400-Dental Insurance	32		1,920	1,920	

Budgeted salary amounts are subject to review and may be increased or decreased.

NORTH CAROLINA'S SAMPSON COUNTY

TO: Mr. Edwin Causey, County Manager
FROM: Jessie Matthews, GIS Coordinator
DATE: March 12, 2024
SUBJECT: Proposed 2024-2025 GIS Budget

Sampson County GIS would like to start by expressing our sincere appreciation for the County Administration and the Board of Commissioners for actively supporting and expanding the GIS function. We made great strides in the last year to improve the accuracy and accessibility of GIS data, and we successfully took over many tasks previously completed by contactors. With that being said, we continue to require additional resources as we establish and grow a full GIS function. It is my goal to provide our GIS employees with all the necessary tools that allow a cost-effective and productive working environment.

One budget item that increased this year is the ESRI GIS User Licenses. The source of this increase is an additional Standard Level Professional License. Both GIS Technicians currently utilize Basic Professional Licenses. Basic Level Licenses are functional, but they lack core capabilities that are included in the Standard Level Licenses. Providing the GIS Technician with additional capabilities will allow for more accurate and efficient parcel mapping. It will also increase the Technician's ability to support the GIS Coordinator with improving and maintaining the ArcGIS Online Viewer.

Another budget item that increased this year is the ESRI Credits for the ArcGIS Online Viewer (AGOL). ESRI Credits act as the currency we exchange for the ability to store and present data on the AGOL. As GIS became more capable in the County, we received numerous suggestions and requests of what we should include on the AGOL. Our capability to meet these requests is partially limited by the amount of ESRI Credits purchased. By increasing the number of credits we obtain for the AGOL, it expands our ability to present more information in a more user-friendly manner. With additional credits, we can offer more data-specific maps and tools that apply directly to our users' needs.

The largest budget item that is included is the Deed Pack Scanning by Datamation. The deed packs consist of over 500,000 papers that are stored in 28 file cabinets located in the Tax Department. The deed packs contain historic parcel information that is often very beneficial when researching the mapping of parcels. There is no back-up of these files currently, so we would no longer have this reference information if the hardcopies were lost or ruined. Because there are no digital copies, the GIS employees located at EMS must ask someone in the tax office to send them copies, or they must drive over to the tax office to reference the information. Having these documents scanned will create a back-up of the information as well as improve the accessibility of the deed pack for both Tax and GIS employees.

If the deed packs are scanned, it will also allow for the hard copies to be relocated. Relocating the deed packs would allow the GIS Technician that works in the Tax Office to move into the storage room. Currently, the GIS Technician is located in the main open area upstairs, as soon as you walk in the door. The Technician is often interrupted by citizens first arriving at the office who are seeking assistance with their taxes. To effectively solve mapping issues, it is best to work in a space that is quiet and uninterrupted. It is difficult to stop and start parcel mapping research without needing to repeat previous steps which in turn slows

productivity. Having a quiet workspace separate from others would greatly improve the potential efficiency and accuracy of the GIS Technician's mapping product.

We will continue to evaluate the growing GIS function, and we will make recommendations that will best benefit our external and internal GIS users. Our goal is to continue to increase the accuracy and accessibility of GIS data in Sampson County.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141200 ADMINISTRATION					
512100 SALARIES	394,248.00	360,173.08	524,964.00	540,714.00	
512110 SALARIES - EXTRA MEETINGS	0.00	0.00	0.00	0.00	
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	
512700 LONGEVITY	0.00	0.00	0.00	0.00	
518100 FICA	24,667.00	21,479.28	32,883.00	33,748.00	
518120 MEDICARE FICA	5,769.00	5,075.31	7,691.00	7,896.00	
518200 RETIREMENT	50,819.00	46,426.35	72,918.00	75,106.00	
518300 GROUP INSURANCE	78,850.00	46,550.00	105,600.00	105,600.00	
518400 DENTAL INSURANCE	2,304.00	1,555.02	3,072.00	3,072.00	
518700 CAFETERIA FEES	144.00	120.00	144.00	144.00	
518901 401K COUNTY CONTRIBUTION	52,432.00	44,256.05	55,125.00	55,912.00	
519200 LEGAL PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	
519900 CONSULTANT - CRIM JUSTICE GRNT	0.00	0.00	0.00	0.00	
521300 UNIFORMS	0.00	0.00	0.00	0.00	
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	
526100 OFFICE SUPPLIES	2,000.00	770.62	2,900.00	2,900.00	
526200 DEPARTMENTAL SUPPLIES	5,000.00	2,254.68	10,225.00	10,225.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141200 ADMINISTRATION					
526201 DEPT SUPPLIES EQUIPMENT	0.00	299.99	0.00	0.00	
526261 CENSUS SUPPLIES	0.00	0.00	0.00	0.00	
529900 MISCELLANEOUS EXPENSES	500.00	0.00	500.00	500.00	
529901 PRELIMINARY EXPENSE	0.00	0.00	0.00	0.00	
531100 TRAVEL	12,500.00	4,535.98	9,000.00	9,000.00	
531500 MEETINGS	2,400.00	1,225.25	2,400.00	2,400.00	
531700 TRAVEL ALLOWANCE	3,600.00	3,340.00	3,600.00	3,600.00	
532100 TELEPHONE AND POSTAGE	5,000.00	4,045.47	5,000.00	5,000.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	
535300 MAINT/REPAIR - VEHICLES	0.00	0.00	0.00	0.00	
537000 ADVERTISING	5,000.00	2,141.99	5,000.00	5,000.00	
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	66,770.00	66,770.00	
539300 CONTRACTED TEMPORARY HELP	0.00	0.00	0.00	0.00	
539500 EMPLOYEE TRAINING	6,000.00	5,330.00	8,000.00	8,000.00	
539600 SPECIAL PURPOSE COMMITTEE	0.00	0.00	0.00	0.00	
541000 RENTAL FEES - EXPO CENTER	2,500.00	0.00	2,500.00	2,500.00	
541001 RENT-CLAUDE MOORE MUSEUM	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11141200 ADMINISTRATION					
544000 CONTRACTED SERVICES	81,400.00	84,065.46	45,475.00	45,475.00	_____
544001 CONT SVCS-PERSONNEL STUDY	0.00	0.00	0.00	0.00	_____
544002 CONTRACT SERVICES SPECIAL	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	416.00	0.00	416.00	416.00	_____
549100 DUES AND SUBSCRIPTIONS	1,300.00	480.00	1,300.00	1,300.00	_____
549900 MOVING EXPENSES	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
561010 STRATEGIC PLANNING PROJECT	0.00	0.00	0.00	0.00	_____
Total ADMINISTRATION	736,849.00	634,124.53	965,483.00	985,278.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Job Title</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
GIS Technician	41206	65	37,932	39,558	
County Manager	41200		178,056	180,726	
GIS Technician	41208	65	40,500	41,910	
Comm & Spec Projects Admin/PIO	41202	75	62,412	65,004	
GIS Coordinator	41207	73	60,012	62,070	
Ex. Assistant/Clerk to the Board	41205	70	48,900	50,934	
Administrative Assistant I	41204	65	38,304	39,900	
Engagement Support Spec. (transfer from another dept.)				60,612	
			466,116	540,714	
Permanent Positions			7	8	
512100-Salaries			466,116	540,714	
512101-Salary Adj			-	0	
512120-Supplement			-	0	
512200-Overtime			-	0	
512300-Shift Differential Pay			-	0	
512400-On-Call Pay			-	0	
512600-Part-Time			-	0	
512700-Longevity			-	0	
531700-Travel/Phone allowance			5,400	3,600	
518100-FICA	6.20%		29,234	33,748	
518120-Medicare FICA	1.45%		6,837	7,893	
518200-Retirement	13.89%		64,744	75,106	
518300-Group Insurance	1,100		92,400	105,600	
518400-Dental Insurance	32		2,688	3,072	
518901-401K Reg EE	5.00%		52,182	55,912	
Retiree Health Ins. Annual Amounts					
13,200.00					

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
PERSONNEL - REQUESTED ADDITION**

Department: ADMINISTRATION

Account Number: _____

Job Title/Classification: "Engagement Support Specialist"

Program Area: Data Analytics and Process Improvements

Describe Duties: Reclassify a vacant position to maintain oversight for the webpage and ensure continuity of service delivery as well as providing professional development for needed technical skills throughout the organization.
Develop and nurture relationships with all stakeholders to maintain a skilled and streamlined workforce responsive to identified needs and evolving capacity.

Grade	Requested Pay	
	Monthly or Hourly Rate	Annual Rate
74	\$4,904.00	\$58,848.00

Justification: The role of this position is to provide operational support and training to develop and maintain positive relationships while developing the technology capacity of employees.
Intentional and focused collaboration will allow for greater sustainability for scalable and integrated improvements.
The time has come for the County to pivot on how we approach our work and deliver our message.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Administration

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11141200-526100	Misc. office supplies (pens, filing supplies, etc.) as needed.	\$2,900.00
11141200-526200	*Funds for various department needs (presentation supplies, plaques, awards) *New laptops for PIO and Clerk to accommodate programs needed for video editing, agenda preparations, and remote work *Webcams and external hard drives for GIS employees	\$10,225.00
11141200-529900	Misc. Expenses	\$500.00
11141200-531100	Travel - Funds will be used to cover travel costs associated with the employee training and various departmental travel	\$9,000.00
11141200-531500	Meeting supplies and meals for meetings	\$2,400.00
11141200-531700	County Manager's travel allowance	\$3,600.00
11141200-532100	Telephone and Postage for Admin and County Attorney	\$5,000.00
11141200-537000	Advertising costs for public hearings	\$5,000.00
11141200-539500	County Administration course (virtual) at SOG for Clerk and various employee trainings	\$8,000.00
11141200-541000	Rental Fees for various trainings and events	\$2,500.00
11141200-544000	Contracted services for website redesign/rebranding	\$45,475.00
11141200-549100	*Various subscriptions and association dues *ESRI GIS User Licenses, \$9,000	\$68,070.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Administration

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	*ESRI Credits for AGOL, \$720	
	*Deed Pack Scanning (Datamation), \$56,000	
	*Adobe Pro Software License for GIS Employees, \$1,050	

NORTH CAROLINA'S
SAMPSON COUNTY
HUMAN RESOURCES DEPARTMENT
Nancy Dillman, Director

March 15, 2024

Mr. Ed Causey, Sampson County Manager
406 County Complex Road
Clinton, NC 28328

Dear Mr. Causey:

The Human Resources Team members are energized by all that is occurring with our renewed focus on customer service (internal and external) and the role we play in improved efficiencies. The recent implementation of the pay study was a significant milestone which allowed us to better align positions and effectively address pay compression; however, we fully realize we must maintain the momentum to remain competitive in the evolving job market while moving employees through their pay grades in a fair and equitable manner. Agreed upon next steps include the development of career ladders for identified positions, reimagining our employee performance reviews, employee recognition and focusing on departmental collaboration to achieve greater outcomes for citizens as well as employees. Timely and relevant communication with an emphasis on improved processes and a dedicated approach to training and support will be key drivers of our continued efforts to elevate County operations into more proactive and sustainable investments.

To provide a greater perspective on our hiring challenges, data is shared for the six-year time period January 2018 through December 2023. We hired 522 full-time employees for our budgeted 579 positions, with 131 of those in 2023 alone; fifteen of those 131 were re-hires. These new hires replaced 414 departing employees plus another 78 retirees, clearly indicating an ongoing vacancy pattern. While longevity is being phased out as a result of the 2014 pay study, we have gone from 182 – 109 employees receiving longevity pay. Our current workforce includes 30 employees with 25 or more years of service. With a declining population and ever-increasing need for specialized skills, we must carefully analyze available data to ensure evidence-based decision-making in how we improve efficiencies. The outdated method of back-filling vacancies does not work for all positions. Now more than ever, we must clearly identify needed talent and training while continually maintaining compensation and benefits strategies to create the desired outcomes of sound governance. Several additional benefit recommendations were included in my budget letter last year, and I am hopeful we can plan for and further discuss how to include some of those ideas into this year's budget.

Our budget is reflective of your directive to all department heads to minimize the rate of increase in the cost of government while emphasizing customer service experiences utilizing technology. We have thoroughly examined how to maximize the effectiveness of our current tools and are prepared to implement our next phase of innovation focused on digitizing forms processing and timekeeping while refining our onboarding processes to garner greater employee engagement from day one. The requested hardware upgrade is a critical component of our long-term strategy to ensure our team is equipped to provide continuity of services whenever

Mr. Ed Causey
March 15, 2024
Page 2

and wherever needed, but especially during emergencies when employee tracking, worker's compensation and payroll processing are vital to supporting our employees and meeting their needs.

Additionally, the proposed investment in software will allow us to move away from inefficient and outdated paper processes for time and attendance and document approval and storage. Enhancing the efficiencies of our department will further reflect our shared commitment to innovation, sustainability and excellence in service delivery while better equipping us to devote more time and energy to support the growth and development of our employees and celebrating their contributions. Ultimately, our goal is to reposition resources throughout our organization to promote greater collaboration in proactively meeting citizen needs rather than remaining committed to departmental structures. The work on our new webpage is an encouraging example of what we can accomplish with vision and commitment to positive change.

Thank you for challenging us to be better and do better and for your demonstrated willingness to lead the way with a goal of continuous and sustainable improvements. We are dedicated to forging a more supportive, efficient, and digitally advanced work environment for all employees, our customers, that will manifest in the superior quality of services we provide to the public, and I will be happy to share more specific details for how we might bolster our total compensation strategy. The long-term value of a more engaged workforce will be greater outcomes for taxpayers and employees alike.

Sincerely,



Nancy Dillman

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141210 HUMAN RESOURCES					
512100 SALARIES	312,912.00	269,652.00	329,412.00	340,164.00	
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	
512700 LONGEVITY	1,627.00	1,693.00	1,693.00	1,750.00	
518100 FICA	19,502.00	15,415.22	20,529.00	21,199.00	
518120 MEDICARE FICA	4,561.00	3,605.16	4,802.00	4,958.00	
518200 RETIREMENT	40,545.00	34,976.37	45,991.00	47,492.00	
518300 GROUP INSURANCE	57,000.00	47,500.00	66,000.00	66,000.00	
518400 DENTAL INSURANCE	1,920.00	1,173.60	1,920.00	1,920.00	
518700 CAFETERIA FEES	270.00	180.00	300.00	300.00	
518901 401K COUNTY CONTRIBUTION	15,727.00	12,383.36	16,556.00	17,096.00	
526200 DEPARTMENTAL SUPPLIES	4,500.00	2,084.13	3,500.00	3,500.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
529900 MISCELLANEOUS EXPENSES	0.00	120.00	200.00	200.00	
531100 TRAVEL	1,000.00	139.08	1,000.00	1,000.00	
531700 TRAVEL/PHONE ALLOWANCE	0.00	0.00	0.00	0.00	
532100 TELEPHONE AND POSTAGE	1,200.00	1,052.56	1,320.00	1,320.00	
535200 MAINT/REPAIR - EQUIPMENT	500.00	0.00	500.00	500.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11141210 HUMAN RESOURCES					
537000 ADVERTISING	2,500.00	629.00	5,778.00	5,778.00	_____
538100 DATA PROCESSING - PROGRAMMING	23,072.00	13,419.67	170,173.00	170,173.00	_____
539500 EMPLOYEE TRAINING	20,000.00	9,620.17	20,000.00	20,000.00	_____
544000 CONTRACTED SERVICES	3,600.00	44,385.00	17,531.00	17,531.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	535.00	489.00	770.00	770.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
Total HUMAN RESOURCES	510,971.00	458,517.32	707,975.00	721,651.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Job Title</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Human Resources Analyst	41215	72	53,916	56,160	
Human Resources Director	41210	82	107,844	110,070	
Human Resources Specialist	41213	74	60,600	62,970	
Human Resources Payroll Administrator	41211	70	52,080	53,838	
Human Resources Analyst	41212	72	54,972	57,126	
			329,412	340,164	
	Permanent Positions		5	5	
	512100-Salaries		329,412	340,164	
	512101-Salary Adj		-	-	
	512120-Supplement		-	-	
	512200-Overtime		-	-	
	512300-Shift Deferral Pay		-	-	
	512400-On-Call Pay		-	-	
	512600-Part-Time		-	-	
	512700-Longevity		1,693	1,750	
	531700-Travel/Phone allowance		-	-	
	518100-FICA	6.20%	20,529	21,199	
	518120-Medicare FICA	1.45%	4,802	4,958	
	518200-Retirement	13.89%	45,991	47,492	
	518300-Group Insurance	1,100	66,000	66,000	
	518400-Dental Insurance	32	1,920	1,920	
	518901-401K Reg EE	5.00%	16,556	17,096	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
PERSONNEL - RECLASSIFICATION**

Department: Human Resources
 Account Number: _____

Job Title/Classification: 1) "Chief Projects Manager"

Program Area: Data Analytics and Process Improvements

Describe Duties: 1) Reclassify a current position to collect and analyze data from all county operations to recommend improvements for service delivery and greater efficiencies with a focus on upskilling employees and technology tools.

Grade	Requested Pay	
	Monthly or Hourly Rate	Annual Rate
1) 77	\$5,676.00	\$68,112.00

Justification: 1)The role of this position is to develop and provide oversight for collaborative efforts internally and externally to best meet the needs of citizens while addressing internal inefficiencies.
Using available data, this position becomes a strategic partner with County leadership in providing dedicated time and attention to enhance communication, solicit public input, and leverage digital platforms.
Modernizing processes and leveraging existing resources will allow greater impact for innovation and creating the narrative for stakeholders in a shift away from continued reactionary communications.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Human Resources

		FISCAL YEAR: 2024-2025	
Org & Object Number	Description		Amount
11141210 526200	OFFICE SUPPLIES Paper/Folders/Printer Cartridges/Pens/Misc.		\$3,500.00
		TOTAL	\$3,500.00
11141210 531100	TRAVEL Estimated Mileage & Expenses to Out-of-County Trainings/Meetings		\$1,000.00
		TOTAL	\$1,000.00
11141210 532100	TELEPHONE & POSTAGE Cell Phone Expense for Director Postage/Telephone Usage		\$1,015.00
			\$385.00
		TOTAL	\$1,400.00
11141210 535200	MAINTENANCE/REPAIR EQUIPMENT Miscellaneous Repair Expense		\$500.00
		TOTAL	\$500.00
11141210 53700	ADVERTISING Online and Professional Platforms for Key Vacancies NEOGOV Governmentjobs.com, Inc.		\$2,500.00
			\$3,280.00
		TOTAL	\$5,780.00
11141210 538100	DATA PROCESSING - PROGRAMMING Applicant Pro Processing Tyler Technologies Yearly Employee Self-Service Maintenance Tyler Technologies Yearly Employee Payroll Processing		\$5,400.00
			\$12,972.00
			\$10,174.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Human Resources

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	Tyler Technologies Yearly HR Management Processing	\$7,088.00
	Tyler Technologies Yearly Enterprise Forms Processing & Setup (\$4,800)	\$13,326.00
	Tyler Technologies Yearly Content Manager Core & Setup (\$12,700)	\$28,862.00
	Tyler Technologies Yearly Time and Attendance & Setup (\$54,400)	\$77,400.00
	Tyler Technologies Yearly Advanced Scheduling	\$12,351.00
	Berlitz Language Proficiency Testing	\$2,600.00
	TOTAL	\$170,173.00
11141210 539500	EMPLOYEE TRAINING	
	UNC School of Government Updates, Safety, Professional Development	\$15,000.00
	Leadership Development	\$10,000.00
	TOTAL	\$25,000.00
11147210 544000	CONTRACTED SERVICES	
	Absolute Background Checks	\$4,800.00
	Blackbaud (Everfi) Financial Literacy Training for Employees	\$12,731.00
	Baker-Tilly FLSA Updates for Positions	\$1,700.00
	Michael McKnight - Template for Employee Contracts	\$6,000.00
	TOTAL	\$25,231.00
11141210 549100	DUES & SUBSCRIPTIONS	
	PSHRA Yearly Agency Membership	\$420.00
	SHRM Yearly Membership	\$265.00
	Bitly QR Subscription	\$85.00
	TOTAL	\$770.00
	TOTAL EXPENDITURES	\$233,354.00

COUNTY OF SAMPSON

DEPARTMENT OF PUBLIC WORKS

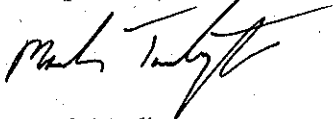
827 S.E. Blvd. • P.O. Box 1280 • Clinton, North Carolina 28328
(910) 592-0188 • Fax No. (910) 592-7242

Mark Turlington
Public Works Director

TO: EDWIN W. CAUSEY, COUNTY MANAGER
FROM: MARK TURLINGTON, PUBLIC WORKS DIRECTOR
SUBJECT: 2024 – 2025 BUDGET - AIRPORT
DATE: FEBRUARY 27, 2024
CC:

The 2024-2025 proposed budget includes no increase.

Respectfully Submitted,



Mark Turlington
Public Works Director

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141250 AIRPORT					
519200 LEGAL PROFESSIONAL SERVICES	4,500.00	0.00	4,500.00	4,500.00	
519201 LEGAL-NAYLOR SETTLEMENT	0.00	0.00	0.00	0.00	
521300 UNIFORMS	0.00	0.00	0.00	0.00	
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	
526200 DEPARTMENTAL SUPPLIES	0.00	0.00	0.00	0.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	
531100 TRAVEL	1,000.00	0.00	1,000.00	1,000.00	
532100 TELEPHONE AND POSTAGE	5,100.00	4,637.39	5,100.00	5,100.00	
533000 UTILITIES	3,500.00	2,071.23	3,500.00	3,500.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	12,000.00	6,062.81	12,000.00	12,000.00	
535200 MAINT/REPAIR - EQUIPMENT	5,000.00	0.00	5,000.00	5,000.00	
535300 MAINT/REPAIR - VEHICLES	500.00	0.00	500.00	500.00	
537000 ADVERTISING	0.00	0.00	0.00	0.00	
539500 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	
539900 BANKING SERVICE CHARGE	0.00	0.00	0.00	0.00	
544000 CONTRACTED SERVICES	73,438.00	37,582.68	73,438.00	73,438.00	
544001 CONT SVCS AIRPORT ENGINEER	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141250 AIRPORT					
544002 CONTRACT SER AVIATION EASEMNTS	0.00	0.00	0.00	0.00	_____
544003 CONTRACTED SERVICES-MANAGER	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	5,500.00	0.00	5,500.00	5,500.00	_____
549100 DUES AND SUBSCRIPTIONS	0.00	0.00	0.00	0.00	_____
549990 SALES & USE TAX	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY OTHER	0.00	0.00	0.00	0.00	_____
557000 LAND PURCHASES	0.00	0.00	0.00	0.00	_____
559100 CAPITAL OUTLAY - PAVING	0.00	0.00	0.00	0.00	_____
588100 PURCHASE FUEL FOR RESALE	0.00	0.00	0.00	0.00	_____
596051 CONT TO AIRPORT CAPITAL RES	10,000.00	0.00	10,000.00	10,000.00	_____
Total AIRPORT	120,538.00	50,354.11	120,538.00	120,538.00	



Sampson County Finance Department
David K. Clack, Finance Officer

MEMORANDUM

TO: Board of Commissioners

FROM: David K. Clack, Finance Officer

DATE: March 15, 2024

SUBJECT: Finance Department Budget Request FY 24-25

Enclosed is the requested budget for the Finance Department. The request is \$274,538 more than our current budget.

The increase is due primarily to the following:

1. Salary increases approved by the Board in November of 2023 and the associated fringe benefit increases.
2. Our unemployment costs have increased due to salary increases and turnover.
3. We are proposing to start paying for all costs associated with accepting payments online as of January 2025. This added \$85,000 to our current budget.
4. The cost for worker's compensation, automobile, property and liability insurance is expected to increase due to higher salaries, inflation, and additional buildings to be covered. We also have adjusted insurance costs in other departments.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141300 FINANCE					
512100 SALARIES	432,818.00	351,202.39	462,830.00	436,278.00	
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	0.00	
512120 SUPPLEMENT	0.00	0.00	0.00	0.00	
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	
512600 PART-TIME SALARIES	0.00	0.00	0.00	18,150.00	
512700 LONGEVITY	3,761.00	1,375.00	6,744.00	6,744.00	
518100 FICA	27,626.00	20,701.74	29,114.00	28,593.00	
518120 MEDICARE FICA	6,461.00	4,841.44	6,809.00	6,687.00	
518200 RETIREMENT	57,436.00	45,447.20	64,050.00	61,536.00	
518278 LAW ENFORCEMENT RETIREMENT	0.00	0.00	0.00	0.00	
518300 GROUP INSURANCE	134,944.00	98,539.80	151,844.00	151,844.00	
518400 DENTAL INSURANCE	3,336.00	1,957.72	3,336.00	3,336.00	
518500 UNEMPLOYMENT INSURANCE	29,000.00	102,198.11	60,000.00	60,000.00	
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	
518700 CAFETERIA FEES	252.00	150.00	252.00	252.00	
518800 LIFE INSURANCE	18,500.00	15,649.28	18,500.00	18,500.00	
518900 SUPPLEMENTAL RETIREMENT FUND	0.00	0.00	0.00	0.00	
518901 401K COUNTY CONTRIBUTION	20,000.00	12,375.51	23,479.00	22,152.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141300 FINANCE					
519100 PROFESSIONAL SERVICES	82,450.00	12,725.25	82,450.00	82,450.00	
519200 LEGAL PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	
526200 DEPARTMENTAL SUPPLIES	17,500.00	6,839.99	17,500.00	17,500.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	
531100 TRAVEL	3,000.00	767.15	3,000.00	3,000.00	
532100 TELEPHONE AND POSTAGE	22,372.00	6,631.56	22,372.00	22,372.00	
532187 TELEPHONE - FAX MACHINE	0.00	0.00	0.00	0.00	
533000 UTILITIES	0.00	0.00	0.00	0.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	
535200 MAINT/REPAIR - EQUIPMENT	4,800.00	3,090.00	4,800.00	4,800.00	
537000 ADVERTISING	3,500.00	1,652.30	3,500.00	3,500.00	
537001 ADVERTISING - ACCTS. REC.	0.00	0.00	0.00	0.00	
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	
539500 EMPLOYEE TRAINING	3,000.00	2,229.46	3,000.00	3,000.00	
539900 BANKING SERVICE CHARGE	100,000.00	94,512.33	185,000.00	185,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141300 FINANCE					
541000 RENTAL FEES - BUILDING	0.00	0.00	0.00	0.00	
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	
544000 CONTRACTED SERVICES	10,000.00	66,461.76	10,000.00	10,000.00	
544005 CONTRACTED SERV - TEMP HELP	0.00	0.00	0.00	0.00	
545000 INSURANCE AND BONDS	200,400.00	8,497.00	310,000.00	310,000.00	
549100 DUES AND SUBSCRIPTIONS	1,500.00	795.00	1,500.00	1,500.00	
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	
557000 LAND PURCHASES	0.00	0.00	0.00	0.00	
558000 CAPITAL OUTLAY-FCB BUILDING	0.00	0.00	0.00	0.00	
581000 TRANSFER TO STATE AGENCY	0.00	0.00	0.00	0.00	
599900 DISASTER RELIEF	0.00	0.00	0.00	0.00	
599910 CRISIS HOUSING ASSISTANCE	0.00	0.00	0.00	0.00	
Total FINANCE	1,182,656.00	858,639.99	1,470,080.00	1,457,194.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Job Title</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Purch & Contract Officer	41310	73	61,092	63,054	
Deputy Finance Director	41308	77	40,932	42,252	
Finance Director	41300	84	79,034	80,556	
Senior Finance Tech	41307	66	40,800	42,420	
Senior Finance Tech	41303	66	40,224	41,898	
Senior Finance Tech	41312	66	42,672	44,142	
Senior Finance Tech	41304	66	44,040	45,384	
Senior Finance Tech	41301	66	43,884	45,246	
Internal Auditor	41311	73	30,324	31,326	
Senior Finance Tech	41309	66	39,828	-	
			462,830	436,278	
Permanent Positions			8.67	8.67	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

512100-Salaries		462,830	436,278
512101-Salary Adj		-	-
512120-Supplement		-	-
512200-Overtime		-	-
512300-Shift Differential Pay		-	-
512400-On-Call Pay		-	-
512600-Part-Time		-	18,150
512700-Longevity		6,744	6,744
531700-Travel/Phone allowance		-	-
518100-FICA	6.20%	29,114	28,593
518120-Medicare FICA	1.45%	6,809	6,687
518200-Retirement	13.89%	65,224	61,536
518300-Group Insurance	1,100	151,844	151,844
518400-Dental Insurance	32	3,336	3,336
518901-401K Reg EE	5.00%	23,479	22,152

Budgeted salary amounts are subject to review and may be increased or decreased.

Justification of Non-Salary Costs

DEPARTMENT: Finance

Fiscal Year 2024-2025

Org & Object	Description	Amount
Longevity 11141300-512700	David Clack (4.5%) hired 8/1/1994, Melissa Burton (3.25%) hired 10/11/2000	6,744
Unemployment Insurance 11141300-518500	Estimated unemployment cost. Equates to approximately 1 percent of non excluded salaries	60,000
Life Insurance 11141600-518800	Payment for a \$10,000 policy for each permanent employee	18,500
Professional Services 11141300-519100	Audit \$60,000 -- Indirect Cost Plan \$4,800 -- EMS Cost Report \$2,150, Actuarial cost study for post employment health benefit plan \$9,000, Special Separation Allowance plan \$325 Other \$6175	82,450
Departmental Supplies 11141300-526200	Printing receipts books all departments \$3,000, copier paper 20 cases x \$35=\$700, Ribbons for printers & calculators \$600, Pocket file folders \$400, envelopes 7 cases x \$165=\$1,155, 1099 forms \$250, Purchase order forms \$2,500, office letterhead \$200, replacement calculators 2 x \$200=\$400, 8 boxes end tab file folders x \$26=208, central copier charges for budget and audits and other copies 150,000 x .015=\$2,250, Misc envelopes \$500, perforated paper \$300, other supplies, desk calendars, legal pads, rubber stamps, 11x17 and 8.5x14 paper, first aid supplies, etc. \$5,000,	17,500
Travel 11141300-531100	Bank 4 miles round trip @ .52 per mile 250 days \$520 -- Finance Officer Conferences, Employee training etc. \$4,480,	3,000
Telephone & Postage 11141300-532100	Postage 15,200 checks mailed per year x .64 each \$9728, 6,500 accounts receivable statements and invoices x .64 each \$4,140 other packages, correspondence \$6404 -- Phone \$175 per month x 12 \$2,100	22,372
Maint/Repair Equipment 11141300-535200	Calculators & other office items \$400 Copier maintenance \$1,400--Jail grit chamber maintenance \$3,000	4,800
Advertising 11141300-537000	Requests for Proposals and bids and surplus sales	3,500

Justification of Non-Salary Costs

DEPARTMENT: Finance

Fiscal Year 2024-2025

Org & Object	Description	Amount
Employee Training 11141300-539500	Classes and training offered during year and updates	3,000
Banking Service Charge 11141300-539900	check printing 12,500 checks \$3,200 -- Bank service charges \$6,200 -- Estimated cost to accept credit cards at Tax, Inspections, Register of Deeds, Finance, Health, Recreation, Water Department, Social Services, etc \$175600	185,000
Contracted Services 11141300-544000	Other services \$750 -- Online searches for Accts Receivable \$3,000 -- Printers maintenance contract \$3,500-- Document shredding services \$2,700--Software maintenance \$4,528	10,000
Insurance 11141300-545000	Finance Officer bond \$3075 -- Worker's Comp \$144837 -- General liability, Commercial auto, Public officials liability \$162,088	310,000
Dues and Subscriptions 11141300-549100	NCGFOA Membership \$25 -- NACTFO Membership \$120 --Government Finance Officers Assoc \$595 -- Managers Legal Bulletin \$88 -- Kiplinger \$38 -- Ingenix Publishing Group Rescue billing guides insurance directory \$379 --	1,500

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11141340 FINANCE DATA PROCESSING					
526200 DEPARTMENTAL SUPPLIES	1,500.00	0.00	1,500.00	1,500.00	_____
526201 DEPT SUPPLIES-EQUIPMENT	2,972.00	0.00	2,972.00	2,972.00	_____
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	3,000.00	0.00	3,000.00	3,000.00	_____
538100 DATA PROCESSING - PROGRAMMING	3,000.00	0.00	3,000.00	3,000.00	_____
538101 INTER-NET ACCESS	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	140,186.00	90,565.61	158,186.00	158,186.00	_____
544001 CONTRACTED SVCS-GIS	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
Total FINANCE DATA PROCESSING	150,658.00	90,565.61	168,658.00	168,658.00	

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Finance Data Processing

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11141340-526200 Departmental Supplies	Keyboard and Mouse replacements Credit card readers Monitor replacements	1,500 300 800 400
11141340-535200 Maintenance/Repair Equip	Maintenance on check scanner Printer maintenance Miscellaneous Repairs to PC's	3,000 700 1,600 700
11141340-538100 Data Processing Programming	Software customization, updates and enhancements & reports	3,000 3,000
11141340-544000 Contracted Services	MUNIS Finance ASP contract Fixed asset program annual maintenance The Computer Manager Accouts Receivable Software Support MUNIS Tax ASP contract	158,186 82,453 2,921 2,528 70,284

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES

TO: Mr. Edwin Causey, County Manager
FROM: Cliff Brown, Communications Manager
DATE: March 15, 2024
SUBJECT: **Proposed 2024-2025 Tower Budget**

The requested 2024-2025 tower budget has an increase of \$3,000 than last year. We are proposing to install a security camera system for monitoring the tower site after it was recently discovered some radio equipment was stolen from the site. The requested amount is \$29,675.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11141350 TOWER EXPENDITURES					
519500 PROF SERVICES - LEGAL/ENGINEER	0.00	0.00	0.00	0.00	_____
525100 FUEL-DIESEL GENERATOR	500.00	0.00	500.00	500.00	_____
526200 DEPARTMENTAL SUPPLIES	0.00	0.00	0.00	0.00	_____
532100 TELEPHONE AND POSTAGE	8,004.00	6,937.05	8,004.00	8,004.00	_____
533000 UTILITIES	6,960.00	5,988.22	6,960.00	6,960.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	3,559.00	0.00	3,559.00	3,559.00	_____
535200 MAINT/REPAIR - EQUIPMENT	2,500.00	725.49	8,000.00	8,000.00	_____
535201 MAINT/REPAIR-TOWER DEMO	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	500.00	0.00	500.00	500.00	_____
545000 INSURANCE (COUNTY FUNDED)	1,500.00	0.00	1,500.00	1,500.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	3,500.00	3,500.00	_____
557000 LAND PURCHASES	0.00	0.00	0.00	0.00	_____
558100 CONSTRUCTION COSTS	0.00	0.00	0.00	0.00	_____
581000 TRANSFER TO FIRE ASSOCIATION	0.00	0.00	0.00	0.00	_____
Total TOWER EXPENDITURES	23,523.00	13,650.76	32,523.00	32,523.00	

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Tower

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11141350 525100 FUEL	Funds requested to fuel generator at radio tower.	\$500.00
11141350-532100 TELEPHONE	Telephone line 67.00 per month x 12 months = 804.00 Monthly radio loop lines 494.00 per month x 12 months = 5,928.00 2 radio loops at 911 back up center 106.00 per month x 12 months = 1,272.00	\$8,004.00
11141350 533000 UTILITIES	Duke Progress Energy utility bill (highest current cost 580.00) x 12 months = 6,960.00	\$6,960.00
11141350 535100 MAINTENANCE AND REPAIR OF BUILDING	Costs to maintain and repair entrance road to radio tower as needed. No change from the current budget year	\$3,559.00
11141350 535200 MAINTENANCE AND REPAIR OF EQUIPMENT	Costs to maintain and repair equipment at radio tower as needed.	\$8,000.00
11141350 544000 CONTRACTED SERVICES	Maintenance Contract for generator at the radio tower. No change from the current budget year	\$500.00
11141350 545000 INSURANCE	Annual cost for insurance. No change from the current budget year	\$1,500.00
11141350 558200 CAPITAL OUTLAY - OTHER IMPROVEMENTS	Security system and cameras for the radio tower.	\$3,500.00

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2024-2025

Department: Tower

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11141350 558200 CAPITAL OUTLAY - OTHER IMPROVEMENTS							
Security system and cameras			3,500.00	1	3,500.00		

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

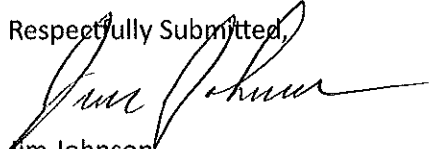
Date: March 1, 2024

Subject: 2024-2025 Tax Administration Proposed Budget

The proposed 2024-2025 Tax Administration proposed budget includes an overall increase in non-salary expenditures of \$13,500. The total proposed budget is up from \$482,700 to \$496,200. The changes in individual line items are as listed below:

- 11141400-519000 Professional Services-This line item covers attorney fees for tax foreclosure services and is increased by \$18,000. These expenditures are offset by legal fees that are collected.
- 11141400-526200 Departmental Supplies-This line item reflects a decrease of \$3,500 due to office chairs that were purchased for employees in the current year 2023-2024 budget.
- 11141400-531100 Travel-This line item is reduced by \$2,000 due to more continuing education courses offered online versus in person.
- 11141400-532100 Telephone and Postage-This line item reflects and increase of \$2,500 due to increased cost of daily and certified mail.
- 11141400-544000 Contracted Services-This line item is reduced by \$3,000. The ESRI web maintenance contract is transferred to the Administration/GIS Department.

Respectfully Submitted,



Jim Johnson

Sampson County Tax Administrator

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141400 TAX ADMINISTRATION					
512100 SALARIES	766,584.00	647,701.42	802,104.00	830,640.00	
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	0.00	
512200 OVERTIME SALARIES	0.00	7.43	0.00	0.00	
512600 PART-TIME SALARIES	2,500.00	0.00	2,500.00	2,500.00	
512700 LONGEVITY	8,188.00	9,000.00	10,495.00	9,360.00	
518100 FICA	48,191.00	38,238.88	50,685.00	52,235.00	
518120 MEDICARE FICA	11,271.00	8,943.01	11,854.00	12,217.00	
518200 RETIREMENT	99,869.00	84,649.71	112,871.00	116,676.00	
518300 GROUP INSURANCE	228,000.00	189,050.00	239,400.00	277,200.00	
518400 DENTAL INSURANCE	6,912.00	4,899.78	6,528.00	6,528.00	
518700 CAFETERIA FEES	72.00	60.00	72.00	72.00	
518901 401K COUNTY CONTRIBUTION	38,739.00	26,408.87	40,630.00	42,000.00	
519100 PROFESSIONAL SERVICES	102,000.00	102,930.30	120,000.00	120,000.00	
525100 GAS, OIL AND TIRES	1,000.00	348.89	1,000.00	1,000.00	
526100 OFFICE SUPPLIES	300.00	321.00	300.00	300.00	
526200 DEPARTMENTAL SUPPLIES	20,500.00	18,565.26	17,000.00	17,000.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	256.79	0.00	0.00	
531100 TRAVEL	7,400.00	2,056.66	5,400.00	5,400.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141400 TAX ADMINISTRATION					
531700 TRAVEL ALLOWANCE	2,400.00	2,000.00	2,400.00	2,400.00	
532100 TELEPHONE AND POSTAGE	33,500.00	44,711.79	36,000.00	36,000.00	
534200 BOARD MEMBERS EXPENSE	0.00	0.00	0.00	0.00	
535200 MAINT/REPAIR - EQUIPMENT	2,700.00	2,274.36	2,700.00	2,700.00	
535300 MAINT/REPAIR - VEHICLES	700.00	80.90	700.00	700.00	
537000 ADVERTISING	25,200.00	26,230.00	26,500.00	26,500.00	
538100 DATA PROCESSING - PROGRAMMING	124,300.00	127,521.27	124,400.00	124,400.00	
539300 CONTRACTED TEMPORARY HELP	0.00	0.00	0.00	0.00	
539500 EMPLOYEE TRAINING	3,300.00	2,395.00	3,200.00	3,200.00	
539700 LEVY EXPENSES	0.00	0.00	0.00	0.00	
539900 LOCKBOX BANK CHARGES	0.00	0.00	0.00	0.00	
543000 RENTAL - EQUIPMENT	6,100.00	5,457.41	6,000.00	6,000.00	
544000 CONTRACTED SERVICES	38,000.00	31,909.16	35,000.00	35,000.00	
544001 CONTRACT SVCS-BILLING	59,000.00	57,809.16	59,500.00	59,500.00	
545000 INSURANCE AND BONDS	3,800.00	1,050.00	3,800.00	3,800.00	
549100 DUES AND SUBSCRIPTIONS	7,500.00	6,446.55	7,300.00	7,300.00	
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11141400 TAX ADMINISTRATION					
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
557000 LAND PURCHASES	1,000.00	0.00	1,000.00	1,000.00	_____
584100 TAX REFUNDS	44,000.00	33,094.90	44,000.00	44,000.00	_____
Total TAX ADMINISTRATION	1,693,026.00	1,474,418.50	1,773,339.00	1,845,628.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Job Title</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Tax Office Assistant	41413	62	34,704	35,946	
Tax Collections Supervisor	41414	72	57,336	59,280	
Tax Office Assistant	41402	62	33,564	34,908	
Tax Office Assistant	41409	62	32,772	34,176	
Real Estate Appraiser II	41412	72	55,512	57,624	
Land Records Assistant	41417	63	35,232	36,636	
Revenue Collector	41410	65	37,932	39,558	
Tax Administrator	41400	81	105,276	107,148	
Real Estate Appraiser I	41419	68	46,104	47,796	
Asst Tax Administrator	41403	75	61,788	64,446	
Tax Listing Supervisor	41404	72	57,768	59,682	
Bus Personal Prop Appraiser	41411	67	42,240	43,992	
Tax Office Assistant	41415	62	33,096	34,470	
Business Listing Supervisor	41408	72	57,240	59,196	
Tax Office Assistant	41407	62	33,096	34,470	
Tax Office Assistant	41401	62	36,624	37,698	
Business Property Appraiser	41420	67	41,820	43,614	
			802,104	830,640	
	Permanent Positions		17	17	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

512100-Salaries		802,104	830,640
512101-Salary Adj		-	-
512120-Supplement		-	-
512200-Overtime		-	-
512300-Shift Deferential Pay		-	-
512400-On-Call Pay		-	-
512600-Part-Time		2,500	2,500
512700-Longevity		9,000	9,360
531700-Travel/Phone allowance		-	-
518100-FICA	6.20%	50,444	52,235
518120-Medicare FICA	1.45%	11,798	12,217
518200-Retirement	13.89%	112,663	116,676
518300-Group Insurance	1,100	277,200	277,200
518400-Dental Insurance	32	6,528	6,528
518901-401K Reg EE	5.00%	40,556	42,000
Retiree Health Ins. Annual Amounts			
13,200.00			
13,200.00			
13,200.00			
13,200.00			
52,800.00			

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Tax Administration

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
PROFESSIONAL SERV 11141400-519100	WARRICK BRADSHAW LAW PA TAX FORECLOSURES \$10,000 PER MONTH X 12 MONTHS= \$120,000	120,000
GAS, OIL AND TIRES 11141400-525100	FUEL FOR 2007 CHEV TAHOE 300 GALLONS X \$3.00= \$900 2 OIL CHANGES X \$50=\$100	1,000
OFFICE SUPPLIES 11141400-526100	INK CARTRIDGES FOR POSTAGE MACHINE 2 X \$150=\$300	300
DEPARTMENTAL SUPPLIES 11141400-526200	COPIER PAPER 27 CASES X \$43.00= \$1,161 TAX OFFICE LETTERHEADS AND ENVELOPES \$2,700 TEC MOTOR VEHICLE AND MOBILE HOME VALUATIONS \$250 VESSEL VALUATION SERVICE \$2,000 DESK CALENDARS \$200 RECEIPT PRINTER PAPER 5 CASES X \$185= \$925 BATTERIES 6 PACKS X \$40= \$240 3 INCH BINDERS 50 X \$10= \$500 UNIFIRST FIRST AID SUPPLIES 4 X \$100= \$400 GENICOM PRINTER PAPER 9 CASES X \$140= \$1,260 TAX REFUND WORKSHEETS \$400 TONER FOR LASER JET PRINTERS 2 X \$150= \$300 TAX RELEASE BOOKS \$500 ADDING MACHINE PAPER 1 CASE X \$150= \$150 INK CARTRIDGE CHECK SCANNER 2 X \$100= \$200 WIRELESS KEYBOARD/MOUSE COMBO 2 X \$50= \$100 AIRCRAFT LIST \$600 SMALL MISC SUPPLIES \$5,114	17,000

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Tax Administration

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
TRAVEL 11141400-531100	CONFERENCES, TRAINING AND MAINTAINING CERTIFICATIONS TAX ASSESSOR CONFERENCE \$1,000 TAX COLLECTOR CONFERENCE \$1,000 ALLYSON MITCHELL CONTINUING EDUCATION \$750 SANDY SPELL CONTINUING EDUCATION \$750 DENISE MARSHALL CONTINUING EDUCATION \$750 SUSAN HEATH CONTINUING EDUCATION \$750 QUARTERLY LOWER CAPE FEAR TAX ASSOCIATION MEETINGS \$400	5,400
TRAVEL ALLOWANCE 11141400-531700	USE OF PERSONAL VEHICLE FOR WORK FUNCTIONS TAX ADMINISTRATOR \$200 X 12 MONTHS= \$2,400	2,400
TELEPHONE AND POSTAGE 11141400-532100	PHONE BILL \$300 PER MONTH X 12 MONTHS \$3,600 TRANSUNION SEARCHES TO LOCATE TAXPAYERS \$250 PER MONTH X 12 MONTHS= \$3,000 DEBT SET OFF AND TRANSFER LETTERS \$1,500 PACER BANKRUPTCY INQUIRIES \$100 ANNUAL POST OFFICE BOX DUES FOR 207 AND 1082 \$500 STAMPS FOR SALES RATIO LETTERS 3 ROLLS X .66= \$198 DAILY AND CERTIFIED MAIL \$27,102	36,000
MAIN/REPAIR EQUIPMENT 11141400-535200	GENICOM PRINTER MAINTENANCE CONTRACT \$2,300 PRINTERS NOT UNDER CONTRACT \$400	2,700
MAIN/REPAIR VEHICLES	VEHICLE REPAIR AS NEEDED FOR 2007 CHEV TAHOE \$700	700

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Tax Administration

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11141400-535300		
ADVERTISING 11141400-537000	ADVERTISING TAX LIENS AND OTHER BLOCK ADS TAX LIEN AD \$20,000 BOARD OF E&R AD \$600 NOTICE OF PUBLISHING TAX LIEN AD \$600 NOTICE OF MAILING TAX BILLS AD \$600 TAX LISTING AD \$3,500 DEADLINE TO PAY TAX BILL AD \$1,200	26,500
DATA PROCESSING PROGRAMMING 11141400-538100	IASWORLD CAMA SOFTWARE \$121,040 REMIT PLUS LOCKBOX PAYMENT SOLUTION \$3,300	124,400
EMPLOYEE TRAINING 11141400-539500	THIS LINE ITEM COVERS TRAINING NEEDED FOR CONTINUING EDUCATION, CERTIFICATIONS, CONFERENCE FEES AND REQUIRED COURSES TAX ASSESSOR CONFERENCE \$275 TAX COLLECTOR CONFERENCE \$275 ALLYSON MITCHELL CONTINUING EDUCATION COURSE \$400 SANDY SPELL CONTINUING EDUCATION COURSE \$400 DENISE MARSHALL CONTINUING EDUCATION COURSE \$400 SUSAN HEATH CONTINUING EDUCATION COURSE \$400 LOWER CAPE FEAR TAX ASSOCIATION MEETINGS \$500 NC DEPARTMENT OF REVENUE SEMINARS \$500	3,200
RENTAL EQUIPMENT 11141400-543000	PITNEY BOWES ANNUAL POSTAGE MACHINE LEASE \$2,100 OFFICE VALUE COPIERS AND PRINTERS	6,000

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Tax Administration

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	\$350 PER MONTH X 12 MONTHS= \$3,900	
CONTRACTED SERVICES 11141400-544000	COUNTY TAX SERVICES APPROXIMATELY 40 BUSINESS AUDITS \$30,000 TEMPORARY CONNECTIONS PART TIME HELP FOR ASSISTANT TAX ADMINISTRATOR IN TRAINING \$5,000	35,000
CONTRACTED SERVICES-BILLING 11141400-544001	SOUTHDATA FIRST AND SECOND NOTICES \$48,000 SOUTHDATA PERSONAL PROPERTY LISTINGS \$4,900 SOUTHDATA BUSINESS PERSONAL PROPERTY LISTINGS \$2,600 SOUTHDATA DISCOVERY BILLING \$2,200 SOUTHDATA MOTOR VEHICLE GAP BILLING \$1,800	59,500
INSURANCE AND BONDS 11141400-545000	BOND RENEWAL JIM JOHNSON \$675 BOND RENEWAL AMANDA BEATTY \$1,000 BOND RENEWAL DENISE MARSHALL \$475 PROFESSIONAL LIABILITY \$1,200 VEHICLE INSURANCE \$450	3,800
DUES AND SUBSCRIPTIONS 11141400-549100	NC TAX COLLECTOR'S ASSOCIATION \$100 NC ASSOCIATION OF ASSESSING OFFICERS \$100 AIRCRAFT BLUEBOOK ONLINE \$600 MARINE BLUEBOOK ONLINE \$300 SAMPSON INDEPENDENT ANNUAL SUBSCRIPTION \$150 INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS \$200 JD POWER APPRAISAL GUIDES \$400 INOUTBOARD EMPLOYEE STATUS ONLINE SUBSCRIPTION \$400 SOUTHDATA ONLINE BUSINESS LISTING SERVICE \$3,500 CITIZENSERVE USER FEE FOR ACCESS TO ZONING AND BUILDING	7,300

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Tax Administration

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	PERMITS \$1,500	
LAND PURCHASES 11141400-557000	AS NEEDED FOR TAX FORECLOSURES (NO BID)	1,000
TAX REFUNDS 11141400-584100	AS REQUESTED AND BASED ON VERIFICATION, JUSTIFICATION AND APPROVAL	44,000

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE *of the* COUNTY MANAGER

MEMORANDUM

TO: Board of Commissioners
Edwin W. Causey, County Manager

FROM: Stephanie P. Shannon, Clerk to the Board

RE: **FY 2024-2025 Requested Budget (Legal)**

Attached is the proposed budget for the Legal department. There are no requested changes to this budget.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11141500 LEGAL					
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	250,000.00	293,281.05	150,000.00	150,000.00	_____
545000 INSURANCE AND BONDS	0.00	3,705.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
Total LEGAL	250,000.00	297,121.89	150,000.00	150,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141600 COURTS					
519900 OTHER PROFESSIONAL SERVICES	1,200.00	1,050.00	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	5,500.00	689.12	10,500.00	10,500.00	_____
526201 DEPARTMENTAL SUPPLIES - CD	0.00	0.00	0.00	0.00	_____
526248 DIST ATTY - DEPT SUPPLIES	1,500.00	0.00	1,500.00	1,500.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
529948 MISC ESPENSE - DIST ATTY	0.00	0.00	0.00	0.00	_____
531100 TRAVEL-STATE CRIMINAL JUSTICE	0.00	0.00	0.00	0.00	_____
532100 TELEPHONE AND POSTAGE	16,100.00	13,916.72	16,100.00	16,100.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
541000 RENTAL FEES - BUILDINGS	0.00	7,800.00	46,800.00	46,800.00	_____
541048 RENT - DIST ATTY	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	53,890.00	13,148.38	53,890.00	53,890.00	_____
544010 GUN VIOLENCE PROSECUTOR GRANT	0.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	1,200.00	1,053.40	1,200.00	1,200.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
551048 DIST ATTY - CO-OFFICE EQUIP	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11141600 COURTS					
558000 ROOFS/IMPROVEMENTS	0.00	0.00	0.00	0.00	<hr/>
Total COURTS	79,390.00	37,657.62	129,990.00	129,990.00	

March 28, 2024
Elections Department
FY 2024-2025 Requested Budget

Dear Mr. Clack,

Please find attached the Elections Department Budget Preparation for FY 2024-2025. As you will see, we are in preparation for the 2024 Presidential General Election. In the justification are specific items, supplies, maintenance, workers, facility fees, software, and equipment needed to carry out the election.

Something new, is implementing a chief judge and judges for early voting sites. With the implementation of photo id, we are now required to appoint a chief judge and judges to early voting sites. Payment for early voting reflects the position.

We are requesting new laptops for training, early voting, and election day. Having new laptops will help the department with the constant updates and the installing of election software we are required to do for each election. We are also hoping our temporary help budget line is increased. This allows our office to have more help during peak of the election, election night, and canvassing period to assist with increase of volume, customer service, reconciliation, supply delivery and drop off.

I thank you in advance for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Niya Rayner". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Niya Rayner
Director of Elections

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141700 BOARD OF ELECTIONS					
512100 SALARIES	98,400.00	93,436.00	121,272.00	126,090.00	
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	0.00	
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	
512700 LONGEVITY	0.00	0.00	0.00	0.00	
518100 FICA	6,101.00	5,724.05	7,519.00	7,818.00	
518120 MEDICARE FICA	1,427.00	1,338.70	1,759.00	1,829.00	
518200 RETIREMENT	12,684.00	12,043.94	16,845.00	17,517.00	
518300 GROUP INSURANCE	22,800.00	9,500.00	22,800.00	26,400.00	
518400 DENTAL INSURANCE	768.00	586.80	768.00	768.00	
518500 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	
518700 CAFETERIA FEES	72.00	60.00	72.00	72.00	
518901 401K COUNTY CONTRIBUTION	4,920.00	4,047.26	6,064.00	6,305.00	
526200 DEPARTMENTAL SUPPLIES	16,250.00	6,536.07	16,250.00	16,250.00	
526201 DEPT SUPPLIES EQUIPMENT	2,000.00	367.09	51,940.00	51,940.00	
526202 ELECTION EQUIPMENT	0.00	0.00	0.00	0.00	
526203 PUBLIC WORKSTATION GRANT	0.00	0.00	0.00	0.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141700 BOARD OF ELECTIONS					
531100 TRAVEL	16,000.00	9,276.81	19,000.00	13,000.00	_____
532100 TELEPHONE AND POSTAGE	12,500.00	6,508.22	13,500.00	12,000.00	_____
534100 PRINTING	33,300.00	17,275.45	26,000.00	26,000.00	_____
534200 BOARD MEMBERS EXPENSE	10,500.00	9,625.00	10,500.00	10,500.00	_____
534300 ELECTIONS EXPENSE	166,430.00	138,178.00	161,401.00	161,401.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	30,000.00	26,580.40	30,000.00	30,000.00	_____
537000 ADVERTISING	6,500.00	5,286.92	6,000.00	6,000.00	_____
538100 DATA PROCESSING - PROGRAMMING	30,700.00	19,290.60	13,300.00	13,300.00	_____
539300 CONTRACTED TEMPORARY HELP	8,000.00	11,317.50	12,000.00	12,000.00	_____
539500 EMPLOYEE TRAINING	3,000.00	3,325.00	3,500.00	3,500.00	_____
543000 RENTAL - EQUIPMENT	3,000.00	2,948.96	3,000.00	3,000.00	_____
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	300.00	0.00	300.00	300.00	_____
549100 DUES AND SUBSCRIPTIONS	670.00	0.00	670.00	670.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
596000 TRANSFER TO STATE AGENCY	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11141700 BOARD OF ELECTIONS					
596074 TRANS TO ELEC MACHINE CR	0.00	0.00	0.00	0.00	
Total BOARD OF ELECTIONS	486,322.00	383,252.77	544,460.00	546,660.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Job Title</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Elections Deputy Director	41703	72	54,456	56,652	
Elections Director	41700	76	66,816	69,438	
			121,272	126,090	
Permanent Positions			2	2	
512100-Salaries			121,272	126,090	
512101-Salary Adj			-	-	
512120-Supplement			-	-	
512200-Overtime			-	-	
512300-Shift Deferential Pay			-	-	
512400-On-Call Pay			-	-	
512600-Part-Time			-	-	
512700-Longevity			-	-	
531700-Travel/Phone allowance			-	-	
518100-FICA	6.20%		7,519	7,818	
518120-Medicare FICA	1.45%		1,759	1,829	
518200-Retirement	13.89%		16,845	17,514	
518300-Group Insurance	1,100		26,400	26,400	
518400-Dental Insurance	32		768	768	
518901-401K Reg EE	5.00%		6,064	6,305	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Board of Elections

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
Departmental Supplies 11141700 526200	Copier paper (for copier and laser printers)	\$3,000.00
	Toner cartridges	\$3,000.00
	Computer supplies including but not limited to: CDs, USBs, etc.	\$2,000.00
	Fax cartridge	\$500.00
	Voting equipment supplies including but not limited to:	
	DS200 thermal paper	\$2,000.00
	Ballot marking pens	\$750.00
	Miscellaneous office supplies including to not limited to: folders, file folders, hanging file legal pads, message pads, receipt books, paper clips, staplers, manila envelopes, storage boxes, binder clips, desk calendars, tape for sealing ballot boxes, scotch tape, appointment books, 3-ring binders, pencils, markers, name tags, etc.	\$3,000.00
	Le Bleu water for office	\$1,000.00
	Office Value	\$1,000.00
Departmental Supplies Total		\$16,250.00
Department Supplies: Equipment 11141700 526201	Equipment for Photo ID Implementation (not supplied by NCSBE) Ink& ID Cards	\$1,000.00
	Laptops for training, Early Voting, Election Day (listed in equipment request)	\$50,940.00
Departmental Supplies Equipment Total		\$51,940.00
Travel: 11141700 531100	Seminars for 5 Board members and staff as follows:	
	A. Federal election seminars to obtain and/or maintain national certification in the elections field (5 board members and two staff)	\$7,000.00
	B. State Board of Elections seminars (G.S. 163-82.24 requires that board members, director, and staff be certified requiring attendance at specific seminars to obtain	\$7,000.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Board of Elections

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	and maintain said certification)	
	C. Miscellaneous mileage (district meetings, visit polling sites, post office, and for occasional delivery of registration forms/Supplies to specific locations)	\$5,000.00
	Travel Total	\$19,000.00
Telephone & Postage: 11141700 532100	Phone: Fax and phone lines Director's cell phone	 \$1,500.00 \$2,000.00
	Postage: Daily mailings; absentee related mailings; NVRA required mailings for list maintenance Business Reply Mail fees (return postage paid on required mailings)	 \$6,000.00 \$4,000.00
	Telephone & Postage Total	\$13,500.00
Printing: 11141700 534100	Ballots(General) Envelopes and Stationery Absentee and Provisional Envelopes Confirmation/Verification Cards ATV (Authorization to vote) forms Maps 9up Labels(emergency pollbook)	 \$15,000.00 \$1,500.00 \$3,000.00 \$3,000.00 \$1,500.00 \$500.00 \$1,500.00
	Printing Total	\$26,000.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Board of Elections

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
Board Mem. Expense: 11141700 534300	5 Board members at \$175.00 per month	\$10,500.00
	Board Member Expense Total	\$10,500.00
Election Expense: 11141700 534300	General Election Election Day	
	Chief Judges (23)	
	Election Day - \$250.00 x 23	\$5,750.00
	Instructional Meeting - \$45 x 23	\$1,035.00
	Supply Pickup & Dropoff- \$30.00 x 23	\$690.00
	Pre-Election Day Set Up - \$25.00 x 23	\$575.00
	Phone Stipend - \$10.00 x 23	\$230.00
	Judges (46)	
	Election Day - \$235.00 x 46	\$10,810.00
	Instructional Meeting - \$45 x 46	\$2,070.00
	Pre-Election Day Set Up - \$25.00 x 46	\$1,150.00
	Election Assistants (95)	
	Election Day - \$215 x 95	\$20,425.00
	Instructional Meeting - \$45 x 95	\$4,275.00
	Pre-Election Day Set Up - \$25.00 x 95	\$2,375.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Board of Elections

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	Equipment Team	
	Conduct Mock Election and equipment prep for elections including mileage	\$15,000.00
	Early Voting	
	Operating expenses for Early Voting sites (4 sites for General Election)	
	Early Voting is open for 17 Days	
	Monday - Friday Poll worker hours 7:30am - 8 pm = 12.5hours(12 Weekdays)	
	Saturday Poll woker hours 7:30am - 3:30 pm = 8 hours(3 Saturdays)	
	Sunday Poll worker hours 12:30 pm - 4:30pm = 4 hours(2 Sundays)	
	Site Manager(CJ) at \$12.00 per hour x 182 hours	
	\$2,184.00 x 4 Early Voting Sites	\$8,736.00
	Judges at \$11.00 per hour x 182 hours	
	\$2002 x 2 Judges	
	\$4,004.00 x 4 Early Voting Sites	\$16,016.00
	Assistants at \$10.00 per hour x 182 hours (5 assistants per site)	
	\$10.00 x 182 hours x 5 workers = \$9,100.00	
	\$9,100.00 x 4 Early Voting	\$36,400.00
	Instructional Meeting - \$45 x 32	\$1,440.00
	Supply Pickup - \$20.00 x 4	\$80.00
	Pre-Election Day Set Up - \$25.00 x 32	\$1,024.00
	Phone Stipend - \$25.00 x 4	\$100.00
	Toner for EViD printers	\$3,000.00
	Rental of Ryder truck for delivery of equipment	\$7,000.00
	Mileage for Election (One-Stop Voting)	\$5,000.00
	Miscellaneous expenses for election officials and polling sites	\$1,000.00
	Polling Place Fees	\$14,200.00
	School Janitors and Security Fee	\$1,220.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Board of Elections

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	Recount bipartisan teams 20people x \$10.00 x 9hours	\$1,800.00
Election Expense Total		\$161,401.00
Maint/Repair Equipment 11141700 535200	Maintenance contract on DS200 Scanners AutoMark Maintenance Annual Software maintenance and support fees Annual Firmware maintenance and support fees	\$15,000.00 \$8,000.00 \$4,000.00 \$3,000.00
Maintenance/Repair Equipment Total		\$30,000.00
Advertising: 11141700 537000	General Election Miscellaneous Advertising Temporary Transfer Notice Photo ID Notices	\$3,000.00 \$1,000.00 \$1,000.00 \$1,000.00
Advertising Total		\$6,000.00
Data Processing 11141700 538100	Use of EVID Electronic Pollbooks (General at \$4,300.00/election) Programming for General Election(\$9,000)	\$4,300.00 \$9,000.00
Data ProcessingTotal		\$13,300.00
Contracted Temp 11141700 539300	Contracted temporary workers during peak election times	\$12,000.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Board of Elections

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	Contracted Temporary Help Total	\$12,000.00
Employee Training: 11141700 539500	Registration fees for core courses necessary in obtaining/maintaining State and National certification for board members and staff (Certification is required by the State.)	\$3,000.00
	Employee Training Total	\$3,500.00
Rental Equipment: 11141700 5343000	Postage Machine	\$3,000.00
	Rental Equipment Total	\$3,000.00
Insurance and Bonds: 11141700 545000	Insuarance Bond	\$300.00
	Insurance and Bonds Total	\$300.00
Dues and Subscriptions: 11141700 549100	NCADE Dues	\$45.00
	Board Members Association dues	\$625.00
	Dues and Subscriptions Total	\$670.00

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2024-2025

Department: Board of Elections

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
Lenovo Laptops(Quote included)	45	\$1,132.00	51,940.00	45	51,940.00		



Sampson County Register of Deeds



Anita H. Lane
Register of Deeds
910-592-8026 Phone
910-592-1803 Fax

Sampson County Register of Deeds
126-A West Elizabeth Street
Clinton, North Carolina 28328

February 22, 2024

To: Sampson County Board of Commissioners

From: Anita H. Lane, Sampson County Register of Deeds

RE: 2024/2025 Budget

Attached please find the proposed budget for 2024/2025. The Register of Deeds budget needs have slightly increased for this upcoming year, but with some adjustments, I have been able to keep the bottom line about the same as last year.

We have had a slight 5% increase in our contract with Logan Systems Inc. for this upcoming year. Logan Systems Inc. is a company located in Greenville, NC that supports our website, provides our office with the most current and up to date computer hardware and software, technical support, professional services for automated indexing, public retrieval, receipting, scanning and remote access. This service is vital to our office due to the electronic services that we provide in land and vital records, in addition to our attorney's and walk in customers. Logan Systems Inc. has not increased our annual service fee since 2011. I have attached a cover letter from them as well as a new Professional Services Agreement for your review that will further explain the increase.

I am not asking for an increase in any other line item. I have actually decreased my request on two line items to help offset the increase in our contract price with Logan Systems, Inc. All other budget request are the same as last year.

If you have any questions, please do not hesitate to contact me. I have tried to be conservative with our county funds and keep my request as close to last year as possible, while keeping in mind the needs of our office and the services that we provide so that we may continue to operate our office effectively & professionally.

Respectfully,
Anita H. Lane, Registrar

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11141800 REGISTER OF DEEDS					
512100 SALARIES	257,016.00	218,293.52	266,664.00	276,570.00	
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	
512700 LONGEVITY	4,350.00	4,524.00	4,524.00	4,740.00	
518100 FICA	16,417.00	13,291.80	17,026.00	17,654.00	
518120 MEDICARE FICA	3,840.00	3,108.58	3,982.00	4,129.00	
518200 RETIREMENT	33,691.00	28,721.13	37,669.00	39,074.00	
518300 GROUP INSURANCE	68,400.00	57,000.00	68,400.00	79,200.00	
518400 DENTAL INSURANCE	2,304.00	1,731.06	2,304.00	2,304.00	
518700 CAFETERIA FEES	0.00	60.00	72.00	72.00	
518900 SUPPLEMENTAL RETIREMENT FUND	4,500.00	3,237.49	4,500.00	4,500.00	
518901 401K COUNTY CONTRIBUTION	12,936.00	9,170.15	13,560.00	14,066.00	
526100 OFFICE SUPPLIES	4,300.00	2,266.29	4,300.00	4,300.00	
526200 DEPARTMENTAL SUPPLIES	4,200.00	2,653.94	4,200.00	4,200.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
531100 TRAVEL	2,500.00	1,338.96	2,500.00	2,500.00	
531700 TRAVEL ALLOWANCE	3,420.00	2,850.00	3,420.00	3,420.00	
532100 TELEPHONE AND POSTAGE	2,500.00	3,094.59	2,500.00	2,500.00	
535200 MAINT/REPAIR - EQUIPMENT	1,500.00	-207.00	1,000.00	1,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11141800 REGISTER OF DEEDS					
539500 EMPLOYEE TRAINING	2,500.00	485.00	2,500.00	2,500.00	_____
543000 RENTAL - EQUIPMENT	1,000.00	247.50	700.00	700.00	_____
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
544005 CONTRACTED SERV - TEMP HELP	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	800.00	175.00	800.00	800.00	_____
545300 OFFICIAL BOND	0.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	750.00	400.00	750.00	750.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
556100 CAPITAL OUTLAY - BOOKS	0.00	0.00	0.00	0.00	_____
Total REGISTER OF DEEDS	426,924.00	352,442.01	441,371.00	464,979.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11141801 REG DEEDS TECHNOLOGY					
544000 CONTRACTED SERVICES	61,251.00	47,709.13	65,000.00	65,000.00	<hr/>
Total REG DEEDS TECHNOLOGY	61,251.00	47,709.13	65,000.00	65,000.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Job Title</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Deputy Reg Of Deeds	41804	63	36,852	38,124	
Deputy Reg Of Deeds	41803	63	36,624	37,902	
Assistant Reg Of Deeds	41806	65	40,452	41,862	
Register Of Deeds	41800	76	73,944	76,830	
Deputy Reg Of Deeds	41807	63	35,448	36,834	
Assistant Reg Of Deeds	41805	65	43,344	45,018	
			266,664	276,570	
Permanent Positions			6	6	
512100-Salaries			266,664	276,570	
512101-Salary Adj			-	-	
512120-Supplement			-	-	
512200-Overtime			-	-	
512300-Shift Deferential Pay			-	-	
512400-On-Call Pay			-	-	
512600-Part-Time			-	-	
512700-Longevity			4,524	4,740	
531700-Travel/Phone allowance			3,420	3,420	
518100-FICA	6.20%		17,026	17,654	
518120-Medicare FICA	1.45%		3,982	4,129	
518200-Retirement	13.89%		37,669	39,074	
518300-Group Insurance	1,100		79,200	79,200	
518400-Dental Insurance	32		2,304	2,304	
518901-401K Reg EE	5.00%		13,560	14,066	

Budgeted salary amounts are subject to review and may be increased or decreased.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Register of Deeds

Org & Object Number	Description	FISCAL YEAR: 2024-2025 Amount
11141800-526100 Office Supplies	General Office Supplies: Ink Pens, Ink Cartridges/Toners, Copy Paper, Folders, Legal Pads, Envelopes, Binders for Vital Certificates, Ledgers, Post it Notes, Binder Clips, Gel Pens for Survey Maps, Counterfeit Pen Detectors	4300
11141800-526200 Departmental Supplies	Cartridges/Toners for Deed Vault Printers & Map Scanner, Birth, Death & Marriage Binders, Marriage License Paper, Birth, Death & Marriage Safety Security Paper for Certified Copies, Regular and Legal Size Envelopes, Heavy Mill Paper for Notary Certificates, Lables, LeBleu Water Cooler	4200
11141800-531100 Travel	Travel to and from Conferences, Gas Mileage, Food, Hotel, Workshop Fees	2500
11141800-531700 Travel Allowance	Travel Allowance @ \$285.00 per month for use of personal vehicle and cell phone	3420
11141800-532100 Telephone & Postage	Ink Cartridges for Postage Machine, Postage, Star Telephone Internet Service, Information Technology Services	2500
11141800-535200 Main/Repair-Equipment	Maintenance of Office Equipment: Typewriter, Plat Scanner/Copier	1000

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Register of Deeds

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11141800-539500 Employee Training	NCARD-(North Carolina Association for Register of Deeds) Conferences & Workshops Educational Training for Staff	2500
11141800-543000 Rental Equipment	Pitney Bowes Postage Machine	700
11141800-544000 Contracted Services	Logan Systems, Inc.-Vendor Services for Register of Deeds Website, Computers, Printers, Scanners, Dymo Printers for Recording & Receipting, Storage & Protection of Records, Redaction, Scanning for Real Estate and Vital Records, Technology Support	65000
11141800-545000 Insurance & Bonds	Insurance & Bonds (Required by the County)	800
11141800-549100 Dues & Subscriptions	NCARD Dues, District V Dues, Chamber Dues, IGO & PIRA Subscriptions	750

NORTH CAROLINA'S
SAMPSON COUNTY
INFORMATION TECHNOLOGY DEPARTMENT

March 26, 2024

Chris Rayner
Sampson County IT Department
120 County Complex Road, Building F
Clinton, NC 28328

Edwin Causey, County Manager

Dear Mr. Causey,

For the fiscal year 2024-2025, security remains paramount as remote access and greater mobility open additional threats and vulnerabilities within the organization. Security monitoring and patching have become an ongoing need for government entities to keep data and employees safe from cyber-attacks.

The Sampson County IT Department budget non-salary items request of \$774,480 for fiscal year 2024-2025, reflects hardware and software changes needed to accomplish information technology continuity in the county. The non-salary line-item increases reflect a slight increase from the fiscal year 2023-2024 budget. The \$7,095 increase is from additional email accounts ordered from Microsoft in fiscal year 2023-2024.

A line-item review of all non-salary account numbers illustrates the IT Department's willingness to do more with less and ensure continuity of service for each department. Two non-salary line items reflect an increase in funding from the 2023- 2024 approved budget. The line-item changes are:

- Data Processing -Programming:
 - As stated earlier in this letter, the increase requested in the data processing line item is because of increases in email licenses during the current year. The data processing line-item request does not include the cost of emails for the Department of Social Services. This is normally a chargeback during the year.
- Rental Equipment
 - This line item is increased because of a proposed new contract to replace the current smart board.

Note you will find that the contracted service line item has decreased. This is in direct correlation to reducing the GIS contract with Withers Ravenel. Since the county has begun doing GIS functions in-house, the billing rate from Withers

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NORTH CAROLINA'S SAMPSON COUNTY

INFORMATION TECHNOLOGY DEPARTMENT

Ravenel has diminished. At this time a new rate has not been established. All other requested budget line items remain the same for the fiscal year 2024-2025.

In addition to the daily workload of installing, maintaining, and repairing equipment, IT staff are currently involved in several key projects around the county. The IT Audit is underway, and the company (DNS) is currently working to compile requested data from other county departments concerning the adequacy of the IT Department. The findings from the audit are expected in May. From the budget, you can see no new staff was requested. Staffing requests will come once the results from the IT Audit are revealed.

A combination of IT, Admin, and HR have been collaborating to develop a new county website. The site is scheduled to go live in May or June. This site will provide increased functionality and an easier mobile presence for citizens. In combination with the site, the county's domain will change from sampsonnc.com to sampsoncountync.gov domain. This change provides security and legitimizes the county as a government entity. Only .gov domains can be issued to local governments and municipalities.

IT Staff continue to work with Inspections, Planning, and Environmental Health to implement a new permitting system for those offices. The offices have been testing the system for the past three months and are desiring to go live in May in conjunction with the new website. Currently, the departments are working out issues with the hosting company.

GIS Contract Information:

The following information is a synopsis of the County's GIS contract with WithersRavenel. Sampson County continues to contract with Withers Ravenel for 2023-2024. Withers Ravenel has been working closely with the new address coordinator throughout this year.

From July 2024 to the current time, WithersRavenel has continued supporting 911 addressing, performing parcel and zoning edits, and working on making changes to the new connect GIS. With our in-house GIS staff, reliance on Withers Ravenel has diminished. The county completes most of the parcel edits. They have continued to tweak the ArcGIS online platform by collaborating with the addressing coordinator to create guides on how to use the new site. They continue helping to ensure tax mapping parcels are up to date and work within the specified timeline to keep the parcel editing flowing smoothly.

The county's reliance on hosted application services has helped lower the department's capital outlay costs. The attached budget considers the current economic situation and

NORTH CAROLINA'S
SAMPSON COUNTY

INFORMATION TECHNOLOGY DEPARTMENT

tries to minimize the burden the IT Department places on the county. The IT Department has found ways to do more with less and continues to look for ways to trim costs in our daily operation. If you have further questions, I look forward to meeting with you or the county commissioners.

Respectfully,

Chris Rayner, IT Director, MPA, CGCIO
Sampson County Government

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(910) 299-0971 ■ (910) 299-0965 FAX
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SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11142100 INFORMATION TECHNOLOGY					
512100 SALARIES	297,936.00	254,640.00	310,656.00	320,166.00	_____
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	_____
512400 ON-CALL PAY	6,630.00	5,410.00	6,630.00	6,630.00	_____
512700 LONGEVITY	5,749.00	5,980.00	5,980.00	6,220.00	_____
518100 FICA	19,538.00	16,099.45	20,341.00	20,945.00	_____
518120 MEDICARE FICA	4,570.00	3,765.17	4,757.00	4,899.00	_____
518200 RETIREMENT	40,000.00	34,291.31	44,902.00	46,256.00	_____
518300 GROUP INSURANCE	57,000.00	47,500.00	57,000.00	66,000.00	_____
518400 DENTAL INSURANCE	1,920.00	1,467.00	1,920.00	1,920.00	_____
518700 CAFETERIA FEES	72.00	60.00	72.00	72.00	_____
518901 401K COUNTY CONTRIBUTION	15,341.00	10,992.92	16,164.00	16,651.00	_____
521300 UNIFORMS	750.00	0.00	750.00	750.00	_____
526200 DEPARTMENTAL SUPPLIES	2,000.00	579.33	2,000.00	2,000.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	1,955.56	3,000.00	3,000.00	_____
526202 SPEC PROJ ELECTIONS EQUIP	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	2,200.00	1,236.75	2,200.00	2,000.00	_____
531700 TRAVEL ALLOWANCE	4,800.00	4,000.00	4,800.00	4,800.00	_____
532100 TELEPHONE AND POSTAGE	8,760.00	8,142.26	8,760.00	8,760.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11142100 INFORMATION TECHNOLOGY					
535200 MAINT/REPAIR - EQUIPMENT	20,000.00	7,421.59	20,000.00	18,000.00	_____
538100 DATA PROCESSING - PROGRAMMING	555,480.00	526,921.23	562,275.00	558,000.00	_____
539500 EMPLOYEE TRAINING	2,200.00	1,707.15	2,200.00	2,200.00	_____
543000 RENTAL - EQUIPMENT	3,300.00	3,114.06	3,600.00	3,600.00	_____
544000 CONTRACTED SERVICES	166,645.00	40,490.16	163,645.00	163,645.00	_____
544001 CONTRACT SVCS-ONLINE PAYMENTS	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	700.00	0.00	700.00	700.00	_____
549100 DUES AND SUBSCRIPTIONS	550.00	425.68	550.00	550.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
Total INFORMATION TECHNOLOGY	1,216,141.00	976,199.62	1,242,902.00	1,257,764.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
IT Specialist I	42103	71	53,652	55,590	
Admin Supp Specialist	42104	62	37,032	38,076	
IT Specialist I	42102	71	52,860	54,870	
IT Director	42100	81	101,532	103,872	
IT Specialist IV	42101	73	65,580	67,758	
			310,656	320,166	
Permanent Positions			5	5	
512100-Salaries			310,656	320,166	
512101-Salary Adj			-	-	
512120-Supplement			-	-	
512200-Overtime			-	-	
512300-Shift Deferral Pay			-	-	
512400-On-Call Pay			6,630	6,630	
512600-Part-Time			-	-	
512700-Longevity			5,980	6,220	
531700-Travel/Phone allowance			4,800	4,800	
518100-FICA	6.20%		20,341	20,945	
518120-Medicare FICA	1.45%		4,757	4,899	
518200-Retirement	13.89%		44,902	46,256	
518300-Group Insurance	1,100		66,000	66,000	
518400-Dental Insurance	32		1,920	1,920	
518901-401K Reg EE	5.00%		16,164	16,651	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Information Technology

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11142100 521300	Uniform replacement for 5 employees x 150	750
11142100 526200	Pens, Paper, ink and toner	2000
11142100-526201	2 desktop PCs	3000
11142100 531100	Travel Reimbursement for employees \$1200	
	NCLGISA conference accomodation 2*500=1000	2200
11142100 531700	Travel Allowance 400*12	4800
11142100 532100	Verizon payment 12*250=3000; AT&T payment 12*395=4740; ITS 12*24=288	
	Star 12*60=720	8760
11142100 535200	Maintenance on switches (\$2500) and servers (\$17,500)	20000
11142100 538100	County Internet and Hosted servers \$150,000; Palo Alto Security \$57,150	
	County Email Office 365 645*651= \$419,895.70 (-110,670 for DSS)	
	VMWare \$30,000, Adobe 15900	562275
11142100 539500	Conference attendance 2*250=500, IT Training Seminars 1700	2200
11142100 543000	Smartboard Rental	3600
11142100 544000	GIS Hosting and Maintenences \$82,288; Web Hosting and Content Management \$10,000	
	Helpdesk software \$9200; Security Monitoring\$62,157	163645
11142100 54500	Insurance and Bonds	700
11142100 549100	Newspaper and water subscriptions	550
		774480

COUNTY OF SAMPSON

DEPARTMENT OF PUBLIC WORKS

827 S.E. Blvd. • P.O. Box 1280 • Clinton, North Carolina 28328
(910) 592-0188 • Fax No. (910) 592-7242

Mark Turlington
Public Works Director

TO: EDWIN W. CAUSEY, COUNTY MANAGER
FROM: MARK TURLINGTON, PUBLIC WORKS DIRECTOR
SUBJECT: 2024 – 2025 BUDGET - BUILDINGS
DATE: FEBRUARY 27, 2024
CC:

The 2024-2025 proposed budget includes an increase of \$77,868.00 for the following line items:

11142600-521300 Uniforms have increased by \$646 for a total of \$7,000.00. This increase is due to increased pricing from rental company.

11142600-526200 Departmental Supplies have increased in price and demand which has resulted in an increase of 9,000 for a total of \$60,000.

11142600-526261 Road Signs Supplies have increased in price and demand (more damaged/stolen signs throughout the county) which has resulted in an increase of 20,000 for a total of \$50,000.

11142600-535123 Special Projects – Request \$150,000 total for building upgrades. This will include \$100,000 for recoating roof at Public Works and \$50,000 for painting and carpet upgrades to Courtroom/Aging/Farm Services/ADAP.

****Note:** These funds allocated in the current budget. However, several unexpected HVAC unit replacements required additional funds and they were taken from this account.

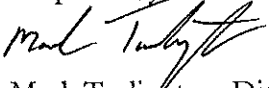
11142600-535200 Maintenance/Repair of Equipment -The repair of equipment request is \$75,000 for an increase of \$10,000 from the previous years due to an increase in materials.

11142600-535300 Maintenance/Repair of Vehicles -The repair of equipment request is \$8,500 for an increase of \$3,500 from the previous years due to aging fleet.

11142600-544000 Contracted Services-Request is \$412, 264 for an increase of \$17,200 from the previous year. This is due to increased costs from dumpster rentals, fire alarm inspections and elevator maintenance/repairs.

This concludes the buildings budget showing the requested items that have changed from the previous budget.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Mark Turlington". The signature is written in a cursive style with a large initial "M".

Mark Turlington, Director

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11142600 PUBLIC BUILDINGS					
512100 SALARIES	290,820.00	281,938.86	297,798.00	307,908.00	
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	0.00	
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	
512400 ON-CALL PAY	2,600.00	1,900.50	2,600.00	2,600.00	
512700 LONGEVITY	2,150.00	911.00	2,098.00	950.00	
518100 FICA	18,542.00	17,187.42	18,882.00	19,437.00	
518120 MEDICARE FICA	4,316.00	4,019.63	4,416.00	4,546.00	
518200 RETIREMENT	38,099.00	36,704.25	42,017.00	43,262.00	
518300 GROUP INSURANCE	91,200.00	71,250.00	96,900.00	112,200.00	
518400 DENTAL INSURANCE	2,304.00	1,672.38	2,496.00	2,496.00	
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	
518700 CAFETERIA FEES	144.00	180.00	144.00	144.00	
518901 401K COUNTY CONTRIBUTION	14,779.00	22,356.28	15,125.00	15,573.00	
519200 LEGAL PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	
519500 PROF SER - JAIL CONSULTANT	0.00	0.00	0.00	0.00	
521300 UNIFORMS	6,354.00	5,215.75	7,000.00	7,000.00	
525100 GAS, OIL AND TIRES	17,250.00	12,814.22	17,250.00	17,250.00	
526100 OFFICE SUPPLIES	1,000.00	0.00	1,000.00	1,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11142600 PUBLIC BUILDINGS					
526200 DEPARTMENTAL SUPPLIES	51,000.00	42,370.46	60,000.00	60,000.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
526261 ROAD SIGNS SUPPLIES	30,000.00	242.49	50,000.00	50,000.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	
531100 TRAVEL	6,500.00	3,333.93	6,500.00	6,500.00	
531700 TRAVEL ALLOWANCE	2,040.00	1,530.00	2,040.00	2,040.00	
532100 TELEPHONE AND POSTAGE	8,500.00	6,211.66	8,500.00	8,500.00	
533000 UTILITIES	530,864.00	315,784.58	530,864.00	530,864.00	
533029 UTILITIES-INDUSTRIAL PARK	1,000.00	413.86	1,000.00	1,000.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	150,000.00	78,639.54	150,000.00	150,000.00	
535101 MAINT/REPAIR LIVESTOCK ARENA	14,000.00	7,761.90	14,000.00	14,000.00	
535121 REPAIRS - SMALL HOUSE	0.00	0.00	0.00	0.00	
535123 REPAIRS - SPECIAL PROJECTS	150,000.00	231,375.68	150,000.00	150,000.00	
535124 FLOOR REPAIR - CTHOUSE ANNEX	0.00	0.00	0.00	0.00	
535128 REPAIRS - ANIMAL SHELTER	0.00	0.00	0.00	0.00	
535133 REPAIRS - COURTHOUSE	0.00	0.00	0.00	0.00	
535134 REPAIRS - UNDERGROUND STORAGE	0.00	0.00	0.00	0.00	
535135 SPECIAL REPAIRS - EP	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11142600 PUBLIC BUILDINGS					
535200 MAINT/REPAIR - EQUIPMENT	65,000.00	48,082.38	75,000.00	75,000.00	_____
535300 MAINT/REPAIR - VEHICLES	5,000.00	3,363.44	8,500.00	8,500.00	_____
539500 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	_____
541000 RENTAL FEES - BUILDINGS	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	395,064.00	314,768.05	412,264.00	422,264.00	_____
544001 CONT SVCS-USDA PPROJECTS	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	97,556.00	0.00	97,556.00	107,600.00	_____
549100 DUES AND SUBSCRIPTIONS	150.00	0.00	150.00	150.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
554008 CAP OUTLAY-VEHICLES FINANCED	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
557000 LAND PURCHASES	0.00	0.00	0.00	0.00	_____
558000 PURCHASE OF BUILDING	0.00	0.00	0.00	0.00	_____
558003 T.A. LOVING - CONTRACT III	0.00	0.00	0.00	0.00	_____
558018 LANDSCAPING	0.00	0.00	0.00	0.00	_____
558100 CONSTRUCTION COSTS	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11142600 PUBLIC BUILDINGS					
558200 CAP OUTLAY-BLDG IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
559100 CAPITAL OUTLAY - PAVING	0.00	0.00	0.00	0.00	_____
559900 CONSTRUCTION OF WATER LINES	0.00	0.00	0.00	0.00	_____
Total PUBLIC BUILDINGS	1,996,232.00	1,510,028.26	2,074,100.00	2,120,784.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Fac Maint Mechanic I	42601	64	36,492	38,016	
Fac Maint Mechanic I	42606	64	36,132	37,686	
Fac Maint Mechanic I	42607	64	40,488	41,670	
Fac Maint Superintendent/Bldgs	42604	72	56,604	58,962	
Adm Supp Specialist	42603	62	35,184	36,384	
Fac Maint Mechanic I	42609	64	37,212	38,670	
Director Public Works	42600	82	55,686	56,520	
			297,798	307,908	
Permanent Positions			7	7	
512100-Salaries			297,798	307,908	
512101-Salary Adj			-	-	
512120-Supplement			-	-	
512200-Overtime			-	-	
512300-Shift Differential Pay			-	-	
512400-On-Call Pay			2,600	2,600	
512600-Part-Time			-	-	
512700-Longevity			911	950	
531700-Travel/Phone allowance			2,040	2,040	
518100-FICA 6.20%			18,808	19,437	
518120-Medicare FICA 1.45%			4,399	4,546	
518200-Retirement 13.89%			41,852	43,262	
518300-Group Insurance 1,100			112,200	112,200	
518400-Dental Insurance 32			2,496	2,496	
518901-401K Reg EE 5.00%			15,066	15,573	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

Retiree Health Ins. Annual Amounts

13,200.00

13,200.00

26,400.00

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Public Buildings

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11142600-521300 UNIFORMS	Uniforms for 5 staff Cost are \$20 per person per week. \$114.50 x 52 weeks = \$5,954 Safety work boots for maintenance. 174.33 x 6=\$1,046	5,954.00 1,046.00 7,000.00
11142600-525100 GAS, OIL & TIRES	5 staff will average approx. \$1145.83 x 12 = \$13750 Tires	13,750.00 3,500.00 17,250.00
11142600-526100 OFFICE SUPPLIES	Stationery, letterhead and envelopes, ribbons, misc. office supplies Copier paper	700.00 300.00 1,000.00
11142600-526200 DEPARTMENTAL SUPPLIES	Cintas - Paper Products, Toilet Tissue, Roll Towels, Soap for county buildings Light bulbs, florescent lights and ballast for the county bldgs. Filters for all county buildings Continental Research & American Industries-chemicals for plumbing/ac/disinfectant	40,000.00 9,900.00 5,000.00 5,100.00 60,000.00
11142600-52626100 ROAD SIGN SUPPLIES	Letters, brackets, blades, posts, screws and various supplies. Need to increase amount due to rising costs and more damaged/stolen signs in the county.	50,000.00
11142600-531100 TRAVEL	Staff travel for attendance at trade classes Mileage reimbursement	6,500.00
11142600-531700 TRAVEL ALLOWANCE	Phone stipend for Mark and Jason.	2,040.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Public Buildings

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11142600-532100	Information Tech. \$47X12=\$564	564.00
TELEPHONE AND POSTAGE	Verizon \$600X12=\$7200	7,200.00
	True IP \$50X12=\$600	600.00
	Postage	136.00
		8,500.00
11142600-533000	Duke Progress \$37,822 x 12=\$453,864	453,864.00
UTILITIES		
	Water - City of Clinton 2200 x 12=\$26,400	26,400.00
	Natural Gas - Piedmont Gas \$3,200 x 12=\$38,400	38,400.00
	Parker Gas 1000 x 5=\$5,000	5,000.00
	County water - Coop & Animal Shelter \$600 x 12=\$7,200	7,200.00
		530,864.00
11142600-533029	CP&L Industrial Dr street lights. CP&L North Blvd, 421 N Entrance	1,000.00
INDUSTRIAL PARK		
11142600-535100	Routine maintenance and repair for 27 buildings	150,000.00
MAINTENANCE		
11142600-535123	Public Works - recoat roof	100,000.00
SPECIAL PROJECTS	Painting & Carpet - Courtroom/Dept. of Aging/Farm Services/ADAP	50,000.00
		150,000.00
11142600-535200	Repair for heating, air conditioning, plumbing and electrical systems due to aging equipment.	75,000.00
MAINT/REPAIR - EQUIPMENT		

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Public Buildings

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11142600-535300 MAINT/REPAIR - VEHICLES	Requested for routine maintenance on county vehicles.	8,500.00
11142600-544000 CONTRACTED SERVICES	24 mowings x \$2,200 = \$52,800.00 K&A Morrissey Cleaning \$9377 x 12= \$112,524 Just Rite Cleaning \$6,210 x 12 = \$74,520 Highland Roofing - Annual Service Contract Bass Heating & Air Conditioning - Annual Service Contract Johnson Controls - Sprinkler Inspections Thyssenkrupp Elevator 1300 x 12=\$15,600 Cintas- Mats for county buildings \$535x52=\$27,820 GFL- dumpster 3,000 x 12 =\$36,000 Burglar Alarm monitoring - \$500.00 x 12=\$6000 Clegg's Termite - Exterminating 1000 x 12=\$12,000 Kings & Carolina Fire Protection NC Dept of Labor - Inspections ADT Fire Alarm Cannadys Septic Service	52,800.00 187,044.00 20,000.00 42,000.00 3,200.00 15,600.00 27,820.00 36,000.00 6,000.00 12,000.00 3,500.00 2,000.00 2,500.00 1,800.00 412,264.00
11142600-545000 INSURANCE AND BONDS	Commercial package policy - hospital, Auto insurance, Property & casualty, professional liability for employees	97,556.00
11142600-549100 DUES AND SUBSCRIPTIONS	Subscriptions	150.00



OFFICE OF THE SHERIFF

County of Sampson, NC

112 Fontana Street, Clinton, NC 28328

SHERIFF JIMMY THORNTON



March 8, 2024

To: Edwin W. Causey
County Manager

From: Jimmy Thornton
Sheriff

Re: Sheriff's Office FY 24/25 Budget

In preparation for FY 24/25 budget, I highlight a few crucial items within the budget cover letter. During FY 23/24, the board implemented a new pay structure midyear which has been helpful in retaining current employees and recruiting others. The Sheriff's Office is now in the process of building back a diminished workforce.

Despite these challenges, the citizens of Sampson County expect us to be ready when called upon as essential first responders. To meet this expectation, we require a dedicated, knowledgeable, and experienced staff, as well as the necessary resources to fulfill our obligations. Inflation has affected our operational costs, including gasoline, vehicle emergency equipment, safety equipment, and ammunition, making them harder to access and more expensive.

Gap and Overtime Salaries

In years past, you have directed our office to use lapse salary monies to fund all gap and overtime hours. As with other county agencies, such as EMS, I am requesting a reasonable amount of gap/overtime money to be allocated specifically for those hours.

Part-time Salaries

We have increased this line item slightly to accommodate the sex offender deputy as agreed upon. It is important that we follow state guidelines for checking sex offenders and maintain the safety of our community. For the past two years, this line item was not increased, which resulted in less frequent sex offender checks.

Vehicles

For FY 24/25, we are requesting a total of 18 vehicles to replace the current fleet vehicles that meet agreed-upon county guidelines for replacement. Of these 18 vehicles, one is an animal control truck.

NOTE: Capital Outlay Other Equipment has been appropriately adjusted to upfit the requested vehicles. In the past, we have been able to save some money on equipment upfit cost by transferring some equipment from an older dodge charger to a new one. This year, we will not be able to do that since some of the equipment is no longer compatible with the different vehicle model now that the Charger has been discontinued.

Gas, Oil and Tires

Fuel, oil changes, inspections, and tire replacement are some of our biggest expenses. Unfortunately, fuel and equipment costs have drastically inflated. Therefore, we have adjusted this line item to meet current needs and maintain fuel and maintenance requirements.

Departmental Supplies-Non-Depreciable Assets

We currently have over 60 Tasers issued to deputies within the Sheriff's Office, most of which were purchased over ten years ago. Taser Inc. no longer supports the devices currently in inventory, and these devices are beginning to end or have exceeded their life cycle. In this year's budget, we have requested additional Tasers to continue our replacement plan for those currently in circulation. This will enable us to slowly bring our Tasers up to standard while lessening the burden that would be caused by a full-scale one-time replacement. It is important to note that the Taser is utilized by officers as a less lethal option, and without a Taser in good working order, officers have one less option to utilize in the use of force continuum.

We did not receive replacement laptops in the FY23 budget and this has placed a lot of laptops beyond their shelf life and their warranty. This year we are requesting 18 laptops for the 18 vehicles requested, as all the laptops in each of those current vehicles have well exceeded their shelf life and warranty. Additionally, we request 7 additional laptops to replace laptops with the same or more serious operating issues in other vehicles which were not replaced last year.

There is also a need to replace 6 in-house desktop computers which too have exceeded their shelf life and are causing issues with daily operations.

I have also requested 9 laptops and 10 desktop computers to replace those at the Special Investigations Division. These were purchased several years ago out of seized asset funds and have also exceeded their shelf life.

Contracted Services

We would like to include a vehicle fleet wash service in this line item. Like other county agencies, the Sheriff's Office finds it beneficial to provide a paid service to upkeep all issued vehicles within its fleet. Employees are required to maintain their issued vehicle and equipment, which often comes.

Maintenance Repair and Equipment

In 2022, the Internet Crimes Against Children grant provided access to several investigative tools related to crimes against children. However, grant funding for this upcoming budget year has not been allocated by the State at this time. To continue using these tools, the related maintenance license fees will need to be included in this year's budget. This was funded by the county in the FY 23/24 budget, and we ask that this continue.

Personnel Adds

A request to add a Juvenile Investigator has been included in this years budget. This is necessary due to the time-consuming and challenging nature of these cases. There are currently only two Juvenile Investigators within the Sheriff's Office who are responsible for all DSS referrals, complaints received from the Internet Crimes Against Children, and Non-DSS complaints.

Reclassification

A reclassification sheet was not included in this year's budget forms. Through communication with Nancy Dillman, it was suggested we could request that Leslie Martins position be reclassified during the budget process. I would request Leslie be reclassified to an Admin Officer II Grade 72, which would appear to be more in-line with her work assignments. Leslie oversees office staff, state reporting systems, the human resources function for the entire sheriff's office, and operates as my assistant. Her supervision also includes overseeing personnel who are responsible for billing and various aspects of budgeting.

Your consideration in these budgetary requests are appreciated. Should you have any questions, please contact me.

cc: file

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243100 SHERIFF					
512100 SALARIES	4,710,828.00	4,463,060.59	5,945,160.00	6,116,568.00	
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	0.00	
512120 SUPPLEMENT	16,020.00	0.00	16,020.00	16,020.00	
512200 OVERTIME SALARIES	0.00	396,324.79	200,000.00	50,000.00	
512205 OVERTIME - US DEPT JUSTICE GRN	30,000.00	19,073.88	30,000.00	30,000.00	
512300 SHIFT DEFERENTIAL PAY	25,500.00	33,703.07	40,000.00	25,500.00	
512400 ON-CALL PAY	22,500.00	18,113.50	22,500.00	22,500.00	
512600 PART-TIME SALARIES	26,000.00	15,683.03	30,000.00	26,000.00	
512700 LONGEVITY	50,610.00	54,432.00	54,432.00	56,610.00	
512800 SPECIAL SEPARATION ALLOWANCE	40,000.00	0.00	40,000.00	55,000.00	
518100 FICA	302,651.00	294,986.49	392,963.00	393,279.00	
518120 MEDICARE FICA	70,782.00	69,247.82	91,903.00	91,977.00	
518200 RETIREMENT	19,105.00	16,517.75	21,616.00	22,357.00	
518278 LAW ENFORCEMENT RETIREMENT	660,898.00	681,861.64	925,336.00	925,899.00	
518300 GROUP INSURANCE	1,185,600.00	854,473.24	1,219,800.00	1,399,200.00	
518400 DENTAL INSURANCE	39,168.00	25,747.27	39,552.00	39,168.00	
518600 WORKMEN'S COMPENSATION INS	89,696.00	0.00	89,696.00	89,696.00	
518700 CAFETERIA FEES	1,200.00	864.00	1,200.00	1,200.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243100 SHERIFF					
518900 401K SUPPLEMENTAL RETIRE. FUND	235,363.00	242,828.38	307,625.00	307,813.00	_____
518901 401K COUNTY CONTRIBUTION	7,411.00	6,056.78	7,781.00	8,047.00	_____
518902 SHERIFF SUPPLEMENTAL RET FUND	9,500.00	5,750.55	9,500.00	9,500.00	_____
519200 LEGAL PROFESSIONAL SERVICES	10,000.00	0.00	10,000.00	10,000.00	_____
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	_____
521300 UNIFORMS	141,309.00	151,893.52	141,309.00	141,309.00	_____
521301 UNIFORMS - SPECIAL OPERATIONS	0.00	0.00	0.00	0.00	_____
521312 UNIFORMS - PART-TIME BAILIFFS	0.00	0.00	0.00	0.00	_____
521379 UNIFORMS - NARCOTICS SQUAD	10,170.00	10,170.00	10,770.00	10,770.00	_____
523879 DRUG ALLOWANCE	20,000.00	10,000.00	20,000.00	20,000.00	_____
525100 GAS, OIL AND TIRES	550,000.00	450,580.77	575,000.00	575,000.00	_____
526100 OFFICE SUPPLIES	15,000.00	10,028.62	16,000.00	15,000.00	_____
526200 DEPARTMENTAL SUPPLIES	101,597.00	112,671.22	101,597.00	101,597.00	_____
526201 DEPARTMENTAL SUPPLIES - CD	81,800.00	66,545.19	84,100.00	83,000.00	_____
526202 DEPT SUPPLIES GRANT	0.00	0.00	0.00	0.00	_____
526203 NARC-NON DEPR EQUIPMENT	0.00	0.00	0.00	0.00	_____
526220 GRANT - BICYCLE HELMENTS	0.00	0.00	0.00	0.00	_____
526229 HEPATITIS SUPPLIES	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243100 SHERIFF					
526230 EQUIPMENT GRANT	0.00	0.00	0.00	0.00	
526235 DEPT SUPPLIES - SRO OFFICERS	500.00	0.00	1,700.00	1,700.00	
526279 DEPT SUPPLIES-NARCOTICS SQUAD	55,000.00	27,099.80	69,875.00	61,000.00	
529900 MISCELLANEOUS EXPENSES	10,000.00	5,963.70	12,400.00	10,000.00	
529979 MISC EXPENSE - NARCOTICS SQD	4,000.00	340.00	6,000.00	4,000.00	
531100 TRAVEL	21,000.00	13,319.71	26,800.00	26,800.00	
531700 ALLOWANCES	0.00	0.00	0.00	0.00	
532100 TELEPHONE AND POSTAGE	109,000.00	118,891.00	174,700.00	174,700.00	
532800 INFORMANT ALLOWANCE	3,000.00	0.00	3,000.00	3,000.00	
532879 INFORMANT ALLOW-NARC SQUAD	20,000.00	10,000.00	20,000.00	20,000.00	
535200 MAINT/REPAIR - EQUIPMENT	145,400.00	86,126.00	177,239.00	177,239.00	
535300 MAINT/REPAIR - VEHICLES	135,000.00	51,611.72	140,000.00	140,000.00	
538100 DATA PROCESSING - PROGRAMMING	3,500.00	0.00	3,500.00	3,500.00	
539500 EMPLOYEE TRAINING	12,000.00	10,777.88	30,640.00	30,640.00	
539579 TRAINING - NARCOTICS SQUAD	0.00	0.00	0.00	0.00	
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	
543079 RENTAL EQUIP - NARCOTICS SQUAD	0.00	0.00	0.00	0.00	
543900 RENT - PIN EQUIPMENT	16,500.00	16,044.00	17,720.00	17,720.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243100 SHERIFF					
544000 CONTRACTED SERVICES	124,570.00	90,683.09	171,371.00	154,000.00	_____
544008 CONTRACTED SERVICES - OTHER	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	61,654.00	0.00	61,654.00	80,000.00	_____
549100 DUES AND SUBSCRIPTIONS	17,650.00	13,084.84	17,650.00	17,650.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
551079 CO-OFFICE EQUIP NARCOTICS SQD	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	596,112.00	679,372.75	847,197.00	754,784.00	_____
554008 CAP OUTLAY-VEHICLES FINANCED	0.00	0.00	0.00	0.00	_____
554070 C.O. - VEHICLES FED ASSETS FND	0.00	0.00	0.00	0.00	_____
554079 C.O. VEHICLES - NARC	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	187,700.00	167,353.15	305,184.00	270,588.00	_____
555001 CAPITAL OUTLAY OTHER GRANT	0.00	0.00	0.00	0.00	_____
555008 CAP OUTLAY-OTHER FINANCED	0.00	0.00	0.00	0.00	_____
555079 CO-OTHER EQUIP-NARCOTICS SQD	0.00	0.00	0.00	0.00	_____
581000 TRANS TO STATE AGENCY (WEAPON)	45,050.00	32,360.00	42,000.00	42,000.00	_____
581001 TRANSFER TO FEDERAL AGENCY	0.00	0.00	0.00	0.00	_____
Total SHERIFF	10,040,344.00	9,333,641.74	12,572,490.00	12,632,331.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Deputy Sheriff III (CID)	43181	72	56,580	58,596	
Chief Deputy	43145	80	85,968	88,734	
Deputy Sheriff III	43178	72	54,456	56,652	
Deputy Sheriff - Sgt	43130	74	63,552	65,676	
Deputy Sheriff-Captain (Uniform)	43143	78	71,520	74,592	
Deputy Sheriff I	43115	70	48,408	50,484	
Deputy Sheriff III (SRO)	43133	72	58,848	61,374	
Admin Assistant I (Gangs)	43184	65	41,424	42,750	
Evidence Technician	43170	74	58,848	61,374	
Detective (SID)	43182	74	61,200	63,516	
Deputy Sheriff II (Civil)	43104	71	50,832	53,022	
Detective (CID)	43113	74	62,376	64,590	
Deputy Sheriff III (SRO)	43405	72	53,916	56,160	
Deputy Sheriff II (SRO)	43155	71	51,348	53,484	
Deputy Sheriff I	43189	70	51,348	53,484	
Deputy Sheriff - Sgt (Animal Control)	43192	74	64,140	66,210	
Deputy Sheriff - Sgt	43157	74	61,200	63,516	
Deputy Sheriff - 1st Sgt	43108	75	67,476	70,038	
Deputy Sheriff - 1st Sgt	43147	75	64,140	66,588	
Deputy Sheriff III (Civil Child Support)	43166	72	55,512	57,624	
Deputy Sheriff I	43180	70	49,380	51,378	
Deputy Sheriff II (Courts)	43177	71	50,832	53,022	
Deputy Sheriff II (SRO)	43402	71	52,860	54,870	
Deputy Sheriff I	43126	70	50,340	52,254	
Deputy Sheriff - Sgt (Civil)	43110	74	62,376	64,590	
Deputy Sheriff - 1st Sgt (Trans Officer)	43229	75	67,476	70,038	
Deputy Sheriff - Capt. CID	43111	78	72,960	75,906	
Deputy Sheriff I	43179	70	48,900	50,934	
Deputy Sheriff- Sgt (SRO)	43160	74	60,012	62,436	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Deputy Sheriff III (SRO)	43401	72	53,916	56,160	
Deputy Sheriff I	43128	70	50,340	52,254	
Admin Support Specialist	43103	62	36,108	37,224	
Detective (SID)	43144	74	64,140	66,210	
Deputy Sheriff II (Hwy Safety)	43172	71	51,348	53,484	
Deputy Sheriff - Captain (SID)	43118	78	77,964	80,472	
Deputy Sheriff II	43150	71	51,348	53,484	
Deputy Sheriff III (Courts)	43195	72	53,376	55,662	
Lead Detective (CID)	43139	75	70,728	73,008	
Deputy Sheriff - Lt CID)	43131	76	54,444	56,640	
Deputy Sheriff III (SRO)	43112	72	53,916	56,160	
Deputy Sheriff I	43122	70	49,860	51,816	
Deputy Sheriff II	43173	71	52,860	54,870	
Deputy Sheriff - Sgt (Desk)	43162	74	61,788	64,056	
Deputy Sheriff - Captain (Civil)	43132	78	71,520	74,592	
Deputy Sheriff II	43190	71	50,832	53,022	
Lead Detective (CID)	43167	75	67,344	69,510	
Deputy Sheriff I	43117	70	48,408	50,484	
Deputy Sheriff II (Roseboro Patrol)	43188	71	51,840	53,934	
Deputy Sheriff II (SRO)	43124	71	52,860	54,870	
Deputy Sheriff - 1st Sgt (Dom Viol)	43163	75	63,024	65,562	
Deputy Sheriff II (SRO)	43138	71	52,860	54,870	
Admin Support Specialist	43140	62	34,596	35,844	
Deputy Sheriff III (SRO)	43136	72	53,916	56,160	
Detective (SID)	43207	74	60,012	62,436	
Deputy Sheriff I	43148	70	49,860	51,816	
Deputy Sheriff I	43120	70	48,900	50,934	
Deputy Sheriff I (Patrol)	43141	70	48,900	50,934	
Administrative Assistant II	43154	67	43,488	45,138	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Detective (CID)	43152	74	60,012	62,436	
Deputy Sheriff III (Animal Control)	43193	72	53,376	55,662	
Deputy Sheriff - Lt (SID)	43123	76	70,716	72,996	
Deputy Sheriff III (SRO)	43156	72	53,916	56,160	
Lead Detective (SID)	43125	75	67,356	69,522	
Deputy Sheriff II (Courts)	43196	71	51,348	53,484	
Detective (SID)	43183	74	64,140	66,210	
Deputy Sheriff - Captain (Training Spec)	43151	78	77,964	80,472	
Detective (CID)	43149	74	63,636	66,126	
Deputy Sheriff III (Animal Control)	43191	72	54,972	57,126	
Deputy Sheriff - Lt (Courts)	43174	76	65,520	68,244	
Deputy Sheriff II (Courts)	43198	71	52,860	54,870	
Deputy Sheriff I (Gangs)	43153	70	49,380	51,378	
Detective (SID)	43106	74	64,140	66,210	
Deputy Sheriff II	43121	71	51,348	53,484	
Deputy Sheriff III (SRO)	43406	72	53,916	56,160	
Detective (CID)	43119	74	62,376	64,590	
Deputy Sheriff III	43107	72	53,916	56,160	
Deputy Sheriff III	43129	72	53,916	56,160	
Deputy Sheriff - Lt	43134	76	70,716	72,996	
Deputy Sheriff II (Hwy Safety)	43168	71	52,860	54,870	
Deputy Sheriff I	43137	70	50,340	52,254	
Deputy Sheriff II	43109	71	50,832	53,022	
Deputy Sheriff III (SRO)	43407	72	53,376	55,662	
Deputy Sheriff - Sgt	43127	74	67,344	69,510	
Deputy Sheriff III (Courts)	43175	72	53,916	56,160	
Deputy Sheriff II (Civil)	43116	71	51,348	53,484	
Lead Detective (SID)	43198	75	67,356	69,522	
Deputy Sheriff I (SRO)	43101	70	52,254	52,254	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Deputy Sheriff III (SRO)	43404	72	56,160	56,160	
Sheriff	43200	84	106,620	109,800	
Detective (CID)	43201	74	67,356	69,522	
Deputy Sheriff I (Gang)	43105	70	49,860	51,816	
Deputy Sheriff - Sgt (Roseboro Patrol)	43187	74	64,140	66,210	
Deputy Sheriff III (SRO)	43114	72	56,052	58,110	
Deputy Sheriff - Sgt	43171	74	61,200	63,516	
Deputy Sheriff II (Civil)	43165	71	53,916	56,160	
Deputy Sheriff III (SRO)	43403	72	53,376	55,662	
Detective (CID)	43206	74	64,140	66,210	
Deputy Sheriff II (Courts)	43197	71	46,416	46,416	
Deputy Sheriff - Sgt (Courts)	43176	74	61,200	61,200	
Deputy Sheriff - Lt (Patrol Ops)	43169	76	67,464	67,464	
Deputy Sheriff III (SRO)	43158	72	58,176	58,176	
Deputy Sheriff - Lt (Special Services)	43159	76	67,464	67,464	
			5,907,414	6,116,568	
	Permanent Positions		102	102	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
512100-Salaries Law Enf			5,751,798	5,955,612	
512100-Salaries Reg			155,616	160,956	
512101-Salary Adj			-	-	
512120-Supplement			16,020	16,020	
512200-Overtime			-	50,000	
512205-Overtime - US DOJ			30,000	30,000	
512300-Shift Differential Pay			25,500	25,500	
512400-On-Call Pay			22,500	22,500	
512600-Part-Time			26,000	26,000	
512700-Longevity			54,432	56,610	
518100-FICA	6.20%		377,076	393,279	
518120-Medicare FICA	1.45%		88,188	91,977	
518200-Retirement	13.89%		21,616	22,357	
518278-Law Enf Retirement	15.04%		887,398	925,899	
518300-Group Insurance	1,100		1,399,200	1,399,200	
518400-Dental Insurance	32		39,168	39,168	
518900-401K Law Enf	5.00%		295,013	307,813	
518901-401K Reg EE	5.00%		7,781	8,048	

Retiree Health Ins. Annual Amounts

13,200.00
13,200.00
13,200.00
13,200.00

52,800.00

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
PERSONNEL - REQUESTED ADDITION**

Department: **Sheriff**

Account Number: 11243100-512100

Job Title/Classification: Juvenile Investigator

Program Area: _____

Describe Duties: General duties of a Criminal Investigator as prescribed under current investigators job duties and classifications.

Grade	Requested Pay	
	Monthly or Hourly Rate	Annual Rate
74	28.29 per hour	58,848.00

Justification: There has been a significant increase in criminal referrals in juvenile related cases and investigations. Currently, there are two investigators to conduct and process all juvenile related crimes, which include; physical and sexual abuse, neglect, etc. Funding a new investigator would prevent a back log of sensitive juvenile cases.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount Req
11243100-512200 OVERTIME SALARIES	<p>Lapse salary monies within the Sheriff's budget have been used to pay overtime. This money has been used to compensate officers who are required to come in on scheduled days off to work special events within the county, such as parades and other non-profit work where security and/or safety require law enforcement presence or to participate in state mandated training. Additionally, it has also been instrumental in utilizing officers to work overtime on days off in the Detention Center where it has been hard to fill vacancies and staffing issues have generated safety concerns.</p> <p>If you would like to continue to use lapse salary monies to fund overtime amount, we can continue with the use of lapse salary money. However, without designated overtime funds, in the event limited lapse salary money is available, I have no way within my budget to fund the deficit for hours worked beyond 161hrs per month for officers.</p>	200,000
11243100-512600 PART-TIME SALAIRES	<p>Monies necessary to fund part-time sex offender deputy and administrative office assistant.</p> <p>NOTE: This line item was increased to accomidate the part-time sex offender deputy as previously agreed upon by the county manager.</p>	30,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount Req
11243100-519200 LEGAL PROFESSIONAL SERVICES	Legal fees for County Attorney Services necessary for potential litigation outside the scope of the County Attorney or in the event of a conflict of interest on the part of the County Attorney. With the County Attorney now being part-time, work will be on a contract basis and funding is necessary to cover related expenses.	10,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount Req
11243100-521300 UNIFORMS	<p>Funding used to replace uniforms for existing uniformed personnel and to purchase uniforms for new hires. Uniforms are worn by uniformed officers approx. 16 times per month or 192 times per year. Due to the extreme conditions of the job function, frequent use for job duties and during training exercises, uniforms often become worn or torn. Sometimes the uniforms also become soiled during the performing of job duties and the contaminated uniform has to be replaced. Currently, we provide all personnel with Class A uniforms which consist of: 3 Long and 3 Short sleeve shirts/3 Pants/2 pairs of shoes, which is a breakdown of approx. \$868 x 98 sworn uniform deputies per year = \$85,064 Additionally we provide each uniformed officer one set of Class B Uniforms, which are necessary for special assignments, such as high risk-search warrants, inclement weather, etc. Class B uniforms include: 1 tactical Long sleeve, 1 tactical Short sleeve and one pair of tactical uniform pants, which is has a breakdown cost of approx. \$170 x 98 sworn uniformed officers = \$16,660. We also provide part-time employees with one uniform each \$170 x 9 = \$1,500.</p> <p>Also included in this line item is funding to provide clothing for Criminal Investigators. In the past Criminal Investigators were given \$830 per year for a clothing allowance. However, the clothing allowance was terminated and all clothing is purchased through a uniform vendor. The allocated cost for clothing for Criminal Investigators is \$830 x 10 Criminal Investigators, which totals \$8,300. We would ask that an additional \$300 per Criminal (\$3,000 total) be allotted for the purchase of suits through a retail store for use in court trials and proceedings where such formal dress is mandated.</p> <p>Body armor for new employees and replacement armor for vests that expire are supported in this line-item, which is necessary to protect the life of the officer. This armor is custom fit to each employee and therefor is not reused. The shelf life of the body armor is 5 years and then it has to be replaced. Body armor costs have increased within the past year to around</p>	141,309

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount Req
	<p>\$1,100 per officer and we are scheduled to replace an average of 18 bullet proof vests this budget per year due to expiration of armor and replacement through new hires, which totals \$19,800</p> <p>Additionally, other equipment related uniform accessories have to be replaced within the budget cycle due to normal wear or damages received during job related functions. Other clothing/uniform equipment items that have to be replaced due to age and wear are items such as: (15) duty belts, (10) magazine holders, (5) weapon holsters, (30) ties, (5) hats, (30) collar stars, (10) name plates, (5) whistles, (20) tie tacs, (5) oc holders, (5) Taser holsters, (5) asp holsters, (5) winter coats, (5) rain coats, (5) reflective vests and (10) badges, these replacement totals are projected at \$6,585. The amounts used in these replacement items may vary and are hard to project, but this formula has proven to work for the past several years in supplying and replacing equipment needs adequately.</p>	

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount Req
11243100-521379 UNIFORMS - NARCOTICS SQUAD	Funding used to provide clothing allowance for Special Investigations Personnel. (9 x \$830 = \$7,470). We would ask that an additional \$300 per Special Investigator (\$3,000 total) be allotted for the purchase of suits through a retail store for use in court trials and proceedings where such formal dress is mandated, just like for our Criminal Investigators.	10,770
11243100-523879 DRUG ALLOWANCE	Special Investigations personnel use funds to purchase controlled substances in "controlled buys" which are used to establish probable cause for search warrants and in-depth investigations. This funding is vital in our proactive drug enforcement efforts and is essential in combating the drug problems in Sampson County.	20,000
11243100-525100 GAS, OIL AND TIRES	Vehicles are a necessary tool used by our officers to perform their duties. Fuel, oil changes, inspections and tire replacement are one of our biggest expenses. Gas prices and maintenance cost have increased drastically in recent years. Additional funding is needed to accommodate the increases related to these uncontrollable prices and the addition of new school resource staff vehicles.	575,000
11243100-526100 OFFICE SUPPLIES	Office supplies essential for daily operation: Copy paper, binders, file folders, toner/ink cartridge replacement, envelopes, storage boxes, batteries, stationary, forms and letterhead printing, labels, etc.	16,000
11243100-526200 DEPARTMENTAL SUPPLIES	Supplies and equipment for general law enforcement operations: Evidence Supplies (Collection Kits; Packaging; Fuming, etc.) 12 - Digital Camera Replacement - necessary for preliminary crime scene invs. 10 - Tru Catch cat taps - replace worn/damaged traps 10 - Tru Catch dog taps - replace worn/damaged traps	101,597

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount Req
	<p>2 - Cat Grabber to replace worn pole. Latex/Vinyl Nitrile Gloves for field use by enforcement personnel Ammunition - Required for annual qualifications required by State law. Taser Cartridge Replacement - yearly qualifications - required for liability Taser Battery Replacement - normal life cycle replacement Radio Battery Replacements - normal life cycle replacement Targets and backings for firearms qualifications required by State law. Flashlight and misc. equipment batteries Fire extinguisher replacement/refills - required for OSHA Less Lethal Munitions replacement/qualifications required for liability mgt. Distraction Device replacement (used for high-risk search warrants) 20 - Replacement office chairs that are worn/broken and over life cycle. Replacement leg irons/handcuffs due to normal wear/tear. 8 - Replacement Slings 8 - 2 drawer file cabinets for supervisor's cubicles Investigative Devices Panic Alarms for Courthouse Extension (3) Radio Lapel Mics (16) Cut/Puncture resistant gloves Spit Hoods (4) Garmin GPS for K9s Window Tint Meters Telescoping Measuring Wheel for Crime Scene and Vehicle Collision Invs. 200ft Measuring tape for Crime Scene and Vehicle Collision Invest. Residential Canine Kennel for Replacement Canine</p>	

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount Req
11243100-526201 DEPARTMENTAL SUPPLIES- CD	<p>Some current issued tasers are no longer supported by their manufacture and their shelf life has expired. We have been replacing these tasers in increments of 10 per year for the past couple of years (\$1,250 each).</p> <p>24 laptops for vehicles. Note: no laptops were approved last year and this request includes laptops for the new vehicles and replacing laptops that are at the end of life that were not replaced last years (35,000). 6 Desktops to replace end of life in-house computers (12,500).</p>	84,100
11243100-526235 DEPARTMENTAL SUPPLIES - SRO	Funding used to obtain and distribute educational materials by School Resource Officers in the County School System. This value was set when there were only 5 SRO, now there are 17. The cost has been adjusted to reflect the increased personnel and needed materials.	1,700

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount Req
11243100-526279 DEPARTMENTAL SUPPLIES - NARCOTICS SQUAD	<p>This funding is required to purchase drug testing kits and evidence supplies necessary to conduct daily narcotics operations and investigations. These supplies are hard to gauge, but a fair average cost of around \$3,500. Understand these supply costs could fluctuate up or down, depending on the cases investigated yearly. This funding is also used to replenish departmental supplies, such as paper, pens/pencils, tape, staples, binder notebooks, ink cartridges, and other general office supplies used to perform daily operations (\$3,500). Funding for cleaning supplies for the narcotics building (\$500). CD Burner for copying evidence for court cases (\$400). Survenelience equipment for investigations (\$3,500).</p> <p>Since there is not a separate line item for the Sheriff's Emergency Response Team, funding for replacement SERT equipment is included in this line item. SERT also falls under the direction of the special investigations commander. This equipment is vital to keeping the emergency response team in proper operation and at a level in which it is able to effectively respond to and deal with hostage situations, active shooter incidents (school or workplace), barricaded suspects, high risk warrant service, and any other law enforcement related matter where loss of life or serious risk of injury is eminent. To keep this response team operating at above standard performance, we implemented a five year equipment replacement plan three years ago.</p> <p>The goal was to reduce having large one time purchase and to allow for the equipment and operational costs to be spread out over a period of time that would be sustainable. Ballistic vests have a five year shelf life and nine SERT vests are scheduled for replacement this year (\$2,900 x 9= \$26,100). Ballistic helmets also have a five year shelf life and nine are scheduled for replacement this year. (\$950x9=\$8,850). Replacement of Communication Headsets for Helmets (9 x \$725=\$6.525). SERT uniforms and supplies are needed for new</p>	69,875

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount Req
	Some gas masks were purchased in the FY21/22 budget, but 15 team members have not been issued a gas mask. Gas masks are required for deploying chemical agents during high risk warrant service and/or riot control missions \$13,500 (\$900 x 15 team members). Mask include amplified voice box for communication equipment and specialized MSA Millennium low profile filters.	
11243100-529900 MISCELLANEOUS EXPENSES	K-9 Veterinary Care (\$3,500) - necessary for the treatment and preventative health maintenance of three department canines; Misc. K-9 supplies needed in housing and caring for law enforcement K-9's (\$1,500); Law enforcement K-9 food, which is necessary to provide proper nourishment for department K-9s (\$3,000); Necropsy Expense/Rabies Courier (\$1,000); Animal Control food necessary for setting traps and/or feeding animals/livestock under the care of Animal Control Officers (\$2,000); Hay for feeding livestock (\$800); State Exam Drone Fees (\$600).	12,400
11243100-529979 Misc. Expense Narcotic Squad	Funding necessary to comply with subpoena requests during criminal and special investigations which are required to obtain access to phone records and other electronic surveillance. Pen Registry is court ordered for advanced investigations.	6,000

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sheriff

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount Req
11243100-531100 TRAVEL	Funding to provide travel/lodging/sustenance for personnel attending out of county training and for travel associated with criminal investigations (in/out state). Travel and hotel expenses associated with: National Criminal Interdiction Conference for 5 employees (\$2,500); SRO Conference for 18 employees (\$8,800); NC Homicide Investigator's Conference for 10 employees (\$3,000); Special Investigations OCDEFT Conference for 9 employees (\$4,800); Pen Link Training (\$500); Southern User's Conference (\$1200); and travel associated with criminal investigations and re-certification training (\$6,000)	26,800

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount Req
11243100-532100 TELEPHONE & POSTAGE	<p>Funds necessary to pay for:</p> <p>Verizon Cellular which is used by personnel for communication = \$125,000.</p> <p>Verizon in-car camera/body camera services = \$9,700 for three months service. NOTE: Verizon's cradle point credit is as follows. Provides a \$1,000 per line credit towards Verizon for each USTAT cradle point device purchased and activated. By taking advantage of this offer we would save around \$81,000 over a 24-month period. We are required to pay for the first 3 months' service (\$9,700), then we would utilize the next 24 months' credit before paying for the 33 remaining months of service (5 years total).</p> <p>NC Information Technology Phone Lines = \$7,700; NC Dept. Admin Phone Service= \$1,100; Century-Link phone lines = \$2,000; US Mail = \$8,500; Star Communication for internet service and internal phone maintenance = \$7,600</p> <p>NOTE: Increase due to Internet line needed for Court House Security; TrueIP Solutions= \$13,200.</p>	174,800

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount Req
11243100-538200 INFORMANT ALLOWANCE - CID	Funds used to pay for information obtained from informants and to make purchases of stolen property from suspects in an effort to solve crimes and present evidence in court.	3,000
11243100-532879 INFORMANT ALLOWANCE - SID	Funds used to pay for information from confidential informants to enable narcotics investigators to collect evidence for prosecution purposes in court, which allows the Sheriff's Office to continue a proactive and successful effort in combating drug sales in Sampson County.	20,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount Req
11243100-535200 MAINT/REPAIR EQUIPMENT	<p>Funds necessary to pay maintenance contracts on the following:</p> <p>Southern Software Records Mgt. and Mobile = \$36,500; (NOTE: SRO Increase)</p> <p>Seamless (Net motion VPN) \$11,600; (NOTE: SRO Increase)</p> <p>Morphotrak (Fingerprint machines, IAFIS and AFIX) = \$29,700</p> <p>SARTOPO search and rescue mapping= \$4,300;</p> <p>Cellebrite = \$6,500;</p> <p>Pen Link = \$2,200;</p> <p>Covert Track Mapping = \$3,000: maintenance prices have increased;</p> <p>Radio/Warning Equip/Misc Emerg. Equip. Maint/Repair = \$15,000; (Increase to cover cost of radio equipment and sirens)</p> <p>Miscellaneous equipment repairs = \$3,000;</p> <p>Radar Calibrations/Tuning = \$2500;</p> <p>Radar Repairs= \$1,000;</p> <p>In-Car Video Camera Repairs= \$2,000</p> <p>Courthouse video camera repairs= \$7,000</p> <p>The following items were covered by an ICAC Grant in 2022 and at this point, the grant funding has not been renewed. Funding is necessary to continue investigating crimes against children and other serious felony investigations.</p> <p>Cellebrite SID= \$3,800</p> <p>Grayshift Graykey= \$28,000 (Increase necessary to cover additional licensing to investigate digital evidence in homicides, sexual assaults)</p> <p>Griffeye Analyzer= \$1,800</p> <p>Magnet Forensics= \$5,500</p> <p>Special Investigations recording device maintenance renewal (3 years)</p>	177,239

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount Req
11243100-535300 MAINT/REPAIR VEHICLES	Funding required to perform repairs to vehicles to include: Brakes, manifolds, water pumps, wheel alignments, window repair/replacement, engine repairs, damaged vehicle bodies and propane conversion installation/transfer. Repair costs are hard to project and are estimated on a historical perspective. (NOTE: SRO Vehicle Increase)	140,000
11243100-538100 DATA PROCESSING PROGRAMMING	Hardware/software repair/replacement (\$3,500).	3,500

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount Req
11243100-539500 EMPLOYEE TRAINING	Funding used to cover registration/course fees for training offered outside of Sampson County. COVID has limited training in the past two years, however training is expected to back to normal this year. Training is necessary to keep up with current laws and trends and to reduce agency/county liability. Additionally, more SRO are employed now than in years past, which requires an increase in training cost as well. OCEDETF or NARC Conference (9 Investigators) \$2,340 Homicide Conference (10 Criminal Investigators) \$2,200 Pen Link Training \$500 Meth Re-cert \$1,500 SRO Conference (for 18 School Resource Officers) \$8,100 (NOTE: SRO Increase) Criminal Interdiction Conference (5 Officers) \$2,500 Criminal Investigative Training \$12,000 (Increase necessary to train new officers in digital forensics and other investigative requirements. Other Misc. required state training \$1,500	26,640
11243100-543900 RENTAL/PIN EQUIPMENT	Funding which is necessary to pay NC Division of Criminal Information rental fees.	17,720
11243100-544000	Funding necessary to provide for the following: Security screening service at Courthouse	171,371

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount Req
CONTRACTED SERVICES	<p>implemented by BOC = (\$98,820.80) NOTE: This is a requested increase from last years funding from the security company.</p> <p>The current security bill rates are: G1 -\$22.14 at 40 HPW = \$885.60 G2 - \$24.43 at 40 HPW = \$977.20 ACA = \$0.47 at 80 HPW = 37.60 Total Weekly Cost = \$1,900.40 (\$98,820.80 annually)</p> <p>Virtual server hosting by STAR coordinated by County IT = (\$36,000); First Aid Kit service for Sheriff's Office and SID - \$1,200; Alarm monitoring = (\$1,500); Copier lease for Sheriff and SID = \$6,250; Tow service for seized vehicles - \$3,000; and Old vehicle equipment removal and stripping (\$600 x 18) = \$10,800</p> <p>The animal shelter now requires injured or sick animals to be treated by a Veterinarian prior to admission to the shelter. Estimated cost for Veterinarian services are \$8,000.</p> <p>Lawn Maintenance at the live stock arena for evidence storage and per County Maintenance request is \$1,500</p> <p>CalTopo Mapping- \$4,300</p>	

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount Req
	Vehicle Fleet Wash Service= \$12,000- Necessary for care and upkeep of county owned vehicles. Employees are required to maintain their issued vehicle and equipment. Often this comes at a personal cost to employees through a hired service or is done by employees on their own time. Similar to other county agencies, the Sheriff's Office finds it would be beneficial to provide a paid service to upkeep all issued vehicles within its Fleet.	
11243100-545000 INSURANCE AND BONDS	Necessary funding to furnish bond and vehicle insurance within our fleet. <u><i>*Prices are negotiated by Finance, therefore line item may change during budget process.</i></u>	61,654
11243100-549100 DUES AND SUBSCRIPTIONS	Necessary funding for: NC Sheriff's Association Dues = \$1,200; Inter. Police Working Dog Association Certification Dues = \$370; ROCIC Dues = \$600; Trans-Union for criminal background information searches used by investigators = (\$340 x 12 = \$4,080); LEEDS Online Subscription which is used by criminal investigators for searching Pawn Shop records for stolen property (\$7,000); Investigations Confidential Software (\$3,000); TrueIP Solutions Court House Software Maintenance= \$1,500- Software used to keep court house door accesses operational.	17,650

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sheriff

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount Req
11243100-581000 TRANS TO STATE AGENCY - WEAPON	Necessary funding required to handle state mandated concealed weapons permits.	42,000

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2024-2025

Department: Sheriff

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11243100-526201							
Laptops	25	1400	35,000.00	25	35,000.00		
Desktops	6	1500	9,000.00	6	9,000.00		
Tasers	10	1250	12,500.00	10	12,500.00		
SID Laptops	9	1400	12,600.00	9	12,600.00		
SID Desktops	10	1500	15,000.00	10	13,900.00		
			84,100.00		83,000.00		

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2024-2025

Department: Sheriff

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11243100-555000							
CAPITAL OUTLAY-OTHER EQUIPMENT							
Cautionary lighting for exsisting vehicle	1	1000	1,000.00	0	-		
K9 replacement cage	1	7467	7,467.00	1	7,467.00		
Dodge Durango	15	16355	245,325.00	15	245,325.00		
Ford F150 Police Responder	1	17796	17,796.00	0	-		
Ford F150 Crew Cab (Animal Control)	1	17796	17,796.00	1	17,796.00		
Jeep Grand Cherokee	1	12800	12,800.00	0	-		
					270,588.00		
11243100-554000							
CAPITAL OUTLAY-VEHICLES							
Dodge Durango	15	47059	705,885.00	15	705,885.00		
Ford F150 Police Responder	1	47899	47,899.00	0	-		
Ford F150 Crew Cab (Animal Control)	1	48899	48,899.00	1	48,899.00		
Jeep Grand Cherokee	1	44496	44,496.00	0	-		
					754,784.00		



OFFICE OF THE SHERIFF

County of Sampson, NC

112 Fontana Street, Clinton, NC 28328

SHERIFF JIMMY THORNTON



March 8, 2024

To: Edwin W. Causey
County Manager

From: Jimmy Thornton
Sheriff

Re: Detention FY 24/25 Budget

Since its establishment in 2007, the Sampson County Detention Center has demonstrated an exceptional ability to generate substantial revenue, totaling roughly \$24 million to date. This achievement has not only served as a valuable supplement to the county's budgetary requirements, but also provided a business model for other detention facilities across the state to follow.

In May 2021, I chose to house federal inmates in our facility to increase revenue for the county. Despite facing numerous staffing challenges, my team has persevered and met our commitment to increase revenue for the county. Pay was adjusted midyear for FY 23/24 and this has proven effective in retaining current employees. As with the Sheriff's Office, rebuilding the diminished workforce and training new personnel will take some time.

Given the rising costs of inflation and service-related items, we have requested appropriate budgetary increases.

Gap and Overtime Salaries

Detention overtime faces the same obstacles as mentioned for Sheriff overtime where lapse salary money has been utilized to offset the gap and overtime cost. Therefore, I am requesting funds to be designated for gap/overtime pay. The amount requested is reasonable and well below the amount allocated in other county agencies who operate with less employee.

Contracted Physician Services

Over the past four years there has been no requested increase for the contracted physician services in the detention center. Originally, the contracted physician submitted a request to me to have the contract increased to \$350,000 for this year's budget. However, through some communication with the contracted physician, it was agreed to lower the request to \$325,000. This increase is to continue to provide adequate staffing

for medical services to inmates and to pay the contractors' medical personnel competitive salaries.

Medical Services

NC Law and Sheriff's Administrative Code now requires ALL new hire Detention and Sheriff employees to undergo a psychological evaluation prior to employment. This service cost on average \$500 per test. We are estimating to perform approximately 15 tests during FY 23/24. (15 x \$500= \$7,500). Employee new hire drug screening is also mandated by the state for employment and costs on average \$300 per test. (15x\$300=\$4,500)

We have also seen an increase in medical service needs over the past several years which has required movement of funds from other budgeted line items to compensate for these overages.

Juvenile Housing

The NC Juvenile Justice Department recently sent all counties a projection chart showing the projected funding amounts needed for 2024. With the recent "raise the age" law, more juveniles are now being held in juvenile confinement. The line item was adjusted to reflect their projection.

Capital Outlay Vehicles

For FY 24/25, we are requesting the replacement of one detention transport vehicle.

NOTE: Capital Outlay Other Equipment has been appropriately adjusted to upfit the requested vehicles. In the past, we have been able to save some money on equipment upfit cost by transferring some equipment from an older dodge charger to a new one. This year, we will not be able to do that since some of the equipment is no longer compatible with the different vehicle model now that the Charger has been discontinued.

Capital Outlay Building Improvements

The Jail inspector has mandated that all tabletops within each cell block be replaced with stainless steel.

A storage building was constructed by the county to house items currently being housed at the old 911 center. These items include homicide and rape DNA related evidence, other felony and some misdemeanor evidence, felony case files, other misc. files and departmental supplies and equipment. These items are all currently segregated

appropriately in the current storage location and properly climate controlled. A plan was presented prior to the current storage building construction which explained the requirements to store evidence in the new location. Unfortunately, the finished product did not include any of the set forth parameters necessary by state law, court rules and evidence standards governing evidence storage. Prior to moving evidence into the new location, proper climate control and secured storage rooms must be conducted to maintain the chain of custody and evidence requirements for court.

Additionally, the camera system within the detention center has phased out. This analog camera system is no longer supported and is failing. I have attached a separate justification letter detailing the importance of upgrading the camera system. The cost of the upgrades is quoted at \$361,329.99.

I look forward to working with you moving forward and as always, we continue to look for better ways to serve the citizens of Sampson County.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243200 DETENTION CENTER					
512100 SALARIES	1,968,996.00	1,495,736.21	2,247,180.00	2,318,312.00	
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	0.00	
512200 OVERTIME SALARIES	0.00	254,683.60	150,000.00	0.00	
512300 SHIFT DEFERENTIAL PAY	20,000.00	24,385.16	30,000.00	20,000.00	
512400 ON-CALL PAY	3,000.00	1,872.00	3,000.00	3,000.00	
512600 PART-TIME SALARIES	180,000.00	142,656.86	180,000.00	180,000.00	
512700 LONGEVITY	6,358.00	6,951.00	6,951.00	7,230.00	
512800 SPECIAL SEPARATION ALLOWANCE	14,500.00	0.00	14,500.00	20,000.00	
518100 FICA	134,664.00	115,546.08	161,832.00	156,322.00	
518120 MEDICARE FICA	31,494.00	27,022.94	37,848.00	36,560.00	
518200 RETIREMENT	199,838.00	182,599.25	240,840.00	249,138.00	
518278 LAW ENFORCEMENT RETIREMENT	62,903.00	51,062.63	105,766.00	83,457.00	
518300 GROUP INSURANCE	570,000.00	346,229.06	570,000.00	660,000.00	
518400 DENTAL INSURANCE	19,200.00	10,869.05	19,200.00	19,200.00	
518600 WORKMEN'S COMPENSATION INS	45,310.00	0.00	45,310.00	45,310.00	
518700 CAFETERIA FEES	200.00	120.00	200.00	144.00	
518900 SUPPLEMENTAL RETIREMENT FUND	22,402.00	18,184.71	35,162.00	27,745.00	
518901 401K COUNTY CONTRIBUTION	65,000.00	43,167.08	86,696.00	89,683.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243200 DETENTION CENTER					
519300 MEDICAL SERVICES	115,000.00	90,801.48	115,000.00	115,000.00	
521300 UNIFORMS	48,000.00	45,038.65	55,000.00	52,000.00	
521320 UNIFORMS - JUMPSUITS	13,000.00	5,198.00	15,000.00	13,500.00	
522100 FOOD AND PROVISIONS	475,000.00	419,156.68	475,000.00	475,000.00	
523800 MEDICAL SUPPLIES - DRUGS	122,000.00	93,589.53	132,000.00	132,000.00	
526100 OFFICE SUPPLIES	13,000.00	8,266.92	15,000.00	13,000.00	
526200 DEPARTMENTAL SUPPLIES	113,000.00	111,427.68	130,800.00	120,000.00	
526201 DEPT SUPPLIES-EQUIPMENT	26,000.00	0.00	22,000.00	22,000.00	
531100 TRAVEL	2,500.00	763.20	3,500.00	3,500.00	
532100 TELEPHONE AND POSTAGE	1,200.00	0.00	2,000.00	2,000.00	
533000 UTILITIES	189,500.00	122,057.04	189,500.00	189,500.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	75,000.00	59,707.89	76,995.00	76,995.00	
535200 MAINT/REPAIR - EQUIPMENT	109,300.00	101,150.30	161,472.00	151,472.00	
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	
539500 EMPLOYEE TRAINING	3,500.00	994.25	3,500.00	3,500.00	
539900 BANKING SERVICE CHARGE	200.00	0.00	200.00	200.00	
539901 JUVENILE DETENTION	101,500.00	79,200.00	101,500.00	101,500.00	
539910 JAIL-SAFEKEEPER	90,000.00	84,900.41	90,000.00	90,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243200 DETENTION CENTER					
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	
543900 RENT - PIN EQUIPMENT	0.00	0.00	0.00	0.00	
544000 CONTRACTED SERVICES	43,482.00	34,256.82	43,482.00	43,482.00	
544001 CONT SVCS-HOUSE ARREST	2,000.00	0.00	2,000.00	2,000.00	
544003 CONT SERV - PHYSICIAN/NURSE	250,000.00	229,166.63	325,000.00	325,000.00	
545000 INSURANCE AND BONDS	32,573.00	0.00	32,573.00	48,000.00	
549100 DUES AND SUBSCRIPTIONS	0.00	0.00	0.00	0.00	
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	
553000 CAPITAL OUTLAY-MEDICAL/EDUCATE	0.00	0.00	0.00	0.00	
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	47,059.00	0.00	
554008 CAP OUTLAY-VEHICLES FINANCED	0.00	0.00	0.00	0.00	
555000 CAPITAL OUTLAY - OTHER EQUIP	15,000.00	14,599.00	16,355.00	0.00	
555001 CAPITAL OUTLAY SECURITY SYS	0.00	0.00	0.00	0.00	
555008 CAP OUTLAY-OTHER FINANCED	0.00	0.00	0.00	0.00	
558100 CONSTRUCTION COSTS	0.00	0.00	0.00	0.00	
558200 CAP OUTLAY-BLDG IMPROVEMENTS	45,000.00	36,200.00	583,434.00	239,953.00	
Total DETENTION CENTER	5,229,620.00	4,257,560.11	6,572,855.00	6,135,703.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Detention Officer I	43230	66	40,008	41,706	
Detention Officer - Sgt.	43243	69	46,548	48,486	
Detention Officer II	43206	67	42,240	43,992	
Detention Officer I	43211	66	40,620	42,264	
Detention Officer I	43241	66	40,008	41,706	
Deputy Sheriff I	43233	70	48,408	50,484	
Detention Officer I	43222	66	40,620	42,264	
Detention Officer I	43219	66	40,008	41,706	
Detention Officer II	43205	67	42,660	44,382	
Detention Officer I	43207	66	40,008	40,008	
Deputy I	43223	70	48,408	48,408	
Detention Officer - 1st Sgt	43224	70	49,380	51,378	
Asst Detention Adm - Captain	43203	78	77,964	80,472	
Detention Officer I	43201	66	41,016	41,016	
Detention Officer III	43227	67	44,784	46,590	
Detention Officer I	43247	66	40,008	41,706	
Detention Officer I	43235	66	40,008	40,008	
Detention Officer I	43246	66	40,008	41,706	
Detention Officer - Sgt	43209	69	47,364	49,230	
Detention Officer III	43239	67	43,908	45,516	
Detention Officer I	43231	66	39,828	41,532	
Deputy Sheriff - Sgt.	43204	69	59,424	59,424	
Detention Officer I	43213	66	40,620	42,264	
Deputy Sheriff II	43248	71	52,860	54,870	
Detention Officer III	43251	67	45,588	47,334	
Detention Officer I	43249	66	40,620	42,264	
Detention Officer - Sgt	43242	69	47,484	49,344	
Detention Officer I	43225	66	40,224	41,898	
Detention Officer - 1st Sgt	43234	70	51,312	53,142	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Detention Officer I	43238	66	40,224	41,898	
Detention Officer I	43215	66	41,820	45,516	
Detention Officer II	43220	67	43,920	47,808	
Detention Officer III	43202	68	47,856	49,404	
Admin Support Specialist	43253	62	33,096	33,096	
Detention Officer I	43237	66	40,620	42,264	
Deputy Sheriff - Lt	43200	76	68,112	70,620	
Detention Officer I	43244	66	41,424	42,996	
Detention Officer I	43245	66	40,224	41,898	
Deputy Sheriff III	43210	72	53,376	55,662	
Detention Officer - Sgt	43208	69	47,484	49,344	
Detention Officer I	43212	66	40,008	41,706	
Detention Officer I	43236	66	40,008	41,706	
Detention Officer III	43240	68	46,980	48,600	
Detention Officer I	43221	66	41,016	41,618	
Detention Officer I	43217	66	40,008	40,008	
Detention Officer I	43252	66	40,008	40,008	
Detention Officer I	43232	66	40,008	40,008	
Deputy Sheriff III	43218	72	53,376	53,376	
Detention Officer II	43226	67	44,328	44,328	
Deputy Sheriff II	43250	71	51,348	51,348	
			2,247,180	2,318,312	
Permanent Positions			50	50	
512100-Salaries Law Enf			513,276	524,664	
512100-Salaries Reg			1,733,904	1,793,648	
512101-Salary Adj			-	-	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
512120-Supplement			-	-	
512200-Overtime			-	-	
512205-Overtime - US DOJ			-	-	
512300-Shift Differential Pay			20,000	20,000	
512400-On-Call Pay			3,000	3,000	
512600-Part-Time			180,000	180,000	
512700-Longevity			6,951	7,230	
518100-FICA	6.20%		151,912	156,322	
518120-Medicare FICA	1.45%		35,528	36,560	
518200-Retirement	13.89%		240,840	249,138	
518278-Law Enf Retirement	15.04%		81,702	83,457	
518300-Group Insurance	1,100		660,000	660,000	
518400-Dental Insurance	32		19,200	19,200	
518900-401K Law Enf	5.00%		27,162	27,745	
518901-401K Reg EE	5.00%		86,696	89,683	

Budgeted salary amounts are subject to review and may be increased or decreased.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243200-512200 OVERTIME	Salaries needed to compensate officers who work on their scheduled days off so that staff shortages due to vacant positions are covered and to provide payment for hours worked over 160hrs per 28 day cycle. Note: We can continue to utilize lapse salary monies to fund the overtime line time, but understand if positions are filled, monies may not be available to cover an overtime deficit without proper funding in this line item.	\$150,000
11243200-512600 PART-TIME SALARIES	This line item accommodates both part-time detention staff (\$30,000) and part-time federal transport staff. NOTE: All federal transport expenditures are fully reimburse by the USMS.	\$180,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243200-519300 MEDICAL SERVICES	<p>Medical needs of inmates, which are required by law. The services are, but not limited to: Diagnostic services, lab work, dental, hospitalization, outside medical services, emergency room visits, etc. Without necessary funding, we would be unable to comply with the constitutional, state and federal mandates set forth to provide medical care for persons in custody/care. It is difficult to forecast projected medical costs/needs per year, and needs may fluctuate.</p> <p>NOTE: NC Law and Sheriff's Administrative Code now requires ALL new hire detention and sheriff employees to undergo a phycological evaluation prior to employment. This service cost on average \$500 per test. We are estimating to perform approximately 15 tests during FY 25/25. (15 x \$500= \$7,500). Employee new hire drug screening is also mandated by the state for employment and costs on average \$300 per test. (15x\$300=\$4,500)</p>	\$115,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243200-521300 UNIFORMS	<p>Officers are issued 3 uniforms for duty. These uniforms are worn by officers on an average of 16 days per month or 192 times a year. This funding provides the ability to renew employee uniforms as necessary because of the continuous wear on the employees equipment/uniforms, and damage caused by inmate assaults/disorder. The line item is also used to purchase new employee uniforms and equipment. The increase in funding is requested to offset the purchases required by the turnover rate for detention officers and inflation.</p> <p>Uniforms also have to be purchased for part-time staff.</p>	\$55,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243200-521320 UNIFORMS JUMPSUITS	Administrative code requires that we provide clothing to inmates in custody. The issuance of inmate uniforms assists in identifying inmates custody level and housing assignment. Clothing must be replaced due to normal wear and tear, in addition to inmate contamination or destruction. (Uniforms = \$15,000, Shoes \$1,500, Socks \$200 and t-shirts \$500)	\$15,000
11243200-522100 FOOD AND PROVISIONS	Funding allows the detention facility to provide inmate meals three times a day as required by administrative code. Our current contract provider has moved to a "sliding scale" for providing inmate meals based upon inmate population. The projection for FY24/25 based upon daily average populations is \$475,000	\$475,000
11243200-523800 MEDICAL SUPPLIES - DRUGS	Funding necessary to purchase over the counter pharmaceuticals, prescription pharmaceuticals, bandages, and other medical supplies, etc., to provide care to inmates in our custody. This line item is difficult to project do to fluctuates from year to year. Staff are constantly exploring ways to identify cost savings in this area.	\$132,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243200-526100 OFFICE SUPPLIES	Necessary office supplies for 24 hour operation of the facility: Toner cartridge replacement - \$2,900; Copy paper - \$4,000; Coin envelopes used to dispense meds - \$1,100; Envelopes, folders, pads, etc. - \$670; Printed file shucks for inmate records - \$3,000; Duplicate jail fee sheets - \$5,000; Cardboard storage boxes - \$180; Post-it notes, labels, tape - \$1,050; Pens, pencils, markers, high-lighters, staples, paperclips and binder clips - \$700; Flash drives/memory cards - \$150; and 3 ring binders - \$250.	\$15,000
11243200-526200 DEPARTMENTAL	Supplies and equipment for 24/7 facility operations:	130,800
	Replacement of 150 fire retardant mattresses to comply with	25,000
	Toilet Paper	17,000
	Trash Bags	12,000
	Paper Towels	9,500
	Disposable Cups	3,000
	Disinfectant and cleaning chemicals for daily cleaning	10,000
	Vinyl Nitrile Gloves for	8,000
	Laundry chemicals	9,500
	Janitorial Supplies (Floor stripper, waxing pads, floor	10,000
	Light bulbs for facility	6,000
	Alco-Sensor Straw	2,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	Replacement lawn maintenance equipment	1,300
	Replacement kitchen	2,000
	40 - replacement personal issue flashlights to replace	1,000
	Feminine Hygiene	5,000
	Inmate plastic storage bins	1,000
	General Inmate Hygiene	1,500
11243200-526201 DEPARTMENTAL SUPPLIES - EQUIPMENT	Replacement Desktop Computers (5x1900). This replacement is necessary to upgrade older	9,500.00
	Replacement Tazers (10 x 1250) - Tazer no longer supports the X-26 model, therefore we are in the	12,500.00
11243200-531100 TRAVEL	Funding needed to allow travel by detention employees for training. This travel includes but is not limited to: Statewide Misdemeanant Annual Training, and Jail Administrator's Conference/Training.	3,500
11243200-532100 TELEPHONE AND POSTAGE	Cover the cost of phone and stamp services for the Detention Center.	2,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243200-533000 UTILITIES	Utility services for the law enforcement center to include electricity, gas and water.	189,500
11243200-535100 MAINT/REPAIR BUILDINGS/GROUNDS	<p>Necessary to facilitate the following building repairs:</p> <p>General plumbing repairs \$20,900 General electrical repairs \$2,200 Cell door lock maintenance and upkeep \$6,600 All of the these services are now contracted out by public works and the estimates are provided by them. Heating/HVAC repairs \$35,000 Backflow water testing \$95.00 Generator Service Contract \$2,200 Roof Repairs \$10,000</p>	76,995

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243200-535200 MAINT/REPAIR EQUIPMENT	<p>Necessary to facilitate the following maintenance agreements and repairs:</p> <p>Norment preventative maintenance contract for surveillance/lock controls - \$64,072 Normet emergency pre-sold hours - \$4,200 Norment equipment replacement outside scope of contract - \$5,000 Johnson controls preventative maintenance contract - \$8,000 Morphotrak maintenance contract for fingerprint machine - \$6,500 Southern Jail Management/DCN/Biometric Records System maintenance - \$6,500 Fire/sprinkler system testing and repairs - \$3,000 Portable radio repair - \$4,200 General equipment repairs - \$20,000 Fire extinguisher inspection/refill - \$4,000</p> <p><u>NOTE: Normat Contract increased</u></p>	161,472
11243200-539500 EMPLOYEE TRAINING	<p>Necessary to pay for fees associated with the NC Jail Director's Conference and employee basic training manuals. More funds are requested to enhance the level of training necessary to increase officer safety and decrease liability.</p>	3,500

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243200-539900 BANKING SERVICE CHARGE	Necessary funding to pay bank fees associated with inmate trust funds.	200
11243200-539901 JUVENILE DETENTION	Necessary funding required to incarcerate juvenile offenders ordered by the State courts. (This line item fluctuates based upon the amount of offenders. <i>(Note: Recent state legislation has changed the juvenile age to include 16 and 17 year olds, which started impacting juvenile detention 12/1/2019. These changes are projected to increase juvenile detention cost.)</i>	101,500
11243200-539910 JAIL SAFE-KEEPING	Necessary funding required to house inmates at the State Prison Hospital for psychological and medical services, in addition to inmates that have to be housed based upon extreme assaultive behavior or special needs. (Please note that there has been a significant increase in inmates requiring mental health treatment through Central Prison Hospital.)	90,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243200-544000 CONTRACTED SERVICES	Necessary funding required to pay contract services for the following: Copier lease for intake and medical - \$4,000; Grease trap pumping - \$6,000; Biohazard waste disposal - \$5,500; Pest Control - \$1,800; Contract First Aid Kit for Detention Facility - \$2,200; Waste Disposal (Dumpsters) - \$3000; All of the these services are now contracted out by public works and the estimates are provided by	43,482
11243200-544003 CONTRACTED SERVICES HOUSE ARREST	To provide inmate house arrest service	2,500
11243200-544003 CONTRACTED SERVICES PHYSICAN/NURSE	Funding needed to provide medical treatment and examination to inmates and officer applicants. In accordance with federal and state guidelines/laws, the detention center is required to provide medical screening and treatment of all persons in custody.	325,000

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243200-545000 INSURANCE AND BONDS	Covers the cost for insurance and bonds to operate the Detention Center. (Contracts negotiated through County Finance.)	32,573
11243200-558200 CAPITAL OUTLAY - BUILDING IMPROVEMENTS	<p>Stainless Steel Table Replacement tops for all Cell Pods.</p> <p>A new storage facility was constructed to hold evidence and supplies that are currently being housed at the old 911 center. Documentation was submitted prior to construction on what was necessary to house evidence in according with state law and evidence guidelines acceptable by the courts. Unfortunately, the final product did not include the adequate storage and security setup necessary. In order to house evidence in the new location the proper security will have to be implemented. Evidence includes homicide and rape related DNA evidence which must be held indifident in a secure and climate controlled room. Other evidence includes firearms, which must also be secured in a climate controlled facility. The evidence must also be secured seperately from thousands of case files, other files and department supplies which can be accessed by non-evidence custodian personnel. Without such parameters in place, these cases could be dismissed</p>	583,434

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2024-2025

Department: Detention Center

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount

**11243200-526201 DEPARTMENTAL
SUPPLIES - EQUIPMENT**

Desktop Computers	5	1900	9,500.00	5	9,500.00		
Tasers	10	1250	12,500.00	10	12,500.00		
			22,000.00		22,000.00		

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2024-2025

Department: Detention Center

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11243200-558200							
CAPITAL OUTLAY - BUILDING IMPROVEMENTS							
Stainless Tables	6	3,684	22,104.00	6	22,104.00		
Video Camera Upgrades	1	361,330	361,330.00	1	239,953.00		
Storage Building	1	200,000	200,000.00	0			
11243100-554000							
CAPITAL OUTLAY-VEHICLES							
Dodge Durango	1	47059	47,059.00	0			
11243100-555000							
CAPITAL OUTLAY-OTHER EQUIPMENT							
Dodge Durango	1	16355	16,355.00	0			

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES

TO: Mr. Edwin Causey, County Manager
FROM: Cliff Brown, Communications Manager
DATE: March 15, 2024
SUBJECT: **Proposed 2024-2025 Communications Budget**

Currently only the two (2) management positions are on-call on a bi-weekly schedule for major problems or disruptions in the center. We are proposing to add all full-time telecommunicators to a rotating, on-call status at \$1 an hour to be called into work when someone calls out due to sickness, childcare or other reason. The on-call telecommunicator would know they may be required to return to work, and this would provide better structure with scheduling when someone is scheduled on-call instead of calling around to see if someone is available to come in and cover the shift at a moment's notice. Most of the time when no one is available to come in, one of the management positions must fill in, taking them away from their daily managerial duties. The total cost for adding telecommunicator on-call pay is approximately \$8,760.

Several years ago, we migrated over to a cloud-based radio console system through Motorola. Radio consolettes are still required to be hard wired in the radio room of the 911 center as backup. In case a fiber connectivity failure occurs, we would still have operable radio capabilities. There are more fiber connectivity failures that occur than one would expect. These connectivity failures just don't happen in our county. Outages occur statewide and nationwide that affect PSAP's fiber connectivity. Because we are short three radio consolette, we reduce our radio channel capabilities for the first responders. Three radio consolettes with installation would cost \$35,000 and would match our everyday radio capabilities.

Frontline Public Safety Solutions provides cloud-based software that will keep track of personnel information, training records, policies and guidelines, daily observation reports, employee performance and evaluations. This would eliminate the tremendous amount of use of paper and printing; each employee would have a login and would be able to access this from anywhere. Our request is to purchase five modules at \$9,880 annually.

Thank you for your time and consideration of our requests. We look forward to the future and making our center and the service we provide the best possible.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243250 COMMUNICATIONS					
512100 SALARIES	821,712.00	668,158.43	901,476.00	941,856.00	
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	30,621.00	
512200 OVERTIME SALARIES	0.00	91,563.69	108,000.00	0.00	
512300 SHIFT DEFERENTIAL PAY	12,500.00	13,396.32	12,500.00	12,500.00	
512400 ON-CALL PAY	6,484.00	4,921.00	15,244.00	6,484.00	
512600 PART-TIME SALARIES	100,000.00	48,462.83	100,000.00	100,000.00	
512700 LONGEVITY	1,226.00	1,275.00	1,275.00	1,350.00	
518100 FICA	58,526.00	50,140.58	71,086.00	67,881.00	
518120 MEDICARE FICA	13,688.00	11,726.42	16,625.00	15,876.00	
518200 RETIREMENT	108,524.00	100,056.43	145,081.00	137,902.00	
518300 GROUP INSURANCE	240,960.00	183,350.00	262,200.00	303,600.00	
518400 DENTAL INSURANCE	7,680.00	5,398.56	7,680.00	7,680.00	
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	
518700 CAFETERIA FEES	0.00	48.00	72.00	72.00	
518901 401K COUNTY CONTRIBUTION	35,000.00	21,686.11	52,225.00	49,641.00	
519300 MEDICAL SERVICES	600.00	80.00	600.00	600.00	
521300 UNIFORMS	5,548.00	0.00	7,050.00	7,050.00	
526100 OFFICE SUPPLIES	1,000.00	312.15	1,250.00	1,250.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243250 COMMUNICATIONS					
526200 DEPARTMENTAL SUPPLIES	8,000.00	16,775.51	4,095.00	4,095.00	
526201 DEPT SUPPLIES EQUIPMENT	1,900.00	2,751.00	1,900.00	1,900.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	
531100 TRAVEL	1,000.00	0.00	1,000.00	1,000.00	
531700 TRAVEL ALLOWANCE	2,040.00	1,700.00	2,040.00	2,040.00	
532100 TELEPHONE AND POSTAGE	4,236.00	1,303.79	4,236.00	4,236.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	2,730.00	2,730.00	
538100 DATA PROCESSING - PROGRAMMING	1,772.00	0.00	11,652.00	11,652.00	
539500 EMPLOYEE TRAINING	21,444.00	2,968.46	21,445.00	15,000.00	
543000 LEASE - CONSOLE	1,428.00	316.37	1,428.00	1,428.00	
543900 RENT - PIN EQUIPMENT	4,500.00	2,100.00	4,500.00	4,500.00	
544000 CONTRACTED SERVICES	143,447.00	124,779.71	162,105.00	162,105.00	
545000 INSURANCE AND BONDS	5,000.00	0.00	5,000.00	5,000.00	
549100 DUES AND SUBSCRIPTIONS	530.00	251.00	530.00	530.00	
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	9,250.00	9,250.00	
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11243250 COMMUNICATIONS					
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	31,542.00	31,542.00	_____
596000 TRANSFER TO WIRELESS 911	0.00	0.00	0.00	0.00	_____
Total COMMUNICATIONS	1,608,745.00	1,353,521.36	1,965,817.00	1,941,371.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Telecommunications Shift Supervisor	43320	70	48,900	50,934	
Telecommunications Shift Supervisor	43316	70	51,312	53,142	
Telecommunications Manager	43310	75	63,648	66,138	
Telecommunicator	43329	64	37,212	38,670	
Telecommunicator	43330	64	36,984	34,884	
Telecommunicator	43313	64	36,132	37,686	
Telecommunications Shift Supervisor	43324	70	48,900	50,934	
Telecommunicator	43331	64	36,132	50,934	
Telecommunicator	43321	64	36,984	38,466	
Telecommunicator	43317	64	36,492	36,492	
Telecommunications Shift Supervisor	43326	70	49,380	51,378	
Telecommunicator	43332	64	36,492	38,016	
Telecommunicator	43325	64	36,984	38,466	
Assistant Telecommunications Manager	43314	72	54,456	56,652	
Telecommunicator	43327	64	36,492	38,016	
Telecommunicator	43328	64	38,904	40,218	
Telecommunicator	43318	64	36,984	38,466	
Telecommunicator	43322	64	36,132	36,132	
Telecommunicator	43311	64	36,132	36,132	
Telecommunicator	43312	64	36,132	36,132	
Telecommunicator	43319	64	36,984	36,984	
Telecommunicator	43323	64	36,984	36,984	
			904,752	941,856	
Permanent Positions			22	22	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

512100-Salaries		904,752	941,856
512101-Salary Adj		-	30,621
512120-Supplement			-
512200-Overtime		-	-
512300-Shift Differential Pay		12,500	12,500
512400-On-Call Pay		6,484	6,484
512600-Part-Time		100,000	100,000
512700-Longevity		1,275	1,350
531700-Travel/Phone allowance		2,040	2,040
518100-FICA	6.20%	63,678	67,881
518120-Medicare FICA	1.45%	14,893	15,876
518200-Retirement	13.89%	128,485	137,902
518300-Group Insurance	1,100	282,360	303,600
518400-Dental Insurance	32	7,680	7,680
518901-401K Reg EE	5.00%	46,251	49,641

Retiree Health Ins. Annual Amounts
13,200.00

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Communications

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243250 519300 MEDICAL SERVICES	Quarterly drug testing of all employees and new hire employees = 600.00	\$600.00
11243250 521300 UNIFORMS	Shirts for full-time employees. 50 polo shirts x 55.00 each = 2,750 Shirts for full-time employees. 50 T-shirts x 20.00 each = 1,000 Fleece Jackets for full-time employees. 30 Jackets x 50.00 each = 1,500 Shirts for part-time employees. 24 polo shirts x 55.00 each = 1,320 Shirts for part-time employees. 24 T-shirts x 20.00 each = 480.00	\$7,050.00
11243250 526100 OFFICE SUPPLIES	Pens, notebooks, and other miscellaneous items = 1,250	\$1,250.00
11243250 526200 DEPARTMENTAL SUPPLIES	Copy paper for printing Vehicle Registration records, Driver License records, Criminal History records and CAD user data, updates, reports, etc. 12 cases of paper x 70.00 per case = 840.00 Toners (M501 HP Laserjet, M452DW) for printing Vehicle Registration records, Driver License records, Criminal History records and CAD user data, updates, reports, etc. = M501 - 193.00 each x 5 toners = 965.00 M452DW - 80.00 x 5 toners = 400.00 Toner cartridges for the printers = 700 Polk City Directory. 1 Directory x 215.00 each = 215.00 Plastic Binding Combs Black 25 per pack x 3 packs = 75 Thermal Pouches 60.00 per pack x 14 packs = 840.00 4 pocket mesh letter wall file = 60	\$4,095.00
11243250 526201 DEPARTMENTAL SUPPLIES EQUIPMENT	Desktop computer w/ large monitor for 911 training officer = 1,900	\$1,900.00
11243250 531100 TRAVEL	Travel Expenses = 1,000.00	\$1,000.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Communications

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243250 531700 TRAVEL & CELL PHONE ALLOWANCE	Phone Reimbursement for the Communications Mgr and the Asst Mgr 2 Smart Phone's x 85.00 each = 170.00 per month x 12 months = 2,040.00	\$2,040.00
11243250 532100 TELEPHONE AND POSTAGE	Information Technology 100.00 per month x 12 months = 1,200.00 Information Technology E911 100.00 per month x 12 months = 1,200.00 Postage = 300.00 Cell phone for Supervisors to use to make long distance calls, and/or to provide another phone line during peak times. 55.00 per month x 12 months = 660.00 Current monthly recurring fee for 911 and line services for 5 lines (No longer covered under 911 funds) = 28.00 x 12 months = 336.00 Recurring monthly costs for new phone line and night switches at backup center 45.00 x 12 months = 540.00	\$4,236.00
11243250 533000 UTILITIES	Fuel cost for 911 generator = 2,000	\$2,000.00
11243250 535200 MAINT/REPAIR EQUIPMENT	Generator Maintenance = 2,730	\$2,730.00
11243250 538100 DATA PROCESSING AND PROGRAMMING	Hard drive storage through Star Communications = 1,372.00 Adobe for 911 laptop for training officer = 400.00 Frontline - public safety solutions software for tracking training and quality insurance in policy and daily observation and performance = 9880	\$11,652.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Communications

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243250 539500 EMPLOYEE TRAINING	Funds requested for training 30 employees = 4,000.00 Training for DCI = 700.00 APCO National 5-day Conference- registration, hotel (5 nights), airfare = 3,675.00 NC 911 Conference for Manager and Assistant Manager to attend - registration, hotel (5 nights) x 2 = 3,000.00 NENA National 5-day Conference = registration, hotel (5 nights), airfare = 3,700.00 NENA Conference per diem - 55.00 x 2 employees x 5 nights = 550.00 Funds for employees to attend the Southern Software Conference, 330.00 per employee x 4 employees = 1,320.00 EMD Instructor class airfare, registration, and hotel = 4,000.00 Public Safety Group = 500	\$21,445.00
11243250 543000 RENTAL/LEASE EQUIPMENT	Funds requested for cost-per-copy printing in the Communications Office copier 44.00 x 12 months = 528.00 . Funds requested for cost-per-copy printing for the copier 75.00 x 12 months = 900.00	\$1,428.00
11243250 543900 DCI SERVICES	DCI Interface. 350.00 per month x 12 months = 4,200.00 Additional DCI terminal at Backup Center. 25.00 per month x 12 months = 300.00	\$4,500.00
11243250 544000 CONTRACTED SERVICES	Monthly Maintenance for Consoles at Backup Center = 2,500/mo X 12 months = 30,000 Monthly Maintenance for Consoles at 911 Center = 4,669/mo x 12 months = 56,028 Q Plus for EMD 12 months = 17,316.00 MCNC Fiber Connectivity = 14,982.00 Aladtec Scheduling Software annual fee = 2,520.00 MCA monthly maintenance for 911 radio contracts 2550 x 12 = 30,600.00 Renewal Support fee NCIC- CAD = 1,339 (No longer covered under 911 funds) Monthly service charge for hotspot device= 45.00 month x 12 = 540.00	\$162,105.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Communications

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243250 545000 INSURANCE AND BONDS	Funds requested to pay insurance and bonds for the upcoming year. 5,000 per year x 1 year = 5,000	\$5,000.00
11243250 549100 DUES AND SUBSCRIPTIONS	APCO Membership for the Communications Manager and Assistant Manager - 110.00 x 2 = 220.00 NENA Membership for the Communications Manager and Assistant Manager - 155.00 x 2 = 310.00	\$530.00
11243250-551000 CAPITAL OUTLAY FURNITURE	Furniture for the training officer that was cut from the budget for the training officer. 1 Desk = 1730 1 Drawer = 120 1 Crendeza = 1500 1 Storage Overhead Hutch Cabinet = 950 1 Tackboard = 225 1 Tasklight for Hutch = 350 1 Bookcase = 500 1 File Drawer = 725 1 Wardrobe Cabinet = 825 1 Table w/ Base = 575 2 Side Chair = 325 x 2 = 750 1 Install of Furniture = 1000	\$9,250.00
11243250 555000 CAPITAL OUTLAY OTHER EQUIP	3 Motorola Consolettes for backup capabilities = 3 x 10,014 = 30,942 Installation of Consolettes = 1,500	\$31,542.00

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2024-2025

Department: Communications

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11243250 526201 DEPARTMENTAL SUPPLIES EQUIPMENT							
Desktop computer for 911 Training Officer	1	1900	1,900.00	1	1,900.00		

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2024-2025

Department: Communications

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11243250 538100 DATA PROCESSING AND PROGRAMMING							
Frontline Public Safety Solutions	1		9,880.00				
11243250 551000 CAPITAL OUTLAY FURNITURE							
Office Furniture for 911 Training Officer	1		9,250.00	1	9,250.00		
11243250 555000 CAPITAL OUTLAY OTHER EQUIP							
Motorola Consolettes	3	10,314.00	30,942.00	3	31,542.00		

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES

TO: Mr. Edwin Causey, County Manager

FROM: Prentice Madgar, Fire Marshal

DATE: March 11, 2024

SUBJECT: Proposed 2024-2025 Fire Marshal's/Emergency Management Budget

This memo will address the line items in the requested 2024-2025 Fire Marshal's/Emergency Management budget. Each area in the budget has been carefully reviewed and updated to better address the ongoing operational and maintenance costs as we continue to maintain and expand our available emergency resources and equipment.

Due to the documented high rates of arson and fire fatalities in the county, we are working to improve our fire investigation capabilities. In the budget proposal, we are requesting the replacement of a digital camera, three 360-degree cameras (one for each of our on-call fire investigators), and a hydrocarbon detector to be used as a tool to assist with the determination of the cause of a fire. We are currently using two hydrocarbon detectors that we received from a grant, and they have proven their worth. Additional and properly working cameras are necessary to document fire scene investigations and provide an accurate depiction of the fire scene for both criminal and civil proceedings. The budget request also includes evidence collection supplies to secure potential evidence and be able to safely transport and store evidence.

The budget request also includes requests to maintain and improve our successful drone and special operations programs. Recently our team assisted the Highway Patrol and Sheriff's Office after four subjects ran from a stolen vehicle. The drone team was able to locate and guide officers to their location which resulted in a quick arrest, improved safety in attempting to locate the criminals, and the saving of multiple search hours. The drone team responds to numerous requests for searches for missing persons, fugitive manhunts, woods and grass fires to assist fire departments and forestry with situational awareness, and natural disasters both within the county and surrounding counties.

The budget request includes heavy duty rack shelving for the newly constructed warehouse so that we can store emergency equipment and supplies. The budget also includes some items that were cut from the construction budget of the new facility that we have prioritized.

There is a request to replace a 2004 Chevrolet pickup truck with approximately 258,000 miles that is no longer capable of safely or reliably towing a fully loaded trailer. The instrument cluster lighting is intermittent which is unsafe, and it is burning oil. The cost estimate of a new truck is based on MSRP

and would likely be less as the availability of trucks has increased and the prices have decreased after the pandemic. This proposed vehicle would be assigned to a fire investigator and their current vehicle would be rotated to a spare to be able to tow equipment and be available for use when the assigned vehicles are in the shop for maintenance. A spare, dependable vehicle is essential to maintain operational readiness as the EM and FM staff are on call 24/7/365. This requires the staff to have their equipment readily available.

The continued support from you and the Board of Commissioners is greatly appreciated. Thank you for your consideration with this budget request.

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES

TO: Mr. Edwin Causey, County Manager

FROM: Rick Sauer, Emergency Services Director

DATE: March 15, 2024

SUBJECT: Proposed 2024-2025 Emergency Services Budget

Thank you for allowing me the opportunity to serve the citizens of Sampson County as your Director of Emergency Services. In the summer of 2021, we looked at the services that we provide to the citizens and visitors of Sampson County, and we developed a five-year improvement plan for Emergency Services. We have made significant progress, but there is more work to do, especially in EMS and 911.

Emergency Medical Services (EMS) – The need for an Assistant EMS Training Officer is one of the highest priorities for Emergency Services and Emergency Medical Services (EMS). With the recent resignation of our long-time training officer, it has left a void and brought to light the need to have succession plans to maintain the high-quality EMS clinical care that we provide. An Assistant EMS Training Officer would increase our capacity to maintain the continuity of operations. We are also evaluating whether we will need to request additional funding for an additional ambulance in future years to make up for the loss of our volunteer EMS agencies. In 2021, we had six volunteer EMS agencies that assisted with the call volume throughout the county. Today, because of the reduced number of volunteers and the required training that is necessary to maintain certification and skills, there is only one volunteer EMS agency left.

We continue to face challenges with the number of repeat callers requesting EMS response. We feel that a Community Paramedicine program would assist with reducing the number of repeat callers and increase our ability to be proactive and respond to the community's health care needs. We continue to explore funding opportunities to initiate this program.

911 Communications Center – We appreciate the support for the added positions of the 911 Training Officer and additional telecommunicators in recent budgets. Unfortunately, we have struggled to find fully qualified applicants for some positions. We have increased the amount of training we can offer our staff, hoping this will assist with recruitment and retention, but we still are limited because of the need to maintain minimal staffing requirements. We have a young, but very dedicated staff.

Radio Tower Communications – Radio tower and paging redundancy for first responders continues to be a concern. Much of our equipment has outlived its life expectancy. It is costly to build and maintain a communications system for a county as large as Sampson as technology costs continue to increase exponentially. We continue to work with our partners to identify needs and potential solutions, build redundancy, estimate costs, and identify funding opportunities.

Fire Marshal's Office and Emergency Management – The Fire Marshals and EM Coordinator continue to look at ways to increase our capabilities to serve the first responders and citizens of the county. We have been successful in receiving grants to purchase additional equipment and to perform exercises and training to remain prepared. There is a request to replace a 2004 Chevrolet pickup truck with over 258,000 miles that has reached the end of its life. The budget for this division has not changed significantly from previous years.

Emergency Services New Facility – I am pleased to report we have transitioned the entire Emergency Services Department to our new facility. The 911 Center was the last division to transition, and it was moved in August 2023 with no interruption in services. Now that we have been completely in the new facility for about six months, we have a better understanding of the annual costs to maintain the building, which are included in our budget proposal. Many of the listed items are actual quotes and signed contracts while some costs are estimated. We will continue to monitor the real costs of the operation. We will still have to maintain some services in our old building that are 911 related, but the best estimates are that we will be able to be completely separated from the old building in June 2024. Some items that were cut from the construction budget due to cost overruns have been included in the operating budget – for example, shelving racks for the warehouse to store emergency supplies; cables and antennas for the amateur radio room to provide another layer of communication redundancy during emergencies; and a plotter to be able to print maps during normal and emergency operations. We still lack significant audio-visual capabilities and continue to look at options and funding opportunities.

Enclosed are the cover letters from Emergency Medical Services (EMS) Chief of Operations Erick Herring, 911 Communications Manager Cliff Brown, and Fire Marshal Prentice Madgar. I concur with their assessment of their needs.

If you or your staff have any questions or concerns regarding the proposed budget for any of the divisions within Emergency Services, please do not hesitate to contact me or my staff so that we can explain and justify our needs.

We are thankful to the county administration and Board of Commissioners for the completion and execution of the market study. Unfortunately, we are still having problems with the retention and recruitment of EMS and 911 employees. The employees that we have are truly dedicated to their work to keep the residents and visitors safe. We continue to focus on providing the best emergency services that we can while keeping in mind the fiscal conditions and restraints that exist today.

This is an exciting time for Emergency Services as we settle into our new facility and continue to provide Emergency Services to the citizens and visitors of Sampson County. We thank you and the Board of Commissioners for your leadership and continued support.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11243300 EMERGENCY MANAGEMENT					
512100 SALARIES	366,804.00	262,811.99	421,824.00	429,270.00	_____
512200 OVERTIME SALARIES	0.00	20,773.51	0.00	0.00	_____
512300 SHIFT DEFERENTIAL PAY	0.00	44.41	0.00	0.00	_____
512400 ON-CALL PAY	6,484.00	5,119.75	6,484.00	6,484.00	_____
512700 LONGEVITY	0.00	0.00	0.00	0.00	_____
518100 FICA	23,144.00	16,874.77	26,154.00	27,017.00	_____
518120 MEDICARE FICA	5,413.00	3,946.51	6,117.00	6,319.00	_____
518200 RETIREMENT	48,117.00	37,219.80	58,592.00	60,527.00	_____
518300 GROUP INSURANCE	91,200.00	44,650.00	100,700.00	116,600.00	_____
518400 DENTAL INSURANCE	2,304.00	1,378.98	2,688.00	2,688.00	_____
518700 CAFETERIA FEES	288.00	240.00	288.00	288.00	_____
518901 401K COUNTY CONTRIBUTION	30,065.00	22,609.45	21,092.00	21,788.00	_____
521100 JANITORIAL SUPPLIES	0.00	0.00	12,000.00	9,000.00	_____
521300 UNIFORMS	5,800.00	3,006.00	5,500.00	5,500.00	_____
525100 GAS, OIL AND TIRES	25,000.00	16,090.83	34,220.00	30,000.00	_____
525120 GAS/OIL/TIRES-COMMAND VEHICLE	0.00	0.00	0.00	0.00	_____
526100 OFFICE SUPPLIES	5,500.00	1,613.46	10,009.00	6,000.00	_____
526200 DEPARTMENTAL SUPPLIES	22,000.00	25,338.51	22,360.00	22,360.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11243300 EMERGENCY MANAGEMENT					
526201 DEPT SUPPLIES-EQUIPMENT	10,000.00	6,115.78	17,890.00	12,700.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
529901 LOCAL EMERG PLANNING COMMITTEE	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	4,000.00	2,600.81	5,300.00	5,300.00	_____
531700 TRAVEL ALLOWANCE	2,040.00	1,700.00	2,040.00	2,040.00	_____
532100 TELEPHONE AND POSTAGE	12,724.00	12,033.64	13,180.00	13,180.00	_____
534100 PRINTING	1,681.00	149.99	1,681.00	1,681.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	10,000.00	2,285.43	30,331.00	28,000.00	_____
535300 MAINT/REPAIR - VEHICLES	5,200.00	3,535.76	10,000.00	7,000.00	_____
535320 MAINT/REPAIR-COMMAND VEHICLE	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
538100 DATA PROCESSING - PROGRAMMING	4,900.00	4,100.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	7,000.00	1,853.84	3,785.00	3,785.00	_____
539510 ST HOMELAND SEC GRANT EXERCISE	0.00	6,500.00	0.00	0.00	_____
539520 ST HOMELAND SEC GRANT TRAINING	0.00	0.00	0.00	0.00	_____
539530 DEPT OF JUSTICE EXERCISE GRANT	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	1,008.00	677.50	1,644.00	1,644.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11243300 EMERGENCY MANAGEMENT					
544000 CONTRACTED SERVICES	186,393.00	120,863.15	219,908.00	238,334.00	_____
544008 CONT SERV EMERG OP PLAN	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	5,838.00	-643.00	5,838.00	15,000.00	_____
549100 DUES AND SUBSCRIPTIONS	2,218.00	1,017.67	2,873.00	2,873.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	8,500.00	8,500.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	55,903.58	85,207.00	85,207.00	_____
554001 C O VEHICLE SHELTEE	0.00	0.00	0.00	0.00	_____
554008 CAP OUTLAY-VEHICLES FINANCED	0.00	0.00	0.00	0.00	_____
555000 C O OTHER EQUIP ST HMLAND SEC	0.00	0.00	32,655.00	19,393.00	_____
599910 SEARCH AND RESCUE PROJECTS	0.00	0.00	0.00	0.00	_____
Total EMERGENCY MANAGEMENT	885,121.00	680,412.12	1,168,860.00	1,188,478.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Deputy Fire Marshal/Fire Inspector	43307	74	62,376	64,980	
Admin Support Specialist	43306	62	32,772	34,176	
Fire Marshal	43302	76	66,168	68,844	
Emergency Management Coordinator	43303	74	60,012	62,436	
Emergency Services Director	43300	82	107,844	110,070	
Administrative Assistant I	43301	65	37,932	37,932	
Communications Training Officer		71	50,832	50,832	
			417,936	429,270	
	Permanent Positions		7	7	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

512100-Salaries		417,936	429,270
512101-Salary Adj		-	-
512120-Supplement		-	-
512200-Overtime		-	-
512300-Shift Deferential Pay		-	-
512400-On-Call Pay		6,484	6,484
512600-Part-Time		-	-
512700-Longevity		-	-
531700-Travel/Phone allowance		-	-
518100-FICA	6.20%	26,315	27,017
518120-Medicare FICA	1.45%	6,155	6,319
518200-Retirement	13.89%	58,952	60,527
518300-Group Insurance	1,100	116,600	116,600
518400-Dental Insurance	32	2,688	2,688
518901-401K Reg EE	5.00%	21,221	21,788

Retiree Health Ins. Annual Amounts

11,000.00

13,200.00

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Management

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243300 521100 JANITORIAL SUPPLIES	Trash Bags, mop heads, disinfecting wipes, toilet tissues, paper towels, floor cleaner, all purpose cleaner, etc. for the new facility.	12,000
11243300 521300 UNIFORMS	4 Uniformed Emergency Services employees (800.00 allotment for daily uniform) (pants, shirts, jacket, boots) 800.00 x 4 employees = 3,200 2 Emergency Services employees (300.00 uniform allotment for assigned field operations, training and deployments) 300.00 x 2 employees = 600 Dress Uniforms for EM Director and EM Coordinator = 850 x 2= 1,700	5,500
11243300 525100 OIL & TIRES	Emergency Management Vehicles Fuel cost is 2,000.00 x 12 months = 24,000 3 oil changes and lubes x 150.00 each x 8 vehicles = 3,600 8 vehicles & 17 trailers estimating replacement of 16 tires x 320.00 = 5,120 Fuel cost for Adult Day Care Center generator = 500 Command Post - one annual service (oil change & lube) of the engine and drivetrain as well as servicing the generator. Also includes a minimal allowance for estimated fuel cost = 1,000	34,220
11243300 526100 OFFICE SUPPLIES	Fire Marshal's Office Laser Jet Printers (2 cartridges) -(Set of XL capacity toner cartridges) 900.00 x 2 sets = 1,800 Supplies for Emergency Management Office 40 cases of computer paper (for printing fire inspection/ fire prevention documents, GIS/911 addressing documents, EM documents, invoices, CAD reports, maps, IAP's, EMS run reports, etc.) 70.00 per case x 40 cases = 2,800 Command Post Laser Jet printer (Set of XL capacity toner cartridges) 900.00 x 1 set = 900 HP 90A printer cartridges for Admin Office printers (black ink) (for printing fire inspection	10,009

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Management

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	/fire prevention documents, GIS/911 addressing documents, EM documents, EMS run reports, etc.) 3 cartridges x 203 = 609 Miscellaneous office supplies = 400 HP DesignJet T1700 high yield ink cartridges for plotter - 5 x 170.00 each = 850 HP DesignJet T1700 paper rolls (2 rolls x 175 each) = 350 Ink/Toner = 2,300	
11243300 526200 DEPARTMENTAL SUPPLIES	Fire investigation supplies (SD memory cards, AA batteries, AAA batteries) = 500 Evidence collection supplies (one gallon cans, one quart cans, mylar bags, evidence tape, nitrile gloves, etc) = 1,500 Funding for special operations which may include searches, disaster, etc. where operations will not meet the threshold for state or federal declarations for reimbursement = 2,500 (Special Operations) Supplies for daily operation (pens, pencils, highlighters, whiteout, paper clips, tape, binder clips, staples, clasp envelopes, legal pads, tab dividers, etc) = 1,200 HID cards for proximity ID badges - 100 badges x 5 each = 500 Refreshments for meetings and training = 500 Monuments for new building to honor first responder = 500 Fire prevention and emergency preparedness educational materials = 500 7 jump boxes to keep in 7 emergency vehicles - 325 x 7 = 2,275 Fire Extinguishers = 200 2 TV monitors for occupied offices that were cut from the building construction funds 900 UPS for office computers \$100 x 11 = 1,100 Desk chairs to cut from building project 3 x \$300 = 900 Office drawers cut from new building project 3 x 120 = \$360 Storage Overhead Hutch Cabinet cut from new building project 3 x 950 = 2,850	22,360

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Management

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	Tasklight for Hutch cut from new building project 3 x 350 = 1050 Bookcase cut from new bldg project 3 x 500 = 1,500 File Drawer cut from new bldg project 3 x 725 = 2,175 Side Chairs cut from new bldg project = 225 x 6 = 1,350	
11243300 526201 DEPARTMENTAL SUPPLIES EQUIPMENT		0
11243300 531100 TRAVEL	Fire Investigation Fall Training Conference Hotel Rooms - \$150 x 5 nights x 2 employees = 1,500 Fire Investigation Spring Training Conference Hotel Rooms - \$150 x 3 nights x 2 employees = 900 Travel Reimbursement = 500 EM Spring Conference Hotel Rooms - \$150 x 5 nights x 2 employees = 1,500 EM Fall Conference Hotel Rooms - \$150 x 3 nights x 2 employees = 900	5,300
11243300 531700 TRAVEL & CELL ALLOWANCE	EM Coordinator phone stipend 85.00 x 12 months = 1,020.00 EM Director Phone stipend 85.00 x 12 = 1,020.00	2,040
11243300 532100 TELEPHONE AND	Monthly recurring charge for phone system - 190.00 monthly x 12 months = 2,280 Verizon Wireless - \$723 x 12 months = 8,676	

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Management

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
POSTAGE	4 Verizon Wireless air cards 152.00 x 12 months (These cards needed for back up internet in the EOC and to access web hosted inspections software while operating in the field.) = 1,824 Postage Fee = 400	13,180
11243300 534100 PRINTING	Printing for services for CRDP delivery tickets, business cards, inspection request door hangers, etc = 800.00 3 Boxes of regular envelopes (for mailing documents from Communications, Emergency Management, 911 Addressing, and SC EMS.) 3 x 95.00 each = 285.00 5 boxes of window envelopes (for mailing documents from Communications, Emergency Managment, GIS /911 Adressing, and SC EMS) 5 x 95.00 each = 475.00 1 box of EM Letterhead = 121.00	1,681
11243300 535200 MAINT/REPAIR EQUIPMENT	Drone Maintenance: To maintain a state of readiness for drones. Replace propellers, batteries, SD cards, antennas and other drone related items = 1,500 Yearly generator maintenance contract for generator at the Adult Day Care Center = 660 Light tower and message board maintenance. (funding includes upkeep of circuit boards, screens, LED modules, batteries, annual service of diesel engines on light towers = 1,200 Non- leased office equipment (printers, security & camera system, plotter, smart board, GIS/911 Addressing DMI equipment, Fire investigation equipment, etc. upkeep and maintenance = 3,500 Repairs for Adult Day Care Center generator = 500 Annual maintenance for fire extinguishers in new building = 250 Generator maintenance for Admin building = 2,000 Repairs for fire sprinklers = 1,500 Repairs for UPS (DC Group) = 2,000	30,331

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Management

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	Repairs for HVAC = 8,450 A-3 Card reader repair = 4,400 Repairs for camera/ camera system = 1,000 Maintenance and repairs of appliances = 500 Filters for HVAC system = 2871	
11243300 535300 MAINT/REPAIR VEHICLE	Funds requested for maintenance and upkeep of 8 Emergency Services vehicles, and 17 trailers = 8,300 Funds requested for upkeep of the Command Post. Routine service and repairs on command module components which include lighting, HVAC service and filters, or other mechanical maintenance = 1,200 Annual maintenance for forklift/utv = 500	10,000
11243300 538100 DP PROGRAMMING		0
11243300 539500 EMPLOYEE TRAINING	Continuing Education classes for Fire and Building Inspector certifications (as required by the NC Code Qualification Board) \$125 per class x 2 classes per inspector x 3 inspectors = 750 Fire Investigation Fall Training Conference \$225 x 3 inspectors = 675 Fire Investigation Spring Training Conference \$225 x 2 inspectors = 450 FAA Part 107 Test Certifications x 1: (Required by FAA for pilots of commercial unmanned aerial systems). \$160.00 each x 1 employee = 160 Semi-annual State EM Conferences (Attendance Required per EMPG Grant) \$250 x 2 employees x 2 conferences = 1,000 Fire Investigation advanced Training 3 x 250 = 750	3,785

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Management

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243300 543000 RENTAL/ LEASE EQUIPMENT	Funds requested for cost-per-copy printing in the EM Office/EOC copier 130 x 12 months = 1,560 Cost-per-copy printing from the Administrative Support Specialist's office printer - 7.00 per month x 12 months = 84	1,644
1124300 544000 CONTRACTED SERVICES	MobilEyes Software annual maintenance = 9,000 Shred-It contract for monthly shredding of documents for Emergency Management 110.00 x 12 months = 1,320 Rave (Lyme Computer Systems) mass notification system for community alerts emergency messaging = 16,200 Contract for Fire Inspector (Jerry Cashwell) = 30,000 Active 911 subscription 7 subscriptions x 14.00 = 98 MDIS Software Annual Maintenance \$150 x 4 = 600 ImageTrend CAD Integration = 3,500 CAD integration subscription to allow data collected by 911 to automatically be placed in fire department call reports. WebEOC annual subscription = 12,280 DGI Flight hub for drones to live stream search and rescues = 1,000 Cradlepoint Net Cloud - \$250 annually x 2 device = 500 Annual subscription service required for operation of Cradlepoint Mobile Data Routers. MCA Annual Support = 1,340 Star Communications TV cable= 30 boxes x \$50.00 month x 12 months= 18,000 William Fire sprinkler annual monitoring and maintenance= 5,034 DC Group maintenance for UPS in Admin building/services= 4,400 Cleggs Pest Control annual fee = 2,900 Cleaning services for building= 3,950 month x 12 months = 47,400 Lawn care maintenance = 19,300	219,908

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Management

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	A3 access control and security cameras = 1,500 Highland Roofing = 1,300 Nixon Power services = 3,100 Kings fire safety = 300 Siemens HVAC Mechanical - 18,120 Siemens HVAC System Controls = 22,716	
11243300 545000 INSURANCE AND BONDS	Funds requested to pay insurance and bonds for the upcoming year = 5,838	5,838
11243300 549100 DUES AND SUBSCRIPTIONS	Emergency Management EM Association dues for two employees = 500 Fire Marshal NC Fireman's Association dues for six employees = 175 NFPA Subscription Service (These are standards referenced by the Fire and Building Code) This subscription service will be for up to five users and will be utilized by the Fire Marshal's Office and the Inspections Department. Annual dues = 1,500 NFPA annual membership dues = 175 NC Arson Investigation membership dues 3 investigators x 26.00 = 78 International Association of Arson Investigators dues 3 investigators x 105.00 = 315 NC Fire Marshal's Association annual dues for four employees = 100 Inspection Certifications \$10 x 3 = 30	2,873

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2024-2025

Department: Emergency Management

Account Number 11243300 526201 Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
Camera for EM Coordinator investigative purposes to replace damaged one	1	1,300	1,300.00	1	1,300.00		
Drone controller = 1,600 (New)	1	1,600	1,600.00	1	1,600.00		
950-ASH Detector Grace Industries = 2,000 (New)	1	2,000	2,000.00	1	2,000.00		
360 Camera for fire investigations 1,500 x 3 = 4,500 (New)	3	1,500	4,500.00	3	4,500.00		
AIPHONE IX-MV7 to enable remote unlocking of the doors = 1,600 (New)	1	1,600	1,600.00	1	1,600.00		
1 Desktop computer = 1,700 (Replacement)	1	1,700	1,700.00	1	1,700.00		
Office desk cut from new building funds (New)	3	1,730	5,190.00	0	-		
			17,890.00		12,700.00		

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2024-2025

Department: Emergency Management

Account Number 11243300 554000 Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
Heavy Duty 4x4 F-350 pickup truck	1	56,894	56,894.00	1	56,894.00		
Tax and tags	1	1,713	1,713.00	1	1,713.00		
Mobile VIPER Radio	1	7,500	7,500.00	1	7,500.00		
Vehicle upfit - led lights and siren, camper shell and the bed slide for equipment storage	1	19,100	19,100.00	1	19,100.00		
			85,207.00		85,207.00		

Account Number 11243300 555000 Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
Cradlepoint Mobile Cellular Data Router	1	2,800	2,800	1	2,800.00		
Warehouse Building -Heavy duty rack shelves to store emergency supplies	1	13,262	13,262	0	-		
Amateur radio room communication equipment, cabling, antenna, and installation	1	16,593	16,593	1	16,593.00		
					19,393.00		

Account Number 11243300 551000 Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
HP DesignJet T1700 44" Plotter, stand, and cover to print large maps during disaster and daily activities for GIS/planning, tax, and other departments	1	8,500	8,500.00	1	8,500.00		

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243400 VOLUNTEER FIRE DEPARTMENTS					
501800 FIRE TRUCK RESERVE FUND	0.00	0.00	0.00	0.00	
519100 PROFESSIONAL SERVICES	15,300.00	0.00	15,300.00	15,300.00	
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	
544000 CONTRACTED SERVICES	4,500.00	4,441.55	4,500.00	4,500.00	
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	
581010 ROSEBORO (COHARIE) FIRE DEPT	6,900.00	6,325.00	6,900.00	6,900.00	
581011 HARRELLS FIRE DEPT (FRANKLIN)	6,900.00	6,325.00	6,900.00	6,900.00	
581012 GODWIN-FALCON FIRE DEPT	2,300.00	2,068.00	2,300.00	2,300.00	
581013 HALLS FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	6,900.00	
581014 HERRING FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	6,900.00	
581015 SALEMBURG(HONEYCUTT) FIRE DEPT	6,900.00	6,325.00	6,900.00	6,900.00	
581016 NEWTON GROVE FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	6,900.00	
581017 PINEY GROVE FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	6,900.00	
581018 PLAIN VIEW FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	6,900.00	
581019 SPIVEY'S CORNER FIRE DEPT	6,900.00	6,325.00	6,900.00	6,900.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11243400 VOLUNTEER FIRE DEPARTMENTS					
581020 TURKEY FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	6,900.00	_____
581021 VANNS FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	6,900.00	_____
581022 CLINTON FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	6,900.00	_____
581023 CLEMENT FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	6,900.00	_____
581024 AUTRYVILLE FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	6,900.00	_____
581025 GARLAND FIRE DEPARTMENT	6,900.00	6,325.00	6,900.00	6,900.00	_____
581026 TAYLOR'S BRIDGE FIRE DEPT	6,900.00	6,325.00	6,900.00	6,900.00	_____
581028 JORDANS CHAPEL FIRE DEPARTMENT	2,601.00	2,354.00	2,601.00	2,601.00	_____
581029 SMITHS CHAPEL FIRE DEPARTMENT	2,300.00	2,068.00	2,300.00	2,300.00	_____
581030 FAISON FIRE DEPARTMENT	5,700.00	5,225.00	5,700.00	5,700.00	_____
581114 FAISON FIRE MEDIC SUPPLEMENT	5,280.00	4,840.00	5,280.00	5,280.00	_____
581115 SALEMBURG FIRE MEDIC SUPPLMNT	0.00	0.00	0.00	0.00	_____
581118 PLAIN VIEW FIRE MEDIC SUPPLMNT	0.00	0.00	0.00	0.00	_____
581120 TURKEY VOL FIRE MEDIC SUPPLMNT	5,280.00	0.00	0.00	0.00	_____
581121 VANNS XROADS FIRE MEDIC SUPP	5,280.00	4,840.00	5,280.00	5,280.00	_____
581122 SALEMBURG AERIAL PLATFORM SUPP	0.00	0.00	0.00	0.00	_____
581123 CLEMENT FIRE MEDIC SUPPLMNT	5,280.00	4,840.00	5,280.00	5,280.00	_____
581124 HERRING FIRE MEDIC SUPPLEMENT	5,280.00	4,400.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11243400 VOLUNTEER FIRE DEPARTMENTS					
581125 PINEY GR FIRE MEDIC SUPP	0.00	0.00	0.00	0.00	_____
581126 HALLS VFD CASCADE SYSTEM	0.00	0.00	0.00	0.00	_____
581127 HARRELLS FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581128 GARLAND FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581129 CLINTON-RT SUPPLEMENT	12,000.00	11,000.00	12,000.00	12,000.00	_____
581131 CLEMENT FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581134 PLAIN VIEW FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581135 HALLS FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581136 NEWTON GROVE FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581137 TAYLORS BR FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581138 HERRING FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581139 SPIVEY CORNER FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581140 FAISON FD-RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581141 SALEMBURG VFD RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581142 GODWIN-FALCON RT SUPPLEMENT	1,200.00	1,100.00	1,200.00	1,200.00	_____
581143 VANNS XROADS RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581144 TURKEY RT SUPPLEMENT	6,000.00	5,500.00	6,000.00	6,000.00	_____
581145 AUTRYVILLE VFD RT SUPPLEMENT	12,000.00	11,000.00	12,000.00	12,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11243400 VOLUNTEER FIRE DEPARTMENTS					
581146 ROSEBORO RT SUPPLEMENT	0.00	0.00	6,000.00	6,000.00	<hr/>
Total VOLUNTEER FIRE DEPARTMENTS	272,701.00	230,876.55	268,141.00	268,141.00	

405 County Complex Rd.
Clinton NC 28328
Inspection: 910-592-0146
Planning: 910-631-1039
Fax: 910-596-0773



Hours of Operation:
Mon-Thurs. 7AM-5:30PM

Sampson County Inspection and Planning Department

L.E. Reynolds, PE
Interim Insp/Planning Director

February 8, 2024

RE: 2024-2025 Inspections, Planning and Zoning Proposed Budget

The Inspections, Planning and Zoning operating budget for fiscal year 2023-2024 was approved last year for \$888,053 with a Revenue projection of \$505,500. The operating budget was found to be a responsible and conservative budget. The current revenues have already been met after 6 months with an increasing work-load due to housing developments being built.

The 2024/2025 operating budget is requested to be increased by \$88,946 for a total of \$976,999. Rising cost for fuel, capital expenditures (Truck), additional personnel, training and computers propelled the increase.

521300-UNIFORMS-The uniform request is consistent and reasonably funded as last year

525100-GAS, OIL AND TIRES-The requested amount shows an increase of \$3400 from the previous year due to increased gas prices, additional inspection which results in more mileage and one additional truck on the road for the new inspector.

526100-OFFICE SUPPLIES-The requested amount shows an increase of \$3400 for office supplies. The office supplies currently are depleted and the additional inspection and zoning requests show a need for additional supplies.

526200-DEPARTMENTAL SUPPLIES-The current funding is adequate for this line item.

526201-DEPARTMENTAL SUPPLIES-CD-The current funding is adequate for this line item. We need 4 new desktop computers, 4 new printers and 1 service pro laptop. Two of these computers will serve as Kiosk for the lobby while the laptop will be used for field work and presentations.

526300-BOOKS AND SUPPLIES-There is an increase of \$2000 on this line item to buy new manuals for the inspectors. The total for this line item is \$5000.

531100-TRAVEL-There is an increase of \$4000 on this line item for a total of \$15,000. The increase is needed to cover the travel for training which includes one new inspector.

531700-TRAVEL ALLOWANCE-There is an increase of \$4480 for this line for a total of \$6500. This increase is needed to cover the phone bill and \$400/month travel allowance for the director.

532100-TELEPHONE AND POSTAGE- The current funding is adequate for this line item.

534100-PRINTING- The current funding is adequate for this line item.

534200-BOARD MEMBER'S EXPENSE- The current funding is adequate for this line item.

535200-MAINT/REPAIR OF EQUIPMENT- The current funding is adequate for this line item.

535300-MAINT/REPAIR OF VEHICLES-The requested amount shows an increase of \$4000 for a total of \$5000. The two older trucks need servicing, new tires, brakes and a tune up. The trucks are used as spares and by planning/zoning as needed.

537000-ADVERTISING- The current funding is adequate for this line item.

539500-EMPLOYEE TRAINING-The requested amount shows an increase of \$1800 for a total of \$7000. The department has one new employee that needs training. The fees and books have increased for each training class and the increase covers the expected costs.

544000-CONTRACTED SERVICES- The current funding is adequate for this line item.

545000-INSURANCE AND BONDS- The current funding is adequate for this line item.

549100-DUES AND SUBSCRIPTIONS- The current funding is adequate for this line item.

554000-CAPITAL OUTLAY-VEHICLES-The requested amount shows an increase of \$10,000 for total of \$45,000. The escalation of prices for trucks was the reason for this increase. We recently bought a used Nissan with low mileage to stay within budget.

This concludes the Inspection and Planning/Zoning Budget showing the requested items needed to maintain a good level of customer service.

Respectfully submitted,

A handwritten signature in black ink that reads "Lurl E. Pugh, PE". The signature is written in a cursive style.

Interim Director of Insp/Planning & Zoning

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243500 INSPECTIONS					
512100 SALARIES	473,772.00	376,383.15	528,578.00	509,754.00	
512101 SALARY ADJUSTMENTS	1,968.00	0.00	1,968.00	1,968.00	
512600 PART-TIME SALARIES	0.00	11,625.45	0.00	35,000.00	
512700 LONGEVITY	9,930.00	10,327.00	10,327.00	2,980.00	
518100 FICA	30,175.00	23,939.64	33,598.00	34,145.00	
518120 MEDICARE FICA	7,058.00	5,598.83	7,858.00	7,986.00	
518200 RETIREMENT	62,603.00	48,023.52	75,128.00	71,493.00	
518300 GROUP INSURANCE	102,600.00	71,250.00	125,400.00	132,000.00	
518400 DENTAL INSURANCE	3,456.00	2,024.46	3,840.00	3,456.00	
518700 CAFETERIA FEES	72.00	120.00	72.00	144.00	
518901 401K COUNTY CONTRIBUTION	18,200.00	13,098.39	27,044.00	25,736.00	
519200 LEGAL PROFESSIONAL SERVICES	23,059.00	0.00	23,059.00	23,059.00	
521300 UNIFORMS	1,400.00	0.00	1,400.00	1,400.00	
525100 GAS, OIL AND TIRES	11,600.00	8,264.76	15,000.00	15,000.00	
526100 OFFICE SUPPLIES	1,600.00	796.69	5,000.00	2,500.00	
526200 DEPARTMENTAL SUPPLIES	4,750.00	2,671.37	4,750.00	4,750.00	
526201 DEPARTMENTAL SUPPLIES - CD	9,440.00	2,999.00	9,500.00	9,500.00	
526300 BOOKS AND SUPPLIES	3,000.00	1,379.50	5,000.00	3,500.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243500 INSPECTIONS					
531100 TRAVEL	11,000.00	9,117.03	15,000.00	13,000.00	_____
531700 TRAVEL ALLOWANCE	1,020.00	680.00	6,500.00	1,020.00	_____
532100 TELEPHONE AND POSTAGE	4,000.00	3,985.34	4,000.00	4,000.00	_____
534100 PRINTING	900.00	617.39	900.00	900.00	_____
534200 BOARD MEMBERS EXPENSE	2,000.00	250.00	2,000.00	2,000.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	250.00	0.00	250.00	250.00	_____
535300 MAINT/REPAIR - VEHICLES	1,000.00	1,036.59	5,000.00	3,000.00	_____
537000 ADVERTISING	4,000.00	1,341.20	4,000.00	4,000.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	_____
539300 CONTRACTED TEMPORARY HELP	0.00	0.00	0.00	0.00	_____
539500 EMPLOYEE TRAINING	5,200.00	1,871.00	7,000.00	7,000.00	_____
544000 CONTRACTED SERVICES	53,600.00	45,269.86	53,600.00	53,600.00	_____
544500 CONTRACTED SERVICES - MEDICAL	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	2,200.00	0.00	2,200.00	2,200.00	_____
549100 DUES AND SUBSCRIPTIONS	3,200.00	710.00	3,200.00	3,200.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11243500 INSPECTIONS					
554000 CAPITAL OUTLAY - VEHICLES	35,000.00	29,668.97	45,000.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total INSPECTIONS	888,053.00	673,049.14	1,026,172.00	978,541.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Admin Support Specialist	43507	62	33,096	34,470	
Director Inspections/Planning	43500	79	75,108	78,330	
Planner	43509	71	51,348	53,484	
Bldg Code Inspector II	43503	73	66,216	68,268	
Senior Planner	43508	74	60,240	62,640	
Bldg Code Inspector II	43505	73	57,636	59,904	
Admin Support Specialist	43501	62	36,864	37,914	
Bldg Code Inspector III	43506	74	72,924	72,924	
Bldg Code Inspector I		72	41,820	41,820	
			495,252	509,754	
Permanent Positions			9	9	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

512100-Salaries		495,252	509,754
512101-Salary Adj		1,968	1,968
512120-Supplement		-	-
512200-Overtime		-	-
512300-Shift Differential Pay		-	-
512400-On-Call Pay		-	-
512600-Part-Time		-	35,000
512700-Longevity		8,941	2,980
531700-Travel/Phone allowance		1,020	1,020
518100-FICA	6.20%	31,446	34,145
518120-Medicare FICA	1.45%	7,355	7,986
518200-Retirement	13.89%	70,306	71,493
518300-Group Insurance	1,100	132,000	132,000
518400-Dental Insurance	32	3,456	3,456
518901-401K Reg EE	5.00%	25,309	25,736

Retiree Health Ins. Annual Amounts
13,200.00

Budgeted salary amounts are subject to review and may be increased or decreased.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Inspections and Planning

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243500 521300	Uniforms-Staff uses this to buy shirts with County Emblem and Depart for ID	1400
11243500 525100	Gas, Oil and Tires-Normal day to day. Increased to cover new employee and new tires	15000
11243500 526100	Office Supplies-Additional costs for supplies and increased work load required increase	5000
11243500 526200	Departmental Supplies-Same as last year	4750
11243500 526201	Departmental Supplies-Need new computers, service Pro for new system	9500
11243500 526300	Books and Supplies-New code books coming out. Need increase	5000
11243500 531100	Travel-School travel, phones, internet for Tablets	15000
11243500 531700	Travel Allowance-Monthly phone and mileage stipend (\$400/Month Stipend)	6500
11243500 532100	Telephone and Postage-(Same as last year)	4000
11243500 534100	Printing (Same as last year)	900
11243500 534200	Board Members Expense (Same as last year)	2000
11243500 535200	Maint/Repair-Equipment (Same as last year)	250
11243500 535300	Maint/Repair-Vehicles-Additional funding needed for tires and upkeep on trucks	5000
11243500 537000	Advertising (Same as last year)	4000
11243500 539500	Employee Training-Increased to cover new employee and level 3 training for Robbie	7000
11243500 544000	Contracted Services (Same as last year)	53600
11243500 545000	Insurance and Bonds (Same as last year)	2200
11243500 549100	Dues and Subscriptions (Same as last year)	3200

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2024-2025

Department: Inspections and Planning

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11243500 526201-Service Pro	1	1500	1,500.00	1	1,500.00		
11243500 526201-Desktop Computer	4	1500	6,000.00	4	6,000.00		
11243500 526201-Printer	4	500	2,000.00	4	2,000.00		
			9,500.00		9,500.00		

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2024-2025

Department: Inspections and Planning

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11243500 554000-4 door AWD Truck	1	45000	45,000.00	0	-		

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11243600 CORONER					
519900 OTHER PROFESSIONAL SERVICES	70,000.00	61,400.00	80,000.00	80,000.00	<hr/>
Total CORONER	70,000.00	61,400.00	80,000.00	80,000.00	



Kody H. Kinsley
Secretary

Susan Kansagra, MD
Assistant Secretary, Division of Public Health

Michelle Aurelius, MD
Chief Medical Examiner

February 26, 2024

MEMORANDUM

TO: County Commission Chairs
County Managers

FROM: Tracy Yorkdale, Office of the Chief Medical Examiner Autopsy Facility Manager

SUBJECT: Updates to Autopsy Fees

As you know, the Department of Health and Human Services' (DHHS) Office of the Chief Medical Examiner (OCME) investigates deaths in North Carolina due to injury or violence, as well as natural deaths that are suspicious, unusual, or unattended by a medical professional. That work is done in partnership with local medical examiners, transporters, and regional autopsy centers. Long-standing state law found at G.S. 130A-389 requires that the payment for autopsies be split between counties and the State. More specifically, counties pay a portion of the fee for autopsies of decedents who resided and died within their county of residence and DHHS pays the remaining portion. However, if the fatality occurred outside of the county in which the decedent resided, the State pays the entire fee for the autopsy.

We are writing to ensure you are aware that the recent biennial budget passed by the North Carolina General Assembly (Session Law 2023-134, Section 9H.8.(c)) updated the autopsy fees effective July 1, 2024, to reflect the cost of the service. The updated fees are as follows:

	County Portion of Fee	State Portion of Fee	Total
Through June 30, 2024	\$1,750.00	\$1,050.00	\$2,800.00
Effective July 1, 2024	\$3,625.00	\$2,175.00	\$5,800.00

This increased fee better aligns reimbursement with the actual cost/expenses for an autopsy. It is also critical to supporting and stabilizing our fragile statewide Medical Examiner System. Before now, the North Carolina General Assembly had not increased the autopsy fee since 2015 and the costs of conducting autopsies had far outpaced the amount NC OCME and the regional autopsy centers received for each autopsy. This prompted some regional autopsy centers to close and others to reduce the number of counties they serve. It also triggered longer waits for autopsies and delayed the completion of reports – all of which negatively impacts grieving families, law enforcement, and others seeking information. And it also had an overall destabilizing impact on our Medical Examiner System.

The increased autopsy fee will cover things such as the cost of pathology services, toxicological testing, slides preparation, photography, evidence storage, decedent storage, and other such expenses associated with the autopsy. The new fee also mirrors the autopsy charges paid by our neighboring states, including Georgia and Tennessee.

While we understand that the changes made in Session Law 2023-134 will add to the multiple financial priorities that have to be taken into consideration as counties develop and approve their annual budgets, this change will be critical to supporting your local law enforcement, district attorneys, and most importantly families who have lost loved ones often due to tragic circumstances. This higher fee will help to shorten the wait time for autopsy reports, allow OCME and our regional autopsy centers to better recruit additional staff, retain existing personnel, and more adequately support the regional autopsy centers and hospital-based pathology practices who perform autopsies and physical examinations

Finally, we also want to take this opportunity to flag another recent change that may affect county budgets. The overall caseload for the Medical Examiner System in North Carolina has increased by greater than 30% since 2019, due in part to the opioid epidemic. Legislation went into effect on December 1, 2023, which equips your District Attorney with the authority to request an autopsy for suspected overdose deaths when there is probable cause that a violation of G.S. 14-18.4 occurred (death by distribution of controlled substances). Counties with higher rates of substance use disorders may see a disproportionate increase in autopsies requested as a result. Autopsy requests under the provisions of this law (for individuals who resided and died in your county) will impact your budget. The Office of the Chief Medical Examiner anticipates the current number of cases to increase as stakeholders become more familiar with this new law and the procedure for requesting.

Please contact Tracy Yorkdale (Tracy.Yorkdale@dhhs.nc.gov) with any questions you may have.

Tracy Yorkdale
Office of the Chief Medical Examiner
NC Department of Health and Human Services

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF PUBLIC HEALTH

OFFICE OF THE CHIEF MEDICAL EXAMINER

LOCATION: 4312 District Drive, Raleigh, NC 27607

MAILING ADDRESS: 3025 Mail Service Center, Raleigh, NC 27699-3025

www.ocme.dhhs.nc.gov • TEL: 919-743-9000 • FAX: 919-743-9099

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES

TO: Mr. Edwin Causey, County Manager
FROM: Erick Herring, EMS Chief
DATE: March 06, 2024
SUBJECT: Proposed 2024-2025 Emergency Medical Services Budget

We at Sampson County Emergency Medical Services would like to start by expressing our sincere appreciation for the County administration and the BOC for being good stewards and their diligence in preparing and providing Sampson County employees, departments and citizens with a workable budget over the last several years. With that being said, we still face additional challenges that must be met. It is my goal to provide our employees with all the necessary essential tools that provide for a cost efficient, effective and safe working environment.

One major need is for the addition of an Assistant Training Officer. We have increased field staff and significantly increased our workload over the last several years. Currently, we do not have continuity of services for the Training Officer position in the event the Training Officer is out for an extended period of time. Our Training Officer is responsible for all credentialing and compliance along with ensuring all protocols and procedures are followed. There are certain NC Office of EMS mandates that the Training Officer is responsible for. Due to the specialty knowledge and requirements of the job, this is not a position that just anyone can step in to fill intermittently. The Assistant Training Officer would work closely with the Training Officer ensuring all training and compliance needs are met for all employees. Just as importantly, the addition of the Assistant Training Officer would ensure that Sampson County EMS has continuity of service in our training department.

Another pressing need is the replacement of three ambulances. Replacing our fleet is going to be a never-ending cycle that if we do not stay abreast of, we will get behind on and start having major mechanical issues resulting in trucks being out of service. Currently, we have several trucks with mechanical issues and have already exhausted all our repair and maintenance funds for this fiscal year. Currently, multiple vendors have informed us that it could take as much as 18-28 months for us to receive a new ambulance once the order has been placed. As of this letter, we have still not received one of the units that we ordered in late July of 2022. We currently have six ambulances with well over 200,000 miles and three with over 150,000 miles. Additionally, we are requesting a Dodge Durango QRV.

We also are asking to replace four cardiac monitors for our EMS units. Replacing our cardiac monitors will be a never-ending issue. We are trying to get on a replacement plan, so we do not have to purchase so many units at one time when they reach the end of their life span. Currently we have eight units that are over 11 years old and reaching the end of their life span.

Effective June of 2025, all 800 radios must be TDMA compliant. We currently have four radios that are too old to be compliant and therefore will not meet the State TDMA compliant requirements. We are requesting the

funds to replace these radios, so we ensure mandated communications between our EMS vehicles and our 911 center.

We must always stay abreast of our training needs for our employees. Therefore, we are requesting funds to purchase three high fidelity mannequins. The experience our employees can obtain through these mannequins will be invaluable. Currently, we have no such mannequins and no way to prepare our employees for certain situations other than real life scenarios.

Interconnectivity is a big issue with EMS. We are asking for funds to install a better more reliable internet connection in our ambulances. With reliable internet, we are capable of sending a patient's 12 lead EKG immediately to a cardiologist from the patient's house.

As is with everyone, we are experiencing higher prices than ever before for all our commodities. Although we strive to be as frugal as possible with our budget money, we have experienced a drastic increase in medical supplies, vehicle maintenance, oxygen and almost everything else.

Our budget reflects the requested funds to purchase needed furniture for our outlying EMS bases. Several of our outlying EMS stations have furniture that is in need of replacement.

We will continually monitor and evaluate our system and make recommendations that we feel will best benefit our system and our citizens all while being good stewards of our budget. In doing so, I would be remiss if I do not let you know that we feel very strongly that another ambulance will need to be placed in service soon. We do not have it budgeted this year, however, due to the downfall of all our volunteer squads except one, increased call volume, extended transport times and extended ER wait times, we feel strongly that another ambulance will be needed by FY 25-26 budget.

Our goal is to continue to remain the most comprehensive, clinically sophisticated, and compassionate EMS System in the most economically sound manner possible.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243700 EMERGENCY MEDICAL SERVICES					
512100 SALARIES	2,349,120.00	1,808,560.94	2,608,788.00	2,668,782.00	
512101 SALARY ADJUSTMENT	0.00	0.00	0.00	130,400.00	
512200 OVERTIME SALARIES	1,300,000.00	830,371.38	900,000.00	1,300,000.00	
512400 ON-CALL PAY	6,519.00	0.00	0.00	6,519.00	
512600 PART-TIME SALARIES	100,000.00	126,070.26	100,000.00	100,000.00	
512700 LONGEVITY	10,674.00	9,897.00	10,674.00	10,300.00	
518100 FICA	233,512.00	164,315.81	224,407.00	261,393.00	
518120 MEDICARE FICA	54,612.00	38,428.74	52,483.00	61,133.00	
518200 RETIREMENT	472,588.00	341,003.56	488,854.00	571,713.00	
518300 GROUP INSURANCE	581,400.00	414,200.00	615,500.00	699,600.00	
518400 DENTAL INSURANCE	19,584.00	12,381.48	20,736.00	20,352.00	
518600 WORKMEN'S COMPENSATION INS	225,000.00	0.00	225,000.00	275,000.00	
518700 CAFETERIA FEES	1,236.00	858.00	1,236.00	1,236.00	
518901 401K COUNTY CONTRIBUTION	183,316.00	100,109.87	175,974.00	205,801.00	
519100 PROFESSIONAL SERVICES	5,550.00	0.00	1,000.00	1,000.00	
521300 UNIFORMS	42,731.00	8,222.65	46,280.00	46,280.00	
523800 MEDICAL SUPPLIES - DRUGS	45,000.00	25,807.98	50,000.00	50,000.00	
523900 MEDICAL SUPPLIES	63,000.00	44,116.95	70,850.00	70,850.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243700 EMERGENCY MEDICAL SERVICES					
525100 GAS, OIL AND TIRES	235,665.00	125,782.97	237,525.00	237,525.00	
526100 OFFICE SUPPLIES	600.00	542.05	600.00	600.00	
526200 DEPARTMENTAL SUPPLIES	82,000.00	41,201.67	81,110.00	81,110.00	
526201 EMT-I DEPT SUPPLIES/EQUIPMENT	20,943.00	11,432.86	18,311.00	18,311.00	
526202 EMT-I DEPARTMENTAL SUPPLIES	240,104.00	203,618.72	240,104.00	240,104.00	
526205 EQUIPMENT GRANT - CLINTON RES	0.00	0.00	0.00	0.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	
532100 TELEPHONE AND POSTAGE	8,700.00	6,279.15	12,120.00	12,120.00	
534100 PRINTING	4,500.00	910.40	4,500.00	4,500.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	
535200 MAINT/REPAIR - EQUIPMENT	8,444.00	360.22	8,444.00	8,444.00	
535300 MAINT/REPAIR - VEHICLES	80,000.00	89,166.05	131,750.00	95,000.00	
535330 REPAIR VEHICLE-COUNTYWIDE SERV	5,500.00	1,056.42	5,000.00	5,000.00	
538100 DATA PROCESSING - PROGRAMMING	2,975.00	297.00	2,750.00	2,750.00	
539300 CONTRACTED TEMPORARY HELP	0.00	0.00	0.00	0.00	
539500 EMPLOYEE TRAINING	9,650.00	90.00	9,650.00	9,650.00	
541000 RENTAL FEES - BUILDINGS	84,000.00	43,150.00	65,400.00	65,400.00	
544000 CONTRACTED SERVICES	100,888.00	29,353.45	77,217.00	77,217.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11243700 EMERGENCY MEDICAL SERVICES					
544001 DEFIBILLATOR MAINT CONTRACT	50,000.00	48,397.75	50,000.00	50,000.00	_____
544002 CONTRACT SVCS-RES MEMBER INCEN	15,000.00	1,800.00	6,000.00	6,000.00	_____
544003 CONTRACTED SVCS-EMS BILLING	125,000.00	118,444.76	125,000.00	125,000.00	_____
544008 CONTRACTED SERVICES - OTHER	30,000.00	27,500.00	30,000.00	30,000.00	_____
544010 CONVALESCENCE CARE	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	105,000.00	113,608.00	110,000.00	110,000.00	_____
545010 MEDICAL INSURANCE-REIMB SQDS	0.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	1,960.00	744.00	1,960.00	1,960.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
553000 CAPITAL OUTLAY-MEDICAL/EDUCATE	267,104.00	266,628.58	396,021.00	292,023.00	_____
554000 CAPITAL OUTLAY - VEHICLES	707,034.00	882,202.73	997,720.00	997,720.00	_____
554008 CAP OUTLAY-VEHICLES FINANCED	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	37,275.00	37,275.00	_____
581000 TRANSFER TO FEDERAL AGENCY	0.00	0.00	0.00	0.00	_____
581030 CLEMENT RESCUE ALLOCATION	0.00	0.00	0.00	0.00	_____
581031 CLINTON RESCUE SQD ALLOCATION	0.00	0.00	0.00	0.00	_____
581032 GARLAND RESCUE ALLOCATION	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11243700 EMERGENCY MEDICAL SERVICES					
581033 HARRELLS RESCUE SQD ALLOCATION	0.00	0.00	0.00	0.00	_____
581034 NEWTON GROVE RESCUE ALLOCATION	0.00	0.00	0.00	0.00	_____
581035 PLAIN VIEW RESCUE ALLOCATION	0.00	0.00	0.00	0.00	_____
581036 ROSEBORO RESCUE ALLOCATION	0.00	0.00	0.00	0.00	_____
581037 SUTTONTOWN RESCUE ALLOCATION	33,000.00	30,250.00	36,000.00	36,000.00	_____
581130 CLINTON RESCUE-RT SUPPLEMENT	0.00	0.00	0.00	0.00	_____
581132 CLEMENT RESCUE-RT SUPPLEMENT	0.00	0.00	0.00	0.00	_____
581133 ROSEBORO RESCUE-RT SUPPLEMENT	6,000.00	3,500.00	0.00	0.00	_____
Total EMERGENCY MEDICAL SERVICES	7,917,909.00	5,970,661.40	8,276,239.00	9,024,068.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Paramedic	43708	69	48,456	50,232	
Paramedic	43749	69	46,560	48,498	
Paramedic	43727	69	46,104	48,084	
EMT-Advanced	43752	67	41,820	43,614	
Paramedic/FTO	43713	72	56,580	58,596	
EMT-Advanced	43705	67	44,472	46,038	
Paramedic	43754	69	47,028	48,930	
EMT	43733	65	37,932	39,558	
EMT	43753	65	38,304	39,900	
Paramedic	43706	69	48,408	50,184	
EMS Shift Supervisor	43732	73	61,092	63,054	
EMT-Advanced	43718	67	45,648	47,112	
Paramedic	43750	69	46,560	48,498	
Paramedic	43717	69	49,332	51,036	
Paramedic	43722	69	46,104	48,084	
Paramedic	43741	69	47,484	49,344	
Training Officer	43726	75	69,120	69,120	
Paramedic	43725	69	50,244	51,864	
Paramedic	43736	69	47,028	48,930	
EMT - Advanced	43735	67	41,820	43,614	
EMS Chief	43721	78	77,964	80,472	
EMT	43748	65	40,200	41,634	
Paramedic	43704	69	47,028	48,930	
EMT	43746	65	38,304	39,900	
EMT-Advanced	43709	67	42,240	43,992	
Paramedic	43702	69	47,484	49,344	
Paramedic	43743	69	47,484	49,344	
Paramedic	43734	69	49,332	51,036	
Paramedic	43729	69	46,560	48,498	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
EMT	43747	65	38,304	39,900	
Paramedic	43720	69	48,876	55,662	
Paramedic	43744	69	48,408	50,184	
Paramedic	43715	69	46,104	48,084	
Paramedic	43738	69	50,244	51,864	
Paramedic	43740	69	48,876	50,622	
Paramedic	43728	69	46,560	48,498	
Paramedic	43711	69	47,952	49,770	
EMS Shift Supervisor	43712	73	59,400	61,524	
EMS Shift Supervisor	43716	71	58,860	61,020	
Paramedic	43739	69	46,104	46,104	
Paramedic	43707	69	50,244	51,864	
EMT-Advanced	43724	67	41,820	41,820	
Paramedic	43730	69	47,484	55,662	
Paramedic	43742	69	49,332	64,446	
EMT	43751	65	37,932	39,558	
Paramedic/FTO	43710	72	56,052	67,662	
Paramedic	43703	69	47,484	49,344	
Paramedic	43737	69	48,876	50,622	
Paramedic/FTO	43723	72	53,376	53,376	
EMT	43745	65	37,932	37,932	
EMT	43731	65	37,932	37,932	
Paramedic	43714	69	46,104	46,104	
Assistant Operations Chief		75	61,788	61,788	
			2,552,736	2,668,782	
Permanent Positions			53	53	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
512100-Salaries			2,552,736	2,668,782	
512101-Salary Adj			-	130,400	
512120-Supplement			-	-	
512200-Overtime			1,300,000	1,300,000	
512300-Shift Differential Pay			-	-	
512400-On-Call Pay			6,519	6,519	
512600-Part-Time			100,000	100,000	
512700-Longevity			9,897	10,300	
531700-Travel/Phone allowance			-	-	
518100-FICA	6.20%		246,088	261,393	
518120-Medicare FICA	1.45%		57,553	61,133	
518200-Retirement	13.89%		537,426	571,713	
518300-Group Insurance	1,100		699,600	699,600	
518400-Dental Insurance	32		20,352	20,352	
518901-401K Reg EE	5.00%		193,458	205,801	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243700 519100 PROFESSIONAL SERVICES	Funds for vol. rescue squad financial review (Suttontown)	\$1,000
11243700 521300 UNIFORMS	4 short polo sleeve shirts x 46 each x 60 full-time employees = \$11,040 4 trousers x 55.00 each x 60 full-time employees = \$13,200 2 short polo sleeve shirts x 46 each x 20 part-time employees = \$1,840 2 trousers x 55.00 each x 20 part-time employees = \$2,200 Boots x 150.00 per pair x 75 employees = \$11,250 2 sweatshirts x 15.00 each x 75 employees = \$2250 30 Coats x 150 each= \$4,500	\$46,280
11243700 523800 MEDICAL SUPPLIES- DRUGS	Funds requested for the replacement of glucose supplies, medications, normal saline and additional paramedic drugs. Increases in medical cost and availability of supplies.	\$50,000
11243700 523900 MEDICAL SUPPLIES	Replacement of ALS Supplies/equipment for annual OEMS inspections and compliance, defibrillator pads, pedi-defibrillator pads, adult-king airways, pediatric-king airways, adult-ET tubes, pediatric-ET tubes, and thermometer probes for monitor. Increases in medical supplies and equipment = \$65,850 Lucas Suction Cups - 500.00 (12 pk) x 10 = \$5,000	\$70,850
11243700 525100 GAS, OIL & TIRES	Current fuel cost per month is 15,000.00 x 12 months = \$180,000 Oil changes on QRV's - 32 oil changes per year x 150.00 = \$4,800 Oil changes on Ambulances - 45 oil changes per year x 205.00 = \$9,225 Tires for ambulances/QRV's 152 tires x 250.00 each = \$38,000 Miscellaneous expenses, replacement of damaged tires, wheel alignments (1 per vehicle) = \$5,500	\$237,525.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243700 526100 OFFICE SUPPLIES	Daily office supplies (pens, sticky pads, tape, white out, paper clips, legal pads, etc) = \$600.00	\$600
11243700 526200 DEPARTMENTAL SUPPLIES	Air Gas 4,000.00 x 12 months = \$48,000 BLS Monthly Medical Supplies 1000.00 x 12 months = \$12,000 10 boxes of copier paper x 70.00 each = \$700 HID Proximity Cards that allow employees to gain access to various areas of the building. 100 HID cards x 4.10 each = \$410 EMS bases building monthly supplies, (toiletry/cleaning) = \$10,000 Miscillanous outlying EMS bases furniture (chairs, desk, couches, recliners) = \$10,000	\$81,110
11243700 526201 DEPARTMENTAL SUPPLIES EQUIPMENT		\$0
11243700 526202 EMT-P DEPT SUPPLIES	Change in several medical procedures and skills that require additional equipmment and supplies. Estimate based on current cost of supplies purchased per company. Boundtree / McKesson Medical = \$200,000 annually Teleflex 3,042.00 x 12 months = \$36,504 Clinton Drug Company 300.00 x 12 months = \$3,600	\$240,104.00
11243700 532100 TELEPHONE AND POSTAGE	AT&T Phone bill for cell phones and MIFI boxes for ambulances 760 monthly x 12 months = \$9,120 Harrells EMS telephone per month - 90 x 12 months = \$1,080 ITS Bill = 70.00 x 12 = \$840 Garland EMS telephone per month - 90 x 12 = \$1,080	\$12,120.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243700 534100 PRINTING	Printing new protocols/updates/refusal forms/call report sheets	\$4,500.00
11243700 535200 MAINTENANCE & REPAIR OF EQUIPMENT	The requested funds are needed for maintenance and repair of existing equipment. These funds will be available for repair of radios, walkie talkies, required medical equipment, and other related items needed for daily operation = \$3,094 Costs for repairs to 800 radio equipment which is not covered under a maintenance contract = \$3,100 Annual costs of maintenance of all fire extinguishers in EMS vehicles = \$650 Repairs of Lucas Devices - 4 x 400.00 = \$1,600	\$8,444.00
11243700 535300 MAINTENANCE/ REPAIR VEHICLE	Funds requested for maintenance and upkeep of ambulances utilized by the paid EMS unit(s) as well as the maintenance of the spare ambulances. Multiple units are over 200,000 miles = \$130,000 Wrecker charges 175 x 10= \$1,750	\$131,750.00
11243700 535330 COUNTY WIDE SERVICES	Funds requested for major repairs to the Volunteer Rescue Squad (Suttontown) vehicles	\$5,000.00
11243700 538100 DATA PROCESSING - PROGRAMMING	Funds requested for programming and network expenses = \$750 Code Stat Maintenance Subscription - allows us to have support and updates for the software = \$2,000	\$2,750.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243700 539500 EMPLOYEE TRAINING	<p>EMS Today conference - To cover the cost of registration and hotel stay for employees to attend the fall EMS conference in Greensboro NC. This conference provides essential up to date training and guidelines related to our profession and allows interaction with other agencies = \$1,500</p> <p>EMS Today conference - Covers cost of two hotel rooms and registration for the Training officer and Medical Director to receive mandatory updates required by NCOEMS = \$1,650</p> <p>NC Association of Administrators - To cover the cost of registration and hotel rooms for employees and training officer to attend the Winter conference in Willmington. This conference provides essential training, instructor updates and interaction with other agencies and state officials. = \$2,500</p> <p>Educational books and materials - Purchasing of educational materials and books utilized as references for classes being instructed annually within our service. Updates in Prehospital care guidelines and treatments in classes taught such as CPR, PALLS, ACLS, PHTLS, GEMS, TECC, EVOS etc. = \$1,000</p> <p>EMS Management leadership training. To cover registration and hotel cost of the classes in Charlotte = \$3,000</p>	\$9,650
11243700 541000 RENTAL-PROPERTY	<p>Harrells Community Services lease 650.00 per month x 12 months = \$7,800</p> <p>Plain View EMS lease 1,200.00 per month x 12 months = \$14,400</p> <p>Clement 1,200 month x 12 = \$14,400</p> <p>Roseboro EMS lease 1,200 month x 12 months = \$14,400</p> <p>Newton Grove FD lease 1,200 month x 12 = \$14,400</p>	\$65,400.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243700 544000 CONTRACTED SERVICES	Annual cost for EMSCharts - current cost \$17,259.00 Stretcher Maintenance = \$8,000.00 Drug testing for EMS employees (inital, random, positive follow-ups, etc.) currently paying 67.00 per employee x 60 (FT&PT) x 2 random checks = \$8,040 NC Association of County Commissioners Medicaid Document = \$12,000 Drug License Annual Renewal = \$125 Aladtec scheduling software annual maintenance = \$5,000 Southern Software MDIS annual maintenance = \$2,104 Air Gas Rental Contract = \$6,700 Annually EMS Medicaid RPT = \$13,000 AT&T vehicle maintenance module = \$3,864 Active911 notification system – 75 x 15/month = \$1,125	\$77,217.00
11243700 544001 DEFIBRILLATION MAINTENANCE CONTRACT	The requested funds are for a maintenance contract that will cover the fire medic defibrillators, lucas devices, and cardiac monitors = \$50,000	\$50,000.00
11243700 544002 CONTRACTED SVCS - RESCUE MEMBER INCENTIVE	Request funds to continue Volunteer Rescue Incentive - average of 10 calls per month x 12 months x 50.00 per transport = \$6,000	\$6,000.00
11243700 544008 CONTRACT SVCS - OTHER	Medical Director compensation 2,500.00 x 12 months = \$30,000	\$30,000.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243700 545000 INSURANCE & BONDS	Insurance costs for EMS (All Types) Vehicle, Medical Malpractice, Workers Comp for Volunteer Squads, Equipment, etc. = \$110,000	\$110,000.00
11243700 549100 DUES & SUBSCRIPTIONS	NC Rescue Association dues for 80 employees at 24.00 per employee = \$1,920 Unit dues for NC Rescue Association = 40	\$1,960.00

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2024-2025

Department: Emergency Medical Services

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11243700 526201							
Desktop computers to replace old computers	2	1,723	3,446.00	2	3,446.00		
Laptop computers to replace old laptops that are used for EMS charting	3	2,373	7,119.00	3	7,119.00		
Microsoft tablets for ambulances. These are to replace old broken tablets. They are used for CAD and mapping to calls	3	1,500	4,500.00	3	4,500.00		
Titan WIFI Gateway boxes used for transmitting cardiac monitor information to Hospitals and EMS Charts (New additional Gateways). Used for transmitting EKG information to Hospitals	3	1,082	3,246.00	3	3,246.00		
			18,311.00		18,311.00		

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2024-2025

Department: Emergency Medical Services

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount

11243700 554000 CAPITAL OUTLAY

VEHICLES

Ambulances	3	298,854	896,562.00	3	896,562.00		
Tags and taxes for ambulances	3	8,972.00	26,916.00	3	26,916.00		
800 Mobile Radios for ambulances (new)	3	7,664.00	22,992.00	3	22,992.00		
Dodge Durango (QRV)	1	41,984.00	41,984.00	1	41,984.00		
Tags and taxes for Durango	1	1,266.00	1,266.00	1	1,266.00		
Upfit for Durango (Graphics, lights/siren)	1	8,000.00	8,000.00	1	8,000.00		

997,720.00

11243700 553000 CAPITAL OUTLAY

MEDICAL/EDUCATE

C-MAC Adult and Ped intubations kit (new)	2	14,735.00	29,470.00	1	14,735.00		
Cardiac Monitors to replace aging cardiac monitors that are near the end of their life span	4	43,161.00	172,644.00	4	172,644.00		
IV Pump (New)	1	2,444	2,444.00	1	2,444.00		
Ultrasound (New)	1	5,940	5,940.00	1	5,940.00		
High Fidelity Mannequins (New)	3		163,003.00	1	85,000.00		
Pepwave Wireless access to replace ATT Wifi Boxes used in the EMS units	10	2,252	22,520.00	5	11,260.00		

292,023.00

11243700 555000 CAPITAL OUTLAY

OTHER EQUIPMENT

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2024-2025

Department: Emergency Medical Services

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
Walk behind floor scrubber. We have approximately 16,000 square feet of floor space to be kept clean with approximately 8,000 of that being driven on daily (New Item)	1	3,950	3,950.00	1	3,950.00		
800 Portable radios used dailiy for EMS calls. Will be replacing used radios that are not TDMA compliant and must be by June 2025.	3	5,999	17,997.00	3	17,997.00		
800 Mobile radios to replace radios that will not be TDMA compliant and will be in-operable as of June 2025	2	7,664	15,328.00	2	15,328.00		
					37,275.00		



SAMPSON COUNTY DIVE TEAM



Dear Commissioners,

1-28-2024

I am requesting that you continue to fund the Sampson County Dive Team as you have in the past years. As you know we are comprised strictly of volunteers from across the county, who are dedicated to providing services for the citizens of Sampson County. We provide divers and equipment to locate drowning victims, evidence recovery for the Law Enforcement Community and any other dive related operations. We also utilize two boats to operate an underwater sonar unit which helps locate items quicker to prevent overusing our resources and possibly having to call in outside resources. We are also available through the Emergency Management Office to assist other counties when requested.

Our requested budget consists almost entirely of maintenance cost of our (life safety) dive equipment, boats, dive truck & suv maintenance, as well as training costs both in and out of county. We are required to service our equipment to continue to meet our operating procedures, DOT regulations as well as OSHA regulations.

The Dive Team members assist Roseboro Rescue & EMS with their fundraisers during the year. We take our portion of the money and with the help of a half and half grant, when available, purchase new or replacement equipment with little or no money from the county. For the last five years, the Dive Team did not receive any compensation from the grant as we have in past years. We do as much training as possible through the Community College system but there have not been any Dive classes in Sampson County for a while. We perform continuing education training at the YMCA pool and local ponds as much as possible.

Some of you may not be aware that on December the 26th, 2023 the crash truck at Roseboro Rescue caught fire and was burned severely and determined by the insurance company to be a total loss as well as our

Dive trailer that houses our Dive equipment. The fire also damaged the bay area where all our vehicles and boats are housed, the interior living quarters, kitchen, and offices. Since Sampson County EMS has an EMS unit in our building they were displaced as well as the Dive Team. Due to the unknown temperatures of the fire, all of our Dive equipment had to be serviced, repaired again or replaced. We have sent all of our Public Safety dry suits out for inspection or repair due to the fire and have been told by the Dive shop that all the dry suits need to be replaced at a cost of \$60,000. Our annual repair and maintenance costs have risen since Covid and due to labor shortages repair parts are getting harder to obtain. Therefore, our budget total for this year is larger than last year. Please keep in mind that over the last few years we have not received our requested amount. Last year we submitted a budget of \$27,613.20 but only received \$15,940. By being \$11,673 short of our requested amount, we were forced to cut much needed items that could affect the safety of our divers.

Also, as a result of the fire, the Board of Directors at Roseboro Rescue voted to discontinue providing Heavy Rescue services because of the extremely high cost to replace the crash truck and equipment beyond insurance coverage and the lack of volunteers to support the crash truck. They did however vote that the Sampson County Dive Team continue to exist and operate from the Roseboro Rescue building.

Since the fire, we are still in the clean-up phase of the building and will begin the repair phase soon. Due to Sampson County EMS being housed in the Rescue building they have asked for us to do some upgrades to the building to include installing a sprinkler system that could cost as much as \$100,000 alone as well as convert two offices into three bedrooms for the EMS staff. We are having discussions at this time with Mr. Rick Sauer, the Emergency Management director and Mr. Ed Causey, the County manager about possibly turning the Rescue building and land over to the County so the building could be repaired to meet their needs but give the Sampson County Dive Team and Roseboro Rescue & EMS lifetime rights to the building.

Thank you for the opportunity to submit this budget.

Kenneth Cannady
Dive Team Captain
Sampson County Dive Team
A division of Roseboro Rescue & EMS

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11243701 DIVE TEAM					
526200 DEPARTMENTAL SUPPLIES	0.00	0.00	0.00	0.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
539500 CONTRACTED SERVICES	15,940.00	15,940.00	33,652.00	15,940.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total DIVE TEAM	15,940.00	15,940.00	33,652.00	15,940.00	

**Sampson County Dive Team
2024-2025 Budget**

Annual service costs of Dive regulators and BCD's

Annual service on 8 sets of Poseidon Atmosphere Full Face Mask regulator sets, 16 1st stages,
10 2nd stages, 8 Omni swivels & 10 Omni swivel gas switching blocks @\$1100.19 per set

- 8 Poseidon Atmosphere Full Face Masks service:
- 8 Poseidon Atmosphere Full Face Masks 1st stages:
- 8 Poseidon Atmosphere Full Face Masks 2nd stages:
- 8 Sherwood SPG service & spool oring change
- 8 Poseidon pony bottle 1st stages:
- 8 Poseidon octo 2nd stages:
- 2 Poseidon stage bottle 1st stages:
- 2 Poseidon stage bottle 2nd stages:
- 2 Poseidon stage bottle octo 2nd stages:
- 8 Omni swivel 2nd stage swivels:
- 8 Omni swivel gas switching blocks:
- Poseidon repair parts not included in the service kit:
- 4 Zeagle octos:
- 4 Sherwood regs 1st stages:
- 4 Sherwood regs 2nd stages:
- 8 OMS bcd's:
- 4 Zeagle bcd's:

Total annual regulator & bcd repair cost \$12,308.20

VIP inspection on 4 / 100 cu ft tanks, 9 / 2 ltr pony tanks, 9 / 80 cu ft tanks,
4 aluminum 80 cu ft tanks and 2 / 40 cu ft tanks. VIP 28 tanks
Hydro all 28 tanks : due every five years, divided over four years
Divided 28 tanks over four years left on hydro
5 year service on 28 tank valves X \$55 divided over 4 years

Total tank repair cost \$1,855.00

Vehicle & generator maintenance

- Truck maintance oil & filter
- Expedition maintance oil & filter
- Generator maintance
- Boat motors maintance oil & filter, lower unit X 2
- Dive truck tires
- Boat trailer tires

Total vehicles, generators & boat maintenance \$1,983.00

Fuel cost

Non ethanol gas: 50 gal in boats, 40 gal in generators
Gas: 500 gal in Dive truck & Expedition

Total fuel cost \$2,305.00

Additional costs

2 - CXO 100 SEL dry suits:
Misc. consumable cost: batteries, flashlights, dive gloves, hoods, neck seals, wrist seals,
hoses, hand tools, knives etc.

Total additional costs \$10,100.00

Training costs

Quarry fees: \$25.00 per member per day, 6 days for 16 members (3 weekends)
Air fills while training out of the County
In county training: open water, adv open water, dry suit, search & recovery, boat operator
Out of County training expenses : Sonar training, Rescue College & Dive Training etc.

Total training costs \$5,100.00

Total 2024-2025 Budget \$33,651.20



Sampson County Animal Shelter & Pet Adoption Center

To: Ed, Causey
Sampson County Commissioners

From: Anna Ellis, Animal Shelter Director

Date: February 23rd, 2024

RE: FY 2024-2025 Budget

2023 was an amazing year for the animal shelter. Although we had a few more animals brought in than last year, our euthanasia decreased to 37%. Last year our euthanasia rate was 43%; a 6% decrease is definitely something to be proud of. We are still continuing to see feral cat colonies affect our numbers; however, I focus on saving the ones that I can. In my opinion, what makes our shelter successful is the compassionate staff, the care that is being given to the animals, and our ability to keep diseases down within the shelter. We have adopters coming from different counties to adopt from us; they have praised us on our cleanliness and friendliness; many have said “our animals look happy and loved.” We continue to work with reputable rescues to help place the difficult animals; whether they are sick, injured, fearful in the shelter environment, pregnant, or mom with babies. Our shelter adopted, reclaimed, and rescued a total of 1347 animals in 2023; that is an increase of 157 from 2022.

Veterinary Medical Clinic plays a role in the shelter’s success. Their willingness to offer guidance and be present in the shelter on a weekly basis has helped tremendously. Either I am or the Vet Tech is in constant contact with them to address any concerns that may arise. Veterinary Medical Clinic has been a huge asset to the shelter.

We participated in our 5th annual “Clear the Shelter” Event; it was another successful event. Several churches, school clubs, and Tractor Supply donated items throughout the year. Penial PH Church, Rowan Baptist Church, Sampson Early College Key Club, were among the groups who collected and donated items. The items included toys, canned dog and cat food, bowls, cleaning supplies, etc. I made posts throughout the year indicating we needed KONG toys for the dogs, cat scratchers for the cats and within weeks we had over 60 KONG toys delivered and over 20 cases of cat scratchers delivered. We continued our Amazon Christmas project; during the Christmas season the shelter shared a Wishlist through Facebook. Two citizens also purchased stockings

for every animal in our care. Those stockings were filled with items purchased from our Wishlist; every animal had their own “Christmas present.” The public has really stepped up and continues supporting the shelter; I think that is because the public sees we are a great shelter and working towards one goal; saving as many lives as possible.

I am thankful for the SCIF funds we received last year. The HVAC system was installed in July 2023; this completed the first phase of our remodeling project funded by SCIF. The second phase has begun; I am thankful to be a part of this huge improvement to the physical layout of Sampson County Animal Shelter. The state inspector was very pleased with this improvement; it was noted on our annual inspection in September. We received a passed inspection as well. The HVAC system was not only good for the animals but the staff as well. The temperature is a comfortable setting all year round; the animals are happier and so are the staff. We also purchased our new truck that was part of last year’s budget.

This year I am asking for an increase in our temporary employees’ salaries. Currently they are paid \$13 an hour; I would like to increase that to \$14. That is an \$8736 increase in that line item. If the \$1 raise cannot be approved, I would like a .50 raise approved at the cost of \$4368. The salary increase is the largest increase I am requesting; the other increases are due to nationwide inflation costs which are beyond our control (office supplies, medical supplies, and uniforms).

Thank you for your continued support.



Anna Ellis

Animal Shelter Director

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243800 ANIMAL SHELTER					
512100 SALARIES	178,440.00	157,386.19	197,196.00	203,874.00	
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	0.00	
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	
512400 ON-CALL PAY	0.00	0.00	0.00	0.00	
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	
512700 LONGEVITY	767.00	797.00	748.00	829.00	
518100 FICA	11,286.00	9,464.26	12,448.00	12,867.00	
518120 MEDICARE FICA	2,640.00	2,213.42	2,912.00	3,010.00	
518200 RETIREMENT	23,100.00	20,389.88	27,495.00	28,434.00	
518300 GROUP INSURANCE	45,600.00	38,000.00	45,600.00	52,800.00	
518400 DENTAL INSURANCE	1,536.00	1,173.60	1,536.00	1,536.00	
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	
518901 401K COUNTY CONTRIBUTION	8,938.00	4,400.46	9,898.00	10,236.00	
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	
519320 ANIMAL CTRL CRUELTY CASES-VET	5,000.00	150.00	5,000.00	5,000.00	
519322 CONTRACTED SERVICES-VET.	10,000.00	6,193.12	10,000.00	45,000.00	
519327 CONT SVCS-SPAY/NEUTER	15,000.00	17,335.00	15,000.00	15,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11243800 ANIMAL SHELTER					
521300 UNIFORMS	700.00	875.36	800.00	800.00	
523900 MEDICAL SUPPLIES	18,000.00	25,614.27	20,000.00	20,000.00	
525100 GAS, OIL AND TIRES	1,000.00	700.05	1,000.00	1,000.00	
526100 OFFICE SUPPLIES	2,500.00	2,402.27	3,000.00	3,000.00	
526200 DEPARTMENTAL SUPPLIES	25,000.00	22,147.93	25,000.00	25,000.00	
526201 DEPARTMENTAL SUPPLIES - CD	0.00	0.00	0.00	0.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	
531100 TRAVEL	600.00	667.22	600.00	600.00	
531700 TRAVEL ALLOWANCE	2,820.00	2,350.00	2,820.00	2,820.00	
532100 TELEPHONE AND POSTAGE	2,400.00	2,555.40	2,400.00	2,400.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	
535300 MAINT/REPAIR - VEHICLES	800.00	121.77	800.00	800.00	
537000 ADVERTISING	0.00	0.00	0.00	0.00	
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	
539300 CONTRACTED TEMPORARY HELP	104,832.00	94,548.40	113,568.00	113,568.00	
539500 EMPLOYEE TRAINING	1,700.00	1,536.17	2,000.00	2,000.00	
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11243800 ANIMAL SHELTER					
544000 CONTRACTED SERVICES - OSHA	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	40,000.00	36,545.25	0.00	0.00	_____
554008 CAP OUTLAY-VEHICLES FINANCED	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
555008 CAP OUTLAY-OTHER FINANCED	0.00	0.00	0.00	0.00	_____
558100 CONSTRUCTION COSTS	0.00	0.00	0.00	0.00	_____
Total ANIMAL SHELTER	502,659.00	447,567.02	499,821.00	550,574.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Animal Shelter Attendant	43803	61	35,436	36,408	
Veterinary Assistant	43807	65	38,856	40,404	
Animal Shelter Director	43800	77	73,572	76,026	
Animal Shelter Manager	43802	69	49,332	51,036	
			197,196	203,874	
Permanent Positions			4	4	
512100-Salaries			197,196	203,874	
512101-Salary Adj			-	-	
512120-Supplement			-	-	
512200-Overtime			-	-	
512300-Shift Differential Pay			-	-	
512400-On-Call Pay			-	-	
512600-Part-Time			-	-	
512700-Longevity			797	829	
531700-Travel/Phone allowance			2,820	2,820	
518100-FICA	6.20%		12,451	12,867	
518120-Medicare FICA	1.45%		2,912	3,010	
518200-Retirement	13.89%		27,502	28,434	
518300-Group Insurance	1,100		52,800	52,800	
518400-Dental Insurance	32		1,536	1,536	
518901-401K Reg EE	5.00%		9,900	10,236	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Animal Shelter

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243800-519320	Vet assessment and treatment plan for any animals seized for cruelty investigations	5000
11243800-519322	Weekly walk throughs by Veterinarian, injured or sick animal assessments, medications, xrays, surgeries, etc.	10000
11243800-519327	Spay/Neuters for the Clear the Shelter Event and spay/neuters for adopted animals (Female Cats- \$80, Male cats- \$60, Female Dogs- \$80, and Male Dogs- \$60)	15000
11243800-521300	Shirts, sweatshirts, long sleeve shirts, and jackets with county logo and position	800
11243800-523900	Vaccines (rabies, bordetella, 5-way, feline), dewormer, syringes, needles, Fatal Plus, heartworm tests, parvo tests, Capstar, puppy pads, antibiotics, etc.	20000
11243800-525100	Monthly fuel for truck and van, oil changes, and tires	1000
11243800-526100	Cases of paper, ink cartridges for printers, pens, clipboards for cages and kennels, and other office supplies	3000
11243800-526100	IPC (dawn, clorox, trash bags, cadavar bags, laundry detergent, disinfectants, and other cleaning supplies needed) Big Blue and Lowes (hoses, hardware, boots, etc.) Clinton Grain (Dog Food @ \$26 per bag; a pallet contains 40 bags = \$1040 a pallet Uni First (company who keeps medicine cabinet stocked) Tractor Supply (pine pellets used for cat litter, wet dog/cat food, and dry cat food) International Minute Press (impound books and owner surrender forms) Rabies Tags Ketch-All (catch poles and cat tongs) DHHS renewal license	25000

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Animal Shelter

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11243800-531100	Travel to certification programs, annual conference, and othe trainings	600
11243800-532100	Internet Service and ITS bill	2400
11243800-535300	Miscellaneous repairs to truck and van	800
11243800-539300	Temporary Connections 3 employees \$13/hr 40 hrs x \$18.20 = 728.00 \$728 x 52 weeks = \$37,856.00 \$37,856.00 x 3 employees = \$113,568.00	113,568.00
11243800-539500	Annual Conference registration, NACA training, euthanasia certfcations, etc	2000

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11347200 SOLID WASTE					
519500 PROF SERVICES - ENGINEERING	0.00	0.00	0.00	0.00	
519900 PROF SERV:GAS,WELL,MONITORING	0.00	0.00	0.00	0.00	
526200 DEPARTMENTAL SUPPLIES	0.00	18,908.68	0.00	0.00	
529900 STATE TAX & SURCHARGES	0.00	0.00	0.00	0.00	
531100 TRAVEL	0.00	0.00	0.00	0.00	
532100 TELEPHONE AND POSTAGE	102,000.00	9,915.19	0.00	0.00	
533000 UTILITIES	400.00	243.48	400.00	400.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	
535900 LANDFILL PREPARATION & MAINT	0.00	0.00	0.00	0.00	
537000 ADVERTISING	0.00	0.00	0.00	0.00	
541025 LEASE - CONTAINER SITES	13,500.00	11,305.00	13,500.00	13,500.00	
544000 CONTRACTED SVC-MONITOR WELLS	12,000.00	5,946.60	12,000.00	12,000.00	
544001 CONT SVCS-E WASTE	80,000.00	21,319.04	80,000.00	80,000.00	
544008 CONTRACTED SERVICES - OTHER	5,000.00	14,259.84	5,000.00	5,000.00	
544023 CONTRACTED SERV - LOAD PULLS	988,000.00	412,802.22	0.00	0.00	
544024 CONTRACT SERV-CENTRAL LANDFILL	8,620.00	6,930.00	8,620.00	8,620.00	
544027 TIRE DISPOSAL - SPECIAL	0.00	0.00	0.00	0.00	
544028 CONTRACTED SERV-TIRE DISPOSAL	225,000.00	172,167.46	225,000.00	225,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11347200 SOLID WASTE					
544030 CONTRACTED SERV - WHITE GOODS	2,500.00	0.00	2,500.00	2,500.00	_____
549100 DUES AND SUBSCRIPTIONS	0.00	0.00	0.00	0.00	_____
555000 CAP OUTLAY E WASTE RECYCLING	0.00	0.00	0.00	0.00	_____
Total SOLID WASTE	1,437,020.00	673,797.51	347,020.00	347,020.00	



North Carolina Department of Agriculture
and Consumer Services
N.C. Forest Service



Steven W. Troxler
Commissioner

Gregory M. Hicks
Assistant Commissioner

FILE: D-6-FA
Proposed Budgets
FY 25

NC Forest Resources
221 Airport Road
Fayetteville, NC 28306
Phone: (910) 437-2620
Fax: (910) 437-2623
February 15, 2024

Mr. David Clack
Finance Director
Sampson County Finance Department
406 County Complex Rd., Suite 120
Clinton, NC 28328

Dear Mr. Clack:

Enclosed please find the proposed budget for fiscal year 2025 between the North Carolina Forest Service and Sampson County.

This year we have several notable increases that were approved by the legislature last year, some of which were not able to be implemented until now. The FY24 legislative budget included a 3% increase for all our employees, and additional funding to be applied under the discretion of our Commissioner. He has set employee salaries as his top priority for the last 3 years and used those funds to increase our heavy equipment operators' salaries 5%. We have estimated another 3% increase this year, but as always, we only apply the increases after they are approved.

The cost of vehicles has increased significantly over the past year and manufacturers have had difficulty filling all orders. This year we have included a new heavy-duty pick-up to serve as a Type VI engine for our fire suppression duties. You will see an increase due to the higher cost of these trucks.

The total commitment we are asking from Sampson County is \$205,029, which is a decrease of \$111 from the current year. This decrease is due primarily to salaries of our new staff being lower than the previous employees who had longer careers.

If you should have any questions, please don't hesitate to contact me at the Fayetteville office, or Cody Ake, Sampson County Ranger at the County Headquarters (910) 592-4515.

We look forward continuing to work with you this coming year and thank you for your support in the past.

Sincerely,

Michael E. Good
District Forester

cc: Cody Ake, County Ranger

Enc: Salaries/Expenditures



Sampson County Proposed Budget
FY25



Cert Date	Name	Current Salary	3% Increase	Long %	Longevity Amount	Soc. Sec. Amount	Retire. Amount	Health Plan
Aug-15	Cody Ake	42,173	43,438	0.00%	0	3,476	11,723	7,767
Feb-24	Vacant	37,976	39,115	0.00%	0	3,145	10,608	7,767
Jan-24	Alyssa Caskey	37,976	39,115	0.00%	0	3,145	10,608	7,767
Jan-24	Terry Brown	42,693	43,974	0.00%	0	3,517	11,861	7,767
Oct-23	Tim Stanhope	40,950	42,179	0.00%	0	3,380	11,398	7,767
Jun-23	Kimberly Caswell	6,261	6,449	0.00%	0	493	1,664	1,295
TOTALS (Certified - 3.5% Projected I		208,029	214,270		0	17,157	57,862	40,130
TOTALS (Temp-Smokechaser 9 montl		26,434	27,227		0	2,083	0	0
TOTALS - SALARIES		\$ 234,463	\$ 241,497		\$ -	\$ 19,239.53	\$ 57,861.65	\$ 40,129.50

SALARIES (Certified)	\$ 329,418
SALARIES (Temporary)	\$ 29,327
ON-CALL PAY (Certifieds & Temp)	\$ 10,000
TOTAL	\$ 368,745

EXPENDITURES (Attached)	\$ 91,828
Type 6 Initial Attack Vehicle	\$ 52,000
GRAND TOTAL	\$ 512,573

STATE SHARE - 60%	\$ 307,544
COUNTY SHARE - 40%	\$ 205,029
	\$ 512,573



SAMPSON COUNTY FY25



2132	PROVIDED MEDICAL	400
2170	ADMIN SERVICES	150
2199	MISC CONT AGREEMENT	1200
2210	ELECTRICAL SERVICES	2600
2220	ENERGY SERVICES/NAT. GAS	1200
2331	REPAIRS TO VEHICLES (PART & LABOR INVOLVED)	8413
2333	REPAIRS - OTHER EQUIPMENT	1786
2430	MAINTENANCE AGREEMENTS/EQUIP. MONITORING,FAX	930
2441	MAINT AGREEMENT-SOFTWARE	600
2490	MAINTENANCE AGREEMENTS/FIRE EXT. SERVICE	100
2524	RENT/LEASE - OTHER EQUIPMENT	115
2590	RENT/LEASE - OTHER PROPERTY	250
2721	TRAVEL-INSTATE	900
2724	TRAVEL-MEALS	900
2810	BUNDLE VOICE/DATA	655
2812	TELECOM-DATA	1200
2815	EMAIL	200
2817	INTERNET	600
2823	NCID	24
2840	POSTAGE, FREIGHT, ETC. (OFFICE COURIER)	600
2840001	MAILING SERVICE	150
2850	PRINTING, BINDING, DUPLICATION SERVICES	200
2912	MOTOR VEHICLE INSURANCE	3300
2913	LIABILITY INSURANCE	500
2930	SCHOOLS, REGIS. FEES	600
3110	GENERAL OFFICE SUPPLIES	800
3120	DATA PROCESSING SUPPLIES	1000
3150	SAFETY ITEMS	6055
3190	OTHER ADMIN. SUPPLIES (PADLOCKS,FLAGGING,REF. TAPE)	2000
3210	JANITORIAL SUPPLIES	200
3240	CARPENTRY/HARDWARE SUPPLIES	2000
3250	AGR/ANIMAL SUPPLIES	200
3290	OTHER FACILITY & HARDWARE SUPPLIES	500
3310	GASOLINE	14000
3320	DIESEL FUEL	6900
3330	LUBRICANTS/GREASE/OIL	3000
3340	TIRES/TUBES	4500
3350	MOTOR VEHICLE REPLACEMENT PARTS	16294
3510	UNIFORM/CLOTHING ALLOTMENTS	2400

3710	SCIENTIFIC SUPPLIES	200
3720	EDUCATIONAL SUPPLIES (I & E SUPPLIES)	400
3900	OTHER MATERIALS & SUPPLIES (RADIO PARTS)	1788
3900003	OTHER COMM SUPPLIES	1000
4528	EQUIPMENT - VOICE COMMUNICATION	450
4539	OTHER EQUIP. (RADIOS, PUMPS, REELS, ETC)	100
5120	LICENSES	568
5830	MEMBERSHIP DUES & SUBSCRIPTIONS	100
5840	SERVICE AWARDS	150
5900	OTHER ADMIN. SUPPLIES (PADLOCKS,FLAGGING,REF. TAPE)	200
	SAMPSON COUNTY PROPOSED BUDGET - FISCAL YEAR 2025	
	SUB-TOTALS (2132-5900)	\$91,828.00
4541	TYPE 6 ENGINE INITIAL ATTACK (TRUCK)	\$52,000.00
	GRAND TOTAL (ALL LINE ITEMS)	\$143,828.00

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11347500 FORESTRY					
581040 FORESTRY - COUNTY MATCH	205,140.00	82,942.53	205,029.00	205,029.00	<hr/>
Total FORESTRY	205,140.00	82,942.53	205,029.00	205,029.00	



22 March 2024

Mr. Ed Causey, County Manager
County of Sampson
406 County Complex Road
Clinton, NC 28328

Dear Mr. Causey:

I would like to thank you and offer my sincere appreciation for the opportunity to serve as the recently appointed Executive Director of Sampson County Economic Development. I look forward to supporting Sampson County's existing industries and working collaboratively with our partners (internal and external) to attract new industrial projects that add value to our community and to support the industries located within the County.

Attached you will find the Sampson County Economic Development (SCED) Budget Request for Fiscal 2024-2025. I am providing this information to you, David Clack, Sampson County CFO, and the Sampson County Board of Commissioners for review, consideration, and approval.

Over the past year, considerable work has been performed at Sampson County's newest industrial park in Newton Grove, NC, the Joe Britt Warren Business & Industrial Park (JBWBIP). Through a grant from the NC Southeast Partnership in the amount of \$262,000 the following work has been completed or is nearing completion: (A) Funding provided to the Town of Newton Grove for Wastewater Study (\$49,000); (B) Masterplan including Traffic Impact Analysis (TIA) and Preliminary Engineering Reports (PER's), (C) Conceptual Drawings, and (D) Demolition of structures and trees on the site. Additionally, SCED was awarded an ARPA grant of \$34,000 to install high-speed Fiberoptic Cable to the new industrial park. In the coming year, staff will continue development of this new park and will begin to market the property and seek grants to assist with enhancing the site.

As we enter the Fiscal Year 2024-2025, there are several areas that staff will work to enhance including the Sampson County Manufacturing Council, HR Connect, Existing Industry Visits, and storytelling. It is important that we work to share our story with community partners, realtors, consultants, and other economic development allies. Sampson County has a strong and deeply rooted agricultural heritage that provides a major impact for Sampson County's economy. It is important that efforts be placed in supporting the agricultural community by collaborating with local agricultural leaders and the NC Department of Agriculture to identify potential clients that could potentially develop processing facilities that add value to the agricultural crops grown in Sampson and surrounding counties.

Recently, the Sampson Southeastern Business Center in Clinton was submitted for potential inclusion in the NC SelectSite Readiness Program. This is a new program created by the Economic Development Partnership of NC. The General Assembly has established a Selectsite Readiness Program (SRP) to support the development of sites that will increase NC's competitiveness for the siting or expansion of major manufacturing projects in

sectors that include, but are not limited to, aerospace, automotive, clean energy, food processing, semiconductor, and life science industries. This Program is a counterpart to the Megasite Readiness Program (MRP). The creation of the SRP recognizes that not all major manufacturing projects require the 1,000 acres minimum needed to qualify as a mega site. We should learn later this year if the County's site will be included in the program.

Economic Development programs and initiatives are a team effort, and I would like to thank you, my fellow Department Heads, and especially the Sampson County Board of Commissioners for the support provided to Sampson County Economic Development over the past six years. It is through these commitments that our County is being well positioned for future successes that are certain to create growth opportunities that will increase the non-residential tax base, provide additional employment opportunities, and enhance the quality of life for Sampson County's residents.

If you have any questions regarding this request, please feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Ray Jordan".

Ray Jordan
Executive Director

A: 2024-2025 Economic Development Budget Request

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11449200 ECONOMIC DEVELOPMENT					
512100 SALARIES	128,866.00	79,325.32	170,276.00	159,504.00	
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	
512700 LONGEVITY	0.00	0.00	0.00	4,822.00	
518100 FICA	8,288.00	4,852.84	11,004.00	10,486.00	
518120 MEDICARE FICA	1,939.00	1,134.93	2,574.00	2,453.00	
518200 RETIREMENT	16,611.00	10,225.03	23,652.00	22,825.00	
518300 GROUP INSURANCE	14,820.00	6,350.66	22,800.00	26,400.00	
518400 DENTAL INSURANCE	504.00	196.16	768.00	768.00	
518700 CAFETERIA FEES	94.00	40.10	94.00	94.00	
518901 401K COUNTY CONTRIBUTION	6,444.00	3,557.47	8,514.00	8,217.00	
519100 PROFESSIONAL SERVICES	28,000.00	1,750.00	18,500.00	18,500.00	
519101 PROF SERVICES-EDA GRANT	0.00	0.00	0.00	0.00	
519200 LEGAL PROFESSIONAL SERVICES	2,500.00	0.00	5,000.00	5,000.00	
519500 PROF SERVICES - ENGINEERING	10,000.00	70,454.53	30,000.00	30,000.00	
526100 OFFICE SUPPLIES	1,000.00	83.91	1,000.00	1,000.00	
526200 DEPARTMENTAL SUPPLIES	7,000.00	2,540.93	2,500.00	2,500.00	
526201 DEPARTMENTAL SUPPLIES - CD	0.00	0.00	3,500.00	3,500.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11449200 ECONOMIC DEVELOPMENT					
529901 ECONOMIC INCENTIVE PYMT	495,000.00	502,687.64	539,750.00	539,750.00	_____
529902 BUILDING REUSE GRANT PYMT	0.00	0.00	120,000.00	120,000.00	_____
531100 TRAVEL	19,350.00	635.98	21,800.00	23,000.00	_____
531101 EXISTING INDUSTRY PROJECT	4,500.00	2,398.20	7,000.00	7,000.00	_____
531120 SPECIAL EVENTS	3,500.00	0.00	4,500.00	4,500.00	_____
531700 TRAVEL ALLOWANCE	4,800.00	2,200.00	7,200.00	4,800.00	_____
532100 TELEPHONE AND POSTAGE	2,550.00	809.43	2,300.00	2,300.00	_____
534100 PRINTING	1,000.00	273.59	2,000.00	2,000.00	_____
535200 MAINT/REPAIR - EQUIPMENT	475.00	0.00	500.00	500.00	_____
537000 ADVERTISING	16,000.00	4,125.00	21,800.00	21,800.00	_____
538100 DATA PROCESSING - PROGRAMMING	8,000.00	4,000.00	13,887.00	13,887.00	_____
539500 EMPLOYEE TRAINING	5,975.00	0.00	7,440.00	7,440.00	_____
541000 RENTAL FEES - BUILDINGS	2,250.00	0.00	4,000.00	4,000.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	53,750.00	122,411.10	262,992.00	25,000.00	_____
545000 INSURANCE AND BONDS	128.00	0.00	128.00	128.00	_____
549100 DUES AND SUBSCRIPTIONS	2,525.00	889.11	1,915.00	1,915.00	_____
549101 CHAMBER SPONSORSHIP	3,000.00	3,000.00	15,000.00	3,000.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11449200 ECONOMIC DEVELOPMENT					
549400 SOUTHEASTERN EC DEV COMMISSION	25,313.00	25,313.00	30,313.00	30,313.00	_____
549900 MOVING EXPENSES	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
557000 LAND PURCHASES	0.00	0.00	0.00	0.00	_____
558100 CONSTRUCTION COSTS	0.00	0.00	0.00	237,992.00	_____
Total ECONOMIC DEVELOPMENT	874,182.00	849,254.93	1,362,707.00	1,345,394.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Director Econ Development	49200	81	105,276	107,148	
Econ Dev Support Specialist	49201	70	50,832	52,356	
			156,108	159,504	
Permanent Positions			2.00	2.00	
512100-Salaries			156,108	159,504	
512101-Salary Adj			-	-	
512120-Supplement			-	-	
512200-Overtime			-	-	
512300-Shift Differential Pay			-	-	
512400-On-Call Pay			-	-	
512600-Part-Time			-	-	
512700-Longevity			-	4,822	
531700-Travel/Phone allowance			4,800	4,800	
518100-FICA	6.20%		9,977	10,486	
518120-Medicare FICA	1.45%		2,334	2,453	
518200-Retirement	13.89%		21,684	22,825	
518300-Group Insurance	1,100		26,400	26,400	
518400-Dental Insurance	32		768	768	
518901-401K Reg EE	5.00%		7,806	8,217	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Economic Development

		FISCAL YEAR: 2024-2025
Org & Object Number	Description	Amount
11449200 - 519100	37 Gears (Graphic Design Services)	\$ 3,500.00
	Drone Video and photography	\$ 5,000.00
	Design for targeted outreach materials	\$ 5,000.00
	Research and economic impact analysis	\$ 5,000.00
11449200 - 519100	Professional Services	\$ 18,500.00
11449200 - 519200	Anticipated Attorney Fees	\$ 5,000.00
11449200 - 519200	Professional Services - Legal	\$ 5,000.00
11449200 - 519500	Thomas & Hutton (Engineering Services JBW Park - \$\$\$\$)	\$ 10,000.00
	Gradient (Civil Design Engineering Services - \$\$\$\$)	\$ 10,000.00
	ECS Unlimited (Engineering Services - \$\$\$\$)	\$ 10,000.00
11449200 - 519500	Professional Services - Engineering	\$ 30,000.00
11449200 - 526100	File Storage Boxes	100.00
	Miscellaneous Paper and Pads	300.00
	Pencils, Pens and assorted markers	100.00
	2 - 5160 Avery Labels	150.00
	5 Cases Copy Paper	300.00
	File Folders	50.00
11449200 - 526100	Office Supplies	\$ 1,000.00
11449200 - 526200	International Minute Press (Marketing & Promotional Materials)	\$ 1,000.00
	JDS Advertising (Promotional Items)	\$ 1,000.00
	Miscellaneous Supplies	\$ 500.00
11449200 - 526200	Departmental Supplies	\$ 2,500.00
11449200-526201	HP Printer (Price quote provided by IT)	\$ 1,250.00
	PC & Monitors (Price quote provided by IT)	\$ 2,250.00
11449200-526201	Departmental Supplies (Non-Depreciable Assets)	\$ 3,500.00
11449200 - 529901	Mirimichi Green (Projected GBI \$36,752 if GBI Contract Guidelines are met)	\$ 36,752.00
	Enviva (Projected GBI based on 2023 Taxes paid and resulting GBI Payment (\$503,000))	\$ 503,000.00

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Economic Development

		FISCAL YEAR: 2024-2025
Org & Object Number	Description	Amount
11449200 - 529901	Economic Development Incentive Payment (GBI)	\$ 539,752.00
11449200-529902	Project Bose/DuBose Steet	\$ 120,000.00
11449200-529902	Building Reuse Grant Payments	\$ 120,000.00
11449200-592903	GLF Grant 6771 (Payments related to GLF Grant 6771 for the Sampson Southeastern Business Center Site Development Project at Armory Drive.)	\$ 237,993.00
11449200-529903	Golden Leaf Grant Payments	\$ 237,993.00
11449200 - 531100	Lodging for CEcD Training (Two team members)	\$ 3,000.00
	NCEDA Conference Registration Fees & Lodging for Director (Fall, Spring, Annual)	\$ 3,000.00
	NCEDA (Conference Registration & Lodging for Staff)	\$ 1,300.00
	NCSE / EDPNC hosted events (Registration & Lodging)	\$ 2,500.00
	EDC Advisory Board - Visit/Tour/Tavel Expense	\$ 1,500.00
	Client/Industry Partner/Work Meetings	\$ 5,000.00
	Travel Out-of-County (Staff)	\$ 3,000.00
	EDC Advisory Board Meetings (Six Monthly Board Meetings)	\$ 2,500.00
11449200 - 531100	Travel	\$ 21,800.00
11449200 - 531101	Quarterly Sampson County Manufacturing Council meetings and Speakers	\$ 3,000.00
	Quarterly HR Connect Meetings and Speakers	\$ 3,000.00
	Existing Business & Industry Visits	\$ 1,000.00
11449200 - 531101	Existing Business & Industry	\$ 7,000.00
11449200 - 531120	State of the Economy or Similar Event	\$ 3,500.00
	New openings, announcements, ground breakings, etc. \$1,000	\$ 1,000.00
11449200 - 531120	Special Events	\$ 4,500.00
11449200 - 531700	Travel Allowance (Director)	\$ 4,800.00
	Travel Allowance (Assistant Director)	\$ 2,400.00
11449200 - 531700	Travel Allowance	\$ 7,200.00
11449200 - 532100	Phone (Office Phones and Cellular Services)	\$ 1,800.00
	Postage (Mailings & Bulk Mail)	\$ 500.00
11449200 - 532100	Telephone and Postage	\$ 2,300.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Economic Development

		FISCAL YEAR: 2024-2025
Org & Object Number	Description	Amount
11449200 - 534100	Printing (Annual Report)	\$ 500.00
	Printing (Miscellaneous Outsourced Printing)	\$ 1,500.00
11449200 - 534100	Printing	\$ 2,000.00
11449200 - 535200	Misc. repairs	\$ 500.00
11449200 - 535200	Maintenance and Repair - Equipment	\$ 500.00
11449200 - 537000	Promotion of industrial sites to targeted real estate brokers, developers, and investors	\$ 15,800.00
	The Sampson Independent (public hearing ads, ad for business and industry edition)	\$ 2,000.00
	Business NC (NC Economic Development Guide Ad)	\$ 4,000.00
11449200 - 537000	Advertising	\$ 21,800.00
11449200 - 538100	37 Gears (Website hosting services)	\$ 3,000.00
	Mail Chimp (Newsletter)	\$ 720.00
	Canva Software Subscription	\$ 600.00
	Less Annoying CRM Subscription (Client Relationship Management Software)	\$ 1,080.00
	Zoom (Professional Edition)	\$ 170.00
	Adobe Creative Suite	\$ 660.00
	Chmura Economics & Analytics Subscription (JobsEQ software for providing employment data and other statistical data)	\$ 7,657.00
11449200 - 538100	Data Processing	\$ 13,887.00
11449200 - 539500	ECU CEcD Training (Two team members)	\$ 5,940.00
	NCEDA Economic Development training seminars	\$ 1,500.00
11449200 - 539500	Employee Training	\$ 7,440.00
	Rental Fees (Expo Center for the following events: Job Fair, partner and existing business and industry meetings)	\$ 4,000.00
11449200 - 541000	Rental Fees - Building	\$ 4,000.00
11449200 - 544000	Lawn Services & Bushhogging (JBW Industrial Park & Sampson Southeastern Business Center)	\$ 22,000.00
	Lawn Services & Landscape maintenance at SSBC Entrance Signs	\$ 3,000.00
11449200 - 544000	Contracted Services	\$ 25,000.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Economic Development

Org & Object Number	Description	FISCAL YEAR: 2024-2025	
			Amount
11449200 - 545000	Professional liability insurance	\$	128.00
11449200 - 545000	Insurance and Bonds	\$	128.00
11449200 - 549100	NC Economic Development Association Dues (NCEDA) (Director and Staff)	\$	750.00
	International Economic Development Council (IEDC) Dues	\$	455.00
	The Sampson Independent	\$	160.00
	Western Sampson Commerce Group	\$	100.00
	Clinton 100 Committee	\$	250.00
	Sampson County Friends of Agriculture	\$	100.00
	Sampson Arts Council	\$	100.00
11449200 - 549100	Dues and Subscriptions	\$	1,915.00
11449200 - 549101	Chamber of Commerce (Historically, embership dues included memberships for all County Departments and this year two tickets to the Chamber Annual Banquet. Please see attached Letter of Request from Matt Stone, Chamber of Commerce, Executive Director.)	\$	15,000.00
11449200 - 549101	Chamber of Commerce	\$	15,000.00
11449200 - 549400	Southeastern Economic Development Commission Annual Dues (No increase over last FY)	\$	5,313.00
	NC Southeast Partnership Dues (Due increased by \$5000 for FY 2024-2025 and will increase in FY 2025-2026 to \$30,000, please see attached letter from Steve Yost, President of NC Southeast.)	\$	25,000.00
11449200 - 549400	Southeastern Economic Development Partners	\$	30,313.00

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2024-2025

Department: Economic Development

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
HP Printer	1	\$ 1,250.00	\$ 1,250.00	1	\$ 1,250.00		
PC & Monitors	1	\$ 2,250.00	\$ 2,250.00	1	\$ 2,250.00		
			\$ 3,500.00		\$ 3,500.00		

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE *of the* COUNTY MANAGER

MEMORANDUM

TO: Board of Commissioners
Edwin W. Causey, County Manager

FROM: Stephanie P. Shannon, Clerk to the Board

RE: **FY 2024-2025 Requested Budget (Industrial Utility)**

Attached is the proposed budget for the Industrial Utility department. There are no requested changes to this budget.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11449300 INDUSTRIAL UTILITY					
502500 MISCELLANEOUS PROJECTS	25,081.00	8,145.00	25,081.00	25,081.00	_____
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
557000 LAND PURCHASES	0.00	0.00	0.00	0.00	_____
582096 ECONOMIC DEVELOPMENT RESERVE	250,000.00	0.00	250,000.00	250,000.00	_____
Total INDUSTRIAL UTILITY	275,081.00	8,145.00	275,081.00	275,081.00	



David Clack
Sampson County Finance Officer
406 County Complex Rd
Clinton NC 28328

I am submitting the **Cooperative Extension budget proposal for FY 2024-2025**. The proposal will **increase** in the amount of **\$34,688**. The increases are listed below.

- Salaries: \$17,742
 - Increase from \$339,099 to \$356,841 to account for State employees' legislative increases, and career ladder promotions
- Benefits: \$5,142
 - Increase from \$170,930 to \$176,072 to account for increase cost of FICA, Medicare FICA, Retirement, Group Insurance, Dental, Unemployment, Longevity, and 401K
- Gas, Oil, and Tires: \$1,808
 - Increase from \$1,810 to \$3618 to account for the increase in the cost of fuel, oil, and tires and cover cost for requested 2nd vehicle
- Departmental supplies: \$2,775
 - Increase from \$10,100 to \$12,875 to account for the increased cost of printing and hay (hay will be reimbursed)
- Miscellaneous Expenses: \$400
 - Increase from \$2,800 to \$3,200 to account for increased cost of annual meetings and educational events such as Report to the People and Advisory committee meetings
- Travel: \$2,000
 - Increase from \$2,900 to \$4,900 to cover all staff professional conferences
- Travel Allowance: \$480
 - Increase from \$1,920 to \$2,400 to cover an additional telephone stipend for 4-H agent who is turning in their county phone

-OVER-



- Telephone and Postage: \$4266
 - Reduce from \$4866 to \$4266 to account for turning in county phone
- Maintenance/Repair of buildings/grounds: \$532
 - Increase from \$532 to \$1,064 to account for increased cost of parts and repairs
- Maintenance/Repair of equipment: \$2,000
 - Increase from \$3,000 to \$5,000 to account for increased cost in certified weigh scale calibrations, maintenance, and repairs along with costs of repairs for skid steer, tractor, UTV, and trailers
- Maintenance/Repair of vehicles: \$470
 - Increase from \$700 to \$1,170 to account increase cost of vehicle repairs for county van and cover costs for an additional 2nd requested vehicle
- Rental Fees – Budlings: \$1,639
 - Increase from \$1,250 to \$2,889 to account for increase in building rental fee and for 1 additional rental
- Dues and subscriptions: \$300
 - Increase from \$1,200 to \$1,500 to account for increased cost of current subscriptions and dues

Please see the attached document entitled FY 2024-2025 Cooperative Extension that provides further justifications for increases.

Regards,

James B Hardison
 County Extension Director
 Agriculture Agent – Horticulture
 Sampson County Center
 Clinton NC 28328
 910 592 7161

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11449500 N C COOPERATIVE EXTENSION SVC					
512100 SALARIES	339,099.00	272,517.85	356,841.00	356,841.00	
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	
512700 LONGEVITY	1,036.00	1,026.00	1,077.00	1,077.00	
518100 FICA	21,030.00	16,572.24	22,126.00	22,126.00	
518120 MEDICARE FICA	4,922.00	3,869.61	5,174.00	5,174.00	
518200 RETIREMENT	87,810.00	63,723.20	89,283.00	89,283.00	
518300 GROUP INSURANCE	50,039.00	39,466.41	52,056.00	52,056.00	
518400 DENTAL INSURANCE	720.00	600.00	720.00	720.00	
518500 UNEMPLOYMENT INSURANCE	282.00	0.00	282.00	282.00	
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	
518901 401K COUNTY CONTRIBUTION	5,091.00	4,767.00	5,354.00	5,354.00	
525100 GAS, OIL AND TIRES	1,810.00	479.48	3,618.00	3,618.00	
526200 DEPARTMENTAL SUPPLIES	10,100.00	7,879.23	12,875.00	10,100.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
526261 ROAD SIGNS SUPPLIES	0.00	0.00	0.00	0.00	
529900 MISCELLANEOUS EXPENSES	2,800.00	7,234.72	3,200.00	2,800.00	
531100 TRAVEL	2,900.00	2,072.72	4,900.00	3,500.00	
531700 TRAVEL ALLOWANCE	1,920.00	1,600.00	2,400.00	2,400.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11449500 N C COOPERATIVE EXTENSION SVC					
532100 TELEPHONE AND POSTAGE	4,866.00	4,401.36	4,266.00	4,266.00	
533000 UTILITIES	3,192.00	909.43	3,192.00	3,192.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	532.00	270.00	1,064.00	900.00	
535200 MAINT/REPAIR - EQUIPMENT	3,000.00	650.00	5,000.00	3,000.00	
535300 MAINT/REPAIR - VEHICLES	700.00	309.95	1,170.00	700.00	
541000 RENTAL FEES - BUILDINGS	1,250.00	610.50	2,889.00	1,250.00	
544000 CONTRACTED SERVICES	111,000.00	54,447.65	111,000.00	111,000.00	
545000 INSURANCE AND BONDS	5,100.00	0.00	5,100.00	5,100.00	
549100 DUES AND SUBSCRIPTIONS	1,200.00	1,108.95	1,500.00	1,200.00	
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	46,328.00	46,328.00	
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	27,000.00	27,000.00	
558014 LIVESTOCK PEN CONSTRUCTION	0.00	0.00	0.00	0.00	
581000 TRANSFER TO STATE AGENCY	0.00	0.00	0.00	0.00	
Total N C COOPERATIVE EXTENSION SVC	660,399.00	484,516.30	768,415.00	759,267.00	

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Cooperative Extension

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11449500-525100	Gas, Oil and Tires --Funds to be utilized in conjunction with two county vehicles assigned to the CE Dept. -- 300 miles per month / 15 miles per gallon x \$5 per gallon x 12 months x 2 = <u>\$2400</u> ; 4 tires @ \$250 each = <u>\$1000</u> (+6.4% inflation)	3618
11449500-526200	Departmental Supplies - Miscellaneous office/departmental supplies @ \$2480/yr. Average of approximately 5000 color copies/mo @ \$.049 per copy = \$245/mo x 12 months = \$2940; 6000 B/W copies/mo @ \$.0198/copy = \$120/mo x 12 months =\$1440 for total cost of \$4380/yr. Unifirst first aid supply kit - 7 month average of \$20/mo x12 months = \$240/yr. Hay purchased for cattle sales at livestock facility = \$5000 (25 bales @ \$50 per bale, 4 sales at \$1,250 per sale. Will be reimbursed for hay after sale) . (+6.4% inflation)	12,875
11449500-529900	Miscellaneous Expenses - Used for various meetings/educational events not detailed in other budget lines, such as annual Report to People event @ \$1000; County Advisory Leadership support @ 4 meetings annually @\$250 each = \$1000; \$1000 to support specialized advisory committee meetings for agents. (+6.4% inflation)	3200
11449500-531100	Travel - NC State Extension Advisory Council support @ \$100/year; Extension Agents' Association Professional Conferences - assist 6 agents with expenses incurred at their respective meeting @ \$500 each = \$3000/year; Assist 2 program assistants and 2 secretaries with professional development @ 100 each = \$400; Staff development yearly event for 15 active staff members @ \$70 each = \$1050; The remaining \$350 will be used to cover monthly travel expenses incurred by staff members throughout the year.	4900
11449500-531700	Travel Allowance - County cell phone stipend @ \$40/month for 5 employees	2400
11449500-532100	Telephone & Postage - Phone service and device charges at CE facility; average of \$200 x 12 months = \$2400/year. County provided mobile hotspot for 3 staff members @\$40/month = \$1440; US postal service stamps - 2 rolls @ \$63 = \$126; The remaining \$300 will be used to offset unexpected expenses, repairs, and rate increases.	4266

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Cooperative Extension

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
1149500-533000	Utilities - Funds to provide electricity and gas heating to Extension greenhouse. Estimated cost of \$1500/year electricity and \$1500/year gas. (+6.4% inflation)	3192
1149500-535100	Maintenance and Repair - Buildings and Grounds - To support any maintenance and repair needs associated with the Extension greenhouse. (+6.4% inflation)	1064
11449500-535200	Maintenance/Repair of Equipment - Funds used for Livestock Facility scale callibrations @ \$750 twice per year = \$1500; Repair of scales \$1000; Maintenance of 2 trailers, tractor, Cub Cadet UTV, Skid Steer, Portable cattle chute; Kitchen small appliances; Miscellaneous repairs estimated at \$2,200/year. (+6.4% inflation)	5000
11449500-535300	Maintenance/Repair of Vehicles - Funds used for expenses incurred for repairs and maintenance of two county vehicles, along with cost of 4 oil changes @ \$50 each = \$200/year, and 4 cleanings per year @ \$100 = \$400/year. Budgeting for further maintenance as needed = \$500. (+6.4% inflation)	1170
11449500-541000	Rental Fees - Buildings - Rental of facilities for 3 meetings/activities during the year when the number of participants exceeds the capacity at the Sampson County Livestock Facility and/or Extension office 3 x \$850 = \$2550 (generally rental of the Sampson County Agri-Expo Center), event manager \$88 per event x 3events = \$264; plus \$75 marquee fee.	2889
11449500-544000	Contracted Services - NCSU Apple computer equipment for 2022-2025 lease term @ \$5000 for 13 computers. Beaver Management Assistance Program implementation @ \$100,000/year and participation fee @ \$6000.	111000
11449500-545000	Insurance & Bonds - Funds utilized for county vehicle insurance for all county motor vehicles @ \$1500/year, American Income Life insurance fees to cover liabilities associated with Extension sponsored events and activites throughout the year @ \$100, and estimated property/liability allocation expenses @ \$3500.	5100

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Cooperative Extension

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11449500-549100	Dues & Subscriptions - Southeast District Association Dues: 7 agricultural agents @ \$75/year = \$525, 4-H & Youth Development Agent @ \$110, FCS Agent @ \$157, 1 Program Assistants \$35 and 2 Admin/Support Staff membership dues @ \$90; Sampson Independent newspaper subscription @ \$152, annual Friends of Agriculture membership dues @ \$100 and annual Chamber of Commerce dues @ \$325.	1500

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2024-2025

Department: Cooperative Extension

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
11449500-554000 Ford F150 Crew Cab 4x	1	46,327.80	46,327.80	1	46,328.00		
11449500-555000 Digital Marquee Sign: R	1	27,000	27,000.00	1	27,000.00		

February 19, 2024

Subject: Justification for a 4x4 truck for Sampson County Cooperative Extension

Mr. Causey,

I am writing to request approval for a 4x4 truck for use by the Sampson County office of the NC Cooperative Extension. Our organization plays a vital role in supporting the agricultural community and 4H youth development within Sampson County. The acquisition of a 4x4 truck is imperative to enhance our efficiency and effectiveness in various essential activities. I would like to provide a comprehensive justification for this request.

1. Field work and site visits:

Our extension activities often involve fieldwork, including farm visits, agricultural demonstrations, and outreach programs. A 4x4 truck is essential for navigating diverse and challenging terrains, especially in rural areas where standard vehicles (personal and county van) may struggle to access remote locations. The truck will be utilized for pulling heavy equipment such as weigh wagons, trailers, sprayers and other equipment to on-farm research plots. This is crucial for implementing and maintain various agricultural practices, experimental setups, and on-farm research contributing to the advancement of farming techniques and technologies.

2. 4-H Youth Development:

In support of 4H youth development, the truck will be utilized for transporting livestock to and from 4H youth livestock shows and practices. This includes cattle, swine, goats, lambs, and chickens. Additionally, the truck will be instrumental in transporting supplies and materials required for gardening projects in schools, facilitating educational programs and fostering a passion for agriculture among the youth. Items of transport include live plants, soil, compost, tools, small implements, and other equipment and materials necessary for raised bed gardening programs throughout the county school system.

3. Livestock Programming and Agriculture Emergency Response: The truck will serve as a versatile tool for hauling livestock programming equipment such as mobile chutes, livestock penning, and swine waste sampling equipment to Sampson County clientele. Moreover, the 4x4 capability ensures our readiness for agriculture emergency response, enabling us to reach affected areas promptly and provide timely assistance during crises.

4. Year-Round Accessibility:

A 4x4 truck is designed to handle adverse weather conditions, ensuring year-round accessibility for our extension agents. This is particularly important during inclement weather when standard vehicles may face

limitations, hindering our ability to fulfill our outreach and educational commitments. 4x4 is necessary when visiting farms or research plots during wet weather, in sandy soil conditions, or traversing temporary farm paths.

5. Cost-Effectiveness:

While the initial cost of a 4x4 truck may be higher than that of a standard vehicle, the long-term cost-effectiveness comes from its durability, reliability, and reduced maintenance costs. Investing in a reliable 4x4 truck will contribute to the longevity of our fleet and reduce the need for frequent replacements.

In conclusion, the acquisition of a 4x4 truck is a strategic investment that aligns with the goals, objectives, and mission of Sampson County Cooperative Extension. This vehicle will empower our extension agents to better serve the community, overcome logistical challenges, and enhance our overall outreach capabilities. I appreciate your consideration of this request and would welcome the opportunity to discuss it further if needed. Thank you for your attention to this matter.

Respectfully,

Brad Hardison

February 22, 2024

Subject: Justification for LED marquee sign

Mr. Causey,

I am writing to bring to your attention the need for the replacement of our current road sign used for marketing by the NC Cooperative Extension Service. The existing sign has served us well over the years, but it has now reached a point where its maintenance is proving to be both financially burdensome and technologically challenging.

Our current sign, which has faithfully displayed important information and announcements, is showing signs of aging, leading to increased repair costs. The availability of repair parts is becoming scarce, and the associated expenses are escalating. These unforeseen repair expenditures are negatively impacting our budget, diverting resources that could be better utilized for our core programs and initiatives.

Moreover, the computer system controlling the current marquee is severely outdated, making it difficult to keep up with the modern technological standards. The obsolete software and hardware hinder our ability to efficiently manage and update the content displayed on the sign, limiting its effectiveness in conveying timely and relevant information to the community.

To address these challenges and ensure the continued success of our marketing efforts, we propose the replacement of our current road sign with a state-of-the-art LED marquee. The benefits of this upgrade are manifold:

1. **Cost Efficiency:** An LED marquee is not only energy-efficient, but also requires minimal maintenance, reducing long-term operational costs significantly. It eliminates the need for frequent repairs and costly replacement parts.
2. **Technological Advancements:** The new LED marquee will be equipped with the latest technology, providing a user-friendly interface for quick and easy content updates. This ensures that we can deliver timely and relevant messaging to the community.
3. **Enhanced Visibility:** LED displays offer superior brightness and clarity, ensuring that our messages are easily readable even in adverse weather conditions. This will maximize the impact of our marketing efforts and strengthen our connection with the community.
4. **Long-Term Sustainability:** Investing in a modern LED marquee ensures that we are future-proofing our communication infrastructure. It will serve us well for years to come, providing a reliable platform for sharing important information and promoting community engagement.

Considering the current challenges with our outdated road sign, we believe that investing in a new LED marquee is not only a necessary step, but also a strategic one. This upgrade aligns with our commitment to delivering valuable information to the community efficiently and effectively.

We appreciate your attention to this matter and kindly request your support in securing the necessary funding for the replacement of our road sign. If you require any additional information or would like to discuss this proposal further, please do not hesitate to contact me.

Respectfully,

Brad Hardison
Sampson County Extension Director



SAMPSON COUNTY SOIL AND WATER
CONSERVATION DISTRICT
NEW AGRI. BUILDING, 80 COUNTY COMPLEX RD.
SUITE 110
CLINTON, NC 28328-4727 910-592-7963, Ext. 3

March 13, 2024

To: Mr. Ed Causey, County Manager
Mr. David Clack, Finance Officer
Subject: FY 2024– 2025 Budget Request
From: Melanie M. Harris, Senior Soil Conservationist, Department Head

Sampson Soil & Water Conservation District (SWCD) is comprised of a board of supervisors, of which three are elected in the general election and two are appointed by the NC Soil & Water Conservation Commission, that serve without pay to direct the Sampson program. The staff assigned to carry out the District's mission for the protection of the county's soil, water and related resources include one Senior Soil Conservationist/Department Head, one Soil Conservationist, one Soil and Water District Technician and a Program Support Specialist. One of these positions is partially reimbursed from the State's Agriculture Cost Share Program funds. A Supervisory Soil Conservationist, two Soil Conservationists and a Soil Conservation Technician are provided by USDA-NRCS. Our office operates as a complete unit, meaning all employees are trained in both federal and state cost share programs providing everyone the capability to assist any customer that walks in the door. This allows us the potential to receive more cost share funding working together, which in turn assists the producer.

The Sampson SWCD mission is also supported by several state and federal cost share program funds that assist landowners in Sampson with the cost of installing Best Management Practices (BMPs). For the 2023 program year, these programs funded over \$3.9 million for practices in Sampson County in the form of direct payments and incentives to farmers and landowners to install on-farm conservation practices to solve natural resource concerns. With the assistance of the NCDA-Division of Soil and Water Conservation (NCDA-DSWC), the District continues to work with the Coharie Intra-Tribal Council and the Friends of Sampson County Waterways to remove debris in Sampson County's rivers and streams under the Streamflow Rehabilitation Assistance Program (StRAP). StRAP reduces flooding, restores streams, and protects the integrity of the drainage infrastructure across North Carolina's waterways. For program year 2023, the District helped secure an additional \$143,000 supplement to continue work in Sampson County. Along with state and federal cost share programs, the District participates in programs administered by the NC Foundation for Soil and Water. We are currently scheduled to receive \$1,950 for yearly monitoring of the Market Based Conservation Initiative contracts signed in 2015. We just recently signed an agreement to have the option to renew these funds through year 2028. We are also assisting with the Feral Swine Eradication and Control Pilot Program, and we are a key component in the new NC Swine and Dairy Assistance Program (SDAP). This program can help provide financial assistance to swine and dairy farms who have lost their contracts or were forced out of business due the COVID-19 pandemic. As opportunities arise, we apply for grant monies to provide more funds to implement BMPs in the county. Additional data on resource conservation practices installed and services provided to clients is available upon request. The District is also available to assist local businesses and county departments.

Currently, USDA-NRCS support to our office includes four 4WD vehicles with fuel shared by all field staff members and USDA- FSA service center employees, high speed internet connectivity, including computer hardware, software updates and Information Technology (IT) support for 3 county employees. USDA-NRCS also provides office supplies and materials, survey equipment, as well as office rent paid to the county, postage, and telephone.

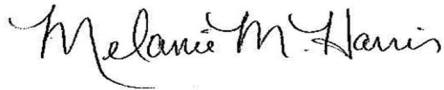
Historically, the NCDA-Division of Soil and Water Conservation provided support in the form of a partial technical assistance reimbursement of two positions. Back in July 2017, we received notification that there is not enough funding to meet current mandates in the technical assistance rule and our second full time technical position was moved to the *non-recurring* category and our funding was reduced from \$50,000 to \$30,000. Sampson County is one of the few counties that receives the maximum allocation. NCDA-DSWC also provides \$3,600 in matching funds annually.

Our budget has no buffers or “padding”, and our operating expenses are the minimum we need to operate efficiently and effectively. Like last year, I am requesting \$6,000 for travel. We use these funds to attend required technical trainings for conservation practices or program updates, so we are better equipped to protect and conserve the natural resources of Sampson County. It is also used for four employees to attend classes for professional development and to maintain current certifications. Our office still has two fairly new employees who will need to attend several trainings offered only for newer employees. We take advantage of all scholarships offered by the Division of Soil and Water for trainings.

As Conservationists, we wear a variety of “hats” every day. Our job requires a working knowledge and integration of many disciplines: agronomy, animal science, engineering, hydrology, conservation, biology, forestry, and soil science. Our office has invaluable employees that should be compensated for their skill and tenure. Thank you for continuing to award conservation employees as they obtain necessary certifications to increase their job knowledge. Salary increases are necessary to retain trained employees and we appreciate what we received in 2023-2024. Well trained and experienced personnel are needed to meet the objectives of the Soil and Water District and to continue the quality of service our office provides. Our office cannot continue to serve as a training ground for employees and then have them leave for a surrounding county, the private agricultural sector, and the federal government.

Any of our district board members would be willing to meet with you or attend any commission meeting at any time to either justify our requests in person or to provide detailed progress and client services reports.

Sincerely,

A handwritten signature in black ink that reads "Melanie M. Harris". The signature is written in a cursive, flowing style.

Melanie M. Harris, Senior Soil Conservationist, Department Head

Cc: Sampson SWCD Board

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11449600 SOIL CONSERVATION					
512100 SALARIES	201,552.00	173,228.00	212,088.00	218,352.00	
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	
512700 LONGEVITY	2,354.00	2,448.00	2,448.00	2,550.00	
518100 FICA	12,643.00	9,981.21	13,302.00	13,696.00	
518120 MEDICARE FICA	2,957.00	2,334.29	3,111.00	3,204.00	
518200 RETIREMENT	26,284.00	22,644.69	29,800.00	30,684.00	
518300 GROUP INSURANCE	57,000.00	46,550.00	57,000.00	66,000.00	
518400 DENTAL INSURANCE	1,536.00	1,173.60	1,536.00	1,536.00	
518700 CAFETERIA FEES	156.00	60.00	156.00	156.00	
518901 401K COUNTY CONTRIBUTION	8,000.00	5,871.40	10,727.00	11,046.00	
526200 DEPARTMENTAL SUPPLIES	500.00	89.20	500.00	500.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	1,590.46	0.00	0.00	
531100 TRAVEL	6,000.00	5,977.71	6,000.00	6,000.00	
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	
543000 RENTAL - EQUIPMENT	400.00	71.45	400.00	400.00	
544005 CONTRACTED SERV - TEMP HELP	0.00	0.00	0.00	0.00	
545000 INSURANCE AND BONDS	260.00	0.00	260.00	260.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11449600 SOIL CONSERVATION					
549100 DUES AND SUBSCRIPTIONS	2,800.00	1,880.00	2,800.00	2,800.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
555008 CAP OUTLAY-OTHER FINANCED	0.00	0.00	0.00	0.00	_____
Total SOIL CONSERVATION	322,442.00	273,900.01	340,128.00	357,184.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Program Support Specialist	49601	65	38,856	40,404	
Soil Conservationist	49604	72	57,108	59,076	
Senior Soil Conservationist	49600	74	75,324	76,452	
Soil & Water District Tech	49602	66	40,800	42,420	
			212,088	218,352	
Permanent Positions			4	4	
512100-Salaries			212,088	218,352	
512101-Salary Adj			-	-	
512120-Supplement			-	-	
512200-Overtime			-	-	
512300-Shift Differential Pay			-	-	
512400-On-Call Pay			-	-	
512600-Part-Time			-	-	
512700-Longevity			2,448	2,550	
531700-Travel/Phone allowance			-	-	
518100-FICA	6.20%		13,302	13,696	
518120-Medicare FICA	1.45%		3,111	3,204	
518200-Retirement	13.89%		29,800	30,684	
518300-Group Insurance	1,100		66,000	66,000	
518400-Dental Insurance	32		1,536	1,536	
518901-401K Reg EE	5.00%		10,727	11,046	
Retiree Health Ins. Annual Amounts					
13,200.00					

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Soil Conservation

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11449600 526200	Departmental Supplies Miscellaneous Office Supplies \$200 6 boxes of copier/printer paper @ \$50/box = \$300	500.00
11449600 531100	Travel Required trainings for new conservation practices, programs & professional development/certifications requiring out of county travel (mileage/meals for 4 employees)=\$1000 4 Day Annual Conservation Employee Training (meals/hotel for employees)=\$2500 3 Day NCASWCD Annual Meeting (meals/hotel/mileage for employees)=\$2500 <i>**When the Division of Soil and Water offers partial scholarships for needed trainings, we will apply.</i>	6,000.00
1149600 543000	Rental-Equipment Copier is on the county's lease agreement. We only pay for copies. \$400 per year for copies .015 for black & white copies and .049 for color copies	400.00
1149600 545000	Insurance & Bonds \$65 x 4 employees	260.00
11449600 549100	Dues & Subscriptions Soil and Water Conservation Society Dues=\$230 NCASWCD-Environmental Education=\$100 National Association of Conservation Districts Dues= \$775	2,800.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Soil Conservation

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	Area 7 Envirothon Dues=\$200 NC Association of Soil & Water Conservation District (Area VII) Dues = \$175 NC Association of Soil & Water Conservation District (State) Dues= \$700 District Employee Association Dues=\$25 x 4 employees & \$10 x 5 supervisors= \$150 NC Foundation of Soil and Water dues= \$470	

David Clack

From: Victoria Jackson <Victoria.Jackson@trilliumnc.org>
Sent: Friday, April 5, 2024 8:29 AM
To: Ed Causey
Cc: David Clack
Subject: Re: Trillium South Central Regional Advisory Board

You don't often get email from victoria.jackson@trilliumnc.org. [Learn why this is important](#)

Mr. Causey-

My apologies for the delay. We are working diligently on the letters for the counties and anticipate sending Sampson's the first part of next week. In the meantime, please know that we plan to ask for the previous year's designation of \$274, 680 and have the below breakdown. Let us know if you prefer to designate the funding differently or would like a call to discuss.

Designation	FY25 Maintenance of Effort Amount
	\$274,680.00
Behavioral Health and Intellectual Developmental Disabilities Services & Supports	\$184,680.00
Transportation for Crisis Services	\$90,000.00

Thank you for your continued support.

Have a wonderful day-Victoria



Victoria Jackson MSW LCSW
Regional Vice President (South Central)
Trillium Health Resources
www.TrilliumHealthResources.org

P 1-866-998-2597

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11552100 MENTAL HEALTH ADMINISTRATION					
506800 CONTRIBUTION TO MENTAL HEALTH	211,680.00	244,440.00	274,680.00	274,680.00	<hr/>
Total MENTAL HEALTH ADMINISTRATION	211,680.00	244,440.00	274,680.00	274,680.00	

County Service Officers
Ann G. Knowles, Director
Sherry M. Hope

**Sampson County
Veterans Services**
120 County Complex Road, Suite 110
Clinton, North Carolina 28328

Phone: 910-592-2862
Fax: 910-590-2818
E-Mail: anowles@sampsonnc.com
shope@sampsonnc.com

March 14, 2024

Mr. Edwin Causey, Sampson County Manager
433 Rowan Road, Building C
Clinton, North Carolina 28328

Dear Mr. Causey:

The budget request for the Veterans Service Office for fiscal year 2024-2025 is attached for your review. I will request funding from the state again this year as in the past years but am unsure of the amount and when it will be allocated. The Veterans of Sampson County are very fortunate to have the support that you and the commissioners give to our office. Each day, the goal of the Veterans' Office is to make sure we are doing all we can for our Veterans and their dependents.

I would also like to request the ability to add a full-time receptionist to our office staff. On average, 20 to 25 veterans are seen daily between the Veterans Director and the Administrative Support Specialist (who interviews and helps veterans process their claims as well as conduct virtual hearings as a certified/accredited veterans service officer). While we are assisting these veterans, there are multiple phone calls during the day from veterans wanting to schedule appointments and veterans who walk in needing assistance. There is a need for an additional person to handle phone calls, walk-ins, and mail daily as Sherry and I handle veteran appointments. This additional person would give us the ability to complete a Veteran interview without interruptions. Currently when we must stop to answer phone calls and/or assist walk-ins, our veterans must pause while explaining their case as they wait for us to bring our focus back to them. This required starting and stopping interviews causes unneeded stress on the veteran and increases the time they must spend in our office. I have also included a PAF for Sherry Hope requesting she be reclassified to a Senior Administrative Support Specialist. This request is based on the training she has completed and continues to receive as well as the specialized work she performs daily assisting veterans/dependents with claims and hearings.

Currently we are electronically submitting VA claims. There have been issues we nor the VA expected. The teamwork between the county and the VA has been great and has improved over this past year. We continue to hold electronic hearings in the office, both on the computer as well as telephone hearings with Higher Level Reviews. VBA remote hearing with the Judge sitting in Washington, DC and the veteran and us in our office in Clinton, NC has worked well. This allows us to limit our trips to the W-S Regional Office to assist a veteran with his/her appeal and decreases the amount of time we would be out of the office. IT continues to make sure we have the proper connectivity and equipment. We are involved in continuous updated training to ensure we can assist our veterans/ dependents in remote hearings. The VA is very supportive of veterans being given the opportunity to have their VBA hearings at their County Veterans' Service Office. This allows every veteran to have the opportunity to speak with a Judge that will decide their case. A traditional hearing wait time to see a Judge in Person at the Regional

Office is approximately 30 plus months. The remote hearings help our veterans receive a decision much quicker.

The VA is offering training remotely during the year which gives us access to the latest information to make sure we give our Veterans and Dependents the best opportunity to receive all the benefits they are entitled to. The VA is working with me to scheduling a Town Hall Meeting Event here in Clinton sometime during FY 2024-2025. I did not budget for this event as I remember, there is an anonymous individual who has agreed to fund an event like this once it is scheduled.

I would like to thank you and the staff for the support the veterans' services office has received from administration. I have faith that you and the commissioners will continue to give the support we have enjoyed for many years. The Veterans' services office staff will continue to provide the very best service for the Veterans of our County and look forward to working with you and your staff to meet the Veteran's needs. Sampson County has a great reputation throughout the state as being one of the best Veteran Friendly Counties. This reputation is achieved by the concern and caring that is shown to our Veterans by our office as well other county services and offices.

Again, I Thank You Mr. Causey for your guidance and for your support of the Veterans Service Office.

Sincerely,

Ann G. Knowles

Ann G. Knowles, Director
Sampson County Veterans Service Office

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11558200 VETERANS					
512100 SALARIES	99,348.00	84,776.00	133,032.00	105,378.00	_____
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	0.00	_____
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	2,880.00	2,995.00	2,995.00	3,125.00	_____
518100 FICA	6,339.00	4,923.70	8,497.00	6,791.00	_____
518120 MEDICARE FICA	1,483.00	1,151.52	1,988.00	1,589.00	_____
518200 RETIREMENT	13,178.00	11,313.68	18,895.00	15,072.00	_____
518300 GROUP INSURANCE	22,800.00	19,000.00	34,200.00	26,400.00	_____
518400 DENTAL INSURANCE	768.00	586.80	1,152.00	768.00	_____
518700 CAFETERIA FEES	72.00	60.00	72.00	72.00	_____
518901 401K COUNTY CONTRIBUTION	5,012.00	4,283.77	6,802.00	5,426.00	_____
526100 OFFICE SUPPLIES	2,528.00	375.90	2,688.00	2,688.00	_____
526200 DEPARTMENTAL SUPPLIES	2,629.00	766.93	3,011.00	3,011.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	1,623.00	0.00	0.00	_____
531100 TRAVEL	6,033.00	2,054.38	7,028.00	7,028.00	_____
531700 TRAVEL ALLOWANCE	1,020.00	850.00	1,020.00	1,020.00	_____
532100 TELEPHONE AND POSTAGE	1,124.00	1,127.04	1,124.00	1,124.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11558200 VETERANS					
535200 MAINT/REPAIR - EQUIPMENT	450.00	0.00	450.00	450.00	_____
537000 ADVERTISING	2,500.00	1,075.00	2,800.00	2,800.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	2,356.00	898.00	2,125.00	2,125.00	_____
544200 VETERANS PROGRAMS	7,961.00	3,153.35	7,961.00	7,961.00	_____
545000 INSURANCE AND BONDS	200.00	0.00	200.00	200.00	_____
549100 DUES AND SUBSCRIPTIONS	550.00	340.00	650.00	650.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
Total VETERANS	179,231.00	141,354.07	236,690.00	193,678.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Admin Support Specialist	58201	62	36,768	37,830	
Veterans Service Officer	58200	71	66,552	67,548	
			103,320	105,378	
Permanent Positions			2	2	
512100-Salaries			103,320	105,378	
512101-Salary Adj			-	-	
512120-Supplement			-	-	
512200-Overtime			-	-	
512300-Shift Deferential Pay			-	-	
512400-On-Call Pay			-	-	
512600-Part-Time			-	-	
512700-Longevity			2,995	3,125	
531700-Travel/Phone allowance			1,020	1,020	
518100-FICA	6.20%		6,655	6,791	
518120-Medicare FICA	1.45%		1,557	1,589	
518200-Retirement	13.89%		14,768	15,072	
518300-Group Insurance	1,100		26,400	26,400	
518400-Dental Insurance	32		768	768	
518901-401K Reg EE	5.00%		5,316	5,426	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
PERSONNEL - REQUESTED ADDITION**

Department: Veterans
Account Number: 11558200

Job Title/Classification: Full Time Receptionist

Program Area: Veterans Service Office

Describe Duties: Answer phone, route calls, take messages. Greet and direct veterans as they enter the office. Help schedule veteran appointments. Process outgoing and incoming mail.

Grade	Requested Pay	
	Monthly or Hourly Rate	Annual Rate
60	2,476.00	29,712.00

Justification: 20 to 25 veterans are seen daily between the Veterans Director and the Administrative Support Specialist (who interview and help veterans process their claims as a certified/accredited veterans service officer).
While assisting these veterans, there are multiple phone calls during the day from veterans wanting to schedule appointments and veterans who walk in needing assistance. There is a need for an additional person to handle phone calls, walk-ins and mail daily. This additional person would prevent the Veterans Director and Administrative Support Specialist from having to stop working with the veteran in front of them to take phone calls and assist walk-ins. Veterans have to pause explaining their case while they wait for one of us to assist walk-ins and/or answer the phone. This requires starting and stopping the interview and causes unneeded stress on the veteran.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Veterans

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
Office Supplies		
11558200-526100	Classification Folders 8.5 X11 3 boxes @ 64.00	192
	Stationary 1000 sheets box 2 boxes @ 146.00	543
	Printed Envelopes return address 2000 box 3 boxes @ 296.00	444
	#10 Plain Envelopes 2 boxes @19.00	38
	Correction Tape 2 boxes @26.00	52
	Calculator Paper 14 rolls @ 22.00	22
	Staples 2 pack @21.00, Paper Clips lg 2, Med3, Small boxes2 10boxes per pkg @11.0	152
	Manila Envelopes 6X9 100 per box (3) boxes @ 21.00	63
	First Class Mailers Envelopes 10X13 100 per box (3 boxes @ 36.00	108
	First Class Mailers Envelopes 9X12 100 per box (2) boxes @ 38.00	76
	Memo Pads Legal size 8.5X14 2 packs of 12 @24.00 boxes @ 24.00	24
	Memo Pads Letter size 8.5X11 2 packs of 12 @24.00 boxes @ 21.00	42
	Memo Pads Size 5X8 3 packs of 12 per pack @20.00	60
	Pilot G-2 05 Blue Pens 5 boxes of 12 @ 14.00	70
	Pilot G-2 05 Black Pens 5 boxes of 12 @ 14.00	70
	Pilot G-2 07 Blue Pens 5 boxes of 12 @14.00	70
	Pilot G-2 07 Black Pens 5 boxes of 12 @14.00	70
	Binder Clips 2 pkg @22.00 Med pkg 3@18.00 Small pkg @ 15.00	128
	Binders 4 inch (2) binders @17.00	34
	Post-it-Notes size 4X6 lined pack of 8 (3) packs @22.00	66
	Post-it-Notes size 3X3 lined pack of 6 (10) packs @ 14.00	140
	Kleenex 3 pkg of 6 @ 15.00	45
	Business Cards (1000) @ 179.00	179
	TOTAL	2688

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Veterans

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
Departmental Supplies	20lb Copy Paper Hammermill 10 Pk case (10) cases @ 70.00	700
11558200-526200	Toner and Drum for Fax (2) Ink cartiage @ 58.00ea. 1 Drum replace annual @110.00	132
	Toner HP Printer (desk) 4 pks @ 330.00	1320
	Toner HP Printer (desk) 2 pks. @ 332.00	664
	Planners (2) Daily Planners @ 54.00, Monthly Appointment Book 1 cost 60.00	168
	Desk Pads (3) Pads @ 9.00	27
	TOTAL	3011
Dept. Supplies Equip		
11558200-526201		TOTAL
		0
Travel		
11558200-531100	Annual Conference for National Association of County Veterans Service Officers(CEU) American Legion, Disabled American Veterans, Order of the Purple Heart, Vietnam Veterans of America, Veterans of Foreign Wars, P VA, Hotel 1745.00, Registration 375.00, Per-Diem 1000.00, Mileage 300.00, Air Fare 400.00, Two State Training Conferences to keep CEU's current to maintain accreditation 2 meeting a year, Spring Training, 1250.00, Fall Training 1298.00 for 2 people (sharing room). Six meetings for Nursing Home, VAMC Advisory Board, Rapid Appeal Maint. PIV Access Winston-Salem, 2 visits to Fayetteville VAMC & Durham 660.00	
	TOTAL	7028
Travel Allowance		
11558200-531700	Cell Phone Per-Diem Rate 85.00 per month for 12 months.	1020
	TOTAL	11059

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Veterans

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
Telephone & Postage`		
11558200-532100	Star Communications Phone Line 57.35 12 months	689
	Postage for 12 Months	132
	Local Long Distance (NC DIT) 12 months	303
	TOTAL	1124
Maint/Repair Equip	Typewriter, Computers, Scanners, Fax, Printers	450
11558200-535200		
Advertising		
11558200-537000	WCLN Radio	1000
	Sampson Independent Newspaper	900
	Sampson Weekly Newspaper	900
	TOTAL	2800
Contracted Services		
11558200-544000	Vetra-Spec Veterans Data program (Annual Reneweal) Reduced terminals	900
	Johnathan Publishing (Updates for Code of Federal Regulations)	425
	Copier Cost for Printing	800
	TOTAL	2125
	TOTAL	6499

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Veterans

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
Veterans Programs		
11558200-544200	Memorial Day Program at Veterans Memorial Park 150-200 People 325 Red and White Carnations, Programs, Tent, Chairs, Reception Sound System	3236
	Veterans Day Celebration 300-400 People Programs, Reception Catering, Recognition Pins for Veterans	4725
	TOTAL	7961
 Insurance & Bonds		
1158200-545000	Bond & Insurance	TOTAL 200
 Dues & Subscriptions		
11558200-549100	Membership for National Association County Veteran Service Officers, Inc 2 people	225
	Membership for North Carolina Association of County Veterans Service Officer 2 people	125
	Publication of Benefit Books	300
	TOTAL	650



www.clinton.k12.nc.us

CLINTON CITY SCHOOLS

300 Westover Road

Clinton, NC 28328

Phone: 910-592-3132 Fax: 910-592-2011

Board of Education

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Vice Chairperson

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Mr. Roscoe A. Emanuel, Jr.

Dr. Oscar A. Rodriguez

Ms. Carol A. Worley

Superintendent

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Finance

Mr. John Lowe
Auxiliary & Technology
Services

Dr. Theresa Melenas
Instructional Services

Mrs. Sheila Peterson
Human Capital

Dr. William Vann III
Student Services & Federal
Programs

Schools/Auxiliary Services

L. C. Kerr School
910-592-3066

Butler Avenue School
910-592-2629

Sunset Avenue School
910-592-5623

Sampson Middle School
910-592-3327

Clinton High School
910-592-2067

Auxiliary Services
910-592-8688

March 30, 2024

Mr. Ed Causey, Manager
County of Sampson
406 County Complex Road
Clinton, North Carolina 28328

Dear Mr. Causey:

Please find attached the budget requests for Clinton City Schools. These include the Current Expense and Capital Outlay Budgets. The Board of Education has received the planning allotments and the projected student membership from the North Carolina Department of Public Instruction and has used the projected salary increases, retirement, and health insurance increases in the budget for 2024-2025, along with planning for the potential impact on increases due to fuel, utilities, and supply costs.

Clinton City Schools will continue to focus our goals on attracting and retaining highly qualified teachers, providing additional support services for students with behavioral/psychological needs, fully implementing our curriculum standards, growth in the math, science, reading, and technology curricula, and maintenance of our aging facilities. Emphasis will continue to be placed on strategies to combat learning loss in all areas.

The district is requesting a per-pupil allocation in the amount of \$1,665. The projected student membership for 2024-2025 using NCDPI's Best 1 of 2 for FY2024 is 2,863. This increase would help the county maintain its effort relative to other counties in the State, and to secure low-wealth funding for the public schools in Sampson County.

Clinton City Schools Capital Outlay budget focuses primarily on facility improvements and repairs. Due to the extensive roofing needs and other facility improvements, we are requesting \$2,607,000.00 for 2024-2025. Although this request will cover a minimum of the needs, Clinton City Schools will continue to apply to the Needs-Based, Public School Capital Fund requesting assistance with the remaining roofing needs.

Sincerely,

Wesley S. Johnson, Ed. D.



WOLF TRAIL™

ENGINEERING

NC P-1817 | SC 5872

October 17, 2023

Mr. John Lowe
Clinton City Schools
1207 West Elizabeth Street
Clinton, NC 28328

Subject: Roof Replacement Budget Updates

Dear, Mr. Lowe:

In accordance with your email request, enclosed herein are budget updates for selected roof areas in your upcoming budget. The budgets given below are for Construction Cost only.

Sampson Middle School Academic Wing - 67,500 sq/ft - \$1,700,000.00

Cut out wet/damaged insulation and replace, remove skylights and install new deck and roof assembly, insulate to meet code and install new 60 mil PVC roof membrane overlay system

Sampson Middle School Gymnasium Wing - 56,500 sq/ft - \$1,420,000.00

Cut out wet/damaged insulation and replace, raise all expansion joints and install new through wall flashing on gymnasium elevation wall, insulate to meet code and install new 60 mil PVC roof membrane overlay system

Butler Avenue Area 01.13 - 16,200 sq/ft - \$180,000.00

Remove existing shingles, repair deck, and install a new shingle roof assembly
Includes removing existing skylight

Sunset Avenue Elementary Areas 01.01 and 01.02- 21,200 sq/ft - \$550,000.00

Cut out wet/damaged insulation and replace, insulate to meet code and install new 60 mil PVC roof membrane overlay system

Maintenance Department Metal Roof - 15,000 sq/ft - \$330,000.00

Fill flutes with insulation and insulate to code and install new 60 mil PVC roof membrane overlay system

1001 Lancaster Ave., Monroe, NC 28112
704-282-0826 | WolfTrailEngineering.com



LC Kerr Area 01.17 - 9,900 sq/ft - \$190,000.00
Remove existing shingles, repair deck, and install a new
shingle roof assembly – includes plywood deck overlay

Design and Construction Administration Fees are typically 8-10% of the Construction Cost and we will be happy to provide you with a quote based on the Projects you select for the upcoming year.

Please let us know if you have any questions?

Thank you
W. Nelson Hall, FIIBEC, RRC
Chief Operating Officer

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11659110 CLINTON CITY SCHOOLS					
550000 UNALLOCATED CAPITAL OUTLAY	403,296.00	0.00	2,607,000.00	442,800.00	_____
555030 C.O. - CATEGORY 1	0.00	0.00	0.00	0.00	_____
555031 C.O. - CATEGORY 2	0.00	0.00	0.00	0.00	_____
555032 C.O. - CATEGORY 3	0.00	0.00	0.00	0.00	_____
563400 SCHOOLS CURRENT EXPENSE	3,711,172.00	3,401,904.00	4,766,895.00	3,851,991.00	_____
581090 VOC ED/CLK TRANS TO COP DEBT	176,077.00	0.00	176,077.00	176,077.00	_____
Total CLINTON CITY SCHOOLS	4,290,545.00	3,401,904.00	7,549,972.00	4,470,868.00	

**Sampson County
Board of Education**

Daryll Warren, Board Chair
Sandra Carroll, Vice Chair
Eleanor Bradshaw
Robert Burley
Glenn Faison
Sonya Powell
Kim Schmidlin



437 Rowan Rd., Suite 13
Clinton, North Carolina, 28328
phone: 910-592-1401
Fax: 910-590-2445
www.sampson.k12.nc.us
Dr. Jamie King
Superintendent

To: Mr. Ed Causey, County Manager, Sampson County
Ms. Stephanie Shannon, Clerk to the Board, Sampson County
Mr. Jerol Kivett, Chairman, Sampson County Board of Commissioners
Mr. David Clack, Finance Officer, Sampson County

From: Dr. Jamie King, Superintendent, Sampson County Schools
Cyndi Mesimer, Finance Officer, Sampson County Schools
Daryll Warren, Chairman, Sampson County Board of Education

Subject: Budget Message for FY 2024-2025

Date: March 15, 2024

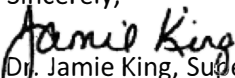
Continuing to improve student preparation for careers and college in a safe environment is at the heart of the work of Sampson County Schools. To advance student achievement and ensure the safety of our students and staff, we are requesting a current expense budget of \$11,358,226 from the County Commissioners. This request is about a 10.0% or a \$1,037,650 increase over last year's approved appropriation of \$10,320,576.

The detailed requested funding increases for current expense and capital outlay are attached. To summarize, we would use these funds to support the periodic replacement of one-to-one student technology devices, cover the differences in state funding versus state mandated salary and benefit cost increases, and meet the capital needs and requests of our schools. The increase in needed funding for retirement and health insurance alone has been one of our greatest needs in the past several years. Since 2020, retirement has increased from 19.70% to 25.02%, and insurance has increased from \$6,306 to \$7,557 per employee for the 2023-2024 school year. Next year we are expecting the largest increase in history for insurance with an additional cost \$538 per employee. We are expecting the costs of utilities to increase substantially, as utility companies are requesting approval for an 8.3% rate increase this year from the state.

The ESSER funding has allowed for several capital outlay projects that will alleviate considerable burden from the county for items such as roof replacements, window replacements, chiller replacements, and the addition of mobile units. The ESSER funding has also afforded us technology funding for our students to become a one-to-one district. Placing a computer device, whether iPad or laptop, in the hands of every student would have otherwise been an unreachable task.

We appreciate the support from the County Commissioners over the past years in upgrading and funding for our school system. We welcome the opportunity to discuss our budget in more detail at your request. We are grateful for your leadership and the Board of Commissioners on behalf of Sampson County citizens. Our success would not be possible without your support.

Sincerely,


Dr. Jamie King, Superintendent
Sampson County Schools

Sampson County Schools
Fiscal Year 2024/2025
Current Expense Funding Request

Sampson County Schools respectfully requests current expense funding for the fiscal year 2024/2025 in the amount of \$ 11,358,226. This request is a 10% increase of \$1,037,650 over FY 2024 funding.

The increase in funding would support the following:

Mandated Salary and Benefit increases	591,800.00 (Estimated)
Utility Increases	250,000.00 (Estimated)
Tech Fee (Rotation of Student Computers)	195,850.00 (Estimated)

Total Requested Increase over 2024/2025 \$1,037,650.00

2024-2025 Capital Outlay (1st Request)

School	Project	Estimated Cost
Hargrove Elementary	Car rider shelter	\$7,000.00
	Outside storage building (12x20} conditioned, insullated, power, etc.	\$8,500.00
	New swings on bottom playground - 4 bay	\$9,500.00
	Marquee updated to LED	\$8,000.00
	Pave and line parking areas	\$75,000.00
	New carpet in front offices	\$7,500.00
	Upgrade sound system in gym	\$13,500.00
	New backflow/replacement	\$5,500.00
	Battery burnisher floor machine	\$10,000.00
Hobpton Elementary	Car rider shelter	\$19,000.00
	Canopy for mobile unit 4 - and pull station, strobes, EST system, etc.	\$10,000.00
	Road addition/ DOT??? Or repairs (Absolute)	\$49,000.00
	Outside lighting added/replaced	\$8,500.00
	Redesign front office/designate spot up front for receptionist and make current office a conf. room	\$50,000.00
	2-4 sets of matching desks or ones like 5th grade has with stools	\$25,000.00
	Windows tinted on new wing - safety and lots of blinds are broken	\$12,000.00
	Update out back with new basketball goals and fix cracks in blacktop	\$42,000.00
Hobpton Middle	New carpet in media center	\$20,000.00
	New furniture for media center	\$18,000.00
	New furniture for new mobile unit	\$13,500.00
	Paint front offices	\$7,500.00
	• Storage building for athletics (12x20) w/ rollup door and man door	\$7,500.00
	New intercom system	\$34,000.00
Hobpton High	Athletic poles/lights	\$80,000.00
	Gym window brick work	\$5,000.00
	Canopy for new art MU	\$8,500.00
	New marquee for front of bldg.	\$40,000.00
	Repave parking lots and driveways	\$150,000.00
	Replace softball fence (outfield area)	\$10,000.00
	New intercom system	\$40,000.00
Plain View Elementary	New marquee in front	\$30,000.00
	Roof repairs	\$20,000.00
	School re-keyed	\$30,000.00
	Parking lot paved and striped	\$150,000.00
	New classroom furniture (tables & chairs) K& 1st seating for 4 and furniture for media center	\$25,500.00
	New carpet for media center	\$5,000.00
Midway Elementary	New metal roofs on 3 mobile units	\$10,500.00
	Wants front porch area repainted and birds nest issue solved	\$8,000.00

	New 4-plex ramp issue addressed	\$1,500.00
	Wall/awning outside breezeway repaired (after new roof)	\$10,000.00
	Playground fence move/remove for soccer & kickball	\$4,000.00
	More playground equipment for older kids	\$25,000.00
	Demo old weightroom bldg./repairs to concession area	\$15,000.00
	Marquee updated to LED	\$8,000.00
	Media Center - carpet replaced and in media offices	\$9,000.00
Clement Elementary	Playground equipment/ address drainage issues	\$54,000.00
	School re-keyed	\$30,000.00
	Marquee upgraded to LED/repairs	\$10,000.00
	Replace outside lighting fixtures, etc.	\$10,000.00
	New gym bleachers to replace old wooden ones	\$80,000.00
	Paint gym	\$9,500.00
	New intercom system	\$35,000.00
	Sheetrock repairs, etc. from previous roof leaks	\$8,000.00
Midway Middle	Paint 7th and 8th grade classrooms	\$18,000.00
	90 desks to allow for collaborative learning	\$24,500.00
	New bathroom stall doors/dividers	\$61,382.82
	Wastewater repairs (Jack Harman)	
	New backflow/replacement	\$5,500.00
Midway High	Atrium roof replaced (add to code)	\$160,000.00
	Fencing and gate requested at each end behind bleachers football field	\$8,000.00
	Stage to keep at MH for outside events w/handicap ramp aluminum	\$20,000.00
	Door blinds, shades, or approved door coverings for lockdowns	\$4,500.00
	Shadow boxes for each hallway (one already in this year's capital for \$2,500.00)	\$10,000.00
	New sound systems for band and dance rooms	\$16,000.00
Salemburg Elementary	Canopy for new single MU	\$2,000.00
	Update office furniture, conf table, chairs, lobby, etc.	\$35,000.00
	Painting of exterior trim around doors and windows	\$15,000.00
	Old MU #1 - remove carpet and install VCT flooring	\$2,000.00
	School re-keyed	\$30,000.00
	Main electrical room - cutoff main panel needs replacing (dangerous) 2,000 amp switch gear	\$98,792.62
Roseboro Elementary	Roof repairs at front entry area/ tower	\$26,000.00
	Outside storage building	\$7,500.00
	Walls painted in hallways (6 blocks up)	\$30,000.00
	Mobile unit	\$150,000.00
	Fencing project along Will Rd.	\$65,000.00
Roseboro Middle	Replacing old windows/obsolete parts	\$55,000.00
	Enclosed breezeway to connect the two buildings	\$200,000.00
	Paint lockers in grade level houses/ remove lockers in main building	\$150,000.00
	Expand cafeteria out where the windows are located	\$250,000.00
	New intercom system	\$43,000.00
Lakewood High	Athletic poles/lights - softball field	\$185,000.00

	Soffit panels replaced w/ metal (old ones w/rock are old and deteriorating)	\$20,000.00
	New rooftop HVAC unit - end of building by buses	\$30,000.00
	New HVAC split unit at weight room - old window units currently	\$30,000.00
	Rest of Ag shop painted	\$2,000.00
	New stage curtains (noted on state fire marshal report 2023 & 2024)	\$100,000.00
	Drop-in ceilings/LED lights	\$50,000.00
	Football wooden ramp - cleaned and new boards	\$2,000.00
	New doors weightroom	\$4,800.00
	New doors at bandroom	\$10,000.00
	Fencing and gate requested at each end behind bleachers football field	\$8,000.00
	New storefront doors and windows at front or replace old wooden doors	\$45,000.00
	Potholes filled in in driveway	\$4,000.00
	Furniture for media center	\$23,000.00
	Furniture for art room	\$8,500.00
	Oversized student desks and some new teacher desks	\$8,500.00
	New intercom system	\$47,000.00
Union Elementary	Paint for interior and exterior	\$50,000.00
	Refurbish mobile unit/ ceiling, carpet, etc.	\$8,000.00
	School re-keyed	\$30,000.00
	Old garage/ repairs needed	\$8,000.00
	Riding buffer/floor machine	\$16,000.00
	Conference room chairs - 9 and 30 small desks	\$14,000.00
	Breezeway covering/car rider shelter	\$4,000.00
	New intercom system	\$40,000.00
Union Intermediate	New marquee in front of school	\$27,000.00
	Build gravel parking lot	\$25,000.00
	Gym locker rooms turned into storage rooms w/ shelves,etc.	\$10,000.00
	Playground equipment (grades 3-5)	\$15,000.00
	MU moved from UE?	\$25,000.00
	Interior paint (similar to HE)	\$30,000.00
	Front staff restrooms makeover (tiles, paint, etc.)	\$9,000.00
	Barracuda stripper floor machine	\$12,000.00
Union Middle	Shelter for car riders	\$20,000.00
	New storefront doors at front or replace old wooden doors	\$75,000.00
	Media center HVAC unit replaced	\$20,000.00
	Football fieldhouse repairs (heat/no gas, etc to be addressed first)	\$5,000.00
	Green storage building repairs/roof, etc.	\$7,500.00
	Ladder on wall/roofing suggestion - location?	\$800.00
Union High	Atrium roof replaced (add to code)	\$160,000.00
	New A/C units for concession stands	\$20,000.00
	Fence repairs by football field - 150' and 2 gates	\$5,000.00
	New Nobles floor scrubber - rider version, not push	\$16,000.00

	Paint bathroom doors at athletic facilities	\$3,500.00
	Replace sponsor board at football field - just remove old sponsor info and leave blank	\$1,000.00
	New sound systems for band and dance rooms	\$16,000.00
Old Midway/Early	New backflow/replacement	\$5,500.00
Sampson Early College	Trophy Case (need additional funds)	\$5,500.00
Plant Ops	New sewer camera	\$6,000.00
Child Nutrition		
Bus Garage	Activity Bus	\$150,000.00
Central Office	Furniture (stackable chairs=\$2327.25) Finance,etc.=\$29908.64	\$35,000.00
Systemwide	Floor Machines Re/Scrubber	\$40,000.00
	HVACcontrols/ upgrades and monitoring	\$75,000.00
	Parking lot/ LED lights - systemwide	\$10,000.00
	Blinds for windows, systemwide	\$50,000.00
	Security camera repairs, upgrades, swipes, etc.	\$35,000.00
	Playground equipment	\$20,000.00
	Playground fall protection (mulch)	\$22,000.00
	Gravel/rock	\$25,000.00
	Asphalt/Blacktop	\$100,000.00
	Ceiling tile code	\$50,000.00
	Parking lots/sweeping/stripping	\$20,000.00
	Pressure washing code	\$10,000.00
	Carpet cleaning code	\$5,000.00
	LED lighting/ parking lots, etc.	\$15,000.00
	Wastewater Contingency (backflows replaced - 3 per year	\$70,000.00
	Roof & Paint Contingency	\$40,000.00
	HVACContingency	\$70,000.00
	Emergency Contingency	\$60,000.00
	Mobile Units	\$50,000.00
	Chillers	\$10,000.00
	Fleet Vehicles (Plant Operations van & Mini Van)	\$75,000.00
	Fire Alarm Control Panels and Equipment	\$50,000.00
	Gym Floor Maintenance Code	\$18,000.00
	Plant Ops Heavy Equipment Code & Repairs	\$20,000.00
	Heated air hand dryers	\$12,000.00
		\$5,273,775.44



Sampson County Schools

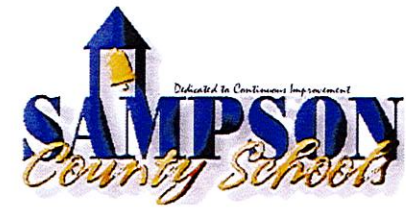
Sampson County Board of Commissioners Presentation

2024-2025

Financial Health

- Large increase to fund balance due to indirect costs from ESSER funds that will be used to continue the funding of projects and programs after September 30, 2024.

Year	Unassigned Fund Balance
2017	1,293,234.00
2018	2,169,355.00
2019	1,656,124.00
2020	2,905,301.00
2021	6,204,100.00
2022	9,673,441.00
2023	6,343,253.00



County Funding Increases

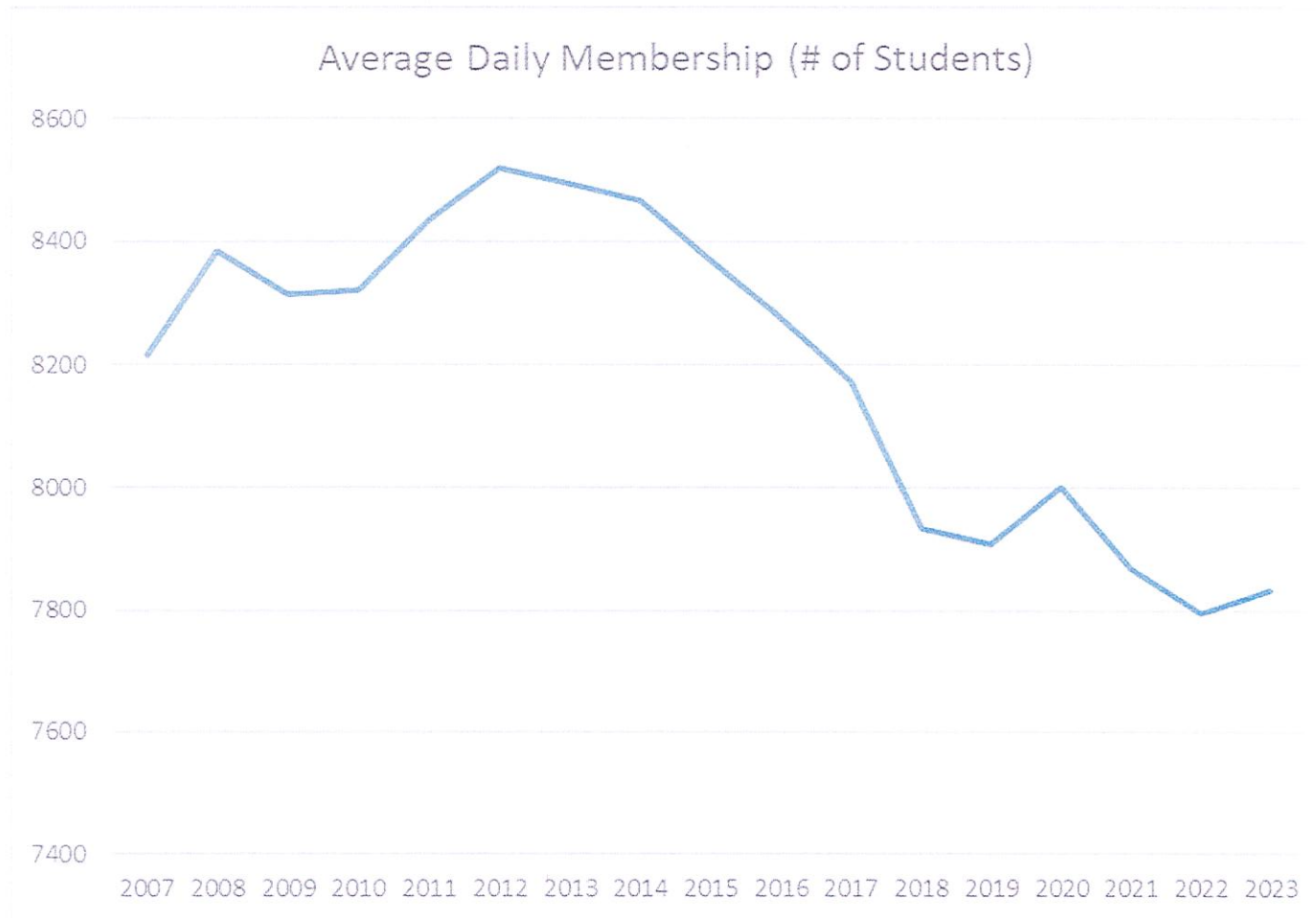
Year	Amount	Increase	Per Student	State Rank*
2018	8,676,489	492,339	1,158.79	109
2019	8,776,283	99,794	1,260.05	103
2020	9,020,616	244,333	1,174.99	106
2021	9,358,327	337,711	764.49	113
2022	9,700,131	341,804	1,201.69	106
2023	9,874,656	174,525	1,468.03	109
2024	10,320,576	445,920	TBD	TBD

2022/2023 State Local Average = \$2,833.89

*State Rank Out of 115 Districts (not including Charter Schools)

Source: NCDPI Statistical Profile "County Appropriation and Supplemental Taxes for Education" (Table 24)

Enrollment





2023 Expenses

	State	Federal	Local	Capital	Nutrition	Total	%
Salaries	43,130,968	5,667,809	4,096,839	-	2,082,229	54,977,845	53.0%
Employee Benefits	18,723,797	2,335,334	1,583,732	-	1,095,591	23,738,454	22.9%
Services, Utilites, Insurance	1,151,752	2,378,595	4,641,174		289,678	8,461,199	8.2%
Supplies, Materials, Parts	1,831,989	2,596,132	1,804,237	-	3,313,479	9,545,837	9.2%
Equipment, Computers, Etc.	357,212	4,401,627	427,469	1,734,460	75,992	6,996,760	6.7%
Total	65,195,719	17,379,496	12,553,451	1,734,460	6,856,968	103,720,094	100.0%
% of Total	62.9%	16.8%	12.1%	1.7%	6.6%	100.0%	
<i>Local includes current expense appropriation, grants, Medicaid reiumbursements, fines & forfeitures, etc.</i>							
<i>Capital includes county funds, state funds for yellow buses</i>							

ESSER – Projects

% Completed

(See Attachment)

- **Windows -100%**
- **Roofs – 84%**
- **Chillers – 100%**
- **HVAC – 94%**
- **Mobile Units – 100%**

ESSER PROJECT UPDATE - March 2024

Sampson County Schools - Plant Operations

Project	Location	% Complete	Expected Completion Date
Windows	Roseboro Middle	100%	
	Union Intermediate	100%	
	Hobbton High	100%	
	Hargrove Elem.	100%	
Roofs	Lakewood High (ARS)	100%	
	Union Middle (Etheridge)	90%	Apr-24
	Midway Elem. (Etheridge)	70%	April/May 2024
	Hobbton High (Etheridge)	80%	March/April 2024
	Roseboro Middle (Etheridge)	60%	March/April 2024
	Hobbton Middle (Etheridge)	100%	
	CE Perry (Ind. Cont. Serv)	80%	March/April 2024
	Early Childhood (B&M)	100%	
Clement (B&M)	75%	March/April 2024	
Chillers	Midway High (Carrier)	100%	
	Midway Middle (Carrier)	100%	
	Plain View Elem. (Carrier)	100%	
	Roseboro Elem. (Carrier)	100%	
	Union High (Carrier)	100%	
	Hobbton Elem. (Carrier)	100%	
	Clement Elem. (Brady)	100%	
HVAC Replacements	Roseboro Middle (Gallo)	100%	
	Roseboro Middle Job #1 ET Ferrell	100%	
	Midway Elem. Job #2 ET Ferrell	100%	
	Midway Elem. Job #3 ET Ferrell	100%	
	Midway Elem. Job #4 Mike's	75%	Apr-24
	Hargrove Elem. Job #5 Mike's	100%	
	Hobbton High Job #6 Mike's	95%	Mar-24
	Hobbton High Job #7 Mike's	80%	March/April 2024
	Hobbton High Job #8 Mike's	100%	
	Hobbton High Job #9 ET Ferrell	100%	
	Union High Job #10 Mike's	100%	
	Midway High Job #11 Mike's	100%	
	Union Intermediate Job #12 Ranes	90%	Mar-24
	Union Intermediate Job #13 Ranes	90%	Mar-24
	Union Intermediate Job #14 Ranes	90%	Mar-24
	Union Intermediate Job #15 Ranes	90%	Mar-24
	Union Intermediate Job #16 Ranes	90%	Mar-24
	Union Intermediate Job #17 Ranes	90%	Mar-24
	Union Middle Job #18 Ranes	90%	Mar-24
	Clement Elem. Job #19 Atlas	100%	
Roseboro Elem. Job #20 Mike's	100%		
Mobile Units	Lakewood High 10-plex (MTI)	100%	
	Salemburg Elem. 4-plex (MTI)	100%	
	Midway Elem. 4-plex (MTI)	100%	
	Salemburg Elem. single (Promise)	100%	
	Hobbton Middle single (Promise)	100%	
	Child Nutrition (Promise)	100%	
	Hobbton High single (Promise)	100%	

Budgetary Concerns

- **Uncertainty at the state level**
 - \$15/hr minimum for classified employees
 - State mandated 3% pay increases for all employees

- **The local burden of benefit costs**
 - Steep retirement and insurance increases

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Retirement	19.70%	21.68%	22.89%	24.50%	25.02%	24.04%
Insurance	\$6,306	\$6,326	\$7,019	\$7,397	\$7,557	\$8,095

- **Higher turnover of teachers and classified staff**

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11659140 SAMPSON COUNTY SCHOOLS					
550000 UNALLOCATED CAPITAL OUTLAY	1,121,454.00	0.00	5,273,775.00	1,228,700.00	_____
555030 C.O. - CATEGORY 1	0.00	0.00	0.00	0.00	_____
555031 C.O. - CATEGORY 2	0.00	0.00	0.00	0.00	_____
555032 C.O. - CATEGORY 3	0.00	0.00	0.00	0.00	_____
563400 SCHOOLS CURRENT EXPENSE	10,320,580.00	9,460,528.00	11,358,226.00	10,633,227.00	_____
581090 VOC ED/CLK TRANS TO COP DEBT	499,928.00	0.00	499,928.00	499,928.00	_____
Total SAMPSON COUNTY SCHOOLS	11,941,962.00	9,460,528.00	17,131,929.00	12,361,855.00	

Ed Causey

From: William J. Starling <bstarling@sampsoncc.edu>
Sent: Wednesday, March 20, 2024 1:26 PM
To: Ed Causey
Subject: Fwd: Sampson CC: FY 2024-2025 Budget Request
Attachments: image001.png; Copy of COUNTY.BUDGET.2024.2025.Detail.xls

Sent from my iPhone

Begin forwarded message:

From: "William J. Starling" <bstarling@sampsoncc.edu>
Date: March 13, 2024 at 9:54:00 AM EDT
To: ecausey@sampsoncc.com
Cc: "Kelly T. Jackson" <kjackson@sampsoncc.edu>
Subject: Sampson CC: FY 2024-2025 Budget Request

March 13, 2024

TO: Ed Causey, Manager
Sampson County

FROM: Bill Starling, President
Sampson Community College

SUB: FY 2024-2025 County Budget Request

In response to your email of January 17, the following FY 2024-2025 budget request is provided on the attached Excel spreadsheet.

The request has been reviewed and adopted by the Board of Trustees

We are available for discussion to provide any needed context or background information.

This budget request includes critical items for the operation of our campus.

All object budgets reflect actual operating costs experienced in the current fiscal year.

William J. Starling, President
Sampson Community College
1801 Sunset Avenue
P.O. Box 318
Clinton, NC 28329

SAMPSON COMMUNITY COLLEGE
COUNTY BUDGET
FISCAL YEAR 2024/2025

CODE	DESCRIPTION	REQUESTED BUDGET AMOUNT 2024-2025	APPROVED BUDGET AMOUNT 2023-2024	DIFFERENCE	
21_110_97_511100_11002	SALARIES	\$ 23,052	\$ 22,380	\$ 672	est. 3% increase
21_110_97_511200_11002	SALARIES	-	-	-	
21_110_97_518100_11002	SOCIAL SECURITY	1,843	1,791	52	7.65% of Salaries and Longevity
21_110_97_518200_11002	RETIREMENT	6,028	5,853	175	25.02% of Salaries and Longevity (23-24 rate)
21_110_97_518700_11002	LONGEVITY	1,038	1,008	30	est. 3% increase
21_110_97_546100_11002	INST.MEMBSH. & DUES	-	-	-	
110 SUBTOTAL		\$ 31,961	\$ 31,032	\$ 929	
21_130_97_519000_11002	LEGAL SERVICES	\$ 10,000	\$ 10,000	\$ -	
21_130_97_545300_11002	OTHER INSURANCE	1,143	1,088	55	5% rate increase
21_130_97_532100_21004	POSTAGE	15	15	-	
21_130_97_545000_21004	PROPERTY INSURANCE	79,258	70,766	8,492	12% projected rate increase (same increase as previous year)
21_130_97_545100_21004	MOTOR VEHICLE INSUR.	4,712	4,487	225	5% rate increase
21_130_97_545200_21004	LIABILITY INSURANCE	-	-	-	
21_130_97_545300_21004	OTHER INSURANCE	8,553	7,636	917	12% projected rate increase (same increase as previous year)
21_130_97_546100_21004	INST.MEMBSH. & DUES	-	-	-	
130 SUBTOTAL		\$ 103,681	\$ 93,992	\$ 9,689	
21_610_97_514000_21004	OTHER SALARIES	\$ 285,358	\$ 277,046	\$ 8,312	est. 3% increase
21_610_97_514010_21004	PT SERV/MAINT/SKILL	60,000	60,000	-	
21_610_97_514050_21004	SUPERVISOR/SER/MAINT	85,383	78,690	6,693	Salary Study completed/est. 3% increase 24-25
21_610_97_518100_21004	SOCIAL SECURITY	33,112	31,907	1,205	7.65% of Salaries and Longevity
21_610_97_518200_21004	RETIREMENT	93,283	84,012	9,271	25.02% of Salaries and Longevity (23-24 rate)
21_610_97_518300_21004	HOSPITAL INSURANCE	70,169	70,169	-	23-24 current rate
21_610_97_518700_21004	LONGEVITY	2,089	1,337	752	
21_610_97_519090_21004	WASTE REMOVAL	20,000	16,000	4,000	23-24 increase
21_610_97_521000_21004	CUSTODIAL SUPPLIES	25,000	25,000	-	
21_610_97_522000_21004	MAINTENANCE SUPPLIES	25,000	25,000	-	
21_610_97_525000_21004	GASOLINE/MOTOR VEH SUPP.	12,000	12,000	-	
21_610_97_526002_21004	CENTRAL STORE SUPPL	50	50	-	
21_610_97_531110_21004	IN STATE TRANSPORT.	13,000	13,000	-	
21_610_97_531140_21004	IN STATE LODGING	-	-	-	
21_610_97_531150_21004	IN-STATE MEALS	-	-	-	
21_610_97_531500_21004	REGISTRATION FEES	-	-	-	
21_610_97_532200_21004	TELEPHONE	27,000	25,000	2,000	
21_610_97_533100_21004	HEAT	55,000	55,000	-	
21_610_97_533200_21004	WATER	25,000	24,000	1,000	
21_610_97_533300_21004	ELECTRICITY	487,305	455,000	32,305	4% 10/1/23 rate increase; 3.1% 10/1/24 rate increase
21_610_97_539500_21004	OTHER CURRENT EXP.	10,000	10,000	-	
21_610_97_539800_21004	EMPLOYEE EDUCATION EXPENSE	-	-	-	
21_610_97_541000_21004	RENTAL OF PROPERTY	9,600	9,600	-	
21_610_97_555200_21004	NON-CAPITALIZED EQUIPMENT	5,000	5,000	-	
610 SUBTOTAL		\$ 1,343,349	\$ 1,277,811	\$ 65,538	
21_620_97_519080_21004	JANITORIAL SERVICES	\$ -	\$ -	\$ -	

21_620_97_519100_21004	SECURITY SERVICE	11,000	11,000	-	
21_620_97_519110_21004	PEST CONTROL SERVICE	3,000	3,000	-	
21_620_97_519120_21004	LAWNS AND GROUNDS	2,500	2,500	-	
21_620_97_519200_21004	OTHER CONTRACTED SERVICES	5,000	5,000	-	
21_620_97_522000_21004	MAINTENANCE SUPPLIES	30,000	25,000	5,000	
21_620_97_535100_21004	EQUIPMENT REPAIRS	50,000	45,000	5,000	
21_620_97_535200_21004	REPAIRS TO FACILITIES	219,685	140,073	79,612	See tab on Repairs to Facilities
21_620_97_535300_21004	MOTOR VEHICLE REPAIRS	3,000	3,000	-	
21_620_97_535390_21004	MOTOR VEHICLE REIMB.	(10,000)	(10,000)	-	
21_620_97_535410_21004	MAINTENANCE - BUILDINGS	47,250	45,000	2,250	5% service contract increase
21_620_97_535430_21004	MAINTENANCE - EQUIPMENT	17,052	16,240	812	5% service contract increase
21_620_97_539100_21004	REPLACEMENT EQUIPMENT	30,000	30,000	-	See tab on Replacement Equipment
21_620_97_543000_21004	LEASE/RENTAL OF EQUIPMENT	-	-	-	
21_620_97_539500_21004	OTHER CURRENT EXPENSE	10,000	10,000	-	
21_620_97_559650_21004	INTEREST EXPENSE (BB&T)	-	-	-	

620 SUBTOTAL	\$	418,487	\$	325,813	\$	92,674
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TOTAL COUNTY CURRENT EXPENSE BUDGET	\$	1,897,478	\$	1,728,648	\$	168,830
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CAPITAL OUTLAY

Capital Outlay Allocation	Capital Outlay	\$	751,600	\$	250,000	See tab on Capital Projects
Capital Outlay Reserve				\$	-	
Plus Any Carryover Not Yet Expended from Prior Year Budgets for Plant Operations Bldg.			?			
		\$	751,600	\$	250,000	

**SAMPSON COMMUNITY COLLEGE
REPAIRS TO FACILITIES
FISCAL YEAR 2024/2025**

Note: Some facility repairs are known and are listed. An "unassigned balance" is shown requested to meet the costs of repairs for general facility repairs. Campus buildings and infrastructure are 30+ years in service. The amount of unknown repair costs are estimated from previous years expenditures.

Identified Repairs

Carpet Replacement - Library, East 118	40,000.00
Tile Replacement - Kitchen 2nd floor hallways	15,000.00
Interior painting - Technology Building	5,000.00
Contract cleaning of building exteriors	10,000.00
Replace parking lot lights (original to campus)	74,685.00

Unassigned

75,000.00

Total

\$ 219,685.00

**SAMPSON COMMUNITY COLLEGE
REPLACEMENT EQUIPMENT
FISCAL YEAR 2024/2025**

Unassigned (normal equipment failure)	<u>\$ 30,000.00</u>
Total	\$ 30,000.00

**SAMPSON COMMUNITY COLLEGE
PRIORITY ORDER OF CAPITAL PROJECTS
FISCAL YEAR 2024/2025**

2 Chiller Replacements for East/Occupational (end-of-life)	\$ 371,000.00
1 Chiller Replacement for Technology (end-of-Life)	220,000.00
1 Boiler Replacement for Technology (cracked casing)	57,000.00
HVAC control engines and control systems	103,600.00
Total	\$ 751,600.00

Note: Chillers are original to buildings. These require significant lead time (10 to 12 months) for fabrication and installation. If a chiller is down, buildings become unusable for faculty and students. These must be replaced prior to failure. We have been advised that all of these are end-of-life equipment. One unit is already non-operable.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11659210 SAMPSON COMM COLLEGE - CE					
509700 CONTINGENCY	0.00	0.00	0.00	0.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
563400 SCHOOLS CURRENT EXPENSE	1,728,648.00	1,659,594.00	1,897,478.00	1,897,478.00	_____
Total SAMPSON COMM COLLEGE - CE	1,728,648.00	1,659,594.00	1,897,478.00	1,897,478.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11659220 SAMPSON COMM COLLEGE-CO					
519500 PROF SERVICES - ENGINEERING	0.00	0.00	0.00	0.00	_____
550000 UNALLOCATED CAPITAL OUTLAY	250,000.00	0.00	751,600.00	250,000.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
555010 SCC-CALL BOX	0.00	0.00	0.00	0.00	_____
555011 CAPITAL OUTLAY-CARPETING	0.00	0.00	0.00	0.00	_____
555012 CO OTHER ENTRANCE DOORS	0.00	0.00	0.00	0.00	_____
555015 CO OTHER - SAFETY AND SECURITY	0.00	0.00	0.00	0.00	_____
555072 C.O. - MAINTENANCE EQUIPMENT	0.00	0.00	0.00	0.00	_____
555073 GAS TANK	0.00	0.00	0.00	0.00	_____
558000 ROOFS/IMPROVEMENTS	0.00	28,449.20	0.00	0.00	_____
558200 CAP OUTLAY-BLDG IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
558255 CAP OUTLAY-REPLACE HVAC	0.00	0.00	0.00	0.00	_____
558256 CAP OUTLAY-REP OF WARREN BLDG	0.00	0.00	0.00	0.00	_____
558257 CAP OUTLAY-KITCHEN HALL	0.00	0.00	0.00	0.00	_____
558258 CONSTRUCTION-NEW ENTRANCE	0.00	0.00	0.00	0.00	_____
558259 DEMOLISH MOBILE UNITS	0.00	0.00	0.00	0.00	_____
558260 CAMPUS DRAINAGE IMP	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11659220 SAMPSON COMM COLLEGE-CO					
559100 CAPITAL OUTLAY - PAVING	0.00	0.00	0.00	0.00	_____
581000 TRANSFER TO SCC BLDGS CAP PROJ	0.00	0.00	0.00	0.00	_____
Total SAMPSON COMM COLLEGE-CO	250,000.00	28,449.20	751,600.00	250,000.00	

SAMPSON-CLINTON PUBLIC LIBRARY SYSTEM

217 Graham Street
Clinton, North Carolina 28328
910-592-4153

TO: David Clack, Finance Officer
FROM: Kelsey B. Edwards, Library Director
RE: 2024-2025 Budget Proposal
DATE: March 14, 2024
CC: Edwin Causey, County Manager

When preparing the library's budget request for Fiscal Year 24-25, I have considered several factors. I have considered the need to minimize budget requests as much possible while still maintaining the funds needed to serve our community, the need to maintain funding at a level that allows the library to receive all State Aid due to our library system for the year, and the increases in price for supplies, utilities, etc.

After considering the library's budget request for Fiscal Year 24-25, the operating proposed expenditure changes are as follows:

- Gas, Oil, and Tires decreased slightly to fix a small error in the justification column from last year's budget proposal submission.
- Telephone and Postage increased to \$12,225 due to an additional subscription fee added to the ITS phone bill.
- Increase in Utilities due to rise in price of garbage services and electricity bills.
- Increase in Dues and Subscriptions due to increases in a few of the subscriptions.
- Capital Outlay for Books decreased from last year's budgeted amount. This amount was decreased to help offset other increases in our operational accounts. I hope to avoid decreasing this amount any further in future budget proposals.

In the Revenues, I have decreased the library's Revenues for Fines & Fees to \$3,500 and increased the Library's Copier Fees from \$7,500 due to the current collection rate on both accounts. Because both were adjusted, there is no net change in our projected revenues.

All increases in the library's 24-25 budget proposal compared to Fiscal Year 23-24 are only in the personnel and fringe benefit accounts. The majority of these are increases to the library's salaries account and fringe benefit accounts related to the much-appreciated raises received by employees this fiscal year (23-24).

However, I am also requesting an increase in our part-time employee budget from \$135,944 to \$146,741 to increase our part-time hours to 9,500 for the year (approximately 950 hours per part-time employee). If next year's part-time salary budget remains \$135,944 like this year, we would only have approximately 8,801 part-time hours for Fiscal Year 24-25 (due to the increase in wages from the salary study this fiscal year). The bare bones number of hours required to cover our regular branch hours (which does not include having hours available to cover vacations and sickness) would be 8,905 part-time hours. However, 8,905 part-time hours do not allow for part-time coverage in the absence of another employee for vacation or sickness, for part-time attendance on training days, for part-time employees to assist with special events/projects when

extra help is needed, or for us to have additional help as needed during our busier summer months. Having access to 9,500 part-time hours per year would allow us to schedule part-time employees as needed for the items above. I am not requesting this increase to add another part-time employee, but to provide more coverage hours using the part-time employees we already have (10 total). Without our part-time employees, we would not be able to operate our four library branches. We are very dependent on the coverage hours they provide.

As always, it is the library's goal to provide relevant, interesting, and needed resources and services to our patrons, and library staff will strive to do this using all the tools and resources made available to them.

I am grateful to the County and the Commissioners for their diligent work each year and would like to say a special thank you for the challenging work put into the salary study and its implementation this fiscal year. I look forward to working with everyone in the future to serve the citizens of Sampson County. If there are any questions I can answer or assist you in any way, please do not hesitate to call or email me. Thank you for taking the library's budget requests into consideration.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11761100 LIBRARY					
512100 SALARIES	331,716.00	256,397.42	350,850.00	361,596.00	
512600 PART-TIME SALARIES	135,944.00	107,874.10	146,741.00	146,741.00	
512700 LONGEVITY	2,160.00	2,331.00	2,332.00	2,425.00	
518100 FICA	29,129.00	21,471.61	30,996.00	31,668.00	
518120 MEDICARE FICA	6,813.00	5,021.64	7,249.00	7,407.00	
518200 RETIREMENT	43,037.00	33,139.34	49,057.00	50,563.00	
518300 GROUP INSURANCE	91,200.00	65,550.00	91,200.00	105,600.00	
518400 DENTAL INSURANCE	2,688.00	1,760.40	2,688.00	2,688.00	
518700 CAFETERIA FEES	210.00	240.00	288.00	288.00	
518901 401K COUNTY CONTRIBUTION	12,000.00	7,806.66	17,660.00	18,202.00	
523200 AUDIO VISUAL - LIRARY SUPPLIES	5,000.00	113.52	5,000.00	5,000.00	
525100 GAS, OIL AND TIRES	5,428.00	1,472.42	5,419.00	5,419.00	
526100 OFFICE SUPPLIES	1,500.00	336.38	1,500.00	1,500.00	
526200 DEPARTMENTAL SUPPLIES	15,468.00	7,460.58	15,468.00	15,468.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	3,136.15	0.00	0.00	
529900 MISCELLANEOUS EXPENSES	1,000.00	886.70	1,000.00	1,000.00	
531100 TRAVEL	4,000.00	1,968.86	4,000.00	4,000.00	
532100 TELEPHONE AND POSTAGE	10,885.00	8,927.10	12,255.00	12,255.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11761100 LIBRARY					
533000 UTILITIES	17,800.00	12,721.45	20,426.00	20,426.00	_____
534100 PRINTING	1,000.00	0.00	1,000.00	1,000.00	_____
534900 BINDING	0.00	0.00	0.00	0.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	1,000.00	0.00	1,000.00	1,000.00	_____
535300 MAINT/REPAIR - VEHICLES	1,000.00	420.57	1,000.00	1,000.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
543200 RENT - DATA PROCESSING EQUIP	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	26,045.00	21,999.00	26,045.00	26,045.00	_____
544040 ST TECH PLAN GRANT - CONT SERV	0.00	0.00	0.00	0.00	_____
544200 CULTURAL PROGRAMS	6,000.00	5,615.97	6,000.00	6,000.00	_____
545000 INSURANCE AND BONDS	3,500.00	0.00	3,500.00	3,500.00	_____
549100 DUES AND SUBSCRIPTIONS	32,654.00	33,160.67	33,925.00	33,925.00	_____
549600 RECURRING SUBSCRIPTIONS	4,100.00	524.82	4,100.00	4,100.00	_____
549900 MOVING EXPENSES	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11761100 LIBRARY					
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
552010 CAP OUTLAY-DP-LAW LIBRARY	0.00	0.00	0.00	0.00	_____
552020 AUTOMATED SYSTEM GRANT	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
556100 CAPITAL OUTLAY - BOOKS	56,694.00	28,357.53	51,436.00	51,436.00	_____
556150 C.O. BOOKS - LSTA GRANT	0.00	0.00	0.00	0.00	_____
556200 STANDING ORDERS	0.00	0.00	0.00	0.00	_____
556600 LAW LIBRARY BOOKS	0.00	0.00	0.00	0.00	_____
Total LIBRARY	847,971.00	628,693.89	892,135.00	920,252.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Library Director	61100	78	79,920	82,266	
Branch Manager	61109	70	52,764	54,468	
Library Assistant I	61114	61	31,944	33,216	
Information Services Assoc	61103	67	43,668	45,300	
Branch Manager	61106	70	51,804	53,592	
Branch Manager	61112	70	48,900	50,934	
Youth Services Coordinator	61102	67	41,820	41,820	
			350,820	361,596	
Permanent Positions			7	7	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

512100-Salaries		350,820	361,596
512101-Salary Adj		-	-
512120-Supplement		-	-
512200-Overtime		-	-
512300-Shift Differential Pay		-	-
512400-On-Call Pay		-	-
512600-Part-Time		135,944	146,741
512700-Longevity		2,331	2,425
531700-Travel/Phone allowance		-	-
518100-FICA	6.20%	30,324	31,668
518120-Medicare FICA	1.45%	7,092	7,407
518200-Retirement	13.89%	49,053	50,563
518300-Group Insurance	1,100	105,600	105,600
518400-Dental Insurance	32	2,688	2,688
518901-401K Reg EE	5.00%	17,658	18,202
Retiree Health Ins. Annual Amounts			
13,200.00			

Budgeted salary amounts are subject to review and may be increased or decreased.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Library

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11761100-523200 Audio-Visual Materials	\$4,000 = DVDs for all branches (250 to be divided between the 4 branches @ \$16 on average) \$1,000 = Audiobooks for all branches (approximately 25 new per year @ \$40 per audiobook)	\$5,000
11761100-525100 Gas, Oil, & Tires	\$4839 = 2,520 miles for courier, outreach, and storytimes per month @ \$.16/mile x 12 \$ 480 = 4 oil changes for 2 vans @ \$60 \$100-tire repairs	\$5,419
11761100-526100 Office Supplies	\$1,000 = Printer cartridges for staff printers \$ 500 = Batteries, pens, highlighters, pencils, staples, mousepads, folders, paper	\$1,500
11761100-526200 Department Supplies	\$5,000 = Public printer cartridges/toner and paper \$8,968 = Library materials such as audiovisual supplies (binders and display sleeves) book easels and uprights, archival and book repair supplies, restroom and cleaning supplies, and display signage \$1,500=Resource Sharing Supplies (boxes, tape, padded envelopes, etc)	\$15,468
11761100-529900 Miscellaneous	\$850 = NC Department of Revenue sales tax \$150 = Library Board meeting refreshments	\$1,000
11761100-531100 Travel	\$2000= travel & meeting cost for Director to attend annual NCPLDA meetings (3 per year) \$2000 = Cost for travel and workshop fees for staff to attend workshops, networking, subs at branches	\$4,000
	\$802=Buffer of 7% to account for potential increase in prices of any of the below bills	

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Library

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11761100-532100 Telephone & Postage	\$2,533= ITS (\$211.05/mth per for 2 phone lines at Clinton elevator & 1 Garland fax, includes recently added subscription fee that has come out for a few months in addition to regular fees) \$7,464 = Star Communications for Internet to 4 libraries and VOIP to 4 libraries providing 9 handsets \$ 166 = PO Box for Newton Grove (\$166) with projected increase \$750 = US Postage for bills \$ 540 = Verizon Work Cell	\$12,255
11761100-533000 Utilities	\$ 1,800 = City of Clinton water averages \$150 per month \$15,600 = Duke Electric averages \$1,300 per month \$ 3,026= GFL trash pickup (12 months @ estimated \$252.14 per month due to consistent increases in cost)	\$20,426
11761100-534100 Printing	\$1000 = Envelopes, pens, USB drives, headphones, book bags, shirts	\$1,000
11761100-535200 Maintenance & Repair of Equipment	\$ 1000 = Network, computer, and security system repairs	\$1,000
11761100-535300 Maintenance & Repair of Vehicles	Courier van needs minor repairs each year.	\$1,000
11761100-544000	\$12,000 = Morrisey (Janitorial services @ Clinton) \$ 10, 717 = Triple D's Cleaning Service (Janitorial services @ Garland, Newton Grove, & Roseboro) \$ 700 = Advantage Archives (Microfilming Sampson Independent)	\$26,045

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Library

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
Contracted Services	\$ 1,200 = Office Value (Copier services for 4 branches @ \$100 per mth) \$ 864 = Electromatic (Fire alarms for 4 branches @ \$216 per quarter) \$564 = Clegg's Pest Control Miriam Lamb Memorial Library	
11761100-544200 Cultural Programming	\$2,500 = Supplies for children's programming, SRP and storytimes \$2,500 = Supplies for adult programming such as book clubs, tech training, career training, hobby exploration, parenting and adulting classes, granting writing... \$1,000 = Speaker fees and travel expenses, refreshments, grant matching funds	\$6,000
11761100-545000 Insurance & Bonds	Vehicle insurance	\$3,500
11761100-549100 Dues & Subscriptions	\$ 2,663 = Ancestry.com subscription \$ 325 = Malia & NCPLDA memberships \$7,750-Brainfuse K-12 online tutoring resource, online Job hunting resource, and online veteran's resource \$ 8,406 = Envisionware (time/print management software for public computers) \$7,520 = Overdrive (\$6,770), NC-Kids (\$100), A-Z USA & A-Z World (\$350) Canva subscription (\$300) \$7,261= NC Cardinal Annual Cost	\$33,925
11761100-549600 Recurring Subscriptions	\$ 600 = Civitas Media (Sampson Independent for 4 libraries @ \$141 with estimated increase) \$3,500 = W.T. Cox (magazine & newspaper subscriptions for 4 libraries)	\$4,100

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Library

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11761100-556100 Capital Outlay - Books	\$ 6,000 = Gale & Centerpoint (large print titles) \$ 4742 = Independent book publishers \$33,707 = Ingram/Baker and Taylor Publishers \$ 6,987 = MARC and processing fees	\$51,436



Mr. Causey and Sampson County Board of Commissioners, the Parks & Recreation budget for 2024-2025 is attached for your review.

In the past year our participation has remained unphased by the changes in the fee structure implemented at the beginning of the budget year. This year revenue is expected to increase slightly with the addition of half-day summer camps.

Providing quality programming and facilities remains the focus of our department. To maintain these standards several projects are proposed in this year's budget. These projects include repairs to unsafe ballfield fencing, addressing drainage issues on several athletics fields, and additional surfacing for necessary parking. These repairs will be completed in-house with only materials being purchased.

Replacement equipment requested for this year includes a commercial grade pressure washer/surface cleaner and a Dell computer to replace the front desk computer that has reached its useful life. We are also requesting a replacement of a 2012 vehicle with 191,769 miles and failing power steering.

Thank you in advance for your consideration of our requests and continued support of the Parks & Recreation Department.

Sincerely,

Dana Hall
Director
Sampson County Parks, Recreation, & Aging Services

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11761200 RECREATION					
512100 SALARIES	321,658.00	297,726.36	380,615.00	392,848.00	
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	0.00	
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	
512600 PART-TIME SALARIES	76,730.00	39,249.50	45,136.00	45,136.00	
512601 P/T SALARIES-OFFICIALS	0.00	0.00	0.00	0.00	
512700 LONGEVITY	1,968.00	1,392.00	1,392.00	1,450.00	
518100 FICA	25,120.00	20,439.85	26,781.00	27,543.00	
518120 MEDICARE FICA	5,875.00	4,780.29	6,264.00	6,442.00	
518200 RETIREMENT	41,716.00	38,556.42	53,061.00	54,768.00	
518300 GROUP INSURANCE	82,080.00	57,141.02	82,080.00	95,040.00	
518400 DENTAL INSURANCE	2,772.00	1,794.10	2,772.00	2,772.00	
518600 WORKMEN'S COMPENSATION INS	11,000.00	0.00	11,000.00	11,000.00	
518700 CAFETERIA FEES	120.00	60.00	120.00	120.00	
518901 401K COUNTY CONTRIBUTION	14,500.00	12,099.21	19,101.00	19,715.00	
521300 UNIFORMS	1,000.00	1,000.00	1,000.00	1,000.00	
525100 GAS, OIL AND TIRES	20,480.00	13,068.15	20,200.00	20,200.00	
526100 OFFICE SUPPLIES	250.00	212.50	250.00	250.00	
526200 DEPARTMENTAL SUPPLIES	3,431.00	2,234.73	3,000.00	3,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11761200 RECREATION					
526201 DEPT SUPPLIES EQUIPMENT	1,648.00	1,228.00	1,761.00	1,761.00	
529900 MISCELLANEOUS EXPENSES	100.00	6.05	100.00	100.00	
531100 TRAVEL	3,930.00	2,267.25	4,460.00	3,900.00	
531700 TRAVEL ALLOWANCE	4,800.00	4,000.00	4,800.00	4,800.00	
532100 TELEPHONE AND POSTAGE	7,307.00	6,569.86	7,362.00	7,362.00	
532500 POSTAGE	150.00	0.00	150.00	150.00	
534100 PRINTING	200.00	0.00	200.00	200.00	
535200 MAINT/REPAIR - EQUIPMENT	10,490.00	5,073.55	9,500.00	9,500.00	
535300 MAINT/REPAIR - VEHICLES	500.00	1,460.85	1,200.00	1,200.00	
537000 ADVERTISING	350.00	150.00	450.00	450.00	
539300 CONTRACTED TEMPORARY HELP	0.00	0.00	0.00	0.00	
539500 EMPLOYEE TRAINING	3,070.00	370.00	2,865.00	2,865.00	
543000 RENTAL - EQUIPMENT	3,280.00	1,089.35	3,080.00	3,080.00	
544000 CONTRACTED SERVICES	32,260.00	35,270.75	39,753.00	36,000.00	
544001 CONT SVCS- MASTER PLAN	0.00	0.00	0.00	0.00	
544003 CONT. SER WEST PARK CONST MGR	0.00	0.00	0.00	0.00	
545000 INSURANCE AND BONDS	10,000.00	330.00	10,000.00	10,000.00	
549100 DUES AND SUBSCRIPTIONS	4,395.00	3,519.83	4,285.00	4,285.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11761200 RECREATION					
550010 CLINTON RECREATION CAP OUTLAY	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	40,557.00	0.00	_____
554008 CAP OUTLAY-VEHICLES FINANCED	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	19,043.00	19,042.56	0.00	0.00	_____
558000 CAPITAL OUTLAY BUILDINGS	0.00	0.00	0.00	0.00	_____
558010 CLINTON REC-MULTIPURPOSE BLDG	0.00	0.00	0.00	0.00	_____
558200 CAP OUTLAY-BLDG IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
559000 CAP OUTLAY - OTHER IMPROVEMENT	0.00	0.00	0.00	0.00	_____
563427 CLINTON RECREATION-CURR EXP	0.00	0.00	0.00	0.00	_____
581001 TRANSFER OF FUNDS	0.00	0.00	0.00	0.00	_____
Total RECREATION	710,223.00	570,132.18	783,295.00	766,937.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
11761201 RECREATION - PROGRAMS					
521300 UNIFORMS	22,050.00	25,661.45	26,476.00	22,050.00	_____
526215 SPORTS PROGRAMS (RECREATION)	28,605.00	17,343.96	33,224.00	28,605.00	_____
529900 MISCELLANEOUS EXPENSES	250.00	0.00	250.00	250.00	_____
533000 UTILITIES	20,000.00	15,955.30	20,000.00	20,000.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	16,000.00	12,176.12	16,000.00	16,000.00	_____
535300 MAINT/REPAIR - VEHICLES	295.00	149.97	960.00	960.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
541000 RENTAL FEES - BUILDINGS	5,500.00	5,047.49	5,278.00	5,278.00	_____
544000 CONTRACTED SERVICES	4,400.00	10,787.92	10,500.00	6,000.00	_____
544200 CULTURAL PROGRAMS (RECREATION)	0.00	0.00	0.00	0.00	_____
544201 AFTERSCHOOL/SUMMER PROGRAM	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
559010 WATERWAYS - RIVER ACCESS	0.00	0.00	0.00	0.00	_____
559011 GARLAND PARK IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
559012 HARRELLS PARK IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
559013 TURKEY PARK DEVELOPMENT	0.00	0.00	0.00	0.00	_____
596000 TRANS TO RECREATION PARK PROJ	0.00	0.00	0.00	0.00	_____
Total RECREATION - PROGRAMS	97,100.00	87,122.21	112,688.00	99,143.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Recreation Coordinator	61210	68	44,952	46,746	
Parks & Recreation/Aging Director	61200	79	65,579	66,900	
Recreation Manager	61205	73	62,328	64,188	
Facilities Maintenance Assistant	61213	64	36,984	38,466	
Facilities Maintenance Superintendent	61204	73	61,848	63,750	
Admin Support Spec II	61201	65	20,676	21,340	
Recreation Coordinator	61202	68	43,908	45,798	
Recreation Coordinator	61203	68	44,340	45,660	
			380,615	392,848	
Permanent Positions			7.20	7.20	
512100-Salaries			380,615	392,848	
512101-Salary Adj			-	-	
512120-Supplement			-	-	
512200-Overtime			-	-	
512300-Shift Differential Pay			-	-	
512400-On-Call Pay			-	-	
512600-Part-Time			76,730	45,136	
512700-Longevity			1,392	1,450	
531700-Travel/Phone allowance			4,800	4,800	
518100-FICA	6.20%		28,740	27,543	
518120-Medicare FICA	1.45%		6,722	6,442	
518200-Retirement	13.89%		53,061	54,768	
518300-Group Insurance	1,100		95,040	95,040	
518400-Dental Insurance	32		2,772	2,772	
518901-401K Reg EE	5.00%		19,101	19,715	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Parks and Recreation

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11761200-521300	Staff Uniforms: FT (\$600) PT(\$400)	1,000
11761200-525100	Gas: Average Per Mth \$1600, 12mth \$19,200, (1) Vehicle Tires \$500, (5) Trailer Tires \$500	20,200
11761200-526100	Cardstock, Paint Pens, Pens/Pencils, Day Planners	250
11761200-526200	Paper \$300, Park Bathroom Supplies \$750, Printer Ink \$200, First Aid \$250, Cleaning Supplies \$500, Floor Tack \$500, Other Supplies \$500	3,000
11761200-529900	Misc	100
11761200-531100	NCRPA Con (5): Hotel \$1660/Per Diem \$825, Athletic Directors Workshop (1): Hotel \$450/Per Diem \$100, Directors Con (1): Hotel \$450/Per Diem \$100, Sports Turf Managers Con (2):Hotel \$285/Per Diem \$100, LeadHership (1): Hotel \$450/Per Diem \$100	4,460
11761200-531700	Travel Allowance Director \$400 monthly	4,800
11761200-532100	ITS: \$21.18 Mthly + Sub Fee \$100, Verizon: \$289.03 Mthly, STAR: \$294.91 Mthly	7,362
11761200-532500	Stamps for Coaches Thank You Notes	150
11761200-534100	Business Cards	200
11761200-535200	Trailer Repair \$500, Irrigation Repair \$1000, Fence Repair \$3500, Blades \$500, Belts/Filters/Oil \$500, Washer/Dryer Replacement \$1000, Equipment Repair \$1000, Reel Mower/Bunker Rake Service\$1000	9,500
11761200-535300	Main/Repair Vehicles: Brakes (2) Trucks	1,200
11761200-537000	Canva: \$150, ClickSend Messaging \$300	450
11761200-539500	NCRPA Con (5): \$1775, ADW(1): \$180, Directors Con(1): \$115, SFMA: \$120, CPSI (1): \$640, LeadHership (1) \$135	2,865
11761200-543000	Office Value: 8mths \$60, 4mths (School Flyers) \$650	3,080
11761200-544000	Comp Officials: Baseball/Softball: \$8,215, Volleyball: \$3,993, Football: \$4,226, Basketball: \$9,319, Jr. Officials: \$5,000, Security: \$9,000	39,753
11761200-549100	RecDesk: \$2650, NCRPA: \$270, SFMA: \$60, NRPA: \$180, CRPR Renewal: \$70, Dixie Franchise Fees: \$1000, Dixie State Meeting Fee: \$55	4285

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Parks and Recreation

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
11761201-521300	Volleyball/Football: (480) \$10, Football Tees (115) \$8.50, Basketball (310) Reversible \$13, (180) Non Reversible \$10, Baseball/Softball (630) \$10, Hats (550) \$10.50, Allstars: Jersey (65) \$16, Hat (65) \$16.50, Summer Camp: (80) \$8.50	26,476
11761201-526215	Athletic Equipment: \$14,948.50, Paint/Chalk/Turface: \$7,675, Outfield/Parking Lot Repair: \$6,600, Replacement PolyCap: \$2,500, Scheduler: \$200, Survey: \$300, Awards: \$1000	33,224
11761201-529900	MISCELLANEOUS EXPENSES	250
11761201-533000	Roseboro Water: \$42mth, CBP Water \$30mth, CBP Power \$695mth, WDP Power \$450mth, Weeks \$450	20,000
11761201-535100	Main Repair \$6000, Cleggs: \$360, Chemicals: \$6,000, Playground Surfacing: \$2,500, Mulch: \$725, Parts: \$415	16,000
11761201-535300	MAINT/REPAIR - VEHICLES: (6) Vehicles 2 Oil Changes: \$960	960
11761201-537000	ADVERTISING	-
11761201-541000	GFL Dumpsters (CBP/WDP)\$342mth, Portable Tiolets (CBP,MES,HES) \$1198	5,278
11761201-544000	Ballfield Lighting Repair: \$3,000, Electrical Repair: \$5,000, Tree Trimming: \$2,500	10,500
11761201-544200	CULTURAL PROGRAMS (RECREATION)	-

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2024-2025

Department: Parks and Recreation

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
Commerical Pressure Washer: 4200PSI @ 4000	1	\$ 2,995.00	2,995.00	0			
Surface Cleaner	1	\$ 689.04	689.04	0			
Dell Optiplex 7010 Desktop	1	\$ 1,227.00	1,227.00	1	1,227.00		
Dell Widescreen Monitor	3	\$ 178.00	534.00	3	534.00		
			5,445.04		1,761.00		

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2024-2025

Department: Parks and Recreation

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
Ford Explorer XLT	1	40,557	40,557.00	0	-		

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE of the COUNTY MANAGER

MEMORANDUM

TO: Board of Commissioners
Edwin W. Causey, County Manager

FROM: Stephanie P. Shannon, Clerk to the Board

RE: **FY 2024-2025 Requested Budget (Special Appropriations)**

Attached is the proposed budget for the Special Appropriations department. There were no new requests for special appropriations this year. The requested budget is the same as the previous fiscal year. As a reminder:

Mid Carolina RPO -The annual match for the Rural Transportation Organization is calculated based on funding received from NCDOT. We have not received anticipated total state funds for the upcoming year and are therefore requesting the same amount as last year.

DOM HCA - CAC committees perform their statutorily prescribed duties visiting nursing and community care homes. No changes are requested for the upcoming fiscal year.

Sampson County History Museum has requested funding in the amount of \$71,048 (of their total budget of \$77,948). We recommend the same allocation as last year - \$60,000.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11761700 SPECIAL APPROPRIATIONS					
506102 MISCELLANEOUS	0.00	0.00	0.00	0.00	_____
506103 CLINTON ALL-AMERICA CITY AWARD	0.00	0.00	0.00	0.00	_____
506105 DOM HCA COMMITTEE	300.00	0.00	300.00	300.00	_____
506132 SAMPSON HISTORY MUSEUM	60,000.00	55,000.00	60,000.00	60,000.00	_____
506142 RURAL TRANSP PLANNING ORG (RPO	6,688.00	1,923.75	6,688.00	6,688.00	_____
506148 HARRELLS COMMUNITY CTR	0.00	0.00	0.00	0.00	_____
Total SPECIAL APPROPRIATIONS	66,988.00	56,923.75	66,988.00	66,988.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11891110 DEBT SERVICE					
519201 CLOSING COSTS	0.00	0.00	0.00	0.00	_____
571000 DEBT PAYMENT	260,000.00	0.00	260,000.00	260,000.00	_____
571001 DEBT SVC - CIVIC CTR & SCC	0.00	0.00	0.00	0.00	_____
571002 DEBT SERVICE TOWER	0.00	0.00	0.00	0.00	_____
596000 TRANSFER TO DEBT RESERVE	0.00	0.00	0.00	0.00	_____
Total DEBT SERVICE	260,000.00	0.00	260,000.00	260,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11998110 TRANSFERS OUT					
596012 TR TO PUBLIC WKS DEBT	0.00	0.00	0.00	0.00	_____
596013 CONTRIB HUMAN SVCS BLDG DEBT	0.00	0.00	0.00	0.00	_____
596014 CONTRIB DETENTION CTR DEBT	0.00	0.00	0.00	0.00	_____
596015 TR TO BLDG RENO DEBT SVC	0.00	0.00	0.00	0.00	_____
596050 CONTRIBUTION TO AGING	396,580.00	0.00	502,026.00	496,003.00	_____
596051 CONT TO AIRPORT CAPITAL RES	0.00	0.00	0.00	0.00	_____
596053 CONTRIBUTION TO DSS	6,637,438.00	0.00	7,721,373.00	7,934,250.00	_____
596054 CONTRIBUTIO TO HEALTH DEPT	1,755,809.00	0.00	2,052,492.00	2,052,492.00	_____
596055 CONT TO FND 31 DEBT RESERVE	1,835,984.00	0.00	1,835,984.00	1,835,984.00	_____
596056 COOPERATIVE EXT - DEBT SVC	0.00	0.00	0.00	0.00	_____
596057 CONTRIBUTION TO REVALUATION	0.00	0.00	0.00	0.00	_____
596058 CONTRIBUTION TO TAB	0.00	0.00	0.00	0.00	_____
596060 TRANSFER TO WATER DISTRICT II	0.00	0.00	0.00	0.00	_____
596061 TR COUNTY SCH BLDG MANT RES	225,000.00	0.00	225,000.00	225,000.00	_____
596062 TR CITY SCH BLDG MAINT RESERVE	112,500.00	0.00	112,500.00	112,500.00	_____
596063 TR SCC BLDG MAINT RESERVE	0.00	0.00	112,500.00	112,500.00	_____
596064 CONTRIB TO AGRI-EXPO CENTER	392,545.00	0.00	392,545.00	392,545.00	_____
596065 CONT TO INSURANCE FOR RETIREES	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11998110 TRANSFERS OUT					
596068 FUND 32 DEBT RESERVE	3,375,014.00	0.00	3,375,014.00	3,375,014.00	_____
596073 TR TO EDUCATION BLDG RESERVE	0.00	0.00	0.00	0.00	_____
596076 TR COUNTY BLDG MAINT RESERVE	350,000.00	0.00	350,000.00	350,000.00	_____
Total TRANSFERS OUT	15,080,870.00	0.00	16,679,434.00	16,886,288.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11999000 CONTINGENCY					
509700 CONTINGENCY	349,886.00	0.00	500,000.00	500,000.00	_____
509701 SPECIAL CONTINGENCY	3,000,000.00	0.00	0.00	0.00	_____
Total CONTINGENCY	3,349,886.00	0.00	500,000.00	500,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
11999000 CONTINGENCY					
Fund Total	79,313,859.00	48,982,979.94	92,959,075.00	85,285,496.00	

SAMPSON COUNTY HEALTH DEPARTMENT

Wanda Robinson
Health Director



360 County Complex Rd., Suite 200
Clinton, NC 28328

To: Edwin Causey, County Manager
From: Wanda Robinson, Health Director
Subject: 2024-2025 Budget
Date: March 18, 2024

The budget for Fiscal Year 2024-2025 is being submitted for the Sampson County Health Department. The revenues are very conservative but obtainable.

The total budget for the Health Department is \$5,560,804 and Solid Waste \$1,231,154.

County contributions requested:

- a. Salary Study: With the recent pay study and increase in staff salaries & fringe, HD payroll for the full department will be \$3,655,002. This pay increase amounts to \$136,733 for the upcoming fiscal year.
- b. Cost of Retirees Insurance for 8 retirees: The cost for this year is \$11,400 per person. This amount increased from \$10,620 per person in FY 22-23 to \$11,400 per person during FY 23-24. This is a total of \$80,750 annually for the current retirees that is included in the Health Department Budget.

Listed below are the issues the health department will be facing in the next fiscal year.

1. This will be the final year for APRA/COVID funding. Even though we will have a loss totaling \$563,931, of that amount \$153,485 will carry forth to the next fiscal year and will need to be spent by 12/2024.
2. Medicaid Managed Care was approved by the Legislature. This impact when fully implemented, is still unknown. We are monitoring our Case Management Programs trying to assure that we meet the baseline standards which will transition January 2025.

Medicaid Managed Care continues to be a learning process. We have had multiple issues with late payments, fee changes, billing issues and trying to meet the requirements of six different payors. The Department of Health Benefits (DHB) continues to work with public health and DHHS. We are currently still receiving payment from the 1st Quarter (July 2023).

3. Requesting reclassification for the Environmental Health Specialist. This specialist will assume the duties of Onsite Program Coordinator. He is also bilingual, which benefits EH and other departments in the building.
4. Plans are underway to implement new software for the Environmental Health Onsite/Water Program – IWorQ effective July 1,2024. This program will improve the overall efficiency of the department.
5. The health department has been active in applying for grants to assist with reductions in the Maternal Health and Family Planning Programs. Grants received for the upcoming year are listed below and total \$346,300:
 - a. Rural Health Grant: \$150,000- Three-year grant to assist with primary care services for the Insured / Uninsured population.
 - b. FP- \$150,000- Three-year grant to assist with enhancing the Family Planning Program by having the ability to purchase long-acting contraceptives.
 - c. United Way-\$6,300- To provide assistance in the Breast and Cervical Cancer Control Program (BCCCP) with Mammograms and treatment for indigent clients.
 - d. Opioid Grant Funding-\$40,000 (carrying over and must be spent by 9/30/2024). To assist with awareness of Opioid epidemic. Grant received from Eastpointe Mental Health Services.

In conclusion, this past year has been a challenge. The Health Department continues to be a “safety net” provider which means that we provide access and medical care to those in need without regard to race, creed or the inability to pay. As we provide these services, the cost of departmental and medical supplies continues to increase as do the cost of vaccines and lab services. Expenditures are monitored monthly.

I do want to express our gratitude for your assistance, support, and understanding of public health services.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
12535110 GENERAL ADMINISTRATION REVENUE					
403321 JOBS - TRAVEL	0.00	0.00	0.00	0.00	_____
404000 STATE ASSISTANCE	-48,734.00	-27,540.57	-48,734.00	-48,734.00	_____
404079 LOCAL-INSURANCE	0.00	0.00	0.00	0.00	_____
404080 LOCAL - LAB FEES	0.00	0.00	0.00	0.00	_____
404081 LOCAL - OTHER FEES	0.00	0.00	0.00	0.00	_____
404082 LOCAL - HEPATITIS/RABIES FEES	0.00	0.00	0.00	0.00	_____
404083 TXIX - FEES	0.00	0.00	0.00	0.00	_____
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
404097 FUND BALANCE APPROP - TXIX	0.00	0.00	0.00	0.00	_____
404098 COUNTY CONTRIBUTION	-23,277.00	0.00	-46,077.00	-46,077.00	_____
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	-3,612.00	-3,310.45	-3,612.00	-3,612.00	_____
409800 FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	_____
Total GENERAL ADMINISTRATION REVENUE	-75,623.00	-30,851.02	-98,423.00	-98,423.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
12535112 SCHOOL NURSE INITIATIVE					
404000 STATE ASSISTANCE	-400,000.00	-280,000.00	-400,000.00	-400,000.00	
Total SCHOOL NURSE INITIATIVE	-400,000.00	-280,000.00	-400,000.00	-400,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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12535114 BCCCP WISEWOMAN REVENUE					
404000 STATE ASSISTANCE	-7,325.00	0.00	0.00	0.00	<hr/>
404098 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	<hr/>
Total BCCCP WISEWOMAN REVENUE	-7,325.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
12535115 RURAL HEALTH					
404000 STATE ASSISTANCE	-150,000.00	-136,100.00	-150,000.00	-150,000.00	_____
404099 FUND BALANCE APPROP	-68,881.00	0.00	0.00	0.00	_____
Total RURAL HEALTH	-218,881.00	-136,100.00	-150,000.00	-150,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
12535123 CARES ACT COVID RESPONSE					
404000 STATE ASSISTANCE	-351,920.00	-42,977.01	-286,542.00	-286,542.00	<hr/>
404095 FUND BALANCE APPROP-STATE	0.00	0.00	-40,000.00	-40,000.00	<hr/>
Total CARES ACT COVID RESPONSE	-351,920.00	-42,977.01	-326,542.00	-326,542.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
12535124 ENCHANCING DETECTION COVID					
404000 STATE ASSISTANCE	-51,549.00	-271,609.64	-50,000.00	-50,000.00	_____
404095 FUND BALANCE APPROP-STATE	0.00	0.00	-153,485.00	-153,485.00	_____
Total ENCHANCING DETECTION COVID	-51,549.00	-271,609.64	-203,485.00	-203,485.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535125 COMMUNICABLE DISEASE REVENUES					
404000 STATE ASSISTANCE	-210,059.00	-138,348.42	-56,090.00	-56,090.00	_____
404001 STATE ASSISTANCE-TB	-87,972.00	-14,068.25	-86,745.00	-86,745.00	_____
404002 STATE ASSISTANCE-HIV	-500.00	0.00	-500.00	-500.00	_____
404003 STATE ASSISTANCE-STD	-1,690.00	-1,169.82	-1,690.00	-1,690.00	_____
404079 LOCAL-INSURANCE	-22,772.00	-2,596.98	-1,955.00	-1,955.00	_____
404081 LOCAL - OTHER FEES	-9,062.00	-4,024.72	-4,266.00	-4,266.00	_____
404083 TXIX - FEES	-31,816.00	-11,330.34	-10,462.00	-10,462.00	_____
404084 MEDICAID COST SETTLEMENT	-1,070.00	-5,369.01	-1,070.00	-1,070.00	_____
404085 TRI-COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
404097 FUND BALANCE APPROP - TXIX	0.00	0.00	0.00	0.00	_____
404098 COUNTY CONTRIBUTION	-161,345.00	0.00	-199,245.00	-199,245.00	_____
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	_____
408401 DONATIONS	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	-200.00	0.00	0.00	_____
Total COMMUNICABLE DISEASE REVENUE	-526,286.00	-177,107.54	-362,023.00	-362,023.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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12535151 ADULT HEALTH REVENUES					
404000 STATE ASSISTANCE	0.00	0.00	0.00	0.00	
404079 LOCAL-INSURANCE	-20,428.00	-5,168.93	-10,214.00	-10,214.00	
404081 LOCAL - OTHER FEES	-26,218.00	-19,776.88	-13,109.00	-13,109.00	
404083 TXIX - FEES	-7,774.00	-2,768.32	-3,887.00	-3,887.00	
404084 MEDICAID COST SETTLEMENT	-1,428.00	-1,064.55	-1,428.00	-1,428.00	
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	
404097 FUND BALANCE APPROP - TXIX	0.00	0.00	0.00	0.00	
404098 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	
Total ADULT HEALTH REVENUES	-55,848.00	-28,778.68	-28,638.00	-28,638.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
12535155 HEALTH PROMOTION REVENUES					
404000 STATE ASSISTANCE	-34,178.00	-27,976.75	-34,526.00	-34,526.00	_____
404079 LOCAL-INSURANCE	0.00	0.00	0.00	0.00	_____
404081 LOCAL - OTHER FEES	0.00	0.00	0.00	0.00	_____
404083 TXIX - FEES	0.00	0.00	0.00	0.00	_____
404086 HLTH - AMERICAN HEART ASSOC.	0.00	0.00	0.00	0.00	_____
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
404097 FUND BALANCE APPROP - TXIX	0.00	0.00	0.00	0.00	_____
404098 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	-1,000.00	0.00	-1,000.00	-1,000.00	_____
Total HEALTH PROMOTION REVENUES	-35,178.00	-27,976.75	-35,526.00	-35,526.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
12535156 BREAST & CERVICAL CANCER REV					
404000 STATE ASSISTANCE	-13,350.00	-14,300.00	-13,150.00	-13,150.00	_____
404079 LOCAL-INSURANCE	0.00	0.00	0.00	0.00	_____
404081 LOCAL - OTHER FEES	0.00	0.00	0.00	0.00	_____
404098 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	_____
408401 DONATIONS	0.00	-2,500.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	-5,000.00	-2,500.00	-6,300.00	-6,300.00	_____
Total BREAST & CERVICAL CANCER REV	-18,350.00	-19,300.00	-19,450.00	-19,450.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
12535160 IMMUNIZATION ACTION PLAN REV					
404000 STATE ASSISTANCE	-18,974.00	-13,801.25	-20,125.00	-20,125.00	_____
404079 LOCAL-INSURANCE	-148,984.00	-115,872.78	-139,945.00	-139,945.00	_____
404081 LOCAL - OTHER FEES	-14,934.00	-14,376.30	-15,166.00	-15,166.00	_____
404083 TXIX - FEES	-56,752.00	-36,902.16	-30,599.00	-30,599.00	_____
404084 MEDICAID COST SETTLEMENT	-2,185.00	-12,561.62	-2,185.00	-2,185.00	_____
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
404097 FUND BALANCE APPROP - TXIX	0.00	0.00	0.00	0.00	_____
404098 COUNTY CONTRIBUTION	-32,910.00	0.00	-78,064.00	-78,064.00	_____
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	-1.05	0.00	0.00	_____
Total IMMUNIZATION ACTION PLAN REV	-274,739.00	-193,515.16	-286,084.00	-286,084.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
12535163 MATERNAL HEALTH REVENUES					
404000 STATE ASSISTANCE	-81,006.00	-96,094.76	-81,006.00	-81,006.00	_____
404003 MCC-STATE	0.00	0.00	0.00	0.00	_____
404079 LOCAL-INSURANCE	-4,146.00	-15,221.08	-16,284.00	-16,284.00	_____
404081 LOCAL - OTHER FEES	-16,014.00	-8,226.71	-9,332.00	-9,332.00	_____
404082 MARCH OF DIMES-GRANT	0.00	0.00	0.00	0.00	_____
404083 TXIX - FEES	-158,628.00	-99,992.86	-86,433.00	-86,433.00	_____
404084 MEDICAID COST SETTLEMENT	-13,643.00	-47,265.70	-13,643.00	-13,643.00	_____
404085 M.O.W. TITLE XIX - FEES	0.00	0.00	0.00	0.00	_____
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
404097 FUND BALANCE APPROP - TXIX	0.00	0.00	0.00	0.00	_____
404098 COUNTY CONTRIBUTION	-581,941.00	0.00	-658,678.00	-658,678.00	_____
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
Total MATERNAL HEALTH REVENUES	-855,378.00	-266,801.11	-865,376.00	-865,376.00	

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12535164 FAMILY PLANNING REVENUES					
404000 STATE ASSISTANCE	-140,507.00	-152,537.39	-270,879.00	-270,879.00	_____
404079 LOCAL-INSURANCE	-28,898.00	-32,211.96	-34,450.00	-34,450.00	_____
404081 LOCAL - OTHER FEES	-22,470.00	-13,858.13	-10,813.00	-10,813.00	_____
404082 MARCH OF DIMES - GRANT	0.00	0.00	0.00	0.00	_____
404083 TXIX - FEES	-63,210.00	-47,646.47	-52,199.00	-52,199.00	_____
404084 MEDICAID COST SETTLEMENT	-5,654.00	-19,920.85	-5,654.00	-5,654.00	_____
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
404097 FUND BALANCE APPROP - TXIX	0.00	0.00	0.00	0.00	_____
404098 COUNTY CONTRIBUTION	-319,985.00	0.00	-331,385.00	-331,385.00	_____
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
Total FAMILY PLANNING REVENUES	-580,724.00	-266,174.80	-705,380.00	-705,380.00	

SAMPSON COUNTY, NORTH CAROLINA
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12535165 PREGNANCY CARE MGMT (PCM/OBCM)					
404000 STATE ASSISTANCE	0.00	0.00	0.00	0.00	_____
404083 TXIX - FEES	-183,342.00	-244,007.23	-296,538.00	-296,538.00	_____
404097 FUND BALANCE APPROP - TXIX	-134,802.00	0.00	-57,311.00	-57,311.00	_____
Total PREGNANCY CARE MGMT (PCM/OBC	-318,144.00	-244,007.23	-353,849.00	-353,849.00	

SAMPSON COUNTY, NORTH CAROLINA
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12535167 WIC REVENUES					
404000 STATE ASSISTANCE	-442,415.00	-384,016.54	-527,619.00	-527,619.00	<hr/>
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	<hr/>
404098 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	<hr/>
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	<hr/>
Total WIC REVENUES	-442,415.00	-384,016.54	-527,619.00	-527,619.00	

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12535168 CARE COORD FOR CHILDREN REV					
404000 STATE ASSISTANCE	-16,114.00	-12,508.20	-16,114.00	-16,114.00	_____
404081 LOCAL - OTHER FEES	0.00	0.00	0.00	0.00	_____
404083 TXIX - FEES	-189,746.00	-155,344.89	-203,786.00	-203,786.00	_____
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
404097 FUND BALANCE APPROP - TXIX	-42,208.00	0.00	-11,870.00	-11,870.00	_____
404098 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
Total CARE COORD FOR CHILDREN REV	-248,068.00	-167,853.09	-231,770.00	-231,770.00	

SAMPSON COUNTY, NORTH CAROLINA
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12535169 CHILD HEALTH REVENUES					
403321 JOBS - TRAVEL	0.00	0.00	0.00	0.00	
404000 STATE ASSISTANCE	-36,474.00	-34,037.00	-36,474.00	-36,474.00	
404079 LOCAL-INSURANCE	-1,576.00	-891.01	-589.00	-589.00	
404081 LOCAL - OTHER FEES	-3,706.00	-2,184.36	-3,182.00	-3,182.00	
404083 TXIX - FEES	-12,804.00	-6,419.92	-5,603.00	-5,603.00	
404084 MEDICAID COST SETTLEMENT	-271.00	-6,387.27	-271.00	-271.00	
404085 CH-MATERNAL OUTREACH-XIX	0.00	0.00	0.00	0.00	
404087 TXIX - HEALTH CHECK	0.00	0.00	0.00	0.00	
404096 TRANS FRM OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	
404097 FUND BALANCE APPROP - TXIX	0.00	0.00	0.00	0.00	
404098 COUNTY CONTRIBUTION	-73,866.00	0.00	-85,008.00	-85,008.00	
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	
Total CHILD HEALTH REVENUES	-128,697.00	-49,919.56	-131,127.00	-131,127.00	

SAMPSON COUNTY, NORTH CAROLINA
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12535181 ENVIRONMENTAL HEALTH REVENUES					
404000 STATE ASSISTANCE	0.00	-6,251.00	0.00	0.00	_____
404081 LOCAL - OTHER FEES	-189,710.00	-210,590.00	-215,031.00	-215,031.00	_____
404098 COUNTY CONTRIBUTION	-562,485.00	0.00	-574,835.00	-654,035.00	_____
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	_____
Total ENVIRONMENTAL HEALTH REVENUES	-752,195.00	-216,841.00	-789,866.00	-869,066.00	

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12535183 FOOD AND LODGING REVENUES					
404000 STATE ASSISTANCE	-11,416.00	0.00	-11,416.00	-11,416.00	<hr/>
404098 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	<hr/>
404099 FUND BALANCE APPROP - LOCAL	-5,296.00	0.00	0.00	0.00	<hr/>
Total FOOD AND LODGING REVENUES	-16,712.00	0.00	-11,416.00	-11,416.00	

SAMPSON COUNTY, NORTH CAROLINA
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12535192 STATE - BIOTERRORISM					
404000 STATE ASSISTANCE	-36,240.00	-32,829.00	-34,230.00	-34,230.00	_____
404001 BIO-TERRORISM COMMUNICATION	0.00	0.00	0.00	0.00	_____
404099 FUND BALANCE APPROP - LOCAL	0.00	0.00	0.00	0.00	_____
Total STATE - BIOTERRORISM	-36,240.00	-32,829.00	-34,230.00	-34,230.00	

SAMPSON COUNTY, NORTH CAROLINA
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12535192 STATE - BIOTERRORISM					
Fund Total	-5,394,272.00	-2,836,658.13	-5,560,804.00	-5,640,004.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551100 ADMINISTRATION					
512100 SALARIES	6,717.00	3,167.37	7,051.00	7,051.00	
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	
512700 LONGEVITY	0.00	0.00	0.00	0.00	
518100 FICA	417.00	179.01	437.00	437.00	
518120 MEDICARE FICA	97.00	41.85	102.00	102.00	
518200 RETIREMENT	866.00	408.30	979.00	979.00	
518300 GROUP INSURANCE	2,052.00	1,453.51	2,052.00	2,052.00	
518400 DENTAL INSURANCE	69.00	26.38	69.00	69.00	
518600 WORKMEN'S COMPENSATION INS	1,958.00	0.00	1,958.00	1,958.00	
518700 CAFETERIA FEES	360.00	378.00	360.00	360.00	
518901 401K COUNTY CONTRIBUTION	336.00	158.38	353.00	353.00	
519300 MEDICAL SERVICES	5,700.00	4,677.37	5,654.00	5,654.00	
519920 CONTRACT SERVICES-NURSES	0.00	0.00	0.00	0.00	
521300 UNIFORMS	0.00	0.00	0.00	0.00	
522100 FOOD PROVISION CONTRACTING	0.00	0.00	0.00	0.00	
523200 AUDIO VISUAL - LIRARY SUPPLIES	0.00	0.00	0.00	0.00	
523900 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	
526200 DEPARTMENTAL SUPPLIES	2,078.00	600.93	2,635.00	2,635.00	

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551100 ADMINISTRATION					
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
529700 LAB SUPPLIES	0.00	0.00	0.00	0.00	
529800 DENTAL SUPPLIES	0.00	0.00	0.00	0.00	
529900 MISCELLANEOUS EXPENSES	5,000.00	1,325.27	6,000.00	6,000.00	
529901 MISC EXPENSE OTHER	0.00	0.00	0.00	0.00	
531100 TRAVEL	4,140.00	57.45	6,500.00	6,500.00	
531700 TRAVEL ALLOWANCE	1,020.00	765.00	1,020.00	1,020.00	
532100 TELEPHONE AND POSTAGE	3,250.00	1,577.14	4,250.00	4,250.00	
533000 UTILITIES	2,700.00	1,089.05	3,700.00	3,700.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	
537000 ADVERTISING	0.00	0.00	0.00	0.00	
538100 DATA PROCESSING - PROGRAMMING	22,000.00	10,874.00	28,000.00	28,000.00	
539200 LAUNDRY	0.00	0.00	0.00	0.00	
543000 RENTAL - EQUIPMENT	1,400.00	1,245.47	1,400.00	1,400.00	
544000 CONTRACTED SERVICES	11,391.00	4,457.92	18,706.00	18,706.00	
544002 CONTRACT SERVICES-TIRES	0.00	0.00	0.00	0.00	
545000 INSURANCE AND BONDS	2,697.00	1,200.00	4,697.00	4,697.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551100 ADMINISTRATION					
549100 DUES AND SUBSCRIPTIONS	1,375.00	1,375.00	2,500.00	2,500.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
558200 CAP OUTLAY-BLDG IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
559100 CAPITAL OUTLAY - PAVING	0.00	0.00	0.00	0.00	_____
581000 TRANSFER TO STATE AGENCY	0.00	0.00	0.00	0.00	_____
581002 TRANS TO OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
588100 PURCHASE FOR RESALE	0.00	0.00	0.00	0.00	_____
Total ADMINISTRATION	75,623.00	35,057.40	98,423.00	98,423.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551120 SCHOOL NURSE INITIATIVE					
544000 CONTRACTED SERVICES	400,000.00	400,000.00	400,000.00	400,000.00	<hr/>
Total SCHOOL NURSE INITIATIVE	400,000.00	400,000.00	400,000.00	400,000.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551140 BCCCP WISEWOMAN EXPENDITURES					
512100 SALARIES	3,638.00	0.00	0.00	0.00	_____
512700 LONGEVITY	0.00	0.00	0.00	0.00	_____
518100 FICA	226.00	0.00	0.00	0.00	_____
518120 MEDICARE FICA	53.00	0.00	0.00	0.00	_____
518200 RETIREMENT	469.00	0.00	0.00	0.00	_____
518300 GROUP INSURANCE	684.00	0.00	0.00	0.00	_____
518400 DENTAL INSURANCE	23.00	0.00	0.00	0.00	_____
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	182.00	0.00	0.00	0.00	_____
519300 MEDICAL SERVICES	1,511.00	0.00	0.00	0.00	_____
523900 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	_____
529700 LAB SUPPLIES	539.00	162.95	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
Total BCCCP WISEWOMAN EXPENDITURES	7,325.00	162.95	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551150 RURAL HEALTH					
512100 SALARIES	103,235.00	7,546.60	64,333.00	64,333.00	
512700 LONGEVITY	0.00	0.00	0.00	0.00	
518100 FICA	6,400.00	432.08	3,989.00	3,989.00	
518120 MEDICARE FICA	1,496.00	101.06	933.00	933.00	
518200 RETIREMENT	13,307.00	972.75	8,936.00	8,936.00	
518300 GROUP INSURANCE	15,960.00	855.00	9,462.00	9,462.00	
518400 DENTAL INSURANCE	538.00	0.00	300.00	300.00	
518901 401K COUNTY CONTRIBUTION	5,162.00	113.23	3,217.00	3,217.00	
523100 MEDICAL SUPPLIES	0.00	0.00	18,000.00	18,000.00	
523900 MEDICAL SUPPLIES	25,000.00	1,899.76	0.00	0.00	
526200 DEPARTMENTAL SUPPLIES	6,000.00	621.01	4,047.00	4,047.00	
526201 DEPT SUPPLIES EQUIPMENT	7,691.00	0.00	7,691.00	7,691.00	
529700 LAB SUPPLIES	8,000.00	627.43	7,000.00	7,000.00	
529702 LAB SERVICES	15,000.00	1,659.10	11,000.00	11,000.00	
531100 TRAVEL	5,500.00	0.00	5,500.00	5,500.00	
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	
544000 CONTRACTED SERVICES	5,592.00	0.00	5,592.00	5,592.00	
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	

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12551150 RURAL HEALTH					
Total RURAL HEALTH	218,881.00	14,828.02	150,000.00	150,000.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551230 CARES ACT COVID RESPONSE					
512100 SALARIES	0.00	30,103.86	0.00	0.00	
518100 FICA	0.00	1,766.93	0.00	0.00	
518120 MEDICARE FICA	0.00	413.24	0.00	0.00	
518200 RETIREMENT	0.00	3,880.38	0.00	0.00	
518300 GROUP INSURANCE	0.00	6,441.00	0.00	0.00	
518400 DENTAL INSURANCE	0.00	199.47	0.00	0.00	
518901 401K COUNTY CONTRIBUTION	0.00	1,269.48	0.00	0.00	
523100 MEDICAL SUPPLIES	25,000.00	659.60	31,000.00	31,000.00	
523900 MEDICAL SUPPLIES	0.00	2,018.27	0.00	0.00	
526200 DEPARTMENTAL SUPPLIES	15,000.00	17,207.13	5,500.00	5,500.00	
526201 DEPT SUPPLIES EQUIPMENT	15,000.00	44,279.29	0.00	0.00	
529702 LAB SERVICES	20,000.00	798.40	0.00	0.00	
531100 TRAVEL	5,000.00	0.00	0.00	0.00	
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	
533000 UTILITIES	0.00	0.00	0.00	0.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	53,296.00	0.00	0.00	
537000 ADVERTISING	25,000.00	1,937.81	0.00	0.00	
539500 EMPLOYEE TRAINING	0.00	26,135.76	286,542.00	286,542.00	

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12551230 CARES ACT COVID RESPONSE					
543000 RENTAL - EQUIPMENT	4,000.00	2,425.36	0.00	0.00	_____
544000 CONTRACTED SERVICES	242,920.00	172,091.16	3,500.00	3,500.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	15,800.00	0.00	0.00	_____
Total CARES ACT COVID RESPONSE	351,920.00	380,723.14	326,542.00	326,542.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551240 ENHANCING DETECTION COVID					
512100 SALARIES	0.00	12,725.94	41,859.00	41,859.00	
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	
518100 FICA	0.00	729.16	2,597.00	2,597.00	
518120 MEDICARE FICA	0.00	170.54	611.00	611.00	
518200 RETIREMENT	0.00	1,640.37	5,817.00	5,817.00	
518300 GROUP INSURANCE	0.00	1,776.50	11,400.00	11,400.00	
518400 DENTAL INSURANCE	0.00	54.28	384.00	384.00	
518901 401K COUNTY CONTRIBUTION	0.00	537.00	2,092.00	2,092.00	
522100 FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	
523100 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	
523900 MEDICAL SUPPLIES	0.00	4,683.85	5,000.00	5,000.00	
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	
526200 DEPARTMENTAL SUPPLIES	1,000.00	23,811.71	3,000.00	3,000.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	9,046.01	5,000.00	5,000.00	
529702 LAB SERVICES	0.00	0.00	0.00	0.00	
531100 TRAVEL	1,000.00	0.00	1,371.00	1,371.00	
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	
533000 UTILITIES	0.00	0.00	0.00	0.00	

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12551240 ENHANCING DETECTION COVID					
537000 ADVERTISING	1,500.00	0.00	2,500.00	2,500.00	_____
539500 EMPLOYEE TRAINING	0.00	5,588.79	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	3,000.00	2,947.54	3,000.00	3,000.00	_____
544000 CONTRACTED SERVICES	45,049.00	88,015.54	118,854.00	118,854.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total ENHANCING DETECTION COVID	51,549.00	151,727.23	203,485.00	203,485.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551250 COMMUNICABLE DISEASE					
512100 SALARIES	202,135.00	231,668.75	168,642.00	168,642.00	_____
512700 LONGEVITY	1,985.00	1,888.83	2,108.00	2,108.00	_____
518100 FICA	12,655.00	13,797.43	10,561.00	10,561.00	_____
518120 MEDICARE FICA	2,960.00	3,226.80	2,450.00	2,450.00	_____
518200 RETIREMENT	26,305.00	30,020.34	23,648.00	23,648.00	_____
518300 GROUP INSURANCE	48,336.00	55,214.00	46,170.00	46,170.00	_____
518400 DENTAL INSURANCE	1,509.00	1,447.03	1,330.00	1,330.00	_____
518500 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	_____
518600 WORKMEN'S COMPENSATION INS	2,568.00	0.00	2,568.00	2,568.00	_____
518901 401K COUNTY CONTRIBUTION	10,206.00	8,737.88	8,515.00	8,515.00	_____
519300 MEDICAL SERVICES	7,200.00	11,744.88	7,200.00	7,200.00	_____
519900 OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	_____
521300 UNIFORMS	0.00	0.00	0.00	0.00	_____
523200 AUDIO VISUAL - LIRARY SUPPLIES	0.00	0.00	0.00	0.00	_____
523900 MEDICAL SUPPLIES	8,915.00	4,864.35	8,915.00	8,915.00	_____
523901 MEDICAL SUPPLIES - CD	0.00	0.00	0.00	0.00	_____
523902 MEDICAL SUPPLIES - AIDS	500.00	414.00	500.00	500.00	_____
523903 MEDICAL SUPPLIES-STD	1,690.00	1,169.82	1,690.00	1,690.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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12551250 COMMUNICABLE DISEASE					
525100 GAS, OIL AND TIRES	110.00	327.34	110.00	110.00	_____
526200 DEPARTMENTAL SUPPLIES	8,860.00	1,828.35	5,560.00	5,560.00	_____
526201 DEPARTMENTAL SUPPLIES - CD	8,565.00	0.00	3,065.00	3,065.00	_____
529500 XRAY SUPPLIES	0.00	0.00	0.00	0.00	_____
529700 LAB SUPPLIES	9,428.00	3,659.62	5,928.00	5,928.00	_____
529701 LAB SUPPLIES - CD	0.00	0.00	0.00	0.00	_____
529702 LAB SERVICES	10,500.00	4,715.20	5,000.00	5,000.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	20,004.00	0.00	9,004.00	9,004.00	_____
532100 TELEPHONE AND POSTAGE	8,000.00	2,799.71	8,000.00	8,000.00	_____
532101 TELEPHONE POSTAGE ADMIN	0.00	0.00	0.00	0.00	_____
532102 TELEPHONE & POSTAGE	0.00	0.00	0.00	0.00	_____
533000 UTILITIES	10,512.00	4,356.27	9,630.00	9,630.00	_____
535200 MAINT/REPAIR - EQUIPMENT	100.00	0.00	100.00	100.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
539200 LAUNDRY	3,700.00	725.51	2,000.00	2,000.00	_____
543000 RENTAL - EQUIPMENT	9,198.00	2,930.00	9,199.00	9,199.00	_____
544000 CONTRACTED SERVICES	96,915.00	45,562.30	6,700.00	6,700.00	_____

SAMPSON COUNTY, NORTH CAROLINA
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12551250 COMMUNICABLE DISEASE					
545000 INSURANCE AND BONDS	5,180.00	1,700.00	5,180.00	5,180.00	_____
549100 DUES AND SUBSCRIPTIONS	2,000.00	1,925.11	2,000.00	2,000.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
553000 CAPITAL OUTLAY-MEDICAL/EDUCATE	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
581000 TRANSFER TO STATE AGENCY	6,250.00	358.94	6,250.00	6,250.00	_____
Total COMMUNICABLE DISEASE	526,286.00	435,082.46	362,023.00	362,023.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551510 ADULT SERVICES					
512100 SALARIES	28,461.00	16,510.20	7,995.00	7,995.00	
512700 LONGEVITY	0.00	0.00	0.00	0.00	
518100 FICA	1,765.00	1,004.10	442.00	442.00	
518120 MEDICARE FICA	413.00	234.84	59.00	59.00	
518200 RETIREMENT	3,669.00	2,128.14	1,067.00	1,067.00	
518300 GROUP INSURANCE	4,788.00	3,135.00	5,016.00	5,016.00	
518400 DENTAL INSURANCE	161.00	96.84	169.00	169.00	
518600 WORKMEN'S COMPENSATION INS	560.00	0.00	560.00	560.00	
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	
518901 401K COUNTY CONTRIBUTION	1,423.00	781.34	356.00	356.00	
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	
522100 FOOD AND PROVISIONS	400.00	0.00	400.00	400.00	
523900 MEDICAL SUPPLIES	1,318.00	192.22	1,268.00	1,268.00	
526200 DEPARTMENTAL SUPPLIES	1,000.00	17.81	950.00	950.00	
529700 LAB SUPPLIES	1,100.00	1,077.35	1,050.00	1,050.00	
529702 LAB SERVICES	5,351.00	4,230.31	3,867.00	3,867.00	
531100 TRAVEL	0.00	0.00	0.00	0.00	
532100 TELEPHONE AND POSTAGE	1,000.00	150.00	1,000.00	1,000.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551510 ADULT SERVICES					
533000 UTILITIES	1,200.00	1,089.07	1,200.00	1,200.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	500.00	400.00	500.00	500.00	_____
539200 LAUNDRY	150.00	29.81	150.00	150.00	_____
543000 RENTAL - EQUIPMENT	589.00	0.00	589.00	589.00	_____
544000 CONTRACTED SERVICES	1,000.00	663.95	1,000.00	1,000.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
581000 TRANSFER TO STATE AGENCY	1,000.00	71.17	1,000.00	1,000.00	_____
Total ADULT SERVICES	55,848.00	31,812.15	28,638.00	28,638.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551550 HEALTH PROMOTION					
512100 SALARIES	20,684.00	20,747.88	22,017.00	22,017.00	
512700 LONGEVITY	0.00	0.00	0.00	0.00	
518100 FICA	1,282.00	1,272.21	1,365.00	1,365.00	
518120 MEDICARE FICA	300.00	297.53	319.00	319.00	
518200 RETIREMENT	2,666.00	2,674.42	3,058.00	3,058.00	
518300 GROUP INSURANCE	4,788.00	4,712.00	4,902.00	4,902.00	
518400 DENTAL INSURANCE	161.00	145.50	165.00	165.00	
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	
518901 401K COUNTY CONTRIBUTION	1,034.00	792.79	1,101.00	1,101.00	
519900 OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	
522100 FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	
523900 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	
526200 DEPARTMENTAL SUPPLIES	2,263.00	280.86	1,599.00	1,599.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
529700 LAB SUPPLIES	0.00	0.00	0.00	0.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
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<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
12551550 HEALTH PROMOTION					
531100 TRAVEL	1,000.00	0.00	0.00	0.00	_____
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
533000 UTILITIES	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	1,000.00	1,000.00	1,000.00	1,000.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
Total HEALTH PROMOTION	35,178.00	31,923.19	35,526.00	35,526.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551560 BREAST & CERVICAL CANCER					
512100 SALARIES	1,819.00	142.86	1,845.00	1,845.00	
512700 LONGEVITY	0.00	0.00	0.00	0.00	
518100 FICA	113.00	8.86	114.00	114.00	
518120 MEDICARE FICA	26.00	2.07	27.00	27.00	
518200 RETIREMENT	234.00	18.41	256.00	256.00	
518300 GROUP INSURANCE	342.00	0.00	342.00	342.00	
518400 DENTAL INSURANCE	12.00	0.00	11.00	11.00	
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	
518901 401K COUNTY CONTRIBUTION	91.00	5.00	92.00	92.00	
519300 MEDICAL SERVICES	7,649.00	6,925.02	7,649.00	7,649.00	
519301 MEDICAL SVCS GRANT	5,000.00	4,917.78	6,350.00	6,350.00	
522100 FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	
523900 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	
526200 DEPARTMENTAL SUPPLIES	0.00	0.00	0.00	0.00	
529700 LAB SUPPLIES	0.00	0.00	0.00	0.00	
529702 LAB SERVICES	1,950.00	357.00	1,650.00	1,650.00	
529900 MISCELLANEOUS EXPENSES	1,000.00	0.00	1,000.00	1,000.00	
531100 TRAVEL	114.00	0.00	114.00	114.00	

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12551560 BREAST & CERVICAL CANCER					
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
Total BREAST & CERVICAL CANCER	18,350.00	12,377.00	19,450.00	19,450.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551600 IMMUNIZATION ACTION PLAN					
512100 SALARIES	99,478.00	37,748.44	98,915.00	98,915.00	
512700 LONGEVITY	580.00	251.14	593.00	593.00	
518100 FICA	6,205.00	2,188.85	6,195.00	6,195.00	
518120 MEDICARE FICA	1,452.00	511.90	1,468.00	1,468.00	
518200 RETIREMENT	12,898.00	4,886.95	13,811.00	13,811.00	
518300 GROUP INSURANCE	26,790.00	9,623.50	23,142.00	23,142.00	
518400 DENTAL INSURANCE	803.00	252.31	652.00	652.00	
518600 WORKMEN'S COMPENSATION INS	4,068.00	0.00	4,068.00	4,068.00	
518901 401K COUNTY CONTRIBUTION	5,003.00	1,275.20	4,998.00	4,998.00	
519300 MEDICAL SERVICES	475.00	400.00	475.00	475.00	
522100 FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	
523900 MEDICAL SUPPLIES	400.00	396.57	400.00	400.00	
523902 MEDICAL SUPPLIES PVT VACCINES	100,564.00	162,353.37	115,000.00	115,000.00	
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	
526200 DEPARTMENTAL SUPPLIES	200.00	188.92	200.00	200.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
529700 LAB SUPPLIES	500.00	0.00	844.00	844.00	
531100 TRAVEL	2,500.00	0.00	2,500.00	2,500.00	

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12551600 IMMUNIZATION ACTION PLAN					
532100 TELEPHONE AND POSTAGE	1,350.00	796.96	1,350.00	1,350.00	_____
533000 UTILITIES	1,750.00	1,089.07	1,750.00	1,750.00	_____
535200 MAINT/REPAIR - EQUIPMENT	100.00	0.00	100.00	100.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	_____
539200 LAUNDRY	110.00	19.88	110.00	110.00	_____
543000 RENTAL - EQUIPMENT	1,000.00	222.15	1,000.00	1,000.00	_____
544000 CONTRACTED SERVICES	3,000.00	2,797.08	3,000.00	3,000.00	_____
545000 INSURANCE AND BONDS	2,761.00	528.00	2,761.00	2,761.00	_____
549100 DUES AND SUBSCRIPTIONS	1,252.00	525.00	1,252.00	1,252.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
553000 CAPITAL OUTLAY-MEDICAL/EDUCATE	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
581000 TRANSFER TO STATE AGENCY	1,500.00	839.80	1,500.00	1,500.00	_____
581002 TRANS TO OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
Total IMMUNIZATION ACTION PLAN	274,739.00	226,895.09	286,084.00	286,084.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551630 MATERNAL HEALTH					
512100 SALARIES	467,133.00	226,966.87	469,473.00	469,473.00	
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	
512700 LONGEVITY	2,103.00	1,939.27	2,058.00	2,058.00	
518100 FICA	29,108.00	13,237.78	29,237.00	29,237.00	
518120 MEDICARE FICA	6,808.00	3,096.00	6,836.00	6,836.00	
518200 RETIREMENT	60,515.00	29,452.62	65,418.00	65,418.00	
518300 GROUP INSURANCE	119,016.00	69,141.00	119,130.00	119,130.00	
518400 DENTAL INSURANCE	3,370.00	1,387.49	3,168.00	3,168.00	
518500 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	
518600 WORKMEN'S COMPENSATION INS	4,701.00	0.00	4,701.00	4,701.00	
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	
518901 401K COUNTY CONTRIBUTION	23,477.00	7,509.50	23,577.00	0.00	
519300 MEDICAL SERVICES	27,358.00	14,693.40	30,000.00	30,000.00	
519327 CONTRACTED SERVICES-DELIVERIES	0.00	0.00	0.00	0.00	
519900 OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	
522100 FOOD PROVISION CONTRACTING	0.00	0.00	0.00	0.00	
523200 AUDIO VISUAL - LIRARY SUPPLIES	0.00	0.00	0.00	0.00	
523900 MEDICAL SUPPLIES	12,236.00	2,229.71	9,236.00	9,236.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551630 MATERNAL HEALTH					
523902 MEDICAL SUP SPECIAL FUNDIG	0.00	12,000.00	0.00	0.00	
525100 GAS, OIL AND TIRES	400.00	140.45	400.00	400.00	
526200 DEPARTMENTAL SUPPLIES	3,698.00	1,855.25	2,948.00	2,948.00	
526201 DEPT SUPPLIES EQUIPMENT	2,800.00	0.00	2,050.00	2,050.00	
529700 LAB SUPPLIES	5,950.00	4,740.48	5,200.00	5,200.00	
529702 LAB SERVICES	15,365.00	6,791.25	13,846.00	13,846.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	
531100 TRAVEL	5,000.00	1.80	7,000.00	7,000.00	
532100 TELEPHONE AND POSTAGE	6,800.00	3,077.65	6,800.00	6,800.00	
533000 UTILITIES	12,000.00	10,890.68	12,000.00	12,000.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	
535200 MAINT/REPAIR - EQUIPMENT	8,177.00	1,898.00	7,677.00	7,677.00	
535300 MAINT/REPAIR - VEHICLES	1,000.00	140.00	750.00	750.00	
537000 ADVERTISING	500.00	355.00	1,000.00	1,000.00	
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	
539200 LAUNDRY	750.00	139.15	750.00	750.00	
543000 RENTAL - EQUIPMENT	5,000.00	2,332.03	5,000.00	5,000.00	
544000 CONTRACTED SERVICES	15,611.00	16,239.98	18,000.00	18,000.00	

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12551630 MATERNAL HEALTH					
545000 INSURANCE AND BONDS	5,752.00	1,894.00	6,752.00	6,752.00	_____
549100 DUES AND SUBSCRIPTIONS	5,500.00	4,819.99	5,250.00	5,250.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
553000 CAPITAL OUTLAY-MEDICAL/EDUCATE	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
581000 TRANSFER TO STATE AGENCY	5,250.00	3,159.87	7,119.00	7,119.00	_____
581002 TRANS TO OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
Total MATERNAL HEALTH	855,378.00	440,129.22	865,376.00	841,799.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551640 FAMILY PLANNING					
512100 SALARIES	291,146.00	153,272.39	326,689.00	326,689.00	
512700 LONGEVITY	1,720.00	1,689.55	1,645.00	1,645.00	
518100 FICA	18,158.00	8,994.58	20,410.00	20,410.00	
518120 MEDICARE FICA	4,247.00	2,103.58	4,818.00	4,818.00	
518200 RETIREMENT	37,746.00	19,952.21	45,618.00	45,618.00	
518300 GROUP INSURANCE	62,016.00	37,924.00	61,788.00	61,788.00	
518400 DENTAL INSURANCE	1,901.00	783.09	1,905.00	1,905.00	
518600 WORKMEN'S COMPENSATION INS	4,443.00	0.00	4,443.00	4,443.00	
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	
518901 401K COUNTY CONTRIBUTION	14,643.00	4,921.05	16,460.00	10,524.00	
519300 MEDICAL SERVICES	7,918.00	5,971.97	8,950.00	8,950.00	
521300 UNIFORMS	0.00	0.00	0.00	0.00	
523200 AUDIO VISUAL - LIRARY SUPPLIES	0.00	0.00	0.00	0.00	
523900 MEDICAL SUPPLIES	65,316.00	103,708.27	135,000.00	135,000.00	
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	
526200 DEPARTMENTAL SUPPLIES	3,000.00	1,295.35	5,278.00	5,278.00	
526201 DEPT SUPPLIES EQUIPMENT	5,295.00	0.00	5,017.00	5,017.00	
529700 LAB SUPPLIES	16,150.00	1,494.53	16,150.00	16,150.00	

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551640 FAMILY PLANNING					
529702 LAB SERVICES	8,646.00	5,526.62	9,500.00	9,500.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	
531100 TRAVEL	4,000.00	1.79	4,000.00	4,000.00	
532100 TELEPHONE AND POSTAGE	2,678.00	1,670.07	2,678.00	2,678.00	
533000 UTILITIES	6,500.00	5,445.32	6,500.00	6,500.00	
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	
537000 ADVERTISING	0.00	0.00	0.00	0.00	
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	
539200 LAUNDRY	200.00	39.76	200.00	200.00	
543000 RENTAL - EQUIPMENT	2,250.00	867.92	2,250.00	2,250.00	
544000 CONTRACTED SERVICES	11,700.00	7,660.23	13,030.00	13,030.00	
545000 INSURANCE AND BONDS	5,415.00	1,300.00	5,415.00	5,415.00	
549100 DUES AND SUBSCRIPTIONS	1,250.00	1,245.00	1,250.00	1,250.00	
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	
553000 CAPITAL OUTLAY-MEDICAL/EDUCATE	0.00	0.00	0.00	0.00	
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	
581000 TRANSFER TO STATE AGENCY	4,386.00	1,331.79	6,386.00	6,386.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551640 FAMILY PLANNING					
581002 TRANS TO OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	<hr/>
Total FAMILY PLANNING	580,724.00	367,199.07	705,380.00	699,444.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551650 PREGNANCY CARE MGMT (PCM/OBCM)					
512100 SALARIES	191,784.00	106,064.90	216,894.00	216,894.00	
512700 LONGEVITY	502.00	153.03	510.00	510.00	
518100 FICA	11,922.00	6,131.29	13,479.00	13,479.00	
518120 MEDICARE FICA	2,788.00	1,433.93	3,152.00	3,152.00	
518200 RETIREMENT	24,784.00	13,691.54	30,191.00	30,191.00	
518300 GROUP INSURANCE	40,242.00	20,890.50	42,180.00	42,180.00	
518400 DENTAL INSURANCE	1,356.00	645.18	1,421.00	1,421.00	
518600 WORKMEN'S COMPENSATION INS	4,015.00	0.00	4,015.00	4,015.00	
518901 401K COUNTY CONTRIBUTION	9,614.00	4,818.50	10,870.00	10,870.00	
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	
522100 FOOD AND PROVISIONS	150.00	0.00	150.00	150.00	
523200 AUDIO VISUAL - LIRARY SUPPLIES	400.00	0.00	400.00	400.00	
525100 GAS, OIL AND TIRES	1,500.00	980.04	1,500.00	1,500.00	
526200 DEPARTMENTAL SUPPLIES	1,700.00	707.10	1,700.00	1,700.00	
526201 DEPT SUPPLIES EQUIPMENT	3,363.00	4,703.50	3,363.00	3,363.00	
531100 TRAVEL	6,000.00	0.00	6,000.00	6,000.00	
532100 TELEPHONE AND POSTAGE	2,700.00	1,038.50	2,700.00	2,700.00	
533000 UTILITIES	2,000.00	1,089.07	2,000.00	2,000.00	

SAMPSON COUNTY, NORTH CAROLINA
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<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
12551650 PREGNANCY CARE MGMT (PCM/OBCM)					
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
535300 MAINT/REPAIR - VEHICLES	1,000.00	501.35	1,000.00	1,000.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	4,482.00	2,335.52	4,482.00	4,482.00	_____
544000 CONTRACTED SERVICES	3,571.00	17,522.70	3,571.00	3,571.00	_____
545000 INSURANCE AND BONDS	4,271.00	893.00	4,271.00	4,271.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
Total PREGNANCY CARE MGMT (PCM/OBC	318,144.00	183,599.65	353,849.00	353,849.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551670 WIC-ADMINISTRATION/NUTRITION					
512100 SALARIES	233,001.00	202,560.23	293,049.00	293,049.00	_____
512700 LONGEVITY	4,039.00	4,039.00	4,027.00	4,027.00	_____
518100 FICA	14,697.00	12,160.28	18,417.00	18,417.00	_____
518120 MEDICARE FICA	3,437.00	2,844.06	4,308.00	4,308.00	_____
518200 RETIREMENT	30,543.00	26,630.64	41,016.00	41,016.00	_____
518300 GROUP INSURANCE	77,520.00	46,930.00	101,460.00	101,460.00	_____
518400 DENTAL INSURANCE	2,228.00	1,449.40	2,650.00	2,650.00	_____
518600 WORKMEN'S COMPENSATION INS	2,507.00	0.00	2,507.00	2,507.00	_____
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	_____
518901 401K COUNTY CONTRIBUTION	11,852.00	6,349.13	14,854.00	14,854.00	_____
522100 FOOD AND PROVISIONS	150.00	0.00	150.00	150.00	_____
523200 AUDIO VISUAL - LIRARY SUPPLIES	0.00	0.00	0.00	0.00	_____
525100 GAS, OIL AND TIRES	150.00	72.05	150.00	150.00	_____
526200 DEPARTMENTAL SUPPLIES	1,500.00	2,301.92	1,500.00	1,500.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529700 LAB SUPPLIES	1,445.00	3,114.50	1,445.00	1,445.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	5,500.00	700.00	5,500.00	5,500.00	_____

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<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
12551670 WIC-ADMINISTRATION/NUTRITION					
532100 TELEPHONE AND POSTAGE	2,500.00	3,423.78	2,500.00	2,500.00	_____
533000 UTILITIES	9,000.00	8,712.50	9,000.00	9,000.00	_____
535200 MAINT/REPAIR - EQUIPMENT	500.00	0.00	500.00	500.00	_____
537000 ADVERTISING	2,000.00	0.00	2,000.00	2,000.00	_____
539200 LAUNDRY	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	4,000.00	2,483.60	4,000.00	4,000.00	_____
544000 CONTRACTED SERVICES	32,158.00	84,864.37	14,898.00	14,898.00	_____
545000 INSURANCE AND BONDS	3,488.00	1,696.00	3,488.00	3,488.00	_____
549100 DUES AND SUBSCRIPTIONS	200.00	108.00	200.00	200.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
553000 CAPITAL OUTLAY-MEDICAL/EDUCATE	0.00	0.00	0.00	0.00	_____
581002 TRANS TO OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
Total WIC-ADMINISTRATION/NUTRITION	442,415.00	410,439.46	527,619.00	527,619.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551680 CARE COORD FOR CHILDREN (CC4C)					
512100 SALARIES	157,551.00	105,231.15	145,722.00	145,722.00	
512700 LONGEVITY	151.00	102.02	153.00	153.00	
518100 FICA	9,768.00	6,076.93	9,044.00	9,044.00	
518120 MEDICARE FICA	2,285.00	1,421.20	2,115.00	2,115.00	
518200 RETIREMENT	20,307.00	13,577.49	20,260.00	20,260.00	
518300 GROUP INSURANCE	32,034.00	20,653.00	29,184.00	29,184.00	
518400 DENTAL INSURANCE	1,079.00	637.85	983.00	983.00	
518600 WORKMEN'S COMPENSATION INS	3,349.00	0.00	3,349.00	3,349.00	
518901 401K COUNTY CONTRIBUTION	7,878.00	4,805.21	7,294.00	7,294.00	
519900 OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	
522100 FOOD AND PROVISIONS	200.00	0.00	200.00	200.00	
523200 AUDIO VISUAL - LIRARY SUPPLIES	400.00	0.00	400.00	400.00	
525100 GAS, OIL AND TIRES	450.00	496.01	450.00	450.00	
526200 DEPARTMENTAL SUPPLIES	545.00	281.62	669.00	669.00	
526201 DEPT SUPPLIES EQUIPMENT	1,975.00	4,703.50	1,851.00	1,851.00	
531100 TRAVEL	2,000.00	0.00	2,000.00	2,000.00	
532100 TELEPHONE AND POSTAGE	676.00	618.04	676.00	676.00	
533000 UTILITIES	2,000.00	1,089.07	2,000.00	2,000.00	

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551680 CARE COORD FOR CHILDREN (CC4C)					
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	
535300 MAINT/REPAIR - VEHICLES	500.00	224.69	500.00	500.00	
537000 ADVERTISING	0.00	0.00	0.00	0.00	
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	
543000 RENTAL - EQUIPMENT	1,000.00	610.61	1,000.00	1,000.00	
544000 CONTRACTED SERVICES	1,852.00	9,492.74	1,852.00	1,852.00	
545000 INSURANCE AND BONDS	2,068.00	850.00	2,068.00	2,068.00	
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	
553000 CAPITAL OUTLAY-MEDICAL/EDUCATE	0.00	0.00	0.00	0.00	
581002 TRANS TO OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	
Total CARE COORD FOR CHILDREN (CC4C)	248,068.00	170,871.13	231,770.00	231,770.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551690 CHILD HEALTH					
512100 SALARIES	70,000.00	31,026.99	66,612.00	66,612.00	
512700 LONGEVITY	579.00	441.16	528.00	528.00	
518100 FICA	4,376.00	1,843.01	4,161.00	4,161.00	
518120 MEDICARE FICA	1,023.00	431.01	970.00	970.00	
518200 RETIREMENT	9,096.00	4,056.23	9,308.00	9,308.00	
518300 GROUP INSURANCE	19,152.00	10,716.00	20,292.00	20,292.00	
518400 DENTAL INSURANCE	538.00	230.64	541.00	541.00	
518600 WORKMEN'S COMPENSATION INS	2,170.00	0.00	2,170.00	2,170.00	
518700 CAFETERIA FEES	0.00	0.00	0.00	0.00	
518901 401K COUNTY CONTRIBUTION	3,529.00	879.76	3,358.00	3,358.00	
519300 MEDICAL SERVICES	1,225.00	1,160.00	1,300.00	1,300.00	
519600 SCHOOL HEALTH	0.00	0.00	0.00	0.00	
521300 UNIFORMS	0.00	0.00	0.00	0.00	
522100 FOOD AND PROVISIONS	768.00	691.50	828.00	828.00	
523200 AUDIO VISUAL - LIRARY SUPPLIES	0.00	0.00	0.00	0.00	
523900 MEDICAL SUPPLIES	1,511.00	367.68	1,586.00	1,586.00	
525100 GAS, OIL AND TIRES	150.00	61.58	150.00	150.00	
526200 DEPARTMENTAL SUPPLIES	1,725.00	104.30	1,725.00	1,725.00	

SAMPSON COUNTY, NORTH CAROLINA
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Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551690 CHILD HEALTH					
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
529700 LAB SUPPLIES	500.00	0.00	750.00	750.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	
531100 TRAVEL	1,500.00	0.00	5,500.00	5,500.00	
532100 TELEPHONE AND POSTAGE	1,341.00	702.20	1,392.00	1,392.00	
533000 UTILITIES	2,500.00	2,178.12	2,550.00	2,550.00	
535200 MAINT/REPAIR - EQUIPMENT	200.00	0.00	250.00	250.00	
535300 MAINT/REPAIR - VEHICLES	0.00	0.00	0.00	0.00	
537000 ADVERTISING	0.00	0.00	0.00	0.00	
539200 LAUNDRY	200.00	39.76	350.00	350.00	
543000 RENTAL - EQUIPMENT	1,050.00	173.14	1,050.00	1,050.00	
544000 CONTRACTED SERVICES	2,530.00	1,986.48	2,530.00	2,530.00	
545000 INSURANCE AND BONDS	1,988.00	468.00	2,030.00	2,030.00	
549100 DUES AND SUBSCRIPTIONS	417.00	417.00	417.00	417.00	
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	
553000 CAPITAL OUTLAY-MEDICAL/EDUCATE	0.00	0.00	0.00	0.00	
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	

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12551690 CHILD HEALTH					
581000 TRANSFER TO STATE AGENCY	629.00	427.02	779.00	779.00	_____
581002 TRANS TO OTHER HLTH PROGRAMS	0.00	0.00	0.00	0.00	_____
Total CHILD HEALTH	128,697.00	58,401.58	131,127.00	131,127.00	

SAMPSON COUNTY, NORTH CAROLINA
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12551810 ENVIRONMENTAL HEALTH					
512100 SALARIES	414,380.00	288,831.24	447,621.00	491,685.00	_____
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	2,009.00	2,009.00	2,041.00	972.00	_____
518100 FICA	25,817.00	17,262.73	27,881.00	30,610.00	_____
518120 MEDICARE FICA	6,038.00	4,037.24	6,524.00	7,163.00	_____
518200 RETIREMENT	53,667.00	37,489.28	62,434.00	68,896.00	_____
518300 GROUP INSURANCE	123,690.00	77,254.00	101,840.00	180,210.00	_____
518400 DENTAL INSURANCE	3,014.00	1,857.83	3,014.00	3,014.00	_____
518600 WORKMEN'S COMPENSATION INS	3,935.00	0.00	3,935.00	3,935.00	_____
518901 401K COUNTY CONTRIBUTION	20,820.00	13,209.54	22,482.00	0.00	_____
521300 UNIFORMS	0.00	0.00	0.00	0.00	_____
525100 GAS, OIL AND TIRES	3,982.00	4,891.85	5,000.00	5,000.00	_____
526200 DEPARTMENTAL SUPPLIES	3,000.00	1,679.63	3,201.00	3,201.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529700 LAB SUPPLIES	14,000.00	3,913.30	14,000.00	14,000.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	2,250.00	0.00	7,550.00	7,550.00	_____
532100 TELEPHONE AND POSTAGE	2,723.00	2,302.95	2,723.00	2,723.00	_____

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12551810 ENVIRONMENTAL HEALTH					
533000 UTILITIES	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
535300 MAINT/REPAIR - VEHICLES	2,000.00	1,196.20	4,000.00	4,000.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	6,000.00	3,602.24	6,000.00	6,000.00	_____
544000 CONTRACTED SERVICES	49,620.00	9,000.00	49,620.00	49,620.00	_____
545000 INSURANCE AND BONDS	13,750.00	0.00	18,000.00	18,000.00	_____
549100 DUES AND SUBSCRIPTIONS	1,500.00	100.00	2,000.00	2,000.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
Total ENVIRONMENTAL HEALTH	752,195.00	468,637.03	789,866.00	898,579.00	

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12551830 FOOD AND LODGING					
521300 UNIFORMS	2,244.00	0.00	1,948.00	1,948.00	_____
525100 GAS, OIL AND TIRES	3,000.00	0.00	2,000.00	2,000.00	_____
526200 DEPARTMENTAL SUPPLIES	5,000.00	401.49	3,500.00	3,500.00	_____
526201 DEPT SUPPLIES EQUIPMENT	1,500.00	0.00	0.00	0.00	_____
531100 TRAVEL	2,000.00	0.00	2,000.00	2,000.00	_____
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
535300 MAINT/REPAIR - VEHICLES	2,968.00	0.00	1,968.00	1,968.00	_____
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	_____
Total FOOD AND LODGING	16,712.00	401.49	11,416.00	11,416.00	

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Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
12551920 STATE - BIOTERRORISM - MISC.					
512100 SALARIES	24,742.00	24,290.82	22,555.00	22,555.00	
512700 LONGEVITY	301.00	0.00	306.00	306.00	
518100 FICA	1,534.00	1,442.84	1,416.00	1,416.00	
518120 MEDICARE FICA	359.00	337.53	329.00	329.00	
518200 RETIREMENT	3,188.00	3,131.10	3,170.00	3,170.00	
518300 GROUP INSURANCE	3,990.00	3,781.00	3,990.00	3,990.00	
518400 DENTAL INSURANCE	134.00	116.79	134.00	134.00	
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	0.00	
518901 401K COUNTY CONTRIBUTION	1,237.00	1,134.41	1,143.00	1,143.00	
519300 MEDICAL SERVICES	0.00	0.00	0.00	0.00	
522100 FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	
523900 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	
525100 GAS, OIL AND TIRES	0.00	0.00	0.00	0.00	
526200 DEPARTMENTAL SUPPLIES	205.00	0.00	0.00	0.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
529700 LAB SUPPLIES	0.00	0.00	0.00	0.00	
529702 LAB SERVICES	0.00	0.00	0.00	0.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
12551920 STATE - BIOTERRORISM - MISC.					
529901 MISC BIO-TERRORISM OUTREACH ED	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	550.00	0.00	1,187.00	1,187.00	_____
532100 TELEPHONE AND POSTAGE	0.00	0.00	0.00	0.00	_____
533000 UTILITIES	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total STATE - BIOTERRORISM - MISC.	36,240.00	34,234.49	34,230.00	34,230.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
12551920 STATE - BIOTERRORISM - MISC.					
Fund Total	5,394,272.00	4,113,410.23	5,560,804.00	5,640,004.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Foreign Language Interp II	51173	65	43,056	44,238	
Administrative Assistant II	51138	67	43,080	44,760	
Med Lab Technologist III	51134	74	64,956	66,954	
Med Records Asst V	51150	63	37,500	38,706	
Env Health Specialist	51137	70	49,860	51,816	
Public Health Nurse II	51144	74	60,000	62,424	
Med Lab Technician II	51136	66	43,872	45,234	
LPN II		64	36,132	37,686	
Public Health Nurse Supv I	51114	76	67,464	70,020	
Foreign Language Interp II	51171	65	37,932	39,558	
Public Health Nurse III	51012	75	67,668	69,816	
Patient Relations Rep IV	51128	61	39,168	39,876	
Env Health Supv II	51148	76	82,296	83,958	
Public Health Nurse II	51131	74	63,252	65,394	
Foreign Language Interp II	51142	65	42,756	43,968	
Env Health Specialist	51147	70	49,860	51,816	
Public Health Nurse I WA PHN II	51130	74	60,000	62,424	
Accounting Specialist II	51118	71	55,140	56,952	
Env Health Specialist	51017	70	58,212	59,802	
Accounting Tech II	51133	63	35,220	36,276	
Foreign Language Interp II	51146	65	38,856	40,404	
Foreign Language Interp II	51180	65	40,020	41,472	
Public Health Nurse Dir I	51141	79	79,248	82,116	
Nutritionist II	51121	68	44,340	46,188	
Foreign Language Interp II	51178	65	42,756	43,968	
Patient Relations Rep IV	51013	61	31,524	32,838	
Social Worker II	51168	71	50,832	53,022	
Processing Assistant IV	51011	61	31,944	33,216	
Local Health Director I	51010	84	113,364	116,868	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Env Health Program Specialist	51122	72	59,904	61,632	
Foreign Language Interp II	51015	65	41,256	42,594	
Public Health Educator II	51127	69	50,520	52,116	
Public Health Nurse Supv I	51152	76	68,676	71,130	
Public Health Nurse II WA PHN III	51157	75	61,788	64,446	
Env Health Specialist	51125	69	48,408	50,484	
Processing Asst V	51132	63	34,752	36,198	
Advanced Practice Provider II	51124	83	104,856	108,768	
Public Health Nurse III	51174	75	65,184	67,536	
Adm Assistant I (EH)	51156	65	37,932	39,558	
Advanced Practice Provider II	51139	83	99,228	102,204	
Foreign Language Interp II	51117	65	37,932	39,072	
Public Health Nurse II	51160	74	57,924	59,664	
Public Health Nurse III	51169	75	60,816	62,640	
Public Health Nurse II	51135	74	60,000	61,800	
			2,399,484	2,481,612	
Permanent Positions			44	44	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
512100-Salaries			2,399,484	2,481,612	
512101-Salary Adj			-	-	
512120-Supplement			-	-	
512200-Overtime			-	-	
512300-Shift Differential Pay			-	-	
512400-On-Call Pay			-	-	
512600-Part-Time			-	-	
512700-Longevity			12,513	12,900	
531700-Travel/Phone allowance			1,020	1,020	
518100-FICA	6.20%		149,608	154,723	
518120-Medicare FICA	1.45%		34,989	36,186	
518200-Retirement	13.89%		335,027	346,488	
518300-Group Insurance	1,100		673,920	673,920	
518400-Dental Insurance	32		16,896	16,896	
518901-401K Reg EE	5.00%		120,600	124,726	
Retiree Health Ins. Annual Amounts					
13,200.00					
13,200.00					
10,620.00					
13,200.00					
3,300.00					
13,200.00					
13,200.00					
13,200.00					
93,120.00					

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Health

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
519300	Medical Services Dr. Tim Smith - Medical Director for Agency - 24,000.00 Bonnie Matthews - Pharmacist for Agency - 5,200.00 Contracts to perform X-Rays & Mammograms Diagnostic Procedures, Clinton Surgical to perform surgical consults and Sampson Regional - OB Physician Contract - \$32,028	\$61,228
519301	Medical Services Grant- United Way Sampson Regional Medical Center to perform Mammogram, Ultrasounds, and other procedures - \$6,350 from United Way contribution stipulating we track separately from other Medical Services line item	\$6,350
521300	Uniforms Summer & Winter shirts and jackets for EH staff (men/women)	\$1,948
522100	Food & Provisions Child Fatality Meetings State Funding - \$828 Estimated at \$40 per class for 10 DSMP classes - \$400 OBCM and CC4C for Quarterly Meeting - \$350 WIC for Quarterly Meeting - \$150	\$1,728

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Health

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
523200	Audio Visual-Library Supplies CC4C & OBCM Educational DVD's for use during home visits	\$800
523900	Medical Supplies Bactoban Cream for Diabetic patients \$1500 IUD long term contraceptives and supplies (5 years) - \$84,520 Birth Control Pills, Emergency contraceptives, and Depo - \$42,500 Gloves, Syringes, Table paper, Drapes and basic supplies - \$20,701 Rhogam, prenatal vitamins, iron tablets, GC chlamidia - \$30,184 Naloxone Intranasal Spray \$31,000	\$210,405
523902	Medical Supplies - HIV State Funds to purchase condoms for HIV prevention - 500.00	\$500
523902	Medical Supplies - PVT Vaccines Hepatitis B, Hepatitis A, Influenza, Pneumovax, Gardasil, Rabies, and Zostavax Vaccines as well as vaccines administered at the schools for students as required by the state to stay enrolled - COVID Vaccines	\$115,000

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Health

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
523903	Medical Supplies - STD State Funds to purchase STD drugs	\$1,690
525100	Gas, Oil and Tire Estimated cost of gas, oil changes, and basic maintenance for county vehicles such as tire repair and/or replacement, windshield wiper blades, etc.	\$9,760
526200	Department Supplies Toilet paper, Paper Towels, Soap, Copy Paper, and Printing Program manuals/COVID supplies Basic office supplies such as pens, pencils, highlighters, file folders, etc. Serve Safe Class Items, Book/Exam Combination, Exam only, Directional Signs, and snacks for classes. Coalition Meetings - Lunch & Learn SCHD informational brochures in English and Spanish	\$44,012
529700	Lab Supplies Sputum tests Gloves, alcohol pads, vacutainer tubes, band aids, etc Band-aids and stickers for children's vaccines/COVID Vaccine supplies Mailables, PAP smear kits, STD culture kits, etc. Pipets, Coilert Tests, Water Bottles, other basic lab supplies	\$52,367

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Health

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
529702	<p>Lab Services</p> <p>Labcorp fees for processing and reading specimens, Maternal Health, Family Planning and Communicable Disease required labs as well as drug screens and primary care and COVID specimen testing</p>	\$44,863
529900	<p>Miscellaneous Expenses</p> <p>Meals for Board of Health Meetings, and Dangerous Dog meetings - \$4,750 Allotment for other meetings such as dangerous dog that may occur - \$550 Annual Board of Health Training Meeting - table cloth and decoration rental, food, materials, and printed handouts - \$700 Amount allotted to purchase items needed for BCCCP rally - \$1,000.00</p>	\$7,000
531100	<p>Travel</p> <p>Funds to cover cost of annual trainings for staff required by Agreement Adendum. Funds to cover training of new staff as needed.</p>	\$65,726
531700	<p>Travel Allowance</p> <p>Allocation for Health Director use of personal cell phone for County Business</p>	\$1,020

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Health

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
532100	Telephone & Postage Phone/Fax lines, Elevator Phones, Postage, Courier, and Certified Mail	\$34,069
533000	Utilities Power, Water and Gas	\$50,330
535200	M/R Equipment Funds to cover office/lab equipment failures and ono-stress test machines annual maintenance agreements and repairs	\$8,627
535300	M/R Vehicles Amount requested to cover needed repairs to County Vehicles	\$8,218

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Health

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
537000	Advertising Newspaper advertisement in The Sampson Independent and The Sampson Weekly Printing of advertisement flyers, brochures and door hangers needed by programs Health Promotion and WIC advertising required by agreement addendum COVID testing and vaccination clinic advertising	\$7,000
539200	Laundry Cleaning of Lab Coats, and table cloths used at health fairs and events	\$3,560
539500	Employee Training AA117 PH Infrastructure Workforce Development - Funding ends 5/31/2028	\$286,542
543000	Rental Equipment Mood Media Music, Postage Machine Lease & Support, Phone system support, copier/Printer cost/copy, Inout Board, and Cell Phones	\$38,970

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Health

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
544000	Contract Services Cable Service, Website Support, Janitor, Contract Advancing Equity Coordinator, Interpreter Services, Contract NP, Nurse and Outreach Staff. School Nurse Environmental Health Software contracts Stericycle. Kiosk contract NCPH Foundation	\$660,853
545000	Insurance & Bonds The Snowden Company (Health Dept Ins), County Building & Property Ins., Employee Liability & Crime, County Umbrella Policy, County Vehicle Insurance	\$54,662
549100	Dues & Subscriptions NC Pharmacy and State Lab Dues for Nurse Practitioner NCNA dues for Nurse Practitioner, Accreditation fees, ANCBH/NCABOH, American Journal of Nursing, NCACCHO & NCALHS, NC Pharmacy/State Lab Dues, Sampson Independent, Pharmacy License, Nursing Management NCPLHMSSA, NCPHA, SRAHEC.	\$14,869
538100	Data Processing - Programming Funds to pay monthly Electronic Health Records clearing house practitioner fees, monthly access to reporting software, telehealth subscription.	28000

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Health

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
581000	Transfer to State Agency Funds to pay NC Medicaid state percentage paid to department by PHPs due to Medicaid transformation.	\$23,034

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2024-2025

Department: Health Department

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
12551150-526201 Desk Top computers needed to replace older computers shared with other clinical programs	5	\$1,538	7,691	5	7,691		
12551240-526201 Label printers to replace outdated equip due to Electronic Medical Rec	4	\$279	1,115	4	1,115		
Scanners to replace outdated equip due to Electronic Medical Rec	3	\$995	2,985	3	2,985		
Phone headsets to replace non-working	3	\$300	900	3	900		
12551630-526201,12551640-526201 12551250-526201 Desktop computer to replace older computers shared with other clinical programs	4	\$1,538	6,152	4	6,152		
Scanners to replace outdated equip due to Electronic Medical Rec	4	\$995	3,980	4	3,980		
12551680-526201 & 125351650-526201 CMARC program to be shared with CMHRP program	3	\$1,538	4,614	3	4,614		
Phone headsets to replace non-working	2	\$300	600	2	600		
			\$28,037		28,037		

MR. EDWIN CAUSEY, COUNTY MANAGER
MR. JEROL KIVETT AND COUNTY COMMISSIONERS

SAMPSON COUNTY · 406 COUNTY COMPLEX RD · CLINTON, NC 28328

LYNN S. FIELDS
Director

360 County Complex Rd.
Suite 100
Clinton, NC 28328

March 21, 2024

Dear Mr. Causey, Mr. Kivett and County Commissioners:

We have completed the proposed DSS budget for FY 2024-2025. The county contribution request for next fiscal year is \$7,545,779. A breakdown of all program funds sources is as follows:

Federal: \$138,157,029, State: \$58,857,127 and County \$7,545,779

Advisory Committee

Rev. Thaddeus Godwin

Mrs. Christine Brewington

Rev. Eric Grubb

Mrs. Penny Horne

The main highlights of this proposal include:

- Foster Care Board Payments – The state has implemented a board rate increase for licensed foster homes. The county’s financial responsibility varies based on the type of placement and the eligible funding source for each child. Children that are placed in a congregate care setting for more than 14 days are no longer be eligible for IV-E funding due to the Family First Prevention Services Act. The last two years, the State has provided bridge funding to cover the additional expense for counties; however, we have been advised that this funding will not be available in the next budget year.
- Kinship Care Payments – The state passed legislation that requires the county to pay ½ of the standard board rate for foster children placed in the care of a non-licensed placement that meets the relative/kinship definition. Although this is a positive move for children and their relatives, this results in a new county expense as we share 50% of the financial responsibility.
- Guardianship Services – This budget proposal includes funding for a contract with Generations Family Services to assume Guardianship responsibility over the adults in which we currently serve as the guardian. Case management responsibility is currently divided between two Social Worker III positions. With guardianship duties outsourced, this would allow the current positions to be reallocated to meet the growing needs of the Work First Family Services program, Special Assistance In-Home program, and provide transportation support to the social work staff in the Adult Services, Foster Care and Child Protective Services sections.
- Travel Expenses have increased due to a change in the training requirements for new social work staff. Virtual preservice training will be phased out as of July 1, 2024. The redesigned preservice training now

LYNN.FIELDS@SAMPSONDSS.NET

910 · 592-7131 · EXT. 3204

- consists of seven weeks of training that often requires overnight hotel stays when the training courses are not offered within a reasonable driving distance. All child welfare social workers must have this training before they can have any direct client contact.
- Technology expenses – There were several days that staff throughout the agency were less than productive due to a breach of the state network. We have worked with Chris Raynor to determine that moving the agency from the State network to the county network will offer more stability. This will require expenses for installation, programming and upgraded equipment.
- Contracted Temporary Help: Currently contracted temporary staff are utilized to assist in various areas of the agency to prevent the need to request additional full-time staff. These individuals are imbedded throughout the agency to provide clerical support, front-end case management for Income Maintenance staff, social work support, out of county foster care visits and courtesy requests for other counties. Without these staff, the agency would not be able to function effectively. There would be increased errors in the economic benefits programs, little to no customer service throughout the agency, and the safety of children and families would be compromised.
- Agency Vehicles – This proposal includes a request to purchase two new vehicles to replace older vehicles within the current fleet.

2024 was a challenging year as we faced an excessive amount of turnover, various policy changes, continuous coverage unwinding, and Medicaid expansion. We appreciate the support that we have received, and we will continue to work to meet the ongoing needs of the county's most vulnerable population with the resources we have available.

The State Budget Template Worksheets and annual State Budget Estimates are attached to this cover letter.

We look forward to discussing this proposal with you and thank you for your consideration.

Sincerely,



Lynn S. Fields

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13535310 SOCIAL SERVICES ADMINISTRATION					
403300 ADMINISTRATION	0.00	0.00	0.00	0.00	
403301 STATE/FEDERAL INDIRECT COST	0.00	0.00	0.00	0.00	
403302 MEDICAID ADMIN CLAIMING	-241,131.00	-145,620.74	-376,516.00	-376,516.00	
403303 FNS ADMINISTRATIVE ARRA FUNDS	0.00	0.00	0.00	0.00	
403304 FNS ADMIN FUNDS CONTINGENCY	0.00	0.00	0.00	0.00	
403305 WFBG EMPLOYMENT-ARRA	0.00	0.00	0.00	0.00	
403314 SAMPSON CO MEMORIAL HOSPITAL	0.00	0.00	0.00	0.00	
403319 APS ESSENTIAL FUNDS	-10,000.00	-8,438.92	0.00	0.00	
403325 LINKS TRANSITIONAL FUNDS	-10,000.00	0.00	0.00	0.00	
403328 LINKS (SUPPLEMENTAL)	0.00	0.00	0.00	0.00	
403329 CARES ACT IVB-1	0.00	0.00	0.00	0.00	
403330 CAROLINA ACCESS GRANT	0.00	0.00	0.00	0.00	
403331 SMART START SUBSIDY (GRANT)	0.00	0.00	0.00	0.00	
403332 CONTRACT - EASTPOINTE	0.00	0.00	0.00	0.00	
403334 EMERGENCY PLACEMENT FUNDS	0.00	0.00	-52,670.00	-52,670.00	
403352 CHILD WELFARE STATE	0.00	0.00	0.00	0.00	
403353 CHILD WELFARE STATE IN HOME	-22,675.00	10,655.04	-22,675.00	-22,675.00	
403354 CPS STATE	-5,483.00	1,867.48	-5,483.00	-5,483.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13535310 SOCIAL SERVICES ADMINISTRATION					
403361 TANF TO SSBG	-118,942.00	6,901.74	-119,564.00	-119,564.00	
403362 IV-E CPS	-272,464.00	-110,718.54	-637,699.00	-637,699.00	
403363 ADULT HOME SPECIALIST	-25,281.00	-17,105.77	-25,281.00	-25,281.00	
403364 ADULT CARE HOME CASE MGT.	0.00	0.00	0.00	0.00	
403365 IV-E FOSTER CARE ADMIN.	-905,962.00	-365,208.83	-1,070,868.00	-1,070,868.00	
403366 TANF CPS & FC	-53,118.00	-30,865.37	-49,608.00	-49,608.00	
403367 CCDF ADMIN	-155,545.00	-134,664.31	-165,000.00	-165,000.00	
403368 MEDICAL TRANSP. ADMIN	-244,223.00	-85,562.30	-250,000.00	-250,000.00	
403369 MEDICAL TRANSP. SERVICE	0.00	0.00	0.00	0.00	
403370 PERMANANCY PLANNING	-16,775.00	-16,250.24	-14,453.00	-14,453.00	
403371 SPECIAL PERMANANCY PLANNING	0.00	0.00	0.00	0.00	
403372 SSBG	-193,648.00	-221,105.24	-208,078.00	-208,078.00	
403373 SMART START ADMIN.	0.00	0.00	0.00	0.00	
403374 FS EMPLOYMT & TRAINING	0.00	0.00	0.00	0.00	
403375 FOOD STAMP ADMIN.	-998,000.00	-467,359.24	-1,000,000.00	-1,000,000.00	
403376 ENERGY ADMIN	-55,705.00	-59,374.81	-174,169.00	-174,169.00	
403377 MEDICAID ADMIN	-2,900,000.00	-1,528,786.64	-3,175,594.00	-3,175,594.00	
403378 SA ADMIN	-59,620.00	-33,612.15	-66,652.00	-66,652.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
13535310 SOCIAL SERVICES ADMINISTRATION					
403379 HEALTH CHOICE	0.00	0.00	0.00	0.00	
403380 MEDICAID EXPANSION	-100,000.00	-33,365.91	-267,838.00	-267,838.00	
403381 MEDICAID INTERPRETATION SERV	0.00	0.00	0.00	0.00	
403382 IV-D ADMIN.	-926,182.00	-567,029.71	-987,680.00	-987,680.00	
403383 FS INCENTIVE	-1,206.00	-14,063.52	-13,000.00	-13,000.00	
403384 TANF SPECIAL ADOPTION FUND	0.00	0.00	0.00	0.00	
403385 AFDC/TANF INCENTIVES	0.00	-22.14	-100.00	-100.00	
403386 IV-D INCENTIVES	-67,995.00	-54,075.00	-67,995.00	-67,995.00	
403387 TANF DOMESTIC VIOLENCE	0.00	0.00	0.00	0.00	
403388 LINKS	-19,007.00	-1,071.52	-17,135.00	-17,135.00	
403389 WORK FIRST BLOCK GRANT	-505,020.00	-179,358.90	-508,020.00	-720,897.00	
403390 IV-D NPA FEES	-12,000.00	-12,268.59	-12,000.00	-12,000.00	
403391 FAMILY REUNIFICATION SVCS	-21,428.00	-14,548.98	-16,465.00	-16,465.00	
403607 STATE - INCENTIVE	0.00	0.00	0.00	0.00	
403629 ACTS PROJ - TEMP HELP	0.00	0.00	0.00	0.00	
404010 MEDICAID FRAUD COLLECTIONS	-5,000.00	-610.00	-1,000.00	-1,000.00	
404011 HEALTH CHOICE FEES (LOCAL)	0.00	0.00	0.00	0.00	
404102 LOCAL - OFFICER FEES	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
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13535310 SOCIAL SERVICES ADMINISTRATION					
404103 IV-D NON-AFDC FEES (LOCAL)	-300.00	-145.94	-300.00	-300.00	_____
404104 IV-D BLOOD TEST FEES (LOCAL)	-3,500.00	-3,886.68	-3,500.00	-3,500.00	_____
404105 IV-D LEGAL FEES (LOCAL)	-4,000.00	-2,566.17	-4,000.00	-4,000.00	_____
408900 MISCELLANEOUS REVENUE	-50,000.00	0.00	0.00	0.00	_____
408901 EASPOINTE INITIATIVE GRANT	0.00	0.00	0.00	0.00	_____
408902 ALCOHOL PREVENTION/SUPPORT	0.00	0.00	-55,907.00	-55,907.00	_____
409600 COUNTY CONTRIBUTION	-6,637,438.00	0.00	-7,721,373.00	-7,934,250.00	_____
409602 TRANSFER FROM CHILD SUPPORT	0.00	0.00	0.00	0.00	_____
409800 FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
409901 FUND BAL APPROP-HOME BASED-CBA	0.00	0.00	0.00	0.00	_____
Total SOCIAL SERVICES ADMINISTRATION	-14,641,648.00	-4,088,261.90	-17,090,623.00	-17,516,377.00	

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13535330 STATE IN HOME					
403305 STATE IN HOME	-10,000.00	0.00	-10,000.00	-10,000.00	_____
403306 STATE ADULT DAY CARE	-2,982.00	0.00	-2,982.00	-2,982.00	_____
403364 ADULT CARE HOME CASE MGT.	0.00	0.00	0.00	0.00	_____
Total STATE IN HOME	-12,982.00	0.00	-12,982.00	-12,982.00	

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13535390 VENDOR PAY IV-B (ADOPT ASST)					
403317 VENDOR PAY IV-B (ADOPT ASST)	-26,200.00	0.00	-7,715.00	-7,715.00	<hr/>
Total VENDOR PAY IV-B (ADOPT ASST)	-26,200.00	0.00	-7,715.00	-7,715.00	

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13535410 AFDC PROGRAM REVENUES					
403308 FSA CHILD DAY CARE	0.00	0.00	0.00	0.00	_____
403311 STATE - AFDC-EA	0.00	0.00	0.00	0.00	_____
403312 IV-E FOSTER CARE	-905,632.00	-540,017.96	-1,070,868.00	-1,070,868.00	_____
403326 FOSTER CARE - BASIC NEEDS	0.00	0.00	0.00	0.00	_____
Total AFDC PROGRAM REVENUES	-905,632.00	-540,017.96	-1,070,868.00	-1,070,868.00	

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13535430 STATE FOSTER CARE					
403309 STATE FOSTER CARE	-502,344.00	-590,403.33	-1,012,608.00	-1,012,608.00	_____
403310 IV-D COLLECTIONS FOSTER CARE	-15,000.00	-21,663.63	-20,000.00	-20,000.00	_____
403351 FOSTER CARE ENHANCEMENT	0.00	0.00	0.00	0.00	_____
Total STATE FOSTER CARE	-517,344.00	-612,066.96	-1,032,608.00	-1,032,608.00	

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13535450 MEDICAID TRANSPORTATION					
403304 TITLE XIX TRANSPORTATION	-244,223.00	-132,545.15	-203,769.00	-203,769.00	<hr/>
Total MEDICAID TRANSPORTATION	-244,223.00	-132,545.15	-203,769.00	-203,769.00	

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13535471 ADOPTION ASSISTANCE					
402630 SPECIAL CHILDREN ADOPTION FUND	-91,980.00	0.00	-84,055.00	-84,055.00	<hr/>
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	<hr/>
Total ADOPTION ASSISTANCE	-91,980.00	0.00	-84,055.00	-84,055.00	

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13535480 CRISIS INTERVENTION					
403313 CRISIS INTERVENTION PROGRAM	-307,441.00	0.00	-14,400.00	-14,400.00	_____
403314 LIEAP	-488,784.00	-42,621.79	-25,000.00	-25,000.00	_____
403315 PROGRESS ENGY-ENERGY NEIGH	-5,927.00	0.00	0.00	0.00	_____
403316 GRANT WATER ASSISTANCE	0.00	-17,759.53	0.00	0.00	_____
403317 CIP - STATE	0.00	0.00	0.00	0.00	_____
403318 DUKE ENERGY SETTLEMENT	0.00	0.00	0.00	0.00	_____
Total CRISIS INTERVENTION	-802,152.00	-60,381.32	-39,400.00	-39,400.00	

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13535510 STATE AID TO COUNTY ADMIN					
Fund Total	-17,242,161.00	-5,433,273.29	-19,542,020.00	-19,967,774.00	

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13553100 ADMINISTRATION					
512100 SALARIES	7,375,248.00	6,030,380.06	7,924,104.00	8,206,236.00	
512200 OVERTIME SALARIES	85,000.00	101,824.41	85,000.00	85,000.00	
512300 SHIFT DEFERENTIAL PAY	15,000.00	7,254.84	15,000.00	15,000.00	
512400 ON-CALL PAY	41,000.00	34,639.00	41,000.00	41,000.00	
512600 PART-TIME SALARIES	1,000.00	700.00	1,000.00	1,000.00	
512700 LONGEVITY	56,926.00	55,366.00	55,394.00	57,100.00	
518100 FICA	465,197.00	366,584.46	498,263.00	521,131.00	
518120 MEDICARE FICA	108,796.00	85,733.58	116,530.00	121,878.00	
518200 RETIREMENT	967,160.00	793,331.41	1,116,270.00	1,167,363.00	
518278 LAW ENFORCEMENT RETIREMENT	0.00	0.00	0.00	0.00	
518300 GROUP INSURANCE	1,778,400.00	1,438,443.44	2,232,620.00	2,216,500.00	
518400 DENTAL INSURANCE	59,904.00	40,166.46	59,904.00	59,904.00	
518500 UNEMPLOYMENT INSURANCE	0.00	750.30	0.00	0.00	
518600 WORKMEN'S COMPENSATION INS	0.00	0.00	0.00	109,000.00	
518700 CAFETERIA FEES	9,120.00	3,084.00	4,128.00	4,128.00	
518900 SUPPLEMENTAL RETIREMENT FUND	0.00	0.00	0.00	0.00	
518901 401K COUNTY CONTRIBUTION	262,611.00	210,854.40	281,278.00	271,000.00	
519100 PROFESSIONAL SVCS DRUG TESTS	1,920.00	1,680.00	1,920.00	1,920.00	

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13553100 ADMINISTRATION					
519300 MEDICAL SERVICES	19,680.00	11,238.00	16,728.00	16,728.00	
519900 OTHER PROFESSIONAL SERVICES	578,070.00	562,177.19	747,632.00	747,632.00	
519901 BLOODTEST COSTS	4,250.00	4,662.00	6,300.00	6,300.00	
519902 FILING FEES	15,300.00	11,346.00	15,300.00	15,300.00	
519903 SERVICE FEES	7,200.00	6,615.00	9,000.00	9,000.00	
519904 FAMILY REUNIFICATION	12,000.00	0.00	8,000.00	8,000.00	
521100 JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	
521300 UNIFORMS	3,600.00	2,682.04	3,893.00	3,600.00	
523900 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	
525100 GAS, OIL AND TIRES	46,734.00	29,659.12	48,666.00	44,000.00	
526100 OFFICE SUPPLIES	31,638.00	39,404.32	37,690.00	37,690.00	
526200 DEPARTMENTAL SUPPLIES	15,750.00	24,253.91	19,735.00	19,735.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	17,811.35	53,250.00	53,250.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	
529901 EASTPOINTE INITIATIVE EXP	0.00	0.00	0.00	0.00	
529902 ALCOHOL PREVENTION/SUPPORT	0.00	3,270.00	55,907.00	55,907.00	
531100 TRAVEL	50,670.00	68,493.90	66,440.00	66,440.00	
531300 TRANSPORTATION OF PATIENTS	43,440.00	49,728.79	60,330.00	60,330.00	

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13553100 ADMINISTRATION					
531700 TRAVEL/PHONE ALLOWANCE	2,040.00	1,700.00	0.00	0.00	
532100 TELEPHONE AND POSTAGE	96,168.00	77,892.11	102,480.00	98,000.00	
532500 POSTAGE	46,468.00	44,651.27	49,480.00	49,480.00	
533000 UTILITIES	86,684.00	72,509.05	94,332.00	87,000.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	1,200.00	1,229.39	1,500.00	1,500.00	
535200 MAINT/REPAIR - EQUIPMENT	275.00	774.50	1,000.00	1,000.00	
535300 MAINT/REPAIR - VEHICLES	10,000.00	5,236.31	10,000.00	9,000.00	
537000 ADVERTISING	0.00	0.00	0.00	0.00	
538100 DATA PROCESSING - PROGRAMMING	300,573.00	223,627.27	334,953.00	334,953.00	
539300 CONTRACTED TEMPORARY HELP	475,600.00	577,263.09	694,424.00	694,424.00	
539900 ACCOUNT MAINTENANCE FEES	0.00	0.00	0.00	0.00	
541000 RENTAL FEES - BUILDINGS	0.00	0.00	0.00	0.00	
543000 RENTAL - EQUIPMENT	46,116.00	39,751.46	49,224.00	47,000.00	
544000 CONTRACTED SERVICES	56,940.00	49,786.73	58,680.00	58,680.00	
544001 EMERGENCY PLACEMENTS	0.00	9,194.10	52,670.00	52,670.00	
544005 CONTRACTED SERV - TEMP HELP	0.00	0.00	0.00	0.00	
544021 CONTRACT SERVICES - GROUNDS	1,210.00	770.00	1,174.00	1,174.00	
544100 IV-D CONTRACTED SERVICES	147,891.00	110,917.80	147,891.00	147,891.00	

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13553100 ADMINISTRATION					
544101 JUVENILE OFFICER (SHERIFF)	91,596.00	74,193.00	94,560.00	94,560.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	1,700.00	1,698.00	1,700.00	1,700.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	29,416.00	29,416.00	_____
554000 CAPITAL OUTLAY - VEHICLES	62,000.00	56,798.58	63,872.00	63,872.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
558000 ROOFS/IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
558200 CAP OUTLAY-BLDG IMPROVEMENTS	0.00	0.00	0.00	0.00	_____
559100 CAPITAL OUTLAY - PAVING	0.00	0.00	0.00	0.00	_____
581000 TRANSFER TO STATE AGENCY	0.00	0.00	0.00	0.00	_____
583100 BUILDING DEPRECIATION	0.00	0.00	0.00	0.00	_____
Total ADMINISTRATION	13,482,075.00	11,350,126.64	15,368,638.00	15,794,392.00	

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13553310 ADULT DAY CARE					
512100 SALARIES	0.00	0.00	0.00	0.00	_____
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	3,355.00	0.00	3,355.00	3,355.00	_____
Total ADULT DAY CARE	3,355.00	0.00	3,355.00	3,355.00	

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13553320 IN-HOME SERVICES					
544000 CONTRACTED SERVICES	11,429.00	0.00	11,429.00	11,429.00	<hr/>
Total IN-HOME SERVICES	11,429.00	0.00	11,429.00	11,429.00	

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13553330 ADULT PROTECTIVE SERVICES					
529900 APS ESSENTIAL FUNDS	10,000.00	9,838.92	0.00	0.00	<hr/>
Total ADULT PROTECTIVE SERVICES	10,000.00	9,838.92	0.00	0.00	

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13553710 WFBG PROGRAM					
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	_____
518100 FICA	0.00	0.00	0.00	0.00	_____
518120 MEDICARE FICA	0.00	0.00	0.00	0.00	_____
544020 CONT SERVICES TRANSPORTATION	0.00	0.00	0.00	0.00	_____
568420 WFBG - JOBS WORK RELATED	0.00	0.00	0.00	0.00	_____
568421 WFBG - JOBS TRAVEL	900.00	0.00	900.00	900.00	_____
568422 WFBG WORKING 200%	0.00	0.00	0.00	0.00	_____
568423 WFBG - JOBS TRAINING	0.00	0.00	0.00	0.00	_____
568424 JOBS - ON THE JOB TRAINING	0.00	0.00	0.00	0.00	_____
568425 JOBS - DEVELOPMENT & PLACEMENT	1,000.00	0.00	500.00	500.00	_____
568426 WORK FIRST CROP OVERPAYMENTS	1,000.00	0.00	1,000.00	1,000.00	_____
568427 WF FUNCTIONAL ASSESSMENT	0.00	0.00	0.00	0.00	_____
Total WFBG PROGRAM	2,900.00	0.00	2,400.00	2,400.00	

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13553770 FOSTER CARE					
568405 FOSTER CARE - BASIC NEEDS	30,000.00	10,122.27	30,000.00	30,000.00	_____
568406 CARES ACT IVB-1	0.00	0.00	0.00	0.00	_____
Total FOSTER CARE	30,000.00	10,122.27	30,000.00	30,000.00	

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13553830 CONTRACT FOOD STAMP ISSUANCE					
544000 CONTRACTED SERVICES	18,031.00	5,222.48	19,046.00	19,046.00	<hr/>
Total CONTRACT FOOD STAMP ISSUANCE	18,031.00	5,222.48	19,046.00	19,046.00	

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13553840 CONTRACT WORK NUMBER FEES					
544000 WORK NUMBER FEES	14,226.00	0.00	17,270.00	17,270.00	<hr/>
Total CONTRACT WORK NUMBER FEES	14,226.00	0.00	17,270.00	17,270.00	

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13553900 IVE ADOPTION ASSISTANCE					
536000 ADOPTION ASSISTANCE	139,295.00	131,211.63	170,765.00	170,765.00	_____
536001 ADOPT ASSISTANCE (GRANDFATHER)	23,342.00	0.00	17,596.00	17,596.00	_____
536020 VENDOR PAY - ADOPTION ASSIST	26,200.00	7,760.00	11,320.00	11,320.00	_____
Total IVE ADOPTION ASSISTANCE	188,837.00	138,971.63	199,681.00	199,681.00	

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13554120 WFBG-EA (AFDC-EA)					
568400 CHILD DAY CARE SERVICES	0.00	0.00	0.00	0.00	_____
568401 FOSTER CARE SERVICES	0.00	0.00	0.00	0.00	_____
568403 WFBG-EA (AFDC-EA)	0.00	0.00	0.00	0.00	_____
568417 IV-E FOSTER CARE	1,071,456.00	652,154.85	1,276,691.00	1,276,691.00	_____
Total WFBG-EA (AFDC-EA)	1,071,456.00	652,154.85	1,276,691.00	1,276,691.00	

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13554210 AA-AD-AB SAA - REST HOMES					
568438 AA-AD-AB SAA REST HOMES	353,137.00	308,080.04	403,200.00	403,200.00	<hr/>
Total AA-AD-AB SAA - REST HOMES	353,137.00	308,080.04	403,200.00	403,200.00	

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13554310 STATE FOSTER CARE					
568401 FOSTER CARE SERVICES	996,312.00	980,388.23	1,916,916.00	1,916,916.00	<hr/>
Total STATE FOSTER CARE	996,312.00	980,388.23	1,916,916.00	1,916,916.00	

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13554360 LINKS (INDEPENDENT LIVING)					
529923 LINKS (INDEPENDENT LIVING)	19,007.00	579.65	7,500.00	7,500.00	_____
529924 LINKS (SUPPLEMENTAL)	0.00	0.00	0.00	0.00	_____
529925 LINKS TRANSITIONAL FUNDS	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
Total LINKS (INDEPENDENT LIVING)	19,007.00	579.65	7,500.00	7,500.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13554510 CONTRACTED SVCS-TRANSPORTATION					
544020 CONT SERVICES TRANSPORTATION	126,450.00	74,666.60	143,439.00	143,439.00	<hr/>
Total CONTRACTED SVCS-TRANSPORTATION	126,450.00	74,666.60	143,439.00	143,439.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13554520 MEDICAID MATCH					
568435 MEDICAID	10,000.00	163.16	7,000.00	7,000.00	_____
568436 MEDICAID MATCH SHARE PAYABLE	0.00	0.00	0.00	0.00	_____
Total MEDICAID MATCH	10,000.00	163.16	7,000.00	7,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13554610 AID TO THE BLIND					
568404 AID TO THE BLIND	6,814.00	6,814.42	7,000.00	7,000.00	<hr/>
Total AID TO THE BLIND	6,814.00	6,814.42	7,000.00	7,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13554710 STATE ADOPTION ASSISTANCE					
536030 SPECIAL CHILDREN ADOPTION FUND	91,980.00	12,254.57	84,055.00	84,055.00	<hr/>
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	<hr/>
Total STATE ADOPTION ASSISTANCE	91,980.00	12,254.57	84,055.00	84,055.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13554810 CRISIS INTERVENTION					
568413 CRISIS INTERVENTION PROGRAM	307,441.00	1,642.76	14,400.00	14,400.00	_____
568414 LIEAP	488,784.00	10,681.68	25,000.00	25,000.00	_____
568415 DUKE ENERGY SETTLEMENT	0.00	0.00	0.00	0.00	_____
568416 WATER ASSISTANCE PROGRAM	0.00	16,422.87	0.00	0.00	_____
Total CRISIS INTERVENTION	796,225.00	28,747.31	39,400.00	39,400.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13554910 PROGRESS ENERGY- NEIGHBOR					
568415 PROGRESS ENGY-ENERGY NEIGH	5,927.00	0.00	0.00	0.00	<hr/>
568416 NCNG-SHARE THE WARMTH	0.00	0.00	0.00	0.00	<hr/>
568417 CRISIS INTERVENTION PROG-STATE	0.00	0.00	0.00	0.00	<hr/>
Total PROGRESS ENERGY- NEIGHBOR	5,927.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13555800 GENERAL ASSISTANCE					
568499 GENERAL ASSISTANCE	4,000.00	335.35	5,000.00	5,000.00	<hr/>
Total GENERAL ASSISTANCE	4,000.00	335.35	5,000.00	5,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
13555800 GENERAL ASSISTANCE					
Fund Total	17,242,161.00	13,578,466.12	19,542,020.00	19,967,774.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Income Maint CW II	53191	65	42,420	43,668	
Foreign Language Interp II	53200	65	41,820	43,116	
Social Worker I WA SW II (Adult Services)	53204	71	51,348	53,484	
Income Maint CW II	53249	65	38,856	40,404	
SW III (APS)	53128	73	56,604	58,962	
Social Worker III (Child Welfare)	53198	73	57,372	40,404	
Processing Assistant IV	53160	61	32,736	33,948	
Income Maint CW I WA II	53248	65	38,304	39,900	
Income Maint CW II	53239	65	41,580	42,900	
Income Maint CW II	53189	65	40,200	41,634	
Income Maint CW II WA III	53174	67	42,240	43,992	
Income Maint CW III	53120	67	42,816	44,532	
Income Maint CW II	53229	65	38,856	40,404	
Income Maint CW II	53242	65	41,580	42,900	
Social Worker III (CPS)	53150	73	62,028	63,918	
Child Support Supervisor II	53622	70	53,088	54,762	
Income Maint CW III	53157	67	45,168	46,674	
Social Worker II WA III (Foster Care)	53137	73	56,052	58,452	
Income Maint CW III	53112	67	44,124	45,726	
Child Support Agent II	53161	67	43,488	45,138	
Paralegal I	53195	69	46,560	48,498	
Social Work Supervisor III (CPS)	53113	77	70,164	72,912	
Processing Assistant IV	53620	61	34,812	35,844	
Social Work Supervisor III (CPS)	53212	77	68,112	71,034	
Social Work Supervisor III (CPS)	53226	77	70,164	72,912	
Social Worker III (CPS)	53156	73	62,664	64,494	
Social Worker IAT (CPS)	53129	74	60,600	62,970	
Social Worker III (APS)	53140	73	57,372	59,658	
CSS Business Officer I	53118	74	60,240	62,640	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Income Maint CW III	53621	67	42,240	43,992	
Social Work Supervisor III (Foster Care)	53234	77	70,164	72,912	
Income Maint CW III	53172	67	43,500	45,150	
Social Worker II WA SW III (CPS)	53125	73	56,604	58,962	
Foreign Language Interp II	53219	65	42,420	43,668	
Income Maint CW III	53123	67	42,816	44,532	
Income Maint CW III	53130	67	45,780	47,232	
Income Maint CW II	53210	65	38,856	40,404	
Social Worker IAT (CPS)	53186	74	60,600	71,034	
Income Maint CW II	53221	65	40,644	42,036	
Income Maint Supervisor II	53164	69	49,512	51,192	
Social Work Program Manager (CPS)	53108	78	73,668	76,554	
Social Worker I WA II WA III WA IAT (CPS/2nd Shift)	53170	74	58,848	61,374	
Social Worker III (Foster Care)	53207	73	56,052	57,732	
Social Worker IAT (CPS/2nd Shift)	53199	74	58,848	61,374	
SW TR WA SW I WA II WA III WA SW III (Foster Care)	53143	73	56,052	58,452	
Social Worker IAT	53183	74	58,848	61,374	
Income Maint CW II	53238	65	38,472	40,050	
Income Maint CW II	53254	65	37,932	39,558	
Income Maint Investigator I	53138	65	38,304	39,900	
Income Maint CW II	53240	65	41,484	42,798	
Social Worker Tr WA I WA II WA III WA SW IAT (CPS)	53176	74	58,848	61,374	
Director	53100	84	122,604	124,446	
Lead Child Support Agent	53612	68	48,492	49,974	
Social Worker TR WA I WA II WA III WA SW IAT (CPS)	53206	74	58,848	61,374	
Income Maint CW II	53215	65	41,820	43,116	
Income Maint CW II	53228	65	40,920	42,288	
Income Maint CW II	53223	65	40,020	41,472	
Income Maint CW II	53132	65	38,832	40,374	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Income Maint CW II	53153	65	40,020	41,472	
Child Support Agent II	53625	67	42,972	44,664	
Social Worker III (Foster Care)	53250	73	57,372	59,658	
Social Worker IAT (CPS)	53230	74	59,424	61,896	
Social Worker II WA SW III WA SW IAT (CPS)	53243	74	58,848	61,374	
Income Maint CW II	53211	65	42,888	44,094	
Social Worker III (Foster Care)	53122	73	56,604	58,962	
Processing Assistant IV	53197	61	31,524	32,838	
Income Maintenance Supervisor III	53124	71	51,984	54,066	
Income Maint CW II	53190	65	38,304	39,456	
Child Support Agent II	53615	67	45,060	46,578	
Income Maint CW I WA II	53247	65	38,304	39,900	
Paralegal I	53106	69	46,104	48,084	
Social Worker III (Foster Care)	53133	73	59,400	61,524	
Income Maint Supervisor II	53115	69	46,560	48,498	
Income Maint CW I WA II	53216	65	37,932	39,558	
Child Support Agent II	53611	67	47,220	48,552	
Income Maint CW III	53168	67	43,560	45,198	
Computing Support Technician II	53218	69	50,244	51,864	
Child Support Agent II	53619	67	42,816	44,532	
Income Maint Supervisor II	53178	69	48,696	50,448	
Income Maint Supervisor II	53109	69	47,316	49,194	
Income Maint CW II	53166	65	39,444	40,938	
Processing Assistant IV	53104	61	39,744	40,386	
Social Worker II WA III (Foster Care)	53144	73	56,052	58,452	
Income Maint CW II	53142	65	38,856	40,404	
Income Maint CW II	53227	65	38,832	40,374	
Social Work Program Manager (Adult Services/PM)	53134	78	72,960	75,906	
Social Worker Tr WA I WA II WA III WA SW IAT (CPS)	53114	74	58,848	61,374	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Income Maint CW I WA II	53173	65	38,304	39,900	
Income Maint CW I WA II	53185	65	37,932	39,558	
Income Maint CW II	53244	65	38,832	40,374	
Computer Systems Admin II	53107	74	64,140	66,210	
Child Support Agent I WA II	53617	67	42,792	44,508	
Social Worker II WA SW III WA SW IAT (CPS)	53167	74	58,848	61,374	
Income Maint CW II	53175	65	38,832	40,374	
Computing Support Technician II	53236	69	47,484	49,344	
Lead Child Support Agent	53623	68	47,532	49,098	
Social Worker II WA III WA IAT	53136	74	58,848	61,374	
Social Work Supervisor III (Foster Care)	53110	77	68,808	71,670	
Clinical Social Worker	53232	76	74,928	77,634	
Income Maint Supervisor II	53103	69	47,484	49,344	
Social Work Supervisor III (Foster Care)	53147	77	68,808	71,670	
Income Maint CW II	53149	65	38,832	40,374	
Social Worker IAT (CPS)	53220	74	62,376	64,590	
Social Work Supervisor III (CPS)	53119	77	73,572	76,026	
Income Maint CW II	53241	65	38,304	39,900	
Social Work Supervisor II (Adult Services)	53201	74	60,012	62,436	
Social Worker IAT (CPS/2nd Shift)	53235	74	60,600	62,970	
Social Work Supervisor III (CPS 2nd Shift)	53610	77	68,808	71,670	
Income Maint CW II	53252	65	37,932	39,558	
Social Work Supervisor III (APS)	53117	77	70,164	72,912	
Income Maint CW I WA II	53237	65	37,932	39,558	
Social Worker Tr WA I WA II (Adult Services)	53162	71	50,832	52,356	
Social Worker Tr WA I WA II WA III (Foster Care)	53193	73	56,052	58,452	
Income Maint Admin I	53179	74	65,064	67,050	
Income Maint CW I WA II	53245	65	37,932	39,558	
Child Support Agent II	53626	67	45,060	46,578	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Income Maint CW II	53159	65	41,988	43,266	
SW I WA II WA III (Foster Care)	53194	73	56,604	58,962	
Social Worker III (CPS)	53208	73	59,400	61,524	
Income Maint CW II	53255	65	37,932	39,558	
Human Services Eval II	53126	72	56,304	58,344	
SW Trainee WA SW I WA II WA SW III (Foster Care)	53192	73	56,604	58,962	
Human Services Deputy Director	53154	81	83,628	87,114	
Social Worker III (APS/Guardianship)	53131	73	58,224	60,438	
Income Maint CW II	53165	65	38,856	40,404	
Administrative Assistant II	53151	67	42,816	44,532	
Social Work Supervisor III (CPS)	53141	77	68,808	71,670	
Social Work Program Manager (Foster Care PM)	53614	78	74,376	77,196	
Social Worker II WA III WA SW IAT	53163	74	58,848	60,612	
Social Worker III (Child Welfare)	53169	73	58,296	60,510	
Income Maint CW II	53246	65	42,288	43,542	
Income Maint CW II	53152	65	43,848	45,420	
Social Worker II WA III WA IAT (CPS/2nd Shift)	53233	74	58,848	61,374	
Social Worker IAT (CPS)	53231	74	60,600	62,970	
Child Support Agent II	53618	67	45,060	46,578	
SW II WA III (Foster Care)	53111	73	56,604	58,962	
Income Maint CW II	53182	65	44,484	45,942	
Social Worker I WA II WA SW III (APS)	53158	73	56,604	58,308	
Income Maint CW I WA II	53253	65	37,932	39,558	
Income Maint CW II	53188	65	41,988	43,266	
Social Worker II WA SW III (Foster Care)	53196	73	56,052	58,452	
Foreign Language Interp II	53213	65	41,580	42,900	
Child Support Agent II	53146	67	46,044	47,478	
Social Worker III (APS)	53217	73	61,092	63,054	
Accounting Tech IV	53613	67	44,964	46,494	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Social Worker III WA SW IAT	53171	74	58,848	61,374	
Social Worker III (Foster Care)	53251	73	56,052	58,452	
Income Maint CW II	53127	65	44,484	45,942	
Social Worker III (APS)	53105	73	61,092	63,054	
Income Maint CW II	53202	65	42,432	43,668	
Personnel Tech III	53121	72	54,456	56,652	
Administrative Assistant II	53102	67	44,328	45,906	
Income Maint CW I WA II	53101	65	38,304	39,900	
Income Maint CW II	53205	65	38,856	40,404	
Processing Assistant IV	53116	61	36,240	36,240	
Social Worker IAT (CPS)	53203	74	60,012	60,012	
			7,924,104	8,206,236	
Permanent Positions			156	156	
512100-Salaries			7,924,104	8,206,236	
512101-Salary Adj			-	-	
512120-Supplement			-	-	
512200-Overtime			85,000	85,000	
512300-Shift Differential Pay			15,000	15,000	
512400-On-Call Pay			41,000	41,000	
512600-Part-Time			1,000	1,000	
512700-Longevity			56,926	57,100	
531700-Travel/Phone allowance			2,040	-	
518100-FICA	6.20%		503,755	521,131	
518120-Medicare FICA	1.45%		117,814	121,878	
518200-Retirement	13.89%		1,128,150	1,167,363	
518300-Group Insurance	1,100		2,216,500	2,216,500	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
518400-Dental Insurance	32		59,904	59,904	
518901-401K Reg EE	5.00%		406,102	420,217	

Retiree Health Ins. Annual Amounts

4,400.00
13,200.00
13,200.00
13,200.00
8,800.00
5,500.00
13,200.00
13,200.00
13,200.00
13,200.00
6,600.00
13,200.00
13,200.00
13,200.00
157,300.00

Budgeted salary amounts are subject to review and may be increased or decreased.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Social Services

Org & Object Number	Description	FISCAL YEAR: 2024-2025 Amount
13553100-519100 Prof Servs. Drug Testing	Pre-employment drug testing of new employees 2 monthly x \$40 x 12 = \$960 Random testing of current employees. 2 monthly x \$40 x 12 = \$960	1,920
13553100-519300 Medical Services	Drug/alcohol test of child welfare clients LabCorp Tests 2 per month x \$42 x 12 = \$1,008 Sampson County Health Dept. 15 per month x \$82 x 12 = \$14,760 Sampson Convenient Care 2 per month x \$40 x 12 = \$960	16,728
13553100-519900 Other Professional Serv.	Services Attorneys - \$275,000 Child Support Attorneys - \$75,000 County Attorney - \$1,200 Expert Testimony - \$7,500 Speakwrite Transcription Services - \$3,200 per month x 12 = \$38,400 Propio Interpretation Service - \$2,100 x 12 = \$25,200 The Interpreter Network - \$1,200 per yr. LexisNexis - \$500 x 12 = \$6,000 Bank Verifications - 20 x \$20 x 12 = \$4,800 Certified Birth Certificates - 6 x \$10 x 12 = \$720 Multifactor Authentication for Child Support - users x \$1.50/month x 12 = \$270 FBI fingerprinting/background checks for new Child Support agents 2 x \$59 = \$118 Allied Universal security officers - \$1,217 per wk. x 50 weeks = \$60,850 Parker Security On-Call armed security services - 32 hrs/month x 12 x \$39.00 = \$14,976 ADR Consulting CFT facilitating services \$79,998 annually Medical records copies - \$100 Notary fees and oaths - 5 per yr. x \$60 = \$300 Staff training & consulting - \$6,000 Contracted Guardianship Services - Generations Family Services \$250 per Adult Subject to to Guardianship (50) - \$250 x 50 x 12 = \$150,000	747,632

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Social Services

Org & Object Number	Description	FISCAL YEAR: 2024-2025 Amount
13553100-519901 Blood Test Costs	Child Support paternity testing 150 per yr. x \$42 = \$6,300	6,300
13553100-519902 Filing Fees	Clerk of Court fees: average 100 civil suits x \$150 = \$15,000; 50 voluntary support x \$6 = \$300	15,300
13553100-519903 Service Fees	Fees paid to sheriffs' departments and process servers in other counties and other states to serve civil summons. Rates vary from \$30-\$200. Estimated 25 in-state summons per month x \$30 x 12 = \$9,000	9,000
13553100-519904 Family Reunification	Provide family counseling and testing services to assist in reunifying families with children in foster care. Carolina Care Counseling 4 x \$2000 = \$8,000	8,000
13553100-521300 Uniforms	Agency shirts for employees, permanent and temp - 173 x \$22.50 = \$3,892.50	3,893
13553100-525100 Gas, Oil & Tires	Fuel, oil changes and tires (as needed) for fleet vehicles Sampson Bladen Oil - average \$3,500 per month x 12 = \$42,000 B&W Tire - oil changes and tire rotations, 9 vehicles x 6 x \$79 = \$4,266 Black's Tire - tires and mounting, 4 sets x \$600 per set = \$2,400	48,666
13553100-526100 Office Supplies	Copy paper, 200 cases x \$50 per case = \$10,000 Toner cartridges for postage meter - 6 per yr. x \$240 = \$1,440 Toner cartridges for DSS owned printers/fax - 43 per yr. x \$125= \$5,250 Agency envelopes/safety assessments - \$6,500	37,690

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Social Services

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	General office supplies - \$14,500	
13553100-526200 Departmental Supplies	Toilet tissue, 75 cases x \$75 per case = \$5,625 Paper towels, 85 cases x \$50 per case = \$4,250 Antibacterial soap, 20 cases x \$68 per case = \$1,360 Reception area and office phones - \$1,059 Monitors - \$2,000 Office chairs to replace damaged ones - 4 x \$300 = \$1,200 Chair mats to replace worn ones - 20 x \$111 = \$2,220 General departmental supplies - \$2,021	19,735
13553100-529902 Alcohol Prevention/Support	Funds received from the Clinton ABC Board for alcohol prevention initiatives and programs to support individuals in the community affected by alcohol abuse. Current balance of \$ 55,907 less anticipated expenses of \$0 = to carry over to FY24-25	55,907
13553100-531100 Travel	Mileage reimbursement for travel by personal vehicle for agency business, as per federal mileage rate, currently \$0.67 per mile - monthly average \$4200 x 12 =\$50,400 Lodging (trainings, conferences, overnight visitations) - \$13,000 Registration fees (trainings, conferences) - \$2,500 NCACDSS Executive Board meetings - \$45 per month x 12 = \$540	66,440
13553100-531300 Transportation of Patients	Reimburse Medicaid clients for travel to medical appointments	60,330
13553100-532100 Telephone	Information Tech Services - state supported phone service \$2,000/month x 12 = \$24,000 Brightspeed - alarm line \$40 per month x 12 = \$480	102,480

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Social Services

Org & Object Number	Description	FISCAL YEAR: 2024-2025 Amount
	Verizon Wireless - Iphones and data service for social workers and admin \$5000 x 12 = \$60,000 TrueIP Solutions - monthly phone service \$1,500 x 12 = \$18,000	
13553100-532500 Postage	US Postage mailings - \$4,250 per month x 12 = \$48,000 NC Dept. of Administration courier service - \$90/month x 12 = \$1,080 PO Box rental fee - \$400 annual	49,480
13553100-533000 Utilities	Utility costs for City of Clinton water, Duke Energy electric, and Piedmont Natural Gas; based on average monthly costs - \$7,800 x 12 = \$90,000 Star Communications cable for lobby TV's - \$61 per month x 12 = \$732	94,332
13553100-535100 Maint/Repair - Buildings	Minor building repairs	1,500
13553100-535200 Maint/Repair - Equip	Repairs as needed to older equipment not under warranty or maintenance contracts	1,000
13553100-535300 Maint/Repair - Vehicles	Routine maintenance and cleaning of fleet vehicles and other repairs, as needed	10,000
13553100-538100 Data Processing and Programming	iiReception application software to maintain client logs at front desk - \$19,720 Information Inc., annual automated daysheet maintenance & support - \$6,810 NC CoRels (State 1751 reimbursement software) - \$1,881 Foxster CTS Medicaid Transport software maintenance & support - \$487 x 12 = \$5,844 Software One - Microfocus annual maintenance & support for CSE (15 users) - \$1,600 InOut Board.com - annual maintenance & support - \$1,256	334,953

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Social Services

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	Meraki annual license renewals - 185 x \$68 = \$12,580	
	Microsoft 365 - host 175 emails = \$114,000	
	TeamViewer license (multiuser) - \$1,680	
	TrueIP Solutions - cloud storage camera monitoring - \$375 x 12 = \$4,500	
	Microsoft Windows Virtual desktop access - \$7,973	
	NetApp maintenance - \$7,850	
	Neuss Tenable - \$4,602	
	Wasabi offsite storage - \$6,637	
	VMWare licenses & maintenance - \$28,000	
	MCCI annual Laserfiche software maintenance & support - \$14,250	
	Cisco Smartnet server maintenance - \$8,500	
	IGEL renewal - \$6,300	
	VDI Essential Support (Liquidware Profile Unity) - \$5,000	
	VEEAM backup - \$4,000	
	Nutanix Cloud Infrastructure Software & Support - \$51,720	
	DNS installation service for processors - \$8,500	
	Professional services on virtual network - \$10,000	
	Proximity cards - \$1,000	
	Zoom renewal - \$150	
	Adobe renewal - \$250	
	Cloud Cover renewal - \$350	
13553100-539300	Contracts with temporary personnel agencies for temporary staffing needs:	694,424
Contract Temp Help	6 Support Staff (Serv,Clerical,MedTrans) - 40 hrs./wk. x \$18.91/hr. x 50 wks. = \$226,920	
	3 IMC Caseworkers (Med Exp) - 40 hrs./wk. x \$20.95/hr. x 50 wks. = \$125,700	
	2 IMC Caseworkers (FNS, MedTrans) - 40 hrs./wk. x \$18.91/hr. x 50 wks. = \$75,640	
	1 IMC Caseworker (Energy/IMC) - 32 hrs./wk. x \$19.54/hr. x 50 wks. = \$31,264	
	1 Social Worker - 40 hrs./wk. x \$54.00/hr. x 50 wks. = \$108,000	
	4 Homebased Social Workers - 15 hrs./wk. x \$54.00/hr. x 50 wks. = \$40,500	
	8 Out-of-County Social workers - 4 hrs./wk. x \$54.00/hr. x 50 = \$86,400	

SAMPSON COUNTY, NORTH CAROLINA

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Social Services

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
13553100-543000 Rental Fees - Equipment	Postage meter lease - \$443.00 per month x 12 = \$5,316; billed quarterly Printers - B&W \$0.015, Color \$0.80; average monthly cost - \$1,920 per month x 12 = \$23,040 Copiers/Fax machines, B&W \$0.0198, Color \$0.049 cos per copy, \$1,739 per month x 12 = \$20,868	49,224
13553100-544000 Contract Services	Just-Rite Cleaning Services - \$4,200 per month x 12 = \$50,400 Stericycle - monthly document shredding service \$270 per trip x 14 trips annually = \$3,780 Stericycle - One trip mass shredding of old files in storage units = \$4,500	58,680
13553100-544021 Contract Serv.-Grounds	Pest Control Services - Cleggs Termite & Pest Control \$77 per month x 12 = \$924, 1 infestation service per year \$250	1,174
13553100-544100 IV-D Contract Services	Contract with Sampson County Sheriffs dept for Child Support Services Billed at the equivalent of 1.5 officers @ \$12,324.20 per month x 12 = \$147,890.40	147,891
13553100-544101 Juvenile Officer	Contract with Sampson County Sheriffs dept. for juvenile officer for Child Services \$7,880 per month x 12 = \$94,560	94,560
13553100-549100 Dues & Subscriptions	NCACDSS - annual Director dues, \$1,400 NCACDSS - annual Advisory Committee dues \$300	1,700
13553310-544000 Adult DayCare contracted services	Contract to provide Adult Day health care services for qualified at-risk adults. Serving 1 adult @ 87.5% Federal and State funding	3,355

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Social Services

Org & Object Number	Description	FISCAL YEAR: 2024-2025 Amount
13553320-544000 In-Home Services contracted service	Contract for In-home services for qualified at-risk adults @ 87.5% Federal funding *Per estimate	11,429
13553710-568421 WFBG - Job Travel	Reimburse WorkFirst clients for travel while seeking employment. Reimbursed 1/2 of current federal rate (\$0.33) per mile with a monthly maximum of \$75.00 per individual.	900
13553710-568425 Job-Development	Provide job-related assistance for eligible WorkFirst Employment services clients	500
13553710-568426 WorkFirst CROP Overpayments	Contingency funds to cover repayment of WorkFirst client benefits when error is deemed "County Responsible"	1,000
13553770-568405 Foster Care & Basic Need	Emergency foster care placement, supplies for children taken into foster care, foster care medical and counseling services, and other non-funded needs for individuals	30,000
135538300-544000 Food Stamp Issuance Contracted Services	State drafted 50% of cost to issue Food & Nutrition benefits to EBT cards and 50% of cost for call center answering Sampson County FNS recipients' calls. Per State estimate for EBT issuance \$20,318 and EBT Call Center \$17,774	19,046
13553840-544000 Work Number fees	State drafted costs to provide DSS workers with the resource needed to verify client statements of employment and income with real-time evidence, manage resources and provide an elevated level of effective and efficient service delivery. *Per state estimate	17,270

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Social Services

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
13553900-536000 IV-E and IV-B Adoption Assistance	Provide funding to adoptive families on behalf of eligible special needs children placed in eligible adoptive homes in the best interest of the child. Adoption Assistance IV-E 96 children x \$766.33 /mon x 12 x 16.206% county share = \$143,069 and 6 IV-B children x \$769.33/mon x 12 x 25%, county share = \$27,696 *Per State worksheet	170,765
13553900-53611 IV-E and State Guardianship Assistance	Guardianship Assistance - IV-E and State. *Per State estimate 5 IV-E children x \$810.00/mon x 12 x 16.206% county share = \$7,876 and 2 IV-B children x \$810.00/mon x 12 x 50%, county share = \$9,720 *Per State worksheet	17,596
13553900-536020 Adopt Assist Vendor Pay IV-B and IV-E	Reimburse adoption fees - 2 clients @ \$2000 ea. = \$4,000 and 3 clients with special needs @ \$2440 ea. = \$7,320	11,320
13554120-568417 IV-E Foster Care	Board payments for IV-E eligible foster children *78.89% Federal and State funding Level 1 home - 17 children x \$742.24 per month x 12 = \$151,417 Levels 2 & 3 homes - 40 children x \$2,289.07 per month x 12 = \$1,098,754 Kinship placement - 12 children x \$368.30 per month x 12 x 50% =\$26,520 county share	1,276,691
New Account Emergency Placement Funds	Funds to temporarily provide and arrange for essential needs of individuals to establish or maintain placement.	52,670
13554210-568438 AA-AD-AB SAA Rest Home	Provide payment to aged and disabled adults who require assistance with activities of daily living (ADL's) - County share *Per State Estimate	403,200
13554310-568401 State Foster Care	Board payments for State eligible foster children, total cost @ 50% State Funding per State Worksheet, Level 1 home - 24 children x \$751.33 per month x 12 = \$216,384	1,916,916

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Social Services

Org & Object Number	Description	FISCAL YEAR: 2024-2025 Amount
	Levels 2 & 3 homes - 41 children x \$3,219.29 per month x 12 = \$1,583,891 Extended care 18-21 year olds - 5 children x \$1,023 per month x 12 = \$116,640	
13554360-529923 Links	Provide transitional living services for youth in foster care and those who recently aged out of foster care. 100% Federal/State funded	7,500
13554510-544020 Contract Services Transportation	Provide mileage reimbursement for riders/attendants to accompany eligible Medicaid recipients to Medicaid approved appointments. Contract with Sampson Area Transportation for Non-Emergency Medicaid Transportation services.	143,439
13554520-568435 Medicaid Match	State drafted county share of Medicaid overpayments collected locally. Estimate	7,000
13554610-568404 Aid to the Blind	Contract with NC Division of Services for the Blind for a social worker that provides rehabilitation counseling services to all eligible, visually-impaired clients. *Per estimate provided by NC Division of Services for the Blind.	7,000
13554710-536030 Special Children Adoption Fund	Funds received for exceeding the State's adoption baseline for Sampson County. These funds can only be used to promote future adoptions and are carried forward until exhausted. Current balance of \$84,055 less anticipated expenses to carry over to FY24-25	84,055
13554810-568413 Crisis Intervention Program	Assistant low-income persons with a heating or cooling related crisis. Maximum assistance amount if \$600 annually. 100% Federal funding - *Per State Estimate. County will budget for county issued checks to vendors whom the county acts as authorized representative.	14,400

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Social Services

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
13554810-568414 LIEAP	Assist low-income households with the cost of heating expense. The target population is persons aged 60 and over and disabled person receiving a service through the Division of Aging and Adult Services. The program runs form December 1 through March 31 each fiscal year. 100% Federal funding. *Per State Estimate. County will only budget for county issued checks to vendors whom the county acts as authorized representative.	25,000
13555800-568499 General Assistance	Provide emergency assistance to at-risk county residents in need. Examples of assistance: purchase life sustaining medication until client is covered by Medicaid, purchase bus tickets for homeless or domestic violence victim to reunite with family, purchase food for client waiting for Food & Nutrition benefits to be loaded on EBT card, etc.	5,000

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2024-2025

Department: Social Services

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
Lenovo ThinkCentre Thin Clients	110	375.00	41,250.00	110	41,250.00		
Fujitsu Scanner	12	1,000.00	12,000.00	12	12,000.00		
			53,250.00		53,250.00		

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2024-2025

Department: Social Services

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
13553100-538100 Data Processing Intel Xeon-Gold 6426Y Processor	3	9805.29	29,416.00	3	29,416.00		
13553100-554000 Capital Outlay - Vehicles Chevy Traverse AWD, 4Dr, LS	2	31000	62,000.00	2	62,000.00		
Highway use tax (\$31,000 x 3%)	2	930	1,860.00	2	1,860.00		
Permanent tags	2	6	12.00	2	12.00		
							63,872.00

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES

TO: Mr. Edwin Causey, County Manager
FROM: Cliff Brown, Communications Manager
DATE: March 15, 2024
SUBJECT: **Proposed 2024-2025 911 Budget**

First and foremost, thank you to the Board of Commissioners and County Administration for their dedicated service to our county. We at the 911 Center are very grateful for everything you do for us and the citizens we serve. The following items will only continue to improve the services we provide.

Our training through the 911 board eligible list for certification and recertification course would be \$35,000.

In this budget year we want to implement Emergency Police Dispatch (EPD) protocols. Currently we utilize the Emergency Medical Dispatch (EMD) protocols through Priority Dispatch. We are also in the process of implementing Emergency Fire Dispatch (EFD) protocols. By utilizing these protocols, it will give us a standard to go by when processing calls by obtaining the same information on a consistent basis, thus giving our customers a better care of service and our responders better information on how to respond. To purchase the software, eleven licenses and the training for employees will cost \$128,322.

Last year we purchased five Emergency Fire Dispatch (EFD) licenses. Recently, the NC 911 Board approved to fund all positions both backup and training. We would like to purchase six additional licenses so all positions will have the software available to utilize. The cost of six additional licenses is \$35,666.

Locution is an automated dispatch system that will dispatch both Fire and EMS units by using the click of a button. This system will speed up the process of dispatching these units to life saving incidents where every second matters. Also, this will allow for our Telecommunicators to answer additional calls coming into the center while this automated system is dispatching the call. The cost of this system including hardware, software, implementation, and training would be approximately \$175,000.

Thank you again for your time and consideration of our requests. As a reminder, the entire requested budget is reimbursable by the North Carolina 911 Board. All the requested items will be utilized to improve the services we provide to the citizens and first responders of Sampson County.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
15038153 EMERGENCY MGMT FACILITIES					
420000 NC 911 PSAP	0.00	-694,495.09	0.00	0.00	<hr/>
Total EMERGENCY MGMT FACILITIES	0.00	-694,495.09	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
15232556 NC 911 PSAP REVENUES					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	-187,680.00	-187,680.00	_____
420000 NC 911 PSAP	-222,626.00	-182,204.01	-222,626.00	-222,626.00	_____
Total NC 911 PSAP REVENUES	-222,626.00	-182,204.01	-410,306.00	-410,306.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
15232556 NC 911 PSAP REVENUES					
Fund Total	-222,626.00	-876,699.10	-410,306.00	-410,306.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
15243256 NC 911 PSAP EXPENDITURES					
526200 DEPARTMENTAL SUPPLIES	8,625.00	2,557.47	8,625.00	8,625.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	808.68	0.00	0.00	_____
526261 ROAD SIGNS SUPPLIES	0.00	0.00	0.00	0.00	_____
532100 TELEPHONE AND POSTAGE	38,661.00	13,989.95	38,662.00	38,662.00	_____
534100 PRINTING	0.00	0.00	0.00	0.00	_____
535200 MAINT/REPAIR - EQUIPMENT	6,000.00	510.00	10,950.00	10,950.00	_____
535300 MAINT/REPAIR - VEHICLES	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	0.00	0.00	0.00	0.00	_____
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	184,656.00	184,656.00	_____
539500 EMPLOYEE TRAINING	35,000.00	6,217.00	35,000.00	35,000.00	_____
539501 EE TRAINING - VISIONS IT	0.00	0.00	0.00	0.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	134,340.00	61,667.00	132,413.00	132,413.00	_____
544001 CONTRACT SVCS-MAPPING	0.00	0.00	0.00	0.00	_____
544002 CONTRACT SERVICES-TIRES	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	297.75	0.00	0.00	_____
582096 TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
15243256 NC 911 PSAP EXPENDITURES					
Total NC 911 PSAP EXPENDITURES	222,626.00	86,047.85	410,306.00	410,306.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
15981530 EMERGENCY MGMT FACILITIES					
509700 CONTINGENCY	0.00	0.00	0.00	0.00	_____
519900 OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	556.45	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	533,012.29	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
558100 CONSTRUCTION COSTS	0.00	15,954.45	0.00	0.00	_____
Total EMERGENCY MGMT FACILITIES	0.00	549,523.19	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
15981530 EMERGENCY MGMT FACILITIES					
Fund Total	222,626.00	635,571.04	410,306.00	410,306.00	

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Telephone System

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
15243256 526200 DEPARTMENTAL SUPPLIES	Funds to purchase headsets for new employees and parts that need to be replaced periodically = 3,000 24" Monitors for consoles 150.00 each x 8 = 1,200 Replacement battery for wireless headsets to have on hand in case the original batteries malfunction. 12 batteries x 40.00 each = 480 Replacement Remote Unit. 11 units x 175.00 each = 1,925 Plantronics CA12CD Console Interface Cables for the consoles. 4 x 60.00 each = 240 Starset Voice Tube Headset and Controller/Dispatch for wired headsets in case one of the wireless headsets malfunction. 11 console controllers x 80.00 each = 880 Supra Plus Monaural Wideband wired headsets in case one of the wireless headsets malfunction. 12 headsets x 75.00 each = 900	\$8,625.00
15243256 532100 TELEPHONE AND POSTAGE	Anticipated Monthly Recurring Fees for 911 Wireless Carriers 2171.27 per month x 12 months = 26,056 Recurring monthly cost for new phone lines and night switches at the Backup Center 911.00 per month x 12 months = 10,932.00 Monthly recurring fees for E-911 land line service. Total for 5 lines \$334.68 x 5 = 1,674	\$38,662.00
15243256 535200 MAINT/REPAIR EQUIPMENT	Funds requested for the repair of various E-911 equipment. = 6,000.00 Communication Center Specialist - 911 Console preventative maintenance and detailed cleaning = 4,950	\$10,950.00
15243256 538100 DATA PROCESSING - PROGRAMMING	EFD protocols through priority dispatch, additional licenses = 35,666 EPD protocols through priority dispatch; training, implementation and licenses = 130,000 AIS Upgrade (Carolina Recording) = 18,990	\$184,656.00
15243256 539500 EMPLOYEE TRAINING	Initial and recertification costs for certifications held by telecommunicators. = 35,000	\$35,000.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Telephone System

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
15243256 544000 CONTRACTED SERVICES	Maintenance Contract for Recording Equipment at 911 Center (Carolina Recording Systems) = 20,690 DC GROUP Maintenance Contract for UPS system = 4,200 Nixon Power Services - 911 Generator Contract = 3,100 ProQA ESP EMD License Renewal, Service & Support = 13,200 ProQA ESP EFD License Renewal, Service & Support = 15,400 ProQA ESP EPD License Renewal, Service & Support = 15,400 Intrstar Backup 250.00 per month x 12 months = 3,000 Southern Software Maintenance for 12 months = 23,252 PSAware from Southern Software allows unlimited users in Public Safety and Emergency Services to have access to CAD calls and other unit locations = 10,081 Mapping MDS = 10,058 MDIS annual support = 295 Paging annual support = 804 MCA annual support = 1,367 CAD annual support = 11,566	\$132,413.00



SAMPSON AREA TRANSPORTATION
311 COUNTY COMPLEX RD.
BUILDING H
CLINTON, NC 28328
PHONE: (910) 299-0127

ROSEMARIE OATES MOBLEY, DIRECTOR
Email: roates@sampsonnc.com

February 29, 2024

Mr. E. Causey, County Manager
Sampson County
408 County Complex Rd.
Clinton, NC 28328

RE: Requested Budget FY25 Fund 16-Transportation

Dear Mr. Causey,

Attached you will find the budget request for FY25. The total budget request is \$2,117,351.00. There are not any county funds being requested in this budget.

Line items that I am asking for an increase in are noted below, along with a brief explanation:

-Capital Outlay: funding requested to convert 5 new transit vehicles to bi-fuel (gas & propane) and propane infrastructure (both items are state reimbursable at 90%).

I have requested 5 replacement vehicles (\$525,000) on the FY25 state grant application. (The grant application was approved by the Board of Commissioners at their meeting in September 2023). These items are reimbursable at 90% through the state capital grant.

I have also applied for a separate federal capital grant in the amount of \$97,200. If awarded, the funds will be used to purchase 1 transit van that will replace a minivan that was purchased by Sampson County in 2017. (The grant application was approved by the Board of Commissioners at their meeting in September 2023). This vehicle is reimbursable at 80% through the federal capital grant.

Please let me know if you need any further information.

Thank you for any consideration given.

Respectfully,

Rosemarie Oates Mobley
Rosemarie Oates Mobley
Director, Sampson Area Transportation

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
16134500 SAMPSON AREA TRANSPORTATION RV					
403201 MILEAGE FEES (OTHER AGENCIES)	-1,100,000.00	-753,833.42	-1,000,000.00	-1,000,000.00	_____
403203 RURAL GRANT - RIDER FEE	-15,000.00	-34,030.05	-15,000.00	-15,000.00	_____
403204 EDTAP-RIDER FEE	-10,000.00	-10,925.00	-10,000.00	-10,000.00	_____
403611 STATE ARRA GRANT	0.00	-2,931.00	0.00	0.00	_____
403612 STATE - TRANSP FUNDS (VEHICLE)	0.00	-424,046.00	-621,000.00	-621,000.00	_____
403613 STATE - DEVELOP FNDS (SALARY)	-196,539.00	-222,565.00	-198,252.00	-198,252.00	_____
403643 ST DOT TECHNOLOGY GRANT-TIER I	0.00	0.00	0.00	0.00	_____
403645 STATE - NC DOT - WORK FIRST	-18,000.00	-20,360.00	-20,360.00	-20,360.00	_____
403653 STATE - TRANS FUND (FURN/EQUIP	0.00	0.00	0.00	0.00	_____
403654 STATE GRANT - BLDGS & IMPVMT	0.00	0.00	0.00	0.00	_____
403655 STATE TRANSP - OTHER EQUIPMENT	-191,200.00	0.00	-45,950.00	-45,950.00	_____
403701 MATCH - DUPLIN/SAMPSON M H	0.00	0.00	0.00	0.00	_____
403702 MATCH - CLINTON/SAMPSON RECR	0.00	0.00	0.00	0.00	_____
403703 STATE - TRANSPORTATION E&D	-77,212.00	-90,097.00	-90,097.00	-90,097.00	_____
403704 STATE FUNDS - RURAL GEN PUBLIC	-100,104.00	-116,692.00	-116,692.00	-116,692.00	_____
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
408400 ROADEO INCOME	0.00	-3,845.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
16134500 SAMPSON AREA TRANSPORTATION RV					
408901 ADVERTISING FUNDS	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
409604 TRANSFER FROM AGING)	0.00	0.00	0.00	0.00	_____
409605 TRANSFER FROM GF - TAB - CDC	0.00	0.00	0.00	0.00	_____
409800 FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total SAMPSON AREA TRANSPORTATION F	-1,708,055.00	-1,679,324.47	-2,117,351.00	-2,117,351.00	

**SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025**

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
16134500 SAMPSON AREA TRANSPORTATION RV					
Fund Total	-1,708,055.00	-1,679,324.47	-2,117,351.00	-2,117,351.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
16145000 SAMPSON AREA TRANSPORTATION EP					
512100 SALARIES	444,336.00	354,865.39	469,548.00	453,786.00	
512200 OVERTIME SALARIES	5,000.00	0.00	5,000.00	5,000.00	
512400 ON-CALL PAY	0.00	0.00	0.00	0.00	
512600 PART-TIME SALARIES	156,000.00	198,155.59	156,000.00	156,000.00	
512601 P/T SALARIES-KEEP SAMPSON	0.00	0.00	0.00	0.00	
512700 LONGEVITY	0.00	0.00	0.00	0.00	
518100 FICA	37,658.00	33,499.32	39,221.00	38,244.00	
518120 MEDICARE FICA	8,807.00	7,834.52	9,173.00	8,944.00	
518200 RETIREMENT	57,920.00	45,742.01	65,915.00	63,726.00	
518300 GROUP INSURANCE	139,800.00	90,250.00	136,800.00	145,200.00	
518400 DENTAL INSURANCE	4,608.00	2,875.32	4,608.00	4,224.00	
518500 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	
518600 WORKMEN'S COMPENSATION INS	45,940.00	0.00	45,940.00	45,940.00	
518700 CAFETERIA FEES	72.00	120.00	72.00	72.00	
518901 401K COUNTY CONTRIBUTION	22,467.00	11,359.88	23,728.00	14,500.00	
519100 PROFESSIONAL SERVICES	2,800.00	2,213.10	2,800.00	2,800.00	
521300 UNIFORMS	200.00	0.00	200.00	200.00	
525100 GAS, OIL AND TIRES	170,440.00	175,569.01	170,440.00	190,809.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
16145000 SAMPSON AREA TRANSPORTATION EP					
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	
526200 DEPARTMENTAL SUPPLIES	5,000.00	2,469.46	5,000.00	5,000.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
526202 DEPT SUPPLIES-STATE CAPITAL IT	0.00	0.00	0.00	0.00	
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	
531100 TRAVEL	3,500.00	3,234.81	3,500.00	3,500.00	
531700 TRAVEL ALLOWANCE	2,040.00	1,700.00	2,040.00	2,040.00	
532100 TELEPHONE AND POSTAGE	5,787.00	5,239.15	5,787.00	5,787.00	
533000 UTILITIES	3,709.00	2,969.34	3,709.00	3,709.00	
534100 PRINTING	0.00	0.00	0.00	0.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	
535200 MAINT/REPAIR - EQUIPMENT	7,853.00	18,746.87	7,853.00	7,853.00	
535300 MAINT/REPAIR - VEHICLES	38,000.00	34,573.31	38,000.00	38,000.00	
535301 VEHICLE MAINTENANCE ARRA	0.00	0.00	0.00	0.00	
537000 ADVERTISING	6,625.00	5,707.77	6,625.00	6,625.00	
538100 DATA PROCESSING - PROGRAMMING	18,900.00	18,741.14	18,900.00	18,900.00	
539400 JANITORIAL SERVICES	0.00	0.00	0.00	0.00	
539500 EMPLOYEE TRAINING	500.00	75.00	500.00	500.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
16145000 SAMPSON AREA TRANSPORTATION EP					
543000 RENTAL - EQUIPMENT	51,632.00	399.25	51,632.00	51,632.00	_____
544000 CONTRACTED SVCS-RGP	0.00	0.00	0.00	0.00	_____
544001 CONT SVCS-COMPUTER TECH ASST	0.00	0.00	0.00	0.00	_____
544015 SPECIAL CONTRACT - WORK FIRST	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	38,000.00	819.52	38,000.00	38,000.00	_____
549100 DUES AND SUBSCRIPTIONS	1,700.00	1,220.00	1,700.00	1,700.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
551001 COUNTY MATCH - OFFICE C.O.	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
552001 COUNTY MATCH-DATA PROCESS	0.00	0.00	0.00	0.00	_____
554001 C O VEHICLE - STATE	0.00	922,671.28	549,300.00	549,300.00	_____
554002 C O VECH - COUNTY MATCH	0.00	204,119.94	71,700.00	71,700.00	_____
554003 C O VECH - CLINTON/SAMPSON REC	0.00	0.00	0.00	0.00	_____
554004 C O VECHILE - AGING	0.00	0.00	0.00	0.00	_____
554005 C O VECHILE - TAB	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	191,200.00	3,954.60	45,950.00	45,950.00	_____
555010 COUNTY MATCH - OTHER EQUIP	19,120.00	439.40	4,715.00	4,715.00	_____
558000 ROOFS/IMPROVEMENTS	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
16145000 SAMPSON AREA TRANSPORTATION EP					
558200 CAP OUTLAY-BUILDINGS & IMPVMTS	0.00	0.00	0.00	0.00	_____
559000 CAP OUTLAY - OTHER IMPROVEMENT	0.00	0.00	0.00	0.00	_____
559005 LOCAL MATCH-CO OTHER IMPRVMTS	0.00	0.00	0.00	0.00	_____
581000 TRANSFER TO STATE AGENCY	0.00	0.00	0.00	0.00	_____
596050 CONTRIBUTION TO AGING	218,441.00	0.00	132,995.00	132,995.00	_____
Total SAMPSON AREA TRANSPORTATION E	1,708,055.00	2,149,564.98	2,117,351.00	2,117,351.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
16145001 ROADEO EXPENDITURES					
522100 FOOD AND PROVISIONS	0.00	203.59	0.00	0.00	_____
526200 DEPARTMENTAL SUPPLIES	0.00	0.00	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	_____
529901 AWARDS	0.00	600.00	0.00	0.00	_____
541000 RENTAL FEES - BUILDINGS	0.00	0.00	0.00	0.00	_____
Total ROADEO EXPENDITURES	0.00	803.59	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
16145001 ROADEO EXPENDITURES					
Fund Total	1,708,055.00	2,150,368.57	2,117,351.00	2,117,351.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Transp Driver	45012	61	34,020	35,112	
Transp Driver	45010	61	32,460	33,690	
Transp Driver	45013	61	32,772	33,984	
Transp Driver	45015	61	31,212	32,556	
Transportation Services Director	45000	78	78,360	80,838	
Administrative Assistant I	45005	65	39,444	40,938	
Administrative Assistant I	45003	65	32,964	35,016	
Transp Driver	45011	61	31,212	32,556	
Transp Svcs Supervisr	45001	73	58,296	60,510	
Transp Driver	45014	61	31,944	33,216	
Admin Office Assist	45004	60	34,092	35,370	
Admin Support Specialist	45002	62	32,772		
			469,548	453,786	
Permanent Positions			12	11	

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

512100-Salaries		469,548	453,786
512101-Salary Adj		-	-
512120-Supplement		-	-
512200-Overtime		5,000	5,000
512300-Shift Deferral Pay		-	-
512400-On-Call Pay		-	-
512600-Part-Time		156,000	156,000
512700-Longevity		-	-
531700-Travel/Phone allowance		2,040	2,040
518100-FICA	6.20%	39,221	38,244
518120-Medicare FICA	1.45%	9,173	8,944
518200-Retirement	13.89%	65,915	63,726
518300-Group Insurance	1,100	158,400	145,200
518400-Dental Insurance	32	4,608	4,224
518901-401K Reg EE	5.00%	23,728	22,940

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sampson Area Transportation

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
16145000-519100 Professional Services	SAT is required to have drug and alcohol testing performed and reviewed by a Medical Review Officer. We are required to perform pre-employment testing, quarterly random testing, reasonable suspicion and and post-accident testing on all safety sensitive employees.	\$2,800
16145000-521300 Uniforms	Driver reflective safety vest 10x\$20 each	\$200
16145000-525100 Gas, Oil, & Tires	Based on averages for FY 22-23 Tires/labor 92 X \$200.00 = \$18,400.00 Oil changes 170 X \$42 = \$7140 Fuel cost estimated at \$11500/month X 12 = \$138000 (+ 5% increase = \$144900)	\$170,440
16145000-526200 Deptartmental Supplies	Estimated cost of supplies for the department for copier paper (8 cases X \$30 = \$240), ink cartridges (8 X \$70 = \$560, 4 X \$85 = \$340), vehicle cleaning supplies = \$360 (windex, Lysol spray, Lysol wipes, car wash, paper towels) and misc office supplies such as notebooks, pencils/pens, file folders, markers, adding machine tape, envelopes calendars, etc.	\$5,000
16145000-531100 Travel	Estimated cost for NCPTA 4 day Conference (Registration \$300, Hotel \$750, Per Diem for meals \$153, mileage 772 X .65 = \$502.00. Two employees = \$2908.). Two regional day meetings estimated cost of mileage and meals tickets. Misc travel-purchase supplies, investigate accidents, pick up repaired vans \$592.00	\$3,500
16145000-531700 Travel Allowance	Estimated cost for Director and Transportation Supervisor cell phone allotment \$85/month x 2 x 12=\$2040	\$2,040
16145000-532100 Telephone & Postage	Monthly cost for tablets for each vehicle 21 - \$392.95 X 12 = \$4,716 Two phone lines and one fax line cost an average of \$80.88 per month X 12 - \$971 Estimated Postage for the year = \$100	\$5,787

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sampson Area Transportation

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
16145000-533000 Utilities	Electric service \$263 X 12 = \$3157; Water service \$46 X 12 = \$552	\$3,709
16145000-535200 M/R-Equipment	Inspections on wheelchair lifts - \$3023; Repairs on wheelchair lifts 1 @ \$500; Inspections for fire extinguishers 29 X \$13.10 = \$380 Funds to move camera systems from old to new vans 4 X \$500 = \$2000 and system service twice per year for all vehicles \$1950.00.	\$7,853
16145000-535300 M/R-Vehicles	Estimated cost. These repairs include preventative maintenance such as rotating tires, lubricating chassis, inspection of belts and filters, changing brake pads, checking fluids, etc., as scheduled for us by the NCDOT software AssetWorks. Also included are unforeseen repairs that will arise. M/R on 20 vehicles.	\$38,000
16145000-537000 Advertising	Advertising & outreach is required by NCDOT when receiving CTP grant funds. \$5000 (Must be at minimum, 2% of requested CTP funds.) \$1200 for promotional items. \$425 is for legal advertisement (A English & Spanish public hearing announcement for the CTP grant must be in local newspaper.) Reimbursable at 85%	\$6,625
16145000-538100 Data Processing	SAT uses Tripmaster software that provides automated scheduling, passenger call reminders, billing, reporting, mapping, tablet interface so that we can make on-time changes to routes. \$1575 X 12 = \$18,900	\$18,900
16145000-539500 Employee Training	Anticipated Safety, Drug and Alcohol Program, & ADA Training	\$500
16145000-543000 Rental Equipment	Copier rental \$106 X 12 = \$1,272.00; Vehicle Debt Payment (new vehicles - new Medicaid Contract) \$62,636.	\$62,636
16145000-545000 Insurance & Bonds	Vehicle insurance for 20 vehicles \$38000	\$38,000
16145000-549100 Dues and Subscriptions	Dues for membership to the North Carolina Public Transportation Association, Community Transportation Association, and American Public Transportation Association	\$1,700

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sampson Area Transportation

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
16145000-554001 CO Vehicle-State	Replacement vehicles-5 (90% reimbursement from state grant) Expansion Vehicle-1 (80% reimbursement from Federal grant)	\$496,800
16145000-554002 CO Vehicle-County Match	10% county match for 5 replacement vehicles-\$52500 20% county match for 1 expansion vehicle-\$19200 tax and tags for 6 vehicles-\$18666	\$90,366
16145000-555000 Other Equipment	Propane conversion-5 vehicles-\$34650 (90% reimbursed from state grant) Lettering-6 vehicles: \$6585 (90% reimbursed from state grant)	\$41,235

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
19932320 1/2 CT SALES TAX REVENUES					
403240 SALES TAX (ARTICLE 40 1983)	-1,524,750.00	-942,475.80	-1,671,500.00	-1,671,500.00	_____
403242 SALES TAX (ARTICLE 42 1986)	-1,979,500.00	-1,257,504.02	-1,249,621.00	-1,249,621.00	_____
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total 1/2 CT SALES TAX REVENUES	-3,504,250.00	-2,199,979.82	-2,921,121.00	-2,921,121.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
19959110 CLINTON CITY SCHOOLS					
582096 TRANSFER TO GENERAL FUND	403,296.00	0.00	442,800.00	442,800.00	_____
596071 TRANSFER TO COLLEGE ST RENOVAT	0.00	0.00	0.00	0.00	_____
596073 TRANS TO COLLEGE ST DEBT (32)	0.00	0.00	0.00	0.00	_____
Total CLINTON CITY SCHOOLS	403,296.00	0.00	442,800.00	442,800.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
19959120 SCHOOLS CAPITAL OUTLAY					
550000 UNALLOCATED CAPITAL OUTLAY	0.00	0.00	0.00	0.00	_____
596071 TRANS TO 1999 REVENUE DEBT(32)	1,979,500.00	0.00	1,249,621.00	1,249,621.00	_____
Total SCHOOLS CAPITAL OUTLAY	1,979,500.00	0.00	1,249,621.00	1,249,621.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
19959140 SAMPSON COUNTY SCHOOLS					
582096 TRANSFER TO GENERAL FUND	1,121,454.00	0.00	1,228,700.00	1,228,700.00	_____
596000 INTERFUND LOAN CE PERRY CP	0.00	0.00	0.00	0.00	_____
596071 TRANSFER TO COP DEBT SVC (32)	0.00	0.00	0.00	0.00	_____
596072 TRANS TO SCHOOL ROOF DEBT (32)	0.00	0.00	0.00	0.00	_____
596073 TRANS TO COLLEGE ST DEBT (32)	0.00	0.00	0.00	0.00	_____
Total SAMPSON COUNTY SCHOOLS	1,121,454.00	0.00	1,228,700.00	1,228,700.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
19959140 SAMPSON COUNTY SCHOOLS					
Fund Total	3,504,250.00	0.00	2,921,121.00	2,921,121.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
21034260 COUNTY BLDGS MAINTENANCE REV					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	-350,000.00	0.00	-350,000.00	-350,000.00	_____
409601 TRANS FRM CLOSED CAP PROJECT	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total COUNTY BLDGS MAINTENANCE REV	-350,000.00	0.00	-350,000.00	-350,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
21934125 AIRPORT REVENUES					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	-10,000.00	0.00	-10,000.00	-10,000.00	_____
409620 TRANS FR AIRPORT CAPITAL PROJ	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total AIRPORT REVENUES	-10,000.00	0.00	-10,000.00	-10,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
21934950 RESERVE FOR LIVESTOCK ARENA					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
409600 TRANS FRM LIVESTK CAPITAL PROJ	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	-2,000.00	0.00	-2,000.00	-2,000.00	_____
Total RESERVE FOR LIVESTOCK ARENA	-2,000.00	0.00	-2,000.00	-2,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
21935911 CLINTON CITY SCHOOLS REVENUE					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	-112,500.00	0.00	-112,500.00	-112,500.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total CLINTON CITY SCHOOLS REVENUE	-112,500.00	0.00	-112,500.00	-112,500.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
21935914 SAMPSON CO SCHOOLS REVENUE					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	-225,000.00	0.00	-225,000.00	-225,000.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total SAMPSON CO SCHOOLS REVENUE	-225,000.00	0.00	-225,000.00	-225,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
21935922 COMMUNITY COLLEGE REVENUES					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	0.00	0.00	-112,500.00	-112,500.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total COMMUNITY COLLEGE REVENUES	0.00	0.00	-112,500.00	-112,500.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
21935922 COMMUNITY COLLEGE REVENUES					
Fund Total	-699,500.00	-4.21	-812,000.00	-812,000.00	

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21142600 COUNTY BLDGS MAINTENANCE EXP					
582011 RESERVE	0.00	0.00	350,000.00	350,000.00	_____
582096 RESERVE	350,000.00	0.00	0.00	0.00	_____
582097 TRANS TO GENERAL FUND	0.00	0.00	0.00	0.00	_____
Total COUNTY BLDGS MAINTENANCE EXP	350,000.00	0.00	350,000.00	350,000.00	

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21941250 AIRPORT					
582096 RESERVE	10,000.00	0.00	10,000.00	10,000.00	_____
596020 TRANS TO AIRPORT CAPITAL PROJ	0.00	0.00	0.00	0.00	_____
596021 TRANS TO R/W 24 LAND OBSTRUCTN	0.00	0.00	0.00	0.00	_____
596022 TRANSFER TO AIR 21 PROJECTS	0.00	0.00	0.00	0.00	_____
596051 CONT TO AIRPORT CAPITAL PROJ.	0.00	0.00	0.00	0.00	_____
Total AIRPORT	10,000.00	0.00	10,000.00	10,000.00	

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21949500 RESERVE FOR LIVESTOCK ARENA					
596000 TRANS TO G/F FOR LIVESTK ARENA	2,000.00	0.00	2,000.00	2,000.00	<hr/>
Total RESERVE FOR LIVESTOCK ARENA	2,000.00	0.00	2,000.00	2,000.00	

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21959110 CLINTON CITY SCHOOLS					
582096 RESERVE	112,500.00	0.00	112,500.00	112,500.00	<hr/>
Total CLINTON CITY SCHOOLS	112,500.00	0.00	112,500.00	112,500.00	

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21959140 SAMPSON COUNTY SCHOOLS					
582096 RESERVE	225,000.00	0.00	225,000.00	225,000.00	<hr/>
Total SAMPSON COUNTY SCHOOLS	225,000.00	0.00	225,000.00	225,000.00	

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21959220 SAMPSON COMM COLLEGE-CO					
582096 RESERVE	0.00	0.00	112,500.00	112,500.00	<hr/>
Total SAMPSON COMM COLLEGE-CO	0.00	0.00	112,500.00	112,500.00	

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21959220 SAMPSON COMM COLLEGE-CO					
Fund Total	699,500.00	0.00	812,000.00	812,000.00	

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23043410 COHARIE FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-195,400.00	-189,641.23	-194,000.00	-194,000.00	_____
414000 AD VALOREM TAXES - PRIOR	-6,000.00	-8,547.83	-4,500.00	-4,500.00	_____
418000 PENALTIES AND INTEREST	0.00	-222.16	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total COHARIE FIRE DISTRICT	-201,400.00	-198,411.22	-198,500.00	-198,500.00	

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23043411 FRANKLIN FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-234,400.00	-226,333.14	-240,100.00	-240,100.00	_____
414000 AD VALOREM TAXES - PRIOR	-5,000.00	-6,086.65	0.00	0.00	_____
418000 PENALTIES AND INTEREST	0.00	-183.35	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total FRANKLIN FIRE DISTRICT	-239,400.00	-232,603.14	-240,100.00	-240,100.00	

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23043412 GODWIN-FALCON FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-33,700.00	-23,972.18	-33,700.00	-33,700.00	_____
414000 AD VALOREM TAXES - PRIOR	0.00	-374.94	0.00	0.00	_____
418000 PENALTIES AND INTEREST	0.00	-19.31	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total GODWIN-FALCON FIRE DISTRICT	-33,700.00	-24,366.43	-33,700.00	-33,700.00	

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23043413 HALLS FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-167,200.00	-159,723.73	-169,100.00	-169,100.00	_____
414000 AD VALOREM TAXES - PRIOR	-2,000.00	-2,818.62	-4,000.00	-4,000.00	_____
418000 PENALTIES AND INTEREST	0.00	-188.48	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total HALLS FIRE DISTRICT	-169,200.00	-162,730.83	-173,100.00	-173,100.00	

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23043414 HERRING FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-166,500.00	-160,356.32	-169,400.00	-169,400.00	_____
414000 AD VALOREM TAXES - PRIOR	-5,000.00	-2,736.76	-3,500.00	-3,500.00	_____
418000 PENALTIES AND INTEREST	0.00	-158.70	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total HERRING FIRE DISTRICT	-171,500.00	-163,251.78	-172,900.00	-172,900.00	

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23043415 HONEYCUTT/SALEMBURG FIRE DIST					
412000 AD VALOREM TAXES - CURRENT	-206,700.00	-198,049.88	-206,900.00	-206,900.00	_____
414000 AD VALOREM TAXES - PRIOR	-5,300.00	-7,489.16	-5,300.00	-5,300.00	_____
418000 PENALTIES AND INTEREST	0.00	-265.15	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total HONEYCUTT/SALEMBURG FIRE DIST	-212,000.00	-205,804.19	-212,200.00	-212,200.00	

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23043416 NEWTON GROVE FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-107,000.00	-106,169.55	-108,600.00	-108,600.00	_____
414000 AD VALOREM TAXES - PRIOR	-2,000.00	-2,584.33	-2,200.00	-2,200.00	_____
418000 PENALTIES AND INTEREST	0.00	-121.63	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total NEWTON GROVE FIRE DISTRICT	-109,000.00	-108,875.51	-110,800.00	-110,800.00	

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23043417 PINEY GROVE FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-111,600.00	-109,428.58	-112,400.00	-112,400.00	_____
414000 AD VALOREM TAXES - PRIOR	-500.00	-1,199.91	-1,000.00	-1,000.00	_____
418000 PENALTIES AND INTEREST	0.00	-100.65	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total PINEY GROVE FIRE DISTRICT	-112,100.00	-110,729.14	-113,400.00	-113,400.00	

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23043418 PLAIN VIEW FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-350,430.00	-350,267.88	-355,400.00	-355,400.00	_____
414000 AD VALOREM TAXES - PRIOR	-5,000.00	-4,701.53	0.00	0.00	_____
418000 PENALTIES AND INTEREST	0.00	-364.27	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total PLAIN VIEW FIRE DISTRICT	-355,430.00	-355,333.68	-355,400.00	-355,400.00	

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23043419 SPIVEY'S CORNER FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-198,700.00	-194,211.61	-200,300.00	-200,300.00	_____
414000 AD VALOREM TAXES - PRIOR	-1,850.00	-2,094.75	-2,000.00	-2,000.00	_____
418000 PENALTIES AND INTEREST	0.00	-218.35	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total SPIVEY'S CORNER FIRE DISTRICT	-200,550.00	-196,524.71	-202,300.00	-202,300.00	

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23043420 TURKEY FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-206,802.00	-194,785.10	-233,800.00	-233,800.00	_____
414000 AD VALOREM TAXES - PRIOR	-2,500.00	-1,678.96	-1,400.00	-1,400.00	_____
418000 PENALTIES AND INTEREST	0.00	-161.00	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total TURKEY FIRE DISTRICT	-209,302.00	-196,625.06	-235,200.00	-235,200.00	

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23043421 VANNS FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-94,300.00	-96,009.18	-96,200.00	-96,200.00	_____
414000 AD VALOREM TAXES - PRIOR	-2,000.00	-2,222.70	-4,000.00	-4,000.00	_____
418000 PENALTIES AND INTEREST	0.00	-94.25	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total VANNS FIRE DISTRICT	-96,300.00	-98,326.13	-100,200.00	-100,200.00	

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23043422 CLINTON FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-577,000.00	-555,260.49	-584,700.00	-584,700.00	_____
414000 AD VALOREM TAXES - PRIOR	-10,000.00	-8,378.20	-10,000.00	-10,000.00	_____
418000 PENALTIES AND INTEREST	0.00	-826.56	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total CLINTON FIRE DISTRICT	-587,000.00	-564,465.25	-594,700.00	-594,700.00	

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23043423 CLEMENT FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-271,100.00	-274,035.37	-275,400.00	-275,400.00	_____
414000 AD VALOREM TAXES - PRIOR	-6,000.00	-4,716.69	-6,000.00	-6,000.00	_____
418000 PENALTIES AND INTEREST	0.00	-300.09	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total CLEMENT FIRE DISTRICT	-277,100.00	-279,052.15	-281,400.00	-281,400.00	

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23043424 AUTRYVILLE FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-146,500.00	-148,692.49	-149,800.00	-149,800.00	_____
414000 AD VALOREM TAXES - PRIOR	-2,000.00	-2,654.81	-2,000.00	-2,000.00	_____
418000 PENALTIES AND INTEREST	0.00	-199.77	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total AUTRYVILLE FIRE DISTRICT	-148,500.00	-151,547.07	-151,800.00	-151,800.00	

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23043425 GARLAND FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-157,700.00	-149,212.21	-157,700.00	-157,700.00	_____
414000 AD VALOREM TAXES - PRIOR	-3,500.00	-3,508.17	0.00	0.00	_____
418000 PENALTIES AND INTEREST	0.00	-132.50	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total GARLAND FIRE DISTRICT	-161,200.00	-152,852.88	-157,700.00	-157,700.00	

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23043426 TAYLORS BRIDGE FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-380,900.00	-372,313.23	-390,700.00	-390,700.00	_____
414000 AD VALOREM TAXES - PRIOR	-6,000.00	-7,082.92	0.00	0.00	_____
418000 PENALTIES AND INTEREST	0.00	-315.21	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total TAYLORS BRIDGE FIRE DISTRICT	-386,900.00	-379,711.36	-390,700.00	-390,700.00	

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23043427 TAYLORS BRIDGE SERV DISTRICT					
412000 AD VALOREM TAXES - CURRENT	0.00	0.00	0.00	0.00	_____
414000 AD VALOREM TAXES - PRIOR	0.00	0.00	0.00	0.00	_____
418000 PENALTIES AND INTEREST	0.00	0.00	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total TAYLORS BRIDGE SERV DISTRICT	0.00	0.00	0.00	0.00	

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23043428 GOSHEN (FAISON) DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-77,196.00	-91,908.07	-77,200.00	-77,200.00	_____
414000 AD VALOREM TAXES - PRIOR	-300.00	-185.87	0.00	0.00	_____
418000 PENALTIES AND INTEREST	0.00	-2.89	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total GOSHEN (FAISON) DISTRICT	-77,496.00	-92,096.83	-77,200.00	-77,200.00	

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23043429 JORDANS CHAPEL FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-7,700.00	-8,368.59	-7,900.00	-7,900.00	_____
414000 AD VALOREM TAXES - PRIOR	0.00	-86.66	0.00	0.00	_____
418000 PENALTIES AND INTEREST	0.00	-3.47	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total JORDANS CHAPEL FIRE DISTRICT	-7,700.00	-8,458.72	-7,900.00	-7,900.00	

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23043430 SMITH CHAPEL FIRE DISTRICT					
412000 AD VALOREM TAXES - CURRENT	-7,600.00	-8,936.64	-7,700.00	-7,700.00	_____
414000 AD VALOREM TAXES - PRIOR	0.00	-10.01	0.00	0.00	_____
418000 PENALTIES AND INTEREST	0.00	-0.56	0.00	0.00	_____
445000 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total SMITH CHAPEL FIRE DISTRICT	-7,600.00	-8,947.21	-7,700.00	-7,700.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
23043430 SMITH CHAPEL FIRE DISTRICT					
Fund Total	-3,763,378.00	-3,690,713.29	-3,816,900.00	-3,816,900.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
23243410 FIRE DISTRICTS					
501800 FIRE TRUCK RESERVE FUND	0.00	0.00	0.00	0.00	
581010 ROSEBORO (COHARIE) FIRE DEPT	201,400.00	211,318.22	198,500.00	198,500.00	
581011 HARRELLS FIRE DEPT (FRANKLIN)	239,400.00	250,493.41	240,100.00	240,100.00	
581012 GODWIN-FALCON FIRE DEPT	33,700.00	35,785.86	33,700.00	33,700.00	
581013 HALLS FIRE DEPARTMENT	169,200.00	178,707.71	173,100.00	173,100.00	
581014 HERRING FIRE DEPARTMENT	171,500.00	186,190.38	172,900.00	172,900.00	
581015 SALEMBURG(HONEYCUTT) FIRE DEPT	212,000.00	223,156.49	212,200.00	212,200.00	
581016 NEWTON GROVE FIRE DEPARTMENT	109,000.00	116,197.00	110,800.00	110,800.00	
581017 PINEY GROVE FIRE DEPARTMENT	112,100.00	123,309.24	113,400.00	113,400.00	
581018 PLAIN VIEW FIRE DEPARTMENT	355,430.00	397,943.00	355,400.00	355,400.00	
581019 SPIVEY'S CORNER FIRE DEPT	200,550.00	213,975.62	202,300.00	202,300.00	
581020 TURKEY FIRE DEPARTMENT	209,302.00	201,366.67	235,200.00	235,200.00	
581021 VANNS FIRE DEPARTMENT	96,300.00	105,657.00	100,200.00	100,200.00	
581022 CLINTON FIRE DEPARTMENT	587,000.00	602,965.62	594,700.00	594,700.00	
581023 CLEMENT FIRE DEPARTMENT	277,100.00	298,483.00	281,400.00	281,400.00	
581024 AUTRYVILLE FIRE DEPARTMENT	148,500.00	164,439.00	151,800.00	151,800.00	
581025 GARLAND FIRE DEPARTMENT	161,200.00	160,219.19	157,700.00	157,700.00	
581026 TAYLOR'S BRIDGE FIRE DEPT	386,900.00	416,408.92	390,700.00	390,700.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
23243410 FIRE DISTRICTS					
581027 TAYLOR'S BRIDGE SVC DISTRICT	0.00	0.00	0.00	0.00	_____
581028 GOSHEN (FAISON) DISTRICT	77,496.00	77,496.00	77,200.00	77,200.00	_____
581029 JORDANS CHAPEL FIRE DEPARTMENT	7,700.00	12,144.00	7,900.00	7,900.00	_____
581030 SMITH CHAPEL FIRE DISTRICT	7,600.00	9,271.00	7,700.00	7,700.00	_____
Total FIRE DISTRICTS	3,763,378.00	3,985,527.33	3,816,900.00	3,816,900.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
25134141 REVALUATION REVENUES					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
409800 FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
412000 AD VALOREM TAXES - CURRENT	0.00	0.00	-800,000.00	-800,000.00	_____
Total REVALUATION REVENUES	0.00	0.00	-800,000.00	-800,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
25134141 REVALUATION REVENUES					
Fund Total	0.00	0.00	-800,000.00	-800,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
25141410 REVALUATION					
519400 PROF SVCS - REAPPRAISAL	0.00	470,775.79	800,000.00	800,000.00	<hr/>
Total REVALUATION	0.00	470,775.79	800,000.00	800,000.00	

**SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025**

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
25141410 REVALUATION					
Fund Total	0.00	470,775.79	800,000.00	800,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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26031840 AD VALOREM TAXES					
412000 AD VALOREM TAXES - CURRENT	-1,984,000.00	-1,989,986.15	-2,171,281.00	-2,171,281.00	_____
414000 AD VALOREM TAXES - PRIOR	-28,000.00	-23,760.84	-28,719.00	-28,719.00	_____
415000 50% REVENUE LOSS ELDERLY EXEMP	0.00	0.00	0.00	0.00	_____
418000 PENALTIES AND INTEREST	0.00	-1,693.66	0.00	0.00	_____
431000 INVENTORY TAX REIMBURSEMENT	0.00	0.00	0.00	0.00	_____
Total AD VALOREM TAXES	-2,012,000.00	-2,015,440.65	-2,200,000.00	-2,200,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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26659100 TRANSFER OF SUPPLEMENTAL C E					
581001 TRANSFER OF FUNDS	2,012,000.00	2,036,489.19	2,200,000.00	2,200,000.00	<hr/>
Total TRANSFER OF SUPPLEMENTAL C E	2,012,000.00	2,036,489.19	2,200,000.00	2,200,000.00	



SAMPSON COUNTY SOIL AND WATER
CONSERVATION DISTRICT
NEW AGRI. BUILDING, 80 COUNTY COMPLEX RD.
SUITE 110
CLINTON, NC 28328-4727 910-592-7963, Ext. 3

March 13, 2024

To: Mr. Ed Causey, County Manager
Mr. David Clack, Finance Officer
Subject: FY 2024 – 2025 Budget Request
From: Melanie M. Harris, Senior Soil Conservationist, Department Head

Sampson Soil & Water Conservation District (SWCD) is comprised of a board of supervisors, of which three are elected in the general election and two are appointed by the NC Soil & Water Conservation Commission, that serve without pay to direct the Sampson program. The staff assigned to carry out the District's mission for the protection of the county's soil, water and related resources include one Senior Soil Conservationist/ Department Head, one Soil Conservationist, one Soil and Water District Technician and a Program Support Specialist. One of these positions is partially reimbursed from the State's Agriculture Cost Share Program funds. A Supervisory Soil Conservationist, two Soil Conservationists and a Soil Conservation Technician are provided by USDA-NRCS. Our office operates as a complete unit, meaning all employees are trained in both federal and state cost share programs providing everyone the capability to assist any customer that walks in the door. This allows us the potential to receive more cost share funding working together, which in turn assists the producer.

The NCDA-Division of Soil and Water provides \$3,600 in matching funds for each local district program, annually, as available. The county match must be at least the amount that is requested from the state as matching funds (typically \$3,600 per year). We should also receive \$1,950 for the yearly monitoring of the 2015 Market Based Conservation Initiative contracts. These funds are used to supplement our growing educational program, travel and departmental supplies. We also use this fund to purchase filter cloth to resell to farmers and landowners at cost.

Any of our district board members would be willing to meet with you or attend any commission meeting at any time to either justify our requests in person or to provide detailed progress and client services reports.

Sincerely,

A handwritten signature in cursive script that reads "Melanie M. Harris".

Melanie M. Harris, Senior Soil Conservationist, Department Head

Cc: Sampson SWCD Board

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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28334961 CONSERVATION DISTRICT REVENUES					
356803 LOCAL - DIST OTHER FUNDS	-1,950.00	0.00	-1,950.00	-1,950.00	_____
403609 STATE - DIST MATCHING FUNDS	-3,600.00	-3,600.00	-3,600.00	-3,600.00	_____
404081 LOCAL-OTHER FEE-RESALE NETTING	-1,000.00	-75.00	-1,000.00	-1,000.00	_____
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
404501 STATE - INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
409909 FUND BALANCE APPROP - STATE	0.00	0.00	0.00	0.00	_____
Total CONSERVATION DISTRICT REVENUES	-6,550.00	-3,675.00	-6,550.00	-6,550.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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28349610 CONSERVATION DISTRICT EXPENSES					
523100 EDUCATIONAL SUPPLIES	550.00	223.70	550.00	550.00	_____
526200 DEPARTMENTAL SUPPLIES	1,850.00	1,046.35	1,850.00	1,850.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
529900 MISC EXP - POSTER CONTEST, ETC	0.00	0.00	0.00	0.00	_____
529902 LOCAL - MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	_____
531100 TRAVEL	0.00	0.00	0.00	0.00	_____
531109 TRAVEL - DIST MATCHING FUNDS	3,000.00	1,108.02	3,000.00	3,000.00	_____
532100 TELEPHONE AND POSTAGE	150.00	0.00	150.00	150.00	_____
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
588100 PURCHASE FOR RESALE	1,000.00	0.00	1,000.00	1,000.00	_____
Total CONSERVATION DISTRICT EXPENSES	6,550.00	2,378.07	6,550.00	6,550.00	

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Soil Conserv. District

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
28349610 523100	Educational Supplies Materials/refreshments for educational presentations and local workgroup meetings hosted by the district Conservation booklets and education materials to hand out during outreach events, Ag Day or loan from library =\$550	\$550
28349610 526200	Departmental Supplies Copier/Printer Paper 10 boxes @ \$50 ea= \$500 Desk Calendars 8 ea @ \$20 ea = \$160 12 Month Planners 8 @ \$12 ea =\$96 Riser stand for 1 laptops @\$24 each SWCD apparel =\$1070	\$1,850
28349610 531109	Travel-Dist Matching Funds Sponsorship for 2 Sampson County high school students to attend the Resource Conservation Workshop in Raleigh, NC at NCSU. \$575 x 2 students = \$1150 Conservation Workshop stipend to cover student's mileage=\$100 x 2 students=\$200 Reimbursement for employees to attend the Conservation Employee Training (includes 3-4 nights lodging, per diem and mileage)=\$1650	\$3,000
28349610 532100	Telephone and Postage Misc stamps =\$150	\$150
28349610 588100	Purchase for Resale Filter cloth (includes shipping costs, netting and staples) or excelsior matting 2 rolls x \$500 = \$1000	\$1,000

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Soil Consv. District

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	Filter cloth is purchased and sold to clients at cost. *This line item is difficult to predict. It all depends on the types of practices that clients want to install.*	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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31839112 2017 LOBs DEBT SERVICE					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
408601 RENT INCOME - ASCS OFFICE	-46,365.00	-38,637.50	-46,365.00	-46,365.00	_____
408602 RENT INCOME - SOIL CONSERV	-3,214.00	0.00	0.00	0.00	_____
408603 RENT INCOME - FmHA	0.00	0.00	0.00	0.00	_____
409100 LOAN PROCEEDS	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	-1,835,984.00	0.00	-1,835,984.00	-1,835,984.00	_____
409609 TRANS FR FND 10 - BFI FEES	-142,788.00	0.00	-142,788.00	-142,788.00	_____
409900 FUND BALANCE APPROPRIATED	-10,642.00	0.00	0.00	0.00	_____
Total 2017 LOBs DEBT SERVICE	-2,038,993.00	-38,637.50	-2,025,137.00	-2,025,137.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
31891100 DEBT ADMINISTRATION					
512100 SALARIES	46,700.00	42,923.54	53,328.00	53,328.00	_____
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	1,500.00	0.00	1,500.00	1,500.00	_____
518100 FICA	2,989.00	2,441.14	3,400.00	3,400.00	_____
518120 MEDICARE FICA	699.00	570.96	796.00	796.00	_____
518200 RETIREMENT	5,852.00	5,532.84	7,616.00	7,616.00	_____
518300 GROUP INSURANCE	6,691.00	5,830.10	8,184.00	8,184.00	_____
518400 DENTAL INSURANCE	240.00	180.09	240.00	240.00	_____
518700 CAFETERIA FEES	72.00	12.00	72.00	72.00	_____
518901 401K COUNTY CONTRIBUTION	2,411.00	1,642.30	2,742.00	2,742.00	_____
Total DEBT ADMINISTRATION	67,154.00	59,132.97	77,878.00	77,878.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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31891112 2017 LOBs DEBT SERVICE					
571100 PRINCIPAL ON DEBT SERVICE	1,031,500.00	1,090,833.33	1,091,000.00	1,091,000.00	_____
572100 INTEREST ON PRINCIPAL	936,760.00	846,168.16	853,259.00	853,259.00	_____
575100 DEBT SERVICE CHARGE	3,579.00	700.00	3,000.00	3,000.00	_____
Total 2017 LOBs DEBT SERVICE	1,971,839.00	1,937,701.49	1,947,259.00	1,947,259.00	

**SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025**

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
31891112 2017 LOBs DEBT SERVICE					
Fund Total	2,038,993.00	1,996,834.46	2,025,137.00	2,025,137.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
32839110 DEBT SERVICE REVENUES					
403102 SALES TAX REFUND	0.00	0.00	0.00	0.00	
403620 STATE ADM FUNDS	0.00	0.00	0.00	0.00	
403668 STATE LOTTERY COUNTY SCHOOLS	-627,109.00	0.00	-627,109.00	-627,109.00	
403669 STATE LOTTERY CITY SCHOOLS	-231,188.00	0.00	-231,188.00	-231,188.00	
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	
404529 INV EARNINGS-COPS/1999 REV BND	0.00	0.00	0.00	0.00	
409100 LOAN PROCEEDS-COPS ISSUE	0.00	0.00	0.00	0.00	
409600 COUNTY CONTRIB PROPERTY TAX	-3,375,014.00	0.00	-3,375,014.00	-3,375,014.00	
409608 TRANS FRM SCH CAP PROJECT	0.00	0.00	0.00	0.00	
409609 TRANS FR FND 10 - BFI FEES	-496,000.00	0.00	-496,000.00	-496,000.00	
409610 TRANS FR CITY VOC ED/CLK	-176,077.00	0.00	-176,077.00	-176,077.00	
409611 TRANS FR CO SCH VOC ED/CLK	-499,928.00	0.00	-499,928.00	-499,928.00	
409612 TRANS FR 1/2 CT SALES TAX RES	-1,850,000.00	0.00	-1,249,621.00	-1,249,621.00	
409613 TRANS FR 1/2 CT - SCH ROOF	0.00	0.00	0.00	0.00	
409616 TRANS FRM-1/2 CT COLLEGE ST	0.00	0.00	0.00	0.00	
409627 TRANSFER FRM GEN FUND (911)	0.00	0.00	0.00	0.00	
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	
Total DEBT SERVICE REVENUES	-7,255,316.00	0.00	-6,654,937.00	-6,654,937.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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32891100 DEBT ADMINISTRATION					
512100 SALARIES	53,676.00	49,681.64	61,776.00	61,776.00	_____
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	_____
512700 LONGEVITY	1,800.00	0.00	1,800.00	1,800.00	_____
518100 FICA	3,440.00	2,809.19	3,940.00	3,940.00	_____
518120 MEDICARE FICA	805.00	657.01	922.00	922.00	_____
518200 RETIREMENT	6,735.00	6,403.98	8,826.00	8,826.00	_____
518300 GROUP INSURANCE	7,647.00	6,780.10	9,504.00	9,504.00	_____
518400 DENTAL INSURANCE	288.00	209.39	288.00	288.00	_____
518700 CAFETERIA FEES	72.00	18.00	72.00	72.00	_____
518901 401K COUNTY CONTRIBUTION	2,774.00	1,743.68	3,177.00	3,177.00	_____
571100 PRINCIPAL & INTEREST	0.00	0.00	0.00	0.00	_____
575100 COST OF ISSUANCE	0.00	0.00	0.00	0.00	_____
Total DEBT ADMINISTRATION	77,237.00	68,302.99	90,305.00	90,305.00	

SAMPSON COUNTY, NORTH CAROLINA
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32891110 COPS/1999 REVENUE BONDS					
571100 PRINCIPAL ON DEBT SERVICE	980,000.00	985,000.00	0.00	0.00	_____
572100 INTEREST ON PRINCIPAL	246,000.00	51,712.50	0.00	0.00	_____
575100 DEBT SERVICE CHARGE	5,000.00	0.00	0.00	0.00	_____
Total COPS/1999 REVENUE BONDS	1,231,000.00	1,036,712.50	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
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32891111 CLINTON SCHOOLS QZAB					
571100 PRINCIPAL ON DEBT SERVICE	104,000.00	0.00	0.00	0.00	_____
572100 INTEREST ON PRINCIPAL	0.00	0.00	0.00	0.00	_____
575100 DEBT SERVICE CHARGE	0.00	0.00	0.00	0.00	_____
Total CLINTON SCHOOLS QZAB	104,000.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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32891112 2017 LOBs DEBT SERVICE					
571100 PRINCIPAL ON DEBT SERVICE	867,500.00	867,500.00	1,015,000.00	1,015,000.00	_____
572100 INTEREST ON PRINCIPAL	1,619,500.00	1,619,500.00	1,609,432.00	1,609,432.00	_____
575100 DEBT SERVICE CHARGE	5,000.00	700.00	3,700.00	3,700.00	_____
Total 2017 LOBs DEBT SERVICE	2,492,000.00	2,487,700.00	2,628,132.00	2,628,132.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

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32891113 COUNTY SCHOOLS QZAB					
571100 PRINCIPAL ON DEBT SERVICE	150,000.00	0.00	0.00	0.00	_____
572100 INTEREST ON PRINCIPAL	5,000.00	0.00	0.00	0.00	_____
575100 DEBT SERVICE CHARGE	200.00	0.00	0.00	0.00	_____
Total COUNTY SCHOOLS QZAB	155,200.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
32891115 2006 COPS DEBT SERVICE					
571100 PRINCIPAL ON DEBT SERVICE	1,556,879.00	1,465,000.00	2,535,000.00	2,535,000.00	_____
572100 INTEREST ON PRINCIPAL	1,634,000.00	1,456,056.26	1,400,000.00	1,400,000.00	_____
575100 DEBT SERVICE CHARGE	5,000.00	1,500.00	1,500.00	1,500.00	_____
Total 2006 COPS DEBT SERVICE	3,195,879.00	2,922,556.26	3,936,500.00	3,936,500.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
32891115 2006 COPS DEBT SERVICE					
Fund Total	7,255,316.00	6,515,271.75	6,654,937.00	6,654,937.00	

COUNTY OF SAMPSON

DEPARTMENT OF PUBLIC WORKS
827 S.E. Blvd. • P.O. Box 1280 • Clinton, North Carolina 28328
(910) 592-0188 • Fax No. (910) 592-7242

Mark Turlington
Public Works Director

TO: EDWIN W. CAUSEY, COUNTY MANAGER
FROM: MARK TURLINGTON, PUBLIC WORKS DIRECTOR
SUBJECT: 2024 – 2025 BUDGET - WATER
DATE: FEBRUARY 27, 2024
CC:

The 2024-2025 proposed budget includes an increase of \$269,854 for the following line items:

61971000-525100 Gas Oil and Tires have increased in price which results in an increase of \$3,320 for a total of \$71,000. This is considering the current price of fuel. An increase or decrease of fuel will affect this amount and is indeterminate under current market conditions.

61971000-533400 Bulk Water Purchases will increase with the addition of new lines provided by ARPA and SCIF funds. The source of water for these new lines will be purchased water supplemented by our wells. We also expect an increase of \$.15 per 1,000 gallons from the City of Clinton. With this new demand and price increase we expect an increase of \$150,000 for a total of \$650,000.

61971000-544000 Contracted Services have increased an additional \$22,066 for a total of \$450,000. With the new well/treatment system at I40/NC403 now operational, we have additional expenses for testing, on call generator services and open contracts for well pumps. Due to the two existing wells being over 10 years old, we also anticipate more maintenance/preventive maintenance costs. As we have added more wells/tanks/booster pump stations/treatment systems to our water system, we have needed to add more required SCADA controls.

61971000-554000 Capital Outlay – We are requesting one additional 4WD truck for a cost of \$60,000.

With the increased cost of supplies and operating expenses, I would like to request a rate increase for the upcoming fiscal year. I propose the following:

Current Flat Rate	\$21.00	Proposed Flat Rate	Leave as is
Current Cost for each 1000 Gallons Used	\$4.85	Proposed	\$5.15

Current 3/4" Tap Fee	\$900	Proposed	\$1,200
Current 1" Tap Fee	\$1,000	Proposed	\$1,700
Current Connection Fee	\$50	Proposed	\$125

The last time customer per 1,000 gallons used costs were increased was 2002. Connection Fees have not been increased since 2004. Please let me know if you need additional information.

Respectfully Submitted,



Mark Turlington
Public Works Director

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
61937100 SAMPSON CO PUBLIC WORKS REV.					
402602 FARMERS HOME ADMINISTRATION	0.00	0.00	0.00	0.00	
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	
405100 WATER SALES	-3,941,000.00	-3,518,608.51	-4,187,854.00	-4,187,854.00	
405199 WATER SALES - CONTRACTORS	0.00	0.00	0.00	0.00	
405200 TAP FEES	-9,000.00	-126,828.00	-10,000.00	-10,000.00	
405201 TAP FEES - WATER DIST II	-108,000.00	-113,300.00	-130,000.00	-130,000.00	
405800 PENALTY DELINQUENT ACCOUNTS	-6,000.00	-7,727.33	-6,000.00	-6,000.00	
408900 MISCELLANEOUS REVENUE	-90,000.00	-74,525.37	-90,000.00	-90,000.00	
408901 BFI	0.00	0.00	0.00	0.00	
408902 LIQUIDATED DAMAGES SETTLEMENT	0.00	0.00	0.00	0.00	
409100 BOND PROCEEDS	0.00	0.00	0.00	0.00	
409101 PROCEEDS FROM COUNTY LOAN	0.00	0.00	0.00	0.00	
409600 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	
409602 TRANS INT PYMT FR WTR CAP PROJ	0.00	0.00	0.00	0.00	
409800 FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	
409900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	
Total SAMPSON CO PUBLIC WORKS REV.	-4,154,000.00	-3,840,989.21	-4,423,854.00	-4,423,854.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
61971000 SAMPSON COUNTY PUBLIC WORKS					
512100 SALARIES	581,220.00	472,962.78	660,702.00	687,744.00	
512120 SUPPLEMENT	0.00	0.00	0.00	0.00	
512200 OVERTIME SALARIES	0.00	4,716.87	0.00	0.00	
512400 ON-CALL PAY	5,500.00	3,676.50	5,500.00	5,500.00	
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	
512700 LONGEVITY	3,076.00	4,683.00	5,308.00	5,308.00	
518100 FICA	36,694.00	28,671.04	41,761.00	43,437.00	
518120 MEDICARE FICA	8,582.00	6,705.28	9,767.00	10,159.00	
518200 RETIREMENT	76,025.00	62,650.47	93,273.00	97,028.00	
518300 GROUP INSURANCE	153,900.00	133,950.00	176,700.00	211,200.00	
518400 DENTAL INSURANCE	4,800.00	3,872.88	5,568.00	5,760.00	
518600 WORKMEN'S COMPENSATION INS	15,030.00	0.00	15,030.00	18,000.00	
518700 CAFETERIA FEES	288.00	120.00	288.00	288.00	
518901 401K COUNTY CONTRIBUTION	29,490.00	18,816.04	33,576.00	34,928.00	
519200 LEGAL PROFESSIONAL SERVICES	5,000.00	0.00	5,000.00	5,000.00	
519201 CLOSING COSTS	0.00	0.00	0.00	0.00	
521300 UNIFORMS	12,636.00	3,708.09	12,636.00	12,636.00	
525100 GAS, OIL AND TIRES	67,680.00	51,511.75	71,000.00	71,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
61971000 SAMPSON COUNTY PUBLIC WORKS					
526100 OFFICE SUPPLIES	5,000.00	3,981.27	5,000.00	5,000.00	_____
526200 DEPARTMENTAL SUPPLIES	490,745.00	398,840.03	490,745.00	490,745.00	_____
526201 DEPT SUPPLIES EQUIPMENT	0.00	3,668.32	0.00	0.00	_____
529900 MISCELLANEOUS EXPENSES	300.00	273.75	300.00	300.00	_____
531100 TRAVEL	7,500.00	474.88	7,500.00	7,500.00	_____
531700 TRAVEL ALLOWANCE	2,040.00	1,870.00	2,040.00	2,040.00	_____
532100 TELEPHONE AND POSTAGE	15,724.00	6,565.74	15,724.00	15,724.00	_____
533000 UTILITIES	172,200.00	107,190.75	172,200.00	172,200.00	_____
533400 BULK WATER PURCHASES	500,000.00	510,734.71	650,000.00	650,000.00	_____
535200 MAINT/REPAIR - EQUIPMENT	132,000.00	69,387.79	132,000.00	132,000.00	_____
535300 MAINT/REPAIR - VEHICLES	20,000.00	14,637.77	20,000.00	20,000.00	_____
535400 MAINT/REPAIR WATER LINES	100,000.00	772.88	100,000.00	100,000.00	_____
538100 DATA PROCESSING - PROGRAMMING	5,000.00	0.00	5,000.00	5,000.00	_____
539500 EMPLOYEE TRAINING	5,000.00	4,210.00	5,000.00	5,000.00	_____
539900 BANKING SERVICE CHARGE	6,300.00	4,725.00	6,300.00	6,300.00	_____
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	427,934.00	177,628.72	450,000.00	378,121.00	_____
545000 INSURANCE AND BONDS	12,636.00	0.00	12,636.00	12,636.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
61971000 SAMPSON COUNTY PUBLIC WORKS					
549000 ALLOWANCE FOR UNCOLLECTABLES	0.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	1,700.00	702.95	1,700.00	1,700.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
554000 CAPITAL OUTLAY - VEHICLES	65,000.00	57,496.64	60,000.00	60,000.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
587900 BAD DEBTS	10,000.00	0.00	10,000.00	10,000.00	_____
596000 TR TO CAPITAL PROJECT	0.00	0.00	0.00	0.00	_____
596051 TRANS TO WATER DIST 1 DEBT	0.00	0.00	0.00	0.00	_____
596060 TRANSFER TO WATER DISTRICT I	0.00	0.00	0.00	0.00	_____
596067 TRANSFER TO WATER DIST II DEBT	0.00	0.00	0.00	0.00	_____
Total SAMPSON COUNTY PUBLIC WORKS	2,979,000.00	2,159,205.90	3,282,254.00	3,282,254.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
61991050 WATER DISTRICT 1 DEBT SERVICE					
571100 PRINCIPAL ON DEBT SERVICE	40,000.00	0.00	41,000.00	41,000.00	_____
572100 INTEREST ON PRINCIPAL	28,000.00	0.00	26,000.00	26,000.00	_____
575100 DEBT SERVICE CHARGE	0.00	0.00	0.00	0.00	_____
Total WATER DISTRICT 1 DEBT SERVICE	68,000.00	0.00	67,000.00	67,000.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
61991051 WATER DISTRICT 2 DEBT SERVICE					
571100 PRINCIPAL ON DEBT SERVICE	664,500.00	371,060.22	661,100.00	661,100.00	_____
572100 INTEREST ON PRINCIPAL	442,500.00	269,862.50	413,500.00	413,500.00	_____
575100 DEBT SERVICE CHARGE	0.00	0.00	0.00	0.00	_____
Total WATER DISTRICT 2 DEBT SERVICE	1,107,000.00	640,922.72	1,074,600.00	1,074,600.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
61991051 WATER DISTRICT 2 DEBT SERVICE					
Fund Total	4,154,000.00	2,800,128.62	4,423,854.00	4,423,854.00	

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

<u>Position Description</u>	<u>Position</u>	<u>Grade</u>	<u>Current Salary</u>	<u>Recommended Salary</u>	<u>Approved Salary</u>
Utility Svc Mechanic	71213	63	35,220	36,624	
Utility Svc Mechanic	71203	63	36,624	39,588	
Admin Officer II	71205	72	59,508	61,266	
Water Quality Tech	71209	65	41,388	42,714	
Util Serv Crew Leader I	71207	66	45,096	46,344	
Admin Supp Specialist	71202	62	35,184	36,384	
Fac Maint Superintendent/Water	42611	73	56,604	58,872	
Utility Cust Svc Spe	71201	63	36,624	37,902	
Utility Svc Mechanic	71208	63	37,716	38,904	
Asst PW Director	42610	75	62,412	67,854	
Utility Svc Mechanic	71212	63	35,448	36,834	
Water Prod Oper II	71206	69	53,568	55,434	
Utility Svc Mechanic	71210	63	35,220	36,624	
Utility Svc Mechanic	42608	63	34,404	35,880	
Director Public Works	42600	82	55,686	56,520	
			660,702	687,744	
Permanent Positions			15.00	15.00	

512100-Salaries

660,702

687,744

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2024 - 2025**

512101-Salary Adj		-	-
512120-Supplement		-	-
512200-Overtime		-	-
512300-Shift Deferential Pay		-	-
512400-On-Call Pay		5,500	5,500
512600-Part-Time		-	-
512700-Longevity		3,076	5,308
531700-Travel/Phone allowance		2,040	2,040
518100-FICA	6.20%	41,622	43,437
518120-Medicare FICA	1.45%	9,735	10,159
518200-Retirement	13.89%	92,963	97,029
518300-Group Insurance	1,100	211,200	211,200
518400-Dental Insurance	32	5,760	5,760
518901-401K Reg EE	5.00%	33,464	34,928
Retiree Health Ins. Annual Amounts			
13,200.00			

Budgeted salary amounts are subject to review and may be increased or decreased.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Water Districts

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
61971000-519200 LEGAL FEES	Estimated for legal fees.	5,000.00
61971000-521300 UNIFORMS	Uniforms for staff of 11 Safety work boots. 175.00 x 11 = \$1,925	10,711.00 1,925.00 12,636.00
61971000-525100 GAS, OIL & TIRES	Gasoline usage for staff of 11- Avg monthly bill \$5,716.67 x 12= \$68,600 Replace tires on 2 vehicles - \$1,200 x 2 = \$2,400	68,600.00 2,400.00 71,000.00
61971000-526100 OFFICE SUPPLIES	Misc office supplies- incl ribbons, receipt tape etc. Printing - brochures, regulations, envelopes	2,500.00 2,500.00 5,000.00
61971000-526200 DEPARTMENTAL SUPPLIES	Estimated supplies such as chemicals, meters, meter boxes, seeding, other supplies. Potential price increase on supplies and chemicals Chemical costs & associated supplies for new I40 well & 2 new treatment systems.	400,000.00 40,000.00 50,745.00 490,745.00
61971000-529900 MISCELLANEOUS SUPPLIES	Miscellaneous expenses	300.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Water Districts

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
61971000-531100 TRAVEL	Estimated travel for any classes taken . Each employee with certiification has to take continuing education hours each year to maintain certification. Mileage reimbursement	7,500.00
61971000-531700 TRAVEL ALLOWANCE	Phone Stipend for Ashley and Devin	2,040.00
61971000-532100 TELEPHONE AND POSTAGE	Phone services - Verizon \$565 x 12 = \$6,780 Phone services - Star \$107 x 12 = \$1,284 Mail permit, box rental, postage, bulk mailings	15,724.00
61971000-533000 UTILITIES	Duke Progress - power for existing wells, meter vaults and tanks. New well at I40 due to size will avg. \$5,600/mth for \$67,200 annual cost. Sampson Booster for Johnston County avg. \$500/mth for \$6,000 annual cost	172,200.00
61971000-533400 BULK WATER PURCHASES	Estimated purchases for existing 6,800+ customers and new services for curent extension project Proposed Clinton rate increase from \$2.14 to \$2.29 per 1,000 gallons - additional \$40,000	650,000.00
61971000-535200 MAINT/REPAIR-EQUIPMENT	Maintenance contract for inspection, repair and painting of 4 tanks. Maintenance costs for wells, pumps, booster, scada, etc.	132,000.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Water Districts

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	Maintenance for generators, treatment systems.	
61971000-535300 MAINT/REPAIR - VEHICLES	Requested for routine maintenance on county vehicles.	20,000.00
61971000-535400	Repairs to existing lines as needed.	100,000.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Water Districts

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
MAINT/REPAIR - WATER LINES		
61971000-538100	Program changes / software for water department.	5,000.00
DATA PROCESSING		
61971000-539500	Request funds for training	5,000.00
EMPLOYEE TRAINING		
61971000-539900	Truist monthly lockbox payments \$525 x 12	6,300.00
BANKING CHARGES		
61971000-543000		
RENTAL EQUIPMENT		
61971000-544000	Emergency outside contractor services	70,000.00
CONTRACTED SERVICES	Testing monthly/annually for wells/distribution system	60,000.00
	NC811 Service	3,500.00
	Logics - Monthly Maintenance--added Paymentus Online Import Function	18,000.00
	Mueller - Service contract meter software	6,000.00
	Kamstrup - Annual license for new radio read meters	8,000.00
	Dewberry - Engineering Services	75,000.00
	Custom Controls - Maintenance/Programming SCADA controls	32,440.00
	Hach Chemical	29,000.00
	On call generator services	30,000.00
	Pearson Pumps - service contract for well pumps	20,000.00
	Brent Baggett - Mowing tank/well sites 18 x \$900=\$16,200 + \$3,800 (2 new sites)	20,000.00
	Permits for operating water system	8,060.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Water Districts

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	South Data billing services \$4,500 x 12 = \$54,000	54,000.00
	Jack Moore - Inspect/Repair tank altitude valves	16,000.00
		450,000.00
61971000-545000 INSURANCE AND BONDS	Professional liability insurance	12,636.00
61971000-549100 DUES AND SUBSCRIPTIONS	Subscriptions & Dues to AWWA, etc	1,700.00

22 March 2024

Mr. Ed Causey, County Manager
County of Sampson
406 County Complex Road
Clinton, NC 28328



Dear Mr. Causey:

I am pleased to report that the Exposition Center has been extremely busy with events over the past year. Clients are again planning events that nearly approach pre-pandemic levels. There has been a steady increase in the number of clients leasing the facility. From March 1, 2023, through March 15, 2024, the facility hosted 216 events. Currently, only four Saturdays remain available for lease for the remainder of 2024 for the Prestage Hall, and we have begun to lease dates into 2025.

June 10, 2024, will mark the 26th anniversary of the Exposition Center. Over the past 26 years, both residents of Sampson County and non-county residents have leased the facility for a wide range of private and public events. In addition, staff have continued to collaborate with community organizations and partners to host numerous events designed to enhance the quality of life for the residents of our county, as well as to assist in attracting visitors to Sampson County.

Attached you will find the Sampson County Exposition Center Budget Request for Fiscal 2024-2025. I am submitting this information to you, David Clack, Sampson County CFO, and the Sampson County Board of Commissioners for review, consideration, and approval.

My staff and I have worked to prepare a budget that meets your directives and the goals established by the Board of Commissioners. The attached budget reflects continued efforts in managing operational costs and protecting Sampson County's investment. Management and staff's top priority remains focused on providing clients, guests, and partners with exceptional experiences and exceptional customer service.

There are several items that will have an impact on the proposed budget for FY 2024-2025, including (1) Increased Revenues - it is anticipated that the number of bookings will continue to increase throughout the coming fiscal year. Attached you will find a Proposed Facility Rate Schedule for FY's 2024-2026. Slight increases are recommended to aid in offsetting the inflationary increases seen over the past one-and-a-half years. Also recommended are slight increases in the facility's Bar Services fee structure. Staff have continued to observe an uptick in the number of clients requesting turn-key services for their events. Turn-key events increase revenues beyond those of a standard facility rental; (2) Inflationary costs have had the most impact on the Exposition Center budget. First, the cost of goods for routine use items including, but not limited to cleaning chemicals, trash bags, office supplies, etc., have risen significantly. Secondly, the cost of service for several major contracts has also risen across multiple line items. However, there is good news, staff recently negotiated new multi-year contracts that will assist in with future budgeting. The newly negotiated rates are provided within this budget request and are shown for subsequent fiscal years. You will find specific details included in the attached budget justifications.

Included within this Budget Request is the Special Events Budget. The Special Event Budget request does not require nor receive any direct County funding. The Special Events budget

allows staff the ability to present the Class Acts-Sampson CenterStage for Students Series. There has been no change in the request for this budget over the past fiscal year. There will be one major change in this program area for FY 2024-2025. At the request of our School partners (Clinton City & Sampson County Schools), the Class Acts Series will shift from Spring to Fall. For Fiscal 2024-2025, the Class Acts Series will be presented the week of September 16-10, 2024. The Class Acts Series was established in 2001, since its inaugural season, 150,438 teachers and students have attended performances free-of-charge. Since the creation of Class Acts, community support has been great. Approximately \$449,329 has been contributed by hundreds of individuals and businesses from across our County to support the Class Acts Series. Additionally, the Class Acts Endowment has a balance of \$148,306.08 as of June 30, 2023.

This is a manageable budget. It provides the funding to ensure that the Exposition Center is properly maintained. The primary objective and ongoing goal is to ensure that Sampson County's investment is continued to be maintained in a manner that reflects well on the citizens of Sampson County, and that will meet the needs of future clients and guests. Staff continue to work diligently to seek ways to improve the facility and its operations, while keeping customer satisfaction as the top priority.

Attached you will find the Lease Agreements for the Clinton-Sampson Chamber of Commerce and the Sampson County Convention & Visitors Bureau for approval and execution.

I would like to thank you, the Board of Commissioners, and my fellow Department Heads for the support provided to the Sampson County Exposition Center. I thank you for your dedication and service to the citizens of Sampson County and for the support you provide my fellow County employees who work diligently to make our County a wonderful place to live, conduct business, and raise our families.

In closing, I would like to offer my thanks and sincere appreciation for the opportunity to serve as the Executive Director of the Exposition Center for the past 26 years. It has been my honor and privilege to serve our clients, collaborate with amazing community partners and to work with such a great staff and team.

If you have any questions regarding this request, please feel free to contact me.

Sincerely,



Ray Jordan
Executive Director

- A: 2024-2025 Exposition Center Budget Request
- 5 Year Capital Outlay Data (Provided to SC Public Works)
- Lease Agreements (Chamber and CVB)
- Proposed Exposition Center Facility Rate Schedule
- Proposed Bar Services Rate Schedules (Cash Bar, Open Bar, Corkage Fee)

22 March 2024

Mr. Ed Causey
County Manager
County of Sampson
406 County Complex Road
Clinton, NC 28328



Dear Mr. Causey:

Realizing the importance of the role the Exposition Center has within the community, it is important to continually access all areas of operations including both the facility and its grounds. As you are aware, there will always be ongoing maintenance and repair issues for any property. All public and private facilities require capital improvement projects over time to assist in keeping a facility in an excellent state of repair and appearance. It is one of my top objectives to continually ensure that the Exposition Center is the top-choice event venue in Sampson County.

Per your instruction, I am providing the information below as a supplement to the 2024-202 Fiscal Year Budget Request. It provides information on various areas of the facility that will require consideration in future budget planning. In the information below, you will find several areas that I would like to make you and the BOC aware of that will provide insight into planning for the future. Many of these items have been presented for several years and we have had discussions on most of these topics. I have attempted to place them in the order of importance.

1. Heritage Hall and Expo Room Public Restrooms. The restrooms adjacent to Heritage Hall and the Expo Room were upfitted originally in 1985, and in 1997, they were updated with new fixtures. Since that time, the restrooms have been painted and a few toilets have been replaced when broken. But more importantly, neither of these restrooms are handicap accessible and their appearance is very outdated and in need of being updated. Currently, Mr. Ashley Holland with Sampson County Public Works and I are working to secure quotes for upgrades to the Heritage Hall restrooms. Currently, two sources of funds are assigned to this project through Administration and Purchasing. Funding currently allocated is \$50,000 from each source.

2. The parking lots of the Exposition Center are now 27 years old. While the parking lots have been swept and seal-coated twice over their life. Future planning should include the grinding and resurfacing of the parking lots. This is especially true of the Heritage Hall and Rear Parking areas. These areas have significant spidering and cracks that allow the penetration of water and it is this water and its subsequent freezing and heavy traffic that causes the parking areas to become more deteriorated. While the overall appearance of the parking lots appears good, they have deteriorated quite a bit over the past couple of years. There is the potential that we will face potholes in the coming year. Hopefully, this can be addressed soon to avoid a total replacement of the parking lots, which would greatly increase costs. We are fortunate that the Prestage Hall Parking lot has an excellent slope for the

removal of water. This side is in better shape than the Heritage Hall and southern parking areas, which will soon need repairs.

3. Though not previously listed as a priority, I wanted to inform you and the BOC, that the PH Stage was refinished during COVID. During the refinishing process, repairs were made to broken and or loose boards. In replacing the damaged spots, we were able to see how thin the floor has become over time (26 Years) due to normal wear and tear and due to being refinished multiple times since originally installed. The contractor stated that the existing stage would need to be replaced due to the thinness of the remaining surface. The stage flooring will need to be replaced within one to two years. As a side note, since the last repair and refinish, several boards have split and or cracked. These cracks can be somewhat of a challenge for dance recitals and other activities held on the stage.

4. During FY 2022-2023, the thirteen amplifiers in Prestage Hall were replaced. The original amplifiers were installed in 1997 and were used for twenty-six years. The completion of the amplifier replacement project leaves two components from the original sound system installed in 1997 including the PH Speakers; and the PH front-of-house (FOH) sound console and snake. As these original speakers continue to fail (there are several currently not working, but as of today, have not adversely impacted use) there will be a point that necessitates a complete speaker replacement. The current speakers were custom made with components that are no longer available. Additionally, should component FOH sound console or snake fail it would require a total rewiring from the stage to the FOH position. Both components were installed in 1997 and are past or exceeding their expected useful life. The main control components that were installed in 2015, (Now nine years old) were installed with equipment that is expandable and should continue to be able to accommodate both the future replacement of the remaining two component (groups); however, it is important to note that this equipment, like most electronic equipment, has a useful life span. We have a great relationship with Audio & Light, Inc., who have provided us with exceptional service. They have been readily accessible for trouble shooting and in helping us keep the system operational. NOTE: Even though this is not ranked as the highest priority, it is important to note that the sound system should be considered as a HIGHLY critical component, and should it fail, action would need to be taken immediately to avoid the high daily costs associated with bringing in an outside sound company for events that are currently booked.

5. Replacement of all the Facility's Chairs: This is an item that I have previously brought to your attention. When the Expo Center opened it had a beginning inventory of approximately 1,600 chairs for use in Prestage Hall and Heritage Hall. Due to normal wear and tear over the past 27 years this number is down to 1,400. In addition, there have been events for which we have had to rent chairs to meet the needs of our clients. Also, while the remaining chairs are in decent condition, there are quite a few that are missing stacking blocks, which make staking and storing the chairs more difficult, or that have lost the pins that hold the plastic seat to the frame. Five years ago, we purchased all the remaining inventory of parts from the original manufacturer. Regarding cost estimates and based upon a quick review of chair types, I would anticipate the cost to replace the 1,600 chairs could range from \$150 to \$200 per chair, given today's supply chain issues, the cost could be more. In

addition, we have been notified by the Sampson County Fire Marshall's Office that the facility's chairs should be interlocking.

6. HVAC Roof-Top Units (RTU'S) - the Administrative Offices and the Heritage Hall side of the facility are heated and cooled by six HVAC RTU's. These units are gas packs and were manufactured by Trane. These six RTU's were installed and placed in operation on March 30, 2006. They are now entering their 19th year of service. Public Works has the age of these units recorded in there building inventory system. I just wanted to ensure that you are aware of their age for future planning. It may prove beneficial to begin replacing units one or two at a time to avoid a large single purchase. These units are continually serviced and are in decent shape and are under the HVAC Mechanical Contract.

7. The Small Kitchen does not have an exhaust hood with Fire System over the stove/oven. An exhaust hood with Fire suppression System should be installed. The lack of cooking ability in this kitchen limits options for clients needing to cook and prepare food onsite in the Small Kitchen.

Please let me know if you have specific questions regarding this information.

Sincerely,



Ray Jordan
Executive Director

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
62939861 SAMPSON CO. AGRI-EXPO CTR REV.					
404010 BAR SALES	-48,000.00	-36,428.77	-48,000.00	-48,000.00	_____
404011 BAR GRATUITY	-2,500.00	-2,432.62	-2,500.00	-2,500.00	_____
404012 BAR CORKAGE FEE	-1,000.00	-1,550.00	-1,250.00	-1,250.00	_____
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
405300 SPEC CHGS- NON-REFUNDABLE DEP	-1,000.00	-1,000.00	-1,000.00	-1,000.00	_____
405301 PRODUCTION TECH REVENUE	0.00	0.00	0.00	0.00	_____
405302 SECURITY PERSONNEL	-16,000.00	-14,677.00	-17,500.00	-17,500.00	_____
405303 HOUSE MANAGER REVENUE	-15,000.00	-15,780.00	-16,000.00	-16,000.00	_____
408304 BOX OFFICE STAFF	0.00	0.00	0.00	0.00	_____
408401 DONATIONS	0.00	0.00	0.00	0.00	_____
408600 LEASE/RENTAL FEES	-110,000.00	-109,317.25	-115,000.00	-115,000.00	_____
408601 RENT INC - GATE RECEIPTS	0.00	0.00	0.00	0.00	_____
408606 EQUIPMENT RENTAL	-3,000.00	-8,871.60	-6,500.00	-6,500.00	_____
408900 MISCELLANEOUS REVENUE	-8,925.00	-5,365.03	-8,925.00	-8,925.00	_____
408902 INSURANCE SETTLEMENT	0.00	0.00	0.00	0.00	_____
408903 SERVICES	-11,800.00	-9,016.21	-11,500.00	-11,500.00	_____
409100 LOAN PROCEEDS	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	-392,545.00	0.00	-367,230.00	-392,545.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
62939861 SAMPSON CO. AGRI-EXPO CTR REV.					
409601 CONTRI FROM EXPO CAPITAL PROJ	0.00	0.00	0.00	0.00	_____
409602 TRANS FRM COMM DEV (FUND 10)	0.00	0.00	0.00	0.00	_____
409800 FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	_____
438330 CONTRIBUTION EXPO COMMITTEE	0.00	0.00	0.00	0.00	_____
438331 CHAMBER OF COMMERCE CONTRIB.	-4,800.00	-3,975.00	-4,800.00	-4,800.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total SAMPSON CO. AGRI-EXPO CTR REV.	-614,570.00	-208,413.48	-600,205.00	-625,520.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
62939862 EXPO SPECIAL EVENTS					
405105 AD SALES	0.00	0.00	0.00	0.00	_____
405106 BUSINESS SHOWCASE RECEIPTS	0.00	0.00	0.00	0.00	_____
405300 SPEC CHGS- NON-REFUNDABLE DEP	0.00	0.00	0.00	0.00	_____
405301 SECURITY & PRODUCTION TECHS	0.00	0.00	0.00	0.00	_____
408401 DONATIONS	0.00	0.00	0.00	0.00	_____
408410 CLASS ACTS REVENUES	-15,000.00	-7,402.00	-20,000.00	-20,000.00	_____
408415 CLASS ACT FUND RAISING	-29,000.00	0.00	-24,000.00	-24,000.00	_____
408416 DINERS CLUB REVENUE	0.00	0.00	0.00	0.00	_____
408600 LEASE/RENTAL FEES	-1,200.00	0.00	0.00	0.00	_____
408601 TICKET SALES	-15,000.00	-6,160.82	-16,200.00	-16,200.00	_____
408606 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
408950 CONCESSION REVENUES	0.00	0.00	0.00	0.00	_____
409600 COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	_____
409800 FUND BAL APPROP - ENCUMBRANCES	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total EXPO SPECIAL EVENTS	-60,200.00	-13,562.82	-60,200.00	-60,200.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
62939862 EXPO SPECIAL EVENTS					
Fund Total	-674,770.00	-221,976.30	-660,405.00	-685,720.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
62998610 SAMPSON CO. AGRI-EXPO CTR EXP.					
512100 SALARIES	106,964.00	84,136.55	118,716.00	122,754.00	
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	
512700 LONGEVITY	4,105.00	4,737.00	0.00	0.00	
518100 FICA	7,110.00	5,134.01	7,584.00	7,834.00	
518120 MEDICARE FICA	1,663.00	1,200.69	1,774.00	1,833.00	
518200 RETIREMENT	14,317.00	11,455.79	16,490.00	17,051.00	
518300 GROUP INSURANCE	19,380.00	14,549.34	22,800.00	26,400.00	
518400 DENTAL INSURANCE	660.00	449.32	768.00	768.00	
518600 WORKMEN'S COMPENSATION INS	425.00	0.00	425.00	425.00	
518700 CAFETERIA FEES	72.00	91.90	72.00	144.00	
518901 401K COUNTY CONTRIBUTION	5,554.00	2,922.55	5,936.00	6,138.00	
519200 LEGAL PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	
522101 LIQUOR	4,500.00	5,495.80	6,000.00	6,000.00	
522102 BEER & WINE	12,500.00	5,261.03	12,500.00	12,500.00	
526100 OFFICE SUPPLIES	2,070.00	563.03	2,070.00	2,070.00	
526200 DEPARTMENTAL SUPPLIES	12,781.00	18,111.70	15,408.00	15,408.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
62998610 SAMPSON CO. AGRI-EXPO CTR EXP.					
526202 ABC BEVERAGE SUPPLIES	4,000.00	3,397.50	5,000.00	5,000.00	_____
529900 MISCELLANEOUS EXPENSES	3,500.00	660.23	3,500.00	3,500.00	_____
529901 ABC MISCELLANEOUS COSTS	1,000.00	727.88	1,000.00	1,000.00	_____
531100 TRAVEL	2,600.00	1,407.55	2,600.00	2,600.00	_____
531700 TRAVEL ALLOWANCE	3,600.00	2,100.00	3,600.00	3,600.00	_____
532100 TELEPHONE AND POSTAGE	8,680.00	5,204.21	8,640.00	8,640.00	_____
533000 UTILITIES	90,680.00	64,221.06	90,680.00	90,680.00	_____
534100 PRINTING	7,450.00	1,463.17	6,500.00	6,500.00	_____
535100 MAINT/REPAIR - BUILDINGS/GRNDS	52,025.00	28,708.35	17,200.00	46,201.00	_____
535200 MAINT/REPAIR - EQUIPMENT	44,655.00	47,708.63	45,610.00	45,610.00	_____
535201 MAINT/REPAIR-RENTAL EQUIP	0.00	0.00	0.00	0.00	_____
537000 ADVERTISING	1,700.00	1,159.00	1,790.00	1,790.00	_____
538100 DATA PROCESSING - PROGRAMMING	10,215.00	4,817.57	7,625.00	7,625.00	_____
539900 BANKING SERVICE CHARGE	1,500.00	2,193.31	2,500.00	2,500.00	_____
543000 RENTAL - EQUIPMENT	15,450.00	12,894.00	13,870.00	13,870.00	_____
543200 ABC EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	_____
544000 CONTRACTED SERVICES	118,069.00	77,073.96	121,244.00	121,244.00	_____
544001 CONTRACT SERV-PRODUCTION TECH	0.00	0.00	0.00	0.00	_____

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
62998610 SAMPSON CO. AGRI-EXPO CTR EXP.					
544002 CONT SERV-SECURITY PERSONNEL	16,000.00	12,587.50	16,000.00	16,000.00	_____
544003 CONTRACTED SVCS-HOUSE MANAGER	15,000.00	16,402.25	15,000.00	15,000.00	_____
544005 CONTRACTED SERV - TEMP HELP	0.00	0.00	0.00	0.00	_____
544006 CONTRACT SVCS BARTENDER	0.00	0.00	0.00	0.00	_____
544007 CONTRACT SVCS WAIT STAFF	12,000.00	9,390.57	12,000.00	12,000.00	_____
544008 CONTRACTED SERVICES - OTHER	10,000.00	9,663.30	10,000.00	10,000.00	_____
545000 INSURANCE AND BONDS	1,400.00	0.00	1,400.00	1,400.00	_____
549100 DUES AND SUBSCRIPTIONS	2,945.00	2,611.51	3,135.00	3,135.00	_____
549990 SALES & USE TAX	0.00	0.00	0.00	0.00	_____
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00	0.00	_____
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	3,719.78	0.00	0.00	_____
557000 LAND PURCHASES	0.00	0.00	0.00	0.00	_____
558018 LANDSCAPING	0.00	0.00	0.00	0.00	_____
Total SAMPSON CO. AGRI-EXPO CTR EXP.	614,570.00	462,220.04	599,437.00	637,220.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
62998620 EXPO SPECIAL EVENTS					
526100 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	
526200 DEPARTMENTAL SUPPLIES	1,450.00	0.00	1,450.00	1,450.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	
526202 TICKET SUPPLIES EXPENSES	13,000.00	0.00	1,300.00	1,300.00	
526250 CONCESSION PURCHASES	0.00	0.00	0.00	0.00	
529900 MISCELLANEOUS EXPENSES	500.00	0.00	500.00	500.00	
529910 CLASS ACTS SPECIAL EVENT	19,000.00	0.00	15,000.00	15,000.00	
531100 TRAVEL	750.00	371.00	750.00	750.00	
532100 TELEPHONE AND POSTAGE	1,000.00	0.00	1,000.00	1,000.00	
533000 UTILITIES	0.00	0.00	0.00	0.00	
534100 PRINTING	1,500.00	0.00	1,500.00	1,500.00	
534101 PRINTING - PLAY BILL	0.00	0.00	0.00	0.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	0.00	0.00	0.00	0.00	
535200 MAINT/REPAIR - EQUIPMENT	0.00	0.00	0.00	0.00	
535201 MAINT/REPAIR-RENTAL EQUIP	0.00	0.00	0.00	0.00	
537000 ADVERTISING	1,000.00	0.00	1,000.00	1,000.00	
538100 DATA PROCESSING - PROGRAMMING	0.00	0.00	0.00	0.00	
539800 BUSENESS SHOWCASE EXPENDITURES	0.00	0.00	0.00	0.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
62998620 EXPO SPECIAL EVENTS					
539900 BANKING SERVICE CHARGE	2,000.00	804.09	2,000.00	2,000.00	_____
544000 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	_____
544100 CLASS ACTS EXPENDITURES	20,000.00	13,547.33	24,000.00	24,000.00	_____
544101 DINERS CLUB EXPENDITURES	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	0.00	0.00	0.00	0.00	_____
549100 DUES AND SUBSCRIPTIONS	0.00	0.00	0.00	0.00	_____
549990 SALES & USE TAX	0.00	0.00	0.00	0.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total EXPO SPECIAL EVENTS	60,200.00	14,722.42	48,500.00	48,500.00	

**SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025**

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
62998620 EXPO SPECIAL EVENTS					
Fund Total	674,770.00	476,942.46	647,937.00	685,720.00	

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
62998610-522101	Anticipated Purchases of liquor products for resale through bar services. - This is a projection and will be directly related to sales volume.	6,000.00
62998610-522102	Anticipated purchases of beer and wine for resale through bar services.	12,500.00
62998610-526100	File Storage Boxes	30.00
	Miscellaneous Paper and Pads	90.00
	Pencils, Pens and assorted markers	70.00
	2 - 5160 Avery Removable Labels	70.00
	1 Box 5160 STD. Labels	35.00
	24 Cases Copy Paper	950.00
	4 HP 400 Laser Printer Cartridges (Director's Office)	400.00
	1 HP M601 (Assistants Office)	400.00
	File Folders	25.00
62998610-526100	Total	2,070.00
62998610-526200	40 Cases Trashcan Liners (\$46.26 per case as of 3-6-24)	1,770.00
	15 Cases of Mr. Clean Ready to Use (\$7.03 as of 3-6-24)	706.00
	25 Cases Enmotion Roll Towels (\$82.38 per case as of 3-6-24)	2,060.00
	30 Cases Large Bulk Rolls of Toilet Tissue (\$44.67 per case as of 3-6-24)	1,340.00
	4 Cases 2ply Toilet Tissue (\$59.47 per case as of 3-6-24)	238.00
	8 Cases GOJO Hand Soap \$142.02/Case 4/2300ml/case	1,137.00
	30 Mop Heads (\$6.50 per head as of 3/6/24)	195.00
	8 Finish Mop Heads (Wax) (\$11.25 each as fo 3/6/24)	90.00
	Gaffers Tape & Carpet Tape (Price increased from \$26 to \$36.50/roll since 3/8/24)	650.00
	CINTAS (First Aid Supplies) Quarterly fee plus replacement supplies	425.00
	2 cases SSE Carpet PreSpray (\$44.59/case as of 3/6/24)	90.00
	10 Gal. Carpet Cleaner BIO Assist (\$81.93 per Gallon as of 3/6/24)	819.30
	1 case Aditize Dishwasher Soap (\$83.98 per gallon as of 3/6/24)	336.00
	2- Cases Econo Rinse Dishwasher Rinse Additive(\$33.68 per gallon)	270.00
	5-5 Gal Pails Wax Stripper \$84.99/Pail as of 3/6/24	425.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	6-5 Gal. Pails I Shine Floor Wax \$123.69	743.00
	1-30 Gallon Barrel of SNB-130 Cleaner	298.38
	1- 4 gallon case of LL1000 Laundry Soap	128.00
	6 Straw Booms and Standup Dust Pans	250.00
	2-APC Surge Protectors (for staff pc's)	375.00
	1 case of Nitirle Gloves	43.00
	4 cases DMQ Neutral Cleaner	188.00
	J & D Sports (House Manager shirts)	350.00
	2 Cases Poly Scrub Pads for Floor Machine	250.00
	4 Cases Window Cleaner (44.95 per case as of 3/6/24)	180.00
	2 Cases Stainless Steel Cleaner (\$52.00/ case as of 3/6/24)	104.00
	1 dozen Vacuum Bags (as of 3/6/24)	55.00
	4 cases of NABC (\$44.26/case as of 3/6/24)	178.00
	4 cases Tough Duty Heavy Duty degreaser (3/6/24)	210.00
	20 dozen urinal deodorant blocks (3/6/24)	360.00
	2-case (4x1g) Super Spray Buff (\$44.05/ per case as of 3/6/24)	88.00
	4 cases Purell Hand Sanitizer for entrance doors (\$49.08/case as of 3/6/24)	356.00
	Miscellaneous Batteries (for microphone, soap, faucet and hand towel dispensers)	700.00
62998610-526200	Total	15,407.68
62998610-526201		-
62998610-526202	Projection of miscellaneous bar supplies including pourers, bar towels, knives, mixers, disposable glassware and beverage in a box from Coca Cola, salt, fruit and other beverage garnishments.	5,000.00
62998610-529900	NC ABC Permit Renewal (This is the renewal rate based on NCABC Commission website as of 3-8-24)	2,600.00
	NC Department of Labor (Boiler and Chillers Inspections)	250.00
	NC Department of Labor (Elevator Lift Inspection)	75.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	*Monte Alto, LLC - *(Property Taxes for Parking Lot adjacent to Heritage Hall currently owned by Monte Alto, LLC. This is covered in the agreement between the County and Landowner for lifetime use of Parking Lot between the old Fussell's Restaurant property and Heritage Hall.) This increased slightly. Amount Paid in February 2024 was \$565 based on tax bill submitted to Expo Center for reimbursement.) This will ultimately be based on County and City Tax Rates)	575.00
62998610-529900	Total	3,500.00
62998610-529901	ABC Miscellaneous: Miscellaneous Bar Supplies	1,000.00
62998610-531100	Advisory Board Meetings	975.00
	Estimated Mileage (Out of County travel)	625.00
	Conference Registration Fees	1,000.00
62998610-531100	Total	2,600.00
62998610-531700	Travel Allowance (Included in Salary Sheet, but not duplicated)	3,600.00
62998610-532100	Phone Service (Star Communications and Verizon Wireless & NCDIT)	3,640.00
	Telephone Book Listings	500.00
	Postage	1,500.00
	Postage (for in/out postage by Chamber, CVB and SAC) This is offset by revenues in miscellaneous revenue account. These three organizations will be invoiced monthly and this portion of the account does not impact county contribution.	3,000.00
62998610-532100	Total	8,640.00
62998610-533000	Piedmont Natural Gas 12 month average	13,680.00
	Progress Energy (CP&L) Facility, Power and Parking Lot Lighting. 12 Month Average	64,000.00
	City of Clinton (Water, Sewer and Tipping Fees including Fire Tap Fee) 12 month Average	13,000.00
62998610-533000	Total	90,680.00
62998610-534100	Printing - includes per copy fees per copy printed and miscellaneous printing including letterhead, envelopes, outsourced printing and receipt books.	4,000.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	Printing costs associated with printing for printing copies made by Chamber, CVB and SAC. This expense is offset by revenue in the miscellaneous revenue line item. (in/out)	2,500.00
62998610-534100	Total	6,500.00
62998610-535100	Repairs to Fire Sprinkler System (replacement of issues identified annual during inspection)	1,000.00
	Repairs to Fire Alarm System	1,250.00
	Pine Straw (straw is placed twice per year)	2,000.00
	Labor and Paint for touch up painting and repainting all interior doors.	3,850.00
	Ice Machine Water Filters (3M) two units/twice per year. (\$125/each)	500.00
	Plants and flowers for plant bed at PH	300.00
	Plumbing Repairs (Labor)	3,000.00
	Hardware (Miscellaneous)	1,500.00
	Replacement of Emergency Exit Light Batteries & Bulbs (increase in battery cost)	800.00
	Miscellaneous Electrical Supplies	1,000.00
	City Electric/Lowes/Farmers Hardware Plumbing Supplies	2,000.00
	B&B Asphalt; Seal & Stripe Parking Lot on Prestage Hall side of facility. While this is not included in FY 2024-2025 request it is anticipated that this will appear in the BR for FY 2025-2026.	-
62998610-535100	Total	17,200.00
62998610-535200	HVAC Filters	3,272.00
	The facility has 12 HVAC units that require monthly filter changes. Listed below are the requirements for all of the units by filter size. The cost of filters based on last purchase increase which is an increase over last FY.	
	20x20x1 Fiberglass - 36/year at \$3.10 = \$112	
	20x25x1 Fiberglass - 12/year at \$42	
	20x25x2 Fiberglass - 288/year at \$4.82 =\$1388	
	16x20x2 40% Pleated Filters = 21/month x 12 months x \$3.28 = \$826	
	16x25x2 40% Pleated Filters = 16/month x 12 months x \$3.68 = \$706	

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	20x25x2 40% Pleated Filters = 4/month x 12 months x \$4.12 = \$197.76	
	Siemens Technologies - The contract for 2024-25 increased by \$340. This was as stated in the last three years budget request. This is the service contract for HVAC control systems of the facility. This system controls the operation of the HVAC systems. The system includes a considerable number of relays, TEC's and sensors that must function in order for the system to function properly. This covers bi-annual inspections of the controls and is comprehensive in that it covers the labor and materials for 11 TEC controllers, sensors and the RBC (Computer Brain). It also provides for emergency service Seven Days per week 24 Hours per day. Staff recently negotiated with Siemens to provide pricing for the following fiscal years, it is important to note there will be a significant increase going into the subsequent three fiscal years. Over the past six years there has been only minor increases. The new pricing reflects both the age of the equipment (27 years old) and is the result of recent inflation. The costs for the next three fiscal years are as follows: 2025-2026 (\$16,900), 2026-2027 (\$17,830) and 2027-2028 (\$18,810).	11,670.00
	Piano Tuning (Two Pianos once per year)	400.00
	Star Communications: This represents and covers the annual seat charges and annual maintenance of the telephone sets within the facility.	880.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	Brady Trane (Increase as stated in last year's budget request) This covers the Total Maintenance Contract for maintenance of all HVAC systems including: the 100 ton Trane Chiller Tower installed in 2019; Boiler and Boiler Systems (Age 27 years); five Trane Air Handling Units (Age 27 years); one Trane Heat pump installed in 2019; and six Trane roof top units (Age 17 years). Fee includes four scheduled preventive maintenance inspections during the year for all equipment. Contract also covers all replacement parts and labor to the HVAC mechanical systems. (Ex: Should a compressor fail, contact Brady Trane and the parts and repair will be made with no additional costs to the County). This includes a two-hour response time, seven days a week, 365 days per year, 24-hours per day. Brady Services recently provided the cost for the next three fiscal years which are listed below: FY 2025-2026- \$23,100; FY 2026-2027- \$24,720; FY 2027-2028- \$26,448. The contract provides for continuous service and preventative maintenance. (Please note that the Heritage Hall roof top unites 1-6 were installed in March 2006, these units are now 18 years old and have a lifespan of approximately 20 years. However, these units are currently covered within the maintenance contract recently negotiated	21,588.00
	Audio and Light, Inc. - Annual service contract for the four sound systems as well as the stage lighting systems located within the facility. This includes on site preventive maintenance as well as potentail service and service calls.	4,000.00
	Allocation for Potential repairs of AED Device (The installation of the AED was the result of an Eagle Scout Project. This covers replacement of pad, leads and batteries.) Note, it is recommended that staff corrdinate with EMS for AED training to include Event Managers and Expo Staff.)	800.00
	Ice Maker Service Contracts (Covers two ice machines annual cleaning & service)	1,000.00
	Annual Service of Forklift	1,000.00
	Liftavator (Repairs to Handicap Elevator in Prestage Hall)	1,000.00
62998610-535200	Total	45,610.00
62998610-537000	General Media Advertising	1,200.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	Constant Contact (Email newsletter online software that allows promotion of events at the Exposition Center)	590.00
62998610-537000	Total	1,790.00
62998610-538100	Star Vision (Internet Access & Cable Service)	1,500.00
	GoDaddy (Domain hosting & SSL)	600.00
	Website Hosting & Updates and other Expenses (Expo Center Site)	1,000.00
	Amadeus Hospitality (reduction of \$2800 over fiscal year 24-24) This software is used DAILY for creating each client's room floor plans. The Expo Center has been with Amadeus for 16 years. Reminder this software (plan/program/software) is only available by subscription. The ongoing cost for the next FY (25/26) will only be for annual support, which will be \$2280/year.	1,850.00
	Tickify-online calendar for Expo Center Website annual renewal	150.00
	Micros Technologies - Maintenance Contract covering Bar Point-of-Sale system (No increase over previous year.)	1,875.00
	Survey Monkey Subscription. This software will allow staff to survey clients post event regarding their customer service experience with the staff and facility.	650.00
62998610-538100	Total	7,625.00
62998610-539900	Covers bank fees associated with credit card charges by customers. We currently accept MasterCard, Visa and American Express. (Reflects an increase due to more individuals paying via credit or debit cards.	2,500.00
62998610-543000	KS Bank (Lease and Maintenance Contract for Facility marquee)	9,589.50
	Independent Mailing Services (lease payment and maintenance of Pitney Bowes Envelope printer)	2,380.00
	Postage Meter Purchase Lease and Property Tax	1,900.00
62998610-543000	Total	13,869.50
62998610-544000	BFPE International Fire & Safety - Annual Inspection of Fire Sprinkler System (Required per NC Fire Code) (No increase fees over last year)	550.00
	Valley Proteins (By-products Dumpster)	450.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	CINTAS, Inc. Door Mats Weekly Service (This contract increased over past FY by \$10/month)	6,420.00
	Turning Leaves, Inc. - Slight Increase in contract. This was based on a three year contract that expires 6-30-24. Obtained quotes for FY's 2025-2026, 2026-2027, and 2027-2028	10,611.00
	Liftavator, Inc. (Annual Inspection) Annual Inspection of Handicap Lift-Required by state.	550.00
	BFPE International: This includes inspection of approximately 132 devices including; smoke detectors, alarms, 911 contact systems, heat detection and pull station. Required by our insurance carrier. (No Increase over last year)	1,025.00
	Temporary Agency- This line item provides for a custodian to provides cleaning services from 8 am to 5 pm, Monday through Friday. This includes payroll taxes, workman's comp fee, unemployment fee, drug testing, background checks. The amount allocated reflects payment of \$15/hour to employee and results in a cost of \$20.02/hour for employmnet services.	41,643.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	Janitorial Services/Set-Up Services - This line item reflects an increase of five percent. T. K&A Morrissey Cleaning Services (Kelvin Morrissey) has provided cleaning and "Set-Up and Strike/Tear Down" services for the Expo Center for the past 3 years. This expense is for setting up tables, chairs and other items related to Set-up/Load-in and tear down (Strike) of facility before and after every event held at the Expo Center. This contract also provides for general cleaning services between the turn around time of events held at the facility. This contract is for services for 362 days per year. The services provided by K&A Cleaning Services most often involves 2-3 employees and the work performed is most often performed at odd time schedules, i.e....weekends, very early or very late depending upon the event schedule. Set-up and Strike is required after each event along with the general cleaning services to keep the facility in a good state of repair and appearance for the clients of the Expo Center. This is a critical component to operations. This contract does not include any payroll taxes, insurance or any health benefits, which would greatly affect the cost of these services if they were performed in-house.	56,700.00
	King's Fire and Safety - Price submitted reflects an increase of three percent. This contract is for servicing of the fire extinguishers in the facility. It also provides for bi-annual inspection of the fire extinguishing system on the hood and for annual cleaning, degreasing and service to the gas stove.	1,400.00
	Bug Out - Annual termite Inspection. (No Increase in cost of service.)	800.00
	Bug Out- Monthly Maintenance Contract for Pest Control (No Increase in cost of service.)	720.00
	BPFE International - (No increase fees over last FY) Fire Alarm monitoring contract for Security Central which monitors alarm notifications from the Fire Alarm System. This expense is required via NC and Sampson County Fire Codes.	375.00
62998610-544000	Total	121,244.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
62998610-544002	Security Personnel - This line item is used to pay for contract personnel to provide security services for client's events. When a client is required security they pay the county for this service and the security officer then works for the Exposition Center. The revenue received from clients pays for Security Personnel and is based on use and is in addition to standard rental fees.	16,000.00
62998610-544003	Event Managers - This line item is used to pay for the Exposition Center to have "Event Managers" available to work events after normal business hours and on Saturdays and Sundays. This procedure has worked extremely well with virtually no complaints from clients renting space in the facility. The revenue received from clients pays for Event Managers and is based on use and is in addition to standard rental fees.	15,000.00
62998610-544007	Anticipated bartender and wait staff payroll for FY 24-25. These individuals serve as wait staff, bartenders and work ID stations during alcohol events.	12,000.00
62998610-544008	Services Other - This line item is to pay for services such as linens and meals where the Expo Center provides "Turn-Key" services to clients. This line item is a clearing/profit line item as we collect fees from clients for services.	10,000.00
62998610-545000	Host Liquor Liability Insurance is being reduced since there have been no changes in the past two fiscal years. The Finance office handles purchase of insurance. As of today, we have not been provided that there will be any increase in Premiums.	1,000.00
	Professional Liability Insurance - Finance Office handles purchasing this insurance.	400.00
62998610-545000	Total	1,400.00
62998610-549100	The Sampson Independent (Subscription)	160.00
	NC Presenters Consortium (Dues)	375.00
	ARTSNC (Dues)	60.00
	Dynamic Media (Annual Dues)	400.00
	Clinton 100 Committee (Dues)	100.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
	Sampson Arts Council (Required as part of receiving grant funding. The Expo Center will have received approximately \$12,000 on grant funding by the end of FY 23-2024, \$4,000.00 of which was used to offset the installatin of a new speaker system in Heritage Hall during the month of March 2023.)	250.00
	BMI - This covers ALL county departments that may play or broadcast any type of recorded music. (This line item increases approximately 3% annually.) The cost in FY 2023-2024 was slightly higher than budgeted as was \$867.00)	895.00
	ASCAP - This covers ALL county departments that may play or broadcast any type of recorded music. (This line item increases approximately 3% annually.) The cost in FY 2023-2024 was slightly higher than budgeted as was \$867.00)	895.00
	BMI AND ASCAP, both increase annually.	
62998610-549100	Total	3,135.00
	Special Events 62998620	
62998620-526200	Lighting Gel, Gaffers Tape, Spike Tape, or other items specific to presenting Class Acts Performances.	1,450.00
62998620-526202	This line item is used to provide payment to clients for their tickets sale income for events where the Box Office provides ticket sales services	13,000.00
62998620-529900	Miscellaneous Expenses: This line item will cover any miscellaneous expenses associated with the Class Act Season for the student performances.	500.00
62998620-529910	This line item covers for catering, linens and other expenses associated with producing other events.	15,000.00
62998620-531100	Anticipated travel expenses related with producing special events including or other travel expenses associated with the Class Acts Series.	750.00
62998620-532100	This will cover postage related to fundraising campaigns and the Class Acts Series.	1,000.00
62998620-534100	This will cover printing costs associated with and related to fundraising campaigns and the Class Acts Series.	1,500.00
62998620-537000	Advertising	1,000.00

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2024-2025

Org & Object Number	Description	Amount
62998620-539900	Banking and credit card fees for Box Office Services provided to clients	2,000.00
62998620-544100	This line item will cover expenses for artist fees and other costs associated with the annual Class Acts-Sampson CenterStage for Students Series... Season includes eight grade levels offering free performances to students in Clinton City Schools and Sampson County Schools.	24,000.00

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
72035400 HOSPITALIZATION REVENUES					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
408900 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	_____
481000 EMPLOYEE CONTRIBUTION	-1,150,000.00	-748,024.00	-1,201,704.00	-1,201,704.00	_____
481001 EMPLOYER CONTRIBUTION	-6,021,540.00	-4,651,428.04	-6,274,200.00	-6,274,200.00	_____
481002 PRIVATE PAY (COBRA & RETIREES)	-500,000.00	-444,325.00	-528,000.00	-528,000.00	_____
481003 EMPLOYEE WITHHOLDING	0.00	0.00	0.00	0.00	_____
499900 FUND BALANCE APPROPRIATED	0.00	0.00	0.00	0.00	_____
Total HOSPITALIZATION REVENUES	-7,671,540.00	-5,843,777.04	-8,003,904.00	-8,003,904.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
72154000 HOSPITALIZATION EXPENDITURES					
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	0.00	_____
545100 ADMINISTRATION/CLAIMS PAID	7,671,540.00	6,129,145.27	8,003,904.00	8,003,904.00	_____
Total HOSPITALIZATION EXPENDITURES	7,671,540.00	6,129,145.27	8,003,904.00	8,003,904.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
75034310 SHERIFF-SPEC SEP ALLOWANCE					
404500 INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	_____
481001 EMPLOYER CONTRIBUTION	-54,500.00	0.00	-75,000.00	-75,000.00	_____
499900 FUND BALANCE APPROPRIATED	-24,010.00	0.00	-61,846.00	-61,846.00	_____
Total SHERIFF-SPEC SEP ALLOWANCE	-78,510.00	0.00	-136,846.00	-136,846.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
75243100 SHERIFF - SPEC SEPARATION ALLW					
512600 SPECIAL SEPARATION ALLOWANCE	72,000.00	92,598.00	126,192.00	126,192.00	_____
518100 FICA	4,465.00	5,601.51	7,824.00	7,824.00	_____
518120 MEDICARE FICA	1,045.00	1,310.00	1,830.00	1,830.00	_____
529900 MISCELLANEOUS EXPENSES	1,000.00	0.00	1,000.00	1,000.00	_____
Total SHERIFF - SPEC SEPARATION ALLW	78,510.00	99,509.51	136,846.00	136,846.00	



**Sampson County Convention & Visitors Bureau
414 Warsaw Road
Clinton, NC 28328**

March 26, 2024

Mr. Ed Causey
County Manager
County of Sampson
406 County Complex Road
Clinton, NC 28328

Dear Mr. Causey:

Enclosed please find the Approved Budget for Fiscal Year 2024-2025 of the Sampson County Tourism Development Authority, operating under the name of Sampson County Convention & Visitors Bureau (CVB). This comprehensive budget was officially approved during the CVB Board meeting held on March 26, 2024.

With great respect and on behalf of the CVB Board of Directors, I am pleased to present this information for your review and consideration, along with that of Mr. David Clack, Sampson County CFO, and the esteemed members of the Sampson County Board of Commissioners. As per NC Statue, the County of Sampson maintains the financial records of the CVB. While the CVB does not presently receive direct funding from the Board of Commissioners, the Sampson County Finance Office diligently oversees financial matters and processes checks on behalf of the CVB.

Notably, our approved budget reflects a modest increase from the previous fiscal year, attributed to the allocation of fund balance for anticipated projects. Additionally, we have exciting advertising plans in place for the 2024-2025 period, including multiple months of promotional advertising in Our State Magazine.

As we commemorate the 15th anniversary of the Sampson County Convention and Visitors Bureau in 2024-2025, we take pride in our dedicated efforts to promote and market Sampson County. Over the past year, the CVB has forged strong partnerships with local businesses and organizations, fostering anticipation for continued growth in travel and tourism within our region.

We are sincerely grateful for the opportunity to include our budget in the county's overall financial planning. Should you have any inquiries or require further clarification, please do not hesitate to reach out to me directly.

Sincerely,

A handwritten signature in cursive script that reads "Sheila G. Barefoot".

Sheila G. Barefoot, Executive Director, Sampson County Tourism
sbarefoot@visitsampsonnc.com

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
84036180 SCVB REVENUES					
404500 INVESTMENT EARNINGS	0.00	-12.56	0.00	0.00	_____
405105 AD SALES	-4,600.00	-1,170.00	-4,600.00	-4,600.00	_____
408900 MISCELLANEOUS REVENUE	-6,500.00	-1,360.00	-18,300.00	-18,300.00	_____
427000 LOCAL OCCUPANCY TAX 6%	-135,000.00	-98,492.57	-134,000.00	-134,000.00	_____
428000 PENALTIES & INTEREST	-800.00	-717.34	-1,100.00	-1,100.00	_____
499900 FUND BALANCE APPROPRIATED	-45,000.00	0.00	-40,495.00	-40,495.00	_____
Total SCVB REVENUES	-191,900.00	-101,752.47	-198,495.00	-198,495.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
84036181 CVB CAPITAL GRANT PROGRAM					
427000 ROT GRANT	-65,000.00	-48,470.83	-66,000.00	-66,000.00	_____
499900 FUND BALANCE APPROPRIATED	-10,000.00	0.00	-33,800.00	-33,800.00	_____
Total CVB CAPITAL GRANT PROGRAM	-75,000.00	-48,470.83	-99,800.00	-99,800.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
84036181 CVB CAPITAL GRANT PROGRAM					
Fund Total	-266,900.00	-150,223.30	-298,295.00	-298,295.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

Account Number & Description	Current Year Original Budget	Year to Date Actual	Department Requested	Administration Recommended	Board Approved
84761800 SCVB EXPENDITURES					
512100 SALARIES	58,245.00	44,654.60	61,860.00	61,860.00	
512200 OVERTIME SALARIES	0.00	0.00	0.00	0.00	
512600 PART-TIME SALARIES	0.00	0.00	0.00	0.00	
518100 FICA	3,610.00	2,768.58	3,840.00	3,840.00	
518120 MEDICARE FICA	845.00	647.49	900.00	900.00	
519100 PROFESSIONAL SERVICES	4,300.00	3,422.00	4,500.00	4,500.00	
526100 OFFICE SUPPLIES	2,300.00	1,002.35	3,100.00	3,100.00	
526200 DEPARTMENTAL SUPPLIES	1,600.00	0.00	1,500.00	1,500.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	1,320.00	1,320.00	
529900 MISCELLANEOUS EXPENSES	28,000.00	3,089.37	35,000.00	35,000.00	
529902 FESTIVAL SPORT EVENT GRANT	3,000.00	2,000.00	3,000.00	3,000.00	
531100 TRAVEL	4,000.00	2,308.28	3,000.00	3,000.00	
531500 MEETING/CONFERENCE EXPEND	10,000.00	3,773.91	11,900.00	11,900.00	
532100 TELEPHONE AND POSTAGE	3,655.00	1,611.16	2,835.00	2,835.00	
532500 POSTAGE	0.00	0.00	0.00	0.00	
534100 PRINTING VISITORS GUIDE	5,160.00	1,098.41	4,700.00	4,700.00	
537000 ADVERTISING	20,305.00	14,454.00	40,370.00	40,370.00	
538100 DATA PROCESSING - PROGRAMMING	6,050.00	5,027.87	1,950.00	1,950.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
84761800 SCVB EXPENDITURES					
539500 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	_____
541000 RENTAL FEES - BUILDINGS	1,500.00	1,500.00	1,500.00	1,500.00	_____
543000 RENTAL - EQUIPMENT	300.00	0.00	300.00	300.00	_____
544000 CONTRACTED SERVICES	36,715.00	16,632.00	14,000.00	14,000.00	_____
544001 CONT SVCS-WEB DESIGN	0.00	0.00	0.00	0.00	_____
544002 CONTRACT SVCS-PRINT DESIGN	0.00	0.00	0.00	0.00	_____
545000 INSURANCE AND BONDS	250.00	0.00	250.00	250.00	_____
549100 DUES AND SUBSCRIPTIONS	2,065.00	1,520.00	2,670.00	2,670.00	_____
555000 CAPITAL OUTLAY - OTHER EQUIP	0.00	0.00	0.00	0.00	_____
Total SCVB EXPENDITURES	191,900.00	105,510.02	198,495.00	198,495.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
84761810 CVB CAPITAL GRANT PROGRAM					
555000 CAPITAL GRANTS	75,000.00	0.00	99,800.00	99,800.00	<hr/>
Total CVB CAPITAL GRANT PROGRAM	75,000.00	0.00	99,800.00	99,800.00	

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2024 - 2025

<u>Account Number & Description</u>	<u>Current Year Original Budget</u>	<u>Year to Date Actual</u>	<u>Department Requested</u>	<u>Administration Recommended</u>	<u>Board Approved</u>
84761810 CVB CAPITAL GRANT PROGRAM					
Fund Total	266,900.00	105,510.02	298,295.00	298,295.00	

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sampson County CVB

EXPENDITURES JUSTIFICATION

YEAR: 2024-2025

Org & Object Number	Description	Amount
84761800-512100	Salaries	\$61,860
84761800-518100	FICA (x6.2%)	\$3,840
84761800-518120	Medicare FICA (1.45%)	\$900
84761800-519100	Professional Services	\$4,500
	Financial Audit - W Greene, PLLC	\$2,800
	Minuteman Press (formally Biz Tools - website hosting, backups, security upgrade tech support, reporting, etc. Secure certificate for site traffic and misc.	\$1,700
84761800-526100	Office Supplies	\$3,100
	General Office Supplies	\$700
	Ink Cartridges Printer	\$2,400
84761800-526200	Departmental Supplies	\$1,500
	Rack Card Displays	\$1,500
84761800-526201	Departmental Supplies - Non Depreciable Assets	\$1,320
	See attached Equipment Request - Computer for Box Office/ Intern area	\$1,320
84761800-529900	Miscellaneous Expenses	\$35,000
	Barn Quilt Promotions	\$5,000
	Festival or Other Item that attracts tourism to be approved by board	\$20,000
	Cycle NC Rest Stops - 2 locations (Spivey's Corner and Town of Roseboro)	\$5,000
	Miscellaneous Expenses	\$5,000
84761800-529902	Festival, Event & Sports Grants	\$3,000
	Festival Marketing Grant	\$3,000
84761800-531100	Travel	\$3,000
	Travel Reimbursement	\$3,000
84761800-531500	Meeting / Conference Expenses	\$11,900
	CVB Board Meetings	\$2,500
	Visit 365 Conference - Conference Registration & other	\$1,700

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sampson County CVB

EXPENDITURES JUSTIFICATION

YEAR: 2024-2025

Org & Object Number	Description	Amount
	DIY Workshop - JB Institute and Chris Cavanaugh	\$1,500
	NCAF& E Registration Fee for Displaying at Event - Showfest	\$1,200
	Event and Consortium Meetings and NC Coast Host Meetings	\$3,000
	NC Coast Host Annual Meeting (Hosting)	\$2,000
84761800-532100	Telephone Service & Postage	\$2,835
	White Page Listing (Vival)	\$250
	Verizon Celluar	\$660
	Data Publishing	\$225
	Postage	\$750
	Ink Spot (Bulk Ship Visitor Guides / Brochures / Rack Cards to Welcome Centers)	\$500
	Telephone Service - Landline - Annual Monthly Landline Service	\$450
84761800-534100	Printing	\$4,700
	Annual Report	\$500
	Miscellaenous Copy Printing Exp.	\$500
	Rack Card Printing (4 @ \$300) - (rack card to replace barn quilt brochure)	\$1,200
	International Minute Press - Printing	\$1,000
	Livingstone Graphics	\$1,500
84761800-537000	Advertising & Marketing	\$40,370
	Visit NC Farm App Maintenance Annual - Yellow Dog \$27 X 12 months	\$3,300
	Maintenance for Visit Widget for the year	\$4,800
	Our State - Non-Coop - 2 Ads (HOLIDAY Edition \$5500, NCCH addl month 1/2 \$3	\$9,495
	Our State Magazine - Banner X3	\$6,000
	Magazine Ads & other print (Heritage Guide, Carolina Traveler, Day Trips & other)	\$5,000
	Champion Media	\$850
	Guest Quest - Two Ads - Spring and Summer (490 X 2 times)	\$1,000
	Visit NC Advertising - (Marketing opportunities)	\$2,025
	NC Coast Host Advertising - 2 times a year (website banner and one ad)	\$1,000
	Barn Quilt and CVB Swag	\$2,000

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sampson County CVB

EXPENDITURES JUSTIFICATION

YEAR: 2024-2025

Org & Object Number	Description	Amount
	High Res Pictures Shoot x 2	\$1,400
	Facebook Ads / Instagram - Social Media Budget	\$2,500
	MST Sponsor for one year	\$1,000
84761800-538100	Data Processing	\$1,950
	Quickbooks Annual Upgrade and Payroll Update	\$1,500
	Drop Box Pro Renewal	\$250
	Canva Software	\$200
84761800-541000	Rental Fee	\$1,500
	Office Space -	\$1,500
84761800-543000	Rental Equipment	\$300
	Postage Meter Lease	\$300
84761800-544000	Contracted Services	\$14,000
	Advertising and Marketing	\$4,000
	The Hype Effect - Design Services	\$1,500
	Tew Barn Quilts	\$3,000
	Two Photo Shoots (Spring and Fall)	\$2,500
	Intern Contract Services	\$3,000
84761800-544001	Contract Services-Web Design	\$0
84761800-545000	Insurance & Bonds	\$250
	Workers Compensation	\$250
84761800-549100	Dues and Subscriptions	\$2,670
	Destination Marketing Association of North Carolina (DMANC) (NCTIA)	\$495
	Sampson Arts Council Membership and Golf Sponsor	\$550
	NCAF &E Membership	\$175
	NC Coast Host	\$350
	Sampson County History Museum	\$250
	Clinton Sampson Chamber of Commerce + Banquet tickets	\$350

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Sampson County CVB

EXPENDITURES JUSTIFICATION

YEAR: 2024-2025

Org & Object Number	Description	Amount
	AAF Sponsorship	\$500
	TOTAL EXPENSES	\$198,495

CAPITAL GRANT EXPENDITURES

84761810-555000	CAPITAL GRANT FUNDING	66,000
	CARRYOVER TWO GRANTS TO NEW YEAR (Sampson County History Museum and MST)	33,800
84761810-499900	Total 84761810 CVB CAPITAL GRANT PR	99,800

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2024-2025

Department: Sampson County CVB

Account Number Item Description	Requested			Recommended		Approved	
	Quantity	Cost Each	Amount	Quantity	Amount	Quantity	Amount
Dell Optiplex Small Form Factor Plus 7010	1	1676	1,676.00	1	1,320.00		