

405 County Complex Rd.  
Clinton NC 28328  
Inspection: 910-592-0146  
Planning: 910-631-1039  
Fax: 910-596-0773



Hours of Operation:  
Mon-Thurs. 7AM-5:30PM

**Sampson County Inspection and Planning Department**

## **MOBILE HOME CHECKLIST**

### **Checklist**

**All forms must be submitted along with the trade permit application to initiate the permit process.**

Zoning Permit (Planning Division)

Environmental Permit (septic/well) (Environmental Health Division)

Signed bill of sale "Form 500" (If only purchased from dealership)

**OR**

Mobile home Title **or** Registration (Must be in current homeowner's name and Mobile Home Tax Permit

Trade permit application

Homeowner affidavit (If homeowner is doing the work on their residence)  
Notary Seal and Signature Required.