

Sampson County Board of Elections



Precinct Election Officials Guide and Application

To Apply, Mail Application to Board of
Elections or Apply in Person at Board of
Elections

335 County Complex Road
Building D, Suite 100
Clinton, NC 28328

Questions? Call Board of Elections Office

Phone: 910-592-5796

Fax: 592-3918

Qualifications & Appointments

- Must be a registered voter
- Must be a resident of the county in which the precinct is located
- Must not be an elected government official or a manager or treasurer for any candidate or political party.

Precinct Officials can be recommended by the political parties. Ultimately, Precinct Officials are appointed by Sampson County Board of Elections for a **two-year term** beginning in August of odd-numbered years.

Available Positions

- CHIEF JUDGES are the head official in charge of Election Day activities at the voting sites, as well as, picking up and returning Election Day supplies at the Board of Elections Office.
- JUDGES work closely with the Chief Judge and are responsible for conducting the election in the Chief Judge's absence. They must sign all official documents and serve on a panel to resolve any challenges.
- ASSISTANTS serve when needed and at the discretion and direction of the Chief Judge.
- RESERVE ASSISTANTS are available to go to any precinct and work on election day if needed.
- ONE-STOP WORKERS work during the two weeks prior to an election when early voting is being conducted.

Election Day Compensation (Flat Rate)

	<u>Election</u>	<u>Training</u>	<u>Set Up</u>	<u>Total</u>
Chief Judge	\$170	\$45	\$25	\$240
Judge	\$135	\$45	\$25	\$205
Assistant	\$115	\$45	\$25	\$185

One-Stop Compensation (By Hour)

	<u>Hourly Pay</u>	<u>Set Up</u>
Site Manager	\$12/Hr	\$25
Assistants	\$10/Hr	\$25

Training

All officials are required to attend training sessions conducted by the Board of Elections prior to each major primary and general election. With Covid-19, most training will be online and can be found on the Board of Elections website (<http://www.sampsonnc.com/departments/boe/index.php>) and on YouTube. Specific jobs, such as the check-in station, provisional ballots, and others, will require in-person training and necessary Covid-19 protocols will be followed. Chief Judges will notify which election assistants are to get in-person training for their assigned jobs.

Set-Up

Set up before the polls for one-stop or election day will be required. This is an important time to meet your team and figure out the flow of the next day. Compensation is provided. The Board of Elections Office must be notified 48 hours before if you cannot make set up and no set up compensation will be received.

Election Day Checklist

- Wear comfortable clothing and dress in layers to account for varying temperatures
- Do not wear party colors as an election worker
- Leave your campaign buttons and political jewelry at home
- Discussion of politics is not permitted while working at the polls
- Arrange for enough food and drinks for the entire day
- Smoking is not permitted in the voting enclosure and all building rules should be followed.

Thank you so much for your interest in being a poll worker. We look forward to receiving your application and appreciate your dedication to the elections process in Sampson County.

-Sampson County Board of Elections

NORTH CAROLINA'S
SAMPSON COUNTY

Sampson County Board of Elections

Election Official / Election Volunteer Application

Party Affiliation <input type="radio"/> Democratic <input type="radio"/> Republican <input type="radio"/> Unaffiliated <input type="radio"/> Libertarian <input type="radio"/> Green	Last Name	First Name	Nickname		For Office Use Only
PLEASE NOTE: Not all Officials are assigned to work for every election. An equal number of Democratic and Republican Assistants called by the Chief Judge are assigned to a precinct for each election based on the number of registered voters in that precinct.	Residence Address:				HOME PRECINCT
	Mailing Address: <i>(if different)</i>				
	Date of Birth	Gender <input type="radio"/> Male <input type="radio"/> Female	Email Address:		
	Home Phone	Cell Phone	Alternate or Work Phone		ASSIGNED PRECINCT
Emergency Contact: <i>(Name and Phone Number)</i>					
Would you be willing to work outside of your home precinct on Election Day? If so how many miles can you travel? _____	Please Check the appropriate box:			YES	
How did you hear about this position? _____	I am currently a registered voter in Sampson County:			<input type="radio"/>	<input type="radio"/>
Would you be willing to work during One-Stop? _____	I will be able to attend training sessions before each election:			<input type="radio"/>	<input type="radio"/>
	I have basic computer skills and would be able to use a computer if necessary:			<input type="radio"/>	<input type="radio"/>
	I am able to lift 30 lbs.:			<input type="radio"/>	<input type="radio"/>
	I have my own transportation to and from a polling place on election day:			<input type="radio"/>	<input type="radio"/>
I would be available to assist other officials on the eve of the election:			<input type="radio"/>	<input type="radio"/>	DATE RECEIVED
I am able to work from <u>6:00 am</u> until all votes are counted on Election Day			<input type="radio"/>	<input type="radio"/>	
I am 18 years of age or older: <i>(If not, please call Sampson County Board of Elections)</i>			<input type="radio"/>	<input type="radio"/>	ADDITIONAL NOTES

NOTICE TO APPLICANT - PLEASE READ BEFORE YOU SIGN BELOW

Persons appointed to these positions must be registered voters and residents of the county in which the precinct is located, of good repute, and able to read and write. Not more than one judge in each precinct shall belong to the same political party as the Chief Judge. No person shall be eligible who holds any elective office under the government of the United States or of the State of North Carolina or any political subdivision thereof. No person shall be eligible to serve as a precinct official who is a candidate for nomination or election. No person shall be eligible to serve as a precinct official who holds any office in a state, congressional district, county or precinct political party or political organization, or who is a manager or treasurer for any candidate or political party, provided however that the position of delegate to a political party convention shall not be considered an office for the purpose of this subsection. The following categories of relatives are prohibited from serving as precinct officials of the same precinct: spouse, child, spouse of child, sister or brother. No precinct official who is the wife, husband, mother, father, son, daughter, brother or sister of any candidate for nomination or election may service as a precinct official during any primary or election in which such candidate participates. The Board of Elections may remove you as a precinct official for misbehavior or neglect of duty.

SIGNATURE _____ DATE _____