



**Board of Commissioners
Meeting Agenda
November 4, 2024**

5:00 pm	Reconvene (Administrative Board Room) Closed Session - G.S. § 143-318.11(a)(6)	
6:00 pm	Convene Regular Meeting (County Auditorium) Invocation and Pledge of Allegiance Approve Agenda as Published	
Item 1	Presentations and Updates	
	a. Retiree Recognition	1
	b. Update on Sale of County Property	2-3
Item 2	Action Items	
	a. Public Hearing – ZTA24-01 Zoning Ordinance Text Amendments	4-24
	b. Award of Bid for Construction of the Ivanhoe Water Project	25-43
Item 3	Board Appointments	
	– Sampson Regional Medical Center Board of Trustees	44-45
Item 4	Consent Agenda	46
	a. Approve the minutes of the October 8, 2024 meeting	47-50
	b. Adopt the 2025 County Government Holiday Schedule	51
	c. Adopt the 2025 Board of Commissioners Meeting Schedule	52
	d. Authorize the execution of a Service Agreement between Sampson County Emergency Services and Motorola Solutions	53-59
	e. Approve an amendment to the original agreement for Award 247 State Aid to Public Libraries 2000057929, increasing the total funding to \$74,345	60-84
	f. Adopt the Local Child Care Policy for the Sampson County Department of Social Services	85-86
	g. Authorize the execution of a Water Purchase Contract between Sampson County Water and Sewer District II and the City of Dunn	87-94

h. Adopt a Resolution Accepting the 2023 Appropriations Act Directed Projects Grant Offer of \$1,255,000.00 for the construction of a new well on Taylors Bridge Hwy.	95
i. Authorize the composition and execution of a letter approving the purchase of 3.88 acres of land on Taylors Bridge Hwy. for the construction of a new well and 500 gallon tank	
j. Adopt Capital Project Ordinance 36237 Concerning Airport Construction	96
k. Adopt Capital Project Ordinance 47178 Concerning Airport Construction	97
l. Authorize the execution of a State Fiscal Recovery Fund (SFRF) Housing and Home Improvement (HHI) – “Choosing Home” Agreement for the Provision of County-Based Aging Services between Sampson County and the Mid-Carolina Agency on Aging	98-108
m. Authorize a reduction of tax penalty for failure to timely list assets by one-half for Logistical Customer Service, Inc.	109-110
n. Approve late disabled veterans tax exclusion requests for Christopher Mason	111-113
o. Approve tax refunds and releases as submitted	114-126
p. Approve budget amendments as submitted	127-129
Item 5 County Manager’s Report	
Item 6 Public Comment Period	
Adjournment	

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1(a)

Meeting Date: November 4, 2024	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input checked="" type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue
	<input type="checkbox"/>		<input type="checkbox"/>	

SUBJECT: Retiree Recognition

DEPARTMENT: Governing Body

PUBLIC HEARING: No

CONTACT PERSON(S): Chairman Jerol Kivett
Vice Chairperson Sue Lee

PURPOSE: To recognize retiring Department Heads

ATTACHMENTS: None

BACKGROUND:

Department Heads Retiring as of December 31, 2024:
David K. Clack, Finance: 1994-2024
Lynn S. Fields, DSS: 1994-2024

RECOMMENDED ACTION OR MOTION:

Present retirees with plaque in recognition of their years of service to the County

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1(b)

Meeting Date: November 4, 2024	<input checked="" type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Update on Sale of County Property and Upset Bid Process

DEPARTMENT: Finance

PUBLIC HEARING: No

CONTACT PERSON(S): David Clack, Finance Officer

PURPOSE: To Review the Progress on the Sale of County-Owned Property

ATTACHMENTS: None

BACKGROUND:

Finance Officer David Clack will provide an update on the upset bid process and ongoing sale of county-owned property located at 107 Underwood Street.

RECOMMENDED ACTION OR MOTION:

No action required

PUBLIC NOTICE
SALE OF COUNTY PROPERTY

An offer of \$503,724.50 has been submitted for the purchase of certain property owned by the County of Sampson, more particularly described as follows:

BEING all of that tract or parcel of land containing 1.992 acres, more or less, as more particularly described as “New Lot 2” on the survey map entitled “Subdivision Plat on the Property of Sampson County at the Sampson County Veterans Park” prepared by Dewberry Engineers, Inc. under date of March 4, 2024 and recorded in Map Book 116 at Page 32 of the Sampson County Registry; **SUBJECT TO** a 0.268 acre, more or less, easement for ingress, egress, and parking, to be retained by the County, as more particularly depicted on the aforementioned survey map; and

Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Clerk to the Board of Commissioners, located at 406 County Complex Road, Building C, Clinton, NC 28328, by 2:00 P.M., November 5, 2024. At that time the Clerk shall open the bids, if any, and the highest qualifying bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.

A qualifying higher bid is one that raises the existing offer to an amount not less than \$528,960.72.

A qualifying higher bid must be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cashier’s check, or certified check. The County will return the deposit on any bid not accepted and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The County will return the deposit of the final high bidder at closing.

The buyer must pay with a cashier’s check or certified funds at closing.

The Board of Commissioners must approve the final high offer before the sale is closed. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.

Further information may be obtained at the office of Clerk to the Board of Commissioners, 406 County Complex Road, Building C, Clinton, NC 28328, or at telephone (910) 592-6308 during normal business hours.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 2(a)

Meeting Date: November 4, 2024	<input type="checkbox"/> Information Only <input type="checkbox"/> Report/Presentation <input type="checkbox"/> Action Item <input type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Public Comment <input type="checkbox"/> Closed Session <input checked="" type="checkbox"/> Planning/Zoning <input type="checkbox"/> Water District Issue
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SUBJECT: Public Hearing – ZTA24-01 Zoning Ordinance Text Amendment
DEPARTMENT: Planning & Zoning
PUBLIC HEARING: Yes
CONTACT PERSON(S): Michelle Lance, Senior Planner
PURPOSE: To receive public comments on proposed Zoning Ordinance Text Amendments
ATTACHMENTS: Memo, Meeting Minutes, Ad, Proposed Amendment Overview, Amended Ordinance

BACKGROUND:

Senior Planner Michelle Lance will provide an overview of a proposed text amendment aimed at revising the Dimensional Requirements in the Residential, Residential Agricultural, and Mixed Residential Zoning Districts. This amendment specifically addresses Sections 903(B), 904(B), and 905(B) of the Sampson County Zoning Ordinance. The Planning Board was provided with two options to consider. Option A, a moderate increase in lot size requirements and Option B, a more substantial change to the existing standards.

The Planning Board voted unanimously (4-0) at its October 14, 2024 meeting to recommend Option B for approval to the Sampson County Board of Commissioners based on the following zoning consistency statement:

ZONING CONSISTENCY STATEMENT

The Sampson County Planning Board finds the proposed text amendment to be consistent with the goals and objectives of the Sampson County Land Use Plan. This recommendation is grounded in the Board’s belief that the amendment will reduce density, better align the regulations with those of neighboring jurisdictions, preserve rural character, and enhance the quality of residential development in Sampson County. The Planning Board finds that the text amendment is in best public interest, reasonable and recommends approval to the Sampson County Board of Commissioners.

RECOMMENDED ACTION OR MOTION:

Adopt Zoning Ordinance Text Amendment Option B, acknowledging that it advances the public health, safety or welfare and is consistent with any adopted County Land Use Plan documents and the specific intent of the Zoning Ordinance.

To: Ed Causey, County Manager
From: Michelle Lance, Senior Planner, CZO
Subject: November 4th, 2024, Board of Commissioners Meeting
Date: October 16, 2024

The following matter was addressed by the Planning Board at its October 14, 2024, meeting:

ZTA24-01- Zoning Ordinance Text Amendment-

Senior Planner Michelle Lance provided an overview of a proposed text amendment aimed at revising the Dimensional Requirements in the Residential, Residential Agricultural, and Mixed Residential Zoning Districts. This amendment specifically addresses Sections 903(B), 904(B), and 905(B) of the Sampson County Zoning Ordinance. The Planning Board was provided with two options to consider. Option A, a moderate increase in lot size requirements and Option B, a more substantial change to the existing standards.

The Planning Board voted unanimously (4-0) to recommend Option B for approval to the Sampson County Board of Commissioners based on the following zoning consistency statement:

ZONING CONSISTENCY STATEMENT

The Sampson County Planning Board finds the proposed text amendment to be consistent with the goals and objectives of the Sampson County Land Use Plan. This recommendation is grounded in the Board's belief that the amendment will reduce density, better align the regulations with those of neighboring jurisdictions, preserve rural character, and enhance the quality of residential development in Sampson County. The Planning Board finds that the text amendment is in best public interest, reasonable and recommends approval to the Sampson County Board of Commissioners.

In deciding whether to adopt a proposed Zoning Ordinance text amendment, the central issue before the Board of County Commissioners is whether the proposed amendment **advances the public health, safety or welfare and is consistent with any adopted County Land Use Plan documents and the specific intent of the Zoning Ordinance.**

Please contact my office with any questions or comments.

cc: Stephanie Shannon, Clerk to the Board

attachments



**SAMPSON COUNTY
PLANNING BOARD**

October 14, 2024

D*R*A*F*T

The Sampson County Planning Board convened for their regular meeting at 6:00 p.m. on Monday, October 14, 2024, in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Houston Crumpler III, Board Members, Jason Tyndall, Jay Darden, and Gail Gainey. Staff present: Planner Deborah Jacobs, Senior Planner Michelle Lance, and County Attorney Paul Allen.

Chairman Houston Crumpler III called the meeting to order and led the Pledge of Allegiance. Jay Darden gave the invocation.

Approval of Minutes and Board Decision

The minutes for the August 12, 2024, meeting were presented for approval. Upon a motion by Board Member Gail Gainey and seconded by Board Member Jason Tyndall, the Board voted unanimously to approve the minutes of the August 12, 2024, meeting as presented. Ayes: Unanimous

New Business

Subdivisions

Sketch Plan Review- The Meadow at Britt Crossing

General Information: 317+/- acres, 160 single family lots

Zoning: Residential Agricultural (RA)

Parcel #s: 11106352002, 11106328108, 11009156001

Owner: Joe Warren, Larry Blackman

Location: Rosin Hill Rd

Surveyor/Engineer: Adams & Hodge
Engineering

Township: Herring

Developer: Garden Street communities, LLC

Michelle Lance presented the sketch plan request for “The Meadow at Britt Crossing,” which proposes the development of 160 lots, submitted by Adams & Hodge Engineering. This subdivision is located on Rosin Hill Road in Newton Grove Township.

The developer plans to subdivide 317.74 acres owned by Joe Warren and Larry Blackman into 160 single-family lots, which will be serviced by county water and individual septic systems. Notably, twelve of the lots will utilize off-site septic systems that are over 1,000 feet from the respective lots. To facilitate this, the developer will obtain an engineered option permit through a third party.

Mrs. Lance indicated that the developer intends to construct eight internal roads with a 50-foot public right-of-way (ROW) to service the 160 lots. Additionally, the North Carolina Department of Transportation (NCDOT) has requested the installation of right turn lanes at both the subdivision entrance on Rosin Hill Road and at the intersection of Rosin Hill and Hobbton Highway (US 701).

Staff recommends approval of the sketch plan for “The Meadow at Britt Crossing,” citing compliance with the Sampson County Subdivision Ordinance and alignment with the intent of the Residential Growth designation in the Sampson County Land Use Plan.

Houston Crumpler inquired about the average lot size, asking if it is 0.75 acres. Mrs. Lance responded that the average lot size shown in the sketch data is 0.97 acres.

Gail Gainey asked if there are 12 lots requiring off-site septic systems. Michelle Lance confirmed that the sketch indicates twelve lots with off-site systems.

Gail Gainey also inquired about the presence of proposed houses in the flood area. Michelle Lance replied that there are no houses proposed in that area.

Jason Tyndall requested to see which lots require off-site systems. Michelle Lance pointed out these lots on the sketch for the Board Members.

Donnie Adams, an engineer with Adams and Hodge Engineering, informed the Board that the company is now a division of Becker Morgan Group. He explained that the project has undergone several plan adjustments due to a significant amount of wetlands on the site, but he feels confident they have developed an effective plan that maximizes property use while preserving the floodplain and wetland areas. Mr. Adams stated he would address questions regarding the off-site septic systems to the best of his ability, as this is not his primary area of expertise. He noted that they would be working with a consultant for this aspect.

Chairman Houston Crumpler asked Mr. Adams if the lots or homes serviced by off-site systems would have the septic tanks in their yards, with effluent pumped to the nitrification line on another lot, or if it would be gravity-fed to the nitrification line. Donnie Adams replied that it could potentially be both.

Gail Gainey asked if the easements for the off-site systems would be located behind other lots. Mr. Adams responded that the easements would be in the right-of-way and that the off-site systems would be situated in open spaces maintained by the Homeowners Association (HOA).

Chairman Houston Crumpler III called for further discussion.

With no additional comments, Mr. Crumpler made a motion to approve the sketch plan for “The Meadow at Britt Crossing” as presented. The motion was seconded by Jay Darden and carried.

Ayes: 3 Nays: 1, Jason Tyndall

Text Amendment

ZTA24-01 -Zoning Text Amendment

A proposed text amendment to Sections 903(B), 904(B), and 905(B) of the Zoning Ordinance, which outline the dimensional lot size requirements specifically the Residential Agricultural, Residential, and Mixed Residential categories.

PUBLIC HEARING

Chairman Crumpler opened the public hearing.

Michelle Lance presented a proposed text amendment submitted by Planning & Zoning staff to amend Sections 903(B), 904(B), and 905(B) of the Zoning Ordinance. Mrs. Lance noted that this topic has been under discussion for nearly a year. She provided a comparison of Sampson County's lot size requirements in Residential, Residential Agricultural, and Mixed Residential Zoning Districts with those of surrounding counties. The Board was reminded of the types of permitted dwellings allowed in each district and were presented with the requirements for those dwellings in surrounding counties. Mrs. Lance added that the proposed amendment would better align with neighboring jurisdictions, enhance the quality of residential development, reduce density, and preserve the rural character of the County.

Two options were presented for the Board's consideration: Option A, which includes a moderate increase in lot size requirements, and Option B, which proposes a more substantial change to the existing standards.

Option A-

Residential Agricultural Zoning District (RA)

Lot Area from 25,000 sq ft to 30,000 sq ft- for lots with County water/No public sewer
Lot Area from 30,000 sq ft to 1 acre for lots without County water/No public sewer
Side setback requirement changed from 10' to 20'
Rear setback requirement changed from 25' to 35'

Residential Zoning District (R)

Lot Area from 25,000 sq ft to 30,000 sq ft lots with County water/No public sewer
Lot Depth from 100' to 150' on lots with County water/No public sewer
Side setback from 10' to 20'
Rear setback from 25' to 35'

Mixed Residential Zoning District (MRD)

Lot Area from 25,000 sq ft to 30,000 sq ft- for lots with County water/No public sewer
Lot Area from 30,000 sq ft to 1 acre for lots without County water/No public sewer
Lot Depth from 100' to 150'
Side setback from 10' to 20'
Rear setback from 25' to 35'

Option B-

Residential Agricultural Zoning District (RA)

All Lot Areas changed to a minimum of 1 acre.
Lot depth changed from 150' to 200' for lots with and without County water/ No public sewer
Side setback requirement changed from 10' to 20'
Side abutting street from 20' to 25'
Rear setback requirement changed from 25' to 35'

Residential Zoning District (R)

Lot Area Public Water and Sewer changed from 10,000 sq ft to 30,000 sq ft
Lot Area from 25,000 sq ft to 30,000 sq ft lots with County water / No public sewer
Lot Area from 30,000 sq ft to 1 acre lots without County water/No public sewer
Lot Depth from 100' to 150' on lots with County water/No public sewer
Side setback from 10' to 20'
Side abutting street from 20' to 25'
Rear setback from 25' to 35'

Mixed Residential Zoning District (MRD)

All Lot Areas changed to a minimum of 1 acre
Lot Depth from 100' to 200' on lots with County water/no public sewer
Side setback from 10' to 20'
Side abutting street from 20' to 25'
Rear setback from 25' to 35'

Gail Gainey inquired about the impact of the proposed text amendment on sketch and preliminary plans that have already been approved. Michelle Lance responded that approved plans have a vested right and would not be affected by the amendment.

Jay Darden asked why two options were presented instead of a single recommendation. County Attorney Paul Allen clarified that it was purely discretionary.

Chairman Crumpler expressed his preference for Option B, stating, "I think it would send a signal to developers to consider developing near municipalities, thereby preserving more of our agricultural land in the rural areas of the County."

Chairman Crumpler then called for public comments. With none forthcoming, Chairman Crumpler made a motion to close the public hearing. The motion was seconded by Jay Darden.

Ayes: Unanimous

The public hearing was closed.

Chairman Crumpler expressed ongoing concern about homes being built in the "Real Rural" areas of the County, stating, "These homes are being built in areas that are not just outside of municipality; they are in the areas that are impacting our farmers. That's why I am leaning toward Option B."

Gail Gainey mentioned how difficult it is to find land.

Jason Tyndall said he liked Option B. Jay Darden agreed.

Chairman Houston Crumpler made a motion that Option B be recommended to the Sampson County Board of Commissioners for Zoning text amendment ZTA24-01. The motion was seconded by Jason Tyndall and was unanimously recommended for approval.

Ayes: Unanimous

There being no further business the meeting was adjourned at 6:30 p.m.

Houston Crumpler III, Chairman

Michelle Lance, Secretary

Public Notice

Sampson County, North Carolina

Notice is hereby given that a Public Hearing will be held by the Sampson County Board of Commissioners at the County Auditorium located at 437 Rowan Rd., Clinton, NC, on November 4, 2024, at 6:00 p.m., for the purpose of considering the following:

A Text Amendment request by Sampson County Planning & Zoning, to amend text in the Zoning Ordinance. The proposed amendment specifically targets Sections 903(B), 904(B), and 905(B) which outline Dimensional Requirements. The purpose of this amendment is to update setback and lot dimensional requirements for the Residential, Residential Agricultural, and Mixed Residential Zoning Districts.

A copy of the proposed Text Amendment is on file at the Sampson County Planning & Zoning Department 405 County Complex Rd. Bldg. B, Clinton, NC and is available for viewing by all interested citizens.

Publish

October 22, 2024

November 2, 2024

PROPOSED ZONING ORDINANCE TEXT AMENDMENT(S) OVERVIEW

Subject: Amendments to Sections 903(B), 904(B), and 905(B) regarding Dimensional Lot Size Requirements

Overview:

The Sampson County Planning and Zoning Staff proposes amendments to Sections 903(B), 904(B), and 905(B) of the Zoning Ordinance, which outline the dimensional lot size requirements. Following a request for an internal review of the lot dimensional standards in surrounding counties, staff recommends increasing the lot size requirements in the Residential Zoning Districts, specifically the Residential Agricultural, Residential, and Mixed Residential categories.

Proposed Options:

Staff has developed two options for the Board's consideration:

- **Option A:** A moderate increase in lot size requirements.
- **Option B:** A more substantial change to the existing standards.

We believe these amendments will enhance the quality of residential development in Sampson County and better align with neighboring jurisdictions.

Currently the Residential Zoning Districts RA, R, and MRD **all** have **the same minimum lot area** in Sq ft. requirement no matter what type of dwelling is placed on the property.

.57 (25,000 sq ft) with County Water

.69 (30,000 sq ft) w/o County water

Shown below are the type of Dwellings that are permissible for each District:

*RA- Stick built, Modular, and Manufactured Homes
This is the Only district where multiple homes can be placed on one parcel of land.*

R- Stick built and Modular homes

MRD- Stick built, Modular, and Manufactured Homes.

Summary of Option A-

Residential Agricultural Zoning District (RA)

Lot Area from 25,000 sq ft to 30,000 sq ft- for lots with County water/No public sewer

Lot Area from 30,000 sq ft to 1 acre for lots without County water/No public sewer

Side setback requirement changed from 10' to 20'

Rear setback requirement changed from 25' to 35'

Residential Zoning District (R)

Lot Area from 25,000 sq ft to 30,000 sq ft lots with County water/No public sewer

Lot Depth from 100' to 150' on lots with County water/No public sewer

Side setback from 10' to 20'

Rear setback from 25' to 35'

Mixed Residential Zoning District (MRD)

Lot Area from 25,000 sq ft to 30,000 sq ft- for lots with County water/No public sewer

Lot Area from 30,000 sq ft to 1 acre for lots without County water/No public sewer

Lot Depth from 100' to 150'

Side setback from 10' to 20'

Rear setback from 25' to 35'

OPTION A

903. RESIDENTIAL AGRICULTURAL (RA) ZONING DISTRICT

A. INTENT

The RA district provides an environment for residential use at densities that correspond with the available services and general farming operations as defined herein. It is intended to protect the agricultural sections of the community from an increase of urban density development that would make the land less suitable for farms and to protect residential development that is primarily dependent on private wells and septic tanks to insure a safe and healthy living environment. In addition, some uses that are necessary in a rural environment, which are nonresidential in nature may be allowed as a special requirement or by special use.

B. DIMENSIONAL REQUIREMENTS

Requirements	Public Water And Sewer	Public Water, No Public Sewer	No Public Water No Public Sewer
Minimum Lot Area in Square Feet	10,000 Sq. ft.	25,000 sq ft 30,000 Sq. ft.	30,000 sq ft 1 acre
Minimum Lot Width in Feet	110 ft.	110 ft.	110 ft.
Sq ft Minimum Lot Depth in Feet	100 ft.	150 ft.	150 ft.
Minimum Setback Lines In Feet Front	35 ft.	35 ft.	35 ft.
Side	10 ft 20 ft.	10 ft 20 ft.	10 ft 20 ft.
Side abutting Street	20 ft.	20 ft.	20 ft.
Rear	25 ft 35 ft.	25 ft 35 ft.	25 ft 35 ft.
Maximum Building Height	40 ft.	40 ft.	40 ft.

904. RESIDENTIAL (R) ZONING DISTRICT

A. INTENT

The R district provides a residential environment for stick-built, single-family homes at densities that correspond with the available services while protecting residential use from non-residential use that may create a public health, safety, or general welfare issue or nuisance. The district also protects residential development that is primarily dependent on private wells and septic tanks to insure a safe and healthy living environment.

B. DIMENSIONAL REQUIREMENTS

Requirements	Public Water And Sewer	Public Water, No Public Sewer	No Public Water No Public Sewer
Minimum Lot Area in Sq. Ft.	10,000 Sq. Ft.	25,000 sq ft 30,000 Sq. Ft.	30,000 Sq. Ft.
Minimum Lot Width in Feet	110 ft.	110 ft.	110 ft.
Minimum Lot Depth in Feet	100 ft.	100 ft 150 ft.	200 ft.
Minimum Setback Lines In Feet	35 ft.	35 ft.	35 ft.
Front			
Side	10 ft 20 ft.	10 ft 20 ft.	10 ft 20 ft.
Side Abutting Street	20 ft.	20 ft.	20 ft.
Rear	25 ft 35 ft.	25 ft 35 ft.	25 ft 35 ft.
Maximum Building Height	40 ft.	40 ft.	40 ft.

905. MIXED RESIDENTIAL (MRD) ZONING DISTRICT

A. INTENT

The MRD district provides an inclusive environment for mixed residential uses at densities that correspond with the available services while protecting residential use from non-residential use that may create a public health, safety, or general welfare issue or nuisance. The district promotes mixed residential neighborhoods that may consist of manufactured home subdivisions, manufactured home

parks, manufactured homes, stick-built single-family dwellings, and multi-family development.

B. DIMENSIONAL REQUIREMENTS

Requirements	Public Water And Sewer	Public Water, No Public Sewer	No Public Water No Public Sewer
Minimum Lot Area in Sq. Ft.	10,000 Sq. Ft.	25,000 sq ft 30,000 Sq. Ft.	30,000 sq ft 1 acre
Minimum Lot Width in Feet	110 ft.	110 ft.	110 ft.
Minimum Lot Depth in Feet	100 ft.	100 ft. 150 ft.	200 ft.
Minimum Setback Lines in Feet	35 ft.	35 ft.	35 ft.
Front			
Side	10 ft 20 ft.	10 ft 20 ft.	10 ft 20 ft.
Side Abutting Street	20 ft.	20 ft.	20 ft.
Rear	25 ft 35 ft.	25 ft 35 ft.	25 ft 35 ft.
Maximum Building Height	40 ft.	40 ft.	40 ft.

Summary of Option B-

Residential Agricultural Zoning District (RA)

All Lot Areas changed to a minimum of 1 acre.

Lot depth changed from 150' to 200' for lots with and without County water/ No public sewer

Side setback requirement changed from 10' to 20'

Side abutting street from 20' to 25'

Rear setback requirement changed from 25' to 35'

Residential Zoning District (R)

Lot Area Public Water and Sewer changed from 10,000 sq ft to 30,000 sq ft

Lot Area from 25,000 sq ft to 30,000 sq ft lots with County water / No public sewer

Lot Area from 30,000 sq ft to 1 acre lots without County water/No public sewer

Lot Depth from 100' to 150' on lots with County water/No public sewer

Side setback from 10' to 20'

Side abutting street from 20' to 25'

Rear setback from 25' to 35'

Mixed Residential Zoning District (MRD)

All Lot Areas changed to a minimum of 1 acre

Lot Depth from 100' to 200' on lots with County water/no public sewer

Side setback from 10' to 20'

Side abutting street from 20' to 25'

Rear setback from 25' to 35'

OPTION B

903. RESIDENTIAL AGRICULTURAL (RA) ZONING DISTRICT

A. INTENT

The RA district provides an environment for residential use at densities that correspond with the available services and general farming operations as defined herein. It is intended to protect the agricultural sections of the community from an increase of urban density development that would make the land less suitable for farms and to protect residential development that is primarily dependent on private wells and septic tanks to insure a safe and healthy living environment. In addition, some uses that are necessary in a rural environment, which are nonresidential in nature may be allowed as a special requirement or by special use.

B. DIMENSIONAL REQUIREMENTS

Requirements	Public Water And Sewer	Public Water, No Public Sewer	No Public Water No Public Sewer
Minimum Lot Area in Square Feet	10,000 sq ft 1 acre	25,000 sq ft 1 acre	30,000 sq ft 1 acre
Minimum Lot Width in Feet	110 ft.	110 ft.	110 ft.
Minimum Lot Depth in Feet	100 ft.	150 ft 200 ft.	150 ft 200 ft.
Minimum Setback Lines In Feet Front	35 ft.	35 ft.	35 ft.
Side	10 ft 20 ft.	10 ft 20 ft.	10 ft 20 ft.
Side abutting Street	20 ft 25 ft.	20 ft 25 ft.	20 ft 25 ft.
Rear	25 ft 35 ft.	25 ft 35 ft.	25 ft 35 ft.
Maximum Building Height	40 ft.	40 ft.	40 ft.

904. RESIDENTIAL (R) ZONING DISTRICT

A. INTENT

The R district provides a residential environment for stick-built, single-family homes at densities that correspond with the available services while protecting residential use from non-residential use that may create a public health, safety, or general welfare issue or nuisance. The district also protects residential development that is primarily dependent on private wells and septic tanks to insure a safe and healthy living environment.

B. DIMENSIONAL REQUIREMENTS

Requirements	Public Water And Sewer	Public Water, No Public Sewer	No Public Water No Public Sewer
Minimum Lot Area in Sq. Ft.	10,000 sq ft 30,000 Sq. Ft.	25,000 sq ft 30,000 Sq. Ft.	30,000 sq ft 1 acre
Minimum Lot Width in Feet	110 ft.	110 ft.	110 ft.
Minimum Lot Depth in Feet	100 ft.	100 ft. 150 ft.	200 ft
Minimum Setback Lines In Feet	35 ft.	35 ft.	35 ft.
Front			
Side	10 ft 20 ft.	10 ft 20 ft.	10 ft 20 ft.
Side Abutting Street	20 ft 25 ft.	20 ft 25 ft.	20 ft 25 ft.
Rear	25 ft 35 ft.	25 ft 35 ft.	25 ft 35 ft.
Maximum Building Height	40 ft.	40 ft.	40 ft.

905. MIXED RESIDENTIAL (MRD) ZONING DISTRICT

A. INTENT

The MRD district provides an inclusive environment for mixed residential uses at densities that correspond with the available services while protecting residential use from non-residential use that

may create a public health, safety, or general welfare issue or nuisance. The district promotes mixed residential neighborhoods that may consist of manufactured home subdivisions, manufactured home parks, manufactured homes, stick-built single-family dwellings, and multi-family development.

B. DIMENSIONAL REQUIREMENTS

Requirements	Public Water And Sewer	Public Water, No Public Sewer	No Public Water No Public Sewer
Minimum Lot Area in Sq. Ft.	10,000 sq ft 1 acre	25,000 sq ft 1 acre	30,000 sq ft 1 acre
Minimum Lot Width in Feet	110 ft.	110 ft.	110 ft.
Minimum Lot Depth in Feet	100 ft.	100 ft 200 ft.	200 ft.
Minimum Setback Lines in Feet	35 ft.	35 ft.	35 ft.
Front			
Side	10 ft 20 ft.	10 ft 20 ft.	10 ft 20 ft.
Side Abutting Street	20 ft 25 ft.	20 ft 25 ft.	20 ft 25 ft.
Rear	25 ft 35 ft.	25 ft 35 ft.	25 ft 35 ft.
Maximum Building Height	40 ft.	40 ft.	40 ft.

**TEXT AMENDMENTS TO THE ZONING ORDINANCE,
SAMPSON COUNTY, NORTH CAROLINA**

WHEREAS, the Sampson County Board of Commissioners duly adopted the Zoning Ordinance of Sampson County, North Carolina on October 4, 2004, and has, from time to time, amended the Ordinance; and

WHEREAS, in order to promote the health, safety, morals, and general welfare of the citizens of Sampson County, the Sampson County Board of Commissioners determines that it is necessary to amend the Zoning Ordinance, Sampson County, North Carolina as more particularly set forth herein below; and

WHEREAS, the Sampson County Board of Commissioners finds that the amendments set forth herein below are consistent with the Sampson County Land Use Plan, and that they are reasonable and in the best public interest;

THEREFORE, BE IT ORDAINED that Sections 903(B): Dimensional Requirements, 904(B): Dimensional Requirements, and 905(B): Dimensional Requirements of the Zoning Ordinance of Sampson County, North Carolina are hereby amended as follows:

903. RESIDENTIAL AGRICULTURAL (RA) ZONING DISTRICT

A. INTENT

The RA district provides an environment for residential use at densities that correspond with the available services and general farming operations as defined herein. It is intended to protect the agricultural sections of the community from an increase of urban density development that would make the land less suitable for farms and to protect residential development that is primarily dependent on private wells and septic tanks to insure a safe and healthy living environment. In addition, some uses that are necessary in a rural environment, which are nonresidential in nature may be allowed as a special requirement or by special use.

B. DIMENSIONAL REQUIREMENTS

Requirements	Public Water And Sewer	Public Water, No Public Sewer	No Public Water No Public Sewer
Minimum Lot Area in Square Feet	10,000 sq ft 1 acre	25,000 sq ft 1 acre	30,000 sq ft 1 acre
Minimum Lot Width in Feet			

	110 ft.	110 ft.	110 ft.
Minimum Lot Depth in Feet	100 ft.	150 ft 200 ft.	150 ft 200 ft.
Minimum Setback Lines In Feet			
Front	35 ft.	35 ft.	35 ft.
Side	10 ft 20 ft.	10 ft 20 ft.	10 ft 20 ft.
Side abutting Street	20 ft 25 ft.	20 ft 25 ft.	20 ft 25 ft.
Rear	25 ft 35 ft.	25 ft 35 ft.	25 ft 35 ft.
Maximum Building Height	40 ft.	40 ft.	40 ft.

904. RESIDENTIAL (R) ZONING DISTRICT

A. INTENT

The R district provides a residential environment for stick-built, single-family homes at densities that correspond with the available services while protecting residential use from non-residential use that may create a public health, safety, or general welfare issue or nuisance. The district also protects residential development that is primarily dependent on private wells and septic tanks to insure a safe and healthy living environment.

B. DIMENSIONAL REQUIREMENTS

Requirements	Public Water And Sewer	Public Water, No Public Sewer	No Public Water No Public Sewer
Minimum Lot Area in Sq. Ft.	10,000 sq ft 30,000 Sq. Ft.	25,000 sq ft 30,000 Sq. Ft.	30,000 sq ft 1 acre

Minimum Lot Width in Feet	110 ft.	110 ft.	110 ft.
Minimum Lot Depth in Feet	100 ft.	100 ft. 150 ft.	200 ft.
Minimum Setback Lines In Feet	35 ft.	35 ft.	35 ft.
Front			
Side	10 ft. 20 ft.	10 ft. 20 ft.	10 ft. 20 ft.
Side Abutting Street	20 ft. 25 ft.	20 ft. 25 ft.	20 ft. 25 ft.
Rear	25 ft. 35 ft.	25 ft. 35 ft.	25 ft. 35 ft.
Maximum Building Height	40 ft.	40 ft.	40 ft.

905. MIXED RESIDENTIAL (MRD) ZONING DISTRICT

A. INTENT

The MRD district provides an inclusive environment for mixed residential uses at densities that correspond with the available services while protecting residential use from non-residential use that may create a public health, safety, or general welfare issue or nuisance. The district promotes mixed residential neighborhoods that may consist of manufactured home subdivisions, manufactured home parks, manufactured homes, stick-built single-family dwellings, and multi-family development.

B. DIMENSIONAL REQUIREMENTS

Requirements	Public Water And Sewer	Public Water, No Public Sewer	No Public Water No Public Sewer
Minimum Lot Area in Sq. Ft.	10,000 sq ft 1 acre	25,000 sq ft 1 acre	30,000 sq ft 1 acre
Minimum Lot Width in Feet			

	110 ft.	110 ft.	110 ft.
Minimum Lot Depth in Feet	100 ft.	100 ft. 200 ft.	200 ft.
Minimum Setback Lines in Feet	35 ft.	35 ft.	35 ft.
Front			
Side	10 ft. 20 ft.	10 ft. 20 ft.	10 ft. 20 ft.
Side Abutting Street	20 ft. 25 ft.	20 ft. 25 ft.	20 ft. 25 ft.
Rear	25 ft. 35 ft.	25 ft. 35 ft.	25 ft. 35 ft.
Maximum Building Height	40 ft.	40 ft.	40 ft.

The above amendments shall become effective _____.

Adopted by the Sampson County Board of Commissioners, the 4th day of November 2024.

R. JEROL KIVETT, Chairman,
Sampson County Board of Commissioners

ATTEST:

STEPHANIE P. SHANNON, Clerk,
Sampson County Board of Commissioners

**DENIAL OF TEXT AMENDMENTS TO THE ZONING ORDINANCE,
SAMPSON COUNTY, NORTH CAROLINA**

WHEREAS, the Sampson County Board of Commissioners duly adopted the Zoning Ordinance of Sampson County, North Carolina on October 4, 2004, and has, from time to time, amended the Ordinance; and

WHEREAS, in order to promote the health, safety, morals, and general welfare of the citizens of Sampson County, the Sampson County Board of Commissioners determines that it is not necessary at this time to amend the Zoning Ordinance, Sampson County, North Carolina as more particularly set forth herein below; and

WHEREAS, the Sampson County Board of Commissioners finds that the amendments set forth herein below are not consistent with the Sampson County Land Use Plan, and that they are not reasonable and in the best public interest;

NOW, THEREFORE IT BE RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT: Sections 903(B): Dimensional Requirements, 904(B): Dimensional Requirements, and 905(B): Dimensional Requirements of the Zoning Ordinance of Sampson County, North Carolina are hereby DENIED

Adopted by the Sampson County Board of Commissioners, the 4th day of November 2024.

R. JEROL KIVETT, Chairman,
Sampson County Board of Commissioners

ATTEST:

STEPHANIE P. SHANNON, Clerk,
Sampson County Board of Commissioners

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 2(b)

Meeting Date: November 4, 2024	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Award of Bid for Construction of the Ivanhoe Water Project

DEPARTMENT: Public Works

PUBLIC HEARING: No

CONTACT PERSON(S): Mark Turlington, Public Works Director
David Ross, Project Manager, Dewberry Engineers

PURPOSE: To consider award of bid for the construction of the Ivanhoe Water Project

ATTACHMENTS: None (to be provided at meeting)

BACKGROUND:

Bids for the re-advertised Ivanhoe Water System were received on Thursday, October 17, 2024 at 2:00 pm at the Sampson County Public Works Office. After declaring bidding closed, it was noted that two bid proposals for the project were submitted. Two bidders were present for the bid opening. Each of the two bid proposals were then opened and read aloud. After the bid opening, Dewberry Engineers Inc. reviewed the bids received for this project and is of the opinion that each bidder has submitted a responsive, responsible bid. Dewberry recommends that the County tentatively award, pending DWI approval and obtaining the final permanent utility easement, the contract for the Ivanhoe Water System Main Extensions to Herring-Rivenbark Inc, the apparent low, responsible, responsive bidder on the basis of Schedule A (Base Bid) + Alternate A, reference Attachment B – Ivanhoe Water System Base Bid. The Contract award will be for \$10,553,087.21. The tentative award is contingent on the approval of the DWI and securing the remaining easement.

RECOMMENDED ACTION OR MOTION:

Adopt a Resolution tentatively awarding the bid for construction of the Ivanhoe Water Project as recommended by Dewberry Engineers contingent upon the approval of the DWI and securing the remaining easement



November 4, 2024

Sampson County
 Mr. Edwin Causey
 County Manager
 406 County Complex Road
 Clinton, NC 28328

RE: Letter of Recommendation of Tentative Award
 Sampson County Ivanhoe Water System Expansion

Dear Mr. Causey:

Bids for the Ivanhoe Water System Expansion were received on Thursday, October 3, 2024 at 2:00 pm. As stated in G.S. 143-132, three bids are required for construction or repair contracts subject to the formal bidding procedures. Fewer than three bids were received for the project and were not opened. The unopened bids were returned to the bidders. Since three bids were not received after the first advertisement, the project was re-advertised for the required seven-day statutory period. A re-advertisement for bids was issued, which set the bid opening date to October, 17, 2024 at 2:00 pm.

Bids for the re-advertised Ivanhoe Water System were received on Thursday, October 17, 2024 at 2:00 pm at the Sampson County Public Works Office located at 827 SE Blvd., Clinton, NC. After declaring bidding closed, it was noted that two (2) bid proposals for the project were submitted. Two (2) bidders were present for the bid opening.

Each of the two (2) bid proposals were then opened and read aloud. After the bid opening, Dewberry Engineers Inc. (Dewberry) reviewed the bids received for this project and it is our opinion that each bidder has submitted a responsive, responsible bid. The following questions were asked and received unanimous responses noted in italics:

- Were all addenda received? Four were issued. *Yes.*
- Was anyone denied the right to bid? *No.*
- Are there any objections to proceeding with the bid opening? *No.*

The apparent low, responsive, responsible bidder is Herring-Rivenbark, Inc. A summary of the bid form schedules and bid alternates is provided in the table below for your reference. The bid schedules delineate roads to be included in the project to manage project budget considerations. A map delineating the roads in each schedule is included in Attachment A – Ivanhoe Water System Base Bid Plus Additives.

Schedule A (Base Bid)	
• Lisbon Bridge Road	• Trestle Road
• Harrells Highway 2	• Alpine Church Rad
• Clear Run School Road	• Hoover Road
• Tomahawk Hwy	• G. Shaw Road
• Fire Tower Road	• Barnhill Road

<ul style="list-style-type: none"> • Dr. Kerr Road • Ivanhoe Road 	<ul style="list-style-type: none"> • Jumping Run Road • McCoy Loop Road
Schedule B (Additive)	
<ul style="list-style-type: none"> • Long View Lake Road and Harrells Hwy 	
Schedule C(Additive)	
<ul style="list-style-type: none"> • Harrells Hwy 1 	
Schedule D (Additive)	
<ul style="list-style-type: none"> • E 2nd Street 	
Schedule E (Additive)	
<ul style="list-style-type: none"> • Harrells Hwy parallel line 	
Schedule F (Additive)	
<ul style="list-style-type: none"> • Wildcat Road 	
Alternate No. 1	
<ul style="list-style-type: none"> • Change in price to use SDR21 PVC piping in lieu of C900 PVC piping 	
Alternate No. 2	
<ul style="list-style-type: none"> • Change in price to use C900 DR18 Fusible PVC piping in lieu of HDPE DR11 piping for directional drills 	

The results of each bidder's base bid with alternates are provided below, and the Certified Bid Tabulation is enclosed for your reference:

	Herring-Rivenbark, Inc.	Ralph Hodge Construction Company
Schedule A (Base Bid)	\$11,077,205.70	\$13,810,247.90
Schedule B (Additive)	\$483,413.80	\$630,711.80
Schedule C (Additive)	\$1,072,864.45	\$1,386,181.00
Schedule D (Additive)	\$99,413.30	\$128,899.70
Schedule E (Additive)	\$556,218.55	\$557,495.00
Schedule F (Additive)	\$270,825.00	\$731,727.10
Total of Schedule A – F	\$13,559,940.80	\$17,245,262.50
Schedule A + Alternate 1	\$10,553,087.21	\$13,380,721.30
Schedule A + Alternate 2	\$11,269,052.90	\$14,003,458.40

This project is funded by the American Rescue Plan (ARP) Funds. The total funding available for the Ivanhoe Water System is \$13,283,000.

The funding is recommended to be distributed as follows:

Project Budget	
Construction (Schedule A + Alternate 1)	\$10,553,087
Survey, Engineering, Permitting, Construction Administration, and Funding Administration	\$1,433,000
Land Acquisition	\$20,000
Connection Fee Compensation (Sampson County Inspection Fee and Meters)	\$525,000
Contingency (7%)	\$751,913
Total Funding Amount	\$13,283,000

DWI requires a minimum of 5% contingency. The total amount of money available for construction is \$10,766,667. This is less than the total for the Base Bid Schedule A of \$11,077,205.70. Two Alternates were included in the bid form to provide potential cost saving measures, which includes:

- Alternate 1: The use of SDR21 PVC piping in lieu of C900 PVC piping
- Alternate 2: The use of C900 DR18 Fusible PVC piping in lieu of HDPE DR11 piping for directional drills

Alternate 1 provides a deduct of \$524,118.49 to Schedule A (Base Bid); however, Alternate 2 would increase the overall cost of Schedule A (Base Bid). To stay within the available funding for construction of \$10,766,667, Schedule A (Base Bid) + Alternate 1 was selected as the recommended project. The total construction cost of Schedule A (Base Bid) + Alternate 1 is \$10,553,087. This is below the estimated construction costs by \$213,579.67. This variance does not allow for the construction of any additional roads. Therefore, it is recommended to incorporate this variance into the project contingency. A more detailed cost breakdown is included in the Expenditure to Date spreadsheet enclosed for your reference.

Permits and Construction Schedule

All permits have been received. The project was approved for bid by the Division of Water Infrastructure (DWI). There is one outstanding permanent utility easement that will be obtained prior to issuing a notice of award. A proposed construction schedule is provided below.

Construction Schedule	
Community Meeting #1	November 7, 2024
Community Meeting #2	December 12, 2024
Marketing Campaign	November 4 – Jan 3, 2025
Construction Contracts Executed	February 3, 2025
Construction Complete (18 Months)	August 3, 2026
Receive Final Reimbursement – Statutory	December 31, 2026

Dewberry recommends that Sampson County tentatively award, pending DWI approval and obtaining the final permanent utility easement, the contract for the Ivanhoe Water System Main Extensions to Herring-Rivenbark Inc, the apparent low, responsible, responsive bidder on the basis of Schedule A (Base Bid) + Alternate A, reference Attachment B – Ivanhoe Water System Base Bid. The Contract award will be for **\$10,553,087.21**. The tentative award is contingent on the approval of the DWI and securing the remaining easement.

Mr. Edwin Causey
Sampson County Ivanhoe Water Main Extensions
Letter of Recommendation of Tentative Award
November 4, 2024

Should have you have any questions or comments, please call me at (984) 232-6788.

Sincerely,

Dewberry Engineers Inc.



David A. Ross.
Project Manager

Enclosures: Certified Bid Tabulation
Expenditures to Date
Attachment A
Attachment B

Cc: Mark Turlington, Sampson County
Mac Ellen Brown, Sampson County
Dinorah Lopez, Sampson County
Matt West, P.E., Dewberry
Emma Ialeggio, Dewberry

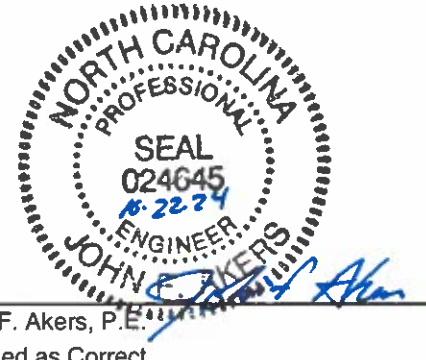
BID TABULATION

PROJECT: Ivanhoe Water System

OWNER: Sampson County, NC

SRP-D-ARP-0114

BID OPENING DATE: October 17, 2025



John F. Akers, P.E.
Certified as Correct

				Herring-Rivenbark Inc		Ralph Hodge Construction Company	
BID SCHEDULE A (BASE BID)							
Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount
1	Mobilization	LS	1	\$ 285,000.00	\$ 285,000.00	\$ 366,070.00	\$ 366,070.00
2	AWWA C900 Water Main (Open Cut)						
2a	Lisbon Bridge Rd. 8- inch AWWA C900 PVC	LF	16,885	\$ 40.05	\$ 676,244.25	\$ 42.40	\$ 715,924.00
2b	Harrels Highway 2 8-inch AWWA C900 PVC	LF	11,651	\$ 41.00	\$ 477,691.00	\$ 42.40	\$ 494,002.40
2c	Clear Run School Rd. 8-inch AWWA C900 PVC	LF	8,841	\$ 40.50	\$ 358,060.50	\$ 42.40	\$ 374,858.40
2d	Tomahawk Highway 8-inch AWWA C900 PVC	LF	5,710	\$ 40.00	\$ 228,400.00	\$ 42.40	\$ 242,104.00
2e	Fire Tower Rd. 8-inch AWWA C900 PVC	LF	16,448	\$ 40.00	\$ 657,920.00	\$ 42.40	\$ 697,395.20
2f	Dr. Kerr Rd. 6-inch AWWA C900 PVC	LF	22,250	\$ 27.05	\$ 601,862.50	\$ 33.30	\$ 740,925.00
2g	Ivanhoe Rd. 6-inch AWWA C900 PVC	LF	29,190	\$ 27.30	\$ 796,887.00	\$ 33.30	\$ 972,027.00
2h	Eddie L. Jones Rd. 6-inch AWWA C900 PVC	LF	3,743	\$ 27.50	\$ 102,932.50	\$ 33.30	\$ 124,641.90
2i	Ivanhoe Rd. 4-inch AWWA C900 PVC	LF	2,908	\$ 19.15	\$ 55,688.20	\$ 26.80	\$ 77,934.40
2j	Trestle Rd. 4-inch AWWA C900 PVC	LF	3,164	\$ 19.60	\$ 62,014.40	\$ 26.80	\$ 84,795.20
2k	Alpine Church Rd. 4-inch AWWA C900 PVC	LF	8,340	\$ 18.80	\$ 156,792.00	\$ 26.80	\$ 223,512.00
2l	Hoover Road. 4-inch AWWA C900 PVC	LF	7,710	\$ 19.30	\$ 148,803.00	\$ 26.80	\$ 206,628.00
2m	G. Shaw Rd. 4-inch AWWA C900 PVC	LF	3,587	\$ 19.10	\$ 68,511.70	\$ 26.80	\$ 96,131.60
2n	Barnhill Rd. 4-inch AWWA C900 PVC	LF	3,980	\$ 19.50	\$ 77,610.00	\$ 26.80	\$ 106,664.00
2o	Jumping Run Rd. 4-inch AWWA C900 PVC	LF	2,550	\$ 19.30	\$ 49,215.00	\$ 26.80	\$ 68,340.00
2p	McCoy Loop 4-inch AWWA C900 PVC	LF	7,856	\$ 18.90	\$ 148,478.40	\$ 26.80	\$ 210,540.80
3	10-inch Water Main, Horizontal Directional Drill, DR11 HDPE including DIP transitions						
3a	CU 1002 - 220 LF	EA	1	\$ 34,980.00	\$ 34,980.00	\$ 39,860.00	\$ 39,860.00
3b	CU 1005 - 280 LF	EA	1	\$ 36,930.00	\$ 36,930.00	\$ 43,200.00	\$ 43,200.00
3c	CU 1007 - 250 LF #1	EA	1	\$ 35,955.00	\$ 35,955.00	\$ 41,740.00	\$ 41,740.00
3d	CU 1007 - 250 LF #2	EA	1	\$ 35,955.00	\$ 35,955.00	\$ 41,740.00	\$ 41,740.00
3e	CU 1008 - 140 LF	EA	1	\$ 36,540.00	\$ 36,540.00	\$ 35,660.00	\$ 35,660.00

3f	CU 1011 - 750 LF	EA	1	\$ 52,237.50	\$ 52,237.50	\$ 73,060.00	\$ 73,060.00
3g	CU 1351 - 310 LF	EA	1	\$ 37,710.00	\$ 37,710.00	\$ 44,660.00	\$ 44,660.00
3h	CU 1352 - 320 LF	EA	1	\$ 38,041.50	\$ 38,041.50	\$ 45,080.00	\$ 45,080.00
3i	CU 1354 - 300 LF #1	EA	1	\$ 37,417.50	\$ 37,417.50	\$ 44,050.00	\$ 44,050.00
3j	CU 1354 - 320 LF #2	EA	1	\$ 38,051.25	\$ 38,051.25	\$ 45,080.00	\$ 45,080.00
3k	CU 1355 - 270 LF	EA	1	\$ 36,637.50	\$ 36,637.50	\$ 42,770.00	\$ 42,770.00
3l	CU 1356 - 380 LF	EA	1	\$ 39,855.00	\$ 39,855.00	\$ 48,430.00	\$ 48,430.00
3m	CU 1358 - 260 LF #1	EA	1	\$ 36,150.00	\$ 36,150.00	\$ 42,170.00	\$ 42,170.00
3n	CU 1358 - 300 LF #2	EA	1	\$ 37,417.50	\$ 37,417.50	\$ 44,050.00	\$ 44,050.00
3o	CU 1900 - 300 LF	EA	1	\$ 37,417.50	\$ 37,417.50	\$ 44,050.00	\$ 44,050.00
3p	CU 1902 - 300 LF	EA	1	\$ 37,417.50	\$ 37,417.50	\$ 44,050.00	\$ 44,050.00
3q	CU 1905 - 280 LF	EA	1	\$ 36,930.00	\$ 36,930.00	\$ 43,200.00	\$ 43,200.00
3r	CU 1912 - 300 LF	EA	1	\$ 37,417.50	\$ 37,417.50	\$ 44,050.00	\$ 44,050.00
3s	CU 1550 - 250 LF	EA	1	\$ 35,955.00	\$ 35,955.00	\$ 41,740.00	\$ 41,740.00
3t	CU 1551 - 250 LF	EA	1	\$ 35,955.00	\$ 35,955.00	\$ 41,740.00	\$ 41,740.00
3u	CU 1552 - 290 LF	EA	1	\$ 37,515.00	\$ 37,515.00	\$ 43,630.00	\$ 43,630.00
3v	CU 1553 - 230 LF	EA	1	\$ 35,370.00	\$ 35,370.00	\$ 40,280.00	\$ 40,280.00
3w	CU 1803 - 285 LF	EA	1	\$ 37,125.00	\$ 37,125.00	\$ 43,200.00	\$ 43,200.00

4

8-inch Water Main, Horizontal Directional Drill, DR11 HDPE including DIP transitions

4a	CU 2102 - 280 LF	EA	1	\$ 24,450.00	\$ 24,450.00	\$ 35,860.00	\$ 35,860.00
4b	CU 2103 - 280 LF	EA	1	\$ 24,450.00	\$ 24,450.00	\$ 40,570.00	\$ 40,570.00
4c	CU 2104 - 230 LF #1	EA	1	\$ 24,060.00	\$ 24,060.00	\$ 33,280.00	\$ 33,280.00
4d	CU 2104 - 320 LF #2	EA	1	\$ 25,425.00	\$ 25,425.00	\$ 37,210.00	\$ 37,210.00
4e	CU 2105 - 290 LF	EA	1	\$ 24,840.00	\$ 24,840.00	\$ 36,020.00	\$ 36,020.00
4f	CU 2108 - 230 LF #1	EA	1	\$ 24,060.00	\$ 24,060.00	\$ 33,280.00	\$ 33,280.00
4g	CU 2108 - 240 LF #2	EA	1	\$ 23,670.00	\$ 23,670.00	\$ 33,800.00	\$ 33,800.00
4h	CU 2116 - 290 LF	EA	1	\$ 24,840.00	\$ 24,840.00	\$ 36,020.00	\$ 36,020.00
4i	CU 2117 - 1290 LF	EA	1	\$ 45,510.00	\$ 45,510.00	\$ 89,260.00	\$ 89,260.00
4j	CU-2600 - 400 LF	EA	1	\$ 26,985.00	\$ 26,985.00	\$ 40,620.00	\$ 40,620.00
4k	CU-2602 - 330 LF	EA	1	\$ 25,522.50	\$ 25,522.50	\$ 37,550.00	\$ 37,550.00
4l	CU-2603 - 260 LF	EA	1	\$ 24,060.00	\$ 24,060.00	\$ 34,820.00	\$ 34,820.00
4m	CU-2607 - 250 LF	EA	1	\$ 23,865.00	\$ 23,865.00	\$ 34,480.00	\$ 34,480.00
4n	CU-2608 - 240 LF	EA	1	\$ 23,670.00	\$ 23,670.00	\$ 33,800.00	\$ 33,800.00
4o	CU-2610 - 540 LF	EA	1	\$ 29,715.00	\$ 29,715.00	\$ 46,390.00	\$ 46,390.00
4p	CU-2611 - 230 LF	EA	1	\$ 24,060.00	\$ 24,060.00	\$ 33,280.00	\$ 33,280.00
4q	CU-2612 - 280 LF	EA	1	\$ 24,450.00	\$ 24,450.00	\$ 35,680.00	\$ 35,680.00
4r	CU-2614 - 250 LF	EA	1	\$ 23,865.00	\$ 23,865.00	\$ 34,480.00	\$ 34,480.00
4s	CU-2616 - 230 LF	EA	1	\$ 24,060.00	\$ 24,060.00	\$ 33,280.00	\$ 33,280.00
4t	CU-2619 - 270 LF #1	EA	1	\$ 24,255.00	\$ 24,255.00	\$ 35,330.00	\$ 35,330.00
4u	CU-2619 - 220 LF #2	EA	1	\$ 21,525.00	\$ 21,525.00	\$ 32,940.00	\$ 32,940.00
4v	CU-2621 - 270 LF	EA	1	\$ 24,255.00	\$ 24,255.00	\$ 35,330.00	\$ 35,330.00

4w	CU-2623 - 620 LF	EA	1	\$ 31,372.50	\$ 31,372.50	\$ 49,940.00	\$ 49,940.00
4x	CU-2624 - 430 LF	EA	1	\$ 27,570.00	\$ 27,570.00	\$ 41,820.00	\$ 41,820.00
4y	CU-3450 - 170 LF	EA	1	\$ 22,500.00	\$ 22,500.00	\$ 31,070.00	\$ 31,070.00
4z	CU-3452 - 220 LF	EA	1	\$ 23,280.00	\$ 23,280.00	\$ 33,530.00	\$ 33,530.00
5	6-inch Water Main, Horizontal Directional Drill, DR11 HDPE including DIP transitions						
5a	CU-2625 - 230 LF	EA	1	\$ 20,940.00	\$ 20,940.00	\$ 31,320.00	\$ 31,320.00
5b	CU-3003 - 350 LF	EA	1	\$ 22,305.00	\$ 22,305.00	\$ 35,690.00	\$ 35,690.00
5c	CU-3005 - 200 LF	EA	1	\$ 20,550.00	\$ 20,550.00	\$ 30,540.00	\$ 30,540.00
5d	CU-3202 - 300 LF	EA	1	\$ 21,720.00	\$ 21,720.00	\$ 33,770.00	\$ 33,770.00
5e	CU-3204 - 240 LF	EA	1	\$ 21,037.50	\$ 21,037.50	\$ 31,760.00	\$ 31,760.00
5f	CU-3205 - 400 LF	EA	1	\$ 22,987.50	\$ 22,987.50	\$ 37,170.00	\$ 37,170.00
5g	CU-3251 - 230 LF	EA	1	\$ 20,940.00	\$ 20,940.00	\$ 31,320.00	\$ 31,320.00
5h	CU-3300 - 230 LF	EA	1	\$ 20,940.00	\$ 20,940.00	\$ 31,320.00	\$ 31,320.00
5i	CU-3400 - 200 LF	EA	1	\$ 20,355.00	\$ 20,355.00	\$ 30,540.00	\$ 30,540.00
6	DIP PC 350 by Dry Bore or Open Cut						
6a	8" DIP by Dry Bore	LF	780	\$ 158.00	\$ 123,240.00	\$ 145.00	\$ 113,100.00
6b	6" DIP by Dry Bore	LF	620	\$ 150.00	\$ 93,000.00	\$ 114.00	\$ 70,680.00
6c	4" DIP by Dry Bore	LF	440	\$ 157.00	\$ 69,080.00	\$ 115.00	\$ 50,600.00
6d	4" DIP by Open Cu8	LF	70	\$ 70.00	\$ 4,900.00	\$ 69.50	\$ 4,865.00
6e	6" DIP by Open Cut	LF	360	\$ 66.00	\$ 23,760.00	\$ 54.70	\$ 19,692.00
7	DIP PC 350 and Encasement by Bore & Jack						
7a	CU 1000 -8" DIP with 40 LF 16" steel encasement	EA	1	\$ 16,130.00	\$ 16,130.00	\$ 21,010.00	\$ 21,010.00
7b	CU 1013 -8" DIP with 40 LF 16" steel encasement	EA	1	\$ 16,130.00	\$ 16,130.00	\$ 21,010.00	\$ 21,010.00
7c	CU 1360 -8" DIP with 40 LF 16" steel encasement	EA	1	\$ 16,130.00	\$ 16,130.00	\$ 21,010.00	\$ 21,010.00
7d	CU 1804 -8" DIP with 50 LF 16" steel encasement	EA	2	\$ 20,100.00	\$ 40,200.00	\$ 25,930.00	\$ 51,860.00
7e	CU 1912 -8" DIP with 30 LF 16" steel encasement	EA	1	\$ 12,590.00	\$ 12,590.00	\$ 16,470.00	\$ 16,470.00
7f	CU 2118 -6" DIP with 30 LF 12" steel encasement	EA	1	\$ 28,975.00	\$ 28,975.00	\$ 16,610.00	\$ 16,610.00
8	Water Line Fittings and Valves						
8a	4" X 4" X 4" Tee & Valve(s)	EA	3	\$ 5,350.00	\$ 16,050.00	\$ 3,930.00	\$ 11,790.00
8b	6" X 6" X 4" Tee and Valve(s)	EA	9	\$ 6,100.00	\$ 54,900.00	\$ 5,910.00	\$ 53,190.00
8c	6" X 6" X 6" Tee and Valve(s)	EA	3	\$ 8,050.00	\$ 24,150.00	\$ 8,190.00	\$ 24,570.00
8d	8" X 8" Tee and Valves	EA	6	\$ 9,000.00	\$ 54,000.00	\$ 7,900.00	\$ 47,400.00
8e	8" x 8" Tapping Sleeve and Valve(s)	EA	1	\$ 6,920.00	\$ 6,920.00	\$ 6,460.00	\$ 6,460.00
8f	2" Blow-off Type 1	EA	15	\$ 6,740.00	\$ 101,100.00	\$ 8,160.00	\$ 122,400.00
8g	2" Blow-off Type 2	EA	32	\$ 7,160.00	\$ 229,120.00	\$ 5,700.00	\$ 182,400.00
8h	2" Flushing Hydrant	EA	5	\$ 8,001.00	\$ 40,005.00	\$ 8,120.00	\$ 40,600.00
8i	4" Blow-off Type 1	EA	33	\$ 10,980.00	\$ 362,340.00	\$ 11,550.00	\$ 381,150.00
8j	Fire Hydrant Assembly on 8" main with Tee and Valves	EA	4	\$ 11,200.00	\$ 44,800.00	\$ 8,670.00	\$ 34,680.00
8k	Fire Hydrant Assembly on 6" main with Tee and Valves	EA	2	\$ 9,700.00	\$ 19,400.00	\$ 8,540.00	\$ 17,080.00

8l	¾" Domestic Taps with Tapping Sleeve, Corporation Stop, ¾" CTO Polyethylene Service Line, Meter	EA	340	\$ 1,470.00	\$ 499,800.00	\$ 2,140.00	\$ 727,600.00
8m	1" Domestic Taps with Tapping Sleeve, Corporation Stop, 1" CTO Polyethylene Service Line, Meter	EA	100	\$ 1,880.00	\$ 188,000.00	\$ 2,550.00	\$ 255,000.00
8n	¾" Domestic Line to Residence/Business	EA	340	\$ 1,860.00	\$ 632,400.00	\$ 2,110.00	\$ 717,400.00
8o	1" Domestic Line to Residence/Business	EA	100	\$ 2,340.00	\$ 234,000.00	\$ 2,150.00	\$ 215,000.00
9	Booster Pump Station, Site Work, Pumps, Electrical, Building, Complete						
9a	Booster Pump Station, Complete from Supplier	EA	1	\$ 652,305.00	\$ 652,305.00	\$ 671,260.00	\$ 671,260.00
9b	Electrical	LS	1	\$ 183,300.00	\$ 183,300.00	\$ 170,390.00	\$ 170,390.00
9c	Generator (size) Installed with Concrete Pad	LS	1	\$ 103,800.00	\$ 103,800.00	\$ 78,420.00	\$ 78,420.00
9d	Site Clearing, Grading, & Erosion Control	LS	1	\$ 50,000.00	\$ 50,000.00	\$ 12,520.00	\$ 12,520.00
9e	Concrete Apron	SY	60	\$ 105.00	\$ 6,300.00	\$ 862.00	\$ 51,720.00
9f	Gravel Driveway & Stone Inside Fence	SY	940	\$ 23.00	\$ 21,620.00	\$ 15.50	\$ 14,570.00
9g	Concrete Equipment Pads	LS	1	\$ 18,000.00	\$ 18,000.00	\$ 27,430.00	\$ 27,430.00
9h	15" RCP Culvert	LF	40	\$ 270.00	\$ 10,800.00	\$ 83.00	\$ 3,320.00
9i	SCADA Integration	LS	1	\$ 50,000.00	\$ 50,000.00	\$ 28,340.00	\$ 28,340.00
9j	8" Ductile Iron	LF	170	\$ 275.00	\$ 46,750.00	\$ 83.10	\$ 14,127.00
9k	16" Steel Encasement & 8" DI Carrier Pipe by Bore & Jack	LF	80	\$ 405.00	\$ 32,400.00	\$ 530.00	\$ 42,400.00
9l	Mag Meter and Vault	EA	1	\$ 65,500.00	\$ 65,500.00	\$ 40,590.00	\$ 40,590.00
9m	8" Check Valve and Vault	EA	1	\$ 36,000.00	\$ 36,000.00	\$ 12,630.00	\$ 12,630.00
9n	8" X 8" X 8" TEEs	EA	6	\$ 1,500.00	\$ 9,000.00	\$ 1,040.00	\$ 6,240.00
9o	8" Gate Valves	EA	11	\$ 2,930.00	\$ 32,230.00	\$ 2,530.00	\$ 27,830.00
9p	6' Chain Link Fence & Gate	LF	300	\$ 43.00	\$ 12,900.00	\$ 57.40	\$ 17,220.00
10	Driveway Repairs, Erosion Control, & Traffic Control						
10a	Gravel Driveway Repair	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 75,880.00	\$ 75,880.00
10b	Erosion and Sediment Control	LS	1	\$ 35,000.00	\$ 35,000.00	\$ 323,360.00	\$ 323,360.00
10c	Cleanup, Seeding, and Matting Along Utility Pipelines	LS	1	\$ 45,000.00	\$ 45,000.00	\$ 261,080.00	\$ 261,080.00
10d	Traffic Control and Construction Access	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 574,240.00	\$ 574,240.00
Total Construction Cost					\$ 11,077,205.70		\$ 13,810,247.90
BID SCHEDULE B (Longview Lake & Harrells Hwy 4-inch) BID ADDITIVE							
Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount
1	Mobilization/General Conditions	LS	1	\$ 13,000.00	\$ 13,000.00	\$ 15,270.00	\$ 15,270.00
2	AWWA C900 Water Main (Open Cut)						
2a	Long View Lake Rd. 8-inch AWWA C900 PVC	LF	2,909	\$ 40.20	\$ 116,941.80	\$ 43.00	\$ 125,087.00
2b	Harrells Highway 1 4-inch AWWA C900 PVC	LF	3,233	\$ 19.00	\$ 61,427.00	\$ 25.60	\$ 82,764.80
3	6-inch Water Main, Horizontal Directional Drill, DR11 HDPE including DIP transitions						

3a	CU 1214 350 LF	EA	1	\$ 22,200.00	\$ 22,200.00	\$ 38,860.00	\$ 38,860.00
4	DIP PC 350 by Dry Bore						
4a	8" DIP by Dry Bore	LF	60	\$ 158.00	\$ 9,480.00	\$ 147.00	\$ 8,820.00
4b	4" DIP by Dry Bore	LF	60	\$ 145.00	\$ 8,700.00	\$ 117.00	\$ 7,020.00
5	DIP PC 350 and Encasement by Bore & Jack						
5a	CU 1750 - 8" DIP with 35 LF 16" steel encasement	EA	1	\$ 14,365.00	\$ 14,365.00	\$ 19,150.00	\$ 19,150.00
5b	CU 1752 - 8" DIP with 40 LF 16" steel encasement	EA	1	\$ 16,130.00	\$ 16,130.00	\$ 21,550.00	\$ 21,550.00
6	Water Line Fittings and Valves						
6a	8" X 8" Tee and Valves	EA	2	\$ 9,000.00	\$ 18,000.00	\$ 9,220.00	\$ 18,440.00
6b	8" X 4" Reducer	EA	2	\$ 775.00	\$ 1,550.00	\$ 3,410.00	\$ 6,820.00
6c	2" Blow-off Type 1	EA	1	\$ 6,740.00	\$ 6,740.00	\$ 6,750.00	\$ 6,750.00
6d	4" Blow-off Type 1	EA	1	\$ 10,980.00	\$ 10,980.00	\$ 8,390.00	\$ 8,390.00
6e	¾" Domestic Taps with Tapping Sleeve, Corporation Stop, ¾" CTO Polyethylene Service Line, Meter	EA	40	\$ 1,470.00	\$ 58,800.00	\$ 2,170.00	\$ 86,800.00
6f	1" Domestic Taps with Tapping Sleeve, Corporation Stop, 1" CTO Polyethylene Service Line, Meter	EA	10	\$ 1,880.00	\$ 18,800.00	\$ 2,590.00	\$ 25,900.00
6g	¾" Domestic Line to Residence/Business	EA	40	\$ 1,860.00	\$ 74,400.00	\$ 2,150.00	\$ 86,000.00
6h	1" Domestic Line to Residence/Business	EA	10	\$ 2,340.00	\$ 23,400.00	\$ 2,190.00	\$ 21,900.00
7	Driveway Repairs, Erosion Control, & Traffic Control						
7a	Gravel Driveway Repair	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 6,330.00	\$ 6,330.00
7b	Erosion and Sediment Control	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 10,690.00	\$ 10,690.00
7c	Cleanup, Seeding, and Matting Along Utility Pipelines	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 10,910.00	\$ 10,910.00
7d	Traffic Control and Construction Access	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 23,260.00	\$ 23,260.00
Total Construction Cost					\$ 483,413.80		\$ 630,711.80
BID SCHEDULE C (Harrells Hwy 6-inch) BID ADDITIVE							
Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount
1	Mobilization/General Conditions	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 16,840.00	\$ 16,840.00
2	AWWA C900 Water Main (Open Cut)						
2a	Harrells Highway 1 6-inch AWWA C900 PVC	LF	15,237	\$ 27.35	\$ 416,731.95	\$ 32.00	\$ 487,584.00
3	6-inch Water Main, Horizontal Directional Drill, DR11 HDPE including DIP transitions						
3a	CU 1200 360 LF	EA	1	\$ 26,107.50	\$ 26,107.50	\$ 41,330.00	\$ 41,330.00
3b	CU 1200 260 LF	EA	1	\$ 24,060.00	\$ 24,060.00	\$ 36,930.00	\$ 36,930.00
3c	CU 1201 240 LF	EA	1	\$ 23,670.00	\$ 23,670.00	\$ 36,230.00	\$ 36,230.00
3d	CU 1203 280 LF	EA	1	\$ 24,450.00	\$ 24,450.00	\$ 37,810.00	\$ 37,810.00
3e	CU 1209 240 LF	EA	1	\$ 23,670.00	\$ 23,670.00	\$ 36,230.00	\$ 36,230.00
3f	CU 1210 260 LF	EA	1	\$ 24,060.00	\$ 24,060.00	\$ 36,930.00	\$ 36,930.00
3g	CU 1211 330 LF	EA	1	\$ 25,425.00	\$ 25,425.00	\$ 40,100.00	\$ 40,100.00
3h	CU 1212 230 LF	EA	1	\$ 23,475.00	\$ 23,475.00	\$ 35,700.00	\$ 35,700.00
4	DIP PC 350 by Dry Bore						

4a	8" DIP by Dry Bore	LF	60	\$ 158.00	\$ 9,480.00	\$ 146.00	\$ 8,760.00
4b	6" DIP by Dry Bore	LF	595	\$ 150.00	\$ 89,250.00	\$ 115.00	\$ 68,425.00
4c	4" DIP by Dry Bore	LF	60	\$ 157.00	\$ 9,420.00	\$ 116.00	\$ 6,960.00
5	DIP PC 350 and Encasement by Bore & Jack						
5a	CU 1700 - 6" DIP with 40 LF 12" steel encasement	EA	1	\$ 11,525.00	\$ 11,525.00	\$ 23,830.00	\$ 23,830.00
6	Water Line Fittings and Valves						
6a	6" X 6" X 6" Tee and Valve(s)	EA	1	\$ 8,050.00	\$ 8,050.00	\$ 6,680.00	\$ 6,680.00
6b	8" X 8" Tee and Valves	EA	3	\$ 9,000.00	\$ 27,000.00	\$ 8,340.00	\$ 25,020.00
6c	6" x 6" Tapping Sleeve and Valve	EA	1	\$ 5,675.00	\$ 5,675.00	\$ 5,440.00	\$ 5,440.00
6d	8" X 6" Reducer	EA	1	\$ 800.00	\$ 800.00	\$ 736.00	\$ 736.00
6e	8" X 4" Reducer	EA	1	\$ 775.00	\$ 775.00	\$ 716.00	\$ 716.00
6f	2" Blow-off Type 1	EA	11	\$ 6,740.00	\$ 74,140.00	\$ 7,370.00	\$ 81,070.00
6g	¾" Domestic Taps with Tapping Sleeve, Corporation Stop, ¾" CTO Polyethylene Service Line, Meter	EA	40	\$ 1,470.00	\$ 58,800.00	\$ 2,150.00	\$ 86,000.00
6h	1" Domestic Taps with Tapping Sleeve, Corporation Stop, 1" CTO Polyethylene Service Line, Meter	EA	10	\$ 1,880.00	\$ 18,800.00	\$ 2,570.00	\$ 25,700.00
6i	Fire Hydrant Assembly on 6" main with Tee and Valves	EA	1	\$ 9,700.00	\$ 9,700.00	\$ 8,960.00	\$ 8,960.00
6j	¾" Domestic Line to Residence/Business	EA	40	\$ 1,860.00	\$ 74,400.00	\$ 2,080.00	\$ 83,200.00
6k	1" Domestic Line to Residence/Business	EA	10	\$ 2,340.00	\$ 23,400.00	\$ 2,100.00	\$ 21,000.00
7	Driveway Repairs, Erosion Control, & Traffic Control						
7a	Gravel Driveway Repair	LS	1	\$ 4,000.00	\$ 4,000.00	\$ 8,960.00	\$ 8,960.00
7b	Erosion and Sediment Control	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 34,840.00	\$ 34,840.00
7c	Cleanup, Seeding, and Matting Along Utility Pipelines	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 26,500.00	\$ 26,500.00
7d	Traffic Control and Construction Access	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 57,700.00	\$ 57,700.00
Total Construction Cost					\$ 1,072,864.45		\$ 1,386,181.00

BID SCHEDULE D (E. 2nd St.) BID ADDITIVE

Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount
1	Mobilization/General Conditions	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 8,850.00	\$ 8,850.00
2	AWWA C900 Water Main (Open Cut)						
2a	E. 2nd St. 6-inch AWWA C900 PVC	LF	1,419	\$ 30.70	\$ 43,563.30	\$ 38.30	\$ 54,347.70
3	DIP PC 350 by Dry Bore						
3a	6" DIP by Dry Bore	LF	120	\$ 158.00	\$ 18,960.00	\$ 127.00	\$ 15,240.00
4	DIP PC 350 and Encasement by Bore & Jack						
4a	CU 1700 - 6" DIP with 40 LF 12" steel encasement	EA	1	\$ 11,525.00	\$ 11,525.00	\$ 20,420.00	\$ 20,420.00
5	Water Line Fittings and Valves						
5a	6" X 6" X 6" Tee and Valve(s)	EA	1	\$ 8,300.00	\$ 8,300.00	\$ 7,930.00	\$ 7,930.00
5b	6" x 6" Tapping Sleeve and Valve	EA	1	\$ 5,675.00	\$ 5,675.00	\$ 5,870.00	\$ 5,870.00
5c	2" Blow-off Type 1	EA	1	\$ 6,740.00	\$ 6,740.00	\$ 7,030.00	\$ 7,030.00

6 Driveway Repairs, Erosion Control, & Traffic Control							
6a	Gravel Driveway Repair	LS	1	\$ 500.00	\$ 500.00	\$ 562.00	\$ 562.00
6b	Erosion and Sediment Control	LS	1	\$ 500.00	\$ 500.00	\$ 2,620.00	\$ 2,620.00
6c	Cleanup, Seeding, and Matting Along Utility Pipelines	LS	1	\$ 650.00	\$ 650.00	\$ 3,010.00	\$ 3,010.00
6d	Traffic Control and Construction Access	LS	1	\$ 500.00	\$ 500.00	\$ 3,020.00	\$ 3,020.00
Total Construction Cost					\$ 99,413.30		\$ 128,899.70

BID SCHEDULE E (Harrells Highway Parallel Line) BID ADDITIVE

Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount
1	Mobilization/General Conditions	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 9,820.00	\$ 9,820.00
2 AWWA C900 Water Main (Open Cut)							
2a	Harrells Highway 2 8-inch AWWA C900 PVC	LF	4,234	\$ 41.20	\$ 174,440.80	\$ 42.50	\$ 179,945.00
3 8-inch Water Main, Horizontal Directional Drill, DR11 HDPE including DIP transitions							
3a	CU 1351 - 310 LF	EA	1	\$ 37,710.00	\$ 37,710.00	\$ 38,690.00	\$ 38,690.00
3b	CU 1352 - 320 LF	EA	1	\$ 38,041.50	\$ 38,041.50	\$ 41,590.00	\$ 41,590.00
3c	CU 1354 - 300 LF #1	EA	1	\$ 37,417.50	\$ 37,417.50	\$ 40,090.00	\$ 40,090.00
3d	CU 1354 - 320 LF #2	EA	1	\$ 38,051.25	\$ 38,051.25	\$ 41,590.00	\$ 41,590.00
3e	CU 1355 - 270 LF	EA	1	\$ 36,637.50	\$ 36,637.50	\$ 38,590.00	\$ 38,590.00
6 Water Line Fittings and Valves							
6a	8" X 8" Tee and Valves	EA	2	\$ 9,000.00	\$ 18,000.00	\$ 8,710.00	\$ 17,420.00
6b	4" Blow-off Type 1	EA	14	\$ 10,980.00	\$ 153,720.00	\$ 8,300.00	\$ 116,200.00
5 Driveway Repairs, Erosion Control, & Traffic Control							
5a	Gravel Driveway Repair	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 2,140.00	\$ 2,140.00
5b	Erosion and Sediment Control	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 13,740.00	\$ 13,740.00
5c	Cleanup, Seeding, and Matting Along Utility Pipelines	LS	1	\$ 2,200.00	\$ 2,200.00	\$ 6,560.00	\$ 6,560.00
5d	Traffic Control and Construction Access	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 11,120.00	\$ 11,120.00
Total Construction Cost					\$ 556,218.55		\$ 557,495.00

BID SCHEDULE F (Wildcat Road) BID ADDITIVE

Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount
1	Mobilization/General Conditions	LS	1	\$ 13,000.00	\$ 13,000.00	\$ 18,040.00	\$ 18,040.00
2 AWWA C900 Water Main (Open Cut)							
2a	Wildcat Rd. 6-inch AWWA C900 PVC	LF	9,689	\$ 27.20	\$ 263,540.80	\$ 33.90	\$ 328,457.10
3 6-inch Water Main, Horizontal Directional Drill, DR11 HDPE including DIP transitions							

3a	CU 2452 530 LF #1	EA	1	\$ 29,520.00	\$ 29,520.00	\$ 45,670.00	\$ 45,670.00
3b	CU 2452 260 LF #2	EA	1	\$ 24,060.00	\$ 24,060.00	\$ 35,420.00	\$ 35,420.00
3c	CU 2456 1140 LF	EA	1	\$ 42,390.00	\$ 42,390.00	\$ 75,030.00	\$ 75,030.00
3d	CU 2457 240 LF	EA	1	\$ 23,670.00	\$ 23,670.00	\$ 34,560.00	\$ 34,560.00
4	DIP PC 350 by Dry Bore						
4a	6" DIP by Dry Bore	LF	80	\$ 150.00	\$ 12,000.00	\$ 120.00	\$ 9,600.00
5	DIP PC 350 and Encasement by Bore & Jack						
5a	CU 2458 - 6" DIP with 50 LF 12" steel encasement	EA	1	\$ 16,865.00	\$ 16,865.00	\$ 21,250.00	\$ 21,250.00
6	Water Line Fittings and Valves						
6a	8" X 8" Tee and Valves	EA	1	\$ 9,000.00	\$ 9,000.00	\$ 4,920.00	\$ 4,920.00
6b	4" Gate Valve	EA	1	\$ 1,450.00	\$ 1,450.00	\$ 1,690.00	\$ 1,690.00
6c	2" Blow-off Type 1	EA	5	\$ 6,740.00	\$ 33,700.00	\$ 6,790.00	\$ 33,950.00
6d	Fire Hydrant Assembly on 8" main with Tee and Valves	EA	1	\$ 11,200.00	\$ 11,200.00	\$ 10,870.00	\$ 10,870.00
6e	¾" Domestic Taps with Tapping Sleeve, Corporation Stop, ¾" CTO Polyethylene Service Line, Meter	EA	7	\$ 1,470.00	\$ 10,290.00	\$ 2,490.00	\$ 17,430.00
6f	1" Domestic Taps with Tapping Sleeve, Corporation Stop, 1" CTO Polyethylene Service Line, Meter	EA	3	\$ 1,880.00	\$ 5,640.00	\$ 3,010.00	\$ 9,030.00
6g	¾" Domestic Line to Residence/Business	EA	7	\$ 1,860.00	\$ 13,020.00	\$ 2,120.00	\$ 14,840.00
6h	1" Domestic Line to Residence/Business	EA	3	\$ 2,340.00	\$ 7,020.00	\$ 2,120.00	\$ 6,360.00
7	Driveway Repairs, Erosion Control, & Traffic Control						
7a	Gravel Driveway Repair	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 1,220.00	\$ 1,220.00
7b	Erosion and Sediment Control	LS	1	\$ 6,000.00	\$ 6,000.00	\$ 20,090.00	\$ 20,090.00
7c	Cleanup, Seeding, and Matting Along Utility Pipelines	LS	1	\$ 6,000.00	\$ 6,000.00	\$ 14,400.00	\$ 14,400.00
7d	Traffic Control and Construction Access	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 28,900.00	\$ 28,900.00
Total Construction Cost					\$ 270,825.00		\$ 731,727.10

Schedule G - Total of all Bid Additives			
Total of Bid Schedule A	\$	11,077,205.70	\$ 13,810,247.90
Total of Bid Schedules A + B + C + D + E + F	\$	13,559,940.80	\$ 17,245,262.50

Schedule H – Add or Deduct Alternate			
Alternate 1 – SDR21 PVC in lieu of C900 PVC DEDUCT	4"	\$ 1.53	4" \$ 1.30
	6"	\$ 2.83	6" \$ 2.20
	8"	\$ 5.15	8" \$ 4.30
Alternate 2 – Service Lines – C900 DR18 Fusible PVC in lieu of HDPE DR11. If this alternative is selected, DIP sections on each side of the horizontal directional drills will not be required. ADD	6"	\$ 2.97	6" \$ 4.30
	8"	\$ 8.33	8" \$ 9.70
	10"	\$ 16.48	10" \$ 18.70
Total of Schedule A		\$ 11,077,205.70	\$ 13,810,247.90
Total of Schedule A + Alternate 1		\$ 10,553,087.21	\$ 13,380,721.30
Total of Schedule A + Alternate 2		\$ 11,269,052.90	\$ 14,003,458.40
Total of Schedule A + Schedule H		\$ 10,744,934.41	\$ 13,573,931.80



Does not match the contractor's bid amount; however this Alternate bid will not be awarded.



Does not match the contractor's bid amount; however this contractor is not the low bidder.



Does not match contractors bid amount and has been corrected

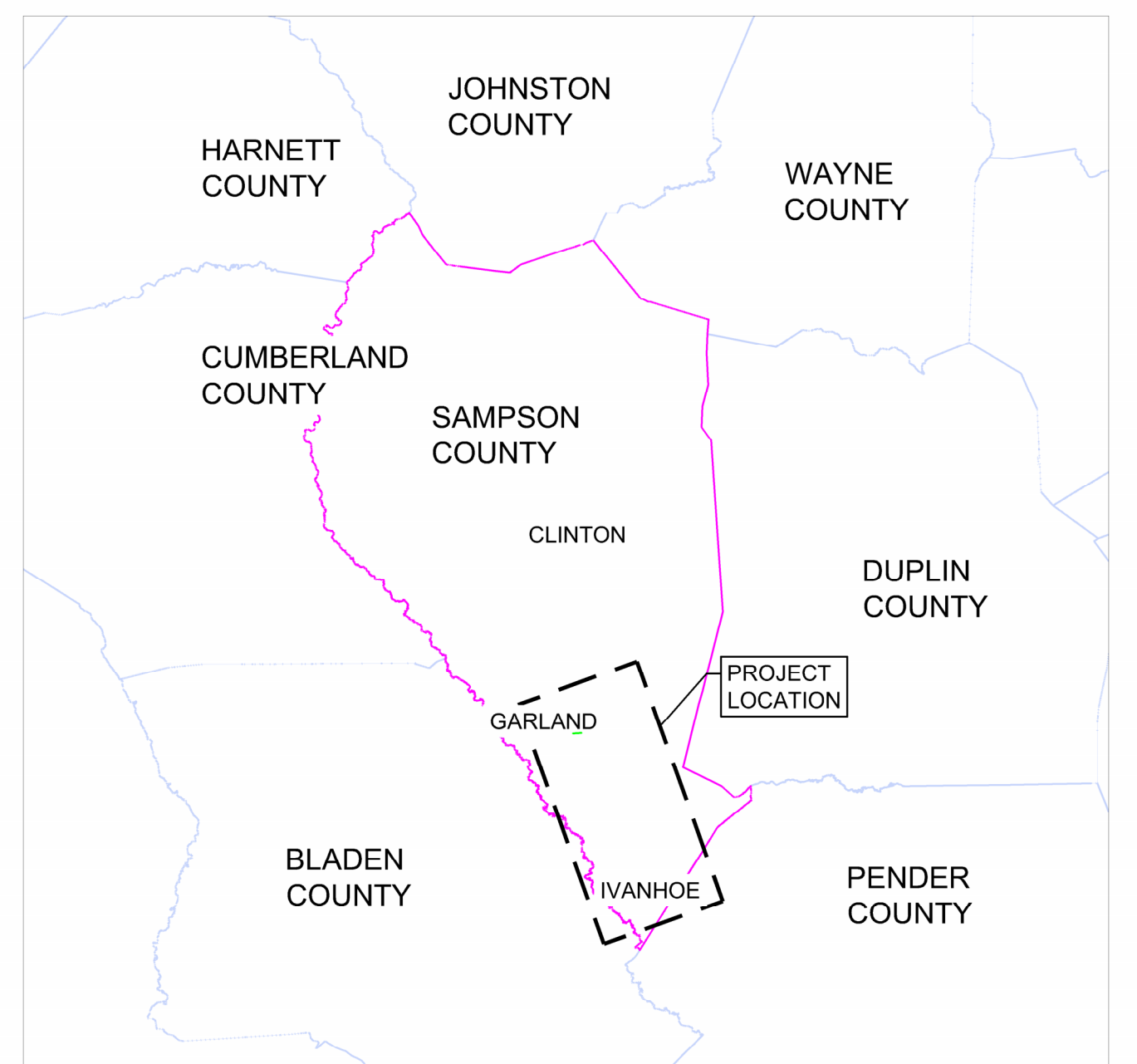
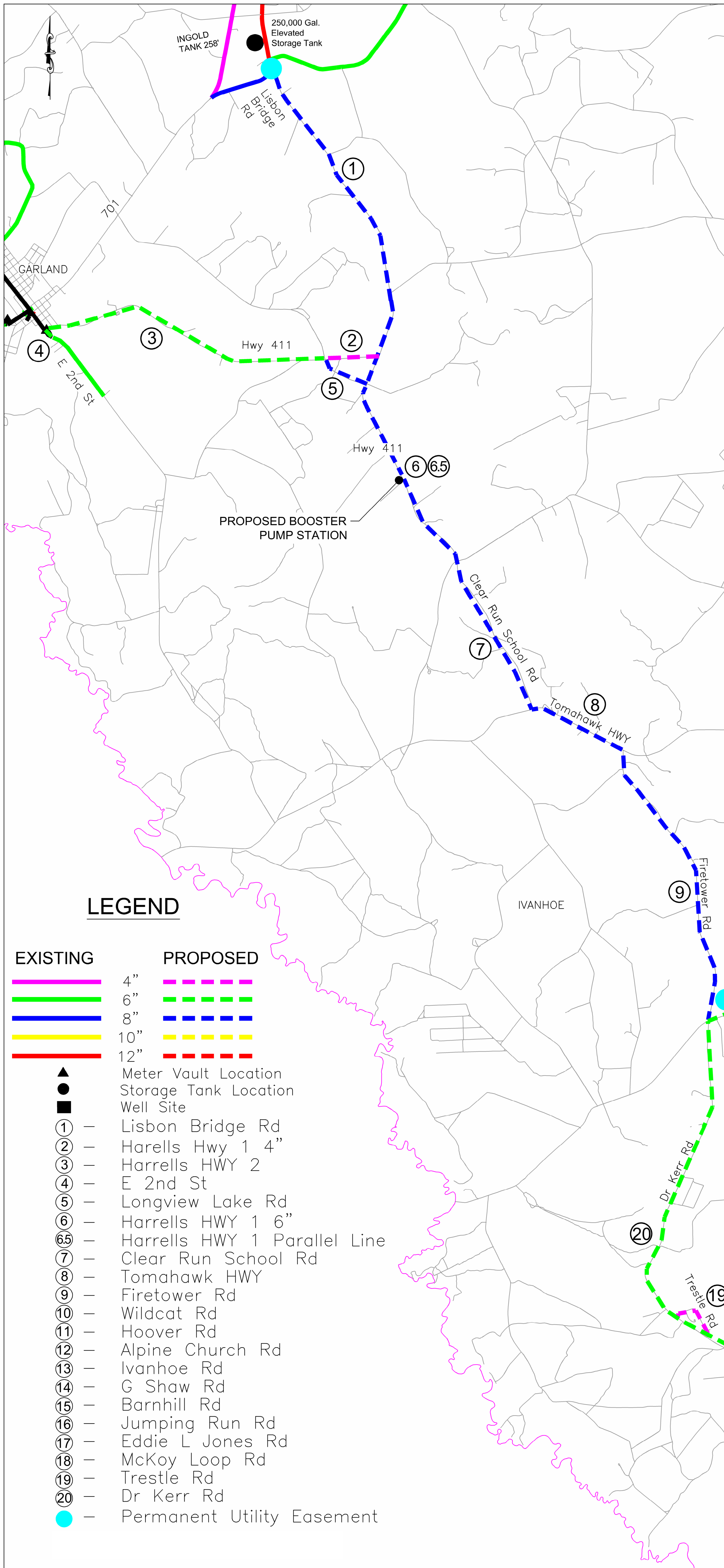
Project Name: Ivanhoe Water System
 DWI Project No: SRP-D-ARP-0114
 Expenditures to Date
 Work Performed Thru 09/30/2024



<i>CONSTRUCTION CONTRACTS</i>	<i>Total Contract Amount</i>	<i>Cumulative Cost to Date</i>	<i>Minus Retainage on Payable Cost</i>	<i>Minus Cumulative Sales Tax</i>	<i>Minus Previously Paid to Date</i>	Requested For This Pay Request
Construction Contract Budget	\$ 10,553,087					
Contingency (7% of Construction)	\$ 751,913					
Construction Total	\$ 11,305,000					
<i>ENGINEERING CONTRACT (Task Order No. 9)</i>	<i>Total Contract Amount</i>	<i>Cumulative Cost to Date</i>			<i>Minus Previously Paid to Date</i>	Requested For This Pay Request
ER/EID	\$ 95,000	\$ 95,000			\$ (95,000)	\$ -
Topographic Survey	\$ 360,000	\$ 360,000			\$ (360,000)	\$ -
Site Survey and Easement Preperation	\$ 50,000	\$ -			\$ -	\$ -
Engineering Design	\$ 555,000	\$ 527,250			\$ (527,250)	\$ -
Permitting	\$ 60,000	\$ 54,000			\$ (54,000)	\$ -
Bidding	\$ 25,000	\$ -			\$ -	\$ -
Construction Administration	\$ 238,000	\$ -			\$ -	\$ -
Funding Administration	\$ 50,000	\$ 25,000			\$ (25,000)	\$ -
Engineering Total	\$ 1,433,000	\$ 1,061,250				
<i>ADMINISTRATION</i>	<i>Total Contract Amount</i>	<i>Cumulative Cost to Date</i>			<i>Minus Previously Paid to Date</i>	Requested For This Pay Request
Land Acquisition	\$ 20,000					
Connection Fee Compensation	\$ 525,000					
Administration Total	\$ 545,000	\$ -				
<i>PAY REQUEST TOTALS</i>		<i>Cumulative Cost to Date</i>	<i>Minus Retainage on Payable Cost</i>		<i>Minus Previously Paid to Date</i>	Total Requested For This Pay Request
		\$ 1,061,250	\$ -		\$ (1,061,250)	\$ -
<i>FUNDING</i>	<i>Total Funding Amount</i>				<i>Funds Dispursed to Date</i>	Requested Reimbursement For This Pay Request
ARPA Funds	\$ 13,283,000				\$ (1,061,250)	\$ -
					\$ -	\$ -
Total Funding	\$ 13,283,000					
Total Project Budgeted Cost	\$ 13,283,000					
Variance	\$0.00				Funds Remaining	\$ 12,221,750

SAMPSON COUNTY WATER SYSTEM

ATTACHMENT A - IVANHOE WATER SYSTEM BASE BID PLUS ADDITIVES



VICINITY MAP

SCALE: 1" = 60,000'

Schedule A Base Bid	① ⑥ ⑦ ⑧ ⑨ ⑪ ⑫ ⑬ ⑭ ⑮ ⑯ ⑰ ⑱ ⑲ ⑳
Schedule B Bid Additive	② + ⑤
Schedule C Bid Additive	③
Schedule D Bid Additive	④
Schedule E Bid Additive	⑥.5
Schedule F Bid Additive	⑩

ADDITIVES

LEGEND

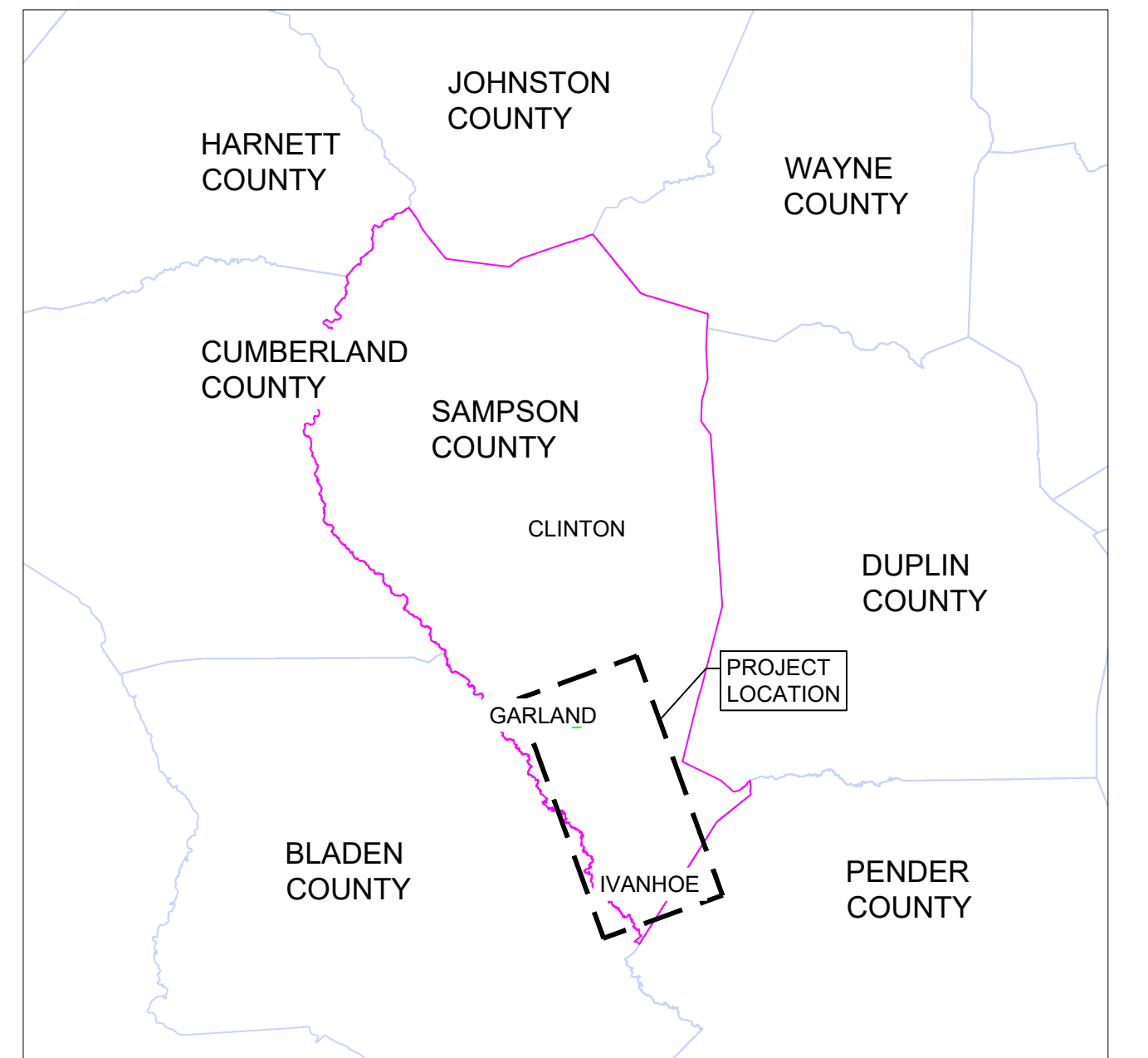
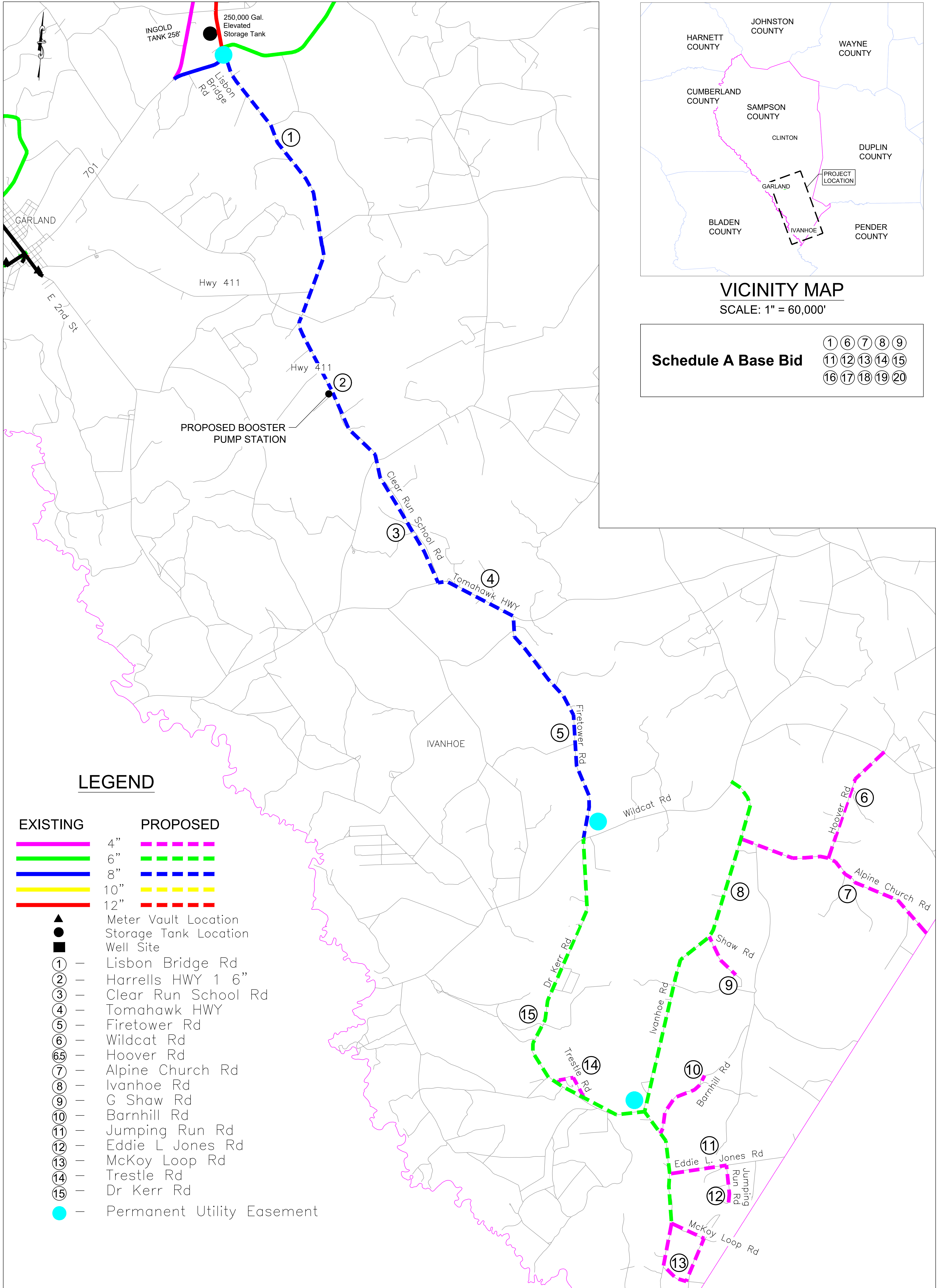
- | EXISTING | PROPOSED |
|----------|----------|
| | |
| | |
| | |
| | |
| | |
- ▲ Meter Vault Location
 - Storage Tank Location
 - Well Site
 - ① - Lisbon Bridge Rd
 - ② - Harrells Hwy 1 4"
 - ③ - Harrells HWY 2
 - ④ - E 2nd St
 - ⑤ - Longview Lake Rd
 - ⑥ - Harrells HWY 1 6"
 - ⑥.5 - Harrells HWY 1 Parallel Line
 - ⑦ - Clear Run School Rd
 - ⑧ - Tomahawk HWY
 - ⑨ - Firetower Rd
 - ⑩ - Wildcat Rd
 - ⑪ - Hoover Rd
 - ⑫ - Alpine Church Rd
 - ⑬ - Ivanhoe Rd
 - ⑭ - G Shaw Rd
 - ⑮ - Barnhill Rd
 - ⑯ - Jumping Run Rd
 - ⑰ - Eddie L Jones Rd
 - ⑱ - McKoy Loop Rd
 - ⑲ - Trestle Rd
 - ⑳ - Dr Kerr Rd
 - - Permanent Utility Easement

IVANHOE AREA

SCALE: 1" = 3,000'

SAMPSON COUNTY WATER SYSTEM

ATTACHMENT B - IVANHOE WATER SYSTEM BASE BID



VICINITY MAP

SCALE: 1" = 60,000'

Schedule A Base Bid	①	⑥	⑦	⑧	⑨
	⑪	⑫	⑬	⑭	⑮
	⑯	⑰	⑱	⑳	

LEGEND

- | EXISTING | PROPOSED |
|----------|----------|
| | |
| | |
| | |
| | |
| | |
-
- ▲ Meter Vault Location
 - Storage Tank Location
 - Well Site
 - ① - Lisbon Bridge Rd
 - ② - Harrells HWY 1 6"
 - ③ - Clear Run School Rd
 - ④ - Tomahawk HWY
 - ⑤ - Firetower Rd
 - ⑥ - Wildcat Rd
 - ⑦ - Hoover Rd
 - ⑧ - Alpine Church Rd
 - ⑨ - Ivanhoe Rd
 - ⑩ - G Shaw Rd
 - ⑪ - Barnhill Rd
 - ⑫ - Jumping Run Rd
 - ⑬ - Eddie L Jones Rd
 - ⑭ - McKoy Loop Rd
 - ⑮ - Trestle Rd
 - ⑯ - Dr Kerr Rd
 - - Permanent Utility Easement

IVANHOE AREA

SCALE: 1" = 3,000'

RESOLUTION OF TENTATIVE AWARD

WHEREAS, the County of Sampson, North Carolina has received bids, pursuant to duly advertisement notice therefore, for construction of the Ivanhoe Water System Expansion, and

WHEREAS, the Dewberry Engineers, Inc. (Consulting Engineers) have reviewed the bids; and

WHEREAS, Herring & Rivenbark, Inc. was the lowest bidder for the Ivanhoe Water System Expansion, in the total bid amount of \$10,553,087.21, and

WHEREAS, the consulting Engineers recommend **TENTATIVE AWARD** to the lowest bidder(s).

NOW, THERE FORE, BE IT RESOLVED that **TENTATIVE AWARD** is made to the lowest bidder(s) in the Total Bid Amount of \$10,553,087.21.

	Herring-Rivenbark, Inc.	Ralph Hodge Construction Company
Schedule A (Base Bid)	\$11,077,205.70	\$13,810,247.90
Schedule B (Additive)	\$483,413.80	\$630,711.80
Schedule C (Additive)	\$1,072,864.45	\$1,386,181.00
Schedule D (Additive)	\$99,413.30	\$128,899.70
Schedule E (Additive)	\$556,218.55	\$557,495.00
Schedule F (Additive)	\$270,825.00	\$731,727.10
Total of Schedule A – F	\$13,559,940.80	\$17,245,262.50
Schedule A + Alternate 1	\$10,553,087.21	\$13,380,721.30
Schedule A + Alternate 2	\$11,269,052.90	\$14,003,458.40

BE IT FURTHER RESOLVED that such **TENTATIVE AWARD** be contingent upon the approval of the North Carolina Department of Environmental Quality.

Upon motion of _____, seconded by _____, the above **RESOLUTION** was unanimously adopted.

This is 4th day of November, 2024.

Chairperson, Sampson County Board of Commissioners

Attest:

Clerk to the Board

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3

Meeting Date: November 4, 2024	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue
	<input type="checkbox"/>			

SUBJECT: Board Appointments

DEPARTMENT: Governing Body

PUBLIC HEARING: No

CONTACT PERSON(S): Vice Chairperson Sue Lee

PURPOSE: To consider appointments to various boards

ATTACHMENTS: Memo

BACKGROUND:

Sampson Regional Medical Center Board of Trustees – The SRMC Board of Trustees will provide nominee recommendations following its October 28, 2024 meeting



607 Beaman Street, Post Office Box 260, Clinton, North Carolina 28328
Telephone: (910) 592-8511 Fax: (910) 590-2321

Memo

To: Sampson County Board of Commissioners
From: Sampson Regional Medical Center
cc:
Date: 10/17/2024
Re: County Commissioners November 2024 Meeting

The Board of Trustees for Sampson Regional Medical Center would like to submit names regarding reappointments and upcoming vacancies for approval for the November 4, 2024 Board of Commissioners meeting. SRMC's Board of Trustees will finalize and approve specific names at their October 28th Board meeting. Specific names will be provided as soon as possible thereafter.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 4

Meeting Date:	November 4, 2024	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
		<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
		<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
		<input checked="" type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Consent Agenda
DEPARTMENT: Administration/Multiple Departments

ITEM DESCRIPTIONS/ATTACHMENTS:

- a. Approve the minutes of the October 8, 2024 meeting
- b. Adopt the 2025 County Government Holiday Schedule
- c. Adopt the 2025 Board of Commissioners Meeting Schedule
- d. Authorize the execution of a Service Agreement between Sampson County Emergency Services and Motorola Solutions
- e. Approve an amendment to the original agreement for Award 247 State Aid to Public Libraries 2000057929, increasing the total funding to \$74,345
- f. Adopt the Local Child Care Policy for the Sampson County Department of Social Services
- g. Authorize the execution of a Water Purchase Contract between Sampson County Water and Sewer District II and the City of Dunn
- h. Adopt a Resolution Accepting the 2023 Appropriations Act Directed Projects Grant Offer of \$1,255,000.00 for the construction of a new well on Taylors Bridge Hwy.
- i. Authorize the composition and execution of a letter approving the purchase of 3.88 acres of land on Taylors Bridge Hwy. for the construction of a new well and 500 gallon tank
- j. Adopt Capital Project Ordinance 36237 Concerning Airport Construction
- k. Adopt Capital Project Ordinance 47178 Concerning Airport Construction
- l. Authorize the execution of a State Fiscal Recovery Fund (SFRF) Housing and Home Improvement (HHI) – “Choosing Home” Agreement for the Provision of County-Based Aging Services between Sampson County and the Mid-Carolina Agency on Aging
- m. Authorize a reduction of tax penalty for failure to timely list assets by one-half for Logistical Customer Service, Inc.
- n. Approve late disabled veterans tax exclusion requests for Christopher Mason
- o. Approve tax refunds and releases as submitted
- p. Approve budget amendments as submitted

RECOMMENDED ACTION OR MOTION:

Motion to approve Consent Agenda as presented

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, October 7, 2024, in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Jerol Kivett, Vice Chairperson Sue Lee, and Commissioners Thaddeus Godwin, Lethia Lee and Allen McLamb.

Chairman Jerol Kivett called the meeting to order and turned the meeting over to Vice Chairperson Sue Lee who acknowledged Commissioner Thaddeus Godwin. Commissioner Godwin provided the invocation and led the Pledge of Allegiance.

Approval of Agenda

Upon a motion by Vice Chairperson Sue Lee and seconded by Commissioner Godwin, the Board voted unanimously to approve the agenda with the following amendments:

- Added Item 8 - Closed Session pursuant to NCGS § 143-318.11(a)(3)
- Added the approval of acceptance of grant funds for the purchase of a TEK84 Body Scanner for the Sampson County Detention Center to the Consent Agenda
- Added Item 1(c) - Update on Hurricane Relief Efforts in WNC

Item 1: Presentations and Updates

Recognition of Sargeant Kennis Beatty Chairman Kivett called upon Sargeant Kennis Beatty of the Sampson County Detention Center. Sargeant Beatty was named the North Carolina Detention Officer of the Year at the North Carolina Jail Administration Association Annual Banquet after being nominated by his peers. Chairman Kivett congratulated Sargeant Beatty and thanked him for his dedication to Sampson County and its citizens. He also noted that Sargeant Beatty is the third officer from Sampson County to receive this honor in the past five years. Captain Frederick Hayes then provided congratulatory remarks and thanked Sargeant Beatty for his service.

Update on Sale of County Property Chairman Kivett called upon Finance Director David Clack who shared that bids were opened on September 24, 2024 and the highest bid was currently \$456,800. Staff has advertised the new qualifying minimum bid of \$479,690 with a bid opening date of October 8, 2024.

Update on Hurricane Relief Efforts in WNC Chairman Kivett called upon Emergency Services Director Rick Sauer who informed the Board that he had just returned from offering relief aid in Haywood County. Mr. Sauer provided a recap of his experiences in incident management as well as rescue services and stated that the team performed 922 missions and managed 48 different agencies during the six-day period. Mr. Sauer added that all individuals in Haywood County who had been reported missing have now been accounted for. Despite record-shattering flooding, the water receded within 24 hours and rescue efforts were underway. Mr. Sauer added that Communications Manager Cliff Brown was deployed to

McDowell County and that 6 members of the Sampson County Sheriff's Department, several fire departments, two employees from Suttontown EMS, and one employee from Sampson County EMS had gone to Western counties to provide aid. Mr. Sauer highlighted the work being done by FEMA in the area as well as the teamwork displayed by volunteers, citizens, and Emergency Services employees.

Item 2: Action Items

Award of Bid for Construction of the Ivanhoe Water Project Chairman Kivett called upon Public Works Director Mark Turlington who informed the Board that there were not enough bids received at the October 3, 2024 bid opening and that the project will have to be readvertised. The next bid opening will be on October 17, and three bids will not be required. Upon a motion by Chairman Kivett and seconded by Commissioner Godwin the Board voted unanimously to table the bid award until the November 4, 2024 meeting. Mr. Turlington requested that the Board authorize Public Works to begin advertising community meetings to be held on November 12 and December 4. Upon a motion by Chairman Kivett and seconded by Commissioner Godwin the Board voted unanimously to authorize Public Works to begin marketing this project and the proposed community meetings.

Item 3: Board Appointments

Upon a motion by Vice Chairperson Sue Lee and seconded by Commissioner Godwin the Board voted unanimously to appoint Jason Smith to the Sampson County Planning Board. Upon a motion by Vice Chairperson Sue Lee and seconded by Commissioner Godwin the Board voted unanimously to appoint Courtney Allen of Trillium Health and Dr. William Vann of Clinton City Schools to the Juvenile Crime Prevention Council.

Item 4: Consent Agenda

Upon a motion made by Vice Chairperson Sue Lee and seconded by Commissioner Godwin, the Board voted unanimously to approve the Consent Agenda as follows:

(as Board of Commissioners)

- a. Approved the minutes of the September 3, 2024, September 9, 2024, and September 23, 2024 meetings (Copies filed in Inc. Minute Book _____, Page _____.)
- b. Approved a request to declare a 2013 Ford Explorer (VIN 1FM5K7ARXDGB78867) as surplus and authorize the vehicle's transfer to the Turkey Volunteer Fire Department
- c. Authorized a reduction of tax penalty for failure to timely list assets by one-half for C&C Farms

- d. Authorized a reduction of tax penalty for failure to timely list assets by one-half for S&T Howard Farms, Inc.
- e. Authorized a request to waive the late list penalty for Hubb, Inc.
- f. Authorized a request to waive the late list penalty for Reeves Services, Inc.
- g. Approved late disabled veterans tax exclusion requests for Leonard Paul Renzo, Matthew Ronald Barwick, Phyllis D Daughtry, Marion L. May, and Phillip M. Cherry
- h. Approved tax refunds and releases as submitted
- i. Approved budget amendments as submitted
- j. Approved the acceptance of grant funds for the purchase of a TEK84 Body Scanner for the Sampson County Detention Center
(as Board of Health)
- k. Approved CPT Codes/Fee Update for the Sampson County Health Department

Item 5: Board Information

The Board received the following for information only:

- May 14, 2024 Dangerous Dog Appeal Hearing and SCHD Health Advisory Committee Minutes

Item 6: County Manager’s Report

Chairman Kivett called upon County Manager Ed Causey who acknowledged the Public Works Department and commended them on their tedious work regarding the Ivanhoe Water Project. Mr. Causey then noted that Social Services Director Lynn Fields is planning to retire at the end of the year and that the position has been advertised. Mr. Causey informed the Board that they could either interview all applicants themselves or have County staff conduct interviews and make a recommendation for the position before meeting the candidate. Upon a motion by Chairman Kivett and seconded by Commissioner Godwin the Board voted to instruct staff to conduct interviews for the Social Services Director position and to hold a closed session before the November 4, 2024 Board meeting to conduct a formal Board interview with the recommended candidate.

Item 7: Closed Session

Upon a motion by Vice Chairperson Sue Lee and seconded by Commissioner Godwin the Board voted unanimously to enter into Closed Session pursuant to NCGS § 143-318.11(a)(3). Upon a motion by Chairman Kivett and seconded by Vice Chairperson Sue Lee the Board voted unanimously to come out of Closed Session.

Item 8: Public Comment Period

Chairman Kivett opened the floor for public comments. The following were received:

Elaine F. Hunt - "Good evening. My name is Elaine F. Hunt. I reside at 7171 Old Warsaw Road, Turkey. I come before you as I have come, I'll say days gone by. Months gone by since 2022 and I come on behalf of myself, my family, and my friends. There's two rows of people out here who also live on Old Warsaw Road and I realize as the world turns there's nothing new under the sun and so I'm coming singing the same old song on County water for the people on the opposite end of Timberlake. We request County Water. I'm glad to see that you're making some headway with Ivanhoe but nevertheless, we desire County water too. I heard the gentleman talking about water, water, water in the Western North Carolina so that lets you know that water is not just a luxury, it's a necessity and we need, we need County water. Last week, went to one of the stores, they didn't have any water. I buy a lot of my water to drink, to wash in, do some of my clothes, but when you can't even find water in the stores and then you don't have good water at home, what do you do realizing that water is a necessity? And I realize it's just so much you all can do, but at least show me that you're doing something. I know our representative, he has spoken to me and I appreciate that, but I see you all having conversations on this and that and the other, all of you giving input. At least show some concern for the people on Old Warsaw Road. And my heart goes out to Western states and my prayers as well, but we deserve County water too. Thank you."

Recess to Reconvene

Upon a motion made by Chairman Kivett and seconded by Vice Chairperson Sue Lee, the Board voted unanimously to Recess to Reconvene at 5:00 pm on Monday, November 4, 2024 in the Administrative Board Room (Building C).

R. Jerol Kivett, Chairman

Stephanie P. Shannon, Clerk to the Board

2025 HOLIDAY SCHEDULE

Holiday	Observance Date	Day of Week
New Year's Day	January 1, 2025	Wednesday
Martin Luther King, Jr. Birthday	January 20, 2025	Monday
Good Friday	April 18, 2025	Friday
Memorial Day	May 26, 2025	Monday
Independence Day	July 4, 2025	Friday
Labor Day	September 1, 2025	Monday
Veterans Day	November 11, 2025	Tuesday
Thanksgiving	November 27 & 28, 2025	Thursday & Friday
Christmas	December 24, 25 & 26, 2025	Wednesday, Thursday, & Friday

*One floating holiday may be used once per year at the employee's discretion.

2024 BOARD OF COMMISSIONERS MEETING SCHEDULE

Monday, January 6, 2024

Monday, February 3, 2024

Monday, March 3, 2024

Monday, April 7, 2024

Monday, May 5, 2024

Monday, June 2, 2024

Monday, July 7, 2024

Monday, August 4, 2024

Monday, September 8, 2024
(delayed a week to avoid Labor Day closure)

Monday, October 6, 2024

Monday, November 3, 2024

Monday, December 1, 2024

All regular meetings are held at 6:00 pm in the County Auditorium, 435 Rowan Road in Clinton, North Carolina, unless otherwise advertised.



500 W Monroe Street
Chicago, IL. 60661
(888) 325-9336

Quote Number : QUOTE-2626026
Contract Number: USC000825873
Contract Modifier: R03-MAY-24 22:57:12

Date:05/03/2024

Company Name: SAMPSON COUNTY EMERGENCY SERVICES
Attn:
Billing Address: 107 UNDERWOOD ST
City, State, Zip: CLINTON , NC, 28328
Customer Contact: Cliff Brown
Phone:

Required P.O. :
PO # :
Customer # :1000525818
Bill to Tag # :
Contract Start Date :01-Sep-2024
Contract End Date :31-Aug-2025
Payment Cycle :ANNUALLY

Qty	Service Name	Service Description	Extended Amt
	LSV01S00836A	RSUS WITH REBOOT	\$1,667.95
	SVC02SVC0201A	ASTRO SUA II UO IMPLEMENTATION SERVICES	\$0.00
	SVC02SVC0344A	RELEASE IMPLEMENTATION TRAINING	\$0.00
	SVC02SVC0343A	RELEASE IMPACT TRAINING	\$0.00
	SVC02SVC0072A	LOCAL TECHNICAL SUPPORT	\$6,851.15
	LSV01S01107A	ASTRO SYSTEM ESSENTIAL PLUS PACKAGE	\$70,413.00
	SVC04SVC0169A	SYSTEM UPGRADE AGREEMENT II	\$0.00
	SVC02SVC0433A	ASTRO SUA II FIELD IMPLEMENTATN SVC	\$0.00
		Subtotal - Recurring Services	\$6,577.68
		Subtotal - One-Time Event Services	\$0.00
		Total	\$78,932.10
THIS SERVICE AMOUNT IS SUBJECT TO STATE AND LOCAL TAXING JURISDICTIONS WHERE APPLICABLE, TO BE VERIFIED BY MOTOROLA			

SPECIAL INSTRUCTIONS:

I have received Applicable Statements of Work which describe the Services and cybersecurity services provided on this Agreement. Motorola's Terms and Conditions, including the Cybersecurity Online Terms Acknowledgement, are attached hereto and incorporate the Cyber Addendum (available at https://www.motorolasolutions.com/en_us/managed-support-services/cybersecurity.html) by reference. By signing below Customer acknowledges these terms and conditions govern all Services under this Service Agreement.

Tom W. Gentry
AUTHORIZED CUSTOMER SIGNATURE

Cliff Brown
TITLE

10-9-2024
DATE



500 W Monroe Street
Chicago, IL. 60661
(888) 325-9336

Quote Number : QUOTE-2626026
Contract Number: USC000825873
Contract Modifier: R03-MAY-24 22:57:12

CUSTOMER (PRINT NAME)

MOTOROLA REPRESENTATIVE(SIGNATURE)

TITLE

DATE

Kelly Nix

704-607-1839

MOTOROLA REPRESENTATIVE(PRINT NAME)

PHONE

Company Name : SAMPSON COUNTY EMERGENCY SERVICES
Contract Number : USC000825873
Contract Modifier : R03-MAY-24 22:57:12
Contract Start Date : 01-Sep-2024
Contract End Date : 31-Aug-2025



500 W Monroe Street
Chicago, IL 60661
(888) 325-9336

Quote Number : QUOTE-2626026
Contract Number: USC000825873
Contract Modifier: R03-MAY-24 22:57:12

Service Terms and Conditions

Motorola Solutions Inc. ("Motorola") and the customer named in this Agreement ("Customer") hereby agree as follows:

Section 1. APPLICABILITY

These Maintenance Service Terms and Conditions apply to service contracts whereby Motorola will provide to Customer either (1) maintenance, support, or other services under a Motorola Service Agreement, or (2) installation services under a Motorola Installation Agreement.

Section 2. DEFINITIONS AND INTERPRETATION

2.1 "Agreement" means these Maintenance Service Terms and Conditions; the cover page for the Service Agreement or the Installation Agreement, as applicable; and any other attachments, all of which are incorporated herein by this reference. In interpreting this Agreement and resolving any ambiguities, these Maintenance Service Terms and Conditions take precedence over any cover page, and the cover page takes precedence over any attachments, unless the cover page or attachment states otherwise.

2.2 "Equipment" means the equipment that is specified in the attachments or is subsequently added to this Agreement.

2.3 "Services" means those installation, maintenance, support, training, and other services described in this Agreement.

Section 3. ACCEPTANCE

Customer accepts these Maintenance Service Terms and Conditions and agrees to pay the prices set forth in the Agreement. This Agreement becomes binding only when accepted in writing by Motorola. The term of this Agreement begins on the "Start Date" indicated in this Agreement.

Section 4. SCOPE OF SERVICES

4.1 Motorola will provide the Services described in this Agreement or in a more detailed statement of work or other document attached to this Agreement. At Customer's request, Motorola may also provide additional services at Motorola's then-applicable rates for the services.

4.2 If Motorola is providing Services for Equipment, Motorola parts or parts of equal quality will be used; the Equipment will be serviced at levels set forth in the manufacturer's product manuals; and routine service procedures that are prescribed by Motorola will be followed.

4.3 If Customer purchases from Motorola additional equipment that becomes part of the same system as the initial Equipment, the additional equipment may be added to this Agreement and will be billed at the applicable rates after the warranty for that additional equipment expires.

4.4 All Equipment must be in good working order on the Start Date or when additional equipment is added to the Agreement. Upon reasonable request by Motorola, Customer will provide a complete serial and model number list of the Equipment. Customer must promptly notify Motorola in writing when any Equipment is lost, damaged, stolen or taken out of service. Customer's obligation to pay Service fees for this Equipment will terminate at the end of the month in which Motorola receives the written notice.

4.5 Customer must specifically identify any Equipment that is labeled intrinsically safe for use in hazardous environments.

4.6 If Equipment cannot, in Motorola's reasonable opinion, be properly or economically serviced for any reason, Motorola may modify the scope of Services related to that Equipment; remove that Equipment from the Agreement; or increase the price to Service that Equipment.

4.7 Customer must promptly notify Motorola of any Equipment failure. Motorola will respond to Customer's notification in a manner consistent with the level of Service purchased as indicated in this.

Section 5. EXCLUDED SERVICES

5.1 Service excludes the repair or replacement of Equipment that has become defective or damaged from use in other than the normal, customary, intended, and authorized manner; use not in compliance with applicable industry standards; excessive wear and tear; or accident, liquids, power surges, neglect, acts of God or other force majeure events.

5.2 Unless specifically included in this Agreement, Service excludes items that are consumed in the normal operation of the Equipment, such as batteries or magnetic tapes.; upgrading or reprogramming Equipment; accessories, belt clips, battery chargers, custom or special products, modified units, or software; and repair or maintenance of any transmission line, antenna, microwave equipment, tower or tower lighting, duplexer, combiner, or multicoupler. Motorola has no obligations for any transmission medium, such as telephone lines, computer networks, the internet or the worldwide web, or for Equipment malfunction caused by the transmission medium.



500 W Monroe Street
Chicago, IL. 60661
(888) 325-9336

Quote Number : QUOTE-2626026
Contract Number: USC000825873
Contract Modifier: R03-MAY-24 22:57:12

Section 6. TIME AND PLACE OF SERVICE

Service will be provided at the location specified in this Agreement. When Motorola performs service at Customer's location, Customer will provide Motorola, at no charge, a non-hazardous work environment with adequate shelter, heat, light, and power and with full and free access to the Equipment. Waivers of liability from Motorola or its subcontractors will not be imposed as a site access requirement. Customer will provide all information pertaining to the hardware and software elements of any system with which the Equipment is interfacing so that Motorola may perform its Services. Unless otherwise stated in this Agreement, the hours of Service will be 8:30 a.m. to 4:30 p.m., local time, excluding weekends and holidays. Unless otherwise stated in this Agreement, the price for the Services exclude any charges or expenses associated with helicopter or other unusual access requirements; if these charges or expenses are reasonably incurred by Motorola in rendering the Services, Customer agrees to reimburse Motorola for those charges and expenses.

Section 7. CUSTOMER CONTACT

Customer will provide Motorola with designated points of contact (list of names and phone numbers) that will be available twenty-four (24) hours per day, seven (7) days per week, and an escalation procedure to enable Customer's personnel to maintain contact, as needed, with Motorola.

Section 8. INVOICING AND PAYMENT

8.1 Customer affirms that a purchase order or notice to proceed is not required for the duration of this service contract and will appropriate funds each year through the contract end date. Unless alternative payment terms are stated in this Agreement, Motorola will invoice Customer in advance for each payment period. All other charges will be billed monthly, and Customer must pay each invoice in U.S. dollars within twenty (20) days of the invoice date

8.2 Customer will reimburse Motorola for all property taxes, sales and use taxes, excise taxes, and other taxes or assessments that are levied as a result of Services rendered under this Agreement (except income, profit, and franchise taxes of Motorola) by any governmental entity. The Customer will pay all invoices as received from Motorola. At the time of execution of this Agreement, the Customer will provide all necessary reference information to include on invoices for payment in accordance with this Agreement.

8.3 For multi-year service agreements, at the end of the first year of the Agreement and each year thereafter, a CPI percentage change calculation shall be performed using the U.S. Department of Labor, Consumer Price Index, all Items, Unadjusted Urban Areas (CPI-U). Should the annual inflation rate increase greater than 3% during the previous year, Motorola shall have the right to increase all future maintenance prices by the CPI increase amount exceeding 3%. All items, not seasonally adjusted shall be used as the measure of CPI for this price adjustment. Measurement will take place once the annual average for the new year has been posted by the Bureau of Labor Statistics. For purposes of illustration, if in year 5 the CPI reported an increase of 8%, Motorola may increase the Year 6 price by 5% (8%-3% base).

Section 9. WARRANTY

Motorola warrants that its Services under this Agreement will be free of defects in materials and workmanship for a period of ninety (90) days from the date the performance of the Services are completed. In the event of a breach of this warranty, Customer's sole remedy is to require Motorola to re-perform the non-conforming Service or to refund, on a pro-rata basis, the fees paid for the non-conforming Service. **MOTOROLA DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

Section 10. DEFAULT/TERMINATION

10.1 If either party defaults in the performance of this Agreement, the other party will give to the non-performing party a written and detailed notice of the default. The non-performing party will have thirty (30) days thereafter to provide a written plan to cure the default that is acceptable to the other party and begin implementing the cure plan immediately after plan approval. If the non-performing party fails to provide or implement the cure plan, then the injured party, in addition to any other rights available to it under law, may immediately terminate this Agreement effective upon giving a written notice of termination to the defaulting party.

10.2 Any termination of this Agreement will not relieve either party of obligations previously incurred pursuant to this Agreement, including payments which may be due and owing at the time of termination. All sums owed by Customer to Motorola will become due and payable immediately upon termination of this Agreement. Upon the effective date of termination, Motorola will have no further obligation to provide Services.

10.3 If the Customer terminates this Agreement before the end of the Term, for any reason other than Motorola default, then the Customer will pay to Motorola an early termination fee equal to the discount applied to the last three (3) years of Service payments for the original Term.

Section 11. LIMITATION OF LIABILITY

Except for personal injury or death, Motorola's total liability, whether for breach of contract, warranty, negligence, strict liability in tort, or otherwise, will be limited to the direct damages recoverable under law, but not to exceed the price of twelve (12) months of Service provided under this Agreement.



500 W Monroe Street
Chicago, IL. 60661
(888) 325-9336

Quote Number : QUOTE-2626026
Contract Number: USC000825873
Contract Modifier: R03-MAY-24 22:57:12

ALTHOUGH THE PARTIES ACKNOWLEDGE THE POSSIBILITY OF SUCH LOSSES OR DAMAGES, THEY AGREE THAT MOTOROLA WILL NOT BE LIABLE FOR ANY COMMERCIAL LOSS; INCONVENIENCE; LOSS OF USE, TIME, DATA, GOOD WILL, REVENUES, PROFITS OR SAVINGS; OR OTHER SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED TO OR ARISING FROM THIS AGREEMENT OR THE PERFORMANCE OF SERVICES BY MOTOROLA PURSUANT TO THIS AGREEMENT. No action for contract breach or otherwise relating to the transactions contemplated by this Agreement may be brought more than one (1) year after the accrual of the cause of action, except for money due upon an open account. This limitation of liability will survive the expiration or termination of this Agreement and applies notwithstanding any contrary provision.

Section 12. EXCLUSIVE TERMS AND CONDITIONS

12.1 This Agreement supersedes all prior and concurrent agreements and understandings between the parties, whether written or oral, related to the Services, and there are no agreements or representations concerning the subject matter of this Agreement except for those expressed herein. The Agreement may not be amended or modified except by a written agreement signed by authorized representatives of both parties.

12.2 Customer agrees to reference this Agreement on any purchase order issued in furtherance of this Agreement, however, an omission of the reference to this Agreement will not affect its applicability. In no event will either party be bound by any terms contained in a Customer purchase order, acknowledgement, or other writings unless: the purchase order, acknowledgement, or other writing specifically refers to this Agreement; clearly indicate the intention of both parties to override and modify this Agreement; and the purchase order, acknowledgement, or other writing is signed by authorized representatives of both parties.

Section 13. PROPRIETARY INFORMATION; CONFIDENTIALITY; INTELLECTUAL PROPERTY RIGHTS

13.1 Any information or data in the form of specifications, drawings, reprints, technical information or otherwise furnished to Customer under this Agreement will remain Motorola's property, will be deemed proprietary, will be kept confidential, and will be promptly returned at Motorola's request. Customer may not disclose, without Motorola's written permission or as required by law, any confidential information or data to any person, or use confidential information or data for any purpose other than performing its obligations under this Agreement. The obligations set forth in this Section survive the expiration or termination of this Agreement.

13.2 Unless otherwise agreed in writing, no commercial or technical information disclosed in any manner or at any time by Customer to Motorola will be deemed secret or confidential. Motorola will have no obligation to provide Customer with access to its confidential and proprietary information, including cost and pricing data.

13.3 This Agreement does not grant directly or by implication, estoppel, or otherwise, any ownership right or license under any Motorola patent, copyright, trade secret, or other intellectual property, including any intellectual property created as a result of or related to the Equipment sold or Services performed under this Agreement.

Section 14. FCC LICENSES AND OTHER AUTHORIZATIONS

Customer is solely responsible for obtaining licenses or other authorizations required by the Federal Communications Commission or any other federal, state, or local government agency and for complying with all rules and regulations required by governmental agencies. Neither Motorola nor any of its employees is an agent or representative of Customer in any governmental matters.

Section 15. COVENANT NOT TO EMPLOY

During the term of this Agreement and continuing for a period of two (2) years thereafter, Customer will not hire, engage on contract, solicit the employment of, or recommend employment to any third party of any employee of Motorola or its subcontractors without the prior written authorization of Motorola. This provision applies only to those employees of Motorola or its subcontractors who are responsible for rendering services under this Agreement. If this provision is found to be overly broad under applicable law, it will be modified as necessary to conform to applicable law.

Section 16. MATERIALS, TOOLS AND EQUIPMENT

All tools, equipment, dies, gauges, models, drawings or other materials paid for or furnished by Motorola for the purpose of this Agreement will be and remain the sole property of Motorola. Customer will safeguard all such property while it is in Customer's custody or control, be liable for any loss or damage to this property, and return it to Motorola upon request. This property will be held by Customer for Motorola's use without charge and may be removed from Customer's premises by Motorola at any time without restriction.

Section 17. GENERAL TERMS

17.1 If any court renders any portion of this Agreement unenforceable, the remaining terms will continue in full force and effect.

17.2 This Agreement and the rights and duties of the parties will be interpreted in accordance with the laws of the State in which the Services are performed.

17.3 Failure to exercise any right will not operate as a waiver of that right, power, or privilege.



500 W Monroe Street
Chicago, IL. 60661
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Quote Number : QUOTE-2626026
Contract Number: USC000825873
Contract Modifier: R03-MAY-24 22:57:12

17.4 Neither party is liable for delays or lack of performance resulting from any causes that are beyond that party's reasonable control, such as strikes, material shortages, or acts of God.

17.5 Motorola may subcontract any of the work, but subcontracting will not relieve Motorola of its duties under this Agreement.

17.6 Except as provided herein, neither Party may assign this Agreement or any of its rights or obligations hereunder without the prior written consent of the other Party, which consent will not be unreasonably withheld. Any attempted assignment, delegation, or transfer without the necessary consent will be void. Notwithstanding the foregoing, Motorola may assign this Agreement to any of its affiliates or its right to receive payment without the prior consent of Customer. In addition, in the event Motorola separates one or more of its businesses (each a "Separated Business"), whether by way of a sale, establishment of a joint venture, spin-off or otherwise (each a "Separation Event"), Motorola may, without the prior written consent of the other Party and at no additional cost to Motorola, assign this Agreement such that it will continue to benefit the Separated Business and its affiliates (and Motorola and its affiliates, to the extent applicable) following the Separation Event.

17.7 THIS AGREEMENT WILL RENEW, FOR AN ADDITIONAL ONE (1) YEAR TERM, ON EVERY ANNIVERSARY OF THE START DATE UNLESS EITHER THE COVER PAGE SPECIFICALLY STATES A TERMINATION DATE OR ONE PARTY NOTIFIES THE OTHER IN WRITING OF ITS INTENTION TO DISCONTINUE THE AGREEMENT NOT LESS THAN THIRTY (30) DAYS OF THAT ANNIVERSARY DATE. At the anniversary date, Motorola may adjust the price of the Services to reflect its current rates.

17.8 If Motorola provides Services after the termination or expiration of this Agreement, the terms and conditions in effect at the time of the termination or expiration will apply to those Services and Customer agrees to pay for those services on a time and materials basis at Motorola's then effective hourly rates.

17.9 This Agreement may be executed in one or more counterparts, all of which shall be considered part of the Agreement. The parties may execute this Agreement in writing, or by electronic signature, and any such electronic signature shall have the same legal effect as a handwritten signature for the purposes of validity, enforceability and admissibility. In addition, an electronic signature, a true and correct facsimile copy or computer image of this Agreement shall be treated as and shall have the same effect as an original signed copy of this document.

Revised Sept 03, 2022



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Cybersecurity Online Terms Acknowledgement

This Cybersecurity Online Terms Acknowledgement (this "Acknowledgement") is entered into between Motorola Solutions, Inc. ("Motorola") and the entity set forth in the signature block below ("Customer").

1. Applicability and Self Deletion. This Cybersecurity Online Terms Acknowledgement applies to the extent cybersecurity products and services, including Remote Security Update Service, Security Update Service, and Managed Detection & Response subscription services, are purchased by or otherwise provided to Customer, including through bundled or integrated offerings or otherwise.

NOTE: This Acknowledgement is self deleting if not applicable under this Section 1.

2. Online Terms Acknowledgement. The Parties acknowledge and agree that the terms of the *Cyber Subscription Renewals and Integrations Addendum* available at <http://www.motorolasolutions.com/cyber-renewals-integrations> are incorporated in and form part of the Parties' agreement as it relates to any cybersecurity products or services sold or provided to Customer. By signing the signature block below, Customer certifies that it has read and agrees to the provisions set forth and linked on-line in this Acknowledgement. To the extent Customer is unable to access the above referenced online terms for any reason, Customer may request a paper copy from Motorola. The signatory to this Acknowledgement represents and warrants that he or she has the requisite authority to bind Customer to this Acknowledgement and referenced online terms.

3. Entire Agreement. This Acknowledgement supplements any and all applicable and existing agreements and supersedes any contrary terms as it relates to Customer's purchase of cybersecurity products and services. This Acknowledgement and referenced terms constitute the entire agreement of the parties regarding the subject matter hereof and as set out in the referenced terms, and supersedes all previous agreements, proposals, and understandings, whether written or oral, relating to this subject matter.

4. Execution and Amendments. This Acknowledgement may be executed in multiple counterparts, and will have the same legal force and effect as if the Parties had executed it as a single document. The Parties may sign in writing or by electronic signature. An electronic signature, facsimile copy, or computer image of a signature, will be treated, and will have the same effect as an original signature, and will have the same effect, as an original signed copy of this document. This Acknowledgement may be amended or modified only by a written instrument signed by authorized representatives of both Parties. The Parties hereby enter into this Acknowledgement as of the last signature date below.

Revised Sept 03, 2022

Memo

To: Sampson County Board of Commissioners
From: Kelsey Edwards, Library Director
CC: Ed Causey, County Manager & Stephanie Shannon, Clerk to the Board
Date: October 22, 2024
Re: Request to approve amendment to original agreement for Award 247 State Aid to Public Libraries 2000057929

I request the Board of Commissioners approve the amendment to the original agreement for Award 247 State Aid to Public Libraries 2000057929. If the amendment is approved, the Sampson-Clinton Public Library will receive additional funds from the State Library of North Carolina as awarded through the State Fiscal Recovery Funds Directed Grant (funding originating from the Federal Government). The total funding will now be \$74,345, which means the library will receive an additional \$5,296 in addition to the initial \$69,049 already received in 2022. The funds can be used for aid to Libraries costs such as materials, salaries, equipment, and operating costs. A copy of the pdf amendment is enclosed but should not be signed. If the Board approves, the agreement should be signed via DocuSign by the Board Chairperson. A copy of the original agreement is also included for your reference. Thank you.



NON-STATE ENTITY AWARD AGREEMENT

For Award 247 State Aid to Public Libraries

2000057929

US Treasury Expenditure Category: 6.1 Revenue Replacement

This AWARD AGREEMENT, entered into on the undersigned date by and between the Department of Natural and Cultural Resources (the Agency), State Library of North Carolina and **Sampson-Clinton Public Library** (Grantee) (federal tax identification number **56-6000338-08**), is for the use of certain federal financial assistance as appropriated by the State Budget Act of 2021 (SL 2021-180, as amended by SL 2021-189). These federal funds are to be spent on government services, and the State Budget Act has appropriated the funds as state financial assistance to the Grantee as described in legislation. The Agency and the Grantee are referred to collectively as “the Parties” in this Award Agreement. This Award Agreement identifies and acknowledges the Parties’ respective major federal and state powers, obligations, and duties in managing and reporting on the funds described. The Parties hereto agree as follows:

SECTION 1. 1.1 Award Agreement Table of Contents. General Information

SECTION 1. General Information	1.1 Award Agreement Table of Contents. 1.2 Federal Award Identification Table of References. 1.3 Definitions. 1.4 General Terms and Conditions. 1.5 Authorization. 1.6 Administering Offices. 1.7 Conflict between State and Federal Appropriation. 1.8 Disbursement Schedule. 1.9 Amount and Purpose of State Award. 1.10 Period of Performance. 1.11 Nonreverting Appropriation. 1.12 Recipient, Subrecipient, or Beneficiary.
SECTION 2. Federal Requirements	2.1 Federal Award Terms and Conditions. 2.2 FFATA Required Executive Compensation Information. 2.3 FFATA Reporting on Grants and Contracts over \$50,000.
SECTION 3. State Requirements	3.1 State Administrative Code Requirements. 3.2 Disbursement Requests. 3.3 Financial Reporting. 3.4 Performance Reporting.
SECTION 4. Monitoring Plan	4.1 Monitoring Plan.
SECTION 5. Closeout	5.1 Closeout.

SECTION 6. Signatures	6 Signatures.
ADDENDA	Attachment A. Project Plan/Scope of Work/Description of Services. Attachment B. Line-Item Budget. Attachment C. Notice of Certain Reporting and Audit Requirements Attachment D. No Overdue Tax Debts Form

1.2. Federal Award Identification Table of References.

State Award Name: State Fiscal Recovery Funds

PANGRAM Agreement Number	<u>2000057929</u>	Assistance Listing Number 21.027
FEDERAL AWARD IDENTIFICATION (2 CFR 200.332(a)(1))		
<i>Recipient Name</i>	Sampson-Clinton Public Library	
<i>Award Period of Performance Start and End Dates</i>	To cover eligible costs incurred beginning March 3, 2021, and ending with costs incurred or obligated by December 31, 2024, expended by December 31, 2026.	
<i>Federal Award Terms and Conditions</i>	https://home.treasury.gov/system/files/136/Financial-Assistance-Agreement-States-and-Territories.pdf	
<i>Amount of Federal Funds Obligated to This Project from this Award</i>	\$69,049	
<i>DNCR Contact Information</i>	Josh Davis, Chief Financial Officer 109 East Jones Street 4605 Mail Service Center Raleigh NC 27699-4605 (919)814-6725 joshua.davis@ncdcr.gov	
<i>Project Contact Information and Representative for Notices</i>	Susan Forbes Assistant State Librarian State Library of North Carolina 4640 Mail Service Center Raleigh, NC 27699 (919) 814-6786 susan.forbes@ncdcr.gov	

1.3 Definitions. Except as otherwise provided in the Award Agreement documents, the terms below shall have the following meanings in this Award Agreement:

"Agency" means the North Carolina Department of Natural and Cultural Resources.

"Audit" means an examination of records or financial accounts to verify their accuracy.

"Award Agreement" means a legal instrument that is used to document a relationship between the Agency and the Grantee.

"Certification of Compliance" means a report provided by the Grantee to the Agency that states that the Grantee has met the reporting requirements established by this Award Agreement and included as a statement of certification by the Agency as part of the Grantee reporting package.

"Compliance Supplement" refers to the North Carolina State Compliance Supplement, maintained by the State and Local Government Finance Agency within the North Carolina Department of State Treasurer that has been developed in cooperation with agencies to assist the local auditor in identifying program compliance requirements and audit procedures for testing those requirements.

"Fiscal Year" means the annual operating year of the non-state entity.

"Financial Statement" means a report providing financial statistics relative to a given part of an organization's operations or status.

"Grant" means financial assistance provided by a state agency to an eligible grantee to carry out activities identified in the Award Agreement.

"Grantee" means an entity that receives State financial assistance.

"Non-State Entity" has the meaning in G.S. 143C-1-1(d)(18).

"Single Audit" means an audit that includes an examination of an organization's financial statements, internal controls, and compliance with the requirements of federal or state awards.

"State financial assistance" means state funds disbursed as a grant, cooperative agreement, non-cash contribution, food commodities, or direct appropriation to a grantee or subrecipient as defined in this Award Agreement.

"Special Appropriation" means a legislative act authorizing the expenditure of a designated amount of public funds for a specific purpose.

"State Funds" means any funds appropriated by the North Carolina General Assembly or collected by the State of North Carolina. State funds include federal financial assistance received by the State and transferred or disbursed to non-state entities. Both federal and state funds maintain their identity as they are disbursed as financial assistance to other organizations.

"Subrecipient" means a non-state entity that receives state financial assistance from a Grantee to carry out part of a state program; but does not include an individual that is a beneficiary of such program.

1.4 General Terms and Conditions

1.4.1 Choice of Law: The validity of this Award Agreement and any of its terms or provisions, as well as the rights and duties of the Parties to this Award Agreement, are governed by the laws of North Carolina. The Grantee, by signing this Award Agreement, agrees and submits, solely for matters concerning this Award Agreement, to the exclusive jurisdiction of the courts of North Carolina and agrees, solely for such purpose, that the exclusive venue for any legal proceedings shall be Wake County, North Carolina. The place of this Award Agreement and all transactions and agreements relating to it, and their situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in contract or tort, relating to the validity, construction, interpretation, and enforcement shall be determined.

1.4.2 Grantee's Duties: The Grantee shall submit to the Agency the "REQUEST FOR PAYMENT OF APPROPRIATION(S) FROM NORTH CAROLINA GENERAL FUND" form, including the required enclosures.

The Grantee shall provide the services as described in Attachment A, Project Plan/Scope of Work/Description of Services and in accordance with the approved budget in Attachment B. The Grantee may make line-item adjustments of less than ten percent (10%) for budgeted expenditures without prior approval from the Agency, except if the adjustment would exceed the total award amount. For line-item adjustments of ten percent (10%) or more for budgeted expenditures, the Grantee shall submit a written request for approval to the Agency and include a justification for the adjustment. Line-item adjustments requiring approval shall be effective only upon a dually executed amendment between the parties, in accordance with Section 1.4.21 of this Agreement. Amendments executed under this Paragraph shall include the new line-item adjustment(s) (Attachment B) and any changes in the Project Plan/Scope of Work/Description of Services (Attachment A) related to the duties and services affected by the line-item adjustment. An amendment that fails to comply with the requirements of this Paragraph shall not be binding upon the parties. A violation of this Paragraph shall constitute a material breach and shall entitle the non-breaching party to all rights and actions available to it under the law.

1.4.3 Agency Duties: Grants shall be paid at the direction of the Director of State Budget. The total amount paid by the Agency to the Grantee under this Award Agreement is **\$69,049**. Grants of \$100,000 or more to or for the use of the Grantee shall be made in quarterly or monthly payments, in the discretion of the Director of State Budget. Grants of less than \$100,000 may

be made in one single payment. The Agency may provide monitoring and oversight through a combination of periodic e-mails, calls, visits, and review of reports, invoices, and deliverables.

1.4.4 Independent Contractor: The Grantee is and shall be deemed to be an independent contractor in the performance of this Award Agreement and as such shall be wholly responsible for the work to be performed and for the supervision of its employees. The Grantee represents that it has, or shall secure at its own expense, all personnel required in performing the services under this Award Agreement. Such employees shall not be employees of, or have any individual contractual relationship with, the Agency.

1.4.5 Key Personnel: The Grantee shall not substitute key personnel assigned to the performance of this Award Agreement without prior written approval by the Agency's Contract Administrator. The individuals designated as key personnel are those specified in Section 1.2 of this Award Agreement.

1.4.6 Assignment: No assignment of the Grantee's obligations or the Grantee's right to receive payment hereunder shall be permitted. However, upon written request approved by the Agency, the Agency may:

- a. Forward the Grantee's payment check(s) directly to any person or entity designated by the Grantee, or
- b. Include any person or entity designated by Grantee as a joint payee on the Grantee's payment check(s). In no event shall such approval and action obligate the Agency to anyone other than the Grantee and the Grantee shall remain responsible for fulfillment of all contract obligations.

1.4.7 Beneficiaries: Except as otherwise provided herein, this Award Agreement shall inure to the benefit of and be binding upon the Parties hereto and their respective successors. It is expressly understood and agreed that the enforcement of the terms and conditions of this Award Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the Agency and the named Grantee. Nothing contained in this document shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of the Agency and Grantee that any such person or entity, other than the Agency or the Grantee, receiving services or benefits under this Award Agreement shall be deemed an incidental beneficiary only.

1.4.8 Indemnification: The Grantee shall hold and save the State, its officers, agents, and employees, harmless from liability of any kind, including all claims and losses accruing or resulting to any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this Award Agreement, and from any and all claims and losses accruing or resulting to any person, firm, or corporation that may be injured or damaged by the Grantee in the performance of this Award Agreement and that are attributable to the negligence or intentionally tortious acts of the Grantee.

1.4.9 Termination by Mutual Consent: The Parties may terminate this Award Agreement t by mutual consent with 60 days' written notice to the other Party, or as otherwise provided by law. In that event, all finished or unfinished deliverable items prepared by the Grantee under this Award Agreement shall, at the option of the Agency, become its property. If the Award Agreement is terminated by the Agency as provided herein, the Grantee shall be paid for services satisfactorily completed, less payment or compensation previously made. Unexpended funds held by the Grantee shall revert to the Agency upon termination of this Award Agreement.

1.4.10 Termination for Cause: If, through any cause, the Grantee shall fail to fulfill its obligations under this Award Agreement in a timely and proper manner, the Agency shall have the right to terminate this Award Agreement by giving written notice to the Grantee and specifying the effective date thereof. Unexpended funds held by the Grantee shall revert to the Agency upon termination of this Award Agreement. In that event, all finished or unfinished deliverable items prepared by the Grantee under this Award Agreement shall, at the option of the Agency, become its property and the Grantee shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials, minus any payment or compensation previously made. Notwithstanding the foregoing provision, the Grantee shall not be relieved of liability to the Agency for damages sustained by the Agency by virtue of the Grantee's breach of this Award Agreement, and the Agency may withhold any payment due the Grantee for the purpose of setoff until such time as the exact amount of damages due the Agency from such breach can be determined.

In case of default by the Grantee, the State may procure the services from other sources and hold the Grantee responsible for any excess cost occasioned thereby. The State reserves the right to require a performance bond or other acceptable alternative performance guarantees from successful offeror without expense to the State.

In addition, in the event of default by the Grantee under this Award Agreement, the State may immediately cease doing business with the Grantee, immediately terminate for cause all existing contracts the State has with the Grantee, and de-bar the Grantee from doing future business with the State.

Upon the Grantee filing a petition for bankruptcy or the entering of a judgment of bankruptcy by or against the Grantee, the State may immediately terminate, for cause, this Award Agreement and all other existing contracts the Grantee has with the State, and de-bar the Grantee from doing future business.

1.4.11 Waiver of Default: Waiver by the Agency of any default or breach in compliance with the terms of this Award Agreement by the Grantee shall not be deemed a waiver of any subsequent default or breach and shall not be construed to be modification of the terms of this Award Agreement unless stated to be such in writing, signed by an authorized representative of the Agency and the Grantee and attached to the Award Agreement.

1.4.12 Availability of Funds: The Parties to this Award Agreement agree and understand that the payment of the sums specified in this Award Agreement is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds for this purpose to the Agency.

1.4.13 Force Majeure: Neither Party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations by any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event or act of God.

1.4.14 Survival of Promises: Except as otherwise provided herein or unless superseded by applicable federal or state statute of limitations, all promises, indemnifications, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the Award Agreement expiration or termination date.

1.4.15 Copyrights and Ownership of Deliverables: All deliverable items produced pursuant to this Award Agreement are the exclusive property of the Agency. The Grantee shall not assert a claim of copyright or other property interest in such deliverables.

1.4.16 Federal Intellectual Property Bankruptcy Protection Act: The Parties agree that the Agency shall be entitled to all rights and benefits of the Federal Intellectual Property Bankruptcy Protection Act, Public Law 100-506, codified at 11 U.S.C. 365 (n) and any amendments thereto.

1.4.17 Compliance with Laws: The Grantee shall comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business, including those of federal, state, and local agencies having jurisdiction and/or authority.

1.4.18 Equal Employment Opportunity: The Grantee shall comply with all federal and state laws relating to equal employment opportunity. The Grantee shall take affirmative action in complying with all federal and state requirements concerning fair employment and employment of people with disabilities and concerning the treatment of all employees without regard to discrimination by reason of race, color, religion, sex, national origin, or disability. By signing this Agreement, the Grantee certifies its compliance with Title VI Civil Rights laws, and that it will cooperate in demonstrating compliance as may be required by the US Treasury. Further information on North Carolina's duties may be found in Treasury's implementing regulations, 31 CFR part 22, and the Department of Justice (DOJ) regulations, Coordination of Non-discrimination in Federally Assisted Programs, 28 CFR part 42, provide for the collection of data and information from recipients (see 28 CFR 42.406).

1.4.19 Access to Persons and Records: The State Auditor and the Agency Internal Auditors shall have access to persons and records as a result of all contracts or grants entered into by state agencies or political subdivisions in accordance with N.C.G.S §. 147-64.7. Additionally, as the state funding authority, the Agency shall have access to persons and records as a result of all contracts or grants entered into by state agencies or political subdivisions.

1.4.20 Record Retention: The Grantee may be required to maintain records for at least five years after the completion of the last project across the entire set of SFRF projects funded by North Carolina's SFRF Award. There are differences in the record retention periods required by federal and state regulations. Under the federal Award Terms and Conditions for SFRF, records must be retained for a period of the longer of five years after all funds have been expended or returned to Treasury. Generally, records of state assistance to grantees (grantees of the funds in this Agreement) covered by 09 NCAC 03M .0703 must be retained for the longer of five years or until all audit exceptions have been resolved as measured on an individual grant basis. Because SFRF is a single federal award, it may be necessary to keep records of all project expenditures, including record-keeping by grantees, until the longest of the timelines finishes.

Therefore, the Grantee should seek specific written authorization from the Agency for destruction of any records prior to five years after all funds have been expended or returned to Treasury.

1.4.21 Amendment: This Award Agreement may not be amended orally or by performance. Any significant amendments to the plan or budget as described in Section 3.1 shall be made in writing on a form prepared by the Agency and duly executed by an authorized representative of the Agency and the Grantee.

1.4.22 Severability: In the event that a court of competent jurisdiction holds that a provision or requirement of this Award Agreement violates any applicable law, each such provision or requirement shall continue to be enforced to the extent it is not in violation of law or is not otherwise unenforceable and all other provisions and requirements of this Award Agreement shall remain in full force and effect.

1.4.23 Headings: The Section and Paragraph headings in these General Terms and Conditions are not material parts of the Award Agreement and should not be used to construe the meaning of any text or content thereof.

1.4.24 Certification Regarding Collection of Taxes: N.C.G.S. § 143-59.1 bars the Secretary of Administration from entering into contracts with vendors that meet one of the conditions of N.C.G.S. § 105-164.8(b) and yet refuse to collect use taxes on sales of tangible personal property to purchasers in North Carolina. The conditions include: (a) maintenance of a retail establishment or office; (b) presence of representatives in the State that solicit sales or transact business on behalf of the vendor; and (c) systematic exploitation of the market by media-assisted, media-facilitated, or media-solicited means. The Grantee certifies that it and all its affiliates (if any) collect all required federal, state, and local taxes.

1.4.25 Sales/Use Tax Refunds: If eligible, the Grantee and all subrecipients shall: (a) ask the North Carolina Department of Revenue for a refund of all sales and use taxes paid by them in the performance of this Award Agreement, pursuant to N.C.G.S. § 105-164.14; and (b) exclude all refundable sales and use taxes from all reportable expenditures before the expenses are entered in their reimbursement reports.

1.4.26 Travel Expenses: Travel expenses shall not be reimbursed in the performance of this Award Agreement. If travel is necessary in the performance of this Award Agreement, it shall be included in the approved project budget and narrative.

1.4.27 Entire Agreement: This Award Agreement and any documents incorporated specifically by reference represent the entire agreement between the Parties and supersede all prior oral or written statements or agreements. This Award Agreement and any addenda thereto, are incorporated herein by reference as though set forth verbatim. All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the Award Agreement expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable federal or state statutes of limitation.

1.4.28 Gifts or Favors: By N.C.G.S. §133-32, it is unlawful for any vendor or contractor (i.e., architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor) to make gifts or to give favors to any state employee of the Governor's cabinet agencies. This prohibition covers those vendors and contractors who:

- (1) have a contract with a government agency; or
- (2) have performed under such a contract within the past year; or
- (3) anticipate bidding on such a contract in the future.

The requirements of N.C.G.S. § 133-32 are hereby incorporated by reference, including any subsequent amendments thereto, and shall apply to all vendors and subcontractors under this Award Agreement.

1.4.29 Effective Period: This Award Agreement shall be effective upon signature by all Parties to this Award Agreement and shall terminate upon final expenditure of all funds and submission of all reports as required by law.

1.4.30 Conflict of Interest Policy: Grantees shall have on file with the Agency a copy of the Grantee's policy addressing conflicts of interest that may arise involving the Grantee's management, employees, and the members of its governing body as set forth in N.C.G.S. § 143C-6-23(b). The policy shall address situations in which any of these individuals may directly or indirectly benefit, except as the Grantee's employees or members of its board or other governing body, from the Grantee's disbursing of state funds and shall include actions to be

taken by the Grantee or the individual, or both to avoid conflicts of interest and the appearance of impropriety. The policy shall be filed before Agency may disburse the grant funds.

1.4.31 Statement of No Overdue Tax Debts: The Grantee's sworn written statement pursuant to N.C.G.S. § 143C-6-23(c), stating that the Grantee does not have any overdue tax debts, as defined by N.C.G.S. § 105-243.1, at the federal, state, or local level, is attached as Attachment D. Grantee acknowledges that the written statement must be filed before the Agency may disburse the grant funds.

1.4.32 Requirements: This Award Agreement is subject to the reporting requirements described in the Notice of Certain Reporting and Audit Requirements (Attachment C).

The Grantee must ensure that grant funds disbursed under this Award Agreement are audited in compliance with state and federal audit requirements for local governments and public authorities, institutions of higher education, and nonprofit organizations, and, as applicable, according to the standards of the federal Single Audit Act and Circular A-133 "Audits of States, Local Governments, and Nonprofit Organizations" as supplied by the Executive Office of the President, Office of Management and Budget, Washington, DC.

1.4.33 Disbursements: As a condition of this Award Agreement, Grantee acknowledges and agrees to make disbursements in accordance with the following requirements:

- (a) Implement adequate internal controls over disbursements.
- (b) Ensure sufficient account coding information to provide for tracking of grant funds through the Grantee's accounting system.
- (c) Assure adequate control of signature stamps/plates.
- (d) Assure adequate control of negotiable instruments; and
- (e) Implement procedures to ensure that all account balances are solvent and reconcile the account monthly.

1.4.34 Outsourcing/Assignability/Subcontracting: The Grantee shall not subgrant any of the work contemplated under this Award Agreement without prior written approval from the Agency. The Agency shall not be obligated to pay for any work performed by any unapproved subgrantee or subrecipient. The Grantee or subrecipient is not relieved of any of the duties and responsibilities of this Award Agreement. Furthermore, any subrecipient must agree to abide by the standards contained in this Award Agreement and to provide all information to allow the Grantee to comply with these standards.

1.4.35 Cap State-Funded Portion of Nonprofit Salaries: Pursuant to Session Law 2017-57, Section 6.4, no more than one hundred twenty thousand dollars (\$120,000) in state funds, including any interest earnings accruing from those funds, may be used for the annual salary of any individual employee of the Grantee.

1.4.36 Contract Administrators: All notices permitted or required to be given by one Party to the other and all questions about the Agreement from one Party to the other shall be addressed and delivered to the other Party's Contract Administrator. The name, post office address, street address, telephone number, and email address of the Parties' respective initial Contract Administrators are set out below. Either Party may change the name, post office address, street address, telephone number, fax number, or email address of its Contract Administrator by giving written notice to the other Party within 30 calendar days of such change.

1.5. Authorization. This Award Agreement applies to federal Coronavirus State Fiscal Recovery Funds authorized in section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2, awarded to North Carolina, and appropriated in North Carolina by the 2021 Appropriations Act, S.L. 2021-180. Later legislation may modify these appropriations such as by technical corrections in S.L. 2021-189.

1.6 Administering Offices. The 2021 Appropriations Act directed the Office of State Budget and Management, Pandemic Recovery Office, to transfer these funds to the Agency to allocate to the Grantee. Session Law 2020-4 Section 4.3 directed the Office of State Budget and Management to establish the North Carolina Pandemic Recovery Office to perform the following:

OSBM shall establish a temporary North Carolina Pandemic Recovery Office to oversee and coordinate funds made available under COVID-19 Recovery Legislation. This Office shall also provide technical assistance and ensure coordination of federal funds received by state agencies and local governments and ensure proper reporting and accounting of all funds.

Similarly, the Agency will be responsible for providing technical assistance and ensuring coordination among Grantees for the proper reporting and accounting of funds received from the Agency through this program.

1.7 Conflict between State and Federal Appropriation. Session Law 2021-180 Section 4.9(c) directs that if there is a conflict between federal law and an appropriation in the state budget, the following obligations apply:

Conflict. – If an allocation made under this act of State Fiscal Recovery Fund funds is found to be disallowed by federal law, the disallowed allocation is repealed, and the Office of State

Budget and Management shall transfer the amount of the disallowed allocation to the State Fiscal Recovery Reserve. If the funds have been allocated to a nonprofit corporation, and the use of funds by the nonprofit corporation is disallowed by federal law, the nonprofit corporation shall return the amount of funds allocated to the nonprofit corporation to the Agency to transfer the disallowed, repealed allocation, as provided in this section.

The Grantee should promptly notify the Agency if, on the basis of official guidance or other analysis, that the allocation itself, or its use in a project design or implementation, may not be allowed by federal law.

1.8. Disbursement Schedule. Session Law 2021-180 Section 4.9(e) directs the Agency to disburse funds to nonprofits as follows:

State Fiscal Recovery Fund funds shall be allocated to nonprofit organizations on a quarterly basis unless OSBM determines that cash flow or the nature of the program being funded requires otherwise.

The Agency will follow the same quarterly disbursement schedule for all non-state entities unless it determines that cash flow or the nature of the program being funded requires otherwise. Determination of beneficiary status in Section 1.12 below may indicate the “nature of the program” requires a different disbursement schedule.

1.9 Amount and Purpose of Award. The federal award to North Carolina provides financial assistance for the State to do the following (emphasis added):

- a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- b) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- c) For the provision of government services to the extent of the reduction in revenue due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- d) To make necessary investments in water, sewer, or broadband infrastructure.

Utilizing revenue replacement for government services, the Grantee has been selected in the 2021 Appropriations Act to receive and administer the following with a total allocation of up to **\$69,049**.

1.10 Period of Performance. The recipient must provide the Agency approval project plans and budgets as detailed under State Requirements in Section 3. The federal period of performance requires that eligible expenditures must be incurred or obligated by December 31, 2024, and expended by December 31, 2026, as allowed by federal law and regulation. For information on eligible

costs incurred prior to the signing of this Award Agreement, see applicable federal law and regulations and guidance issued by the US Department of the Treasury for use of these funds and consult with the Agency.

1.11 Nonreverting Appropriation. Session Law 2021-180 Section 4.9(k) establishes this as a non-reverting state appropriation over multiple fiscal years:

Reversion. – The funds appropriated in this act from the State Fiscal Recovery Fund shall not revert at the end of each fiscal year of the 2021-2023 fiscal biennium but shall remain available to expend until the date set by applicable federal law or guidance.

1.12 Recipient, Subrecipient or Beneficiary. For the purpose of determining the applicability of 2 CFR 200 Uniform Guidance and of 09 NCAC 03M, NCPRO looks first to the designation of federal financial assistance allocated by the state budget process for the provision of government services within the total calculated revenue loss. NCPRO does not view the provision of government services to make it a federal “Pass-through entity (PTE) [as] a non-Federal entity that provides a subaward to a subrecipient to carry out part of a Federal program” as defined in 2 CFR 200.1, beyond fulfilling the federal program purpose of replacing revenue to be used to provide government services as determined at the state level. To determine applicability of 09 NCAC 03M .0102 requires review of whether the appropriation describes a state program purpose or is solely financial assistance. For state Administrative Code definitions of a covered “recipient” or “subrecipient” receiving financial assistance “to carry out part of a state program,” or is a non-covered “beneficiary,” NCPRO adopts the rationale described in the federal SLFRF discussion of “Distinguishing Subrecipients and Beneficiaries” including the following excerpt, because the state Administrative Code adopted the same definition in 09 NCAC 03M .0102 (10) and (14) as in 2 CFR 200.1 that a federal subrecipient “does not include an individual that is a beneficiary of such program.”

The distinction between a subrecipient and a beneficiary, therefore, is contingent upon the rationale for why a recipient is providing funds to the individual or entity. If the recipient is providing funds to the individual or entity for the purpose of carrying out a SLFRF program or project on behalf of the recipient, the individual or entity is acting as a subrecipient. Acting as a subrecipient, the individual or entity is subject to subrecipient monitoring and reporting requirements. Conversely, if the recipient is providing funds to the individual or entity for the purpose of directly benefitting the individual or entity as a result of experiencing a public health impact or negative economic impact of the pandemic, the individual or entity is acting as a beneficiary. Acting as a beneficiary, the individual or entity is not subject to subrecipient monitoring and reporting requirements.

Whether the recipient of this non-state entity award is a beneficiary is a determination by OSBM/NCPRO, as are determinations of further subawards by the Grantee.

SECTION 2.
Federal
Requirements

2.1 Federal Award Terms and Conditions. The parties acknowledge that these funds constitute federal financial assistance to the State of North Carolina and its recipients, and, therefore, use of these funds must be in accordance with federal uniform guidance found in 2 CFR 200, where applicable, and that none of these requirements is waived by recitations or terms of this Agreement or representations of the parties later during the term of performance, closeout, or post-closeout period except as allowed by law. The State of North Carolina is named by as the Prime Recipient of these federal funds and the Federal Award Terms and Conditions bind the recipient and its vendors, contractors and subrecipients, if any. The recipient specifically acknowledges responsibility for its duties under 2 CFR 200, Subpart E, "Cost Principles," as required of recipients/subrecipients by operation of 09 NCAC 03M .0201.

2.2 FFATA Required Executive Compensation Information. Before disbursing funds to recipients, the State must document compliance with the Federal Funds Accountability and Transparency Act. The FFATA requires public disclosure of executive compensation in certain federally-funded organizations. By signing this Agreement, the Grantee certifies that its answers to one or both questions is "No:" 1) *The recipient received 80% or more of its annual gross revenues from federal awards (contracts or subcontracts, loans, grants or subgrants, cooperative agreements)? Y/N and/or whether 2) The total of the recipients' annual federal awards equaled or exceeded \$25,000,000? Y/N.* If the answer to either question is "No," no further disclosure is required. If the answer to both questions is "yes," then upon disclosure in writing, the Grantee may sign this Award Agreement, and consult with the Agency and NCPRO regarding how to publicly report the compensation information of its five most highly compensated executives.

2.3 FFATA Reporting on Grants and Contracts over \$50,000. For each Contract, Grant, Loan, Transfer, or Direct Payment greater than \$50,000, information must be obtained and reported through NCPRO to US Treasury, which may include:

- Subrecipient/beneficiary/vendor/contractor identifying and demographic information (e.g., legal name, whether registered in SAM.gov, DUNS/UEI/TIN and location)
- Award number (e.g., Award number, Contract number, Loan number)
- Award date, type, amount, and description
- Award payment method (reimbursable or lump sum payment(s))
- For loans, expiration date (date when loan expected to be paid in full)
- Primary place of performance

- Related project identification number(s) (created by the recipient)
- Related project name(s)
- Period of performance start and end date
- Quarterly obligation amount
- Quarterly expenditure amount

See latest guidance from US Treasury: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds/recipient-compliance-and-reporting-responsibilities>

SECTION 3.
State Requirements

3.1 State Administrative Code Requirements. The parties acknowledge that these funds constitute federal financial assistance to the State of North Carolina to provide government services, and the State Budget Act appropriates the funds as state financial assistance to the named Grantee. Therefore, use of these funds must be in accordance with state regulations found in Title 09, Subchapter 03M of the North Carolina Administrative Code, and that none of these requirements is waived by recitations or terms of this Award Agreement or representations of the parties later during the term of performance, closeout, or post-closeout period except as allowed by law.

3.1.1 Reporting. Grantee agrees to comply with all annual reporting requirements on the financial assistance awarded by this Award Agreement as found in 09 NCAC 03M .0205, specifically certifying that the financial assistance received or held was used for the purposes for which it was awarded, providing an accounting of all financial assistance received, held, used, or expended, activities and accomplishments undertaken by the Grantee including performance measures established hereby, and required single or program-specific audit as may be required.

3.1.2 Project Plan/Scope of Work/Description of Services. Grantee agrees to provide a project plan/scope of work/description of services to be attached as Appendix A that specifies the purpose of the award, services to be provided, objectives to be achieved, and expected results as required by 09 NCAC 03M .0703 (1).

3.1.3 Budget. Grantee agrees to provide a budget for the project to be attached as Appendix B as required by 09 NCAC 03M .0703 (8) including an anticipated schedule of payments for the project duration.

3.2 Disbursement Requests. Implementation of programs and services under ARPA/SFRF is not intended as a reimbursement process. Unless otherwise agreed, the Grantee will submit disbursement requests on a forward-looking quarterly basis and will provide as justification its estimated cash flow needs for the upcoming quarter. The Agency and NCPRO will evaluate the

quarterly justification based on program descriptions, operating plans, and past use of funds to avoid accumulation of excessive cash reserves beyond operating needs for successful implementation and delivery of services.

3.3 Financial Reporting. The Grantee will provide monthly program and expenditure reports to the Agency as requested to fulfill its oversight, coordination, accounting, and reporting responsibilities internal to state government. The Grantee will provide quarterly financial and performance reporting for the purpose of legislative reporting mandated under SL 2021-180 and US Treasury reporting as detailed in its Compliance and Reporting Guide and User Guide, and the Parties agree to develop sufficient internal controls and procedures for timely and accurate reporting.

3.4 Performance Reporting. Grantee will provide, at a minimum, quarterly performance reports to the Agency as requested to fulfill its responsibilities internal to state government and for the purpose of US Treasury reporting as detailed in its Compliance and Reporting Guide and User Guide, and the Parties agree to develop sufficient internal controls and reporting procedures to ensure timely and accurate reporting.

**SECTION 4.
Monitoring Plan**

4.1 Monitoring Plan. For recipients/subrecipients (not beneficiaries), the Agency will conduct an annual risk assessment and develop a suitable monitoring plan to ensure compliance with these terms and identify any failures in the administration and performance of the Award. Monitoring activities will be selected based on an assigned risk of low, moderate, or high and may be based on factors including recent history of grant management, audit findings and corrective actions, and knowledge and experience of key personnel assigned. Monitoring activities may include review of monthly performance and financial reports, telephone and email interviews, desk audits of underlying documentation, and site visits (actual or virtual) to interview key personnel, to see performance sites, and to review files. The assessment and monitoring plan will also serve to identify whether the Grantee needs additional technical assistance to ensure success in timely meeting these requirements. Ongoing monitoring will be used to document allowable and unallowable costs, time and effort reporting and travel, achievement of performance objectives, and timely and accurate data reporting as appropriate. Monitoring also will be used to follow up on findings identified in earlier monitoring activities or after an audit to ensure that the Grantee took corrective action. If necessary, the Agency may amend the terms of the Award Agreement, plan, or budget to require implementation of additional terms to address deficiencies as a condition of continued funding disbursements. Special terms may be removed once a subsequent Grantee risk assessment shows a substantial reduction of risk.

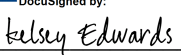
SECTION 5.
Closeout

5.1 Closeout. The State of North Carolina as a prime recipient of a federal award will develop suitable closeout procedures in accordance with federal and state regulation and guidance from the US Treasury current at the time of signing and as may be promulgated and published during and after the period of performance. This includes determining timelines for completion of program and closeout tasks; determining whether all applicable administrative actions and all required work have been completed by the State and Grantee at the end of the period of performance; and requirements for liquidation of property or encumbered expenses if necessary; all in compliance with applicable law and guidance.

SECTION 6.
Signatures

IN WITNESS WHEREOF, the Parties have executed this Award Agreement by their duly authorized officers. For unincorporated associations, an affidavit similar to that required for transfer of real property under N.C.G.S. § 59B-6 must be provided prior to disbursement, attesting to the capacity of the Authorized Representative to receive and direct the funds and bind the unincorporated association to the terms of this Agreement:

FOR Grantee

<small>DocuSigned by:</small>  <small>9FD45E4FC39541E...</small>	7/31/2022
By Library Director:	Date
Kelsey Edwards, Library Director	

The type of library and its governance determine the signature required on this document:

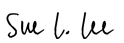
In addition to the library director:

County Library: Chair of County Commissioners

Regional Library: Chair of Regional Board of Trustees

Municipal Library: Chair of Town/City Council

Independent County Library: Chair of Board of Trustees

<small>DocuSigned by:</small>  <small>82E3065CA22F4A3...</small>	8/8/2022
By Authorized Official:	Date
Sue L. Lee, Chairperson of Sampson County Board of Commissioners	

FOR DNCR

DocuSigned by:
Joshua Davis 8/9/2022
77B4D4A2DDAE4E7...

By Authorized Representative: Date

Josh Davis, Chief Financial Officer

DocuSigned by:
Michelle Underhill 8/9/2022
D52F9EA9DF5844T...

By Authorized Representative: Date

Michelle Underhill, State Librarian

DocuSigned by:
Staci Meyer 8/9/2022
13581077E40248B...

By Authorized Representative: Date

Staci Meyer, Chief Deputy Secretary

ADDENDA

- Attachment A. Project Plan/Scope of Work/Description of Services.
- Attachment B. Line-Item Budget.
- Attachment C. Notice of Certain Reporting and Audit Requirements
- Attachment D. No Overdue Tax Debts Form.

Attachment A

Project Plan/Scope of Work/Description of Services

Session Law 2021-180 appropriated funds to the Grantee. Public Libraries in North Carolina suffered adverse economic impacts due to the COVID-19 Pandemic. The Grantee will use the **\$69,049** for materials, salaries, equipment, and operating costs, which are consistent with allowable uses outlined in 07 NCAC 021 .0202 State Aid Grants from the Aid to Public Library Fund.

**Attachment B
Line-Item Budget**

Revenue	
State Fiscal Recovery Funds Directed Grant	\$69,049

Expenses	Project Cost
Aid to Libraries project costs such as materials, salaries, equipment, and operating costs	\$69,049

Attachment C Notice of Certain Reporting and Audit Requirements

The Grantee shall comply with all rules and reporting requirements established by state statute or administrative rules. [as detailed in SUBCHAPTER 03M – UNIFORM ADMINISTRATION OF STATE AWARDS OF FINANCIAL ASSISTANCE [subchapter 3m rules.pdf \(state.nc.us\)](#)] For convenience, the requirements are set forth in this Attachment.

State Reporting Thresholds.

There are three reporting levels established for grantees and subrecipients receiving state financial assistance. Reporting levels are based on the level of state financial assistance from all funding sources. The reporting levels are:

- (1) Level I – A grantee or subrecipient that receives, holds, uses, or expends state financial assistance in an amount less than twenty-five thousand dollars (\$25,000) within its fiscal year.
- (2) Level II - A grantee or subrecipient that receives, holds, uses, or expends state financial assistance in an amount of at least twenty-five thousand (\$25,000) or greater, but less than five hundred thousand dollars (\$500,000) within its fiscal year.
- (3) Level III – A grantee or subrecipient that receives, holds, uses, or expends state financial assistance in an amount equal to or greater than five hundred thousand dollars (\$500,000) within its fiscal year.

Reporting requirements for grantees that meet the following reporting standards on an annual basis:

- (1) All grantees and subrecipients shall provide a certification that state financial assistance received or held was used for the purposes for which it was awarded.
- (2) All grantees and subrecipients shall provide an accounting of all state financial assistance received, held, used, or expended.
- (3) Level II and III grantees and subrecipients shall report on activities and accomplishments undertaken by the Grantee, including reporting on any performance measures established in this Award Agreement.
- (4) Level III grantees and subrecipients shall have a single or program-specific audit prepared and completed in accordance with Generally Accepted Government Auditing Standards (also known as the Yellow Book).

All reports shall be filed with the Agency in the format and method specified by the Agency no later than three months following the end of the Grantee's fiscal year. Audits must be provided to the funding Agency no later than nine months following the end of the Grantee's fiscal year. The Grantee shall use the reporting package forms provided by the Agency in making and submitting reports to the Agency.

Unless prohibited by law, the costs of audits made in accordance with the provisions of this Award Agreement shall be allowable charges to state and federal awards. The charges may be considered a direct cost or an allocated indirect cost, as determined in accordance with cost principles outlined in the Code of Federal Regulations, 2 CFR Part 200. The cost of any audit not conducted in accordance with this Award Agreement shall not be charged to state awards.

Notwithstanding the provisions of this Award Agreement, a grantee may satisfy the reporting requirements of this Award Agreement by submitting a copy of the report required under federal law with respect to the same funds.

Additional DNCR Financial and Performance Reporting Requirements

Financial Reporting. The Grantee will provide monthly program and expenditure reports to the Agency as requested to fulfill its oversight, coordination, accounting, and reporting responsibilities internal to state government. The Grantee will provide quarterly financial and performance reporting for the purpose of legislative reporting mandated under SL 2021-180 and US Treasury reporting as detailed in its Compliance and Reporting Guide and User Guide, and the Parties agree to develop sufficient internal controls and procedures for timely and accurate reporting.

Performance Reporting. Grantee will provide, at a minimum, quarterly performance reports to the Agency as requested to fulfill its responsibilities internal to state government and for the purpose of US Treasury reporting as detailed in its Compliance and Reporting Guide and User Guide, and the Parties agree to develop sufficient internal controls and reporting procedures to ensure timely and accurate reporting.

Attachment D

No Overdue Tax Debts Form

NON-STATE ENTITY AWARD AGREEMENT

For Award 247 State Aid to Public Libraries

2000057929

US Treasury Expenditure Category: 6.1 Revenue Replacement

AMENDMENT #1

Grant Contract

This Agreement amends the Grant Contract between the DEPARTMENT OF NATURAL AND CULTURAL RESOURCES (“AGENCY”) and the Sampson-Clinton Public Library (the Grantee”) (referred to collectively as the “Parties”).

As provided for under the terms of this Agreement, the Parties agree to amend the following provisions of the Grant Contract:

FIRST: The existing Scope of Work, Attachment A shall be deleted and replaced in its entirety with the following:

Project Plan/Scope of Work/Description of Services

Session Law 2021-180 appropriated funds to the Grantee. Public Libraries in North Carolina suffered adverse economic impacts due to the COVID-19 Pandemic. The Grantee will use the **\$74,345** for materials, salaries, equipment, and operating costs, which are consistent with allowable uses outlined in 07 NCAC 02I .0202 State Aid Grants from the Aid to Public Library Fund.

SECOND: The existing Line Item Budget, Attachment B, shall be deleted and replaced with the following:

Attachment B Line-Item Budget

Revenue	
State Fiscal Recovery Funds Directed Grant	\$74,345

Expenses	Project Cost
Aid to Libraries project costs such as materials, salaries, equipment, and operating costs	\$74,345

All other terms and conditions as set forth in the original Grant Contract shall remain in effect for the duration of this Agreement.

[SIGNATURE PAGE TO FOLLOW]

In Witness whereof, the Grantee and the Agency have executed this Amendment in duplicate originals, with one original being retained by each Party.

Sampson-Clinton Public Library

By Library Director: _____ Date _____
Kelsey Edwards, Library Director

The type of library and its governance determine the signature required on this document:
In addition to the library director:
County Library: Chair of County Commissioners
Regional Library: Chair of Regional Board of Trustees
Municipal Library: Chair of Town/City Council
Independent County Library: Chair of Board of Trustees

By Authorized Official: _____ Date _____
R. Jerol Kivett, Chairman, Board of Commissioners

FOR DNCR

By Authorized Representative: _____ Date _____
Josh Davis, Chief Financial Officer

By Authorized Representative: _____ Date _____
Michelle Underhill, State Librarian

By Authorized Representative: _____ Date _____
Staci Meyer, Chief Deputy Secretary

NORTH CAROLINA DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

North Carolina Source of Funds: Account Code: 215501 0000000

SAMPSON COUNTY DEPARTMENT OF SOCIAL SERVICES

LOCAL CHILD CARE POLICY

Updated: 10/9/2024

Sampson County Department of Social Services shall determine and document basic eligibility for all day care funds available to this county following basic eligibility policies and procedures as set forth in State Policy. When an individual requests Child Care Services, the Agency will determine if the applicant falls within one of the target populations under the service definition for Child Care.

WAITING LIST AND SERVICE REDUCTION

In the event the Agency needs to establish a waiting list for eligible persons, it will do so considering policies of the Child Care Program.

A waiting list will be maintained for each target population as indicated below. Families in each target population will be served on a “first come, first served” basis based on the priority list below:

1. Children needing care to support Child Protective Services.
2. Children needing care to support Child Welfare Services.
3. Children in Foster Care that have a need for care.
4. Children that are considered in vulnerable populations: children having diagnosed special needs, those families experiencing homelessness, or those living in a temporary living situation due to economic hardships, as defined by The Division of Child Development and Early Education. The Agency shall use prudent judgement in determining these populations.
5. Children of parents/responsible adults who are currently recipients of Work First Family Assistance (WFFA) with a contract needing care to support employment or to support Work First Employment Services (WFFES).
6. Children needing care to support employment of parents/responsible adults.
7. Children of parents/responsible adults who are under the age of 19 and need care to remain in high school within the school system or to remain in a Basic Education or High School Education or Equivalency Program within a Community College or Technical Institute.
8. Children whose parents/responsible adults are in training leading to employment or attending school.
9. Children with developmental delays needing care to enhance their social, emotional and cognitive development.

Parents/Responsible adults who currently have children receiving child care services may add another child to their existing case without being placed on the waiting list.

Reducing Services:

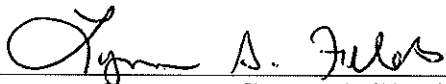
If child care cases are in jeopardy of termination due to potential lack of funding, Sampson County Department of Social Services will contact DCDEE for guidance.

The Agency will make every effort to continue to serve children who need care to support Child Protective Services, Child Welfare Services, Foster Care, Work First Family Employment Services (WFFES) and those in vulnerable populations, unless all funding is exhausted.

The Agency will review all families on the waiting list that have been on the list for 6 months or longer. The families will be notified in writing that it is time to update their information on the waiting list. If there is no response within 30 days, their name will be removed from the waiting list. If they call later and their name has been removed from the waiting list, they will be placed at the bottom of the waiting list.

SPECIAL NEEDS SET ASIDE

While it is important for the Agency to serve all children with special needs, the Agency will set aside the minimum requirements as established by the Division of Child Development and Early Education for special needs and vulnerable populations.



Sampson County DSS Director

10/23/2024

Date

Chairman, Sampson County Commissioner

Date

NORTH CAROLNA
HARNETT COUNTY

WATER PURCHASE CONTRACT

THIS CONTRACT, for the sale and purchase of water, is entered into this the ____day of _____, 2024, by and between the **CITY OF DUNN**, hereinafter referred to as the **CITY** (seller), and the **SAMPSON COUNTY WATER AND SEWER DISTRICT 2**, hereinafter referred to as the **DISTRICT** (purchaser).

WITNESSETH

WHEREAS, the **DISTRICT** is organized and established under the provisions of Chapter 153A of the North Carolina General Statutes and, under the authority of G.S. 153A-275, operates a water supply and distribution system, serving water users within the area described in plans on file in the offices of the **DISTRICT**, entitled, "Sampson County Water and Sewer District 2" County Complex, East Rowan Street, Clinton, North Carolina, 28328, and in the exercise of this authority, requires a supply of treated water; and

WHEREAS, the **CITY** is organized and established under the provisions of Chapter 160A of the North Carolina General Statutes and owns and operates a water supply and distribution system, with a capacity currently capable of serving the present customers of the **CITY'S** system and the estimated number of water users to be served by the **DISTRICT** as shown in the plans of the system, entitled, "Sampson County Water and Sewer District 2" now on file in the offices of

the **DISTRICT**; and

WHEREAS, the **CITY** agrees to sell, and the **DISTRICT** agrees to purchase, a supply of treated water in accordance with the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the foregoing and the mutual agreements herein set forth, the parties hereby agree as follows:

1. The **CITY** Agrees:

(a) Quantity and Quality: To furnish the **DISTRICT** at the point of delivery hereinafter specified during the term of this contract or any renewal or extension thereof, potable treated water meeting applicable purity standards established under the North Carolina Drinking Water Act, G.S. 130A-311 et. seq. and the rules promulgated thereunder governing Public Water Systems in 15A NCAC Chapter 18C. **CITY** agrees to furnish such quantities as may be required by the **DISTRICT** not to exceed a monthly average of 75,000 gallons per day and a daily maximum of 100,000 gallons. Further, in the event the daily flow exceeds 1.5 times the maximum daily flow contracted for due to excessive use, a break in the **DISTRICT'S** water system, or other emergency, the **DISTRICT** is obligated to immediately contact the **CITY'S** utility personnel and inform them the maximum daily amount will be exceeded. Each of the parties hereto shall immediately notify the other of an emergency or condition which may affect the quality of water in either party's system. The **DISTRICT** further agrees that their minimum quarterly usage shall not be less than 3.0 million gallons, or approximately 32,876 gallons per day. To determine quarterly usage, a quarterly running total shall be calculated using a running three (3) billing cycle period; based on this calculation, total usage during each period shall be equal to or greater than

3.0 million gallons. Usage calculations shall be tallied using **CITY'S** monthly water billing cycle, which occurs on or near the 15th (fifteenth) day of each month. Should the quarterly running total fall below the established minimum level, an additional billing equal to the established minimum level less the quarterly running total would be in order.

(b) Point of Delivery and Pressure: That water will be furnished at a reasonably constant pressure calculated at 50 to 55 PSI from existing 6-inch supply main at the point located on Highway 55 known as **Highway 55 Meter Pit** (35.297945, -78.573297). If a greater pressure than that normally available at the point of delivery is required by the **DISTRICT**, the cost of providing such greater pressure shall be born by the **DISTRICT**; emergency failures of pressure or supply due to main supply line breaks, power failure, flood, fire, and use of water to fight fire, earthquake, or other catastrophe, shall excuse noncompliance by the **CITY** from this provision for such reasonable period of time as may be necessary to restore service at the required pressure.

(c) Metering Equipment: To operate and maintain at its own expense at the point of delivery the necessary metering equipment, including a meter house or pit required devices of standard type for properly measuring the quantity of water delivered to the **DISTRICT** and to calibrate such metering equipment whenever requested by the **DISTRICT**, but no more frequently than once every twelve months; a meter registering not more than 2% above or below the test results shall be deemed to be accurate. The previous readings of any meter disclosed by test to be inaccurate shall be corrected for the three (3) months previous to such test in accordance with the percentage of inaccuracy found by such test. If the meter fails to register for any period of time, the amount of water furnished for such period shall be deemed to be the amount of water delivered in the

corresponding period immediately prior to the failure, unless the **CITY** and the **DISTRICT** shall agree upon a different amount. The metering equipment shall be read monthly by the **CITY** according to the **CITY'S** prevailing meter reading schedule. An official of the **DISTRICT** shall have access to the meter for the purpose of verifying its reading at any reasonable time, upon request.

(d) Billing Procedure: To furnish the **DISTRICT** at the above address, not later than the 10th day of each month with an itemized statement of the amount of water furnished to the **DISTRICT** during the preceding month.

2. The **DISTRICT** Agrees:

(a) Payment Date: To pay the **CITY'S** monthly bill no later than the past due date posted on the statement for water furnished, which said past due date shall be at least 10 days but not more than 20 days after the date of statement for water delivered.

(b) Rates: That the water rates charged by the **CITY** to the **DISTRICT** shall be no greater than the prevailing municipal wholesale bulk rate charged by the **CITY** to its other municipal customers which rate, at the time of execution of this contract, is \$2.75 per 1,000 gallons for water used as determined by the readings from the Highway 55 meter. *This shall be the rate until such time as **CITY** rates change pursuant to paragraph (3)(e) below.* In consideration therefore, and to minimize the potential for competition between the **DISTRICT** and the **CITY** for a particular customer or group of customers, the **DISTRICT** will establish rates that are equal to or greater than the rate charged by the **CITY** for a corresponding volume used by the same classification of user.

3. It is further agreed between the **CITY** and **DISTRICT** as follows:

- (a) Terms of Contract: That this contract shall extend for a term of **1 year** from the date of the initial delivery of any water as shown by the first bill submitted by the **CITY** to the **DISTRICT** and thereafter, may be renewed or extended upon such terms as may be agreed upon by the **CITY** and the **DISTRICT**.
- (b) Delivery of Water: That 10 days prior to the estimated date of the delivery of water to the **DISTRICT'S** water supply distribution system, the **DISTRICT** shall notify the **CITY** in writing setting out the date for the initial delivery of water.
- (c) Water for Testing: When requested by the **DISTRICT**, the **CITY** will make available to the contractor or the **DISTRICT** personnel at the point of delivery or other point reasonably close thereto, water sufficient for testing, flushing, and filling the system. The **DISTRICT** shall notify the **CITY** at least 12 hours prior to said testing, flushing, or filling any request for the provision of water for said purpose.
- (d) Failure to Deliver: The **CITY**, at all times, shall operate and maintain its system in an efficient manner and will take such action as may be necessary to furnish the **DISTRICT** with quantities of water required by the **DISTRICT** as stated in this contract. Temporary or partial failures to deliver water shall be remedied with all possible dispatch. In the event of an extended shortage of water or the supply of water available to the **CITY** is otherwise diminished over an extended period of time, the supply of water to the **DISTRICT'S** consumers shall be reduced or diminished in the same ratio or proportion as the supply to the **CITY'S** consumers is reduced or diminished.
- (e) Modification of Contract: That requests to modify the provisions of this contract pertaining to the volume of water to be furnished to the **DISTRICT** may be made by the

DISTRICT by written notice to the **CITY** given at least sixty (60) days prior to the desired effective date of said modifications. Notwithstanding any other provision of this contract, the provisions hereof pertaining to *the schedule of rates to be paid to the CITY for water delivery are subject to modification at the end of every fiscal year-period*, generally coinciding with annual budget preparation and may be modified by the **CITY** by written notice to the **DISTRICT** given at least 60 days prior to the desired effective date of said modification provided however, that any and all increases shall be subject to the rate limitations set out in Paragraph 2(b) above. Further, during the *1 year* duration of this agreement the **CITY** and the **DISTRICT** mutually agree and understand that any requests by either party for modifications of this agreement shall be submitted in written form to the other party at least sixty (60) days prior to the desired effective date of the requested modification provided that no such modification shall be permitted except upon the expressed mutual consent of both parties.

(f) Regulatory Agencies: That this contract is subject to such rules, regulations, or laws as may be applicable in similar agreements in this State, and the **CITY** and the **DISTRICT** will collaborate in obtaining such permits, certificates, or other regulatory compliance as may be required.

(g) Successor to the DISTRICT: In the event of any occurrence rendering the **DISTRICT** incapable of performing under this contract, any successor of the **DISTRICT**, whether the result of legal process, assignment, or otherwise, shall succeed to the rights of the **DISTRICT** hereunder.

(h) Authority to Amend, Modify or Alter: No officer or agent of the **CITY** or **DISTRICT** other than the City Board of Commissioners or the District Board shall have the power to amend, modify, or alter this agreement, or in any way waive any condition or to bind **CITY** or **DISTRICT** to make any promises or representation not contained herein.

(i) Responsibility for Quality: It is distinctly understood and agreed by both parties hereto that the **CITY'S** obligation as to the bacteriological quality of water furnished only applies to the point of delivery. The **DISTRICT** shall be solely responsible for the bacteriological quality of water beyond the point of delivery.

(j) Policies and Ordinances of the City of Dunn: It is understood and agreed by both parties that the **DISTRICT** shall be subject to all policies and ordinances of the **CITY**, including those implemented in the future, which relates to the subject matter of this contract. If a policy or ordinance directly conflicts with any term of this contract, then the contract shall control.

(k) Emergency Situations: Notwithstanding any other provision of this contract, in the event of an emergency situation created by unexpected events beyond the control of either party, the Director of Public Works or his designee on behalf of the **CITY**, and the County Manager or his designee on behalf of the **DISTRICT**, may agree to a modification or alteration of the terms of this contract in order to address the emergency situation. Any such modification or change shall continue in effect for the duration of the emergency or until the governing board of either party directs its discontinuance, whichever occurs earlier.

(l) Addresses for Notice: Whenever notice or information is to be furnished by the **CITY** to the **DISTRICT**, it shall be personally delivered or mailed to the County Manager

at the Sampson County Office Complex, 435 Rowan Road, Clinton, North Carolina 28328. Whenever notice or information is to be furnished by the **DISTRICT** to the **CITY**, it shall be personally delivered or mailed to the City Manager at the Dunn City Hall or Post Office Box 1065, Dunn, North Carolina 28335-1065. As used herein “personal delivery” includes email, facsimile, or physical delivery.

NOW THEREFORE, the parties hereunto have set their hands and seals the said day and year first

above written.

CITY OF DUNN

By: _____
William P. Elmore, Mayor

ATTEST:

Melissa Matti, City Clerk

SAMPSON DISTRICT WATER AND SEWER
DISTRICT 2

By: _____
Chairperson, District Board

ATTEST:

Clerk to the District Board

**RESOLUTION OF THE
SAMPSON COUNTY BOARD OF COMMISSIONERS**

WHEREAS, Sampson County has received a Directed Projects grant from the 2023 Appropriations Act, Session Law 2023-134, administered through the Drinking Water Reserve and Wastewater Reserve to assist eligible units of government with meeting their water/wastewater infrastructure needs; and

WHEREAS, the North Carolina Department of Environmental Quality has offered 2023 Appropriations Act funding in the amount of \$1,255,000.00 to perform work detailed in the submitted application; and

WHEREAS, Sampson County intends to perform said project in accordance with the agreed scope of work.

NOW, THEREFORE, BE IT RESOLVED BY THE SAMPSON COUNTY BOARD OF COMMISSIONERS:

That Sampson County does hereby accept the 2023 Appropriations Act Directed Projects Grant offer of \$1,255,000.00.

That Sampson County does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That County Manager Edwin W. Causey, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

This the 4th day of November, 2024.

R. JEROL KIVETT, Chairman,
Sampson County Board of Commissioners

Attest:

STEPHANIE P. SHANNON,
Clerk of the Board

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

DAVID K. CLACK,
Finance Officer

**CAPITAL PROJECT ORDINANCE CONCERNING
AIRPORT CONSTRUCTION
(STATE AID TO AIRPORTS GRANT 36237.12.19.1)**

PROJECT ORDINANCE NO. : _____ ADOPTED: _____

BE IT ORDAINED by the Board of Commissioners of Sampson County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1.0 The project authorized is Airfield lighting and signage improvement.

Section 2.0 The officers of this unit are hereby directed to proceed with the capital project within the budget contained herein.

Section 3.0 The following revenues are available to complete this project:

State Grant	\$156,755
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Section 4.0 The following amounts are appropriated for this project:

Engineering	\$156,755
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Section 5.0 The Finance Officer is hereby directed to maintain within the Capital Projects Fund sufficient records to provide for appropriate accounting.

Section 6.0 Funds that have been advanced, or may be advanced from the General Fund for project costs are intended to be reimbursed from the financing proceeds.

Section 7.0 The Finance Officer is directed to report quarterly on the financial status of the project and on the total proceeds received.

Section 8.0 Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this 4th day of November 2024.

R. Jerol Kivett, Chairman

Stephanie P. Shannon, Clerk to the Board

**CAPITAL PROJECT ORDINANCE CONCERNING
AIRPORT CONSTRUCTION
(STATE AID TO AIRPORTS GRANT 47178.1.1)**

PROJECT ORDINANCE NO. : _____ ADOPTED: _____

BE IT ORDAINED by the Board of Commissioners of Sampson County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1.0 The project authorized is Runway Rehabilitation.

Section 2.0 The officers of this unit are hereby directed to proceed with the capital project within the budget contained herein.

Section 3.0 The following revenues are available to complete this project:

State Grant	\$213,706
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Section 4.0 The following amounts are appropriated for this project:

Engineering	\$213,706
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Section 5.0 The Finance Officer is hereby directed to maintain within the Capital Projects Fund sufficient records to provide for appropriate accounting.

Section 6.0 Funds that have been advanced, or may be advanced from the General Fund for project costs are intended to be reimbursed from the financing proceeds.

Section 7.0 The Finance Officer is directed to report quarterly on the financial status of the project and on the total proceeds received.

Section 8.0 Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this 4th day of November 2024.

R. Jerol Kivett, Chairman

Stephanie P. Shannon, Clerk to the Board

July 01, 2024 through December 31, 2026

**State Fiscal Recovery Fund (SFRF)
Housing and Home Improvement (HHI) – “Choosing Home”
Agreement for the Provision of County-Based Aging Services**

This Agreement, entered into as of this 1st day of July 2024, by and between County of Sampson (hereinafter referred to as the "Provider") and the Mid-Carolina Area Agency on Aging, (hereinafter referred to as the "Area Agency").

Witnesseth That:

WHEREAS, The American Rescue Plan Act (ARPA) was enacted on March 11, 2021, to address the impact of COVID-19 on the economy, public health, state/local governments, individuals, and businesses. Funds were provided to North Carolina in the State Fiscal Recovery Funds (SFRF) to lay the foundation for a strong and equitable recovery. Under Session Law 2021-180, Section 9A.4, the N.C. General Assembly appropriated nonrecurring funds to the Department of Health and Human Services, Division of Aging Services (DAS), for rapid rehousing services to assist individuals and families at risk of homelessness due to the COVID-19 public health emergency and

WHEREAS, funding expended from SFRF must be used to provide financial assistance to eligible individuals and families and cover the cost of acute needs for securing housing to prevent homelessness or for home improvements and home repairs that allow vulnerable seniors aged 60 and older to remain in home-based living arrangements rather than congregate care settings and

WHEREAS, DAS has budgeted funds for the Housing and Home Improvement (HHI) project to be administered by NC Area Agencies on Aging. Funding must be expended on allowable Older Americans Act activities as defined by the Older Americans Act and state and local policy, and

WHEREAS, the Area Agency and the Provider agree to the terms and conditions for provision of aging services in connection with activities financed in part by SFRF -HHI and authorized under Title III-B Supportive Services of the Older Americans Act, provided to the Area Agency from the United States Department of Health and Human Services through the North Carolina Division of Aging Services (DAS), as set forth in a) this document, b) related administrative letters on the federal disaster grants issued by the Division of Aging Services to convey the flexibilities, requirements for allowable expenditures and documentation of service delivery, and other applicable flexibilities and waivers permitted under SFRF - HHI, c) the Division of Aging Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, d) the Division of Aging Services Service Standards and, e) the Division of Aging Services Community Service Providers Monitoring Guidelines.

WHEREAS, based on the Intrastate Funding Formula and local processes, the Services Provider has been awarded funds stated below:

<u>Service</u>	<u>Amount</u>
SFRF Title III-B Supportive Services	
Housing and Home Improvement (HHI) – “Choosing Home”	
Program Budget (Codes 640, 650, 660)	\$79,903.86
<u>Administrative Budget (Code 670)</u>	\$ 2,833.11
Total	\$82,736.97

NOW THEREFORE, in consideration of these premises, and mutual covenants and agreements hereinafter contained, the parties hereto agree as follows:

1. The Community Service Provider, shall be the same as those specified on the Provider Services Summary format(s) (DAS-732-ARPA/SFRF) for the period stated above.
2. Availability of Funds. The terms set forth in this Agreement for payment are contingent upon the receipt of SFRF funding by the Area Agency.
3. Grant Administration. The grant administrator for the Area Agency shall be Tracy Honeycutt, Aging Services Director. The grant administrator for the Provider shall be Dana Hall, Aging Services Director.

It is understood and agreed that the grant administrator for the Provider shall represent the Provider in the performance of this Agreement. The Provider shall notify the Area Agency in writing if the administrator changes during the grant period. Specific responsibilities of the grant administrator for the Provider are provided in paragraph eight (8) of this Agreement.

4. Services authorized under this agreement or those identified as necessary to provide timely and necessary response to the SFRF, provided they are among those services allowable under Title III-B, of the Older Americans Act, as specified on the Provider Services Summary format(s) (DAAS-732-ARPA/SFRF) are to commence no later than July 1, 2024 and end on December 31, 2026 and shall be undertaken and pursued in such sequence as to assure their expeditious completion. All services required hereunder shall be completed on or before the end of the Agreement period stated above.
5. Assignability and Contracting. The Provider shall not assign all or any portion of its interest in this Agreement. Any purchase of services with the SFRF – HHI funding shall be carried out in accordance with the procurement and contracting policy of the community services provider or, where applicable, the Area Agency, which does not conflict with procurement and contracting requirements contained in 45 CFR Part 75, Subpart D-Post Federal Award Requirements, Procurement Standards. Federal funds shall not be awarded to any subrecipients who have been suspended or debarred by the Federal government. In addition, Federal funds may not be used to purchase goods or services costing over \$100,000 from a vendor that has been suspended or debarred from Federal grant programs.

6. Compensation and Payments to the Provider. The Provider shall be compensated for the work and services actually performed under this Agreement by payments to be made monthly by the Area Agency. Total reimbursement to the community service providers under this Agreement may not exceed the grand total of applicable SFRF - HHI funding, as specified on the Provider Services Summary format (DAS-732-ARPA/SFRF).

(a) Reimbursement of Service Costs

Providers must have a method of projecting service costs based on estimated revenues and expenses, to receive adequate reimbursement as well as show reasonable and justifiable costs. Reimbursement of service costs will be based on the DAS-732-A-ARPA/SFRF Service Cost Computation Worksheet and the DAS 732-A-1-ARPA/SFRF Labor Distribution Form or comparable formats to develop unit and non-unit costs.

7. Collection of Non-Federal Matching Resources. There is no match requirement for the Provider for direct services delivered through the SFRF – HHI funding.

8. Reallocation of Funds and Budget Revisions. Any reallocation of SFRF – HHI funding between counties shall be voluntary on the part of the Provider and shall be effective only for the period of the Agreement. The reallocation of SFRF - HHI funds between counties will not affect the allocation of future funding to the Provider. If during the performance period of the Agreement, the Area Agency determines that a portion of the SFRF – HHI funding will not be expended, the grant administrator for the Provider shall be notified in writing by the Area Agency and given the opportunity to make funds available for reallocation to other counties in the Planning and Service Area or elsewhere in the state.

Unless community services providers have been given the capacity to enter data into the Aging Resources Management System (ARMS), Area Agencies on Aging are responsible for entering amended service data into the Division of Aging Services Management Information System.

9. Monitoring. This Agreement will be monitored to assure that services are being provided as stated in this agreement and as outlined in administrative letters on the ARPA federal disaster grants issued by the Division of Aging Services to convey the requirements for allowable expenditures and documentation of service delivery to eligible older adults.

The county and community service provider will receive a written report of monitoring findings in accordance with procedures established in Section 308 of the AAA Policies and Procedures Manual (<http://www.ncdhhs.gov/aging/monitor/mpolicy.htm>). Any areas of non-compliance will be addressed in a written corrective action plan with the community service provider.

10. Disputes and Appeals. Any dispute concerning a question of fact arising under this Agreement shall be identified to the designated grants administrator for the Area Agency. In accordance with Lead Regional Organization (LRO) policy, a written decision shall be promptly furnished to the designated grants administrator for the Provider.

The decision of the LRO is final unless within twenty (20) days of receipt of such decision the grant administrator for the Provider furnishes a written request for appeal to the Director of the North Carolina Division of Aging and Adult Services, with a copy sent to the Area Agency. The request for appeal shall state the exact nature of the complaint. The Division of Aging Services will inform the grant administrator for / the Provider of its appeal procedures and will inform the Area Agency that an appeal has been filed. Procedures thereafter will be determined by the appeals process of the Division of Aging Services. The state agency address is as follows:

Director
North Carolina Division of Aging Services
693 Palmer Drive
2101 Mail Service Center
Raleigh, North Carolina 27699-2101

11. Termination for Cause. If through any cause, the Provider shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or the Provider has or shall violate any of the covenants, agreements, representations or stipulations of this Agreement, the Area Agency shall have the right to terminate this Agreement by giving the Provider's Executive Officer written notice of such termination no fewer than fifteen (15) days prior to the effective date of termination. In such event, all finished documents and other materials collected or produced under this Agreement shall at the option of the Area Agency, become its property. The Provider shall be entitled to receive just and equitable compensation for any work satisfactorily performed under this Agreement.
12. Audit. The Provider agrees to have an annual independent audit in accordance with North Carolina General Statutes, North Carolina Local Government Commission requirements, Division of Aging Services Program Audit Guide for Aging Services, and Federal Office of Budget and Management (OMB) Uniform Guidance 2 CFR Part 200.

Community service providers, as specified in paragraph one (1), who are not units of local government or otherwise subject to the audit and other reporting requirements of the Local Government Commission are subject to audit and fiscal reporting requirements, as stated in NC General Statute 143C-6-22 and 23 and OMB Uniform Guidance CFR 2 Part 200, where applicable. Applicable community service providers must send a copy of their year-end financial statements, and any required audit, to the Area Agency on Aging. Providers are not required to submit Activities and Accomplishments Reports. For-profit corporations are not subject to the requirements of OMB Uniform Guidance 2 CFR Part 200 but are subject to NC General Statute 143C-6-22 and 23 and Yellow Book audit requirements, where applicable. **Federal funds** may not be used to pay for a **Single or Yellow Book audit** unless it is a federal requirement. **State funds** will not be used to pay for a **Single or Yellow Book audit** if the

provider receives less than \$500,000 in state funds. The Department of Health and Human Services will provide confirmation of federal and state expenditures at the close of the state fiscal year. Information on audit and fiscal reporting requirements can be found at <https://www.osbm.nc.gov/stewardship-services/grants/grant-recipients>.

The following provides a summary of reporting requirements under NCGS 143C-6-22 and 23 and OMB Uniform Guidance 2 CFR Part 200 based upon funding received and expended during the service provider’s fiscal year.

Annual Expenditures	Report Required to AAA	Allowable cost for reporting
<ul style="list-style-type: none"> • Less than \$25,000 in state or federal funds 	Certification form and State Grants Compliance Reporting <\$25,000 (Item #11, Activities and Accomplishments) does not have to be completed) OR Audited Financial Statements in compliance with GAO/GAS (i.e., Yellow Book).	N.A.
<ul style="list-style-type: none"> • Greater than \$25,000 and less than \$500,000 in state funds or \$750,000 in federal funds. 	Certification form and Schedule of Grantee Receipts >\$25,000 and Schedule of Receipts and Expenditures OR Audited Financial Statements in compliance with GAO/GAS (i.e., Yellow Book)	N.A.
<ul style="list-style-type: none"> • \$500,000+ in state funds but federal pass through in an amount less than \$750,000. 	Audited Financial Statement in compliance with GAO/GAS (i.e., Yellow Book)	May use state funds, but <u>not</u> federal funds.
<ul style="list-style-type: none"> • \$500,000+ in state funds <u>and</u> \$750,000+ in federal pass through funds. 	Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part 200 (i.e., Single Audit)	May use state and federal funds.
<ul style="list-style-type: none"> • Less than \$500,000 in state funds <u>and</u> \$750,000+ in federal pass through funds 	Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part 200 (i.e., Single Audit)	May use federal funds, but <u>not</u> state funds.

13. Audit/Assessment Resolutions and Disallowed Cost. It is further understood that the community service providers are responsible to the Area Agency for clarifying any audit exceptions that may arise from any Area Agency assessment, community service

provider single or financial audit, or audits conducted by the State or Federal Governments. In the event that the Area Agency or the Department of Health and Human Services disallows any expenditure made by the community service provider for any reason, the Provider shall promptly repay such funds to the Area Agency once any final appeal is exhausted in accordance with paragraph ten (10). The only exception is if the Area Agency on Aging is approved to provide direct services SFRF - HHI and expenditures are disallowed by the Division of Aging Services. In this case, the Area Agency is responsible for any disallowed costs. The Area Agency on Aging can recoup any required payback from the community service provider in the event that payback is due to a community service provider's failure to meet OMB Uniform Guidance CFR 2 Part 200, 45 CFR Part 1321 or state eligibility requirements as specified in policy.

14. Indemnity. The Provider agrees to indemnify and save harmless the Area Agency, its agents, and employees from and against any and all loss, cost, damages, expenses, and liability arising out of performance under this Agreement to the extent of errors or omissions of the Provider.
15. Equal Employment Opportunity and Americans With Disabilities Act Compliance. Both the County and community service provider, as identified in paragraph one (1), shall comply with all federal and state laws relating to equal employment opportunity and accommodation for disability.
16. Data to be Furnished to the Provider. All information which is existing, readily available to the Area Agency without cost and reasonably necessary, as determined by the Area Agency's staff, for the performance of this Agreement by the Provider shall be furnished to the County and community service provider without charge by the Area Agency. The Area Agency, its agents and employees, shall fully cooperate with the Provider in the performance of the Provider's duties under this Agreement.
17. Rights in Documents, Materials and Data Produced. The County and community service provider agrees that at the discretion of the Area Agency, all reports and other data prepared by or for it under the terms of this Agreement shall be delivered to, become and remain, the property of the Area Agency upon termination or completion of the work. Both the Area Agency and the Provider shall have the right to use the same without restriction or limitation and without compensation to the other. For the purposes of this Agreement, "data" includes writings, sound recordings, or other graphic representations, and works of similar nature. No reports or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the Provider.
18. Maintenance of Records. The Provider shall maintain all financial and program records for a period of five (5) years from the date of final payment under this contract, for inspection by the Area Agency, the North Carolina Division of Aging Services, and the Comptroller General of the United States, or any of their duly authorized representatives. If any litigation, claim, negotiation, audit or other action involving the Provider's records has been started before the expiration of the five-year period, the records must be retained until completion of the action and resolution of all issues which arise from it.

19. Interest of the Governing Board. The Governing Board covenants that neither the Governing Board nor its agents or employees presently has an interest, nor shall acquire an interest, direct or indirect, which conflicts in any manner or degree with the performance of its service hereunder, or which would prevent, or tend to prevent, the satisfactory performance of the service hereunder in an impartial and unbiased manner.
20. Interest of Members of the Area Agency, Lead Regional Organization, and Others. No officer, member or employee of the Area Agency or Lead Regional Organization, and no public official of any local government which is affected in any way by the Project, who exercises any function or responsibilities in the review or approval of the Project or any component part thereof, shall participate in any decisions relating to this Agreement which affects his personal interest or the interest of any corporation, partnership or association in which he is, directly or indirectly, interested; nor shall any such persons have any interest, direct or indirect, in this Agreement or the proceeds arising there from.
21. Officials not to Benefit. No member of or delegate to the Congress of the United States of America, resident Commissioner or employee of the United States Government, shall be entitled to any share or part of this Agreement or any benefits to arise here from.
22. Prohibition Against Use of Funds to Influence Legislation. No part of any funds under this Agreement shall be used to pay the salary or expenses of any employee or agent acting on behalf of the Provider to engage in any activity designed to influence legislation or appropriations pending before Congress.
23. Confidentiality and Security. Any client information received in connection with the performance of any function of a community service provider or its subcontractors under this Agreement shall be kept confidential. The community service provider acknowledges that in receiving, storing, processing, or otherwise handling any confidential information, the agency and any subcontractors will safeguard and not further disclose the information except as provided in this Agreement and accompanying documents.
24. Record Retention and Disposition. All state and local government agencies, nongovernmental entities, and their subrecipients, including applicable vendors, that administer programs funded by federal sources passed through the NCDHHS and its divisions and offices are expected to maintain compliance with the NCDHHS record retention and disposition schedule and any agency-specific program schedules developed jointly with the NC Department of Cultural Resources, Division of Archives and Records. Retention requirements apply to the community service providers funded under this Agreement to provide Home and Community Care Block Grant and other services necessary to provide emergency response funded through ARPA funding. Information on retention requirements is posted at <https://www.ncdhhs.gov/about/administrative-offices/office-controller/records-retention> and updated semi-annually by the NCDHHS Controller's Office. By funding source and state fiscal year, this schedule lists the earliest date that grant records in any format may be destroyed. The Division of Archives and Records provides information about destroying confidential data and authorized methods of record destruction (paper and electronic) at <https://archives.ncdcr.gov/government/records-management-tools/faq#how-can-i-destroy-records>.

The NCDHHS record retention schedule is based on federal and state regulations and pertains to the retention of all financial and programmatic records, supporting documents, statistical records, and all other records supporting the expenditure of a federal grant award. Records legally required for ongoing official proceedings, such as outstanding litigation, claims, audits, or other official actions, must be maintained for the duration of that action, notwithstanding the instructions of the NCDHHS record retention and disposition schedule.

In addition to record retention requirements for records in any format, the long-term and/or permanent preservation of electronic records require additional commitment and active management by agencies. The community service provider will comply with all policies, standards, and best practices published by the Division of Aging and Adult Services regarding the creation and management of electronic records.

25. Applicable Law. This Agreement is executed and is to be performed in the State of North Carolina, and all questions of interpretation and construction shall be construed by the laws of such State.

In witness whereof, the Area Agency and the Provider have executed this Agreement as of the day first written above.

Provider

Attest:

Dana Hall, Aging Services Director

By: _____
Board of Commissioners, Chair

Area Agency

Attest:

Tracy Honeycutt,
Area Agency Director

By: _____
Justin Hembree,
Mid-Carolina Regional Council
Executive Director

Provision for payment of the monies to fall due under this Agreement within the current fiscal year have been made by appropriation duly authorized as required by the Local Government Budget and Fiscal Control Act.

BY: _____
Glenda Dye, Mid-Carolina Regional Council Finance Director

ATTACHMENT A – CHANGE NOTICE
Additional Guidance from DAS

1. See Attachment B “State Fiscal Recovery Funds (SFRF) – Housing and Home Improvement (HHI) requirements and guidance for new ARPA Services Funded Under the; SFRF - HHI – list of reimbursable expenses. (Attachment B), where applicable.
2. Eligible older adults and their families do not have to live in counties funded for HCCBG-HHI.
3. No waiver requests or approvals will be allowed to modify the SFRF – HHI allowable expenditures as outlined in Attachment B.
4. Certain prohibited activities under the HCCBG HHI program, i.e., rent, utility bills, security deposits, and taxes, are allowable under SFRF - HHI as outlined in Attachment B.
5. The 20% cap on HCCBG expenditures for basic household furnishings and home appliances is not applicable to SFRF - HHI services.
6. Providers should record the number of clients to whom services are provided, the name or category of services provided, the number of units of service provided, and the expenditures related to providing such services. Expenditures must be allowable and reasonable.
7. Funds must be accounted for, tracked and reported separate from recurring Older Americans Act funding.
8. SFRF - HHI funding is available until spent or through December 31, 2026 whichever comes first. There will be no monthly limit on the portion of funding that can be reimbursed.
9. As with all federal funds including SFRF - HHI, prior approval from the Division of Aging and Adult Services is required for equipment and capital expenditures of \$5,000 or more. Capital purchases must be reasonable, justified, and written documentation maintained to track the expense. Prior approval application and guidelines can be obtained through the Area Agency.
10. The requirements of the Older Americans Act for the solicitation and receipt of voluntary contributions from older adults for services provided under SFRF-HHI funding are waived.

Tracking and Reporting Requirements

SFRF clients will be registered in ARMS using the DAAS-101 Client Registration Form. Providers will enter the same client information required for Housing and Home Improvement Services funded by the Home and Community Care Block Grant.

Data collected through ARMS will be made available through a series of standard reports. Although additional data will be available, Key Performance Indicators for the project will include (1) number of households assisted through payments, repairs, and home improvements and (2) number of payments, repairs, or improvements provided. Both measures will be disaggregated by gender, age, household status (e.g., lives alone or lives with others), functional status/risk level, race/ethnicity, language preference, income above or at/below Federal Poverty Level, region, county, and provider. Certain outcome measures, e.g., households prevented from experiencing out-of-home placement or loss of housing, will be collected through the use of Excel tracking spreadsheets.

ATTACHMENT A – CHANGE NOTICE
Additional Guidance from DAS (cont.)

ARMS Service Codes for Tracking Allocations and Expenditures

SFRF HHI allocations in ARMS will use the following service codes for reporting non-unit reimbursement requests on a monthly basis. See Attachment B for more information about allowable expenditures under each service code. Eligible older adults may receive up to \$20,000 in SFRF HHI services across all categories of allowable expenditures but see Attachment B for any limitations indicated for specific expenditure categories.

SERVICE CODE	TITLE	DESCRIPTION	MAX
640	SFRF Housing and Home Improvement	Home improvements and repairs necessary for eligible older adults aged 60 and older to remain in their homes.	Months: 12 Units: n/a
650	SFRF Housing and Home Improvement Financial Assistance	Financial assistance to eligible individuals aged 60 and over and their families to cover the cost of acute needs.	Months: see Att. B Units: n/a
660	SFRF Housing and Home Improvement Non-Client Expenses	Staffing costs and mileage for direct service providers related to the provision of SFRF HHI services	Months: n/a Units: n/a
670	Administrative Costs	Reasonable, customary, and justifiable expenses for agency overhead during the project period not to exceed the capped amount per AAA region	Months: 12 Units: N/A

ATTACHMENT B

The following Site-Route-Worker (S/R/W) codes will be used to report types of SFRF HHI assistance provided by client. Although the S/R/W codes outlined below for SFRF HHI are different from the SRW codes for HCCBG HHI, the reporting requirements are the same.

SRW Code	Type of Assistance	Service Title
641	Security enhancements	SFRF Housing and Home Improvement
642	Minor home repairs	
643	Mobility and accessibility improvements	
644	Basic household furnishings and home appliance repair, replacement, or purchase	
645	Major repairs and improvements	
651	<i>Rental</i> security deposit	SFRF Housing and Home Improvement Financial Assistance
652	Rent/mortgage arrears/ <i>assistance</i>	
653	Utility arrears/ <i>assistance</i>	
654	Utility deposit/reconnection fee	
655	Landlord incentives	
656	Pet deposit	
657	Hotel/motel	
658	Property tax	
659	Transportation	
661	Staffing – direct service providers	SFRF Housing and Home Improvement Non-Client Expenses
662	Mileage – direct service providers	

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

Date: 9/27/24

Logistical Customer Service, Inc
PO Box 862
Dunn, NC 28335

Account # 52107

Sampson County Board of Commissioners,

A compliance review was recently completed on my business personal property account with the Sampson County Tax Office. I respectfully request an adjustment of the penalties applied to my account for failure to timely list my assets. I fully understand that I must appear before the Sampson County Board of Commissioners at a date to be determined to be considered for a relief or adjustment of any penalties.



Signature

Property ID 85213 Version 7 - Subsequent
 Tax year 2024 AR category 25 Bill number 1000417
 Owner 52107 LOGISTICAL CUSTOMER SERVICE, INC.

Sequence	Levy Year	Charge	Description	Activity	Calc	Taxable Value	Percent	Coun	Rate	Tax Amount		
1	2024	F06	PLAINVFD	PRIN	3	52,946	100.000000	0	0.080000	42.36		
2	2023	F06	PLAINVFD	PRIN	3	40,466	100.000000	0	0.100000	40.47		
3	2022	F06	PLAINVFD	PRIN	3	14,399	100.000000	0	0.090000	12.96		
4	2021	F06	PLAINVFD	PRIN	3	256	100.000000	0	0.090000	0.23		
5	2020	F06	PLAINVFD	PRIN	3	19,705	100.000000	0	0.090000	17.73		
6	2019	F06	PLAINVFD	PRIN	3	3,925	100.000000	0	0.090000	3.53		
7	2024	G01	CNTY TAX	PRIN	3	52,946	100.000000	0	0.625000	330.91		
8	2023	G01	CNTY TAX	PRIN	3	40,466	100.000000	0	0.825000	333.84		
9	2022	G01	CNTY TAX	PRIN	3	14,399	100.000000	0	0.825000	118.79		
10	2021	G01	CNTY TAX	PRIN	3	256	100.000000	0	0.825000	2.11		
11	2020	G01	CNTY TAX	PRIN	3	19,705	100.000000	0	0.825000	162.57		
12	2019	G01	CNTY TAX	PRIN	3	3,925	100.000000	0	0.825000	32.38		
13	2024	F06L	PLAIN VIEW	LL	1	0	100.000000	0	10.000000	4.24		
14	2023	F06L	PLAIN VIEW	LL	1	0	100.000000	0	20.000000	8.09		
15	2022	F06L	PLAIN VIEW	LL	1	0	100.000000	0	30.000000	3.89		
16	2021	F06L	PLAIN VIEW	LL	1	0	100.000000	0	40.000000	0.09		
17	2020	F06L	PLAIN VIEW	LL	1	0	100.000000	0	50.000000	8.87		
18	2019	F06L	PLAIN VIEW	LL	1	0	100.000000	0	60.000000	2.12		
19	2024	G01L	COUNTY LAT	LL	1	0	100.000000	0	10.000000	33.09		
20	2023	G01L	COUNTY LAT	LL	1	0	100.000000	0	20.000000	66.77		
21	2022	G01L	COUNTY LAT	LL	1	0	100.000000	0	30.000000	35.64		
22	2021	G01L	COUNTY LAT	LL	1	0	100.000000	0	40.000000	0.84		
23	2020	G01L	COUNTY LAT	LL	1	0	100.000000	0	50.000000	81.29		
24	2019	G01L	COUNTY LAT	LL	1	0	100.000000	0	60.000000	19.43		
Total rate										5.290000	Total tax	1.362.24

F06L
 4.24 -2.12
 8.09 -4.05
 3.89 -1.94
 0.09 -.05
 8.87 -4.43
 2.12 -1.06
 33.09 -16.55
 66.77 33.38
 35.64 -17.82
 0.84 -.42
 81.29 -40.65
 19.43 -9.71
 total -132.19

G01L
 -118.53 + *F06L*
 -13.65 =



Phone 910-592-7081

PO Box 207
Clinton, NC 28329

Fax 910-592-4865

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: October 22, 2024
Subject: Disabled Veteran Exclusion
(GS 105-277.1 c)

The attached disabled veteran exclusion application was received after June 1, 2024. After that date, the Board of Commissioners must approve the application.

The applicant is as follows:

Christopher Mason

A letter is submitted requesting approval of the late application.

The application meets the statutory requirements for the disabled veteran exclusion other than being timely filed. The late application was received on October 14, 2024.

Please put on the next Board of Commissioners consent agenda for their action.

October 14, 2024

Sampson County Board of Commissioners
Rowan Rd
Clinton, NC 28328

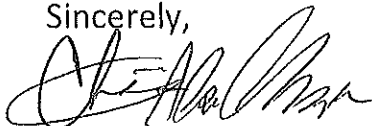
Re: Christopher Mason

Dear Commissioners,

I am an honorably discharged Veteran. I received a 100% permanent and total rating from the Veterans Administration for my service-connected disabilities on January 28, 2021. I was recently made aware of the Veteran's Tax Exclusion. I am requesting the Sampson County Commissioners accept my application and grant me the Property Tax Exclusion for 2024.

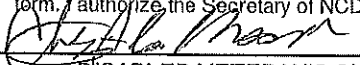
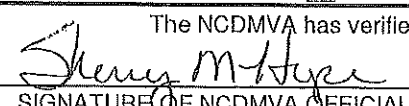
Thank you for your consideration.

Sincerely,



Christopher Mason
19 Pony Cart Lane
Autryville, NC 28318

116089
08-0479960-21

	State of North Carolina Certification for Disabled Veteran's Property Tax Exclusion (G.S. 105-277.1C)	Sampson County Veterans Service Office COUNTY 04-0779960-21 # 116089
SECTION 1	TO BE COMPLETED BY THE VETERAN OR THE SURVIVING SPOUSE WHO HAS NOT REMARRIED	
Christopher Mason NAME (Print or Type)		Christopher Mason DISABLED VETERAN'S FULL NAME (PRINT OR TYPE)
19 Pony Cart Lane STREET ADDRESS OR P.O. BOX NUMBER		SURVIVING SPOUSE'S FULL NAME (PRINT OR TYPE) <i>(If Applicable)</i>
Autryville CITY	NC STATE	28318 ZIP CODE
U.S. DEPT. OF VETERANS AFFAIRS FILE NUMBER		
VETERAN'S SOCIAL SECURITY NUMBER		
I am either (1) a veteran whose character of service at separation was honorable or under honorable conditions and who has a permanent and total service-connected disability or (2) the surviving spouse, who has not remarried, of a veteran whose character of service at separation was honorable or under honorable conditions and who had a permanent and total service-connected disability at death or veteran's death was the result of a service-connected condition. I request NCDMVA complete this certification <i>in support of my separate application for the Disabled Veteran's Property Tax Exclusion to the Tax Assessor.</i>		
SECTION 2	Disabled Veteran's Signature	
I have provided the North Carolina Department of Military and Veterans Affairs (NCDMVA) with my Annual Tax Abatement Letter for the processing of this form. I authorize the Secretary of NCDMVA, or the Secretary's designee, to release information regarding my disability as needed for this certification.		
 DISABLED VETERAN'S SIGNATURE		10-14-2024 DATE
SECTION 3	Surviving Spouse's (who has not remarried) Signature	
I have provided the North Carolina Department of Military and Veterans Affairs (NCDMVA) with my Annual Tax Abatement Letter for the processing of this form. I authorize the Secretary of NCDMVA, or the Secretary's designee, to release information regarding my disability as needed for this certification.		
SURVIVING SPOUSE'S SIGNATURE		10-14-2024 DATE
SECTION 4	To be completed by Secretary of NC Department of Military and Veterans Affairs, or Secretary's designee	
Please check all that apply:	A. <input type="checkbox"/> Veteran does not meet either B, C, D, or E of the below criteria. B. <input checked="" type="checkbox"/> Veteran has a service-connected permanent and total disability that existed as of <u>01/28/2021</u> C. <input type="checkbox"/> Veteran received benefits on _____ from U.S. Department of Veterans Affairs for specially adapted housing under 38 U.S.C. 2101 for the veteran's permanent residence. D. <input type="checkbox"/> Veteran died on _____ and had a service-connected permanent and total disability at death. E. <input type="checkbox"/> Veteran died on _____ and the death was either (1) the result of a service-connected condition or (2) death occurred while on active duty in the line of duty and not due to service member's own willful misconduct.	
Character of Disabled Veteran's Service at Separation: (DD-214)	<input checked="" type="checkbox"/> Honorable <input type="checkbox"/> Under Honorable Conditions	<input type="checkbox"/> Under Other than Honorable Conditions
The NCDMVA has verified the Department of Veterans Affairs certification for the veteran above.		
 SIGNATURE OF NCDMVA OFFICIAL		Sherry M Hope PRINTED NAME OF NCDMVA OFFICIAL
10-14-2024 DATE		Sampson Co. VSO TITLE OF NCDMVA OFFICIAL

NC Department of Military and Veterans Affairs authorizes the NC Department of Revenue and any County Tax Office to use this form as needed.

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

10631

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Traci Heather Tyndall in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2024</u>	\$ <u>106.56</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL REFUND \$ 106.56

These taxes were assessed through clerical error as follows.

Bill#0064766259-2023
Plate# BFM1094
Vehicle sold - tag turned in
2020 Lexus Mp

602 County Tax	<u>98.23</u>
School Tax	<u>—</u>
F08 Fire Tax	<u>8.33</u>
City Tax	<u>—</u>
TOTAL \$	<u>106.56</u>

Yours very truly
X Traci Heather Tyndall
Taxpayer

Mailing Address.

X 161 Brookberry Ln
Clayton, NC 27527

X Social Security #: _____
RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

10638

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by John Leon Prestage in North Clinton Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2023</u>	\$ <u>367.73</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL REFUND \$ 367.73

These taxes were assessed through clerical error as follows.

0073815191 2023 2023 0000 00
HBF8685
Tag turned in
2019 Volvo
Vehicle sold

602	County Tax	<u>265.73</u>
501	School Tax	<u>46.70</u>
	Fire Tax	_____
T02	City Tax	<u>153.84</u>
	TOTAL \$	<u>367.73</u>

Mailing Address.

John L. Prestage
208 W. Arrowhead Dr.
Clinton, NC 28328

Yours very truly

John Prestage
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

10636

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Ashton Berry Gatlin III in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2023</u>	\$ <u>289.34</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>289.34</u>

These taxes were assessed through clerical error as follows.

Bill # 0076849995
Tag # Y46103
Vehicle Sold- Tag Turned In
2021 GMC TK.

602 County Tax 259.47
School Tax _____
Fall Fire Tax 29.87
City Tax _____
TOTAL \$ 289.34

Yours very truly

Be B. [Signature]
Taxpayer

Mailing Address.

439 Ronnie Rd.
Autryville, NC 28318

Social Security # _____

RECOMMEND APPROVAL:

[Signature]
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

10622

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Prestage Farms Inc. in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2023</u>	\$ <u>24.17</u>
<u>2023</u>	\$ <u>20.09</u>
<u>2023</u>	\$ <u>91.30</u>
<u>2023</u>	\$ <u>21.83</u>
<u>2023</u>	\$ <u>26.09</u>
TOTAL REFUND	\$ <u>183.48</u>

These taxes were assessed through clerical error as follows.

Bill# 0016460553 Plate# XF3174
2005 KW tr
Bill# 0006736870 Plate# XS8130
2010 Ford tr
Bill# 0025820170 Plate# YD2854
2014 Chev tr
Bill# 0006737343 Plate# XK1462
2006 KW tr
Bill# 0016460543 Plate# XB7193
2004 KW tr

G02 County Tax 163.65
School Tax _____
F23 Fire Tax 19.83
City Tax _____
TOTAL \$ 183.48

All vehicles sold - tags turned in

Yours very truly
X [Signature]
Taxpayer

X Social Security # _____

RECOMMEND APPROVAL:

[Signature]
Sampson County Tax Administrator

Mailing Address.

X Prestage Farms Inc
PO Box 438
Clinton, NC 28329

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

10634

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Marion L. May in NC Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR <u>2024</u>	\$ <u>486.00</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>486.00</u>

These taxes were assessed through clerical error as follows.

B.O.C approved DV
507 E. Powell St, Clinton NC
TAX PARCEL 12032764001

601	County Tax	<u>281.25</u>
501	School Tax	<u>51.75</u>
	Fire Tax	_____
C02	City Tax	<u>153.00</u>
	TOTAL \$	<u>486.00</u>

Mailing Address.

Marion L. May
507 E. Powell St.
Clinton, N.C. 28328

Yours very truly

[Signature]
Taxpayer

✓ Social Security # _____

RECOMMEND APPROVAL:

[Signature]
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

10633

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Leonard P. Renzo in PV Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2024</u>	\$ <u>317.25</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>317.25</u>

These taxes were assessed through clerical error as follows.

*B.O.C approved DV
1135 Christmas Tree Rd, Dunn NC
Tax Parcel 14015268504*

<i>Co1</i>	County Tax	<u>281.25</u>
	School Tax	_____
<i>F06</i>	Fire Tax	<u>36.00</u>
	City Tax	_____
	TOTAL \$	<u>317.25</u>

Mailing Address.

Leonard P. Renzo
X 1135 Christmas Tree Rd.
Dunn NC 28334

Yours very truly

Leonard P. Renzo
Taxpayer

X Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____ Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

10620

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Amanda Lynn Faircloth in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR <u>2023</u>	\$ <u>103.96</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>103.96</u>

These taxes were assessed through clerical error as follows.

Bill # 0077850518-2023
Plate # RHH1757
Total loss-tag turned in
2015 Ford Mp

602 County Tax	<u>92.72</u>
School Tax	_____
607 Fire Tax	<u>11.24</u>
City Tax	_____
TOTAL \$	<u>103.96</u>

Mailing Address.

Amanda Faircloth
246 Bent Tree Ln
Dunn NC 28334

Yours very truly

Amanda Jacob
Taxpayer

Social Security # _____

RECOMMEND APPROVAL _____

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed by Sampson County against the property owned by Pamela Phillips Core in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

Year	<u>2024</u>	\$	<u>305.46</u>
	_____	\$	_____
	_____	\$	_____
	_____	\$	_____
	_____	\$	_____
Total Release/Adjustment		\$	<u>305.46</u>

G01	County Tax	\$	<u>272.73</u>
	School Tax	\$	_____
F07	Fire Tax	\$	<u>32.73</u>
	City Tax	\$	_____
	Total	\$	<u>305.46</u>

The taxes were assessed through clerical error or an illegal tax as follows:

Double billed regular listing account 119472 - James Ronald Core
Discovery 28003
2023 Chai mobile home

Taxpayer:

Pamela Phillips Core

Tax Administrator:

Jan Shuler

Board Approved:

_____ Date

_____ Initials

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed by Sampson County against the property owned by Debra Ann Herring in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

Year	<u>2024</u>	\$	<u>125.23</u>
	_____	\$	_____
	_____	\$	_____
	_____	\$	_____
	_____	\$	_____
Total Release/Adjustment		\$	<u>125.23</u>

<u>G02</u> County Tax	\$	<u>111.81</u>
School Tax	\$	_____
<u>F07</u> Fire Tax	\$	<u>13.42</u>
City Tax	\$	_____
Total	\$	<u>125.23</u>

The taxes were assessed through clerical error or an illegal tax as follows:

*There was no gap in registration, she renewed early both years
Plate# DARRYL
2008 chev cp.*

Taxpayer:

Debra Ann Herring

Tax Administrator:

Jim Johnson

Board Approved:

_____ Date

_____ Initials

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed

by Sampson County against the property owned by Deacon Jones Automotive of Clinton

in South Clinton Township, Sampson County, for the year(s) and in the

amount(s) of: BPP Acct # 202972

Year	<u>2024</u>	\$ <u>28,672.23</u>
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
Total Release/Adjustment		\$ <u>28,672.23</u>

601 County Tax	\$ <u>16,592.73</u>
501 School Tax	\$ <u>3,053.06</u>
Fire Tax	\$ _____
002 City Tax	\$ <u>9,026.44</u>
Total	\$ <u>28,672.23</u>

The taxes were assessed through clerical error or an illegal tax as follows:

They added lease hold improvements but they own the building. We will rebill # 2,884,789 in Assets listed in Error by Taxpayer

Taxpayer:

Deacon Jones Automotive Clinton
Kim Rogue

Tax Administrator:

Jim Gruen

Board Approved:

_____ Date

_____ Initials

COUNTY OF SAMPSON North Carolina

2024

BUSINESS PERSONAL PROPERTY LISTING

FOR DEPARTMENT USE ONLY	ACCOUNT NUMBER	DATE	TWP	DISTRICT	CITY	PENALTY	VALUE
	202972						
1	2	3	4	5	6	7	
8	B	D	E	F	TOTAL	70480	MSB

Business Legal Name or Individual's Name
DEACON JONES AUTOMOTIVE OF CLINTON

Trade Name or DBA

Address
3301 MCLAIN ST

City
GOLDSBORO

State
NC

Zip
27534

PRINCIPAL BUSINESS IN THIS COUNTY
VEHICLE SALES

SIC # OR NAICS CODE
44110

DATE BUSINESS BEGAN IN THIS COUNTY

DATE BUSINESS (FISCAL) YEAR ENDS
12-31-23

RECEIVED
 POSTMARK DATE
APR 11 2024
SAMPSON COUNTY TAX OFFICE

FILL IN APPLICABLE CIRCLE:

PARTNERSHIP SOLE PROPRIETORSHIP UNINCORPORATED ASSOCIATION

LLC

CORPORATION OTHER (SPECIFY)

FILL IN APPLICABLE CIRCLE: BUSINESS CATEGORY

RETAIL WHOLESALE MANUFACTURING

SERVICE LEASING/RENTAL FARMING

OTHER (SPECIFY)

OTHER N.C. COUNTIES WHERE PERSONAL PROPERTY IS LOCATED

CONTACT PERSON FOR AUDIT
KIM BOGUE

ADDRESS & PHONE
3301 MCLAIN ST 9197363387

CONTACT PERSON FOR PAYMENT & PHONE
SAME

IF OUT OF BUSINESS COMPLETE THIS SECTION

DATE CEASED

PHYSICAL ADDRESS

REAL ESTATE OWNED BY
710-65239

NAME IN WHICH BUSINESS WAS LISTED LAST YEAR

NOTE: Business owners who acquired an existing business in the previous year must contact the county tax office for important listing instructions. Click on the link below for a list of county tax office phone numbers and addresses.

FILL IN APPLICABLE CIRCLE:

SOLD CLOSED BANKRUPT OTHER

SOLD EQUIPMENT, FIXTURES, SUPPLIES TO

BUYER'S ADDRESS & PHONE

SCHEDULE A PERSONAL PROPERTY - SEE INSTRUCTIONS *110-2546401*

YEAR ACQUIRED	GROUP (1) MACHINERY & EQUIPMENT			
	PRIOR YR. COST	ADDITIONS	DELETIONS	CURR. YR. COST
2023		0		0
2022	44,475	0	0	44,475
2021	5,406	0	0	5,406
2020	0	0	0	0
2019	8,698	0	0	8,698
2018	0	0	0	0
2017	11,829	0	0	11,829
2016	10,000	0	0	10,000
2015	0	0	0	0
2014	0	0	0	0
2013	0	0	0	0
2012	0	0	0	0
2011	0	0	0	0
2010	0	0	0	0
2009	0	0	0	0
2008	0	0	0	0
PRIOR	0	0	0	0
TOTAL	80,408	0	0	28,597

YEAR ACQUIRED	GROUP (3) OFFICE FURNITURE & FIXTURES			
	PRIOR YR. COST	ADDITIONS	DELETIONS	CURR. YR. COST
2023		2,884,789		2,884,789
2022	0	0	0	0
2021	0	0	0	0
2020	0	0	0	0
2019	0	0	0	0
2018	0	0	0	0
2017	1,441	0	0	1,441
PRIOR	0	0	0	0
TOTAL	1,441	2,884,789	0	2,886,230

YEAR ACQUIRED	GROUP (4) COMPUTER EQUIPMENT			
	PRIOR YR. COST	ADDITIONS	DELETIONS	CURR. YR. COST
2023		0		0
2022	0	0	0	0
2021	0	0	0	0
2020	0	0	0	0
PRIOR	13,911	0	0	13,911
TOTAL	13,911	0	0	13,911

GROUP (2) CONSTRUCTION IN PROGRESS

LIST TOTAL OF ALL PERSONAL PROPERTY EXPENDITURES IN CIP ACCOUNT ON JANUARY 1, BUT NOT INCLUDED ABOVE - ITEMIZE IN SCHEDULE G

TOTAL CIP: \$

DO NOT REMIT THIS FORM TO NC DEPARTMENT OF REVENUE

County addresses and additional schedules are available at:
<https://www.ncdor.gov/documents/north-carolina-county-assessors-list>

415-696
 Send to appropriate county tax office.

AV-2,654,836

SCHEDULE A - CONTINUED

PERSONAL PROPERTY - SEE INSTRUCTIONS

YEAR ACQUIRED	GROUP (5) IMPROVEMENTS TO LEASED PROPERTY				YEAR ACQUIRED	GROUP (6) EXPENSED ITEMS <small>Capitalization Threshold</small>			
	PRIOR YR. COST	ADDITIONS	DELETIONS	CURR. YR. COST		PRIOR YR. COST	ADDITIONS	DELETIONS	CURR. YR. COST
2023				0	2023		0		0
2022	0	0	0	0	2022	0	0	0	0
2021	0	0	0	0	2021	0	0	0	0
2020	0	0	0	0	2020	0	0	0	0
2019	0	0	0	0	2019	0	0	0	0
2018	0	0	0	0	2018	0	0	0	0
2017	0	0	0	0	2017	0	0	0	0
2016	0	0	0	0	2016	0	0	0	0
2015	0	0	0	0	TOTAL	0	0	0	0
2014	0	0	0	0	OTHER SCHEDULE A PROPERTY Preparers of this listing form with costs to report that do not fit into any of the seven (7) groups for Schedule A should use Schedule A-1 or A-2 to report those costs. The county tax office should be contacted and made aware of this special reporting of costs prior to usage. Do you have other schedule A property? <input type="radio"/> YES <input type="radio"/> NO If yes attach schedule <input type="checkbox"/> A-1 or A-2				
2013	0	0	0	0					
2012	0	0	0	0					
2011	0	0	0	0					
2010	0	0	0	0					
PRIOR	0	0	0	0					
TOTAL	0	0	0	0					

GROUP (7) SUPPLIES LIST COST ON HAND AS OF JANUARY 1

	COST		COST
1. OFFICE, MAINTENANCE, JANITORIAL, MEDICAL, DENTAL, BARBER AND BEAUTY SUPPLIES	2,000	5. RENTAL ITEMS NOT SOLD IN THE NORMAL COURSE OF BUSINESS AND NOT LISTED ELSEWHERE IN SCHEDULE A	0
2. FUELS HELD FOR CONSUMPTION	0	6. ALL OTHER MISCELLANEOUS SUPPLIES NOT LISTED ABOVE	AS
3. REPLACEMENT PARTS AND SPARE PARTS	0	TOTAL	2,000
4. RESTAURANT AND HOTEL ITEMS SUCH AS LINENS, CLEANING SUPPLIES AND COOKWARE NOT LISTED ELSEWHERE IN SCHEDULE A	0		

SCHEDULE B VEHICULAR EQUIPMENT & MOBILE HOMES OR MOBILE OFFICES

If you answer yes to any of questions 1-7 below, you must attach the appropriate schedule which corresponds with the equipment type listed below. If you answer yes to any of questions 1, 2, 3, or 4, attach Schedule B-1, attach Schedule B-2 for watercraft, attach Schedule B-3 for mobile homes or mobile offices, and attach Schedule B-4 for aircraft. Indicate quantity of short-term rental vehicles owned for question 8.

1. Does your business own any unregistered motor vehicles? YES NO **If yes attach schedule** **B-1**

2. Does your business own any multi-year or permanently registered trailers? YES NO

3. Does your business own any special bodies on vehicles? YES NO

4. Does your business own any IRP (International Registration Plan) plated vehicles? YES NO
 NOTE: Effective January 1, 2014, IRP plated vehicles are required to be listed with the local county tax office as part of the business personal property listing form process, unless they are already being reported as part of your Public Service Valuation with the N.C. Department of Revenue

5. Does your business own any watercraft or engines for watercraft? YES NO **If yes attach schedule** **B-2**

6. Does your business own any mobile homes or mobile offices? YES NO **If yes attach schedule** **B-3**

7. Does your business own any aircraft? YES NO **If yes attach schedule** **B-4**

8. Does your business own any vehicles held for short-term rental? YES NO **Quantity**

SCHEDULE C LEASED PROPERTY OR OTHER PROPERTY IN YOUR POSSESSION THAT IS OWNED BY OTHERS

N.C.G.S. 105-315 and 105-316 require every person having custody of taxable tangible personal property that has been entrusted to them by another for any business purpose, to furnish a separate list containing the name and address of the owner, along with a description of the property. If you answer yes to one of the following three questions, or are otherwise required to supply this list, you must return the list or separate Schedule C-1 by January 15.

1. Does your business hold any leased property owned by another party (are you a lessee)? YES NO

2. Do you have any property used by your business, or in your possession, that is owned by others? YES NO

3. Do you operate a mobile home park, campground, marina, aircraft storage facility, or similar business? YES NO

SCHEDULE D SEPARATELY SCHEDULED PROPERTY

1. Does your business own any artwork, displays, statues, or other personal property that is separately scheduled for insurance purposes? YES NO

Please describe the items and estimated value of items if applicable.

SCHEDULE E FARM EQUIPMENT

Does your business own any tractors, implements, bulk barns, and/or other farm equipment? YES NO COST ON SCHEDULE A

If so, list and attach separate schedule E-1. If listed by cost on Schedule A, indicate above, but still include information on separate schedule E-1.

SCHEDULE F INTANGIBLE PERSONAL PROPERTY

Session Law 2018-98 repealed the taxation of a leasehold interest in exempt real property, effective July 1, 2019. Schedule F is no longer applicable and will be reserved for future use.

SCHEDULE G ACQUISITIONS AND DISPOSALS DETAIL

Provide acquisition and disposal details on machinery, equipment, furniture and fixtures, computer equipment, and improvements to leased property in the prior year. If there is not enough room below, attach separate Schedule G-1.

ACQUISITIONS - ITEMIZE IN DETAIL	100% ORIGINAL COST	DISPOSALS - ITEMIZE IN DETAIL	YEAR ACQUIRED	100% ORIGINAL COST
FURNITURE AND FACIA UPFIT	2,886,230			

SCHEDULE H REAL ESTATE IMPROVEMENTS

During the past calendar year, did your business make improvements and/or other additions to real property owned by your business? If yes, attach separate Schedule H-1 with information on such improvements. YES NO

SCHEDULE I BILLBOARDS - OUTDOOR ADVERTISING STRUCTURES

Does your business own any billboards, or outdoor advertising structures? YES NO

If yes, attach separate Schedule I-1 with requested information.

SCHEDULE J LEASED EQUIPMENT

Does your business lease equipment to others? YES NO

If yes, attach separate Schedule J-1 with requested information.

AFFIRMATION

LISTING MUST BE SIGNED BY A LEGALLY AUTHORIZED PERSON - Please check the capacity in which you are signing the affirmation.

For Individual Taxpayers: Taxpayer Guardian Authorized Agent Other person having knowledge of and charged with the care of the person and property of the taxpayer.

For Corporations, Partnerships, Limited Liability Companies, Unincorporated Associations:

Principal Officer of the taxpayer
 Title Murray Menden Full-time employee of the taxpayer who has been officially empowered by a principal officer to list the property and sign the affirmation. Title _____

Authorized agent. If this capacity is selected, I certify that I have NCDOR Form AV-59 on file for this taxpayer: Yes No

Under penalties prescribed by law, I affirm that to the best of my knowledge and belief, this listing, including any accompanying statements, inventories, schedules, and any other information, is true and complete. (If this is signed by an individual other than the taxpayer, they affirm that they are familiar with the extent and true value of all of the taxpayer's property subject to taxation in this county, and that their affirmation is based on all the information of which they have any knowledge.)

Signature [Handwritten Signature] Date 4-1-24
 Telephone Number 919-736-3381 Fax Number 919-432-1243
 Authorized Agent Address _____
 Email Address _____

Any individual who willfully makes and subscribes an abstract listing required by Subchapter II of Chapter 105 of the North Carolina General Statutes, which they do not believe to be true and correct as to every material matter, shall be guilty of a Class 2 misdemeanor. (Punishable by imprisonment up to 60 days.)

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

10/21/24

FROM: Brad Hardison

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for Fiscal Year 2024-2025

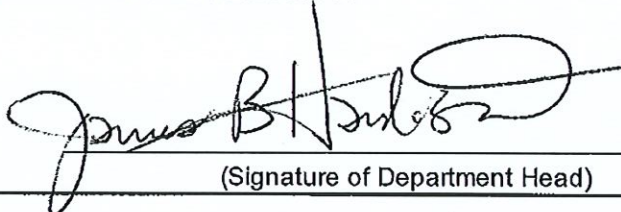
1. It is requested that the budget for the Cooperative Extension Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
05558330-526200	DEPARTMENTAL SUPPLIES	643.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
05035833-303612	REV-JUVENILE INNOV	643.00	

2. Reason(s) for the above request is/are as follows:


DONATION ACCEPTED FROM THE NC DEPARTMENT OF ADULT CORRECTION



(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

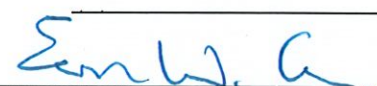
_____ 10/23, 20 24


(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

Date of approval/disapproval by B.O.C.

_____, 20____


(County Manager & Budget Officer)

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2024-2025

1. It is requested that the budget for the Airport Capital Project be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
40981300-519500	Engineering fees	156,755.00	
40981460-519500	Engineering fees	213,706.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
40038130-404000	State grant	156,755.00	
40038146-404000	State grant	213,706.00	

2. Reason(s) for the above request is/are as follows:

To budget funds for airport runway rehabilitation project design/bid and airfield lighting and signage improvements design/bid

David K. Clack

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

10/23/2024

David K. Clack

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20__

Erin W. G.

(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: Anna Ellis

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2024-2025

0011198147

1. It is requested that the budget for the Animal Shelter Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11243800-523900	MEDICAL SUPPLIES	1,935.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11034380-408401	Donations	1,935.00	

2. Reason(s) for the above request is/are as follows:
To budget donations received to medical supplies

Anna Ellis

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

10/23, 2024

David H. Cef

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

Ben W. G

(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.