



**SAMPSON COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
October 4, 2021**

6:00 pm	Convene Regular Meeting (County Auditorium)	
	Invocation and Pledge of Allegiance	
	Approve Agenda as Published	
Item 1	Action Items	
	a. Emergency Services - Proposed Five-Year Improvement Plan	1 - 10
	b. Public Hearing - Naming of Private Roads	11 - 13
	c. Appointments	14 - 15
	• Juvenile Crime Prevention Council (JCPC)	
	• Social Services Board	
Item 2	Consent Agenda (as Board of Commissioners)	16
	a. Approve the minutes of the September 13, 2021 meeting	17 - 27
	b. Adopt a resolution granting authority to the County Manager to award contracts, reject bids, or readvertise to receive bids on behalf of Sampson County for purchases of apparatus, supplies, materials, or equipment for the Sampson County 911 and Emergency Services project	28
	c. Approve late applications for disabled veterans tax exclusions for Joseph Donald Austin and Edward Allen Tedford	29 - 34
	d. Approve the tax refunds and releases as submitted	35 - 49
	e. Approve budget amendments as submitted	50 - 55
	Consent Agenda (as Board of Health)	56
	f. Approve the fee schedule revisions as recommended by the Health Advisory Board on September 20, 2021	57
Item 3	Board Information (from Board of Health)	58 - 59
	a. May 17, 2021 SCHD Advisory Board Minutes	60 - 62
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Item 3 Board Information (from Board of Health), continued

c. July 19, 2021 SCHD Advisory Board Minutes	68
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f. Sampson County Child Fatality Prevention Report	73 - 74
g. NC DHHS Monthly Newsletter for Local Farmworker Vaccination Teams	75 - 79

Item 4 County Manager's Report

Item 5 Public Comment Period	80 - 81
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As publicly advertised, written comments will be accepted until 5 pm on the date of the meeting via mail or email. Comments received by the deadline will be read aloud by the Clerk and included in the official minutes of the meeting (unless they violate the Board's Rules of Procedure and Conduct or Public Comment Policy).

Recess to Reconvene (date TBD)

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1(a)

Meeting Date: October 4, 2021

<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Emergency Services - Proposed Five-Year Improvement Plan

DEPARTMENT: Emergency Services

PUBLIC HEARING: No

CONTACT PERSON(S): Richard Sauer, Emergency Services Director

PURPOSE: To provide an overview of recommendations for improvements of the County's emergency services over a five-year fiscal period

ATTACHMENTS: 5-Year Plan Summary; Plan Details by Fiscal Year

BACKGROUND:

One of the priorities assigned to new Emergency Services Director Rick Sauer upon hire was a review of our existing emergency services operations and the creation of a proposed plan to improve our delivery of services. Mr. Sauer will review the proposed plan.

At this time, specific approval is requested only for:

- 1) Hiring six (6) paramedics, with the understanding that an additional new vehicle will be needed as of July, 2022 as part of that squad; and
- 2) Contracting for at least one, possibly two, part-time fire inspectors (costs to be paid by inspection fees).

The proposed reclassification for the Emergency Management Coordinator does need to be approved as we can complete same in house.

RECOMMENDED ACTION OR MOTION:

Authorize the hire of six (6) paramedics, with the understanding that an additional new vehicle will be needed as of July, 2022 as part of that squad; and contracting for at least one, possibly two, part-time fire inspectors



Summary of Five-Year Improvement Plan
Sampson County Office of Emergency Services
(plan to be updated annually)

Fiscal Year 2021-22 Recommended Actions

1. Add six (6) paramedics for an annual cost of \$448,000 by January 2022. This new unit will be located in Garland.
2. Reclassify Deputy Fire Marshall to Emergency Management Coordinator
3. Contract for at least one or two part-time fire inspectors
4. Advertise for 911 Addressing Coordinator. This position could become a part of the GIS team at some later date.

Fiscal Year 2022-23 Recommended Actions

1. Order an ambulance for the six new paramedics at a cost of \$245,000±.
2. Implement salary adjustments based on the market study authorized by the Board of Commissioners on September 13, 2021. The market study will include a career ladder for both the 911 Center and the Emergency Medical Services, and possibly other incentives.
3. Add 911 Communications Training Officer.
4. Add four (4) additional telecommunicators to provide one additional telecommunicator per shift.
5. Add position of EMS Assistant Chief of Operations.
6. Update/change living quarters in Garland and Newton Grove for EMS staff.

Fiscal Year 2023-24 Recommended Actions

1. Continue upgrading living quarters for EMS field staff. (Roseboro)

Fiscal Year 2024-2025

1. Build storage warehouse to consolidate all emergency services disaster equipment/supplies and other supplies. This is to be accomplished with grant money.
2. Add two telecommunicators to assist with peak hour demand.

Fiscal Year 2025-2026

1. Build/establish in-county back up center.

Sampson County Office of Emergency Services Detailed Five Year Improvement Plan

Office of Emergency Services Overview

Sampson County Office of Emergency Services operates with four (4) divisions: 911 Communications, Emergency Medical Services (EMS), Fire Services (Fire Marshal), and Emergency Management (EM). The following proposals are recommendations for improved efficiency and effectiveness for the services provided.

FISCAL YEAR 2021-22

Proposal 2021 – 1: Additional Emergency Medical Services (EMS) Paramedic Staffing

Add staffing for one (1) full time 24/7/365 ambulance which would necessitate six (6) full-time Paramedics.

Justification

- Sampson County EMS is a hybrid system of career-based and volunteer-based services.
- Currently, six (6) full-time Paramedic level Advanced Life Support (ALS) ambulances operate 24/7/365.
- Six (6) Volunteer EMS agencies and four (4) Fire-Medic units support the career system.
- Current EMS system is fragile.
- Increasing call volume.
- Increasing response times.
- Decreasing transports to two closest hospitals.
- Increasing transports to out-of-county hospitals.
- Increasing wait times at hospital emergency rooms.
- Volunteerism declining – reduced capacity of volunteers to respond to calls.
- Last staffing increase was in 2021.

Cost

- Salary for six (6) full-time Paramedics.
- Benefits for six (6) full-time Paramedics.
- One (1) fully equipped ambulance – to be budgeted for in 2022-2023 budget.
- Upgrade quarters at Garland.

Future

- Continually monitor call volumes and response times.
- Develop more comprehensive plan for EMS responses with our partners.
- Possibility of additional ambulances and personnel may be required in the future.

Proposal 2021 – 2: Emergency Management Coordinator

Reclassify Deputy Fire Marshal position to Emergency Management Coordinator.

Justification

- Currently, no one is assigned to Emergency Management functions on a full-time basis.
- With the retirement of the county Fire Marshal, a vacancy in the Fire Marshal's office exists.
- With the anticipation of promoting a Deputy Fire Marshal to the position of Fire Marshal, one Deputy Fire Marshal position will remain vacant.

Costs

- Minimal salary and benefits difference between Deputy Fire Marshal and Emergency Management Coordinator.

Proposal 2021 – 3: Fire Inspectors

Contract with at least one (1), possibly two (2), part-time Fire Inspectors.

Justification

- Currently, fire marshals are behind on completing fire inspections.
- Many fire inspections can be completed by a certified Fire Inspector I.

Cost

- 100% of salary would be paid based on the number of inspections completed.
- Benefits would not be required.
- Additional user fees for licensed software would be built into the salary schedule.

Proposal 2021 – 4: 911 Addressing Coordinator

Hire a replacement for the position of 911 Addressing Coordinator.

Justification

- The current 911 Addressing Coordinator intends to retire in December 2021.
- Employee has 26+ years of experience and is the only person to ever hold the position.
- Hiring a new person for the position will allow for a training period.

Cost

- Having two persons in the same position for no more than three (3) months.

FISCAL YEAR 2022-23

Proposal 2022 – 1: Emergency Medical Services (EMS) Ambulance

Purchase one (1) ambulance for the six new paramedics proposed in 2021.

Justification

- Currently, Emergency Medical Services (EMS) purchases two (2) ambulances per budget year.
- EMS has a couple of spare ambulances for rotation during required maintenance and repair.
- Another ambulance would be required, in addition to the two normally purchased in the budget cycle, to maintain services.

Cost

- Cost is estimated to be approximately \$245,000.
- Ambulance would be budgeted in the 2022-2023 budget year.

Proposal 2022 – 2: Market Study Adjustments

Implement salary adjustments based on market study authorized by BOC on 9/13/2021.

Justification

- The market study will include a career ladder for both 911 Communications and Emergency Medical Services (EMS) staff along with other incentives.
- Staff is difficult to retain after staff is hired and trained, both in 911 and EMS.
- Many staff leave the county for higher paying jobs in neighboring counties.

Costs

- Unknown

Proposal 2022 – 3: 911 Communications Training Officer

Add the position of 911 Communications Training Officer

Justification

- Currently, the OES Training Officer is responsible for the training of Emergency Medical Services (EMS) staff and 911 staff.
- The two disciplines are extremely different in training, education, and certification requirements.
- Current training officer spends majority of time maintaining continuing education for EMS.
- 911 Training Officer would ensure compliance with all 911 training requirements.
- 911 Training Officer would provide QA/QI, new employee training, and in-service training.
- Assist with meeting the national and state requirements.

- Currently, 911 staff is certified in Emergency Medical Dispatching.
- Increase dispatch capabilities with certified Emergency Police Dispatching and Emergency Fire Dispatching credentialing.

Cost

- Salary for 911 Communications Training Officer – to be budgeted in 2022-2023 budget.
- Benefits for 911 Communications Training Officer – to be budgeted in 2022-2023 budget.

Proposal 2022 – 4: 911 Communications Additional Staffing

Add an additional four (4) telecommunicator staff members which would increase the staffing level to five (5) per shift.

Justification

- 911 Communications currently has four (4) telecommunicators on duty at all times who answer emergency and administrative calls 24/7/365.
- Current levels of staffing were instituted in 2004.
- Staff dispatch resources such as EMS, Fire, Law Enforcement, Animal Control, and others as appropriate.
- 911 currently does not meet the national and state standards of answering calls and dispatching resources in a timely manner.
- Supervisor is currently answering phones and dispatching resources.
- An additional staff member would allow supervisors to supervise and mentor staff.
- Limited room in current building to add additional staff.
- New Emergency Services building will allow for increased staffing levels.

Cost

- Salary for four (4) additional staff members – to be budgeted in 2022-2023 budget.
- Benefits for four (4) additional staff members – to be budgeted in 2022-2023 budget.

Proposal 2022 – 5: EMS Assistant Chief of Operations

Add the position of EMS Assistant Chief of Operations.

Justification

- Currently, EMS Shift Supervisors have added responsibilities of inventory control, vehicle maintenance, and scheduling.
- Interviews with employees revealed a need for more field supervision by Shift Supervisors.
- Additional position would relieve Supervisors of logistical obligations in favor of operational efficiency.
- Supervisors would have increased time available to ensure proper deployment of resources.
- Span of control and effective supervision of staff would improve.

Cost

- Salary for EMS Assistant Chief of Operations – to be budgeted in 2022-2023 budget.
- Benefits for EMS Assistant Chief of Operations – to be budgeted in 2022-2023 budget.

Proposal 2022 – 6: EMS Station Improvements

Improve staff quarters conditions for existing EMS stations. In 2022, improve Garland and Newton Grove.

Justification

- Currently Sampson EMS has six (6) ambulances and one (1) Quick Response Vehicles (QRVs) that work out of seven (7) stations – Clinton, Roseboro, Newton Grove, Plainview, Harrells, Clement, and Garland.
- Some stations are satisfactory and some need repair.
- One station does not have any sleeping quarters.
- Some stations need upgrades.

Cost

- Clinton – No upgrades needed after the completion of the new Emergency Services building.
- Roseboro – Needs remodeling.
- Newton Grove – Needs remodeling. No sleeping quarters.
- Plainview – In good condition. No upgrades needed at this time.
- Harrells – In good condition. No upgrades needed at this time.
- Clement (QRV) – In good condition. No upgrades needed at this time.
- Garland – Needs remodeling. Currently day use only.

FISCAL YEAR 2023-24

Proposal 2023 – 1 EMS Station Improvements, Continued

Update / improve living quarters in Roseboro for EMS field staff.

FISCAL YEAR 2024-2025

Proposal 2024 – 1: Logistics

Build a warehouse / storage facility for equipment and supplies with a partially conditioned space to include an office and restroom.

Justification

- Disaster supplies are currently stored in different facilities across the county.
- Personnel hours to load trailers in preparation for a response is inefficient and time consuming.
- During a disaster or in preparation for a disaster, personnel can be better utilized.
- Having one central location for maintenance of equipment and inventory of supplies would be more efficient.
- This warehouse would be also utilized as a Point of Distribution (POD) to distribute water, ice and MREs to county residents when required.
- Provide shelter to emergency response vehicles, equipment, and trailers to extend service life.
- Warehouse would be used as CDRP (Central Receiving and Distribution Point) which would allow for Expo Center to be operational quicker after recovery from a storm.

Cost

- Cost of new building with rack shelving and forklift.
- This proposal to be accomplished with grant funding.

Proposal 2024 – 2: 911 Communications Additional Staffing

Add two (2) additional 911 Telecommunicators staff members for day shift during peak call times.

Justification

- Currently, daytime shift from approximately 9 am to 8 pm is a high-volume call time.
- Many of these calls are administrative calls.
- Reassess volume of calls, and if required hire additional staff to handle increased call volumes.

Cost

- Salary for two (2) additional staff members – to be budgeted in 2024-2025 budget.
- Benefits for two (2) additional staff members – to be budgeted in 2024-2025 budget.

FISCAL YEAR 2025-2026

Proposal 2025 – 1: Back-up 911 Center

Build / establish an in-county back-up 911 Center; Begin immediately to identify and plan for a long-term solution for a back-up 911 Center.

Justification

- The back-up 911 Center would be activated if the primary 911 Center had a considerable failure in operations or needed to be evacuated.
- Currently, the back-up 911 Center is located at Clinton Police Department.
- The back-up 911 Center at Clinton PD is too small with only two (2) workstations.
- Clinton PD needs additional space in their building for operations.
- As part of our 911 grant funding, we have a regional partnership with Carteret County to serve as a backup for emergencies. Given that they are over two hours away, an in-County backup would fulfill our need for immediate response to short term failures in operations.

Cost

- 911 Funds would be available for the required technology such as computers and radios.
- 911 funds would not be able to be used for ‘brick and mortar’ needs.

Continual Evaluation

Continue to monitor and evaluate effectiveness of all Office of Emergency Services functions for improvement.

Improve Emergency Medical Services stations as needed with budgeted funds.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2021-2022

1. It is requested that the budget for the Emergency Medical Services Department be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243700-512100	Salaries	120,500.00	
11243700-512200	Overtime	48,250.00	
11243700-518100	FICA	10,463.00	
11243700-518120	Medicare	2,447.00	
11243700-518300	Health insurance	25,350.00	
11243700-518400	Dental insurance	1,080.00	
11999000-509700	Contingency		208,090.00

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
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2. Reason(s) for the above request is/are as follows:
 To allocate funds to hire 6 additional paramedics.

David K. Clack

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

9/24/2021

David K. Clack

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

Evan W. Ge...

(County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES

MEMORANDUM:

TO: Ms. Susan Holder, Assistant County Manager
FROM: Richard Sauer, Emergency Services *RS*
DATE: September 17, 2021
SUBJECT: Private Road Names/Public Hearing Request

The Road Naming Committee members have reviewed road name suggestions for the following pending private roads. The Committee's recommendations have been listed below:

PVT 24ROS 5644 324	Dexter Ln
PVT 1004 3847	Arthur-Thelma Ln

This is being forwarded for your review and if you concur, please place this on the Board's agenda for consideration at a public hearing.

Please review and advise.



107 Underwood Street | Clinton, NC 28328
OFFICE: (910) 592-8996 | FAX: (910) 592-5383

**NOTICE OF PUBLIC HEARING
NAMING OF PRIVATE ROADS**

The Sampson County Board of Commissioners will hold a public hearing at 6:00 p.m. (or as soon as possible thereafter) on Monday, October 4, 2021 in the County Auditorium, Sampson County Complex Building A, 406 County Complex Road, Clinton NC to consider public input on the naming of the following private roads:

<u>PVT ROAD CODE</u>	<u>PROPOSED NAME</u>
PVT 24ROS 5644 324	Dexter Lane
PVT 1004 3874	Arthur-Thelma Lane

Only those roads listed will be considered at this time.

Members of the public who attend the hearing in-person will be required to comply with social distancing requirements. The Board will also accept written comments until 5:00 p.m. on October 4, 2021 via email at susanh@sampsonnc.com or via US Mail to Clerk to the Board, 406 County Complex Road, Building C, Clinton, NC 28328. Written comments submitted by members of the public will be read aloud by the Clerk and provided as part of the meeting minutes.

Questions or comments may be directed to the Office of the Clerk to the Board, 406 County Complex Road, Clinton, NC 28328 (tel: 910/592-6308)

Sampson County
Juvenile Crime Prevention Council
406 County Complex Road
Clinton, North Carolina 28328

MEMORANDUM

TO: Board of Commissioners

FROM: Dudley Neal, Chairman

DATE: September 22, 2021

SUBJECT: Appointment to JCPC

The Juvenile Crime Prevention Council has voted unanimously to recommend the appointment of Judge Mario White, Kimberly Hicks, Aspire Program, and Amy Drozda, Easter Seals, to the Juvenile Crime Prevention Council.

We respectfully request that the Board appoint these individuals to the Council.

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, September 13, 2021. Due to mechanical issues in the County Auditorium, the meeting was convened in the Conference Room of the Sampson County Administration Building, 406 County Complex Road, in Clinton, North Carolina. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Thaddeus Godwin, Jerol Kivett, and Lethia Lee.

Chairman Clark Wooten called the meeting to order and acknowledged Vice Chairperson Sue Lee who called on Economic Development Director Stephen Barrington to provide the invocation. Commissioner Jerol Kivett then led the Pledge of Allegiance.

Approval of Agenda

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the board voted unanimously to approve the agenda with the addition of a Resolution of Tentative Bid Award to Item 3(b) and the addition of a Preparedness Month Resolution to the Consent Agenda.

Item 1: Planning and Zoning Items

Consideration of Final Plan for Taylors Creek Phase II (23-lot) Located on Autry Mill Road Senior Planner, Austin Brinkley reviewed the request for approval of the final plan for Taylors Creek Phase II (correcting the typographical error on the agenda page identifying it as Phase III). He reported that the Planning Board had reviewed the plat at their August 9, 2021 meeting and unanimously recommended it for approval. Upon a motion made by Commissioner Godwin and seconded by Commissioner Lethia Lee, the Board voted unanimously to approve the final plan as recommended.

Item 2: Public Hearings

Public Hearing Regarding Proposed Expenditures for Economic Development Purposes: Loan of NC Reuse Project Grant to Cayenne Acquisitions Group The Chairman opened the hearing and called upon County Attorney Joel Starling who discussed the proposed loan of a \$250,000.00 North Carolina Department of Commerce Building Reuse Program Grant to Cayenne Acquisitions Group, LLC. He explained that the loan funds will be used to partially reimburse Cayenne (Garland Apparel) for certain qualifying expenditures related to the renovation and reuse of a ±78,000 square foot building located at 120 W. Warren Street in Garland. The loan would be evidenced

by a legally binding commitment and promissory note and secured by a deed of trust on that real property. A repayment would only be necessary, however, if the company were not to meet certain agreed upon performance commitments of job creation and taxable investment. No local match is required for this state loan. The floor was opened for comments, but none were received. Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to authorize execution of the grant documents. (Copies filed in Inc. Minute Book _____, Page _____.)

Public Hearing Regarding Amendments to the Economic Development Budget for FY 21-22 The Chairman opened the hearing and called on Economic Development Director Stephen Barrington who reviewed the additional funding to be allocated to the Economic Development budget. The floor was opened for comments, and none were received. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to approve the following budget amendments budgeting the additional funds:

<u>EXPENDITURE</u>		Economic Development		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11449200	558000	Construction Cost	1,281,995	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034920	403614	Grant NC Dept of Commerce	1,281,995	

<u>EXPENDITURE</u>		Economic Development		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11449200	529902	Building Reuse Grant	250,000	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034920	403602	State Building Reuse Grant	250,000	

<u>EXPENDITURE</u>		Economic Development		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11449200	544000	Contract Services	10,010	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034920	403603	Municipal Contributions	10,010	

Public Hearing – Proposed FY23 Community Transportation Program (CTP) Grant Funding Application The Chairman opened the hearing and called on Sampson Area Transportation Director Ro Oates-Mobley who reviewed the proposed transportation grant requests for FY 2022-23, as follows:

Administrative	\$242,747	Requires 15% local match of \$36,413
Capital (Vehicles and Other)	\$288,870	Requires 10% local match of \$28,887
5310 Operating	\$40,000	Requires 50% local match of \$20,000
Total Grant Requests	\$571,671	Total Local Share \$85,300

The floor was opened for public comments, and none were received. Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to authorize submission of the transportation grant application documents as presented, including a Certifying Resolution which designates the County Manager as the authorized official. (Copies of grant documents filed in Inc. Minute Book _____, Page _____.)

Item 3: Action Items

Water District – Authorize Submission of Funding Applications Public Works Director Lin Reynolds and Dewberry Engineer Matt West reviewed three proposed applications for State grant funding, noting the increased costs were due to market conditions:

Keener Well and South McCullen Road (Project Cost: \$2,283,000) – design, permit and install a drinking water supply well to supplement the Johnston County interconnect, and a 1.5-mile water 6-inch line on South McCullen Road from Keener Road to King Road as a backup transmission line to support the Johnston County Phase II project. Upon a motion made by Commissioner Godwin and seconded by Commissioner Kivett, the Board voted unanimously to authorize the submission of the project’s funding application, authorizing the County Manager to sign the application and fund transfer certifications and the Finance Officer to sign the financial information forms. (Copies filed in Inc. Minute Book _____, Page _____.)

Governor Moore Road Extension (Project Cost: \$1,459,180) – design, permit and install 4.2 miles of 8-inch water line on Governor Moore Road from H. B. Lewis Road to King Road to serve as a backup transmission line to support the Johnston County Phase II project. Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to authorize the submission of the project’s funding application, authorizing the County Manager to sign the application and fund transfer certifications and the Finance Officer to sign the financial information forms. (Copies filed in Inc. Minute Book _____, Page _____.)

Harrells Interconnection, Kader Merritt, Herring and Moon Johnson (Project Cost: \$3,321,000) – design, permit and install 5.5 miles of 6-inch water lines from the Union High School vault to the Town of Harrells vault near 421, including a booster pump, ground storage tank and master meter. Upon a motion made by Commissioner

Lethia Lee and seconded by Commissioner Kivett, the Board voted unanimously to authorize the submission of the project's funding application, authorizing the County Manager to sign the application and fund transfer certifications and the Finance Officer to sign the financial information forms. (Copies filed in Inc. Minute Book _____, Page _____.)

Water District – Award of Bid and Construction Contract for Johnson County Water Interconnection, Phase II Mr. West then reviewed the summary of bid results for the Johnson County Water Interconnection Phase II project, recommending the lowest responsive bidder of Herring & Rivenbark, Inc. with a bid of \$2,002,109.45. Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to adopt the Resolution of Tentative Award. (Copy filed in Inc. Minute Book _____, Page _____.)

Courthouse Roof Replacement Bid Award and Contract Approval The Chairman called upon County Attorney Joel Starling who explained that the Board had previously awarded a bid for a composite roof for the Courthouse, and staff had subsequently negotiated and signed a contract with the successful bidder, Henry Faircloth (Generations Construction). The bid tabulation was provided in the agenda. Upon a motion made by Commissioner Godwin and seconded by Vice Chairperson Lee, the Board voted unanimously to ratify the execution of the contract. (Copy filed in Inc. Minute Book _____, Page _____.)

Consideration of Execution of a Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation County Attorney Joel Starling reported that the State of North Carolina (through the Department of Justice), the NCACC, and the League of Municipalities had reached an allocation agreement regarding the National Opioid Settlement. He discussed changes in the attorney fees issue, a ruling from the North Carolina Attorney General confirming that the fees may be paid from the opioid settlement funds. Upon a motion by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to adopt the Resolution Approving the Memorandum of Agreement. (Copies of the resolution and agreement filed in Inc. Minute Book _____, Page _____.)

Allocation of American Rescue Plan Funding County Manager Ed Causey reported that Sampson County was slated to receive \$12,340,152 in ARP funds. He noted that the final rules for how the funds may be spent had not yet come out, but the staff wished to do some budgeting so that plans for potential projects could commence. He proposed that a general funding plan budget be established as follows, understanding the allocation of funding would be contingent upon the final rules promulgated by the US Treasury Department and determining eligibility of employees for bonuses.

\$ 8,000,000	Water Infrastructure
\$ 2,000,000	Broadband
\$ 750,000	Employee Bonuses (hopefully the equivalent of a 2% bonus)
\$ 1,590,152	Contingency/Future Expenses

He asked the Board to consider approval of the general funding plan, then consider priority water projects as reviewed by Public Works Director Lin Reynolds. Commissioner Kivett asked about the availability of broadband funds from the State, and Mr. Causey stated that staff would attempt to match ARP funding with funds available from both the state and other sources, to get the biggest bang for the buck. Specific project information would come back to the Board. Commissioner Lethia Lee discussed the need for broadband in the Harrells area, including proposed projects by Star Communications. Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to approve the general funding plan as described above.

Mr. Reynolds reviewed a list of priority water projects for which he sought approval to begin engineering and development, including:

Overhead tank near Spivey’s Corner	Lakewood School Road
Booster Pump	Bubba Gump Lane
Keener Well	NC 24 Loop Around Roseboro
South McCullen Road	Overhead Tank Near
Governor Moore Road	NC 242 from Lakewood to NC 24

For each need, any other available state or federal funds would be used to develop the projects, staff would confirm that the final rules for the ARP funding would allow, and that Board approval would be sought for any other potential projects. Upon a motion made by Commissioner Godwin and seconded by Vice Chairperson Lee, the Board voted unanimously to authorize Public Works to begin development of the priority projects.

Authorization for Market Study of Position Classifications for Certain Departments County Manager Ed Causey provided a background regarding efforts to maintain competitive, market-based employee salaries, noting the pay plan and classification study completed in 2015 (implemented at a cost of approximately \$1.0 million per year over four years), and then subsequent periodic COLAs and increases, trying to move employees to the midpoint of their salary grade. Recognizing the changes in the marketplace due to COVID, staff proposes to do a market study initially of public safety positions - Sheriff’s Department, Detention Center and Emergency Services - implementing changes as soon as it is determined to be feasible, with the assumption that additional work would be done in

subsequent years for all departments. Mr. Causey noted that at the same time, internal work was being done to temporarily address Detention Center salaries, which would be adjusted to be in line with the market study (up or down) once it was completed. Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to authorize staff to negotiate a consultant contract not to exceed \$15,000 for a market study of the position classifications in the Sheriff's Department, Detention Center and Emergency Services, budgeting the costs with the following budget amendment:

<u>EXPENDITURE</u>		Human Resources		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141250	544000	Contract Services	15,000.	
11999000	509700	Contingency		15,000.

Juvenile Crime Prevention Council Upon a motion made by Vice Chairperson Sue Lee and seconded by Commissioner Godwin, the Board voted unanimously to appoint Dulce Banos, Clinton Police Department; Tiffany Faircloth, Juvenile Court Counselor; Charlotte Leach, Triangle South Workforce Development Board; and Angela Nicholson, Harnett County Workforce Development to the Juvenile Crime Prevention Council.

Item 4: Consent Agenda (as Board of Commissioners)

Commissioner Kivett commented on the Preparedness Month resolution, noting that it was an initiative of NCACC President Frank Williams of Brunswick County. Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to approve the Consent Agenda as follows:

- a. Approved the minutes of the July 27, 2021 and August 2, 2021 meetings
- b. Approved a request from Sampson-Clinton Public Library to surplus and discard withdrawn materials pursuant to the library's Materials Selection Policy and the County Records Retention Policies (Copy filed in Inc. Minute Book ____, Page ____.)
- c. Approved the Sampson Area Transportation System Safety Plan for 2021 (Copy filed in Inc. Minute Book ____, Page ____.)
- d. Approved the Contract Amendment No. 1 to the Basic Services Agreement between Sampson County, the City of Clinton and AVCON Engineers & Planners, Inc. dated June 25, 2019, and Task Order 2019.01 dated September 1, for the FBO Apron Rehabilitation Project and authorize Chairman to execute same (Copy filed in Inc. Minute Book ____, Page ____.)

- e. Approved the execution of contracts between Sampson County (DSS) and service providers: Sampson Area Transportation (NEMT); Warrick & Bradshaw (Legal); Carolina Care & Consulting (Psychological Evaluation); Department of Aging (Adult Day Health); Sampson County Sheriff (Child Support Deputy and Juvenile Court Officer); Corinne Railey (Legal); Vanguard (Temporary Social Workers); The Gardens of Roseboro (NEMT); The Magnolia (NEMT); Sampson Home Health (In Home Services); and Candii Homes (NEMT) (Copies filed in Inc. Minute Book _____, Page _____.)
- f. Approved the Sampson County Finance request to declare certain vehicles and unclaimed property as surplus and authorize, by resolution, staff to conduct a public auction on October 8, 2021 (Copy filed in Inc. Minute Book _____, Page _____.)
- g. Authorized the execution of the Duke Progress Energy easement for the 911 & Emergency Services property on Commerce Street (Copy filed in Inc. Minute Book _____, Page _____.)
- h. Approved late applications for disabled veterans tax exclusions for Bruce Glenwood Owens and Allen Lynn Spell
- i. Approved tax refunds and releases as submitted:

#9688	Melissa Boney	\$ 157.58
#9683	Jeffrey Shipp	\$ 396.23
#9684	David Charles Schulte	\$ 327.01
#9686	Dale Parrish	\$ 170.70
#9685	Ronnie S. Strickland	\$ 195.72
#9639	Kaylin Rose Prestage	\$ 329.76
#9660	Thomas Level Jackson	\$ 109.61
#9654	John Withers Donaldson, Jr.	\$ 142.42
#9645	Sherrie Martin Baxley	\$ 177.23
#9646	Emma Grace Armstrong	\$ 109.02
#9652	James William Lynch	\$ 137.17
#9657	Susan Norine Marler	\$ 146.39
#9637	Ram R. Neupane	\$ 273.08
#9658	Amy Rose	\$ 168.04
#9672	Genia Newkirk	\$ 197.61
#9669	Stephen & Kaylynn Brown	\$ 312.47
#9667	Gregory F. Bradshaw	\$ 1,328.86
Release	Wendy & James Melvin	\$ 258.46
Release	Squires Land Com.	\$ 590.52
Release	Elvie J. Newkirk	\$ 381.39
Release	Mercadito Juanita LLC	\$ 321.95
Release	Tracy L. Naylor	\$ 596.17
Release	Jackson & Honeycutt Farms	\$ 482.28

Release	Stephanie Williams Beretich & others	\$ 338.52
Release	LPC Transport	\$ 187.25
Release	Alvin Earl Benton, Sr.	\$ 104.52
Release	Daniel Payton & Kimberly Hodges McPhail	\$ 216.99
Release	Edna Earle Sutton	\$ 250.73
Release	JFC Partnership LLC	\$ 1,470.20
Release	Donald Pope	\$ 1,363.32

j. Approved budget amendments as submitted:

<u>EXPENDITURE</u>		Aging		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558680	526200	HCCBG Senior Center Dept Supplies	500.	
02558800	526200	HCCBG Nutrition Dept Supplies	300.	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035868	408401	HCCBG Senior Center Revenue	500.	
02035880	408401	HCCBG Nutrition Revenue	300.	

<u>EXPENDITURE</u>		Cooperative Extension		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11449500	529900	Misc Expenses	500.	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034950	408900	Miscellaneous Revenue	500.	

<u>EXPENDITURE</u>		Various Departments		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243250	538100	Data processing programs	399.	
11243250	526201	Dept supplies equipment	1,179.	
11243800	535100	Maint/repair buildings & grounds	16,255.	
11141700	526200	Depart supplies	19,764.	
11449500	529900	Miscellaneous	627.	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11999000	409800	Fund balance approp Encumbrances	38,224.	

<u>EXPENDITURE</u>		Schools Capital Outlay		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11659140	555030	Capital outlay category 1	1,679,054.	
11659140	555031	Capital outlay category 2	139,944.	
11659140	555032	Capital outlay category 3	177,473.	
11659140	550000	Unallocated capital outlay		1,200,506.

19959140	582096	Transfer to general fund	795,965.	
11659110	555030	Capital outlay category 1	422,125.	
11659110	555032	Capital outlay category 2	45,629.	
11659110	555033	Capital outlay category 3	99,599.	
11659110	550000	Unallocated capital outlay		377,840.
19959110	582096	Transfer to general fund	189,513.	

REVENUE

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
19932320	409900	Fund balance appropriated	985,478.	

EXPENDITURE

<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
		Emergency Mgmt Facilities Grant		
15981530	509700	Contingency	358,050.	
15981530	519900	Other prof services	42,500.	
15981530	551000	Capital outlay furniture & equip	572,000.	
15981530	552000	Capital outlay technology	851,903.	
15981530	555000	Capital outlay other	74,500.	
15981530	558100	Construction	3,238,387.	

REVENUE

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
15038153	420000	NC 911 PSAP Grant	5,137,340.	

EXPENDITURE

<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
		Airport		
11141250	544000	Contract Services	28,500.	
11141250	544001	Contract Services Airport Engineer	5,000.	
11999000	509700	Contingency		33,500.

EXPENDITURE

<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
		Aging		
02558680	526200	Departmental Supplies	2,175.	

REVENUE

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035868	409900	Fund balance appropriated	2,175.	

- (WALK ON) Adopted a resolution proclaiming September as Preparedness Month (Copy filed in Inc. Minute Book ____ Page ____.)

Item 5: County Manager's Report

No report was given.

Item 6: Public Comment Period

Chairman Wooten opened the floor for comment. The following was received:

Jerol Kivett: Addressing the issue of the vaccination mandate, speaking as a recovering patient of COVID and not for or against the vaccination. If you think you might have COVID, go get checked and then get treated. I've been through a hard time; I waited ten days before I went. Whatever you do, don't do that. I do have a concern about mandating vaccination. I am speaking only for me, not as a commissioner, but as a citizen. You need to get with your healthcare provider, do your own research, and decide what you want to do. That's my personal opinion. You can find pros and cons both ways. There's information out there, and you've got to discern what's the truest and most recent. As you recall, when we started, we were going to have two million deaths, even if we did shut down the country, and we didn't have that. It's a crapshoot; they don't know. The virologists, they are working hard. I'm appreciative of every healthcare worker. I just feel that it's wrong to tell anyone what you have to put in your body. It's not right for me to tell you you can't have the vaccination. It's not right for me to tell you that you've got to take it, especially if you tell that person you are going to lose your job if you don't do it. That's as un-American as anything I've seen in my life. I am as pro-American as anyone. I'm as red, white and blue. I've never seen us go down this road before, and I'm ashamed that we're even here. We shouldn't have to do that. It's not right. It doesn't pass the smell test. I'm for it. If you want it, take it. You can't tell me that I've got to take it, and I'm not going to tell you the same. At the same time, as commissioners, we have job representing all Sampsonians - not the unvaccinated, not the ones that are vaccinated - all. We do set policy. However, sometimes that policy is set way above us, and we don't have the latitude to do anything. I think that's where we are at this point. The people are expecting us to do something we aren't capable of doing because it's not legal. I have a problem with that. I think it's wrong. We're where the rubber meets the highway. For the federal government to come in and overstep on this is as egregious as anything I've seen in my lifetime. But, there again, we as commissioners are limited in what we can do. I will continue to fight to see that everyone is represented and that no one will be told that you are going to lose your job if you don't do something. As a businessman I can't do my people that way, but they're telling me I'm supposed to as a businessman.

Harriet Bryant: I am a retired nurse. We are in a pandemic, and we all have our rights. Our personal rights. But when your rights are infringing on someone else's health, that's another story. We work with patients every day at the hospital, trying to save their lives, who have been affected with COVID. Some have been brought in by families; some have been brought in by coworkers. Some have been brought in by ... they don't know. Some people bring the virus, and they don't know they have it. But, at least if you have the vaccine, you will be some protected - 4% from Moderna, and 5% from Pfizer. So, during a pandemic, this is my personal feeling, that personal feeling

goes out. When we were younger, we were told that we had to receive smallpox, that we had to receive polo. We didn't know what that vaccine consisted of, but we had to do it. And, I think the same thing should be done with the COVID vaccine.

Closed Session

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted unanimously to go into Closed Session pursuant to GS 143-318.11(3) and GS 143-318.11(5). In Closed Session, the Board was briefed on matters related to a potential land purchase and the Mallinckrodt opioid claims settlement. Returning to open session, upon a motion made by Commissioner Wooten and seconded by Commissioner Kivett, the Board voted unanimously to come out of Closed Session.

Recess to Reconvene

Upon a motion made by Chairman Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to recess to reconvene on September 27, 2021 at 6:00 pm, virtually via Zoom, for the Sampson Regional Board of Trustees annual budget presentation.

Clark H. Wooten, Chairman

Susan J. Holder, Clerk to the Board

RESOLUTION OF THE SAMPSON COUNTY BOARD OF COMMISSIONERS

WHEREAS, N.C. Gen. Stat. § 143-129(a) authorizes the governing body of any political subdivision of the State of North Carolina to delegate to its manager the authority to award contracts, reject bids, or readvertise to receive bids on behalf of the unit for purchases of apparatus, supplies, materials, or equipment; and

WHEREAS, the Sampson County Board of Commissioners wishes to delegate to the Sampson County Manager the authority to award contracts, reject bids, or readvertise to receive bids on behalf of Sampson County for purchases of apparatus, supplies, materials, or equipment for the Sampson County 911 and Emergency Services project located at 530 Commerce Street, Clinton, North Carolina 28328;

NOW, THEREFORE, BE IT RESOLVED that the Sampson County Manager is hereby authorized, pursuant to N.C. Gen. Stat. § 143-129(a), to award contracts, reject bids, or readvertise to receive bids on behalf of Sampson County for purchases of apparatus, supplies, materials, or equipment for the Sampson County 911 and Emergency Services project located at 530 Commerce Street, Clinton, North Carolina 28328, subject to the requirements of Article 8 of Chapter 143 of the North Carolina General Statutes.

ADOPTED, this the 4th day of October, 2021.

CLARK H. WOOTEN, Chair,
Sampson County Board of Commissioners

ATTEST:

SUSAN J. HOLDER,
Clerk to the Sampson County Board of Commissioners

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: September 22, 2021
Subject: Disabled Veteran Exclusion
(GS 105-277.1c)

The attached disabled veteran exclusion application was received after June 1, 2021. After that date, the Board of Commissioners must approve the application.

The applicant is as follows:

Joseph Donald Austin

A letter is submitted requesting approval of the late application.

The application meets the statutory requirements for the disabled veteran exclusion other than being timely filed. The late application was received on September 1, 2021.

Please put on the next Board of Commissioners consent agenda for their action.

September 1, 2021

Sampson County Board of Commissioners
Rowan Road
Clinton, North Carolina 28328

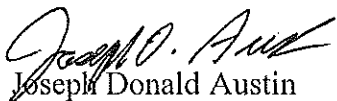
RE: Joseph Donald Austin

Dear Commissioners:

I am a Total and Permanently Disabled Honorably Discharged Veteran that served in the Military. I am receiving Veterans Compensation from the Department of Veterans Affairs for disabilities that occurred while in service. I was awarded benefits from the VA because of my disabilities that occurred during my service in Iraq. I became aware of the Application for the Property Tax Exclusion for Disabled Veteran's through the Sampson County Veterans Office in Clinton recently. I submitted my application through the Regional Office in Winston-Salem, NC. I am requesting the Sampson County Commissioners to please accept this application and grant me the Tax Exclusion on my County Property Tax for the year 2021.

Thank you for your consideration and I wait anxiously for your decision.

Sincerely,



Joseph Donald Austin
195 West Barefoot Road
Newton Grove, NC 28366

46602

11-1022365-01

321

NC DVA-9
(Rev. 08-09)

For best delivery to USDVA, filing this form with your local veteran's service office is recommended.

PA-083

	State of North Carolina Certification for Disabled Veteran's Property Tax Exclusion (G.S. 105-277.1C)	<u>Catawba</u> COUNTY
SECTION 1		
TO BE COMPLETED BY THE VETERAN OR THE SURVIVING SPOUSE WHO HAS NOT REMARRIED		
JOSEPH D. AUSTIN	JOSEPH DONALD AUSTIN	
NAME (Print or Type)	DISABLED VETERAN'S FULL NAME (PRINT OR TYPE)	
195 WEST BAREFOOT ROAD	SURVIVING SPOUSE'S FULL NAME (PRINT OR TYPE)	
STREET ADDRESS OR P.O. BOX NUMBER		
NEWTON GROVE	NC	28366
CITY	STATE	ZIP CODE
		U.S. DEPT. OF VETERANS AFFAIRS FILE NUMBER
		VETERAN'S SOCIAL SECURITY NUMBER
<p>I am either (1) a veteran whose character of service at separation was honorable or under honorable conditions and who has a permanent and total service-connected disability or (2) the surviving spouse, who has not remarried, of a veteran whose character of service at separation was honorable or under honorable conditions and who had a permanent and total service-connected disability at death or veteran's death was the result of a service-connected condition. I request USDVA complete this certification <i>in support of my separate application for the Disabled Veteran's Property Tax Exclusion to the Tax Assessor.</i></p>		
SECTION 2		
Disabled Veteran's Signature		
I authorize the U.S. Department of Veterans Affairs to release information regarding my disability as needed for this certification.		
<u>Joseph D. Austin</u>		12 DEC 2020
DISABLED VETERAN'S SIGNATURE		DATE
SECTION 3		
Surviving Spouse's (who has not remarried) Signature		
I authorize the U.S. Department of Veterans Affairs to release information regarding my spouse's disability or death as needed for this certification.		
SURVIVING SPOUSE'S SIGNATURE		DATE
SECTION 4		
To be completed by the U.S. Department of Veterans Affairs		
Please check all that apply:	A.	<input type="checkbox"/> Veteran does not meet either B, C, D, or E of the below criteria.
	B.	<input checked="" type="checkbox"/> Veteran has a service-connected permanent and total disability that existed as of <u>08-28-2020</u>
	C.	<input type="checkbox"/> Veteran received benefits on _____ from U.S. Department of Veterans Affairs for specially adapted housing under 38 U.S.C. 2101 for the veteran's permanent residence. <i>MAX USO</i>
	D.	<input type="checkbox"/> Veteran died on _____ and had a service-connected permanent and total disability at death.
	E.	<input type="checkbox"/> Veteran died on _____ and the death was either (1) the result of a service-connected condition or (2) death occurred while on active duty in the line of duty and not due to service member's own willful misconduct.
Character of Disabled Veteran's Service at Separation: (DD-214)		<input checked="" type="checkbox"/> Honorable <input type="checkbox"/> Under Honorable Conditions <input type="checkbox"/> Under Other than Honorable Conditions
SIGNATURE OF USDVA CERTIFYING OFFICIAL		3/3/2021 DATE
PRINTED NAME OF USDVA CERTIFYING OFFICIAL		NOTE: Stamped Signature by USDVA Official on this form has been authorized by Director, VA Regional Office, Winston-Salem, NC.
TITLE OF USDVA CERTIFYING OFFICIAL		

NC Division of Veterans Affairs authorizes the NC Department of Revenue and any County Tax Office to use this form as needed.

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: September 22, 2021
Subject: Disabled Veteran Exclusion
(GS 105-277.1c)

The attached disabled veteran exclusion application was received after June 1, 2021. After that date, the Board of Commissioners must approve the application.

The applicant is as follows:

Edward Allen Tedford

A letter is submitted requesting approval of the late application.

The application meets the statutory requirements for the disabled veteran exclusion other than being timely filed. The late application was received on September 20, 2021.

Please put on the next Board of Commissioners consent agenda for their action.

9/20/2021

Sampson County Board of Commissioners
Clinton, North Carolina 28328

RE: Edward Tedford

Dear Commissioners:

I am an Honorably Discharged Veteran, who recently received my 100% permanent & total disability. My disability was made permanent & total on 06/24/2021. I did not realize that the benefit for property tax exclusion was available until recently. I understand that my request is not within the time frame set and ask that my application be considered.

Thank you for your consideration in this matter.

Sincerely,



Edward Tedford
235 Melvabrook Rd
Clinton, NC 28328

124714
15-064508001

124714
15-0645080-01

D18

NCDVA-9
(Rev. 08-00)

For best delivery to USDVA, filling this form with your local veteran's service office is recommended.

	State of North Carolina Certification for Disabled Veteran's Property Tax Exclusion (G.S. 105-277.1C)	Sampson County Veterans Service Office COUNTY
SECTION 1	TO BE COMPLETED BY THE VETERAN OR THE SURVIVING SPOUSE WHO HAS NOT REMARRIED	
Edward Allen Tedford NAME (Print or Type)	Edward Allen Tedford DISABLED VETERAN'S FULL NAME (PRINT OR TYPE)	
235 Melvabrook Rd STREET ADDRESS OR P.O. BOX NUMBER	SURVIVING SPOUSE'S FULL NAME (PRINT OR TYPE) <i>(If Applicable)</i>	
Clinton NC 26328 CITY STATE ZIP CODE		
U.S. DEPT OF VETERANS AFFAIRS NUMBER		
VETERAN'S SOCIAL SECURITY NUMBER		
<p>I am either (1) a veteran whose character of service at separation was honorable or under honorable conditions and who has a permanent and total service-connected disability or (2) the surviving spouse, who has not remarried, of a veteran whose character of service at separation was honorable or under honorable conditions and who had a permanent and total service-connected disability at death or veteran's death was the result of a service-connected condition. I request USDVA complete this certification in support of my separate application for the Disabled Veteran's Property Tax Exclusion to the Tax Assessor.</p>		
SECTION 2	Disabled Veteran's Signature	
I authorize the U.S. Department of Veterans Affairs to release information regarding my disability as needed for this certification.		
<i>Edward Allen Tedford</i> DISABLED VETERAN'S SIGNATURE	07-06-2021 DATE	
SECTION 3	Surviving Spouse's (who has not remarried) Signature	
I authorize the U.S. Department of Veterans Affairs to release information regarding my spouse's disability or death as needed for this certification.		
07-06-2021 DATE		
SECTION 4	To be completed by the U.S. Department of Veterans Affairs	
Please check all that apply	A. <input type="checkbox"/> Veteran does not meet either B, C, D, or E of the below criteria. B. <input checked="" type="checkbox"/> Veteran has a service-connected permanent and total disability that existed as of <u>04/27/2020</u> C. <input type="checkbox"/> Veteran received benefits on _____ from U.S. Department of Veterans Affairs for specially adapted housing under 38 U.S.C. 2101 for the veteran's permanent residence. D. <input type="checkbox"/> Veteran died on _____ and had a service-connected permanent and total disability at death. E. <input type="checkbox"/> Veteran died on _____ and the death was either (1) the result of a service-connected condition or (2) death occurred while on active duty in the line of duty and not due to service member's own willful misconduct.	
Character of Disabled Veteran's Service at Separation: (DD-214)	<input checked="" type="checkbox"/> Honorable <input type="checkbox"/> Under Other than Honorable Conditions <input type="checkbox"/> Under Honorable Conditions	
SIGNATURE OF USDVA CERTIFYING OFFICIAL Christopher Warguez		07/13/21 DATE
PRINTED NAME OF USDVA CERTIFYING OFFICIAL Assistant Veterans Service Center Manager		NOTE: by USDVA Official on this form has been authorized by Director, VA Regional Office, Winston-Salem, NC.
TITLE OF USDVA CERTIFYING OFFICIAL		

NC Division of Veterans Affairs authorizes the NC Department of Revenue and any County Tax Office to use this form as needed.

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

09711

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Cameron Tyndall in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
2020	\$ 112.60
	\$
	\$
	\$
	\$
TOTAL REFUND	\$ 112.60

These taxes were assessed through clerical error as follows.

Bill # 0053764270
Plate # HJJ3536
Vehicle traded
tag surr.
2015 Jeep Cherokee

60¢	County Tax	103.79
	School Tax	
710	Fire Tax	8.81
	City Tax	
	TOTAL \$	112.60

Mailing Address.

Cameron Lee Tyndall
1399 New Hope Church Rd
Turkey, NC 28393

Yours very truly

[Signature]
Taxpayer

[Signature]
Social Security # _____
RECOMMEND APPROVAL:

Board Approved _____ Date _____ Initials _____

[Signature]
Sampson County Tax Administrator

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

09689

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Daniel & Kimberly McPhail in Dismal Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	02-01378270)
<u>2020</u>	\$ <u>216.99</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL REFUND \$ 216.99

These taxes were assessed through clerical error as follows.

*Billed @ wrong value,
Swelling story height
changed from 1.5 to 1.1*

60/	County Tax	<u>193.53</u>
	School Tax	_____
F20	Fire Tax	<u>23.46</u>
	City Tax	_____
	TOTAL \$	<u>216.99</u>

Mailing Address.

1526 McPhail Rd.
Salemberg NC 28385

Yours very truly

Daniel Rayton McPhail
Taxpayer

Social Security # _____

RECOMMEND APPROVAL

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

09692

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Benjamin Cates in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2020</u>	\$ <u>299.47</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL REFUND \$ 299.47

These taxes were assessed through clerical error as follows.

Bill # 0053212546
Plate # BBT2912
Plate Turn In - Sold
2020 FORD MP

602 County Tax 276.05
School Tax _____
F08 Fire Tax 23.42
City Tax _____
TOTAL \$ 299.47

Mailing Address.

Yours very truly

Benjamin W Oats
Taxpayer

105 Hargrove Rd
Clinton NC 28328

Social Security # _____

RECOMMEND APPROVAL

Jim Johnson
Sampson County Tax Administrator

Board Approved _____ Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

09693

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Justin Matthews
_____ in _____ Township, Sampson County, for
the year(s) and in the amount(s) of:

YEAR	
<u>2020</u>	\$ <u>212.37</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL REFUND \$ 212.37

These taxes were assessed through clerical error as follows.

Bill # 0060000774
Plate # JK1569
Plate Turn In - Sold
2016 GMC Truck

602 County Tax 191.48
School Tax _____
F20 Fire Tax 20.89
City Tax _____
TOTAL \$ 212.37

Mailing Address.

Yours very truly

Justin Matthews
Taxpayer

711 Hayes Mill Rd
Autryville, NC 28318

Social Security _____

RECOMMEND APPROVAL
Jim Johnson
Sampson County Tax Administrator

Board Approved _____ Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

09702

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Bailey Savannah Howard in Taylor's Bridge Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2021</u>	\$ <u>134.35</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>134.35</u>

These taxes were assessed through clerical error as follows.

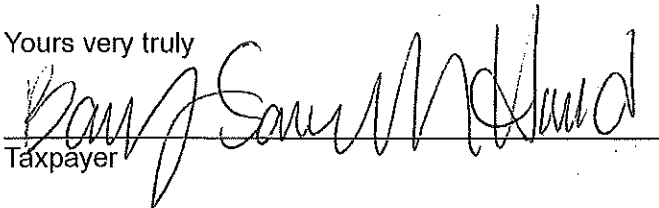
00617415542021 2021 0000 00
RCM 6294
Tag turned in
2015 Jeep Grand Cherokee
Vehicle Sold

G02 County Tax 119.83
School Tax _____
F23 Fire Tax 14.52
City Tax _____
TOTAL \$ 134.35

Mailing Address.

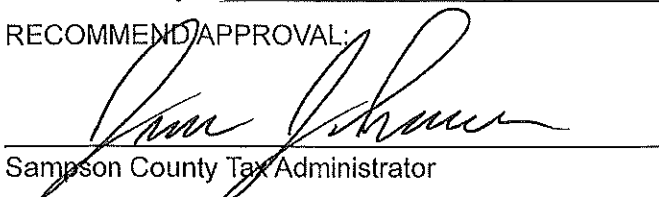
Bailey Savannah Howard
6083 Moseley Ave, Clinton
NC 28328

Yours very truly


Taxpayer

Social Security # _____

RECOMMEND APPROVAL:


Sampson County Tax Administrator

Board Approved _____ Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

09704

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Lawrence Downes

_____ in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2020</u>	\$ <u>501.00</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>501.00</u>

These taxes were assessed through clerical error as follows.

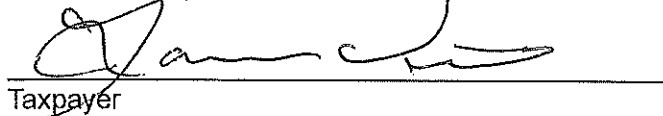
Bill # 0059979882
Plate # HJL4986
Plate Turn In - Sold
2015 MERZ 4S

602 County Tax	<u>280.22</u>
School Tax	_____
Fire Tax	_____
607 City Tax	<u>220.78</u>
TOTAL \$	<u>501.00</u>

Mailing Address.

211 Colbreth St
Roseboro, N.C. 28382

Yours very truly


Taxpayer

Social Security # _____

RECOMMEND APPROVAL.


Sampson County Tax Administrator

Board Approved _____

Date

Initials

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

09707

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by John Ottaway in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2020</u>	\$ <u>243.83</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL REFUND \$ 243.83

These taxes were assessed through clerical error as follows.

Bill #0050444255
Plate #EK7231
Plate Turn In - Traded
2019 Ford TK

6-02 County Tax 207.12
School Tax _____
F16 Fire Tax 25.10
City Tax _____
TOTAL \$ 243.83

Mailing Address.

2292 Bearskin Rd.
Salemberg, NC 28385

Yours very truly

John Ottaway
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____ Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

09706

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Allen Lynn Spell in Dismal Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2021</u>	\$ <u>416.25</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL REFUND \$ 416.25

These taxes were assessed through clerical error as follows.

*BOC approved DV exclusion
TAX Parcel 02012404602*

G01	County Tax <u>371.25</u>
	School Tax _____
F20	Fire Tax <u>45.00</u>
	City Tax _____
	TOTAL \$ <u>416.25</u>

Mailing Address.

Allen Lynn Spell
879 Welcome School Rd
Autryville NC 28318

Yours very truly

X *Allen Lynn Spell*
Taxpayer

X Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____ Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

09697

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Brent J. Gregory & others in Newton Grove Township, Sampson County, for the year(s) and in the amount(s) of: 11015337502

YEAR	
<u>2019</u>	\$ <u>106.70</u>
<u>2018</u>	\$ <u>76.74</u>
<u>2017</u>	\$ <u>76.74</u>
<u>2016</u>	\$ <u>76.74</u>
	\$ _____

TOTAL REFUND \$ 336.92

These taxes were assessed through clerical error as follows.

Acreege adjusted per Will Book 8/329 Lot 9
18.527 Acres reduced
to 8.939

601 County Tax 336.92
 School Tax _____
 Fire Tax _____
 City Tax _____
 TOTAL \$ 336.92

Mailing Address.

Brent J. Gregory
1027 Juliette Blvd.
Mt. Dora, FL 32757

Board Approved _____
Date _____ Initials _____

Yours very truly
Brent J. Gregory
Taxpayer

Social Security # _____
RECOMMEND APPROVAL
Jim Johnson
Sampson County Tax Administrator

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

09712

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Brenda H. Tyndall in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
2020	\$ 243.08
	\$
	\$
	\$
	\$
	\$
TOTAL REFUND	\$ 243.08

These taxes were assessed through clerical error as follows.

Bill # 0047213253
Plate # XY7490
Vehicle totaled
Tag surr.
2017 Chevy Tahoe C1500 LT

⁶⁰² County Tax 219.17
School Tax _____
^{F20} Fire Tax ~~4.78~~ 23.91
City Tax _____
TOTAL \$ 243.08

Mailing Address.

Brenda Holland Tyndall
6500 Maxwell Rd
Autryville, NC 28318

Yours very truly

Brenda Holland Tyndall
Taxpayer

X Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____ Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

09663

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Squires Land Co. in Franklin Township, Sampson County, for the year(s) and in the amount(s) of: 03095088501

YEAR	
<u>2020</u>	\$ <u>590.52</u>
<u>2019</u>	\$ <u>590.52</u>
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
TOTAL REFUND	\$ <u>1,181.04</u>

These taxes were assessed through clerical error as follows.

Acres corrected and remapped per being on Sampson Pender County line.

County Tax 1,053.36
 School Tax _____
 Fire Tax 127.68
 City Tax _____
 TOTAL \$ 1,181.04

Mailing Address.

Yours very truly

Pine Dale Timber Co., LLC
Taxpayer Audrey Dwigan (manager)

165 N. Saint Andrews Dr
Advance, NC 27006

Social Security # _____

gina mobile phone 336-407-2102

RECOMMEND APPROVAL:

Board Approved _____
Date _____ Initials _____

Jim Johnson
Sampson County Tax Administrator 45



We are continually editing our maps to improve accuracy of position and information. This information should not be relied upon by anyone as a determination of the location, ownership, or market value of property. Always refer to the recorded deed for all legal purposes. Use of this web site indicates your acceptance of these terms.

PAR ID: 03095088501

Map #: M24 0 3

JURIS CD: 03 FRANKLIN
G01 SAMPSON COUNTY

509 FRANKLIN FIRE DIST

Route #:

PIN #: 2229-89-0577

SAMPSON CO, NC - Property Card

Printed: 09/17/21

Card: 1 of 0

Appraiser: KR

Land Description: LUC: F NBHD: P Paved Road

N-Fact:		Topo1: level	Topo3:	Road 1:
Zoning:		Topo2:	Traffic:	Road 2:
L#	Typ	Code	Desc	
1	A	4CF	Woodland	129.5926
2	A	5	Wastelnd	44.2144

Size	BaseRate	Adj	AdiRate	Value
129.5926	1152		1152	149,291
44.2144	100		100	4,421

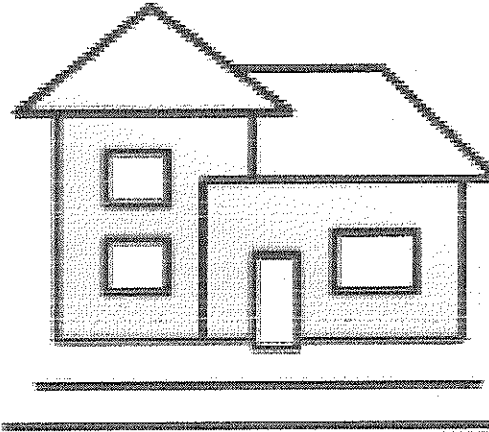
Total Parcel Size:	AC	173.8070	Rate/AC	884.38	Value	153,712
--------------------	----	----------	---------	--------	-------	---------

Ag Use	LN	Soil	Acres	Rate	Value

				Value
--	--	--	--	-------

Comments:

- | # | Comment |
|---|---|
| 1 | Houses Is Taxed In Pender County |
| 2 | From Squires Land Company 2097/648 6-7-21 |
| 3 | Acreage Corrected And Remapped Per On The Pender/Sampson County Line (07/28/21) |



Sorry, no photo available
for this record

L#	Code	Yr Blt	Eff Yr	W x L	Area	Grd	Units	Mod Cd	Rate	Ovrd	Rte	RCN	Cnd	Funct	%Cmp	%Gd	RCNLD
Total:																	

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed by Sampson County against the property owned by James + Alecia Ashley in South Clinton Township, Sampson County, for the year(s) and in the amount(s) of:

Year	
<u>2021</u>	\$ <u>125.28</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total Release/Adjustment	\$ _____

<u>601</u> County Tax	\$ <u>111.74</u>
School Tax	\$ _____
<u>F19</u> Fire Tax	\$ <u>13.54</u>
City Tax	\$ _____
Total	\$ <u>125.28</u>

The taxes were assessed through clerical error or an illegal tax as follows:

Deed was recorded in 2019 to transfer the property to NCDOT but was not included in the days work.

Tax Parcel 15010290403

Taxpayer: James + Alecia Ashley

Tax Administrator: [Signature]

Board Approved: _____
Date Initials

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

9/9/2021

FROM: SAMPSON COUNTY HEALTH DEPARTMENT

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2021-2022

1. It is requested that the budget for the AA-466 Advancing Equity Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12551230-544000	CONTRACT SERVICES	39,900.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12535123-404000	STATE ASSISTANCE	39,900.00	

2. Reason(s) for the above request is/are as follows:

TO ALLOCATE NEW STATE FUNDING FOR COVID RESPONSE

Wanda E. Gandy
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

9/02, 2021
Paul K. Bell
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____
Sam W. C.
(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

9/9/2021

MEMO:

FROM: SAMPSON COUNTY HEALTH DEPARTMENT

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2021-2022

1. It is requested that the budget for the AA-361 ELC Reopening Schools SH Liason Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12551230-544000	CONTRACT SERVICES	115,000.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12535123-404000	STATE ASSISTANCE	115,000.00	

2. Reason(s) for the above request is/are as follows:

TO ALLOCATE NEW STATE FUNDING FOR COVID RESPONSE

Wanda Bell
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

9/22, 2021

Paul H. Hill
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

Earl W. C.
(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: Sheriff Jimmy Thornton

2-Sep-21

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2021-2022

1. It is requested that the budget for the Sheriff Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11243100-555000	Capital Outlay Other Equipment	119,900.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11034310-402603	Federal Assets Revenue	119,900.00	

2. Reason(s) for the above request is/are as follows:

To purchase ~~vehicle and~~ stationary LPR Systems for drug and criminal enforcement.

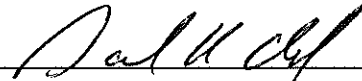


(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

9-22, 2021



(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____



(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2021-2022

1. It is requested that the budget for the Various Departments be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141700-552000	Capital outlay data processing	7,038.00	
11142100-526201	Dept supplies equipment	20,000.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11039999-409800	Fund balance approp encumbrances	27,038.00	

2. Reason(s) for the above request is/are as follows:
 To bring forward funds for purchase orders issued in FY 20-21 but not received until FY 21-22.

David K. Clack

 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

9-22-2021

David K. Clack

 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20__

Sam W. G.

 (County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2021-2022

1. It is requested that the budget for the JCPC Programs be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
05558310-581000	Transfer to state agency	31,555.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
05435831-409900	Fund balance approp admin	8,521.00	
05435831-409902	Fund balance approp teen court	9,806.00	
05435831-409903	Fund balance approp youth inspire	8,728.00	
05435831-409905	Fund balance approp psychological	4,500.00	

2. Reason(s) for the above request is/are as follows:
 Return unexpended grant funds to State for FY 20-21.

David K. Clack

 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

9/22/2021

David K. Clack

 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20__

Sam W. G.

 (County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2021-2022

1. It is requested that the budget for the CARES Act Grant Funding be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
20558311-526200	Dept supplies	174,958.00	
20558311-544000	Contract services	27,261.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
20035831-402600	CARES Act Grant	202,216.00	

2. Reason(s) for the above request is/are as follows:
 To bring forward unspent CARES Act funds to purchase COVID supplies and disinfection services.

David K. Clack

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

9/22/2021

David K. Clack

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

, 20__

Earl W. G.

(County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

SAMPSON COUNTY HEALTH DEPARTMENT


Wanda Robinson
Health Director



360 County Complex Rd., Suite 200
Clinton, NC 28328

To: Mr. Edwin Causey
County Manager

Susan Holder
Assistant County Manager

From: Wanda Robinson 
Health Director

Subject: County Commissioner's Agenda Items-Consent Agenda

Date: September 21, 2021

Attached are the items that were approved by the Health Advisory Board on September 20, 2021. These are being submitted for approval by the County Commissioners.

- I. Fee schedule revision: See attachment.
- II. Reopening Schools School Health Liaison: \$115,000
Funding to support staff position that encourages continuity of existing COVID-related activities, maintain the health department's integral role in screening testing, build upon the work already begun and ensure a holistic assessment and monitoring of disease burden within the community.
- III. Advancing Equity Funds: \$39,000
Funding from the CDC's Advancing Equity Grant provides funding for the Local Health Department to address COVID-19 – related health disparities and advance health equity by expanding local health department capacity and services to prevent and control COVID-19 infection (or transmission) among HMPs or other priority populations.

Thank you for your assistance.

Attachment:
Sampson County Health Department Fees/CPT update

Sampson County Health Department Fees/CPT Update

09/20/2021

Date Added	Name of Procedure	LabCorp Order Number	CPT Code	Price
07/23/2021	TSH (Thyroid-Stimulating Hormone)	004259	84443	Current Price= \$94 New Price= \$8.73
07/23/2021	CMP (Complete Metabolic Panel)	322000	80053	Current Price= \$15 New Price= \$15.75
10/04/2021	Administration of Hep B Vaccine	NA	G0010	Price= \$25

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3

Meeting Date: October 4, 2021

Information Only
 Report/Presentation
 Action Item
 Consent Agenda

Public Comment
 Closed Session
 Planning/Zoning
 Water District Issue

INFORMATION ONLY

For all Board Information items, please contact the County Manager's Office if you wish to have additional information on any of the following.

- a. May 17, 2021 SCHD Advisory Board Minutes
- b. June 14, 2021 Dangerous Dog Appeal Hearing Minutes
- c. July 19, 2021 SCHD Advisory Board Minutes
- d. July 22, 2021 SCHD Advisory Board Minutes
- e. State of the County Health Report
- f. 2020 Sampson County Child Fatality Prevention Report
- g. NC DHHS Monthly Newsletter for Local Farmworker Vaccination Teams

SAMPSON COUNTY HEALTH DEPARTMENT

Wanda Robinson
Health Director



360 County Complex Rd., Suite 200
Clinton, NC 28328

To: Mr. Edwin Causey
County Manager

Susan Holder
Assistant County Manager

From: Wanda Robinson 
Health Director

Subject: County Commissioner's Agenda-Information Items

Date: September 21, 2021

Attached are items that were reviewed and approved by the Health Advisory Committee on September 20, 2021. They are being submitted as information items for the County Commissioners.

- I. May 17th 2021 SCHD Advisory Meeting Minutes
- II. June 14th 2021 Dangerous Dog Appeal Hearing Minutes
- III. July 19th 2021 SCHD Advisory Meeting Minutes
- IV. July 22nd 2021 SCHD Advisory Special Called Meeting.
- V. State of the County Health Report
- VI. 2020 Sampson County Child Fatality Prevention Report.
- VII. NC DHHS Monthly Newsletter for local Farmworker Vaccination Teams

For any questions or comments, please contact me. Your assistance is appreciated.

Attachments:

May 17th 2021 SCHD Advisory Meeting Minutes
June 14th 2021 Dangerous Dog Appeal Hearing Minutes
July 19th 2021 SCHD Advisory Meeting Minutes
July 22nd 2021 SCHD Advisory Special Called Meeting.
State of the County Health Report
2020 Sampson County Child Fatality Prevention Report.
NC DHHS Monthly Newsletter for local Farmworker Vaccination Teams

SCHD Advisory Committee Meeting Minutes
May 17, 2021

Advisory Board Members Attendance: Dr. Jeffrey Bell, Dr. Elizabeth Bryan, Robert Butler, Yire Hernandez, Linda Peterson, Jacqueline Howard.

County Health Department and Administration Staff Attendance: Wanda Robinson, Kory Hair, Tamra Jones, Kelly Parrish, Cherish Allen, Edwin Causey and Joel Starling.

- I. **Call to Order:** Dr. Jeffrey Bell, Chair, called meeting to order.

- II. **Invocation:** Jacqueline Howard gave Invocation.

- III. **Introduction of new SCHD Members:** Wanda introduced Cherish Allen as her new Administrative Assistant and Kory Hair as Environmental Health Supervisor.

- IV. **Approval of Minutes:**
 - a. **March 15, 2021 Minutes:** Motion to accept was made by Robert Butler, seconded by Jacqueline Howard. All in favor, motioned carried.
 - b. **March 29, 2021 Minutes:** Motion to accept was made by Jacqueline Howard, seconded by Linda Peterson. All in favor, motioned carried.

- V. **COVID-19 Update:**

-Kelly reviewed the attached update which included the CDCs acknowledgment that evidence suggests that fully vaccinated people are less likely to transmit COVID-19. Attachment also includes COVID-19 Testing report for May 17, 2021 and COVID-19 Vaccine Update.

-Wanda mentioned the Health Department is discussing Pfzier Vaccine, in hopes to start giving it next week. Order quantity has to be at least 1100 doses and has to be given in 7 days. Wanda has reached out to local providers to offer to give them small amounts. Dr. Bryan's office is calling to see who would be interested in vaccinating their children. Emily Spell, at the Health Department, made some calls today, as well, to see if we could get a count on how many people would be interested. If decided, an Ultra cold storage unit will be purchased.

-Sampson Regional will be offering Pfzier to children next Thursday from 3:00 until 6:00.

-Wanda also stated that since vaccine is expiring on the shelf, one vial of Moderna vaccine can now be opened to administer one dose to one person.

- VI. **Financial:**
 - a. **Financial Monthly Update:** Tamra Jones reviewed the attached monthly activity summary and revenue graphs. She states that the numbers are constant. WIC is also

doing very well, especially now that they are virtual. There are several programs above budget with Medicaid Revenue. Others have declined due to clinics not being open. All categories in the Local Revenue are still up. Up by \$70,000 YTD, being mostly Environmental Health, which is up \$30,000 from 2020.

-Tamra stated that there are 3 patient accounts that are at the point of being sent to collections. The amount of these accounts do not justify stamps or sending them to collections. Account 1 is for \$1.03, Account 2 is for \$0.60 and Account 3 is for \$0.82; Totaling \$2.45. Tamra is asking that this be considered as a write off. In the event that the patients return, they will be billed and asked to pay.

*Motion to approve write off of delinquent accounts made by Robert Butler and seconded by Linda Peterson.

-Tamra requested that the LabCorp Lupus Panel be added. It consists of 4 tests totaling \$1545.95. Insurance will pay or patient will be billed if they do not have insurance coverage. Wanda states that we will bring this back to the next meeting. She would like to discuss alternatives due to price.

b. Fee Schedule Revision:

-Vaccine Fee Revision: Tamra reviewed the Vaccine Requested Fee Changes and Additions for the new Fiscal Year 21-22 that is attached.

-Fee Schedule Revisions for Environmental Health: Kory is requesting an increase in Fees; Incremental increases, not large increases. Surrounding Counties have higher fees as well. Although most permits are for standard size homes (5 BR or less), fees should increase for larger home and businesses. Fees for Permit are good for 5 years. If denied, customer can get a refund. Environmental Health is getting 60-70 applications per month and staff is having to go back and forth to property, sometimes several times. This increases time, energy and wear and tear on County Vehicles. Fees have not been increased since 2017. Fee Schedule Revisions is attached.

*Motion to approve new fees was made by Robert Butler and seconded by Yire Hernandez.

VII. Environmental Health Report:

- a. QA Summary: This area has not been worked on a lot due to COVID and being understaffed. As long as restaurants were inspected, the state was ok with this. There will be a CAP in place. The listed polices will help with this. Wanda stated when someone is looking at us annually, it makes us better. Right before accreditation someone will come and look at Onsite to help us.
- b. Prioritization Summary: Policy attached. Motion to approve made by Linda Peterson and seconded by Dr. Bryan.
- c. Quality Assurance Policy: Policy attached. Motion to approve made by Linda Peterson and seconded by Robert Butler.

SCHD Advisory Committee
Dangerous Dog Appeal Hearing Minutes
June 14, 2021 at 6:30 pm

Attendance

Board Members: Jacqueline Howard, Dr. Jeffrey Bell, Dr. Elizabeth Bryan, Robert Butler, Dr. Cynthia Davis, Charlotte Harrell, Yire Hernandez, Allie McCullen

County Employees: Wanda Robinson, Joel Starling, SGT. Jessica Byrd and Cherish Allen

Speakers: Lisa Taylor, Michael Hope, SGT. Jessica Byrd

I. **Call to Order:** Dr. Jeffery Bell called Hearing to order. Dog in question is Zeus, Owner Lisa Taylor

II. **Dangerous Dog Hearing:**

a) Overview of Dangerous Dog Hearing Process: Dr. Jeffrey Bell reviewed Article 1A. Dangerous Dogs Sections (a) (1) a. and b; (2) a. b. and c. (See attached). Dr. Jeffrey Bell stated "Our process is we will have a statement from the owner, who will be given 5 min for her testimony. Then any witness will also be given 5 min uninterrupted. Then the board will ask any questions. Then we will hear from the plaintiff, if present. Then last we will hear from Officer Kittrell. Board will review facts we were given, then decide if we will uphold the officer's dangerous dog or overturn it."

b) Public Comment:

Dr. Jeffrey Bell called Mrs. Taylor to the table. Mrs. Taylor was sworn in under Oath by Wanda Robinson.

- Mrs. Taylor: She stated she has Zeus for 4 years. "In that time I have never had an issue with him attacking anything or anybody. I've had one dog attack him. What wasn't in the report was that the female was over at Mr. Newkirk's house had been in heat all week and she had been at my house the whole week. Playing with Zeus, being around him. And then I think that something was said to Mr. Newkirk and he tied her up. I have fought with Zeus all week trying to get him to come back in because he is a house dog, he's a house dog and then when he realized that she wasn't coming back over to play, he went to look her. And unfortunately this happened and it's my fault because I should have had him neutered. So I do not disgrunt him having the fight. But it was a natural behavior for two males, for two males to fight over a female in heat. Zeus is a very loving dog. Like I said I've never had this happen with him. I have people who have come into my yard that have been scared of dogs that say he is one of the most gentle dogs there is. Since then I've had Zeus neutered. I can show proof that I've had him neutered. I have microchipped him like yall requested and I've put everything in place. The only thing I am asking is not to list him as a dangerous dog cause he doesn't deserve it. I mean he was doing what was in his nature as a male dog. Anybody who has ever been around Zeus will be able to tell you that. It's just not fair to him for my stupidity. That's all I got to say."

Mr. McCullen then asked, "Did you say you have done certain things that were required?" Mrs Taylor stated "Yes Sir" She also stated that she had to microchip Zeus, pay the \$100 fee to the county to list him as a dangerous dog and put the \$100,000.00 Liability Insurance on her home policy; all to bring him home per the Officer. She states she also had Zeus neutered.

No further questions for Mrs. Taylor from the Board.

At his time Dr. Jeffrey Bell called Mr. Michael Hope to the table. Mr. Hope was sworn in under Oath by Wanda Robinson.

- Mr. Hope: "I've been neighbors with Zeus for the last 4 years. I got 6 grandkids and they age from 2 weeks to 13. Zeus has played with every one of my grandkids. He layed down in the yard with them, he's walked with them, he's protected them over snakes and stuff to make sure they didn't go near them, when they went walking. Zeus also sits down with me at the grill. When I go cooking and gets me in trouble sometimes because he aint supposed to have it but I can't tell him no, but uh, sometimes. But as far as danger? If he was a danger I would not allow none of my grandkids to go near him. And I mean I got small ones. Cause one that been around him that one years old is the youngest one that's been around him. And they pull on his tail and they pull on his ears. I mean, a dog aint going to let you do that if they're dangerous. You know what I mean? And Zeus has just been lovable. He's not even my dog and we actually care for him, I mean he comes in the yard and sits with me and plays with the kids. He does everything like he belongs to us, but he just doesn't. So, but uh, I mean I don't understand how anyone can say just because they were doing what's in their nature and to categorize him as something he's not. You know what I'm saying? So, that's it."

Mrs. Howard asked the question, "You said he's in your yard, hanging around and free. Is the owner with him during that time supervising?" Mr. Hope responded, "Yes, she's outside or you know, her or him (as he points to the young man sitting beside Mrs. Taylor) is sitting outside watching him. So I mean and if he's outside with me at the grill they may run in the house real quick and he's sitting right there beside me while I cook you know whatever I'm cooking, so."

Mrs. Harrell asked how often Zeus was in Mr. Taylor's yard without being leashed or directly supervised? Mr. Hope responded that this was not very often. It was only if they were outside.

No further questions for Mr. Hope from the Board.

Dr. Jeffrey Bell stated that the Plaintiff was not present. He then proceeds to call Sgt. Jessica Kittrell to the table to speak. Sgt. Jessica Kittrell was sworn in under Oath by Wanda Robinson.

- Sgt. Kittrell: Initially stated that, like the witness said, the dog does appear to be very people friendly. "If yall have any questions about my incident report, if you haven't had time to review it I will certainly give you an overview of the dog. The only thing I would add is the opportunity for yall look at the photos of the dog that was attacked." She instructed the board to swipe to the very end to see the photo that was taken during the actual attack. In the last photo the plaintiff's dog was cowerd down on the ground while Zeus was still actively engaging in the attack.

Dr. Davis asked if there was any documentation stating if the female in question had been roaming the neighborhood prior to all of this? Sgt. Kittrell stated that prior to this incident she had not had complaints from either party. She stated that Mr. Newkirk had stated that Zeus had come in his yard and came up to him but was not aggressive towards him. Sgt. Kittrell stated that the only incident reported was that morning around 6:00am when the first call was called in and reported to a road Deputy. When the Deputy arrived Zeus was not around. Sgt. Kittrell stated that a second call was placed around 745am and she responded to this one. Mr. Newkirk had already went to Mrs. Taylor residence and spoke with Mrs. Taylors Mother. Mr. Newkirk informed her that Zeus had been to his yard and attacked his dog pretty bad.

Sgt. Kittrell stated that when she arrived Zeus was still lose. Dr. Bryan questioned if the female was tethered at Sgt. Kittrell's arrival, she stated yes both dogs were tethered. There were both tethered to a 10x10 kennel by red light weight cable.

Mr. Butler asked "Was the female in heat and was she the cause of drawing this dog off the property?" Sgt. Kittrell stated that Mr. Newkirk did state that the female dog was in cycle and that was why he had put her in the kennel. Sgt. Kittrell said she did not feel comfortable examining the female dog, due to the female dog being defensive/aggressive towards her. The intact male was not showing any signs of aggression, but was noted to be extremely wounded during the visit.

Sgt. Kittrell explained the demographics of the area: Mrs. Taylor's residence is about a tenth of a mile down a private lane. Plaintiff's residence is across the road, which is Cabin Museum Road.

At this time Mr. Starling requested that Sgt. Kittrell send the shown photos to Mrs. Robinson so they could be included in the minutes.

Dr. Bryan asked if a lot of dogs run loose in this neighborhood. Sgt. Kittrell stated that since 2018 the only complaints she has had was Mrs. Taylor's dog, a call that Mrs. Taylor's ex-husband had been bit by a German Shepard that was owned by first residents on Cotton Lane and in the last 2 months a call about a stray pit bull that had been shot in the leg. Sgt. Kittrell states that these are the only calls of loose canines in that area from 2000 to current. Sgt. Kittrell

states that there is a lady in the neighborhood that will call if there is a loose dog. Sgt. Kittrell confirmed that prior to this, there had been no calls on Zeus or any official complaints on the two white dogs belonging to the Newkirks.

Mr. McCullen asks if we know why the Plaintiff is not here. Sgt. Kittrell stated that she does know that Mr. Newkirk works nightshift. Mrs. Wanda stated that they were invited and Cherish had called to inform them, they were well aware. Sgt. Kittrell explained that she knew he worked night shift because when she arrived after the complaint he had just got off of work.

Mr. Butler asked Sgt. Kittrell how far she would say a dog would travel for a female in heat. Sgt. Kittrell's response was "miles."

Dr. Jeffrey Bell asked if there were any other questions. No further questions.

c) Discussion:

Mr. Butler stated that as a dog owner and a hunting dog trainer, he stated "In my opinion this is a case of a natural occurring thing. If a dog is in heat they will go to them" He stated that he understands we have to keep our animals from leaving our property, but if you have another dog from the outside on your property, which makes this situation difficult.

Mr. McCullen stated that it bothers him when the plaintiff doesn't show up, even though he may have many reasons. He stated that it seems that Mrs. Taylor has tried in every way she can to comply with the rules and has done everything she would have to do to have a dangerous dog.

Dr. Bryan as what the steps were when having a dangerous dog. At this time the Board took a minute to review the steps that have to be taken by the dog owner to have a dangerous dog.

Mrs. Robinson asked Mr. Starling about our Ordinance. Mr. Starling stated that you are required to keep your animal so that it doesn't go off the property and cause injury or problems for other people. Mr. Starling continued to explain that if another dog came on to their property and their dog attacked that dog on THEIR property, it doesn't not qualify as a dangerous dog. It has to be off the property. Mr. Starling states that this is why they are always so concerned with whether the dog is off their property, or not.

Mrs. Howard questioned if the owner has already done all the things in compliance with a dangerous dog, then the element of a dangerous dog is already there. Mr. Starling responded that even though they voluntarily did these things to get the dog out of the pound, if the decision is reversed, the owner will not be required to maintain the other steps that come with having a dangerous dog; Liability Insurance, etc.

Mrs. Howard stated that her only concern was that the dog actually left the property because the other animal was in heat. Dr. Davis explained that the dog leaves the property all the time, Zeus just happen to get in a fight because the female was in heat. She stated that the fact that the dog doesn't show any dangerous issues towards human

is fantastic, but he is to other property pets. Dr. Bryan and Dr. Davis agreed that the main concern is the dog is leaving the property unattended at all hours of the night. Dr. Bryan stated at two and six in the morning. Dr. Davis stated that he is probably a great dog and that she does not question that.

Mr. Butler gave an example of a dog standing on their property and a person standing across the property line with a hot dog, saying "Here." Dr. Bryan stated but as an owner, you have a responsibility to keep your dog on your property. Mr. Butler stated that if he owned the dog in heat, maybe he would have locked her up. Dr. Bryan questioned how long Zeus was being left outside unattended. Mr. Butler stated it's not a factor that he was left outside unattended, as his dogs do the same. The problem comes when the dog leaves the yard.

Mrs. Harrell asked now that the dog has been neutered, how will that affect his behavior? Dr. Davis answered that you cannot determine any type of behavioral changes after castration.

Mrs. Harrell confirms with Sgt. Kittrell that there were no complaints on Zeus prior to this.

Dr. Bryan stated that it seems that the problem is that people just let their dogs run around and it was never an issue, until this incident.


Dr. Jeffrey Bell stated that he had been a dog owner in the past. That even though he had some great dogs, he had one that was aggressive to other dogs, which he had to keep in an electric fence. But he understood that if that dog were to have got out of his yard and attacked another dog, regardless of how good the dog was, with the rules that are in place, unfortunately that would have made that dog dangerous. He stated that even though Zeus sounds like a great dog, unfortunately the rules are in place. He stated that the good news is that it does seem that the family wants to keep their dog and the bad news is that when bad things happen you have to pay consequences.

Dr. Jeffrey Bell requested that the Board vote if no other questions or discussion. No other questions. He asked for a show of hands of all members that vote to uphold the Dangerous Dog determination; 7 members raised their hands. He then asked if any member opposed; 1 member raised their hand.

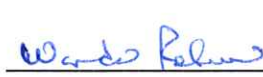
Determination of the Dangerous Dog, Zeus- Upheld.

Mrs. Taylor did receive a signed copy (see attached) of the determination letter.

III. Adjournment: Meeting adjourned by Dr. Jeffrey Bell.


Jeffrey G. Bell
Chair

9-20-2021
Date


Wanda Robinson
Secretary

9/20/21
Date

SCHD Advisory Committee Meeting Minutes
July 19, 2021

Attendance

Advisory Board Members: Dr. Jeffrey Bell, Robert Butler, Linda Peterson, Jacqueline Howard, Linda Peterson

County Health Department and Administration: Edwin Causey, Joel Starling, Wanda Robinson, Tamra Jones, Kelly Parrish, Cherish Allen

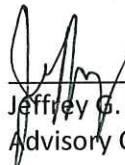
Due to not having a quorum (6 or more Board Members) meeting was cancelled.

Joel Starling stated that due to still being in a State of Emergency, the Board could have a Special Call Meeting on Thursday via Conference Call. This Special Call Meeting would consist of items that needed approval only, so they could make it to the Board of Health Meeting on August 2, 2021.

Dr. Jeffrey Bell advised that the meeting be no earlier than 5:30 PM.

Wanda Robinson will have Cherish Allen call all Advisory Board Members to inform them of this Special Call Meeting.

Joel Starling stated that he would not be able to attend via Conference Call but we could move forward with the meeting.

 Wanda Robinson ODS 9-20-21
Jeffrey G. Bell Date
Advisory Committee Chair

Wanda Robinson 9/20/21
Wanda Robinson Date
Secretary

SCHD Advisory Board Committee
Special Call Meeting via Conference Call
July 22, 2021 at 5:30 PM

Attendance

Advisory Committee Board Members: Dr. Jeffrey Bell, Commissioner Leitha Lee, Robert Butler, Linda Peterson, Allie Ray McCullen, Jacqueline Howard, Dr. Elizabeth Bryan
Health Department and Administration: Wanda Robinson, Tamra Jones, Cherish Allen

I. **Call to Order:** Dr. Jeffrey Bell

II. **Financial**

- a) Agreement Addendum 543-Enhancing Detection Activities for Covid-19: \$724,312.00
Tamra Jones stated that this Agreement Addendum is for Covid Funding provided by the State to continue to perform Enhanced Detection Testing and Vaccination Services. Motion made to accept by Robert Butler; Seconded by Dr. Elizabeth Bryan. All present members in favor, per roll call by Cherish Allen.
- b) Agreement Addendum 716-The Covid Vaccination Program: \$103,169.00
Tamra Jones stated that this Agreement Addendum was not on the agenda for July 19, 2021 due to receiving Tuesday morning after Monday's scheduled meeting. Funding for this program is from the State to continue the Vaccination Program. Motion made to accept by Linda Peterson; Seconded by Dr. Elizabeth Bryan. All present members in favor, per roll call by Cherish Allen.
- c) WIC Breastfeeding Peer Counseling: \$8,793.00
Tamra Jones stated this is for additional funding above what was initially budgeted for. The State gave more than what was anticipated. Motion to approve made by Jaqueline Howard; Seconded by Linda Peterson. All present members in favor, per roll call by Cherish Allen.
- d) Covid Coding and Billing/Fee Schedule: Tamra stated that last 3 rows are LabCorp fees for the new Lupus Panel. The first 5 rows are administration fees of \$40.00 each, SCHD is requesting to add to the fee schedule. Wanda Robinson stated that these can be billed to Medicaid and Insurance, not to patients that are uninsured. Wanda Robinson stated now that people are coming back in the building we need to add these administrative fees. Robert Butler questioned what the bottom rows were \$200.00. Tamra Jones stated that those were LabCorp fees, not SCHD administration fees. They were just put all on one sheet for one approval. Motion to accept made by Allie Ray McCullen; Seconded by Linda Peterson. All present members in favor, per roll call by Cherish Allen.

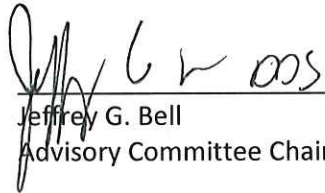
III. **Health Directors Report**

Wanda Robinson reviewed summer gas cards for \$25.00. Sampson County was given some of the extra cards that were left over. These cards can be given to anyone older than 18 years of age that are receiving their first Covid Vaccine. If a minor is receiving theirs, then their parent will receive the card. This is run from August 1, 2021 through August 30, 2021. If there are some left over they can be given to patients in the month of September. Dr. Jeffrey Bell and Robert Butler agree this is a good idea. Wanda Robinson will proceed.

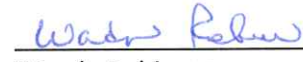
IV. **Public Comment**-None.

V. **Adjournment**

Robert Butler makes a motion to adjourn; Seconded by Commissioner Leitha Lee.

 005 9-20-2021

Jeffrey G. Bell Date
Advisory Committee Chair

 9/20/21

Wanda Robinson Date
Secretary

Progress on CHIP

Sampson County Health Department is excited to share the 2020 State of the Health report (SOTCH) for Sampson County.

Since March 2020, the COVID-19 pandemic has made the ability to work with partners and to implement programs within the Community Health Improvement Plans (CHIPS) difficult for Sampson County and our community partners, therefore, progress on CHIPS has been minimal. Much of public health's focus has been on COVID-19 which, in turn, created additional workloads for public health staff including case investigation, contact tracing, quarantine and isolation of county residents. Other factors such as feelings of fear and uncertainty within the community, economic instability, the growing increase in the number of COVID cases and deaths, gubernatorial executive orders including mass gathering limitations, stay at home orders and social distancing requirements have all affected the ability to work with partners and implement planned programs. Although we have been impacted by COVID-19, we remain united in our efforts to support community health improvements and look forward to being able to fully implement CHIPS that will address our two identified health priorities: Substance Use and Diabetes.

Our program has successfully adopted Results-Based Accountability, a disciplined way of thinking and taking action that can be used to improve quality of life and the performance of programs. Amid COVID-19, our program has used Clear Impact Scorecard to transition CHIPS from paper-based to web-based documents; set-up results, indicators, programs, and performance measures and linked to the HNC 2030 Scorecard to create greater awareness of population accountability.

Morbidity and Mortality Changes Since Last CHA

Since the last CHA, cancer, heart diseases and accidental injuries have remained the three leading causes of death in Sampson County. The age-adjusted death rates per 100,000 population for the ten leading causes of mortality, with the exception of Alzheimer's, decreased in Sampson County. Although the county's age-adjusted death rate for Alzheimer's increased, it remained lower than North Carolina's rate. The county's death rates for kidney diseases and influenza and pneumonia were also lower than North Carolina's rates.

Sampson County's first positive case of COVID-19 was on March 16, 2020. According to NC COVID Surveillance System, Sampson County had 2,989 positive cases and 51 deaths in 2020.

Of the positive cases, the demographic classification were as follows: (1) Gender: 51.89% female, 47.71% male, 0.40% missing classification; (2) Ethnicity: 40.88% Hispanic, 41.92% Not Hispanic, 12.58% unknown, 4.62% missing classification; (3) Race: 0.54% American Indian/Alaskan Native, 0.20% Asian, 16.23% Black or African American, 0.13% Native Hawaiian or Pacific Islander, 62.60% White, 6.39% Other, 9.20% Unknown, 2.51% Multi-Racial, 2.21% missing classification.

Of the deaths, the demographic classification were as follows: (1) Gender: 39.22% female, 60.78% male; (2) Ethnicity: 17.65% Hispanic, 78.43% Not Hispanic, 3.92% unknown; (3) Race: 1.96% American Indian/Alaskan Native, 0.00% Asian, 33.33% Black or African American, 0.00% Native Hawaiian or Pacific Islander, 49.02% White, 5.88% Other, 1.96% Unknown, 7.84% Multi-Racial, 0.00% missing classification.

Emerging Issues Since Last CHA

Since the last CHA, Medicaid transformation, substance use including opioids and the COVID pandemic continue to be emerging issues.

Medicaid transformation will provide managed care through prepaid health plans to provide benefits and services to recipients for a set amount. While managed care may not be new to providers, it will be new to Medicaid recipients. In 2019, 30.4% of Sampson County's population were enrolled in Medicaid (North Carolina Institute of Medicine). Medicaid transformation is scheduled to take effect July 2021.

According to the National Institute on Drug Abuse, there have been significant increases in many types of substance use since March 2020 due to the impact of the COVID pandemic.

COVID-19 has caused a ripple effect with profound impacts in Sampson County. The pandemic has affected jobs, finances, housing, food insecurity, education, transportation and health care. Many have lost working hours and/or jobs during the pandemic which has resulted in financial problems including the ability to pay bills or even afford basic necessities.

Some residents have faced housing eviction due to severe financial problems in which the Department of Social Services has been a link in providing assistance to locate housing, especially for women and children.

In 2018, 16.9% (10,740) of Sampson County's population including 24.1% (3,780) Sampson County children faced food insecurity (Feeding America, Map the Meal Gap 2020). Projections of how food insecurity might increase as a result of unemployment and poverty because of COVID-19 are based on Revised Projections – October 2020 to reflect 19.6% (12,430) for the county population including 29.1% (4,570) children facing food insecurity (Feeding America, Map the Meal Gap 2020). School meals are often the main source of nutrition for children in school. The Pandemic Electronic Benefit Transfer (P-EBT) program has helped families in Sampson County purchase food for children whose access to meals at school have been impacted by COVID-19. Action Pathways' Second Harvest Food Bank partnered with a number of non-profits in Sampson County to hold drive-through food distribution events to those that needed assistance which may or may not be related to the pandemic.

Education and student learning in Sampson County have been impacted by COVID-19. The majority of students are not receiving face-to-face instruction, but rather virtual learning which can present learning barriers such as internet access, technical problems/issues and lack of social interaction.

Sampson Area Transportation (SAT) offers transportation services to all residents and citizens of Sampson County, however, these services are only offered Monday through Friday from 5 a.m. to 5 p.m. Fares include public transportation rider and cost-sharing nutrition site passengers. If a rider is sponsored by a human services agency, they may qualify to ride for reduced or free fare. SAT provided 56,166 trips in 2019 and 32,662 trips in 2020. COVID has attributed to the decrease in trips due to stay at home orders, decreasing the number of riders inside a vehicle, closure of senior centers and nutrition sites, telehealth appointments instead of in-person medical appointments, etc.

COVID-19 has shifted the focus of health care from the pre-existing medical issues prevalent in Sampson County to the containment/prevention of COVID outbreaks. While the pre-existing conditions are important, the focus over the last year has been more on the effects of COVID and its impact on our communities.

New/Paused/Discontinued Initiatives Since Last CHA

Most initiatives since the last CHA have continued to some degree, however, these initiatives have had a decrease in participation and data to report for 2020. One program that was paused during 2020 was the Diabetes Self-Management Education and Support (DSMES). A few group classes were held before the pandemic began in Sampson County. Then, a couple of group classes were held in August, with the program being paused again. The DSMES program had a total of 49 participants in 2020 with one participant completing the program. The average A1C reduction was 1.2 and there was no reduction in blood pressure.

The current COVID pandemic has brought an array of new challenges for Sampson County. However, with the collaboration and teamwork of our community partners, our goal of getting the COVID vaccine into the arms of Sampson County residents, to regain some normalcy, is not as far-fetched as it once was. Our efforts to promote the COVID vaccine is based on the hope that we will soon be able to refocus our efforts back to the health priorities identified in the last CHA.

Actions

Name	Assigned To	Status	Due Date	Progress
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Sampson County Child Fatality Prevention Report

Local county commissioners and boards of health

I. Introduction

In 1993, the North Carolina General Assembly established a network of local Child Fatality Prevention Teams (CFPT's) across the state to confidentially review medical examiner reports, death certificates and other records of deceased residents under age 18. Each local team consists of representatives of public and nonpublic agencies in the community such as law enforcement, Guardian Ad Litem, health departments, among others, that provide services to children and their families.

The purpose of this report is to give a summary of the causes of death, the number of cases reviewed, recommendations for prevention, if any, that have been made and to share local team activities and accomplishments.

II. Role of the Sampson County Commissioners and Advisory Board

- Receive annual reports which contain recommendations and advocate for system improvements and needed resources, if requested.
- Appoint members of the local team as identified by the membership.

III. Child Deaths by Cause, System Problems Identified, Recommendations for Prevention & Proposed Action

In 2020, the Sampson County CFPT reviewed 5 child deaths and identified 3 system problems and recommendations for future prevention efforts. Below are highlights:

Cause of Death	System Problem Identified	Recommendation	Proposed Action
Injuries due to motor vehicle crash	Not wearing restraints.	Provide education in schools and place ads on motor vehicle safety on county Facebook page.	Article in newspaper on the importance of seat belts and motor vehicle safety.
Undetermined (co-sleeping)	Co-sleeping with Dad-no reason given.	Continue to provide information on Safe sleep and the importance of the child being in their own bed.	Health and DSS staff to provide safe sleep information during all visits to this age group.
Undetermined (medication misuse)	Use of over-the-counter medication not recommended for this age child.	Provide education to parents regarding safe medication usage, following instructions on medication labels and seeking guidance from child's provider as needed.	Continue to provide safe over-the-counter medication education to parents at SCHD during well-child visits and during newborn home visits. Provide information to our local providers to raise awareness to this issue and encourage them to continue to provide education as well.

IV. Sampson County CFPT Activities and Accomplishments

- The annual CFPT Activity Summary was completed and sent by the date requested.
- The Team reviewed 5 deaths- identified some gaps in services such as communication between agencies when families cross county lines. Continue to observe causes of death for children under 1 year of age-birth defects and unexplained illnesses.
- CCFT members serve on the Substance Abuse Coalition.
- Individual reports were completed on child deaths reviewed by the team and were forwarded to the State Coordinator.

V. Conclusion

Thank you to the members of the Sampson County Commissioners/Advisory Board of Health for the opportunity to share with you the successes and dedicated work of the local team as we continue to review child fatalities, make recommendations, and take actions to prevent future child deaths. Please feel free to contact the Health Director at 910-592-1131, should you have any questions about this report.

Wanda Feltus

Health Director

[Signature]

Chairperson

9/21/21

Date

YOU HAVE A
SPOT.

TAKE YOUR
SHOT.

PROTÉGETE A TI Y A LOS DEMÁS.
¡VACÚNATE!

NC DHHS Monthly Newsletter for Local Farmworker Vaccination Teams

August 2021

Thank you for vaccinating the farmworker community in North Carolina. This month we celebrate 24,362 total doses administered!

Vaccination Plan Updates

- With an increased number of COVID-19 cases due to the Delta variant, we have created a [flyer](#) to help you keep your community safe.
- We continue to build our mobile vaccine strategy for on-site vaccinations to ensure individuals have equal access to the COVID-19 vaccine. Please reach out to us if you have any on-site or pop-up event needs.
- As a reminder, all Walmart, Ingles and Walgreens pharmacies now have Moderna vaccines available without appointments, including on Sundays. All vaccines are free, and no health insurance or copay is required. Pharmacies have a language line available for interpretation. Please be sure that growers, outreach workers and farmworkers are aware of this opportunity as so many farmworkers shop at these places on Sundays.

Local Team Meetings

- The North Carolina Farmworker Health Program is happy to welcome Suzy Ziaii to the team. She is pursuing a Master of Social Work degree at UNC-Chapel Hill and will be interning with us for the next academic year. Her background is in non-profit legal services for immigrants and domestic violence victims, refugee mental health services and client advocacy.
- The COVID-19 Delta variant is rapidly spreading in North Carolina, including among the farmworker community. We continue to identify and respond to reported positive cases and outbreaks across the state and work with the local teams to ensure the safety of the workers and the community.



- We are working with various organizations to expand our COVID-19 response efforts. Organizations include NC Agribusiness Council, NC A&T University, Mt. Olive Pickle Company, the Mexican Consulate and more!

The Farmworker Community and the Delta Variant

We are seeing farmworkers falling sick with COVID-19 a few days after arrival from Mexico. When employers have newly arrived farmworkers, we strongly urge the workers to be housed, transported and work separately from current workers for 14 days. We recommend:

- Testing all newly arriving workers upon arrival
- Housing workers in groups as small as possible
- Regardless of vaccination status, requiring masks of all workers when being transported, and encouraging mask-wearing when indoors with others, including in migrant housing
- Testing any workers who are showing symptoms of COVID-19 and isolating them from others immediately

Contact **Beth Rodman** (beth.rodman@labor.nc.gov / 919-707-7810) if you need to move a worker to different housing, as is required by the NC Department of Labor.

Individuals with Prior Vaccine History from Outside the US

As more individuals arrive to North Carolina with prior doses of a COVID-19 vaccine, we want to ensure you have the most updated guidance when determining if an individual can be offered a COVID-19 vaccine here in the United States.

	Approval Status and Current Examples		
	not WHO-approved nor FDA-approved	WHO-approved but not FDA-approved	Both WHO- and FDA-approved
	Current examples: Cansino, Sputnik, Sputnik Light	Current examples: Sinovac, AstraZeneca	Current examples: Pfizer, Moderna, Johnson & Johnson
Series completed	May start any one of our FDA-approved vaccine series 28 days from last dose	No need for additional doses	No need for additional doses
Series not completed	May start any one of our FDA-approved vaccine series 28 days from last dose	May start any one of our FDA-approved vaccine series 28 days from last dose	Regular FDA schedule



- Click [here](#) for the most up-to-date information on which vaccines are FDA-approved or listed for emergency use by WHO in the United States.
- Click [here](#) and navigate to the *Status of COVID-19 Vaccines within WHO EUL/PQ evaluation process* button for the most updated status for vaccines listed for emergency use by WHO. Vaccines with a “Finalized” status under the “Status of assessment” column are authorized for emergency use by WHO.
- Click [here](#) for more detailed information regarding people vaccinated for COVID-19 outside of the United States.

Monthly Survey and Key Metrics*

Ninety-two local teams have reported data so far—thank you! This information helps us monitor progress by county and demonstrates the success you are having with your collaborative efforts to keep our farmworker community safe. Your county Cooperative Extension representative should receive a weekly reminder by email to fill out the survey.

Below are results from local vaccine team survey data and reception hub events from March 3, 2021, to September 3, 2021. These are expected to be undercounts and do not include people vaccinated independently of local teams or reception hub events.

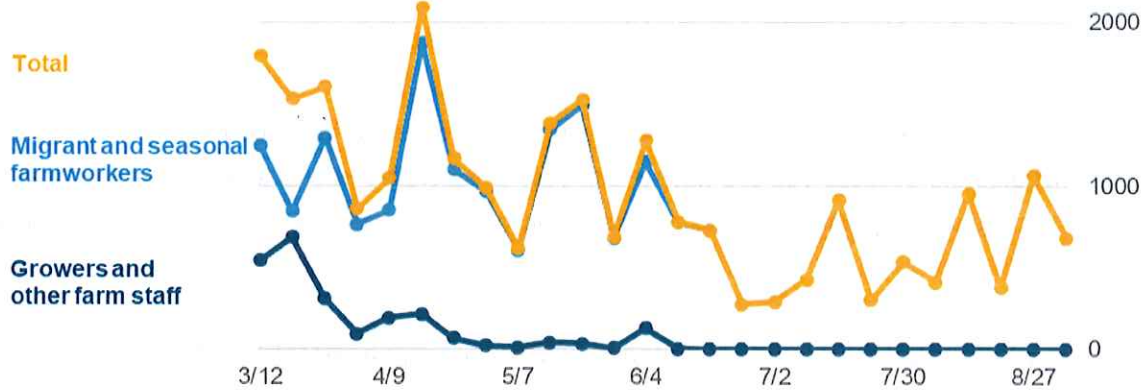
According to reported data, vaccine acceptance among the overall farmworker population continues to be high. We are discontinuing publishing the specific acceptance rate due to data limitations.



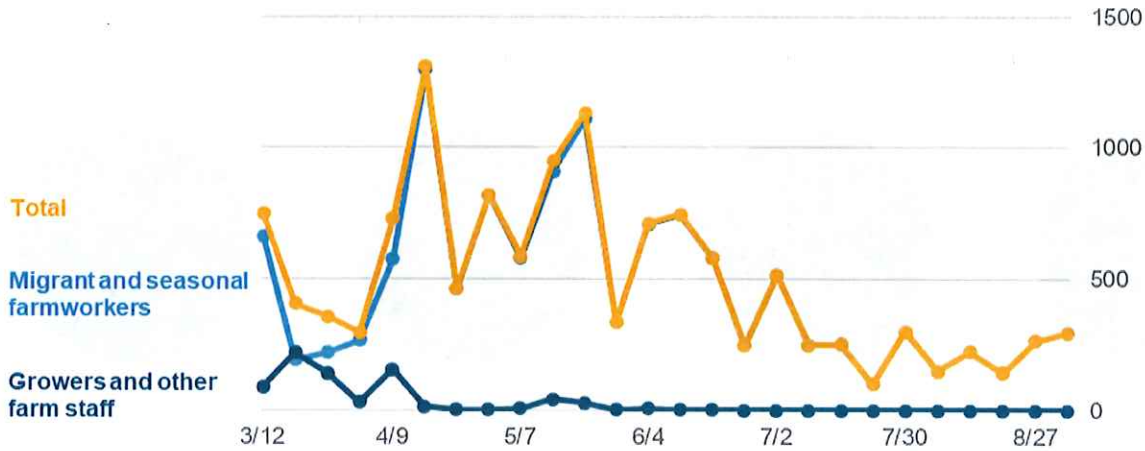
Summary of Farmworker Vaccination Efforts by Week

Includes local team and reception hub data

Number of doses administered by week



Number of people fully vaccinated by week



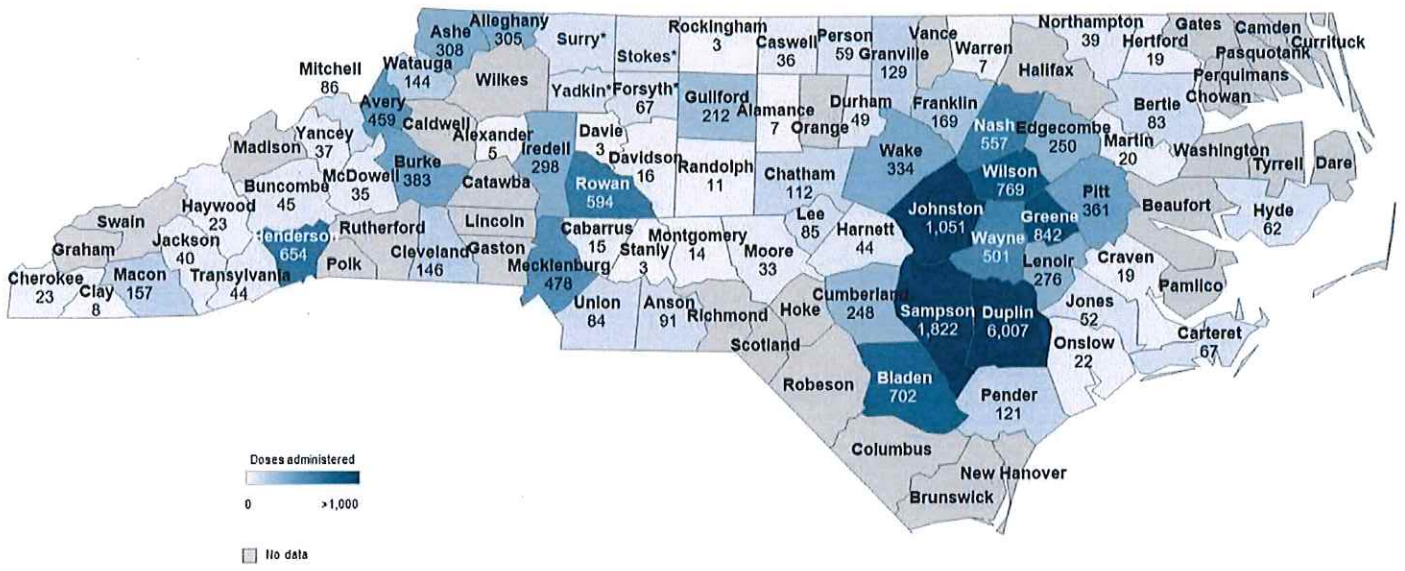
Occupation categories explained:

- **Migrant and seasonal farmworkers:** People who migrate for work (migrant farmworkers) or who live in one place year-round and work only part of the year in agriculture (seasonal farmworkers)
- **Growers and other farm staff:** People employed year-round in agriculture, including growers and farm owners

**Data limitations: Data provide a snapshot of farmworker vaccination plan efforts, not a complete picture of farmworker vaccine access and uptake.*

Reported COVID-19 Vaccine Doses Administered by Local Farmworker Vaccination Teams September 3, 2021

The map shows the number of reported doses administered to migrant and seasonal farmworkers, growers and other farm staff by county. Numbers are based on local team reports and do not include workers vaccinated at the DHHS reception hub in Vass. Darker blue shading indicates a higher number of reported doses administered. Gray counties may be actively facilitating access to the vaccine for the agricultural community, but do not have specific data on doses administered. If you have questions about the number of workers reported to be vaccinated in your county, email Kate Furgurson at kate.furgurson@dhhs.nc.gov.



*Forsyth, Stokes, Surry and Yadkin counties have together reported a total of 67 doses administered

If you have any questions or concerns, you can reach out to us at vaccine4farmworkers@dhhs.nc.gov

PUBLIC COMMENT POLICIES AND PROCEDURES
Revised June, 2018

In accordance with NCGS 153A-52.1, a period reserved for comments from the public on topics not otherwise included on that evening's agenda will be included as an item of business on all agendas of regularly-scheduled Board of Commissioners meetings and shall be deemed the "Public Comment" segment of the agenda. The Public Comment segment of the agenda will be placed at the end of the agenda, following the conclusion of all other open session business. Because subjects of Special and Emergency Meetings are often regulated by General Statutes, there will be no Public Comments segment reserved on agendas of these meetings; however, Special and Emergency Meetings are open for public attendance.

As with public hearings, the Chair (or presiding officer) will determine and announce limits on speakers at the start of the Public Comment period. Each speaker will be allocated no more than five (5) minutes. The Chairman (or presiding officer) may, at their discretion, decrease this time allocation if the number of persons wishing to speak would unduly prolong the meeting. A staff member will be designated as official timekeeper, and the timekeeper will inform the speaker when they have one minute remaining of their allotted time. When the allotted time is exhausted, the speaker will conclude their remarks promptly and leave the lectern. Speakers may not yield their time to another speaker, and they may not sign up to speak more than once during the same Public Comment period.

An individual wishing to address the Board during the Public Comment period shall register with the Clerk/Deputy Clerk to the Board prior to the opening of the meeting by signing his or her name, and providing an address and short description of his or her topic on a sign-up sheet stationed at the entrance of the meeting room. Any related documents, printed comments, or materials the speaker wishes distributed to the Commissioners shall be delivered to the Clerk/Deputy Clerk in sufficient amounts (10 copies) at least fifteen minutes prior to the start of the meeting. Speakers will be acknowledged to speak in the order in which their names appear on the sign-up sheet. Speakers will address the Commissioners from the lectern, not from the audience, and begin their remarks by stating their name and address.

To ensure the safety of board members, staff and meeting attendees, speakers are not allowed to approach the Board on the seating platform, unless invited by the Board to approach.

Speakers who require accommodation for a disabling condition should contact the office of the County Clerk or County Manager not less than twenty-four (24) hours prior to the meeting.

If time allows, those who fail to register before the meeting may be allowed speak during the Public Comment period. These individuals will be offered the opportunity to speak following those who registered in advance. At this time in the agenda, an individual should raise his or her hand and ask to be recognized by the Board Chair (or presiding officer) and then state his or her name, address and introduce the topic to be addressed.

A total of thirty (30) minutes shall be set aside for public comment. At the end of this time, those who signed up to speak but have not yet been recognized may be requested to hold their comments until the next meeting's public comment period, at which time they will be given priority for expression. Alternatively, the Board, in its discretion, may extend the time allotted for public comment.

Items of discussion during the Public Comment segment of the meeting will be only those appropriate to Open Meetings. Closed Meeting topics include, but are not limited to, such subjects as personnel, acquisition of real property, and information protected by the client-attorney privilege. Closed Meeting subjects will not be entertained. Speakers will not discuss matters regarding the candidacy of any person seeking public office, including the candidacy of the person addressing the Board.

Speakers will be courteous in their language and presentation, shall not use profanity or racial slurs and shall not engage in personal attacks that by irrelevance, duration or tone may threaten or perceive to threaten the orderly and fair progress of the discussion. Failure to abide by this requirement may result in forfeiture of the speaker's right to speak.

The Public Comments segment of the agenda is intended to provide a forum for the Board of Community to listen to citizens; there shall be no expectation that the Board will answer impromptu questions. However, Board members, through the presiding officer, may ask the speaker questions for clarification purposes. Any action on items brought up during the Public Comment period will be at the discretion of the Board. When appropriate, items will be referred to the Manager or the proper Department Head for further review.

A copy of the Public Comments Policy will be included in the agenda of each regular meeting agenda and will be made available at the speaker registration table. The policy is also available on the County's website.