

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, May 3, 2021 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Thaddeus Godwin, Jerol Kivett, and Lethia Lee.

Chairman Wooten called the meeting to order and acknowledged Vice Chairperson Sue Lee who called on Commissioner Jerol Kivett to provide the invocation. Commissioner Godwin then led the Pledge of Allegiance.

### **Approval of Agenda**

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted unanimously to approve the agenda with the following changes: add to Action Items item (d) the Proposal for Radio Tower Construction Consulting Services.

### **Item 1: Planning & Zoning Matters**

Consideration of Preliminary Plan for Murray Farms (26-lot, RA)  
Located on Phillips Road Senior Planner Austin Brinkley reviewed the request for approval of the preliminary plan for the 26-lot Murray Farms Subdivision, located on Phillips Road. Upon a motion made by Commissioner Godwin and seconded by Commissioner Lethia Lee, the Board voted unanimously to approve the preliminary plan for Murray Farms, as recommended by the Planning Board.

Consideration of Preliminary Plan for Taylors Creek Phase II (23-lots, R)  
Senior Planner Austin Brinkley reviewed the request for approval of the preliminary plan for the 23-lot Taylors Creek Phase II Subdivision, located on Autry Mill Road. Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to approve the preliminary plan for Taylors Creek Phase II Subdivision, as recommended by the Planning Board.

(Public Hearing) Amendments to the County's Land Use Ordinances to Implement Changes Required by NCGS Chapter 160D The Chairman opened the hearing and acknowledged Senior Planner Austin Brinkley who informed the Board that all Sampson County Land Use Ordinances had been updated to comply with changes required by NCGS Chapter 160D. The Chairman opened the floor for public comments, and none were offered. The hearing was closed.

Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to adopt the amendments to the Subdivision Regulations, adopting the finding of the Sampson County Planning Board that the proposed amendments are consistent with the Sampson County Land Use Plan. (Copy filed in Ordinance Book \_\_\_\_\_, Page \_\_\_\_\_.)

Upon a motion made by Vice Chairperson Sue Lee and seconded by Commissioner Godwin, the Board voted unanimously to adopt the amendments to the Zoning Ordinance, adopting the finding of the Sampson County Planning Board that the proposed amendments are consistent with the Sampson County Land Use Plan. (Copy filed in Ordinance Book \_\_\_\_\_, Page \_\_\_\_\_.)

Upon a motion made by Commissioner Godwin and seconded by Commissioner Lethia Lee, the Board voted unanimously to adopt the amendments to the Manufactured Home Park Ordinance, adopting the finding of the Sampson County Planning Board that the proposed amendments are consistent with the Sampson County Land Use Plan. (Copy filed in Ordinance Book \_\_\_\_\_, Page \_\_\_\_\_.)

Upon a motion made by Commissioner Lethia Lee and seconded by Commissioner Godwin, the Board voted unanimously to adopt the amendments to the Communications Tower Ordinance, adopting the finding of the Sampson County Planning Board that the proposed amendments are consistent with the Sampson County Land Use Plan. (Copy filed in Ordinance Book \_\_\_\_\_, Page \_\_\_\_\_.)

Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to adopt the amendments to the Flood Damage Prevention Ordinance, adopting the finding of the Sampson County Planning Board that the proposed amendments are consistent with the Sampson County Land Use Plan. (Copy filed in Ordinance Book \_\_\_\_\_, Page \_\_\_\_\_.)

Upon a motion made by Vice Chairperson Sue Lee and seconded by Commissioner Kivett, the Board voted unanimously to adopt the amendments to the Junk Yard Control Ordinance, adopting the finding of the Sampson County Planning Board that the proposed amendments are consistent with the Sampson County Land Use Plan. (Copy filed in Ordinance Book \_\_\_\_\_, Page \_\_\_\_\_.)

Upon a motion made by Commissioner Godwin and seconded by Commissioner Kivett, the Board voted unanimously to adopt the amendments to the Planning Board By-Laws, adopting the finding of the Sampson County Planning Board that the proposed amendments are consistent with the Sampson County Land Use Plan. (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)

Upon a motion made by Vice Chairperson Sue Lee and seconded by Commissioner Lethia Lee, the Board voted unanimously to adopt the amendments to the Interstate Highway Outdoor Advertising Ordinance, adopting the finding of the Sampson County Planning Board that the proposed amendments are consistent with the Sampson County Land Use Plan. (Copy filed in Ordinance Book \_\_\_\_\_, Page \_\_\_\_\_.)

**Item 2: Action Items**

Consideration of Budget Adoption Calendar County Manager Ed Causey presented dates for the Fiscal Year 2021-2022 budget presentation and necessary budget hearings. Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Sue Lee, the Board scheduled the budget presentation for May 24, 2021 at 6 p.m., the necessary budget hearings to be held during the June 7, 2021 regular scheduled meeting, and authorized staff to publish the notice of public hearing at least 10 days prior to the scheduled budget hearing.

Consideration of Medicaid Managed Care NEMT Provider Agreements with ModivCare and OneCall Transportation Director Ro Oates-Mobley provided the Board with an overview of the changes under consideration, noting that the changes will affect how 15% of the current Medicaid transportation recipients receive services effective July 1, 2021. She noted that the proposed process will involve contracting two brokers to arrange and provide the transportation services. Ms. Oates-Mobley continued by stating that by June of 2022 it is expected that 85% of current recipients will be provided services through ModivCare and OneCall, pending Board approval. Upon a motion made by Vice Chairperson Sue Lee and seconded by Commissioner Kivett, the Board voted unanimously to approve the proposed contracts with ModivCare and OneCall (Copies filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_\_).

Social Services Advisory Board Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to appoint Ryan Mayes to the Social Services Advisory Board.

Sampson Community College Board of Trustees Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to reappoint Larinda Haight.

Workforce Development Board The Board tabled this appointment.

(Add On) Mission Critical Partners Radio Tower Construction Consulting Services County Manager Ed Causey presented the proposal to contract Mission Critical Partners (MCP) to assist with the procurement and construction of a new radio tower for the new 911 and Emergency Services Buildings. MCP will gather and

evaluate the information necessary to determine the specs (height, loading, and compound requirements) of the tower, solicit bids for construction, provide regulatory oversight, and construction oversight. The contract amount is not to exceed \$40,230. Upon a motion made by Commissioner Godwin and seconded by Vice Chairperson Sue Lee, the Board voted unanimously to authorize staff to contract Mission Critical Partners, LLC for professional consultative services to assist with the 911 and Emergency Services buildings project scope and specifications and to prepare a request for proposals (RFP) for the radio tower construction.

**Item 3: Consent Agenda**

Upon a motion made by Vice Chairperson Sue Lee and seconded by Commissioner Lethia Lee, the Board voted unanimously to approve the Consent Agenda as follows:

- a. Approved the minutes of the April 5, 2021 and April 22, 2021 meetings
- b. Authorized County Manager to engage the law firm of Ogletree, Deakins, Nash, Smoak & Stewart, PC, and demographer John Morgan to assist with redistricting
- c. Adopted a Capital Project Ordinance concerning airport construction (State Aid to Airports Grant – Runway 24 Grant), approved the Scope of Work/Professional Services Contract with AVCON Engineers, and adopted the associated budget amendment (Copy filed in Ordinance Book \_\_\_\_ Page \_\_\_\_.)

<u>EXPENDITURE</u>			
<u>Code Number</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
	Runway		
	Engineering	\$83,381.00	
	Approach Clearing	\$416,619.00	
<u>REVENUE</u>			
<u>Code Number</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
	State Assistance	\$500,000.00	

- d. Approved the execution of the contract between Sampson County and Central Carolina Holdings, LLC for scrap tire recycling and disposal (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- e. Declared obsolete Sheriff’s Office radios (per submitted list) as surplus and authorized sale to Sunny Communications at a price of \$25 each
- f. Approved Revision #2 of the County Funding Plan for the Home and Community Care Block Grant for Older Adults (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- g. Approved tax refunds and releases as submitted:

#9553	Matthew Neal	\$216.67
#9556	Hannah Horne	\$345.34
#9555	Ann Matthis	\$163.47
#9559	Dennis & Betty Sutton	\$115.61
#9569	James Mullins, Jr.	\$196.06
#9565	Prestage Farms, Inc.	\$170.39

h. Approved budget amendments as submitted:

<b><u>EXPENDITURE</u></b>		Aging		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558670	526200	Home Repairs – Dept Supplies	\$644.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035867	408403	Home Repairs – Fan Project	\$644.00	

<b><u>EXPENDITURE</u></b>		Elections		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141700	534300	Election Expense	\$13,348.00	
11141700	544000	Contracted Services	\$5,002.00	
11141700	512100	Salaries	\$763.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034170	402600	HAVA	\$19,113.00	

<b><u>EXPENDITURE</u></b>		AA-543 Enhancing Detection-COVID		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551240	512100	Salaries	\$104,000.00	
12551240	518100	FICA	\$6,448.00	
12551240	518120	MEDICARE FICA	\$1,508.00	
12551240	518200	Retirement	\$7,863.00	
12551240	518300	Group Insurance	\$20,215.00	
12551240	518400	Dental Insurance	\$750.00	
12551240	518901	401K	\$7,800.00	
12551240	522100	Food & Provisions	\$10,000.00	
12551240	525100	Gas, Oil, Tire	\$20,000.00	
12551240	526200	Department Supplies	\$50,241.00	
12551240	526201	Department Supplies Equipment	\$81,000.00	
12551240	523100	Medical Supplies	\$15,000.00	
12551240	53700	Advertising	\$25,000.00	
12551240	532100	Telephone & Postage	\$4,000.00	
12551240	543000	Rental Equipment	\$35,000.00	
12551240	529702	Lab Services	\$10,000.00	

12551240	531100	Travel	\$10,000.00	
12551240	544000	Contract Services	\$100,000.00	
<b><u>REVENUE</u></b>				
<b><u>Code Number</u></b>		<b><u>Source of Revenue</u></b>	<b><u>Increase</u></b>	<b><u>Decrease</u></b>
12535124	404000	State Assistance	\$508,825.00	
<b><u>EXPENDITURE</u></b>				
		Salary Control/Allocation		
<b><u>Code Number</u></b>		<b><u>Description (Object of Expenditure)</u></b>	<b><u>Increase</u></b>	<b><u>Decrease</u></b>
12551010	512100	Salaries	\$104,000.00	
12551010	518100	FICA	\$6,448.00	
12551010	518120	Medicare FICA	\$1,508.00	
12551010	518200	Retirement	\$7,863.00	
12551010	518300	Group Insurance	\$20,215.00	
12551010	518400	Dental Insurance	\$750.00	
12551010	518901	401K	\$7,800.00	
12551020	512100	Salaries		\$104,000.00
12551020	518100	FICA		\$6,448.00
12551020	518120	Medicare FICA		\$1,508.00
12551020	518200	Retirement		\$7,863.00
12551020	518300	Group Insurance		\$20,215.00
12551020	518400	Dental Insurance		\$750.00
12551020	518901	401K		\$7,800.00
<b><u>EXPENDITURE</u></b>				
		Convention & Visitors Bureau		
<b><u>Code Number</u></b>		<b><u>Description (Object of Expenditure)</u></b>	<b><u>Increase</u></b>	<b><u>Decrease</u></b>
84761800	529900	Miscellaneous Expense	\$1,000.00	
<b><u>REVENUE</u></b>				
<b><u>Code Number</u></b>		<b><u>Source of Revenue</u></b>	<b><u>Increase</u></b>	<b><u>Decrease</u></b>
84036180	408900	Miscellaneous Revenue	\$1,000.00	
<b><u>EXPENDITURE</u></b>				
		Aging		
<b><u>Code Number</u></b>		<b><u>Description (Object of Expenditure)</u></b>	<b><u>Increase</u></b>	<b><u>Decrease</u></b>
02558670	525000	Construction/Repairs United Way	\$7,500.00	
<b><u>REVENUE</u></b>				
<b><u>Code Number</u></b>		<b><u>Source of Revenue</u></b>	<b><u>Increase</u></b>	<b><u>Decrease</u></b>
02035867	403602	United Way	\$7,500.00	
<b><u>EXPENDITURE</u></b>				
		Transportation		
<b><u>Code Number</u></b>		<b><u>Description (Object of Expenditure)</u></b>	<b><u>Increase</u></b>	<b><u>Decrease</u></b>
16145000	545000	Insurance and Bond	\$20,000.00	
16145000	525100	Gas, Oil, Tires	\$175,000.00	
16145000	535300	Maint/Repair Vehicles	\$175,000.00	

16145000	526200	Departmental Supplies	\$5,000.00
16145000	519100	Professional Services	\$2,000.00
16145000	512100	Salaries	\$43,000.00
16145000	512600	Part Time Salaries	\$30,000.00

**REVENUE**

<u>Code Number</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
16134500	403611	Cares Act	\$450,000.00

**EXPENDITURE**

<u>Code Number</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
	CDBG – Neighborhood Revitalization		
	Administration	\$115,000.00	
	Other Professional Services	\$96,000.00	
	Relocation Costs	\$28,000.00	
	Construction Costs	\$511,000.00	

**REVENUE**

<u>Code Number</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
	CDBG-NR Grant	\$750,000.00	

**Item 6: County Manager’s Report**

No report was provided.

**Item 7: Public Comment Period**

The Chairman opened the floor for comments, and no comments were received from those present. The Clerk reported no comments had been received by mail or email.

**Recess to Reconvene**

Upon a motion made by Chairman Wooten and seconded by Commissioner Kivett, the Board voted unanimously to recess to reconvene on May 24, 2021 at 6 p.m. in the Administration Building Conference Room.