



**SAMPSON COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
February 1, 2021**

This meeting is to be held during the unprecedented event of the COVID-19 pandemic; therefore, limitations have been placed on the number of persons allowed in the meeting room at one time. Given the restrictions on persons allowed in the meeting room, the meeting will be broadcast via YouTube. Comments related to public hearings and Public Comment have been welcomed via US Mail and email.

6:00 pm Convene Regular Meeting (County Auditorium)

Invocation and Pledge of Allegiance
Approve Agenda as Published

Item 1 Reports and Presentations

- a. Discussion of Transitions Following Department Head Retirements **1**
- b. Update on 911 and Emergency Services Facilities Project **2**

Item 2 Planning and Zoning Matters

- a. Approval of Final Plat - Taylors Creek Subdivision Phase I (13 lots) **3 - 11**

Item 3 Action Items

- a. Public Hearing - Economic Development Budget Adjustments **12 - 14**
- b. Tax Administration - Annual Statutory Activities Related to Tax Collection **15 - 18**
 - Report of Unpaid Taxes Which Are Liens on Real Property
 - Scheduling of 2017 Board of Equalization and Review Hearings

Item 4 Consent Agenda **19**

- a. Approve the minutes of the January 4, 2021 meeting **20 - 25**
- b. Approve a revision for the Home and Community Care Block Grant Funding Plan, reallocating funds from transportation and personal care services to home repairs **26 - 27**
- c. Adopt resolutions permitting EMS Services in Turkey Fire Protection Service District and authorizing County Manager to execute a fire protection, emergency medical and rescue services contract with Turkey Volunteer Fire Department **28 - 51**
- d. Adopt a resolution requesting the addition of Mill Ridge Court, in Mill Ridge Subdivision, to the State's secondary roads system **52 - 56**

Item 4 Consent Agenda, continued

- e. Approve the tax refunds and releases as submitted 57 - 76
- f. Approve budget amendments as submitted 77 - 91

Item 5 County Manager's Reports

Item 6 Public Comment Period 92 - 93

Comments will be received orally from those present (waiting in the lobby), following the Board's established Rules of Procedure. In addition, written comments will be accepted until 5 pm on the date of the meeting via mail or email. Comments received by the deadline will be read aloud by the Clerk and included in the official minutes of the meeting (unless they violate the Board's Rules of Procedure).

Adjournment

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1(a)

Meeting Date: February 1, 2021

<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
<input checked="" type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Discussion of Transitions Following Department Head Retirements

DEPARTMENT: County Administration

PUBLIC HEARING: No

CONTACT PERSON(S): Edwin W. Causey, County Manager

PURPOSE: To discuss the transition for county departments with recent/upcoming department head retirements

ATTACHMENTS: None

BACKGROUND:

We endeavor to work both methodically and expeditiously to transition after the retirement of any County department head. Mr. Causey will discuss recommendations in response to the recent retirement of our Director of Aging and the upcoming retirement of our Emergency Services Director.

RECOMMENDED ACTION OR MOTION:

Consider County Manager's recommendations

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1(b)

Meeting Date: February 1, 2021	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input checked="" type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue
	<input type="checkbox"/>		<input type="checkbox"/>	

SUBJECT: Update on 911 and Emergency Services Facilities Project

DEPARTMENT: County Administration

PUBLIC HEARING: No

CONTACT PERSON(S): Edwin W. Causey, County Manager

PURPOSE: To hear an update on the progress of the EM facilities project

ATTACHMENTS: None

BACKGROUND:

We are scheduled to receive bids on the 911 and Emergency Services facilities project on January 27, 2021. Staff will report on the outcome of the bid opening.

RECOMMENDED ACTION OR MOTION:

Receive report on bid opening and review next steps

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 2 (a)

Meeting Date: February 1, 2021	<input type="checkbox"/> Information Only <input type="checkbox"/> Report/Presentation <input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Public Comment <input type="checkbox"/> Closed Session <input checked="" type="checkbox"/> Planning/Zoning <input type="checkbox"/> Water District Issue
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SUBJECT: Planning Issues

DEPARTMENT: Inspections and Planning Department

PUBLIC HEARING: No

CONTACT PERSON: Austin Brinkley, Senior Planner
Joel Starling, County Attorney

PURPOSE: To consider actions on planning and zoning items as recommended by Planning Board

ATTACHMENTS: Planning Staff Memorandum; Plat Documents

BACKGROUND:

Approval of Final Plat for Taylors Creek Subdivision Phase I (13 lots)

Mr. Brinkley, our newly hired Senior Planner, will review the request for approval of the final plat for the 13-lot Taylors Creek Subdivision, located on Autry Mill Road. The final plat was reviewed by the Planning Board at their January 19, 2021 meeting and recommended for approval with certain conditions.

At the time of the Planning Board review, staff had received the erosion and sedimentation control approval from the North Carolina Department of Environmental Quality. However, staff had not yet received a copy of the NCDOT Basic Letter which certifies the streets have been constructed to the minimum State standards. Staff had also not received a copy of a Final Approval letter from the North Carolina Department of Environmental Quality which certifies that the waterlines had been installed and were authorized to be placed into service. There is, however, a provision in the Sampson County Subdivision Ordinance Section 309.2: Improvements Guarantee that allows the subdivider to enter into an agreement with the County to post a security in place of the certification(s).

RECOMMENDED ACTION OR MOTION:

Consider the Planning Board recommendation for approval contingent upon the applicant providing an NCDOT Basic Letter and NCDEQ Final Approval letter or alternatively providing a bond in lieu of the certification letters, as outlined in the Sampson County Subdivision Ordinance Section 309.2: Improvements Guarantee.

Sampson County Inspections & Planning Department

405 County Complex Rd. STE 110
Clinton, North Carolina 28328
(910) 592-0146 (T) (910) 596-0773 (F)



To: Ed Causey, County Manager
Susan Holder, Assistant County Manager

From: Austin Brinkley, Senior Planner, CZO, CFM

Subject: February 1, 2021, Board of Commissioners Meeting

Date: January 20, 2021

The Final Plat for **Taylor's Creek Subdivision Phase I** was reviewed by the Sampson County Planning Board at their January 19, 2021, meeting. Austin Brinkley, Senior Planner provided an overview of the final plat which proposes 13 single-family lots being created. The subdivision is located on Autry Mill Road and the subject properties are classified as being within the Residential District (R) Zoning District. The properties will be served by individual septic systems and county water. The streets serving the subdivision are being recorded as public rights-of-way. There are no proposed parcels located in the regulated floodplain nor are there any proposed parcels located in the 404 wetlands.

Staff has received the erosion and sedimentation control approval from the North Carolina Department of Environmental Quality. Staff has not yet received a copy of the NCDOT Basic Letter which certifies the streets have been constructed to the minimum State standards. Staff also has not receive a copy of a Final Approval letter from the North Carolina Department of Environmental Quality which certifies that the waterlines have been installed and are authorized to be placed into service.

Per the Sampson County Subdivision Ordinance Section 309.2: Improvements Guarantee, in lieu of providing the certification letters, the subdivider may enter into an agreement with the County to post a security in place of the certification. Once the agreement is signed by both parties and the security has been provided the final plat may be approved by the Board of Commissioners. The security shall be 1.25 time the entire cost which is estimated by the subdivider and approved by the County Commissioners. The security shall be released back to the subdivider at the time when the proper certification letters are provided to the County Commissioners.

Staff is recommending approval of the final plat contingent upon the applicant providing an NCDOT Basic Letter and NCDEQ Final Approval letter. Per the Sampson County Subdivision Ordinance, the applicant may provide a bond outlined in Section 309.2: Improvements Guarantee, in lieu of the certification letters. At the January 19, 2021, meeting, Planning Board recommended approval with the staff recommended conditions.

Taylor's Creek Subdivision Phase I STAFF REPORT

Sampson County Planning & Zoning

Final Plat

CERTIFICATE OF LONGEVITY AND SETBACKS

I hereby certify that I am the owner of the property shown and described herein, which is located by the subdivision jurisdiction of the County of Sampson, and that I hereby submit this plan of subdivision with my fee contract, subdivision minimum building setback lines, and details of streets, alleys, roads, paths, and other sites and easements to public or private use as noted. Furthermore, I hereby dedicate all existing sewer, and water lines to the County of Sampson.

Date _____ Owner _____

CERTIFICATE OF APPROVAL OF IMPROVEMENTS

I hereby certify that all streets, utilities, and other required improvements have been installed in an acceptable manner and according to County specifications in the Taylor's Creek Subdivision, Phase I and that guarantee of the installation of the required improvements in an original and manner satisfactory to the County of Sampson has been received, and that the filing fee for this plat, in the amount of \$ _____ has been paid.

Date _____ Administrator _____

CERTIFICATE OF APPROVAL FOR RECORDING

I hereby certify that the subdivision plat shown herein has been found to comply with the Subdivision Regulations of the County of Sampson, North Carolina and that this plat has been approved for recording in the Office of the Registrar of Deeds of Sampson County.

Administrator _____
Chairman Board of Commissioners _____

State of North Carolina
County of Sampson

I, _____, Register of Deeds of Sampson County, certify that the map or plat to which this certification is attached meets all statutory requirements for recording.

Date _____ Register of Deeds _____

**NORTH CAROLINA
SAMPSON COUNTY**

This Map/Plat was presented for registration and recorded in this office at Map Book _____
This _____ day of _____ at _____ o'clock _____ A.M.

ANTA LANE
Register of Deeds


By _____
Asst./Deputy Register of Deeds

NOTES:

This property does not appear to be located within 2000 feet of R. C. Old Monumentation. All measurements shown are horizontal ground measurements unless otherwise noted. Area calculated by computer. Set 44' corner at all corners unless otherwise indicated. Adjoining References are from the County GIS Office and other sources and may not have been verified by this Office. Lots are to be served by Public Water and Individual Septic Systems.

Area of Tract to be Subdivided: 22.9 Ac. (897577 sq. ft.)
Number of Parcels Created: 13
Smallest Parcel Created: Lot 58 - 0.58 Ac. (25760 Sq. Ft.)
Length of New Street: Taylor's Creek Way: 848 Linear Feet
North CC 698 Linear Feet


DEED REFERENCE:
Deed Book 2047, Page 997
Map Book 103, Page 55



ENGINEERING BY:
Joseph Engineering, P.A.
1423 NC Hwy 55 South
Bertown, NC 27504
Phone: 919-894-7265

CURRENT OWNER:
JT PROPERTY MANAGEMENT OF NC, LLC
501 S. LAYTON AVE.
DURHAM, NC 27634
Phone: 919-820-1312

ZONED: R
MINIMUM SETBACK REQUIREMENT
Front: 30'
Side: 10'
Rear: 25'
Side (Abutting Street): 25'



RESIDENTIAL LOCAL ROAD CROSS SECTION DETAIL WITH 50' PUBLIC R/W

PRELIMINARY
Not For Sales, Conveyances, or Recordation

I, J. Scott Walker, a Professional Land Surveyor, certify that this plat was drawn under my supervision from an actual survey made under my supervision (and description recorded by deed references as stated on map), that the mode of location as indicated by latitude and departure is ACCURATE, that the boundaries not surveyed are shown as broken lines plotted from information as shown on map, that this plat was prepared in accordance with G.S. 17-20, as amended. Witness my original signature, registration number, and seal this 14th day of December, A.D., 2020.

J. SCOTT WALKER, PROFESSIONAL LAND SURVEYOR LICENSE NUMBER 14267
14267
1-0113
Registration Number

FINAL PLAT FOR
TAYLORS CREEK SUBDIVISION
PHASE 1
Sheet 2 of 2

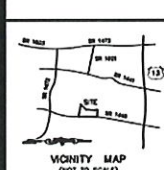
PRELIMINARY PLAT FOR:
JT PROPERTY MANAGEMENT OF NC, LLC
501 S. LAYTON AVENUE, DURHAM, NC 27634

TOWNSHIP: DISMAL	COUNTY: SAMPSON	SURVEYED BY: JSW
STATE: NORTH CAROLINA	DATE: DECEMBER 14, 2020	DRAWN BY: JSW
ZONE: R	ENTIRED: PN 02623010131	APR 1511
CHECKED BY: JSW		

J. SCOTT WALKER, PLS
835 ABATON RD, COATS, NC 27521
(910) 897-5755

SCALE: 1" = 100'

1607G



SUMMARY OF ANALYSIS & RECOMMENDATION

Staff is recommending approval of the final plat contingent upon the applicant providing an NCDOT Basic Letter and the NCDEQ Final Approval letter. Per the Sampson County Subdivision Ordinance, the applicant may provide a bond outlined in Section 309.2: Improvements Guarantee, in lieu of the certification letters.

Taylor's Creek Subdivision Phase I

STAFF REPORT

ANALYSIS OF COMPATIBILITY WITH ADOPTED PLANS

Sampson County Land Use Plan

The subject property is in the area designated as Residential Growth. This area has been determined to have a greater potential for development than the eastern and southern portions of Sampson County. Appropriate uses in the Residential Growth area include single-family home sites, residential subdivisions and manufactured home parks.

Zoning



The subject property is located in the Residential District (R) Zoning District. The R district provides an environment for residential uses at densities that correspond with the available services while protecting residential use from non-residential use that may create a public health, safety, or general welfare issue or nuisance. The district also protects residential development that is primarily dependent on private wells and septic tanks to insure a safe and healthy living environment.

Taylor's Creek Subdivision Phase I

STAFF REPORT

Environmental Site Conditions

- **Flood** – The parcel is not located within the regulated floodplain.
- **Wetlands** – There are no wetlands located on the subject parcel.

Water & Sewer Utilities

- The lots will be served by Sampson County water and individual septic systems.

Transportation

Traffic Count Year	Road Name	Average Trips per day (ATD) – Actual	Design Capacity (ADT)
2019	Autry Mill Rd	1,100	9,300

Fire Service Protection

- Fire service is provided by the Clement Volunteer Fire Department.

District Schools

- Midway Elementary School
- Midway Middle School
- Midway High School

CURVE	ARC LENGTH	RADIUS	DELTA	CHORD BRG	CHORD LENGTH
C1	40.56'	25.00'	92°56'52.75"	N 40°03'11" E	36.25'
C2	83.27'	350.00'	13°37'56.04"	S 86°39'25" E	83.08'
C3	123.19'	350.00'	20°09'58.12"	S 69°45'28" E	122.55'
C4	47.89'	375.00'	7°19'03.05"	S 63°20'00" E	47.86'
C5	73.40'	375.00'	11°12'55.44"	S 72°35'59" E	73.29'
C6	128.51'	325.00'	22°39'22.21"	N 66°52'46" W	127.68'
C7	147.68'	350.00'	24°10'32.21"	N 67°38'21" W	146.59'
C8	34.95'	25.00'	80°05'36.84"	N 39°40'49" W	32.17'
C9	32.33'	325.00'	5°41'59.15"	N 03°12'59" E	32.32'
C10	195.49'	325.00'	34°27'48.61"	N 23°17'53" E	192.55'
C11	46.47'	325.00'	8°11'31.52"	N 44°37'33" E	46.43'
C12	31.02'	35.00'	50°46'33.84"	N 74°06'36" E	30.01'
C13	78.34'	50.00'	89°46'10.13"	N 54°36'48" E	70.57'
C14	52.36'	50.00'	60°00'00.00"	N 20°16'17" W	50.00'
C15	52.36'	50.00'	60°00'00.00"	N 80°16'17" W	50.00'
C16	52.36'	50.00'	60°00'00.00"	S 39°43'43" W	50.00'
C17	24.88'	35.00'	40°43'16.97"	S 30°05'21" W	24.36'
C18	108.27'	375.00'	16°32'31.66"	S 42°10'44" W	107.89'
C19	112.29'	375.00'	17°09'25.93"	S 25°19'45" W	111.87'
C20	107.23'	375.00'	16°23'02.37"	S 08°33'31" W	106.87'
C21	37.59'	25.00'	86°09'37.49"	S 43°26'49" W	34.15'
C22	37.67'	25.00'	86°20'29.11"	N 50°18'08" W	34.21'

Tracts Designated with Letters "A", "B", and "C" are to be Deeded to the Homeowner's Association.

- Tract "A"
0.30 Acres
12994 Sq. Ft.
- Tract "B"
0.29 Acres
12729 Sq. Ft.
- Tract "C"
3.63 Acres
158165 Sq. Ft.

ANNETTE S. TEW
Deed Book 943, Page 148
ZONED-R

NORTH CAROLINA
SAMPSON COUNTY

This Map/ Plat was presented for registration and recorded in this office at
Map Book _____, Page _____
This _____ day of _____ at _____ o'clock _____ M.

ANITA LANE
Register of Deeds

By: _____
Asst./Deputy Register of Deeds

NOTES:

This property does not appear to be located within 2000 feet of N. C. Grid Monumentation.

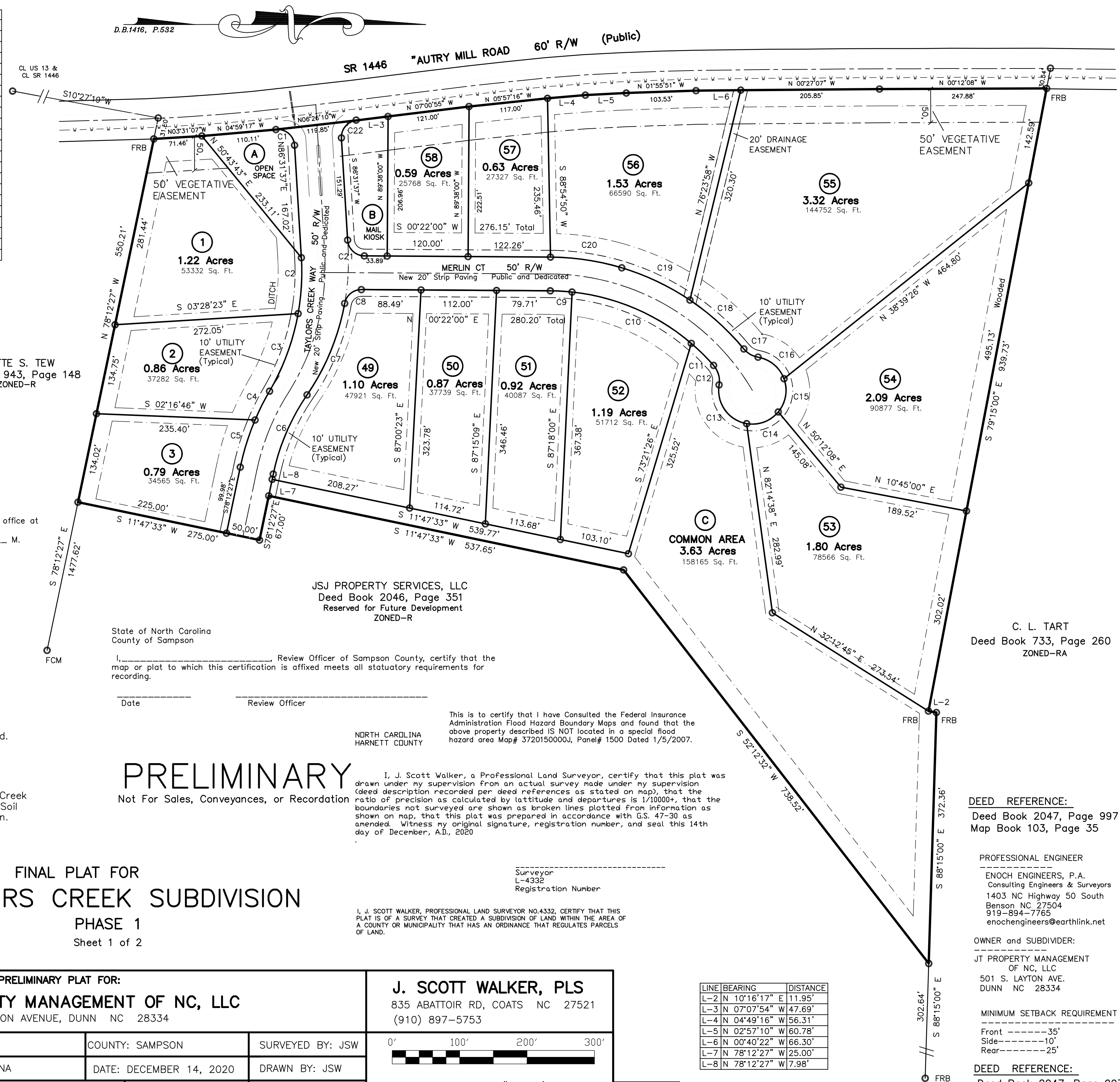
All measurements shown are horizontal ground measurements unless otherwise noted.

Area calculated by computer.

Set #4 rebar at all corners unless otherwise indicated.

Adjoining References are From the County GIS Office and other sources and May Not Have Been Verified by this Office.

Refer to Plans by Enoch Engineers, P.A. for Taylors Creek Dated 2-25-2020 for Existing Topography, Grading, Soil Erosion, Road Design, and a More Detailed Water Plan.



JSJ PROPERTY SERVICES, LLC
Deed Book 2046, Page 351
Reserved for Future Development
ZONED-R

State of North Carolina
County of Sampson

I, _____, Review Officer of Sampson County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.

Date _____ Review Officer _____

NORTH CAROLINA
HARNETT COUNTY

This is to certify that I have Consulted the Federal Insurance Administration Flood Hazard Boundary Maps and found that the above property described IS NOT located in a special flood hazard area Map# 3720150000J, Panel# 1500 Dated 1/5/2007.

PRELIMINARY
Not For Sales, Conveyances, or Recordation

I, J. Scott Walker, a Professional Land Surveyor, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded per deed references as stated on map), that the ratio of precision as calculated by latitude and departures is 1/100000+, that the boundaries not surveyed are shown as broken lines plotted from information as shown on map, that this plat was prepared in accordance with G.S. 47-30 as amended. Witness my original signature, registration number, and seal this 14th day of December, A.D., 2020

Surveyor
L-4332
Registration Number

I, J. SCOTT WALKER, PROFESSIONAL LAND SURVEYOR NO.4332, CERTIFY THAT THIS PLAT IS OF A SURVEY THAT CREATED A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

DEED REFERENCE:
Deed Book 2047, Page 997
Map Book 103, Page 35

PROFESSIONAL ENGINEER
ENOCH ENGINEERS, P.A.
Consulting Engineers & Surveyors
1403 NC Highway 50 South
Benson NC 27504
919-894-7765
enochengineers@earthlink.net

OWNER and SUBDIVIDER:
JT PROPERTY MANAGEMENT
OF NC, LLC
501 S. LAYTON AVE.
DUNN NC 28334

MINIMUM SETBACK REQUIREMENT
Front -----35'
Side-----10'
Rear-----25'

DEED REFERENCE:
Deed Book 2047, Page 997

FINAL PLAT FOR
TAYLORS CREEK SUBDIVISION
PHASE 1
Sheet 1 of 2

PRELIMINARY PLAT FOR:
JT PROPERTY MANAGEMENT OF NC, LLC
501 S. LAYTON AVENUE, DUNN NC 28334

J. SCOTT WALKER, PLS
835 ABATTOIR RD, COATS NC 27521
(910) 897-5753

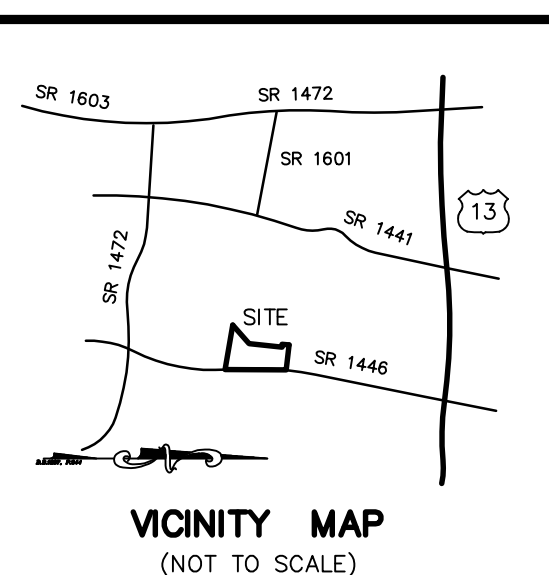
TOWNSHIP: DISMAL	COUNTY: SAMPSON	SURVEYED BY: JSW
STATE: NORTH CAROLINA	DATE: DECEMBER 14, 2020	DRAWN BY: JSW
ZONE R	WATERSHED	PIN 02020210101
		APN 1511
		CHECKED BY: JSW

0' 100' 200' 300'

SCALE: 1"= 100'

1607G

LINE	BEARING	DISTANCE
L-2	N 10°16'17" E	11.95'
L-3	N 07°07'54" W	47.69'
L-4	N 04°49'16" W	56.31'
L-5	N 02°57'10" W	60.78'
L-6	N 00°40'22" W	66.30'
L-7	N 78°12'27" W	25.00'
L-8	N 78°12'27" W	7.98'



CERTIFICATE of OWNERSHIP and DEDICATION

I hereby certify that I am the owner of the property shown and described hereon, which is located in the subdivision jurisdiction of the County of Sampson, and that I hereby adopt this plan of subdivision with my free consent, establish minimum building setback lines, and dedicate all streets, alleys, walks, parks, and other sites and easements to public or private use as noted. Furthermore, I hereby dedicate all sanitary sewer, and water lines to the County of Sampson.

Date _____ Owner _____

CERTIFICATE of APPROVAL of IMPROVEMENTS

I hereby certify that all streets, utilities, and other required improvements have been installed in an acceptable manner and according to County specifications in the Taylors Creek Subdivision, Phase 1 or that guarantees of the installation of the required improvements in an amount and manner satisfactory to the County of Sampson has been received, and that the filing fee for this plat, in the amount of \$ _____ has been paid.

Date _____ Administrator _____

CERTIFICATE of APPROVAL FOR RECORDING

I hereby certify that the subdivision plat shown hereon has been found to comply with the Subdivision Regulations of the County of Sampson, North Carolina and that this plat has been approved for recording in the Office of the Register of Deeds of Sampson County

Administrator
Chairman Board of Commissioners

State of North Carolina
County of Sampson

I, _____, Review Officer of Sampson County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.

Date _____ Review Officer _____

NORTH CAROLINA
SAMPSON COUNTY

This Map/ Plat was presented for registration and recorded in this office at Map Book _____, Page _____
This _____ day of _____ at _____ o'clock ____ M.

ANITA LANE
Register of Deeds

By: _____
Asst./Deputy Register of Deeds

NOTES:

This property does not appear to be located within 2000 feet of N. C. Grid Monumentation.

All measurements shown are horizontal ground measurements unless otherwise noted.

Area calculated by computer.

Set #4 rebar at all corners unless otherwise indicated.

Adjoining References are From the County GIS Office and other sources and May Not Have Been Verified by this Office.

Lots are to be Served by Public Water and Individual Septic Systems.

Area of Tract to be Subdivided: 22.9 Ac. (997573 sq. ft.)

Number of Parcels Created: 13

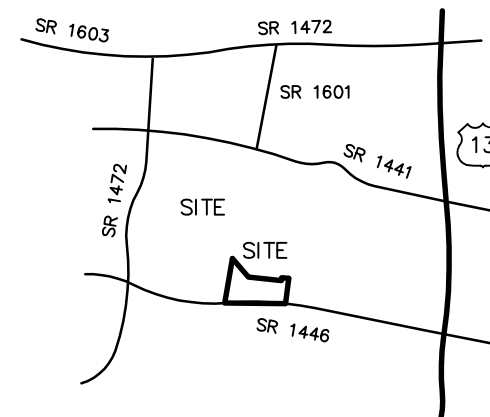
Smallest Parcel Created: Lot 58 - 0.59 Ac (25768 Sq. ft.)

Length of New Street:

Taylors Creek Way: 646 Linear Feet
Merlin Ct: 696 Linear Feet

DEED REFERENCE:

Deed Book 2047, Page 997
Map Book 103, Page 35



VICINITY MAP
(NOT TO SCALE)

ENGINEERING BY:

Enoch Engineers, P.A.
1403 NC Hwy 50 South
Benson NC 27504
Phone 919-894-7765

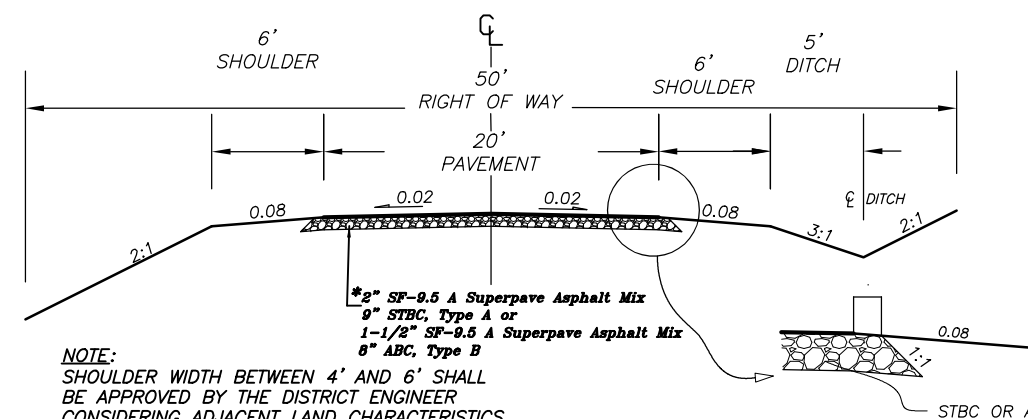
CURRENT OWNER:

JT PROPERTY MANAGEMENT
OF NC, LLC
501 Layton Ave
Dunn, NC 28334
Phone 919-820-5312

ZONED: R

MINIMUM SETBACK REQUIREMENT

Front -----35'
Side-----10'
Rear-----25'
Side Abutting
Street----20'



RESIDENTIAL LOCAL ROAD
CROSS SECTION DETAIL
WITH 50' PUBLIC R/W
NTS

*SUBJECT TO STANDARDS OUTLINED ON
PAGE 46 OF THE NC SUBDIVISION ROADS
MINIMUM CONSTRUCTION STANDARDS
AND ENGINEERED FIELD SOILS TESTS.

NORTH CAROLINA
HARNETT COUNTY

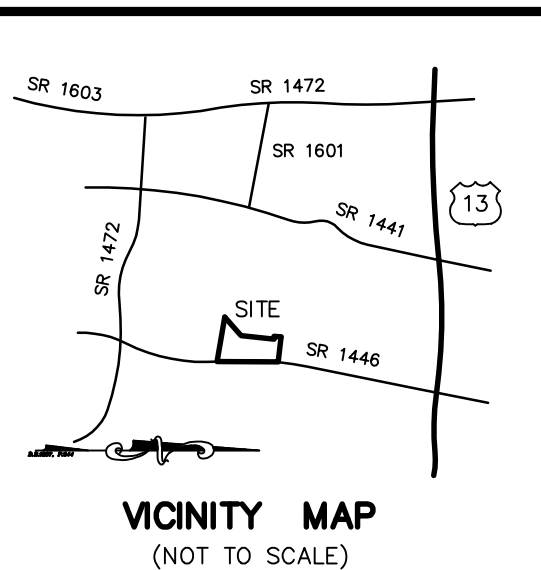
PRELIMINARY
Not For Sales, Conveyances, or Recordation

I, J. Scott Walker, a Professional Land Surveyor, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded per deed references as stated on map), that the ratio of precision as calculated by latitude and departures is 1/10000+, that the boundaries not surveyed are shown as broken lines plotted from information as shown on map, that this plat was prepared in accordance with G.S. 47-30 as amended. Witness my original signature, registration number, and seal this 14th day of December, A.D., 2020.

I, J. SCOTT WALKER, PROFESSIONAL LAND SURVEYOR NO.4332, CERTIFY THAT THIS PLAT IS OF A SURVEY THAT CREATED A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

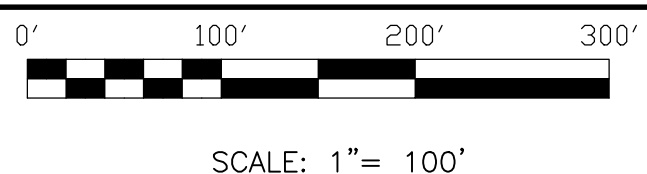
Surveyor
L-4332
Registration Number

**FINAL PLAT FOR
TAYLORS CREEK SUBDIVISION
PHASE 1
Sheet 2 of 2**



VICINITY MAP
(NOT TO SCALE)

PRELIMINARY PLAT FOR: JT PROPERTY MANAGEMENT OF NC, LLC 501 S. LAYTON AVENUE, DUNN NC 28334				J. SCOTT WALKER, PLS 835 ABATTOIR RD, COATS NC 27521 (910) 897-5753	
TOWNSHIP: DISMAL		COUNTY: SAMPSON	SURVEYED BY: JSW		
STATE: NORTH CAROLINA		DATE: DECEMBER 14, 2020	DRAWN BY: JSW		
ZONE R	WATERSHED	PIN 02020210101	APN 1511	CHECKED BY: JSW	



1607G



AUTRY MILL RD

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3 (a)

Meeting Date: February 1, 2021	<input type="checkbox"/>	Information Only	<input checked="" type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Public Hearing - Economic Development Budget Adjustments

DEPARTMENT: Finance

PUBLIC HEARING: Yes

CONTACT PERSON(S): David Clack, Finance Officer

PURPOSE: To conduct public hearing required for changes in economic development appropriations

ATTACHMENTS: Budget Amendment; Public Hearing Ad

BACKGROUND:

At your January meeting, the Finance Officer reviewed the proposed mid-year budget adjustments necessary given the uncertainty of the impact of the pandemic. As noted at that meeting, any changes to economic development appropriations require a public hearing; therefore, the Board scheduled this public hearing to receive comments specific to those changes. The Chairman should open the hearing and recognize Finance Officer David Clack to review the budget amendment enacting changes in economic development budget items. The public notice for the hearing invited the public to submit written comments as well as appear in person, so the Clerk will report on any written comments received.

RECOMMENDED ACTION OR MOTION:

Approve the proposed budget amendment

**NOTICE OF PUBLIC HEARING
AMENDED ECONOMIC DEVELOPMENT APPROPRIATIONS
FY 2020-2021 BUDGET**

The Sampson County Board of Commissioners will hold a public hearing for the purpose of receiving public comments on recommended amendments to the allocation of funds within the proposed FY 2020-2021 budget specific to economic development at 6:00 pm, or as soon possible thereafter, on Monday, February 1, 2021 in the County Auditorium, located at 435 Rowan Road, Clinton NC. (Please see below for COVID protocols for those who may wish to attend and speak.)

Revised funding allocations for expenditures related to the recruitment and retention of industry included in the proposed FY 2020-2021 budget can be generally categorized as follows:

- \$3,726 Proposed increase in salaries/benefits for Economic Development personnel responsible for the recruitment and retention of industry
- \$12,829 Proposed increase in office operational expenses, incl. but not limited to office supplies, travel, advertising, dues/subscriptions, telephone/ postage
- \$250,000 Proposed reserve for site-specific development costs such as floodplain/ wetlands delineation, surveys, engineering reports

Those attending the hearing will be expected to follow the Board's COVID protocols for in-person meetings. Speakers will be asked to remain outside the meeting room until their turn to speak. Once entering the room, they will be expected to comply with social distancing of six feet and to wear a mask except when actually addressing the Board from the podium. The Board will also accept comments on the hearing in written form by one of the following means:

- First class mail addressed as follows: Clerk to the Board
406 County Complex Rd., Bldg. C
Clinton, NC 28328
- Email addressed as follows: susanh@sampsonnc.com

Written comments must include the commenter's names and address and must be received no later than 5:00 p.m. on February 1, 2021 in order to be considered. Written comments submitted by members of the public will be read aloud by the Clerk and provided as part of the meeting minutes.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2020-2021

1. It is requested that the budget for the Economic Development Department be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11449200-512100	Salaries	3,396.00	
11449200-512700	Longevity		1,895.00
11449200-518200	Retirement	1,481.00	
11449200-518300	Group insurance	744.00	
11449200-526200	Dept supplies	7,862.00	
11449200-538100	Data processing programming	2,967.00	
11449200-534100	Printing	2,000.00	
11449300-582096	Economic development reserve	250,000.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11031840-412000	Current year tax revenue	266,555.00	

2. Reason(s) for the above request is/are as follows:

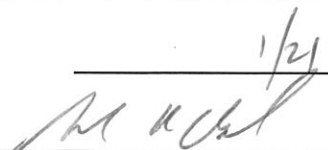
To adjust budget for economic development to reflect estimated revenue and expenditures.



 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.


 _____, 1/21, 2021
 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.


 _____, 20____
 (County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3 (b)

Meeting Date: February 1, 2021	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Tax Department - Annual Statutory Activities Related to Tax Collection

DEPARTMENT: Tax Administration

PUBLIC HEARING: No

CONTACT PERSON(S): Jim Johnson, Tax Administrator

PURPOSE: To complete annual statutory activities related to tax collection

ATTACHMENTS: Memoranda from Tax Administrator

BACKGROUND:

1. Report of Unpaid Taxes/Request to Advertise Pursuant to GS 105-369, Tax Administrator Jim Johnson will report to the Board the amount of unpaid taxes for last year which are liens on real property. Upon receipt of this information, the Board must set a date to advertise these delinquent taxes at least once between March 1 and June 30. Mr. Johnson has recommended an advertisement date of April 14, 2021 with a deadline for payment being April 7, 2021.
2. Setting Dates for Board of Equalization and Review Hearings In accordance with GS 105-322, the first meeting of the Board of Equalization and Review shall not be held earlier than the first Monday in April and not later than the first Monday in May. The meeting dates must be published at least three times and include the date on which the Board expects to adjourn. Mr. Johnson has recommended the Board convene from 1-6 pm on April 22, 2021.

In previous correspondence, Mr. Johnson has provided the Board with information regarding opportunities for training from the NC Department of Revenue regarding Board of Equalization and Review hearings. If you have any interest in this training (conducted virtually via WebEx), please advise staff.

RECOMMENDED ACTION OR MOTION:

1. Motion to authorize advertisement of unpaid taxes which are liens on real property as recommended by Tax Administrator
2. Motion to convene the Sampson County Board of Equalization and Review on April 22, 2021

Sampson County
Office of Tax Collector

Phone 910-592-7081
Fax 910-592-4865

Clinton, N.C. 28329-0207

P.O. Box 207

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Subject: Advertising Tax Liens on Real Property
Date: January 19, 2021

According to NCGS 105-369, on the first Monday in February it is the duty of the Tax Collector to report to the governing board the total amount of unpaid taxes for the current fiscal year that are liens on real property. Upon receipt of this information, the governing board must set a date or dates for the advertising. The law requires that the liens be advertised at least once between March 1 and June 30. I would like to recommend that the board set April 14, 2021 as the advertising date with the deadline to pay to avoid advertising being Wednesday April 7, 2021. Payments must be received in the tax office by 5:00pm on this date.

Please put on the Board of Commissioners agenda for February 1, 2021.

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Subject: Board of Equalization and Review Hearings
Date: January 19, 2021

I would like the Board of Commissioners to consider setting a date for the 2021 Board of Equalization and Review hearings. According to NCGS 105-322, the first meeting shall not be held earlier than the first Monday in April and not later than the first Monday in May. In the year a county conducts a real property revaluation, the board shall complete its duties on or before December 1. We are required to publish the dates at least three times, with the first publication to be at least ten days prior to the first meeting. Also, the notice shall state the date on which the board expects to adjourn. I would like to recommend April 22, 2021 as the date for the 2021 Board of Equalization and Review hearings. I would also recommend appointment times be set from 1:00pm to 6:00pm on this date.

Please put on the Board of Commissioners agenda for February 1, 2021.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 4

Meeting Date: February 1, 2021	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input checked="" type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Consent Agenda

DEPARTMENT: Administration/Multiple Departments

ITEM DESCRIPTIONS/ATTACHMENTS:

- a. Approve the minutes of the January 4, 2021 meeting
- b. Approve a revision for the Home and Community Care Block Grant Funding Plan, reallocating funds from transportation and personal care services to home repairs
- c. Adopt resolutions permitting EMS Services in Turkey Fire Protection Service District and authorizing County Manager to execute a fire protection, emergency medical and rescue services contract with Turkey Volunteer Fire Department
- d. Adopt a resolution requesting the addition of Mill Ridge Court, in Mill Ridge Subdivision, to the State's secondary roads system
- e. Approve the tax refunds and releases as submitted
- f. Approve budget amendments as submitted

RECOMMENDED ACTION OR MOTION:

Motion to approve Consent Agenda as presented

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, January 4, 2021. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Jerol Kivett, Thaddeus Godwin, and Lethia Lee.

Chairman Wooten called the meeting to order and acknowledged Vice Chairperson Sue Lee who called on County Manager Ed Causey to provide the invocation. Assistant County Manager Susan Holder then led the Pledge of Allegiance.

Approval of Agenda

Upon a motion made by Vice Chairperson Sue Lee and seconded by Commissioner Kivett, the Board voted unanimously to approve the agenda with the following additions: Item 2 (c): Commissioner Godwin's discussion regarding the COVID vaccine, and Item 2 (d): a Happy Birthday wish.

Item 1: Reports and Presentations

Presentation of Audit for Fiscal Year Ending June 30, 2020 Wade Green of W. Green, PLLC presented the Board with the audit. Mr. Green informed the Board that the audit had been submitted to and accepted by the Local Government Commission. He noted that the County had zero instances of non-compliance and zero deficiencies in internal control over compliance. Mr. Green then highlighted pertinent sections of the audit document. Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to accept and approve the audit as presented.

Review of Mid-Year Budget Adjustments Finance Officer David Clack provided the mid-year budget report to the Board noting that the COVID-19 pandemic impacted the County's revenue budget in various ways; however, the County fared well with minimum negative impact to sales taxes during the months of March-June 2020. Mr. Clack stated that the County expects to have a 96% property tax collection rate, which is 3% higher than the expected percentage previously provided. He also noted that property tax collection totals exceed FY 2019-20 by approximately \$1,000,000 as of November 2020. He then noted several expenditure increases, particularly the Economic Development expenditure increase of approximately \$4,900,000 and public safety replacement costs of nearly \$2,300,000. He noted the allocation of 19% to the school systems, resulting in a per-pupil total of

\$117,520 for Clinton City Schools and \$318,040 for Sampson County Schools, and \$63,024 for Sampson Community College.

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted unanimously to approve the budget amendment with the addition of \$20,000 for beaver management from the commissioners' Contingency account, and to schedule a public hearing regarding the changes in the economic development budget for February 1, 2021. The attached budget amendments become a portion of the official minutes.

Item 2: Action Items

Sampson County Public Works - Request to Extend County Water Service along Green Path and Godwin Lake Roads Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the Board voted unanimously to authorize the design, permitting and installation of water lines on Greenpath Road and Godwin Lake Road, utilizing water reserve funds, contingent upon petitioners agreeing to stated requirements:

1. The petitioner agrees to pay 50% (\$6750) of the tap fee for each tap to initiate the process of design by the engineer and installation. The balance (\$6750) would be paid within 90 days after construction and water service is available or prior to a meter is installed, whichever comes first.
2. The petitioner agrees to pay for each rental home water bill until the renter applies for a service. Each renter can apply for a service change after the water line is placed in service. Two forms of ID, a rental contract and \$50 is required to change the service in their name.
3. The petitioner would be responsible for the water bill if renter moves out and discontinues service.
4. The petitioner will be required to obtain a plumbing permit from inspections to install the new line for the home to the meter box. A meter will be installed after the inspection passes and the tap fee is paid in full.
5. The existing well must be disconnected from the county-supplied water system to prevent cross contamination or a back-flow device will be required.

Appointments - Health Advisory Board Upon a motion made by Vice Chairperson Sue Lee and seconded by Chairman Wooten, the Board voted unanimously to appoint Commissioner Lethia Lee to the Health Advisory Board.

Sampson Regional Medical Center Board of Trustees Upon a motion made by Vice Chairperson Sue Lee and seconded by Commissioner Kivett, the Board voted

unanimously to reappoint Lynn Carr and David Parker to the Sampson Regional Medical Center Board of Trustees.

(WALK ON) COVID-19 Statement of Community Support Commissioner Godwin solicited community support and participation as the County prepares to receive vaccinations. Commissioner Lethia Lee stated that she would love to see an increase in public education on the vaccine. Assistant County Manager Susan Holder advised that staff was developing a campaign to increase public awareness and education.

(WALK ON) Happy Birthday Greetings The Board offered happy birthday wishes to Finance Officer David Clack.

Item 3: Consent Agenda

Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to approve the Consent Agenda as follows:

- a. Approved the minutes of the December 8, 2020 and December 14, 2020 meetings
- b. Approved the Agri Exposition Center request to destroy certain records pursuant to the Record Retention and Disposition Schedule
- c. Approved the lease of agriculture tracts for the period December 1, 2020 – November 30, 2021 to Mac Sutton for farming purposes (Copy filed in Inc. Minute Book ____ Page ____.)
- d. Adopted a resolution authorizing the Chairman to execute the Satisfaction of Security document for Kimberly Phillips (in connection with a previous housing program) (Copy filed in Inc. Minute Book ____ Page ____.)
- e. Authorized the submission of an application for United Way funding in the amount of \$7,000 for the Breast and Cervical Cancer Control Program (BCCCP) [approval as both Board of Health and Board of Commissioners] (Copy filed in Inc. Minute Book ____ Page ____.)
- f. Accepted and approved the application to be submitted by Action Pathways, Inc. for FY 21-22 Community Services Block Grant funding (Copy filed in Inc. Minute Book ____ Page ____.)
- g. Authorized the execution of the contract between Sampson County (Department of Social Services) and K & A Cleaning Service for janitorial services effective January 1, 2021 (Copy filed in Inc. Minute Book ____ Page ____.)
- h. Adopted the Resolution of Governing Body Accepting Amended Offer of Loan/Grant Funding for I-40/NC-403 Interchange Production Well and

Treatment System/Phase II (H-SRP-D-18-0168) (Copy filed in Inc. Minute Book ____ Page ____.)

- i. Adopted the project ordinance related to the amended loan and grant offer for the I-40/NC-403 Interchange Production Well and Treatment System/Phase II (H-SRP-D-18-0168) (Copy filed in Inc. Minute Book ____ Page ____.)
- j. Declared the service weapon used by retiring officer Julian Carr (Sig Sauer 9mm, 47A066232) as surplus and authorized transfer to officer
- k. Approved a late application for disabled veterans tax exclusion for Eusebio D. Torres
- l. Approved tax refunds and releases as submitted:

#9450	Gloria Hernandez	\$416.13
#9451	Alvin Carter	\$245.22
#9448	Pearl Gainey	\$232.65
#9447	Manufacturer's Services/Wells Fargo	\$118.06
#9455	James Smith	\$616.50
#9456	Alonzo Vann	\$481.50
#9438	Tracy Kirkland	\$616.50
Tax Release	Timothy Royal	\$109.15
Tax Release	Paul Gregory, James & Joe	\$106.70
Tax Release	W.C. Boykin, Estate	\$344.66
Tax Release	Doris Darden	\$194.79

- m. Approved budget amendments as submitted:

EXPENDITURE

<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141700	534300	Election Expense	\$3,070.00	

REVENUE

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034170	332020	State Assistance	\$3,070.00	

EXPENDITURE

<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
1124380	523900	Medical Supplies	\$1,100.00	

REVENUE

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034380	408401	Donations	\$1,100.00	

EXPENDITURE

<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
13554810	568414	LIEAP	\$272,458.00	

13554810	568413	Crisis Intervention	\$27,114.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
13535480	403314	LIEAP	\$272,458.00	
13554810	568413	Crisis intervention	\$27,114.00	
<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141700	534300	Election Expense	\$29,500.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034170	332020	State Assistance	\$29,500.00	
<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
23243410	581010	Roseboro (Coharie) Fire Dept	\$102,521.00	
23243410	581011	Harrells Fire Dept (Franklin)	\$98,057.00	
23243410	581012	Godwin-Falcon Fire Dept	\$4,944.00	
23243410	581013	Halls Fire Dept	\$20,588.00	
23243410	581014	Herring Fire Dept	\$21,501.00	
23243410	581015	Salemburg (Honeycutt) Fire Dept	\$52,345.00	
23243410	581016	Newton Grove Fire Dept	\$29,823.00	
23243410	581017	Piney Grove Fire Dept	\$38,760.00	
23243410	581018	Plainview Fire Dept	\$39,322.00	
23243410	581019	Spivey's Corner Fire Dept	\$23,394.00	
23243410	581020	Turkey Fire Dept	\$46,044.00	
23243410	581021	Vanns Fire Dept	\$33,823.00	
23243410	581022	Clinton Fire Dept	\$170,538.00	
23243410	581023	Clement Fire Dept	\$153,778.00	
23243410	581024	Autryville Fire Dept	\$22,546.00	
23243410	581025	Garland Fire Dept	\$56,390.00	
23243410	581026	Taylor's Bridge Fire Dept	\$47,613.00	
23243410	581027	Taylor's Bridge SVC District	\$17,983.00	
23243410	581028	Goshen (Faison) District	\$49,316.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
23043410	499900	Fund Balance Appropriated	\$102,521.00	
23043411	499900	Fund Balance Appropriated	\$98,057.00	
23043412	499900	Fund Balance Appropriated	\$4,944.00	
23043413	499900	Fund Balance Appropriated	\$20,588.00	
23043414	499900	Fund Balance Appropriated	\$21,501.00	
23043415	499900	Fund Balance Appropriated	\$52,345.00	

23043416	499900	Fund Balance Appropriated	\$29,823.00
23043417	499900	Fund Balance Appropriated	\$38,760.00
23043418	499900	Fund Balance Appropriated	\$39,322.00
23043419	499900	Fund Balance Appropriated	\$23,394.00
23043420	499900	Fund Balance Appropriated	\$46,044.00
23043421	499900	Fund Balance Appropriated	\$33,823.00
23043422	499900	Fund Balance Appropriated	\$170,538.00
23043423	499900	Fund Balance Appropriated	\$153,778.00
23043424	499900	Fund Balance Appropriated	\$22,546.00
23043425	499900	Fund Balance Appropriated	\$56,390.00
23043426	499900	Fund Balance Appropriated	\$47,613.00
23043427	499900	Fund Balance Appropriated	\$17,983.00
23043428	499900	Fund Balance Appropriated	\$49,316.00

EXPENDITURE

		County Schools Capital Outlay		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11659140	555030	Category 1 Capital Outlay		\$1,714,625.00
11659140	555031	Category 2 Capital Outlay	\$1,687,313.00	
11659140	555032	Category 3 Capital Outlay	\$27,312.00	

REVENUE

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
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EXPENDITURE

		City Schools Capital Outlay		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11659110	550000	Unallocated Capital Outlay		\$322,847.00
11659110	555030	Category 1 Capital Outlay	\$345,895.00	
11659110	555031	Category 2 Capital Outlay	\$23,528.00	
11659110	555032	Category 3 Capital Outlay	\$45,000.00	
19959110	582096	Trans to general fund	\$91,576.00	

REVENUE

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
19932320	409900	Fund balance appropriated	\$91,576.00	
11035911	409612	Transfer from school capital reserve	\$91,576.00	

EXPENDITURE

		Aging		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558670	525100	Home Repairs – Gas, oil & tires	\$500.00	
02558670	526200	Home Repairs – Dept Supplies	\$1,443.00	

REVENUE

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035867	408900	Home Repairs – Misc Revenue	\$1,943.00	

Item 4: Consideration of Tax Appeals

Upon a motion made by Chairman Wooten and seconded by Commissioner Kivett, the Board voted unanimously to adjust the penalty applied to the following tax accounts for failure to timely list business personal property by forgiving one-half of the assessed penalties.

Augustine Farms, Inc. (Tax \$51,905.11) **Assessed Penalty \$21,020.11 Adjusted by Half**

Item 5: County Manager's Report

County Manager Ed Causey referenced the audit noting that the County is in good position and acknowledged the hard work of the Finance Office and staff. He then provided the dates for the 911 and Emergency Services Facilities pre-bid conference and bid opening on January 13, 2021 at 2 p.m. and January 27, 2021 at 2 p.m., respectively. He then informed the Board of the staffing changes in Environmental Health, resulting in 4 vacancies: two vacancies as a result of retirement and two as a result of employees accepting jobs in other counties. Mr. Causey concluded by informing the Board of Aging Director Lorie Sutton's recent retirement and acknowledged Sandra Kearns as the Interim Director.

Stephanie Washington was lauded by the Board for her work as Internal Auditor and her contributions to the County's receiving an audit with no deficiencies.

Item 6: Public Comment Period

The Chairman opened the floor for comments and no comments were received.

Adjourn

Upon a motion made by Vice Chairperson Sue Lee and seconded by Commissioner Kivett, the Board voted unanimously to adjourn.

Clark H. Wooten, Chairman

Susan J. Holder, Clerk to the Board

NORTH CAROLINA'S
SAMPSON COUNTY

Department of Aging and In-Home Services

Memorandum

TO: Ed Causey, County Manager
Susan Holder, Assistant County Manager

FROM: Sandra Kearns, Interim Director of Aging Services

DATE: January 7, 2021

RE: Home and Community Block Grant Funding
Fiscal Year 2020-2021 - Revision

Attached is a revision for the Home and Community Block Grant Funding for FY 2020-2021. We would like to reallocate funds from transportation and personal care services to home repairs.

The attached funding plan will require approval from the Board of Commissioners and signatures from the Chairman and the Finance Officer.

We appreciate your support and that of our Commissioners.

/s

Attachments: Provider Services Summary – DOA-732
County Budget Amendment

Home and Community Care Block Grant for Older Adults

Sampson County Department of Aging
 405 County Complex Road, STE 140
 Clinton, NC 28328

County Funding Plan

Provider Services Summary

DAAS-732

County:

SAMPSON

Budget Period:

July 2020 through June 2021

Revision #:

1 Date: 1/7/2021

Services	Serv. Delivery (Check One)		A				B	C	D	E	F	G	H	I
	Direct	Purchase	Block Grant Funding				Required Local Match	Net Service Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimburse Rate*	Projected HCCBG Clients	Projected Total Units
			Access	In-Home	Other	Total								
Adult Day Health	X		\$ -	\$ 80,300	\$ -	\$ 80,300	\$ 8,922	\$ 89,222	\$ -	\$ 89,222	2,075	\$ 43.0045		5,140
Congregate Nutrition	X		\$ -	\$ -	\$ 85,198	\$ 85,198	\$ 9,466	\$ 94,664	\$ 15,777	\$ 110,441	21,036	\$ 4.5001		37,612
Home Delivered Meals	X		\$ -	\$ 129,268	\$ -	\$ 129,268	\$ 14,363	\$ 143,631	\$ 22,303	\$ 165,934	29,737	\$ 4.8301		29,823
Housing & Home Improvement	X		\$ -	\$ -	\$ 149,094	\$ 149,094	\$ 16,566	\$ 165,660	\$ -	\$ 165,660	-	\$ -		-
Information & Case Assistance	X		\$ 19,042	\$ -	\$ -	\$ 19,042	\$ 2,116	\$ 21,158	\$ -	\$ 21,158	-	\$ -		-
In-Home Aide-Level II - Personal Care	X		\$ -	\$ 47,375	\$ -	\$ 47,375	\$ 5,264	\$ 52,639	\$ -	\$ 52,639	3,374	\$ 15.6014		3,374
Senior Center Operation	X		\$ -	\$ -	\$ 44,820	\$ 44,820	\$ 4,980	\$ 49,800	\$ -	\$ 49,800	-	\$ -		-
Transportation (General)	X		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
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Total			\$ 19,042	\$ 256,943	\$ 279,112	\$ 555,097	\$ 61,677	\$ 616,774	\$ 38,080	\$ 654,854	56,222		-	75,949

***Adult Day Care & Adult Day Health Care Proj. Service Cost/Rate**

	ADC	ADHC
Daily Care	\$ 33.07	\$ 40.00
Administrative		\$ 3.00
Proj. Reimbursement Rate	\$ 33.07	\$ 43.00
Administrative %	0.00%	7.50%

Certification of required minimum local match availability.
 Required local match will be expended simultaneously
 with Block Grant Funding.

Signature, County Finance Officer

Date

Authorized Signature, Title
 Community Service Provider

Date

Signature, Chairman, Board of Commissioners

Date

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE *of the* COUNTY ATTORNEY

MEMORANDUM

TO: Susan J. Holder
FROM: Joel Starling
DATE: January 12, 2021
RE: Resolutions Permitting EMS Services in Turkey Fire Protection Service District and Authorizing the County Manager to Execute a Fire Protection, Emergency Medical and Rescue Services Contract with Turkey Volunteer Fire Department, Inc.

The Sampson County Department of Emergency Services has received a request by Turkey Volunteer Fire Department, Inc. to begin providing fire medic and rescue services in the Turkey Fire Protection Service District. In order to allow tax revenue from the Turkey Fire Protection Service District to be used to fund the provision of emergency medical and rescue services by Turkey Volunteer Fire Department, Inc., the County must adopt a resolution pursuant to G.S. 153A-309. If adopted, the Resolution will take effect at the beginning of the 2020-2021 fiscal year.

Turkey Volunteer Fire Department, Inc. has also indicated that they would like to begin providing fire medic and rescue services effective February 1, 2021, subject to the understanding that no fire district tax revenue can be appropriated for those purposes and no supplemental payments for fire medic and rescue services will be paid out until July 2021, provided that funding is appropriated by the Board of Commissioners.

Materials:

1. Resolution Permitting EMS Services in Turkey Fire Protection Service District;
2. Resolution Authorizing County Manager to Execute Fire Protection, Emergency Medical & Rescue Services Contract with Turkey Volunteer Fire Department, Inc.;
3. Fire Protection, Emergency Medical & Rescue Services Contract with Turkey Volunteer Fire Department, Inc.

**RESOLUTION PERMITTING EMS SERVICES IN TURKEY FIRE PROTECTION
SERVICE DISTRICT**

WHEREAS, N.C. Gen. Stat. § 153A-309 authorizes county boards of commissioners to by resolution permit fire protection service districts to provide emergency medical, rescue, and/or ambulance services and levy property taxes for such purposes under N.C. Gen. Stat. § 153A-307; and

WHEREAS, the Sampson County Board of Commissioners wishes to permit the provision of and levy of property taxes for emergency medical and rescue services in Turkey Fire Protection Service District;

NOW, THEREFORE, BE IT RESOLVED that

1. Emergency medical and rescue services may be provided and property taxes levied therefor in Turkey Fire Protection Service District; and
2. This Resolution shall take effect at the beginning of the 2021-2022 fiscal year, as provided by N.C. Gen. Stat. § 153A-309.

This the 1st day of February, 2021.

CLARK H. WOOTEN, Chair,
Sampson County Board of Commissioners

ATTEST:

SUSAN J. HOLDER, Clerk,
Sampson County Board of Commissioners

RESOLUTION OF THE SAMPSON COUNTY BOARD OF COMMISSIONERS

WHEREAS, N.C. Gen. Stat. § 153A-233 provides that counties may contract for fire-fighting and prevention services with one or more incorporated volunteer fire departments and/or cities or other units of local government and may use for these purposes appropriated funds not otherwise limited as to use by law; and

WHEREAS, N.C. Gen. Stat. § 153A-301 provides that the board of commissioners of any county may define any number of service districts in order to finance, provide, or maintain for the districts fire protection services in addition to or to a greater extent than those financed, provided, or maintained for the entire county; and

WHEREAS, N.C. Gen. Stat. § 153A-309 authorizes boards of county commissioners to, by resolution, permit service districts established for fire protection purposes to provide emergency medical, rescue, and/or ambulance services and to levy property taxes for such purposes; and

WHEREAS, the Sampson County Board of Commissioners has defined twenty (20) fire protection service districts and has, by resolution, permitted certain of said service districts to provide emergency medical, rescue, and/or ambulance services; and

WHEREAS, the Sampson County Board of Commissioners previously entered into a Fire Protection Service Contract with Turkey Volunteer Fire Department, Inc., effective July 1, 2020; and

WHEREAS, the Sampson County Board of Commissioners wishes to enter into an amended contract for Fire Protection, Emergency Medical and Rescue Services with Turkey Volunteer Fire Department, Inc., provided that no funding for emergency medical and rescue services will become available until the 2021-22 fiscal year;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Sampson County Manager is hereby authorized to execute on behalf of Sampson County a Fire Protection, Emergency Medical and Rescue Services Contract, substantially similar to the contact attached to this Resolution, with the Turkey Volunteer Fire Department, Inc.

2. No fire service district tax revenue or supplemental payments will be appropriated for emergency medical and rescue services provided pursuant to said Contract until at the 2021-22 fiscal year, if at all.

ADOPTED, this the 1st day of February, 2021.

CLARK H. WOOTEN, Chair,
Sampson County Board of Commissioners

ATTEST:

SUSAN J. HOLDER, Clerk to the Sampson County Board of Commissioners

STATE OF NORTH CAROLINA
COUNTY OF SAMPSON

**FIRE PROTECTION, EMERGENCY
MEDICAL & RESCUE SERVICES
CONTRACT**

THIS FIRE PROTECTION, EMERGENCY MEDICAL & RESCUE SERVICES CONTRACT (“Agreement”) is made and entered into effective the 1st day of February, 2021 by and between **SAMPSON COUNTY**, a body corporate and politic and a political subdivision of the State of North Carolina, (the “County”) and **TURKEY VOLUNTEER FIRE DEPARTMENT, INC.**, a North Carolina non-profit corporation (“Fire Department”). The County and the Fire Department may be referred to herein at times individually as a “Party” and collectively as the “Parties”.

RECITALS

WHEREAS, N.C. Gen. Stat. § 153A-233 provides that counties may contract for fire-fighting and prevention services with one or more incorporated volunteer fire departments and may use for these purposes appropriated funds not otherwise limited as to use by law; and

WHEREAS, N.C. Gen. Stat. § 153A-301 provides that the board of commissioners of any county may define any number of service districts in order to finance, provide, or maintain for the districts fire protection services in addition to or to a greater extent than those financed, provided, or maintained for the entire county; and

WHEREAS, N.C. Gen. Stat. § 153A-309 authorizes boards of county commissioners to, by resolution, permit service districts established for fire protection purposes to provide emergency medical, rescue, and/or ambulance services and to levy property taxes for such purposes; and

WHEREAS, the Fire Department agrees to contract with the County to provide fire protection and prevention services upon the terms and conditions set forth in this Agreement; and

WHEREAS, the Fire Department agrees to contract with the County to provide rescue services upon the terms and conditions set forth in this Agreement; and

WHEREAS, the Fire Department agrees to contract with the County to provide emergency medical services upon the terms and conditions set forth in this Agreement; and

WHEREAS, N.C. Gen. Stat. § 159-13, *et seq.* provides that the county budget ordinance may be in any form that the board of county commissioners of any county deems most efficient in enabling it to make the fiscal policy decision embodied therein and provides for a fund for each special district whose taxes are collected by the county; and

WHEREAS, the Fire Department is a North Carolina nonprofit corporation organized and authorized to furnish fire protection services, emergency medical and rescue services, and other services authorized by its Bylaws; and

WHEREAS, the Fire Insurance and Fire and Rescue Response Districts of Sampson County have boundaries defined by the most current descriptions on file, as maintained by the Sampson County Department of Emergency Services (“Department of Emergency Services”); and

WHEREAS, the Fire Department has secured equipment, land, and buildings for the operation of fire and rescue station(s); and

WHEREAS, the County presently levies and collects special taxes and is responsible for appropriating the funds derived therefrom for fire protection and emergency medical and rescue services in Sampson County; and

WHEREAS, the County and Fire Department desire to enter into this Agreement for the Fire Department to furnish fire protection, emergency medical, and rescue services for and within the described Fire Service and Fire and Rescue Response Districts; and

WHEREAS, the County and Fire Department previously entered into a Fire Protection Services Contract, which became effective July 1, 2020 (the “Prior Agreement”); and

WHEREAS, the Fire Department now wishes to also provide emergency medical and rescue services in addition to the Fire Protection Services that it already provides pursuant to the Prior Agreement; and

WHEREAS, the Parties wish to amend the Prior Agreement pursuant to Section 22 thereof by replacing the Prior Agreement in its entirety with this Agreement.

AGREEMENT

NOW, THEREFORE, for and in consideration of the mutual promises contained herein and other good and valuable consideration, the Parties incorporate the above recitals herein and contract and agree as follows:

SECTION 1. FIRE SERVICE TAX AND SUPPLEMENTAL PAYMENTS.

The County will fund the Fire Department with taxes levied, appropriated, and actually collected from the Turkey Fire Service District as well as supplemental payments; provided, however, that the County shall retain from taxes actually collected (a) interest and penalty payments (for all taxable property other than motor vehicles) and (b) all payments for tax years three (3) or more years removed from the current tax year (items (a) and (b) above are referred to herein collectively as the “Excluded Revenue”).

With the exception of the Excluded Revenue, all Fire Service District tax revenue collected from the Turkey Fire Service District must be used to finance, provide, and maintain the Required Services (as later defined herein) within the Turkey Fire Service District. The amount of such tax levies and supplemental payments shall be determined by the Sampson County Board of Commissioners (“Board of Commissioners”) from year to year in its sole discretion.

In the event that the Fire Department wishes to request an increase in the tax rate of the Turkey Fire Service District, it shall comply with all requirements, including public hearings and annual budget submission deadlines, as may be established from time to time by the Board of Commissioners.

Supplemental payments paid to the Fire Department shall be used solely for fire protection and prevention and emergency medical and rescue services in the Fire Department's Fire and Rescue Response Districts and other areas of response to which the Fire Department may be dispatched.

Except as otherwise provided in Section 2 below, Fire Service District taxes will be paid to the Fire Department on a monthly basis as the taxes are actually collected by the County. The annual supplemental payment will be paid to the Fire Department in twelve (12) equal monthly installments.

The Parties acknowledge that, notwithstanding any provision of this Agreement to the contrary, no Fire Service District taxes or supplemental payments will be paid to the Fire Department for emergency medical and/or rescue services for any month prior to July 2021, as no money was appropriated for these purposes by the Board of Commissioners. Fire Service District tax payments and supplemental payments for emergency medical and rescue services will commence effective July 2021, provided that the Fire Department is in compliance with the provisions of this Agreement and applicable law and subject to the availability of funds and appropriation by the Board of Commissioners.

SECTION 2. FUND BALANCE.

Any Fire Service District tax revenue that is collected annually in excess of the Fire Department's approved appropriations (other than the Excluded Revenue) shall be maintained in the Fire Department's fund balance account and shall accrue interest. Provided that the Fire Department is in compliance with all provisions of this Agreement at the time, the Fire Department will be paid in full any fund balance that has accrued during preceding fiscal years on January 1st of each year. By way of illustration, if the Fire Department is in compliance with all provisions of this Agreement as of January 1, 2021, the County shall pay over to the Fire Department its entire fund balance at that time. In the event that the Fire Department is not in compliance with all provisions of this Agreement as of January 1st, the Fire Department will not be entitled to payment of its fund balance during that fiscal year.

SECTION 3. SERVICES FURNISHED BY FIRE DEPARTMENT.

The Fire Department shall provide those fire protection and prevention services and emergency medical and rescue services as shall be required by the Fire Commission with the approval of the Board of Commissioners (the "Required Services"). A list of the Required Services in effect as of the effective date of this Agreement are attached hereto as Exhibit "A" and incorporated herein by reference. The Fire Department shall provide the station(s), equipment, personnel, and other items necessary to provide the Required Services within the Fire Department's Fire and Rescue Response Districts and other areas of response to which the Fire Department may be dispatched.

The Fire Commission may, with the approval of the Board of Commissioners, unilaterally modify or amend the list of Required Services, provided, however, that the Fire Commission must give the Fire Department one hundred twenty (120) days advance notice prior to implementation of any change to the Required Services.

The Required Services shall be carried out in accordance with the minimum standards set forth in this Agreement, the Sampson County Fire Commission Resolution, and the minimum standards promulgated by the Fire Commission, the North Carolina Department of Insurance (“DOI”), the North Carolina Office of Emergency Medical Services (“OEMS”), the North Carolina Association of Rescue and EMS (“Rescue Association”), and the EMS Advisory Council (“EMS Advisory Council”) as well as any other requirements imposed by federal, state, or local statute, regulation, rule, or ordinance.

With the exception of hazardous material emergencies and intentionally caused fires, the Fire Department shall provide the Required Services without charge to all persons and property located in the Fire Department’s Fire and Rescue Response Districts and any other locations to which the Fire Department may be dispatched. With respect to hazardous material emergencies and intentionally caused fires, the Fire Department shall only charge the approved fee adopted by the Board of Commissioners.

SECTION 4. BOOKS AND RECORDS.

The County may inspect the financial books and records of the Fire Department at reasonable times during regular business hours of the County, provided that the County provides the Fire Department with seventy-two (72) hours advance notice of any such inspection. The Fire Department agrees that it will supply such financial books, records, and information or verification as may be reasonably requested by the County. The Fire Department shall maintain adequate documentation of all of its receipts and disbursements including, but not limited to, those related to the expenditure of funds that are subject to this Agreement.

SECTION 5. INTENTIONALLY DELETED.

SECTION 6. ANNUAL REPORT.

The Fire Department shall, at the County’s expense, provide the County with an annual compilation of the Fire Department’s financial statements. In lieu of a compilation, the Fire Department may, at its own expense, provide the County with an annual audit. All compilations shall be conducted by an independent certified public accountant of the County’s choosing in accordance with generally accepted accounting principles. All audits shall be conducted by an independent certified public accountant of the Fire Department’s choosing in accordance with generally accepted accounting principles. The audit or compilation report and, in the case of audits, any accompanying audit management letters must be submitted to the County’s Finance Department no later than 5:00 p.m. on the last working day of October following the close of the County’s fiscal year.

In the event that the Fire Department elects to undergo an audit and the audit or audit management letter reveals any reportable and/or material issue(s) with regard to compliance with generally accepted accounting principles, the Fire Department shall provide a written statement to the County that contains an explanation of each such issue and an action plan (with implementation timeline) for resolving each such issue, and shall provide quarterly reports to the County on progress made in resolution of each issue. If resolution of such issues requires professional advice on the part of the Fire Department's auditor, the Fire Department shall bear the cost of such advice.

Should the Fire Department fail to submit its audit or compilation report and, in the case of audits, any accompanying management letters to the County within the above time period, the County may suspend all payments immediately until the audit, compilation, and/or management letters are delivered as set forth above, except that the County's Director of Finance may grant a reasonable submittal extension if the Fire Department is unable to deliver the audit or compilation for reasons beyond the control of the Fire Department or the Fire Department's accountant.

SECTION 7. FINANCIAL MISMANAGEMENT.

The Fire Department agrees that if its financial records are judged to be un-auditable or un-compilable for purposes of its audit/compilation or establishment of a budget by the County's Director of Finance, or if a regular or special audit or compilation by a certified public accountant reveals competent evidence of reckless or willful financial mismanagement practices or intentional or criminal wrongdoing, the Fire Department's Board of Directors will notify the County, at which time, the County and the Fire Department's Board of Directors may jointly name a third-party trustee who will assume responsibility for management and financial decision-making for the Fire Department until such time as the County and the Fire Department's Board of Directors agree that the Fire Department's finances have been stabilized to the extent required to satisfy the financial management provisions of this Agreement.

SECTION 8. FIRE DEPARTMENT'S USE OF FUNDS.

8.0. The Fire Department shall use the funds subject to this Agreement in accordance with its annual budget. This budget may be amended by the Fire Department's Board of Directors within the approved total appropriations made available pursuant to this Agreement, provided that all appropriations must be used for furnishing the Required Services within the Fire Department's Fire Service District and any other locations to which the Fire Department may be dispatched, including its Fire and Rescue Response Districts. The Fire Department is required to notify the County in writing within ten (10) business days of any budget amendment in excess of \$10,000.00.

8.1. At least twice per year, the Fire Department shall provide the Director of the Department of Emergency Services with a roster of its volunteer members and any full- or part-time staff employed by the Fire Department, indicating on its roster which individuals are volunteer members and which individuals are full- or part-time staff and further indicating which members and staff serve at the rank of Captain or higher. Notwithstanding Section 10 of this Agreement, the Fire Department shall further provide the Director of the Department of Emergency Services with a list of the members of its Board of Directors at least twice per year.

8.2. Intentionally deleted.

8.3 The Fire Department agrees to give the County ten (10) business days advance notice in writing of any financial transaction which shall require the Fire Department to create a security interest in favor of a third party in real or personal property wholly or partially acquired with County funds. "Security interest" shall be defined as any agreement or act that gives the beneficiary of the security interest preferential rights in the disposition of the secured asset, including but not limited to a deed of trust, mortgage, charge, pledge, or lien.

8.4 The County may request that the Fire Department at any time during the fiscal year provide the County with satisfactory documentation that funds are being expended in accordance with the terms of this Agreement. County requests may include, but are not limited to, financial statements, other funding agreements, and salaries and benefits information. Any request for information will be submitted in writing to the Fire Department. The Fire Department shall have up to ten (10) business days from the date of written request to submit the requested documentation.

8.5 The Fire Department agrees that County funds shall not be requested or used to pay penalties or fines without County approval.

SECTION 9. NONCOMPLIANCE BY FIRE DEPARTMENT.

If the County has a reasonable belief that the Fire Department has violated any provision of this Agreement, the Sampson County Fire Commission Resolution, Fire Commission, DOI, OEMS, Rescue Association, or EMS Advisory Council standards, or any other applicable federal, state, or local statute, regulation, rule, or ordinance, the County will provide the Fire Department written notice of the possible noncompliance and initiate a review to verify compliance. If the County determines that the Fire Department has failed to render Required Services as provided in this Agreement, the Resolution, federal, state, or local statute, regulation, rule, or ordinance, or Fire Commission, DOI, OEMS, Rescue Association, or EMS Advisory Council standards or has otherwise operated in a manner that violates any of the foregoing, then the County shall give the Fire Department ninety (90) days advance written notice that the funds allocated for the Fire Department are subject to suspension and shall additionally provide a list of the improvements needed for compliance. If during the said ninety day (90) day period, the Fire Department makes improvements satisfactory to the County, no suspension shall occur. During the ninety (90) day period, the Fire Department is not relieved of its responsibility to provide the Required Services in a manner otherwise consistent with the terms of this Agreement. If after the ninety (90) period, the Fire Department has failed to make satisfactory improvements to comply with this Agreement, then the County may suspend any or all of the monthly payment of funds allocated to the Fire Department pursuant to Section 1 of this Agreement and/or terminate this Agreement.

SECTION 10. COMPOSITION OF THE BOARD OF DIRECTORS.

The Fire Department agrees that during the initial term of this Agreement, the Fire Department will work in good faith to implement the following guidelines with respect to its Board of Directors. These guidelines are aspirational in nature and are not binding on the Fire Department.

10.1 If the Chief of the Fire Department serves as a member of the Fire Department's Board of Directors, that Chief should serve as an ex officio member, without vote, of the Board of Directors.

10.2 No compensated current employee of the Fire Department should serve as a member of the Board of Directors. "Compensated current employee" is defined as a current employee of the Fire Department paid a salary or hourly wage for services provided to the Fire Department. This shall not include volunteers who receive stipends or reimbursements.

10.3 No family member of the Fire Department's Chief or the President or Chair of the Board of Directors should serve as a member of the Board of Directors. "Family member" is defined as a parent, spouse, child, or sibling of the member, including a parent, child, or sibling of the member's spouse.

10.4 The Board of Directors should have a minimum citizen membership of two (2) members.

10.5 The Fire Department is required to notify the County in writing within thirty (30) calendar days of any changes in the Fire Department's Board of Directors or Chief Officers.

SECTION 11. DECISION-MAKING PROCESS OPEN TO THE PUBLIC.

Because of the Fire Department's extensive reliance on public funds for its operations, the public has a continuing interest in the Fire Department's decision-making processes and decisions regarding the spending of those funds. The Fire Department agrees to the provisions of this Section, acknowledging that such provisions are required by this Agreement, notwithstanding the fact that such provisions are not required by statute.

11.1 To ensure public trust, the Fire Department agrees that its Board of Directors meetings will be open to the public.

11.2 To ensure the ability of the public to attend those meetings, the Fire Department agrees to provide public notice of such meetings by such means as the Fire Department deems appropriate. The Fire Department and the County agree that public notice of a Board of Directors meeting called in the midst of a declared disaster or emergency to make decisions required to respond to that disaster or emergency is not practical, and therefore not required.

11.3 To ensure the ability of the public to review the Fire Department's decision-making processes and spending decisions, the Fire Department agrees to take minutes of all meetings that would enable a person not in attendance to have a reasonable understanding of what happened,

and to make minutes of those meetings available to the public by the time of the Board of Directors' next meeting.

11.4 Notwithstanding the Fire Department's reliance on public funds, there are matters on which a Board of Directors must act that are non-public in nature. The County and the Fire Department agree that, in the course of a public meeting, the Board of Directors may decide to close the meeting to the public under the following circumstances:

11.4.1 To consult with an attorney (to preserve attorney-client privilege) for an actual claim, judicial action, mediation, arbitration, etc. (does not include closing a meeting for "legal advice" or general legal information);

11.4.2 To discuss purchase, exchange or lease of real property;

11.4.3 To discuss the terms of an actual or proposed employment contract;

11.4.4 To deal with personnel matters concerning a member and/or employee (does not include general personnel policy discussion/action);

11.4.5 To request (or hear a report on) an investigation of alleged criminal misconduct directly concerning the Fire Department, a member or employee;

11.4.6 To make decisions on matters other than those that directly or indirectly involve public funds;

11.4.7 Intentionally deleted.

11.4.8 The County and Fire Department further agree that a "meeting" exists for purposes of this section when a majority of Board members get together physically, or via conference call or other electronic means for the purpose of transacting business, and that a social gathering of Board members at which business is not (and will not be) transacted is not a "meeting" for purposes of this section.

11.4.9 Intentionally deleted.

SECTION 12. LIQUIDATION OR DISSOLUTION.

In the event of liquidation or dissolution of the Fire Department, all equipment and assets will be distributed in accordance with the Fire Department's Charter or Articles of Incorporation and the North Carolina Non-Profit Corporation Act, except as otherwise provided herein. In the event of a discrepancy between the Fire Department's Charter or Articles of Incorporation and this Section, the Fire Department shall cause its Bylaws or Articles of Incorporation to be amended to comply with the provisions of this Section.

All assets and equipment that have been acquired using County funds shall be conveyed to the County. Should such liquidation, dissolution, or termination of this Agreement occur while there

remains an ongoing requirement for fire protection and prevention and/or emergency medical and/or rescue services in the Fire Department's Fire and Rescue Response Districts, all required fire-fighting apparatus, equipment, and real property shall be transferred by the dissolving Fire Department to its successor(s) in fire protection and/or emergency medical and/or rescue services within the Fire Department's Fire and Rescue Response Districts.

SECTION 13. INSURANCE AND INDEMNIFICATION.

The Fire Department shall obtain and keep in force during the term of this Agreement and any subsequent renewals of this Agreement the following minimum insurance coverage, annually providing the County Risk Manager with a certificate of insurance. All required insurance shall be procured from insurance companies licensed to do business in North Carolina with a Best's Insurance Guide Rating of A- or higher and a financial size category of no less than VII or the Volunteer Safety Workers' Compensation Fund owned and operated by the State of North Carolina. Coverage shall be maintained continuously during the term of this Agreement.

13.1 Worker's Compensation: Coverage A – Statutory – State of North Carolina. Coverage B – Employers Liability - \$100,000 each claim. The Fire Department shall participate in the North Carolina Volunteer Safety Worker's Compensation Fund.

13.2 Comprehensive General Liability, Including Medical Malpractice and Errors and Omissions: Coverage with minimum limits of \$1,000,000.00 per occurrence combined single limit for bodily injury liability and property damage liability.

13.3 Business Auto Policy: Coverage with minimum limits of \$1,000,000.00 per occurrence combined single limit for bodily injury liability and property damage liability. This shall include owned vehicles, hired, and non-owned vehicles and employee non-ownership.

13.4 Management Liability/Directors and Officers Liability: Coverage with minimum limits of \$1,000,000.00 per claim and \$2,000,000.00 aggregate.

13.5 Umbrella Liability: Coverage with limits of \$2,000,000.00. Coverage shall exceed the underlying auto liability, employer's liability, general liability, including Medical Malpractice and Errors and Omissions liability.

13.6 Fidelity Bonds: A blanket fidelity bond shall be purchased in the amount of not less than \$100,000.00.

13.7 The County shall be named as an additional insured under any policy of insurance required by this Agreement.

The Fire Department shall indemnify and save harmless the County from any and all liability and expenses including attorney's fees, court costs, and other costs incurred by the County which are caused by the negligence or willful misconduct of the Fire Department, its agents, or employees. This obligation shall survive the termination or expiration of this Agreement.

SECTION 14. INSURANCE RATING.

The Fire Department shall make a good faith effort to maintain its current rating, or better, with DOI, and Insurance Services Office, Inc., as well as its present nonprofit corporation status pursuant to Chapter 55A of the North Carolina General Statutes. The Fire Department shall continuously comply with all applicable laws, ordinances, and regulations.

Cases in which a fire department loses or receives a reduced rating will be examined by the Department of Emergency Services. The Director of Emergency Services shall make a report to the Fire Commission containing recommendations for corrective action. The Fire Department agrees to implement the corrective action plan after its completion, subject to availability of funds, as recommended by the Fire Commission and approved by the Board of Commissioners.

SECTION 15. STANDARDS OF PERFORMANCE.

The Fire Department shall furnish the Required Services in a professional, efficient and workmanlike manner, in particular so as to meet the requirements of and comply with rules and regulations of the Fire Commission, DOI, Insurance Services Office, Inc., OEMS, the Rescue Association, the EMS Advisory Council, Article 11, Chapter 153A of the North Carolina General Statutes, Article 14, Chapter 160A of the North Carolina General Statutes, Chapter 131E of the North Carolina General Statutes, the North Carolina Administrative Code, and other pertinent federal, state, and local statutes, regulations, rules, ordinances, and standards. Noncompliance with any such statute, regulation, rule or standard shall constitute a material breach of this Agreement. The Fire Department agrees to comply with fire, emergency medical, and rescue service Performance Standards, including, but not limited to, staffing, turnout time, response time, fire and emergency event outcomes, customer satisfaction and dissatisfaction, documentation consistency and compliance with standard operating procedures. A list of the Performance Standards in effect as of the effective date of this Agreement are attached hereto as Exhibit "B" and incorporated herein by reference. The Fire Commission may, with the approval of the Board of Commissioners, unilaterally modify or amend the Performance Standards, provided, however, that the Fire Commission must give the Fire Department one hundred twenty (120) days notice prior to the implementation of any change or addition to the Performance Standards. Should the Fire Department object to complying with a new Performance Standard, the Fire Department may terminate this Agreement in accordance with Section 18 of this Agreement.

15.6 Intentionally deleted.

15.7 FIRE STATION CONSTRUCTION/RENOVATION: The Fire Commission shall make recommendations on new fire station locations and major renovations to the Board of Commissioners. The Board of Commissioners shall approve all new fire stations and major renovations financed utilizing any County funds, including, but not limited to, Fire Service District tax funds. Major renovations include renovations of existing fire stations which exceed \$100,000.00 in total cost.

15.8 Intentionally deleted.

15.9 FIXED ASSETS: The Fire Department shall maintain an accurate inventory of all equipment valued at \$2,500.00 or more. This fixed asset list shall be kept for each Fire Department by station and be available for review at reasonable times during business hours of the County, provided that the County provides the Fire Department with seventy-two (72) hours advance notice of any such review.

15.10 PRE-FIRE INCIDENT SURVEYS: The Fire Department shall develop pre-fire incident surveys and update them annually for all commercial buildings within the Fire Department's Fire Response District. Facilities that should be given priority are those buildings displaying NFPA 704 placards, hazardous, institutionalized and assembly occupancies. The Fire Department shall work with Sampson County Fire Marshal ("Fire Marshal") officials to determine hazards and occupancies.

15.11 FIRE INVESTIGATIONS: The Fire Department officer in charge at all fire scenes shall attempt to determine the origin and cause of every fire. When the officer in charge cannot determine the origin and cause or the cause is suspected to be incendiary in nature, the officer in charge shall request a representative from the Fire Marshal to assume the investigation. The Fire Department shall provide whatever assistance is needed by Fire Marshal staff at the fire scene. Furthermore, the Fire Marshal shall assume all investigations involving commercial property, a fatality, or an injury.

15.12 Intentionally deleted.

15.13 EMERGENCY DISASTER RESPONSE: The Fire Department shall follow the most current version of the Sampson County Emergency Operations Plan.

15.14 DISPOSING OF EQUIPMENT: The Fire Department shall offer equipment that it has deemed necessary for sale to other Sampson County fire departments prior to offering the equipment to outside agencies.

15.15 PERSONNEL: The Fire Department agrees to adopt and to initiate compliance with, and enforcement of, personnel rules for compensated employees and volunteer members that are in compliance with FLSA (where applicable) and any other applicable federal or state law. These rules shall not be substantially and materially different from, or inconsistent with, model rules that may be developed by the Fire Commission.

15.16 EMPLOYMENT: The Fire Department agrees to conduct a background check for all "finalist" candidates for full-time and part-time employment and volunteer membership prior to hire or appointment and on all employees and members at least once every three (3) years.

15.16.1 No person with felony or serious misdemeanor conviction(s) shall be hired by the Fire Department. "Serious misdemeanor conviction(s)" shall be defined to include offenses reflective of violent criminal behavior or dishonesty. If additional funding is required to perform the background checks, background checks will be done subject to availability of funds. Nothing herein shall be construed to prevent the Fire Department from hiring an individual who has an isolated misdemeanor conviction remote in time but

has demonstrated a sustained record of responsible, lawful behavior and is otherwise fit for duty. Individuals who were already a paid employee or volunteer member of the Fire Department as of the effective date of the Prior Agreement shall not be subject to this requirement.

15.16.2 All paid employees and volunteer members of the Fire Department shall be subject to for cause and/or suspicionless drug testing at any time as deemed appropriate by the Fire Department.

15.16.3 The Fire Department shall review each paid employee and volunteer member's county of residence at least once every three (3) years to verify that the member meets departmental requirements.

15.16.4 The Fire Department agrees that it will enroll in the North Carolina Transportation Notification System and will conduct a driver license record review at least annually on each member and employee.

15.16.5 The Fire Department, including any subcontractors, shall comply with the E-Verify requirements of Article 2 of Chapter 64 of the North Carolina General Statutes.

15.17 Section blank.

15.18 Intentionally deleted.

15.19 EMERGENCY ALERTING: The Fire Department agrees to rely only on the countywide systems for emergency alerting and response purposes for calls within Sampson County.

15.20 ADVERSE FINDINGS: The Fire Department shall notify the Department of Emergency Services within ten (10) business days of any adverse finding by any local, state, or federal agency against the Fire Department, pertaining to employment practices, employee safety, environmental safety, or any other matter within the jurisdiction of a local, state, or federal agency.

15.21 Intentionally deleted.

15.22 Intentionally deleted.

SECTION 16. RELATIONSHIP OF THE PARTIES.

The Fire Department, including any officer, employee, or agent of the Fire Department is an independent contractor of the County and none of these shall be considered employees of the County. The relationship between the parties shall be limited to the performance of this Agreement in accordance with its terms. The County and the Fire Department agree that the Fire Department shall operate and act as an independent contractor in accordance with the standards set forth herein, and the County shall not be responsible for any of the Fire Department's acts or omissions. Neither

the Fire Department, any officer, employee, or agent of the Fire Department shall be deemed an officer, employees, or agent of the County. No liability for benefits, such as workers compensation, pension rights, or other provisions shall arise out of or accrue to any party, its officers, agents, or employees as a result of this Agreement or the performance thereof.

SECTION 17. TERM OF AGREEMENT.

This Agreement shall have a term commencing on February 1, 2021 and ending on June 30, 2025, unless sooner terminated as provided herein.

SECTION 18. TERMINATION.

This Agreement may be terminated by either party with or without cause upon advance written notice to the other party, served upon the other party by certified mail at least ninety (90) days prior to the effective date of termination. Failure of the County and the Fire Department to agree upon the amount of funding shall terminate this Agreement.

SECTION 19. NON-ASSIGNMENT.

This Agreement may not be transferred, assigned, or subcontracted by the Fire Department without the written consent of the County.

SECTION 20. NON-WAIVER.

Failure of the County to enforce any of the provisions of this Agreement at any time, or to request performance by the Fire Department pursuant to any of the provisions of this Agreement at any time shall in no way be construed as a waiver of such provisions, nor in any way affect the validity of this Agreement, or any part thereof, or the right of the County to enforce each and every provision.

SECTION 21. NOTICES.

All notices, reports, records, or other communications which are required or permitted to be given to the Parties under the terms of this Agreement shall be sufficient in all respects if given in writing and delivered in person, by overnight courier, or by registered or certified mail, return receipt requested, to the receiving party at the following address or such other address as the receiving party may in writing designate:

If to the County: Ronald Bass
Sampson County Department of Emergency Services
107 Underwood Street
Clinton, NC 28328

If to the Fire Department: Chair, Board of Directors
P.O. Box 98
Turkey, NC 28393

With a copy to: Fire Chief
P.O. Box 98
Turkey, NC 28393

SECTION 22. AMENDMENTS.

Any amendment to this Agreement shall be made in writing and signed by both parties in order to be effective except where this Agreement expressly authorizes the Fire Commission and/or Board of Commissioners to modify the Required Services and Performance Standards.

SECTION 23. NO THIRD PARTY BENEFICIARIES.

This Agreement is not intended for the benefit of any third party. The rights and obligations contained herein belong exclusively to the parties hereto, and shall not confer any rights or remedies upon any person or entity other than the parties hereto.

SECTION 24. ENTIRE AGREEMENT.

The terms and provisions herein contained constitute the entire agreement by and between the County and the Fire Department and shall supersede all previous communications, representations or agreements, either oral or written between the parties hereto with respect to the subject matter hereof; except, that this paragraph shall not be construed to supersede any existing and applicable Mutual Aid Agreements.

SECTION 25. GOVERNING LAW.

The Parties acknowledge that North Carolina law shall govern this Agreement.

SECTION 26. SEVERABILITY.

If any provision of this Agreement shall be determined to be unenforceable by a court of competent jurisdiction, such determination will not affect any other provision of this Agreement.

SECTION 27. COUNTERPARTS.

This Agreement may be executed in several counterparts, each of which shall be deemed an original.

SECTION 28. NO WAIVER OF SOVEREIGN IMMUNITY.

The County and the Fire Department agree that nothing herein shall be construed to mandate purchase of insurance by the County pursuant to N.C. Gen. Stat. § 153A-435; or to in any other way waive the County's defense of sovereign or governmental immunity from any cause of action alleged or brought against the County for any reason if otherwise available as a matter of law.

IN TESTIMONY WHEREOF, the County has caused this instrument to be executed by its County Manager, and the Fire Department has caused this instrument to be executed by the Chair of its Board of Directors or other duly-authorized official, attested by its Secretary, and its corporate seal affixed hereto, all by authorization of its Board of Directors duly given in accordance with its Articles of Incorporation and Bylaws, as well as its Fire Chief.

This the ____ day of February, 2021.

SAMPSON COUNTY

By. _____
Edwin W. Causey,
County Manager

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

David K. Clack,
County Finance Officer

This the ____ day of February, 2021.

FIRE DEPARTMENT

By. _____
Print Name: _____
Chair, Board of Directors

By: _____
Print Name: _____
Fire Chief

ATTESTED:

By. _____
Print Name: _____
Secretary

EXHIBIT A
REQUIRED SERVICES

The following required services are agreed to by the County and the Fire Department and are part of this Agreement:

Fire Protection

1. The Fire Department shall respond to all reported fires, perform all activities involved in the mitigation efforts of suppression to include water supply, rescue, salvage, and overhaul, origin and cause, and documentation of the incident response.
2. The Fire Department shall respond to hazardous materials emergencies and actively work to mitigate the hazard within the Fire Department's level of training, secure the incident scene, protect life and property, and reduce environmental impacts.
3. The Fire Department shall provide fire prevention and risk reduction programs throughout the Fire Department's Fire Response District.
4. The Fire Department shall render assistance and respond to cardiac or respiratory arrests within the Fire Department's Fire Response District.
5. The Fire Department shall provide lift assistance as needed to responding EMS units within the Fire Department's Fire Response District.
6. The Fire Department shall assist in traffic control and debris removal within the Fire Department's Fire Response District.
7. The Fire Department shall assist with searches for lost or missing persons, evacuations, alerts and notifications, and staffing the Fire Service Branch when activated in the Sampson County Emergency Operations Center.

Rescue

The Fire Department shall provide within its Rescue Response District light rescue services following the standards established by the North Carolina Association of Rescue and Emergency Medical Services, as the same may be amended from time to time. The Fire Department may choose to also provide the following additional rescue services: medium rescue, heavy rescue, agricultural rescue, confined space rescue, trench rescue, surface water rescue, or swift water rescue, following the standards established by the North Carolina Association of Rescue and Emergency Medical Services, as the same may be amended from time to time.

Fire Medic

The Fire Department shall respond to dispatches to priority medical calls only. Priority medical calls (i.e., Charlie, Delta, and Echo calls) will be classified using the Emergency Medical Dispatch Protocols maintained in the Sampson County E-911 Center. The Fire Department will not be dispatched to medical calls determined by the Sampson County E-911 Center to be routine, non-emergency calls.

EXHIBIT B
PERFORMANCE STANDARDS

The following minimal performance standards are agreed to by the County and the Fire Department and are a part of this Agreement:

Fire Protection

1. Intentionally deleted.
2. STAFFING ON SCENE: The Fire Department shall have adopted standard operating guidelines that address the appropriate number of firefighters needed on all types of fire calls. A current, valid copy of the Fire Department's guidelines shall be kept on file with the Department of Emergency Services.
3. AUTOMATIC AID AGREEMENTS: The Fire Department shall provide automatic aid service for all structure fire calls to any neighboring fire department based on the response run cards maintained by the Department of Emergency Services. Each fire department shall participate in countywide automatic aid.
4. MUTUAL AID AGREEMENTS: All Fire Departments shall cooperate and participate in the most current Sampson County Mutual Aid system plan. The Sampson County E911 / Communications Center will automatically dispatch the nearest mutual aid department after failure in four (4) minutes of the initially dispatched department to provide apparatus response pursuant to the response run cards maintained by the Department of Emergency Services. This shall apply to all calls. The County will supply the Fire Department with a copy of the officially adopted mutual aid system plan.
5. TRAINING: The Fire Department shall have adopted guidelines that addresses appropriate initial training of firefighters and continuing education of firefighters that meets or exceeds all state requirements. A current, valid copy of the Fire Department training guidelines shall be kept on file with the Department of Emergency Services. The Fire Department agrees to the following minimum training standards:
 - 5.1 Intentionally deleted;
 - 5.2 Participate in a minimum of two (2) multi-company and multi-department training exercises per year;
 - 5.3 No member shall engage in interior structural firefighting without having first met the required minimum training to participate in a live fire exercise, as listed in NFPA 1403; Fire Departments shall ensure the overall training program is designed to meet the Job Performance Requirements ("JPRs") in NFPA 1001;
 - 5.4 The Fire Department shall conduct a regional post incident review for the following incidents: fires involving more than \$250,000 property loss, fires involving

firefighter injury requiring hospitalization for more than 23 hours, and any other incident as determined by the Fire Department. Post incident reviews will be facilitated by the primary responding fire department or the Fire Marshal, upon request, within thirty (30) days of the incident. All participants who responded to the incident shall be notified and invited to participate in the post incident review.

5.5 The Fire Department shall ensure that all of its members and employees are trained in cardiopulmonary resuscitation (CPR).

6. OUT OF COUNTY DEPARTMENTS. Fire Departments located outside of Sampson County but providing fire protection services to a Fire Service District within Sampson County shall:

6.1 Ensure their apparatuses have the equipment necessary to communicate with the Sampson County E-911 Center.

6.2 Coordinate and run incident radio traffic through the Sampson County E-911 Center.

6.3 Be active members in the Sampson County Fireman's Association.

Rescue

1. The Fire Department shall have a minimum of eight (8) active personnel that possess the qualifications required by the North Carolina Association of Rescue and Emergency Medical Services.

2. The Fire Department shall provide rescue services on a twenty-four (24) hour basis.

Fire Medic

1. The Fire Department shall have a minimum of eight (8) active personnel that possess the qualifications required of an emergency medical responder.

2. The Fire Department shall provide emergency medical services on a twenty-four (24) hour basis.

3. The Fire Department shall abide by the standards adopted by the North Carolina Association of Rescue and Emergency Medical Services and the North Carolina Office of Emergency Medical Services, as they may be amended from time to time.

4. Emergency medical services shall be subject to the oversight and direction of Sampson County's Medical Director and Sampson County's adopted emergency medical protocols, except that emergency medical services provided by a Fire Department located outside of Sampson County shall be subject to the oversight and direction of the Medical Director of the Fire Department's home county and its home county's protocols.

5. The Fire Department shall document patient care utilizing the incident reporting system as may be established by Sampson County Emergency Medical Services, except that Fire Departments located outside of Sampson County shall document patient care as directed by their home county.



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

January 4, 2021

**Division 3, District 2
Duplin/Sampson County**

Dear Ms. Holder,

This office has completed the investigation of Mill Ridge Ct. in Mill Ridge Subdivision in Sampson County. We received a request that this road be added to the State System for maintenance.

A field survey has been completed which indicates that the property owner has signed the petition.

We are preparing to add this subdivision road, but I need a resolution from the County Commissioners to move forward with this process. I have enclosed a copy of the map from the Sampson County Mapping Department for your reference.

If you have any questions or concerns please call me at (910) 682-5100 or email at ckbradshaw@ncdot.gov.

Sincerely,

DocuSigned by:

E6E7F67A0D7C43B...

Kevin Bradshaw
Assistant District Engineer

CKB/ckb

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DISTRICT ENGINEER'S OFFICE
220 NORTH BOULEVARD
CLINTON, NC 28328

Telephone: 910-682-5100
Fax: 910-592-8209
Customer Service: 1-877-368-4968

Location:
220 NORTH BOULEVARD
CLINTON, NC 28328

Website: ncdot.gov

**North Carolina Department of Transportation
Division of Highways
Request for Addition to State Maintained Secondary Road System**

North Carolina

County of Sampson

Road Description Mill Ridge Ct (Phase 3) in Mill Ridge Subdivision

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Sampson requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Sampson that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Sampson at a meeting on the 1st day of February, 2021.

WITNESS my hand and official seal this the _____ day of _____, 20__.

Official Seal

Clerk, Board of Commissioners
County of _____

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways



1:269 Feet

Overview Map

Quick Search

Lat Lon [Clear](#)

Search For Addresses

ROAD NAME

OWNER

PIN

SITE ADDRESS

Advanced Search

Search Builder

Coordinate Search

Comparable Search

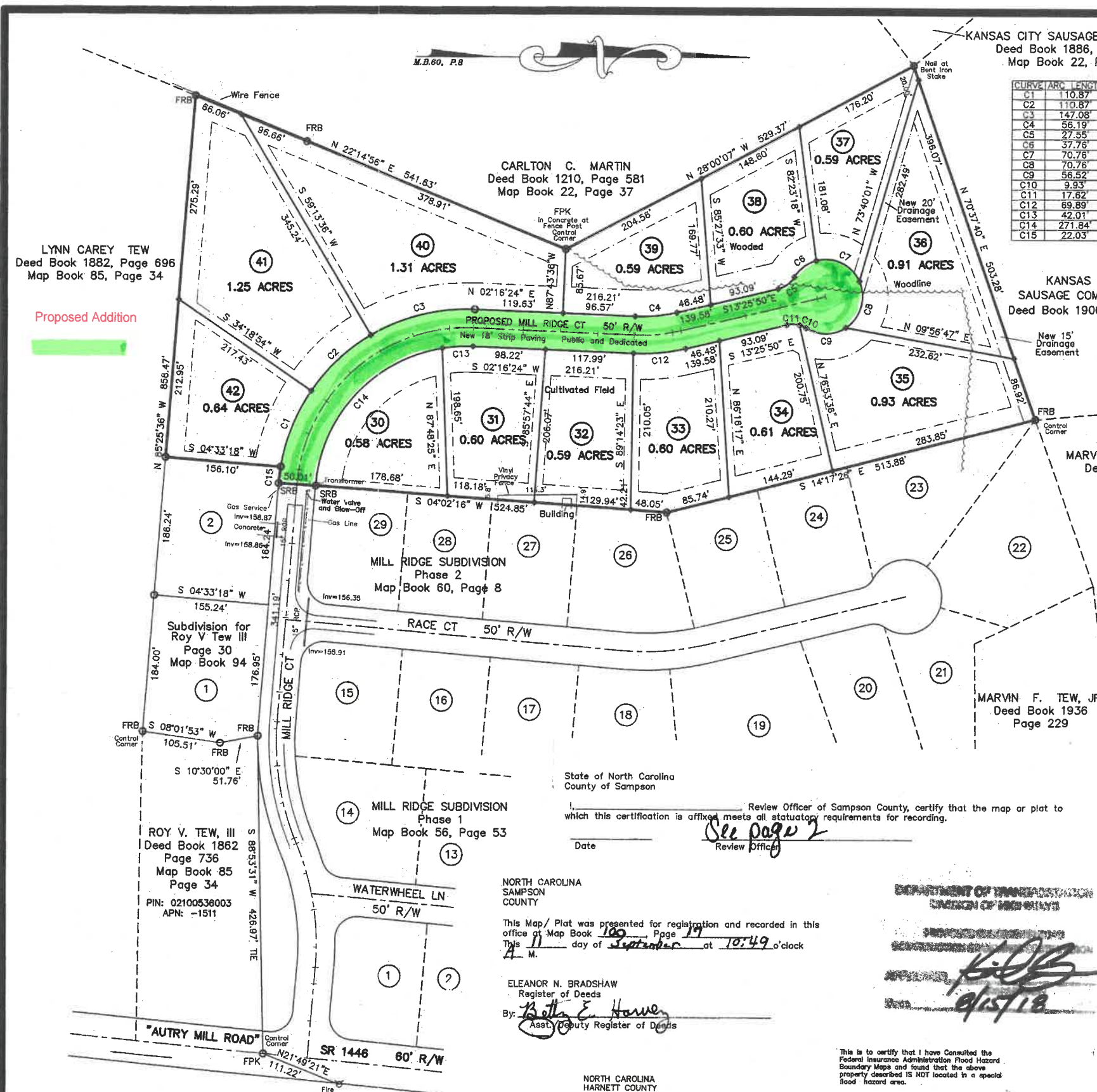


Excel 2000/2003

Results

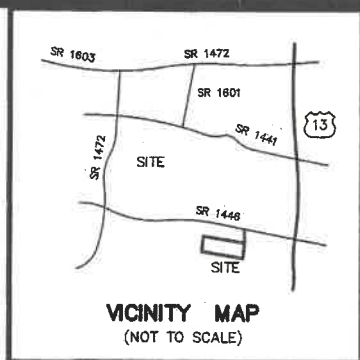
Display

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KANSAS CITY SAUSAGE COMPANY LLC
Deed Book 1886, Page 558
Map Book 22, Page 57

CURVE	ARC LENGTH	RADIUS	DELTA	CHORD BRG	CHORD LENGTH
C1	110.87	255.00	24°54'42"	N 68°08'27" W	110.00
C2	110.87	255.00	24°54'42"	N 43°13'45" W	110.00
C3	147.08	255.00	33°02'48"	N 14°15'00" W	145.05
C4	56.19	205.00	15°42'14"	N 05°34'43" W	56.01
C5	27.55	35.00	45°05'57"	N 35°58'49" W	26.84
C6	37.76	50.00	43°15'52"	N 36°53'51" W	36.86
C7	70.76	50.00	81°05'00"	N 25°16'35" E	65.00
C8	70.76	50.00	81°05'00"	S 73°38'26" E	65.00
C9	56.52	50.00	64°46'03"	S 00°42'55" E	53.56
C10	9.33	35.00	18°15'37"	S 23°32'18" W	9.90
C11	17.62	35.00	28°50'20"	S 00°59'20" W	17.43
C12	69.89	255.00	15°42'14"	S 05°34'43" E	69.87
C13	42.01	205.00	11°44'25"	S 03°35'49" E	41.95
C14	271.84	205.00	75°58'37"	S 47°27'19" E	252.36
C15	22.03	258.81	4°52'34"	N 83°03'10" W	22.02



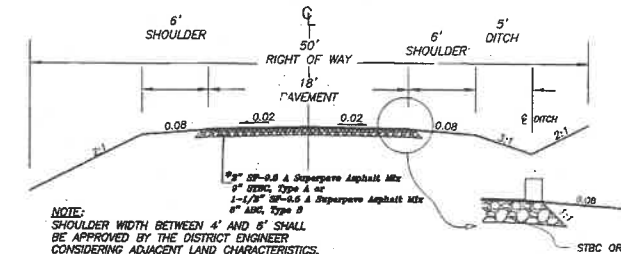
KANSAS CITY SAUSAGE COMPANY LLC
Deed Book 1900, Page 606

LINE LEGEND:

- Subject Tract Surveyed
- Setback Lines
- Lot Lines
- Easement Line
- Road Centerline
- Surveyed Lines, R/W or Tie Line
- Not to Scale

LEGEND:

- FIP Found Iron Pipe
- SIP Set Iron Pipe
- FCM Found Concrete Monument
- FPK Found P.K. Nail
- PKS Set P.K. Nail
- FRB Found Rebar
- SRB Set Rebar
- R/W Right of Way
- CL Centerline
- CP Computed Point
- FRRS Found Railroad Spike
- SRRS Set Railroad Spike
- AXF Found Axle
- FLK Found Lightwood Knot



LYNN CAREY TEW
Deed Book 1882, Page 696
Map Book 85, Page 34

Proposed Addition

MARVIN F. TEW, JR.
Deed Book 035
Page 175

MARVIN F. TEW, JR.
Deed Book 1936
Page 229

I, _____ Review Officer of Sampson County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.

Date _____
Review Officer _____

NORTH CAROLINA
SAMPSON
COUNTY

This Map/ Plat was presented for registration and recorded in this office at Map Book 109 Page 19
This 11 day of September at 10:49 o'clock
A. M.

ELEANOR N. BRADSHAW
Register of Deeds
By: Beth E. Harvey
Asst. Deputy Register of Deeds

DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS

[Signature]
8/15/18

This is to certify that I have consulted the Federal Insurance Administration Flood Hazard Boundary Maps and found that the above property described is NOT located in a special flood hazard area.

NORTH CAROLINA
HARNETT COUNTY

I, J. Scott Walker, a Professional Land Surveyor, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded per deed references as stated on map), that the ratio of precision as calculated by latitude and departures is 1/10000+, that the boundaries not surveyed are shown as broken lines plotted from information as shown on map, that this plat was prepared in accordance with G.S. 47-30 as amended. Witness my original signature, registration number, and seal this 10th day of August, A.D., 2018.

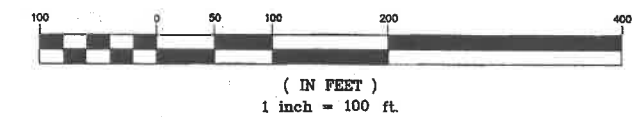
J. SCOTT WALKER, PROFESSIONAL LAND SURVEYOR NO. 4332, CERTIFY THAT THIS PLAT IS OF A SURVEY THAT CREATED A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

[Signature]
Surveyor
L-4332
Registration Number

FINAL PLAT
FINAL PLAT FOR:
**MILL RIDGE SUBDIVISION
PHASE 3**

PROPERTY OF:
TEW LAND DEVELOPMENT, LLC

A North Carolina Limited Liability Company
P.O. Box 1308, Dunn, NC 28335
DISMAL TWP., SAMPSON CO., N.C.
DRAWN BY: J. SCOTT WALKER
835 Abbatoir Road, Coats NC 27521
Phone: (910) 897-5753
JULY 26, 2018
GRAPHIC SCALE



PIN: 02100532013 APN: 1511-#014

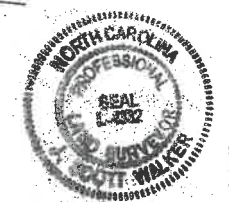
Sheet 1 of 2

REVISION: AUGUST 10, 2018

CERTIFICATE of APPROVAL FOR RECORDING

I hereby certify that the subdivision plat shown hereon has been found to comply with the Subdivision Regulations of the County of Sampson, North Carolina and that this plat has been approved for recording in the Office of the Register of Deeds of Sampson County.

See Page 2
Administrator/
chairman Board of Commissioners



CERTIFICATE of OWNERSHIP and DEDICATION

I hereby certify that I am the owner of the property shown and described hereon, which is located in the subdivision jurisdiction of the County of Sampson, and that I hereby adopt this plan of subdivision with my free consent, establish minimum building setback lines, and dedicate all streets, alleys, walks, parks, and other sites and easements to public or private use as noted. Furthermore, I hereby dedicate all sanitary sewer, and water lines to the County of Sampson.

9/11/2018 [Signature]
Date Owner

CERTIFICATE of APPROVAL of IMPROVEMENTS

I hereby certify that all streets, utilities, and other required improvements have been installed in an acceptable manner and according to County specifications in the Mill Ridge Subdivision, Phase 3 or that guarantees of the installation of the required improvements in an amount and manner satisfactory to the County of Sampson has been received, and that the filing fee for this plat, in the amount of \$100.00 has been paid.

9-11-18 [Signature]
Date Administrator

CERTIFICATE of APPROVAL FOR RECORDING

I hereby certify that the subdivision plat shown hereon has been found to comply with the Subdivision Regulations of the County of Sampson, North Carolina and that this plat has been approved for recording in the Office of the Register of Deeds of Sampson County.

[Signature]
Administrator
Chairman Board of Commissioners

State of North Carolina
County of Sampson

I, Michelle Lance, Review Officer of Sampson County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.

9-11-18 [Signature]
Date Review Officer

NORTH CAROLINA
SAMPSON COUNTY

This Map/ Plat was presented for registration and recorded in this office at Map Book 100 Page 18
This 11 day of September at 10:49 o'clock A. M.

ELEANOR N. BRADSHAW
Register of Deeds

By: [Signature]
Asst. Deputy Register of Deeds

NORTH CAROLINA
HARNETT COUNTY

I, J. Scott Walker, a Professional Land Surveyor, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded per deed references as stated on map), that the ratio of precision as calculated by latitude and departures is 1/10000+, that the boundaries not surveyed are shown as broken lines plotted from information as shown on map, that this plat was prepared in accordance with G.S. 47-30 as amended. Witness my original signature, registration number, and seal this 10th day of August, A.D., 2018.

J. SCOTT WALKER, PROFESSIONAL LAND SURVEYOR NO. 4332, CERTIFY THAT THIS PLAT IS OF A SURVEY THAT CREATED A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

[Signature]
Surveyor
L-4332
Registration Number



NOTES:

This property does not appear to be located within 2000 feet of N. C. Grid Monumentation.
All measurements shown are horizontal ground measurements unless otherwise noted.
Area calculated by computer.
Set #4 rebar at all corners unless otherwise indicated.
Adjoining References are From the County GIS Office and other sources and May Not Have Been Verified by this Office.
Lots are to be Served by Public Water and Individual Septic Systems.

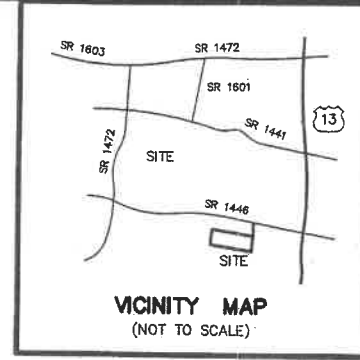
Area of Tract to be Subdivided: 10.86 Ac. (473000 sq. ft.)
Number of Parcels Created: 13
Smallest Parcel Created: Lot 30 - 0.58 Ac (25120 Sq. ft.)
Length of New Street: 860 Linear Feet

DEED REFERENCE:

Deed Book 1992, Page 649
Map Book 94, Page 30

Road Maintenance Agreement

Deed Book 1996, Page 756-757



VICINITY MAP
(NOT TO SCALE)

ENGINEERING BY:

Enoch Engineers, P.A.
1403 NC Hwy 50 South
Benson NC 27504
Phone 919-894-7765

CURRENT OWNER:

TEW LAND DEVELOPMENT, LLC
P.O. Box 1308
Dunn, NC 28335
Phone 919-820-5312

ZONED: R

MINIMUM SETBACK REQUIREMENT

Front -----35'
Side-----10'
Rear-----25'
Side Abutting Street---20'

FINAL PLAT
FINAL PLAT FOR:
MILL RIDGE SUBDIVISION
PHASE 3
PROPERTY OF:
TEW LAND DEVELOPMENT, LLC
A North Carolina Limited Liability Company

P.O. Box 1308, Dunn, NC 28335
DISMAL TWP., SAMPSON CO., N.C.

DRAWN BY: **J. SCOTT WALKER**
835 Abbatior Road, Coats NC 27521
Phone: (910) 897-5753

JULY 26, 2018
GRAPHIC SCALE



(IN FEET)
1 inch = 100 ft.

PIN: 02100532013 APN: 1511-#014

Sheet 2 of 2

REVISION: AUGUST 10, 2018

DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS

PROPOSED SUBDIVISION ROAD
CONSTRUCTION STANDARDS CERTIFICATION

APPROVED [Signature]
Date 8/15/18

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9473

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by William Thomas Best in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2020</u>	\$ <u>299.72</u>
TOTAL REFUND	\$ <u>299.72</u>

Bill # 0057031744
Plate # HKW9924
2020 Dodge Ram
Tag Surr. Vehicle Sold

These taxes were assessed through clerical error as follows.

602 County Tax 299.72
School Tax _____
Fire Tax _____
City Tax _____
TOTAL \$ 299.72

Mailing Address.

William Best
1869 Lees Chapel Church Rd
Dunn NC 28334

Yours very truly

William Thomas Best
Taxpayer

X Social Security # _____

RECOMMEND APPROVAL

Jim Johnson
Sampson County Tax Administrator

Board Approved _____ Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9474

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Leon George Millette Jr.
_____ in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
2020	\$ 102.87
	\$
	\$
	\$
	\$
TOTAL REFUND	\$ 102.87

These taxes were assessed through clerical error as follows.

Valued in error.
True Value \$500.00
Paid Bill before
adjusted.
Utility Trailer
Tag # CM54664

302 County Tax 102.87
School Tax _____
Fire Tax _____
City Tax _____
TOTAL \$ 102.87

Mailing Address.

Leon George Millette Jr
1214 Minnie Hall Rd
Autryville, NC 28318

Yours very truly

X Sandra C Millette
Taxpayer

X Social Security # _____
RECOMMEND APPROVAL

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9460

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Betty Hill Bronson
_____ in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2020</u>	\$ <u>105.65</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>105.65</u>

These taxes were assessed through clerical error as follows.

004511629820202020006000
FJY2523
Tag turned in, vehicle sold
2007 Hummer MP

G02	County Tax	<u>56.42</u>
	School Tax	_____
	Fire Tax	_____
C04	City Tax	<u>49.23</u>
	TOTAL \$	<u>105.65</u>

* Mailing Address.

Yours very truly

* Betty Hill Bronson
Taxpayer

P.O. Box 13
Garland, NC 28441

* Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____

Date

Initials

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9454

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Scottie Lee Barnes in Lisbon Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2020</u>	\$ <u>165.41</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>165.41</u>

These taxes were assessed through clerical error as follows.

*Tax Parcel 07114393002
Hurricane Matthew
County Acquisition Property
Tax Amount overpaid
by Taxpayer*

601 County Tax	<u>147.53</u>
School Tax	_____
F02 Fire Tax	<u>17.88</u>
City Tax	_____
TOTAL \$	<u>165.41</u>

Mailing Address.

13693 Garland Hwy
Garland, NC 28441

Yours very truly

* Scott Barnes
Taxpayer

* Social Security #: _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____

Date

Initials

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9479

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Eusebio D. Torres in PV Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2020</u>	\$ <u>411.75</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL REFUND \$ 411.75

These taxes were assessed through clerical error as follows.

B.O.C. Approved DV
#65772
Tax Parcel 14087872028

002 County Tax	<u>371.25</u>
School Tax	_____
F06 Fire Tax	<u>40.50</u>
City Tax	_____
TOTAL \$	<u>411.75</u>

Mailing Address.

Eusebio D. Torres
162 Mar Joy Dr
Dunn, NC 28334

Yours very truly

[Signature]
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

[Signature]
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9464

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Clinton Truck & Tractor Co. Inc in North Clinton Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2019</u>	\$ <u>461.35</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>461.35</u>

These taxes were assessed through clerical error as follows.

005388550920192019000000
MRA7027
Tag turned in, vehicle sold
2020 Cadi MP

G02	County Tax	<u>277.82</u>
S01	School Tax	<u>48.83</u>
	Fire Tax	_____
C02	City Tax	<u>134.70</u>
	TOTAL \$	<u>461.35</u>

* Mailing Address. CLINTON TRUCK & TRACTOR CO.

Yours very truly Clinton Truck & Tractor Co. Inc

* [Signature]
Taxpayer

107 NE Blvd
Clinton, NC 28328

* Social Security # _____

RECOMMEND APPROVAL:

[Signature]
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9475

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by White Investment Co. NC Corp in Little Boharie Township, Sampson County, for the year(s) and in the amount(s) of: 08010099001

YEAR	
<u>2020</u>	\$ <u>362.87</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL REFUND \$ 362.87

These taxes were assessed through clerical error as follows.

4.863 acres taken by DOT per DB
1907/271 + 1844/254

County Tax	<u>328.98</u>
School Tax	_____
^{F14} Fire Tax	<u>33.89</u>
City Tax	_____
TOTAL \$	<u>362.87</u>

Mailing Address.

White Investment Co.
PO Box 100
Roseboro NC 28384

Yours very truly

White Investment Co.
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9463

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Mary Ann Hill, Title in Newton Grove Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2019</u>	\$ <u>644.85</u>
<u>2020</u>	\$ <u>644.85</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>1289.70</u>

These taxes were assessed through clerical error as follows.

* Bill in error for 2 extra mini storage bldgs during Reval 2019-

601	County Tax	<u>1182.22</u>
	School Tax	_____
F18	Fire Tax	<u>107.48</u>
	City Tax	_____
	TOTAL \$	<u>1289.70</u>

Tax Parcel 11045296005

Yours very truly

* Mary Ann Hill
Taxpayer

Mailing Address.

Mary Ann Hill
1581 Harnett-Dunn Hwy
Newton Grove, NC 283

* Social Security # _____

RECOMMEND APPROVAL
Jim Johnson
Sampson County Tax Administrator

Board Approved _____ Date _____ Initials _____

20

ID	Code	Description	Area
A	C73	WAREHOUSE MINI STORA...	3500
B	CMA	COMMERCIAL MAIN AREA	3500*

PHOTO



ENTRANCE DM

Date	Rev	Type

175 A 175

PERMITS

Date	Num	Reason	O/C	Price

SALES

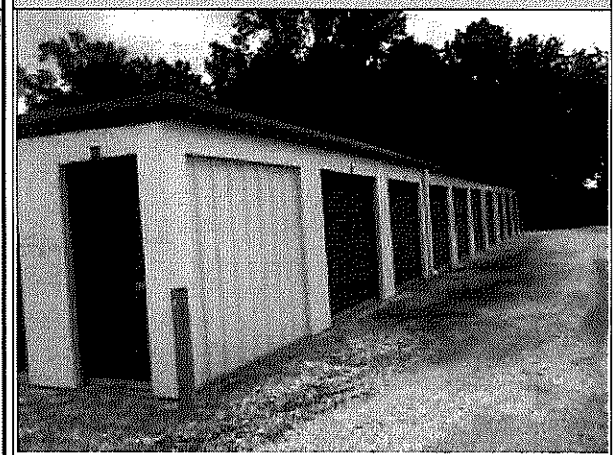
Date	Book	Page	S/T	Valid	Price
07/07/14	1892	492	2	6	
09/21/11	1808	423			
10/10/74	876	73			

25

20

ID	Code	Description	Area
A	C73	WAREHOUSE MINI STORA...	2400
B	CMA	COMMERCIAL MAIN AREA	2400*

PHOTO



ENTRANCE DM

Date	Rev	Type

120 A 120

PERMITS

Date	Num	Reason	O/C	Price

SALES

Date	Book	Page	S/T	Valid	Price
07/07/14	1892	492	2	6	
09/21/11	1808	423			
10/10/74	876	73			

20

20

ID	Code	Description	Area
A	C73	WAREHOUSE MINI STORA...	3500
B	CMA	COMMERCIAL MAIN AREA	3500*



ENTRANCE DM

Date	Rev	Type

175 A 175

PERMITS

Date	Num	Reason	O/C	Price

SALES

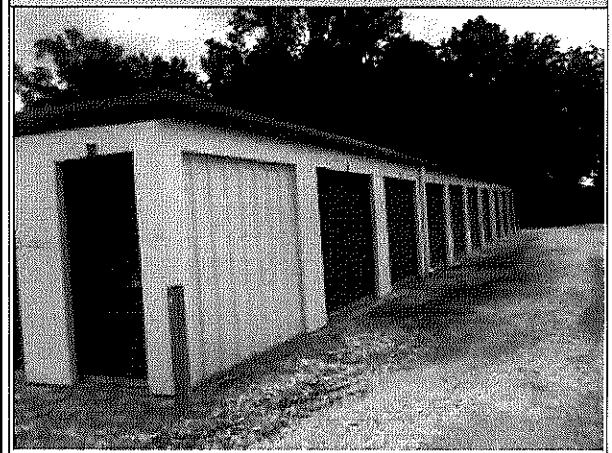
Date	Book	Page	S/T	Valid	Price
07/07/14	1892	492	2	6	
09/21/11	1808	423			
10/10/74	876	73			

20

20

ID	Code	Description	Area
A	C73	WAREHOUSE MINI STORA...	2400
B	CMA	COMMERCIAL MAIN AREA	2400*

PHOTO



ENTRANCE DM

Date	Rev	Type

120 A 120

PERMITS

Date	Num	Reason	O/C	Price

SALES

Date	Book	Page	S/T	Valid	Price
07/07/14	1892	492	2	6	
09/21/11	1808	423			
10/10/74	876	73			

20

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed by Sampson County against the property owned by Sue Barber in Taylor's Bridge Township, Sampson County, for the year(s) and in the amount(s) of: Parcel 17078840001

Year	<u>2020</u>	\$	<u>110.54</u>
	_____	\$	_____
	_____	\$	_____
	_____	\$	_____
	_____	\$	_____
Total Release/Adjustment		\$	<u>110.54</u>

<u>601</u> County Tax	\$	<u>101.89</u>
School Tax	\$	_____
<u>F23</u> Fire Tax	\$	<u>8.65</u>
City Tax	\$	_____
Total	\$	<u>110.54</u>

The taxes were assessed through clerical error or an illegal tax as follows:

Homestead not taken off when transferred in 2019 -

Taxpayer: Sue Barber

Tax Administrator: Jim Johnson

Board Approved: _____
Date Initials

TJ

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed by Sampson County against the property owned by Daniel R. Goodling in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

Year	
<u>2020</u>	\$ <u>189.27</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total Release/Adjustment	\$ _____

<u>602</u> County Tax	\$ <u>170.65</u>
School Tax	\$ _____
<u>F06</u> Fire Tax	\$ <u>18.62</u>
City Tax	\$ _____
Total	\$ <u>189.27</u>

The taxes were assessed through clerical error or an illegal tax as follows:

Acct # 206667
Clerical Error - per Allyson Mitchell
Motor Vehicle Gap Bill - Billed in ERROR

Taxpayer: Daniel R. Goodling

Tax Administrator: Jan Johnson

Board Approved: _____
 Date Initials

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed by Sampson County against the property owned by Nathan Pope in N. Clinton Township, Sampson County, for the year(s) and in the amount(s) of:

Year		
	<u>2019</u>	\$ <u>1242.23</u>
	<u>2020</u>	\$ <u>1242.23</u>
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
Total Release/Adjustment		\$ <u>2484.46</u>

<u>601/</u>	County Tax	\$ <u>2290.14</u>
	School Tax	\$ _____
<u>F10/</u>	Fire Tax	\$ <u>194.32</u>
	City Tax	\$ _____
	Total	\$ <u>2484.46</u>

The taxes were assessed through clerical error or an illegal tax as follows:

*House double billed on 2 parcels in error -
Transfer error in 2018
TAX Parcel 1208N40002*

Taxpayer:

Nathan Pope

Tax Administrator:

Jim Janner

Board Approved:

PIN #: 2426
 SAMPSON CO, NC - Property Card
 Printed: 01/06/21
 Card: 1 of 1
 Appraiser: AA

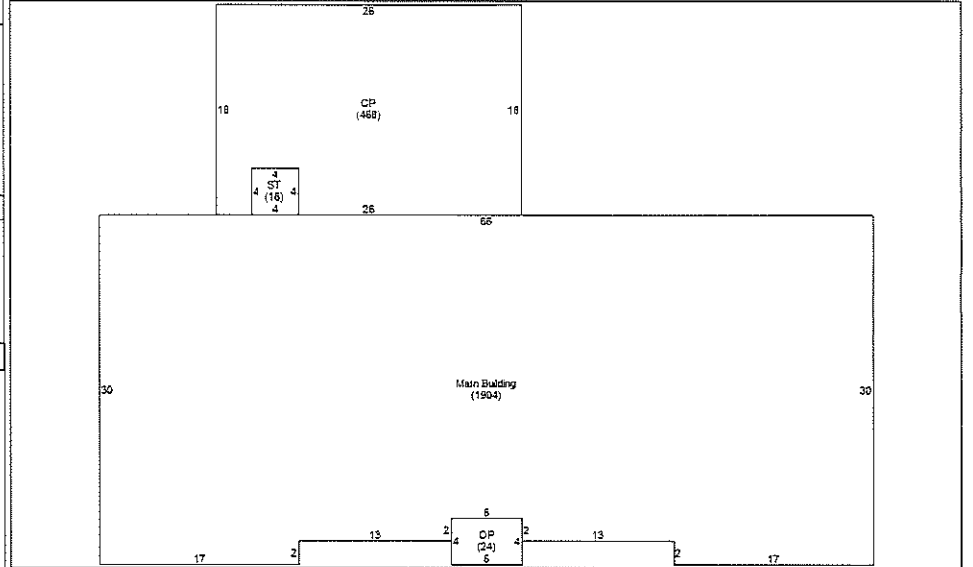
Ownership: 815400
 POPE, NATHAN PATRICK
 1185 POPE RD
 CLINTON NC 28328

SITUS:
 POPE RD
 Deeded Acres: 1.97
 Legal Description:
 Pope Rd 2020/49

Subd:
Nbhd: P Paved Road

Parcel: F fair	Sale Dt	I	S	Price	Db/Pa	Valid. Code
Fronting:	03/10/50	D			580/271	
Location:	No Valid Sale					
Parking:						
Utility:	W water; T septic tank					
Zoning:						

Sketch Vectors
Vector
 A00CD30R17U2R13U2R6D2R13D2R17U30L66 A01D30R17U2R13U2CR6D4L6U4
 A02R10CU18R26D18L26 A03R13CU4R4D4L4



Improvement Description: AG ranch
 Assessment: 2019

Story: 1 Class: single family Ext Wall: alum/vinyl/steel Yr Blt: 2012 Eff Year: Heating: heat pump Fuel: System: heat and a/c	FP Stacks: Openings: Prefab FP: Rooms: 6 Bedrooms: 3 Unfin Area: Fin Bsmt Area: Rec Room Area:	Bsmt: BSMT Gar: Attic: no attic/unfinis Baths: 2 Half: Extra Fixt: Misc 1: Misc 2:	Phys Cond: A CDU: AV Over Depr Tb: Funct Dep %: Funct Desc: Econ Dep%: Econ Desc: N-Fact:	% Complete: Grade: C-2 C&D Fact: C&D Desc: TV/SF 83.89 SP/SF 0.00 RCN/SF 78.38 RCNLD/SF 72.90	Method: Land: \$20,933 Excluded: BLDG: \$138,796 Ag Use: U Market: \$159,729 SWF: Deferred: \$19,936 Exempt: \$0 Taxable: \$139,793
--	---	---	--	--	---

D W E L L A D D N S	L#	Low	1st	2nd	3rd	Description	Area	Value(RCN)	Yr Bt	EFYr Bt	Grd	CDU	%Gd	Table	% Cmp	RCNLD	Entrances			
																	Revisit:	Reason:		
																	Appr	Date	Code	Rev2
	0					Ranch	1,904	140,558	2012		C-2	AV		93		130,719				
	1		OP			Open Porch	24	619	2012		C-2	AV		93		576				
	2		CP			Carport	468	7,752	2012		C-2	AV		93		7,209				
	3		ST			Stoop	16	314	2012		C-2	AV		93		292				
<p><i>Correct listing listed correct</i></p>																	Building Permit Date Permit # Permit \$ CO Date Flg			
<p>HSF: 1,904 TSF: 2,412 149,243 Total: 138,796</p>																				

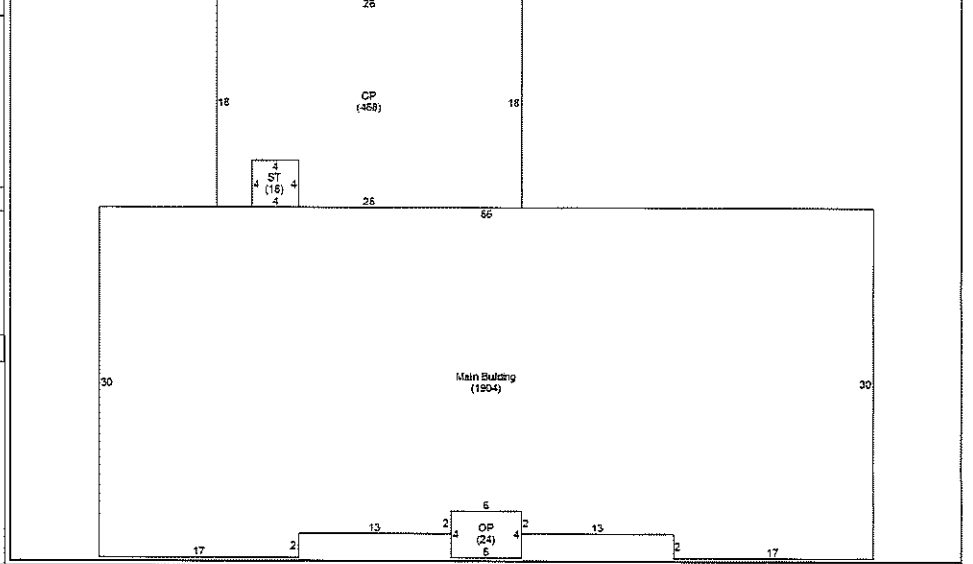
PIN #: 2426 SAMPSON CO, NC - Property Card Printed: 01/06/21 Card: 1 of 1 Appraiser: AA

Ownership: 815400
 POPE, NATHAN PATRICK
 1185 POPE RD
 CLINTON NC 28328

Subd:
Nbhd: P Paved Road

SITUS:
 POPE RD

Deeded Acres: 1.869
Legal Description:
 Pope Rd 2020/49



Parcel: F fair **Sale Dt:** 03/10/50 **I S:** D **Price:** 580/271 **Db/Pq Valid. Code:** 580/271

Fronting:
Location: No Valid Sale
Parking:
Utility: W water; T septic tank
Zoning:

Sketch Vectors

Vector
 A00CD30R17U2R13U2R6D2R13D2R17U30L66 A01D30R17U2R13U2CR6D4L6U4
 A02R10CU18R26D18L26 A03R13CU4R4D4L4

Improvement Description: AG ranch **Assessment: 2020**

Story: 1	FP Stacks:	Bsmt:	Phys Cond: A	% Complete:
Class: single family	Openings:	BSMT Gar:	CDU: AV	Grade: C-2
Ext Wall: alum/vinyl/steel	Prefab FP:	Attic: no attic/unfinis	Over Depr Tb:	C&D Fact:
Yr Blt: 2012	Rooms: 6	Baths: 2	Frct Dep %:	C&D Desc:
Eff Year:	Bedrooms: 3	Half:	Frct Desc:	TV/SF: 83.89
Heating: heat pump	Unfin Area:	Extra Fixt:	Econ Dep%:	SP/SF: 0.00
Fuel:	Fin Bsmt Area:	Misc 1:	Econ Desc:	RCN/SF: 78.38
System: heat and a/c	Rec Room Area:	Misc 2:	N-Fact:	RCNLD/SF: 72.90

Method:

Land: \$20,933 **Excluded:**

BLDG: \$138,796 **Ag Use:** U

Market: \$159,729 **SWF:**

Deferred: \$19,936

Exempt: \$0

Taxable: \$139,793

L#	Low	1st	2nd	3rd	Description	Area	Value(RCN)	Yr Bt	EfYr Bt	Grd	CDU	%Gd	Table	% Cmp	RCNLD
0					Ranch	1,904	140,558	2012		C-2	AV		93		130,719
1		OP			Open Porch	24	619	2012		C-2	AV		93		576
2		CP			Carport	468	7,752	2012		C-2	AV		93		7,209
3		ST			Stoop	16	314	2012		C-2	AV		93		292

Entrances

Revisit:
 Reason:

Appr	Date	Code	Rev2

Building Permit

Date	Permit #	Permit \$	CO Date	Fig

HSF: 1,904 **TSF:** 2,412 **Total:** 149,243 **138,796**

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9457

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Colin A Stoeckel
_____ in Drum Township, Sampson County, for the year(s) and in the amount(s) of:

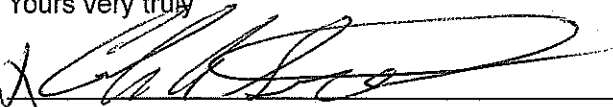
YEAR		\$	411.75
<u>2020</u>	_____	\$	_____
	_____	\$	_____
	_____	\$	_____
	_____	\$	_____
	_____	\$	_____

TOTAL REFUND \$ 411.75

These taxes were assessed through clerical error as follows.

DV - B.O.C. Approved
195095
Tax Parcel 0201733RT2
SS#

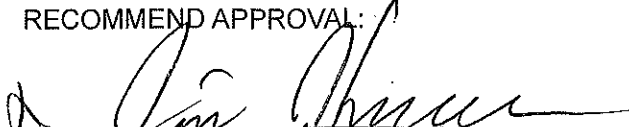
Co1	County Tax	<u>371.25</u>
	School Tax	_____
F20	Fire Tax	<u>40.50</u>
	City Tax	_____
	TOTAL \$	<u>411.75</u>

Yours very truly

Taxpayer

Mailing Address.
Colin A Stoeckel
61 Water Wheel LN
Godwin, NC 28344

Social Security # _____

RECOMMEND APPROVAL:


Sampson County Tax Administrator

Board Approved _____ Date _____ Initials _____

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

1/19/2021

MEMO:

FROM: SAMPSON COUNTY HEALTH DEPARTMENT

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2020-2021

1. It is requested that the budget for the AA-543 Enhancing Detection-COVID Response Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12551240-512100	SALARIES	111,000.00	
12551240-518100	FICA	6,882.00	
12551240-518120	MEDICARE FICA	1,610.00	
12551240-518200	RETIREMENT	8,392.00	
12551240-518300	GROUP INSURANCE	9,660.00	
12551240-518400	DENTAL INSURANCE	350.00	
12551240-518901	401k	8,235.00	
12551240-525100	GAS, OIL, & TIRE	2,000.00	
12551240-526200	DEPARTMENT SUPPLIES	6,226.00	
12551240-523100	MEDICAL SUPPLIES	6,500.00	
12551240-53700	ADVERTISING	1,500.00	
12551240-532100	TELEPHONE & POSTAGE	4,000.00	
12551240-543000	RENTAL EQUIPMENT	3,000.00	
12551240-529702	LAB SERVICES	3,000.00	
12551240-531100	TRAVEL	1,000.00	
12551240-544000	CONTRACT SERVICES	74,017.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12535124-404000	STATE ASSISTANCE	247,372.00	

2. Reason(s) for the above request is/are as follows:

TO ALLOCATE NEW STATE FUNDING FOR COVID ENHANCING DETECTION ACTIVITIES

Wanda Palmer
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

1/19, 2021
Paul U. Clark
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

20
Sam W. G.
(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

1/20/2021

FROM: SAMPSON COUNTY HEALTH DEPARTMENT

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2020-2021

1. It is requested that the budget for the AA-716 - COVID VACCINE FUNDING Department
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12551230-512100	SALARIES	29,035.00	
12551230-518100	FICA	1,801.00	
12551230-518120	MEDICARE FICA	421.00	
12551230-518200	RETIREMENT	2,196.00	
12551230-518300	GROUP INSURANCE	805.00	
12551230-518400	DENTAL INSURANCE	30.00	
12551230-518901	401k	2,178.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12535123-404000	STATE ASSISTANCE	36,466.00	

2. Reason(s) for the above request is/are as follows:

TO ALLOCATE NEW STATE FUNDING FOR COVID VACCINATION ACTIVITIES

Wanda Reeves
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

1/21, 2021
M. U. H.
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____
Sam W. C.
(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

December 31, 2020

FROM: Lorie Sutton, Director of Aging

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2020-2021

1. It is requested that the budget for the AGING Department
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
82558750-524100	URP - MATERIALS	\$ 39,216.00	
82558750-529901	URP - SOFT COSTS	\$ 8,800.00	
82558750-544000	URP - CONTRACTED SERVICES	\$ 51,984.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
82035875-403605	URP - NCHFA	\$ 100,000.00	

2. Reason(s) for the above request is/are as follows:
To budget for the Urgent Repair Program 2020.

Lorie B Sutton
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

1/21, 2021

M. A. H.
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

Sean W. C.
(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

December 2, 2020

FROM: Lorie Sutton, Director of Aging

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2020-2021

1. It is requested that the budget for the AGING Department
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02558810-526200	FAMILY CARE GIVER - DEPT SUPPLIES	\$ 200.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02035881-408401	FAMILY CARE GIVER - DONATIONS	\$ 200.00	

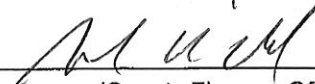
2. Reason(s) for the above request is/are as follows:
To budget donation made to Family Care Giver Program.


(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

1/21, 2021


(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____


(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2020-2021

1. It is requested that the budget for the Sheriff's Department be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243200-535200	Maint/repair equipment	6,490.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11039999-409800	Fund balance approp encumbrances	6,490.00	

2. Reason(s) for the above request is/are as follows:


To appropriate funds for items ordered in FY 19-20 but not delivered until FY 20-21.



 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 1/21, 2021


 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____


 (County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2020-2021

1. It is requested that the budget for the Detention Center be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243200-535100	Maint/repair buildings and grounds	49,500.00	
11998110-596076	Trans to County bldg maint reserve		49,500.00

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
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2. Reason(s) for the above request is/are as follows:
 To reallocate funds to complete shower repairs at Detention Center.

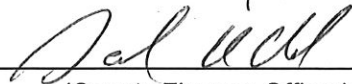


 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 1/21, 2021



 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20__

 Date of approval/disapproval by B.O.C.



 (County Manager & Budget Officer)

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2020-2021

1. It is requested that the budget for the Water District Operating Department be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
61971000-555000	Capital outlay other	88,900.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
61937100-409900	Fund balance appropriated	88,900.00	

2. Reason(s) for the above request is/are as follows:


To appropriate funds to purchase a boring machine to assist in installation of water taps.



 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 2021


 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____


 (County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2020-2021

1. It is requested that the budget for the Water District Operating Department be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
61971000-555000	Capital outlay other	150,000.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
61937100-409900	Fund balance appropriated	150,000.00	

2. Reason(s) for the above request is/are as follows:

To allocate funds for the extension of water lines along Greenpath road and Godwin Lake Road as approved by the Board of Commissioners on 1/4/2021.



 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 2021



 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20__



 (County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

CLINTON CITY SCHOOLS
BUDGET AMENDMENT

Fund: **STATE**

Budget Amendment: 1

The Clinton City Board of Education at a meeting on the 5th day of January, 2021, passed the following resolution:

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

SEE ATTACHED LISTING

Total appropriation in current budget	\$20,865,913.66
Total increase/decrease of amendment	\$196,522.00
Total appropriation in amended budget	\$21,062,435.66

Passed by majority vote of the Clinton City Board of Education on the 5th day of January 2021.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this _____ day of _____ 2021.



Chairman, Board of Education



Secretary, Board of Education

Chairman, Board of County Commissioners

Secretary, Board of County Commissioners

BUDGET AMENDMENT DETAIL

FUND: STATE

CODE	DESCRIPTION	INCREASE	DECREASE
1.6400.073.343.000.000.00	Tech Support-Telecommunications <i>School Connectivity Allotment</i>	\$8,850.00	
1.5110.015.462.000.000.00	Non-Capitalized Computer Equip <i>Interest</i>	\$411.00	
1.5410.048.180.000.000.00	Salary- Bonus	\$18,500.00	
1.5410.048.211.000.000.00	Employer's Social Security <i>Principal Bonuses</i>	\$1,416.00	
1.5110.003.162.000.000.00	Salary- Substitute	\$100.00	
1.5110.003.162.000.000.00	Salary- Substitute <i>August, September & October Sub Pay</i>	\$547.00	
1.5210.132.311.000.000.00	EC-Contracted Services	\$5,000.00	
1.5210.132.411.000.000.00	EC- Supplies and Materials <i>CRF 2nd Allotment</i>	\$748.00	
1.5840.137.411.000.000.00	Health –Supplies and Materials	\$17,540.65	
1.6540.137.411.000.000.00	Supplies and Materials <i>CRF Funds – PPE and Sanitation Supplies</i>	\$64,276.35	
1.5120.014.418.308.308.00	CTE-Computer Software and Supplies		\$250.00
1.5120.014.411.308.308.00	CTE- Supplies and Materials <i>CTE- Adobe License/CTE Credentials</i>	\$1,615.00	
1.5210.029.146.000.000.00	Salary-Behavior Specialist	\$19,270.00	
1.5210.029.142.000.000.00	Salary- Behavior Supp. Asst.	\$19,400.00	
1.5210.029.211.000.000.00	Employer's Social Security	\$2,958.25	
1.5210.029.221.000.000.00	Employer's Retirement	\$8,383.66	
1.5210.029.231.000.000.00	Employer's Hospitalization <i>Behavior Support Allotment</i>	\$9,988.09	
1.5210.132.411.000.000.00	CRF-EC- Supplies <i>Additional EC Covid-19 Allotment</i>	\$17,539.00	
1.5110.015.462.000.000.00	Purchase of Non-Cap. Computer Equip <i>Interest for Aug., Sept. and October</i>	\$229.00	
1.5110.130.412.000.000.00	State Textbooks		123,833.00
1.5110.131.413.000.000.00	Textbooks –Other <i>ABC Transfer from State Textbook Allotment to Purchase Textbook Allotment</i>	\$123,833.00	

CLINTON CITY SCHOOLS
BUDGET AMENDMENT



Fund: **FEDERAL**

Budget Amendment: 1

The Clinton City Board of Education at a meeting on the 5th day of January, 2021, passed the following resolution:

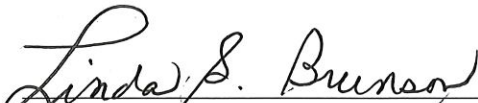
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

SEE ATTACHED LISTING

Total appropriation in current budget	\$3,516,519.85
Total increase/decrease of amendment	\$5,022.00
Total appropriation in amended budget	\$3,521,541.85

Passed by majority vote of the Clinton City Board of Education on the 5th day of January 2021.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this ____ day of _____ 2021.



Chairman, Board of Education

Chairman, Board of County Commissioners



Secretary, Board of Education

Secretary, Board of County Commissioners

BUDGET AMENDMENT DETAIL

FUND: FEDERAL

<u>CODE</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
3.5120.017.332.308.308.00	Travel	\$1,000.00	
3.5120.017.411.308.308.00	Supplies and Materials <i>CTE Allotment Change</i>	\$4,022.00	

CLINTON CITY SCHOOLS
BUDGET AMENDMENT

Fund: Special Revenue

Budget Amendment: 1

The Clinton City Board of Education at a meeting on the 5th day of January, 2021 passed the following resolution:


Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

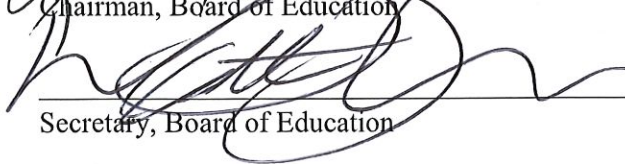
SEE ATTACHED LISTING

Total appropriation in current budget	\$1,205,496.68
Total increase/decrease of amendment	\$28,020.00
Total appropriation in amended budget	\$1,233,516.68

Passed by majority vote of the Clinton City Board of Education on the 5th day of January 2021.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this _____ day of _____ 2021.



Chairman, Board of Education


Secretary, Board of Education

Chairman, Board of County Commissioners

Secretary, Board of County Commissioners

BUDGET AMENDMENT DETAIL

FUND: SPECIAL REVENUE

<u>CODE</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
8.5350.611.411.000.000.00	ABC Funds-Supplies <i>Increase Budgeted to Actual Amount</i>	\$13,020.00	
8.5110.506.411.330.000.04	GO-Grant-Supplies	\$850.00	
8.5110.506.411.330.000.04	GO-Grant- Non Cap Equip	\$6,500.00	
8.5110.506.541.330.000.04	GO-Grant-Cap. Equipment	\$7,650.00	
	GO-Grant-Outside Classroom		

PUBLIC COMMENT POLICIES AND PROCEDURES
Revised June, 2018

In accordance with NCGS 153A-52.1, a period reserved for comments from the public on topics not otherwise included on that evening's agenda will be included as an item of business on all agendas of regularly-scheduled Board of Commissioners meetings and shall be deemed the "Public Comment" segment of the agenda. The Public Comment segment of the agenda will be placed at the end of the agenda, following the conclusion of all other open session business. Because subjects of Special and Emergency Meetings are often regulated by General Statutes, there will be no Public Comments segment reserved on agendas of these meetings; however, Special and Emergency Meetings are open for public attendance.

As with public hearings, the Chair (or presiding officer) will determine and announce limits on speakers at the start of the Public Comment period. Each speaker will be allocated no more than five (5) minutes. The Chairman (or presiding officer) may, at their discretion, decrease this time allocation if the number of persons wishing to speak would unduly prolong the meeting. A staff member will be designated as official timekeeper, and the timekeeper will inform the speaker when they have one minute remaining of their allotted time. When the allotted time is exhausted, the speaker will conclude their remarks promptly and leave the lectern. Speakers may not yield their time to another speaker, and they may not sign up to speak more than once during the same Public Comment period.

An individual wishing to address the Board during the Public Comment period shall register with the Clerk/Deputy Clerk to the Board prior to the opening of the meeting by signing his or her name, and providing an address and short description of his or her topic on a sign-up sheet stationed at the entrance of the meeting room. Any related documents, printed comments, or materials the speaker wishes distributed to the Commissioners shall be delivered to the Clerk/Deputy Clerk in sufficient amounts (10 copies) at least fifteen minutes prior to the start of the meeting. Speakers will be acknowledged to speak in the order in which their names appear on the sign-up sheet. Speakers will address the Commissioners from the lectern, not from the audience, and begin their remarks by stating their name and address.

To ensure the safety of board members, staff and meeting attendees, speakers are not allowed to approach the Board on the seating platform, unless invited by the Board to approach.

Speakers who require accommodation for a disabling condition should contact the office of the County Clerk or County Manager not less than twenty-four (24) hours prior to the meeting.

If time allows, those who fail to register before the meeting may be allowed speak during the Public Comment period. These individuals will be offered the opportunity to speak following those who registered in advance. At this time in the agenda, an individual should raise his or her hand and ask to be recognized by the Board Chair (or presiding officer) and then state his or her name, address and introduce the topic to be addressed.

A total of thirty (30) minutes shall be set aside for public comment. At the end of this time, those who signed up to speak but have not yet been recognized may be requested to hold their comments until the next meeting's public comment period, at which time they will be given priority for expression. Alternatively, the Board, in its discretion, may extend the time allotted for public comment.

Items of discussion during the Public Comment segment of the meeting will be only those appropriate to Open Meetings. Closed Meeting topics include, but are not limited to, such subjects as personnel, acquisition of real property, and information protected by the client-attorney privilege. Closed Meeting subjects will not be entertained. Speakers will not discuss matters regarding the candidacy of any person seeking public office, including the candidacy of the person addressing the Board.

Speakers will be courteous in their language and presentation, shall not use profanity or racial slurs and shall not engage in personal attacks that by irrelevance, duration or tone may threaten or perceive to threaten the orderly and fair progress of the discussion. Failure to abide by this requirement may result in forfeiture of the speaker's right to speak.

The Public Comments segment of the agenda is intended to provide a forum for the Board of Community to listen to citizens; there shall be no expectation that the Board will answer impromptu questions. However, Board members, through the presiding officer, may ask the speaker questions for clarification purposes. Any action on items brought up during the Public Comment period will be at the discretion of the Board. When appropriate, items will be referred to the Manager or the proper Department Head for further review.

A copy of the Public Comments Policy will be included in the agenda of each regular meeting agenda and will be made available at the speaker registration table. The policy is also available on the County's website.