



**SAMPSON COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
August 2, 2021**

This meeting is to be held during the unprecedented event of the COVID-19 pandemic. Given concerns for social distancing and limiting potential exposure, we also broadcast the meeting via YouTube. Comments related to public hearings and Public Comment have been welcomed via US Mail and email.

6:00 pm Convene Regular Meeting (County Auditorium)
Invocation and Pledge of Allegiance
Approve Agenda as Published

Item 1 Action Items

- | | |
|---|----------------|
| a. Tax Office - Reappointment of Deputy Tax Collector | 1 - 3 |
| b. Economic Development - Public Hearing Regarding Proposed Use of Revolving Loan Funds for Economic Development Activities (Garland Apparel Group, LLC) | 4 - 6 |
| c. Economic Development - Application for Rural Demolition Program Grant Funding | 7 - 10 |
| d. Emergency Services - Request for Update to 5-Mile and 6-Miles District Maps for Taylors Bridge Fire Department (does not impact response or tax districts) | 11 - 13 |
| e. Addressing - Public Hearing Regarding Naming of Private Road | 14 - 16 |
| f. Appointments | 17 - 19 |
| • LEPC | |
| • JCPC | |

Item 2 Consent Agenda (as Board of Commissioners) **20**

- | | |
|--|----------------|
| a. Approve the minutes of the July 12, 2021 meeting | 21 - 29 |
| b. Adopt a resolution proclaiming September 7, 2021 as "John Merrick Day" in Sampson County | 30 - 32 |
| c. Authorize execution of the FY 21-22 Agreement for the Protection, Development and Improvement of Forest Lands between Sampson County and the NC State Department of Agriculture and Consumer Services | 33 - 36 |

Consent Agenda (Board of Commissioners) continued

- d. Approve a request from Sampson Area Transportation to schedule a public hearing in conjunction with the September 13, 2021 regular meeting regarding state grant funding opportunities for FY 22-23 37
- e. Approve an amendment to the contract between Sampson County (Department of Social Services) and Warrick, Bradshaw and Lockamy Law Firm for legal services FY20-21 38 - 39
- f. Approve the contract between Sampson County and the Town of Autryville for building inspection services 40 - 50
- g. Approve the tax refunds and releases as submitted 51 - 60
- h. Approve budget amendments as submitted 61 - 83

Consent Agenda (as Board of Health and Board of Commissioners)

- i. Approve a Health Department fee schedule revision request as submitted 84 - 85
- j. Approve the contracts for school health nursing services between the Sampson County Health Department and Sampson County Schools and Clinton City Schools 86 - 107

Item 3 Board Information 108

- a. Notification of Bladen County's Request to Disengage from Eastpointe 109 - 111

Item 4 County Manager's Report

Item 5 Public Comment Period 112 - 113

As publicly advertised, written comments will be accepted until 5 pm on the date of the meeting via mail or email. Comments received by the deadline will be read aloud by the Clerk and included in the official minutes of the meeting (unless they violate the Board's Rules of Procedure and Conduct or Public Comment Policy).

Item 6 Closed Session - G.S. 143-318.11(a)(3)

Adjournment

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1 (a)

Meeting Date: August 2, 2021	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Tax - Reappointment of Deputy Tax Collector

DEPARTMENT: Tax

PUBLIC HEARING: No

CONTACT PERSON(S): Amanda Beatty, Deputy Tax Administrator

PURPOSE: To formally re-appoint Deputy Tax Collector for specified terms as required by NC General Statutes

ATTACHMENTS: Oath of Office and Tax Administrator's Memo

BACKGROUND:

North Carolina General Statutes authorize county commissioners to appoint one or more deputy tax collectors. Ms. Beatty was last appointed on August 7, 2017, and Tax Administrator Jim Johnson has recommended that the Board reappoint Ms. Beatty for another four-year term. The Clerk can administer the oath of office to Ms. Beatty.

RECOMMENDED ACTION OR MOTION:

Re-appoint Amanda Beatty for a four-year term; administer oath of office

Sampson County
Office of Tax Collector

Phone 910-592-7081
Fax 910-592-4865

Clinton, N.C. 28329-0207

P.O. Box 207

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: July 16, 2021
Subject: Reappointment-Deputy Tax Collector

General Statute 105-349 (f) authorizes the governing body to appoint one or more deputy tax collectors. A deputy tax collector shall have the authority to perform, under the direction of the tax collector, any act that the tax collector may perform unless the governing body appointing the deputy specifically limits the scope of the deputy's authority.

Amanda Beatty was appointed to a four-year term as Deputy Tax Collector of Sampson County on August 7, 2017. Amanda is certified as a Deputy Tax Collector with the North Carolina Tax Collector's Association. With the initial appointment expiring I would like to request reappointment for an additional four-year term.

Respectfully Submitted,



Jim Johnson

Sampson County Tax Administrator

NORTH CAROLINA

SAMPSON COUNTY

I, **Amanda Beatty** do solemnly swear (or affirm) that I will support and maintain the Constitution and Laws of the United States, and the Constitution and Laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as **DEPUTY TAX COLLECTOR OF SAMPSON COUNTY**, and that I will not allow my actions as Deputy Tax Collector to be influenced by personal or political friendships or obligations, so help me God.

Amanda Beatty, Deputy Tax Collector

Sworn to and subscribed before me
this 2nd day of August, 2021.

Susan J. Holder
Clerk, Board of Commissioners

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1 (b)

Meeting Date: August 2, 2021	<input type="checkbox"/>	Information Only	<input checked="" type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Economic Development - Public Hearing Regarding Proposed Use of Revolving Loan Funds for Economic Development Activities (Garland Apparel Group, LLC)

DEPARTMENT: Economic Development

PUBLIC HEARING: Yes

CONTACT PERSON(S): Stephen Barrington, Economic Development Director

PURPOSE: To hold a public hearing required by statute regarding the proposed use of revolving loan funding

ATTACHMENTS: Memo, Public Hearing Notice

BACKGROUND:

The Economic Development Advisory Board has recommended the allocation of revolving loan funding of \$75,000, plus up to \$3,000 in closing costs, to Garland Apparel Group, LLC. Garland Apparel recently purchased the former Brooks Brothers property and anticipates reopening the plant in August or September. A public hearing is required for allocation of funding for economic development purposes. The Chairman should open the hearing and call upon Mr. Barrington for comments and then open the floor for public comment.

RECOMMENDED ACTION OR MOTION:

Approve the allocation of revolving loan funding of \$75,000, plus up to \$3,000 in closing costs, to Garland Apparel Group, LLC



NORTH CAROLINA'S
SAMPSON COUNTY
ECONOMIC DEVELOPMENT COMMISSION

MEMO

To: Board of Commissioners

From: Stephen Barrington, Economic Development Director

Date: July 21, 2021

Subject: Revolving Loan Approval for Garland Apparel Group, LLC

Sampson County Economic Development Commission, on behalf of Sampson County Economic Development Advisory Board's recommendation, is requesting the Board of Commissioners to approve a loan of \$75,000, plus up to \$3,000 in closing costs, for Garland Apparel Group, LLC. Funds will be taken from the existing Revolving Loan Fund.

Garland Apparel Group, LLC has recently purchased the former Brooks Brothers property in Garland. They anticipate opening towards the end of August or early in September. They project hiring 120 new employees by the end of year 1.

We respectfully ask the Board of Commissioners to approve this loan.

PUBLIC HEARING NOTICE

SAMPSON COUNTY, NORTH CAROLINA

A public hearing will be held by the Sampson County Board of Commissioners on August 2, 2021 at 6:00 p.m. The meeting will be held in the County Auditorium, located at 435 Rowan Road, Building A, Clinton, NC 28328. The purpose of the public hearing is to receive public comment concerning proposed appropriations and expenditures for economic development activity. The proposed economic development activity involves a \$78,000.00 Revolving Loan Fund loan to Garland Apparel Group, LLC and Cayenne Acquisitions Group, LLC. The term of the loan will be five years with an interest rate of 3.25%. The indebtedness will be evidenced by a promissory note, personally guaranteed by one of the borrowers' principals, and secured by a deed of trust on certain real property located at 120 W. Warren St., Garland, NC 28441 and identified as Sampson County Parcel Nos. 16-0007400-02, 16-0007400-03, and 16-1057160-04. Although the appropriation is a loan repayable in accordance with the terms of the loan documents and not an incentive payment, the borrowers anticipate the creation of 212 new jobs and taxable investment of \$1,440,000.00 over a five-year period.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1 (c)

Meeting Date: August 2, 2021	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Economic Development - Application for Rural Demolition Program Grant Funding

DEPARTMENT: Economic Development

PUBLIC HEARING: No

CONTACT PERSON(S): Stephen Barrington, Economic Development Director

PURPOSE: To consider adoption of resolution supporting the Sampson Business Center demolition project and authorizing the submission of a Rural Demolition Program grant application

ATTACHMENTS: Memo, Resolution

BACKGROUND:

Economic Development is seeking to apply for an NC Commerce Rural Demolition Grant for up to 75% of the cost for demolishing structures located on the property previously purchased within Sampson Southeast Business Center. This application requires the adoption of a resolution expressing support for the demolition project and authorizing the submission of a Rural Demolition Program grant application on behalf of Sampson County, subject to the terms and conditions of the grant program.

RECOMMENDED ACTION OR MOTION:

Adopt the resolution supporting the demolition project and authorizing the submission of the application for Rural Demolition Program grant funds



NORTH CAROLINA'S
SAMPSON COUNTY
ECONOMIC DEVELOPMENT COMMISSION

MEMO

To: Board of Commissioners
From: Stephen Barrington, Economic Development Director
Date: July 21, 2021
Subject: Demolition Grant Resolution

Sampson County Economic Development Commission is seeking to apply for a NC Commerce Rural Demolition Grant for up to 75% of the cost to demolish the structures located on the recently purchased 120-acres within Sampson Southeast Business Center. The placement of a new road will run through the location of several existing structures.

Obtaining a Resolution from the Board of Commissioners is a requirement for this grant application.

We respectfully ask the Board of Commissioners to affirm the Demolition Grant Resolution.

**RESOLUTION OF SUPPORT FOR RURAL DEMOLITION PROGRAM
APPLICATION**

WHEREAS, the North Carolina Department of Commerce Rural Economic Development Division administers the Rural Demolition Program, a grant program that provides grants to support the demolition of vacant buildings to encourage site rehabilitation and site availability for economic development purposes; and

WHEREAS, the Sampson County Economic Development Commission intends to demolish six (6) structures and a vacant cement pad on land owned by Sampson County, identified by Sampson County Parcel No. 12-02655660-02 and located in the Sampson Southeast Business Center in Clinton, North Carolina to the north and south of Industrial Drive; and

WHEREAS, the proposed demolition project will encourage site rehabilitation and site availability for economic development purposes; and

WHEREAS, Sampson County requires assistance in financing the demolition project; and

WHEREAS, Sampson County intends to request Rural Demolition Program grant funding in order to defray the cost of the demolition project; and

WHEREAS, the Sampson County Board of Commissioners wishes to offer an expression of support for the demolition project described herein above and to authorize the submission of a Rural Demolition Program grant application on behalf of Sampson County, subject to the terms and conditions set forth herein;

NOW, THEREFORE, BE IT RESOLVED by the Sampson County Board of Commissioners that:

1. Sampson County supports the use of Rural Demolition Program grant funding for the demolition project described herein above.
2. Sampson County agrees to provide a cash match of twenty-five percent (25%) of the requested Rural Demolition Program grant amount.
3. Sampson County will ensure that the property will not be used for ineligible uses (*i.e.*, governmental/public, parking, recreation, or housing) for at least three (3) years from the date that the grant is awarded.
4. Clark H. Wooten, Chair of the Sampson County Board of Commissioners, as well as Sampson County Manager Edwin W. Causey and any other County officer or employee whose execution of a document or assurance is necessary and proper to carry out the intent of this Resolution, and their successors in office, are hereby authorized to execute and file with the North Carolina Department of Commerce Rural Development Division a grant application for Rural Demolition Program funding in connection with the project described herein above as well as a grant agreement in form acceptable to Sampson County and the North Carolina Department of

Commerce; and to furnish such information, assurances, and other documents as the North Carolina Department of Commerce Rural Development Division may request in connection with said grant application and grant agreement.

5. Sampson County has substantially complied with and will substantially comply with all federal, state, and local laws, rules, regulations, and ordinances applicable to the demolition project described herein above and the grant pertaining thereto.

ADOPTED this the 2nd day of August, 2021.

Clark H. Wooten, Chair,
Sampson County Board of Commissioners

ATTEST:

Susan J. Holder, Clerk to the Board

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1 (d)

Meeting Date: August 2, 2021	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Emergency Services - Request for Update to 5-Mile and 6-Mile District Maps for Taylors Bridge Fire Department (does not impact response or tax districts)

DEPARTMENT: Emergency Services

PUBLIC HEARING: No

CONTACT PERSON(S): Rick Sauer, Emergency Services Director

PURPOSE: To consider approval of revised 5-mile and 6-mile insurance district maps for Taylors Bridge Fire Department

ATTACHMENTS: Memo; Insurance District Map

BACKGROUND:

Providing an accurate insurance district map is required for a fire department's rating classification process. Taylor's Bridge Fire Department recently finished construction of their second satellite station which requires the insurance district map to be redrawn illustrating their 5- and 6-mile insurance districts. The map must be approved by the Board of Commissioners and then forwarded to the Department of Insurance for subsequent approval.

This action does not impact the fire response or fire tax districts.

RECOMMENDED ACTION OR MOTION:

Approve the new insurance district map as presented, subject to final approval by the State Department of Insurance

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES

MEMORANDUM:

TO: Susan Holder
FROM: Rick Sauer, Emergency Services Director
DATE: July 21, 2021
SUBJECT: **Taylors Bridge Fire Department Insurance District Map Update**

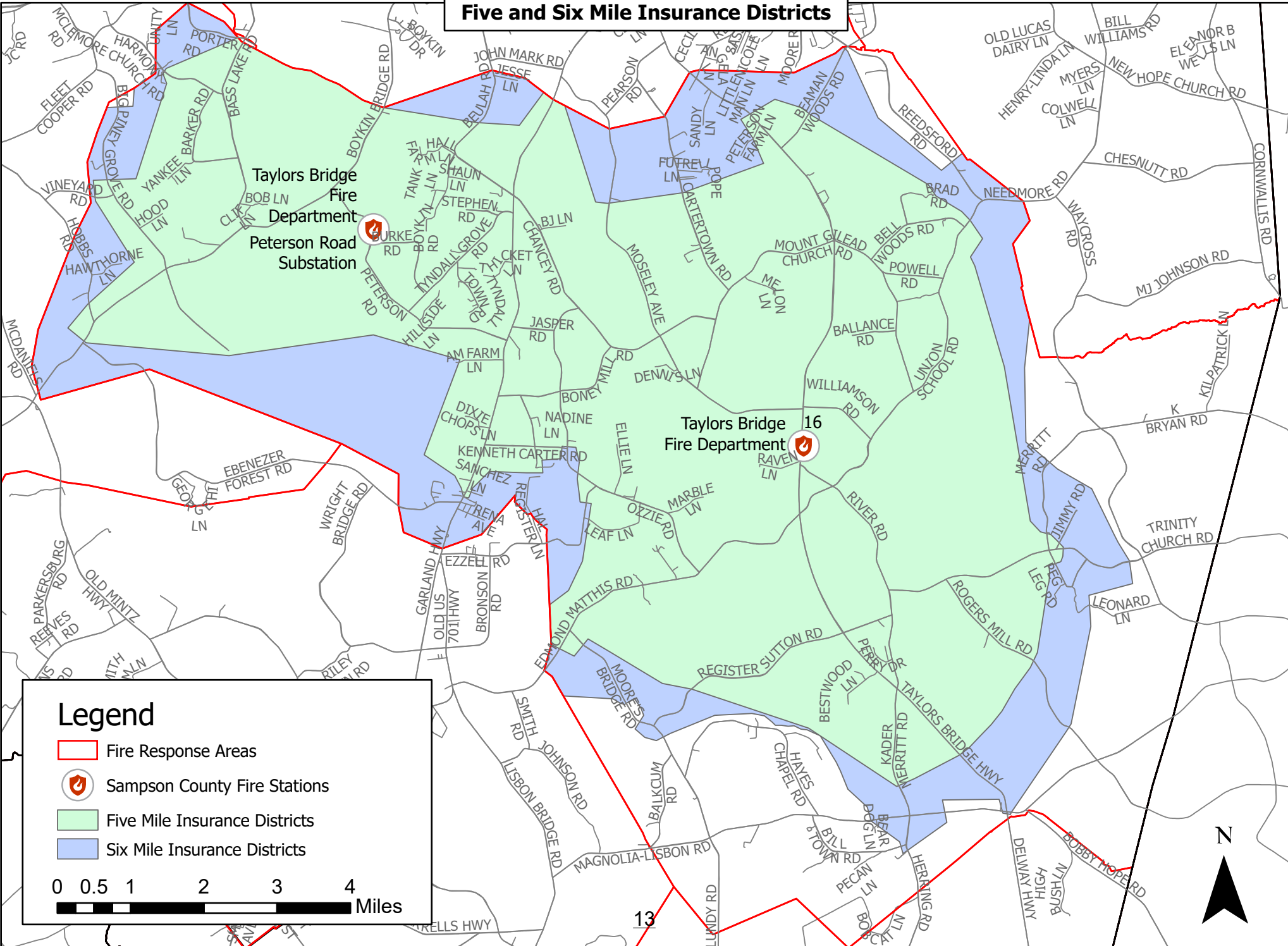
As part of the Office of State Fire Marshal's inspection of fire departments, providing an accurate insurance district map is required for their rating classification process. Taylors Fire Department recently finished construction of their second satellite station which requires the insurance district map to be redrawn and approved by the Board of Commissioners showing their 5- and 6-mile fire response districts. Attached you will find the newly drawn 5- and 6-mile boundaries for the Taylors Bridge Fire District. Can this be placed on the consent agenda for the Board of Commissioners next meeting?

RS



107 Underwood Street | Clinton, NC 28328
OFFICE: (910) 592-8996 | FAX: (910) 592-5383

Taylors Bridge Fire Department Five and Six Mile Insurance Districts



Legend

- Fire Response Areas
- Sampson County Fire Stations
- Five Mile Insurance Districts
- Six Mile Insurance Districts

0 0.5 1 2 3 4 Miles



**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1 (e)

Meeting Date: August 2, 2021	<input type="checkbox"/> Information Only <input type="checkbox"/> Report/Presentation <input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Public Comment <input type="checkbox"/> Closed Session <input type="checkbox"/> Planning/Zoning <input type="checkbox"/> Water District Issue
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SUBJECT: Public Hearing – Naming of Private Roads

DEPARTMENT: Emergency Services (Addressing)/ Administration

PUBLIC HEARING: Yes

CONTACT PERSON(S): Susan J. Holder, Assistant County Manager

PURPOSE: To receive public input on the naming of certain private roads

ATTACHMENTS: Memo

BACKGROUND:

We have duly advertised this public hearing to receive comments on the recommendations of the Road Naming Committee with regard to the names of certain private roads:

PVT 24ROS 6219 Council Lane

RECOMMENDED ACTION OR MOTION:

Name private road as recommended

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES

MEMORANDUM:

TO: Ms. Susan Holder, Assistant County Manager
FROM: Richard Sauer, Emergency Services *RS*
DATE: July 15, 2021
SUBJECT: Private Road Name/Public Hearing Request

The Road Naming Committee members have reviewed road name suggestions for the following pending private road. The Committee's recommendation has been listed below:

PVT 24ROS 6219 Council Ln

This is being forwarded for your review and if you concur, please place this on the Board's agenda for consideration at a public hearing.

Please review and advise.



107 Underwood Street | Clinton, NC 28328
OFFICE: (910) 592-8996 | FAX: (910) 592-5383

NOTICE OF PUBLIC HEARING

NAMING OF PRIVATE ROADS

The Sampson County Board of Commissioners will hold a public hearing at 6:00 p.m. (or as soon as possible thereafter) on Monday, August 2, 2021 in the County Auditorium, Sampson County Complex Building A, 406 County Complex Road, Clinton NC to consider public input on the naming of the following private roads:

PVT ROAD CODE

PVT 24ROS 6219

PROPOSED NAME

Council Lane

Only those roads listed will be considered at this time.

Members of the public who attend the hearing in-person will be required to comply with social distancing requirements. The Board will also accept written comments until 5:00 p.m. on August 2, 2021 via email at susanh@sampsonnc.com or via US Mail to Clerk to the Board, 406 County Complex Road, Building C, Clinton, NC 28328. Written comments submitted by members of the public will be read aloud by the Clerk and provided as part of the meeting minutes.

Questions or comments may be directed to the Office of the Clerk to the Board, 406 County Complex Road, Clinton, NC 28328 (tel: 910/592-6308)

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1(f)

Meeting Date: August 2, 2021	<input type="checkbox"/> Information Only <input type="checkbox"/> Report/Presentation <input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Public Comment <input type="checkbox"/> Closed Session <input type="checkbox"/> Planning/Zoning <input type="checkbox"/> Water District Issue
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SUBJECT: Appointments

DEPARTMENT: Governing Body

PUBLIC HEARING: No

CONTACT PERSON: Vice Chairperson Sue Lee

PURPOSE: To consider appointments to various boards and commissions

LEPC

With the retirement of Clinton City Police Chief Donald Edwards, the LEPC has requested the appointment of Interim Police Chief Anthony Davis to serve on the LEPC until a new Chief is confirmed.

JCPC

The Juvenile Crime Prevention Council has voted unanimously to recommend the appointment of Leitha Lee, County Commissioner, Carlina Simmons, Department of Social Services, Scott Hodges, Sheriff's Department and James Jones, Sheriff's Department.

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES



MEMORANDUM:

TO: Sampson County Board of Commissioners
FROM: J.W. Simmons, Chair Local Emergency Planning Committee
DATE: June 19, 2021
SUBJECT: **Interim Membership Notification**

As you may be aware, Chief Donald Edward's retirement will be in effect as of July 1, 2021. We are informed assistant Chief Anthony Davis will be the interim until a new Police Chief is confirmed. We would like to request assistant Chief Davis assume LEPC Membership until confirmation of a new Chief.

JWS/klc

Attachments:
N/A



107 Underwood Street | Clinton, NC 28328
OFFICE: (910) 592-8996 | FAX: (910) 592-5383

Sampson County
Juvenile Crime Prevention Council
406 County Complex Road
Clinton, North Carolina 28328

MEMORANDUM

TO: Board of Commissioners

FROM: Dudley Neal, Chairman

DATE: July 23, 2021

SUBJECT: Appointment to JCPC

The Juvenile Crime Prevention Council has voted unanimously to recommend the appointment of Leitha Lee, County Commissioner, Carlina Simmons, Department of Social Services, Scott Hodges, Sheriff's Department and James Jones, Sheriff's Department.

We respectfully request that the Board appoint these individuals to the Council.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 2

Meeting Date: August 2, 2021	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input checked="" type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Consent Agenda

DEPARTMENT: Administration/Multiple Departments

As the Board of Commissioners:

- a. Approve the minutes of the July 12, 2021 meeting
- b. Adopt a resolution proclaiming September 7, 2021 as “John Merrick Day” in Sampson County
- c. Authorize execution of the FY 21-22 Agreement for the Protection, Development and Improvement of Forest Lands between Sampson County and the NC State Department of Agriculture and Consumer Services
- d. Approve a request from Sampson Area Transportation to schedule a public hearing in conjunction with the September 13, 2021 regular meeting regarding state grant funding opportunities for FY 22-23
- e. Approve an amendment to the contract between Sampson County (Department of Social Services) and Warrick, Bradshaw and Lockamy Law Firm for legal services FY20-21
- f. Approve the contract between Sampson County and the Town of Autryville for building inspection services
- g. Approve the tax refunds and releases as submitted
- h. Approve budget amendments as submitted

As the Board of Health and the Board of Commissioners:

- i. Approve a Health Department fee schedule revision request as submitted
- j. Approve the contracts for school health nursing services between the Sampson County Health Department and Sampson County Schools and Clinton City Schools

RECOMMENDED ACTION OR MOTION:

Motion to approve Consent Agenda as presented

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, July 12, 2021, in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Thaddeus Godwin, Jerol Kivett, and Lethia Lee.

Vice Chairperson Lee called the meeting to order and called on Commissioner Godwin to provide the invocation. Vice Chairperson Sue Lee then led the Pledge of Allegiance.

Item 1: Reports and Presentations

Introduction of New Department Heads Sampson County Manager Ed Causey presented the new Library Director, Kelsey Edwards, and new Cooperative Extension Director, Brad Hardison. After brief comments from each, the Board welcomed Ms. Edwards and Mr. Hardison.

Item 2: Action Items – Public Water System Matters

Update on Bidding Iron/Manganese Treatment Project Public Works Director Lin Reynolds presented Dewberry Engineer Matt West who then provided an update on the bidding process for the Iron/Manganese Treatment project. As reported previously in April, the project had been separated into two contracts and rebid as Contract A – Buried Water Piping and Contract B – Manganese Treatment System. The rebid openings were held on June 28, 2021, and resulted in four received bids for Contract A and only two bids from reputable and qualified contractors for Contract B. The lowest responsible bidder for Contract A – Water Piping was Jones Smith Contractors, LLC, with a bid total of \$650,585. Due to only receiving two bids for Contract B at the June 28 bid opening, a rebid was scheduled for July 8, 2021. The same two bidders were the only two bids received. Jones Smith Contractors, LLC was the lowest responsible bidder for Contract B – Manganese Treatment System, with a bid total of \$1,738,900. The combined bid amount for the project was \$2,389,485 (which reflected a cost reduction of approximately \$600,000 as a result of the rebidding and the value engineering); however, only approximately \$2,000,790 is currently available in funding from the NC Division of Water Infrastructure. Mr. West noted that additional cost saving options were actively being pursued with Jones Smith Contractors, and additional funding options would be pursued with the assistance of NC Division of Water Infrastructure, per the Board’s request. Mr. West recommended that the two contracts be tentatively rewarded to Jones Smith

Contractors while additional funding is pursued. The County will have to cover the \$508,000 difference until additional costs savings are obtained.

Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Sue Lee, the Board voted unanimously to award the bid for Contract A – Buried Water Piping in the amount of \$650,585 to Jones Smith Contractors, LLC, contingent upon subsequent approval of the bid award documents by the NC Division of Water Infrastructure, and to adopt the associated Resolution of Tentative Award (Copy filed in Inc. Minute Book ____ Page ____).

Upon a motion made by Commissioner Godwin and seconded by Vice Chairperson Sue Lee, the Board voted unanimously to award the bid for Contract B – Manganese Treatment System in the amount of \$1,738,900 to Jones Smith Contractors, LLC, contingent upon subsequent approval of the bid award documents by the NC Division of Water Infrastructure, and to adopt the associated Resolution of Tentative Award (Copy filed in Inc. Minute Book ____ Page ____).

Request to Pursue Design, Permitting and Installation of 1.8 Miles of Water Line on South Eldridge Road Dewberry Engineer Matt West presented the request for the water line extension, noting that installation of water lines along South Eldridge Road would be a backup transmission line to support the primary line for the Johnston County Interconnection Phase II project. The total project costs of \$315,387 would be funded from water reserves. Upon a motion made by Vice Chairperson Sue Lee and seconded by Commissioner Kivett, the Board voted unanimously to approve the request to pursue the design, permitting and installation of 1.8 miles of water line on South Eldridge Road, utilizing funds from water reserves.

Acceptance of North Carolina Drinking Water State Revolving Loan Funding for Sampson-Johnston County Interconnection, Phase II Dewberry Engineer Matt West reviewed the revolving loan funding awarded by the State. Upon a motion made by Vice Chairperson Sue Lee and seconded by Commissioner Godwin, the Board voted unanimously to adopt the resolution accepting \$3,148,000 in DWSRF loan funding and to authorize the execution of associated offer and acceptance documents (Copy filed in Inc. Minute Book ____ Page ____).

Approval of the Amendments to Ordinances Implementing Rules and Regulations of Sampson County Water and Sewer Districts I and II Public Works Director Lin Reynolds reviewed the request originally presented during the June 7, 2021, regular scheduled meeting. Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to approve, upon a second reading, the Amendments to Ordinances Implementing Rules and Regulations of Sampson County Water and Sewer Districts I and II (Copy filed in Ordinance Book ____ Page ____).

Item 3: Action Items - Other

Tax – Reappointment Tax Administrator Upon a motion made by Vice Chairperson Sue Lee and seconded by Commissioner Godwin, the Board voted unanimously to re-appoint Jim Johnson for a four-year term as Tax Assessor and Tax Collector. Assistant County Manager Susan Holder administered oaths of office to Mr. Johnson as Tax Assessor and Tax Collector (Copies filed in Inc. Minute Book ____ Page ____.)

Tax – Tax Settlement and Charge to Tax Collector Tax Administrator Jim Johnson reported to the Board the amount of \$1,096,032.90 of unpaid taxes for the current fiscal year which are liens on real property. This total is \$324,895.98 less than the previous fiscal year. Mr. Johnson noted that Sampson County had collected 97.9% of real and personal property taxes, the highest collection rate ever achieved. Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to accept the settlement and charge Tax Collector with collection of taxes for FY 2021-2022. (Copy of Tax Charge filed in Inc. Minute Book _____, Page ____.)

Emergency Services – Request for Update to 5-Mile and 6-Mile District Maps for Harrells Fire Department (does not impact response or tax districts) County Attorney Joel Starling presented the request noting that upon the recent completion of the second satellite station in the Harrells community the insurance maps are able to be redrawn, which is expected to provide benefit to all residents in the area. Mr. Starling was careful to note that the update will not affect response districts or tax districts, and that the small portion of Duplin County shown on the map proposal is governed by the Duplin County Board of Commissioners. He concluded by noting that following the Board’s approval of the new boundaries the Department of Insurance will need to approve the update. Upon a motion made by Vice Chairperson Sue Lee and seconded by Commissioner Lethia Lee, the Board voted unanimously to approve the new insurance district map as presented, subject to final approval by the State Department of Insurance (Map filed in Inc. Minute Book ____ Page ____.)

Designation of Voting Delegate – NCACC Annual Conference (August 14, 2021) Upon a motion made by Chairman Wooten and seconded by Commissioner Godwin, the Board voted unanimously to designate Commissioner Kivett to serve as the voting delegate at the 2021 NCACC Annual Conference, August 14, 2021. (Copy of the NCACC Designation Form filed in Inc. Minute Book ____, Page ____.)

Public Hearing - Naming of Private Roads The Chairman opened the hearing and called upon Assistant County Manager Susan Holder who reviewed the recommendations for naming certain private roads as follows:

PVT 1749 1116 79 142

Miry Creek Lane

There were no public comments offered. Upon a motion made by Commissioner Godwin and seconded by Commissioner Lethia Lee, the Board voted unanimously to name the private roads as recommended.

Jury Commission Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to appoint Mary Tew to the Jury Commission.

Item 4: Consent Agenda

Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to approve the Consent Agenda as follows:

- a. Approved the minutes of the June 7, 2021; June 15, 2021; and June 22, 2021 meetings
- b. Awarded the bid for the Department of Aging's Nutrition Program to Gibbs Management, the lowest responsive/responsible bidder at \$3.95 (congregate cost per meal-124), \$4.35 (home delivered cost per meal-150), and \$.35 (low sodium cost per snack-30) (Copy filed in Inc. Minute Book ____ Page ____.)
- c. Accepted Supplemental Nutrition Funding in the amount of \$39,949 and authorized execution of associated agreements and funding plan (Copies filed in Inc. Minute Book ____ Page ____.)
- d. Awarded the bid for the Clinton-Sampson Airport FBO Apron Rehabilitation Project to Highland Paving Company, LLC, and authorized execution of the associated contract documents (Copies filed in Inc. Minute Book ____ Page ____.)
- e. Approved an extension of the lease between the County and USDA for 5,620 square feet of space at 80 County Complex Road from January 1, 2022, through December 31, 2024 (Copy filed in Inc. Minute Book ____ Page ____.)
- f. Authorized execution of the Cooperative Service Agreement between USDA/APHIS/Wildlife Services and Sampson County for Beaver Management Assistance Program Services (Copy filed in Inc. Minute Book ____ Page ____.)
- g. Approved the Tax Department's request for destruction of certain records pursuant to the County's Records Retention and Disposition Schedule (Copy filed in Inc. Minute Book ____ Page ____.)

- h. Authorized the execution of the Detention Center equipment maintenance contract between Sampson County and Cornerstone Detention Products, In. (Copy filed in Inc. Minute Book ____ Page ____.)
- i. Declared as surplus and authorized sale of discarded Emergency Services Motorola XTL2500 Mobile and Portable radios to Sunny Communications (List filed in Inc. Minute Book ____ Page ____.)
- j. Approved the delinquent property tax exemption requests for Horace Bass and Stanley William Coombes
- k. Authorized the waiver of late list penalties for business personal property listings for Clinton Mechanical Contractors, Inc.; Barefoot's Lot Clearing, Inc.; Miller Control & Manufacturing Co., Inc.; David H. Hobson, Attorney at Law; Big Blue Store of Clinton, Inc.; and Baldwin & Hodge, LLP
- l. Approved tax refunds and releases as submitted:

#9598	John Fussell	\$159.92
#9599	Andy Brock	\$274.55
#9608	Richard Flowers	\$101.55
#9613	Lattie Faircloth	\$172.35
#9622	Nikin Henry	\$113.08
#9625	Zayne Trent	\$180.25
#9621	Sharon Herring	\$294.28
#9633	Brandy Blackburn	\$172.99
#9634	Reyna Menjivarmonje	\$104.65

- m. Approved budget amendments as submitted:

<u>EXPENDITURE</u>		Airport Apron			
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>	
40981390	519500	Professional services engineer	\$101,212.00		
40981390	559100	Paving	\$424,788.00		

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
40981390	404000	State Grant	\$526,000.00	

<u>EXPENDITURE</u>		Elections			
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>	
12551240	544000	Contract services	\$10,533.00		
12551230	526200	Dept supplies	\$480.00		
12551230	526201	Dept supplies equip	\$4,771.00		
12551230	555000	Capital outlay other	\$24,602.00		
11449500	529900	Miscellaneous	\$5,025.00		
11243200	554000	Capital outlay vehicle	\$29,862.00		

11243200	555000	Capital outlay other	\$26,916.00
11243200	538100	Data processing programming	\$53,926.00

REVENUE

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535124	404000	State funds	\$10,533.00	
12535123	404000	State funds	\$29,853.00	
11039999	409800	Approp fund balance encumbrances	\$115,729.00	

Item 6: County Manager’s Report

County Manager Ed Causey reminded the Board of Water Summit scheduled for July 27, 2021, at 4 p.m. in the Administration Building Conference Room. He then noted that the Board and staff work diligently to provide thorough and exhaustive research prior to making recommendations of any project, having the long-term effects and unintended consequences in mind.

Item 7: Public Comment Period

Following a brief review of the public comment guidelines provided by Assistant County Manager Susan Holder, Chairman Wooten opened the floor for comment. The following were received:

Danielle Koonce: A few months ago, I had the opportunity to help collect water samples throughout the County through a collaborative project coordinated by EJ Cannon and Appalachian State University. In total we visited 61 homes from Turkey to Ivanhoe in Sampson County. Upon listening to various community members, two issues were reverberated throughout these predominately black communities. Number one was the damage and lost of quality of life that has been caused to the Snowhill community, and neighboring communities, due to the Sampson County landfill. And number two, the difficulty for community members throughout Sampson County to access county water rather than using ground well water when they have issues with their water. The Sampson County landfill has been toxic to the communities that reside near it. We heard story after story of the terrible gaseous smell that emanates from the landfill and seeps into the homes of the residents that live nearby. A smell that travels as far away as the Lakewood Country Club. We learned that the landfill receives trash as far away as New York City, and even from trash waste that comes in from barges through Wilmington, North Carolina. We know that chemical waste from the controversial chemical plant Chemours, in Bladen County, and coal ash has been disposed of in the Sampson County landfill. Although many of the residents who live near the landfill are on county water, some are not. We also listened to community members share how they can no longer garden or enjoy the outdoors due to the thick odor and fumes from the landfill. And I can personally attest by being there that it is really that think, whereby you can smell it and almost see the gas. One community member even shared that there

was a cancer cluster in their community with over 6 households – this was on the same street – having a family member with cancer. The water issue was not limited to Snowhill. Residents from Turkey, Roseboro, Rosehill, Delway, Clinton, and Ivanhoe shared their concerns and desires to be on county water. For some the hog farms and hog waste that was sprayed in neighboring fields caused them to be concerned, including my father’s church at Mt. Zion in Delway, where they actually had to dig their own well. It cost about \$3,500 because they had such high nitrate levels due to hog waste that was being sprayed near the church. For others they simply wanted to be connected to county water. And they had been told that it wasn’t possible, or two, it was too expensive for them to connect. I think the fee is \$500 and then you have your monthly water bill, if you’re able. Some people aren’t able to access county water. Residents on Lakewood School Road were particularly concerned about their ground water. One resident on Lakewood School Road spoke of brown ice cubes and not being able to garden due to the landfill. What is particularly egregious about the Lakewood School Road community is that Lakewood High School is on county water, Lakewood Country Club is on county water, but the residents – mostly black residents – who are right there between Lakewood High School and the Country Club, they’ve been refused access to city water for at least almost 20 years. In spite of the flooding and hurricane risks that have caused ground water to be unsafe, particularly for the residents who live near the landfill, or hog and poultry farms, people are still being denied access to healthy, clean water. I read the budget that was created by the department of Public Works and in their letter, which was written February 10, 2021, they state that the only project on the horizon needed now is an additional well in the Keener area to supplement our water system. They also say that most of our new taps are in the Plainview region and the water is purchased from Dunn. I did not see any mentioning of adding new wells to any areas in district four, such as Lakewood School Road or in the Union Elementary/high school, or Ivanhoe area. Federal money has been earmarked for counties to improve their water and sewage infrastructure. I am asking the Board to really think about this. Lastly, my uncle’s water was also tested. He had high arsenic levels. I asked if they had any financial assistance for veterans or military. They said they don’t have any financial assistance. He had to come out of his pocket and pay \$75 to have his water tested by the Health Department. They also notified us that it would take six weeks because they are behind. So, for the next 2-3 months he’s going to be having to drink bottled water until they can get someone out there. I think it’s really sad that our residents don’t have enough money and have to pay out of their pockets to handle issues not caused by them. Thank you. I’m sorry I went over time but thank you for hearing my concerns.

Elouise Jacobs: I imagine that most of you all have never heard of Waycross because I am getting that feeling when I am talking to people saying they have never heard of Waycross and we’ve been there over 70 years, cause that is where I was born in Sampson County. And I am very concerned. Back in the nineties, well actually in the seventies, they built a hog farm right within quarter of a mile of where I live. My water,

we cannot drink it, we cannot wash clothes, or anything. I don't even wear white clothes because when you wash them they turn yellow. We have these smells and you have to buy detergent that has odor treatment in order to wash clothes if I use my water from my well. In around 1998 Murphy's hog farm tested my water and it was so bad that they put me a big well down, which lasted about 10 years. After about 10 years I went back to them because I was having the same problems all over again. And they told me that they weren't going to do anything else about my water and whatever else was done, I had to do it on my own. Well, I asked the County about it a few years ago. They told me that there wasn't enough people on my road to put the county water in. Then a little bit later they told me that the money had been used to build the new Union High School. I asked them, "Don't I pay taxes"? I mean over in Waycross we too have to pay taxes. We don't have the water, garbage pickup, we don't have any of that in the Waycross area. So, if someone was to drive through the Waycross area they would think that we are just some kind of community just sitting there. We are in the Taylor's Bridge Township and I understand from today that we don't even have ambulance service there. So, I have a lot of questions as to what they are doing with our tax money that we can't have the normal services that should be provided to people. My main concern is the county water because like I said, we cannot drink our water, which I am on a deep well system that my brother had put down at our family house. I shouldn't have to be on another system that I have to be pumped down to another house in order to have pure drinking water. So, like I said, I do have a lot of concerns as to why we don't have anything in the Waycross area that would come from when we pay our county taxes; such as water, garbage disposal, and ambulance services. Thank you.

Alan Williams: I want you to know that I am here speaking on behalf of the Taylor's Bridge Fire Department, it's members, our Board of Directors, the residents of the lower end of Sampson County, and also as the President of the Sampson County Fire Fighter's Association, which consists of over 500 volunteers who serve this county on a 24/7 basis. I come before you again, first of all to extend our condolences to and continued prays to Ms. Lethia Lee on the passing of her husband. We'll continue to keep you in our prayers. I'll also ask this Board of Commissioners to keep in your prayers the Jernigan family from Faison. Chief Jernigan passed away. He did a lot for this county even though he was the fire chief of Faison for many, many years, he also assisted with emergency situations here in Sampson County. If you would, keep that family in your prayers too. I come to you tonight asking that you reconsider adding the personnel to staff an additional EMS truck in the southern end of Sampson County. I know there was some discussions after the original public hearing meeting. There was that \$230,000 number that was revised, and I think Mr. Clack or somebody came up with \$481,000, so I don't know where the exact number is. Just with six paramedics that run 3 shifts on that truck. It doesn't take \$481,000 to operate the trucks we have in place now. The six trucks that we are currently operating, it doesn't cost \$481,000 per truck. You can do it with an EMT and a paramedic, or a combination of that. When the truck is gone from the southern end of Sampson County, that's it. We don't have anybody else down there.

This county is too large to run six ALS ambulances. We need more. I understand, I've spoken with Commissioner Wooten. And I do appreciate it, I've reached out to all of you and most all of you have responded back. I do appreciate that. If you pass it tonight, you're still six months out. It's not going to happen overnight. There's a hiring process, there are SOGs that have to be put in place for the new truck. We've got to figure out where to put it. There's three ambulances sitting at the EMS base on Woodrow Street right now. You don't have to buy the ambulances, they're already there. Three of them. Sitting there. Unstaffed. Three's six locations in the southern end of Sampson County that are willing to donate the space to house those employees. It won't cost the county a dime. The taxpayers of Taylor's Bridge just built a brand new station. Hopefully in about four weeks we'll come back to you and get permission to open that up. The bay is there. The facilities are there to staff it. So again, I ask that you reconsider that. I have high hopes for the gentleman coming from New York. I don't understand personally why we couldn't find somebody here at home to run Emergency Services as we've done in the past, but I do have high hopes and I look forward to working with him and getting through this. We don't have time for a study. We need a truck now for the southern end of the county that will benefit the whole county. When you have to pull resources from Newton Grove to come to a motor vehicle accident in Taylor's Bridge, you're pulling resources from the northern end of the county. It's extended traveling distances. You're putting too much pressure on the EMS personnel. My last thing I've got to say is I cannot tell you how proud I am with every volunteer in this county. The taxpayers, they understand it and they appreciate it. If Sampson County had to pay first responders for what they do, you're looking an excess of \$20,000,000 per year to the pay personnel to do what our volunteers here at home do every day. And I couldn't be any more proud of them. But we're asking and I'm asking for this commission and this county to add another EMS unit as soon as possible. Thank you.

Recess to Reconvene

Upon a motion made by Vice Chairperson Sue Lee and seconded by Commissioner Kivett, the Board voted unanimously to recess to reconvene on July 27, 2021 at 4 p.m. in the Administration Building Conference Room.

Clark H. Wooten, Chairman

Susan J. Holder, Clerk to the Board

NORTH CAROLINA'S SAMPSON COUNTY

A RESOLUTION PROCLAIMING SEPTEMBER 7TH AS JOHN MERRICK DAY

WHEREAS, John Merrick was born a child of slaves in Sampson County in the year 1859, and by his teenage years he had proven himself to be, in the words of biographer R. McCants Andrews, "*a strong young man of earnest purpose and of unbounded faith*"¹ who had taught himself to read and was supporting his family as a brick mason in Chapel Hill and Raleigh, North Carolina; and

WHEREAS, as Merrick became an enormously successful businessman in his own right, he parlayed the respect and confidence he had earned from Durham's leaders into support for his community and civic endeavors. His influence garnered large contributions from the likes of the prestigious Duke family to establish the Lincoln Hospital, the Mechanics and Farmers Bank, and the Bull City Drug Company, each specifically serving the Negro population. In the words of J. B. Duke, the multi-millionaire tobacco manufacturer, Merrick was able to accomplish this because "*he had business ability of first-rate quality and because he had traits of character that made it natural for other men to trust him and to work with him*"²; and

WHEREAS, Merrick's philanthropy included money for the needy, his church, educational institutions, and the donation of land to locate a public library for the black children of Durham, but perhaps his great contribution was the founding of North Carolina Mutual Life Insurance, the oldest and largest African American life insurance company in the United States, along with his faithful friends A.M. Moore and C.C. Spaulding. It is said that Merrick envisioned the bank as a means to protect Negro families from the poverty that often befell them at the death of their breadwinner and which caused them to become a burden to the public, and moreover to improve the public health of the race. For this reason, Merrick's biographer Andrews has noted that this contribution cannot be measured in terms of money value, instead being a contribution that was social as much as economic; and

WHEREAS, in describing the impact of John Merrick's personal and business successes, biographer Andrews has written, "*the capacity of a race for culture and advance is evidenced by the achievements of its leaders ... the men and women of unselfish purpose and unsullied character who become the torch-bearers for their generation.*"³

WHEREAS, the Sampson County Board of Commissioners wishes to commemorate the life of native son John Merrick, a torchbearer of his generation, and celebrate his notable achievements which transcended racial, societal, and economic conventions.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Sampson County does hereby proclaim John Merrick's birthdate, September 7th, as "John Merrick Day" in recognition of a man of influence and vision whose selfless acts and inspiring spirit engendered economic and societal improvements in his community and for his generation.

ADOPTED this 2nd day of August, 2021.

Clark H. Wooten, Chairman

ATTEST:

Susan J. Holder, Clerk to the Board

¹⁻³ Excerpted from *John Merrick: A Biographical Sketch* by R. McCants Andrews, 1920.



July 2, 2021

Sampson County Board of Commissioners
Attention: Mr. Clark Wooten
406 County Complex Road, Bldg C
Clinton, NC 28328

Dear Mr. Wooten:

For the past decade or so, I, along with the Sampson County Chapter of the North Carolina A&T State University Alumni Association have endeavored to acquaint our community with the background, work, achievements and philanthropy of John Merrick, who began life as a bricklayer and died an insurance magnate. This effort culminated with the 2011 John Merrick Memorial Tribute at which both the County and City Proclamation were presented in recognition of Mr. Merrick's accomplishments.

Those accomplishments are even more noteworthy due to Mr. Merrick's humble beginnings as a slave, born here in Sampson County, on the eve of the Civil War in 1859. With this in mind, I would like to request that the County Commissioners see fit to designate Mr. Merrick's birthdate, September 7th as "John Merrick Day," throughout Sampson County

If I can be of any further assistance with this matter, please let me know, as I may be reached at (910)564-4717 or email, larrysutton1973@intrstar.net.

With sincere gratitude,

A handwritten signature in cursive script that reads "Larry A. Sutton".

Larry A. Sutton

STATE OF NORTH CAROLINA
Department of
Agriculture and Consumer Services

\$ **424,703.00**
Total Cooperative Appropriation

\$ **254,822.00** State

\$ **169,881.00** County

AGREEMENT FOR THE PROTECTION, DEVELOPMENT AND IMPROVEMENT
OF FOREST LANDS IN **SAMPSON COUNTY** NORTH CAROLINA

THIS AGREEMENT is made under the authority of **Chapter 106, Article 75, of the North Carolina General Statutes, including N.C. Gen. Stat. § 106-906, titled "Cooperation between counties and State in forest protection and development,"** by and between the North Carolina Department of Agriculture and Consumer Services (hereinafter called the Department), party of the first part, and the Board of Commissioners of **SAMPSON COUNTY** in the State of North Carolina (hereinafter called the Board), party of the second part.

WHEREAS, the Board recognizing the need for active forest protection, development, reforestation, management and improvement in **SAMPSON COUNTY** has accepted the offer of the Department for cooperation in accomplishing this object; and

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the parties contract and agree to maintain a legally appointed and equipped Forest Service office to support said county at the joint cost of the State and County, insofar as the joint funds will permit, as follows:

Part I. THE DEPARTMENT AGREES:

1. To select and employ permanent and temporary position(s) in order to successfully execute the mission of the NC Forest Service and to support the forestry program in said county. These positions include:
 - A) **1** County/Area Ranger(s) assigned for the purposes of controlling forest fires in said County; for detecting and extinguishing fires that break out; for investigating the origin of forest, woodland, and field fires; for enforcing the State's forest fire laws; for taking such preventive measures, educational and otherwise, to prevent forest fires; for developing and improving the forests through reforestation, promotion, and practice of Forest Management practices; and for protection of forests from insects and diseases.
 - B) **2** Assistant County Ranger(s) for the purposes of assisting under the direction, supervision, and/or oversight of the County/Area Ranger in controlling forest fires in said County; for detecting and extinguishing fires that break out; for investigating the origin of forest, woodland, and field fires; for enforcing the State's forest fire laws; for taking such preventive measures, educational and otherwise, to prevent forest fires; for developing and improving the forests through reforestation, promotion, and practice of Forest Management practices; and for protection of forests from insects and diseases.

- C) **.17** Forestry Management Clerk for purposes of providing administrative support, serving as the back-up administrative contact for the assigned district, counties within the district, or unit, and serving as the primary contact for forest management administrative business within the assigned district.
 - D) **2** Forest Fire Equipment Operator(s) for purposes of establishing fire suppression control lines in assigned work areas and in other areas as needed using equipment, including crawler tractors (fire dozers), with various attachments, such as a fire plow, hurricane blades, etc., and operate and maintain all types of heavy site preparation equipment.
 - E) Temporary position(s) on an as-needed basis.
2. To furnish position(s) so employed a badge of office, stationery and report forms, instructional posters for use in the County, leaflets for distributing to landowners and others; to purchase necessary equipment, communication systems, and other Forestry improvements insofar as the joint funds will permit.
 3. To pay the identified position(s) for all official services rendered at a fair rate of pay. Rates of pay are to be established by the Department in accordance with existing State salary administration policy.
 4. To direct, supervise, instruct, and inspect, through its agents, the work and conduct of each position, to discipline and, when necessary, discharge such position(s).
 5. To submit to the Board monthly, or at other mutually satisfactory intervals, an itemized statement of all monies to be paid by the County and those paid by the Department for the work conducted pursuant to this Agreement within said County.

State Funding

6. To make available annually from State, Federal, and other funds allotted to it, the sum of **TWO HUNDRED FIFTY-FOUR THOUSAND EIGHT HUNDRED TWENTY-TWO DOLLARS (\$254,822.00)** as its share of an annual budget of **FOUR HUNDRED TWENTY-FOUR THOUSAND SEVEN HUNDRED THREE DOLLARS (\$424,703.00)** for carrying on the above listed work in said County.

Part II. THE BOARD AGREES:

7. To pay the Department **40** % of the total cost of the salary of position(s) specified in Part I.1 above and expenses and other proper expenditures made in connection with the overall forestry program in said County, upon receipt and consequent approval of the periodic statements submitted by the Department.

County Funding

8. To appropriate annually the sum of **ONE HUNDRED SIXTY-NINE THOUSAND EIGHT HUNDRED EIGHTY-ONE DOLLARS (\$169,881.00)**, which sum shall be available for expenditure under the terms of this Agreement, and shall represent the County's share of the annual budget for carrying on work listed in this Agreement in said County.

Part III. IT IS EXPRESSLY AGREED AND UNDERSTOOD BY BOTH PARTIES:

9. That this Agreement becomes effective **July 1, 2021**, and lasts through **June 30, 2022**.

10. Payments made for services rendered in a prior contract period will apply toward the contract period in which the services were rendered and not toward the contract period when the payments are made.

That the annual appropriations as set forth above may be revised in writing by mutual agreement between the Department and the Board, based on the amount of annual appropriation desirable for the proper conduct of the Forestry work. Such revision shall become effective at the beginning of the stated Fiscal Year. A Fiscal Year begins on July 1 and ends on June 30. Any unused balance of County funds remaining at the end of a Fiscal Year shall revert to said County unless otherwise mutually agreed upon by both parties.


11. That this Agreement may be modified only in writing and upon execution by both parties.
12. That the Board reimburse the Department as provided in Part II of this Agreement by forwarding a county voucher drawn in favor of the Department for the amount of the County's share of expenditures as set forth in the Department's monthly statement to the Board. That such payments be made by the Board within thirty days following receipt of the Department's billing.
13. The title to all improvements and equipment purchased and/or constructed in connection with this Agreement will rest with the Department; such materials or their equivalent will remain in the County as long as this Agreement is in effect, or as long as they are needed by the Department for the proper conduct of the work therein.
14. That the County/Area Ranger periodically or at the request of the Board, shall present to the Board statements of the work being done within the County, so that said Board may be always informed regarding the Forestry finances and activities within the County.

IN WITNESS WHEREOF, the said parties do hereunto affix their names and seals upon the date herein below specified.

For the Board of County Commissioners of **SAMPSON COUNTY**

Date _____ County Manager

Provisions for the payment of the monies to fall due under this Agreement have been made by appropriation duly made or by bonds or notes duly authorized and this Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act

Date 7/23/202 _____ County Finance Officer


For the North Carolina Department of Agriculture and Consumer Services

Date _____ Signature

N. David Smith
Chief Deputy Commissioner



SAMPSON AREA TRANSPORTATION
311 COUNTY COMPLEX RD.
BUILDING H
CLINTON, NC 28328
PHONE: (910) 299-0127

ROSEMARIE OATES MOBLEY, DIRECTOR
Email: roates@sampsonnc.com

MEMORANDUM

TO: Ed Causey, County Manager
FROM: Rosemarie Oates-Mobley, Director, Sampson Area Transportation
DATE: July 26, 2021
RE: FY23 CTP Grant, 5310 Grant, Capital Grant, Rural Expansion Grant

Annually, Sampson Area Transportation applies for the following grants from the NC Department of Transportation: CTP/5311 (Administrative Expenses), 5310 Elderly/Disabled (transportation services), and Capital (van replacement and other capital items).

As part of the application process, the County must hold a public hearing to receive comment on the proposed funding. We respectfully request that the Board schedule the public hearing for the FY 22-23 grant applications in conjunction with the September 13, 2021 meeting.

Following the hearing, Sampson Area Transportation anticipates seeking approval to apply for funding in the following amounts:

CTP/5311	\$242,747, with a 15% local match of \$36,413
5310 Elderly/Disabled	\$40,000, with a 50% local in-kind match of \$20,000
Capital	\$265,000 (estimated) for 4 vehicles and 5 office chairs, with local match of \$26,500.

Please let me know if you have any questions.

**SAMPSON COUNTY
DEPARTMENT OF SOCIAL SERVICES
CLINTON, NORTH CAROLINA 28328**


PO BOX 1105
360 COUNTY COMPLEX RD
SUITE 100

**Director
Sarah W. Bradshaw**

TELE: (910) 592-7131
FAX: (910) 592-3763

MEMORANDUM

To: Sampson County Board of Commissioners
Ed Causey

From: Sarah Bradshaw 

Date: July 9, 2021

Re.: Child and Adult Protective Services Contract Amendment – Warrick, Bradshaw and Lockamy

Due to an unexpected increase in cases and required legal services, the final FY 20-21 invoice from the Warrick, Bradshaw and Lockamy Law Firm would exceed the amount specified in the legal services contract. The attached Contract Amendment is being routed for your approval prior to final payment.

Thanks in advance for your consideration.

Contract Amendment
Sampson County Department of Social Services

Fiscal Year Begins July 1, 2020 Ends June 30, 2021

Contract # 2
Amendment # 1

SECTION I

Agency: Warrick, Bradshaw & Lockamy, P.A.
Program: Attorney-Child Welfare Legal Services
Effective Period of the Contract: July 1, 2020 – June 30, 2021

This Contract Amendment amends the contract between the Sampson County Department of Social Services (the "County") and Warrick, Bradshaw & Lockamy, P.A. (the "Contractor"). As provided for under the terms of the contract, The County and Contractor agree to amend the provision(s) indicated in Section II below.

SECTION II

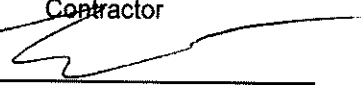
Justification/Change to Contract:

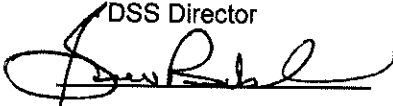
With payment to attorney firm invoice for May 2021, Contractor will require an increase in authorized funds listed under this contract. Due to the volume of child welfare cases requiring legal services, the monthly attorney invoice averages \$17,000.00 per month, therefore the attorney will exceed the maximum amount of \$166,500.00 with the June 2021 invoice.


This amendment changes item #5 of the general contract as follows: **The total amount paid by the County to the Contractor under this contract shall not exceed \$185,000.00 for the contract period.**

SECTION III

All other terms and conditions set forth in the original contract shall remain in effect for the duration of the contract. The contract specified above is amended by this Contract Amendment effective **June 30, 2021**.

Contractor

By: Frank L. Bradshaw
Title: President
Date: 7-9-2021

DSS Director

By: Sarah W. Bradshaw
Title: DSS Director
Date: 7/9/2021

County Manager

By: Edwin W. Causey
Title: County Manager
Date: _____

This agreement has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Attest:

County: David K. Clack
Title: Finance Officer

Signature: _____
Date: _____

STATE OF NORTH CAROLINA
COUNTY OF SAMPSON

**CONTRACT FOR BUILDING
INSPECTION SERVICES**

THIS CONTRACT FOR BUILDING INSPECTION SERVICES (the “Agreement”) is made and entered into effective the 1st day of July, 2021 by and between **SAMPSON COUNTY** (the “County”), a body corporate and politic and a political subdivision of the State of North Carolina, and **THE TOWN OF AUTRYVILLE** (the “Town”), a North Carolina municipal corporation. The County and the Town may be referred to at times herein individually as a “Party” and collectively as the “Parties”.

RECITALS

A. Pursuant to N.C. Gen. Stat. § (“G.S.”) 160D-1102, the Town is required to perform the building inspection duties and responsibilities set forth in G.S. 160D-1104 within its territorial jurisdiction, including defined areas of extraterritorial jurisdiction under G.S. 160D-202.

B. The Town is authorized, pursuant to G.S. 160D-202, 160D-402, and 160D-1102, to contract with the County for the provision of building inspection duties and responsibilities set forth in G.S. 160D-1104.

C. On January 19, 2010, the Town’s Board of Commissioners adopted a resolution requesting that the County’s Inspections Department and Fire Marshal perform the building inspection duties and responsibilities imposed upon the Town by state law, subject to certain terms and conditions.

D. On February 1, 2020, the County’s Board of Commissioners adopted a resolution of approval agreeing to provide the requested building inspection duties and responsibilities within the Town’s territorial and extraterritorial jurisdictions, subject to certain terms and conditions.

E. The Parties wish to enter into this Agreement in order to clarify the scope and nature of the building inspection services the County will provide, define the respective responsibilities of the Parties, and memorialize the initial fee schedules that will govern the provision of building inspection services hereunder.

AGREEMENT

NOW, THEREFORE, for and in consideration of the mutual promises set forth herein as well as other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties, intending to be legally bound, incorporate the above Recitals and covenant and agree as follows:

1. **Term and Termination.** The initial term of this Agreement shall begin on July 1, 2021 and end on June 30, 2022, corresponding with the fiscal years of the County and the Town. The Agreement shall automatically renew each fiscal year thereafter until terminated as provided herein. The Board of Commissioners of either Party may unilaterally terminate this Agreement

by voting to rescind the resolution whereby said Board requested or approved the provision of building inspection services by the County, provided that the rescinding Board gives two years' written notice of said rescission to the non-rescinding Party's Board of Commissioners, as required by G.S. 160D-202(i). The Boards of Commissioners of the Parties may also immediately terminate this Agreement by mutual agreement by mutually voting to rescind their respective resolutions of request and approval.

2. Scope.

a. The County, through its Inspections Department and Fire Marshall, shall conduct those building inspections required by the 2018 North Carolina State Building Code or any subsequently adopted version of the North Carolina State Building Code (the "Code"), including fire prevention inspections for commercial and industrial buildings, within the territorial and extraterritorial jurisdictions of the Town (referred to collectively herein as the "Municipal Jurisdiction"), in accordance with the Code, the Fire Prevention Ordinance of Sampson County, North Carolina (the "Fire Ordinance"), and any other applicable law or regulation. To the extent that it has not already done so, the Town shall adopt the Fire Ordinance within the Municipal Jurisdiction.

b. The County shall receive applications for building permits and certificates of compliance, issue or deny building permits, make necessary inspections, issue or deny certificates of compliance, issue orders to correct violations, conduct construction plan fire prevention reviews, issue required fire safety permits, perform acceptance tests of fire protection equipment, respond to fire safety complaints, and perform any other activities necessary for the proper enforcement of the Code and the Fire Ordinance within the Municipal Jurisdiction, provided, however, that The Town's Board of Commissioners may not increase the scope of services provided under this Agreement without the consent of the County's Board of Commissioners.

c. Although the County shall be responsible for performing inspections, issuing notices and making initial administrative determinations in accordance with the provisions of the Code, the Fire Ordinance, and any other applicable regulation, if an appeal is made to the Commissioner of Insurance, the State Building Code Council, the Town's board of adjustment, the Town's Board of Commissioners, or to some other authority, including the General Court of Justice, all further enforcement responsibility shall lie with the Town. Nothing herein shall be interpreted as requiring the County or the County Attorney to institute or defend enforcement actions and/or appeals on behalf of the Town or participate in legal proceedings in order to secure compliance with the Code and/or Fire Ordinance within the Municipal Jurisdiction, as these actions are the sole responsibility of the Town. The Town shall be solely responsible for any cost associated with any enforcement action or appeal, including, but not limited to, the cost of condemning, demolishing, or removing any building.

d. The Town's Board of Commissioners shall approve the form of any permits, orders, or other documents to be used by County Inspectors or the County Fire Marshall acting on the Town's behalf within the Municipal Jurisdiction.

3. **Fees.**

a. With respect to building inspection fees charged for non-fire prevention building inspections, the County shall bill the person that requested the building the inspection directly in accordance with the Fee Schedule attached hereto as Exhibit "A" and incorporated herein by reference. The County shall also be responsible for collecting payment of any such fees.

b. With respect to fire prevention inspection fees, the Town shall pay to the County a fee for each inspection performed within the Municipal Jurisdiction in accordance with the Fee Schedule attached hereto as Exhibit "B" and incorporated herein by reference. The Town shall be responsible for payment of all fees associated with said inspections performed during the prior month on or before the first day of each month. These fees must be paid to the County by the Town irrespective of whether the Town has collected the fees from the businesses inspected during the prior month. It shall be the sole responsibility of the Town to bill businesses for inspections performed by the County pursuant to this Agreement and collect payment for the same.

c. The Fee Schedules set forth in Exhibit "A" and Exhibit "B" are subject to increase by the County prior to the beginning of subsequent fiscal years.

4. **Breach.** Notwithstanding the provisions of Paragraph 1 of this Agreement, should the Town become more than thirty (30) days delinquent in payment of the fees required under Paragraph 3 of this Agreement and fail to cure said default within ten (10) days' written notice from the County, the County has the right to terminate this Agreement and pursue any and remedies available at law or equity against the Town for breach of this Agreement. Furthermore, failure on the part of the County to require performance by the Town or to claim a breach of any provision of this Agreement shall not be construed as affecting any subsequent breach of the right to require performance with respect thereto or to claim a breach with respect thereto.

5. **Liability and Insurance.** County Inspectors, including the County Fire Marshall, shall be considered Town employees while exercising their duties for the benefit of the Town as contemplated by this Agreement. The Town shall have the same potential for liability for inspections conducted by County Inspectors or the County Fire Marshall as it does for individuals who are employees of the Town. To this end, the Town shall have errors and omissions and other insurance coverage in such amounts and of such types as may be acceptable to the County.

6. **Indemnification.** The Town agrees to defend, hold harmless and indemnify the County, County Inspectors and County Fire Marshall from and against any losses, liabilities, claims, damages, causes of action, litigation, costs, or expenses (including reasonable attorney's fees) arising out of the performance or nonperformance by a County Inspector or Fire Marshall of any act related to the inspections or related activities contemplated by this Agreement.

7. **Fire Marshall.** By Resolution dated January 19, 2010, the Town appointed the County Fire Marshall as its Fire Code official. The Town reaffirms that designation herein.

8. **Notices.** All notices which may be required by this Agreement or any rule of law shall be effective when received by certified mail sent to the following addresses:

The County:

Sampson County
Attn: County Manager
406 County Complex Rd., Bldg. C
Clinton, NC 28328

The Town:

Town of Autryville
Attn: Mayor
P.O. Drawer 10
Autryville, NC 28318

9. **No Third-Party Beneficiaries.** There are no third-party beneficiaries to this Agreement. Nothing herein shall create or give to third parties any claim or right of action against any Party to this Agreement or any elected official, officer, employee, or agent of any Party to this Agreement.

10. **Immunity.** Nothing herein is intended or shall be interpreted as waiving any claim or defense based on the principles of sovereign immunity, governmental immunity, public official immunity, qualified immunity, or any other immunity that otherwise would be available to the County, the Town, and/or any elected official, officer, employee, or agent of the County or Town.

11. **Governing Law.** This Agreement shall be governed by the laws of the State of North Carolina.

12. **Survival of Obligations.** All provisions of this Agreement that by their nature are to be performed or complied with following the expiration or termination of this Agreement, including without limitation Paragraphs 5 and 6, survive the expiration or termination of this Agreement.

13. **Modification.** This Agreement may be amended or modified only by express written consent of the Parties, duly approved by the Board of Commissioners of each of the Parties.

14. **Severability.** If any provision of this Agreement shall be held to be invalid, the remainder shall nevertheless be deemed valid and binding on the Parties.

15. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which taken together constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be duly executed by the official designated to perform such act.

SAMPSON COUNTY

By: _____
Clark H. Wooten, Chair,
Sampson County Board of Commissioners

Attest:

Susan J. Holder,
Clerk to the Sampson County Board of Commissioners

TOWN OF AUTRYVILLE

By: _____
Grayson B. Spell,
Acting Mayor

Attest:

Cassandra Tyndall,
Clerk to the Town of Autryville Board of Commissioners

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer,
Town of Autryville

EXHIBIT "A"

One and Two Family Dwellings

Building	.15 per sq. ft.	
Electrical	.90 per amp for Main Electrical Service	*Electrical on new residential addition:
Plumbing	\$12.00 per fixture	*less than 600 sq. ft. \$50.00
Mechanical	.08 per sq. ft.	*over 600 sq. ft. \$80.00

Cost Per Sq. Ft. of Building Area

	<u>Building</u>	<u>Electrical</u>	<u>Mechanical</u>	<u>Plumbing</u>
Residential	.15	.09	.08	\$12.00 per
Storage	.08	.06	.07	plumbing fixture/
Assembly	.15	.09	.12	Commercial
Institutional	.23	.13	.14	Base fee
Business	.14	.09	.09	Add. \$100.00
Mercantile	.11	.07	.08	
Hazardous	.15	.10	.14	
Industrial	.13	.09	.07	
Educational	.16	.09	.09	

Additions

Computed on above table with \$50.00 minimum fee.

Alterations & Repairs

Based on 1/2 above table computation with \$50.00 minimum fee.

Change of Occupancy

Same as alterations and repairs. Calculations based on new occupancy.

Fire Protection Systems

Sprinkler Systems: .033 per sq. ft. sprinkled area

Standpipe without sprinkler: \$100.00

<u>Moved Buildings</u>	
Residential	\$180.00
Commercial	\$300.00

<u>Signs & Billboards</u>	
Signs	\$100.00
Billboards	\$125.00

<u>Periodic Inspections</u>	
ABC License	\$95.00
Foster Homes	\$50.00
Day Care (1-15)	\$50.00
Day Care (over 15)	\$65.00
Residential Care/Inst.	\$65.00
Halfway Houses, etc.	\$50.00

Electrical

Minimum Fee	\$ 50.00
Residential Construction Pole (Temporary Pole)	\$ 50.00
Permanent Power Pole	\$ 50.00
Swimming Pool: Grounding <u>and</u> Feeder	\$ 60.00
Grounding <u>or</u> Feeder (each)	\$ 50.00
Mechanical Equipment	\$ 50.00
Load Management Devices	\$ 50.00
Residential Service Change (1 trip)	\$ 50.00
Residential Service Change (2 trips)	\$ 80.00
Transfer Switch	
Residential	\$ 50.00
Commercial	\$ 80.00

<u>Commercial</u>	
200 Amp Service	\$100.00
Commercial Service Charge (per trip)	\$ 80.00
Each additional 100 amps	\$ 20.00
Agricultural Buildings (each building)	\$ 80.00
Bill Boards & Signs	\$ 60.00

<u>Motors</u>	
>1 to 5 HP	\$ 8.00
>5 to 10 HP	\$ 9.00
>10 to 50 HP	\$ 12.00
>50 HP	\$ 30.00

Solar Farms \$1.25 per kilowatt (kw)

Mechanical

Residential Replacement	\$ 60.00
Commercial	
>Up to 1,000,000 BTU	\$ 80.00
>over 1,000,000 BTU	\$200.00
Air Conditioner (Commercial)	
>Up to 15 Tons	\$100.00
>Over 15 tons	\$200.00
Gas Piping	
Residential	\$ 50.00
Commercial	\$ 80.00

Commercial Hoods	\$100.00
Suppression Test	\$ 50.00
Commercial Refrigeration	
Motors or Compressors (1 st Unit)	\$ 80.00
Additional Motor or Additional Units	\$ 20.00 each

Plumbing

Minimum Fee	\$ 50.00
Residential	
Water or Sewer Taps	\$ 50.00
Both Water & Sewer Taps	\$ 60.00
Commercial	\$ 80.00

Mobile Home Fees

Setup (includes blocking & Tie Downs)	
Singlewide	\$100.00
Doublewide	\$150.00
Footer	\$ 50.00
Electrical	\$ 60.00
Plumbing	\$ 60.00
Mechanical	\$ 60.00

Minimum Fee or Extra Trip

Residential	\$50.00
Commercial	\$80.00

Other Fees and Charges

Work started before securing a Permit: Double Fee

 1st Offense: Double Fee

 2nd Offense: Double Fee + \$100.00

 3rd Offense: Double Fee + \$300.00

Provisional or Temporary Buildings \$ 50.00
(i.e. fruit stands, tents, etc...)

Demolition Permits \$ 80.00

****Items not covered by the schedule of fees shall be computed on an hourly rate of \$75.00 per hour (minimum 1 hour) by the Building Codes Administrator.*

EXHIBIT “B”

Operational Permits

\$30.00	105.6.2	Amusement Buildings
\$50.00	105.6.5	Carnivals and Fairs
\$30.00	105.6.7	Combustible Dust Producing Operations
\$30.00	105.6.9	Compressed Gases
\$30.00	105.6.10	Covered & Open Mall Buildings
\$30.00	105.6.11	Cryogenic Fluids
\$30.00	105.6.12	Cutting & Welding
\$30.00	105.6.13	Dry Cleaning
\$50.00	105.6.14	Exhibit and Trade Shows
\$250.00	105.6.15	Explosives
\$30.00	105.6.17	Flammable and Combustible Liquids
\$50.00	105.6.20	Fumigation and Insecticidal Fogging
\$60.00	105.6.21	Hazardous Materials
\$30.00	105.6.23	High Piled Storage
\$30.00	105.6.24	Hot Work Operations
\$30.00	105.6.25	Industrial Ovens
\$30.00	105.6.26	Lumber Yards & Woodworking Plants
\$50.00	105.6.27	Liquid or Gas Fueled Vehicles in an Assembly
\$60.00	105.6.29	Magnesium
\$250.00	105.6.38	Pyrotechnic Special Effects Material
\$30.00	105.6.40	Refrigeration Equipment
\$30.00	105.6.41	Repair Garages
\$30.00	105.6.43	Spraying and Dipping
\$30.00	105.6.44	Storage of Scrape Tires & Tire Byproducts
\$50.00	105.6.45	Temporary Membrane Structures and Tents
\$30.00	105.6.47	Waste Handling

Construction Permits

\$100.00	105.7.1	Automatic Fire Extinguishing System
\$50.00	105.7.2	Battery Systems
\$50.00	105.7.3	Compressed Gases
\$50.00	105.7.4	Cryogenic Fluids
\$100.00	105.7.5	Emergency Responder Radio Coverage System
\$100.00	105.7.6	Fire Alarm & Detection Systems
\$200.00	105.7.7	Fire Pumps and Related Equipment
\$50.00	105.7.8	Flammable and Combustible Liquids
\$50.00	105.7.9	Gates and Barricades on Fire Access Roads
\$100.00	105.7.10	Hazardous Materials
\$50.00	105.7.11	Industrial Ovens
\$200.00	105.7.12	LP Gas
\$50.00	105.7.13	Private Fire Hydrant
\$100.00	105.7.14	Smoke Control or Exhaust Systems
\$100.00	105.7.15	Solar Photovoltaic Power Systems
\$50.00	105.7.16	Spraying and Dipping
\$50.00	105.7.17	Standpipe Systems
\$25.00	105.7.18	Temporary Membrane Structure

Building Plan Review

Plan Review (New Construction)	.02 per square foot	(\$25.00 minimum)
Plan Review (Change of use, Alterations or Repairs)	.01 per square foot	(\$25.00 minimum)
Sprinkler Plan Review	.03 per square foot	(\$25.00 minimum)

Inspection Fees

15,000 Square foot or less	\$75.00
15,001 – 50,000 square foot	\$125.00
50,000 – 100,000 square foot	\$175.00
Greater than 100,000 square foot	\$250.00
Foster Homes & Therapeutic Homes	\$75.00
Group Homes & Assisted Living in a SFD	\$75.00
ABC Permit Inspections	\$150.00
2 nd Compliance Inspection	\$45.00
3 rd Compliance Inspection	\$65.00
4 th Compliance Inspection	\$85.00

- Inspection fee will encompass a regular scheduled inspection and one compliance inspection.
- Any industry, complex or facility comprised of multiple buildings; each building issued an address will be considered a separate inspection.
- Public Schools, Fire Stations, Rescue and EMS facilities will be exempt from scheduled inspection fees and *Operational Permit* fees. Construction Permit fees will be assessed.
- County and municipal owned structures will be exempt from scheduled inspection fees and *Operational Permit* fees. Construction Permit fees will be assessed.
- An invoice for all inspection fees and permit fees, generated at the time of the inspection, will be issued to the respective business. The business or responsible party will remit all fees to the respective jurisdiction.
- Each respective jurisdiction will be responsible for collections.
- The Fire Marshal's Office will provide a monthly statement for payment to each municipality.
- Inspections conducted in a single family dwelling (SFD); foster homes, group homes and assisted living facilities must be prepaid to the Fire Marshal's Office.
- Inspections requested for an ABC license must be prepaid to the Fire Marshal's Office.
- Each respective jurisdiction will be responsible for the collection of fees for citations issued in the jurisdiction.

Civil Penalties

Violations that remain uncorrected after exhausting the fourth compliance inspection or negligent burning.

\$100.00	First Offense
\$250.00	Second Offense
\$500.00	Third Offense

Locked or Blocked Exits or exceeding the posted Occupant Load.

\$500.00	First Offense
\$1,000.00	Second Offense

Fire Department Hazardous Materials / Intentionally Set Fires Abatement & Cost Recovery

Fee Schedule

Engine/Tanker/ Aerial	\$200.00 per hour
Utility/Brush/Service	\$100.00 per hour

The cost of all materials, equipment and supplies used to abate the emergency shall be billed to the responsible party. This shall include any cost to repair, clean or replace any damaged equipment resulting from exposure or contamination of the released material.

Note: Hourly rate includes apparatus and manpower. Partial hours accrued will be considered one full hour. Apparatus and or personnel must be involved in the abatement of the hazard.

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

09642

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Blake Norris in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2020</u>	\$ <u>131.00</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL REFUND \$ 131.00

These taxes were assessed through clerical error as follows.


Bill# 0060 335513
Plate# 8A2878
Plate Turn In - Sold
2016 HD MC

602 County Tax 118.12
School Tax _____
Fire Tax 12.88
City Tax _____
TOTAL \$ 131.00

Mailing Address.


5558 Plain View
Hwy Duan NC 28334

Yours very truly


Taxpayer

Social Security # _____

RECOMMEND APPROVAL


Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

09643

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Rufus Carr
_____ in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2020</u>	\$ <u>191.16</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>191.16</u>

These taxes were assessed through clerical error as follows.

Bill # 0061104921
Plate # JCD2993
Plate Turn In - Traded
2020 Chev MP

602 County Tax: 175.23
School Tax _____
F18 Fire Tax 15.93
City Tax _____
TOTAL \$ 191.16

Mailing Address.

621 MASSER RD.
NEWTON GROVE, N.C.
28366

Yours very truly

Rufus William Carr
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

09644

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Johnny Tyndall II in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2020</u>	\$ <u>171.82</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>171.82</u>

These taxes were assessed through clerical error as follows.

Bill #0040152617
Plate # HV5943
Plate Turn In - Sold
2018 RAM TK

602 County Tax	<u>154.92</u>
School Tax	_____
F20 Fire Tax	<u>16.90</u>
City Tax	_____
TOTAL \$	<u>171.82</u>

Mailing Address.

Johnny Lynn Tyndall
3376 Howard Rd
Arduville N.C. 28318

Yours very truly

John Tyndall
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

09648

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Rickie Lee Jones
_____ in North Clinton _____ Township, Sampson County, for
the year(s) and in the amount(s) of:

YEAR	
<u>2020</u>	\$ <u>121.98</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>121.98</u>

These taxes were assessed through clerical error as follows.

DD53242866 2020 2020 DDSD SS
HET 2083
Tag turned in
2016 Chev
Vehicle Turned In

GD2 County Tax 94.05
S01 School Tax 16.53
F19 Fire Tax 11.40
City Tax _____

TOTAL \$ 121.98

Yours very truly

Rickie Lee Jones

Taxpayer

Mailing Address.

Rickie Lee Jones
60 Wedge Wood Lane
Clinton, NC 28328

Social Security # _____

RECOMMEND APPROVAL

Jim Johnson

Sampson County Tax Administrator

Board Approved _____
Date Initials

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

09617

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Alexander Ernest Cox
in Dismal Township, Sampson County, for
the year(s) and in the amount(s) of:

YEAR	
2020	\$ 390.14 427.20
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL REFUND \$ ~~390.14~~ 427.20

These taxes were assessed through clerical error as follows.

0055364382 2020 2020 0000 00
HJD7795

2020 Tesla 4S
5YJ3E1EAS LF730458

Military Exemption
LES - KANSAS

602 County Tax ~~390.14~~ 427.20
School Tax _____
Fire Tax _____
City Tax _____
TOTAL \$ ~~390.14~~ 427.20

Yours very truly

* Alex Cox
Taxpayer

* Social Security # _____

RECOMMEND APPROVAL

[Signature]
Sampson County Tax Administrator

Mailing Address.

Alexander Ernest Cox
* 264 Mill Ridge CT
* Godwin NC 28344

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

09650

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Judith Crystal Hall in Taylor's Bridge Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2000</u>	\$ <u>134.35</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL REFUND \$ 134.35

These taxes were assessed through clerical error as follows.

0048043937 2000 0020 00000
HBM 7639
Tag turned in, vehicle sold
2015 Jeep Grand Cherokee

GD2 County Tax 119.83
School Tax _____
F23 Fire Tax 14.52
City Tax _____
TOTAL \$ 134.35

Yours very truly

Judith Crystal Hall
Taxpayer

Mailing Address.

Judith Crystal Hall
595 Jimmy Rd
Maryesha NC 28453

Social Security # _____

RECOMMEND APPROVAL _____

Board Approved _____
Date _____ Initials _____

Jim Johnson
Sampson County Tax Administrator 56

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

09636

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Longhorn Investments, LLC in Turkey Township, Sampson County, for the year(s) and in the amount(s) of: 18003043202

YEAR	
<u>2020</u>	\$ <u>927.06</u>
<u>2019</u>	\$ <u>927.06</u>
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
TOTAL REFUND	\$ <u>1,854.12</u>

These taxes were assessed through clerical error as follows.

Calculated average changed to 195.96 because of being on the 601 county line. County Tax 1,709.12

Billed at 294.26 Acres For 2019 + 2020 Tax Years

School Tax _____
Fire Tax 145.00
City Tax _____
TOTAL \$ 1,854.12

Yours very truly

Jeffery Matthews

Taxpayer

Mailing Address.

1450 Raleigh Rd #300
Chapel Hill, NC 27517

Social Security # _____

RECOMMEND APPROVAL

[Signature]

Sampson County Tax Administrator

Approved _____

Date

Initials

PIN #: 2455-#036 SAMPSON CO, NC - Property Card Printed: 07/16/21 Card: 1 of 0 Appraiser: JLM

Ownership: 30432 **SITUS:**
 LONGHORN INVESTMENTS, LLC
 C/O FRANKLIN ST. PARTNERS
 1450 RALEIGH RD, SUITE 300
 CHAPEL HILL NC 27517
Subd:
Nbhd: P Paved Road

LONGHORN CREEK LN OFF
 Deeded Acres: 294.266
 Legal Description:
 Longhorn Creek Ln Off

Parcel: Fair	Sale Dt	I	S	Price	Db/Pq	Valid. Code
Fronting:	02/24/04	D		186,500	1528/894	
Location:	No Valid Sale					
Parking:						
Utility:	E electric;					
Zoning:						

Sketch Vectors
Vector

Improvement Description: R1					Assessment: 2020	
Story:	FP Stacks:	Bsmt:	Phys Cond:	% Complete:	Method:	COST APPROACH
Class:	Openings:	BSMT Gar:	CDU:	Grade:	Land:	\$443,303 Excluded:
Ext Wall:	Prefab FP:	Attic:	Over Depr Tb:	C&D Fact:	BLDG:	\$0 Ag Use:
Yr Blt:	Rooms:	Baths:	Funct Dep %:	C&D Desc:	Market:	\$443,303 SWF:
Eff Year:	Bedrooms:	Half:	Funct Desc:	TV/SF	Deferred:	\$0
Heating:	Unfin Area:	Extra Fixt:	Econ Dep%:	SP/SF	Exempt:	\$0
Fuel:	Fin Bsmt Area:	Misc 1:	Econ Desc:	RCN/SF	Taxable:	\$443,303
System:	Rec Room Area:	Misc 2:	N-Fact:	RCNLD/SF		

D W E L L A D D I T I O N S	L#	Low	1st	2nd	3rd	Description	Area	Value(RCN)	Yr Bt	EFYr Bt	Grd	CDU	%Gd	Table	% Cmp	RCNLD	Entrances		
																		Revisit:	
																	Reason:		
																	Appr	Date	Code
																			Rev2
																	Building Permit		
																	Date	Permit #	Permit \$
																	CO Date	Flg	

HSF:

TSF:

0

Total:

PIN #: 2455-#036 SAMPSON CO, NC - Property Card Printed: 07/16/21 Card: 1 of 0 Appraiser: JLM

Ownership: 30432
 LONGHORN INVESTMENTS, LLC
 C/O FRANKLIN ST. PARTNERS
 1450 RALEIGH RD, SUITE 300
 CHAPEL HILL NC 27517

SITUS:
 LONGHORN CREEK LN OFF

Deeded Acres: 195.96
Legal Description:
 Longhorn Creek Ln Off

*Correct
 Acreage*

Parcel: Fair	Sale Dt	I	S	Price	Db/Pq	Valid. Code
Fronting:	02/24/04	D		166,500	1528/894	
Location:	No Valid Sale					
Parking:						
Utility:	E electric;					
Zoning:						

Sketch Vectors
Vector

Improvement Description: R1					Assessment: 2021
Story:	FP Stacks:	Bsmt:	Phys Cond:	% Complete:	Method: COST APPROACH
Class:	Openings:	BSMT Gar:	CDU:	Grade:	Land: \$339,720 Excluded:
Ext Wall:	Prefab FP:	Attic:	Over Depr Tb:	C&D Fact:	BLDG: \$0 Ag Use:
Yr Blt:	Rooms:	Baths:	Funct Dep %:	C&D Desc:	Market: \$339,720 SWF:
Eff Year:	Bedrooms:	Half:	Funct Desc:	TV/SF 0.00	Deferred: \$0
Heating:	Unfin Area:	Extra Fixt:	Econ Dep%:	SP/SF 0.00	Exempt: \$0
Fuel:	Fin Bsmt Area:	Misc 1:	Econ Desc:	RCN/SF	Taxable: \$339,720
System:	Rec Room Area:	Misc 2:	N-Fact:	RCNLD/SF	

D W E L L A D D I T I O N S	L#	Low	1st	2nd	3rd	Description	Area	Value(RCN)	Yr Bt	EFYr Bt	Grd	CDU	%Gd	Table	% Cmp	RCNLD	Entrances		
																		Revisit:	
																	Reason:		
																	Appr	Date	Code
																			Rev2
																	Building Permit		
																	Date	Permit #	Permit \$
																	CO Date	Flg	



We are continually editing our maps to improve accuracy of position and information. This information should not be relied upon by anyone as a determination of the location, ownership, or market value of property. Always refer to the recorded deed for all legal purposes. Use of this web site indicates your acceptance of these terms.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

7/15/2021

FROM: SAMPSON COUNTY HEALTH DEPARTMENT

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2021-2022

1. It is requested that the budget for the WIC Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12551670-544000	CONTRACT SERVICES	8,793.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12535167-404000	STATE ASSISTANCE	8,793.00	

2. Reason(s) for the above request is/are as follows:

TO ALLOCATE ADDITIONAL WIC FUNDING DUE TO INCREASED CASE LOAD

Wanda E. Brown
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

7/23, 2021
Debra M. [Signature]
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO: 7/16/2021

FROM: SAMPSON COUNTY HEALTH DEPARTMENT Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2021-2022

1. It is requested that the budget for the AA-543 Enhancing Detection-COVID Response Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12551240-512100	SALARIES	269,580.00	
12551240-518100	FICA	16,716.00	
12551240-518120	MEDICARE FICA	3,911.00	
12551240-518200	RETIREMENT	20,383.00	
12551240-518300	GROUP INSURANCE	38,640.00	
12551240-518400	DENTAL INSURANCE	1,400.00	
12551240-518901	401k	20,130.00	
12551240-525100	GAS, OIL, & TIRE	2,000.00	
12551240-526200	DEPARTMENT SUPPLIES	9,913.00	
12551240-523100	MEDICAL SUPPLIES	6,500.00	
12551240-53700	ADVERTISING	1,500.00	
12551240-532100	TELEPHONE & POSTAGE	8,500.00	
12551240-543000	RENTAL EQUIPMENT	3,000.00	
12551240-529702	LAB SERVICES	12,000.00	
12551240-531100	TRAVEL	4,000.00	
12551240-544000	CONTRACT SERVICES	306,139.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12535124-404000	STATE ASSISTANCE	724,312.00	

2. Reason(s) for the above request is/are as follows:

TO ALLOCATE NEW STATE FUNDING FOR COVID ENHANCING DETECTION ACTIVITIES

Wanda Roberson
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

7/23, 2021
[Signature]
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20__

Date of approval/disapproval by B.O.C.

(County Manager & Budget Officer)

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

7/20/2021

FROM: SAMPSON COUNTY HEALTH DEPARTMENT

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2021-2022

1. It is requested that the budget for the AA-716 COVID-19 VACCINATION PROGRAM Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12551230-526200	DEPARTMENT SUPPLIES	1,000.00	
12551230-526201	DEPARTMENT SUPPLIES EQUIPMENT	2,669.00	
12551230-523100	MEDICAL SUPPLIES	1,500.00	
12551230-53700	ADVERTISING	8,000.00	
12551230-544000	CONTRACT SERVICES	65,000.00	
12551230-555000	CAPITAL OUTLAY - OTHER EQUIPMNET	25,000.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12535124-404000	STATE ASSISTANCE	103,169.00	

2. Reason(s) for the above request is/are as follows:

TO ALLOCATE NEW STATE FUNDING FOR COVID VACCINATION PROGRAM

Wanda Palmer
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

7/23, 2021

[Signature]
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

Date of approval/disapproval by B.O.C.

(County Manager & Budget Officer)

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2021-2022

1. It is requested that the budget for the Economic Development Revolving Loan Fund be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
83541300-581000	Transfer to borrower	75,000.00	
83541300-529900	Closing costs	3,000.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
83034130-409900	Fund balance appropriated	78,000.00	

2. Reason(s) for the above request is/are as follows:
 To allocate funds for loan to Garland Apparel Group LLC.

David K. Clack

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

7/21, 2021

David K. Clack

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

 Date of approval/disapproval by B.O.C.

 (County Manager & Budget Officer)

CLINTON CITY SCHOOLS
BUDGET AMENDMENT



Fund: **Fund 5**

Budget Amendment: 1

The Clinton City Board of Education at a meeting on the 22nd day of June, 2021, passed the following resolution:

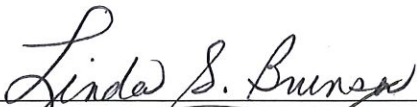
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

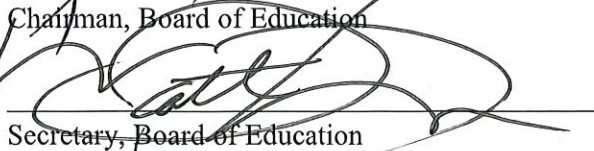
SEE ATTACHED LISTING

Total appropriation in current budget	\$2,580,600.00
Total increase/decrease of amendment	\$15,000.00
Total appropriation in amended budget	\$2,595,600.00

Passed by majority vote of the Clinton City Board of Education on the 22nd day of June 2021.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this _____ day of _____ 2021.



Chairman, Board of Education


Secretary, Board of Education

Chairman, Board of County Commissioners

Secretary, Board of County Commissioners

BUDGET AMENDMENT DETAIL

FUND: FUND 5

<u>CODE</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
5.3801.035.000.000.00	Share Our Strength Grant	\$15,000.00	

CLINTON CITY SCHOOLS
BUDGET AMENDMENT

Fund: Special Revenue

Budget Amendment: 2

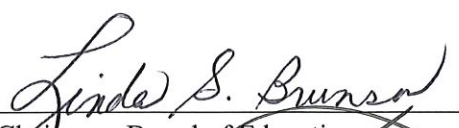
The Clinton City Board of Education at a meeting on the 22nd day of June, 2021 passed the following resolution:

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

SEE ATTACHED LISTING

Total appropriation in current budget	\$1,233,516.68
Total increase/decrease of amendment	\$64,892.00
Total appropriation in amended budget	\$1,298,408.68

Passed by majority vote of the Clinton City Board of Education on the 22nd day of June 2021.



Chairman, Board of Education



Secretary, Board of Education

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this _____ day of _____ 2021.

Chairman, Board of County Commissioners

Secretary, Board of County Commissioners

BUDGET AMENDMENT DETAIL

FUND: SPECIAL REVENUE

<u>CODE</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
8.6200.305.113.316.000.00	Salary- PreK Coordinator <i>Medicaid Admin Reimbursement</i>	\$20,000.00	
8.6200.306.319.000.000.00	EC- Fee for Service- Other <i>Fee for Service increase in budgeted revenue</i>	\$15,000.00	
8.5340.413.461.316.000.00	Non-Capitalized Equipment <i>Pre-K Covid Relief Funds</i>	\$29,342.00	
8.5110.503.414.304.000.00	Library Books <i>Memorial for Joan Warren to purchase media center books</i>	\$550.00	
8.5340.009.188.316.000.00	Annual Leave Payoff	\$6,000.00	
8.5230.009.188.316.000.00	Annual Leave Payoff	\$4,000.00	
8.6540.403.173.000.000.00	Salary- Custodian		\$10,000.00
8.8700.496.351.308.000.00	Scholarship	\$500.00	
8.8700.493.351.308.000.00	Scholarship <i>Budget as needed</i>		\$500.00

CLINTON CITY SCHOOLS
BUDGET AMENDMENT

Fund: **FEDERAL**

Budget Amendment: 4

The Clinton City Board of Education at a meeting on the 22nd day of June, 2021, passed the following resolution:

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

SEE ATTACHED LISTING

Total appropriation in current budget	\$3,696,508.64
Total increase/decrease of amendment	\$10,594,919.00
Total appropriation in amended budget	\$14,291,427.64

Passed by majority vote of the Clinton City Board of Education on the 22nd day of June 2021.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this _____ day of _____ 2021.



Chairman, Board of Education



Secretary, Board of Education

Chairman, Board of County Commissioners

Secretary, Board of County Commissioners

BUDGET AMENDMENT DETAIL

FUND: FEDERAL

<u>CODE</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
3.5330.050.121.000.000.00	Salary- Teacher	\$5,587.00	
3.5330.050.121.000.000.00	Salary – Teacher <i>DPI Allotment Change</i>	\$1,615.00	
3.5110.108.192.000.000.00	Salary <i>DPI Allotment Change</i>	\$196.00	
3.5110.103.411.000.000.00	Supplies and Materials	\$625.00	
3.5110.103.411.000.000.00	Supplies and Materials <i>DPI Allotment Change</i>	\$1,324.00	
3.5210.060.411.000.000.00	Supplies and Materials <i>DPI Allotment Change</i>		\$15,120.00
3.5330.104.411.000.000.00	Supplies and Materials <i>DPI Allotment Change</i>	\$1,821.00	
3.5330.111.411.000.000.00	Supplies and Materials <i>DPI Allotment Change</i>	\$87.00	
3.5840.163.411.000.000.00	Supplies and Materials <i>DPI Allotment Change</i>	\$2,729.00	
3.5230.049.121.316.000.00	Salary – PreK Teacher	\$431.00	
3.5110.171.418.000.000.00	Computer Software	\$10,000.00	
3.5210.171.121.000.000.00	Salary – LEP Teacher	\$80,000.00	
3.5360.171.126.304.000.00	Summer Learning 2021	\$344,000.00	
3.6300.171.113.810.000.00	Salary – SEL Coordinator	\$86,136.00	
3.6540.171.411.000.000.00	Custodial Supplies	\$250,000.00	
3.6580.171.541.000.000.00	Equipment Purchase <i>ESSER II- Planning Budget</i>	\$2,500,000.00	
3.5270.181.121.000.000.00	Salary – LEP Teacher	\$160,000.00	
3.5330.181.121.000.000.00	Salary – Interventionists	\$2,145,000.00	
3.5350.181.121.000.000.00	Summer Learning	\$200,000.00	
3.5840.181.319.000.000.00	Contracted- Health Services	\$600,000.00	
3.5860.181.462.000.000.00	Computer Equipment-Inventoried	\$400,000.00	
3.6300.181.113.000.000.00	Salary – SEL Coordinator	\$172,000.00	
3.6540.181.311.000.000.00	Custodial Services	\$438,000.00	
3.6540.181.411.000.000.00	Custodial Supplies	\$530,000.00	
3.6540.181.461.000.000.00	Custodial Equipment	\$50,000.00	
3.6580.181.541.000.000.00	Equipment Purchase-HVAC	\$2,500,000.00	
3.8200.181.399.000.000.00	Activity Bus <i>ESSER III- Planning Budget</i>	\$130,488.00	

CLINTON CITY SCHOOLS
BUDGET AMENDMENT

Fund: **STATE**

Budget Amendment: 4

The Clinton City Board of Education at a meeting on the 22nd day of June, 2021, passed the following resolution:

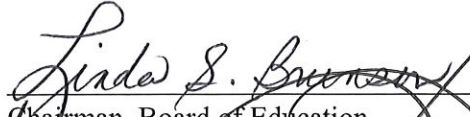
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

SEE ATTACHED LISTING

Total appropriation in current budget	\$21,225,589.66
Total increase/decrease of amendment	\$445,781.90
Total appropriation in amended budget	\$21,671,371.56

Passed by majority vote of the Clinton City Board of Education on the 22nd day of June 2021.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this _____ day of _____ 2021.



Chairman, Board of Education



Secretary, Board of Education

Chairman, Board of County Commissioners

Secretary, Board of County Commissioners

BUDGET AMENDMENT DETAIL

FUND: STATE

CODE	DESCRIPTION	INCREASE	DECREASE
1.5110.015.462.000.000.00	Non-Cap Computer Equipment <i>Jan & Feb Interest</i>	\$67.00	
1.5350.016.121.000.000.00	Salary- Teacher <i>2nd Installment Read to Achieve</i>	\$40,851.00	
1.5110.085.411.000.000.00	Supplies and Materials <i>2nd Allocation Early Grade Reading Proficiency</i>	\$225.00	
1.5110.015.462.000.000.00	Non-Cap Computer Equipment <i>March & April Interest</i>	\$53.00	
1.5110.003.162.000.000.00	Salary- Substitute <i>Sub Pay March & April 2021</i>	\$875.00	
1.5110.009.184.000.000.00	Longevity Pay <i>DPI Guaranteed Benefits Allotment</i>	\$300,000.00	
1.5110.011.163.000.000.00	Substitute Pay <i>DPI Guaranteed NBPTS Educational Leave</i>	\$412.30	
1.5110.045.180.000.000.00	Salary- Bonus Pay <i>DPI Guaranteed Legislated Bonus</i>	\$84,397.60	
1.5110.130.412.000.000.00	State Textbooks(Warehouse) <i>Indian Gaming Allotment added to State Textbooks (Annual)</i>	\$18,901.00	

CLINTON CITY SCHOOLS
BUDGET AMENDMENT

Fund: Local

Budget Amendment: 1

The Clinton City Board of Education at a meeting on the 22nd day of June, 2021, passed the following resolution:

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

SEE ATTACHED LISTING

Total appropriation in current budget	\$6,135,700.24
Total increase/decrease of amendment	\$53,660.10
Total appropriation in amended budget	\$6,189,360.34

Passed by majority vote of the Clinton City Board of Education on the 22nd day of June 2021.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this _____ day of _____ 2021.



Chairman, Board of Education



Secretary, Board of Education

Chairman, Board of County Commissioners

Secretary, Board of County Commissioners

BUDGET AMENDMENT DETAIL

FUND: LOCAL

<u>CODE</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
2.5110.061.411.330.330.00	Supplies and Materials		\$8,299.87
2.6580.802.325.330.330.00	Contracted Svcs- Building <i>Painting Gym</i>	\$8,299.87	
2.6540.003.173.000.000.00	Salary		\$15,000.00
2.6110.002.113.810.000.00	Salary <i>Budget as needed</i>	\$15,000.00	
2.5340.429.183.316.000.00	PreK Bonus DHHS <i>Nov. & Dec Bonus for PreK from DHHS</i>	\$14,652.40	
2.6400.015.411.000.120.00	Supplies & Materials <i>Technology Fee and Repair Fees</i>	\$36,000.00	
2.5404.031.151.316.000.00	Salary – Office Support		795.70
2.5820.031.151.304.000.00	Salary – Office Support	\$613.70	
2.5820.031.211.304.000.00	Social Security Matching	\$48.95	
2.5820.031.221.304.000.00	Retirement Matching	\$133.05	
2.5110.001.181.000.000.00	Salary –Supplement		\$129.33
2.5220.013.131.308.000.00	Salary- Support	\$129.33	
2.5110.001.181.000.000.00	Salary- Supplement		\$300.00
2.5210.060.142.000.000.00	Salary – Teacher Assistant	\$300.00	
2.5340.801.183.316.000.00	Salary- Supplement		\$517.33
2.5880.801.183.000.000.00	Salary – Supplement	\$517.33	
2.6520.801.314.810.000.00	Printing and Binding		8,000.00
2.6510.801.182.000.000.00	Phone- Stipends	\$8,000.00	
2.6580.009.221.000.000.00	Retirement Matching	\$10,000.00	
2.5403.003.151.320.000.00	Salary-Office Support		\$10,000.00
2.5340.009.188.316.000.00	Annual Leave Payout	\$10,000.00	
2.6540.003.221.000.000.00	Social Security Matching		\$10,000.00
2.5260.034.231.000.000.00	Hospitalization	\$10,000.00	
2.5403.003.151.320.000.00	Salary- Office Support		\$10,000.00
2.6110.002.113.810.000.00	Salary	\$10,000.00	
2.5110.001.121.316.000.00	Salary -Teacher		\$10,000.00
2.5830.007.131.304.000.00	Salary – Guidance	\$10,000.00	
2.5110.001.121.320.000.00	Salary – Teacher		\$10,000.00
2.5110.012.411.308.308.00	Supplies and Materials	\$750.00	
2.5110.012.311.308.308.00	Contracted Services	\$5,000.00	

2.6540.003.173.000.000.00	Salary – Custodial		\$5,750.00
2.5270.054.121.000.000.00	Salary- Teachers	\$2,000.00	
2.6540.003.173.000.000.00	Salary- Custodial		\$2,000.00
2.5350.121.121.000.000.00	Salary – Teacher Jump Start	\$3,100.00	
2.5870.028.196.000.000.00	Workshop Participant		\$3,100.00
2.5840.169.199.000.000.00	Salary-LPN	\$2,500.00	
2.5870.028.196.000.000.00	Workshop Participant		\$2,500.00
2.5340.429.183.316.000.00	NC-PreK Bonus	\$2,600.00	
2.5870.028.312.000.000.00	Workshop Expense		\$2,600.00
2.6510.801.341.810.000.00	Telephone	\$6,000.00	
2.5870.028.163.000.000.00	Substitute		\$6,000.00
2.6520.801.315.810.000.00	Reproduction Costs	\$2,500.00	
2.5870.028.163.000.000.00	Substitute		\$2,500.00
	Budget as needed		
2.5501.801.181.308.000.00	Athletic Supplement	\$3,007.70	
	<i>Athletic Reimbursement</i>		

CLINTON CITY SCHOOLS
BUDGET AMENDMENT



Fund: **FEDERAL**

Budget Amendment: 3

The Clinton City Board of Education at a meeting on the 29th day of April, 2021, passed the following resolution:

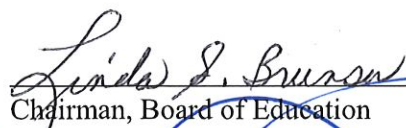
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

SEE ATTACHED LISTING

Total appropriation in current budget	\$3,676,377.85
Total increase/decrease of amendment	\$20,130.79
Total appropriation in amended budget	\$3,696,508.64

Passed by majority vote of the Clinton City Board of Education on the 29th day of April 2021.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this _____ day of _____ 2021.



Chairman, Board of Education

Chairman, Board of County Commissioners



Secretary, Board of Education

Secretary, Board of County Commissioners

BUDGET AMENDMENT DETAIL

FUND: FEDERAL

<u>CODE</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
3.5110.165.418.000.000.00	Cares-ESSERF-Digital Curricula <i>CARES- Digital Curricula Funding</i>	\$21,329.00	
3.5330.050.411.000.000.00	Supplies and Materials <i>Change in DPI Allotment Amount</i>		\$587.00
3.5110.103.312.000.000.00	Workshop Expense <i>Change in DPI Allotment Amount</i>		\$2,515.00
3.5840.108.311.000.000.00	Contracted Services <i>Change in DPI Allotment Amount</i>	\$19.00	
3.5870.115.311.000.000.00	Contracted Services <i>DPI Allotment -TSI</i>	\$1,884.79	



CLINTON CITY SCHOOLS
BUDGET AMENDMENT

Fund: **STATE**

Budget Amendment: 3

The Clinton City Board of Education at a meeting on the 29th day of April, 2021, passed the following resolution:


Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

SEE ATTACHED LISTING

Total appropriation in current budget	\$21,155,529.66
Total increase/decrease of amendment	\$70,060.00
Total appropriation in amended budget	\$21,225,589.66

Passed by majority vote of the Clinton City Board of Education on the 29th day of April 2021.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this _____ day of _____ 2021.



Chairman, Board of Education

Chairman, Board of County Commissioners



Secretary, Board of Education

Secretary, Board of County Commissioners

BUDGET AMENDMENT DETAIL

FUND: STATE

<u>CODE</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
1.5120.013.121.308.308.00	Salary- Teacher		49,896.00
1.5120.014.461.320.320.00	Purchase of Non-Cap Equipment	\$19,896.00	
1.5120.014.461.308.308.00	Purchase of Non-Cap Equipment <i>MOE- ABC Transfer</i>	\$30,000.00	
1.5860.124.462.000.000.00	Purchase of Non-Cap Comp Equip		22,411.00
1.5210.132.411.000.000.00	EC-CRF-Supplies	\$1,073.00	
1.6540.137.311.000.000.00	CRF- Custodial Services <i>CRF- ABC Transfers for Needed Expenses</i>	\$21,338.00	
1.5110.001.121.000.000.00	Salary –Teacher <i>Position Allotment increase of .08 of a position</i>	\$5,593.00	
1.5110.003.162.000.000.00	Salary – Substitute <i>November and December Subpay</i>	\$2,663.00	
1.5110.015.462.000.000.00	Purchase of Non-Cap Comp Equip <i>November and December Interest</i>	\$94.00	
1.5210.132.411.000.000.00	EC-CRF-Supplies		\$1,295.00
1.5110.134.411.000.000.00	CRF- Supplies	\$13,620.00	
1.6540.137.311.000.000.00	CRF- Custodial Services <i>Last of the CRF ABC Transfers as needed</i>		\$12,325.00
1.5110.001.121.000.000.00	Salary- Teacher <i>NCVPS Sure Up</i>	\$4,741.00	
1.5110.001.125.000.000.00	Salary – New Teacher Orientation <i>New Teacher Orientation</i>	\$3,496.00	
1.5110.003.162.000.000.00	Salary – Substitute <i>January and February Subpay</i>	\$1,628.00	
1.5350.016.121.000.000.00	Salary – Read To Achieve <i>Summer-Read To Achieve Camp</i>	\$51,845.00	

CLINTON CITY SCHOOLS
BUDGET AMENDMENT



Fund: Special Revenue

Budget Amendment: 3

The Clinton City Board of Education at a meeting on the 29th day of June, 2021 passed the following resolution:


Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

SEE ATTACHED LISTING

Total appropriation in current budget	\$1,298,408.68
Total increase/decrease of amendment	\$133.23
Total appropriation in amended budget	\$1,298,541.91

Passed by majority vote of the Clinton City Board of Education on the ____ day of _____ 2021.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this ____ day of _____ 2021.



Chairman, Board of Education

Chairman, Board of County Commissioners



Secretary, Board of Education

Secretary, Board of County Commissioners

BUDGET AMENDMENT DETAIL

FUND: SPECIAL REVENUE

<u>CODE</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
8.5320.310.411.000.000.00	Supplies and Materials Add'l Amt of Carryover from 2020	\$133.23	

CLINTON CITY SCHOOLS

BUDGET AMENDMENT

Fund: **FEDERAL**

Budget Amendment: 5

The Clinton City Board of Education at a meeting on the 29th day of June, 2021, passed the following resolution:

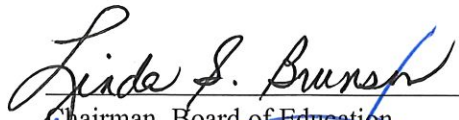
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

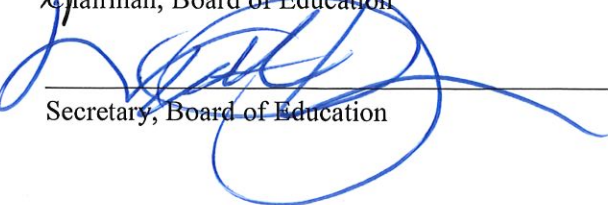
SEE ATTACHED LISTING

Total appropriation in current budget	\$14,291,427.64
Total increase/decrease of amendment	\$24,733.00
Total appropriation in amended budget	\$14,316,160.64

Passed by majority vote of the Clinton City Board of Education on the ____ day of _____ 2021.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this ____ day of _____ 2021.



Chairman, Board of Education


Secretary, Board of Education

Chairman, Board of County Commissioners

Secretary, Board of County Commissioners

BUDGET AMENDMENT DETAIL

FUND: FEDERAL

<u>CODE</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
3.5210.060.411.000.000.00	EC- Supplies and Materials <i>DPI Allotment Change 6/29/21</i>	\$24,733.00	

SAMPSON COUNTY HEALTH DEPARTMENT


Wanda Robinson
Health Director



360 County Complex Rd., Suite 200
Clinton, NC 28328

To: Mr. Edwin Causey
County Manager

Susan Holder
Assistant County Manager

From: Wanda Robinson 
Health Director

Date: July 22, 2021

Subject: County Commissioner's Agenda Items-Consent Agenda

Attached is the item that was approved by the Health Advisory Board on July 22, 2021. This is being submitted for approval by the County Commissioners.

- I. Fee schedule revision- Updated fee schedule for health department services. See attachment.

Thank you for your assistance.

Attachment:
Sampson County Health Department Fees/CPT update

Sampson County Health Department Fees/CPT Update

07/22/2021

Date Added	Name of Procedure	LabCorp Order Number	CPT Code	Price
08/02/2021	Pfizer COVID-19 Vaccine Administration Dose 1	N/A	0001A	\$40.00
08/02/2021	Pfizer COVID-19 Vaccine Administration Dose 2	N/A	0002A	\$40.00
08/02/2021	Moderna COVID-19 Vaccine Administration Dose 1	N/A	0011A	\$40.00
08/02/2021	Moderna COVID-19 Vaccine Administration Dose 2	N/A	0012A	\$40.00
08/02/2021	Janssen COVID-19 Vaccine Administration Dose	N/A	0031A	\$40.00
05/12/2021	Lupus Anticoagulant	117892	OL021	\$225.63
05/12/2021	Anti B2 Glycoprotein IGG and IGM	163882/163908	OL022	\$212.50
05/12/2021	Anticardiolipin	161802	86147	\$142.19

**2021-2022
Contract for School Health Nursing Services
Between the
Sampson County Health Department and Sampson County Schools**

This agreement is between the Sampson County Health Department, hereinafter referred to as the "Department" and the Sampson County Schools, hereinafter referred to as the "School" is entered into for the purpose of providing school nursing services to the students of the Sampson County School System.

Whereas both the Department and School mutually agree that the purpose of providing school nursing services is to promote the optimal health and well-being of all students in Sampson County Schools, and

Whereas both the Department and the School mutually agree that the long-term purpose of these funds is to provide full time nursing services to each school in the system, and

Whereas both the Department and the School mutually agree that the School Nurse Funding Initiative (SNFI) enacted by the General Assembly is a useful step toward the goal of having a nurse to student ratio that meets the nation and state recommendation of 1:750, and

Whereas both the Department and the School mutually agree to continue providing school nursing services as specified in the annually developed "Memorandum of Agreement between Sampson County Health Department and Sampson County Schools,"

NOW, THEREFORE, in consideration of the premises and the following mutual covenants and conditions and any sums to be paid, the Department and Schools agree as follows:

The Department agrees:

1. To provide funds not to exceed \$250,000.00 to the School for the purpose of supporting five, 10 month nationally certified school nurse(s) or registered nurse(s) working toward certification, to provide school nursing services for the 2021-2022 school year.
2. That the funds will be paid monthly upon submission of an invoice that specifies personnel and other allowable costs and that the Department shall pay the School within thirty (30) days of receipt of the invoice. Any adjustments to the invoice shall be taken into account in the next succeeding invoice or as soon thereafter as reasonably practical.
3. That the funds may be used only for personnel costs (salary and fringe) and continuing education costs up to \$750 per SNFI position.

The School agrees:

1. To provide a detailed budget (Attachment III) to the Department by August 31, 2021.
2. To utilize funds not to exceed \$250,000.00 for the purpose of supporting (one or more) 10 month nationally certified school nurse(s) or registered nurse(s) working toward certification, to provide school nursing services for the 2021-2022 school year.
3. To comply with assurances in Attachment I (Need to sign and return with the agreement.)
4. The nurse(s) will provide direct nursing services to students within one or more schools following the scope of service in Attachment II.

5. To submit an invoice to the Department monthly that specifies personnel and other allowable costs for the period.
6. To provide adequate space, computer equipment and supplies for the designated position through other funds at a level comparable to the support provided to all school nurses supported by the Department of the School.
7. To inform the Department of the employment of the nurses, and in the event of termination, whether voluntary or involuntary, and the date of termination within 4 working days of such action.
8. To maintain documentation that each nurse employed under this contract is and remains current in his/her licensure as a Registered Nurse in good standing the North Carolina Board of Nursing.
9. To provide supervision within the School consistent with the annual Memorandum of Agreement.
10. To assume the full responsibility for negligence of its employees that provide nursing services under the terms of this contract for the contract positions and for all nurses employed directly by the School but functioning under the direction of the annual Memorandum of Agreement.

This contract shall be in effect for the period July 1, 2021 through June 30, 2022 and is renewable annually thereafter. Either party may terminate this contract with or without cause upon sixty (60) days written notice.

FOR AND ON BEHALF OF:

Wanda Robinson
Wanda Robinson (Health Director)

Date: 5/12/21

FOR AND ON BEHALF OF:

David R. Goodin
Dr. David Goodin (Superintendent)

Date: 6-23-21

(This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.)

David Clack
David Clack
Sampson County Finance Officer

Date: 7/21/2021

Edwin W. Causey
Edwin W. Causey
County Manager

Date: _____

FOR AND ON BEHALF OF THE COUNTY OF SAMPSON

_____ (Chair County Commissioners)

Date: _____

Attachment 1

ASSURANCES

(To be initiated by Superintendent of Local Education Agency or other School CEO)

Initials

Assure that these contracted funds will not be used to supplant existing federal, State, or local funds supporting school nurse positions. Communities will maintain current level of effort and funding for school nurses.

Assure that school nurses will be allowed to participate in required trainings.

Attachment II

Scope of Work

I. Purpose:

The purpose of the contract is to improve the school nurse to student ratio in the school district in order to have a positive impact on improving children's health and their readiness to learn. Funds will be used to employ nationally certified school nurse(s) or registered nurse(s) working toward national certification to work full time in schools and enhance the local capacity to provide basic health services to students.

II. Scope of Work and Deliverables:

The School shall, for approximately 8,586 students:

1. Employee 5 nationally certified school nurse(s) or registered nurse(s) working toward national certification, to work full time.

School Nurse Assignment	# SNFI Nurses
Sampson County Schools as assigned- Attachment C	5

2. Submit, annually, a written work plan from each school nurse, no later than one month from hire.
 - A. The plan shall address delivery of basic health services, including activities, strategies and goals, within, but not limited to, the following areas:
 - a) Preventing and responding to communicable disease outbreaks;
 - b) Developing and implementing plans for emergency medical assistance for students and staff;
 - c) Supervising specialized clinical services and associated health teaching for students with chronic conditions and other special health needs;
 - d) Administering, delegating where appropriate, and providing oversight and evaluation of medication administration and associated health teaching for other school staff who provide this services;
 - e) Providing or arranging for routine health assessments, such as vision, hearing, or dental screening, and follow-up of referrals; and
 - f) Assuring that mandated health related activities are completed, i.e. Kindergarten Health Assessments, Immunization Status

Report, blood-borne pathogen control plan (OSHA) requirements, etc.

And, as required by HB 200 SL 2011-145 Section 10.22 (b)—School nurses funded by SNFI do not assist in any instructional or administrative duties associated with a school’s curriculum and do perform all of the following with respect to school health programs:

- g) Serve as coordinator of the health services program and provide nursing care;
 - h) Provide health education to students, staff, and parents;
 - i) Identify health and safety concerns in the school environment and promote a nurturing school environment;
 - j) Support healthy food services programs;
 - k) Promote health physical education, sports policies, and practices;
 - l) Provide health counseling, assess mental health needs, provide interventions, and refer students to appropriate school staff or community agencies;
 - m) Promote community involvement in assuring a healthy school and serve as school liaison to a health advisory committee;
 - n) Provide health education and counseling and promote health activities and a healthy environment for school staff;
 - o) Be available to assist the county health department during a public health emergency.
- B. The plan shall also outline the steps the nurse(s) will take toward meeting degree and certification requirements, if not already certified, no later than the date of completion of three years employment as a school nurse in North Carolina.

3. Submit a mid-year review of progress toward achieving goals in the annual plan, scheduled by January 31 (if hired at start of school year) or by a date to be determined with DPH regional school nurse consultant, if hired at a date different from start of school year.
4. Submit an annual report that addresses the overall progress toward meeting the work plan outcomes, related, but not limited to, the health service areas listed above. Any information regarding strengths, challenges and the accomplishments of the position will also be reviewed. The report form for the annual report will be provided to the contractor in September of each school year. The report is due no later than a week after the end of the school year; prior to resignation if not working the full school year; or upon a date to be determined with the DPH regional school nurse consultant.

As a result of this contract, the following outputs shall be attained:

- 5 nationally certified school nurse(s) or registered nurse(s) to work full time to service 8,586 students.
- An annual Work Plan to provide basic health services.

III. Performance Measures/Reporting Requirements:

The School shall:

1. Submit to the Contract Administrator within 30 days a recruitment plan for any position that is vacant at the time this contract is executed.
2. Notify the Contract Administrator in the Division of Public Health within four (4) working days after initial hire or replacement hire for this position, on a form that is supplied by the Contract Administrator upon execution of the contract or agreement addendum. This notification must include all items listed on the form, including information about nursing education and certification.
3. Notify the Contract Administrator within four (4) working days in the event that the position becomes vacant, on a form supplied by the Division. The plan must include the procedure to recruit for this position.
4. Assure that registered nurse hired into this position is duly registered by the North Carolina Board of Nursing and fully permitted to practice in the State of North Carolina.
5. Submit an annual report as outlined above, on a form supplied by the Division, by the specified date.
6. Provide data to the Local Education Agency for inclusion in the North Carolina Annual Survey of Public School Health Services. The data must be provided to the LEA in time for its submission of the report to the Regional School Nurse Consultant prior to the conclusion of the academic year.
7. Assure that the newly hired School Nurse Funding Initiative school nurse will be provided with paid time and reimbursement of costs associated with attendance or participation in continuing education, at the same level of cost reimbursement provided to other professional school employees. Assure that up to \$750 will be budgeted for participation in other professional development workshop(s) or conference(s), if funds are available. The school nurse must participate in School Nursing: Roles and Responsibilities, an Orientation Workshop, unless previously attended. If funds are available and if the nurse has previously attended that workshop, assure that the school nurse will be allowed to participate in a School Nurse Certification review course; Pediatric Physical Assessment for School Nurses Workshop, School Nurse Role in Emergency Care Workshop, and/or The Annual School Nurse Conference.
8. Collaborate with the School Nurse Consultant on DPH initiatives in an effort to help implement these at the local level (e.g., school nurse case management project, immunization initiatives, etc.)
9. Assure that school nurse(s) employed through this contract will be supported at the same level as other school nurse(s) in the LEA, providing

- adequate space, computer equipment, supplies, in-district travel expenses, etc.
10. For any school nurse who is not certified at the time of hire, submit a plan that would result in certification, including timelines for achieving education and certification goals. The plan should be submitted to the regional school nurse consultant within 30 days of hire. This plan must be updated at least twice annually until the nurse is certified.
 11. Assure that the LEA/LHD Memorandum of Agreement that exists between all health districts and local education agencies clearly states that emergency/disaster service by SNFI nurses is an allowable use of their time.
 12. Assure that the priority of the allocation during a full year will support salary and fringe for the school nurse(s). However, where the allocation exceeds the amount needed to fully fund the school nurse(s) salary and fringe, lapsed salary and fringe may be used to support training as described above in number 7.
Note: No other expenditures are allowable using this allocation.
 13. Assure that if salaries and fringe exceed the state allocation, local funds will be used. If more than one position is allocated, state funds provided for the positions can be combined. This will allow use of more than \$50,000 (annual allocation per position) for a position if education and experience qualifies one nurse for more than \$50,000 and another for less than \$50,000.
 14. Provide accurate contact information and timely notification of changes in contact information of key contacts, including school nurse supervisor, SNFI school nurse, contract program administrator, and contract fiscal officer.
 15. Provide advance notification to the regional school nurse consultant should a change in local school nurse position number or assignment be expected to affect the level of student service provided by the SNFI nurse.
 16. If SNFI funds are sub-contracted, provide a copy of the sub-contract and attachments to the NC Division of Public Health upon execution.

The short-term and/or interim outcomes of this contract are:

- A. Reduce the nurse to student ration in Sampson County Schools from 1/2744 approximately to 1/1029 approximately.
- B. Improve access to basic health services for 100% of students served.

IV. Performance Monitoring and Quality Assurance:

- A. **The School shall adhere to the following service quality measures for this contract:**
 1. Service is provided by a nationally certified school nurse. If the nurse hired with these funds is not nationally certified, service is provided by a

registered nurse working towards certification. This requirement shall be completed no later than the date of completion of three years of employment as a school nurse in North Carolina.

2. Services are provided in accordance with standards established by the NC Nurse Practice Act and the NC Board of Nursing.
3. Services are provided in a culturally sensitive manner.

B. This contract will be monitored according to the following plan:

1. Contract Administrator and central office program staff will review budgets and expenditures to assure that funds are spent according to agreed upon budgets.
2. Contract Administrator will monitor vacancies, recruitment and hiring.
3. Program staff will maintain regular contact (email, phone, on-site) with the Contractor to review progress on contract deliverables.
4. Upon completion of the annual work plan regional school nurse consultants will review assurance of deliverables as outlined in this contract. At midyear, and more often if necessary, regional school nurse consultants will review progress on contract deliverables and provide a sub-recipient monitoring report to the Contract Administrator. The report will demonstrate assurance that program goals are being addressed and that all deliverables are on target to be met. If the report indicates failure to adhere to deliverables in this contract, the contractor will work with the regional consultant and the Contract Administrator to develop a corrective action plan. If the corrective action plan does not meet contract requirements, the Division may take action resulting in cessation of funding.
5. Results of monitoring activities will be provided to the DHHS Program Monitoring System.

V. Funding Guidelines or Restrictions:

The School shall only use funds for salary, fringe and to support continuing education and required school nurse training.

The School shall assure that these funds will not supplant existing funds supporting school nurse positions. Communities will maintain current level of effort and funding for school nurses.

If the SNFI nurse is hired by the local Health Department for 12 months, funds in the amount of 1/12 of the annual allocation shall be drawn down each month to support the SNFI nurse salary, fringe, and continuing education. If SNFI funds are contracted with other employers (LEA, hospital) the draw down may be no more than is billed monthly by the School without prior approval of the DPH contract administrator.

Attachment III
BUDGET
SNFI Contract Budget

I. SALARIES

Position Title	Name *	Annual Salary	Type Position	Amount Paid by Local Agency	Amount Paid by State Contract
1. Nurse 1	Name	\$	<input type="checkbox"/> 12-month <input type="checkbox"/> 11-month <input type="checkbox"/> 10-month		\$
2. Nurse 2	Name	\$	<input type="checkbox"/> 12-month <input type="checkbox"/> 11-month <input type="checkbox"/> 10-month		\$
3. Nurse 3	Name	\$	<input type="checkbox"/> 12-month <input type="checkbox"/> 11-month <input type="checkbox"/> 10-month		\$
4. Nurse 4	Name	\$	<input type="checkbox"/> 12-month <input type="checkbox"/> 11-month <input type="checkbox"/> 10-month		\$
5. Nurse 5	Name	\$	<input type="checkbox"/> 12-month <input type="checkbox"/> 11-month <input type="checkbox"/> 10-month		\$
TOTAL SALARY PAID BY CONTRACT					\$

* List VACANT if position not filled at the time of this report.

II. FRINGE

Position Title	Name *	Type and Rate	Amount Paid by Local Agency	Amount Paid by the State Contract
1. Nurse 1	Name	<input type="checkbox"/> Retirement Rate : 10.51%		
		<input type="checkbox"/> FICA Rate: 7.65%		
		<input type="checkbox"/> Medical Rate/Amount: \$		
		<input type="checkbox"/> Other: Rate:		
2. Nurse 2	Name	<input type="checkbox"/> Retirement Rate: %		
		<input type="checkbox"/> FICA Rate: %		
		<input type="checkbox"/> Medical Rate/Amount: \$		
		<input type="checkbox"/> Other: Rate:		
3. Nurse 3	Name	<input type="checkbox"/> Retirement Rate : 10.51%		
		<input type="checkbox"/> FICA Rate: 7.65%		
		<input type="checkbox"/> Medical Rate/Amount: \$		
		<input type="checkbox"/> Other: Rate:		
4. Nurse 4	Name	<input type="checkbox"/> Retirement Rate : %		
		<input type="checkbox"/> FICA Rate: %		
		<input type="checkbox"/> Medical Rate/Amount: \$		
		<input type="checkbox"/> Other: Rate:		
5. Nurse 5	Name	<input type="checkbox"/> Retirement Rate : 10.51%		
		<input type="checkbox"/> FICA Rate: 7.65%		
		<input type="checkbox"/> Medical Rate/Amount: \$		
		<input type="checkbox"/> Other: Rate:		
TOTAL FRINGE PAID BY CONTRACT				\$

*Fringe benefit amounts may change due to longevity, etc. that the employee may be eligible for during the school year.

Justification: Funds will be used to employ nationally certified school nurse(s) or registered nurse(s) working toward national certification to work full time in schools and enhance the local school district's capacity to provide basic health services to students.

III. Other

STAFF TRAVEL				
In-State		Total miles	Cost per mile	Total Cost
In-state Mileage				\$ -
		Number of nights	Cost per night	Total Cost
In-state Lodging				\$ -
	# of breakfasts	# of lunches	# of dinners	Total Cost (State rate)
State funded Meals, Instate				\$ -
Conference Registration				0.00
TRAINING PAID BY CONTRACT (If no funds available after covering salary and fringe for these positions, leave at 0.00. If funds available, amount is limited to a total of \$750 per position. See Scope of Work for Allowable Costs)				0.00

CONTRACT TOTAL AMOUNT	\$

2021-2022

**Contract for School Nursing Services
Between the
Sampson County Health Department and Clinton City Schools**

This is agreement between the Sampson County Health Department, hereinafter referred to as the "Department" and the Clinton City Schools hereinafter referred to as the "School" or "Hospital" is entered into for the purpose of providing school nursing services to the students of the Clinton City School System.

Whereas both the Department and the School mutually agree that the purpose of providing school nursing services is to promote the optimal health and well-being of all students in Clinton City Schools, and

Whereas both the Department and the School mutually agree that the long-term purpose of these funds is to provide full-time nursing services to each school in the system, and

Whereas both the Department and the School mutually agree that the School Nurse Funding Initiative (SNFI) enacted by the General Assembly is a useful step toward the goal of having a nurse to student ratio that meets the nation and state recommendation of 1:750, and

Whereas both the Department and the School mutually agree to continue providing school nursing services as specified in the annually developed "Memorandum of Agreement between Sampson County Health Department and Clinton City Schools;"

NOW, THEREFORE, in consideration of the premises and the following mutual covenants and conditions and any sums to be paid, the Department and Schools agree as follows:

The Department agrees:

1. To provide funds not to exceed \$150,000.00 to the sub-contractor for the purpose of supporting nationally certified school nurse(s) or registered nurse(s) working toward certification to provide school nursing services for the 2021-2022 school year.
2. That the funds will be paid monthly upon submission of an invoice that specifies personnel and other allowable costs and that the Department shall pay the sub-contractor within thirty (30) days of receipt of the invoice. Any adjustments to the invoice shall be taken into account in the next succeeding invoice or as soon thereafter as reasonably practical.
3. That the funds may be used only for personnel costs (salary and fringe) and continuing education costs up to \$750 per SNFI position.

The Sub-Contractor agrees:

1. To provide a detailed budget (Attachment III) to the Department by August 31, 2021.
2. To utilize funds not to exceed \$150,000.00 for the purpose of supporting (three) 10-month nationally certified school nurse(s) or registered nurse(s) working toward certification, to provide school nursing services for the 2021-2022 school year.
3. To comply with assurances in Attachment I, to be signed and returned.

- 4. The nurse(s) will provide direct nursing services to students within one or more schools following the scope of service in Attachment II.
- 5. To submit an invoice to the Department monthly that specifies personnel and other allowable costs for the period.
- 4. To provide adequate space, computer equipment and supplies for the designated position through other funds at a level comparable to the support provided to all school nurses supported by the Department or the Sub-Contractor.
- 5. To inform the Department of the employment of the nurses, and in the event of termination, whether voluntary or involuntary, and the date of termination within 4 working days of such action.
- 6. To maintain documentation that each nurse employed under this contract is and remains current in his/her licensure as a Registered Nurse in good standing with the North Carolina Board of Nursing.
- 7. To provide supervision within the Sub-Contractor consistent with the annual Memorandum of Agreement.
- 8. To assume the full responsibility for negligence of its employees that provide nursing services under the terms of this contract for the contract positions and for all nurses employed directly by the Sub-Contractor but functioning under the direction of the annual Memorandum of Agreement.

This contract shall be in effect for the period July 1, 2021 through June 30, 2022 and is renewable annually thereafter. Either party may terminate this contract with or without cause upon (60) days written notice.

FOR AND ON BEHALF OF

Wanda Robinson
Wanda Robinson (Health Director)

Date: 5/12/21

FOR AND ON BEHALF OF

Wesley Johnson, Ed.D.
Wesley Johnson, Ed.D. (Superintendent)

Date: 7/22/21

(This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act)

David Clack
David Clack (Sampson County Finance Officer)

Date: 7/20/2021

Edwin W. Causey
Edwin W. Causey, (County Manager)

Date: _____

FOR AND ON BEHALF OF THE COUNTY OF SAMPSON

(CHAIR COUNTY COMMISSIONERS)

Date: _____

Attachment I

ASSURANCES

(To be initialed by Superintendent of Local Education Agency or other Sub-Contractor CEO)

Assure that these contracted funds will not be used to supplant existing federal, ^{Initials} WSS State, or local funds supporting school nurse positions. Communities will maintain current level of effort and funding for school nurses.

Assure that school nurses will be allowed to participate in required trainings. WSS

Attachment II

Scope of Work

II. Purpose:

The purpose of the contract is to improve the school nurse to student ratio in the school district in order to have a positive impact on improving children's health and their readiness to learn. Funds will be used to employ nationally certified school nurse(s) or registered nurse(s) working toward national certification to work full time in schools and enhance the local capacity to provide basic health services to students.

III. Scope of Work and Deliverables:

The Contractor shall, for approximately 3,100 students:

1. Employ five (3) nationally certified school nurse(s) or registered nurse(s) working toward national certification, to work full time.

School Nurse Assignment	# SNFI Nurses
Clinton City Schools as assigned - Attachment C	3

2. Submit, annually, a written work plan from each school nurse, no later than one month from hire.

A. The plan shall address delivery of basic health services, including activities, strategies and goals, within, but not limited to, the following areas:

- a) Preventing and responding to communicable disease outbreaks;
- b) Developing and implementing plans for emergency medical assistance for students and staff;
- c) Supervising specialized clinical services and associated health teaching for students with chronic conditions and other special health needs;
- d) Administering, delegating where appropriate, and providing oversight and evaluation of medication administration and associated health teaching for other school staff who provide this service;
- e) Providing or arranging for routine health assessments, such as vision, hearing, or dental screening, and follow-up of referrals; and
- f) Assuring that mandated health related activities are completed, i.e. Kindergarten Health Assessments, Immunization Status

Report, blood-borne pathogen control plan (OSHA) requirements, etc.

AND, as required by HB 200 SL 2011-145 Section 10.22 (b)-- School nurses funded by SNFI do not assist in any instructional or administrative duties associated with a school's curriculum and do perform all of the following with respect to school health programs:

- g) Serve as coordinator of the health services program and provide nursing care;
- h) Provide health education to students, staff, and parents;
- i) Identify health and safety concerns in the school environment and promote a nurturing school environment;
- j) Support healthy food services programs;
- k) Promote healthy physical education, sports policies, and practices;
- l) Provide health counseling, assess mental health needs, provide interventions, and refer students to appropriate school staff or community agencies;
- m) Promote community involvement in assuring a healthy school and serve as school liaison to a health advisory committee;
- n) Provide health education and counseling and promote healthy activities and a healthy environment for school staff;
- o) Be available to assist the county health department during a public health emergency.

B. The plan shall also outline the steps the nurse(s) will take toward meeting degree and certification requirements, if not already certified, no later than the date of completion of three years of employment as a school nurse in North Carolina.

3. Submit a mid-year review of progress toward achieving goals in the annual plan, scheduled by Jan. 31 (if hired at start of school year) or by a date to be determined with DPH regional school nurse consultant, if hired at a date different from start of school year.
4. Submit an annual report that addresses the overall progress toward meeting the work plan outcomes, related, but not limited to, the health service areas listed above. Any information regarding strengths, challenges and the accomplishments of the position will also be reviewed. The report form for the annual report will be provided to the contractor in September of each school year. The report is due no later than a week after the end of the school year; prior to resignation if not working the full school year; or upon a date to be determined with the DPH regional school nurse consultant.

As a result of this contract, the following outputs shall be attained:

Three (3) nationally certified school nurse(s) or registered nurse(s) to work full time to serve approximately 8,586 students.

An annual Work Plan to provide basic health services.

IV. Performance Measures/Reporting Requirements:

The contractor shall:

1. Submit to the Contract Administrator within 30 days a recruitment plan for any position that is vacant at the time this contract is executed.
2. Notify the Contract Administrator in the Division of Public Health within four (4) working days after initial hire or replacement hire for this position, on a form that is supplied by the Contract Administrator upon execution of the contract or agreement addendum. This notification must include all items listed on the form, including information about nursing education and certification.
3. Notify the Contract Administrator within 4 working days in the event that the position becomes vacant, on a form supplied by the Division. The plan must include the procedure to recruit for this position.
4. Assure that registered nurse hired into this position is duly registered by the North Carolina Board of Nursing and fully permitted to practice in the State of North Carolina.
5. Submit an annual report as outlined above, on a form supplied by the Division, by the specified date.
6. Provide data to the Local Education Agency for inclusion in the North Carolina Annual Survey of Public School Health Services. The data must be provided to the LEA in time for its submission of the report to the Regional School Nurse Consultant prior to the conclusion of the academic year.
7. Assure that the newly hired School Nurse Funding Initiative school nurse will be provided with paid time and reimbursement of costs associated with attendance or participation in continuing education, at the same level of cost reimbursement provided to other professional school employees. Assure that up to \$750 will be budgeted for participation in other professional development workshop(s) or conference(s), if funds are available. The school nurse must participate in School Nursing: Roles and Responsibilities, an Orientation Workshop, unless previously attended. If funds are available and if the nurse has previously attended that workshop, assure that the school nurse will be allowed to participate in a School Nurse Certification review course; Pediatric Physical Assessment for School Nurses Workshop, School Nurse Role in Emergency Care Workshop, and/or 28th Annual School Nurse Conference.
8. Collaborate with the School Nurse Consultant on DPH initiatives in an effort to help implement these at the local level (e.g., school nurse case management project, immunization initiatives, etc.)
9. Assure that school nurse(s) employed through this contract will be supported at the same level as other school nurse(s) in the LEA, providing adequate space, computer equipment, supplies, in-district travel expenses, etc.
10. For any school nurse who is not certified at the time of hire, submit a plan that would result in certification, including timelines for achieving education and certification goals. The plan should be submitted to the regional school nurse

consultant within 30 days of hire. This plan must be updated at least twice annually until the nurse is certified.

11. Assure that the LEA/LHD Memorandum of Agreement that exists between all health districts and local education agencies clearly states that emergency/disaster service by SNFI nurses is an allowable use of their time.
12. Assure that the priority of the allocation during a full year will support salary and fringe for the school nurse(s). However, where the allocation exceeds the amount needed to fully fund the school nurse(s) salary and fringe, lapsed salary and fringe may be used to support training as described above in number 7.
Note: No other expenditures are allowable using this allocation.
13. Assure that if salaries and fringe exceed the state allocation, local funds will be used. If more than one position is allocated, state funds provided for the positions can be combined. This will allow use of more than \$50,000 (annual allocation per position) for a position if education and experience qualifies one nurse for more than \$50,000 and another for less than \$50,000.
14. Provide accurate contact information and timely notification of changes in contact information of key contacts, including school nurse supervisor, SNFI school nurse, contract program administrator, and contract fiscal officer.
15. Provide advance notification to the regional school nurse consultant should a change in local school nurse position number or assignment be expected to affect the level of student service provided by the SNFI nurse.
16. If SNFI funds are sub-contracted, provide a copy of the sub-contract and attachments to the NC Division of Public Health upon execution.

The short-term and/or interim outcomes of this contract are:

- A. Reduce the nurse to student ratio in Clinton City Schools from 1/775 approximately to 1/750 approximately.
- B. Improve access to basic health services for 100% of students served.

V. Performance Monitoring and Quality Assurance:

A. The Contractor shall adhere to the following service quality measures for this contract:

1. Service is provided by a nationally certified school nurse. If the nurse hired with these funds is not nationally certified, service is provided by a registered nurse working towards certification. This requirement shall be completed no later than the date of completion of three years of employment as a school nurse in North Carolina.
2. Services are provided in accordance with standards established by the NC Nurse Practice Act and the NC Board of Nursing.
3. Services are provided in a culturally sensitive manner.

B. This contract will be monitored according to the following plan:

1. Contract Administrator and central office program staff will review budgets and expenditures to assure that funds are spent according to agreed upon budgets.
2. Contract Administrator will monitor vacancies, recruitment and hiring.
3. Program staff will maintain regular contact (email, phone, on-site) with the Contractor to review progress on contract deliverables.
4. Upon completion of the annual work plan regional school nurse consultants will review assurance of deliverables as outlined in this contract. At midyear, and more often if necessary, regional school nurse consultants will review progress on contract deliverables and provide a sub-recipient monitoring report to the Contract Administrator. The report will demonstrate assurance that program goals are being addressed and that all deliverables are on target to be met. If the report indicates failure to adhere to deliverables in this contract, the contractor will work with the regional consultant and the Contract Administrator to develop a corrective action plan. If the corrective action plan does not meet contract requirements, the Division may take action resulting in cessation of funding.
5. Results of monitoring activities will be provided to the DHHS Program Monitoring System.

VI. Funding Guidelines or Restrictions:

The contractor shall only use funds for salary, fringe and to support continuing education and required school nurse training.

The contractor shall assure that these funds will not supplant existing funds supporting school nurse positions. Communities will maintain current level of effort and funding for school nurses.

If the SNFI nurse is hired by the local Health Department for 12 months, funds in the amount of 1/12 of the annual allocation shall be drawn down each month to support the SNFI nurse salary, fringe, and continuing education. If SNFI funds are contracted with other employers (LEA, hospital) the draw down may be no more than is billed monthly by the contractor without prior approval of the DPH contract administrator.

**Attachment III
BUDGET
SNFI Contract Budget**

I. SALARIES

Position Title	Name *	Annual Salary	Type Position	Amount Paid by Local Agency	Amount Paid by State Contract
1. Nurse 1	Name Jeana Harr-Ray	\$	<input type="checkbox"/> 12-month <input type="checkbox"/> 11-month <input checked="" type="checkbox"/> 10-month		\$ 31,000 ⁰⁰
2. Nurse 2	Name Jana Hubson	\$	<input type="checkbox"/> 12-month <input type="checkbox"/> 11-month <input checked="" type="checkbox"/> 10-month		\$ 40,000 ⁰⁰
3. Nurse 3	Name Donna Royal	\$	<input type="checkbox"/> 12-month <input type="checkbox"/> 11-month <input checked="" type="checkbox"/> 10-month		\$ 30,308 ⁰⁰
TOTAL SALARY PAID BY CONTRACT					\$101,308

* List VACANT if position not filled at the time of this report.

II. FRINGE

Position Title	Name *	Type and Rate	Amount Paid by Local Agency	Amount Paid by the State Contract
1. Nurse 1	Name	<input type="checkbox"/> Retirement Rate : 10.51%		6721.00
	Jeana Hair-Ray	<input type="checkbox"/> FICA Rate: 7.65%		2371.00
		<input type="checkbox"/> Medical Rate/Amount: \$		6326.00
		<input type="checkbox"/> Other: Rate:		
2. Nurse 2	Name	<input type="checkbox"/> Retirement Rate: % 21.68		8672.00
	Jana Hobson	<input type="checkbox"/> FICA Rate: % 7.65		3060.00
		<input type="checkbox"/> Medical Rate/Amount: \$		6326.00
		<input type="checkbox"/> Other: Rate: 21.68%		
3. Nurse 3	Name	<input type="checkbox"/> Retirement Rate : 10.51%		6571.00
	Donna Royal	<input type="checkbox"/> FICA Rate: 7.65%		2319.00
		<input type="checkbox"/> Medical Rate/Amount: \$		6326.00
		<input type="checkbox"/> Other: Rate:		
4. Nurse 4	Name	<input type="checkbox"/> Retirement Rate : %		
		<input type="checkbox"/> FICA Rate: %		
		<input type="checkbox"/> Medical Rate/Amount: \$		
		<input type="checkbox"/> Other: Rate:		
5. Nurse 5	Name	<input type="checkbox"/> Retirement Rate : 10.51%		
		<input type="checkbox"/> FICA Rate: 7.65%		
		<input type="checkbox"/> Medical Rate/Amount: \$		
		<input type="checkbox"/> Other: Rate:		
TOTAL FRINGE PAID BY CONTRACT				\$48,692.00

*Fringe benefit amounts may change due to longevity, etc. that the employee may be eligible for during the school year.

Justification: Funds will be used to employ nationally certified school nurse(s) or registered nurse(s) working toward national certification to work full time in schools and enhance the local school district's capacity to provide basic health services to students.

III. Other

STAFF TRAVEL				
In-State		Total miles	Cost per mile	Total Cost
In-state Mileage				\$ -
		Number of nights	Cost per night	Total Cost
In-state Lodging				\$ -
	# of breakfasts	# of lunches	# of dinners	Total Cost (State rate)
State funded Meals, Instate				\$ -
Conference Registration				0.00
TRAINING PAID BY CONTRACT (If no funds available after covering salary and fringe for these positions, leave at 0.00. If funds available, amount is limited to a total of \$750 per position. See Scope of Work for Allowable Costs)				0.00

CONTRACT TOTAL AMOUNT	\$/50,000⁰²
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**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3

Meeting Date: August 2, 2021

Information Only
 Report/Presentation
 Action Item
 Consent Agenda

Public Comment
 Closed Session
 Planning/Zoning
 Water District Issue

INFORMATION ONLY

For all Board Information items, please contact the County Manager's Office if you wish to have additional information on any of the following.

- a. Notification of Bladen County's Request to Disengage from Eastpointe




**County of Bladen
State of North Carolina**

PO Box 1048 - Elizabethtown, North Carolina 28337-1048

Gregory J. Martin
County Manager

Telephone: 910-862-6700
Fax: 910-862-6767
Email: gmartin@bladenco.org

MEMORANDUM

TO: County Managers of Counties Served by Eastpointe LME/MCO
FROM:  Gregory J. Martin, County Manager
DATE: July 1, 2021
SUBJECT: Bladen County Request to Disengage from Eastpointe

Please find attached a Resolution adopted on June 28, 2021. The Bladen County Board of Commissioners has determined that it is in the interest of our residents with mental health, intellectual and developmental disabilities and substance use disorders, to disengage from Eastpointe Local Management Entity/Managed Care Organization (LME/MCO) and join Trillium Health Resources. The Board of Trillium Health Resources has approved Bladen County's request to join them. Both Bladen County and Trillium Health Resources notified the Department of Health and Human Services (DHHS) of these actions on June 29, 2021, and June 30, 2021 respectively, and requested Secretary Cohen's approval of the disengagement and reengagement request at that time.

In accordance with 10A NCAC 26C.0701(a), we are writing to notify you of our intent to disengage from Eastpointe and join Trillium Health Resources. We are requesting an effective date of October 1, 2021 but no later than April 1, 2022.

Bladen County has not made this decision lightly but our Board is convinced that this decision is in the best interest of our residents. We believe that our proposal to align with Trillium Health Resources will best meet the needs of Bladen County and we do not believe that our leaving Eastpointe will cause that LME/MCO severe financial difficulty. Bladen County does not have any outstanding liabilities to Eastpointe and our departure will not cause Eastpointe to fall below the minimum population standards for an LME/MCO. Trillium Health Resources meets those requirements.

Enclosure

cc: Mandy Cohen, MD Secretary DHHS
Lisa Corbett, DHHS General Counsel
Commissioner Jerry Stephens, Chair Eastpointe Board

**RESOLUTION BY THE BOARD OF COUNTY COMISSIONERS
OF BLADEN COUNTY, NORTH CAROLINA, TO DISENGAGE
BLADEN COUNTY FROM EASTPOINTE LME/MCO
AND TO RE-ALIGN WITH
TRILLIUM HEALTH RESOURCES LME/MCO**

WHEREAS, Bladen County is presently affiliated with Eastpointe LME/MCO (“Eastpointe”) for the co-ordination of State-funded and Medicaid behavioral healthcare services for eligible residents of Bladen County; and

WHEREAS, the Bladen County Board of Commissioners desires to prepare for the future of behavioral healthcare services under Medicaid Reform and best serve the citizens of Bladen County; and

WHEREAS, Section 122C-115(a3) of the North Carolina General Statutes provides that, with the approval of the Secretary of the North Carolina Department of Health and Human Services, a county may disengage from an LME/MCO and re-align with another LME/MCO for the provision of State-funded and Medicaid behavioral healthcare services; and

WHEREAS, Trillium Health Resources (“Trillium”) has a proven track record of successful operations and coordination of behavioral healthcare services for eligible members; and

WHEREAS, Trillium operates and provides mental and behavioral health services for eligible members in twenty-six (26) counties in eastern North Carolina; and

WHEREAS, Bladen County is contiguous to other existing Trillium member counties; and

WHEREAS, the Bladen County Board of Commissioners desires that Bladen County no longer be affiliated with Eastpointe and, instead, desires that Bladen County be affiliated with Trillium for the coordination of behavioral healthcare services for eligible Bladen County residents.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Bladen County Board of Commissioners, pursuant to North Carolina General Statute § 122C-115(a3), and subject to the approval of the Secretary of the North Carolina Department of Health and Human Services, and effective on the Effective Date as defined below, disengages Bladen County from Eastpointe and re-aligns Bladen County with Trillium.
2. The Bladen County Board of Commissioners respectfully requests that Trillium:
 - a. Pass a Board resolution consenting to the addition of Bladen County to Trillium’s contracts with the North Carolina Department of Health and Human Services,

Division of Health Benefits (“DHB”) and Division of Mental Health, Developmental Disabilities, and Substance Abuse Services (“DMH”); and

- b. Work with the Bladen County Manager and the North Carolina Department of Health and Human Services to develop a process by which Bladen County is disengaged from Eastpointe and re-aligned with Trillium. Such a process should satisfy the objectives set forth in North Carolina General Statute §122C-115(a3), including sub-sections (1) through (5).
3. The Bladen County Board of Commissioners respectfully requests that the Secretary of the Department of Health and Human Services:
- a. Direct DHB and DMH to work with Trillium and the Bladen County Manager to develop the re-alignment process described in paragraph 2(b) above;
 - b. Approve the amendment of Trillium’s contracts with DHB and DMH to add Bladen County to the Trillium service area and that the effective date of this re-alignment shall be no later than the first day of the month following ninety (90) days after the approval of this re-alignment process by the Secretary (the “Effective Date”);
 - c. Ensure that the portion of Eastpointe’s State-fund balance, Medicaid savings, and Medicaid risk reserve commensurate with Bladen County, and any portion of Eastpointe’s fund balance comprised of funds contributed by Bladen County, be transferred to Trillium on or before the Effective Date; and
 - d. Direct Eastpointe to fully cooperate and appropriately coordinate with Trillium to smoothly and efficiently transition consumers from Eastpointe to Trillium. Such cooperation and coordination shall include, but is not limited to, the timely provision of consumer records, provider contracts, financial data, and other records, documents, reports, and/or information relating to Bladen County members, as requested by Trillium.

This the 30th day of June, 2021.

BLADEN COUNTY BOARD OF COMMISSIONERS

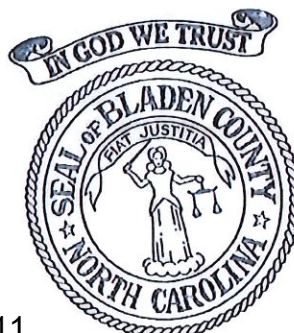
BY: _____

Charles Ray Peterson
Charles Ray Peterson, Chairman
Bladen County Board of Commissioners

ATTESTED BY:

Maria C. Edwards

Maria C. Edwards, NCCCC
Clerk to the Board



PUBLIC COMMENT POLICIES AND PROCEDURES
Revised June, 2018

In accordance with NCGS 153A-52.1, a period reserved for comments from the public on topics not otherwise included on that evening's agenda will be included as an item of business on all agendas of regularly scheduled Board of Commissioners meetings and shall be deemed the "Public Comment" segment of the agenda. The Public Comment segment of the agenda will be placed at the end of the agenda, following the conclusion of all other open session business. Because subjects of Special and Emergency Meetings are often regulated by General Statutes, there will be no Public Comments segment reserved on agendas of these meetings; however, Special and Emergency Meetings are open for public attendance.

As with public hearings, the Chair (or presiding officer) will determine and announce limits on speakers at the start of the Public Comment period. Each speaker will be allocated no more than five (5) minutes. The Chairman (or presiding officer) may, at their discretion, decrease this time allocation if the number of persons wishing to speak would unduly prolong the meeting. A staff member will be designated as official timekeeper, and the timekeeper will inform the speaker when they have one minute remaining of their allotted time. When the allotted time is exhausted, the speaker will conclude their remarks promptly and leave the lectern. Speakers may not yield their time to another speaker, and they may not sign up to speak more than once during the same Public Comment period.

An individual wishing to address the Board during the Public Comment period shall register with the Clerk/Deputy Clerk to the Board prior to the opening of the meeting by signing his or her name and providing an address and short description of his or her topic on a sign-up sheet stationed at the entrance of the meeting room. Any related documents, printed comments, or materials the speaker wishes distributed to the Commissioners shall be delivered to the Clerk/Deputy Clerk in sufficient amounts (10 copies) at least fifteen minutes prior to the start of the meeting. Speakers will be acknowledged to speak in the order in which their names appear on the sign-up sheet. Speakers will address the Commissioners from the lectern, not from the audience, and begin their remarks by stating their name and address.

To ensure the safety of board members, staff and meeting attendees, speakers are not allowed to approach the Board on the seating platform, unless invited by the Board to approach.

Speakers who require accommodation for a disabling condition should contact the office of the County Clerk or County Manager not less than twenty-four (24) hours prior to the meeting.

If time allows, those who fail to register before the meeting may be allowed speak during the Public Comment period. These individuals will be offered the opportunity to speak following those who registered in advance. At this time in the agenda, an individual should raise his or her hand and ask to be recognized by the Board Chair (or presiding officer) and then state his or her name, address and introduce the topic to be addressed.

A total of thirty (30) minutes shall be set aside for public comment. At the end of this time, those who signed up to speak but have not yet been recognized may be requested to hold their comments until the next meeting's public comment period, at which time they will be given priority for expression. Alternatively, the Board, in its discretion, may extend the time allotted for public comment.

Items of discussion during the Public Comment segment of the meeting will be only those appropriate to Open Meetings. Closed Meeting topics include, but are not limited to, such subjects as personnel, acquisition of real property, and information protected by the client-attorney privilege. Closed Meeting subjects will not be entertained. Speakers will not discuss matters regarding the candidacy of any person seeking public office, including the candidacy of the person addressing the Board.

Speakers will be courteous in their language and presentation, shall not use profanity or racial slurs and shall not engage in personal attacks that by irrelevance, duration or tone may threaten or perceive to threaten the orderly and fair progress of the discussion. Failure to abide by this requirement may result in forfeiture of the speaker's right to speak.

The Public Comments segment of the agenda is intended to provide a forum for the Board of Community to listen to citizens; there shall be no expectation that the Board will answer impromptu questions. However, Board members, through the presiding officer, may ask the speaker questions for clarification purposes. Any action on items brought up during the Public Comment period will be at the discretion of the Board. When appropriate, items will be referred to the Manager or the proper Department Head for further review.

A copy of the Public Comments Policy will be included in the agenda of each regular meeting agenda and will be made available at the speaker registration table. The policy is also available on the County's website.