

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, October 5, 2020. Because the State and the County were under a State of Emergency during the COVID-19 pandemic, the meeting was conducted virtually via Zoom and broadcast via YouTube, proper notice of the virtual environment and broadcast information having been duly posted. Members present via virtual means, as verified by the Clerk’s roll call were: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Harry Parker, Jerol Kivett and Thaddeus Godwin.

Chairman Wooten called the meeting to order and acknowledged Vice Chairperson Lee who called on Commissioner Kivett to provide the invocation. Vice Chairperson Lee then led Pledge.

Approval of Agenda

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to approve the agenda with the following additions: Item 3 (b), the resolution authorizing execution of the License Agreement was added as an updated page.

Item 1: Public Hearings

Public Hearing Regarding Proposed FY22 Community Transportation Program Application The Chairman opened the hearing and acknowledged Transportation Director Ro Oates-Mobley who presented the applications to the Board noting the total cost of the CTP portion of the grant was \$240,833. The grants sought for FY21-22 are:

Administrative	\$240,833	Requires 20% local match of \$48,166.60
Capital (Vehicles and Other)	\$200,000	Requires 20% local match of \$40,000
5310 Operating	\$100,000	Requires 50% local match of \$50,000
Other Non-STI Rural Expansion	\$358,100	Requires 20% local match of \$71,620
Total Grant Requests	\$898,933	Total Local Share \$209,786.60

The Chairman asked the Clerk to read public comments received, and the Clerk reported none had been received. The Chairman closed the public hearing. In compliance with the public hearing requirement set forth in G.S. 158-7.1(c) the Board deferred action to the October 8, 2020 recessed meeting.

Item 2: **Actions Items**

Consideration of Request from Piney Grove Fire Department to Establish Substation Emergency Management Director Ronald Bass presented Piney Grove Fire Department's request to extend their insurance district and to establish a substation at the Suttontown Rescue building, as approved by the Fire Commission at their September 8, 2020 meeting. The substation would place all residents in the Piney Grove service district into a five-mile insurance district, resulting in lower insurance premiums to property owners. Mr. Bass noted that the only cost to the County would be the \$6,900 supplement, and that there is an engine at the location already. He explained that the extension of the insurance district would have to be approved by the Department of Insurance. Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to establish a substation at the Suttontown Rescue Building.

Consideration of Request for Extension of County Water Service on Greenpath Road Public Works Director Lin Reynolds presented the request to extend water service on Greenpath Road by installing 2,500 linear feet of water lines, which will provide 27 new water taps/customers, equating to 57.4 customers per mile. The request included the use of \$100,000 from the water reserve funds. Upon a motion made by Commissioner Godwin and seconded by Commissioner Kivett, the Board voted unanimously to authorize the design, permitting and installation of 2,500 linear feet of water lines on Greenpath Road, North of NC 55, utilizing water reserve funds, contingent upon the petitioner agreeing to the following:

1. The petitioner agrees to pay 50% (\$6750) of the tap fee for each tap to initiate the process of design by the engineer and installation. The balance (\$6750) would be paid within 90 days after construction and water service is available or prior to a meter is installed, whichever comes first.
2. The petitioner agrees to pay for each rental home water bill until the renter applies for a service. Each renter can apply for a service change after the water line is placed in service. Two forms of ID, a rental contract and \$50 is required to change the service in their name.
3. The petitioner would be responsible for the water bill if renter moves out and discontinues service.
4. The petitioner will be required to obtain a plumbing permit from inspections to install the new line for the home to the meter box. A meter will be installed after the inspection passes and the tap fee is paid in full.
5. The existing well must be disconnected from the county-supplied water system to prevent cross contamination or a back-flow device will be required.

Item 3: Consent Agenda

Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the Board voted unanimously to approve the Consent Agenda as amended:

- a. Approved the minutes of the September 14, 2020 and September 18, 2020 meetings
- b. Adopted the Resolution Authorizing the Execution of License Agreement between Sampson County and Black River Landowners Association, Inc. (Copies of the resolution and license agreement filed in Inc. Minute Book ____ Page ____.)
- c. Approved the execution of the contracts between Sampson County (DSS) and Candii Homes for Non-Emergency Medical Transportation (Copies filed in Inc. Minute Book ____ Page ____.)
- d. Accepted and authorized execution of task order to proceed with Clinton-Sampson Airport Layout Plan Update (Copy filed in Inc. Minute Book ____ Page ____.)
- e. Declared a decommissioned 2013 Chevrolet Tahoe (VIN 1GNL2E05DR160327) as surplus and authorized transfer to the Town of Roland, NC
- f. Approved late applications for disabled veterans tax exclusion for Edward Marable, Donald Pearson, and Benjamin Coleman
- g. Approved tax refunds and releases as submitted:

#9372	Deborah Schroeder	\$119.80
#9377	Betty Lockamy	\$101.16
#9378	Old Mill Stream Nursery & Landscaping	\$144.45
#9376	Joan Tsao	\$307.50
#9368	Richard Kaleel, Jr.	\$429.88
#9383	Wesley Purcell	\$391.44
#9391	Tommy Ammons	\$416.25
#9385	Margirie Foster	\$851.32
#9366	Rommie Melvin	\$1,560.73
Tax Release	Jerry Butler	\$297.51
Tax Release	Mary Williams Hill & James C. Barefoot	\$306.51
Tax Release	Ronnie and Anita Carter	\$1,012.60

- h. Approved budget amendments as submitted:

<u>EXPENDITURE</u>		AA-543 Enhancing Detection-COVID		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551240	512100	Salaries	\$52,860.00	
12551240	518100	FICA	\$3,278.00	
12551240	518120	Medicare FICA	\$767.00	
12551240	518200	Retirement	\$3,997.00	
12551240	518300	Group Insurance	\$9,660.00	
12551240	518400	Dental Insurance	\$350.00	
12551240	518901	401K	\$3,965.00	
12551240	526200	Department Supplies	\$1,229.00	
12551240	532100	Telephone & Postage	\$1,500.00	
12551240	529702	Lab Services	\$3,000.00	
12551240	531100	Travel	\$1,000.00	
12551240	544000	Contract Services	\$76,249.00	

REVENUE

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535192	404000	State Assistance	\$157,855.00	

EXPENDITURE

<u>EXPENDITURE</u>		WIC		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551670	512100	Salaries	\$9,580.00	
12551670	518100	FICA	\$594.00	
12551670	518120	MEDICARE FICA	\$139.00	
12551670	518200	Retirement	\$725.00	
12551670	518300	Group Insurance	\$4,830.00	
12551670	518400	Dental Insurance	\$175.00	
12551670	518901	401K	\$721.00	

REVENUE

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535167	404000	State Assistance	\$16,764.00	

EXPENDITURE

<u>EXPENDITURE</u>		Infant Mortality Reduction		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551620	523900	Medical Supplies	\$2,406.00	

REVENUE

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535162	404000	State Funding	\$2,406.00	

EXPENDITURE

<u>EXPENDITURE</u>		AA-115 Cares Act – Infection Prev		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551230	512100	Salaries	\$82,745.00	
12551230	518100	FICA	\$5,130.00	

12551230	518120	Medicare FICA	\$1,200.00	
12551230	518200	Retirement	\$594.00	
12551230	518300	Group Insurance	-	
12551230	518400	Dental Insurance	-	
12551230	518901	401K	\$271.00	
12551230	526200	Department Supplies	-	
12551230	532100	Telephone and Postage	-	
12551230	529702	Lab Services	-	
12551230	531100	Travel	-	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535123	404000	State Assistance	\$89,940.00	
<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11449500	535200	Maintenance/Repair Equipment	\$1,500.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034950	408900	Miscellaneous Revenue	\$1,500.00	
<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558800	526200	Nutrition – Sept Supplies	\$300.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035880	408401	Nutrition – Donations	\$300.00	
<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558670	525000	HR-Construction/Repairs-United Wa	\$1,956.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035867	409900	Fund Balance Appropriated	\$1,956.00	

Consent Agenda – Health Department

- i. Approved laboratory fee revisions as recommended by the Health Advisory Board
- j. Authorized execution of the contract between Sampson County (Health Department) and Carolina Breast Imaging Specialist, PLLC (Copy filed in Inc. Minute Book ____ Page ____.)

- k. Approved revisions to the Information Security Policy as recommended (Copy filed in Inc. Minute Book ____ Page ____.)
- l. Approved revisions to the Administrative Policy Manual as recommended (Copy filed in Inc. Minute Book ____ Page ____.)

Item 4: Board Information

The following items were provided to the Board as information only.

- a. Health Advisory Board Minutes – July 20, 2020
- b. COVID 19 Support Services Program
- c. Letter of Commendation for Census Complete Count Committee

Item 5: Public Comments

The Chairman asked the Clerk to read public comments received, and the Clerk reported none had been received.

Recess to Reconvene

Upon a motion made by Chairman Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to recess to reconvene on October 8, 2020, at 6:00 p.m.

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Clark H. Wooten, Chairman

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Susan J. Holder, Clerk to the Board