

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, June 1, 2020. Because the State and the County were under a State of Emergency during the COVID-19 pandemic, the Board met virtually via Zoom, and the meeting was broadcast via Facebook Live, proper notice of the virtual environment and broadcast information having been duly posted. Members present via virtual means, as verified by the Clerk's roll call were: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Jerol Kivett Harry Parker and Thaddeus Godwin.

Chairman Wooten called the meeting to order and acknowledged Vice Chairperson Lee who then called upon Commissioner Parker for the invocation. Vice Chair Lee then led the Pledge.

Approval of Agenda

Upon a motion made by Commissioner Parker and seconded by Commissioner Kivett, the Board voted unanimously to approve the agenda as published. (Such votes confirmed by Clerk's roll call.)

Item 1: Planning and Zoning Items

Approval of Preliminary Subdivision Plat for Timberlake Section Twenty (Lots 109-121) Senior Planner Anita Lane who reviewed the request for approval of the preliminary plat submitted by DMB Development, Inc. for Timberlake Section Twenty, per the unanimous recommendation of the Planning Board. Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the Board voted unanimously to approve the preliminary plat to the extent that the subdivider (or its agents) intends to presell or prelease unrecorded lots, that all contracts or leases contain the provisions found in Article III, Section 303 of the subdivision regulations. (Such votes confirmed by Clerk's roll call.)

Item 2: Public Hearings

Public Hearing Regarding Proposed Expenditures for Economic Development Purposes - Acquisition of Property The Chairman opened the public hearing and acknowledged County attorney W. Joel Starling, Jr. who presented the proposed expenditure for economic development purposes, for the acquisition of a 1.5 ± acre parcel (Property Identification Number: 15017320002) from Grace H. Byrd in the amount of \$14,244.00. He noted that the funding source will be the County's General Fund and made note of the proposed resolution included in the agenda. Due

to statutory requirements set forth in G.S. 158-7.1(c) action could not be taken until 24 hours after the public hearing, therefore, the item would be voted on at the June 11, 2020, recessed meeting. The Chairman then opened the floor for any public comments received. Ms. Holder noted that there had been no comments received. The Chairman reiterated that public comments were to be submitted by 5 p.m. on June 11, 2020. The Chairman closed the hearing.

Public Hearing Regarding Proposed Expenditures for Economic Development Purposes - Consideration of Incentive Agreement The Chairman opened the public hearing and acknowledged Economic Developer Stephen Barrington who provided details regarding the expansion project of an existing facility of a local private enterprise. The expansion project will include the leasing of a facility, adding nearly \$18,000,000 to the tax base and 37 new jobs over the span of five years. Mr. Barrington also noted that County would provide a tax-back incentive of up to 25%. Mr. Starling included that the incentives are performance based, requiring the company to meet the Performance Commitments set forth in Article IV of the agreement, which at that point the Incentive Payments will be proportionally reduced as set forth in Article V of the agreement, to the extent of no incentive payments being made if no performance commitments are achieved. The Chairman opened the floor for the reading of received public comments. Ms. Holder noted that there had been no comments received. The Chairman reiterated that public comments were to be submitted by 5 p.m. on June 11, 2020. The Chairman closed the hearing.

Item 3: Action Items

Presentation of the Proposed Budget for Fiscal Year 2020 – 2021 County Manager Ed Causey presented the budget message for Fiscal Year 2020-2021. (Copy attached hereto.) Mr. Causey outlined major points and noted that since being presented during the unprecedented era of the coronavirus pandemic, the budget was recommended based upon anticipated economic impacts of the pandemic and the County's response thereto; therefore, it was further anticipated that the Board of Commissioners would revisit revenues and expenditures mid-year and may need to adjust the budget accordingly. The Board commended the staff for their efforts in preparation of the draft budget. Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board scheduled the necessary budget hearings to be held during the June 11, 2020 recessed meeting. (Such votes confirmed by Clerk's roll call.)

Acceptance of Coronavirus Relief Funding and Approval of Associated Documents Finance Officer David Clack informed the Board that all 100 North Carolina counties had received grant funding from the Coronavirus Relief Fund (CRF) established under the CARES Act. He then reviewed the grant, associated

budget amendment, and spending plan, noting that the County was allocated \$1,283,670 which could be used in six categories and granted to non-profits and municipalities in the County. He noted the funding could be disbursed at the discretion of each individual county, within the following categories: medical expenses, public health expenses, payroll expenses, expenses of actions that facilitate compliance with COVID-19 related public health measures, expenses associated with the provision of economic support, and other expenses incurred to address the COVID-19 public health emergency. Mr. Clack reviewed the spending plan advising that funding would begin with the local hospital and other community health providers, followed by municipalities. He then noted that the funding would not cover expenditures covered by other programs, i.e. FEMA assistance programs. The municipalities and non-profits were advised to spend the appropriated funding by November 1, 2020, which is the established date for reallocating available funding based on remaining needs, providing adequate time for spending before the December 30, 2020 deadline set forth by the State.

Upon a motion made by Commissioner Kivett and seconded by Commissioner Parker, the Board voted unanimously to accept the funds and approve the budget amendment (as noted below) and spending plan (copy filed in Inc. Minute Book _____, Page _____). (Such votes confirmed by Clerk’s roll call.)

<u>EXPENDITURE</u>		COVID Cares Act Funds		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11558311	512100	Salaries	75,000	
11558311	518100	FICA	4,650	
11558311	518120	Medicare	1,088	
11558311	518200	Retirement	7,431	
11558311	518901	401k County	3,750	
11558311	526200	Department Supplies	79,420	
11558311	526201	Dept Supplies Equipment	87,185	
11558311	544000	Contract Services	34,372	
11558311	532100	Telephone and Postage	2,688	
11558311	555000	Capital Outlay Other	203,180	
11558311	581000	Transfers to Other Agencies	784,906	
<u>REVENUE</u>			<u>Increase</u>	<u>Decrease</u>
<u>Code Number</u>		<u>Source of Revenue</u>		
11035831	402600	CARES Act Grant	1,283,670	

Discussion of Employee Contributions to the COVID Pandemic Response
 County Manager Ed Causey informed the Board that staff is considering rewarding the hard work and dedication of all employees during the pandemic, particularly the employees who may have been required to work in at risk settings due to the nature of their jobs, such as those in health and human services and emergency

management. The Board agreed to continue discussion at the June 11, 2020 recessed meeting.

Sampson Community College Board of Trustees Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to reappoint Sandra Carrol to the Sampson Community College Board of Trustees. (Such votes confirmed by Clerk's roll call.)

Social Services Advisory Board Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Wooten, the Board voted unanimously to Michael Elmore to the Social Services Advisory Board. (Such votes confirmed by Clerk's roll call.)

Economic Development Advisory Board Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to appoint Amber Cava (2020-2023), Robby James (2020-2023), and Jeff Nethercutt (2020-2023); and reappoint Tim Butler (2022), Dewayne West (2022), Pat Nobles (2022), Hugh Carr (2021), and Richard Chancy (2021) to the Economic Development Advisory Board. (Such votes confirmed by Clerk's roll call.)

Item 4: Consent Agenda (as Board of Commissioners)

Upon a motion made by Commissioner Kivett and seconded by Commissioner Parker, the Board voted unanimously to approve the Consent Agenda: (Such votes confirmed by Clerk's roll call.)

- a. Approved the minutes of the May 4, 2020; May 6, 2020; May 7, 2020; and May 20, 2020 meetings
- b. Adopted the resolution authorizing the County Manager to execute fire protection, emergency medical and rescue services contracts with Jordan's Chapel Fire Department, Inc., Piney Grove Volunteer Fire Department, Inc., Smith Chapel Volunteer Fire Department, Inc., The Town of Roseboro, Turkey Volunteer Fire Department, Inc., Autryville Fire Department, Inc., The City of Clinton, Garland Volunteer Fire & Rescue Department, Inc., Halls Fire and Rescue Department, Inc., Harrells Volunteer Fire Department, Inc., Newton Grove Fire & Rescue, Plain View Volunteer Fire Department, Inc., Salemburg Volunteer Fire Dept., Inc., Spivey's Corner Volunteer Fire Department, Inc., Taylors Bridge Fire Department, Clement Fire Department, Inc., Faison Fire and Rescue, Inc., Godwin-Falcon Fire Department, Inc., Herring Volunteer Fire & Rescue, Inc., Vann Crossroads Fire Department, Inc. (Copy filed in Inc. Minute Book ____ Page ____.)

- c. Adopted the resolution permitting EMS services in Goshen Fire Protection Service District (Copy filed in Inc. Minute Book ____ Page ____.)
- d. Authorized Sampson Area Transportation's submission of an application for FY20 Cares Act Grant funding in the amount of \$229,766 (Copy filed in Inc. Minute Book ____ Page ____.)
- e. Accepted and reviewed the application to be submitted by Action Pathways, Inc. for FY 20 Cares Act Grant funding (Copy filed in Inc. Minute Book ____ Page ____.)
- f. Accepted and reviewed the application to be submitted by Action Pathways, Inc. for Relief NC Grant funding (Copy filed in Inc. Minute Book ____ Page ____.)
- g. Approved the Conflict of Interest and Confidentiality Policy for the Sampson County Economic Development Commission Advisory Board (Copy filed in Inc. Minute Book ____ Page ____.)
- h. Adopted the resolution accepting State Reserve Loan Funds (\$906,160) and State Reserve Grant Funds (\$906,160) for the I40-403 Interchange Production Well project (Copy filed in Inc. Minute Book ____ Page ____.)
- i. Adopted the resolution accepting State Revolving Fund Loan (\$883,000) for the Faison Highway Well Treatment project (Copy filed in Inc. Minute Book ____ Page ____.)
- j. Approved the Juvenile Crime Prevention Council Certification/ Administration budget allocation as recommended
- k. Authorized the waiver of late list penalties for business personal property listings for Prestage Ag Energy, Gilmore Law Firm and Timothy Cates CPA, PA
- l. Approved tax refunds and releases as submitted:

#9298	Robert Robinson	\$140.28
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- m. Approved budget amendments as submitted:

<u>EXPENDITURE</u>		Library		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
1176110	526201	Department Supplies	\$2,500.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11036110	403646	LSTA Grant	\$2,500.00	
<u>EXPENDITURE</u>		WIC		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551670	526201	Department Supplies Equipment	\$1,708.00	
12551670	526200	Department Supplies	\$454.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535167	404000	State Assistance	\$2,162.00	
<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
13554810	568414	LIEAP		\$41,255.80
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
13535480	403314	LIEAP		\$41,255.80
<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
26659100	581000	Transfer to City Schools	\$50,000.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
26031840	412000	Current Year Taxes	\$50,000.00	

- Approved Clinton City Schools Budget Amendment No. 1 (FEDERAL);
Approved Clinton City Schools Budget Amendment No. 1 (STATE).

Consent Agenda Items (Board of Health)

- n. Adopted new fees as recommended by the Health Advisory Board for COVID-19 testing
 - CPT Code Test Fee
 - 87635 COVID-19 Labcorp \$51.31 (Retroactive 2/01/20-April 30)
 - 87635 COVID-19 Labcorp \$100.00 (Retroactive 5/01/20 due to price increase)
- o. Approved the amendment budgeting supplemental WIC funds (June 1, 2020 - September 30, 2020). Portion (\$2,162 to be budgeted for FY 19-20, the remainder \$46,465 to be budgeted in FY 20-21 to purchase desktop computers, cover contract nutritionist and additional time for virtual breast feeding promotion and support sessions.
- p. Authorized submission of an application for Fill the Gap Response Grant funding to serve underserved populations disproportionately impacted by COVID-10 (Copy filed in Inc. Minute Book ____ Page ____.)
- q. Wrote off as uncollectible accounts totaling \$200.09

Item 5: Board Information

Request for Small Business Support The Board received a letter from Lethia Lee requesting funding for small businesses for COVID relief.

County Manager' Report

Mr. Causey informed the Board that the architect for the new EMS Building project was ready to meet with the staff and/or Board regarding the schematics of the building, and the Board determined that Board representation would be determined later.

Public Comments

The Chairman opened the floor for the reading of public comments. None were received.

Recess to Reconvene

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to recess to reconvene on June 11, 2020, at 6:00 p.m. (Such votes confirmed by Clerk's roll call.)

/signature copy on file

Clark H. Wooten, Chairman

/signature copy on file

Susan J. Holder, Clerk to the Board