

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, January 6, 2020, in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Thaddeus Godwin, Jerol Kivett, and Harry Parker.

Chairman Wooten called the meeting to order and acknowledged Vice Chairperson Lee who then called on Projects and Communications Specialist Richard Carr for the invocation. Vice Chairperson Lee then acknowledged Commissioner Parker who then led the Pledge.

Approval of Agenda

Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to approve the agenda with the following changes: Item 3 (g) Access Agreement Between County and Carl Warren was added.

Item 1: Presentations and Reports

Recognition of Retirees Service plaques were presented to Patricia Burch, Helen Kaleel, Olympia Lamb, and Lethia Lee for their years of service to the County. Retirees Annie Fennell and Debbie Tyson were not present to receive their service plaques.

Introduction of Library Director County Manager Ed Causey introduced newly hired Library Director Johnnie Pippin. The Board welcomed Mr. Pippin.

Presentation of Audit for Fiscal Year Ending June 30, 2019 Finance Officer David Clack introduced Wade Green of W. Green, PLLC who presented the Board with the audit. Mr. Green informed the Board that the audit had been submitted to the Local Government Commission and is under review. He noted that the County had zero instances of non-compliance and zero deficiencies in internal controls. Mr. Green then highlighted that the assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$49,772,546, which resulted in a total net position increase of \$1,482,846. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted unanimously to accept and approve the audit subject to subsequent approval by the Local Government Commission.

Item 2: Action Items

Initiate Process for Abolition of Fire Service Districts and Creation of New Fire Service Districts County Attorney Joel Starling reviewed the process, noting that the Board members were receiving an updated map which reflected major roads and an updated draft resolution which clarified that locations within municipal corporate limits are not automatically included in the newly proposed districts. He noted that a municipality could be included by adopting a resolution opting into a district. Mr. Starling reported that the Sampson County Fire Commission had recommended the following: the Board abolish all existing county fire service districts pursuant to G.S. 153A-306; the Board create 20 new county fire service districts pursuant to G.S. 153A-302, as depicted on the revised map; and the Board modify the existing fire response district boundaries to coincide with the tax districts as depicted on the revised map. He then informed the Board that the resolution instructed staff to send public hearing notices at later date to be determined regarding the abolition of existing fire districts and modifying the existing fire response district boundaries, as well as instructing the Tax Office to provide necessary reports as requested by State law. Mr. Starling clarified that Board action begins the process, as required by State law, but does not constitute adoption of the proposed districts. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted unanimously to adopt the enclosed resolution instructing staff to schedule and notice the required public hearings (Copy filed in Inc. Minute Book _____, Page _____). Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to approve the budget amendment that will enable staff to complete the required mailings as follows:

<u>EXPENDITURE</u>		Tax Department		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141400	544000	Contract Services	30,000.00	
11999000	509700	Contingency		30,000.00

Award of Architect Bid for EMS Facilities Project County Manager Ed Causey informed the Board that staff had received 11 proposals for architectural and engineering services related to the EMS Facilities project, and after reviewing the submitted RFQs and interviewing four of the firms, the staff recommended that the Board award the bid to ADW Architect of Charlotte, NC and authorize staff to negotiate and execute the contract for services. Mr. Causey noted that staff would be prudent and hoped to be able to negotiate a more economical cost. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted unanimously to award the bid to ADW Architect of Charlotte, NC, and authorized staff to negotiate and execute the contract for services (Copy filed in Inc. Minute Book ____ Page ____).

Scheduling of February (Pre-budget) Planning Session The Board agreed to schedule their pre-budget work sessions for February 18, 19, and 26 (if needed), 8:30 a.m. to 5:00 p.m. each day.

Public Hearing – Naming of Private Roads The Chairman opened the hearing and called upon Assistant County Manager Susan Holder who reviewed the recommendation for naming a certain private road. The floor was opened for public comments and none were received. The hearing was closed. Upon a motion made by Commissioner Kivett and seconded by Commissioner Parker, the Board voted unanimously to name the private road as follows:

SR-2 (temporary designation by State)	Leavy Faircloth Road
PVT 421N 7093 171	Pepper Lane

Appointments – Convention & Visitors Bureau Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to appoint Joel Rose to the Convention and Visitors Bureau to complete an unexpired term, ending June 30, 2022.

Appointments – Mid-Carolina Aging Advisory Council Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to appoint Donna Landes to the Mid-Carolina Aging Advisory Council.

Appointments – Safety and Wellness Committee Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to appoint the Facilities Maintenance Superintendent position to the Safety and Wellness Committee.

Item 3: Consent Agenda

Upon a motion made by Commissioner Kivett and seconded by Commissioner Parker, the Board voted unanimously to approve the Consent Agenda as amended:

- a. Approved the minutes of the December 2, 2019 and December 17, 2019 meetings
- b. Approved the Department of Aging’s submission of an application for 2020 Urgent Repair Program funds from the North Carolina Finance Agency (Copy filed in Inc. Minute Book ____ Page ____.)
- c. Approved contracts for non-emergency medical transportation for assisted living facility (Candii Homes) (Copy filed in Inc. Minute Book ____ Page ____.)
- d. Approved late disabled veteran tax exclusions for Gail Ellison Alford Sands and William A. Goodman

e. Approved tax refunds and releases as submitted:

#9113	Zolia Calada	\$215.78
#9194	Donell Lee	\$101.63
Tax Release	Eric Matthis	\$116.47
Tax Release	Autry Road Limited Partnership	\$476.85

f. Approved budget amendments as submitted:

<u>EXPENDITURE</u>		Sampson County Schools		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11659140	555030	Category 1 Capital Outlay		\$82,324.00
11659140	555032	Category 3 Capital Outlay	\$82,324.00	

<u>EXPENDITURE</u>		Human Resources		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11999000	509700	Contingency		\$3,000.00
11141210	539500	Employee Training	\$3,000.00	

<u>EXPENDITURE</u>		Aging		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558810	526200	Family Caregiver – Dept Supplies	\$200.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035881	408401	Family Caregiver - Donations	\$200.00	

<u>EXPENDITURE</u>		Cooperative Extension		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11449500	529900	Departmental Supplies	\$2,600.00	
11449500	544000	Contracted Services	\$800.00	
11449500	535200	Maintenance & Repair Equipment	\$1,000.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034950	408900	Miscellaneous Revenue	\$4,400.00	

<u>EXPENDITURE</u>		Sheriff		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243100	555000	Capital Outlay – Other Equip	\$36,400.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034310	402603	Federal Asset Funds (NARC)	\$36,400.00	

<u>EXPENDITURE</u>		Aging		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558800	522100	Nutrition – Meals	\$150.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035880	408401	Nutrition – Donations	\$150.00	

<u>EXPENDITURE</u>		Aging		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558810	526200	Family Caregiver – Dept Supplies	\$470.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035881	408401	Family Caregiver - Donations	\$470.00	

- g. Approved the Access Agreement Between Sampson County and Carl Warren (Copy filed in Inc. Minute Book ____ Page ____.)

Item 4: Tax Appeals

Upon a motion made by Chairman Wooten and seconded by Commissioner Kivett, the Board voted unanimously to adjust the penalty applied to the following tax accounts for failure to timely list business personal property by forgiving one-half of the assessed penalties.

B&B Farm Service (Tax \$4,837.22) Assessed Penalty \$1,745.63 Adjusted by Half

County Manager’s Reports

County Manager Ed Causey lauded the efforts of the Finance Office, the Department Heads, the Board, and staff for their work on the audit. He reminded the Board of the upcoming budget planning sessions and the significance of the meetings.

Public Comments

The Chairman opened the floor for comments and no comments were received.

Adjournment

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to adjourn.

/signature copy on file
Clark H. Wooten, Chairman

/signature copy on file
Susan J. Holder, Clerk to the Board