



**SAMPSON COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
October 7, 2019**

6:00 pm Convene Regular Meeting (County Auditorium)
Invocation and Pledge of Allegiance

Approval of Agenda

Tab 1 Reports and Presentations

- a. Presentation of Duke Energy Storm Resiliency Grant 1
- b. Recognition of NC Detention Officer of the Year 2 - 3

Tab 2 Planning and Zoning Items 4 - 5

- a. R19-000001: Request to rezone 15 acres located on I40 between Goshen Church Road and Big Farm Lane from HCO-Highway Corridor Overlay to C-Commercial 6 - 22
- b. Zoning Ordinance Amendments: Request to amend Section 7.10 (Special Use Minimum Development Requirements) and Section 10.1 Board of Adjustment Establishment 23 - 30
- c. Repeal Previous and Adopt New Ordinance Reconstituting Sampson County Planning Board 31 - 40

Tab 3 Action Items

- a. Appointments: Convention and Visitors Bureau 41 - 42

Tab 4 Consent Agenda 43

- a. Approve the minutes of the September 9, 2019 meeting 44 - 49
- b. Adopt a resolution accepting the preliminary plat of NC Geodetic Survey of the Cumberland/Harnett County boundaries, as they intersect with the Sampson County boundary 50 - 53
- c. Approve the execution of the contract for school health nursing services between Clinton City Schools and the Sampson County Health Department 54 - 64
- d. Approve delinquent disabled veteran exclusion applications for William Ronny Coats, Cynthia W. Usher, Lena L. Brewington, Daniel Edward Pflaume, Roy J. Bennett and Shelton McCallop 65 - 83
- e. Approve tax refunds and releases as submitted 84 - 99
- f. Approve budget amendments as submitted 100 - 104

Continued on next page.

County Manager's Reports

(Manager will provide updates and reports on various matters.)

Public Comment Period

105 - 106

Policy can be found as last page of agenda. Copies are available at sign in desk of meeting room. All written materials to be presented to the Board must be provided to the Clerk for distribution in advance of the Public Comment Period.

Closed Session: GS 143-318.11(a)(3) Attorney/Client Privilege

Adjournment

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1 (a)

| | | | | |
|-------------------------------|-------------------------------------|---------------------|--------------------------|----------------------|
| Meeting Date: October 7, 2019 | <input type="checkbox"/> | Information Only | <input type="checkbox"/> | Public Comment |
| | <input checked="" type="checkbox"/> | Report/Presentation | <input type="checkbox"/> | Closed Session |
| | <input type="checkbox"/> | Action Item | <input type="checkbox"/> | Planning/Zoning |
| | <input type="checkbox"/> | Consent Agenda | <input type="checkbox"/> | Water District Issue |

SUBJECT: Presentation of Duke Energy Storm Resiliency Grant

DEPARTMENT: External Agency - Duke Energy
County Department - Emergency Management

PUBLIC HEARING: No

CONTACT PERSON(S): John Elliott, Community Relations Director - East Region - Duke Energy Carolinas
Jerry Cashwell, Assist. ES Director/Fire Marshal

PURPOSE: To formally receive grant funds for storm preparedness equipment from Duke Energy

ATTACHMENTS: None

BACKGROUND:

John Elliott, Community Relations Director for Duke Energy's East Region, will be present to formally present our \$50,000 grant for storm preparedness equipment. Jerry Cashwell applied for the Storm Resiliency Grant funding, which will be used for two cargo trailers, portable carts, a pallet jack, traffic cones, portable radios/spare batteries, and safety/incident command vests that will facilitate our disaster response activities.

There is a corresponding budget amendment on your Consent Agenda to budget the revenues accordingly.

RECOMMENDED ACTION OR MOTION:

Receive grant check

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1 (b)

| | | | | |
|-------------------------------|-------------------------------------|---------------------|--------------------------|----------------------|
| Meeting Date: October 7, 2019 | <input type="checkbox"/> | Information Only | <input type="checkbox"/> | Public Comment |
| | <input checked="" type="checkbox"/> | Report/Presentation | <input type="checkbox"/> | Closed Session |
| | <input type="checkbox"/> | Action Item | <input type="checkbox"/> | Planning/Zoning |
| | <input type="checkbox"/> | Consent Agenda | <input type="checkbox"/> | Water District Issue |

SUBJECT: Recognition of NC Detention Officer of the Year

DEPARTMENT: Sheriff's Department

PUBLIC HEARING: No

CONTACT PERSON(S): Sheriff Jimmy Thornton
Casey Wiley, Sampson County Detention Officer

PURPOSE: To recognize Mr. Wiley as NC Detention Officer of the Year

ATTACHMENTS: Press Release

BACKGROUND:

On Wednesday, September 25, 2019, Sampson County Detention Officer Casey Wiley was presented with the North Carolina Detention Officer of the Year Award at the North Carolina Jail Administrators Association Conference in Greensboro.

Casey has been employed as a Sampson County Detention Officer since May 2007 and currently supervises inmate maintenance crews which provide cost saving services such as mowing grass, trimming hedges, minor plumbing repairs, HVAC maintenance, cleaning offices, and many other facility projects. Mr. Wiley was honored for his work ethic, positive attitude, and dedication to serving others.

RECOMMENDED ACTION OR MOTION:

Recognize Mr. Wiley for his award and service



OFFICE OF THE SHERIFF

County of Sampson, NC
112 Fontana Street, Clinton, NC 28328

SHERIFF JIMMY THORNTON



PRESS RELEASE

DATE: September 27, 2019

TOPIC: N.C. Detention Officer of the Year

FOR RELEASE: Immediate

CONTACT INFORMATION:

Lieutenant Marcus Smith (910) 592-4141

Clinton, NC- On Wednesday, September 25, 2019, Sampson County Detention Officer Casey Wiley was presented with the North Carolina Detention Officer of the Year Award at the North Carolina Jail Administrators Association Conference in Greensboro.

Casey has been employed as a Sampson County Detention Officer since May 2007. All of his peers will tell you, Casey possesses a good work ethic, positive attitude and is dedicated to serving others. In the twelve years I have known Casey, not once have I ever heard him complain. He always comes to work, earlier than required and with a smile on his face.

Like all other agencies, who are forced to do more with less, we utilize inmate work crews to address maintenance and cleaning operations which reduces operational cost. Some of these tasks include; mowing grass, trimming hedges, minor plumbing repairs, HVAC maintenance, cleaning offices, and many other facility projects. Casey, gladly fills this role of facility maintenance and supervises all inmate work crews.

"The clean grounds, clean facility and tax payer monies saved can all be attributed to Casey's commitment and service to the Sheriff's Office and citizens of this county. I am very pleased Casey was chosen for this prestigious award and honored to have someone of his character employed with my agency."- Jimmy Thornton, Sheriff.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 2 (a-c)

| | | |
|-------------------------------|---|---|
| Meeting Date: October 7, 2019 | <input type="checkbox"/> Information Only <input type="checkbox"/> Report/Presentation <input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Consent Agenda | <input checked="" type="checkbox"/> Public Comment <input type="checkbox"/> Closed Session <input checked="" type="checkbox"/> Planning/Zoning <input type="checkbox"/> Water District Issue |
|-------------------------------|---|---|

SUBJECT: Planning Issues

DEPARTMENT: Sampson Inspections and Planning

PUBLIC HEARING: Yes, all three items

CONTACT PERSON: Anita Lane, Planner (item a)
Joel Starling, County Attorney (items b and c)

PURPOSE: To consider actions on planning and zoning items as recommended by Planning Board

ATTACHMENTS: Planning Staff Memoranda; Maps; Planning Board Minutes; Zoning Ordinances

BACKGROUND:

- a. R19-000001: Request to Rezone 15 Acres On I-40 Between Goshen Church Road and Big Farm Lane
The Chairman should open the public hearing and call upon Ms. Lane to present the findings of fact regarding the request by Burch Farms, LLC to rezone approximately 15 acres from HCO-Highway Corridor Overlay District to C-Commercial. The Planning Board recommends the approval of the rezoning request, finding the request is consistent with the goals and objectives of the Sampson County Land Use Plan and other long-range planning documents.

- b. Zoning Ordinance Text Amendments The Chairman should open the public hearing and call upon County Attorney Joel Starling to review the proposed amendments to Section 7.10 (Special Use Minimum Development Requirements) and Section 10.1 (Board of Adjustment Establishment) of the Sampson County Zoning Ordinance. These text amendments have been unanimously recommended by the Planning Board.

- c. Ordinance Reconstituting the Sampson County Planning Board The Chairman should open the public hearing and call upon County Attorney Joel Starling to review the new ordinance which sets the membership of the Planning Board at five, rather than seven, members and clarifies that there are certain instances where a majority or supermajority of members may decide matters of procedure.

RECOMMENDED ACTIONS OR MOTIONS:

- a. Motion to approve rezoning request R19-000001, accepting the findings of fact and adopting the following zoning consistency statement: *Whereas, in accordance with the provisions of NC Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendation of ordinance amendment R19-000001 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact that the subject property is adjacent to Interstate 40.*
- b. Motion to adopt the resolution approving amendments to Sections 7.10 and 10.1 of the Sampson County Zoning Ordinance as recommended by the Sampson County Planning Board.
- c. Motion to repeal the Ordinance Establishing the Planning Board, previously adopted on July 2, 2007 and amended on April 3, 2017 and to adopt the Ordinance Reconstituting the Sampson County Planning Board

Sampson County Inspections & Planning Department

405 County Complex Rd. STE 110

Clinton, North Carolina 28328

(910) 592-0146 (T) (910) 596-0773 (F)



To: Ed Causey, County Manager
From: Anita H. Lane, Senior Planner
Subject: September 16, 2019 Sampson County Planning Board Meeting,
Sampson County Board of Commissioners Meeting October 7, 2019-Agenda Items
Date: September 23, 2019

The following request was addressed by the Sampson County Planning and Zoning Board at their September 16, 2019 meeting.

R19-000001-A rezoning request by Burch Farms, LLC to rezone approximately 15 acres located on I-40 between Goshen Church Road and Big Farm Lane from HCO-Highway Corridor Overlay District to C-Commercial. The request was unanimously recommended for approval with the following findings of fact and zoning consistency statement:

1. William Earl Burch and Jimmy Burch have signed the rezoning application as the property owners.
2. The parcel is approximately 202.9 acres.
3. The rezoning will include approximately 15 acres alongside I-40 as shown on the location map.
4. The property is currently located in the HCO-Highway Corridor Overlay District.
5. This property is located along side I-40 and between Goshen Church Road and Big Farm Lane.
6. The properties immediately to the north, south, east and west are in the HCO-Highway Corridor Overlay District. The adjacent properties to the north, south, east and west outside the HCO-Highway Corridor Overlay District is RA-Residential Agriculture.
7. All adjacent property owners within 100' have been notified by mail and the property has been posted.

Zoning Consistency Statement:

Whereas, in accordance with the provisions of North Carolina Statue 153a-341, the Sampson County Planning Board does hereby find and determine that the recommendations of the ordinance amendment

R19-000001 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is adjacent to Interstate I-40.

Staff Notes

R19-000001 A rezoning request by Burch Farms, LLC to rezone approximately 15 acres located on I-40 between Goshen Church Road and Big Farm Lane from HCO-Highway Corridor Overlay District to C-Commercial. (See attached location map)

Staff has prepared the following findings of fact for consideration by the Planning Board.

1. William Earl Burch and Jimmy Burch have signed the rezoning application as the property owners.
2. The parcel is approximately 202.9 acres.
3. The rezoning will include approximately 15 acres alongside I-40 as shown on the location map.
4. The property is currently located in the HCO- Highway Corridor Overlay District.
5. This property is located along side I-40 and between Goshen Church Road and Big Farm Lane. The properties immediately to the north, south, east and west are in the HCO-Highway Corridor Overlay District. The adjacent properties to the north, south, east and west outside the HCO-Highway Corridor Overlay District is RA-Residential Agriculture.
6. All adjacent property owners within 100' have been notified by mail and the property has been posted.

Zoning Consistency Statement

Whereas, in accordance with the provisions of North Carolina Statue 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendations of the ordinance amendment R19-000001 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is adjacent to Interstate I-40.

SAMPSON COUNTY
REZONING APPLICATION
INSPECTIONS AND PLANNING DEPARTMENT



Applications are considered complete when all of the items listed below are provided to the Inspections and Planning Department, located at 405 County Complex Road in Clinton. Incomplete applications will not be accepted. Submitted applications will be processed for consideration at the first available Planning Board meeting. These meetings are typically held on the third Monday of each month at 6:00 pm in the County Auditorium (435 Rowan Road), and the deadline for submission is generally the 25th of the month prior to the meeting. This deadline is subject to change, however, given holiday and other office closures. Planning Board recommendations are then forwarded to the Sampson County Board of Commissioners for public hearing and consideration. Regular meetings of the Sampson County Board of Commissioners are typically held on the first Monday of each month at 6 pm in the County Auditorium.

A. APPLICANT/OWNER INFORMATION

Applicant Contact Information:

Name: Burch Farms LLC
Mailing address: 685 Burch Rd. Faison, NC 28341
Telephone: 910-267-5781
Email: apeterson@burchfarmsnc.com

Owner Contact Information (if different from applicant):

Name: _____
Mailing address: _____
Telephone: _____
Email: _____

Professional Representative Information (i.e. Attorney, Engineer, etc.)

Name: _____
Firm: _____
Mailing address: _____
Telephone: _____
Email: _____

B. PROPERTY INFORMATION

1. Present zoning classification of parcel(s): Highway
2. Parcel ID #: 13011270901 Deed Book: 1544 Page: 691
3. Current use(s) of the property: Farm Land
4. Requested Zoning Classification(s): commercial
5. Describe the purpose of the Rezoning Request: commercial development

C. SUPPLEMENTAL INFORMATION

1. The filing fee for this application is \$200.
2. Application Withdrawal:
 - This application may only be withdrawn by written request from the applicant or property owner. If such request is received prior to submission of the Planning and Zoning Board public hearing to the newspaper, filing fees may be refunded. Filing fees will not be refunded after submission of public hearing notice to the newspaper.
 - After submission of public hearing notice to the newspaper, an application may only be withdrawn by action of the Planning and Zoning Board or County Board of Commissioners at the public hearing.

D. SIGNATURES

I, William EARL Burch, the undersigned applicant, do hereby certify that to the best of my knowledge and belief all information supplied in and with this application is true and accurate.

| | |
|---------------------------|-----------------|
| <u>William Earl Burch</u> | <u>8-6-2019</u> |
| Applicant Signature | Date |
| <u>William Earl Burch</u> | <u>8-6-2019</u> |
| Applicant Signature | Date |
| <u>William Earl Burch</u> | <u>8-6-2019</u> |
| Property Owner Signature | Date |
| | |
| Property Owner Signature | Date |

E. TIMELINE OF EVENTS (OFFICE USE ONLY)

The following timeline exhibits the Rezoning Process:

| Steps for Rezoning Application | Date Completed | Staff Initial |
|---|--------------------------------|---------------|
| Completed Application Received | <u>8-6-2019</u> | |
| Public Notice Issued to Newspaper (1) | <u>9-19-2019</u> | |
| Public Notice Issued to Newspaper (2) | <u>9-26-2019</u> | |
| Written Notice Mailed to Adjacent Property Owners | <u>8-26, 9-18, 9-25 - 2019</u> | |
| Property Posted | <u>7-31-2019 + 9-10, 2019</u> | |
| Planning Board Makes Recommendation | <u>9-16-2019</u> | |
| County Commissioners Decision | <u>10-7-2019</u> | |
| Applicant Notified | | |

a lane @ sampsonnc.com
Anita Lane - Michelle Lancee
910-592-0146

SAMPSON COUNTY
REZONING APPLICATION
CLINTON-SAMPSON PLANNING DEPARTMENT



Please Note: All of the items required by this application must be submitted to the Planning Department at 227 Lisbon Street, by 5:00 p.m. on the 25th day of the month prior to the month the request will be taken before the Planning and Zoning Board. Incomplete applications will not be accepted. Applications submitted after the deadline will be held until the next deadline for processing. The Planning and Zoning Board meets on the third Monday of each month at 6:30 p.m. in the Clinton City Hall Auditorium. A meeting to consider a recommendation of this request will be held by the Planning and Zoning Board and a recommendation will be made to the Sampson County Board of Commissioners. A public hearing will be held by the Sampson County Board of Commissioners at its regular meeting the first (1st) Monday of each month at 7:00 p.m. in the County Auditorium.

A. APPLICANT/OWNER INFORMATION

Applicant Contact Information:

Name: Burch Farms LLC
Mailing address: 685 Burch Rd. Faison NC 28341
Telephone: 910 267-5781
Email: _____

Owner Contact Information (if different from applicant):

Name: _____
Mailing address: _____
Telephone: _____
Email: _____

Professional Representative Information (i.e. Attorney, Engineer, etc.)

Name: _____
Firm: _____
Mailing address: _____
Telephone: _____
Email: _____

B. PROPERTY INFORMATION

1. Present zoning classification of parcel(s): H
2. Parcel ID #: 13011270901 Deed Book 1544 Page: 691
3. Current use(s) of the property: Farm
4. Requested Zoning Classification(s): Commercial
5. Describe the purpose of the Rezoning Request: commercial development

C. SUPPLEMENTAL INFORMATION

1. The filing fee for this application is \$200.
2. Application Withdrawal:
 - This application may only be withdrawn by written request from the applicant or property owner. If such request is received prior to submission of the Planning and Zoning Board public hearing to the newspaper, filing fees may be refunded. Filing fees will not be refunded after submission of public hearing notice to the newspaper.
 - After submission of public hearing notice to the newspaper, an application may only be withdrawn by action of the Planning and Zoning Board or County Board of Commissioners at the public hearing.

D. SIGNATURES

I Jimmy Burch, the undersigned applicant, do hereby certify that to the best of my knowledge and belief all information supplied in and with this application is true and accurate.

Applicant Signature _____ Date 7-15-19

Applicant Signature _____ Date _____

Property Owner Signature _____ Date 7-15-19

Property Owner Signature _____ Date _____

E. TIMELINE OF EVENTS (OFFICE USE ONLY)

The following timeline exhibits the Rezoning Process:

| Steps for Rezoning Application | Date Completed | Staff Initials |
|---|----------------|----------------|
| Completed Application Received | | |
| Public Notice Issued to Newspaper (1) | | |
| Public Notice Issued to Newspaper (2) | | |
| Written Notice Mailed to Adjacent Property Owners | | |
| Property Posted | | |
| Planning Board Makes Recommendation | | |
| County Commissioners Decision | | |
| Applicant Notified | | |

• File an Annual Report/Amend an Annual Report • Upload a PDF Filing • Order a Document Online • Add Entity to My Email Notification List • View Filings • Print a Pre-Populated Annual Report form • Print an Amended a Annual Report form

Limited Liability Company

Legal Name

BURCH FARMS, L.L.C.

Information

SosId: 0488521

Status: Current-Active

Annual Report Status: Current

Citizenship: Domestic

Date Formed: 3/19/1999

Registered Agent: Burch, James P

Addresses

Mailing

685 Burch Road
Faison, NC 28341

Principal Office

685 Burch Road
Faison, NC 28341

Reg Office

685 Burch Road
Faison, NC 28341

Reg Mailing

685 Burch Road
Faison, NC 28341

Company Officials

All LLCs are managed by their managers pursuant to N.C.G.S. 57D-3-20.

Manager

James Paul Burch
130 Giddensville Rd
Faison NC 28341

Manager

William Earl Burch
639 Burch Road
Faison NC 28341

cant

PIN

13011270901

CALC ACRES

207.14378748199

PIN 1

13011270901

TWP CODE

13

BK PG

1544/691

MAP SHEET

L5 0 28A

APPR SEG VALUE

\$633,816|\$45,879|\$321

ASSESSED VALUE

153393

STYLE**SYSTEM****BEDROOMS****SHAPE Area**

9023147.29003882

OWNER CITY

FAISON

APPRAISED**LIVING AREA****DEED**

15440691

GEO PIN

2521725140

CREATEDBY**OWNER**

BURCH FARMS LLC

APN

2521-72-5140

CONSIDERATION

0

SITE ADDRESS

GOSHEN CHURCH RD

LAND TAX DEFERRED

526623

TOTAL TAX VALUE

153393

YEAR BUILT**ROOF****FULL BATH****OBJECTID**

7916

OWNER STATE

NC

CONSTRUCTION**TOTAL ROOMS****GIS APN**

2521000002

MODIFIEDBY

ODESSEY\lthomas2

ACREAGE

202.9

TAX CODE

F17

DATE RECORDED

6/14/2004 12:00:00 AM

SEG TYPE

CROPLAND|WOODLAND|WASTELND

USE DESC**PARCEL CLASS**

AGRICULTURE

HEAT**FOUNDATION****SHAPE Length**

20900.0952177352

OWNER ADDRESS

685 BURCH RD

OWNER ZIP

28341

STORY HEIGHT**HALF BATH**

We are continually editing our maps to improve accuracy of position and information. This information should not be relied upon by anyone as a determination of the location, ownership, or market value of property. Always refer to the recorded deed for all legal purposes. Use of this web site indicates your acceptance of these terms.

Filed for registration on the 14th day of June 2004
at 4:01 o'clock P. M and registered in the office of the Registrar
of Deeds of Sampson County on the 14th day of June
2004 in Book No. 1544 Page No. 691
MAE H. TROUBLEFIELD
Registrar of Deeds
By: Donna Smith, Deputy

WARRANTY DEED

Prepared by: C. Gray Johnsey
WHITE & ALLEN, P.A.

NORTH CAROLINA
SAMPSON COUNTY

NO TITLE EXAMINATION HAS BEEN
PERFORMED BY C. GRAY JOHNSEY
OR WHITE & ALLEN, P.A.

THIS WARRANTY DEED, made this 7th day of
June, 2004, by C-T SALES, INC., Grantor; to BURCH FARMS,
LLC, Grantee;

W I T N E S S E T H:

That Grantor, for a valuable consideration paid by
Grantee, the receipt of which is hereby acknowledged, has sold, and
by these presents, does grant, bargain, sell and convey unto
Grantee, its successors and assigns, in fee simple, those parcels
of land lying and being in Piney Grove Township, Sampson County,
North Carolina, and more particularly described on Exhibit A
attached hereto and incorporated herein by reference.

This property was conveyed to Grantor by Deed recorded in
the above named County Registry in Book 1082, Page 819.

TO HAVE AND TO HOLD the aforesaid parcels of land and all
privileges and appurtenances thereto belonging to the Grantee in
fee simple.

And the Grantor covenants with the Grantee that Grantor
is seized of said premises in fee, has the right to convey the same
in fee simple, that title is marketable and free and clear of all

CONVEYANCE OF THIS PARCEL
HAS BEEN DULY NOTED ON THE
TAX RECORDS.
MB TAX ADMINISTRATOR

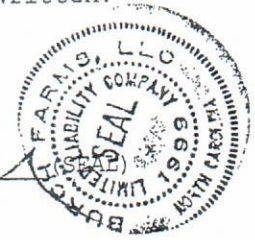
encumbrances, and that Grantor will warrant and defend the title against the claims of all persons whomsoever, subject to valid and enforceable utility easements, rights-of-way and restrictions of record, if any, and a pro rata share of the current year's ad valorem property taxes.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

IN WITNESS WHEREOF, the Grantor has caused this instrument to be signed in its corporate name by its duly authorized officer and its seal to be hereunto affixed by authority of its Board of Directors, the day and year first above written.

C-T SALES, INC.

By: James Paul Buech
President



NORTH CAROLINA

Simpson COUNTY

I, Ann C. Hinson, Notary Public, certify that James Paul Buech personally came before me this day and acknowledged that he is President of C-T SALES, INC., a corporation, and that he, as President, being authorized to do so, executed the foregoing on behalf of the corporation.

Witness my hand and official seal or stamp, this the 7th day of June, 2004.

Ann C. Hinson
Notary Public



My Commission Expires: 11-16-04

NORTH CAROLINA

SAMPSON COUNTY

The foregoing certificate of Ann C. Hinson, N. Public
of Sampson Co., N.C. is certified to be correct.
This instrument was filed for registration this 14th day of
June, 2004, at 4:01 p.m., and recorded in
Book 1544, Page 691, in this office.

Mae H. Troublefield
Register of Deeds of Sampson
County

By: Donna Smith, Deputy

CGJ/ahn
87402-001

Exhibit "A"

ATTACHMENT TO THAT CERTAIN WARRANTY DEED BY C-T SALES, INC.,
GRANTOR, TO BURCH FARMS, LLC, GRANTEE:

FIRST TRACT: Located in Piney Grove Township, Sampson County, State of North Carolina, on the east side of S.R. No. 1731, and 0.3 mile North of S.R. No. 1742, and being described with bearings relative to the November 1982 Magnetic Meridian as follows: BEGINNING at a 5/8 inch iron rod in the center of the pavement of S.R. No. 1731 (over 2 concrete culverts in the run of Breckinridge Branch) and being corner "D" as shown on that certain map entitled "Survey for C - T Sales, Inc." dated September 8, 1988 as recorded in Map Book 21, Page 31, of the Sampson County Registry, and runs thence with the center of the pavement of S.R. No. 1731 North 00 degrees 05 minutes 23 seconds East a distance of 1119.60 feet to a 5/8 inch iron rod; thence with the center of the pavement of S.R. No. 1731 as it curves to the left having a radius of 1400.00 feet and an arc length of 788.00 feet, being subtended by a chord of North 16 degrees 01 minutes 24 seconds West a distance of 777.64 feet to a 5/8 inch iron rod; thence with the center of the pavement of S.R. No. 1731 North 32 degrees 05 minutes 00 seconds West a distance of 564.10 feet to a 5/8 inch iron rod in the center of the pavement of S.R. No. 1731; thence with the lines of W. O. and E. C. Hawley's land North 54 degrees 40 minutes 20 seconds East a distance of 1782.00 feet to a 1 inch iron pipe in a canal, North 07 degrees 21 minutes 36 seconds East a distance of 58.85 feet to a 5/8 inch iron rod in the southern line of the 320 foot wide easement for U.S. Interstate Hwy. No. 40 (N.C. Dept. of Transportation, Book 973, Page 792), and North 07 degrees 21 minutes 36 seconds East a distance of 187.62 feet to a 5/8 inch iron rod in the center of the easement for U.S. Interstate Hwy. No. 40; thence with the center of the easement for U.S. Interstate Hwy. No. 40 South 51 degrees 09 minutes 25 seconds East a distance of 3465.91 feet to a 5/8 inch iron rod in the center of the easement for U.S. Interstate Hwy. No. 40; thence with the line of the Sarah Tadlock South 75 degrees 09 minutes 57 seconds West a distance of 198.59 feet to a 5/8 inch iron rod in the southern line of the 320 foot wide easement for U.S. Interstate Hwy. 40; thence South 75 degrees 09 minutes 57 seconds West a distance of 270.77 feet to a 1 inch iron pipe on the bank of a canal; thence with a canal North 40 degrees 16 minutes 20 seconds West a distance of 941.70 feet to a 1 inch iron pipe in the run of Breckinridge Branch and being corner "C" as shown upon that certain map entitled "Survey for: C - T Sales, Inc." dated September 8, 1988, as recorded in Map book 21, Page 31, of the Sampson County Registry; thence down and with the run of Breckinridge Branch as it meanders, a traverse in and along the run is as follows: South 55 degrees 30 minutes 59 seconds West a distance of 903.15 feet to a stake, South 63 degrees 56 minutes

00 seconds West a distance of 596.84 feet to a stake, South 41 degrees 17 minutes 36 seconds West a distance of 186.21 feet to a stake, South 25 degrees 04 minutes 42 seconds West a distance of 621.32 feet to a stake, South 43 degrees 48 minutes West a distance of 519.59 feet to a stake, South 54 degrees 22 minutes 37 seconds West a distance of 140.60 feet to a stake, South 76 degrees 38 minutes 58 seconds West a distance of 482.14 feet to the point of beginning, CONTAINING 134.0 acres, more or less and being part of that land described in a Deed to Southern Produce Distributors, Inc. as recorded in Book 1059, Page 501, of the Sampson County Registry.

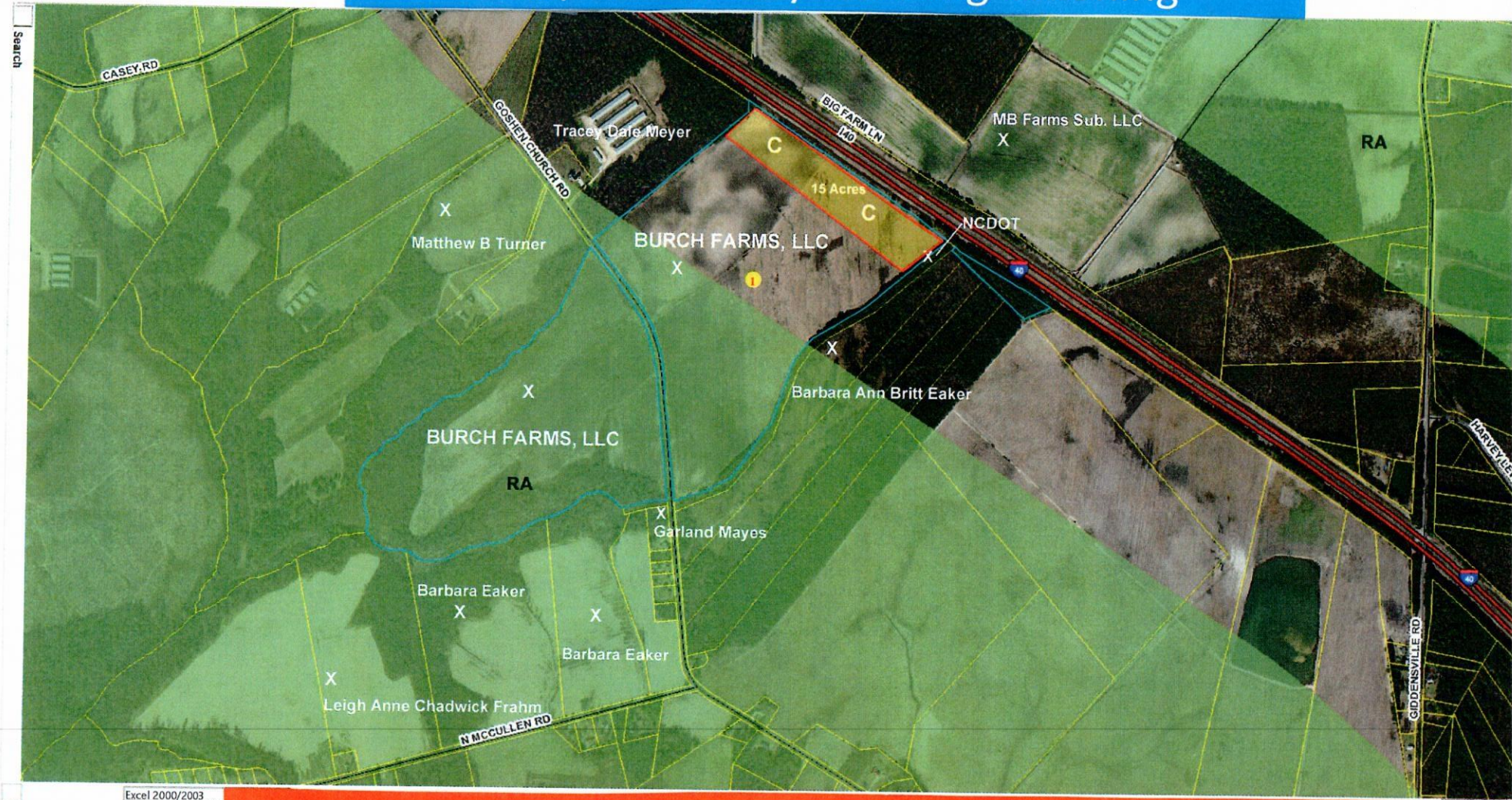
SECOND TRACT: Located in Piney Grove Township, Sampson County, State of North Carolina, on the west side of S.R. No. 1731, and 0.3 mile North of S.R. No. 1742, and being described with bearings relative to the November 1982 Magnetic Meridian as follows: BEGINNING at a 5/8 inch iron rod in the center of the pavement of S.R. No. 1731 (over 2 concrete culverts in the run of Breckinridge Branch) and being corner "D" as shown on that certain map entitled "Survey for C - T Sales, Inc." dated September 8, 1988 as recorded in Map Book 21, Page 31, of the Sampson County Registry, and runs thence down and with the run of Breckinridge Branch as it meanders, a traverse in and along the run is as follows: South 88 degrees 28 minutes 19 seconds West a distance of 230.28 feet to a 5/8 inch iron rod, North 85 degrees 23 minutes 06 seconds West a distance of 408.72 feet to a 5/8 inch iron rod, North 35 degrees 45 minutes 06 seconds West a distance of 154.15 feet to a 5/8 inch iron rod, South 75 degrees 25 minutes 19 seconds West a distance of 233.03 feet to a 5/8 inch iron rod, South 72 degrees 21 minutes 34 seconds West a distance of 474.49 feet to a 5/8 inch iron rod, South 71 degrees 13 minutes 24 seconds West a distance of 381.23 feet to a 5/8 inch iron rod, South 83 degrees 09 minutes 34 seconds West a distance of 554.68 feet to a 5/8 inch iron rod, North 74 degrees 28 minutes 36 seconds West a distance of 247.12 feet to a 5/8 inch iron rod, and North 32 degrees 43 minutes 51 seconds West a distance of 179.57 feet to a 1 inch iron pipe at the mouth of a small drain and being corner "E" as shown on that certain map entitled "Survey for: C - T Sales, Inc." dated September 8, 1988, as recorded in Map Book 21, Page 31, of the Sampson County Registry; thence up and with the run of the small drain as it meanders, a traverse in and along the run is as follows: North 08 degrees 08 minutes 00 seconds East a distance of 146.21 feet to a 5/8 inch iron rod, North 11 degrees 40 minutes 38 seconds West a distance of 399.80 to a 5/8 inch iron rod, North 61 degrees 23 minutes 22 seconds East a distance of 359.58 feet to a 5/8 inch iron rod, North 46 degrees 02 minutes 27 seconds East a distance of 355.01 feet to a 5/8 inch iron rod, North 69 degrees 05 minutes 17 seconds East a distance of 570.95 feet to a 5/8 inch iron rod, North 54 degrees 05 minutes 19 seconds East a distance of 525.35 feet to a 5/8 inch iron rod, North 47 degrees 39 minutes 22 seconds

East a distance of 414.62 feet to a 5/8 inch iron rod, North 30 degrees 20 minutes 09 seconds East a distance of 719.58 feet to a 5/8 inch iron rod in the center of the pavement of S.R. No. 1731 and being corner "F" as shown on that certain map entitled "Survey for: C - T Sales, Inc." dated September 8, 1988, as recorded in Map Book 21, Page 31, of the Sampson County Registry; thence with the center of the pavement of S.R. No. 1731 South 32 degrees 05 minutes 00 seconds East a distance of 564.10 feet to a 5/8 inch iron rod; thence with the center of the pavement of S.R. No. 1731 as it curves to the right having a radius of 1400.00 feet and an arc length of 788.00 feet, being subtended by a chord of South 16 degrees 01 minutes 24 seconds East a distance of 777.64 feet to a 5/8 inch iron rod; thence with the center of the pavement of S. R. No. 1731 South 00 degrees 05 minutes 23 seconds West a distance of 1119.60 feet to the point of beginning, CONTAINING 88.2 acres, more or less, and being part of that land described in a Deed to Southern Produce Distributors, Inc. as recorded in Book 1059, Page 501, of the Sampson County Registry.

The foregoing tracts or parcels of land are subject to the right of way of U.S. Interstate Highway No. 40, N.C. Department of Transportation Easement in Book 973, Page 792, N.C. Department of Transportation Drainage Easement in Book 973, Page 790, the highway right of way of S.R. No. 1731, and such other rights of way and/or easements that may appear of record.

CGJ/ahn
087402-001

Sampson County Planning & Zoning



Burch Farms, LLC
Rezone-Commercial

20 I-40



SAMPSON CO. PLANNING DEPARTMENT
ZONING REQUEST
Z
FOR MORE INFORMATION
910-592-0146

07/31/2019

Adjacent Property Owners

Rezone- To Commercial

Burch Farms, LLC

| Name | Address | Parcel # |
|--|---|-------------|
| Tracey Dale Meyer & Sandra Fincher Meyer | 2580 Goshen Church Road, Faison, NC 28341 | 13003080402 |
| Matthew B Turner & Beth Anne Turner | 3621 South County Road 29, Loveland, CO 80537 | 13042868014 |
| Barbara Ann Britt Eaker | 1163 Nixon Height Lane, Denver, NC 28037 | 13038536002 |
| Leigh Anne Chadwick Frahm | 9412 Owls Nest Drive, Raleigh, NC 27613 | 13022108004 |
| M-B Farms Sub, LLC | 111 Commerce Street, Smithfield, VA 23430 | 13007878006 |
| NC Department of Transportation | 220 North Blvd., Clinton, NC 28328 Att: Keith Eason | 13010135305 |
| Garland Mayes | 1945 Goshen Church Road, Faison, NC 28341 | 13011089601 |
| Burch Farms, LLC | 685 Burch Road, Faison, NC 28341 | 13011270901 |

Sampson Planning Department

405 County Complex Rd. STE 110
Clinton, North Carolina 28328
(910) 592-0146 (T) (910) 596-0773 (F)



Minutes of the Sampson County Planning and Zoning Board

| <u>Meeting Date</u> | <u>Members Present</u> | <u>Members Absent</u> |
|---------------------|--|-----------------------|
| September 16, 2019 | Ann Naylor Nancy Blackman Debra Bass Andrew Jackson Sherri Smith Steve Parker | Clayton Hollingsworth |

County Attorney Joel Starling, Senior Planner Anita Lane, and Planner Michelle Lance were also present.

Ann Naylor gave the invocation.

Minutes Approved

Chair Ann Naylor asked the board to review the minutes of the July 15, 2019 meeting. There being no needed corrections or additions, the minutes were approved as presented.

New Business

Rezoning Application

R19-000001. A rezoning request by Burch Farms, LLC to rezone approximately 15 acres located on I-40 between Goshen Church Road and Big Farm Lane from HCO- Highway Corridor Overlay to C-Commercial. (*Exhibit 1 location map*)

Mrs. Lane informed the Board staff has reviewed the request and prepared the following findings of fact for consideration by the Planning Board:

1. William Earl Burch has signed the rezoning application as the property owner.
2. The rezoning will include approximately 15 acres along I-40, as shown on the location map.
3. The property is currently located in the HCO - Highway Corridor Overlay District.
4. This property is located along I-40 between Goshen Church Road and Big Farm Lane. The properties immediately to the north, south, east and west are in the HCO - Highway Corridor Overlay District. The adjacent properties to the north, south, east and

west outside the HCO - Highway Corridor Overlay District are located in an RA - Residential Agricultural District.

5. All adjacent property owners within 100' have been notified by mail and the property has been posted.

After Board discussion, Andrew Jackson moved to recommend approval of R19-000001 to the Sampson County Board of Commissioners based on the following zoning consistency statement:

Whereas, in accordance with the provisions of North Carolina Statue 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendations of the ordinance amendment R19-000001 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact the subject property is adjacent to Interstate 40.

The motion was seconded by Nancy Blackman and unanimously recommended for approval by the Board.

Ayes: 6, Nays: 0

Special Use Permit Application

SU19-000002. A special use request by Faraday Farms, LLC to construct a 16-acre solar farm on a 136-acre parcel that is located at 2395 Harnett Dunn Hwy and zoned RA - Residential Agricultural. (*Exhibit 2 location map*)

Chair Ann Naylor opened the public hearing.

Anita Lane, Senior Planner for Sampson County, Attorney Karen Kemerait, Legal Representative for Faraday Farms LLC, Nicholas D. Kirkland, Appraiser with Kirkland Appraisals, Jeremy Spaeth, Civil Engineer with Strata Solar LLC, and adjacent property owner Dempsey Benton were all sworn.

Anita Lane, Senior Planner, informed the Board that Planning staff had reviewed the special use permit request and prepared the following proposed findings of fact:

1. Markus Wilhelm, CEO of Strata Solar, LLC and owner of Faraday Farm, LLC signed the Special Use Application as applicant and George and Frances Johnson signed as property owners.
2. The property under consideration is a total of 136.10 acres wherein the proposed project will consist of 16.08.
3. The property is zoned RA - Residential Agricultural together with properties to the north, south, east and west.
4. The subject property is currently being used to grow crops and as a 14-acre permitted RV Park owned by George and Frances Johnson.

5. The proposed site plan illustrated a 15' landscaped buffer consisting of large evergreen screening shrubs as well as a 6' tall chain link security fence with three strands of barbed wire. The screening detail would surround the proposed solar array area and proposed equipment area.
6. No lighting is proposed for the site.
7. The subject property has been posted, and all adjacent property owners within 100' have been notified by mail.
8. This property is in close proximity to an existing solar farm that is located approximately 1800' from the subject property.
9. The Sampson County Land Use plan encourages industrial growth in this area.

The Planning Board must make the following findings in order to grant a Special Use Permit:

- A. That the use will not materially endanger the public health or safety if located according to the plan submitted and approved;
- B. That the use meets all required conditions and specifications;
- C. That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity; and
- D. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Sampson County Land Use Plan.

Karen Kemerait, Attorney with the Law Firm of Fox Rothschild and Legal Representative for the applicant, Faraday Farms LLC, distributed to the Board a Property Impact Report (*Exhibit 3*) prepared by Kirkland Appraisals, LLC. Mrs. Kemerait provided information regarding the application, the projected site, and demonstrated that all requirements of Sampson County Ordinance had been met for issuance of the Special Use Permit required for the Solar Farm.

Adjacent property owner Dempsey Benton made an inquiry regarding offsite power transmission lines and requested clarity regarding the 50' setback requirement. Jeremy Spaeth, Civil Engineer with Strata Solar, LLC, responded and advised the audience that this would be a distribution line interconnect and not a transmission line interconnect and stated that the connection would be with an existing Duke power line located on the south side of Hwy 55. Mr. Spaeth also testified that the 50' setback is off of the southern right of way of Hwy 55.

Impact study and expert testimony was presented by Nicholas Kirkland, Appraiser with Kirkland Appraisals, LLC. Mr. Kirkland testified that, based on area analysis, and sales date, the proposed solar farm would not substantially injure the property values of adjoining or abutting properties.

Chair Ann Naylor closed the public hearing and called for any additional discussion or a motion on the request.

The Planning Board granted the Special Use Permit, making the following findings:

- A. Sherri Smith made a motion that the use will not materially endanger the public health or safety, if located according to the plan submitted and approved. The motion was seconded by Steve Parker.
- B. Ann Naylor moved that the use meets all required conditions and specifications. The motion was seconded by Nancy Blackman and unanimously approved by the Board.
- C. Ann Naylor moved that the use will not substantially injure the value of adjoining or abutting properties, or that the use is a public necessity. The motion was seconded by Nancy Blackman and unanimously approved by the Board.
- D. Steve Parker made a motion that the location and character of the use, if developed according to the plan as submitted and approved, would be in harmony with the area in which it is to be located and in general conformity with the Sampson County Land Use Plan. The motion was seconded by Andrew Jackson and unanimously approved by the Board.

Ayes: 6, Nays: 0.

Text Amendments

Amendments to the Sampson County Zoning Ordinance

Section 7.10 Special Use Minimum Development Requirements currently does not have additional development requirement for Solar Farms. County Administration introduced a proposed amendment (*Exhibit 4*) that imposes certain additional requirements on solar farms, including decommissioning and bonding requirements, and clarifies the applicability of the dimensional requirements in Section 6.4 to solar farms.

Section 10.1 of the Sampson County Zoning Ordinance currently provides for a seven-member Board of Adjustment. County Administration introduced a proposed amendment reducing the size of the Board of Adjustment from seven to five members. Because the Board of Adjustment is composed of the same group of people who make up the Planning Board and County Administration is also recommending a reduction in the number of members of the Planning Board from seven to five, the proposed amendment is required to the extent that the Planning Board recommends approval of the Ordinance Reconstituting the Sampson County Planning Board.

A motion was made by Andrew Jackson that the amendments to Sections 7.10 and 10.1 of the Sampson County Zoning Ordinance be recommended for approval, subject to the additions that (i) the decommissioning plan set forth in Section 7.10 be updated every ten years, rather than every five years and (ii) the owner of the solar farm be required to provide a bond in favor of the County and the landowner and their successors and interest, rather than just the County. The motion was seconded by Nancy Blackman and unanimously recommended for approval to the Sampson County Board of Commissioners.

Ayes: 6, Nays: 0.

Ordinance Reconstituting the Sampson County Planning Board

County Administration introduced a new ordinance that would replace the current ordinance that governs the membership and conduct of the Planning Board. The new ordinance sets the membership of the Planning Board at five, rather than seven, members, clarifies that there are certain instances when a majority or supermajority of the members of the Planning Board, and not the Chair alone, may decide matters of procedure, and addresses the wide disparity in term beginning dates and ending dates that have developed over the years.

A motion was made Sherri Smith that the ordinance be recommended for approval. The motion was seconded by Debra Bass and unanimously recommended for approval to the Sampson County Board of Commissioners.

Ayes: 6, Nays: 0.

There being no further business, Chair Ann Naylor called the meeting adjourned.

The Planning Board meeting adjourned at 7:10 p.m.

Ann Naylor, Chairman

Anita Lane, Secretary

**AMENDMENT TO THE ZONING ORDINANCE, SAMPSON COUNTY,
NORTH CAROLINA**

WHEREAS, the Sampson County Board of Commissioners duly adopted by ordinance the Zoning Ordinance, Sampson County, North Carolina on October 4, 2004 pursuant to the authority conferred upon counties by N.C. Gen. Stat. § 153A-320, *et seq.*;

WHEREAS, in order to promote the health, safety, morals, and general welfare of the citizens of Sampson County, the Sampson County Board of Commissioners determines that it is necessary to amend the Zoning Ordinance, Sampson County, North Carolina as more particularly set forth herein below;

THEREFORE, BE IT ORDAINED that Section 7.10 and Section 10.1 of the Zoning Ordinance, Sampson County, North Carolina are hereby amended as follows:

SECTION 7. SPECIAL USE PERMITS

7.10 SPECIAL USE MINIMUM DEVELOPMENT REQUIREMENTS

In addition to the conditions listed above for special uses, some uses, which, because of their very nature, are recognized as having serious objectionable operational characteristics, particularly when several of them are concentrated under certain circumstances, thereby having a deleterious effect upon adjacent areas. Special regulation of these uses is necessary to insure that these adverse effects will not contribute to the blighting or downgrading of the surrounding neighborhood. These special regulations are itemized in this section. The primary control or regulation is for the purpose of preventing a concentration of these uses in any one area (i.e., not more than one (1) such use within one thousand (1,000) feet of each other which would create such adverse effects). The requirements for each use that follows are additional requirements to the requirements listed in Section 6.3 and Sections 3 and 4.

Solar Farms [RA and C Districts]

Dimensional Requirements:

- See section 6.4(A).

Screening and Buffering:

- See section 4.18.

Additional Requirements:

- Structures shall not exceed twenty-five (25) feet in height, as measured from grade at the base of the structure to its highest point.
- Solar Farms of more than ½ acre in panel area, as measured around the perimeter of the panels, and which are located within 5 miles of a public use airport must

provide notification to airport operations. Before issuance of any permits, the applicant shall submit a copy of the FAA airspace determination letter confirming the proposal does not pose a hazard to flight aviation.

- A decommissioning plan shall be required as part of the Special Use Permit application. This plan shall be prepared by a third party engineer and must be signed off by the party responsible for decommissioning and all landowners of property included in the project. The following items are required to be addressed or included in the decommissioning plan:
 - A description of any agreement (e.g. lease) with all landowners regarding decommissioning;
 - The identification of the party currently responsible for decommissioning;
 - The type of panels and material specifications being utilized at the site;
 - All costs for the removal of solar panels, buildings, cabling, electrical components, roads, fencing, and any other associated facilities down to 36 inches below grade;
 - All costs associated with the grading and re-seeding of disturbed earth from the project.
- Prior to the issuance of the building permit, the decommissioning plan shall be recorded by the applicant with the Sampson County Registry of Deeds.
- The decommissioning plan and estimated cost of removal shall be updated every ten (10) years or upon change of ownership of either the property or the project's owner. Any changes or updates to the plan shall be recorded with the County's Register of Deeds.
- The owner of the solar farm shall provide a bond, cash escrow, or irrevocable letter of credit in favor of the County and (if the owner of the solar farm is not the landowner of the property on which the solar farm is located) the landowner and the landowner's successors in interest in an amount equal to one and a quarter times the estimated decommissioning cost. Should the solar farm owner elect to use a letter of credit, it shall be issued by a federally chartered bank with a branch office in North Carolina in favor of Sampson County. The institution issuing the guarantee shall provide to the county a notice no less than ninety (90) days in advance of any renewal, cancellation, termination, or expiration of the guarantee. The bond or letter of credit shall remain in full force and effect until any necessary site restoration is completed to restore the site to a condition comparable to that which existed prior to the issuance of the Special Use Permit.
- Solar Farms shall have twelve (12) months to complete decommissioning of the facility if no electricity is generated for a continuous period of twelve (12) months. For purposes of this requirement, this twelve (12) month period shall not include delay resulting from force majeure.

SECTION 10. BOARD OF ADJUSTMENT

10.1 ESTABLISHMENT

- A. There shall be and hereby is created a Board of Adjustment (hereafter called the Board) consisting of ~~Seven (7)~~ five (5) members. The Planning Board is designated as the Board of Adjustment.
- B. The Board of County Commissioners shall appoint members of the Board of Adjustment (Board).
- C. Members of the Board serving ~~upon the effective date of this Ordinance~~ on October 4, 2004 shall serve the balance of the term to which he or she was appointed.
- D. The members of the Board of Adjustment shall be residents of the County.

Adopted by the Sampson County Board of Commissioners, the 7th day of October, 2019.

CLARK H. WOOTEN, Chairman,
Sampson County Board of Commissioners

ATTEST:

SUSAN J. HOLDER, Clerk,
Sampson County Board of Commissioners

**THE BOARD OF COMMISSIONERS OF
SAMPSON COUNTY, NORTH CAROLINA**

**AN ORDINANCE RECONSTITUTING
THE SAMPSON COUNTY PLANNING BOARD**

WHEREAS, the Sampson County of Board of Commissioners (“Board of Commissioners”), being the duly-constituted governing body of Sampson County (“County”), a body politic and corporate and political subdivision of the State of North Carolina (“State”) created by act of the North Carolina General Assembly, finds that a Planning Board is essential for the proper exercise of the planning and development regulation powers granted to the counties by the State in Chapter 153A, Article 18 of the North Carolina General Statutes (“General Statutes”) or (“G.S.”) and necessary for the promotion of the public health, safety, morals, and general welfare of the citizens of the County; and

WHEREAS, the Board of Commissioners is authorized under G.S. 153A-321 to establish a Planning Board by local ordinance for the purposes set forth in Chapter 153A, Article 18 of the General Statutes, and on July 2, 2007, the Board adopted such an Ordinance, entitled An Ordinance Establishing the Sampson County Planning Board (the “Ordinance”); and

WHEREAS, the Ordinance was previously amended by the Board of Commissioners on April 3, 2017; and

WHEREAS, the Board of Commissioners may, pursuant to G.S. 153A-323, repeal the Ordinance and adopt a new ordinance in its place; and

WHEREAS, the Board of Commissioners finds that in order to best promote the public health, safety, morals, and general welfare of the citizens of the County and the planning and regulation development objectives set forth in Chapter 153A, Article 18 of the General Statutes, it is necessary to repeal the Ordinance and adopt a new ordinance in its place, as more particularly set forth below;

THEREFORE, BE IT ORDAINED that the Ordinance is hereby repealed in its entirety and the Board of Commissioners does now hereby ordain as follows:

Section 100. MEMBERSHIP. The Planning Board shall consist of five (5) members appointed by the Board of Commissioners. Each member shall be a resident of the County. In addition to the appointed members, the Zoning Administrator or designated assistant shall be an ex-officio, non-voting member of the Planning Board and shall attend all meetings for the purpose of providing technical assistance when requested by the Planning Board. The County Manager shall also be an ex-officio, non-voting member of the Planning Board.

Section 200. TERMS OF OFFICE. Two members shall be appointed for an initial term expiring December 31, 2020. Three members shall be appointed for an initial term expiring December 31, 2021. Upon the expiration of these terms, all subsequent terms shall be for three (3) years, except in the case of a partial term created by vacancy. A member may only be appointed for two (2)

consecutive terms, after which he or she shall be ineligible for reappointment for one (1) year. For purposes of reappointment, a partial term of more than eighteen (18) months shall be regarded the same as a full term, whereas a partial term of less than eighteen (18) months shall not be considered a full term for purposes of the two (2) term limit set forth above. Any member's term of office shall continue until such time as his or her successor is appointed and takes the oath of office.

Section 300. REMOVAL FROM OFFICE. An appointed member may be removed from office upon a majority vote of the Board of Commissioners for any of the following causes:

(1) Absence from any four meetings during a calendar year unless such absence has been excused by a majority of the members of the Planning Board upon a showing of good cause with the reason constituting good cause being entered in the minutes of the Planning Board for each of the meetings from which such member was absent.

(2) Knowing participation in the consideration of any matter brought before the Planning Board under circumstances that would violate the constitutional rights of any person to an impartial decision maker.

(3) Violation of any statute, regulation, ordinance, policy or other provision of law governing the conduct of members of local planning boards.

(4) Conviction of any crime that is classified as a Class 1 or Class 2 misdemeanor, with the exception of violations of offenses codified in Chapter 20 of the General Statutes which do not constitute crimes of moral turpitude, or a felony under the laws of North Carolina or the equivalent thereof if such conviction is under the laws of another state or of the United States.

(5) Engaging in personal conduct that is detrimental to the reputation or integrity of the Planning Board.

(6) Any other cause for which there is a legal basis for removal from office under the statutory or common law of North Carolina or the United States.

Section 400. OFFICERS. Officers for the Planning Board shall be selected as follows:

Subsection 401. CHAIR AND VICE-CHAIR. The Planning Board shall elect a Chair and Vice-Chair from its appointed membership by majority vote of the members of the Planning Board. The Chair shall preside at all meetings of the Planning Board, appoint members to committees, decide all points of procedure unless otherwise directed by a majority or, where applicable, super-majority vote of the Planning Board members present, and perform such other duties as may be ordered by a majority vote of the Planning Board. The Vice-Chair shall preside as Chair at all meetings where the Chair is not present. In the event that the Office of the Chair becomes vacant, the Vice-Chair shall succeed to that office for the remainder of the unexpired two (2) year term set forth below. In the event that the Vice-Chair is required to fill such a vacancy in the Office of the Chair, the members of the Planning Board shall appoint a successor Vice-Chair by majority vote, and said successor Vice-Chair shall succeed to that office for the remainder of the unexpired two (2) year term set forth below. The Offices of the Chair and the Vice-Chair shall

be for terms of two (2) years, subject to the term limitations set forth in Section 200 above, with elections for the Offices of Chairman and Vice-Chairman to be held at the first meeting of the Planning Board in each even numbered year. The Chair and Vice-Chair shall be eligible to serve successive terms without limitation, other than those more general term limitations set forth in Section 200 above.

Subsection 402. SECRETARY. A Secretary shall be appointed by the County Manager, either from within or outside the Planning Board's membership, to hold office during the term of the Chair or until a successor Secretary shall have been appointed. The Secretary shall be eligible for reappointment for successive terms without limitation, other than those more general term limitations set forth in Section 200 above in the event that the Secretary is from within the Planning Board's membership. The Secretary, subject to the direction of the Chair and the Board, shall keep all records, shall conduct all correspondence of the Planning Board, and shall generally supervise the clerical work of the Planning Board. If the Secretary is chosen from outside the membership of the Planning Board, he or she shall not be eligible to vote upon any matter.

Section 500. COMPENSATION. Appointed members of the Planning Board shall be compensated for each meeting attended in an amount established by the Board of Commissioners in the County's annual budget. This compensation is to be paid in one lump sum amount at the end of the County's fiscal year.

Section 600. POWERS AND DUTIES. The powers and duties of the Planning Board shall be as follows:

Subsection 601. DUTIES AUTHORIZED BY G.S. 153A-321. The Planning Board shall perform the following duties:

- (1) Make studies of the county and surrounding areas;
- (2) Determine objectives to be sought in the development of the study area;
- (3) Prepare and adopt plans for achieving these objectives;
- (4) Develop and recommend policies, ordinances, administrative procedures, and other means for carrying out plans in a coordinated and efficient manner;
- (5) Advise the Board of Commissioners concerning the use and amendment of means for carrying out plans;
- (6) Exercise any functions in the administration and enforcement of various means for carrying out plans that the Board of Commissioners may direct;
- (7) Perform any other related duties that the Board of Commissioners may direct.

Subsection 602. SUPPLEMENTAL POWERS AUTHORIZED BY G.S. 153A-322. The Planning Board, with the concurrence of the Board of Commissioners, shall have those

supplemental powers authorized by G.S. 153A-322, at such times and in such circumstances as the Board of Commissioners may direct.

Subsection 603. DUTIES RELATED TO ZONING MATTERS. The Planning Board shall initiate proposals for amendment of the County Zoning Ordinance based on its studies and the comprehensive plan, as that term is defined in the County's Zoning Ordinance, and shall recommend such proposed amendments to the Board of Commissioners.

Subsection 603. DUTIES RELATED TO SUBDIVISION REGULATION. The Planning Board shall initiate proposals for amendment of the County Subdivision Regulations based on its studies and the needs of the County, and shall recommend such proposed amendments to the Board of Commissioners. The Planning Board shall review and make recommendations to the Board of Commissioners concerning all proposed major subdivisions and any other matters as set forth in the subdivision regulations.

Subsection 605. BOARD OF ADJUSTMENT. The Planning Board is hereby designated as the Sampson County Board of Adjustment and is vested with all the powers and authority of and shall perform the duties of the Board of Adjustment pursuant to and in accordance with G.S. 153A-345.

Subsection 606. FURTHER POWERS AND DUTIES. The Planning Board shall have such further powers incidental and necessary to perform any duties which it may perform pursuant to Article 18 of Chapter 153A of the General Statutes.

Subsection 607. BYLAWS AND PROCEDURES. The Planning Board shall have the authority to adopt bylaws and procedures consistent with this ordinance and applicable law, provided that said bylaws and procedures must be approved by the Board of Commissioners.

Subsection 608. COMMITTEES. The Planning Board shall have authority to establish any committees under such terms and conditions as it deems necessary or prudent to assist the Planning Board in conducting any of its duties.

Section 700. MEETINGS. All meetings of and hearings conducted by the Planning Board shall be held in Sampson County at such time and place as established by the Planning Board and in accordance with the Article 33C of Chapter 143 of the General Statutes.

Section 800. MINUTES. Minutes, records, or accounts of all meetings of the Planning Board shall be prepared and maintained permanently. All minutes, records, and accounts of such meetings shall be open for public inspection.

Section 900. CONFLICT WITH LAWS AND ZONING ORDINANCE. To the extent that any provision of this Ordinance conflicts with any state or federal statute or regulation or the County's Zoning Ordinance, the statute or zoning ordinance shall control.

Section 1000. EFFECTIVE DATE. This Ordinance shall become effective immediately upon its adoption.

THIS ORDINANCE ADOPTED BY UNANIMOUS CONSENT OF THE SAMPSON COUNTY BOARD OF COMMISSIONERS AT A REGULAR MEETING AFTER A PUBLIC HEARING, AS REQUIRED BY LAW, THE 7TH DAY OF OCTOBER, 2019.

SAMPSON COUNTY BOARD OF COMMISSIONERS

By: _____
CLARK WOOTEN,
Chairman

Attest:

By: _____
SUSAN J. HOLDER,
Secretary

**THE BOARD OF COMMISSIONERS OF
SAMPSON COUNTY, NORTH CAROLINA**

**AN ORDINANCE TO AMEND A PRIOR ORDINANCE ESTABLISHING
THE SAMPSON COUNTY PLANNING BOARD**

WHEREAS, the Sampson County of Board of Commissioners ("Board"), being the duly-constituted governing body of Sampson County ("County"), a body politic and corporate and political subdivision of the State of North Carolina ("State") created by act of the North Carolina General Assembly ("General Assembly"), finds that a Planning Board is essential for the proper exercise of the planning and development regulation powers granted to the counties by the State in Chapter 153A, Article 18 of the North Carolina General Statutes ("General Statutes") or ("G.S.") and necessary for the promotion of the public health, safety, morals, and general welfare of the citizens of the County; and

WHEREAS, the Board is authorized under G.S. 153A-321 to establish a Planning Board by local ordinance for the purposes set forth in Chapter 153A, Article, and on July 2, 2007, the Board adopted such an Ordinance, entitled An Ordinance Establishing the Sampson County Planning Board (the "Ordinance"); and

WHEREAS, the Board may pursuant to G.S. 153A-323 amend the Ordinance; and

WHEREAS, the Board finds that in order to best promote the public health, safety, morals, and general welfare of the citizens of the County and the planning and regulation development objectives set forth in Chapter 153A, Article 18 of the General Statutes, it is necessary to amend the Ordinance as more particularly set forth below;

THEREFORE, BE IT ORDAINED that Ordinance is hereby amended as follows:

Section 100. MEMBERSHIP. The Planning Board shall consist of seven members appointed by the Board of Commissioners. Each member shall be a resident of Sampson County ~~residing in an area subject to the jurisdiction of any of the County's planning, zoning, subdivision or development ordinances.~~ In addition to the appointed members, the Zoning Administrator or designated assistant shall be an ex-officio, non-voting member of the Planning Board and shall attend all meetings for the purpose of providing technical assistance when requested by the Planning Board. The County manager shall also be an ex-officio, non-voting member of the Board.

Section 200. TERMS OF OFFICE. Two of the initial members shall be appointed for a term expiring December 31, 2007. Two of the initial members shall be appointed for a term expiring December 31, 2008. Three of the initial members shall be appointed for a term expiring December 31, 2009. Upon the expiration of these initial terms, all terms shall be for three years. A member may only be appointed for two consecutive terms, after which he or she shall be ineligible for reappointment for one year. For purposes of reappointment, a partial term *of more than eighteen months shall be regarded the same as a full term, whereas a partial term of less than eighteen months shall not be considered a term for purposes of the two consecutive term limit set forth*

above. Any member's term of office shall continue until such time as his or her successor is appointed and takes *the oath of office*.

Section 300. REMOVAL FROM OFFICE. An appointed member ~~shall~~ *may* be removed from office *upon a majority vote of the Board of Commissioners* for any of the following causes:

(1) Absence from any four meetings during a calendar year unless such absence has been excused by ~~the Chairman of the Planning Board or the remaining members of the Planning Board~~ *a majority of the members of the Planning Board only upon a showing of good cause* with the reason ~~therefore~~ *constituting good cause* being entered in the minutes of the ~~proceeding~~ *Planning Board for each of the meetings* from which such member was absent.

(2) Knowing participation in the consideration of any matter brought before the Planning Board under circumstances that would violate the constitutional rights of any person to an impartial decision maker.

(3) *Violation of any statute, regulation, ordinance, policy or other provision of law governing the conduct of members of local planning boards.*

(4) Conviction of any crime that is classified as a Class 1 or Class 2 misdemeanor, *with the exception of violations of offenses codified in Chapter 20 of the General Statutes which do not constitute crimes of moral turpitude*, or a felony under the laws of North Carolina or the equivalent thereof if such conviction is under the laws of another state or ~~the federal government of the United States~~.

(5) Engaging in personal conduct that is detrimental to the reputation or integrity of the Planning Board.

(6) Any other cause for which there is a legal basis for removal from office under the statutory or common law of North Carolina *or the United States*.

Section 400. OFFICERS. Officers for the Planning Board shall be selected as follows:

Subsection 401. CHAIRMAN AND VICE-CHAIRMAN. The Planning Board shall elect a Chairman and Vice-Chairman from its appointed membership *by majority vote of the members of the Board*. The Chairman shall preside at all meetings of the Board, appoint members to committees, decide all points of procedure ~~unless otherwise directed by a majority vote of the Board members present~~, and perform such other duties as may be ordered by *a majority vote of the Planning Board*. The Vice-Chairman shall preside as Chairman at all meetings where the Chairman is not present. In the event that *the Office of the Chairman becomes vacant*, the Vice-Chairman shall succeed to that office for the *remainder of the unexpired two-year term set forth below*. *In the event that the Vice-Chairman is required to fill such a vacancy in the Office of the Chairman, the members of the Board shall appoint a successor Vice-Chairman by majority vote, and said successor Vice-Chairman shall succeed to that office for the remainder of the unexpired two-year term set forth below.* ~~These~~ *The Offices of the Chairman and the Vice-Chairman shall be for terms of two years with elections for the Offices of Chairman and Vice-Chairman to be held*

at the first meeting of the Planning Board in each even numbered year. The Chairman and Vice-Chairman shall be eligible to serve successive terms without limitation, *other than those more general term limitations set forth in Section 200 above.*

Subsection 402. SECRETARY. A Secretary shall be appointed by the County Manager, either from within or outside the Planning Board's membership, to hold office during the term of the Chairman ~~and~~ or until a successor Secretary shall have been appointed. The Secretary shall be eligible for reappointment for successive terms without limitation, *other than those more general term limitations set forth in Section 200 above in the event that the Secretary is from within the Planning Board's membership.* The Secretary, subject to the direction of the Chairman and the Board, shall keep all records, shall conduct all correspondence of the Board, and shall generally supervise the clerical work of the Board. If the Secretary is chosen from outside the membership of the Board, he or she shall not be eligible to vote upon any matter.

Section 500. COMPENSATION. Appointed members of the Planning Board shall be compensated for each meeting attended in an amount established by the Sampson County Board of Commissioners in the County's annual budget ~~each year~~. This compensation is to be paid in one lump sum amount at the end of the County's fiscal year.

Section 600. POWERS AND DUTIES. The powers and duties of the Planning Board shall be as follows:

Subsection 601. DUTIES AUTHORIZED BY G.S. 153A-321. The Planning Board shall perform the following duties:

- (1) Make studies of the county and surrounding areas;
- (2) Determine objectives to be sought in the development of the study area;
- (3) Prepare and adopt plans for achieving these objectives;
- (4) Develop and recommend policies, ordinances, administrative procedures, and other means for carrying out plans in a coordinated and efficient manner;
- (5) Advise the Board of Commissioners concerning the use and amendment of means for carrying out plans;
- (6) Exercise any functions in the administration and enforcement of various means for carrying out plans that the Board of Commissioners may direct;
- (7) Perform any other related duties that the board of commissioners may direct.

Subsection 602. SUPPLEMENTAL POWERS AUTHORIZED BY G.S. 153A-322. The Planning Board, with the concurrence of the Board of Commissioners, shall have those supplemental powers authorized by G.S. 153A-322, at such times and in such circumstances as the Board of Commissioners may direct.

Subsection 603. DUTIES RELATED TO ZONING MATTERS. The Planning Board shall initiate proposals for amendment of the Sampson County zoning ordinance based on its studies and the comprehensive plan, *as that term is defined in the county's zoning ordinance*, and shall recommend such proposed amendments to the Board of Commissioners.

Subsection 603. DUTIES RELATED TO SUBDIVISION REGULATION. The Planning Board shall initiate proposals for amendment of the Sampson County subdivision regulations based on its studies and the needs of the County, and shall recommend such proposed amendments to the Board of Commissioners. The Planning Board shall review and make recommendations to the Board of Commissioners concerning all proposed major subdivisions and any other matters as set forth in the subdivision regulations.

Subsection 605. BOARD OF ADJUSTMENT. The Planning Board is hereby designated as the Sampson County Board of Adjustment and is vested with all the powers and authority of and shall perform the duties of the Board of Adjustment pursuant to and in accordance with G.S. 153A-345.

Subsection 606. FURTHER POWERS AND DUTIES. The Planning Board shall have such further powers incidental and necessary to perform any duties which it may perform pursuant to Article 18 of Chapter 153A of the General Statutes.

Subsection 607. BYLAWS AND PROCEDURES. The Planning Board shall have *the* authority to adopt bylaws and procedures consistent with this ordinance and applicable law, *provided that said bylaws and procedures must be approved by the Board of Commissioners.*

Subsection 608. COMMITTEES. The Planning Board shall have authority to establish any committees under such terms and conditions as it deems necessary or prudent to assist the Board in conducting any of its duties.

Section 700. MEETINGS. All meetings of and hearings conducted by the Planning Board shall be held in Sampson County at such time and place as established by the Planning Board and in accordance with the Open Meeting laws of North Carolina.

Section 800. MINUTES. Minutes, records, or accounts of all meetings of the Planning Board shall be prepared and maintained permanently. All minutes, records, and accounts of such meetings shall be open for public inspection.

Section 900. CONFLICT WITH LAWS AND ZONING ORDINANCE. *To the extent that any provision of this Ordinance conflicts with any state or federal statute or regulation or the County's zoning ordinance, the statute or zoning ordinance shall control.*

Section ~~900~~-1000. EFFECTIVE DATE. This Ordinance shall become effective immediately upon its adoption.

THIS ORDINANCE ADOPTED BY UNANIMOUS CONSENT OF THE SAMPSON COUNTY BOARD OF COMMISSIONERS AT A REGULAR MEETING AFTER HAVING BEEN DULY ADVERTIZED, AS REQUIRED BY LAW, THE 3RD DAY OF APRIL, 2017.

SAMPSON COUNTY BOARD OF COMMISSIONERS

By:



CLARK WOOTEN,
Chairman



By:



SUSAN J. HOLDER,
Secretary

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3 (a)

Meeting Date: October 7, 2019

| | | | |
|-------------------------------------|---------------------|--------------------------|----------------------|
| <input type="checkbox"/> | Information Only | <input type="checkbox"/> | Public Comment |
| <input type="checkbox"/> | Report/Presentation | <input type="checkbox"/> | Closed Session |
| <input checked="" type="checkbox"/> | Action Item | <input type="checkbox"/> | Planning/Zoning |
| <input type="checkbox"/> | Consent Agenda | <input type="checkbox"/> | Water District Issue |

SUBJECT: Appointments

DEPARTMENT: Governing Body

PUBLIC HEARING: No

CONTACT PERSON: Vice Chairperson Sue Lee

PURPOSE: To consider appointments to various boards and commissions

Convention and Visitors Bureau

The CVB has recommended the appointment of Kay Raynor to fill the position of City of Clinton representative to the CVB Board, for a term of June 2019 – June 2022 (previously held by Deborah Hall). Ms. Raynor is a member of the Clinton Main Street’s Promotion Committee and is President of the Sampson County History Museum.



DATE: September 30, 2019

TO: Sue Lee, Vice Chair, Sampson County Board of Commissioners
CC: Ed Causey, County Manager
Susan Holder, Assistant County Manager

FROM: Julie Stadig, Chair, Sampson County CVB

SUBJECT: CVB Board Appointment – Effective October 1, 2019

The board of the Sampson County Convention & Visitors Bureau has one open position the Clinton City Council nominates. The nomination for the open position is **Ms. Kay Raynor**. The CVB Board has voted unanimously and would like to recommend Ms. Raynor fill the open position that was filled by Ms. Deborah Hall. This term is from June 2019 – June 2022.

Ms. Kay Raynor, a member of the Clinton Main Street's Promotion Committee, has been instrumental in getting local business feedback and promoting downtown events and activities, Ms. Raynor also serves as president of the Sampson County History Museum, working to create an impactful destination that can attract visitors from around the state to the heart of this county. She also has been very instrumental in the Barn Quilt Project of Sampson County. She would be an asset to the CVB Board.

Below is the contact information for this individual being offered for consideration.

Ms. Kay Raynor
604 Fairfax Street
Clinton, NC 28328
910-592-7401

If you should have any questions or need additional information, please contact me at your convenience. Please let me know when this will be scheduled.

Sincerely

Julie Stadig
Chair
CVB Board of Directors

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, September 9, 2019 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Thaddeus Godwin, Jerol Kivett, and Harry Parker.

Chairman Wooten called the meeting to order and acknowledged Vice Chairperson Lee who then led the invocation. She then acknowledged Assistant County Manager Susan Holder who then led the Pledge of Allegiance.

Approval of Agenda

Upon a motion made by Commissioner Godwin and seconded by Commissioner Parker, the Board voted unanimously to approve the agenda as published.

Item 1: NCDOT - Update on Roads in Southern Sampson

NCDOT Deputy Division Engineer Chad Kimes provided the Board with an update on improving roads in the flood-prone areas of Sampson County, particularly focusing on Spring Lane. Mr. Kimes provided the Board with a handout including the description of work required to develop Spring Lane to meet NCDOT standards, which would require that the .57-mile private road be converted to have a 60' right-away and two 10-11' lanes. The road would connect Jumping Run Road and McKoy Loop Road, providing an extra route for travel, particularly during flooding and storm events that may make other routes impassable, such as during Hurricane Florence in September 2018. He highlighted pictures that show potential challenges completing the project. Mr. Kimes noted that the preliminary estimate is approximately \$2,370,000 and that the project is currently unfunded. Commissioner Kivett asked Mr. Kimes to advise of the best methods of acquiring the funding. Mr. Kimes noted that NCDOT is currently developing plans to improve other flood-prone roads in addition to Spring Lane, such as Highway I-95 and others that flooded in September 2018, resulting in no current available funding for the Spring Lane project. Mr. Kivett asked to have the project put into the prioritization process and Mr. Kimes advised that even in that process it is likely the project will not rank high on the priority scale. When asked if there were federal monies available for the project, Mr. Kimes noted there would be possible funding if grants become available. He noted that the first step had been taken by identifying the project. He recommended that the Board ensure that elected officials were aware of the County's need and that the road be added to the RPO's priority list.

Ivanhoe residents Stanley Devane, Myrtle Bradley, Frankie Imes made brief comments reiterating the reoccurring issues with the roads in the community and expressed the importance and urgency of the project. The Chairman reemphasized that the Board was supporting the cause and communicating the need to the State.

Item 2: Action Items

Public Hearing – FY21 Community Transportation Program Grant Funding The Chairman opened the hearing and opened the floor for public comment, acknowledging that Sampson Area Transportation Director Ro Oates was present to answer any questions. No comments were received. The Chairman closed the hearing. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to adopt the grant resolutions authorizing submission of all grant documents for Administrative, Capital and Operating funds under the CTP program, and making assurances and certifications regarding compliance with federal and state requirements (Copies filed in Inc. Minute Book ____ Page ____).

Public Hearing – Acquisition of Rackley Airpark Subdivision The Chairman opened the hearing and called upon County Attorney Joel Starling. Attorney Starling noted that the County and City had negotiated the purchase of the Rackley Airpark, a 9.24 acre, 18-lot subdivision in close proximity to the Clinton-Sampson Airport, with the City and County each owning a ½ undivided interest in the property. He explained that because the property may in the future be put to a use that qualifies as economic development under state law, a public hearing of the matter had been recommended. The Chairman opened the floor for public comments. None were received. The Chairman closed the hearing. Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to adopt the Resolution Approving Economic Development Expenditure (Copy of resolution filed in Inc. Minute Book ____ Page ____.) and to approve the following budget amendment:

| <u>EXPENDITURE</u> | | Airport | | |
|---------------------------|--------|--|-----------------|-----------------|
| <u>Code Number</u> | | <u>Description (Object of Expenditure)</u> | <u>Increase</u> | <u>Decrease</u> |
| 11141250 | 557000 | Land Acquisition | 165,000 | |
| 11999000 | 509700 | Contingency | | 123,750 |
| <u>REVENUE</u> | | | | |
| <u>Code Number</u> | | <u>Source of Revenue</u> | <u>Increase</u> | <u>Decrease</u> |
| 11034125 | 403623 | City of Clinton Contribution | 41,250 | |

Appointments: Library Board of Trustees Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to appoint Belinda Best to the Library Board of Trustees, replacing Pam High.

Item 3: Consent Agenda

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted unanimously to approve the Consent Agenda as amended:

- a. Approved the minutes of the July 18, 2019 and August 5, 2019 meetings
- b. Adopted a resolution allowing for the NCDOT's disinterment and reinterment of graves in proposed right-of-way by (McKenzie Family Cemetery) (Copy filed in Inc. Minute Book ____ Page ____.)
- c. Approved the execution of the Memorandum of Understanding between Sampson County and Sampson County Schools and Clinton City regarding the use of facilities for sheltering and mass care (Copy filed in Inc. Minute Book ____ Page ____.)
- d. Approved execution of the contract for school health nursing services between Sampson County Schools and the Sampson County Health Department (Copy filed in Inc. Minute Book ____ Page ____.)
- e. Approved the Assistance Policy and the Procurement Policy for the 2019 funding cycle of the Urgent Repair Program (Copy filed in Inc. Minute Book ____ Page ____.)
- f. Approved the updated Policies and Procedures for Sampson Area Transportation (Copies filed in Inc, Minute Book _____, Page ____.)
- g. Approved the fee schedule revisions for the Sampson Agri Exposition Center (Copies filed
- h. Adopted the Resolution Adopting Involuntary Commitment Transportation Agreement (Copy filed in Inc. Minute Book ____ Page ____.)
- i. Approved the delinquent disabled veteran exclusion applications for James Allen Howard, Charles Lee Denning, and Felipe A. Goodridge
- j. Approved tax refunds and releases as submitted:

| | | |
|-------------|----------------------|----------|
| #9075 | Parsell Murphy | \$117.19 |
| #9078 | Timothy McQueen | \$313.59 |
| #9060 | Jose Ortiz | \$127.45 |
| #9041 | Latisha Owens | \$115.45 |
| #9043 | Jimmy Fowler | \$159.23 |
| #9046 | Christine Belflowers | \$329.77 |
| #9049 | Jacquelin Smith | \$146.67 |
| #9054 | Robert Lucas | \$200.67 |
| Tax Release | William Hill | \$322.70 |
| Tax Release | Fritz Richards | \$123.73 |

| | | |
|-------------|----------------------|------------|
| Tax Release | John Dale | \$1,057.86 |
| Tax Release | Mikey Barefoot | \$1,351.67 |
| Tax Release | San Juana Barrientoz | \$1,262.60 |

k. Approved budget amendments as submitted:

| <u>EXPENDITURE</u> | | Aging | | |
|--------------------|--------|--|-----------------|-----------------|
| <u>Code Number</u> | | <u>Description (Object of Expenditure)</u> | <u>Increase</u> | <u>Decrease</u> |
| 02558800 | 526200 | Nutrition – Dept Supplies | \$300.00 | |

| <u>REVENUE</u> | | | | |
|--------------------|--------|--------------------------|-----------------|-----------------|
| <u>Code Number</u> | | <u>Source of Revenue</u> | <u>Increase</u> | <u>Decrease</u> |
| 02035880 | 408401 | Nutrition – Donations | \$300.00 | |

| <u>EXPENDITURE</u> | | | | |
|--------------------|--------|--|-----------------|-----------------|
| <u>Code Number</u> | | <u>Description (Object of Expenditure)</u> | <u>Increase</u> | <u>Decrease</u> |
| 82558750 | 524100 | URP – Materials | \$39,216.00 | |
| 82558750 | 529901 | URP – Soft Costs | \$8,800.00 | |
| 82558750 | 544000 | URP – Contracted Services | \$51,984.00 | |

| <u>REVENUE</u> | | | | |
|--------------------|--------|--------------------------|-----------------|-----------------|
| <u>Code Number</u> | | <u>Source of Revenue</u> | <u>Increase</u> | <u>Decrease</u> |
| 82035875 | 403605 | URP – NCHFA | \$100,000.00 | |

| <u>EXPENDITURE</u> | | Health Promotion | | |
|--------------------|--------|--|-----------------|-----------------|
| <u>Code Number</u> | | <u>Description (Object of Expenditure)</u> | <u>Increase</u> | <u>Decrease</u> |
| 12551550 | 512100 | Salaries | | \$2,310.00 |
| 12551550 | 518100 | FICA | | \$143.00 |
| 12551550 | 518120 | Medicare FICA | | \$33.00 |
| 12551550 | 518200 | Retirement | \$85.00 | |
| 12551550 | 518300 | Group Insurance | | \$362.00 |
| 12551550 | 518400 | Dental Insurance | | \$25.00 |
| 12551550 | 518901 | 401K | | \$376.00 |
| 12551550 | 526200 | Department Supplies | | \$1,322.00 |
| 12551550 | 531100 | Travel | | \$472.00 |
| 12551550 | 53700 | Advertising | \$429.00 | |

| <u>REVENUE</u> | | | | |
|--------------------|--------|--------------------------|-----------------|-----------------|
| <u>Code Number</u> | | <u>Source of Revenue</u> | <u>Increase</u> | <u>Decrease</u> |
| 12535155 | 404000 | State Assistance | | \$4,529.00 |

| <u>EXPENDITURE</u> | | Detention Center | | |
|--------------------|--------|--|-----------------|-----------------|
| <u>Code Number</u> | | <u>Description (Object of Expenditure)</u> | <u>Increase</u> | <u>Decrease</u> |
| 11243200 | 535200 | Maint/Repair Equipment | \$11,506.00 | |
| 11999000 | 509700 | Contingency | | \$11,506.00 |

| | | | | |
|---------------------------|--------|--|-----------------|-----------------|
| <u>EXPENDITURE</u> | | Turkey Fire Department | | |
| <u>Code Number</u> | | <u>Description (Object of Expenditure)</u> | <u>Increase</u> | <u>Decrease</u> |
| 23243410 | 581020 | Turkey Fire Department | \$12,058.00 | |
| <u>REVENUE</u> | | | | |
| <u>Code Number</u> | | <u>Source of Revenue</u> | <u>Increase</u> | <u>Decrease</u> |
| 23043420 | 499900 | Fund Balance Appropriated | \$12,058.00 | |
| <u>EXPENDITURE</u> | | Clinton City Schools | | |
| <u>Code Number</u> | | <u>Description (Object of Expenditure)</u> | <u>Increase</u> | <u>Decrease</u> |
| 11659110 | 555030 | Category 1 Capital Outlay | \$322,847.00 | |
| 11659110 | 550000 | Unallocated Capital Outlay | | \$322,847.00 |
| <u>REVENUE</u> | | | | |
| <u>Code Number</u> | | <u>Source of Revenue</u> | <u>Increase</u> | <u>Decrease</u> |
| <u>EXPENDITURE</u> | | County Schools | | |
| <u>Code Number</u> | | <u>Description (Object of Expenditure)</u> | <u>Increase</u> | <u>Decrease</u> |
| 11659140 | 555030 | Category 1 Capital Outlay | \$2,012,616.00 | |
| 11659140 | 555031 | Category 2 Capital Outlay | \$190,861.00 | |
| 11659140 | 555032 | Category 3 Capital Outlay | \$215,450.00 | |
| 11659140 | 550000 | Unallocated Capital Outlay | | \$867,153.00 |
| <u>19959140</u> | 582096 | Transfer to General Fund | \$1,551,774.00 | |
| <u>REVENUE</u> | | | | |
| <u>Code Number</u> | | <u>Source of Revenue</u> | <u>Increase</u> | <u>Decrease</u> |
| 11035914 | 409612 | Trans Frm School Capital Reserve | \$1,551,774.00 | |
| 19932320 | 409900 | Fund Balance Appropriated | \$1,551,774.00 | |

County Manager's Report

County Manager Ed Causey informed the Board of two director positions that were currently being advertised within the County: Library Director and Economic Developer. He then informed the Board that Lieutenant Governor Dan Forest was scheduled to visit the Sampson County Sheriff's Office at 12:30 p.m. on Wednesday, September 11, 2019, to honor first responders. He then informed the Board that the Hurricane Dorian response and recovery efforts were improved compared to previous events; however, staff would still conduct after-action analysis including the school systems and county employees. He noted that each of the responses received indicated that progress had been made in emergency response procedures since the Hurricane Florence storm event. He then commended the county employees and support agencies for their work.

The Chairman expressed his appreciation for the work that had been done and then acknowledged Emergency Management Director Ronald Bass, who provided comments regarding the response and recovery efforts during the hurricane event, noting that there were five shelters which sheltered more than 300 persons, one special needs shelter which sheltered two individuals, and one pet shelter opened which sheltered 15 pets. He continued by noting that river flooding had begun in the southern end of the county as a result of natural southward migration of water from water sources farther north, however there were no significant damages. He noted that the County had submit a request to the State for public assistance and were awaiting approval.

The Chairman offered remarks on the response efforts and then opened the floor for staff comments. Staff members who were present provided comments, all acknowledging improved processes and excellent staff work. The Board then commended the work of County Manager Ed Causey and staff. Mr. Causey lauded county employees' role in the development of the updated Standard Operating Guidelines and for their work during Hurricane Dorian.

Public Comments

The Chairman opened the floor for comments, and none were received.

Recess to Reconvene - Monday, September 23 at 6 pm for Joint Meeting with Sampson Regional Medical Center Board of Trustees

Upon a motion made by Chairman Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to recess to convene on Monday, September 23, at 6 p.m. for the Joint Meeting with the Sampson Regional Medical Center Board of Trustees.

Clark H. Wooten, Chairman

Susan J. Holder, Clerk to the Board



RESOLUTION ACCEPTING PRELIMINARY PLAT OF NC GEODETIC SURVEY OF CUMBERLAND/HARNETT BOUNDARIES AS THEY INTERSECT WITH SAMPSON COUNTY

WHEREAS, the North Carolina Geodetic Survey has been designated and funded by the North Carolina General Assembly to assist with the resurvey of ambiguous or uncertain county boundaries pursuant to GS 153A-18; and

WHEREAS, the North Carolina Geodetic Survey has resurveyed the boundaries for Cumberland and Harnett Counties; and

WHEREAS, at one point the common boundary of Cumberland and Harnett Counties intersects with a boundary common to Sampson County; and

WHEREAS, the intersection at the common point to the Sampson County boundary has no effect to Sampson County parcels.

NOW, THEREFORE, BE IT RESOLVED that the Sampson County Board of Commissioners hereby accept the County lines on the plat entitled "PRELIMINARY PLAT OF RESURVEY FOR THE CUMBERLAND AND HARNETT COUNTY LINE BY THE NORTH CAROLINA GEODETIC SURVEY" and dated May 10, 2019, as being the true boundary between, Cumberland, Harnett and Sampson Counties.

ADOPTED this the 7th day of October, 2019.

Clark H. Wooten, Chairman

ATTEST:

Susan J. Holder, Clerk to the Board

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: September 24, 2019
Subject: Resolution Accepting the Cumberland and Harnett Resurvey Project

At the request of Harnett and Cumberland Counties the North Carolina Geodetic Survey has resurveyed the common boundary between the two counties. At one point the boundaries of the two counties intersect with the current GIS boundary of Sampson County. This resurvey does not affect any parcels in Sampson County or current property lines. Because of the intersection with the Sampson County Boundary the North Carolina Geodetic Survey is requesting the Sampson County Board of Commissioners adopt a resolution accepting the findings of the resurvey project.

Please put on the agenda for October 7, 2019.

Jim Johnson

From: Harding, Ron <Ron.Harding@ncdps.gov>
Sent: Tuesday, August 20, 2019 10:29 AM
To: Jim Johnson
Cc: Thompson, Gary
Subject: Tri-County corner of Cumberland, Harnett and Sampson County
Attachments: Cumb-Har RESEARCH SUMMARY REPORT.doc; hc db 3-6.pdf; NC PUBLIC LAW 1854.pdf; NC PUBLIC LAW 1911.pdf; HA CO Cor @ LLR Mouth.pdf; Elliot's House.pdf; Elliot's Mill Site.pdf; FOUNDATION AT MILL SITE.pdf; Ellicots_bridge.pdf; MC.029.1884m (Cumberland Co. by McDuffie's map).pdf; Plat_0007_11.PDF; Murchison Road @ Hectors Creek.pdf; CUMBERLAND rod DB 27-63.pdf; MC.048.1916j (Harnett Co. Soil Map).pdf; CUMBERLAND-HARNETT PRELIM.pdf; cumberland-harnett_preliminary.ntc; Signed and sealed Cover Sheet.pdf

Good Morning Mr. Johnson,

I hope things are going well in Sampson County. We currently have a county boundary project with Cumberland and Harnett County; which we have submitted to both counties a summary of research findings report on July 25, 2019. The reason I am informing you of this is Sampson County has a common corner with Cumberland and Harnett County on the Black Mingo Swamp at the old Light Wood Knot Bridge crossing. I have attached the summary report and a shape file of the Cumberland-Harnett County Boundary Line. We at North Carolina Geodetic Survey need for Sampson County Board of Commissioners to review and approve this tri-county corner with a resolution. The location of this tri-county corner is in the same position as on Sampson County existing GIS location. Mr. Johnson if you or Sampson County Board of Commissioners have any questions and concerns; we would be available for meetings and addressing questions relative to the summary report. The shape file attached has a file extension .ntc which need to be changed to a .zip file in order to open.

Thanks in advance,

Ronald R. Harding, P.L.S.
State and County Boundary Surveyor
NC Department of Public Safety
NC Geodetic Survey
4298 Mail Service Center
Raleigh, NC 27699-4298
Phone (919) 733-3836
Fax (919) 733-4407
ron.harding@ncdps.gov
www.ncdps.gov

The logo for ReadyNC.org features the text "ReadyNC.org" in a bold, sans-serif font. Above the "y" in "Ready" is a stylized graphic of a bird or a winged figure in flight, rendered in a dark color.

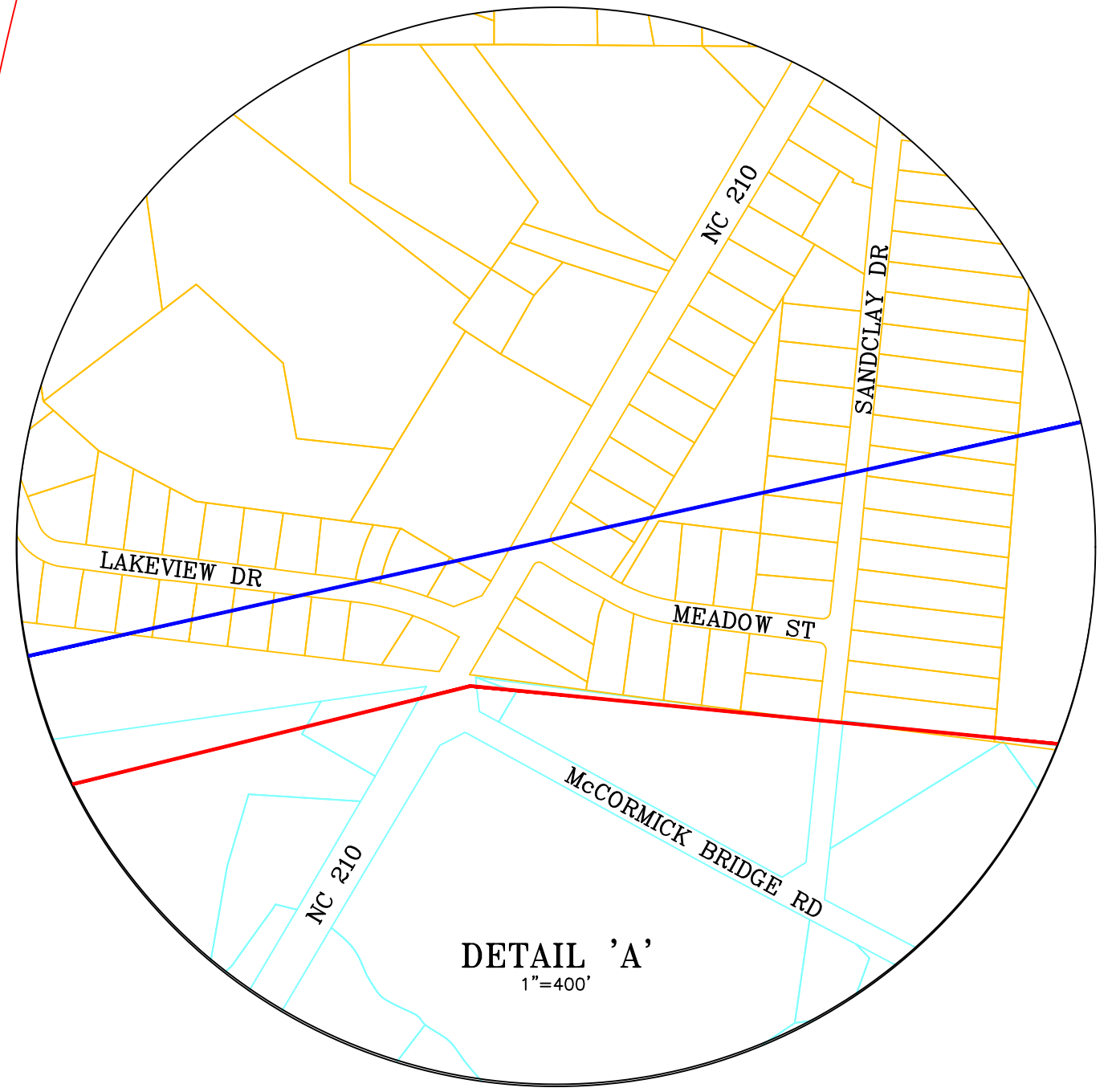
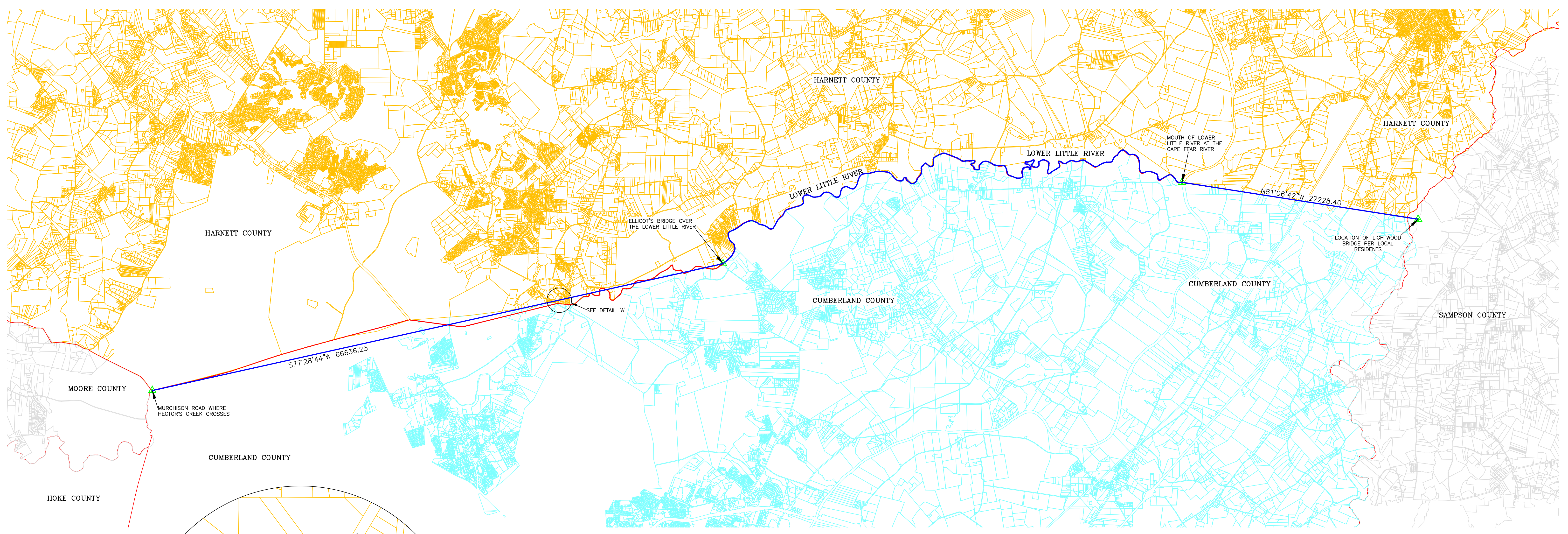
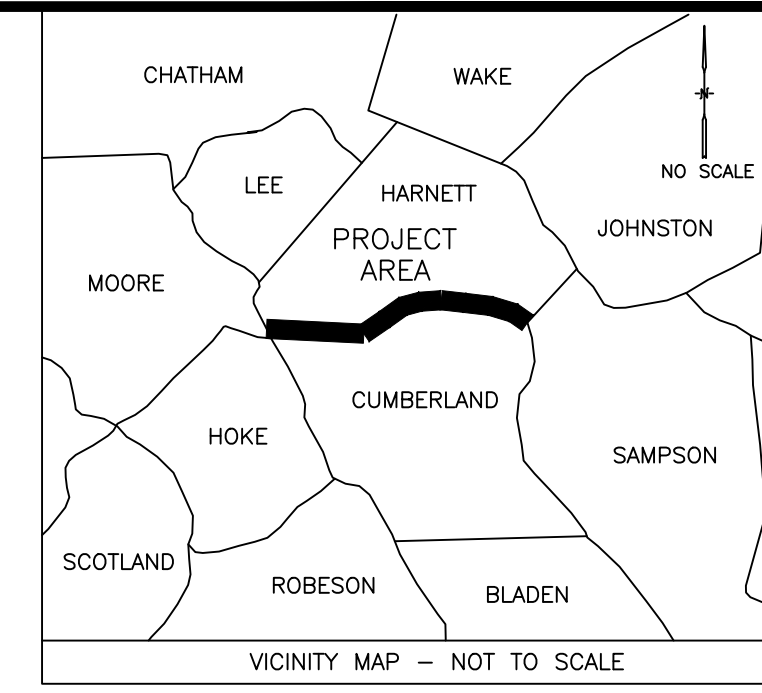
Plan. Prepare. Stay informed.

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www.readync.org

PER N.C. GRID
AND 83(2011)

PRELIMINARY MAP
NOT FOR RECORDATION, CONVEYANCES, OR SALES



DESCRIPTION OF HARNETT COUNTY FROM "THE FORMATION OF THE NORTH CAROLINA COUNTIES 1663-1943"
HARNETT WAS FORMED IN 1855 FROM CUMBERLAND.

BEGINNING AT THE INTERSECTION OF THE LINES OF JOHNSTON AND SAMPSON COUNTIES, ON BLACK MINGO; THENCE A DIRECT LINE TO THE MOUTH OF LOWER LITTLE RIVER; THENCE UP SAID RIVER TO THE BRIDGE AT ELLIOTT'S MILLS; THENCE A STRAIGHT LINE TO THE PLACE ON THE MURCHISON ROAD WHERE HECTOR'S CREEK CROSSES; THENCE WITH SAID LINE TO ROAD TO THE MOORE COUNTY LINE; THENCE WITH SAID LINE TO THE CHATHAM COUNTY LINE; THENCE WITH THAT TO THE WAKE COUNTY LINE; THENCE WITH THAT TO THE JOHNSTON COUNTY LINE; THENCE WITH THAT TO THE BEGINNING.

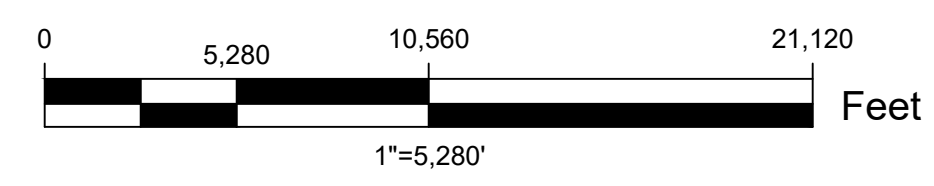
PART OF CUMBERLAND WAS ANNEXED TO HARNETT IN 1911. THAT CHAPTER EIGHT OF THE PUBLIC LAWS OF EIGHTEEN HUNDRED AND FIFTY FIVE, BEING THE ACT CREATING THE COUNTY OF HARNETT, BE AND THE SAME IS HEREBY AMENDED AS FOLLOWS: STRIKE OUT THE WORDS: THENCE A DIRECT LINE TO THE MOUTH OF LOWER LITTLE RIVER" IN LINES FIVE AND SIX OF SECTION ONE, THEREOF AND INSERT IN LIEU THEREOF THE FOLLOWING WORDS, TO WIT: THENCE WITH THE LINE OF SAMPSON COUNTY, THAT IS TO SAY DOWN THE VARIOUS COURSES OF BLACK MINGO TO LIGHTWOOD KNOT BRIDGE OVER SAID BLACK MINGO; THENCE A DIRECT LINE TO THE MOUTH OF LOWER LITTLE RIVER.

TOTAL LENGTH OF COUNTY LINE:
172,507.03 SFT (32.7 MILES)

LEGEND

- USGS COUNTY LINE
- COUNTY LINE PER PUBLIC LAW-1854/55,1911
- CUMBERLAND COUNTY GIS PARCELS
- HARNETT COUNTY GIS PARCELS

PRELIMINARY MAP
NOT FOR RECORDATION, CONVEYANCES, OR SALES



NORTH CAROLINA GEODETIC SURVEY
Department of Public Safety
Division of Emergency Management

CLAUDE BOWERS BUILDING, 4105 REEDY CREEK ROAD
RALEIGH, NORTH CAROLINA, 27607 (919) 733-3836

PRELIMINARY PLAT OF RESURVEY FOR

THE CUMBERLAND AND HARNETT COUNTY LINE

STATE OF NORTH CAROLINA

| | |
|-----------------|---------------|
| DRAWN BY: DJF | CHECK BY: RRH |
| DATE: 5/10/2019 | SCALE: 5,280' |

SHEET 1 OF 1

**2019-2020
Contract for School Health Nursing Services
Between the
Sampson County Health Department and Clinton City Schools**

This agreement is between the Sampson County Health Department, hereinafter referred to as the "Department" and the Clinton City Schools, hereinafter referred to as the "School" is entered into for the purpose of providing school nursing services to the students of the Clinton City School System.

Whereas both the Department and School mutually agree that the purpose of providing school nursing services is to promote the optimal health and well-being of all students in Clinton City Schools, and

Whereas both the Department and the School mutually agree that the long-term purpose of these funds is to provide full time nursing services to each school in the system, and

Whereas both the Department and the School mutually agree that the School Nurse Funding Initiative (SNFI) enacted by the General Assembly is a useful step toward the goal of having a nurse to student ratio that meets the nation and state recommendation of 1:750, and

Whereas both the Department and the School mutually agree to continue providing school nursing services as specified in the annually developed "Memorandum of Agreement between Sampson County Health Department and Clinton City Schools,"

NOW, THEREFORE, in consideration of the premises and the following mutual covenants and conditions and any sums to be paid, the Department and Schools agree as follows:

The Department agrees:

1. To provide funds not to exceed \$150,000.00 to the School for the purpose of supporting three 10 month nationally certified school nurse(s) or registered nurse(s) working toward certification, to provide school nursing services for the 2019-2020 school year.
2. That the funds will be paid monthly upon submission of an invoice that specifies personnel and other allowable costs and that the Department shall pay the School within thirty (30) days of receipt of the invoice. Any adjustments to the invoice shall be taken into account in the next succeeding invoice or as soon thereafter as reasonably practical.
3. That the funds may be used only for personnel costs (salary and fringe) and continuing education costs up to \$750 per SNFI position.

The School agrees:

1. To provide a detailed budget (Attachment III) to the Department by August 31, 2019.
2. To utilize funds not to exceed \$150,000.00 for the purpose of supporting three 10 month nationally certified school nurse(s) or registered nurse(s) working toward certification, to provide school nursing services for the 2019-2020 school year.
3. To comply with assurances in Attachment I (Need to sign and return with the agreement.)
4. The nurse(s) will provide direct nursing services to students within one or more schools following the scope of service in Attachment II.

ORIGINAL

5. To submit an invoice to the Department monthly that specifies personnel and other allowable costs for the period.
6. To provide adequate space, computer equipment and supplies for the designated position through other funds at a level comparable to the support provided to all school nurses supported by the Department of the School.
7. To inform the Department of the employment of the nurses, and in the event of termination, whether voluntary or involuntary, and the date of termination within 4 working days of such action.
8. To maintain documentation that each nurse employed under this contract is and remains current in his/her licensure as a Registered Nurse in good standing the North Carolina Board of Nursing.
9. To provide supervision within the School consistent with the annual Memorandum of Agreement.
10. To assume the full responsibility for negligence of its employees that provide nursing services under the terms of this contract for the contract positions and for all nurses employed directly by the School but functioning under the direction of the annual Memorandum of Agreement.

This contract shall be in effect for the period July 1, 2019 through June 30, 2020 and is renewable annually thereafter. Either party may terminate this contract with or without cause upon sixty (60) days written notice.

FOR AND ON BEHALF OF:

Wanda Robinson
Wanda Robinson (Health Director)

Date: 9/9/2019

FOR AND ON BEHALF OF:

Wesley Johnson
Wesley Johnson, Ed. D. (Superintendent)

Date: _____

(This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.)

David Clack
David Clack
Sampson County Finance Officer

Date: 9/9/19

Edwin W. Causey
Edwin W. Causey
County Manager

Date: 9-9-2019

FOR AND ON BEHALF OF THE COUNTY OF SAMPSON

_____ (Chair County Commissioners)

Date: _____

Attachment 1

ASSURANCES

(To be initiated by Superintendent of Local Education Agency or other School CEO)

Initials

Assure that these contracted funds will not be used to supplant existing federal, State, or local funds supporting school nurse positions. Communities will maintain current level of effort and funding for school nurses.

WSS

Assure that school nurses will be allowed to participate in required trainings.

WSS

Attachment II

Scope of Work

I. Purpose:

The purpose of the contract is to improve the school nurse to student ratio in the school district in order to have a positive impact on improving children's health and their readiness to learn. Funds will be used to employ nationally certified school nurse(s) or registered nurse(s) working toward national certification to work full time in schools and enhance the local capacity to provide basic health services to students.

II. Scope of Work and Deliverables:

The School shall, for approximately 3,100 students:

1. Employee 3 nationally certified school nurse(s) or registered nurse(s) working toward national certification, to work full time.

| School Nurse Assignment | # SNFI Nurses |
|-------------------------|---------------|
| Clinton City Schools | 3 |
| | |

2. Submit, annually, a written work plan from each school nurse, no later than one month from hire.
 - A. The plan shall address delivery of basic health services, including activities, strategies and goals, within, but not limited to, the following areas:
 - a) Preventing and responding to communicable disease outbreaks;
 - b) Developing and implementing plans for emergency medical assistance for students and staff;
 - c) Supervising specialized clinical services and associated health teaching for students with chronic conditions and other special health needs;
 - d) Administering, delegating where appropriate, and providing oversight and evaluation of medication administration and associated health teaching for other school staff who provide this services;
 - e) Providing or arranging for routine health assessments, such as vision, hearing, or dental screening, and follow-up of referrals; and
 - f) Assuring that mandated health related activities are completed, i.e. Kindergarten Health Assessments, Immunization Status

Report, blood-borne pathogen control plan (OSHA) requirements, etc.

And, as required by HB 200 SL 2011-145 Section 10.22 (b)—School nurses funded by SNFI do not assist in any instructional or administrative duties associated with a school's curriculum and do perform all of the following with respect to school health programs:

- g) Serve as coordinator of the health services program and provide nursing care;
 - h) Provide health education to students, staff, and parents;
 - i) Identify health and safety concerns in the school environment and promote a nurturing school environment;
 - j) Support healthy food services programs;
 - k) Promote health physical education, sports policies, and practices;
 - l) Provide health counseling, assess mental health needs, provide interventions, and refer students to appropriate school staff or community agencies;
 - m) Promote community involvement in assuring a healthy school and serve as school liaison to a health advisory committee;
 - n) Provide health education and counseling and promote health activities and a healthy environment for school staff;
 - o) Be available to assist the county health department during a public health emergency.
- B. The plan shall also outline the steps the nurse(s) will take toward meeting degree and certification requirements, if not already certified, no later than the date of completion of three years employment as a school nurse in North Carolina.

3. Submit a mid-year review of progress toward achieving goals in the annual plan, scheduled by January 31 (if hired at start of school year) or by a date to be determined with DPH regional school nurse consultant, if hired at a date different from start of school year.
4. Submit an annual report that addresses the overall progress toward meeting the work plan outcomes, related, but not limited to, the health service areas listed above. Any information regarding strengths, challenges and the accomplishments of the position will also be reviewed. The report form for the annual report will be provided to the contractor in September of each school year. The report is due no later than a week after the end of the school year; prior to resignation if not working the full school year; or upon a date to be determined with the DPH regional school nurse consultant.

As a result of this contract, the following outputs shall be attained:

- 3 nationally certified school nurse(s) or registered nurse(s) to work full time to service 3,100 students.
- An annual Work Plan to provide basic health services.

III. Performance Measures/Reporting Requirements:

The School shall:

1. Submit to the Contract Administrator within 30 days a recruitment plan for any position that is vacant at the time this contract is executed.
2. Notify the Contract Administrator in the Division of Public Health within four (4) working days after initial hire or replacement hire for this position, on a form that is supplied by the Contract Administrator upon execution of the contract or agreement addendum. This notification must include all items listed on the form, including information about nursing education and certification.
3. Notify the Contract Administrator within four (4) working days in the event that the position becomes vacant, on a form supplied by the Division. The plan must include the procedure to recruit for this position.
4. Assure that registered nurse hired into this position is duly registered by the North Carolina Board of Nursing and fully permitted to practice in the State of North Carolina.
5. Submit an annual report as outlined above, on a form supplied by the Division, by the specified date.
6. Provide data to the Local Education Agency for inclusion in the North Carolina Annual Survey of Public School Health Services. The data must be provided to the LEA in time for its submission of the report to the Regional School Nurse Consultant prior to the conclusion of the academic year.
7. Assure that the newly hired School Nurse Funding Initiative school nurse will be provided with paid time and reimbursement of costs associated with attendance or participation in continuing education, at the same level of cost reimbursement provided to other professional school employees. Assure that up to \$750 will be budgeted for participation in other professional development workshop(s) or conference(s), if funds are available. The school nurse must participate in School Nursing: Roles and Responsibilities, an Orientation Workshop, unless previously attended. If funds are available and if the nurse has previously attended that workshop, assure that the school nurse will be allowed to participate in a School Nurse Certification review course; Pediatric Physical Assessment for School Nurses Workshop, School Nurse Role in Emergency Care Workshop, and/or The Annual School Nurse Conference.
8. Collaborate with the School Nurse Consultant on DPH initiatives in an effort to help implement these at the local level (e.g., school nurse case management project, immunization initiatives, etc.)
9. Assure that school nurse(s) employed through this contract will be supported at the same level as other school nurse(s) in the LEA, providing

adequate space, computer equipment, supplies, in-district travel expenses, etc.

10. For any school nurse who is not certified at the time of hire, submit a plan that would result in certification, including timelines for achieving education and certification goals. The plan should be submitted to the regional school nurse consultant within 30 days of hire. This plan must be updated at least twice annually until the nurse is certified.
11. Assure that the LEA/LHD Memorandum of Agreement that exists between all health districts and local education agencies clearly states that emergency/disaster service by SNFI nurses is an allowable use of their time.
12. Assure that the priority of the allocation during a full year will support salary and fringe for the school nurse(s). However, where the allocation exceeds the amount needed to fully fund the school nurse(s) salary and fringe, lapsed salary and fringe may be used to support training as described above in number 7.
13. Assure that if salaries and fringe exceed the state allocation, local funds will be used. If more than one position is allocated, state funds provided for the positions can be combined. This will allow use of more than \$50,000 (annual allocation per position) for a position if education and experience qualifies one nurse for more than \$50,000 and another for less than \$50,000.
14. Provide accurate contact information and timely notification of changes in contact information of key contacts, including school nurse supervisor, SNFI school nurse, contract program administrator, and contract fiscal officer.
15. Provide advance notification to the regional school nurse consultant should a change in local school nurse position number or assignment be expected to affect the level of student service provided by the SNFI nurse.
16. If SNFI funds are sub-contracted, provide a copy of the sub-contract and attachments to the NC Division of Public Health upon execution.

The short-term and/or interim outcomes of this contract are:

- A. Reduce the nurse to student ration in City Schools from 1/775 to 1/750.
- B. Improve access to basic health services for 100% of students served.

IV. Performance Monitoring and Quality Assurance:

A. The School shall adhere to the following service quality measures for this contract:

1. Service is provided by a nationally certified school nurse. If the nurse hired with these funds is not nationally certified, service is provided by a registered nurse working towards certification. This requirement shall be

- completed no later than the date of completion of three years of employment as a school nurse in North Carolina.
2. Services are provided in accordance with standards established by the NC Nurse Practice Act and the NC Board of Nursing.
 3. Services are provided in a culturally sensitive manner.

B. This contract will be monitored according to the following plan:

1. Contract Administrator and central office program staff will review budgets and expenditures to assure that funds are spent according to agreed upon budgets.
2. Contract Administrator will monitor vacancies, recruitment and hiring.
3. Program staff will maintain regular contact (email, phone, on-site) with the Contractor to review progress on contract deliverables.
4. Upon completion of the annual work plan regional school nurse consultants will review assurance of deliverables as outlined in this contract. At midyear, and more often if necessary, regional school nurse consultants will review progress on contract deliverables and provide a sub-recipient monitoring report to the Contract Administrator. The report will demonstrate assurance that program goals are being addressed and that all deliverables are on target to be met. If the report indicates failure to adhere to deliverables in this contract, the contractor will work with the regional consultant and the Contract Administrator to develop a corrective action plan. If the corrective action plan does not meet contract requirements, the Division may take action resulting in cessation of funding.
5. Results of monitoring activities will be provided to the DHHS Program Monitoring System.

V. Funding Guidelines or Restrictions:

The School shall only use funds for salary, fringe and to support continuing education and required school nurse training.

The School shall assure that these funds will not supplant existing funds supporting school nurse positions. Communities will maintain current level of effort and funding for school nurses.

If the SNFI nurse is hired by the local Health Department for 12 months, funds in the amount of 1/12 of the annual allocation shall be drawn down each month to support the SNFI nurse salary, fringe, and continuing education. If SNFI funds are contracted with other employers (LEA, hospital) the draw down may be no more than is billed monthly by the School without prior approval of the DPH contract administrator.

Attachment III

BUDGET

SNFI Contract Budget

I. SALARIES

| Position Title | Name * | Annual Salary | Type Position | Amount Paid by Local Agency | Amount Paid by State Contract |
|-------------------------------|--------------------------|-----------------|--|-----------------------------|-------------------------------|
| 1. Nurse 1 | Name Jeanna Hairr-Ray | \$ 32,000 | <input type="checkbox"/> 12-month <input type="checkbox"/> 11-month <input checked="" type="checkbox"/> 10-month | | \$ 32,000.00 |
| 2. Nurse 2 | Name Jana Hobson | \$ 40,000.00 | <input type="checkbox"/> 12-month <input type="checkbox"/> 11-month <input checked="" type="checkbox"/> 10-month | | \$ 40,000.00 |
| 3. Nurse 3 | Name Donna Royal | \$ 33,402.00 | <input type="checkbox"/> 12-month <input type="checkbox"/> 11-month <input checked="" type="checkbox"/> 10-month | | \$ 33,402.00 |
| TOTAL SALARY PAID BY CONTRACT | | | | | \$105,402.00 |

* List VACANT if position not filled at the time of this report.

II. FRINGE

| Position Title | Name * | Type and Rate | Amount Paid by Local Agency | Amount Paid by the State Contract |
|--------------------------------------|------------------|---|-----------------------------|-----------------------------------|
| 1. Nurse 1 | Jeanna Hairr-Ray | <input type="checkbox"/> Retirement Rate : 18.86% | | 6035.20 |
| | | <input type="checkbox"/> FICA Rate: 7.65% | | 2448.00 |
| | | <input type="checkbox"/> Medical Rate/Amount: \$ | | 2945.18 |
| | | <input type="checkbox"/> Other: Rate: | | |
| 2. Nurse 2 | Jana Hobson | <input type="checkbox"/> Retirement Rate: 18.86% | | 7544.00 |
| | | <input type="checkbox"/> FICA Rate: 7.65% | | 3060.00 |
| | | <input type="checkbox"/> Medical Rate/Amount: \$ | | 6104.00 |
| | | <input type="checkbox"/> Other: Rate: | | |
| 3. Nurse 3 | Donna Royal | <input type="checkbox"/> Retirement Rate :18.86 % | | 6299.62 |
| | | <input type="checkbox"/> FICA Rate: 7.65% | | 2555.25 |
| | | <input type="checkbox"/> Medical Rate/Amount: \$ | | 6104.00 |
| | | <input type="checkbox"/> Other: Rate: | | |
| TOTAL FRINGE PAID BY CONTRACT | | | | \$ 43,095.25 |

*Fringe benefit amounts may change due to longevity, etc. that the employee may be eligible for during the school year.

Justification: Funds will be used to employ nationally certified school nurse(s) or registered nurse(s) working toward national certification to work full time in schools and enhance the local school district's capacity to provide basic health services to students.

III. Other

| STAFF TRAVEL | | | | |
|-----------------------------|-----------------|------------------|----------------|-------------------------|
| In-State | | Total miles | Cost per mile | Total Cost |
| In-state Mileage | | 511 | \$.545 | 278.50 |
| | | Number of nights | Cost per night | Total Cost |
| In-state Lodging | | 10 | 71.20 | 712.00 |
| | # of breakfasts | # of lunches | # of dinners | Total Cost (State rate) |
| State funded Meals, Instate | 5 | 5 | 5 | 191.50 |
| Conference Registration | | | | 320.75 |
| | | | | |
| | | | | |

| | |
|---|-----------------|
| TRAINING PAID BY CONTRACT (If no funds available after covering salary and fringe for these positions, leave at 0.00. If funds available, amount is limited to a total of \$750 per position. See Scope of Work for Allowable Costs) | 1,502.75 |
| | |

| | |
|------------------------------|---------------------|
| CONTRACT TOTAL AMOUNT | \$150,000.00 |
|------------------------------|---------------------|

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: September 24, 2019
Subject: Disabled Veteran Exclusion
(GS 105-277.1c)

The attached disabled veteran exclusion application was received after June 1, 2019. After that date, the Board of Commissioners must approve the application.

The applicant is as follows:

William Ronny Coats

A letter is submitted requesting approval of the late application.

The application meets the statutory requirements for the disabled veteran exclusion other than being timely filed. The late application was received on September 18, 2019.

Please put on the next Board of Commissioners consent agenda for their action.

September 18, 2019

Sampson County Board of Commissioners
Rowan Road
Clinton, North Carolina 28328

RE: Coats, William Ronny

Dear Commissioners:

I am a Total and Permanently Disabled Honorably Discharged Veteran that served in the Military during the Gulf War. I am receiving Veterans Compensation from the Department of Veterans Affairs for disabilities that occurred while in service. I was awarded benefits from the VA because of my disabilities. I was made aware of the application for the Property Tax Exclusion for Disabled Veteran's through the Sampson County Veterans Office in Clinton recently. I submitted my application through the Regional Office in Winston-Salem, NC. I am requesting the Sampson County Commissioners to please accept this application and grant me the Tax Exclusion on my County Property Tax for the year 2019

Thank you for your consideration and I wait anxiously for your decision.

Sincerely,

William Ronny Coats
1445 McPhail Road
Salemberg, North Carolina 28385

NCDVA-0
(Rev. 06-08)

For best delivery to USDVA, filling this form with your local veteran's service office is recommended.

283
Salem
COUNTY

State of North Carolina
Certification for Disabled Veteran's
Property Tax Exclusion (G.S. 105-277.10)

SECTION 1 TO BE COMPLETED BY THE VETERAN OR THE SURVIVING SPOUSE WHO HAS NOT REMARRIED

William Ronny Coats
NAME (Print or Type) DISABLED VETERAN'S FULL NAME (PRINT OR TYPE)

1445 McPhail Rd
STREET ADDRESS OR P.O. BOX NUMBER SURVIVING SPOUSE'S FULL NAME (PRINT OR TYPE)

Salem, NC 28385
CITY STATE ZIP CODE

U.S. DEPT. OF VETERANS AFFAIRS

VETERAN'S SOCIAL SECURITY NUMBER

I am either (1) a veteran whose character of service at separation was honorable or under honorable conditions and who has a permanent and total service-connected disability or (2) the surviving spouse, who has not remarried, of a veteran whose character of service at separation was honorable or under honorable conditions and who had a permanent and total service-connected disability at death or a veteran's death was the result of a service-connected condition. I request USDVA complete this certification in support of my separate application for the Disabled Veteran's Property Tax Exclusion to the Tax Assessor.

SECTION 2 Disabled Veteran's Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my disability as needed for this certification.

[Signature] DATE 6/1/2019
DISABLED VETERAN'S SIGNATURE

SECTION 3 Surviving Spouse's (who has not remarried) Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my spouse's disability or death as needed for this certification.

[Signature] DATE
SURVIVING SPOUSE'S SIGNATURE

SECTION 4 To be completed by the U.S. Department of Veterans Affairs

- Please check all that apply:
- A. Veteran does not meet either B, C, D, or E of the below criteria.
 - B. Veteran has a service-connected permanent and total disability that existed as of 11/1/19.
 - C. Veteran received benefit on _____ from U.S. Department of Veterans Affairs for specially adapted housing under 38 U.S.C. 2101 for the veteran's permanent residence.
 - D. Veteran died on _____ and had a service-connected permanent and total disability at death.
 - E. Veteran died on _____ and the death was either (1) the result of a service-connected condition or (2) death occurred while on active duty in the line of duty and not due to service member's own willful misconduct.

Character of Disabled Veteran's Service at Separation: (DD-214) Honorable Under Other than Honorable Conditions Under Honorable Conditions

[Signature]
SIGNATURE OF USDVA CERTIFYING OFFICIAL
[Signature]
PRINTED NAME OF USDVA CERTIFYING OFFICIAL
VSCM
TITLE OF USDVA CERTIFYING OFFICIAL

8/21/19
DATE

NOTE:
Stamped Signature by USDVA Official on this form has been authorized by Director, VA Regional Office, Winston-Salem, NC.

NC Division of Veterans Affairs authorizes the NC Department of Revenue and any County Tax Office to use this form as needed.

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: September 24, 2019
Subject: Disabled Veteran Exclusion
(GS 105-277.1c)

The attached disabled veteran exclusion application was received after June 1, 2019. After that date, the Board of Commissioners must approve the application.

The applicant is as follows:

Cynthia W. Usher

A letter is submitted requesting approval of the late application.

The application meets the statutory requirements for the disabled veteran exclusion other than being timely filed. The late application was received on September 18, 2019.

Please put on the next Board of Commissioners consent agenda for their action.

September 18, 2019

Sampson County Board of Commissioners
Rowan Road
Clinton, North Carolina 28328

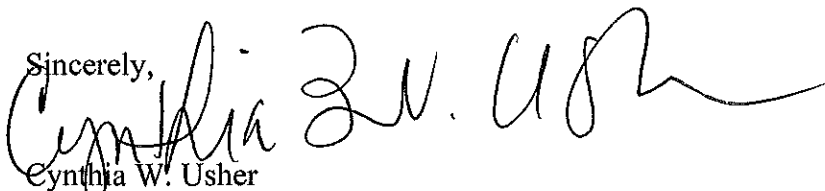
RE: Usher, Cynthia W.

Dear Commissioners:

I am a Total and Permanently Disabled Honorably Discharged Veteran that served in the Military. I am receiving Veterans Compensation from the Department of Veterans Affairs for disabilities that occurred while in service. I was awarded benefits from the VA because of my disabilities. I was made aware of the application for the Property Tax Exclusion for Disabled Veteran's through the Sampson County Veterans Office in Clinton recently. I submitted my application through the Regional Office in Winston-Salem, NC. I am requesting the Sampson County Commissioners to please accept this application and grant me the Tax Exclusion on my County Property Tax for the year 2019

Thank you for your consideration and I wait anxiously for your decision.

Sincerely,

A handwritten signature in black ink, appearing to read "Cynthia W. Usher", written over a printed name.

Cynthia W. Usher
62 Mar-Joy Rod
Dunn, North Carolina 28334

14-0838720-32 #38996

NCDVA-9 (Rev. 08-09)

For best delivery to USDVA, filing this form with your local veteran's service office is recommended.

WSDA
Sampson
COUNTY

State of North Carolina
Certification for Disabled Veteran's
Property Tax Exclusion (G.S. 105-277.1C)

SECTION 1

TO BE COMPLETED BY THE VETERAN OR THE
SURVIVING SPOUSE WHO HAS NOT REMARRIED

Cynthia W. Usher
NAME (Print or Type)

Cynthia W Usher
DISABLED VETERAN'S FULL NAME (PRINT OR TYPE)

62 Mar Joy Rd
STREET ADDRESS OR P.O. BOX NUMBER

SURVIVING SPOUSE'S FULL NAME (PRINT OR TYPE)

Dunn NC 28334
CITY STATE ZIP CODE

U.S. DEPT. OF VETERANS AFFAIRS

VETERAN'S SOCIAL SECURITY NUMBER

I am either (1) a veteran whose character of service at separation was honorable or under honorable conditions and who has a permanent and total service-connected disability or (2) the surviving spouse, who has not remarried, of a veteran whose character of services at separation was honorable or under honorable conditions and who had a permanent and total service-connected disability at death or veteran's death was the result of a service-connected condition. I request USDVA complete this certification in support of my separate application for the Disabled Veteran's Property Tax Exclusion to the Tax Assessor.

SECTION 2

Disabled Veteran's Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my disability as needed for this certification.

Cynthia W. Usher
DISABLED VETERAN'S SIGNATURE

03-06-2019
DATE

SECTION 3

Surviving Spouse's (who has not remarried) Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my spouse's disability or death as needed for this certification.

SURVIVING SPOUSE'S SIGNATURE

DATE

SECTION 4

To be completed by the U.S. Department of Veterans Affairs

Please check all that apply:

- A. Veteran does not meet either B, C, D, or E of the below criteria.
- B. Veteran has a service-connected permanent and total disability that existed as of 1/24/18.
- C. Veteran received benefits on _____ from U.S. Department of Veterans Affairs for specially adapted housing under 38 U.S.C. 2101 for the veteran's permanent residence.
- D. Veteran died on _____ and had a service-connected permanent and total disability at death.
- E. Veteran died on _____ and the death was either (1) the result of a service-connected condition or (2) death occurred while on active duty in the line of duty and not due to service member's own willful misconduct.

Character of Disabled Veteran's Service at Separation: (DD-214)

- Honorable
- Under Honorable Conditions
- Under Other than Honorable Conditions

K. Schillhammer
SIGNATURE OF USDVA CERTIFYING OFFICIAL

3/28/19
DATE

K. Schillhammer
PRINTED NAME OF USDVA CERTIFYING OFFICIAL

VSCM
TITLE OF USDVA CERTIFYING OFFICIAL

NOTE:
Stamped Signature by USDVA Official on this form has been authorized by Director, VA Regional Office, Winston-Salem, NC.

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: September 24, 2019
Subject: Disabled Veteran Exclusion
(GS 105-277.1c)

The attached disabled veteran exclusion application was received after June 1, 2019. After that date, the Board of Commissioners must approve the application.

The applicant is as follows:

Lena L. Brewington

A letter is submitted requesting approval of the late application.

The application meets the statutory requirements for the disabled veteran exclusion other than being timely filed. The late application was received on September 16, 2019.

Please put on the next Board of Commissioners consent agenda for their action.

September 16, 2019

Sampson County Board of Commissioners
Clinton, North Carolina 28328

RE: Lena Brewington

Dear Commissioners:

I am the spouse of an Honorably Discharged Veteran, who has had his 100% disability since 2016. I was unaware that I was entitled to property tax exclusion. I was just recently made aware of the process. I understand that my request is not within the time frame set, but I am requesting you to please accept this request and grant me the Tax Exclusion on my county property tax.

I am truly sorry for the late date and ask for your favor on my tax exclusion. Thank you for your consideration in this matter.

Sincerely,



Lena Brewington
2119 Halltown Rd
Autryville, NC 28317

NCDVA-9 For best delivery to USDVA, filing this form with your local veteran's service office is recommended. (Rev. 08-09)

State of North Carolina Certification for Disabled Veteran's Property Tax Exclusion (G.S. 105-277.1C) Samson COUNTY

SECTION 1 TO BE COMPLETED BY THE VETERAN OR THE SURVIVING SPOUSE WHO HAS NOT REMARRIED

Lena L. Brewington
NAME (Print or Type)
2119 Halltown Rd
STREET ADDRESS OR P.O. BOX NUMBER
Autryville, NC 28318
CITY STATE ZIP CODE

Alford Lee Brewington
DISABLED VETERAN'S FULL NAME (PRINT OR TYPE)
Lena L. Brewington
SURVIVING SPOUSE'S FULL NAME (PRINT OR TYPE)

U.S. DEPT. OF VETERANS AFFAIRS
VETERAN'S SOCIAL SECURITY NUMBER

I am either (1) a veteran whose character of service at separation was honorable or under honorable conditions and who has a permanent and total service-connected disability or (2) the surviving spouse, who has not remarried, of a veteran whose character of service at separation was honorable or under honorable conditions and who had a permanent and total service-connected disability at death or veteran's death was the result of a service-connected condition. I request USDVA complete this certification in support of my separate application for the Disabled Veteran's Property Tax Exclusion to the Tax Assessor.

SECTION 2 Disabled Veteran's Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my disability as needed for this certification.

DISABLED VETERAN'S SIGNATURE DATE

SECTION 3 Surviving Spouse's (who has not remarried) Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my spouse's disability or death as needed for this certification:

Lena L. Brewington
SURVIVING SPOUSE'S SIGNATURE 8/27/2019
DATE

SECTION 4 To be completed by the U.S. Department of Veterans Affairs

- Please check all that apply:
- A. Veteran does not meet either B, C, D, or E of the below criteria.
 - B. Veteran has a service-connected permanent and total disability that existed as of 12/1/16.
 - C. Veteran received benefits on _____ from U.S. Department of Veterans Affairs for specially adapted housing under 38 U.S.C. 2101 for the veteran's permanent residence.
 - D. Veteran died on _____ and had a service-connected permanent and total disability at death.
 - E. Veteran died on _____ and the death was either (1) the result of a service-connected condition or (2) death occurred while on active duty in the line of duty and not due to service member's own willful misconduct.

Character of Disabled Veteran's Service at Separation: (DD-214) Honorable Under Other than Honorable Conditions Under Honorable Conditions

K. Schillhammer
SIGNATURE OF USDVA CERTIFYING OFFICIAL
K Schillhammer
PRINTED NAME OF USDVA CERTIFYING OFFICIAL
VScM
TITLE OF USDVA CERTIFYING OFFICIAL

9/9/19
DATE

NOTE: Stamped Signature by USDVA Official on this form has been authorized by Director, VA Regional Office, Winston-Salem, NC.

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: September 24, 2019
Subject: Disabled Veteran Exclusion
(GS 105-277.1c)

The attached disabled veteran exclusion application was received after June 1, 2019. After that date, the Board of Commissioners must approve the application.

The applicant is as follows:

Daniel Edward Pflaume

A letter is submitted requesting approval of the late application.

The application meets the statutory requirements for the disabled veteran exclusion other than being timely filed. The late application was received on September 13, 2019.

Please put on the next Board of Commissioners consent agenda for their action.

September 13, 2019

Sampson County Board of Commissioners
Rowan Road
Clinton, North Carolina 28328

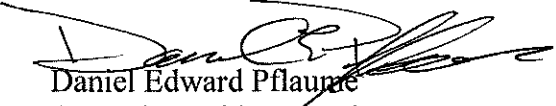
RE: Pflaume, Daniel Edward

Dear Commissioners:

I am a Total and Permanently Disabled Honorably Discharged Veteran that served in the Military during the Gulf War. I am receiving Veterans Compensation from the Department of Veterans Affairs for disabilities that occurred while in service. I was awarded benefits from the VA because of my disabilities. I was made aware of the application for the Property Tax Exclusion for Disabled Veteran's through the Sampson County Veterans Office in Clinton recently. I submitted my application through the Regional Office in Winston-Salem, NC. I am requesting the Sampson County Commissioners to please accept this application and grant me the Tax Exclusion on my County Property Tax for the year 2019

Thank you for your consideration and I wait anxiously for your decision.

Sincerely,



Daniel Edward Pflaume
4050 Five Bridge Road
Clinton, North Carolina 28328

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: September 24, 2019
Subject: Disabled Veteran Exclusion
(GS 105-277.1c)

The attached disabled veteran exclusion application was received after June 1, 2019. After that date, the Board of Commissioners must approve the application.

The applicant is as follows:

Roy J. Bennett

A letter is submitted requesting approval of the late application.

The application meets the statutory requirements for the disabled veteran exclusion other than being timely filed. The late application was received on August 30, 2019.

Please put on the next Board of Commissioners consent agenda for their action.

August 30, 2019

Sampson County Board of Commissioners
Rowan Road
Clinton, North Carolina 28328

RE: BENNETT, Roy J.

Dear Commissioners:

I am a Total and Permanently Disabled Honorably Discharged Veteran that served in the Military during the Korean and Vietnam War. I am receiving Veterans Compensation from the Department of Veterans Affairs for disabilities that occurred while in service. I was awarded benefits from the VA because of my disabilities. I was made aware of the application for the Property Tax Exclusion for Disabled Veteran's through the Sampson County Veterans Office in Clinton recently. I submitted my application through the Regional Office in Winston-Salem, NC. I am requesting the Sampson County Commissioners to please accept this application and grant me the Tax Exclusion on my County Property Tax for the year 2019

Thank you for your consideration and I wait anxiously for your decision.

Sincerely,



Roy J. Bennett
3900 Hobbton Hwy
Clinton, North Carolina 28328

12 - 00 790 40 - 01

79040

12-0079040-01

NCDVA-9
(Rev. 0A-09)

For best delivery to USDVA, filing this form with your local veteran's service office is recommended.

| | | |
|--|--|--------------------------|
| State of North Carolina | | Jamison COUNTY |
| Certification for Disabled Veteran's Property Tax Exclusion (G.S. 105-277.1C) | | |

SECTION 1

TO BE COMPLETED BY THE VETERAN OR THE SURVIVING SPOUSE WHO HAS NOT REMARRIED

Roy J. Bennett

NAME (Print or Type)

Roy J. Bennett

DISABLED VETERAN'S FULL NAME (PRINT OR TYPE)

3900 Hobbsen Hwy

STREET ADDRESS OR P.O. BOX NUMBER

SURVIVING SPOUSE'S FULL NAME (PRINT OR TYPE)

Clinton NC 28328

CITY

STATE

ZIP CODE

(If Applicable)

VETERAN'S SOCIAL SECURITY NUMBER

I am either (1) a veteran whose character of service at separation was honorable or under honorable conditions and who has a permanent and total service-connected disability or (2) the surviving spouse, who has not remarried, of a veteran whose character of service at separation was honorable or under honorable conditions and who had a permanent and total service-connected disability at death or veteran's death was the result of a service-connected condition. I request USDVA complete this certification in support of my separate application for the Disabled Veteran's Property Tax Exclusion to the Tax Assessor.

SECTION 2

Disabled Veteran's Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my disability as needed for this certification.

Roy J. Bennett

DISABLED VETERAN'S SIGNATURE

10/29/2018

DATE

SECTION 3

Surviving Spouse's (who has not remarried) Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my spouse's disability or death as needed for this certification.

SURVIVING SPOUSE'S SIGNATURE

DATE

SECTION 4

To be completed by the U.S. Department of Veterans Affairs

Please check all that apply:

- A. Veteran does not meet either B, C, D, or E of the below criteria.
- B. Veteran has a service-connected permanent and total disability that existed as of 1/8/14
- C. Veteran received benefits on _____ from U.S. Department of Veterans Affairs for specially adapted housing under 38 U.S.C. 2101 for the veteran's permanent residence.
- D. Veteran died on _____ and had a service-connected permanent and total disability at death.
- E. Veteran died on _____ and the death was either (1) the result of a service-connected condition or (2) death occurred while on active duty in the line of duty and not due to service member's own willful misconduct.

Character of Disabled Veteran's Service at Separation: (DD-214)

Honorable

Under Honorable Conditions

Under Other than Honorable Conditions

J. Schellhammer

SIGNATURE OF USDVA CERTIFYING OFFICIAL

8/30/19

DATE

J. Schellhammer

PRINTED NAME OF USDVA CERTIFYING OFFICIAL

USCM

TITLE OF USDVA CERTIFYING OFFICIAL

COPY

NOTE:
Typed Signature by USDVA Official on this form has been authorized by Director, VA Regional Office, Winston-Salem, NC.

NC Division of Veterans Affairs authorizes the NC Department of Revenue and any County Tax Office to use this form as needed.

taxes 10/29/2018

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: September 24, 2019
Subject: Disabled Veteran Exclusion
(GS 105-277.1c)

The attached disabled veteran exclusion application was received after June 1, 2019. After that date, the Board of Commissioners must approve the application.

The applicant is as follows:

Shelton McCallop

A letter is submitted requesting approval of the late application.

The application meets the statutory requirements for the disabled veteran exclusion other than being timely filed. The late application was received on August 28, 2019.

Please put on the next Board of Commissioners consent agenda for their action.

August 28, 2019

Sampson County Board of Commissioners
Rowan Road
Clinton, North Carolina 28328

RE: McCallop, Shelton

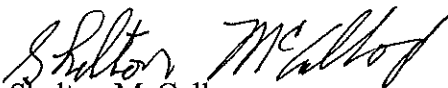
Dear Commissioners:

I am a Total and Permanently Disabled Honorably Discharged Veteran that served in the Military during the Vietnam War. I am receiving Veterans Compensation from the Department of Veterans Affairs for disabilities that occurred while in service. I was awarded benefits from the VA because of my disabilities. My 100% Permanent and Total rating is effective December 04, 2018.

I was made aware of the application for the Property Tax Exclusion for Disabled Veteran's through the Sampson County Veterans Office in Clinton recently. I submitted my application through the Regional Office in Winston-Salem, NC. I am requesting the Sampson County Commissioners to please accept this application and grant me the Tax Exclusion on my County Property Tax for the year 2019

Thank you for your consideration and I wait anxiously for your decision.

Sincerely,


Shelton McCallop
784 Reedsford Road
Clinton, North Carolina 28328

NCDVA-9 (Rev. 08-09)

For best delivery to USDVA, filing this form with your local veteran's service office is recommended.

#655360

OB 703

State of North Carolina Certification for Disabled Veteran's Property Tax Exclusion (G.S. 105-277.1C)

Sampson COUNTY

SECTION 1

TO BE COMPLETED BY THE VETERAN OR THE SURVIVING SPOUSE WHO HAS NOT REMARRIED

Shelton McCallop

NAME (Print or Type)

Shelton McCallop

DISABLED VETERAN'S FULL NAME (PRINT OR TYPE)

784 Reedsford Rd

STREET ADDRESS OR P.O. BOX NUMBER

Clinton, NC 28328

CITY STATE ZIP CODE

SURVIVING SPOUSE'S FULL NAME (PRINT OR TYPE) (If Applicable)

U.S. DEPT. OF VETERANS AFFAIRS

VETERAN'S SOCIAL SECURITY NUMBER

I am either (1) a veteran whose character of service at separation was honorable or under honorable conditions and who has a permanent and total service-connected disability or (2) the surviving spouse, who has not remarried, of a veteran whose character of service at separation was honorable or under honorable conditions and who had a permanent and total service-connected disability at death or veteran's death was the result of a service-connected condition, I request USDVA complete this certification in support of my separate application for the Disabled Veteran's Property Tax Exclusion to the Tax Assessor.

SECTION 2

Disabled Veteran's Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my disability as needed for this certification.

Shelton McCallop
DISABLED VETERAN'S SIGNATURE

7/8/2019
DATE

SECTION 3

Surviving Spouse's (who has not remarried) Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my spouse's disability or death as needed for this certification.

SURVIVING SPOUSE'S SIGNATURE

DATE

SECTION 4

To be completed by the U.S. Department of Veterans Affairs

Please check all that apply:

- A. [] Veteran does not meet either B, C, D, or E of the below criteria.
B. [X] Veteran has a service-connected permanent and total disability that existed as of 12/4/18.
C. [] Veteran received benefits on ... from U.S. Department of Veterans Affairs for specially adapted housing under 38 U.S.C. 2101 for the veteran's permanent residence.
D. [] Veteran died on ... and had a service-connected permanent and total disability at death.
E. [] Veteran died on ... and the death was either (1) the result of a service-connected condition or (2) death occurred while on active duty in the line of duty and not due to service member's own willful misconduct.

Character of Disabled Veteran's Service at Separation: (DD-214)

- [X] Honorable
[] Under Other than Honorable Conditions
[] Under Honorable Conditions

SIGNATURE OF USDVA CERTIFYING OFFICIAL

7/11/19
DATE

PRINTED NAME OF USDVA CERTIFYING OFFICIAL

TITLE OF USDVA CERTIFYING OFFICIAL

NOTE: Stamped Signature by USDVA Official on this form has been authorized by Director, VA Regional Office, Winston-Salem, NC.

Application for Property Tax Relief

Elderly or Disabled Exclusion (G.S. 105-277.1),
Disabled Veteran Exclusion (G.S. 105-277.1C), or
Circuit Breaker Tax Deferment Program (G.S. 105-277.1B)

County of Sampson, NC

Year 2019

Instructions

Application Deadline: This application must be filed by June 1st to be timely filed. You may submit additional information separately if needed.

Where to Submit Application: Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: <https://www.ncdor.gov/documents/north-carolina-county-assessors-list>. DO NOT submit this application to the North Carolina Department of Revenue.

- Office Use Only:

| | | | |
|---|-----------------------|-------------|--------------------------|
| Property ID Number | | | |
| 15-0655360-01 # 655360 | | | |
| Last Name of Applicant | First Name | Middle Name | Date of Birth (MM-DD-YY) |
| McCallop | Shelton | | 10-14-1944 |
| Last Name of Spouse | First Name | Middle Name | Date of Birth (MM-DD-YY) |
| N/A | | | |
| Residence Address | | | |
| 784 Reedford Road | | | |
| City | | State | Zip Code |
| Clinton | | NC | 28328 |
| Mailing Address (if different from residence address) | | | |
| | | | |
| City | | State | Zip Code |
| | | | |
| E-mail Address | | | |
| | | | |
| Home Telephone Number | Work Telephone Number | Ext. | Cell Phone Number |
| 910-385-7672 | | | |

Fill in applicable boxes:

Yes No ➤ Is this property your permanent legal residence?

Addresses of secondary residences (if any):

Yes No ➤ If married, does your spouse live with you in the residence? If you answer **No**, provide your spouse's address.

Addresses of spouse:

N/A

Yes No ➤ Are you or your spouse (if applicable) currently residing in a health care facility? If you answer **Yes**, fill in applicable circle

Applicant Spouse and indicate current length of stay:

Yes No ➤ As of January 1, 2019 do you and your spouse (if applicable) own 100% interest in the property? If you answer **No**, list all owners and their ownership percentage (round to the nearest 0.1%):

| | | | | | |
|-------|--|---|-------|--|---|
| Owner | | % | Owner | | % |
| Owner | | % | Owner | | % |
| Owner | | % | Owner | | % |

Note: Separate applications are required for each owner that is claiming property tax relief. If husband and wife own the property, only one application is required.

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9076

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Terizia Holloway Kochiz in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

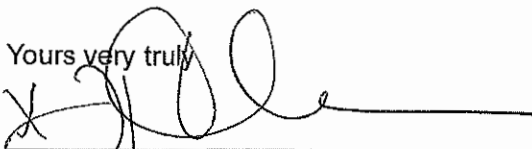
| YEAR | |
|--------------|------------------|
| <u>2018</u> | \$ <u>217.03</u> |
| <u>S</u> | \$ _____ |
| <u>S</u> | \$ _____ |
| <u>S</u> | \$ _____ |
| <u>S</u> | \$ _____ |
| <u>S</u> | \$ _____ |
| TOTAL REFUND | \$ <u>217.03</u> |

These taxes were assessed through clerical error as follows.

Bill 0041193015
AR 1817
Tag Turn in (traded)
2014 Cadillac

| | | |
|------|------------|---------------|
| G-02 | County Tax | <u>167.34</u> |
| S-02 | School Tax | <u>29.41</u> |
| F-19 | Fire Tax | <u>20.28</u> |
| | City Tax | _____ |
| | TOTAL \$ | <u>217.03</u> |


Mailing Address.

Yours very truly

Taxpayer

X 177 Cedar View Lane
Clinton, NC 28328

Social Security # _____

RECOMMEND APPROVAL:


Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9074

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Helena Chemirat Co. Wheels LT ^{See Title} in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

| YEAR | |
|--------------|-----------|
| 2018 | \$ 185.34 |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| TOTAL REFUND | \$ 185.34 |

CAR
ORAR33

These taxes were assessed through clerical error as follows.

Bull# 0040353548
Plt# EFP8956
Rlt Turn In (50d)
17 GMC TR

| | | |
|------|------------|--------|
| G102 | County Tax | 169.89 |
| | School Tax | |
| F16 | Fire Tax | 15.45 |
| | City Tax | |
| | TOTAL \$ | 185.34 |

Mailing Address.

Wheels LT
666 GARLAND PLACE
DES PLAINES IL. 60016

Yours very truly

Wheels Lt Cheryl Rissmann
Taxpayer

Federal ID # _____
Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9095

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Allen Mac Deborah Giddens in Newton Grove Township, Sampson County, for the year(s) and in the amount(s) of: 11-037384003

| | | | |
|--------------|--|----|---------------|
| YEAR | | \$ | |
| <u>2019</u> | | \$ | <u>509.63</u> |
| _____ | | \$ | _____ |
| _____ | | \$ | _____ |
| _____ | | \$ | _____ |
| _____ | | \$ | _____ |
| TOTAL REFUND | | \$ | <u>509.63</u> |

These taxes were assessed through clerical error as follows.

*PAID IN ERROR by
Warren Farming Co.
Rebill. to Allen Mac,
Deborah Giddens*

| | | |
|----------|------------|---------------|
| 601 | County Tax | <u>467.16</u> |
| | School Tax | _____ |
| FR | Fire Tax | <u>42.47</u> |
| | City Tax | _____ |
| TOTAL \$ | | <u>509.63</u> |

Mailing Address.

PO Box 223
Newton Grove, NC 28366

Yours very truly

R. Gerald Wane
Taxpayer

Fed ID
Social Security.# _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9082

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Laurine J. Greenfield in Turkey Township, Sampson County, for the year(s) and in the amount(s) of: 18-0274360-01

| YEAR | |
|--------------|--------------------|
| <u>2018</u> | \$ <u>323.80</u> |
| <u>2017</u> | \$ <u>325.24</u> |
| <u>2016</u> | \$ <u>162.80</u> |
| <u>2015</u> | \$ <u>169.22</u> |
| <u>2014</u> | \$ <u>169.22</u> |
| TOTAL REFUND | \$ <u>1,150.28</u> |

These taxes were assessed through clerical error as follows.

Tax parcel double listed to 18-0195800-08. 17.0 Acres unmapped, No Seed

| | |
|----------------|-----------------------------|
| 601 County Tax | <u>1,060.78</u> |
| School Tax | <u> </u> |
| F10 Fire Tax | <u>89.50</u> |
| City Tax | <u> </u> |
| TOTAL \$ | <u>1,150.28</u> |

Mailing Address.

170 Avenue C Apt 6H
New York, NY 10009

Yours very truly

Laurine Greenfield
Taxpayer

* Social Security # _____

RECOMMEND APPROVAL

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____



- Chgs/Taxes
- Values
- Inquiry

Parcel Information

| | | | | | |
|--------|------------------|-------|------------|-------------|------|
| Year | 2018 | Bill | 47475 | Tax year(s) | 2018 |
| Parcel | 18-0274360-01 | | | | |
| Alt | 2454 | | | | |
| Street | 09 0 21G SR 1927 | | | | |
| Juris | 18 | Class | AG | Status | A |
| Subdiv | | Zone | | List | L |
| # fam | | SIC | | Exempt | N |
| SF | 740520 | Bk/pg | | 88 E/193 | |
| Acres | 17.000 | Date | 06/01/1988 | | |

Ownership Information

| | | | |
|------------------------------------|-----------------------|-------------|---|
| Name1 | GREENFIELD, LAURINE D | | |
| Name2 | WILSON, MARY SHARON | | |
| Owner SSN | 242622868 | Add'l names | N |
| DBA | | Own | |
| JAN 1 Owner: GREENFIELD, LAURINE D | | | |
| Lender | Acct | Serv | |
| Legal Description | | | |
| UNMAPPED | | | |

Assessment Values

| | Prev year | This year |
|-----------------|-----------|-----------|
| Land val | 35,469 | 35,469 |
| Bldg val | | |
| Pers val | | |
| Gross | 35,469 | 35,469 |
| Spec assmnt bal | | .00 |
| Curr land use | | |
| Curr val exem | | |
| Curr taxable | | 35,469 |

Taxes/Abatements/Exemptions/Prelim Adjustments

| Charge | Rate | Amount |
|-----------|----------|--------|
| F10 | 0.070000 | 24.83 |
| G01 | 0.825000 | 292.62 |
| | | |
| Exemption | Date | Amount |
| | | |

| | |
|---------------|--------|
| Totals | |
| Taxes | 317.45 |
| Exempt/abated | .00 |
| Net taxes | 317.45 |

Display charges and taxes for the current record.

OVR

Bill Information

| Year | Category | Number |
|------|----------|--------|
| 2018 | RE-R | 47475 |

Notes/Alerts

JAN 1 Owner: GREENFIELD, LAURINE

[Special Conditions/Notes](#)

[View prior unpaid bills](#)

[View ancestor prior unpaid bills](#)

Effective Date

Due 08/23/2019

Billed Item Information

Year_Parcel 2018_18027436001 [View Source](#)

Owner of record's customer number 43043

Owner of record's name GREENFIELD, LAURINE D

Customer Information

Customer ID 43043 [View Bills](#)

GREENFIELD, LAURINE D
 WILSON, MARY SHARON
 170 AVE C APT 6H
 NEW YORK, NY 10009

Property Information

Parcel ID 18-0274360-01 [View Bills](#)

Alt Parc 2454

Prop Loc 09 0 21G SR 1927

[Installments](#) [Charges](#) [History](#) [Events](#) [Audits](#)

| Receipt Number | Customer ID | Customer Name | Amount | Paid By | Activity Ty | Entry Date | Entry Time | Effective Date | Batch Num |
|----------------|-------------|-----------------------|--------|-----------------------|-------------|------------|------------|----------------|-----------|
| 2487510 | 43043 | GREENFIELD, LAURINE D | 167.96 | GREENFIELD, LAURINE D | PAYMENT | 01/25/2019 | 09:55:05 | 01/23/2019 | 21 |
| 2486131 | 43043 | GREENFIELD, LAURINE D | 155.39 | GREENFIELD, LAURINE D | PAYMENT | 01/15/2019 | 08:34:49 | 01/14/2019 | 21 |
| 2486134 | 43043 | GREENFIELD, LAURINE D | 0.45 | GREENFIELD, LAURINE D | PAYMENT | 01/15/2019 | 08:39:56 | 01/14/2019 | 21 |



Chgs/Taxes

Values

Inquiry

Parcel Information

| | | | | | |
|------------------|---------------|-------|------------|-------------|------|
| Year | 2017 | Bill | 16446 | Tax year(s) | 2017 |
| Parcel | 18-0274360-01 | | | | |
| Alt | 2454 | | | | |
| Street | | | | Unit | |
| 09 0 21G SR 1927 | | | | | |
| Juris | 18 | Class | AG | Status | A |
| Subdiv | | Zone | | List | L |
| # fam | | SIC | | Exempt | N |
| SF | 740520 | Bk/pg | 88 E/193 | | |
| Acres | 17.000 | Date | 06/01/1988 | | |

Ownership Information

| | | | |
|------------------------------------|-----------------------|-------------|-----|
| Name1 | GREENFIELD, LAURINE D | | |
| Name2 | WILSON, MARY SHARON | | |
| Owner SSN | 242622868 | Add'l names | N |
| DBA | | | Own |
| JAN 1 Owner: GREENFIELD, LAURINE D | | | |
| Lender | Acct | Serv | |

Legal Description

UNMAPPED

Assessment Values

| | Prev year | This year |
|-----------------|-----------|-----------|
| Land val | 35,469 | 35,469 |
| Bldg val | | |
| Pers val | | |
| Gross | 35,469 | 35,469 |
| Spec assmnt bal | | .00 |
| Curr land use | | |
| Curr val exem | | |
| Curr taxable | | 35,469 |

Taxes/Abatements/Exemptions/Prelim Adjstments

| Charge | Rate | Amount |
|-----------|----------|--------|
| F10 | 0.070000 | 24.83 |
| G01 | 0.825000 | 292.62 |
| | | |
| Exemption | Date | Amount |
| | | |

| | |
|---------------|--------|
| Totals | |
| Taxes | 317.45 |
| Exempt/abated | .00 |
| Net taxes | 317.45 |

Display charges and taxes for the current record.

QVR



- Original Bill
- Reprint
- Garnish
- Preferences
- Diagnostics

Bill Information

| Year | Category | Number |
|------|----------|--------|
| 2017 | RE-R | 16446 |

Notes/Alerts

JAN 1 Owner: GREENFIELD, LAURINE

- Special Conditions/Notes
- View prior unpaid bills
- View ancestor prior unpaid bills

Effective Date

Due 08/23/2019

Billed Item Information

| | | |
|-----------------------------------|-----------------------|-----------------------------|
| Year_Parcel | 2017_18027436001 | View Source |
| Owner of record's customer number | 43043 | |
| Owner of record's name | GREENFIELD, LAURINE D | |

Customer Information

Customer ID 43043 [View Bills](#)
 GREENFIELD, LAURINE D
 WILSON, MARY SHARON
 170 AVE C APT 6H
 NEW YORK, NY 10009

Property Information

Parcel ID 18-0274360-01 [View Bills](#)
 Alt Parc 2454
 Prop Loc 09 0 21G SR 1927

- Installments
- Charges
- History
- Events
- Audits

| Receipt Number | Customer ID | Customer Name | Amount | Paid By | Activity Ty | Entry Date | Entry Time | Effective Date | Batch Num |
|----------------|-------------|-----------------------|--------|-----------------------|-------------|------------|------------|----------------|-----------|
| 2486130 | 43043 | GREENFIELD, LAURINE D | 4.61 | GREENFIELD, LAURINE D | PAYMENT | 01/15/2019 | 08:34:48 | 01/14/2019 | 21 |
| 2419431 | 43043 | GREENFIELD, LAURINE D | 161.90 | GREENFIELD, LAURINE D | PAYMENT | 02/23/2018 | 08:31:36 | 02/23/2018 | 19 |
| 2410846 | 43043 | GREENFIELD, LAURINE D | 158.73 | GREENFIELD, LAURINE D | PAYMENT | 01/05/2018 | 17:47:21 | 01/05/2018 | 18 |



- Chgs/Taxes
- Values
- Inquiry

Parcel Information

| | | | | | |
|--------|------------------|-------|------------|-------------|------|
| Year | 2016 | Bill | 16352 | Tax year(s) | 2016 |
| Parcel | 18-0274360-01 | | | | |
| Alt | 2454 | | | | |
| Street | 09 0 21G SR 1927 | | | | |
| Juris | 18 | Class | AG | Status | A |
| Subdiv | | Zone | | List | L |
| # fam | | SIC | | Exempt | N |
| SF | 740520 | Bk/pg | 88 E/193 | | |
| Acres | 17.000 | Date | 06/01/1988 | | |

Ownership Information

| | | | |
|------------------------------------|-----------------------|-------------|---|
| Name1 | GREENFIELD, LAURINE D | | |
| Name2 | WILSON, MARY SHARON | | |
| Owner SSN | 242622868 | Add'l names | N |
| DBA | | Own | |
| JAN 1 Owner: GREENFIELD, LAURINE D | | | |
| Lender | Acct | Serv | |
| Legal Description | | | |
| UNMAPPED | | | |

Assessment Values

| | Prev year | This year |
|-----------------|-----------|-----------|
| Land val | 35,469 | 35,469 |
| Bldg val | | |
| Pers val | | |
| Gross | 35,469 | 35,469 |
| Spec assmnt bal | | .00 |
| Curr land use | | |
| Curr val exem | | |
| Curr taxable | | 35,469 |

Taxes/Abatements/Exemptions/Prelim Adjustments

| Charge | Rate | Amount | Totals |
|--------|----------|--------|---------------|
| F10 | 0.070000 | 24.83 | Taxes |
| G01 | 0.830000 | 294.39 | 319.22 |
| | | | Exempt/abated |
| | | | .00 |
| | | | Net taxes |
| | | | 319.22 |

Display charges and taxes for the current record.

OVR



- Original Bill
- Reprint
- Garnish
- Preferences
- Diagnostics

Bill Information

| Year | Category | Number |
|------|----------|--------|
| 2016 | RE-R | 16352 |

Notes/Alerts

JAN 1 Owner: GREENFIELD, LAURINE

- Special Conditions/Notes
- View prior unpaid bills
- View ancestor prior unpaid bills

Effective Date

Due 08/23/2019

Billed Item Information

Year_Parcel: 2016_18027436001 [View Source](#)
 Owner of record's customer number
 Owner of record's name

Customer Information

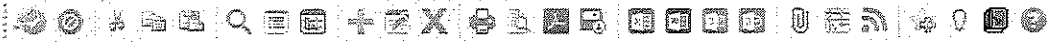
Customer ID: 43043 [View Bills](#)
 GREENFIELD, LAURINE D
 WILSON, MARY SHARON
 170 AVE C APT 6H
 NEW YORK, NY 10009

Property Information

Parcel ID: 18-0274360-01 [View Bills](#)
 Alt Parc: 2454
 Prop Loc: 09 0 21G SR 1927

- Installments
- Charges**
- History
- Events
- Audits

| Receipt Number | Customer ID | Customer Name | Amount | Paid By | Activity Ty | Entry Date | Entry Time | Effective Date | Batch Num |
|----------------|-------------|-----------------------|--------|-----------------------|-------------|------------|------------|----------------|-----------|
| 2341666 | 43043 | GREENFIELD, LAURINE D | 162.80 | GREENFIELD, LAURINE D | PAYMENT | 01/27/2017 | 08:20:54 | 01/27/2017 | 17 |
| 2330003 | 43043 | GREENFIELD, LAURINE D | 159.61 | MARY WILSON | PAYMENT | 12/28/2016 | 14:53:18 | 12/28/2016 | 16 |



- Chgs/Taxes
- Values
- Inquiry

Parcel Information

| | | | | | |
|--------|------------------|-------|------------|-------------|------|
| Year | 2015 | Bill | 16218 | Tax year(s) | 2015 |
| Parcel | 18-0274360-01 | | | | |
| Alt | 2454 | | | | |
| Street | 09 0 21G SR 1927 | | | | |
| Juris | 18 | Class | AG | Status | A |
| Subdiv | 0 | Zone | | List | L |
| # fam | | SIC | | Exempt | N |
| SF | 740520 | Bk/pg | | 88 E/193 | |
| Acres | 17.000 | Date | 06/01/1988 | | |

Ownership Information

| | | | |
|------------------------------------|-----------------------|-------------|---|
| Name1 | GREENFIELD, LAURINE D | | |
| Name2 | WILSON, MARY SHARON | | |
| Owner SSN | 242622868 | Add'l names | N |
| DBA | | Own | |
| JAN 1 Owner: GREENFIELD, LAURINE D | | | |
| Lender | Acct | Serv | |
| Legal Description | | | |
| 09 0 21G SR 1927 | | | |

Assessment Values

| | Prev year | This year |
|-----------------|-----------|-----------|
| Land val | 35,469 | 35,469 |
| Bldg val | | |
| Pers val | | |
| Gross | 35,469 | 35,469 |
| Spec assmnt bal | | .00 |
| Curr land use | | |
| Curr val exem | | |
| Curr taxable | | 35,469 |

Taxes/Abatements/Exemptions/Prelim Adjustments

| Charge | Rate | Amount |
|-----------|----------|--------|
| F10 | 0.070000 | 24.83 |
| G01 | 0.830000 | 294.39 |
| | | |
| Exemption | Date | Amount |
| | | |

| Totals |
|---------------|
| Taxes |
| 319.22 |
| Exempt/abated |
| .00 |
| Net taxes |
| 319.22 |

Display charges and taxes for the current record.

OVR

My File Edit Tools Help



- Original Bill
- Reprint
- Garnish
- Preferences
- Diagnostics

Bill Information

| Year | Category | Number |
|------|----------|--------|
| 2015 | RE-R | 16218 |

Notes/Alerts

JAN 1 Owner: GREENFIELD, LAURINE

- Special Conditions/Notes
- View prior unpaid bills
- View ancestor prior unpaid bills

Effective Date

Due 08/23/2019

Billed Item Information

Year_Parcel: 2015_18027436001 [View Source](#)
 Owner of record's customer number
 Owner of record's name

Customer Information

Customer ID: 43043 [View Bills](#)
 GREENFIELD, LAURINE D
 WILSON, MARY SHARON
 170 AVE C APT 6H
 NEW YORK, NY 10009

Property Information

Parcel ID: 18-0274360-01 [View Bills](#)
 Alt Parc: 2454
 Prop Loc: 09 0 21G SR 1927

- Installments
- Charges
- History
- Events
- Audits

| Receipt Number | Customer ID | Customer Name | Amount | Paid By | Activity Ty | Entry Date | Entry Time | Effective Date | Batch Num |
|----------------|-------------|-----------------------|--------|-----------------------|-------------|------------|------------|----------------|-----------|
| 2249223 | 43043 | GREENFIELD, LAURINE D | -20.00 | | REFUND | 12/17/2015 | 11:26:02 | 12/17/2015 | 14 |
| 2249140 | 43043 | GREENFIELD, LAURINE D | 170.00 | MARY WILSON | PAYMENT | 12/16/2015 | 08:24:07 | 12/16/2015 | 14 |
| 2239685 | 43043 | GREENFIELD, LAURINE D | 169.22 | GREENFIELD, LAURINE D | PAYMENT | 10/05/2015 | 08:49:44 | 10/05/2015 | 14 |

Navigation controls: Home, Previous, 15 of 18, Next, Search, Attachments (0)



- Original Bill
- Reprint
- Garnish
- Preferences
- Diagnostics

Bill Information

| Year | Category | Number |
|------|----------|--------|
| 2014 | RE-R | 16088 |

Notes/Alerts

JAN 1 Owner: GREENFIELD, LAURINE

- Special Conditions/Notes
- View prior unpaid bills
- View ancestor prior unpaid bills

Effective Date

Due 08/23/2019

Billed Item Information

Year_Parcel: 2014_18027436001 [View Source](#)
 Owner of record's customer number:
 Owner of record's name:

Customer Information

Customer ID: 43043 [View Bills](#)
 GREENFIELD, LAURINE D
 WILSON, MARY SHARON
 170 AVE C APT 6H
 NEW YORK, NY 10009

Property Information

Parcel ID: 18-0274360-01 [View Bills](#)
 Alt Parc: 2454
 Prop Loc: 09 0 21G SR 1927

| Installments | Charges | History | Events | Audits |
|--------------|---------|---------|--------|--------|
|--------------|---------|---------|--------|--------|

| Due Date | Billed | Abt/Adj | Pmt/Crd | Unpaid | Interest Paid | Interest Due | Total Due |
|----------------|---------------|-------------|---------------|-------------|---------------|--------------|-------------|
| 09/01/2014 | 319.22 | 0.00 | 319.22 | 0.00 | 0.00 | 0.00 | 0.00 |
| Totals: | 319.22 | 0.00 | 319.22 | 0.00 | 0.00 | 0.00 | 0.00 |



- Original Bill
- Reprint
- Garnish
- Preferences
- Diagnostics

Bill Information

| Year | Category | Number |
|------|----------|--------|
| 2014 | RE-R | 16088 |

Notes/Alerts

JAN 1 Owner: GREENFIELD, LAURINE

- Special Conditions/Notes
- View prior unpaid bills
- View ancestor prior unpaid bills

Effective Date

Due 08/23/2019

Billed Item Information

Year_Parcel: 2014_18027436001 [View Source](#)
 Owner of record's customer number
 Owner of record's name

Customer Information

Customer ID: 43043 [View Bills](#)
 GREENFIELD, LAURINE D
 WILSON, MARY SHARON
 170 AVE C APT 6H
 NEW YORK, NY 10009

Property Information

Parcel ID: 18-0274360-01 [View Bills](#)
 Alt Parc: 2454
 Prop Loc: 09 0 21G SR 1927

- Installments
- Charges
- History
- Events
- Audits

| Receipt Number | Customer ID | Customer Name | Amount | Paid By | Activity Ty | Entry Date | Entry Time | Effective Date | Batch Num |
|----------------|-------------|-----------------------|---------|-----------------------|-------------|------------|------------|----------------|-----------|
| 2183911 | 43043 | GREENFIELD, LAURINE D | 70.00 | GREENFIELD, LAURINE D | PAYMENT | 01/09/2015 | 14:32:07 | 01/05/2015 | 12 |
| 2162624 | 43043 | GREENFIELD, LAURINE D | 80.00 | GREENFIELD, LAURINE D | PAYMENT | 10/22/2014 | 08:28:54 | 10/22/2014 | 11 |
| 2161813 | 43043 | GREENFIELD, LAURINE D | ✓ 69.22 | GREENFIELD, LAURINE D | PAYMENT | 10/15/2014 | 08:22:27 | 10/15/2014 | 11 |
| 2160363 | 43043 | GREENFIELD, LAURINE D | ✓ 50.00 | GREENFIELD, LAURINE D | PAYMENT | 10/03/2014 | 09:04:07 | 10/03/2014 | 11 |
| 2157867 | 43043 | GREENFIELD, LAURINE D | ✓ 50.00 | GREENFIELD, LAURINE D | PAYMENT | 09/16/2014 | 08:45:22 | 09/16/2014 | 11 |

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed by Sampson County against the property owned by Catherine Denise House in Dismal Township, Sampson County, for the year(s) and in the amount(s) of: 02000545301

| | | |
|--------------------------|-------------|------------------|
| Year | <u>2019</u> | \$ <u>103.52</u> |
| | _____ | \$ _____ |
| | _____ | \$ _____ |
| | _____ | \$ _____ |
| | _____ | \$ _____ |
| Total Release/Adjustment | | \$ _____ |

| | |
|-----------------------|------------------|
| <u>60%</u> County Tax | \$ <u>93.34</u> |
| School Tax | \$ _____ |
| <u>F20</u> Fire Tax | \$ <u>10.18</u> |
| City Tax | \$ _____ |
| Total | \$ <u>103.52</u> |

The taxes were assessed through clerical error or an illegal tax as follows:
Double Wide Leasehold double listed / taxed on 02018497302
Land parcel, DW on 02019027702 - Rose Marie House

Taxpayer: Catherine House

Tax Administrator: Clotte Jim Jones

Board Approved: _____

Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed

by Sampson County against the property owned by Jennifer + David Carroll
 in Little Coharie Township, Sampson County, for the year(s) and in the

amount(s) of: 08110210161

| | | | |
|--------------------------|-------------|----|---------------|
| Year | <u>2019</u> | \$ | <u>782.61</u> |
| | _____ | \$ | _____ |
| | _____ | \$ | _____ |
| | _____ | \$ | _____ |
| | _____ | \$ | _____ |
| Total Release/Adjustment | | \$ | _____ |

| | | | |
|------------|------------|----|---------------|
| <u>001</u> | County Tax | \$ | <u>701.80</u> |
| | School Tax | \$ | _____ |
| <u>F21</u> | Fire Tax | \$ | <u>80.81</u> |
| | City Tax | \$ | _____ |
| | Total | \$ | <u>782.61</u> |

The taxes were assessed through clerical error or an illegal tax as follows:

House fire per rival in 2018, however clerk did not key in information correctly. House should have "0" value.

Taxpayer: Jennifer Carroll

Tax Administrator: *[Signature]*

Board Approved: _____
 Date Initials

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2019-2020

1. It is requested that the budget for the Emergency Medical Services Department be amended as follows:

| <u>Expenditure Account Code</u> | <u>Description (Object of Expenditure)</u> | <u>Increase</u> | <u>Decrease</u> |
|---------------------------------|--|-----------------|-----------------|
| 11243700-535300 | Maint/repair vehicles | 10,667.00 | |
| 11999000-509700 | Contingency | | 10,667.00 |

| <u>Revenue Account Code</u> | <u>Source of Revenue</u> | <u>Increase</u> | <u>Decrease</u> |
|-----------------------------|--------------------------|-----------------|-----------------|
|-----------------------------|--------------------------|-----------------|-----------------|

2. Reason(s) for the above request is/are as follows:
 To reallocate funds to replace engine in ambulance.



 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 2019



 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____



 (County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

9/10/2019

MEMO:

FROM: MELANIE HARRIS

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2019-2020

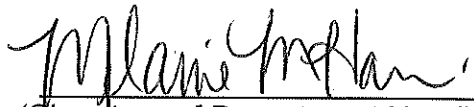
1. It is requested that the budget for the SAMPSON SOIL & WATER Department be amended as follows:

| EXPENDITURE | | | |
|-----------------|-------------------------------------|----------|----------|
| CODE NUMBER | DESCRIPTION (OBJECT OF EXPENDITURE) | INCREASE | DECREASE |
| 28349610 529900 | Miscellaneous Expenses | 700.00 | |

| REVENUE | | | |
|-----------------|-----------------------------|----------|----------|
| CODE NUMBER | SOURCE OF REVENUE | INCREASE | DECREASE |
| 28334961 409909 | Fund Bal Appropriated State | 700.00 | |

1. Reason (s) for the above request is/are as follows:

Reallocation of Funds for purchase of Shirts, Hats, Jackets w/ Sampson SWCD logo


(Signature of Department Head)


ENDORSEMENT

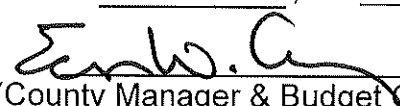
1. Forwarded, recommending approval/disapproval. 

9/24, 20 19


(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval. 

_____, 20____

(County Manager & Budget Officer)

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

9/17/2019

FROM: SAMPSON COUNTY HEALTH DEPARTMENT

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2019-2020

1. It is requested that the budget for the COMMUNICABLE DISEASE Department be amended as follows:

| <u>Expenditure Account</u> | <u>Expenditure Account Description</u> | <u>Increase</u> | <u>Decrease</u> |
|----------------------------|--|-----------------|-----------------|
| 12551250-512100 | SALARIES | 2,038.00 | |
| 12551250-518100 | FICA | 127.00 | |
| 12551250-518120 | MEDICARE FICA | 30.00 | |
| 12551250-518200 | RETIREMENT | 154.00 | |
| 12551250-518300 | GROUP INSURANCE | 774.00 | |
| 12551250-518400 | DENTAL INSURANCE | 30.00 | |
| 12551250-519801 | 401 K | 153.00 | |

| <u>Revenue Account</u> | <u>Revenue Account Description</u> | <u>Increase</u> | <u>Decrease</u> |
|------------------------|------------------------------------|-----------------|-----------------|
| 12535125-404000 | STATE ASSISTANCE | 3,306.00 | |

2. Reason(s) for the above request is/are as follows:

ALLOCATE NEW STATE FUNDS FOR TB CONTROL

Wanda Felton
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

8/22, 2019
[Signature]
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____
[Signature]
(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

9/23/2019

FROM: RONALD BASS, DIRECTOR

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

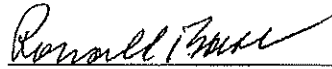
SUBJECT: Budget Amendment for fiscal year 2019-2020

1. It is requested that the budget for the EMERGENCY MANAGEMENT Department be amended as follows:

| <u>Expenditure Account</u> | <u>Expenditure Account Description</u> | <u>Increase</u> | <u>Decrease</u> |
|----------------------------|--|-----------------|-----------------|
| 11243300 554000 | CAPITAL OUTLAY VEHICLES | 16,500.00 | |
| 11243300 526200 | DEPARTMENT SUPPLIES | 33,500.00 | |

| <u>Revenue Account</u> | <u>Revenue Account Description</u> | <u>Increase</u> | <u>Decrease</u> |
|------------------------|------------------------------------|-----------------|-----------------|
| 11034330-408406 | OTHER GRANTS | 50,000.00 | |

2. Reason for the above request is as follows: FUNDS FOR DUKE ENERGY FOUNDATION GRANT AWARD THAT WILL BE USED TO PURCHASE TRAILERS, PORTABLE CARTS, A PALLET JACK, TRAFFIC CONES, PORTABLE RADIOS W/SPARE BATTERIES AND SAFETY INCIDENT COMMAND VESTS.



(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

9/24, 2019



(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

, 20



(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2019-2020

1. It is requested that the budget for the Various Departments be amended as follows:

| <u>Expenditure Account Code</u> | <u>Description (Object of Expenditure)</u> | <u>Increase</u> | <u>Decrease</u> |
|---------------------------------|--|-----------------|-----------------|
| 11142100-544000 | Contract services | 5,750.00 | |
| 11141500-544000 | Contract services | 3,980.00 | |

| <u>Revenue Account Code</u> | <u>Source of Revenue</u> | <u>Increase</u> | <u>Decrease</u> |
|-----------------------------|----------------------------------|-----------------|-----------------|
| 11039999-409800 | Fund balance approp encumbrances | 9,730.00 | |

2. Reason(s) for the above request is/are as follows:

To allocate funds for purchases made prior to 6/30/2019 but not delivered until after 7/1/2019.

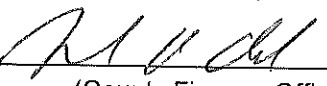


 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 8/24, 2019



 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20__



 (County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

PUBLIC COMMENT POLICIES AND PROCEDURES Revised June, 2018

In accordance with NCGS 153A-52.1, a period reserved for comments from the public on topics not otherwise included on that evening's agenda will be included as an item of business on all agendas of regularly-scheduled Board of Commissioners meetings and shall be deemed the "Public Comment" segment of the agenda. The Public Comment segment of the agenda will be placed at the end of the agenda, following the conclusion of all other open session business. Because subjects of Special and Emergency Meetings are often regulated by General Statutes, there will be no Public Comments segment reserved on agendas of these meetings; however, Special and Emergency Meetings are open for public attendance.

As with public hearings, the Chair (or presiding officer) will determine and announce limits on speakers at the start of the Public Comment period. Each speaker will be allocated no more than five (5) minutes. The Chairman (or presiding officer) may, at their discretion, decrease this time allocation if the number of persons wishing to speak would unduly prolong the meeting. A staff member will be designated as official timekeeper, and the timekeeper will inform the speaker when they have one minute remaining of their allotted time. When the allotted time is exhausted, the speaker will conclude their remarks promptly and leave the lectern. Speakers may not yield their time to another speaker, and they may not sign up to speak more than once during the same Public Comment period.

An individual wishing to address the Board during the Public Comment period shall register with the Clerk/Deputy Clerk to the Board prior to the opening of the meeting by signing his or her name and providing an address and short description of his or her topic on a sign-up sheet stationed at the entrance of the meeting room. Any related documents, printed comments, or materials the speaker wishes distributed to the Commissioners shall be delivered to the Clerk/Deputy Clerk in sufficient amounts (10 copies) at least fifteen minutes prior to the start of the meeting. Speakers will be acknowledged to speak in the order in which their names appear on the sign-up sheet. Speakers will address the Commissioners from the lectern, not from the audience, and begin their remarks by stating their name and address.

To ensure the safety of board members, staff and meeting attendees, speakers are not allowed to approach the Board on the seating platform, unless invited by the Board to approach.

Speakers who require accommodation for a disabling condition should contact the office of the County Clerk or County Manager not less than twenty-four (24) hours prior to the meeting.

If time allows, those who fail to register before the meeting may be allowed speak during the Public Comment period. These individuals will be offered the opportunity to speak following those who registered in advance. At this time in the agenda, an individual should raise his or her hand and ask to be recognized by the Board Chair (or presiding officer) and then state his or her name, address and introduce the topic to be addressed.

A total of thirty (30) minutes shall be set aside for public comment. At the end of this time, those who signed up to speak but have not yet been recognized may be requested to hold their

comments until the next meeting's public comment period, at which time they will be given priority for expression. Alternatively, the Board, in its discretion, may extend the time allotted for public comment.

Items of discussion during the Public Comment segment of the meeting will be only those appropriate to Open Meetings. Closed Meeting topics include, but are not limited to, such subjects as personnel, acquisition of real property, and information protected by the client-attorney privilege. Closed Meeting subjects will not be entertained. Speakers will not discuss matters regarding the candidacy of any person seeking public office, including the candidacy of the person addressing the Board.

Speakers will be courteous in their language and presentation, shall not use profanity or racial slurs and shall not engage in personal attacks that by irrelevance, duration or tone may threaten or perceive to threaten the orderly and fair progress of the discussion. Failure to abide by this requirement may result in forfeiture of the speaker's right to speak.

The Public Comments segment of the agenda is intended to provide a forum for the Board of Community to listen to citizens; there shall be no expectation that the Board will answer impromptu questions. However, Board members, through the presiding officer, may ask the speaker questions for clarification purposes. Any action on items brought up during the Public Comment period will be at the discretion of the Board. When appropriate, items will be referred to the Manager or the proper Department Head for further review.

A copy of the Public Comments Policy will be included in the agenda of each regular meeting agenda and will be made available at the speaker registration table. The policy is also available on the County's website.