



**SAMPSON COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
November 4, 2019**

6:00 pm Convene Regular Meeting (County Auditorium)
Invocation and Pledge of Allegiance

Approval of Agenda

Tab 1 Reports and Presentations

a. Retiree Recognition 1

Tab 2 Planning and Zoning Items 2 - 8

- a. Zoning Ordinance Amendments: Request to amend Section 7.10 (Special Use Minimum Development Requirements) and Section 10.1 Board of Adjustment Establishment
- b. Repeal Previous and Adopt New Ordinance Reconstituting Sampson County Planning Board

Tab 3 Action Items

- a. Approval of Disaster Recovery Grant Agreement with State of North Carolina 9 - 20
- b. Public Hearing – Naming of Private Roads 21 - 24
- c. Appointments – Planning Board 25

Tab 4 Consent Agenda 26

- a. Approve the minutes of the October 7, 2019 meeting 27 - 32
- b. Approve an amended Home and Community Care Block Grant Funding Plan for FY 2019-20 33 - 35
- c. Approve the Designation of Applicant’s Agent document for application for FEMA Public Assistance (Hurricane Dorian) 36 - 37
- d. Approve a revised Memorandum of Understanding Regarding Use of Facilities for Shelter and Mass Care (previously approved 9/2019) 38 - 43
- e. Adopt an Investment Policy as recommended by Finance Officer 44 - 50
- f. Adopt the Capital Project Ordinance concerning Johnston County Interconnect Phase 1 51
- g. Approve the Sampson County Local Government Holiday Schedule for Calendar Year 2020 52

Continued on next page

Tab 4 Consent Agenda, continued

- | | |
|--|---------|
| h. Approve the Board of Commissioners Meeting Schedule for Calendar Year 2020 | 53 |
| i. Approve delinquent disabled veteran exclusion applications for Brian T. Stewart, Freddy Sawyer, and Oscar Lee Bennett | 54 - 62 |
| j. Approve tax refunds and releases as submitted | 63 - 75 |
| k. Approve budget amendments as submitted | 76 - 88 |

Tab 5 Consideration of Tax Appeals

89 - 95

- Carolina Custom Machine
- Byrd Farms, Inc.
- J & W Swine Co, Inc.

County Manager's Reports

(Manager will provide updates and reports on various matters.)

Public Comment Period

96 - 97

Policy can be found as last page of agenda. Copies are available at sign in desk of meeting room. All written materials to be presented to the Board must be provided to the Clerk for distribution in advance of the Public Comment Period.

Adjournment

OUR PUBLIC CHARGE

The Board of Commissioners pledges to the citizens of Sampson County its respect. The Board asks its citizens to likewise conduct themselves in a respectful, courteous manner, both with Board members and fellow citizens. At any time should any member of the Board or any citizen fail to observe this public charge, the Chair (or presiding officer) will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair (or presiding officer) will recess the meeting until such time that a genuine commitment to this public charge is observed. All electronic devices such as cell phones, pagers, and computers should please be turned off or set to silent/vibrate.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1 (a)

Meeting Date: November 4, 2019

<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
<input checked="" type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Retiree Recognition

DEPARTMENT: Governing Body

PUBLIC HEARING: No

CONTACT PERSON(S): Vice Chairperson Sue Lee

PURPOSE: To recognize County employees for their dedicated service

ATTACHMENTS: None

BACKGROUND:

Retirees as of October 2019:

Daomi Strickland, Sheriff's Department: October 15, 2007 - October 31, 2019

RECOMMENDED ACTION OR MOTION:

Present retiree with County plaque in recognition of her years of service to the County

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 2 (a-b)

Meeting Date: November 4, 2019	<input type="checkbox"/> Information Only	<input type="checkbox"/> Public Comment
	<input type="checkbox"/> Report/Presentation	<input type="checkbox"/> Closed Session
	<input checked="" type="checkbox"/> Action Item	<input checked="" type="checkbox"/> Planning/Zoning
	<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Water District Issue

SUBJECT: Planning Issues

DEPARTMENT: Sampson Inspections and Planning

PUBLIC HEARING: No - held the required public hearing on October 7, 2019

CONTACT PERSON: Joel Starling, County Attorney

PURPOSE: To consider actions on planning and zoning items as recommended by Planning Board

ATTACHMENTS: Zoning Ordinances and Resolutions

BACKGROUND:

- a. Zoning Ordinance Text Amendments The Planning Board has recommended amendments to Section 7.10 (Special Use Minimum Development Requirements) and Section 10.1 (Board of Adjustment Establishment) of the Sampson County Zoning Ordinance. Following a duly-convened public hearing on October 7, 2019, the Board approved the proposed amendments to Section 7.10, but tabled action on Section 10.1 until the November meeting. Attorney Starling can review the proposed changes as needed.
- b. Ordinance Reconstituting the Sampson County Planning Board The Board convened the required public hearing regarding the adoption of an ordinance reconstituting the Sampson County Planning Board, and no comments were offered. The Board then tabled consideration of the matter to the November meeting. Attorney Joel Starling can review the new ordinance which sets the membership of the Planning Board at five, rather than seven, members and clarifies that there are certain instances where a majority or supermajority of members may decide matters of procedure. *The appointment of Planning Board members follows in the Action section of the agenda.*

RECOMMENDED ACTIONS OR MOTIONS:

- a. Motion to adopt the resolution approving amendments to Section 10.1 of the Sampson County Zoning Ordinance as recommended by the Sampson County Planning Board.
- b. Motion to repeal the Ordinance Establishing the Planning Board, previously adopted on July 2, 2007 and amended on April 3, 2017, and to adopt the Ordinance Reconstituting the Sampson County Planning Board

**AMENDMENT TO THE ZONING ORDINANCE, SAMPSON COUNTY,
NORTH CAROLINA**

WHEREAS, the Sampson County Board of Commissioners duly adopted by ordinance the Zoning Ordinance, Sampson County, North Carolina on October 4, 2004 pursuant to the authority conferred upon counties by N.C. Gen. Stat. § 153A-320, *et seq.*;

WHEREAS, in order to promote the health, safety, morals, and general welfare of the citizens of Sampson County, the Sampson County Board of Commissioners determines that it is necessary to amend the Zoning Ordinance, Sampson County, North Carolina as more particularly set forth herein below;

THEREFORE, BE IT ORDAINED that Section 10.1 of the Zoning Ordinance, Sampson County, North Carolina is hereby amended as follows:

SECTION 10. BOARD OF ADJUSTMENT

10.1 ESTABLISHMENT

- A. There shall be and hereby is created a Board of Adjustment (hereafter called the Board) consisting of ~~Seven (7)~~ five (5) members. The Planning Board is designated as the Board of Adjustment.
- B. The Board of County Commissioners shall appoint members of the Board of Adjustment (Board).
- C. Members of the Board serving ~~upon the effective date of this Ordinance on October 4, 2004~~ shall serve the balance of the term to which he or she was appointed.
- D. The members of the Board of Adjustment shall be residents of the County.

Adopted by the Sampson County Board of Commissioners, the 4th day of November, 2019.

CLARK H. WOOTEN, Chairman,
Sampson County Board of Commissioners

ATTEST:

SUSAN J. HOLDER, Clerk,
Sampson County Board of Commissioners

**THE BOARD OF COMMISSIONERS OF
SAMPSON COUNTY, NORTH CAROLINA**

**AN ORDINANCE RECONSTITUTING
THE SAMPSON COUNTY PLANNING BOARD**

WHEREAS, the Sampson County of Board of Commissioners (“Board of Commissioners”), being the duly-constituted governing body of Sampson County (“County”), a body politic and corporate and political subdivision of the State of North Carolina (“State”) created by act of the North Carolina General Assembly, finds that a Planning Board is essential for the proper exercise of the planning and development regulation powers granted to the counties by the State in Chapter 153A, Article 18 of the North Carolina General Statutes (“General Statutes”) or (“G.S.”) and necessary for the promotion of the public health, safety, morals, and general welfare of the citizens of the County; and

WHEREAS, the Board of Commissioners is authorized under G.S. 153A-321 to establish a Planning Board by local ordinance for the purposes set forth in Chapter 153A, Article 18 of the General Statutes, and on July 2, 2007, the Board adopted such an Ordinance, entitled An Ordinance Establishing the Sampson County Planning Board (the “Ordinance”); and

WHEREAS, the Ordinance was previously amended by the Board of Commissioners on April 3, 2017; and

WHEREAS, the Board of Commissioners may, pursuant to G.S. 153A-323, repeal the Ordinance and adopt a new ordinance in its place; and

WHEREAS, the Board of Commissioners finds that in order to best promote the public health, safety, morals, and general welfare of the citizens of the County and the planning and regulation development objectives set forth in Chapter 153A, Article 18 of the General Statutes, it is necessary to repeal the Ordinance and adopt a new ordinance in its place, as more particularly set forth below;

THEREFORE, BE IT ORDAINED that the Ordinance is hereby repealed in its entirety and the Board of Commissioners does now hereby ordain as follows:

Section 100. MEMBERSHIP. The Planning Board shall consist of five (5) members appointed by the Board of Commissioners. Each member shall be a resident of the County. In addition to the appointed members, the Zoning Administrator or designated assistant shall be an ex-officio, non-voting member of the Planning Board and shall attend all meetings for the purpose of providing technical assistance when requested by the Planning Board. The County Manager shall also be an ex-officio, non-voting member of the Planning Board.

Section 200. TERMS OF OFFICE. Two members shall be appointed for an initial term expiring December 31, 2020. Three members shall be appointed for an initial term expiring December 31, 2021. Upon the expiration of these terms, all subsequent terms shall be for three (3) years, except in the case of a partial term created by vacancy. A member may only be appointed for two (2)

consecutive terms, after which he or she shall be ineligible for reappointment for one (1) year. For purposes of reappointment, a partial term of more than eighteen (18) months shall be regarded the same as a full term, whereas a partial term of less than eighteen (18) months shall not be considered a full term for purposes of the two (2) term limit set forth above. Any member's term of office shall continue until such time as his or her successor is appointed and takes the oath of office.

Section 300. REMOVAL FROM OFFICE. An appointed member may be removed from office upon a majority vote of the Board of Commissioners for any of the following causes:

(1) Absence from any four meetings during a calendar year unless such absence has been excused by a majority of the members of the Planning Board upon a showing of good cause with the reason constituting good cause being entered in the minutes of the Planning Board for each of the meetings from which such member was absent.

(2) Knowing participation in the consideration of any matter brought before the Planning Board under circumstances that would violate the constitutional rights of any person to an impartial decision maker.

(3) Violation of any statute, regulation, ordinance, policy or other provision of law governing the conduct of members of local planning boards.

(4) Conviction of any crime that is classified as a Class 1 or Class 2 misdemeanor, with the exception of violations of offenses codified in Chapter 20 of the General Statutes which do not constitute crimes of moral turpitude, or a felony under the laws of North Carolina or the equivalent thereof if such conviction is under the laws of another state or of the United States.

(5) Engaging in personal conduct that is detrimental to the reputation or integrity of the Planning Board.

(6) Any other cause for which there is a legal basis for removal from office under the statutory or common law of North Carolina or the United States.

Section 400. OFFICERS. Officers for the Planning Board shall be selected as follows:

Subsection 401. CHAIR AND VICE-CHAIR. The Planning Board shall elect a Chair and Vice-Chair from its appointed membership by majority vote of the members of the Planning Board. The Chair shall preside at all meetings of the Planning Board, appoint members to committees, decide all points of procedure unless otherwise directed by a majority or, where applicable, super-majority vote of the Planning Board members present, and perform such other duties as may be ordered by a majority vote of the Planning Board. The Vice-Chair shall preside as Chair at all meetings where the Chair is not present. In the event that the Office of the Chair becomes vacant, the Vice-Chair shall succeed to that office for the remainder of the unexpired two (2) year term set forth below. In the event that the Vice-Chair is required to fill such a vacancy in the Office of the Chair, the members of the Planning Board shall appoint a successor Vice-Chair by majority vote, and said successor Vice-Chair shall succeed to that office for the remainder of the unexpired two (2) year term set forth below. The Offices of the Chair and the Vice-Chair shall

be for terms of two (2) years, subject to the term limitations set forth in Section 200 above, with elections for the Offices of Chairman and Vice-Chairman to be held at the first meeting of the Planning Board in each even numbered year. The Chair and Vice-Chair shall be eligible to serve successive terms without limitation, other than those more general term limitations set forth in Section 200 above.

Subsection 402. SECRETARY. A Secretary shall be appointed by the County Manager, either from within or outside the Planning Board's membership, to hold office during the term of the Chair or until a successor Secretary shall have been appointed. The Secretary shall be eligible for reappointment for successive terms without limitation, other than those more general term limitations set forth in Section 200 above in the event that the Secretary is from within the Planning Board's membership. The Secretary, subject to the direction of the Chair and the Board, shall keep all records, shall conduct all correspondence of the Planning Board, and shall generally supervise the clerical work of the Planning Board. If the Secretary is chosen from outside the membership of the Planning Board, he or she shall not be eligible to vote upon any matter.

Section 500. COMPENSATION. Appointed members of the Planning Board shall be compensated for each meeting attended in an amount established by the Board of Commissioners in the County's annual budget. This compensation is to be paid in one lump sum amount at the end of the County's fiscal year.

Section 600. POWERS AND DUTIES. The powers and duties of the Planning Board shall be as follows:

Subsection 601. DUTIES AUTHORIZED BY G.S. 153A-321. The Planning Board shall perform the following duties:

- (1) Make studies of the county and surrounding areas;
- (2) Determine objectives to be sought in the development of the study area;
- (3) Prepare and adopt plans for achieving these objectives;
- (4) Develop and recommend policies, ordinances, administrative procedures, and other means for carrying out plans in a coordinated and efficient manner;
- (5) Advise the Board of Commissioners concerning the use and amendment of means for carrying out plans;
- (6) Exercise any functions in the administration and enforcement of various means for carrying out plans that the Board of Commissioners may direct;
- (7) Perform any other related duties that the Board of Commissioners may direct.

Subsection 602. SUPPLEMENTAL POWERS AUTHORIZED BY G.S. 153A-322. The Planning Board, with the concurrence of the Board of Commissioners, shall have those

supplemental powers authorized by G.S. 153A-322, at such times and in such circumstances as the Board of Commissioners may direct.

Subsection 603. DUTIES RELATED TO ZONING MATTERS. The Planning Board shall initiate proposals for amendment of the County Zoning Ordinance based on its studies and the comprehensive plan, as that term is defined in the County's Zoning Ordinance, and shall recommend such proposed amendments to the Board of Commissioners.

Subsection 603. DUTIES RELATED TO SUBDIVISION REGULATION. The Planning Board shall initiate proposals for amendment of the County Subdivision Regulations based on its studies and the needs of the County, and shall recommend such proposed amendments to the Board of Commissioners. The Planning Board shall review and make recommendations to the Board of Commissioners concerning all proposed major subdivisions and any other matters as set forth in the subdivision regulations.

Subsection 605. BOARD OF ADJUSTMENT. The Planning Board is hereby designated as the Sampson County Board of Adjustment and is vested with all the powers and authority of and shall perform the duties of the Board of Adjustment pursuant to and in accordance with G.S. 153A-345.

Subsection 606. FURTHER POWERS AND DUTIES. The Planning Board shall have such further powers incidental and necessary to perform any duties which it may perform pursuant to Article 18 of Chapter 153A of the General Statutes.

Subsection 607. BYLAWS AND PROCEDURES. The Planning Board shall have the authority to adopt bylaws and procedures consistent with this ordinance and applicable law, provided that said bylaws and procedures must be approved by the Board of Commissioners.

Subsection 608. COMMITTEES. The Planning Board shall have authority to establish any committees under such terms and conditions as it deems necessary or prudent to assist the Planning Board in conducting any of its duties.

Section 700. MEETINGS. All meetings of and hearings conducted by the Planning Board shall be held in Sampson County at such time and place as established by the Planning Board and in accordance with the Article 33C of Chapter 143 of the General Statutes.

Section 800. MINUTES. Minutes, records, or accounts of all meetings of the Planning Board shall be prepared and maintained permanently. All minutes, records, and accounts of such meetings shall be open for public inspection.

Section 900. CONFLICT WITH LAWS AND ZONING ORDINANCE. To the extent that any provision of this Ordinance conflicts with any state or federal statute or regulation or the County's Zoning Ordinance, the statute or zoning ordinance shall control.

Section 1000. EFFECTIVE DATE. This Ordinance shall become effective immediately upon its adoption.

THIS ORDINANCE ADOPTED BY UNANIMOUS CONSENT OF THE SAMPSON COUNTY BOARD OF COMMISSIONERS AT A REGULAR MEETING AFTER A PUBLIC HEARING, AS REQUIRED BY LAW, THE 7TH DAY OF OCTOBER, 2019.

SAMPSON COUNTY BOARD OF COMMISSIONERS

By: _____
CLARK WOOTEN,
Chairman

Attest:

By: _____
SUSAN J. HOLDER,
Secretary

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3 (a)

Meeting Date: November 4, 2019	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Approval of Disaster Recovery Grant Agreement with State of North Carolina

DEPARTMENT: Administration

PUBLIC HEARING: No

CONTACT PERSON(S): Edwin W. Causey, County Manager

PURPOSE: To consider approval of the grant agreement with the State of North Carolina accepting disaster recovery grant monies for construction of a new emergency services facility

ATTACHMENTS: Disaster Recovery Grant Agreement

BACKGROUND:

The North Carolina General Assembly passed the 2019 Hurricane Florence Disaster Recovery Act, which requires the executive branch to implement and administer disaster assistance programs for counties and municipalities impacted by Hurricane Florence (and Matthew), including Sampson County. The legislation directs the OSBM to issue a directed grant to Sampson County in the amount of \$3.5 million, to be used for the construction of a new Emergency Management Center. The grant agreement for the funds is enclosed for the Board's approval.

RECOMMENDED ACTION OR MOTION:

Authorize the execution of the grant agreement and associated documents

STATE OF NORTH CAROLINA
NORTH CAROLINA OFFICE OF STATE BUDGET & MANAGEMENT
AND
SAMPSON COUNTY
DISASTER RECOVERY GRANT AGREEMENT

OSBM Budget Code, Fund No. and Cost No.:	23014-2317-7109
Agreement No.:	224-I
Grant Funding Level:	\$3,500,000

Agreement Period of Performance: October 23, 2019 - June 30, 2021

This Agreement made on this the 23rd day of October 2019, by and between SAMPSON COUNTY (“RECIPIENT”) and the NORTH CAROLINA OFFICE OF STATE BUDGET & MANAGEMENT (“AGENCY”), for the \$3,500,000 grant to the RECIPIENT for various disaster recovery projects as authorized by the State’s 2019 Disaster Recovery Act (“DRA19” or “SL 2019-224”). The intent of this Agreement is to provide the RECIPIENT with the stated funds with grant management, technical, and construction assistance from the Disaster Recovery Section of OSBM to expedite and complete the RECIPIENT’s disaster recovery projects under this grant.

WITNESSETH:

WHEREAS, on October 8-9, 2016, Hurricane Matthew made landfall in central and eastern North Carolina with record breaking rainfall that devastated the people, infrastructure, businesses, schools and homes in entire communities resulting in expedited major disaster declaration from the President of the United States (FEMA-4285-DR-NC);

WHEREAS, on or about September 14, 2018, Hurricane Florence made landfall in North Carolina with substantial rainfall, flooding, and storm surge that devastated the people, infrastructure, businesses, schools and homes in many regions of the State resulting in major federal disaster declaration for North Carolina (FEMA-4393-DR-NC);

WHEREAS, the RECIPIENT was one of the Counties included in federal disaster declarations for Hurricanes Matthew and Florence; and

WHEREAS, the North Carolina General Assembly passed the 2019 Hurricane Florence Disaster Recovery Act requiring the executive branch to implement and administer disaster assistance programs for counties and municipalities impacted by recent disaster events, Hurricane Florence including the County (“SL 2019-224” or “HF-DRA19”);

WHEREAS, Section 2.1.(2) of HF-DRA19 directed the AGENCY to issue a directed grant to the RECIPIENT for purposes authorized in the Session Law; and

NOW THEREFORE, in consideration of the mutual promises contained herein, the RECIPIENT and the AGENCY agree as follows:

SCOPE OF WORK: Pursuant to HF-DRA19, the RECIPIENT may use Agreement grant funds for the construction of a new Emergency Management Center as described in **Attachment A**.

I. LEGISLATIVE REQUIREMENTS: Pursuant to Section 3.1.(b)(1) of Session Law 2019-224 and N.C. Gen. Stat. § 143C-6-23 (b) through (k), the RECIPIENT must comply with the following requirements:

A. Conflict of Interest Policy: Within 30 days of execution of this Agreement and before the AGENCY can disburse any grant funds to the RECIPIENT, the RECIPIENT shall submit to the AGENCY a copy of the RECIPIENT's conflict of interest policy that is consistent with requirements of N.C. Gen. Stat. § 143C-6-23(b) (hereinafter the "COI Policy"). The RECIPIENT must also complete the COI Policy certification form (attached hereto as **Attachment B** wherein the RECIPIENT represents that all its employees and officials responsible for managing and disbursing the grant funds will comply with the RECIPIENT's COI Policy.

The AGENCY will note its approval of the RECIPIENT's COI Policy on Attachment B and/or may conditionally approve the RECIPIENT's COI Policy and request modification to the COI Policy if some parts are not consistent with N.C. Gen. Stat. § 143C-6-23(b).

B. No Overdue Tax Debts: Pursuant to N.C. Gen. Stat. § 143C-6-23(c), the RECIPIENT shall submit to the AGENCY a notarized written statement from the RECIPIENT's principal elected official or executive management employee that the RECIPIENT does not have any overdue tax debts, as defined by N.C. Gen. Stat. § 105-243.1, at the federal, State, or local level (**Attachment E**). The written statement must be received by the AGENCY before the AGENCY disburses the initial \$100,000 disbursement of the directed grant funds. A person who makes a false statement in violation of this subsection is guilty of a criminal offense punishable as provided by G.S. 143C-10-1.

C. OSBM Rules on Uniform Administration of State Grants: Pursuant to N.C. Gen. Stat. § 143C-6-23(c), the RECIPIENT shall comply with the following requirements:

1. Monthly or periodic reporting requirements stated below, requested by the AGENCY, required by the rules stated in Title 9 of the North Carolina Administrative Code Subchapter 3M, and/or as may be reasonably requested by the AGENCY to comply with its reporting requirements to the North Carolina General Assembly Fiscal Research Division.

2. Pursuant to N.C. Gen. Stat. §§ 143C-6-23(d)(2)-(6), the RECIPIENT shall incorporate into all agreements with all entities receiving any funds from the RECIPIENT under this Agreement/Grant (hereinafter "Subgrantees") contractual provisions that obligate the Subgrantees to provide the RECIPIENT and AGENCY all required reports and permit the AGENCY to inspect or audit the Subgrantees records to assist and/or support

that all funds received by the Subgrantees from the RECIPIENT were properly spent in accordance with purposes of DRA19. The RECIPIENT's agreement(s) with all Subgrantees shall include the RECIPIENT's and AGENCY's rights to recover any funds that were not spent by the Subgrantees in accordance with this Grant Agreement or DRA19.

3. Pursuant to N.C. Gen. Stat. §§ 143C-6-23(d)(3)-(6), the RECIPIENT (and all subgrantees) shall only expend the directed grant funds on the disaster recovery projects that the RECIPIENT has identified in this Agreement and the RECIPIENT, upon request of the AGENCY, shall provide access to and/or permit inspection of documentation supporting the RECIPIENT's proper expenditure of directed grant funds under this Agreement.
4. Pursuant to N.C. Gen. Stat. §§ 143C-6-23(d)(7), the RECIPIENT and all subgrantees shall maintain reports, records, and other information to properly account for the expenditure of all grant funds and to make such reports, records, and other information available to the AGENCY for oversight, monitoring, and evaluation purposes.
5. Pursuant to N.C. Gen. Stat. §§ 143C-6-23(d)(9), the RECIPIENT shall be responsible for managing and monitoring each project, program, or activity supported by grant funds, and the RECIPIENT shall be responsible for managing and monitoring each subgrantee project, program, or activity supported by grant funds.
6. Pursuant to N.C. Gen. Stat. §§ 143C-6-23(k), the RECIPIENT or subgrantee shall notify in writing to the AGENCY and the General Assembly's Fiscal Research Division of any subgrantee's intent to dissolve or cease operations, and the notice must be submitted at least 30 days prior to taking that action.

II. USE OF FUNDS AND LIMITATIONS:

The directed grant funds shall be used for the purposes set forth in HF-DRA19 for the various disaster recovery projects identified by the RECIPIENT and in accordance with the estimated budgets for these projects. The AGENCY will provide the RECIPIENT the funding level stated on page one of this Agreement and the entire amount is a grant to the RECIPIENT.

The grant funds shall be disbursed as follows:

- A. The initial disbursement of \$100,000 of the total grant funds for project planning or initial program development and start-up costs shall be disbursed to the RECIPIENT upon the RECIPIENT's completion of all required documentation and the submission of an invoice for aforementioned costs. This initial invoice shall include a description of the types of project planning, program development and start-up costs that would be addressed by this first initial payment.

Before subsequent payments are made, the RECIPIENT shall submit to the AGENCY a Status Report & Reimbursement Request Form (see **Attachment C**) to report on how the initial \$100,000 disbursement was expended and attach sufficient documentation (as described in Section II. B. below).

- B. After the initial up-front payment, all remaining funds shall be disbursed through a monthly reimbursement process that shall continue through the end of the grant term. The RECIPIENT shall email and send the AGENCY a completed Status Report & Reimbursement Request Form (see **Attachment C**) requesting reimbursement and attach sufficient supporting documentation of the expenses paid during the period. The AGENCY shall provide the RECIPIENT with reimbursement payments of actual expenditures paid during the reporting period for the requested reimbursement.

Supporting documentation may include, but is not limited to, receipts, paid invoices, cancelled checks, payroll register records, contracts and subgrant agreements that verify expenses were consistent with the agreement purpose and scope.

Exceptions to the foregoing payment process may be approved by the AGENCY on a case by case basis.

- C. The RECIPIENT does not have to submit reimbursement requests for months where no RECIPIENT grant related expenses were incurred.
- D. The RECIPIENT may also submit reimbursement requests to the AGENCY for a period of ninety (90) days after the agreement term has ended for past expenses incurred during the agreement term.
- E. The AGENCY reserves the right to withhold or delay disbursement of the payments noted above, if the Status Report & Reimbursement Request Form is not submitted, is incomplete, or does not include adequate attached documentation that can substantiate expenses paid. The AGENCY must provide the RECIPIENT with a written explanation of the business reasons to delay reimbursement payments that have been invoiced to the AGENCY that extend longer than 30 days after reimbursement requests are submitted to the AGENCY.
- F. The AGENCY reserves the right to provide partial reimbursement payments if RECIPIENT reports are incomplete or results and accomplishments are not complying with the terms and conditions described in this agreement.
- G. Status Report & Reimbursement Request Forms with accompanying supporting documentation shall be submitted to the AGENCY via mail or email at:

N.C. Office of State Budget and Management - Disaster Recovery Section
430 N. Salisbury Street, Room 2028
MSC 20320 – Raleigh, NC 27699-0320
Raleigh, NC 27603

Or

EMAIL: OSBM-DR224GRANTS@osbm.nc.gov

If mailed, the RECIPIENT must include an original signed Status Report & Reimbursement Request Form. Status Report & Reimbursement Request Forms must be signed by or, if emailed, submitted by the RECIPIENT point of contact noted in section VIII below.

- H. Unless already on file with the AGENCY, the RECIPIENT shall complete a North Carolina Substitute W-9 Form (attached hereto as **Attachment D**) that includes the RECIPIENT's federal tax identification number.
- I. The following limitations on the use of funds apply:
 - 1. Limited Activities: Pursuant to Section 3.1.(b)(5) of S.L. 2019-224, funds provided under this directed grant agreement to the RECIPIENT or its subgrantees shall be used for nonsectarian, nonreligious purposes only.
 - 2. Use of Interest Earned or Investment Income/Dividends on Grant Funds: Except as otherwise required by federal law or the terms of a federal grant, interest, income and/or investment earned from the use or investment of grant funds after receipt of the funds by a RECIPIENT or any of its subgrantees shall be credited to the RECIPIENT and/or subgrantee and shall be used for the same purposes for which the grant or subgrant was made. Interest, income and dividends received on grant funds shall be disclosed in the RECIPIENT's financial reporting to the AGENCY.
- J. **FUNDS MANAGEMENT**: The RECIPIENT agrees that funds paid through this Agreement shall be accounted for in a separate fund and accounting structure within the RECIPIENT's central accounting and grant management system. The RECIPIENT agrees to manage all disbursements and related transactions in a detailed manner that supports fully transparent accounting of all financial transactions associated with this Agreement .

Expenditures for travel mileage, meals, lodging and other travel expenses incurred in the performance of this Agreement shall be reasonable and supported by documentation. State rates should be used as guidelines. International travel shall not be eligible under this Agreement. Unallowable costs include entertainment costs, lobbying costs, alcoholic drinks and related costs prohibited by federal or state rules.

If eligible, the RECIPIENT and all subrecipients shall: (a) ask the North Carolina Department of Revenue for a refund of all sales and use taxes paid by them in the performance of this Agreement, pursuant to N.C. Gen. Stat. § 105-164.14; and (b) exclude all refundable sales and use taxes from all reportable expenditures before the expenses are entered in the Status Update & Reimbursement Request Form.

K. **AVAILABILITY OF FUNDS:** Pursuant to N.C. Gen. Stat. § 143C-6-8, the RECIPIENT understands and agrees that funding under this Agreement shall be subject to the availability of appropriated funds. However, in the event of termination of this Agreement due to lack of adequate appropriated funds, the AGENCY will ensure that it will pay for services and goods acquired and obligated on or before the notice of termination.

III. GRANT COMPLIANCE AND FINANCIAL REPORTING

Pursuant to N.C. Gen. Stat. §§ 143C-6-23(d)(6), the RECIPIENT and its subgrantees shall provide to the AGENCY monthly status reports on the use of funds, financial and program performance of the grant award no later than the 25th day of the following month. The reports shall be provided in the format of the Status Report & Reimbursement Request Form (see **Attachment C**). The Status Report & Reimbursement Request Form shall report the financial and performance progress for each item identified in the Scope of Work and Project Budget (Attachment A) and shall be sent to the AGENCY in accordance with Section II. G. above.

At a minimum, the monthly reports shall include the following:

- A. Total expenses disbursed (aggregate totals) by the Projects identified in the Scope of Work and Project Budget that includes but is not limited to the following:
 - 1. Requests for reimbursement that document use of grant funds for the disaster recovery projects identified in the Scope of Work and Project Budget and evidence that the RECIPIENT has paid those funds to its vendors and subgrantees.
 - 2. Allowable construction contingency costs.
 - 3. Allowable Administrative Costs.
 - 4. Other allowable expenses (e.g., reflected above or as may be subsequently approved by the AGENCY).
- B. Period ending balance of the RECIPIENT funding disbursed pursuant to this Agreement (i.e., expended, obligated, and unobligated).
- C. A descriptive summary of how the funds were used and program activity information regarding the progress made on each project identified in the Scope of Work and Project Budget, including outcomes and specific deliverables or accomplishments to date of report.

IV. **RETURN OF GRANT FUNDS:** Pursuant to N.C. Gen. Stat. §§ 143C-6-23(c)(10-12) and 09 N.C. Administrative Code 03M .0801 to 0802, the AGENCY reserves the right to recover grant funds or de-obligate any remaining grant funds after this Agreement's expiration date or before the expiration date of this Agreement, should the RECIPIENT be found in noncompliance with any material term of this Agreement; an audit finding discloses an improper use of grant funds; or it becomes apparent that the RECIPIENT will not be able to expend the funds prior to the expiration date of this Agreement. The AGENCY will provide the RECIPIENT with

reasonable notice of any deficiency, audit finding, or noncompliance issue and the AGENCY will make every effort to work with the RECIPIENT to resolve the issue informally before seeking to de-obligate grant funding. The RECIPIENT must include in its agreements with subgrantees the procedures and requirements in the afore-mentioned statutes and rules regarding suspension of funding and return of grants funds if the AGENCY determines that the subgrant did not spend the grant funds for the legislative purpose set forth in this Agreement between the AGENCY and RECIPIENT.

- V. **OTHER REGULATORY COMPLIANCE:** The RECIPIENT acknowledges that not all state, federal, and/or local government laws, rules and ordinances applicable to the disaster recovery projects identified in the Scope of Work and Project Budget (Attachment A) have been referenced in this Agreement or its Attachments. Notwithstanding any omitted reference, the RECIPIENT agrees that it and all its subgrantees will comply with all state, federal, and local government laws, rules and/or ordinances applicable to the disaster recovery projects funded by the grant.

- VI. **TAXES:** The RECIPIENT shall be responsible for all taxes.

- VII. **WARRANTY:** The RECIPIENT will hold the AGENCY harmless for any liability and personal injury that may occur from or in connection with the performance of this Agreement to the extent permitted by the North Carolina Tort Claims Act. Nothing in this Agreement, express or implied, is intended to confer on any other person any rights or remedies in or by reason of this Agreement. This Agreement does not give any person or entity other than the parties hereto any legal or equitable claim, right or remedy. This Agreement is intended for the sole and exclusive benefit of the parties hereto. This Agreement is not made for the benefit of any third person or persons. No third party may enforce any part of this Agreement or shall have any rights hereunder. This Agreement does not create, and shall not be construed as creating, any rights enforceable by any person not a party to this Agreement. Nothing herein shall be construed as a waiver of the sovereign immunity of the State of North Carolina.

- VIII. **POINTS OF CONTACT:** To provide consistent and effective communication between the AGENCY and the RECIPIENT, each party shall appoint a Principal Representative(s) to serve as its central point of contact responsible for coordinating and implementing this Agreement.

For the AGENCY	
IF DELIVERED BY US POSTAL SERVICE	IF DELIVERED BY ANY OTHER MEANS
Stephanie Alsay, Business Officer Office of State Budget and Management 430 N. Salisbury Street MSC 20320 – Raleigh, NC 27699-0320 Raleigh, NC 27603 Direct: 919-807-4672	Stephanie Alsay, Business Officer Office of State Budget and Management 430 N. Salisbury Street MSC 20320 – Raleigh, NC 27699-0320 Raleigh, NC 27603 Direct: 919-807-4672

Email: osbm-dr224grants@osbm.nc.gov	Email: osbm-dr224grants@osbm.nc.gov
---	---

For the RECIPIENT	
IF DELIVERED BY US POSTAL SERVICE	IF DELIVERED BY ANY OTHER MEANS
TO BE FILLED IN BY THE RECIPIENT Name, title, address email and phone.	TO BE FILLED IN BY THE RECIPIENT

IX. PUBLIC RECORD ACCESS: This Agreement is be subject to the North Carolina Public Records Act, Chapter 132 of the North Carolina General Statutes.

X. AUDITING & ACCESS TO PERSONS AND RECORDS: In accordance with N.C. Gen. Stat. §§ 143C-6-23(c)(8), (g), and N.C. Gen. Stat. § 147-64.7, the staff from the North Carolina Office of State Auditor, Office of State Budget and Management, or other applicable state agency internal auditors shall have access to RECIPIENT officers, employees, agents and/or other persons in control of and/or responsible for the records that relate to this Agreement for purposes of conducting audits and independent evaluations. These parties shall also have the right to access and copy any and all records, including audit work papers in the possession of any RECIPIENT’s auditors, relating to the Agreement during the term of the Agreement and within two (2) years following the completion of project close-out, to verify accounts, accuracy, information, calculations and/or data affecting and/or relating to payments, requests for change orders, change orders, claims for extra work, requests for time extensions and related claims for damages arising from the Agreement or subgrant agreements.

The RECIPIENT shall store and maintain the original files related to this Agreement and accounting records for the grant funds pursuant to the RECIPIENT’s document retention policies or six years from the closeout of the last disaster recovery project identified in the Scope of Work and Project Budget, whichever is later.

Pursuant to N.C. Gen. Stat. § 143C-6-23(d) and 09 N.C.A.C. 03M .0205, the RECIPIENT shall also comply with the audit requirements set forth in **Attachment C** based on Grant Funding Level.

XI. SITUS: This Agreement shall be governed by the laws of North Carolina and any claim for breach or enforcement shall be filed in state court in Wake County, North Carolina.

XII. ANTITRUST LAWS: This Agreement is entered into in compliance with all State and Federal antitrust laws.

XIII. OTHER PROVISIONS/SEVERABILITY: Nothing in this Agreement is intended to conflict with current laws or regulations of the State of North Carolina, the AGENCY, or the RECIPIENT. If a term of this Agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this Agreement shall remain in full force and effect.

XIV. COMPLIANCE: The RECIPIENT shall be wholly responsible for financing to be made under this Agreement and for the supervision of its employees and assistants. The RECIPIENT shall be responsible for compliance with all laws, ordinances, codes, rules, regulations, licensing requirements and other regulatory matters that are applicable to the conduct of its business and purchase requirements performed under this Agreement. The RECIPIENT is reminded that all funds are subject to the requirements of the Local Government Budget and Fiscal Control act, including but not limited to all budgeting and pre-audit requirements.

XV. MODIFICATION: This Agreement may be amended only by written amendments duly executed by the Director of the AGENCY and the RECIPIENT's Chief Executive Manager, Finance Director, Chairman or Mayor. The AGENCY may, without formal modification of this Agreement, change the following terms of this Agreement: legislative changes in grant funding; changes in grant monitoring and compliance; changes in the number of projects that do not increase the Grant Funding Level and/or exceed the remaining available balance of the Grant Funding Level; and/or changes in auditing requirements. The AGENCY will give advance notice of all foregoing changes to the Agreement. All other changes to the Agreement must be in writing and agreed to by the AGENCY and RECIPIENT.

XVI. GRANT CLOSEOUT PROCESS: The RECIPIENT agrees to submit to the AGENCY a complete performance and expenditure status report (final report) within ninety (90) days after expiration of the agreement term or final expenditure date, whichever is earlier. Once the complete final performance and financial status report package has been received and evaluated by the AGENCY, the RECIPIENT will receive official notification of agreement close-out. The letter will inform the RECIPIENT that the AGENCY is officially closing the agreement and retaining all agreement files and related material for a period of six (6) years¹ or until all audit exceptions have been resolved, whichever is longer.

XVII. TERMINATION: The terms of this Agreement, as modified with the consent of all parties, will remain in effect until June 30, 2021 (the "Expiration Date") or such other date that may be set by the North Carolina General Assembly. All residual unexpended funds shall be transferred to the AGENCY, within 90 days after the agreement is terminated.

Subject to the requirements of S.L. 2019-224, the RECIPIENT and AGENCY may agree upon a termination of the Agreement prior to the Expiration Date on such terms as mutually agreed to with 60 days written notice to the other party, or as otherwise provided by law.

XVIII. EXECUTION AND EFFECTIVE DATE: This Agreement shall become effective upon the date the last party executes this Agreement. Reimbursement requests submitted by the RECIPIENT to AGENCY, may be eligible for payment if they are approved by the

RECIPIENT on or after July 1, 2019 and are deemed allowable expenditures pursuant to Session Law 2019-224 and the terms of this agreement.

XIX. ENTIRE AGREEMENT: This Agreement and any annexes, exhibits and amendments annexed hereto and any documents incorporated specifically by reference represent the entire Agreement between the parties and supersede all prior oral and written statements or agreements.

[REMAINDER LEFT INTENTIONALLY BLANK]

¹ N.C. Gen. Stat. § 1-50 sets a six-year statute of repose for any claim relating to a construction project, which commences to run following substantial completion of a project unless the exception for fraud or willful negligence applies. The RECIPIENT may request a short document retention period if none of the disaster recovery projects identified in the Scope of Work and Project Budget (Attachment A) are construction projects and State law/County ordinance/policy allows for a shorter time period.

IN WITNESS WHEREOF, the parties have each executed this Agreement and the parties agree to the terms and provisions of this Agreement.

NC OFFICE OF STATE BUDGET
& MANAGEMENT

SAMPSON COUNTY

BY:

BY:

Nels C. Roseland
Deputy State Budget Director

{Authorizing official name and title}

DATE _____

DATE _____

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3 (b)

Meeting Date: November 4, 2019	<input type="checkbox"/>	Information Only	<input checked="" type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Public Hearing - Naming of Private Roads

DEPARTMENT: Emergency Management (Addressing)/ Administration

PUBLIC HEARING: Yes

CONTACT PERSON(S): Susan J. Holder, Assistant County Manager

PURPOSE: To receive public input on the naming of certain private roads

ATTACHMENTS: Memo, Ads

BACKGROUND:

We have duly advertised this public hearing to receive comments on the recommendations of the Road Naming Committee with regard to the names of certain private roads:

PVT 1256 3080	Pony Cart Lane
PVT 1007 8754	James Brothers Lane
PVT 1424 1864	Faircloth Farm Lane

RECOMMENDED ACTION OR MOTION:

Name private roads as recommended



**SAMPSON COUNTY
EMERGENCY
MANAGEMENT
SERVICES**

**RONALD BASS
DIRECTOR
(910) 592-8996**

POST OFFICE BOX 8, CLINTON, NORTH CAROLINA 28329-0008

MEMORANDUM:

TO: Ms. Susan Holder, Assistant County Manager

FROM: *RB*
Ronald Bass, Emergency Management

DATE: October 16, 2019

SUBJECT: Private Road Names/Public Hearing Request

The Road Naming Committee members have reviewed road name suggestions for the following pending private roads. The Committee's recommendations have been listed below:

PVT 1256 3080

PVT 1007 8754

PVT 1424 1864

Pony Cart Ln

James Brothers Ln

Faircloth Farm Ln

This is being forwarded for your review and if you concur please place this on the Board's agenda for consideration at a public hearing.

Please review and advise.

NOTICE OF PUBLIC HEARING NAMING OF PRIVATE ROADS

The Sampson County Board of Commissioners will hold a public hearing at 6:00 p.m. (or as soon as possible thereafter) on Monday, November 4, 2019, in the County Auditorium, Sampson County Complex, Building A to consider public input on the naming of the following private roads:

PVT ROAD CODE

PVT 1424 1864

PROPOSED NAME

Faircloth Farm Lane

Only those roads listed will be considered at this time. Questions or comments may be directed to the Office of the Clerk to the Board, 406 County Complex Road, Clinton, NC 28328 (tel: 910/592-6308)

NOTICE OF PUBLIC HEARING NAMING OF PRIVATE ROADS

The Sampson County Board of Commissioners will hold a public hearing at 6:00 p.m. (or as soon as possible thereafter) on Monday, November 4, 2019, in the County Auditorium, Sampson County Complex, Building A to consider public input on the naming of the following private roads:

PVT ROAD CODE	PROPOSED NAME
PVT 1256 3080	Pony Cart Lane
PVT 1007 8754	James Brothers Lane

Only those roads listed will be considered at this time. Questions or comments may be directed to the Office of the Clerk to the Board, 406 County Complex Road, Clinton, NC 28328 (tel: 910/592-6308)

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3 (c)

Meeting Date: November 4, 2019	<input type="checkbox"/> Information Only <input type="checkbox"/> Report/Presentation <input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Public Comment <input type="checkbox"/> Closed Session <input type="checkbox"/> Planning/Zoning <input type="checkbox"/> Water District Issue
--------------------------------	---	---

SUBJECT: Appointments

DEPARTMENT: Governing Body

PUBLIC HEARING: No

CONTACT PERSON: Vice Chairperson Sue Lee

PURPOSE: To consider appointments to various boards and commissions

Planning Board

The adoption of the ordinance reconstituting the Planning Board necessitates the appointment/reappointment of Planning Board members. Recommended appointments and terms are as follows:

- Nancy Blackman - Term expiring December 31, 2020
- Marilyn Brooks - Term expiring December 31, 2021
- Houston "Chip" Crumpler, III - Term expiring December 31, 2021
- Jay Darden - Term expiring December 31, 2021
- Steve Parker - Term expiring December 31, 2020

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 4

Meeting Date: November 4, 2019	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input checked="" type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Consent Agenda

DEPARTMENT: Administration/Multiple Departments

ITEM DESCRIPTIONS/ATTACHMENTS:

- a. Approve the minutes of the October 7, 2019 meeting
- b. Approve an amended Home and Community Care Block Grant Funding Plan for FY 2019-20
- c. Approve the Designation of Applicant's Agent document for application for FEMA Public Assistance (Hurricane Dorian)
- d. Approve a Memorandum of Understanding Regarding Use of Facilities for Shelter and Mass Care (previously approved 9/2019)
- e. Adopt an Investment Policy as recommended by Finance Officer
- f. Adopt the Capital Project Ordinance concerning Johnston County Interconnect Phase 1
- g. Approve the Sampson County Local Government Holiday Schedule for Calendar Year 2020
- h. Approve the Board of Commissioners Meeting Schedule for Calendar Year 2020
- i. Approve delinquent disabled veteran exclusion applications for Brian T. Stewart, Freddy Sawyer, and Oscar Lee Bennett
- j. Approve tax refunds and releases as submitted
- k. Approve budget amendments as submitted

RECOMMENDED ACTION OR MOTION:

Motion to approve Consent Agenda as presented

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, October 7, 2019, in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Thaddeus Godwin, Jerol Kivett, and Harry Parker.

Chairman Wooten called the meeting to order and acknowledged Vice Chairperson Lee who then called on Commissioner Godwin for the invocation. She then acknowledged Commissioner Kivett who led the Pledge of Allegiance.

Approval of Agenda

Upon a motion made by Commissioner Parker and seconded by Commissioner Godwin, the Board voted unanimously to approve the agenda with the following changes: Item 4 (f) Emergency Management Budget Amendment for the purchasing of fans for emergency shelters; additional conversation for Closed Session: GS 143-318.11(a)(6) Personnel was added.

Item 1: Reports and Presentations

Presentation of Duke Energy Storm Resiliency Grant John Elliott, Community Relations Director – East Region – Duke Energy Carolinas, informed the Board that Emergency Management had applied for Storm Resiliency Grant funding for storm preparedness equipment from Duke Energy and was awarded the grant funding. The Board formally received the grant check in the amount of \$50,000 as presented by Mr. Elliott.

Recognition of NC Detention Officer of the Year Sampson County Detention Center Officer Casey Wiley was recognized for receiving the North Carolina Detention Officer of the Year award at the North Carolina Jail Administrators Association Conference in Greensboro on September 25, 2019.

Item 2: Planning and Zoning Items

R19-000001 The Chairman called the hearing to order and acknowledged Senior Planner Anita Lane, who reviewed a request to rezone 15 acres located on I40 between Goshen Church Road and Big Farm Lane from HCO-Highway Corridor Overlay to C-Commercial, and the associated findings of fact. The Chairman opened the floor for public comments, and none were received. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted unanimously to approve

rezoning request R19-000001, accepting the findings of fact and adopting the following zoning consistency statement: *Whereas, in accordance with the provisions of NC Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendation of ordinance amendment R19-000001 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact that the subject property is adjacent to Interstate 40.* (Copy filed in Inc. Minute Book ____ Page ____).

Zoning Ordinance Amendments: Request to Amend Section 7.10 (Special Use Minimum Development Requirements) and Section 10.1 Board of Adjustment Establishment County Attorney Joel Starling presented both amendments, noting that the current zoning ordinance did not have specific development requirements for solar farms, only requirements making farms subject to certain buffering, setback, and driveway requirements, etc. He continued by noting that the proposed amendment to Section 7.10 would clarify that farms are subject to enhanced dimensional requirements listed in Section 6.4(a), clarify that there are screening and buffering requirements, imposed height maximums to not exceed 25 feet, requirement for farms of a certain size to notify nearby airports, and decommissioning requirements, which will require solar farms to provide a detailed decommissioning plan as part of the special-use process. The detailed decommissioning plan will need to include a description of the agreement with a landowner, identification of the party responsible for future decommissioning, detailed requirements of panel types and materials as prepared by an engineer, and a detailed decommissioning cost estimate. He also noted of the requirement that a bond, cash/escrow, or irrevocable letter of credit in favor of the County and the landowner – if the landowner is different than the owner of the solar farm – to ensure that decommissioning will occur if the farm is not in operation at that particular period. Mr. Starling then presented the request to amend Section 10.1, informing the Board that the terms of the members had become inconsistent. Therefore, the County Administration staff had recommended reconstituting the Board so that the terms of the members are in sync and reducing the size of the Planning Board from seven members to five, which will require that the Board of Adjustment is reduced from seven members to five members, since the boards are composed of the same group of people. The Chairman opened the floor and no comments were received. The Chairman closed the hearing. Mr. Starling noted that the two items could be voted on separately if the members were not currently ready to make appointments.

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Godwin, the Board voted unanimously to table the Zoning Ordinance amendment to Section 10.1 Board of Adjustment Establishment.

Upon a motion made by Commissioner Godwin and seconded by Vice Chairperson Lee, the Board voted unanimously to adopt the resolution approving

amendments to Section 7.10 (Special Use Minimum Development Requirements) of the Zoning Ordinance (Copy filed in Ordinance Book ____ Page ____).

Repeal Previous and Adopt New Ordinance Reconstituting Sampson County Planning Board The Chairman opened the hearing and called upon County Attorney Joel Starling, who reviewed the new ordinance. Mr. Starling noted that in Section 100 the membership of the Planning Board is set to five, rather than seven. He then reviewed Section 200 changes regarding member expiration dates. In the event a member cannot complete the term, a replacement member will be appointed to complete the unexpired term, not begin a new 3-year term, which will keep the term cycles consistent. He noted clarifications regarding certain instances when a majority or supermajority of members may decide matters of procedure, and other changes such as the removal of the term Chairman to be replaced with Chair. The Chairman opened the floor for public comment, and none were received. The hearing was closed. Upon a motion made by Chairman Wooten and seconded by Commissioner Kivett, the Board voted unanimously to table the repealing of the Ordinance establishing the Planning Board, previously adopted on July 2, 2007 and amended on April 3, 2017, and adoption of the Ordinance Reconstituting the Sampson County Planning Board to the November 4, 2019 regular scheduled meeting.

Item 3: Action Items

Appointments: Convention and Visitors Bureau Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to appoint Kay Raynor to the Convention and Visitors Bureau.

Item 4: Consent Agenda

Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the Board voted unanimously to approve the Consent Agenda as amended:

- a. Approved the minutes of the September 9, 2019 meeting
- b. Adopted a resolution accepting the preliminary plat of NC Geodetic Survey of the Cumberland/Harnett County boundaries, as they intersect with the Sampson County boundary (Copy filed in Inc. Minute Book ____ Page ____.)
- c. Approved the execution of the contract for school health nursing services between Clinton City Schools and the Sampson County Health Department (Copy filed in Inc. Minute Book ____ Page ____.)
- d. Approved delinquent disabled veteran exclusion applications for William Ronny Coats, Cynthia W. Usher, Lena L. Brewington, Daniel Edward Pflaume, Roy J. Bennett and Shelton McCallop

e. Approved tax refunds and releases as submitted:

#9076	Terizia Kochie	\$217.03
#9074	Wheels LT	\$185.34
#9095	Allen Mac and Deborah Giddens	\$509.63
#9082	Laurine Greenfield	\$1,150.28
Tax Release	Catherine House	\$103.52
Tax Release	Jennifer and David Carroll	\$728.61

f. Approved budget amendments as submitted:

<u>EXPENDITURE</u>		Emergency Medical Services		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243700	535300	Maint/repair vehicles	\$10,667.00	
11999000	509700	Contingency		\$10,667.00

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>

<u>EXPENDITURE</u>		Sampson Soil & Water		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
28349610	529900	Miscellaneous Expenses	\$700.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
28334961	409909	Fund Bal Appropriated State	\$700.00	

<u>EXPENDITURE</u>		Health		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551250	512100	Salaries		\$2,038.00
12551250	518100	FICA		\$127.00
12551250	518120	Medicare FICA		\$30.00
12551250	518200	Retirement		\$154.00
12551250	518300	Group Insurance		\$774.00
12551250	518400	Dental Insurance		\$30.00
12551250	518901	401K		\$153.00

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535125	404000	State Assistance		\$3,306.00

<u>EXPENDITURE</u>		Emergency Management		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243300	554000	Capital Outlay Vehicles	\$16,500.00	
11243300	526200	Department Supplies	\$33,500.00	

REVENUE

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034330	408406	Other Grants	\$50,000.00	
<u>EXPENDITURE</u>				
		Various Departments		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11142100	544000	Contract Services	\$5,750.00	
11141500	544000	Contract Services	\$3,980.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11039999	409800	Fund Balance Approp Encumbrances	\$9,730.00	

(Walk-On) Emergency Management Budget Amendment

<u>EXPENDITURE</u>				
		Emergency Management		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243300	526200	Departmental Supplies	\$12,000.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034330	403683	EM Supplemental Grant	\$12,000.00	

County Manager's Reports

No reports were given.

Public Comments

The Chairman opened the floor for comments, and none were received.

Closed Session: GS 143-318.11(a)(3) Attorney/Client Privilege

Upon a motion made by Chairman Wooten and seconded by Commissioner Parker, the Board voted unanimously to go into Closed Session regarding Attorney/Client Privilege and Personnel. In Closed Session, the County Attorney provided the Board information regarding the class action opioid litigation. The County Manager and Human Resources Director further discussed the qualifications of the recommended candidate for Economic Developer.

Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the Board voted unanimously to come out of Closed Session. County Manager Ed Causey then formally announced the hiring of Mr. Stephen R. Barrington as the new Economic Developer, beginning October 28, 2019.

The Chairman lauded the hiring process and the efforts of Human Resource Director Nancy Dillman and other staff members who were engaged in the hiring of Mr. Barrington.

Adjournment

Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the Board voted unanimously to adjourn.

Clark H. Wooten, Chairman

Susan J. Holder, Clerk to the Board

NORTH CAROLINA'S
SAMPSON COUNTY

Department of Aging and In-Home Services

Memorandum

TO: Ed Causey, County Manager
Susan Holder, Assistant County Manager

FROM: Lorie Sutton, Director of Aging Services

DATE: October 22, 2019

RE: Home and Community Block Grant Funding
Fiscal Year 2019-2020 - Revised

The Home and Community Care Block Grant provides service to older adults, age 60 and above, through the following programs: Adult Day Health Care, Transportation, Home Improvement, In-Home Aide, Senior Center, Information and Case Assistance and Nutrition (congregate and home-delivered meals). This funding allows those who are not eligible for Medicaid and who are not financially able to pay out of pocket, receive needed services.

The original request had to be amended to reduce the Federal and State amount by \$455.00. The Federal and State allocation for FY19-20 will be \$576,583.00. The required county match will be \$64,065.00. The total HCCBG funding amount will be \$640,647.00.

The attached funding plan will require approval from the Board of Commissioners and signatures from the Chairman and the Finance Officer.

We appreciate your support and that of our Commissioners.

/ls

Attachments: County Services Summary – DOA -731
Provider Services Summary – DOA-732

Home and Community Care Block Grant for Older Adults

County Funding Plan

County Services Summary

County: Sampson
 July 1, 2019 through June 30, 2020

Services	A				B	C	D	E	F	G	H	I
	Access	In-Home	Other	Total	Required Local Match	Net Service Cost	USDA Subsidy (.75)	Total Funding	Projected HCCBG Units	Projected Reimbursement Rate	Projected HCCBG Clients	Projected Total Units
Adult Day Health		\$ 80,300.00			\$ 8,922.00	\$ 89,222.00		\$ 89,222.00	2,075	\$ 43.0045	17	5140
Congregate Nutrition			\$ 85,198.00		\$ 9,466.00	\$ 94,664.00	\$ 28,209.00	\$ 122,873.00	21,036	\$ 4.5001	143	37612
Home Delivered Meals		\$ 129,268.00			\$ 14,363.00	\$ 143,631.00	\$ 22,367.00	\$ 165,998.00	29,737	\$ 4.8301	162	29823
Housing & Home Improvement			\$ 90,000.00		\$ 10,000.00	\$ 100,000.00		\$ 100,000.00			80	0
Information & Case Assist	\$ 19,042.00				\$ 2,116.00	\$ 21,158.00		\$ 21,158.00			1500	0
In-home Aide Level II Personal Care		\$ 76,581.00			\$ 8,509.00	\$ 85,090.00		\$ 85,090.00	5,454	\$ 15.6014	11	5454
Senior Center Operation			\$ 44,820.00		\$ 4,980.00	\$ 49,800.00		\$ 49,800.00		\$ -	125	0
Transportation (General)	\$ 51,374.00				\$ 5,708.00	\$ 57,082.00		\$ 57,082.00	4,443	\$ 12.9607	25	4505
Total	\$ 70,416.00	\$ 286,149.00	\$ 220,018.00	\$ 576,583.00	\$ 64,065.00	\$ 640,647.00	\$ 50,576.00	\$ 691,223.00	62,745		2063	82534

Signature, Chairman, Board of Commissioners Date

Home and Community Care Block Grant for Older Adults

Sampson County Department of Aging
 405 County Complex Road, STE 140
 Clinton, NC 28328

County Funding Plan

Provider Services Summary

DAAS-732

County: SAMPSON

Budget Period: July 2019 through June 2020

Revision #: _____ Date: _____

Services	Serv. Delivery (Check One)		A				B	C	D	E	F	G	H	I
	Direct	Purchase	Block Grant Funding				Required Local Match	Net Service Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimburse Rate*	Projected HCCBG Clients	Projected Total Units
			Access	In-Home	Other	Total								
Adult Day Health	X		\$ -	\$ 80,300	\$ -	\$ 80,300	\$ 8,922	\$ 89,222	\$ -	\$ 89,222	2,075	\$ 43.0045	17	5,140
Congregate Nutrition	X		\$ -	\$ -	\$ 85,198	\$ 85,198	\$ 9,466	\$ 94,664	\$ 28,209	\$ 122,873	21,036	\$ 4.5001	143	37,612
Home Delivered Meals	X		\$ -	\$ 129,268	\$ -	\$ 129,268	\$ 14,363	\$ 143,631	\$ 22,367	\$ 165,998	29,737	\$ 4.8301	162	29,823
Housing & Home Improvement	X		\$ -	\$ -	\$ 90,000	\$ 90,000	\$ 10,000	\$ 100,000	\$ -	\$ 100,000	-	\$ -	80	-
Information & Case Assistance	X		\$ 19,042	\$ -	\$ -	\$ 19,042	\$ 2,116	\$ 21,158	\$ -	\$ 21,158	-	\$ -	1,500	-
In-Home Aide-Level II - Personal Care	X		\$ -	\$ 76,581	\$ -	\$ 76,581	\$ 8,509	\$ 85,090	\$ -	\$ 85,090	5,454	\$ 15.6014	11	5,454
Senior Center Operation	X		\$ -	\$ -	\$ 44,820	\$ 44,820	\$ 4,980	\$ 49,800	\$ -	\$ 49,800	-	\$ -	125	-
Transportation (General)	X		\$ 51,374	\$ -	\$ -	\$ 51,374	\$ 5,708	\$ 57,082	\$ -	\$ 57,082	4,443	\$ 12.8484	25	4,505
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
Total			\$ 70,416	\$ 286,149	\$ 220,018	\$ 576,583	\$ 64,064	\$ 640,647	\$ 50,576	\$ 691,223	62,744		2,063	82,534

***Adult Day Care & Adult Day Health Care Proj. Service Cost/Rate**

	ADC	ADHC
Daily Care	\$33.07	\$ 40.00
Administrative		\$ 3.00
Proj. Reimbursement Rate	\$33.07	\$ 43.00
Administrative %	0.00%	7.50%

Certification of required minimum local match availability.
 Required local match will be expended simultaneously
 with Block Grant Funding.

 Authorized Signature, Title
 Community Service Provider

 Signature, County Finance Officer Date

 Signature, Chairman, Board of Commissioners Date

**RESOLUTION
DESIGNATION OF APPLICANT'S AGENT**
North Carolina Division of Emergency Management

Organization Name (hereafter named Organization) County of Sampson	Disaster Number: FEMA-4465-DR-NC
---	-------------------------------------

Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate):
State of North Carolina, Department of Public Safety, Division of Emergency Management

Applicant's Fiscal Year (FY) Start
Month: July Day: 1

Applicant's Federal Employer's Identification Number
56 - 6000338

Applicant's Federal Information Processing Standards (FIPS) Number
163 - 99163 - 00

PRIMARY AGENT	SECONDARY AGENT
Agent's Name David K. Clack	Agent's Name Ronald Bass
Organization County of Sampson	Organization County of Sampson
Official Position Finance Officer	Official Position EM Director
Mailing Address 406 County Complex Road, Suite 120	Mailing Address 107 Underwood Street
City ,State, Zip Clinton, NC 28328	City ,State, Zip Clinton, NC 28328
Daytime Telephone (910) 592-6308	Daytime Telephone (910) 592-8996
Facsimile Number (910) 592-1945	Facsimile Number (910) 592-5383
Pager or Cellular Number (910) 379-2115	Pager or Cellular Number (910) 990-2815

BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and **the assurances printed on the reverse side hereof**. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this 4th day of No , 20 No

GOVERNING BODY	CERTIFYING OFFICIAL
Name and Title	Name Susan J. Holder
Name and Title Clark H. Wooten	Official Position Assistant County Manager/Clerk to the Board
Name and Title	Daytime Telephone (910) 592-6308

CERTIFICATION

I, Susan J. Holder, (Name) duly appointed and Asst. County Mgr/Clerk to Board (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of the County of Sampson (Organization) on the 4th day of November, 2019.

Date: _____ **Signature:** _____

APPLICANT ASSURANCES

The applicant hereby assures and certifies that it will comply with the FEMA regulations, policies, guidelines and requirements including OMB's Circulars No. A-95 and A-102, and FMC 74-4, as they relate to the application, acceptance and use of Federal funds for this Federally assisted project. Also, the Applicant gives assurance and certifies with respect to and as a condition for the grant that:

1. It possesses legal authority to apply for the grant, and to finance and construct the proposed facilities; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with the provisions of: Executive Order 11988, relating to Floodplain Management and Executive Order 11990, relating to Protection of Wetlands.
3. It will have sufficient funds available to meet the non-Federal share of the cost for construction projects. Sufficient funds will be available when construction is completed to assure effective operation and maintenance of the facility for the purpose constructed.
4. It will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the grant program(s) have been met.
5. It will provide and maintain competent and adequate architectural engineering supervision and inspection at the construction site to insure that the completed work conforms with the approved plans and specifications; that it will furnish progress reports and such other information as the Federal grantor agency may need.
6. It will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State and local agencies for the maintenance and operation of such facilities.
7. It will give the grantor agency and the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
8. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by the Physically Handicapped," Number A117.1-1961, as modified (41 CFR 101-17-7031). The applicant will be responsible for conducting inspections to insure compliance with these specifications by the contractor.
9. It will cause work on the project to be commenced within a reasonable time after receipt of notification from the approving Federal agency that funds have been approved and will see that work on the project will be prosecuted to completion with reasonable diligence.
10. It will not dispose of or encumber its title or other interests in the site and facilities during the period of Federal interest or while the Government holds bonds, whichever is the longer.
11. It agrees to comply with Section 311, P.L. 93-288 and with Title VI of the Civil Rights Act of 1964 (P.L. 83-352) and in accordance with Title VI of the Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. If any real property or structure is provided or improved with the aid of Federal financial assistance extended to the Applicant, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.
12. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
13. It will comply with the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and Federally assisted programs.
14. It will comply with all requirements imposed by the Federal grantor agency concerning special requirements of law, program requirements, and other administrative requirements approved in accordance with OMB Circular A-102, P.L. 93-288 as amended, and applicable Federal Regulations.
15. It will comply with the provisions of the Hatch Act which limit the political activity of employees.
16. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.
17. (To the best of his/her knowledge and belief) the disaster relief work described on each Federal Emergency Management Agency (FEMA) Project Application for which Federal Financial assistance is requested is eligible in accordance with the criteria contained in 44 Code of Federal Regulations, Part 206, and applicable FEMA Handbooks.
18. The emergency or disaster relief work therein described for which Federal Assistance is requested hereunder does not or will not duplicate benefits received for the same loss from another source.
19. It will (1) provide without cost to the United States all lands, easements and rights-of-way necessary for accomplishments of the approved work; (2) hold and save the United States free from damages due to the approved work or Federal funding.
20. This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, reimbursements, advances, contracts, property, discounts of other Federal financial assistance extended after the date hereof to the Applicant by FEMA, that such Federal Financial assistance will be extended in reliance on the representations and agreements made in this assurance and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear on the reverse as authorized to sign this assurance on behalf of the applicant.
21. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1973. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Director, Federal Emergency Management Agency as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
22. It will comply with the insurance requirements of Section 314, PL 93-288, to obtain and maintain any other insurance as may be reasonable, adequate, and necessary to protect against further loss to any property which was replaced, restored, repaired, or constructed with this assistance.
23. It will defer funding of any projects involving flexible funding until FEMA makes a favorable environmental clearance, if this is required.
24. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966, as amended, (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
25. It will, for any repairs or construction financed herewith, comply with applicable standards of safety, decency and sanitation and in conformity with applicable codes, specifications and standards; and, will evaluate the natural hazards in areas in which the proceeds of the grant or loan are to be used and take appropriate action to mitigate such hazards, including safe land use and construction practices.

STATE ASSURANCES

The State agrees to take any necessary action within State capabilities to require compliance with these assurances and agreements by the applicant or to assume responsibility to the Federal government for any deficiencies not resolved to the satisfaction of the Regional Director.

STATE OF NORTH CAROLINA
COUNTY OF SAMPSON

MEMORANDUM OF UNDERSTANDING
REGARDING USE OF FACILITIES FOR
SHELTERING AND MASS CARE

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is made and entered into by and between Sampson County (the “County”) and the Sampson County Board of Education (“SCS Board” or “SCS”), and the Clinton City Board of Education (“CCS Board” or “CCS”), effective as of the date of the last signature herein below. The County, SCS Board, and CCS Board may be referred to herein individually as a “Party” or collectively as the “Parties.”

WITNESSETH

WHEREAS, the County is a body corporate and politic and a political subdivision of the State of North Carolina; and

WHEREAS, the SCS Board and CCS Board are bodies corporate and politic possessed of those powers and duties conferred upon local school boards by N.C. Gen. Stat. §§ 115C-36 and 115C-47; and

WHEREAS, the Parties wish to enter into this MOU in order to allow for the use of SCS and CCS facilities for sheltering and mass care of the general population during emergencies, including, but not limited to, hurricanes, severe storms, tornadoes, floods, fires, and hazardous material incidents, and in order to define the respective roles and responsibilities of the Parties.

NOW, THEREFORE, in consideration of the premises and covenants of the Parties, as more particularly set forth herein below, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties do hereby agree as follows:

1. Term. The term of this MOU shall begin effective as of the date of the last signature herein below and shall continue in effect until thirty (30) days after written notice of termination is delivered by any Party hereto.
2. Facilities. The SCS and CCS facilities identified on Exhibit “A”, which is attached hereto and incorporated herein by reference, shall be available for use as sheltering and mass care facilities, subject to the terms and conditions set forth herein. During an emergency, the Parties may mutually agree to utilize additional SCS and CCS facilities for sheltering and mass care operations, should additional space become needed.
3. Shelter Opening. The County shall have a Policy/Administration Group and a Control Group. The Policy/Administration Group shall consist of the following County officials:
 - The Chair of the Sampson County Board of Commissioners and/or the Sampson County Board of Commissioners;
 - County Manager;
 - Emergency Services Director;
 - Assistant County Manager/Public Information Officer; and
 - County Attorney

The Control Group shall consist of the following County officials:

- County Manager;
- Emergency Services Director;
- Assistant County Manager/Public Information Officer;
- Health Director;
- Social Services Director;
- Finance Director;
- County Attorney; and
- Public Works Director

With the approval of the Policy/Administration Group, the Control Group shall, after consultation with the SCS and CCS, decide when to open shelters during a time of emergency. For purposes of this MOU, an “emergency” shall mean any event that causes the displacement of persons such that, in the judgment of the Control Group and Policy/Administration Group, the opening of shelters is required. The Social Services Director and Emergency Services Director shall consult with one another to determine the exact number and location of shelters to be opened.

The County shall, pursuant to the terms and conditions of this MOU, operate all shelters until such time as the American Red Cross uses and occupies the facilities as shelters, at which time sheltering and mass care activities will be governed by the terms of one or more Facility Use Agreements entered into between the American Red Cross, the County, the SCS Board, and the CCS Board.

4. Facility Management. At each County operated shelter location, the County will designate a Shelter Chief, who will serve as the primary manager of the shelter, as well as two or more Deputy Shelter Chiefs, and support staff. The SCS Board and CCS Board shall each designate a Facility Coordinator who shall coordinate with the Shelter Chief. For prolonged shelter operations, the County reserves the right to request additional personnel support from the State of North Carolina as well as the SCS and CCS.

Facility Condition. Prior to the opening of a shelter, the Shelter Chief and Facility Coordinator shall perform an inspection of the facility, notating any important information on appropriate forms and forwarding a copy of the same to the County and the SCS or CCS, as appropriate. The County shall exercise reasonable care while using a SCS or CCS facility and shall not modify any such facility without express written approval by the SCS or CCS, as appropriate.

5. Security. At each County operated shelter location, the County shall provide security officers. Prior to the opening of a shelter, the County shall provide adequate personnel to perform registration of all shelter occupants.
6. Food Service. The SCS Board and CCS Board shall assign school personnel to serve as Food Service Providers at any SCS or CCS facility that is being used as a County operated shelter. Food Service Providers shall be responsible for ensuring an adequate food and beverage supply at all times and shall maintain a supply of food and beverages sufficient

to provide food and beverages to all shelter occupants and staff for at least forty-eight (48) hours.

7. Disaster Kits. The County shall be responsible for providing at least one (1) disaster kit for every County operated shelter. These kits shall contain registration material, posters, signage, and general supplies). The County shall also be responsible for providing cots, blankets, lighting, power supplies, a small backup generator, and medical cots.
8. Custodial Services. The SCS Board and CCS Board shall assign school personnel to handle all the janitorial and custodial needs at any SCS or CCS facility that is being used as a County operated shelter.
9. Medical Services. The County shall ensure that trained medical providers are available to shelter occupants and staff during such time that the County is operating one of more shelters. Nurses employed by the SCS and CCS ~~may~~ shall be utilized to provide medical care, pursuant to the Contract for School Nursing Services between the Sampson County Health Department and SCS and CCS.
10. Shelter Closure. The County will request that the American Red Cross assume all shelter operations required to be open beyond seventy-two (72) hours. At such time that the American Red Cross does assume shelter operations, shelter operations shall be governed by one or more Facility Use Agreements entered into between the American Red Cross, the County, the SCS Board, and the CCS Board. In any event, however, the Social Services Director, Emergency Services Director, American Red Cross, SCS Board, and CCS Board, acting with the concurrence of the Policy/Administrative Group, will determine when a shelter is to be closed.

At such time as County shelter operations cease, the Shelter Chief and the Facility Coordinator shall conduct a final inspection of the facility, notating any important information on appropriate forms and forwarding a copy of the same to the County and the SCS or CCS, as appropriate.

11. Reimbursement. The County will reimburse the SCS and CCS for the following:
 - Damage to the facility or property of SCS or CCS, reasonable wear and tear excepted, resulting from the operations of the County. Reimbursement will be based on actual cash value, and not replacement value.
 - Reasonable costs associated with food service and custodial services and supplies which would not have been incurred but for the County's use of the facility as a shelter.
 - Reasonable costs associated with work performed by SCS or CCS employees which would not have been incurred but for the County's use of the facility as a shelter.
12. Insurance. Each Party shall secure comprehensive, general liability, automobile liability, and Workers' Compensation insurance coverage for any of its employees providing services pursuant to this MOU.

13. Mutual Indemnification. Each Party hereto shall defend, hold harmless, and indemnify all other Parties against any and all claims, including reasonable attorney's fees, arising from the negligent acts and/or omissions of any of said Party's agents or employees.
14. No Third-Party Beneficiaries. There are no third-party beneficiaries to this MOU. Nothing in this MOU shall create or give to third parties any claim or right of action against any Party to this MOU or any employee or agent of any Party to this MOU.
15. Entire Agreement. This MOU constitutes the entire agreement between the Parties and supersedes all prior agreements and understandings, whether written or oral, relating to the subject matter hereof.
16. Amendments and Modifications; Additional Policies and Procedures. This MOU may be modified or amended by mutual consent of the Parties so long as the modification or amendment is executed in the same fashion as this MOU. Notwithstanding the foregoing, the Parties may develop additional policies and procedures by consent to implement this MOU. Further, each Party may develop internal policies and procedures to implement their respective obligations under this MOU.
17. Severability. In the event that any provision of this MOU shall be found to be invalid, illegal, or otherwise unenforceable, the validity, legality, and enforceability of the remaining provisions shall in no way be affected or impaired thereby.
18. Governing Law. This MOU shall be governed by the laws of the State of North Carolina.
19. Counterparts. This MOU may be executed in one or more counterparts, each of which shall be deemed an original, but all of which taken together constitute one and the same instrument.

**THE REMAINDER OF THIS PAGE IS LEFT INTENTIONALLY BLANK.
SIGNATURES APPEAR ON THE FOLLOWING PAGE.**

IN WITNESS WHEREOF, the Parties hereto have caused this Memorandum of Understanding to be executed, effective the day and year first written above.

SAMPSON COUNTY

By: _____
Clark H. Wooten, Chair,
Sampson County Board of Commissioners

ATTEST:

Susan J. Holder, Clerk,
Sampson County Board of Commissioners

SAMPSON COUNTY BOARD OF EDUCATION

By: _____
Kim Schmidlin, Chair,
Sampson County Board of Education

ATTEST:

, Clerk,
Sampson County Board of Education

CLINTON CITY BOARD OF EDUCATION

By: _____
Linda S. Brunson, Chair,
Clinton City Board of Education

ATTEST:

, Clerk,
Clinton City Board of Education

EXHIBIT "A"

Primary Shelters

Clinton High School
340 Indian Town Rd.
Clinton, NC 28328

Midway High School
15274 Spivey's Corner Hwy.
Newton Grove, NC 28366

Lakewood High School
45 Lakewood School Rd.
Salemberg, NC 28385

Union High School
1189 Kader Merritt Rd.
Rose Hill, NC 28458

Hobbton Middle School
12081 Hobbton Hwy.
Newton Grove, NC 28366

Secondary Shelters

Sampson Middle School
1201 West Elizabeth St.
Clinton, NC 28328

Hobbton High School
12201 Hobbton Hwy.
Newton Grove, NC 28366

Long-term Shelters

Old Midway Elementary School
1428 Midway Elementary School Rd.
Dunn, NC 28334

Charles E. Perry School
705 Boone St.
Roseboro, NC 28382



Sampson County Finance Department
David K. Clack, Finance Officer

MEMORANDUM

TO: Board of Commissioners

FROM: David K. Clack, Finance Officer

DATE: October 24, 2019

SUBJECT: Investment Policy

Attached please find an investment policy that is recommended for adoption by the Board. The investment of idle funds of local governments is governed by G.S. 159-30. Moneys may be invested the classes of securities authorized by G.S. 159-30(c). The attached policy is more restrictive than the statute. The County's idle cash is currently only invested in the North Carolina Capital Management Trust.

Our current investment policy only allows investment in the Trust and certificates of deposit from our local banks. With the adoption of this policy we hope to diversify our investments and improve our yield while still keeping the County's idle cash safe and readily accessible.

Management responsibility for the investment procedures is assigned to the Finance Officer by G.S. 159-25(a)(6). Pursuant to the policy the Finance Officer will establish written procedures for the operation of the investment program.

Sampson County Investment Policy

AUTHORITY

The Chairman and the Board of County Commissioners are responsible for legislation, policy formulation, and overall direction setting of the government. This includes the approval of financial policies which establish and direct the operations of Sampson County. The County Manager is responsible for carrying out the policy directives of the Board of Commissioners and managing the day-to-day operations of the county departments.

PURPOSE

It is the policy of the County to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow requirements of the County and conforming to all State statutes governing the investment of idle funds.

SCOPE

This policy applies to all financial assets of the County except authorized petty cash, trust funds administered by the Social Services Director, inmate funds administered by the Sheriff Department, and debt proceeds which are accounted for and invested separately from pooled cash. The County pools the cash resources of its various funds into a single pool in order to maximize investment opportunities and returns. Each fund's portion of total cash and investments is tracked by the financial accounting system.

OBJECTIVES

The County's objectives in managing the investment portfolio, in order of priority, are safety, liquidity, and yield.

- **Safety** - the safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To best mitigate against credit risk (the risk of loss due to the failure of the security issuer) diversification is required. To best mitigate against interest rate risk (the risk that changes in interest rates will adversely affect the market value of a security and that the security will have to be liquidated and the loss realized) the second objective, adequate liquidity, must be met.
- **Liquidity** - the investment portfolio shall remain sufficiently liquid to meet all operating and debt service cash requirements that may be reasonably anticipated. The portfolio will be structured so that securities mature concurrent with cash needs (static liquidity), with securities with an active secondary market

(dynamic liquidity), and with deposits and investments in highly liquid money market and mutual fund accounts.

- **Yield** - the investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary, economic and interest rate cycles, taking into account investment risk constraints and liquidity needs.

STANDARDS OF CARE

- **Prudence** - The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.
- **Ethics and conflict of interest** - Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the County.
- **Delegation of authority** - NC General Statute (NCGS) 159-25(a)6 delegates management responsibility for the investment program to the Finance Officer. The Finance Officer will establish and maintain procedures for the operation of the investment program which are consistent with this policy. Such procedures may include delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Officer.

SAFEKEEPING AND CUSTODY

Authorized Financial Dealers and Financial Institutions

- The Finance Officer will maintain a list of financial institutions that are authorized to provide investment services. Authorized financial institutions will be selected by credit worthiness and must maintain an office in the State of North Carolina. These may include "primary" dealers or regional dealers that qualify under SEC Rule 15C3-1 (uniform net capital rule).

- Any financial institutions and broker dealers that desire to become qualified to conduct investment transactions with the County must supply the Finance Officer with the following:
 - Audited financial statements
 - Proof of National Association of Securities Dealers certification
 - Proof of state registration
 - Certification of having read the County's investment policy
- Any previous qualified financial institution that fails to comply or is unable to comply with the above items upon request will be removed from the list of qualified financial institutions.
- The Finance Officer shall have discretion in determining the number of authorized financial institutions and may limit that number based upon the practicality of efficiently conducting the investment program. The Finance Officer shall also have the discretion to add or remove authorized financial institutions based upon potential or past performance.

Internal Control

- The Finance Officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met, The concept of reasonable assurance recognized that the cost of a control should not exceed the benefits likely to be derived and that the valuation of costs and benefits requires the use of estimates and judgements by management.

Collateralization

- In accordance with North Carolina General Statute 159-31(b) and the Government Finance Officers Association Recommended Practices on the Collateralization of Public Deposits, full collateralization will be required on deposits at interest and savings certificates of deposit. The County shall utilize the pooling method of collateralization and shall use only banking institutions approved by the North Carolina Local Government Commission.

Custodial Safekeeping

- All investment securities purchased by the County will be held by a third party custodian designated by the Finance Officer and each transaction will be evidenced by safekeeping receipts and tickets.

AUTHORIZED INVESTMENTS

The County is empowered by North Carolina General Statute 159-30(c) to invest in certain types of investments. The Board of County Commissioners approves the use of the following investment types, the list of which is more restrictive than G.S. 159-30(c):

- Obligations of the United States or obligations fully guaranteed as to both principal and interest by the United States.
- Obligations of the Federal Financing Bank, the Federal Farm Credit Bank, the Federal Home Loan Banks, the Federal Home Loan Mortgage Corporation, the Federal National Mortgage Association, the Government National Mortgage Association, the Federal Housing Administration, and the United States Postal Service.
- Obligations of the State of North Carolina.
- Bonds and notes of any North Carolina local government or public authority that is rated "AA" or better by at least two of the nationally recognized ratings services or that carries any "AAA insured" rating.
- Fully collateralized deposits at interest or certificates of deposit with any bank, savings and loan association or trust company that utilizes the Pooling Method of collateralization.
- Prime quality commercial paper bearing the highest rating of at least one nationally recognized rating service, which rates the particular obligation.
- Banker's acceptance of a commercial bank or its holding company provided that the bank or its holding company is either (i) incorporated in the State of North Carolina or (ii) has outstanding publicly held obligations bearing the highest rating of at least one nationally recognized rating service and not bearing a rating below the highest by any nationally recognized rating service which rates the particular obligations.
- Participating shares in a mutual fund for local government investment, provided that the investments of the fund are limited to those qualifying for investment under G.S. 150-30(c) and that said fund is certified by the LGC. (The only such certified fund is the North Carolina Capital Management Trust.)

The use of repurchase agreements, collateralized mortgage obligations and any type of securities lending practices is prohibited.

DIVERSIFICATION

- Investments will be diversified by security type and by institution.
- With the exception of United States treasury securities and the North Carolina Capital Management Trust, no more than 35% of the County's total investment portfolio will be invested in a single security type,
- The total investment in commercial paper shall not exceed 5% of the County's total investment portfolio and the investment in commercial paper of a single issuer shall not exceed \$500,000.

- The total investment in banker's acceptances shall not exceed 5% of the County's total investment portfolio and the investment in bankers' acceptances of a single issuer shall not exceed \$500,000.
- The Finance Officer is responsible for monitoring compliance with the above restrictions. If a violation occurs, the Finance Officer shall report such to the County Manager and to the Board of County Commissioners along with a plan to address the violation.

MAXIMUM MATURITIES

To the extent possible, the County will attempt to match its investments with anticipated cash flow requirements. Beyond identified cash flow needs, investments will be purchased so that maturities are staggered. Unless matched to a specific cash flow, the County will not directly invest in securities maturing more than 3 years from date of purchase.

Reserve funds and other funds with longer-term investment horizons may be invested in securities exceeding 3 years, if the maturity of such investments is made to coincide as nearly as practicable with the expected use of funds.

SELECTION OF SECURITIES

The Finance Officer will determine which instruments shall be purchased and sold and the desired maturity date(s) that are in the best interest of the County. The selection of an instrument will involve the evaluation of, but not limited to, the following factors:

- Cash flow projections and requirements
- Current market conditions
- Overall portfolio balance and makeup

EXEMPTION

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

AMENDMENT

This policy shall be reviewed on an annual basis. Any changes must be approved by the County Manager and the Board of County Commissioners as well as the individual(s) charged with maintaining internal controls.

Adopted this 4th day of November, 2019

Clark H. Wooten, Chairman
Sampson County Board of Commissioners

Susan J. Holder, Clerk to the Board

**CAPITAL PROJECT ORDINANCE CONCERNING
JOHNSTON COUNTY INTERCONNECT PHASE 1**

PROJECT ORDINANCE NO: _____ **ADOPTED: November 4, 2019**

BE IT ORDAINED by the Board of Commissioners of Sampson County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1.0 The project authorized is Johnston County Interconnect Phase 1

Section 2.0 The officers of this unit are hereby directed to proceed with the capital project within the budget contained herein.

Section 3.0 The following revenues are available to complete this project:

Drinking Water State Revolving Grant	\$232,500
Drinking Water State Revolving Loan	232,500
Johnson County Capacity Assessment	450,000

Section 4.0 The following amounts are appropriated for this project:

Construction	\$690,000
Engineering & other professional services	156,000
Contingency	69,000

Section 5.0 The Finance Officer is hereby directed to maintain within the Capital Projects Fund sufficient records to provide for appropriate accounting.

Section 6.0 Funds that have been advances, or may be advanced from the General Fund for project costs are intended to be reimbursed from the grant proceeds.

Section 7.0 The Finance Officer is directed to report quarterly on the financial status of the project and on the total proceeds received.

Section 8.0 Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this 4th day of November, 2019.

Clark H. Wooten, Chairman

Susan J. Holder, Clerk to the Board

NORTH CAROLINA'S SAMPSON COUNTY

2020 Holiday Schedule (Proposed)

<u><i>Holiday</i></u>	<u><i>Observance Date</i></u>	<u><i>Day of Week</i></u>
New Year's Day	January 1, 2020	Wednesday
Martin Luther King, Jr. Day	January 20, 2020	Monday
Good Friday	April 10, 2020	Friday
Memorial Day	May 25, 2020	Monday
Independence Day	July 3, 2020	Friday
Labor Day	September 7, 2020	Monday
Veteran's Day	November 11, 2020	Wednesday
Thanksgiving	November 26 & 27, 2020	Thursday & Friday
Christmas	December 24, 25 & 28, 2020	Thursday, Friday, Monday
New Year's Day (2011)	December 31, 2010	Friday



**Sampson County Board of Commissioners
2020 Meeting Schedule (Proposed)**

Monday, January 6, 2020

Monday, February 3, 2020

Monday, March 2, 2020

Monday, April 6, 2020

Monday, May 4, 2020

Monday, June 1, 2020

Monday, July 6, 2020

Monday, August 3, 2020

Monday, September 14, 2020

(delayed one week to avoid Labor Day holiday)

Monday, October 5, 2020

Monday, November 2, 2020

Monday, December 7, 2020

Unless otherwise advertised, all regular meetings of the Board are held at 6:00 pm in the County Auditorium, 435 Rowan Road, Clinton.

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: October 23, 2019
Subject: Disabled Veteran Exclusion
(GS 105-277.1c)

The attached disabled veteran exclusion application was received after June 1, 2019. After that date, the Board of Commissioners must approve the application.

The applicant is as follows:

Brian T. Stewart

A letter is submitted requesting approval of the late application.

The application meets the statutory requirements for the disabled veteran exclusion other than being timely filed. The late application was received on October 7, 2019.

Please put on the next Board of Commissioners consent agenda for their action.

September 18, 2019

Sampson County Board of Commissioners
Clinton, North Carolina 28328

RE: Brian T Stewart

Dear Commissioners:

I am an Honorably Discharged Veteran, who recently received my 100% disability. I understand that my request is not within the time frame set, but I am requesting you to please accept this request and grant me the Tax Exclusion on my county property tax for 2019.

I am truly sorry for the late date and ask for your favor on my tax exclusion. Thank you for your consideration in this matter.

Sincerely,

Brian T Stewart
140 Oak Hill Dr.
Dunn, NC 28334

Par # 14-111 3400-40

Acct# 95925
Par 14113400-40

7R3

NCDVA-9
(Rev. 08-09)

For best delivery to USDVA, filing this form with your local veteran's service office is recommended.

NONE

	State of North Carolina Certification for Disabled Veteran's Property Tax Exclusion (G.S. 105-277.1C)	Sampson COUNTY
--	--	--------------------------

SECTION 1	TO BE COMPLETED BY THE VETERAN OR THE SURVIVING SPOUSE WHO HAS NOT REMARRIED
------------------	---

Brian T Stewart
 NAME (Print or Type)

140 Oak Hill Dr
 STREET ADDRESS OR P.O. BOX NUMBER

Dunn, NC 28334
 CITY STATE ZIP CODE

Brian T Stewart
 DISABLED VETERAN'S FULL NAME (PRINT OR TYPE)

 SURVIVING SPOUSE'S FULL NAME (PRINT OR TYPE)
(If Applicable)

 U.S. DEPT. OF VETERANS AFFAIRS
 FILE NUMBER

 VETERAN'S SOCIAL SECURITY NUMBER

I am either (1) a veteran whose character of service at separation was honorable or under honorable conditions and who has a permanent and total service-connected disability or (2) the surviving spouse, who has not remarried, of a veteran whose character of service at separation was honorable or under honorable conditions and who had a permanent and total service-connected disability at death or veteran's death was the result of a service-connected condition, I request USDVA complete this certification in support of my separate application for the Disabled Veteran's Property Tax Exclusion to the Tax Assessor.

SECTION 2	Disabled Veteran's Signature
------------------	-------------------------------------

I authorize the U.S. Department of Veterans Affairs to release information regarding my disability as needed for this certification.

[Signature]
 DISABLED VETERAN'S SIGNATURE

9/18/2019
 DATE

SECTION 3	Surviving Spouse's (who has not remarried) Signature
------------------	---

I authorize the U.S. Department of Veterans Affairs to release information regarding my spouse's disability or death as needed for this certification.

 SURVIVING SPOUSE'S SIGNATURE

 DATE

SECTION 4	To be completed by the U.S. Department of Veterans Affairs
------------------	---

- Please check all that apply:
- A. Veteran does not meet either B, C, D, or E of the below criteria.
 - B. Veteran has a service-connected permanent and total disability that existed as of 9/7/18.
 - C. Veteran received benefits on _____ from U.S. Department of Veterans Affairs for specially adapted housing under 38 U.S.C. 2101 for the veteran's permanent residence.
 - D. Veteran died on _____ and had a service-connected permanent and total disability at death.
 - E. Veteran died on _____ and the death was either (1) the result of a service-connected condition or (2) death occurred while on active duty in the line of duty and not due to service member's own willful misconduct.

Character of Disabled Veteran's Service at Separation: (DD-214) Honorable Under Other than Honorable Conditions
 Under Honorable Conditions

K. Schillhammer
 SIGNATURE OF USDVA CERTIFYING OFFICIAL

9/24/19
 DATE

K Schillhammer
 PRINTED NAME OF USDVA CERTIFYING OFFICIAL

VSCM
 TITLE OF USDVA CERTIFYING OFFICIAL

NOTE:
 Stamped Signature by USDVA Official on this form has been authorized by Director, VA Regional Office, Winston-Salem, NC.

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: October 23, 2019
Subject: Disabled Veteran Exclusion
(GS 105-277.1c)

The attached disabled veteran exclusion application was received after June 1, 2019. After that date, the Board of Commissioners must approve the application.

The applicant is as follows:

Freddy Sawyer

A letter is submitted requesting approval of the late application.

The application meets the statutory requirements for the disabled veteran exclusion other than being timely filed. The late application was received on September 25, 2019.

Please put on the next Board of Commissioners consent agenda for their action.

To Whom;

I am sending this letter as notice that I would like to have an exemption for 2019 property tax assessment. The detail as to why is:

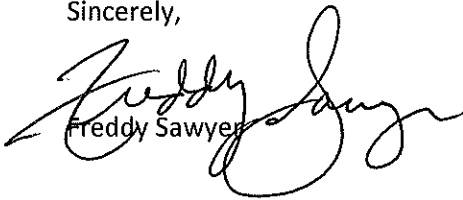
I didn't know that I had to file applications.

The house is:

21 Colt Lane, Dunn 28334

I can be reached at (910) 432-3434 (work) from 8 am to 430 pm or (910) 568-9751 after 430 pm and at email address: freddy.sawyer@socom.mil or fred.sawyer2@gmail.com.

Sincerely,


Freddy Sawyer

188528

14-0181600-14

NCDVA-9
(Rev. 08-09)

For best delivery to USDVA, filing this form with your local veteran's service office is recommended.

	State of North Carolina Certification for Disabled Veteran's Property Tax Exclusion (G.S. 105-277.1C)	<u>Sampson</u> COUNTY
SECTION 1	TO BE COMPLETED BY THE VETERAN OR THE SURVIVING SPOUSE WHO HAS NOT REMARRIED	
<u>Freddy Sawyer</u> <small>NAME (Print or Type)</small>		<u>Freddy Sawyer</u> <small>DISABLED VETERAN'S FULL NAME (PRINT OR TYPE)</small>
<u>21 Colt Lane</u> <small>STREET ADDRESS OR P.O. BOX NUMBER</small>		<small>SURVIVING SPOUSE'S FULL NAME (PRINT OR TYPE)</small> <small>(If Applicable)</small>
<u>Dunn</u> <small>CITY</small>	<u>NC</u> <small>STATE</small>	<u>28334</u> <small>ZIP CODE</small>
<small>U.S. DEPT. OF VETERANS AFFAIRS</small> <small>FILE NUMBER</small>		
<small>VETERAN'S SOCIAL SECURITY NUMBER</small>		
<p>I am either (1) a veteran whose character of service at separation was honorable or under honorable conditions and who has a permanent and total service-connected disability or (2) the surviving spouse, who has not remarried, of a veteran whose character of service at separation was honorable or under honorable conditions and who had a permanent and total service-connected disability at death or veteran's death was the result of a service-connected condition. I request USDVA complete this certification <i>in support of my separate application for the Disabled Veteran's Property Tax Exclusion to the Tax Assessor.</i></p>		
SECTION 2	Disabled Veteran's Signature	
<p>I authorize the U.S. Department of Veterans Affairs to release information regarding my disability as needed for this certification.</p>		
<u>Freddy Sawyer</u> <small>DISABLED VETERAN'S SIGNATURE</small>		<u>07/05/2019</u> <small>DATE</small>
SECTION 3	Surviving Spouse's (who has not remarried) Signature	
<p>I authorize the U.S. Department of Veterans Affairs to release information regarding my spouse's disability or death as needed for this certification.</p>		
<small>SURVIVING SPOUSE'S SIGNATURE</small>		<small>DATE</small>
SECTION 4	To be completed by the U.S. Department of Veterans Affairs	
<p>Please check all that apply:</p>	<p>A. <input type="checkbox"/> Veteran does not meet either B, C, D, or E of the below criteria.</p> <p>B. <input checked="" type="checkbox"/> Veteran has a service-connected permanent and total disability that existed as of <u>3-20-2018</u></p> <p>C. <input type="checkbox"/> Veteran received benefits on _____ from U.S. Department of Veterans Affairs for specially adapted housing under 38 U.S.C. 2101 for the veteran's permanent residence.</p> <p>D. <input type="checkbox"/> Veteran died on _____ and had a service-connected permanent and total disability at death.</p> <p>E. <input type="checkbox"/> Veteran died on _____ and the death was either (1) the result of a service-connected condition or (2) death occurred while on active duty in the line of duty and not due to service member's own willful misconduct.</p>	
<p>Character of Disabled Veteran's Service at Separation: (DD-214) <input checked="" type="checkbox"/> Honorable <input type="checkbox"/> Under Other than Honorable Conditions <input type="checkbox"/> Under Honorable Conditions</p>		
<u>K Schillhammer</u> <small>SIGNATURE OF USDVA CERTIFYING OFFICIAL</small> KIMBERLY SCHILLHAMMER		<u>7-5-2019</u> <small>DATE</small>
<small>PRINTED NAME OF USDVA CERTIFYING OFFICIAL</small> VETERANS SERVICE CENTER MANAGER		<small>NOTE:</small> Stamped Signature by USDVA Official on this form has been authorized by Director, VA Regional Office, Winston-Salem, NC.
<small>TITLE OF USDVA CERTIFYING OFFICIAL</small>		

NC Division of Veterans Affairs authorizes the NC Department of Revenue and any County Tax Office to use this form as needed.

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: October 23, 2019
Subject: Disabled Veteran Exclusion
(GS 105-277.1c)

The attached disabled veteran exclusion application was received after June 1, 2019. After that date, the Board of Commissioners must approve the application.

The applicant is as follows:

Oscar Lee Bennett

A letter is submitted requesting approval of the late application.

The application meets the statutory requirements for the disabled veteran exclusion other than being timely filed. The late application was received on October 3, 2019.

Please put on the next Board of Commissioners consent agenda for their action.

October 3, 2019

Sampson County Board of Commissioners
Clinton, North Carolina 28328

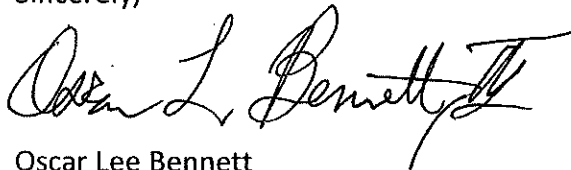
RE: Oscar Lee Bennet

Dear Commissioners:

I am an Honorably Discharged Veteran, who recently received my 100% disability. My award was granted back to 2010. I understand that my request is not within the time frame set, but I am requesting you to please accept this request and grant me the exclusion on my county property taxes for 2019.

I am truly sorry for the late date and ask for your favor on my tax exclusion. Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Oscar L. Bennett". The signature is written in black ink and is positioned above the typed name.

Oscar Lee Bennett
PO Box 101
Clinton, NC 28329
845 Kenneth Carter Rd
Clinton, NC 28328

55066

07-0055066-01

07-0055066-01

#55066

783

NCDVA-9
(Rev. 08-09)

For best delivery to USDVA, filing this form with your local veteran's service office is recommended.

018

Sampson
COUNTY

State of North Carolina
Certification for Disabled Veteran's
Property Tax Exclusion (G.S. 105-277.1C)

SECTION 1

TO BE COMPLETED BY THE VETERAN OR THE
SURVIVING SPOUSE WHO HAS NOT REMARRIED

Oscar Lee Bennett

Oscar Lee Bennett

NAME (Print or Type)

DISABLED VETERAN'S FULL NAME (PRINT OR TYPE)

P.O. Box 101

STREET ADDRESS OR P.O. BOX NUMBER

SURVIVING SPOUSE'S FULL NAME (PRINT OR TYPE)

Clinton, NC 28329

CITY STATE ZIP CODE

(If Applicable)

U.S. DEPT. OF VETERANS AFFAIRS
THE NUMBER

VETERAN'S SOCIAL SECURITY NUMBER

I am either (1) a veteran whose character of service at separation was honorable or under honorable conditions and who has a permanent and total service-connected disability or (2) the surviving spouse, who has not remarried, of a veteran whose character of service at separation was honorable or under honorable conditions and who had a permanent and total service-connected disability at death or veteran's death was the result of a service-connected condition. I request USDVA complete this certification in support of my separate application for the Disabled Veteran's Property Tax Exclusion to the Tax Assessor.

SECTION 2

Disabled Veteran's Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my disability as needed for this certification.

Oscar L. Bennett

9/2/2019

DISABLED VETERAN'S SIGNATURE

DATE

SECTION 3

Surviving Spouse's (who has not remarried) Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my spouse's disability or death as needed for this certification.

SURVIVING SPOUSE'S SIGNATURE

DATE

SECTION 4

To be completed by the U.S. Department of Veterans Affairs

Please check all that apply:

- A. Veteran does not meet either B, C, D, or E of the below criteria.
- B. Veteran has a service-connected permanent and total disability that existed as of 10/30/10.
- C. Veteran received benefits on _____ from U.S. Department of Veterans Affairs for specially adapted housing under 38 U.S.C. 2101 for the veteran's permanent residence.
- D. Veteran died on _____ and had a service-connected permanent and total disability at death.
- E. Veteran died on _____ and the death was either (1) the result of a service-connected condition or (2) death occurred while on active duty in the line of duty and not due to service member's own willful misconduct.

Character of Disabled Veteran's Service at Separation: (DD-214)

Honorable

Under Other than Honorable Conditions

Under Honorable Conditions

K. Schellhammer

9/4/19

SIGNATURE OF USDVA CERTIFYING OFFICIAL

DATE

K. Schellhammer

NOTE:

Stamped Signature by USDVA Official on this form has been authorized by Director, VA Regional Office, Winston-Salem, NC.

TITLE OF USDVA CERTIFYING OFFICIAL

VSCM

NC Division of Veterans Affairs authorizes the NC Department of Revenue and any County Tax Office to use this form as needed.

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9108

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Ramiro Velazquez Vera in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2018</u>	\$ <u>265.77</u>
<u>S</u>	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
TOTAL REFUND	\$ <u>265.77</u>

These taxes were assessed through clerical error as follows.

Bill # 0046804587
FLT 7710
Tag Turn ins (totalled)
2017 Gmc

602	County Tax	<u>141.92</u>
	School Tax	_____
	Fire Tax	_____
704	City Tax	<u>123.85</u>
	TOTAL \$	<u>265.77</u>

Mailing Address.

Ramiro Velazquez Vera
X 34 N. Bladen Ave
Garland N.C. 28441

Yours very truly

Ramiro Velazquez
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9109

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Felishia Michelle McPherson in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2018</u>	\$ <u>126.81</u>
§	\$ _____
§	\$ _____
§	\$ _____
§	\$ _____
§	\$ _____
TOTAL REFUND	\$ <u>126.81</u>

These taxes were assessed through clerical error as follows.

Bill 0047444641
TPF 5560
Tag Turn in (Repo)
2018 Chev

Goa	County Tax	<u>114.34</u>
	School Tax	_____
F06	Fire Tax	<u>12.47</u>
	City Tax	_____
	TOTAL \$	<u>126.81</u>

Mailing Address.

3427 Town St Unit D
X Hope Mills NC
28348

Yours very truly

Felishia McPherson
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9106

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Jennifer Thornton Baggett in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR <u>2018</u>	\$ <u>253.82</u>
§	§
§	§
§	§
§	§
TOTAL REFUND	\$ <u>253.82</u>

These taxes were assessed through clerical error as follows.

Bill # 0047072226
ck 60887
Tag Turn in (sold)
2019 Rd: CT

302	County Tax	<u>232.67</u>
	School Tax	_____
F18	Fire Tax	<u>21.15</u>
	City Tax	_____
	TOTAL \$	<u>253.82</u>

Mailing Address.

Yours very truly

Jennifer Thornton Baggett
Taxpayer

X 280 maple Grove Church Rd
Newton Grove, N.C. 28366

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9115

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Sherry Jackson in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
2018	\$ 139.67
	\$
	\$
	\$
	\$

TOTAL REFUND \$ _____

These taxes were assessed through clerical error as follows.

Bill # 039741319
PH turn in
PH # PDES107
17 Kia

2102 County Tax 128.03
 School Tax _____
 F17 Fire Tax 11.64
 City Tax _____
 TOTAL \$ 139.67

Mailing Address.

X 1911 Whippoorwill Way
unit # 4
Sartell MN 56377

Yours very truly

X Sherry Jackson
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9083

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Mary (Sharon) Wilson in Turkey Township, Sampson County, for the year(s) and in the amount(s) of: 18-0274360-01

YEAR	
<u>2016</u>	\$ <u>159.61</u>
<u>2015</u>	\$ <u>170.00</u>
<u>2014</u>	\$ <u>150.00</u>
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
TOTAL REFUND	\$ <u>479.61</u>

These taxes were assessed through clerical error as follows.

Tax parcel double listed to 18-0195800-08 17.0 Acres Unmapped, No Seed

601 County Tax	<u>443.86</u>
School Tax	_____
FID Fire Tax	<u>35.75</u>
City Tax	_____
TOTAL \$	<u>479.61</u>

Mailing Address.

854 N. 5th St.
Philadelphia, PA 19123

Yours very truly

Mary Sharon Wilson
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9131

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Dwayne Tyrone McNeil JR in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
2018	\$ 191.37
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL REFUND	\$ 191.37

These taxes were assessed through clerical error as follows.

Bill # 0047153 294
FFT 5139
Tag Turn in (sold)
2014 Ford

602 County Tax 149.54
501 School Tax 25.93
F19 Fire Tax 17.90
City Tax _____
TOTAL \$ 191.37

Mailing Address.

4405 Louisburg Rd
Raleigh, NC
27616

Yours very truly

Dwayne T McNeil Jr
Taxpayer 550

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

9134

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Michael Harrison
_____ in _____ Township, Sampson County, for
the year(s) and in the amount(s) of:

YEAR	
2018	\$ 219.79
	\$
	\$
	\$
	\$
	\$
TOTAL REFUND	\$ 219.72

These taxes were assessed through clerical error as follows.

Military
LES OH 8/22/19
2010 Toyota
Military State of
Residence OH

902	County Tax	120.31
501	School Tax	21.15
592	Fire Tax	20.00
602	City Tax	58.33
TOTAL \$		219.79

Mailing Address.

317 E. Johnson St
Clinton, NC 28328

Yours very truly

Taxpayer

Social Security # _____

RECOMMEND APPROVAL

Sampson County Tax Administrator

Board Approved _____

Date

Initials

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed by Sampson County against the property owned by Coyler Heath in South Clinton Township, Sampson County, for the year(s) and in the amount(s) of:

Year		\$	<u>122.10</u>
	<u>2019</u>		
		\$	
		\$	
		\$	
		\$	
		\$	
Total Release/Adjustment		\$	<u>122.10</u>

<u>602</u>	County Tax	\$	<u>99.00</u>	<u>LL</u>	<u>9.90</u>
	School Tax	\$			
<u>F23</u>	Fire Tax	\$	<u>12.00</u>	<u>LL</u>	<u>1.00</u>
	City Tax	\$			
	Total	\$	<u>122.10</u>		

The taxes were assessed through clerical error or an illegal tax as follows:

Double listed on wrong account. (en)
Rebill to correct account

Taxpayer: Coyler Heath

Tax Administrator: Jim Shuman

Board Approved: _____

Date: _____ Initials: _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed by Sampson County against the property owned by Ronald + Brenda Ezzell

in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

Year		\$	
	<u>2019</u>	\$	<u>405.85</u>
	_____	\$	_____
	_____	\$	_____
	_____	\$	_____
	_____	\$	_____
Total Release/Adjustment		\$	<u>405.85</u>

201636

County Tax	\$	<u>361.97</u>
School Tax	\$	_____
Fire Tax	\$	<u>43.88 (F07)</u>
City Tax	\$	_____
Total	\$	<u>405.85</u>

The taxes were assessed through clerical error or an illegal tax as follows:

These taxes should have been billed in Duplin County.

Taxpayer: Ronald Ezzell

Tax Administrator: [Signature]

Board Approved: _____

Date: _____ Initials: _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed

by Sampson County against the property owned by Carroll + Barbara Underwood

in Newton Grove Township, Sampson County, for the year(s) and in the

amount(s) of: 11103785001

Year	<u>2019</u>	\$	<u>873.21</u>
	_____	\$	_____
	_____	\$	_____
	_____	\$	_____
	_____	\$	_____
Total Release/Adjustment		\$	<u>873.21</u>

<u>601</u> County Tax	\$	<u>873.21</u>
School Tax	\$	_____
Fire Tax	\$	_____
City Tax	\$	_____
Total	\$	<u>873.21</u>

The taxes were assessed through clerical error or an illegal tax as follows:

Parcel was split + billed incorrectly on multiple parcels - This parcel should have been deactivated -

Taxpayer:

Carroll + Barbara Underwood

Tax Administrator:

Jim Johnson

Board Approved:

_____ Date

_____ Initials

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed by Sampson County against the property owned by Rivera Fidel Montealvo + Marsela in Piney Grove Township, Sampson County, for the year(s) and in the amount(s) of: 13018345803

Year	
<u>2019</u>	\$ <u>240.02</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total Release/Adjustment	\$ <u>240.02</u>

County Tax	\$ <u>220.02</u>
School Tax	\$ _____
^{F17} Fire Tax	\$ <u>20.00</u>
City Tax	\$ _____
Total	\$ <u>240.02</u>

The taxes were assessed through clerical error or an illegal tax as follows:

Split out per survey map and not by deed. Combined per owner's request.

Taxpayer: RIVERA Fidel, Marsela Montealvo

Tax Administrator: [Signature]

Board Approved: _____
Date Initials

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed

by Sampson County against the property owned by Jimmy Lockamy

in Belvoir Township, Sampson County, for the year(s) and in the

amount(s) of: Parcel 01016035504

Year	<u>2019</u>	\$	<u>217.95</u>
	_____	\$	_____
	_____	\$	_____
	_____	\$	_____
	_____	\$	_____
Total Release/Adjustment		\$	<u>217.95</u>

<u>601</u>	County Tax	\$	<u>185.37</u>
<u>501</u>	School Tax	\$	<u>32.58</u>
	Fire Tax	\$	_____
	City Tax	\$	_____
	Total	\$	<u>217.95</u>

The taxes were assessed through clerical error or an illegal tax as follows:

Parcel owner above is not the titled owner of the Dwide - Dwide has been rebilled to correct owner on 01-0190329.02

Taxpayer: Jimmy Lockamy

Tax Administrator: [Signature]

Board Approved: _____
Date Initials

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed by Sampson County against the property owned by Gary + Harry Naylor in Honeycutt Township, Sampson County, for the year(s) and in the amount(s) of:

Year		\$	214.16
		\$	
		\$	
		\$	
		\$	
Total Release/Adjustment		\$	214.16

Exp	County Tax	\$	173.64	LL	17.36
	School Tax	\$			
Flu	Fire Tax	\$	21.05	LL	2.11
	City Tax	\$			
	Total	\$	214.16		

The taxes were assessed through clerical error or an illegal tax as follows:

Billed on wrong account. (4Bm)
 correct account (125312)

Rebill to Correct Account

Taxpayer:

Gary Naylor, Harry Naylor

Tax Administrator:

Jim [Signature]

Board Approved:

Date

Initials

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

8/22/2019

FROM: SAMPSON COUNTY HEALTH DEPARTMENT

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2019-2020

1. It is requested that the budget for the WIC Department
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12551670-512100	SALARIES		12,902.00
12551670-512700	LONGEVITY	133.00	
12551670-518100	FICA		800.00
12551670-518120	MEDICARE FICA		187.00
12551670-518200	RETIREMENT	1,649.00	
12551670-518300	GROUP INSURANCE		960.00
12551670-518400	DENTAL INSURANCE		155.00
12551670-518901	401K	543.00	
12551670-532100	TELEPHONE/POSTAGE	500.00	
12551670-533000	UTILITIES	500.00	
12551670-543000	RENTAL EQUIPMENT	250.00	
12551670-544000	CONTRACT SERVICES	655.00	
<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12535167-404000	STATE ASSISTANCE		14,024.00

2. Reason(s) for the above request is/are as follows:

TO ALLOCATE FUNDS DUE TO PROGRAM REVENUE REDUCTION

Wanda Palmer
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

10/24 2019
Patricia
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____
Erin White
(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: Rosemarie Oates, Director, SAT

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2019-2020

1. It is requested that the budget for the Transportation

be amended as follows:

Expenditure Account	Expenditure Account Description	Department	
		Increase	Decrease
1614500-535300	MAINT/REPAIR OF VEHICLES	15,000.00	
1614500-525100	GAS, OIL, & TIRES	10,000.00	

Revenue Account	Revenue Account Description	Increase	Decrease
16134500-403611	STATE ARRA GRANT (5310)	25,000.00	

2. Reason(s) for the above request is/are as follows:

ALLOCATE FUNDS FOR 5310 ELDERLY & DISABLED GRANT--NEW STATE GRANT FOR FY20

Rosemarie Oates
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 10/24, 2019

M. H. C.
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20__

Edwin W. G.
(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

26-Sep-19

MEMO:

FROM: Sheriff Jimmy Thornton

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2019-2020

1. It is requested that the budget for the SHERIFF'S Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11243100-555000	CAPITAL OUTLAY - OTHER EQUIPMENT	6,495.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11034310-408401	DONATIONS	6,495.00	

2. Reason(s) for the above request is/are as follows:
To budget grant funds for the purchase of a FLIR equipped drone.



(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval. 0

10/24, 2019



(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval. 0

_____, 20____



(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2019-2020

1. It is requested that the budget for the Johnson County Interconnect Project Phase 1 be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
	Construction costs	690,000.00	
	Engineering	124,000.00	
	Other professional services	32,000.00	
	Contingency	69,000.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
	State grant	232,500.00	
	State loan	232,500.00	
	JC capacity assessment	450,000.00	

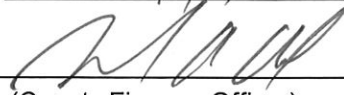
2. Reason(s) for the above request is/are as follows:
 To create budget for Johnson County interconnect project.



 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval. 

_____, 10/24, 2019


 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval. 

_____, 20____


 (County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2019-2020

1. It is requested that the budget for the Well Treatment Project be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
67981580-558100	Construction costs	717,900.00	
67981580-509700	Contingency	165,700.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
68038158-409100	Loan proceeds	883,000.00	

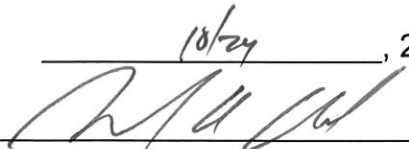
2. Reason(s) for the above request is/are as follows:
 To allocate additional funds to the well water treatment project.



 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20 19


 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____


 (County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2019-2020

1. It is requested that the budget for the I40/NC403 Well Project be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
67981550-558011	Well construction	1,114,000.00	
67981550-509700	Contingency	209,291.00	
67981550-519500	Engineering	178,865.00	
67981550-519900	Other professional services	30,000.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
67038155	State reserve grant	766,078.00	
67038155	State reserve loan	766,078.00	


2. Reason(s) for the above request is/are as follows:
 To allocate additional funds to 403 well project.



 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____ 10/24, 2019


 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____


 (County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2019-2020

1. It is requested that the budget for the Water Department be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
61971000-555000	Capital outlay other	3,450.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
61937100-409800	Fund balance approp encumbrances	3,450.00	

2. Reason(s) for the above request is/are as follows:

To provide funds to pay for service that was ordered in FY 18-19 but not provided until FY 19-20



 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 10/31, 2019


 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____


 (County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2019-2020

1. It is requested that the budget for the Juvenile Justice Programs be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
05558310-581000	Transfer to state agency	28,438.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
05435831-409906	FBA Youth shelter program	16,800.00	
05435831-409900	FBA JCPC administration	1,545.00	
05435831-409905	FBA Innovations program	4,000.00	
05435831-409903	FBA Youth inspire group	1,164.00	
05435831-409902	FBA Teen court	4,929.00	

2. Reason(s) for the above request is/are as follows:
 To return prior year unexpended grant funds to State.



 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 10/24, 2019



 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____



 (County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2019-2020

1. It is requested that the budget for the Hurricane Florence HMGP be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
	Administration	42,800.00	
	Other professional services	213,792.00	
	Acquistion costs	961,430.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
	NCEM Grant funds	1,218,022.00	

2. Reason(s) for the above request is/are as follows:


To allocate funds provided by NC Emergency Management to purchase eligible homes that were flooded by Hurricane Florence.



 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 10/24, 20 19


 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____


 (County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

Memo

To: David K. Clack, Finance Officer
From: Juanita Brewington, CLGPO, Purchasing & Contracting Officer
Date: October 3, 2019
Re: Hazard Mitigation Grant Program – DR4393 – Hurricane Florence

In December, 2018, Sampson County submitted a Letter of Interest for consideration of assistance from the Hazard Mitigation Grant Program for the Expedited Acquisitions program for Hurricane Florence.

In September, 2019 we received approval for acquisition of eight (8) resident properties. This project is to be completed and closed out by September 13, 2022.

The total grant approved is \$1,218,022. The grant covers soft cost, hard cost and acquisition costs. Soft costs are expenses such as surveys, appraisals, title work, recording fees and closing costs. Hard costs are expenses such as demo, asbestos inspection and abatement, well and septic abandonment, grading and seeding. The acquisition costs are the proposed buyout amounts.

Listed below is how the \$1,218,022 grant funds are allocated.

Soft Costs	\$ 42,800
Hard Costs	\$213,792
Acquisition costs	\$961,430

Thanks in advance for your help with this matter.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2019-2020

1. It is requested that the budget for the County Administration Department be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141200-526261	Census supplies	5,000.00	
11999000-509700	Contingency		5,000.00

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
-----------------------------	--------------------------	-----------------	-----------------

2. Reason(s) for the above request is/are as follows:


To reallocate funds to purchase supplies needed for the 2020 census.



 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20 19


 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____


 (County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

CLINTON CITY SCHOOLS
BUDGET AMENDMENT

Fund: **Local**

Budget Amendment: 4

The Clinton City Board of Education at a meeting on the 22nd day of July, 2019, passed the following resolution:

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

SEE ATTACHED LISTING

Total appropriation in current budget	\$6,103,524.82
Total increase/decrease of amendment	
Total appropriation in amended budget	\$6,103,524.82

Passed by majority vote of the Clinton City Board of Education on the ____ day of _____ 2019.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this ____ day of _____ 2019.



Chairman, Board of Education



Secretary, Board of Education

Chairman, Board of County Commissioners

Secretary, Board of County Commissioners

BUDGET AMENDMENT DETAIL

FUND: LOCAL

<u>CODE</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
2.5110.001.121.000.000.00	Salary –Teacher	\$23,878.39	
2.6540.003.173.000.000.00	Salary – Custodian <i>End of Year Budget Clean Up</i>		\$23,878.39

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 5

Meeting Date: November 4, 2019	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Consideration of Tax Appeals

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: No

CONTACT PERSON(S): Edwin W. Causey, County Manager

PURPOSE: To consider taxpayer appeals of penalties assessed for failure to timely list business personal property

ATTACHMENTS: Appeal requests and tax billings

BACKGROUND:

Assessments and billings have been issued as a result of business personal property compliance reviews. The following individuals have requested an adjustment of the penalties applied to their accounts, pursuant to North Carolina General Statutes, for failure to timely list their business personal property. The Board has previously voted to require the appeal to be made in person (or by a designated representative).

Byrd Farms, Inc.: (Tax \$4,838.16 + Penalty \$1,378.71)

Carolina Custom Machine: (Tax \$5,458.34 + Penalty \$1,453.37)

J&W Swine Co, Inc.: (Tax \$6,377.71 + Penalty \$2,066.27)

RECOMMENDED ACTION OR MOTION:

Allow each citizen opportunity to request adjustment and consider each appeal

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227


Date: 10/1/19

Mr. Scott Byrd
Byrd Farm, Inc
14422 Spiveys Corner Hwy
Newton Blk, NC 28306-6756

Account # 93577

Sampson County Board of Commissioners,

A compliance review was recently completed on my business personal property account with the Sampson County Tax Office. I respectfully request an adjustment of the penalties applied to my account for failure to timely list my assets. I fully understand that I must appear before the Sampson County Board of Commissioners at a date to be determined to be considered for a relief or adjustment of any penalties.


Signature

Charges

My File Edit Tools Help



Installments

Recalc Charges

Property ID 49715 Version 7 - Subsequent
 Tax year 2019 AR category 25 Bill number 1901266
 Owner 93577 BYRD FARMS INC

Quen	Year	Charge	Description	Acti	ode	e Value	Percent	ount	Rate	Tax Amount
1	2019	F18	NEWGROFD	P..	3	116,...	100.000000	0	0.075000	87.36
2	2018	F18	NEWGROFD	P..	3	118,...	100.000000	0	0.075000	89.05
3	2017	F18	NEWGROFD	P..	3	131,...	100.000000	0	0.065000	85.32
4	2016	F18	NEWGROFD	P..	3	102,...	100.000000	0	0.065000	66.89
5	2015	F18	NEWGROFD	P..	3	42,398	100.000000	0	0.065000	27.56
6	2014	F18	NEWGROFD	P..	3	28,223	100.000000	0	0.065000	18.34
7	2019	G01	CNTY TAX	P..	3	116,...	100.000000	0	0.825000	960.92
8	2018	G01	CNTY TAX	P..	3	118,...	100.000000	0	0.825000	979.58
9	2017	G01	CNTY TAX	P..	3	131,...	100.000000	0	0.825000	1,082.86
10	2016	G01	CNTY TAX	P..	3	102,...	100.000000	0	0.830000	854.13
11	2015	G01	CNTY TAX	P..	3	42,398	100.000000	0	0.830000	351.90
12	2014	G01	CNTY TAX	P..	3	28,223	100.000000	0	0.830000	234.25
13	2019	F18L	NEWTON GRO	LL	1	0	100.000000	0	10.000000	8.74
14	2018	F18L	NEWTON GRO	LL	1	0	100.000000	0	20.000000	17.81
15	2017	F18L	NEWTON GRO	LL	1	0	100.000000	0	30.000000	25.60
16	2016	F18L	NEWTON GRO	LL	1	0	100.000000	0	40.000000	26.76
17	2015	F18L	NEWTON GRO	LL	1	0	100.000000	0	50.000000	13.78
18	2014	F18L	NEWTON GRO	LL	1	0	100.000000	0	60.000000	11.00
19	2019	G01L	COUNTY LAT	LL	1	0	100.000000	0	10.000000	96.09
20	2018	G01L	COUNTY LAT	LL	1	0	100.000000	0	20.000000	195.92
21	2017	G01L	COUNTY LAT	LL	1	0	100.000000	0	30.000000	324.86
22	2016	G01L	COUNTY LAT	LL	1	0	100.000000	0	40.000000	341.65
23	2015	G01L	COUNTY LAT	LL	1	0	100.000000	0	50.000000	175.95
24	2014	G01L	COUNTY LAT	LL	1	0	100.000000	0	60.000000	140.55

1/2 Pen
689.36

374.52

4463.64

103.69

1275.02

Total rate 5.375000 Total tax 6,216.87

F18	G01	Base Total	F18L	G01L	Pen total	Base / Pen Total
374.52	4463.64	4838.16	103.69	1275.02	1378.71	6216.87

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

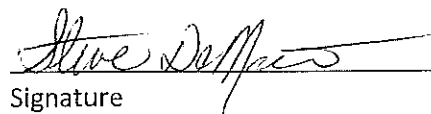
Date: 10/1/19

Caroline Clinton Machine
4588 N Hwy 421
Clinton, NC 28328

Account # 100104

Sampson County Board of Commissioners,

A compliance review was recently completed on my business personal property account with the Sampson County Tax Office. I respectfully request an adjustment of the penalties applied to my account for failure to timely list my assets. I fully understand that I must appear before the Sampson County Board of Commissioners at a date to be determined to be considered for a relief or adjustment of any penalties.


Signature

Installments
Recalc Charges

Property ID 49719 Version 7 - Subsequent
Tax year 2019 AR category 25 Bill number 1901270
Owner 100104 CAROLINA CUSTOM MACHINE

Sequence	Year	Charge	Description	Activity	Code	Value	Percent	Amount	Rate	Tax Amount
1	2019	F19	CLINTONFD	P..	3	56,294	100.000000	0	0.100000	56.29
2	2018	F19	CLINTONFD	P..	3	59,364	100.000000	0	0.100000	59.36
3	2017	F19	CLINTONFD	P..	3	59,426	100.000000	0	0.100000	59.43
4	2016	F19	CLINTONFD	P..	3	60,339	100.000000	0	0.100000	60.34
5	2015	F19	CLINTONFD	P..	3	68,720	100.000000	0	0.100000	68.72
6	2014	F19	CLINTONFD	P..	3	69,550	100.000000	0	0.095000	66.07
7	2019	G01	CNTY TAX	P..	3	56,294	100.000000	0	0.825000	464.43
8	2018	G01	CNTY TAX	P..	3	59,364	100.000000	0	0.825000	489.75
9	2017	G01	CNTY TAX	P..	3	59,426	100.000000	0	0.825000	490.26
10	2016	G01	CNTY TAX	P..	3	60,339	100.000000	0	0.830000	500.81
11	2015	G01	CNTY TAX	P..	3	68,720	100.000000	0	0.830000	570.38
12	2014	G01	CNTY TAX	P..	3	69,550	100.000000	0	0.830000	577.27
13	2019	S01	CLINTONSD	P..	3	56,294	100.000000	0	0.145000	81.63
14	2018	S01	CLINTONSD	P..	3	59,364	100.000000	0	0.145000	86.08
15	2017	S01	CLINTONSD	P..	3	59,426	100.000000	0	0.145000	86.17
16	2016	S01	CLINTONSD	P..	3	60,339	100.000000	0	0.145000	87.49
17	2015	S01	CLINTONSD	P..	3	68,720	100.000000	0	0.145000	99.64
18	2014	S01	CLINTONSD	P..	3	69,550	100.000000	0	0.145000	100.85
19	2019	F19L	CLINTON FI	LL	1	0	100.000000	0	10.000000	5.63
20	2018	F19L	CLINTON FI	LL	1	0	100.000000	0	20.000000	11.87
21	2017	F19L	CLINTON FI	LL	1	0	100.000000	0	30.000000	17.83
22	2016	F19L	CLINTON FI	LL	1	0	100.000000	0	40.000000	24.14
23	2015	F19L	CLINTON FI	LL	1	0	100.000000	0	50.000000	34.36
24	2014	F19L	CLINTON FI	LL	1	0	100.000000	0	60.000000	39.64
25	2019	G01L	COUNTY LAT	LL	1	0	100.000000	0	10.000000	46.44
26	2018	G01L	COUNTY LAT	LL	1	0	100.000000	0	20.000000	97.95
27	2017	G01L	COUNTY LAT	LL	1	0	100.000000	0	30.000000	147.08
28	2016	G01L	COUNTY LAT	LL	1	0	100.000000	0	40.000000	200.32
29	2015	G01L	COUNTY LAT	LL	1	0	100.000000	0	50.000000	285.19
30	2014	G01L	COUNTY LAT	LL	1	0	100.000000	0	60.000000	346.36
31	2019	S01L	CLINTON SC	LL	1	0	100.000000	0	10.000000	8.16
32	2018	S01L	CLINTON SC	LL	1	0	100.000000	0	20.000000	17.22
33	2017	S01L	CLINTON SC	LL	1	0	100.000000	0	30.000000	25.85
34	2016	S01L	CLINTON SC	LL	1	0	100.000000	0	40.000000	35.00
35	2015	S01L	CLINTON SC	LL	1	0	100.000000	0	50.000000	49.82
36	2014	S01L	CLINTON SC	LL	1	0	100.000000	0	60.000000	60.51

370.21

3092.90

541.86

133.49

1123.34

1/2 Penalties
726.69

Total rate 6.430000 Total tax 5,458.34

F19	G01	S01	Base Total	F19L	G01L	S01L	Pen Total	Total Base/Pen
370.21	3092.90	541.86	4004.97	133.49	1123.34	196.56	1453.39	5458.34

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227


Date: 10/8/19

J & W Swine Co. Inc.
1920 Mingo Church Rd
Dunn, NC 28334

Account # 23518

Sampson County Board of Commissioners,

A compliance review was recently completed on my business personal property account with the Sampson County Tax Office. I respectfully request an adjustment of the penalties applied to my account for failure to timely list my assets. I fully understand that I must appear before the Sampson County Board of Commissioners at a date to be determined to be considered for a relief or adjustment of any penalties.

 VP

Signature

Charges

My File Edit Tools Help

Installments

Property ID **50613** Version **1 - Tax**
 Tax year **2019** AR category **25** Bill number **1902141**
 Owner **23518** **J & W SWINE CO. INC.**

Item	Charge	Description	Acti	ode	e Value	Percent	unt	Rate	Tax Amount
1	F07	SPICORFD	P..	3	201,...	100.000000	0	0.100000	201.71
2	F07	SPICORFD	P..	3	66,377	100.000000	0	0.100000	66.38
3	F07	SPICORFD	P..	3	110,...	100.000000	0	0.100000	110.26
4	F07	SPICORFD	P..	3	99,053	100.000000	0	0.100000	99.05
5	F07	SPICORFD	P..	3	98,578	100.000000	0	0.100000	98.58
6	F07	SPICORFD	P..	3	111,...	100.000000	0	0.100000	111.84
7	G01	CNTY TAX	P..	3	201,...	100.000000	0	0.825000	1,664.07
8	G01	CNTY TAX	P..	3	66,377	100.000000	0	0.825000	547.61
9	G01	CNTY TAX	P..	3	110,...	100.000000	0	0.825000	909.62
10	G01	CNTY TAX	P..	3	99,053	100.000000	0	0.830000	822.14
11	G01	CNTY TAX	P..	3	98,578	100.000000	0	0.830000	818.20
12	G01	CNTY TAX	P..	3	111,...	100.000000	0	0.830000	928.25
13	F07L	SPIVEYS CO	LL	1	0	100.000000	0	10.000000	20.17
14	F07L	SPIVEYS CO	LL	1	0	100.000000	0	20.000000	13.28
15	F07L	SPIVEYS CO	LL	1	0	100.000000	0	30.000000	33.08
16	F07L	SPIVEYS CO	LL	1	0	100.000000	0	40.000000	39.62
17	F07L	SPIVEYS CO	LL	1	0	100.000000	0	50.000000	49.29
18	F07L	SPIVEYS CO	LL	1	0	100.000000	0	60.000000	67.10
19	G01L	COUNTY LAT	LL	1	0	100.000000	0	10.000000	166.41
20	G01L	COUNTY LAT	LL	1	0	100.000000	0	20.000000	109.52
21	G01L	COUNTY LAT	LL	1	0	100.000000	0	30.000000	272.89
22	G01L	COUNTY LAT	LL	1	0	100.000000	0	40.000000	328.86
23	G01L	COUNTY LAT	LL	1	0	100.000000	0	50.000000	409.10
24	G01L	COUNTY LAT	LL	1	0	100.000000	0	60.000000	556.95

1/2
Penalty
\$1033.14

687.82

5689.89

222.54

1843.73

Total rate 5.565000 Total tax 8,443.98

F07	F07 LL	G01	G01 LL	G01 F07 total	G01 LL F07 LL	Total Base / Pen
687.82	222.54	5689.89	1843.73	6377.71	2066.27	8443.98
					1/2	
					1033.14	

PUBLIC COMMENT POLICIES AND PROCEDURES

Revised June, 2018

In accordance with NCGS 153A-52.1, a period reserved for comments from the public on topics not otherwise included on that evening's agenda will be included as an item of business on all agendas of regularly-scheduled Board of Commissioners meetings and shall be deemed the "Public Comment" segment of the agenda. The Public Comment segment of the agenda will be placed at the end of the agenda, following the conclusion of all other open session business. Because subjects of Special and Emergency Meetings are often regulated by General Statutes, there will be no Public Comments segment reserved on agendas of these meetings; however, Special and Emergency Meetings are open for public attendance.

As with public hearings, the Chair (or presiding officer) will determine and announce limits on speakers at the start of the Public Comment period. Each speaker will be allocated no more than five (5) minutes. The Chairman (or presiding officer) may, at their discretion, decrease this time allocation if the number of persons wishing to speak would unduly prolong the meeting. A staff member will be designated as official timekeeper, and the timekeeper will inform the speaker when they have one minute remaining of their allotted time. When the allotted time is exhausted, the speaker will conclude their remarks promptly and leave the lectern. Speakers may not yield their time to another speaker, and they may not sign up to speak more than once during the same Public Comment period.

An individual wishing to address the Board during the Public Comment period shall register with the Clerk/Deputy Clerk to the Board prior to the opening of the meeting by signing his or her name and providing an address and short description of his or her topic on a sign-up sheet stationed at the entrance of the meeting room. Any related documents, printed comments, or materials the speaker wishes distributed to the Commissioners shall be delivered to the Clerk/Deputy Clerk in sufficient amounts (10 copies) at least fifteen minutes prior to the start of the meeting. Speakers will be acknowledged to speak in the order in which their names appear on the sign-up sheet. Speakers will address the Commissioners from the lectern, not from the audience, and begin their remarks by stating their name and address.

To ensure the safety of board members, staff and meeting attendees, speakers are not allowed to approach the Board on the seating platform, unless invited by the Board to approach.

Speakers who require accommodation for a disabling condition should contact the office of the County Clerk or County Manager not less than twenty-four (24) hours prior to the meeting.

If time allows, those who fail to register before the meeting may be allowed speak during the Public Comment period. These individuals will be offered the opportunity to speak following those who registered in advance. At this time in the agenda, an individual should raise his or her hand and ask to be recognized by the Board Chair (or presiding officer) and then state his or her name, address and introduce the topic to be addressed.

A total of thirty (30) minutes shall be set aside for public comment. At the end of this time, those who signed up to speak but have not yet been recognized may be requested to hold their comments until the next meeting's public comment period, at which time they will be given

priority for expression. Alternatively, the Board, in its discretion, may extend the time allotted for public comment.

Items of discussion during the Public Comment segment of the meeting will be only those appropriate to Open Meetings. Closed Meeting topics include, but are not limited to, such subjects as personnel, acquisition of real property, and information protected by the client-attorney privilege. Closed Meeting subjects will not be entertained. Speakers will not discuss matters regarding the candidacy of any person seeking public office, including the candidacy of the person addressing the Board.

Speakers will be courteous in their language and presentation, shall not use profanity or racial slurs and shall not engage in personal attacks that by irrelevance, duration or tone may threaten or perceive to threaten the orderly and fair progress of the discussion. Failure to abide by this requirement may result in forfeiture of the speaker's right to speak.

The Public Comments segment of the agenda is intended to provide a forum for the Board of Community to listen to citizens; there shall be no expectation that the Board will answer impromptu questions. However, Board members, through the presiding officer, may ask the speaker questions for clarification purposes. Any action on items brought up during the Public Comment period will be at the discretion of the Board. When appropriate, items will be referred to the Manager or the proper Department Head for further review.

A copy of the Public Comments Policy will be included in the agenda of each regular meeting agenda and will be made available at the speaker registration table. The policy is also available on the County's website.