

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, December 2, 2019, in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Thaddeus Godwin, Jerol Kivett, and Harry Parker.

Chairman Wooten called the meeting to order and acknowledged Vice Chairperson Lee who then called on Assistant County Manager Susan Holder for the invocation. Vice Chairperson Lee then acknowledged the Wellie Jackson family to lead the Pledge. The Board recognized the Jackson family for raising turkeys that recently participated in the annual Presidential Thanksgiving Turkey Pardon ceremony.

### **Approval of Agenda**

Upon a motion made by Commissioner Godwin and seconded by Commissioner Parker, the Board voted unanimously to approve the agenda with the following changes: Item 3 (j) Sheriff's Office budget amendment and Legal Department budget amendment were added; Item 2 (Action Items) Reverse 911 Report.

### **Item 1: Organization of the Board**

County Manager Ed Causey conducted the election for Chairman. Commissioner Sue Lee nominated Commissioner Clark Wooten. There were no other nominations. The Board voted unanimously to elect Commissioner Clark Wooten as Chairman. Newly-elected Chairman Wooten conducted the election for Vice Chairman. Commissioner Parker nominated Commissioner Sue Lee. There were no other nominations. Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted to close the floor for nominations. The Board voted unanimously to elect Commissioner Sue Lee as Vice Chairperson.

### **Walk-On Item: Presentation**

(Walk On) Sampson County Alert Assistant Telecommunications Manager Cliff Brown provided an overview of Sampson County Alert, a mass notification system for weather and emergency information (often called reverse 911). Mr. Brown informed the Board that the vendor for the system was accepting registration for all residents, with a go live date of January 1, 2020. Sampson County Alert is a free service that allows individuals to sign up for notifications sent from state and local authorities, keeping

residents and travelers informed of potentially hazardous situations involving weather, traffic and other emergencies. Mr. Brown noted certain features, such as polling response, instant weather notifications, etc.

**Item 2: Action Items**

Appointments – Health Advisory Board Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to reappoint Robert Butler, Jacqueline Howard, and Allie Ray McCullen, and to appoint Cassie Faircloth, Yire Hernandez, and Cynthia Swindall to the Health Advisory Board.

Appointments – SEDC Executive Committee Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to appoint Stephen Barrington to the SEDC executive committee seat.

Appointments – Airport Advisory Board Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to appoint Jerol Kivett to the Airport Advisory Board, replacing Andy Jackson.

Appointments – Fire Commission Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to reappoint Clark Wooten, Ronald Bass, Jerry Cashwell, Billy Lockamy, Chief Ken Jackson, Chief George McGill, and Chief Anthony Troublefield to the Fire Commission.

Appointments – Transportation Advisory Board Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to appoint Ashley Honeycutt, Trey Godwin, Cliff Ireland, and Becky Spell-Vann to the Transportation Advisory Board.

Appointments – Juvenile Crime Prevention Council Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to appoint Alicia Brophy, Mary Britt, Amy Drozda, and Christina Dixon to the Juvenile Crime Prevention Council, and Nicole Kornegay as the new DSS representative.

**Item 3: Consent Agenda**

Upon a motion made by Commissioner Kivett and seconded by Commissioner Parker, the Board voted unanimously to approve the Consent Agenda as amended:

- a. Approved the minutes of the November 4, 2019 meeting
- b. Adopted a resolution supporting National Radon Action Month in January 2020 (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)

- c. Approved the Department of Aging’s submission of an application for United Way funding in the amount of \$15,000 for construction of wheelchair ramps (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- d. Approved the amended Sampson County Planning Board Rules of Procedure (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- e. Approved the lease of agriculture tracts for the period December 1, 2019 – November 30, 2020 to Mac Sutton for farming purposes (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- f. Approved the Conflicts of Interest and Gift Policy Governing Procurements Paid for by Federal and State Funds (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- g. Adopted the Capital Project Ordinance Concerning Emergency Management Facilities Construction (Copy filed in Ordinance Book \_\_\_\_ Page \_\_\_\_.)
- h. Authorized submission of an application for Essential Single Family Rehabilitation Program (ESFR20) Grant Funding (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- i. Approved tax refunds and releases as submitted:

#9148	Johnathon Vilardo	\$117.98
#9141	Donald Zoldak	\$125.72
#9144	Gavin Matthis	\$116.92
#9149	Francisca Lizardo	\$294.46
Tax Release	Hunter Capps	\$251.75
Tax Release	Aaron Brooks	\$152.35
Tax Release	David Jones, Jr.	\$283.04
Tax Release	Somerset Capital Group, LTD	\$191.28
Tax Release	William Goodrich	\$2079.91

- j. Approved budget amendments as submitted:

<b><u>EXPENDITURE</u></b>		Exposition Center		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
62998610	544008	Contract Services – Other	\$10,000.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
62939861	408903	Contract Services – Other	\$10,000.00	

<b><u>EXPENDITURE</u></b>		Family Planning		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551640	529700	Lab Supplies	\$1,594.00	
12551640	526201	Department Supplies Equipment	\$4,642.00	
12551640	544000	Contract Services	\$12,960.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535164	404000	State Assistance	\$19,196.00	
<b><u>EXPENDITURE</u></b>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141300	599900	Disaster Recovery Costs	\$150,000.00	
<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
111033010	402605	Federal FEMA Funds Disaster	\$150,000.00	
<b><u>EXPENDITURE</u></b>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558800	526200	Nutrition – Dept Supplies	\$100.00	
02558670	524100	Home Repairs – Materials	\$50.00	
02558810	526200	Family Caregiver PRG-Dept Supplies	\$100.00	
<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035880	408401	Nutrition – Donations	\$100.00	
02035867	408401	Home Repairs – Donations	\$50.00	
02035881	408401	Family Caregiver Prg – Dept Supplies	\$100.00	
<b><u>EXPENDITURE</u></b>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
Code TBD		Construction	\$2,600,000.00	
Code TBD		Professional Services	\$750,000.00	
Code TBD		Contingency	\$150,000.00	
<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
Code TBD		NC OSBM Grant	\$3,500,000.00	
<b>(Walk On)</b>				
<b><u>EXPENDITURE</u></b>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141500	544000	Contracted Services	\$500.00	
11141500	549100	Dues and Subscriptions		\$500.00
<b><u>EXPENDITURE</u></b>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243100	554000	Capital Outlay – Vehicles	\$68,145.00	
11243100	555000	Capital Outlay – Other Equip		\$22,991.00

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034310	408900	Misc. Revenue – Insurance Set	\$45,154.00	

(Board of Health Items)

- k. Approved the Sampson County Health Department Fiscal Policy (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- l. Approved the Clinical Fees revisions as requested
- m. Approved the Environmental Health Fees revisions as requested
- n. Authorized the submission of an application for United Way funding in the amount of \$5,000.00 for the Breast and Cervical Cancer Control Program (BCCCP) (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)

**Item 4: Board Information (Board of Health Items)**

- a. Health Advisory Board Minutes, September 16, 2019
- b. Health Advisory Board/Dangerous Dog Appeal Hearing Minutes, October 29, 2019
- c. 2019 Community Health Assessment (CHNA)
- d. 2018-19 Board of Health Annual Report

**Item 5: Consideration of Tax Appeals**

Upon a motion made by Chairman Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to adjust the penalty applied to the following tax accounts for failure to timely list business personal property by forgiving one-half of the assessed penalties.

Cap'n Bundy's Pecan Farm, Inc. (Tax \$3,372.74) **Assessed Penalty \$1,131.95 Adjusted by Half**

Sandy Ridge Country Club (Tax \$570.34) **Assessed Penalty \$203.34 Adjusted by Half**

Warren, Bruce and Patricia (Tax \$1,289.61) **Assessed Penalty \$511.15 Adjusted by Half**

**Public Comments**

The Chairman opened the floor for comments and no comments were received.

## **County Manager's Reports**

County Manager Ed Causey informed the Board that following the Closed Session that they would be asked to schedule a meeting in December to discuss the Emergency Management Facilities project. The Board agreed to schedule a meeting on December 17, 2019 at 4 p.m. in the Administration Office Conference Room.

### **Closed Session - GS 143-318.11 (a6) Matters Related to Personnel**

Upon a motion made by Chairman Wooten and seconded by Commissioner Kivett, the Board voted unanimously to go into Closed Session pursuant to GS 143-318.11 (6). Upon a motion made by Chairman Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to come out of Closed Session. Upon a motion made by Commissioner Kivett and seconded by Commissioner Godwin, the Board voted unanimously to waive the residency requirement for the newly-hired Library Director candidate.

### **Recess to Reconvene**

Upon a motion made by Chairman Wooten and seconded by Commissioner Parker, the Board voted unanimously to recess to reconvene on December 17, 2019, at 4 p.m. in the Administration Office Conference Room.