



**SAMPSON COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
April 1, 2019**

6:00 pm	Convene Regular Meeting (County Auditorium)	
	Invocation and Pledge of Allegiance	
	Approve Agenda as Published	
Tab 1	Action Items	
	a. Consideration of Consultant Recommendations Regarding Regional Council of Government (Mid Carolina COG)	1 - 12
Tab 2	Consent Agenda	13
	a. Approve the minutes of the March 4, 2019 meeting	14 - 19
	b. Adopt a resolution proclaiming April as Public Health Month	20
	c. Adopt a resolution requesting the NC General Assembly adopt a local act establishing a fox trapping season in Sampson County	21
	d. Approve Revision #2 of the Home and Community Care Block Grant budget (no county funding necessary)	22 - 23
	e. Approve a late-filed land use application for Melva/Willard Ward as submitted	24 - 29
	f. Approve tax refunds and releases as submitted	30 - 39
	g. Approve budget amendments as submitted	40 - 55
Tab 3	Board Information - Board of Health Items	56
	a. Health Advisory Board Minutes, January 28, 2019	57 - 61
Tab 4	Water Districts Items - Convene Simultaneously as Boards of Directors of Water and Sewer Districts I & II	
	a. Consideration of Bulk Purchase Agreement with Johnston County	62 - 75
	b. Report on Approval of State Water Infrastructure Authority Funding	76 - 79
	Adjourn Water District Boards/Reconvene as Board of Commissioners	

(continued next page)

County Manager's Reports

Public Comment Period (see policies and procedures in agenda)

80 - 81

Adjournment

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1 (a)

Meeting Date: April 1, 2019

Information Only
 Report/Presentation
 Action Item
 Consent Agenda

Public Comment
 Closed Session
 Planning/Zoning
 Water District Issue

SUBJECT: Consideration of Consultant Recommendations Regarding Regional Council of Government (Mid Carolina COG)

DEPARTMENT: Administration

PUBLIC HEARING: No

CONTACT PERSON(S): Edwin W. Causey, County Manager
Sue Lee, Vice Chairperson and Delegate, Mid Carolina COG Board

PURPOSE: To receive a report from McGill consultants regarding the future of the regional Council of Government

ATTACHMENTS: Consultant Report

BACKGROUND:

The retirement of Mid Carolina Council of Government's long-serving Director Jim Caldwell afforded the COG and its local government members an opportunity to evaluate the structure and programs and services of the organization. After several discussions between the managers of Sampson, Cumberland and Harnett counties and the Board of Directors of the COG, the firm of McGill Associates was engaged to examine the current operation of the Mid-Carolina Council of Governments and how it could be more effective for its members, and/or to determine if alternative COG memberships - each county singularly or all counties collectively - would be prudent. As part of their evaluation process, McGill met with the COG, its Board, county and municipal elected officials and staffs. The completed consultant report was presented and accepted by the COG Board on March 20, contingent upon the approval of the boards of the three member counties. County Manager Ed Causey will briefly review the report's recommendations, and Vice Chairman Lee, who serves as the commissioners' representative to the COG will offer her comments.

Each of our municipalities have also been invited to attend and comment prior to the Board's consideration of the recommendations.

RECOMMENDED ACTION OR MOTION:

Consider approval of the consultant's report and recommendations

Mid-Carolina Council of Governments Study and Recommendations

Prepared by



McGill Associates, Inc.
March 20, 2019

BACKGROUND

McGill Associates was engaged by the Mid-Carolina Council of Governments (MCCOG) to evaluate the most effective arrangements for the Counties of Cumberland, Harnett and Sampson and the cities and towns in those counties to participate in a Council of Governments (COG). Some County representatives view the current membership in the Mid-Carolina Council of Governments (MCCOG) to be not as beneficial as it had previously been and feel participation in another COG could be more advantageous or that the MCCOG could be made more effective, making a COG membership change unnecessary.

Through this scope of work, McGill Associates examined the current operation of the Mid-Carolina Council of Governments and how it could be more effective for its members. McGill also examined possible participation in other Councils of Government, either with all three participating in the same COG or in different COGs. The alternatives of improving the existing arrangement or other configurations was evaluated and compared.

The study was conducted by the Consulting Services Division of McGill. The study was led by the Director, Jim Bourey. Jim has had a long public and private sector professional career, performing in a number of leadership roles and in a number of regions in the country. He served as a City Manager, County Administrator, Planning Director and Regional Council Executive Director in a number of states and currently lives in North Carolina. Joining Jim on the project team were Richard Smith who worked as a Planning Director as well as the majority owner of a planning consulting firm, Karen Kiehna, who worked for decades in Councils of Government, and Robert Hyatt and Gary Jackson, long time managers with cities and counties in North Carolina.

EXECUTIVE SUMMARY

This study was initiated by the Board of the Mid-Carolina Council of Governments. It was motivated by dissatisfaction with the performance of the organization in fulfilling its mission to effectively and efficiently serve its member counties and municipalities. Initial discussions of purpose and scope began in November 2018, and a contract for the work was executed between MCCOG and McGill Associates in December 2018.

The scope of work included review of the current state, analysis of alternative approaches, identification of services most desired by members, and development of recommendations for the best future service delivery model. A key element of the McGill approach was to reach out to stakeholders, seek their input, and apply it in the development of recommendations. Our major findings were as follows:

1. **Current State** – The MCCOG organization was significantly underperforming in terms of executive leadership and underperforming in delivering the depth and breadth of services expected by their membership, and when compared to the norm for COGs.

2. **Service Delivery** – The MCCOG offered far fewer member services than the norm for North Carolina COGs. In addition to providing traditional services such as aging and transportation planning and planning administration services, other North Carolina COGs also provide a broader array of traditional services such as workforce development, mapping and data (GIS), and convening of leaders for collaborative planning and problem solving. More importantly, other regional councils also provide customized services emerging from member demand, including administrative, financial, human resources, emergency preparedness/responses, etc. McGill's analysis confirmed that the three neighboring COGs were performing well in delivering both traditional and customized services.
3. **Services Demand** – Members preferred to continue MCCOG administration of aging services grants and the rural transportation planning organization (RPO) and planning for smaller communities. Members indicated a strong desire for expanded service delivery, including but not limited to convening elected and appointed officials, training professional staff, providing reliable data and GIS, workforce development and writing grant applications for member counties and municipalities.
4. **Alternative Approaches** – For both procedural and practical reasons, merger of the MCCOG with an adjoining COG would be the most difficult alternative to achieve. From simply a procedural standpoint, a more feasible alternative approach would be to disband the MCCOG and open the door for individual counties to apply for membership with adjoining COGs.
5. **Recommended Approach** – The preference of stakeholders was to reinvigorate the MCCOG. McGill recommends an inclusive process to develop a strategic plan for the reinvigoration of the MCCOG. We feel this should be led by an outside expert skilled in developing strategic plans and knowledgeable in organizational management and regional council operations. McGill also strongly recommends: (a) recruitment of an executive director capable of leading the turnaround, and (b) strengthening of the role and oversight of the board of directors, (c) establishing a multi-year action/performance plan with clear and measurable goals, and (d) committing the organization to a culture of continuous improvement in service to its members.

OUR APPROACH

To compare structures and services, McGill gathered relevant information on trends and best practices for COGs and conducted interviews of designated county representatives and met with the executive directors of other Councils of Government. The work plan included the following steps:

- Review of the Mid-Carolina Council of Governments organizational structure, meetings, services, work program, budget and staffing. This entailed review of available documents and interviews with COG staff and with elected officials and staff from the participating counties, cities and towns.
- Comparison of the services of the Mid-Carolina COG with the services of other North Carolina COGs, particularly those adjacent to the three counties.
- Review of the demographics and challenges facing the three counties and a comparison with other counties in the surrounding area. This examined the similarities and dissimilarities of the three counties and the surrounding counties in the region.
- Identification of the most appropriate and desirable services that could be provided to the three counties and municipalities by a COG.

- Identification of the best potential alternate COG options for the three counties as well as the cities and towns in the counties, assessment of how to modify the Mid-Carolina COG arrangement to more effectively serve the interests of the three counties, and analysis of the alternative arrangements to identify the best COG arrangement to serve the three counties.

STRUCTURE AND SERVICES REVIEW

McGill found it necessary to gather an extensive amount of information and to conduct numerous interviews for purposes of comparing the structure and services of the Mid-Carolina COG with the three surrounding COGs – Triangle J (TJCOG), Eastern Carolina (ECCOG), and Lumber River (LRCOG).

Our review included examination of the following documents:

- Published annual reports of the various COGs
- Adopted annual budgets and financial reports
- Web pages, blogs and other internet offerings
- University of North Carolina School of Government reports
- Materials made available by the Association of North Carolina Councils of Government
- COG bylaws and relevant state statutes
- Other documentation sources

In terms of structure, the numbers of local governments served by COGs in North Carolina varies significantly. Populations served, staffing, budgets and services also vary from one region to another. The four COGs which are the focus of this study are no exception. The numbers in this case range from a low of three (3) counties and twenty-one (21) municipalities participating in the Mid-Carolina COG to highs of nine (9) counties and sixty-two (62) municipalities in the Eastern Carolina COG. Lumber River COG has five (5) participating counties and thirty-six (36) municipalities.

The Mid-Carolina COG lists ten (10) staff members in their \$4.8 million budget for FY2018. This compares with twelve (12) staff and a \$5.5 million budget for Eastern Carolina, twenty-six (26) staff members and a \$12.9 million budget for Lumber River COG, and a staff of thirty-two (32) and a \$13.1 million budget for the Triangle J COG. For North Carolina Councils of Government, federal dollars account for the vast majority of operating revenues. This is true in the case of the four COGs which were reviewed as part of this study. The largest single revenue source for each entity is the federal Home and Community Care Block Grant.

A comparison of revenue sources revealed that Mid-Carolina COG had the lowest dues rate per capita of the four COGs studied. MCCOG dues are \$0.24 per capita for municipalities and \$0.27 per capita for counties, with counties only paying for the unincorporated area population. The LRCOG dues rate is \$0.33 per capita for each member government. The ECCOG dues are \$0.353 per capita on each member government. The TJCOG dues are \$0.39 per capita for governments with populations less than 150,000, and \$0.20 per capita for governments with populations of 150,000 or more.

McGill also compared the board structures of the COGs. Three of the COGs (TJCOG, LRGOG, and MCCOG) provide for an elected representative for each member government. Lumber River COG, while providing for one elected official for each member government, granted the ability for members to appoint an alternate. In contrast, the Eastern Carolina COG structure

provided for elected officials to fill 80% of the board seats, appointed officials to fill 10%, and private sector representatives to fill the remaining 10% of board seats.

The trend in the past decade is for Councils of Government to expand and diversify services. According to the 2018 survey conducted by the North Carolina School of Government, the number of services provided by COGs statewide has increased. The current array of services provided generally fall into four categories: planning services, technical assistance, geographic information service (GIS), and help with federal and/or state grants and program administration. Consistent with the statewide trends, the three COGs surrounding the Mid-Carolina COG have consistently been expanding services, especially in areas of workforce development, planning services, grant writing, training and fostering regional collaboration. In contrast, the services of the Mid-Carolina COG have decreased dramatically during the past number of years.

Please see Attachment A for further comparisons of structures and services.

COUNTY DEMOGRAPHICS AND TRENDS ANALYSIS

In consideration of alternative arrangements for providing COG services to the region, McGill examined demographic factors and trends for similarities and differences between and among Sampson, Harnett and Cumberland counties. The county comparisons are compiled and presented in Attachment B. The most obvious differences are in overall county population and the relative degree of urbanization within each county. According to the North Carolina Department of Commerce, only 15% of Sampson County's estimated population of 64,000 reside in urbanized areas. Harnett County has a population estimated at 131,000, with 44% of the population living in urbanized areas of the county. Finally, an overwhelming percentage 87% of Cumberland County's 329,000 population reside in urbanized areas.

The economic data varies from county to county. The Sampson County median family income level of about \$42,000/year is significantly lower than the \$51-52,000/year levels for Harnett and Cumberland respectively. Median housing values differ significantly. The median housing value in Harnett County is \$140,800, in Cumberland County is \$129,000, and in Sampson County is \$87,900. The mix of leading industries for Cumberland and Harnett are quite similar, with Retail, Health/Social Services, Hospitality, and Food representing the four largest employment sectors. In contrast, Sampson County's leading industries are manufacturing and agriculture, followed well behind by retail. Fort Bragg remains a key economic engine for all three counties, with salaries, supplies and service expenditures driving direct, indirect and induced economic impacts. An emerging economic influence on residential development in Harnett County is employment growth in the Raleigh/Research Triangle region. With anticipated transportation improvements, the connection between Harnett and the Triangle area is expected to strengthen. Likewise, North Carolina Highway 24 improvements will also improve the commute from Sampson to the Cumberland/Fayetteville employment centers.

IMPROVEMENT OPTIONS

To determine the options for best serving the regional interests of Sampson, Harnett and Cumberland counties and their localities, McGill reviewed the enabling statute for North Carolina Councils of Government (North Carolina GS 160A-474) and reviewed the by-laws of the MCCOG. Meetings were also held with the executive directors of Eastern Carolina, Lumber River and Triangle J COGs to discuss receptivity and practical considerations. Additionally, McGill sought historical perspective and advice from staff with the state association of COGs.

The fundamental mission of councils of governments is to provide creative regional solutions to relevant and emerging issues in their specific regions. The sixteen regional councils in North Carolina serve their member governments through both a traditional range of services and a range of customized services. Traditional services include the delivery of aging, transportation, workforce development, community planning – GIS mapping services, and convening of regional leaders for collaborative problem solving. As noted on the web site of the North Carolina Association of Regional Councils of Government, “A more robust range of services has emerged through member demand for administrative and financial services, interim executive management, financial administration, human services program delivery and economic development.” Regional councils are capable of assisting counties and municipalities in many ways. However, in a 2018 survey, the North Carolina School of Government discovered stakeholders perceive wide variation in quality across the sixteen North Carolina COGs.

Other themes which emerged from the North Carolina School of Government interviews are summarized below:

- *Regional councils have a unique and strong understanding of their regions.*
- *High value placed on COGs role (or potential role) as regional convener.*
- *The role or value-add of regional councils is not always clear to stakeholders.*
- *Regional councils need to do a better job of demonstrating their value and telling their story.*
- *Regionalism is extremely important now, but times are very different now than they were when COGs were created. It is time for COGs to be more adaptive or responsive to current needs and reinvent themselves.*
- *They provide a lot of value in specific services that meet needs of member governments.*

Based on our research, the options available are as follows:

Option 1. Merge the Mid-Carolina COG with one of the adjacent COGs

- In this option, the local governments in the Mid-Carolina region collectively decide to merge with one of the adjacent COGs.
- Staff of the Mid-Carolina COG could be merged with the staff of the other COG.
- Requires both COG boards to agree to the merging of assets. Some negotiation of terms may be required. The previous merger of the Northwest Piedmont COG and Piedmont Triad COG into the newly formed Piedmont Triad Regional Council serves as a precedent and example to consider.
- The RPO housed in Mid-Carolina could be moved to the merged COG with two RPOs housed in the same COG or the RPO could be merged with the RPO in the other COG.
- Area Agency on Aging (AAA) funds would be combined with the newly merged COG with one AAA director.
- This is potentially the most difficult option because it requires the local governments in the Mid-Carolina COG to act in unison and to all join/merge with the same existing COG (TJCOG or LRCOG).

Option 2. Dissolve Mid-Carolina COG and local governments independently join an adjacent COG

- In this option, each local government would choose which COG to join. Depending upon the local government, Eastern Carolina COG (ECCOG), Lumber River COG (LRCOG) and Triangle J COG (TJCOG) appear to be the logical options.

- The regions of the adjacent COGs would be expanded if and when Mid-Carolina COG local governments join their new COG.
- The RPO housed in Mid-Carolina could be moved to one of the adjacent COGs or it could be dissolved, and the local governments join the RPO or MPO in the Lumber River or Triangle J COG.
- AAA funds distributed to the Mid-Carolina COG would be proportionally distributed (based on state wide formula) to the adjacent COGs based on new alignments.
- Most or all current Mid-Carolina COG staff could be absorbed and employed by adjacent COGs.
- State law (North Carolina GS 160A-474) requires action by May 1st to withdraw from a COG for an effective date of July 1st.

Option 3. Reinvigorate the Mid-Carolina COG

- This option preserves the Mid-Carolina COG through intensive strategic planning and commitment by the local governments to plan implementation.
- The strategic planning process would address governance structure (bylaws/charter), services goals, and resource requirements from dues, fees and grant sources.
- The product of the strategic planning process would be a multi-year action plan with clear and measurable goals.
- After completion of the strategic plan, reinvigorating the organization would start with hiring a new, dynamic and skilled executive director to lead the organization in achievement of the performance goals outlined in the strategic plan.
- In addition to competent executive leadership, re-establishing the Mid-Carolina COG as a respected, innovative service provider would require the active involvement, direction and support of the elected board members.

COG EXECUTIVE DIRECTOR INTERVIEWS

McGill sought the perspectives of executive directors serving the Triangle J, Lumber River, Eastern Carolina, and Mid-Carolina COGs. We asked for the views of the executive directors on the possibilities for serving counties currently served by Mid-Carolina COG. Highlights from McGill notes taken at those meetings are as follows:

A. Lumber River COG, David Richardson, Executive Director

*Open to conversation but not sure where it will lead.
Believe the MCCOG RPO could transfer/merge easily.
LRCOG could expand planning services.
LRCOG works hard to meet needs of members, especially smaller towns.
LRCOG works to provide training programs...arranges regular meetings of city managers.*

B. Triangle J COG, Lee Worley, Executive Director

*Harnett County already uses some of TJCOG services and would be welcomed as a member.
Harnett asked TJCOG to run a housing program as well as other services.
Town of Angier (partially in Wake County) is already a member.
TJCOG is also coordinating a water resources study for Cumberland County.
Cumberland and Sampson are not naturally in the TJCOG area; big question for Cumberland is what region they want to be a part of moving forward.*

Emphasized that TJCOG would expect Fayetteville to join if Cumberland sought to become a member.

Provided some services for the City of Fayetteville Police Department

C. East Carolina, Jay Bender, Interim Executive Director

ECCOG is advertising for a new executive director.

Aging services is the biggest and best ECCOG service.

ECCOG is very strong in transportation planning – 2 RPOs administered. Several others in area are not administered by ECCOG.

It may cost the ECCOG money/time in restructuring the board and services to accommodate a new member(s).

Regarding Sampson specifically joining, Clinton and other towns are a long way off from (COG offices in) New Bern.

D. Mid-Carolina COG, Glenda Dye, Interim Executive Director (accompanied by other staff members)

Services are fairly even across all three counties.

MCCOG hasn't held regional meetings for years, she believed it stopped in 2009.

Previous Executive Director did not reach out to the local government members.

Services were scaled back, when it started is uncertain, but many years ago...not sure about what could be provided as additional services or what jurisdictions would be willing to fund.

Senior games are a large activity coordinated by MCOG staff; aging services is heavily involved in the community.

Aging Services Director sees potential to partner with health care agencies as a new revenue source.

STAKEHOLDER INTERVIEWS

McGill met with elected and appointed officials from the MCCOG member counties and municipalities. The purpose of the interviews was to learn the views of stakeholders on the current state of the MCCOG, learn the services most desired by stakeholders, and to learn member preferences for moving forward. Following are highlights from notes taken at these meetings:

A. Views on the Current State

Disappointed in the current limited scope of services.

Think they (staff) are good people, but they were let down by executive leadership.

Eight years ago, quality, expertise and variety of services being offered started to decline.

MCCOG staff did not help when I called upon them.

Experience with grant data support was poor. Not much on their web site.

Experience with other COGs is they offer much more, especially with transportation.

Not aware of what they do other than aging services and planning for Sampson County towns.

Only services now being provided are aging grant administration and coordination of RPO/transportation.

MCCOG was once involved in planning and workforce development, but that is no longer the case.

The COG should be out communicating about its services, but all members ever heard about was aging services and senior games.

B. Services Desired

*Have a grant writer to assist the members.
Grant writing, identification of new funding sources.
Assist with identifying, applying and administering grants.
Bring communities together to discuss regional issues.
Provide reliable data bases.
Being a clearinghouse for resources.*

C. Preferred Action

*Would like to see MCCOG remain if can be improved to provide services.
Since dues as is may not be able to support more services, the towns wanting more services will have to pay for them.
Concerned about limited attention if merged with larger COG.
Concerned about travel distances with merging.
Also, concerned about unfavorable dues structure should (Triangle J or Lumber River) COGs require Cumberland to pay for Fayetteville or expect Fayetteville to join.
Need for discussion at the Mayor's coalition.*

RECOMMENDATIONS

Since this study originated from MCCOG Board Members' dissatisfaction with the status quo, McGill gave priority to the feedback received during stakeholder interviews. Stakeholders were either disappointed in the limited scope of MCCOG services or unfamiliar with the service mix entirely. Our analysis confirmed that the service mix of the MCCOG is now more limited than before. A decade ago, the MCCOG services more closely resembled the typical array of COG services you would expect to find, including regional meetings of elected and appointed officials to collaborate and the provision of more regional planning services and workforce development. This culture of disengagement and retrenchment contrasts with the apparent responsiveness and adaptivity of the adjoining COGs - Lumber River, Triangle J, and Eastern Carolina.

The most important piece of stakeholder feedback that McGill received is the prevalent desire to retain the MCCOG, if it can be reinvigorated to provide the services desired by its members. While there is obvious disappointment with the limited scope of services, the decline was almost solely attributed to the failures of executive leadership. McGill believes this factor alone would be sufficient cause alone to consider retaining the present structure over dissolution and merger options.

Additionally, there are other causes for concerns with the options of dissolving the MCCOG and/or members leaving to join another COG. First, there is the disadvantage of accepting long distances to COG functions. Board appointees and other interested elected and appointed officials would lose time and (potentially) interest if long distances had to be regularly navigated to participate in COG functions. Second, while a new COG would likely be immediately attentive to a joining member, over time there is the risk of this initial enthusiasm waning. Third, there is the concern with simply having more limited influence with joining a larger, more distant COG office. This concern is especially true for the smaller cities and towns. Finally, regional identity is now more important than ever before. It would be most beneficial to **all** local governments in the Mid-Carolina region to unite and collaborate on common interests such as planning, transportation, economic development, climate adaptation and emergency preparedness. The region has a unique economy and personality, presenting both unique challenges and opportunities. These challenges and opportunities would most effectively be addressed by local leaders joining in a unified effort.

Taking all available information into consideration, McGill recommends a series of steps be undertaken to reinvigorate the Mid-Carolina Council of Governments:

1. **Develop a Strategic Plan for Reinvigoration** – A strategic planning process is recommended in order to reconnect the MCCOG organization with its member governments and its mission. Strategic planning is about determining what's most important for an organization to do and the best way to get it done. For MCCOG, McGill recommends an inclusive process to involve all member jurisdictions in review of the services desired and the sources and levels of resources necessary to successfully deliver those services. We also recommend an outreach to the City of Fayetteville to encourage them to rejoin MCCOG. McGill would be available to provide the highly recommended, professional facilitation which is key for a successful strategic planning process. The scope of these services would include preparation in advance of a work session, facilitation at the work session, and documentation of decisions and action items resulting from the work session.
2. **Strengthen the Role of the MCCOG Board** – The board's role is overseeing strategic direction, organizational effectiveness, and the performance of its executive director. Essential to creating a reinvigorated MCCOG is creating an effective board, one which is in agreement and is in alignment on where the board wants the organization to go. This point underscores the importance, at the outset, of a successful strategic planning process. Thereafter, preferably on an annual basis, an effective board of directors would meet/retreat to evaluate both the progress of the organization in achieving pre-established goals and to evaluate the board's own effectiveness. An annual retreat, early in 2020, is recommended for this purpose.
3. **Recruit a Skilled Executive Director** – A high performance MCCOG will require a skilled Executive Director. The requirements of the position dictate that the person selected be a transformational leader, one who possesses special leadership, management and communication skills. McGill recommends special emphasis in the selection process on finding an Executive Director capable of leading the staff/organization through the desired transformation. Likewise, it is equally important that the next Executive Director be capable of establishing and sustaining exceptional, ongoing communications with the member jurisdictions.
4. **Performance Management** – It will be challenging to keep the turnaround efforts on track. To support the efforts, McGill recommends formal adoption of the vision and action plans resulting from the strategic planning process. The Executive Director and MCCOG staff should be tasked with tracking progress and producing a quarterly report to the Board. An annual report should also be produced for review at an annual planning session/retreat of the Board. Additionally, McGill recommends that Executive Board be charged with evaluating the Executive Director, initially at six months after hiring and thereafter on an annual basis. The purpose of the evaluation is to give constructive feedback as necessary for the Executive Director and the organization to perform at their full potential. It also gives the Executive Director an opportunity to inform the Board of support needed from the Board (policy direction, resources, etc.) in order for the potential to be achieved.
5. **Revision of Joint Operations Agreement and Bylaws of the Mid Carolina Council of Government (MCCOG)** – It is always an advisable and a healthy process to routinely review all operations agreements and bylaws of any organization, as laws change, times change, and the needs of the organization change. In our review, we noted that the original joint operational agreement and bylaws, while serving their initial purpose in creating the MCCOG, have not been reviewed and revised consistently by the entire membership for quite some time. As our study revealed, the current joint agreement and the bylaws are inconsistent, vague, and quite ambiguous with each other, thereby

lending themselves to multiple interpretations and possibly to meritorious and legal challenge. Accordingly, it is our recommendation that both documents should be modified to ensure compliance with the North Carolina General Statutes and the overall will of each of the participating governing bodies and the MCCOG Board as a whole. Such obvious things that we noted for serious future consideration in these documents should be:

- The selection, replacement and removal process of the Board members.
- The term limits of the Board members.
- The duties, powers and liabilities of the Board members and the participating localities.
- The appointment, hiring and termination process of the Executive Director and any other staff of the MCCOG.
- The specifically defined job descriptions for the Executive Director and any staff member setting forth their respective powers, duties and responsibilities and to whom they ultimately report to.
- The annual review process of the Executive Director and staff.
- The specifics to be contained within the annual report of the Board to each of the participating localities.
- The requirement of an annual financial report and audit of the MCCOG and the dates upon which each are to be submitted to the Board and the respective participating localities.
- A clear and concise annual budgetary process for the MCCOG.
- A clear and consistent membership contribution charge or calculation process of each of the MCCOG members.
- A clearly defined method of how to amend the agreement and bylaws in the future.
- A clearly defined method and procedure for the dissolution, termination or merger procedure of the MCCOG.

While this is a condensed list of the observations that McGill noted from its review process and discussions with the MCCOG members, this is a serious topic that should be reviewed thoroughly on an annual basis. These documents govern the legal standing to be able to operate, and accordingly their review and amendments should be a first priority in moving the organization to a healthy and prosperous future.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 2

Meeting Date: April 1, 2019	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input checked="" type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Consent Agenda

DEPARTMENT: Administration/Multiple Departments

ITEM DESCRIPTIONS/ATTACHMENTS:

- a. Approve the minutes of the March 4, 2019 meeting
- b. Adopt a resolution proclaiming April as Public Health Month
- c. Adopt a resolution requesting the NC General Assembly adopt a local act establishing a fox trapping season in Sampson County
- d. Approve Revision #2 of the Home and Community Care Block Grant budget (no county funding necessary)
- e. Approve a late-filed land use application for Melva/Willard Ward as submitted
- f. Approve tax refunds and releases as submitted
- g. Approve budget amendments as submitted

RECOMMENDED ACTION OR MOTION:

Motion to approve Consent Agenda as presented.

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, March 4, 2019 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Thaddeus Godwin, Jerol Kivett, and Harry Parker.

The Chairman called the meeting to order and acknowledged Vice Chairperson Lee, who then called upon County Manager Ed Causey for the invocation. The Chairman then asked for the Pledge of Allegiance to be postponed until the arrival of special guests who were to lead the pledge.

Approval of Agenda

Upon a motion made by Commissioner Parker and seconded by Commissioner Kivett, the Board voted unanimously to approve the agenda as presented.

Item 1: Planning and Zoning

Public Hearing – Amendment to Section 7.7 of the Sampson County Zoning Ordinance The Chairman opened the hearing and acknowledged County Attorney Joel Starling who presented a proposed amendment to Section 7.7 of the Sampson County Zoning Ordinance regarding expirations of special use permits, which necessitated correcting the wording of “Board of Commissioners” to “Planning Board”. The floor was opened for public comments and none were received. The hearing was closed. Upon a motion made by Commissioner Godwin and seconded by Vice Chairperson Lee, the Board voted unanimously to approve the proposed amendments to Section 7.7 of the Sampson County Zoning Ordinance, as recommended by the Planning Board (Copy filed in Inc. Minute Book ____ Page ____).

Public Hearing – Amendments to Article V, Sections 501 and 502 and Article III, Section 304 of the Sampson County Subdivision Ordinance The Chairman opened the hearing and acknowledged County Attorney Joel Starling, who presented proposed amendments to Article V, Sections 501 and 502 and Article III, Section 304 of the Sampson County Subdivision Ordinance, noting that such amendments bring the Subdivision Ordinance into compliance with changes in the General Statutes adopted by the General Assembly during its 2017-2018 session. The floor was opened for public comments and none were received. The hearing was closed. Upon a motion made by Commissioner Kivett and seconded by Commissioner Parker, the

Board voted unanimously to approve amendments to Article V, Sections 501 and 502 and Article III, Section 304 of the Sampson County Subdivision Ordinance, as recommended by the Planning Board (Copy filed in Inc. Minute Book ____ Page ____).

Item 2: Action Items

Award of Contract for Analysis of Customer Service as it Pertains to Economic Development County Manager Ed Causey noted that the Board that the two critical areas of interest for Sampson County local government are the promotion of economic development and the continued enhancement of our overall customer service, and that staff believes that there could be immediate value in merging the two efforts into a narrowly focused project whose results could subsequently be applied more broadly. To that end, the County solicited RFPs for an analysis of customer service in those departments that most directly impact our economic development activities: Economic Development, County Administration, Inspections and Planning, Environmental Health, the Tax Office and Public Works (as it relates to infrastructure needed for economic development). There were three responses to the RFP received. He then recommended that the contract be awarded to the lowest responsive bidder, Creative Economic Development Consulting, LLC in the amount of \$15,275 (plus additional mileage costs). Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the Board voted unanimously to award the contract to Creative Economic Development Consulting, LLC (Copy filed in Inc. Minute Book ____ Page ____).

Approval of Updated Emergency Operations Plan County Manager Ed Causey presented the revised Emergency Operations Plan (EOP), noting that in the aftermath of Hurricane Florence staff undertook a comprehensive evaluation of the County's response to the disaster and identified key strategies for improvements: improving our facilities and equipment; developing a better methodology for deployment of our disaster workforce; and the revision of our EOP. The goals for revisions to the EOP were to strategically empower more people with more responsibility and equip them with detailed guidelines and specific training. He informed the Board that multiple county departments and staff worked diligently to prepare Standard Operating Guidelines (SOGs) which complement this Basic Plan/ESFs. He then noted that the EOP presented for approval consisted of a Basic Plan, which serves as the conceptual and policy framework for any response effort, and the Emergency Support Function (ESF) documents which identify primary and support agencies for each function and assigns to them their responsibilities during an emergency situation, both being subject to approval by the Board of Commissioners. He also noted that the accompanying SOGs were subject to annual review (at a minimum) and frequent changes; thus it was recommended that the Board authorize the County Manager to approve the SOGs. Mr. Bass added that the plan will help make future emergency

response efforts more effective. Mr. Causey acknowledged a database component of the plan that was created with features that will ensure that every employee has an emergency response assignment and provides geographical data that will help staff in making assignments based on location. The EOP meets the requirements of planning guidance promulgated by the Federal Emergency Management Agency (FEMA) and the legal responsibilities identified in Chapter 166-A of the North Carolina General Statutes. It provides all the necessary elements to ensure that the local government can fulfill its legal responsibilities for emergency preparedness. Mr. Causey concluded by lauding the partnership with the school systems during the most recent hurricane events, and then highlighted the efforts all county employees and department heads for their work on the EOP, particularly the efforts of Emergency Management Director Ronald Bass and Assistant County Manager Susan Holder.

The Board lauded the staff for the effort and thought put into the Plan. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to approve the revised Emergency Operations Plan as presented and authorized the County Manager to approve subsequent revisions to the Standard Operating Guidelines documents. Copies maintained in the office of the Clerk to the Board and at Emergency Services.

Appointment - Local Emergency Planning Committee (LEPC) Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to appoint Amy Robinson to the Local Emergency Planning Committee.

Appointment - Social Services Advisory Board Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Parker, the remaining members of the Board voted unanimously to appoint Commissioner Thaddeus Godwin to the Social Services Advisory Board.

Appointment - Juvenile Justice Advisory Committee (JCPC) Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to appoint Jennifer Daughtry (Director of Secondary Education for Sampson County Schools) to the Juvenile Justice Advisory Committee.

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to appoint Don Fisher (Clinton Police Department) to the Juvenile Justice Advisory Committee.

Item 3: Consent Agenda

Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the Board voted unanimously to approve the Consent Agenda as follows:

- a. Approved the minutes of the February 4, 2019 meeting
- b. Accepted the 2018 Report of the Sampson County Community Child Protection Team
- c. Approved a proposal by Sampson County Public Library System for a “Fine Free Summer” program, waiving overdue fines for juvenile patrons from June - August, 2019 (Copy filed in Inc. Minute Book ____ Page ____.)
- d. Authorized execution of the Memorandum of Agreement between the North Carolina Dept. of Public Safety/NCHP and Sampson County transferring ownership of a microwave tower (Copy filed in Inc. Minute Book ____ Page ____.)
- e. Approved the renewal of the lease between Sampson County and USDA for 5,620 square feet of space at 80 County Complex Road (Copy filed in Inc. Minute Book ____ Page ____.)
- f. Approved tax refunds and releases as submitted:

#8880	Harold Hall, Jr.	\$173.90
#8888	Reagan LLC	\$213.86
#8788	Robert Newton, Jr.	\$480.55
#8899	Charles Dixon	\$168.01

- g. Approved budget amendments as submitted:

<u>EXPENDITURE</u>		<u>Finance</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
29549430	562004	Rehabilitation	\$50,000.00	
29549430	519049	Administrative Costs	\$20,000.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
29034943	403614	Grant-NC Hosing Finance	\$70,000.00	

<u>EXPENDITURE</u>		<u>Animal Shelter</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243800	526200	Department Supplies	\$3,000.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034380	408401	Donations	\$3,000.00	

<u>EXPENDITURE</u>		<u>Environmental Health</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551810	526200	Department Supplies		\$13,567.00

12551810	531100	Travel		\$4,723.00
12551810	535200	M/R Equipment		\$290.00
12551810	544000	Contract Services		\$42,604.00
12551810	551000	Capital Outlay – Furn & Equipment		\$15,000.00
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>		<u>Increase</u> <u>Decrease</u>
12535181	404000	State Assistance		\$76,184.00
<u>EXPENDITURE</u>				
		Maternal Health		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u> <u>Decrease</u>
12551630	531100	Travel	\$3,000.00	
12551630	544000	Contract Services	\$6,820.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>		<u>Increase</u> <u>Decrease</u>
12535163	404000	State Assistance	\$9,820.00	
<u>EXPENDITURE</u>				
		Clinton City Schools		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u> <u>Decrease</u>
266591000	581001	Transfer to City Schools	\$80,000.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>		<u>Increase</u> <u>Decrease</u>
26031840	412000	Ad-valorem taxes	\$80,000.00	
<u>EXPENDITURE</u>				
		Aging		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u> <u>Decrease</u>
02558620	523800	CAP – Medical Supplies	\$19,500.00	
02558620	526200	CAP – Dept Supplies	\$1,000.00	
02558620	531100	CAP – Travel	\$700.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>		<u>Increase</u> <u>Decrease</u>
02035862	366301	CAP – Medical Supplies	\$21,200.00	
<u>EXPENDITURE</u>				
		Aging		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u> <u>Decrease</u>
02558670	555000	Home Repairs – Capital Outlay	\$5,000.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>		<u>Increase</u> <u>Decrease</u>
02035867	403602	Home Repairs – Grant – United Way	\$5,000.00	

- Approved Clinton City Schools Budget Amendments No. 1 (State); Approved Clinton City Schools Amendment No. 1 (Local).

County Manager's Report

County Manager Ed Causey reminded the Board that the revaluation notices would be mailed to property owners during the week of March 15, 2019. He also reminded the Board of the Equalization and Review hearings scheduled for May 6, 2019; May 14, 2019; May 16, 2019; May 21, 2019; May 23, 2019; and May 30, 2019, each session to convene from 1-6 p.m. He then noted that the department heads had been given a March 15, 2019 deadline to provide budget proposals, which will be followed by a staff preliminary review, with the goal of having a budget presented to the Board mid to late May providing adequate time to have the approval and adoption process completed in early June.

Pledge of Allegiance

The special guests were not present at this time; therefore, Vice Chairperson Lee led the Pledge of Allegiance.

Public Comments

The Vice Chairperson opened the floor for comments and none were received.

Recess to Reconvene

Upon a motion made by Commissioner Parker and seconded by Commissioner Kivett, the Board voted unanimously to adjourn.

Clark H. Wooten, Chairman

Susan J. Holder, Clerk to the Board



**PUBLIC HEALTH MONTH
2019**

WHEREAS, public health measures to control and eliminate infectious diseases, improve environmental sanitation and promote healthy lifestyle practices have been the greatest cause of improved health status and increased life expectancy for North Carolina's residents, such that North Carolinians have an average life expectancy at birth of more than 78 years, and

WHEREAS, public health plays a critical role in eliminating health inequities and preventing chronic diseases and injuries, resulting in improved productivity and decreased health care costs for all North Carolinians; and

WHEREAS, a continued focus on promoting public health programs that provide accessible, high-quality medical care and that promote healthy lifestyles for women of childbearing years has resulted in a 16 percent decline in infant mortality since 2000; and

WHEREAS, a continued focus on prevention has resulted in a 41 percent decline in age-adjusted heart disease death rates, a 44 percent decline in age-adjusted stroke death rates, and a 63 percent decline in birth rates for teens (ages 15-19) since 2000; and

WHEREAS, the State of North Carolina is committed to a continued emphasis on prevention in public health and on helping North Carolina reach a better state of health through actions outlined in the Healthy North Carolina 2020 Objectives; and

WHEREAS, communities, employers, hospitals and health care providers, individuals and families, insurers, legislators and policy makers, schools and child care facilities must work together to identify and develop innovative solutions to health problems facing the people of North Carolina;

NOW THEREFORE, the Board of County Commissioners of Sampson do hereby proclaim April 2019, as "PUBLIC HEALTH MONTH" in Sampson County and urge our citizens to recognize that public health is working in our community.

ADOPTED, this the 1st day of April 2019.

Clark H. Wooten, Chairman

Susan J. Holder, Clerk to the Board

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF SAMPSON COUNTY
REQUESTING THAT THE NORTH CAROLINA GENERAL ASSEMBLY ADOPT
A LOCAL ACT ESTABLISHING A FOX TRAPPING SEASON IN SAMPSON COUNTY**

WHEREAS, the Sampson County Board of Commissioners finds that Sampson County is experiencing an increase in the population of coyotes and foxes, which exposes Sampson County's native wildlife, domesticated animals, and residents to an increased risk of attacks by these animals and the diseases that they carry; and

WHEREAS, the licensed trapping of coyotes, in particular, has been found by the North Carolina Wildlife Resources Commission ("WRC") to have significant potential for improving the success rate in dealing with predator coyotes; and

WHEREAS, the WRC has found that the taking of coyotes by trappers increases during overlapping coyote and fox trapping seasons; and

WHEREAS, although coyotes may be trapped in Sampson County during an established season, foxes must be released, as fox trapping is currently not permitted in Sampson County; and

WHEREAS, adding foxes to the species that may be taken with traps in Sampson County will not only reduce issues related to the fox population but will also likely increase the rate at which predator coyotes are trapped incidentally to the concurrent trapping and taking of foxes;

NOW, THEREFORE, BE IT RESOLVED that the Sampson County Board of Commissioners hereby requests that the North Carolina General Assembly adopt a local act establishing a fox trapping season in Sampson County from November 1st through February 28th.

Adopted by the Sampson County Board of Commissioners the 1st day of April, 2019.

CLARK H. WOOTEN, Chairman,
Sampson County Board of Commissioners

ATTEST:

SUSAN J. HOLDER, Clerk,
Sampson County Board of Commissioners

Sampson County Department of Aging
405 County Complex Road
Clinton, NC 28328
(P) 910-592-4653 (F) 910-590-2142

Lorie Sutton, Director

Memorandum

TO: Ed Causey, County Manager
Susan Holder, Assistant County Manager, Clerk to the Board

FROM: Lorie Sutton, Aging/Transportation Director

DATE: March 13, 2019

RE: FY 18-19 Home & Community Block Grant Budget – Revision#2

We are requesting a budget revision for the Home & Community Block Grant program. The revision reflects two changes; 1) an additional \$7,693.00 in the State and Federal funding; and 2) a reallocation of the funding based on the units we have served thus far.

No additional county funding will be necessary; the county funding has already met the match requirement.

Attached is the DOA-732 - County Funding Plan that needs to be signed by the Finance Officer and the Chairman. Also attached, is a copy of the budget amendment that has been forward to the Finance Officer. This budget amendment will align the county budget and state funding plan.

Please let me know if you have questions or concerns.

Thank you.

/ls

Attachment: DOA-732

NAME AND ADDRESS
 COMMUNITY SERVICE PROVIDER
 Sampson County Dept of Aging
 405 County Complex Rd; Suite 140
 Clinton, NC 28328

Home and Community Care Block Grant for Older Adults

County Funding Plan

Provider Services Summary

DOA-732 (Rev. 2/14)

County Sampson

July 1, 2018 through June 30, 2019

REVISION # 2 , DATE : 3/12/2019

Services	Ser. Delivery		A				B	C	D	E	F	G	H	I
	(Check One)		Block Grant Funding				Required	Net*	NSIP	Total	Projected	Projected	Projected	Projected
	Direct	Purch.	Access	In-Home	Other	Total	Local Match	Serv Cost	Subsidy	Funding	HCCBG Units	Reimburse Rate	HCCBG Clients	Total Units
Adult Day Health Care	X			74673		////////////////////	8297	82970		82970	2,074	\$ 40.00	15	
In-Home Aide	X			76581		////////////////////	8509	85090		85090	5,454	\$ 15.60	12	
Home Improvements	X			92000		////////////////////	10222	102222		102222			68	
Senior Center	X				56843	////////////////////	6316	63159		63159			125	
Transportation	X		59522			////////////////////	6614	66136		66136	5,103	\$ 12.96	25	
Information & Assist	X		21042			////////////////////	2338	23380		23380			1500	
Congregate Meals	X				86189	////////////////////	9577	95766	15,961	111,727	21,281	\$ 4.50	142	
Home Delivered Meals	X				117881	////////////////////	13097	130979	20,338	151,317	27,118	\$ 4.83	162	
						////////////////////	0	0		0				
						////////////////////	0	0		0				
						////////////////////	0	0		0				
						////////////////////	0	0		0				
						////////////////////	0	0		0				
						////////////////////	0	0		0				
Total	////////	////////	80564	243254	260913	584731	64970	649702	36,299	686,001	61,031	////////	2049	0

*Adult Day Care & Adult Day Health Care Net Service Cost

	ADC	ADHC
Daily Care		40.00
Transportation		
Administrative		
Net Ser. Cost Total		40.00

Certification of required minimum local match availability.
 Required local match will be expended simultaneously
 with Block Grant Funding.

 Authorized Signature, Title
 Community Service Provider

 Signature, County Finance Officer

 Date

 Signature, Chairman, Board of Commissioners

 Date

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: March 19, 2019
Subject: Late Land Use Application

Melva H. Ward, Willard A. Ward

Parcel 06025049001

The above taxpayers are requesting that the late land use application be approved. The taxpayers own an adjacent 75.80 acre tract and have a survey map combining with this 1.03 acre tract. The 75.80 acre tract is already in the present use value program. The application meets all program requirements other than being timely filed. The Board of Commissioners have the authority to approve late applications. I recommend approval of this request.

Jim Johnson



Sampson County Tax Administrator

Application for Agriculture, Horticulture, and Forestry Present-Use Value Assessment

(G.S. 105-277.2 through G.S. 105-277.7)

County of **Sampson**

, **NC**

Tax Year

2019

Full Name of Owner(s)			
Melvia H Ward & Willard A Ward			
Mailing Address of Owner			
4124 Walnut Grove Church Rd			
City	State	Zip Code	
Hillsborough	NC	28278	
Home Telephone Number	Work Telephone Number	Ext.	Cell Phone Number
919 732 8090			919 619 4030

Instructions

Application Deadline: This application must be filed during the regular listing period, or within 30 days of a notice of a change in valuation, or within 60 days of a transfer of the land.

Where to Submit Application: Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: www.dorn.com/downloads/CountyList.pdf. DO NOT submit this application to the North Carolina Department of Revenue.

- Office Use Only:

This application is for: (check all that apply)

AGRICULTURE (includes Aquaculture)

HORTICULTURE

FORESTRY

Enter the Parcel Identification Number, acreage breakdown, and acreage total for each tax parcel included in this application:

PARCEL ID	OPEN LAND in Production	OPEN LAND not in Production	WOOD LAND	WASTE LAND	CRP LAND	HOME SITE	OTHER (Describe in Comments)	TOTAL ACRES
06025049001	1.03							1.03
								0.00
								0.00
								0.00
								0.00

Comments:

Yes No Does the applicant own property in other counties that is also in present-use value and is within 50 miles of this property? If YES, list the county or counties and parcel identification number(s):

County: _____ Parcel ID: _____

County: _____ Parcel ID: _____

IMPORTANT!

AGRICULTURE and HORTICULTURE applications with LESS than 20 acres of woodland generally need to complete PARTS 1, 2, and 4.

AGRICULTURE and HORTICULTURE applications with MORE than 20 acres of woodland generally need to complete PARTS 1, 2, 3, and 4.

FORESTRY applications need to complete PARTS 1, 3, and 4.

ADDITIONALLY, applications for CONTINUED USE of existing present-use value classification need to complete PART 5.

Please contact the Tax Assessor's office if you have questions about which parts should be completed.

Part 1. Ownership

On what date did the applicant become the owner of the property? **DATE:** 12-18-12

If owned less than four full years on January 1, provide: **Name of Previous Owner:** N/A

How the Applicant is Related to the Previous Owner: N/A

Yes No ➤ Did one of the applicants reside on the property on January 1 of the year for which this application is made?

If **YES**, provide name of resident:

Yes No ➤ Are any of the acres leased out to a farmer? If **YES**, indicate: Number of acres leased out:

Name of farmer leasing the land:

Phone:

Choose the legal form of ownership from "a - e" below, and answer the questions, if any, for that ownership:

a. One Individual b. Husband and Wife (as tenants by the entirety)

c. Business Entity. (Circle one: Corporation, Limited Liability Company, Partnership) List all the direct shareholders, members, or partners of the business entity and their farming activities:

Member:	Farming Activities:
Member:	Farming Activities:
Member:	Farming Activities:
Member:	Farming Activities:

Yes No ➤ Are any of the direct shareholders, members, or partners either a business entity or trust (i.e. not an individual)? If **YES**, you must attach a breakdown of those business entities or trusts until you reach the individual level of ownership interest and you must describe those individuals' farming activities.

Yes No ➤ Once you have reached the individual level of ownership interest, are all of the individuals relatives of each other? (See G.S. 105-277.2(5a) for the definition of relative.)

State the principal business of the business entity:

d. Trust. List the trustee(s), name of the trust, and all of the beneficiaries:

Trustee(s):	Name of trust:
Beneficiary:	Farming Activities:
Beneficiary:	Farming Activities:
Beneficiary:	Farming Activities:
Beneficiary:	Farming Activities:

Yes No ➤ Are any of the beneficiaries either a business entity or trust (i.e. not an individual)? If **YES**, you must attach a breakdown of those business entities or trusts until you reach the individual level of ownership interest and you must describe those individual's farming activities.

Yes No ➤ Once you have reached the individual level of ownership interest, are all of the beneficiaries either the trust's creator or relatives of the creator? (See G.S. 105-277.2(5a) for the definition of relative.)

e. Tenants in common. List the tenants and their percentage of ownership (round to the nearest 0.1%):

Owner	%	Owner	%
Owner	%	Owner	%

Yes No ➤ Are any of the tenants either a business entity or trust? If **YES**, you must make a copy of this page for each business entity or trust. You must complete the business entity section only or trust section only for each tenant, as appropriate, labeling each copy with the name of the business entity or trust.

The Tax Assessor may contact you for additional information after reviewing this application.

Part 2. Agriculture and Horticulture

For the past three years and for each tax parcel within the farm unit, enter the agricultural or horticultural products actually produced on the land and the gross income from the sale of the products, including livestock, poultry, and aquatic species. **INCOME INFORMATION IS SUBJECT TO VERIFICATION.**

If payments are received from any governmental soil conservation or land retirement program, indicate the acres and amount of income in the table below. Provide the name of the program in the Product column.

Do not include income received from the rental of the land. Income must be from the sale of the product.

Parcel ID	ONE YEAR AGO 20 18			TWO YEARS AGO 20 17			THREE YEARS AGO 20 16		
	Product	Acres	Income	Product	Acres	Income	Product	Acres	Income
	Totals	0.00	0	Totals	0.00	0	Totals	0.00	0
	Totals	0.00	0	Totals	0.00	0	Totals	0.00	0
	Totals	0.00	0	Totals	0.00	0	Totals	0.00	0
	Totals	0.00	0	Totals	0.00	0	Totals	0.00	0

Yes No ➔ If this application covers a horticultural tract used to grow **Christmas trees**, has a written management plan been prepared? If **YES**, attach a copy. If **NO**, attach a full explanation of your operation that contains at least the following: year each tract was planted, gross income from each tract, site management practices, number of trees per acre, and expected date of harvesting for each tract.

If this application covers an aquatic species farming operation, enter the total pounds produced for commercial sale annually for the last three years: Year 20 : lbs, Year 20 : lbs, Year 20 : lbs

Part 3. Forestry

Attach a complete copy of your forest management plan. Indicate below who prepared the plan:

- N.C. Division of Forest Resources Consulting Forester Owner Other

Note: The property must be actively engaged in the commercial growing of trees under a sound management program as of January 1 of the year for which application is made.

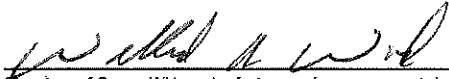
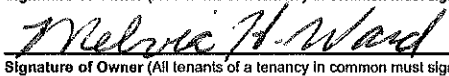
Key elements in a written plan for a sound forestland management program are listed below:

1. Management and Landowner Objectives Statement—Long range and short range objectives of owner(s) as appropriate.
2. Location--Include a map or aerial photograph that locates the property described and also delineates each stand referenced in the "Forest Stand(s) Description/Inventory and Stand Management Recommendations" (item 3 below).
3. Forest Stand(s) Description/Inventory and Stand Management Recommendations -- Include a detailed description of various stands within the forestry unit. Each stand description should detail the acreage, species, age, size (tree diameter, basal area, heights), condition (quality and vigor), topography, soils and site index or productivity information. Stand-specific forest management practices needed to sustain productivity, health and vigor must be included with proposed timetable for implementation.
4. Regeneration-Harvest Methods and Dates--For each stand, establish a target timetable for harvest of crop trees, specifying the type of regeneration-harvest (clear cut, seed tree, shelter wood, or selection regeneration systems as applicable).
5. Regeneration Technique--Should include a sound proposed regeneration plan for each stand when harvest of final crop trees is done. Specify intent to naturally regenerate or plant trees.

NOTE: Forest management plans can and should be updated as forest conditions significantly change (e.g. change in product class mix as the stand ages and grows, storm damage, insect or disease attack, timber harvest, thinning, wildfire). The county will audit plans periodically and, to remain eligible for use-value treatment, the plan must be implemented.

Part 4. Affirmation

AFFIRMATION OF APPLICANT – I (we) the undersigned declare under penalties of law that this application and any attachments hereto have been examined by me (us) and to the best of my (our) knowledge and belief are true and correct. In addition, I (we) fully understand that an ineligible transfer of the property or failure to keep the property actively engaged in commercial production under a sound management program will result in the loss of eligibility. I (we) fully understand that loss of eligibility will result in removal from the program and the immediate billing of deferred taxes.

	OWNER	2-22-2019
Signature of Owner (All tenants of a tenancy in common must sign.)	Title	Date
	OWNER	2-22-2019
Signature of Owner (All tenants of a tenancy in common must sign.)	Title	Date
Signature of Owner (All tenants of a tenancy in common must sign.)	Title	Date

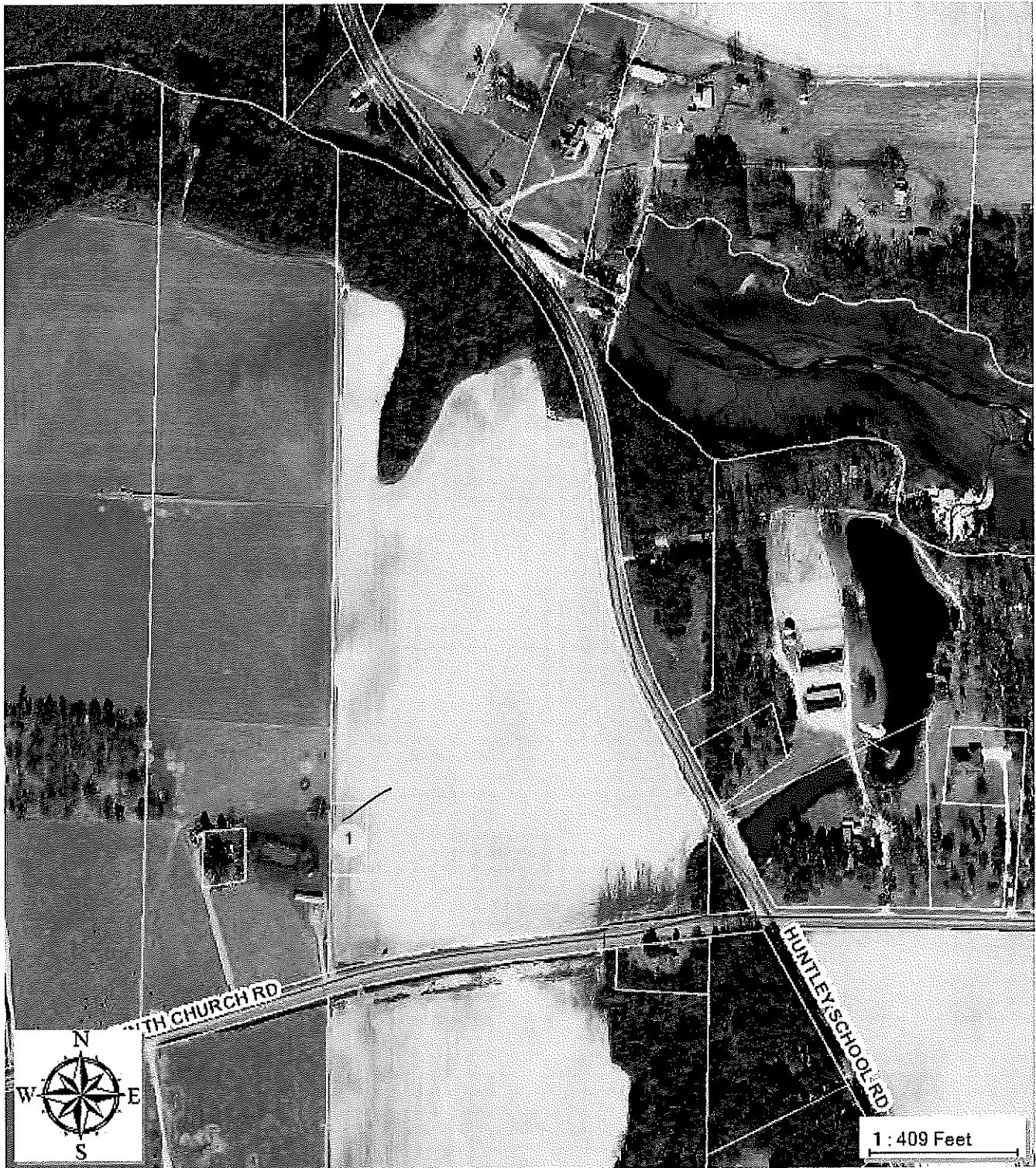
Part 5. Continued Use *(Complete only if the property is currently in Present-Use Value and you are applying for immediate eligibility under the Continued Use exception. See G.S. 105-277.3(b2)(1) for full details.)*

- I certify:
1. The property is currently in Present-Use Value.
 2. I intend to continue the current use of the land under which it currently qualifies.
 3. I understand I will be responsible for all deferred taxes due because of any disqualification.
 4. I ACCEPT FULL LIABILITY FOR ANY EXISTING DEFERRED TAXES.

Note: If the property is currently in Present-Use Value and liability is not accepted, the full amount of the deferred taxes will typically be due in the name of the grantor immediately. Liability need not be accepted and no deferred taxes are due for qualifying transfers pursuant to G.S. 105-277.3(b) and (b1). For example, liability does not need to be accepted for qualifying transfers to relatives. However, any deferred taxes existing at the time of transfer will remain a lien on the property. Owners already receiving Present-Use Value on properties not included in this application may wish to review the alternative provisions of G.S. 105-277.3(b2)(2).

Signature of Owner (All tenants of a tenancy in common must sign.)	Title	Date
Signature of Owner (All tenants of a tenancy in common must sign.)	Title	Date
Signature of Owner (All tenants of a tenancy in common must sign.)	Title	Date

FOR OFFICE USE ONLY: APPROVED DENIED BY: _____ REASON FOR DENIAL: _____



OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

8904

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by BJ Williamson
_____ in _____ Township, Sampson County, for
the year(s) and in the amount(s) of:

YEAR	
<u>2018</u>	\$ <u>151.27</u>
<u>S</u>	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
TOTAL REFUND	\$ <u>151.27</u>

These taxes were assessed through clerical error as follows.

Bill # 0023330676
CKL 1647
Tag ~~Turn~~ Turn in (Sold)
2015 Toy+

602	County Tax	<u>91.09</u>
501	School Tax	<u>16.01</u>
	Fire Tax	_____
T02	City Tax	<u>44.17</u>
	TOTAL \$	<u>151.27</u>

Mailing Address.

820 Elizabeth St.
Clinton, NC 28328

Yours very truly

BJ Williamson
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

8901

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Prestage Farms Inc in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
2018	\$ 244.33
	\$
	\$
	\$
	\$
	\$
TOTAL REFUND	\$ 244.33

These taxes were assessed through clerical error as follows.

Bill # 0006723241
4B9933
Tos Turn in (sold)
2011 Mack

G-02	County Tax	225.22
	School Tax	
F-23	Fire Tax	19.11
	City Tax	
	TOTAL \$	244.33

Mailing Address.

Yours very truly

x Prestage Farms Inc.
Taxpayer Jammy Johnson Corporate Controller

x PO Box 438
Clinton NC 28329-0438

710
Social Security:

RECOMMEND APPROVAL:

[Signature]
Sampson County Tax Administrator

Board Approved _____
Date Initials

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

8903

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Patty Emanuel Honeycutt in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2018</u>	\$ <u>141.49</u>
<u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>
TOTAL REFUND	\$ <u>141.49</u>

These taxes were assessed through clerical error as follows.

Bill # 0044 209075
PTB 5443
Tas turn in (totalled)
2017 Niss

G-02	County Tax	<u>127.58</u>
	School Tax	<u> </u>
F20	Fire Tax	<u>13.91</u>
	City Tax	<u> </u>
	TOTAL \$	<u>141.49</u>

Mailing Address.

X 1402 Baptist Chapel Rd.
Autryville, NC 28318

Yours very truly

X Patty Emanuel Honeycutt
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

8916

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by James Braxton Grimes in PC Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR		\$	
<u>2018</u>		\$	<u>180.12</u>
_____		\$	_____
_____		\$	_____
_____		\$	_____
_____		\$	_____
	TOTAL REFUND	\$	<u>180.12</u>

These taxes were assessed through clerical error as follows.

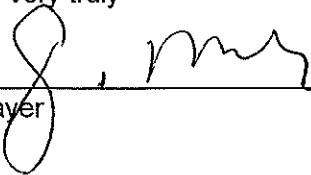
2017 Toyota
Vehicle Totalled by Turnover
Tax # FBW 1377

602 County Tax 165.11
School Tax _____
F17 Fire Tax 15.01
City Tax _____
TOTAL \$ 180.12

Mailing Address.

James Braxton Grimes
1395 Julius Sutton Hwy
Mount Olive NC 28365

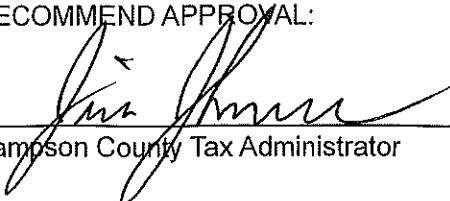
Yours very truly



Taxpayer

Social Security # _____

RECOMMEND APPROVAL:



Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

8895

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Carter, Jerry Mack + Edith
Ann J. in Franklin Township, Sampson County, for the year(s) and in the amount(s) of: 0302024001

YEAR	
<u>2017</u>	\$ <u>90.72</u>
<u>2016</u>	\$ <u>91.22</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>181.94</u>

These taxes were assessed through clerical error as follows:
Double listed to 0302024000 per Dpled
Book 1931 page 363. 17.80 Aves

County Tax 165.90
School Tax _____
Fire Tax 16.04
City Tax _____
TOTAL \$ 181.94

Mailing Address.

1221 Rufus Wells Rd.
Willard, NC 28478

Yours very truly

Carter, Jerry Mack + Edith
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

[Signature]
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

8924

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Elliott Larson Bass in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2017</u>	\$ <u>105.54</u>
<u>§</u>	\$ _____
<u>§</u>	\$ _____
<u>§</u>	\$ _____
<u>§</u>	\$ _____
<u>§</u>	\$ _____
TOTAL REFUND	\$ <u>105.54</u>

These taxes were assessed through clerical error as follows.

B:11# 0033981689
454409
Tag Turn in (sold)
2014 Chev

G02	County Tax	<u>94.13</u>
	School Tax	_____
F07	Fire Tax	<u>11.41</u>
	City Tax	_____
	TOTAL \$	<u>105.54</u>

Mailing Address.

ELLIOTT L BASS
1180 Plainview Hwy
Dunn NC 28334

Yours very truly


Taxpayer

Social Security # _____

RECOMMEND APPROVAL:


Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

8928

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Estate of Robert Bernard Blackman in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2017</u>	\$ <u>24.14</u>
<u>2017</u>	\$ <u>98.90</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>123.04</u>

These taxes were assessed through clerical error as follows.

Bill # 0008530457
WVZ 2522
Tag Turn in (sold)
2006 Merc

602 County Tax 112.04
School Tax _____
FOS Fire Tax 11.00
City Tax _____
TOTAL \$ 123.04

Bill # 0037522260
EAL 3689
Tag Turn in (sold)
2016 Ford

Mailing Address.

1921 Laura Duncan Rd.
X Apex, NC 27523

Yours very truly

X Denise B. Sorrell exec.
Taxpayer

Estate Tax ID _____

Social Security # _____

RECOMMEND APPROVAL _____

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

8932

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by to Denise Taylor Warren
_____ in _____ Township, Sampson County, for
the year(s) and in the amount(s) of:

YEAR	
<u>2018</u>	\$ <u>102.16 132.49</u>
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
TOTAL REFUND	\$ <u>132.49</u>

These taxes were assessed through clerical error as follows.

Bill H 0038858330
0028432
Tax Turn In CS
2009 GMC

G02 County Tax 102.16
S01 School Tax 17.95
F19 Fire Tax 12.38
City Tax _____
TOTAL \$ 132.49

Mailing Address.

Denise T. Warren
140 Wake Pointe Lane
Clinton, NC 28328

Yours very truly

Denise T. Warren
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____ Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed by Sampson County against the property owned by Johnny Wade Hardison in Plainview Township, Sampson County, for the year(s) and in the amount(s) of: 14080832001

Year	<u>2018</u>	\$ <u>616.04</u>
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
Total Release/Adjustment		\$ <u>616.04</u>

⁶⁰² County Tax	\$ <u>555.45</u>
School Tax	\$ _____
^{F06} Fire Tax	\$ <u>60.59</u>
City Tax	\$ _____
Total	\$ <u>616.04</u>

The taxes were assessed through clerical error or an illegal tax as follows:

Was missed being transferred per Deedbk 1991 pg 990 12/11/2017

Taxpayer:

Johnny Wade Hardison

Tax Administrator:

[Signature]

Board Approved:

_____ Date

_____ Initials

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed by Sampson County against the property owned by Justin Jackson in Halls Township, Sampson County, for the year(s) and in the amount(s) of:

Year	<u>2018</u>	\$	<u>746.73</u>
		\$	
		\$	
		\$	
		\$	
Total Release/Adjustment		\$	<u>761.73</u>

County Tax	\$	<u>702.15</u>
School Tax	\$	
Fire Tax	\$	<u>59.58</u>
City Tax	\$	
Total	\$	<u>761.73 - 15.00 by fee</u> <u>746.73</u>

The taxes were assessed through clerical error or an illegal tax as follows:

Doublewide that was removed from parcel & put on a leasehold account, strangely billed on this parcel again.

Taxpayer:

Justin Jackson

Tax Administrator:

[Signature]

Board Approved:

Date Initials

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

MARCH 21, 2019

FROM: SAMPSON COUNTY PUBLIC WORKS

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2018-2019

1. It is requested that the budget for the PUBLIC WORKS WATER Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
61971000-544000	CONTRACTED SERVICES	13,060.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
61937100-408900	MISCELLANEOUS REVENUE	13,060.00	

2. Reason(s) for the above request is/are as follows:

Need to allocate funds to cover fuel for the rest of the year--over due to excess fuel during Florence.



(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

3/22, 2019



(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____



(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2018-2019

1. It is requested that the budget for the Community College Capital Outlay be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11659220-558000	Building improvements	704,000.00	
11659220-550000	Unallocated capital outlay		204,000.00
21142600-582096	Transfer to general fund	250,000.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11039999-409900	Fund balance approp	250,000.00	
21034260-409900	Fund balance approp	250,000.00	
11033981-409619	Trans from capital reserve	250,000.00	

2. Reason(s) for the above request is/are as follows:

To allocate prior years unexpended funds to ADA projects at the Community College and to boiler replacement (26,025) as requested by College.



 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____ 3/22, 2018



 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20__



 (County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.



SAMPSON COMMUNITY COLLEGE

P.O. Box 318
Clinton, NC 28329

p 910.592.8081
f 910.592.8048
www.sampsoncc.edu

March 13, 2019

Mr. Ed Causey
Sampson County Manager
406 County Complex
Clinton, North Carolina 28328

Dear Mr. Causey:

I would like to begin by thanking you, the county staff, and the Commissioners for the opportunity to present the College's budget needs in an open forum and for the personal interaction these meetings provide everyone.

Please find enclosed a copy of the College's FY 2019-20 local budget request which reflects the information presented to the Commissioners. The budget request was formally ratified by the Trustees during their meeting last evening.

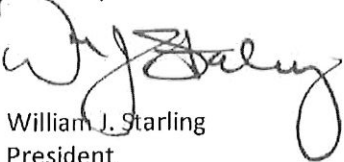
The College will be accepting bids for all ADA-related work on April 9. The anticipated project costs for the renovation of non-compliant bathrooms, service counters, and door hardware will require capital funds appropriated as follows:

FY 2015-16	\$250,000
FY 2017-18	\$250,000
FY 2018-19	\$204,000 (less funds used for boiler replacement of \$26,025)

It is our understanding that we are required to formally request the FY 2015-16 unspent funds and the funds from the FY 2017-18 education reserve to be added to the FY 2018-19 allocation. We are, therefore, formally requesting that these unspent funds from these years now be appropriated to this project. Please note that this project is purposely scheduled at the end of the academic year to minimize disruption to classes. The bathroom renovations will be performed during the summer term and cash draws may cross the fiscal year into July and August of FY 2019-20.

Please let us know if you need additional information.

Sincerely,



William J. Starling
President

Pc: Ms. Kelly Jackson, Vice President of Finance and Auxiliary Services

Enclosure

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: Anna Ellis

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

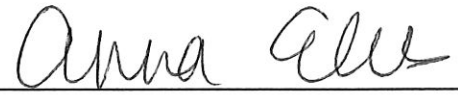
SUBJECT: Budget Amendment for fiscal year 2018-2019

1. It is requested that the budget for the Animal Shelter Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11243800-526200	Dept. Supplies	3,262.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11034380-408401	Donations	3,262.00	

2. Reason(s) for the above request is/are as follows:
To budget donations received for Kuranda beds and department supplies

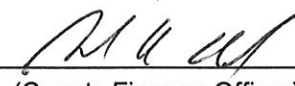


(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

3/22, 2019



(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

, 20



(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

3/6/2019

FROM: Heather Bonney, Library Director

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget amendment for fiscal year 2018-2019

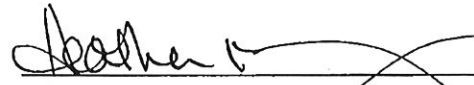
1. It is requested that the budget for the LIBRARY Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11761100-534100	Printing	1,000.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
110361100-408900	Miscellaneous revenues	\$1,000.00	

2. Reason(s) for the above request is/are as follows:

To budget funds for library publicity items such as bookbags, pens, USB drives, and headphones which will be customized printed with our logo and made available to the public for purchase.




(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

3/22, 2019



(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____



(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

COUNTY OF SAMPSON
BUDGET AMENDMENT

February 26, 2019

MEMO:

FROM: Sarah W. Bradshaw

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2018-2019

1. It is requested that the budget for the Social Services Department be amended as follows:

Expenditure Account	Expenditure Account Description	Increase	Decrease
13553100-531300	Transportation of Patients	16,000.00	

Revenue Account	Revenue Account Description	Increase	Decrease
13535450-403304	Title XIX Medicaid Transportation	16,000.00	

2. Reason(s) for the above request is/are as follows: To add additional funds to pay clients for transporting themselves to Medicaid approved medical appointments.



(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

3/22, 2018



(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____



(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

FEB 26 AM 11:54

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

February 25, 2019

FROM: Sampson County Public Works

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2018-2019

1. It is requested that the budget for the Public Works Department
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
61971000-554000	Capital Outlay Vehicles	15,458.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
61937100-408900	Misc - Rev.	15,458.00	

2. Reason(s) for the above request is/are as follows:
To budget receipt for insurance for total truck.



(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 3/22, 20 19



(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20



(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

2/20/2019

MEMO:

FROM: MELANIE HARRIS

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2018-2019

1. It is requested that the budget for the SAMPSON SOIL & WATER Department be amended as follows:

EXPENDITURE			
<u>CODE NUMBER</u>	<u>DESCRIPTION (OBJECT OF EXPENDITURE)</u>	<u>INCREASE</u>	<u>DECREASE</u>
28349610 526200	Departmental Supplies	2,000.00	

REVENUE			
<u>CODE NUMBER</u>	<u>SOURCE OF REVENUE</u>	<u>INCREASE</u>	<u>DECREASE</u>
28334961 409909	Fund Bal Appropriated State	2,000.00	

1. Reason (s) for the above request is/are as follows:

Reallocation of Funds for purchase of Shirts, Hats, Jackets w/ Sampson SWCD logo


(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

3/22, 2018


(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____


(County Manager & Budget Officer)



SAMPSON COUNTY SOIL AND WATER
NEW AGRI. BUILDING
84 COUNTY COMPLEX RD.
CLINTON, NC 28328-4727

TO: David Clack, Finance Officer
Melissa Burton, Deputy Finance Officer

SUBJECT: Fund Balance Appropriated State

DATE: February 20, 2019

FROM: Melanie Harris, Department Head
Sampson Soil and Water

This is to request permission to use funds in Fund Balance Appropriated State revenue acct 28334961-409909 to purchase jackets, shirts and hats for the Clinton field office staff and SWCD board members. The SWCD district board unanimously approved the use of these funds in their monthly board meeting on February 19, 2019.

I have completed a budget amendment to move these funds into our Departmental Supplies account 28349610-526200.

FEB 25 4:25

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

March 13, 2019

FROM: Lorie Sutton, Director of Aging

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2018-2019

1. It is requested that the budget for the AGING Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02558800-522100	NUTRITION - FOOD AND PROVISION		\$ 24,026.00
02558800-596000	NUTRITION - TRANSPORTATION	\$ 24,596.00	
02558680-526200	GSC - DEPARTMENTAL SUPPLIES	\$ 12,023.00	
02558790-526200	INFO & REFERRAL - DEPT SUPPLIES	\$ 2,000.00	
02558710-522100	ADHC - FOOD PROVISION CONTRACTING		\$ 8,000.00
02558710-589000	ADHC - TRANSFER TO SAT (TRANS)		\$ 748.00
02558660-544000	PC II - CONTRACTED SERVICES		\$ 2,700.00
<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02035880-402300	NUTRITION - FED/STATE SCHOOL LUNCH		\$ 4,548.00
02035880-403601	NUTRITION - MID-CAROLINA		\$ 19,478.00
02035880-403665	NUTRITION - TRANSPORTATION REIMB	\$ 24,596.00	
02035868-403601	SENIOR CENTER - MID-CAROLINA	\$ 12,023.00	
02035879-403601	INFO & REFERRAL - MID-CAROLINA	\$ 2,000.00	
02035871-403601	ADHC - MID-CAROLINA		\$ 8,748.00
02035866-403601	PCII - MID-CAROLINA		\$ 2,700.00

2. Reason(s) for the above request is/are as follows:

To increase the Home and Community Block Program budget \$7,693 that reflects the additional grant money allocated to Sampson County and to reallocate existing budget based on units (meals, hours, etc) that have been met thus far.

Lorie B Sutton
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

3/22, 2019

[Signature]
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

[Signature]
(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

March 5, 2019

FROM: Lorie Sutton, Director of Aging

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2018-2019

1. It is requested that the budget for the AGING Department
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02558660-526200	PC II - DEPARTMENTAL SUPPLIES	\$ 2,917.00	
02558660-531100	PC II - TRAVEL	\$ 2,000.00	
02558660-544000	PC II - CONTRACTED SERVICES	\$ 24,700.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02035866-404202	PC II - MEDICAID REIMBURSEMENT	\$ 29,617.00	

2. Reason(s) for the above request is/are as follows:

To increase the In-Home Aide program budget to reflect the additional units we have provided through February 2019.

Lorie B Sutton

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

3/22

, 20 19

[Signature]

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

, 20

Evan W. G

(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

CLINTON CITY SCHOOLS
BUDGET AMENDMENT

Fund: **Local**

Budget Amendment: 2

The Clinton City Board of Education at a meeting on the 28th day of February, 2019, passed the following resolution:

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

SEE ATTACHED LISTING

Total appropriation in current budget	\$6,053,778.00
Total increase/decrease of amendment	
Total appropriation in amended budget	\$6,053,778.00

Passed by majority vote of the Clinton City Board of Education on the 28th day of February 2019.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this _____ day of _____ 2019.



Chairman, Board of Education



Secretary, Board of Education

Chairman, Board of County Commissioners

Secretary, Board of County Commissioners

BUDGET AMENDMENT DETAIL

FUND: LOCAL

<u>CODE</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
2.5110.061.411.330.330.00	Supplies and Materials		700.00
2.5870.028.312.330.330.00	Workshop Expense <i>SAS Requested to move where budget needed</i>	700.00	
2.5110.061.411.320.320.00	Supplies and Materials		\$2,400.00
2.5870.028.312.320.320.00	Workshop Expense <i>SMS Requested to move where budget needed</i>	\$2,400.00	

CLINTON CITY SCHOOLS
BUDGET AMENDMENT



Fund: STATE

Budget Amendment: 2

The Clinton City Board of Education at a meeting on the 28th day of February, 2019, passed the following resolution:

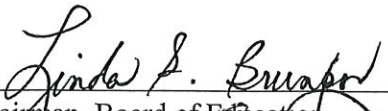
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

SEE ATTACHED LISTING


Total appropriation in current budget	\$19,197,461.40
Total increase/decrease of amendment	\$124,168.25
Total appropriation in amended budget	\$19,321,629.65

Passed by majority vote of the Clinton City Board of Education on the 28th day of February 2019.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this _____ day of _____ 2019.



Chairman, Board of Education



Secretary, Board of Education

Chairman, Board of County Commissioners

Secretary, Board of County Commissioners

BUDGET AMENDMENT DETAIL

FUND: STATE

<u>CODE</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
1.5110.046.180.304.000.00	Bonus- Third Grade Reading	\$26,058.72	
1.5110.046.211.304.000.00	Employer's SS Cost <i>Third Grade Reading Bonus Allotment</i>	\$1,993.28	
1.5110.048.180.330.000.00	Bonus- Reading and Math	\$34,449.31	
1.5110.048.180.320.000.00	Bonus- Reading and Math	\$6,000.00	
1.5110.048.211.330.000.00	Employer's SS Cost	\$2,448.00	
1.5110.048.211.320.000.00	Employer's SS Cost	\$459.00	
1.5120.048.180.308.000.00	Bonus – CTE	\$875.00	
1.5120.048.211.308.000.00	Employer's SS Cost	\$66.92	
1.5260.048.180.308.000.00	Bonus – AP	\$4,850.00	
1.5260.048.211.308.000.00	Employer's SS Cost <i>Reading, Math, CTE, AP Bonus Allotment</i>	\$371.02	
1.5110.131.413.316.000.00	Regular Curricular-Other Textbooks	\$11,520.00	
1.5110.131.413.304.000.00	Regular Curricular-Other Textbooks	\$5,520.00	
1.5110.131.413.330.000.00	Regular Curricular-Other Textbooks	\$13,353.00	
1.5110.131.413.320.000.00	Regular Curricular- Other Textbooks	\$21,757.00	
1.5110.131.413.304.304.00	Regular Curricular-Other Textbooks	\$3,000.00	
1.5110.131.413.330.330.00	Regular Curricular-Other Textbooks	\$3,240.00	
1.5110.131.413.308.308.00	Regular Curricular-Other Textbooks	\$5,067.00	
1.5110.131.413.000.000.00	Regular Curricular-Other Textbooks	\$3,950.00	
1.5110.131.413.308.000.00	Regular Curricular-Other Textbooks	\$2,828.00	
1.5110.130.412.000.000.00	Regular Curricular-State Textbooks <i>ABC Transfer-State Textbook to Other Textbook</i>		\$70,235.00
1.5350.016.198.330.000.00	Tutorial Pay	\$3,414.75	
1.5350.016.211.330.000.00	Employer's SS Cost	\$261.23	
1.5350.016.221.330.000.00	Employer's Retirement Cost <i>Twice Retained Students Allotment</i>	\$644.02	
1.5110.001.121.000.000.00	Teacher Salary <i>New Teacher Orientation</i>	\$12,114.00	
1.5110.003.162.000.000.00	Substitute Pay <i>Sub Pay October, November, December</i>	\$4,429.00	
1.5110.015.462.000.000.00	Purchase of Non-Cap Computer Equip <i>Interest August –September</i>	\$294.00	

BUDGET AMENDMENT DETAIL

FUND: STATE

<u>CODE</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
1.6410.073.311.000.000.00	Contracted Services <i>School Connectivity-Wifi A5&Wan A2</i>	\$25,440.00	

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3

Meeting Date: April 1, 2019

Information Only
 Report/Presentation
 Action Item
 Consent Agenda

Public Comment
 Closed Session
 Planning/Zoning
 Water District Issue

INFORMATION ONLY

For all Board Information items, please contact the County Manager's Office if you wish to have additional information on any of the following.

- a. Health Advisory Board Minutes, January 28, 2019

To: Mr. Edwin Causey
County Manager

Susan Holder
Assistant County Manager

From: Wanda Robinson
Health Director

Subject: County Commissioner's Agenda Item

Date: March 19, 2019

Attached are the Advisory Board Minutes that were approved on March 18, 2019. This is being submitted as Board of Health information item.

Sampson County Health Department Advisory Committee Meeting Minutes

January 28, 2019

Members Present: Dr, Jeffrey Bell, Paul Bradshaw, Dr. Elizabeth Bryan, Robert Butler, Linda Heath, Jacqueline Howard, Chair; Linda Peterson, Dr. Beth Turner.

Health Department Staff present: Wanda Robinson, Sally DeMay, Perry Solice, Kelly Parrish and Annie Fennell.

Administration Present: Edward Causey and Joe Starling.

I. Call to Order:

Jacqueline Howard call meeting to order and turned the meeting over to Wanda Robinson.

II. Election of Chair of Advisory Board:

Wanda Robinson opened the floor for nominations from the board for Chair. Linda Heath nominated Jacqueline Howard for Chair. No other nominations were received. Jacqueline Howard stated she would accept Chair. Motion made for Jacqueline Howard to remain Chair of the SCHD Advisory Board made by Linda Heath and seconded by Dr. Jeffrey Bell. All in favor. Motion carried.

Wanda Robinson turned the meeting back over to the re-elected Chair Jacqueline Howard.

III. Election of Vice Chair:

Jacqueline Howard opened floor for nominations from the board for Vice-Chair. Paul Bradshaw nominated Robert Butler. No further nominations. Robert Butler accepted the nomination. Motion made by Paul Bradshaw to accept Robert Butler as Vice Chair, seconded by Dr. Jeffrey Bell. All in favor. Motion carried.

IV. Invocation:

Paul Bradshaw gave Invocation.

V. Approval of minutes:

Motion made by Paul Bradshaw to accept the November 19, 2018 minutes as written, seconded by Robert Butler. All in favor. Motion carried.

VI. Financial:

a. Approval of fees:

Wanda Robinson presented LabCorp Fee revised fee for Drug Alcohol Screenings. Linda Heath asked for explanation of how the Reflex testing occurs. Wanda explained if the Ethanol Test was positive, then the Ethanol Reflex testing would be performed to verify results. Current Fee for Ethanol Testing is \$64.10 and has been reduced to \$24.00. The Ethanol Reflex testing fee is \$35.00 current and will not be changed. Wanda asked for approval from the Advisory Committee and then will be presented to the County Commissioners as the Board of Health.

Motion made to accept the revised LabCorp Fee for CPT code G0478 and new LabCorp Fee for CPT code 478R made by Linda Heath, seconded by Dr. Jeffrey Bell. All in favor. Motion carried.

Wanda Robinson spoke of LabCorp does single testing and bundled lab testing. Lab test are requested by a specific test code and not necessarily a CPT code. When the CPT code is pulled to be entered on the encounter fee, this sometimes causes the fee to be skewed from a panel to an individual bases. We have two new providers, OB-GYN and Nurse Practitioner that are starting to request testing that health department has not done traditionally in the past. Approval requested of the committee to be allowed to add and use the Lab Code and fee at the time the service is needed and bring the new code and fee to the next committee meeting for approval.

Motion to allow new codes and fees to be added as needed; new codes and fees to be brought to the next committee meeting after adding; and to add New Code OL001- Anemia Profile B for Fee Schedule made by Linda Peterson, seconded by Paul Bradshaw. All in favor. Motion carried.

b. Approval of Maternal Health and Child Health Mini Grant:

This is a one-time Mini Grant. Sampson County is in the top 20 counties with high Infant Mortality Rate. Mini Grant will be used to purchase desktop computers for Front Desk, Eligibility and Lab staff to replace computers purchased in 2015.

Motion made by Robert Butler to accept the \$20,757 Maternal Health and Child Health Mini Grant; seconded by Dr. Jeffrey Bell. All in favor. Motion carried.

c. Rural Health Grant:

Wanda spoke of the three year Rural Health Grant. Report of data collected is submitted each year of the grant and have requested the \$150,000.00 for the next year. Kelly compiled the data for the report and we had reached the maximum number for the patients to equal the amount of uncompensated care that we are providing at the health department.

d. Financial Report:

Wanda Robinson reviewed the handout; numbers are down in places, but good considering that we are down one full-time practitioner and three nursing positions, Adult Health, Family Planning and CD/TB. Environmental Health had a surge in inspections due to 100% inspection goal that was met in December.

Wanda reviewed the handout on Medicaid reimbursement and local revenues. Also reviewed the FY17-18 full fiscal year Medicaid Revenues and Local Revenues.

VII. Communicable Disease Report:

Kelly Parrish gave report on the Communicable Disease Report 2018. Discussed the use of the NC Electronic Data Disease System that is used to collect data from other providers and to collect reports of communicable disease in Sampson County. This system is checked daily. Kelly reviewed handout comparing results from year 2017 and 2018. Noted increases in Campylobacter Infection and Salmonellosis. Hepatitis C has increased in the last two years due to more providers are testing and reporting the results. Overall total of Communicable diseases has increased from 104 to 135 cases in 2018.

TB had a decrease in those cases for 2018. An increase in Influenza deaths as well as increase in Sexually Transmitted Diseases. Chlamydia and Gonorrhea increased with total cases increased from 506 to 603 in 2018.

The health department tested 30 patients for Hepatitis C and 5 tested positive. The health department saw a total of 874 STD visits during calendar year 2018. Of these visits 158 were positive for Chlamydia and 116 positive for Gonorrhea.

Motion made by Paul Bradshaw to accept the Communicable Disease report as presented, seconded by Dr. Jeffrey Bell. All in favor. Motion carried.

VIII. State of the County Health Report 2018:

Wanda Robinson reported that this was the final State of the County Health Report for 2018. There were a few minor changes to the report since presented in October. State of the County Health Report 2018 will be presented to County Commissioners as Board of Health at February 4, 2019 meeting.

IX. Health Directors Report:

a. Mosquito Abatement Funds:

September awarded approximately \$95,000 for mosquito abatement, returned about \$20,000 to the state that was not able to be spent due to a deadline change from the state. Sampson County has been offered \$73,184 more funding for mosquito abatement again. The issues with accepting these funds at this time: would need to do surveillance and set traps, training, and spraying and is not mosquito season at this time. These funds would have to be spent by May 31, 2019, which is not possible. Wanda spoke that to have a Mosquito Abatement Program in place would take about \$200,00 to 230,000 per year and would require funding from other sources. Recommendation from Wanda is to not accept this funding. Discussion of possibilities ways of ways to spend the money. Decided this was not enough money to aerial spray the whole county and would cause issues with spraying only certain areas of the county.

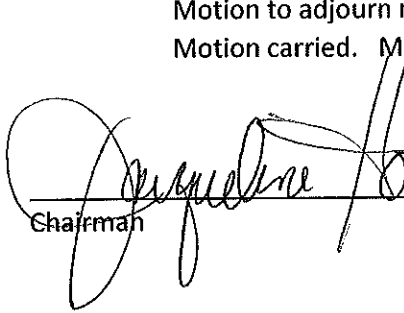
Motion made by Robert Butler to not accept the \$73,184 funding for mosquito abatement. Seconding by Dr. Elizabeth Bryan. All in favor. Motion carried.

b. Medicaid Fee Schedule:

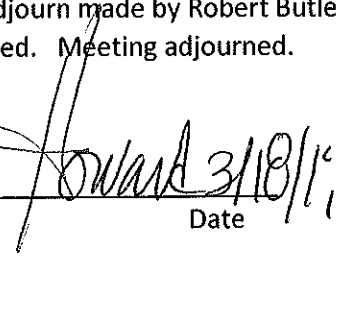
New Practitioners and providers are adding new CPT codes to our fee schedule. Handout of 2 pages from the Medicaid Fee Schedule Reimbursement -there are several more pages of this Medicaid Fee Schedule Reimbursement. These are allowed fees are for Health Departments to be reimbursed. We will be bringing the new CPT codes to be added as we come across them in providing services.

X. **Public Comment:**
No public comment.

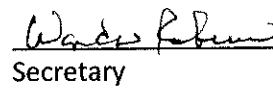
XI. **Adjournment:**
Motion to adjourn made by Robert Butler and seconded by Dr. Jeffrey Bell. All in favor.
Motion carried. Meeting adjourned.



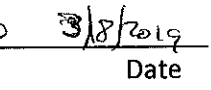
Chairman



Date



Secretary



Date

**SAMPSON COUNTY WATER AND SEWER DISTRICTS I AND II
BOARD OF DIRECTORS**

ITEM ABSTRACT

ITEM NO. 4 (a)

Meeting Date: April 1, 2019

Information Only
 Report/Presentation
 Action Item
 Consent Agenda

Public Comment
 Closed Session
 Planning/Zoning
 Water District Issue

SUBJECT: Consideration of Bulk Purchase Agreement with Johnston County

DEPARTMENT: Public Works

PUBLIC HEARING: No

CONTACT PERSON(S): Linwood Reynolds, Public Works Director

PURPOSE: To consider approval of the bulk water purchase agreement with Johnston County

ATTACHMENTS: Bulk Water Purchase Agreement

BACKGROUND:

As discussed in recent planning session, staff has worked diligently to negotiate a bulk water agreement whereby Sampson County will sell a supplemental water supply to the Johnston County. The development of the water supply and transmission facilities for this sale will strengthen our water system and offer revenue generation opportunities. Mr. Reynolds will be present to answer any questions regarding the agreement.

RECOMMENDED ACTION OR MOTION:

Approve bulk water purchase agreement

STATE OF NORTH CAROLINA
SAMPSON COUNTY

**BULK WATER PURCHASE AGREEMENT
BETWEEN SAMPSON COUNTY AND JOHNSTON COUNTY**

THIS AGREEMENT is made and entered into this the _____ day of _____, 2019, by and between Sampson County, a body politic, organized and existing under the laws of the State of North Carolina (hereinafter referred to as “Sampson County”) and Johnston County, a body politic organized and existing under the laws of the State of North Carolina (hereinafter referred to as “Johnston County”).

WITNESSETH

WHEREAS, Sampson County operates and manages water supply and water distribution facilities located within its boundaries, and has established a Department of Public Works for the purpose of operating and managing the facilities and systems; and

WHEREAS, Johnston County operates and manages water supply and water distribution facilities located within its boundaries, and has established a Department of Public Utilities for the purpose of operating and managing the facilities and systems; and

WHEREAS, Johnston County desires to acquire a supplemental supply of potable water with low disinfection byproducts formation potential from Sampson County; and

WHEREAS, Sampson County and Johnston County have reached an agreement for providing and maintaining water supply and transmission facilities and for the sale and purchase of potable water described herein, and the parties desire to set forth the terms and conditions of this agreement.

NOW, THEREFORE, in consideration of the mutual benefits, representations, and agreements contained herein and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree, as follows:

I. Purpose

The Purpose of this agreement is to set forth the understandings and agreements of the parties regarding:

- (a) the allocation of capacity in the Sampson County water system for Johnston County, and
- (b) the purchase of potable water by Johnston County from Sampson County, and

- (c) the responsibilities for capital costs and operational and maintenance costs required for the water supply, including but not limited to legal, administration, engineering, design, and construction costs.

II. Design and Construction Responsibilities.

- (a) Sampson County shall, at its expense, cause its water supply and transmission system to be upgraded, expanded and/or enlarged so as to enable a quantity of water in the total amount of five hundred thousand gallons per day (500,000 gpd or 0.50 MGD) to be transported in varying increments to two (2) separate points of delivery at a reasonably constant pressure based on a minimum required hydraulic gradient elevation of 385 feet above mean sea level from the Sampson County water system; provided, however, that the cost of the upgrade, expansion and/or enlargement shall not exceed \$2,900,000.00, in which case, the parties shall attempt in good faith to renegotiate the terms of this agreement. The points of delivery shall be at meter facilities designed and constructed by Sampson County pursuant to this Agreement located as close as reasonable and practical to the Sampson County - Johnston County line as described hereafter and as shown on Exhibit A attached hereto and incorporated as if fully set forth herein. Peak rates of delivery shall not exceed 120% of daily average supply allocations. The points of delivery shall include:

<u>Location</u>	<u>Average Daily Supply</u>	<u>Date to be Available</u>
Easy Street	0.150 MGD	June 2020
Oak Grove Church Road	0.350 MGD	June 2021

As of the execution of this Agreement, Sampson County is not subject to the Central Coastal Plain Capacity Use Area (“CCPCUA”). Should Sampson County become part of the CCPCUA at any time during the term of this Agreement, or any extension thereof, Sampson County reserves the right to renegotiate the average daily supply stated herein without penalty in order to maintain regulatory compliance. In such case, if Sampson County withdraws any capacity purchased by Johnston County during the term of this agreement, Sampson County will reimburse Johnston County the amount of capacity fee paid to Sampson County, per gallon, that is being withdrawn at a rate equal to that originally paid by Johnston County. Sampson County shall be responsible for operation and maintenance of any facilities constructed by Sampson County under this agreement.

(b) Johnston County shall, at its expense, expand and/or modify its water transmission system to receive water supply from Sampson County. Furthermore, Johnston County shall at its expense be responsible for any additional water storage within its water distribution system that is necessitated by reason of the provision of five hundred thousand gallons per day (500,000 gpd or 0.50 MGD) contemplated by this Agreement, including, but not limited to, any elevated water storage tanks. While it is the intent of this Agreement that Sampson County shall provide water to Johnston County, Johnston County agrees that, in the event of an emergency, Johnston County shall provide Sampson County with water in an amount not to exceed the average daily supply set forth in Article II(a) above. In the event of such an emergency, Sampson County shall provide Johnston County with as much prior notice of its need to purchase water from Johnston County as is practicable under the circumstances. Sampson County shall pay Johnston County for all water supplied on an emergency basis at a rate equal to the bulk rate stated in Article IX of this Agreement or the prevailing bulk rate paid by Johnston County at the time. However, Johnston County may refuse or restrict the sale of water to Sampson County in the event it would affect the normal or emergency needs of Johnston County. Sampson County agrees to comply with any conservation measures in effect in Johnston County at the time said water is being sold to Sampson County. Johnston County shall be responsible for operation and maintenance of any facilities constructed by Johnston County under this agreement.

III. Quality of Delivered Water.

Water supplied by Sampson County to Johnston County shall meet all federal and state regulations. Further, the secondary disinfectant of the supply shall be free chlorine, and total trihalomethane and haloacetic acid concentrations at the points of delivery shall not exceed forty (40) percent of maximum federal limits.

IV. Payment of Capital Costs for Improvements.

Sampson County shall pay all capital costs for water system improvements located south of the two-way master meters/points of delivery depicted on the maps attached hereto as Exhibit "A" and Exhibit "B" and incorporated herein by reference. Johnston County shall pay all capital costs for water system improvements located north of the two-way master meters/points of delivery depicted on the maps attached hereto as Exhibit "A" and Exhibit "B" and incorporated herein by reference.

V. Allocation of Capacity in the Sampson County Water System.

Johnston County shall be allocated five hundred thousand gallons per day (500,000 gpd or 0.50 MGD) in the Sampson County Water System. The capacity charge for the 0.50 MGD allocation shall be \$3.00 per gallon per day (\$1,500,000 for 500,000 gallons per day). Such amount to be paid by Johnston County shall be due and payable to Sampson County as follows:

- (a) A one-time payment of \$450,000.00 upon completion of the Easy Street supply.
- (b) A one-time payment of \$1,050,000 upon completion of the Oak Grove Church Road supply.

VI. Conveyance of Water Supply Capacity.

Johnston County may not convey to another water purveyor outside Johnston County any part of its allocation of water supply capacity from Sampson County without the express, written authority of Sampson County. Said authority shall not be unreasonably withheld.

VII. Purchase of Potable Water by Johnston County from Sampson County.

- (a) Sampson County agrees to sell and Johnston County agrees to purchase, during the term of this Agreement or any renewal or extension thereof, potable treated water meeting standards of quality as detailed herein, in such quantities as may be required by Johnston County within the allocation limit, but in no event shall said quantities be less than the following daily volumes:
 - i. Six (6) months following final completion of the Easy Street supply – 0.100 MGD; and
 - ii. One (1) year following final completion of the Oak Grove Church Road supply – 0.300 MGD.
- (b) Johnston County agrees to pay commodity charges for the above minimum daily amounts in the event average daily withdrawals are lower on a quarterly basis, unless Johnston County is supplying water to Sampson County on an emergency basis as outlined in Article II (c) of this agreement. During the time in which Johnston County is providing water to Sampson County on an emergency basis, it shall not be required to comply with the minimum purchase requirements.
- (c) Sampson County's respective supplies to Johnston County shall meet state and federal regulations and standards of quality detailed herein.

VIII. Revenues.

Upon completion of the connecting mains and metering stations to be constructed at the Sampson/Johnston line as shown in Exhibit "A" and Exhibit "B" attached hereto and incorporated by reference as if fully set forth herein, Sampson County shall collect from Johnston County revenues and charges from and relating to the bulk sale of potable water in accordance with minimum usage and time frames as noted in Section VII herein above.

IX. Delivery and Billing for Service.

- (a) All water furnished under this Agreement shall be metered at the metering points as designated at Exhibit A herein and said metering points shall be constructed, maintained, and replaced (when needed) by Sampson County. Sampson County shall perform calibration testing from time to time but at least every two years, and shall provide the results to Johnston County within ten (10) days of receiving testing results. Sampson County shall provide Johnston County complete access to the metering points, including the right to install supervisory control and data acquisition equipment at each metering station.
- (b) The meters serving Johnston County shall be read by Sampson County on a monthly basis.
- (c) If Sampson County is unable to read meter(s) for any reason, the use may be estimated by Sampson County on the basis of average usage by Johnston County during the preceding six (6) months of billing periods for which readings were obtained. Bills rendered on the basis of such estimates shall be as valid as if made from actual meter readings.
- (d) The term "month" or "monthly" refers to the interval(s) transpiring between the previous meter reading date and the current meter reading date, and bills shall be rendered accordingly.
- (e) Sampson County's monthly bills for water services shall be rendered to Johnston County as computed by multiplying the flow of water by Johnston County expressed in thousand (K) gallons, by the rate per thousand (K) gallons. The rate per thousand (K) gallons is the generally applicable aggregate bulk rate as subject to and governed by the Ordinances adopted by Sampson County for its Public Utilities Department and all fees, charges and or costs related to the same are controlled thereby and subject to change. Said rates are determined on an annual basis by the Sampson County Board of Commissioners. Sampson County shall charge Johnston County the same unit rate for water supply as all other Sampson County bulk customers. The current applicable bulk rate for water is \$2.50 per one thousand gallons of water used per month.

However, during the term of this Agreement and any extensions or renewals thereof, Sampson County shall have the right to increase the bulk rate for water based upon the water production, operational, and maintenance costs of Sampson County's water system, provided, however, that the bulk rate for water shall not be increased during the first five (5) years from the effective date of this agreement and thereafter may be increased no more frequently than once every two (2) years. Sampson County shall provide Johnston County with notice of any increase in the bulk rate of water at least sixty (60) days prior to the effective date of said increase.

- (f) All billings shall be made by Sampson County by the thirtieth (30th) day of each month and paid by Johnston County within twenty (20) days of the billing date. A late payment charge of one percent (1%) per month shall be applicable to all bills rendered by Sampson County for all amounts not paid within twenty (20) days of the billing date. Should Johnston County fail to pay the monthly water bills when due and payable, Sampson County may suspend water services, provided that Sampson County shall give Johnston County written notice of intent to suspend services delivered to Johnston County by hand or certified mail, return receipt requested to the designated parties as set forth in Paragraph XXI of this Agreement, and shall allow Johnston County thirty (30) days from the date of such notice to make payment.

X. Connections Approved.

Any bulk supply connection by Johnston County made to Sampson County's Water System shall be approved by Sampson County and/or its Department of Public Works prior to such connection.

XI. Continuance of Service.

Sampson County shall use reasonable diligence to provide uninterrupted water production and distribution services to Johnston County. Sampson County shall not be liable to Johnston County or any consumer purchasing service through Johnston County for damage(s) arising out of or caused by, directly or indirectly, forces beyond its control, including, but not limited to, acts of God, fire, drought, flood, storm, earthquake, war, rebellion, insurrection, riot, terrorism, and any rules, regulations, or orders issued by any governmental authority other than Sampson County. Furthermore, Sampson County shall not be liable to Johnston County or any consumer purchasing service through Johnston County for damage(s) for failure in, temporary interruptions to, or temporary suspension of water production or distribution service, so long as such failure, interruption or suspension is not caused by

willful or negligent conduct on the part of Sampson County; provided, however, that nothing herein shall be construed as a waiver of governmental immunity by Sampson County. Sampson County reserves the right to suspend service, without liability on its part, at such time and for such period and in such manner as reasonably necessary for the purpose of making adjustments to, changes in, or repairs to the infrastructure and facilities for which it is responsible, provided that Sampson County shall make reasonable efforts to minimize any suspension of service. Sampson County guarantees that Johnston County will be given the same priority for service as all other bulk rate customers.

XII. Future Capacity.

Sampson County agrees to sell and Johnston County intends to purchase up to an additional five hundred thousand gallons per day (500,000 gpd or 0.50 MGD) when and if additional surplus capacity is developed in the Sampson County water system. Terms for purchase of additional supply shall be negotiated at the time the additional capacity is available or in an active development process.

XIII. Waiver and Indemnity.

- (a) To the fullest extent allowed by law, Sampson County assumes responsibility for and shall hold harmless, defend and indemnify Johnston County against all liability, claims, judgments, losses, costs, and expenses (including reasonable attorneys fees), for any and all injury, loss, or damage to persons or property, including fines by any Federal or State agency and also including personal injury or property damage to Johnston County, its employees, customers, tenants, and citizens on account of, or in any way arising out of, the design, construction, maintenance and operation of water utility infrastructure owned and constructed by Sampson County to carry out the purposes of this agreement.
- (b) To the fullest extent allowed by law, Johnston County assumes responsibility for and shall hold harmless, defend and indemnify Sampson County against all liability, claims, judgments, losses, costs, and expenses (including reasonable attorneys fees) for any and all injury, loss, or damage to persons or property, including fines by any Federal or State agency, and also including personal injury or property damage to Sampson County, its employees, customers, tenants, and citizens on account of, or in any way arising out of the design, construction, maintenance and operation of water utility infrastructure owned and constructed by Johnston County to carry out the purposes of this agreement.

(c) Neither party shall be responsible to indemnify the other against bodily injury or property damage to the extent that such damages are caused by the negligence of the other. Each party shall notify the other in writing of any claim for indemnification hereunder, and shall describe in such notice the nature and cause of the claim. The party against whom the claim is asserted shall be allowed a reasonable time and opportunity to cure, mitigate, defend and otherwise address the claim.

XIV. Transfer or Assignment.

The covenants and agreements contained in this Agreement are specifically binding on the parties hereto, and the covenants and agreements contained in this Agreement and the commitment by Sampson County to provide services to Johnston County is limited to Johnston County and may not be transferred or assigned to any other party or parties without the express written consent of Sampson County, which consent shall not be unreasonably withheld.

XV. Mediation.

Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to the institution of legal or equitable proceedings by either party. The Parties agree that the mediation will be conducted and governed by the North Carolina Rules Implementing Statewide Mediated Settlement Conferences in Superior Court Civil Actions, and N.G.G.S. Sect. 7A-38.1(c) except as specifically provided otherwise herein. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in Sampson County, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

XVI. Governing Law.

This Agreement shall be governed by the laws of the State of North Carolina.

XVII. Entire Agreement.

This Agreement represents the entire and integrated agreement between Sampson County and Johnston County and supersedes all prior negotiations, representations or agreements, either written or oral. This

Agreement may only be amended by written instrument signed by Sampson County and Johnston County.

XVIII. No Third Party Beneficiaries.

Nothing contained in this Agreement shall create a contractual relationship with or cause of action in favor of a third party against Sampson County or Johnston County.

XIX. Severance Clause.

In the event any provision of this Agreement is adjudged to be not enforceable or found invalid, such provision shall be stricken and the remaining provisions shall be valid and enforceable.

XX. Term of Agreement.

The term of this Agreement shall be for a term of thirty (30) years, and thereafter may be renewed or extended for up to two additional terms of ten (10) years each by mutual agreement of Sampson County and Johnston County. Sampson County, in addition to all other legal remedies may either terminate this Agreement or suspend delivery of potable water to Johnston County for any material default or breach of this Agreement by Johnston County, any fraudulent or unauthorized use of Sampson County's water infrastructure in such a manner as to circumvent Sampson County's metering service by Johnston County or failure to pay monthly bills when due and payable as provided in this Agreement. Sampson County shall provide to Johnston County written notice of any proposed termination and the cause thereof and Johnston County shall have thirty (30) days from the receipt of such notice to cure the alleged breach.

XXI. Notices.

All notices or other communications which shall be made pursuant hereto shall be in writing and shall be deemed to be given and received (a) when hand delivered to the address stated below, (b) three (3) days after being mailed to the address stated below, postage prepaid by certified or registered mail of the United States, return receipt requested to the address set forth below:

TO: Johnston County
Attn: County Manager
P.O. Box 1049

TO: Sampson County
Attn: County Manager
435 Rowan Road

Smithfield, NC 27577

Clinton, NC 28328

Either party to this Agreement may change its designated person or designated address at any time and from time to time by giving notice of such change to the other.

Executed by Sampson County, this the _____ day of _____, 2019.

SAMPSON COUNTY

ATTEST:

Susan J. Holder
Clerk to the Board

BY: _____
Clark Wooten, Chairman
Sampson County Board of Commissioners

STATE OF NORTH CAROLINA

SAMPSON COUNTY

I, _____, a Notary Public of the County and State aforesaid, certify that Clark Wooten, who being by me duly sworn, says that he is Chairman of the Board of Commissioners of the Sampson County, and that Susan J. Holder is Clerk of said Board, that the seal affixed to the foregoing and attested instrument is the seal of the Sampson County, North Carolina, and that said instrument was signed by him as Chairman of the Board of Commissioners of said County and by the Clerk of said Board, who affixed the official seal of Sampson County to said instrument; and that the said Clark Wooten, Chairman of the Board of Commissioners, acknowledged said instrument to be the act ad deed of Sampson County, North Carolina.

WITNESS my hand and Notarial Seal, this the _____ day of _____, 2019.

Notary Public

My Commission Expires: _____

Executed by Johnston County, this the ____ day of ____, 2019.

COUNTY OF JOHNSTON

ATTEST:

Paula G. Woodard
Clerk to the Board

BY: _____
Ted G. Godwin, Chairman
Johnston County Board of Commissioners

STATE OF NORTH CAROLINA

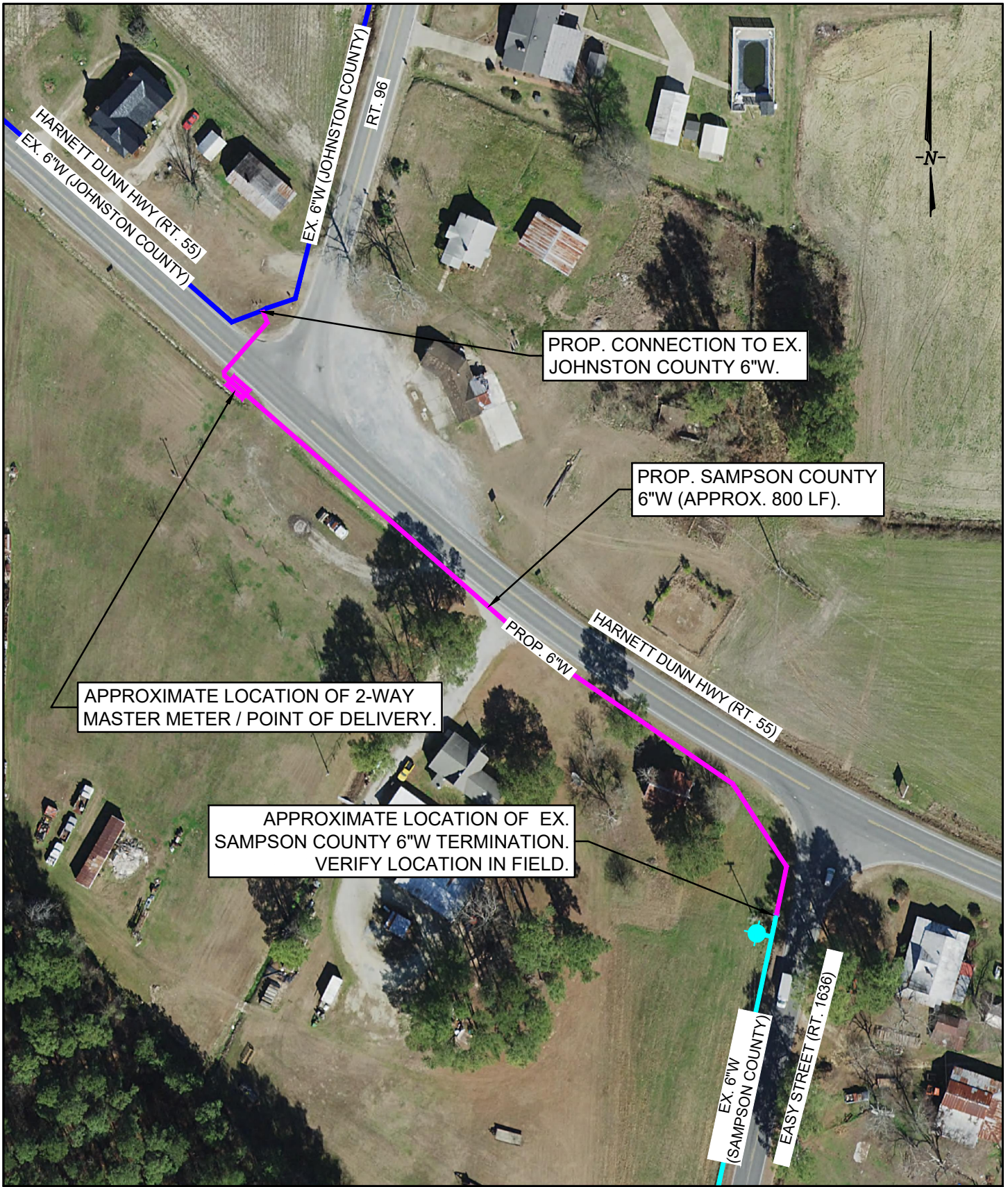
JOHNSTON COUNTY

I, _____, a Notary Public of the County and State aforesaid, certify that Jeffrey P. Carver, who being by me duly sworn, says that he is Chairman of the Board of Commissioners of the County of Johnston, and that Paula. G. Woodard is Clerk of said Board, that the seal affixed to the foregoing and attested instrument is the seal of the Johnston County, North Carolina, and that said instrument was signed by him as Chairman of the Board of Commissioners of said County and by the Clerk of said Board, who affixed the official seal of County of Johnston to said instrument; and that the said Jeffrey P. Carver, Chairman of the Board of Commissioners, acknowledged said instrument to be the act ad deed of Johnston County, North Carolina.

WITNESS my hand and Notarial Seal, this the ____ day of ____, 2019.

Notary Public

My Commission Expires: _____

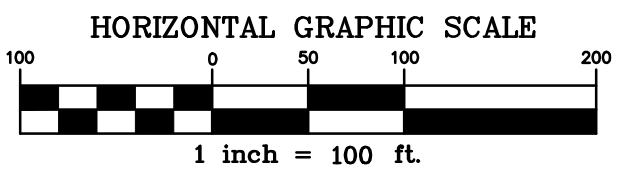


PROP. CONNECTION TO EX. JOHNSTON COUNTY 6"W.

PROP. SAMPSON COUNTY 6"W (APPROX. 800 LF).

APPROXIMATE LOCATION OF 2-WAY MASTER METER / POINT OF DELIVERY.

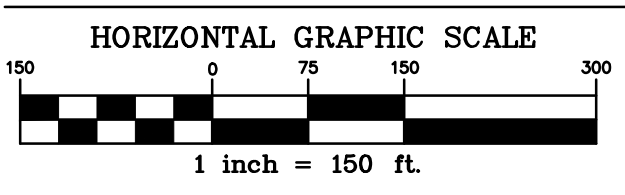
APPROXIMATE LOCATION OF EX. SAMPSON COUNTY 6"W TERMINATION. VERIFY LOCATION IN FIELD.



DATE
03/15/2019

TITLE
PHASE I - EASY STREET INTERCONNECTION

EXHIBIT NO.
A



DATE
03/15/2019

TITLE
PHASE II - OAK GROVE
CHURCH RD. INTERCONN.

EXHIBIT NO.
B

**SAMPSON COUNTY WATER AND SEWER DISTRICTS I AND II
BOARD OF DIRECTORS**

ITEM ABSTRACT

ITEM NO. 4 (b)

Meeting Date: April 1, 2019	<input checked="" type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input checked="" type="checkbox"/>	Water District Issue

SUBJECT: Report on Approval of State Water Infrastructure Authority Funding

DEPARTMENT: Public Works

PUBLIC HEARING: No

CONTACT PERSON(S): Linwood Reynolds, Public Works Director

PURPOSE: To receive a report on anticipated grant/loan funding

ATTACHMENTS: Memorandum from Public Works Director

BACKGROUND:

Public Works Director Lin Reynolds will provide a report on the applications submitted to the State Water Infrastructure Authority.

RECOMMENDED ACTION OR MOTION:

Receive report

COUNTY OF SAMPSON

DEPARTMENT OF PUBLIC WORKS
827 S.E. Blvd. • P.O. Box 1280 • Clinton, North Carolina 28328
(910) 592-0188 • Fax No. (910) 592-7242

L.E. Reynolds, P.E.
Public Works Director

TO: SAMPSON COUNTY WATER & SEWER BOARD
FROM: L. E. REYNOLDS, PUBLIC WORKS DIRECTOR
DATE: MARCH 21, 2019
SUBJECT: AWARD FUNDING

The State Water Infrastructure Authority met on March 13, 2019 to review and award funding for selected projects across the state. Sampson County submitted three applications for funding and all three were funded with a combination of 50% Loan forgiveness and 50% Loan.

I attended the meeting and was impressed with the process. There was stiff competition and we placed well with the point system they use. There were 19 projects statewide considered in the Water Division and we received 3 of those 19. The projects are as listed:

<u>Project</u>	<u>Amount Requested</u>	<u>Potential Grant Forgiveness</u>	<u>Loan Amount</u>
Faison Highway Treatment Plant	\$883,000	\$441,500	\$441,500
Johnston County connection (Easy Street)	\$465,000	\$232,500	\$232,500
I-40/NC 403 Production Well-Phase II	<u>\$1,818,320</u>	<u>\$909,160</u>	<u>\$909,160</u>
Totals	\$3,166,320	\$1,583,160	\$1,583,160

The State Water Infrastructure Authority uses a point system to award these projects. Some are all grants, some are a combination grants/loans and some are all loans. We are very fortunate to receive the grant forgiveness amount of \$1.583 million and the matching loan.

I would like to thank the water board, the County Manager and county staff for their support and foresight in approving these projects.

I would like to thank the Public Works staff and Matthew West for their hard work and support as well.

State Water Infrastructure Authority

Meeting Date: March 13, 2019

Agenda Item H

Example Funding Scenario for Drinking Water Projects for October 31, 2018 Application Round



Division of Water Infrastructure Staff Report

This staff report presents an example funding scenario for drinking water project applications. A total of 28 complete and eligible applications were received requesting \$216 million in funding. In this example, applications are shown as funded in priority order until available funds are exhausted. Grant and Principal Forgiveness funds are provided at the percentage determined by the affordability criteria established by the Authority. Since available Principal Forgiveness exceeds the \$500,000 per project cap for eligible projects, the principal forgiveness funds will be limited only by the maximum grant percentage determined by the affordability criteria.

This example utilizes unused NC Connect Bond grant and loan funding for the Sampson County Project No. 19 since it is eligible for state funding but is ineligible for SRF funds. No appropriated grant funding is utilized for drinking water projects since there are DWSRF loans with principal forgiveness to fund the majority of high scoring grant eligible applications. This example is detailed in Table H-1 below. A total of 19 drinking water projects totaling \$42,741,157 are proposed to be funded as shown in this example.

Table H-1. Drinking Water Project Applications – Example Funding Scenario

Proj. No.	Applicant Name	Project Name	Amount of Funding Requested by Applicant	Potential Grant / Principal Forgiveness Amount	Potential Loan Amount
1	Elizabeth City, City of	Raw Water Reservoir Rehabilitation	\$1,073,303	\$804,977	\$268,326
2	Enfield, Town of	Phase 6 Water System Improvement Project	\$890,000	\$890,000	
3	Jamesville, Town of	Water Treatment Plant Replacement	\$906,066	\$679,550	\$226,517
4	Grifton, Town of	2018 Water System Improvements	\$78,427	\$39,214	\$39,214
5	Winston Salem, City of	Neilson WTP Modernization	\$45,000,000		\$20,000,000
6	Thomasville, City of	Lambeth Knolls Waterline Replacements Project	\$1,293,024	\$323,256	\$969,768
7	Sampson County	Faison Highway Iron & Manganese Treatment System and Raw Water Main -- Phase II	\$883,000	\$441,500	\$441,500
8	Neuse Regional Water and Sewer Authority	Raw Water Intake Mod.	\$1,220,000		\$1,220,000

Table H-1. Drinking Water Project Applications – Example Funding Scenario (continued)

Proj. No.	Applicant Name	Project Name	Amount of Funding Requested by Applicant	Potential Grant / Principal Forgiveness Amount	Potential Loan Amount
9	Wallace, Town of	Public Water Supply Improvements (New Wells)	\$966,000		\$966,000
10	Saratoga, Town of	2018 Speight School Road Metered Interconnection Upgrade	\$757,867	\$757,867	
11	Roper, Town of	2018 Water System Improvements	\$1,013,675	\$1,013,675	
12	Sampson County	Johnston County Interconnection Phase I -- Easy Street	\$465,000	\$232,500	\$232,500
13	Hendersonville, City of	Ashe Street Neighborhood and 4th Avenue Water and Sewer Replacement	\$812,000		\$812,000
14	Thomasville, City of	Water Service Line Relocation Project	\$520,920	\$130,230	\$390,690
15	Thomasville, City of	Litwin and Fleet Darr Roads Waterline Replacement Project	\$543,980	\$135,995	\$407,985
16	Thomasville, City of	Liberty and Virginia Waterline Replacement Project	\$597,376	\$149,344	\$448,032
17	Thomasville, City of	Urgent Need Waterline Replacement Project	\$1,342,199	\$335,550	\$1,006,649
18	Cleveland County Water	New Clearwell and High Service Pump Station	\$7,560,000		\$7,560,000
19	Sampson County	I-40/NC 403 Interchange Production Well -- Phase II	\$1,818,320	909,160	909,160
Totals for State Reserve			\$67,741,157	\$6,842,817	\$35,898,340
				\$42,741,157	

*

* Fire Flow

Other Funding Scenarios

Note that there are other scenarios which could be constructed, and staff can assist the Authority with other scenarios during the meeting.

PUBLIC COMMENT POLICIES AND PROCEDURES
Revised June, 2018

In accordance with NCGS 153A-52.1, a period reserved for comments from the public on topics not otherwise included on that evening's agenda will be included as an item of business on all agendas of regularly-scheduled Board of Commissioners meetings and shall be deemed the "Public Comment" segment of the agenda. The Public Comment segment of the agenda will be placed at the end of the agenda, following the conclusion of all other open session business. Because subjects of Special and Emergency Meetings are often regulated by General Statutes, there will be no Public Comments segment reserved on agendas of these meetings; however, Special and Emergency Meetings are open for public attendance.

As with public hearings, the Chair (or presiding officer) will determine and announce limits on speakers at the start of the Public Comment period. Each speaker will be allocated no more than five (5) minutes. The Chairman (or presiding officer) may, at their discretion, decrease this time allocation if the number of persons wishing to speak would unduly prolong the meeting. A staff member will be designated as official timekeeper, and the timekeeper will inform the speaker when they have one minute remaining of their allotted time. When the allotted time is exhausted, the speaker will conclude their remarks promptly and leave the lectern. Speakers may not yield their time to another speaker, and they may not sign up to speak more than once during the same Public Comment period.

An individual wishing to address the Board during the Public Comment period shall register with the Clerk/Deputy Clerk to the Board prior to the opening of the meeting by signing his or her name, and providing an address and short description of his or her topic on a sign-up sheet stationed at the entrance of the meeting room. Any related documents, printed comments, or materials the speaker wishes distributed to the Commissioners shall be delivered to the Clerk/Deputy Clerk in sufficient amounts (10 copies) at least fifteen minutes prior to the start of the meeting. Speakers will be acknowledged to speak in the order in which their names appear on the sign-up sheet. Speakers will address the Commissioners from the lectern, not from the audience, and begin their remarks by stating their name and address.

To ensure the safety of board members, staff and meeting attendees, speakers are not allowed to approach the Board on the seating platform, unless invited by the Board to approach.

Speakers who require accommodation for a disabling condition should contact the office of the County Clerk or County Manager not less than twenty-four (24) hours prior to the meeting.

If time allows, those who fail to register before the meeting may be allowed speak during the Public Comment period. These individuals will be offered the opportunity to speak following those who registered in advance. At this time in the agenda, an individual should raise his or her hand and ask to be recognized by the Board Chair (or presiding officer) and then state his or her name, address and introduce the topic to be addressed.

A total of thirty (30) minutes shall be set aside for public comment. At the end of this time, those who signed up to speak but have not yet been recognized may be requested to hold their

comments until the next meeting's public comment period, at which time they will be given priority for expression. Alternatively, the Board, in its discretion, may extend the time allotted for public comment.

Items of discussion during the Public Comment segment of the meeting will be only those appropriate to Open Meetings. Closed Meeting topics include, but are not limited to, such subjects as personnel, acquisition of real property, and information protected by the client-attorney privilege. Closed Meeting subjects will not be entertained. Speakers will not discuss matters regarding the candidacy of any person seeking public office, including the candidacy of the person addressing the Board.

Speakers will be courteous in their language and presentation, shall not use profanity or racial slurs and shall not engage in personal attacks that by irrelevance, duration or tone may threaten or perceive to threaten the orderly and fair progress of the discussion. Failure to abide by this requirement may result in forfeiture of the speaker's right to speak.

The Public Comments segment of the agenda is intended to provide a forum for the Board of Community to listen to citizens; there shall be no expectation that the Board will answer impromptu questions. However, Board members, through the presiding officer, may ask the speaker questions for clarification purposes. Any action on items brought up during the Public Comment period will be at the discretion of the Board. When appropriate, items will be referred to the Manager or the proper Department Head for further review.

A copy of the Public Comments Policy will be included in the agenda of each regular meeting agenda and will be made available at the speaker registration table. The policy is also available on the County's website.