

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, February 5, 2018 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Commissioners Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Jerol Kivett and Harry Parker. The District 5 seat remained vacant as Albert Kirby Jr. had been appointed as Senior Resident Superior Court Judge of NC District 4A.

Chairperson Wooten convened the meeting and recognized Vice Chairperson Lee. She called upon Commissioner Kivett for the invocation. Vice Chairperson Lee then led the Pledge Allegiance.

### **Approval of Agenda**

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to approve the agenda as presented.

### **Item 1: Planning and Zoning Items**

RZ-1-18-1 Chairman Wooten acknowledged Planning Director Mary Rose, who reviewed the findings of fact with regard to a request to rezone approximately 2.08 acres located at 567 Christmas Tree Road from R-Residential to RA-Residential Agriculture. The Chairman opened the floor for public comment, and none were received. Upon a motion made by Commissioner Parker and seconded by Vice Chairperson Lee, the Board voted unanimously to approve rezoning request RZ-1-18-1, accepting the findings of fact and making the following zoning consistency statement: *Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendation of the ordinance amendment RZ-1-18-1 is consistent with the goals and objectives of the Sampson County Land Use Plan for residential growth due to the fact this area is located within a portion of the County designated as a Residential Growth Area in Section 2 of the Sampson County Land Use Plan (Future Land Use Map). This section further identifies appropriate uses for this area would include primarily residential development.*

### **Item 2: Action Items**

Tax Administration – Report of Unpaid Taxes Which Are Liens on Real Property  
Tax Administrator Jim Johnson reported to the Board the amount of \$2,772,883.97 of unpaid taxes for the current fiscal year which are liens on real property. This total is \$208,270.28 less than the previous fiscal year. Mr. Johnson noted that Sampson County had collected 91% of real and personal property taxes, down 0.5% from the collection

rate of the previous fiscal year. Mr. Johnson requested authorization to advertise the unpaid taxes on April 5, 2018, with a deadline for payment to avoid publication being March 29, 2018 at 5:00 p.m. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to approve the request.

Scheduling of 2018 Board of Equalization and Review Hearings Mr. Johnson asked the board to consider setting dates for the 2018 Board of Equalization and Review hearings. Upon motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the board voted unanimously to schedule the Board of Equalization and Review hearings for April 17 and April 25, each session to convene from 1-6 p.m.

Contract for Ambulance Billing and Collection Finance Officer David Clack informed the Board that the Finance Office had determined the County could significantly increase its annual collection of ambulance billings by contracting such services through Colleton Software, a medical billing company that exclusively deals with ambulance billing, rather conducting such billing and collections operations internally. Based on the company's analysis, it was anticipated that they could increase the county's annual collections over fiscal year 2017-2018 by \$380,000 in fiscal year 2018-2019, by \$460,000 in fiscal year 2019-2020, and by \$525,000 in fiscal year 2020-2021, which would equate to \$1,365,000 more than the current budgeted amount. Mr. Clack noted that the fee for their services would be 6.5% of net collections, totaling approximately \$150,200 for fiscal year 2018-2019. The County would net an additional \$229,800.

Vice Chairperson Lee enquired of what would happen to the position currently collecting the billings. Mr. Clack stated that the position that was currently allocated to billing and collections would be retained to perform the duties previously performed by those Finance staff who had recently been reassigned to the newly developed Human Resources department. The Board asked for clarification if the change would result in job position totals increase or decrease. Mr. Clack informed the Board that there would be no change in position totals.

Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the board voted unanimously to authorize the County Manager to execute a contract for ambulance billing and collections with Colleton Software, once it has been reviewed and approved by the County Attorney (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_).

Addition of New Pine Lane (Bridgepoint Subdivision) to the State Secondary Road System Assistant County Manager Susan Holder reviewed the NCDOT request to add New Pine Lane (in the Bridgepoint Subdivision) to the State secondary road

system. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the board voted unanimously to adopt a resolution requesting the addition of New Pine Lane to the state secondary roads system (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_).

**Item 3: Consent Agenda**

Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the Board voted unanimously to approve the Consent Agenda items as follows:

- a. Approved the minutes of the January 8, 2018 meeting.
- b. Awarded bid for lawn care services to the lowest responsive bidder, JDR Lawn Care, in the amount of \$990 per cut (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_).
- c. Declared 2002 Trailblazer (VIN 1GNDSI3S22443871) as surplus and transfer to the Clement Fire Department.
- d. Approved tax refunds and releases as submitted

#8373	Meridian Group, LLC	\$643.99
#8419	Christian Listening Network, Inc.	\$117.75
#8424	Johnny Ray Norris	\$122.90
#8135	Larry Lewis McLaurin	\$500.19
#8408	Arnold H. Sandy and Caroline O.	\$145.55
#8411	Arnold H. Sandy and Caroline O.	\$123.46
#8409	Arnold H. Sandy and Caroline O.	\$163.48
#8407	Arnold H. Sandy and Caroline O.	\$190.03
#8405	Arnold H. Sandy and Caroline O.	\$180.89
#8430	David Carroll Knowles	\$134.85
Tax Release	Double K Farms, Inc.	\$111.20
Tax Release	BB&T Equipment Finance	\$440.08
Tax Release	BB&T Equipment Finance Corp	\$370.37
Tax Release	Kelly and Jeremy Smiley	\$475.62
Tax Release	David W Tyndall	\$659.15
Tax Release	Randi Horrell	\$356.96

- e. Approved budget amendments as submitted

<u>EXPENDITURE</u>		<u>Sheriff's</u>			
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u>	<u>Decrease</u>
11243100	554000	C.O. – Vehicles		\$23,779.00	
11243100	555000	Cap. Outlay – Other Equipment		\$3,255.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034310	408900	Misc. Revenue – ins. Settlement	\$27,034.00	
<b><u>EXPENDITURE</u></b>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558810	526200	Family Caregiver Program – Dept Supplies	\$11,625.00	
<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035881	408401	Family Caregiver Program – Donations	\$11,625.00	
<b><u>EXPENDITURE</u></b>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551510	529702	Lab Services	\$2,500.00	
<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12551151	404081	Local – Other Revenues	\$2,500.00	
<b><u>EXPENDITURE</u></b>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
04449500	529930	Miscellaneous	\$4,650.00	
04449500	526230	Departmental Supplies	\$1,400.00	
04449500	531130	Travel	2,940.00	
<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
04034950	409900	Fund Balance Appropriated	\$8,990.00	
<b><u>EXPENDITURE</u></b>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
15243256	555000	Capital Outlay Other	\$22,485.00	
<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
15232556	409900	Fund Balance Appropriated	\$22,485.00	
<b><u>EXPENDITURE</u></b>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
05558310	581000	Transfer to State Agency	\$6,780.00	
<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
05435831	409900	Fund Balance Approp Administration	\$6,780.00	

## **County Manager Reports**

County Manager Ed Causey updated the Board on the Human Services consolidation project, noting that he, Assistant County Manager Susan Holder and County Attorney Joel Starling had met with both the Board of Health and Social Services Board, along with both agencies' directors to discuss the consolidation. He noted that the attorney would be drafting resolutions defining how the Board of Health and Social Services Board would operate moving forward. The draft resolutions would be submitted to the Board for review prior to consideration at the March meeting. He noted that it was still anticipated that the Board's memberships would remain as they currently exist.

### **Item 4          Public Comment Period**

The floor was opened for comments, and none were received.

### **Recess to Reconvene**

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to recess to reconvene on February 14, 2018 at 9:00 am in the County Administration Conference Room for Planning Session.

**SAMPSON COUNTY,  
NORTH CAROLINA**

**February 5, 2018**

The Sampson County Board of Commissioners convened simultaneously as the Board of Directors of Water District I and the Board of Directors of Water District II at the conclusion of the Board's regular scheduled meeting on Monday, February 5, 2018 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Jerol Kivett and Harry Parker. The District 5 seat remained vacant as Albert Kirby Jr. had been appointed as Senior Resident Superior Court Judge of NC District 4A.

Chairman Wooten called upon Public Works Director Lin Reynolds who provided the Board with an update on the water tap project, noting that there were 42 new customers in January of 2018, which was significantly higher than the average 9 new taps per month. Mr. Reynolds then informed the Board that the 2016 Local Water Supply Plans for Sampson County Water and Sewer District I-Clinton and Water and Sewer District II-Dunn had been reviewed by the State's Department of Environmental Quality/Water Resources Division and had been determined to meet the minimum criteria established in NCGS 143-355(l).

Upon a motion made by Vice Chairperson Lee and Commissioner Kivett, the Board voted unanimously to adopt separate resolutions evidencing approval of the 2016 Local Water Supply Plans for Sampson County Water and Sewer District I-Clinton and Water and Sewer District II-Dunn (Copies filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_).

**Adjournment**

Upon a motion made by Commissioner Kivett and seconded by Commissioner Parker, the Board voted unanimously to adjourn.