



**SAMPSON COUNTY  
BOARD OF COMMISSIONERS  
MEETING AGENDA  
February 6, 2017**

**6:00 pm Convene Regular Meeting (County Auditorium)**  
Invocation and Pledge of Allegiance  
Approve Agenda as Published

**Tab 1 Reports and Presentations**

a. Recognition of Retirees **1**

**Tab 2 Planning and Zoning 2 - 14**

a. CZ-1-17-1: Request for Conditional Rezoning of 1 Acre Along Rowan Road from RA-Residential Agriculture to CZ C Conditional Zoning Commercial **Maps (10-11)**

b. RZ-1-17-1: Request to Rezone 7.3 Acres Along Autry Highway from RA-Residential Agriculture to C-Commercial (Request to Continue Hearing)

c. RZ-1-17-2: Request to Rezone 4.5 Acres Along Autry Highway from RA-Residential Agriculture to C-Commercial **Map (12)**

d. RZ-1-17-3: Request to Rezone 8.5 Acres Along Roseboro Highway from RA-Residential Agriculture to C-Commercial **Map (13)**

e. Approval of Final Subdivision Plat - Timberlake Subdivision Section 19 **Map (14)**

**Tab 3 Action Items**

a. Adoption of Resolution of Support for Addition of the Coastal-Crescent Trail Route to the Mountains-to-Sea Trail **15 - 16**

b. Tax Administration **17 - 19**

- Report of Unpaid Taxes Which Are Liens on Real Property
- Scheduling of 2017 Board of Equalization and Review Hearings

c. Approval of Documents Related to EDA Funding for Water Infrastructure **20 - 25**

d. Adoption of Resolution Authorizing the Negotiation of an Installment Financing Contract with Regard to Refinancing Debt **26 - 35**

e. Public Hearing - Road Naming **36 - 38**

(Continued next page)

<b>Tab 3</b>	<b>Action Items, continued</b>	
	f. Appointments	39
	• Adult Care Home Community Action Committee	
	• NC Southeast Partnership	
	• Juvenile Justice Crime Prevention Council	
	• Transportation Advocacy Group	
<b>Tab 4</b>	<b>Consent Agenda</b>	<b>40</b>
	a. Approve the minutes of the January 9, 2017 meeting	41 - 47
	b. Approve a request from the Department of Aging to dispose of records pursuant to the County's Records Retention and Disposition Schedules	48
	c. Approve changes to health billing codes and fees as recommended by the Sampson County Board of Health	49 - 50
	d. Adopt a resolution approving amendments to the Trust Agreement for the County of Sampson, North Carolina Hospital System Revenue Bonds, Series 2007 to extend the maturity date to and including April 15, 2017	51 - 62
	e. Adopt a resolution requesting the installation of a signage panel honoring Miss North Carolina 2015 Kate Peacock and authorizing execution of a reimbursement agreement with the NCDOT for related design and installation costs	63 - 68
	f. Authorize the County Manager and County Attorney to complete the GSA Request for Proposal documents for office space leased to the Sampson Soil and Water Conservation District Office(NRCS)	69 - 80
	g. Approve tax refunds as submitted	81 - 107
	h. Approve budget amendments as submitted	108 - 114
<b>Tab 5</b>	<b>Board Information</b>	<b>115</b>
	a. 2016 State of the County Health Report	116 - 126
	<b>County Manager's Reports</b>	
	<b>Public Comment Period (see policies and procedures in agenda)</b>	<b>127</b>
	<b>Recess to Reconvene - Annual Planning Session February 16, 2017 9 am</b>	

#### **OUR PUBLIC CHARGE**

*The Board of Commissioners pledges to the citizens of Sampson County its respect. The Board asks its citizens to likewise conduct themselves in a respectful, courteous manner, both with Board members and fellow citizens. At any time should any member of the Board or any citizen fail to observe this public charge, the Chair (or presiding officer) will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair (or presiding officer) will recess the meeting until such time that a genuine commitment to this public charge is observed. All electronic devices such as cell phones, pagers, and computers should please be turned off or set to silent/vibrate.*

---

**SAMPSON COUNTY  
BOARD OF COMMISSIONERS**

---

ITEM ABSTRACT

ITEM NO. 1(a)

Meeting Date:	February 6, 2017	<input type="checkbox"/> Information Only	<input type="checkbox"/> Public Comment
		<input checked="" type="checkbox"/> Report/Presentation	<input type="checkbox"/> Closed Session
		<input type="checkbox"/> Action Item	<input type="checkbox"/> Planning/Zoning
		<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Water District Issue

---

SUBJECT: Recognition of Retirees

DEPARTMENT: Governing Body

PUBLIC HEARING: No

CONTACT PERSON: Vice Chairperson Sue Lee

PURPOSE: To recognize County employees for their dedicated service

ATTACHMENTS: None

BACKGROUND: Retirees as of January 2017:  
  
Elizabeth (Liz) Murphy (Library) - August 1996 - January 2017  
Cyndi Jones (Rescue) - July 2000 - January 2017

RECOMMENDED ACTION OR MOTION: Present retirees with a County plaque in recognition of their years of service to the County

---

**SAMPSON COUNTY  
BOARD OF COMMISSIONERS**

---

ITEM ABSTRACT

ITEM NO.    2 (a-e)

Meeting Date: February 6, 2017	<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Public Comment
	<input type="checkbox"/> Report/Presentation	<input type="checkbox"/> Closed Session
	<input checked="" type="checkbox"/> Action Item	<input checked="" type="checkbox"/> Planning/Zoning
	<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Water District Issue

---

SUBJECT: Planning Issues

DEPARTMENT: Clinton-Sampson Planning and Zoning

PUBLIC HEARING: Yes (except for the final subdivision plat approval)

CONTACT PERSON: Mary Rose, Planning Director

PURPOSE: To consider actions on planning and zoning items as recommended by Planning Board

ATTACHMENTS: Planning Staff Memorandum; Maps

BACKGROUND:

- a. **CZ-1-17-1** Planning staff will review a request for conditional zoning of approximately 1 acre located along Rowan Road from RA-Residential Agriculture to CZ C Conditional Zoning Commercial District. The Planning Board has heard certain findings of act (as shown in the attached documents) and determined that the recommendation is consistent with the goals and objectives of the Sampson County Land Use Plan due to the fact that the property is located along a major thoroughfare where commercial development is encouraged. Based upon these findings, the Planning Board unanimously recommended **approval** of the rezoning request and the adoption of a zoning consistency statement.
- b. **RZ-1-17-1** Planning staff requests that this request to rezone approximately 7.3 acres along Autry Highway from RA-Residential Agriculture to C-Commercial be continued to the March 6, 2017 meeting.
- c. **RZ-1-17-2** Planning staff will review a request to rezone approximately 4.5 acres located along Autry Highway from RA-Residential Agriculture to C-Commercial. The Planning Board has heard certain findings of fact (as shown in attached documents) and determined that the request was consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged. Based upon these findings, the Planning Board unanimously recommended **approval** of the rezoning request and the adoption of a zoning consistency statement.

- d. **RZ-1-17-3** Planning staff will review a request to rezone approximately 8.5 acres located along Roseboro Highway from RA-Residential Agriculture to C-Commercial. The Planning Board has heard certain findings of fact (as shown in attached documents) and determined that the request was consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged. Based upon these findings, the Planning Board unanimously recommended **approval** of the rezoning request and the adoption of a zoning consistency statement.
- e. **Approval of Subdivision Final Plat - Timberlake Subdivision Section 19**  
The Planning Board has unanimously recommended approval of the 12 lot subdivision final plat for Timberlake Subdivision Section 19.

RECOMMENDED  
ACTION OR  
MOTION:

- a. Motion to approve rezoning request CZ-1-17-1, accepting the presented findings of fact and making the following zoning consistency statement:  
*Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendation of the ordinance amendment CZ-1-17-1 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged.*
- b. Motion to continue rezoning request RZ-1-17-1 to the March 6, 2017 meeting.
- c. Motion to approve rezoning request RZ-1-17-2, accepting the presented findings of fact and making the following zoning consistency statement:  
*Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendation of the ordinance amendment RZ-1-17-2 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged.*
- d. Motion to approve rezoning request RZ-1-17-3, accepting the presented findings of fact and making the following zoning consistency statement:  
*Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendation of the ordinance amendment RZ-1-17-3 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged.*
- e. Motion to approve the final plat for Timberlake Subdivision Section 19



## Clinton-Sampson Planning Department

227 Lisbon Street

Post Office Box 199

Clinton, North Carolina 28329

(910) 299-4904 (T) - (910) 592-4261 (F)



**To:** Ed Causey, County Manager  
**From:** Mary M. Rose, Planning Director  
**Subject:** January 17, 2017 Sampson County Planning and Zoning Board Meeting -  
County Board of Commissioners February 6, 2017 Agenda Item  
**Date:** January 25, 2017

The following requests were addressed by the Planning and Zoning Board at their January 17, 2017 meeting:

**CZ-1-17-1** - A conditional zoning request by Terry Moore to rezone approximately 1 acre located along Rowan Road from RA-Residential Agriculture to CZ C Conditional Zoning Commercial District was unanimously recommended by the Planning Board with the below findings of fact and zoning consistency statement. (See attached location map)

Staff has prepared the following findings of fact for consideration by the Planning Board:

1. Terry Moore has signed the rezoning application/owner of the property.
2. This rezoning will include approximately 1 acre as shown on the location map.
3. The property is currently zoned RA-Residential Agriculture District. (see attached site map)
4. This property is located along Rowan Road. The properties to the north, south, east and west are zoned RA-Residential Agriculture District.
5. The applicant is proposing to use the existing structure for Automobile Sales.
6. All cars must be parked completely on Mr. Moore's property and must remain out of NCDOT Right of Way.
7. In section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as US Hwy 701. The proposed property is located within 2400 feet of US 701.
8. All adjacent property owners within 100' have been notified by mail.

### **Zoning Consistency Statement:**

Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendation of the ordinance amendment CZ-1-17-1 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged.

**RZ-1-17-1** - A rezoning request by Keith Butler to rezone approximately 7.3 acres located along Autry Highway from RA-Residential Agriculture to C-Commercial (See attached location map) At the request of the applicant, the Sampson County Planning Board continued this request until their February 20, 2017 meeting. Staff requests the Board of Commissioners continue the request and public hearing until their March 6, 2017 meeting.

**RZ-1-17-2** - A rezoning request by Charles Royal to rezone approximately 4.5 acres located along Autry Highway from RA-Residential Agriculture to C-Commercial was unanimously recommended by the Planning Board with the below findings of fact and zoning consistency statement. (See attached location map)

Staff has prepared the following findings of fact for consideration by the Planning Board:

1. Charles Royal has signed the rezoning application as the owner of the property under consideration.
2. This rezoning will include approximately 4.5 acres as shown on the location map.
3. The property is currently zoned RA-Residential Agriculture. (see attached site map)

4. This property is located along Autry Highway. The properties adjoining to the north, south, east, and west are zoned RA-Residential Agriculture. There is existing industrially zoned property located within 2700 feet from the proposed property.
5. In section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as NC 24.
6. All adjacent property owners within 100' have been notified by mail and the property has been posted.

**Zoning Consistency Statement:**

Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendation of the ordinance amendment RZ-1-17-2 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged.

**RZ-1-17-3** - A rezoning request by Stanley Smith to rezone approximately 8.5 acres located along Roseboro Highway from RA-Residential Agriculture to C-Commercial was unanimously recommended by the Planning Board with the below findings of fact and zoning consistency statement. (See attached location map)

Staff has prepared the following findings of fact for consideration by the Planning Board:

1. Stanley Smith has signed the rezoning application as the owner of the property under consideration.
2. This rezoning will include approximately 8.5 acres as shown on the location map.
3. The property is currently zoned RA-Residential Agriculture. (see attached site map)
4. This property is located along Roseboro Highway. The properties adjoining to the north, south, east, and west are zoned RA-Residential Agriculture. There is existing commercially zoned property located within 300 feet from the proposed property.
5. In section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as NC 24.
6. All adjacent property owners within 100' have been notified by mail and the property has been posted.

**Zoning Consistency Statement:**

Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendation of the ordinance amendment RZ-1-17-3 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged.

**Timberlake Subdivision Section 19** – A 12 lot subdivision final plat approval.

Staff Notes:

- A. The subdivision contains 12 lots.
- B. All streets are presented as having been installed to meet the North Carolina Department of Transportation specifications per a statement from the developers engineer.
- C. All lots have access to County water.
- D. All lots meet the minimum lot requirements of the Sampson County Zoning Ordinance.
- E. Sampson County Environmental Health will address the suitability of the soils for septic systems.

Please contact my office with any additional questions or comments.

attachments

cc: Susan Holder, Assistant County Manager

MINUTES OF THE SAMPSON COUNTY  
PLANNING AND ZONING BOARD

Meeting Date  
January 17, 2017

Members Present  
Ann Naylor  
Gary Mac Herring  
Steve Parker  
Nancy Blackman

Members Absent  
Sherri Smith  
Debra Bass  
Gary Henry

Minutes Approved

Upon a motion by Ann Naylor and seconded by Nancy Blackman, the minutes of November 21, 2016 meeting were unanimously approved as presented by the Board.

CZ-1-17-1

A conditional zoning request by Terry Moore to rezone approximately 1 acre located along Rowan Road from RA-Residential Agriculture to CZ C Conditional Zoning Commercial District. (See attached location map)

Staff presented the following findings of fact for consideration by the Planning Board:

1. Terry Moore has signed the rezoning application/owner of the property.
2. This rezoning will include approximately 1 acre as shown on the location map attached.
3. The property is currently zoned RA-Residential Agriculture District. (see attached site map)
4. This property is located along Rowan Road. The properties to the north, south, east and west are zoned RA-Residential Agriculture District.
5. The applicant is proposing to use the existing structure for Automobile Sales.
6. All cars must be parked completely on Mr. Moore's property and must remain out of NCDOT Right of Way.
7. In section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as US Hwy 701. The proposed property is located within 2400 feet of US 701.
8. All adjacent property owners within 100' have been notified by mail.
9. Mr. Terry Moore informed the board that his hours of operation would be from 8:00 am to 6:00 pm, Monday through Saturday.
10. Mr. Moore also informed the board there would be a gate installed at the entrance to keep traffic from entering the property after operating hours.

**Zoning Consistency Statement:**

Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendation of the ordinance amendment CZ-1-17-1 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged.

DECISION. Nancy Blackman moved to recommend approval of this request as presented with the recommended findings of fact, proposed hours of operation, installation of a gate, and zoning consistency statement, the motion was seconded by Ann Naylor and unanimously approved by the Board.

Ayes: Unanimous



**RZ-1-17-1**

A rezoning request by Keith Butler to rezone approximately 7.3 acres located along Autry Highway from RA-Residential Agriculture to C-Commercial. (See attached location map)

Staff has prepared the following findings of fact for consideration by the Planning Board:

1. Keith Butler has signed the rezoning application as the owner of the property under consideration.
2. This rezoning will include approximately 7.3 acres as shown on the location map.
3. The property is currently zoned RA-Residential Agriculture. (see attached site map)
4. This property is located along Autry Highway. The properties adjoining to the north, south, east, and west are zoned RA-Residential Agriculture. There is existing industrially zoned property located within 1850 feet from the proposed property.
5. In section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as NC 24.
6. All adjacent property owners within 100' have been notified by mail and the property has been posted.

**Zoning Consistency Statement:**

Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendation of the ordinance amendment RZ-1-17-1 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged.

Lyle Moore informed the board the applicant requested RZ-1-17-1 be continued to the February Planning Board meeting.

**DECISION.** After Board discussion, Ann Naylor moved to recommend RZ-1-17-1 be continued to the February Planning Board meeting, the motion was seconded by Nancy Blackman and unanimously recommended to be continued by the Board.

Ayes: Unanimous

**RZ-1-17-2**

A rezoning request by Charles Royal to rezone approximately 4.5 acres located along Autry Highway from RA-Residential Agriculture to C-Commercial. (See attached location map)

Staff has prepared the following findings of fact for consideration by the Planning Board:

1. Charles Royal has signed the rezoning application as the owner of the property under consideration.
2. This rezoning will include approximately 4.5 acres as shown on the location map.
3. The property is currently zoned RA-Residential Agriculture. (see attached site map)
4. This property is located along Autry Highway. The properties adjoining to the north, south, east, and west are zoned RA-Residential Agriculture. There is existing industrially zoned property located within 2700 feet from the proposed property.
5. In section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as NC 24.
6. All adjacent property owners within 100' have been notified by mail and the property has been posted.

**Zoning Consistency Statement:**

Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendation of the ordinance amendment RZ-1-17-2 is consistent with

the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged.

DECISION. After Board discussion, Nancy Blackman moved to recommend approval of this rezoning request as presented with the above referenced findings of fact and zoning consistency statement, the motion was seconded by Nancy Blackman and unanimously recommended for approval by the Board.

Ayes: Unanimous

### **RZ-1-17-3**

A rezoning request by Stanley Smith to rezone approximately 8.5 acres located along Roseboro Highway from RA-Residential Agriculture to C-Commercial. (See attached location map)

Staff has prepared the following findings of fact for consideration by the Planning Board:

1. Stanley Smith has signed the rezoning application as the owner of the property under consideration.
2. This rezoning will include approximately 8.5 acres as shown on the location map.
3. The property is currently zoned RA-Residential Agriculture. (see attached site map)
4. This property is located along Roseboro Highway. The properties adjoining to the north, south, east, and west are zoned RA-Residential Agriculture. There is existing commercially zoned property located within 300 feet from the proposed property.
5. In section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as NC 24.
6. All adjacent property owners within 100' have been notified by mail and the property has been posted.

### **Zoning Consistency Statement:**

Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendation of the ordinance amendment RZ-1-17-3 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged.

DECISION. After Board discussion, Gary Mac Herring moved to recommend approval of this rezoning request as presented with the above referenced findings of fact and zoning consistency statement, the motion was seconded by Nancy Blackman and unanimously recommended for approval by the Board.

Ayes: Unanimous

### **Timberlake Subdivision Section 19** – A 12 lot subdivision preliminary plat approval.

Staff Notes:

- A. The subdivision contains 12 lots.
- B. All streets are presented as having been installed to meet the North Carolina Department of Transportation specifications per a statement from the developers engineer.
- C. All lots have access to County water.
- D. All lots meet the minimum lot requirements of the Sampson County Zoning Ordinance.
- E. Sampson County Environmental Health will address the suitability of the soils for septic systems.

DECISION. After Board discussion, Nancy Blackman moved to recommend the 12 lot subdivision for preliminary approval to the Sampson County Commissioners. The motion was seconded by Ann Naylor and unanimously recommended for approval by the Board.

There being no further business, the meeting was adjourned at 7:00 p.m.

---

Chairman

---

Secretary

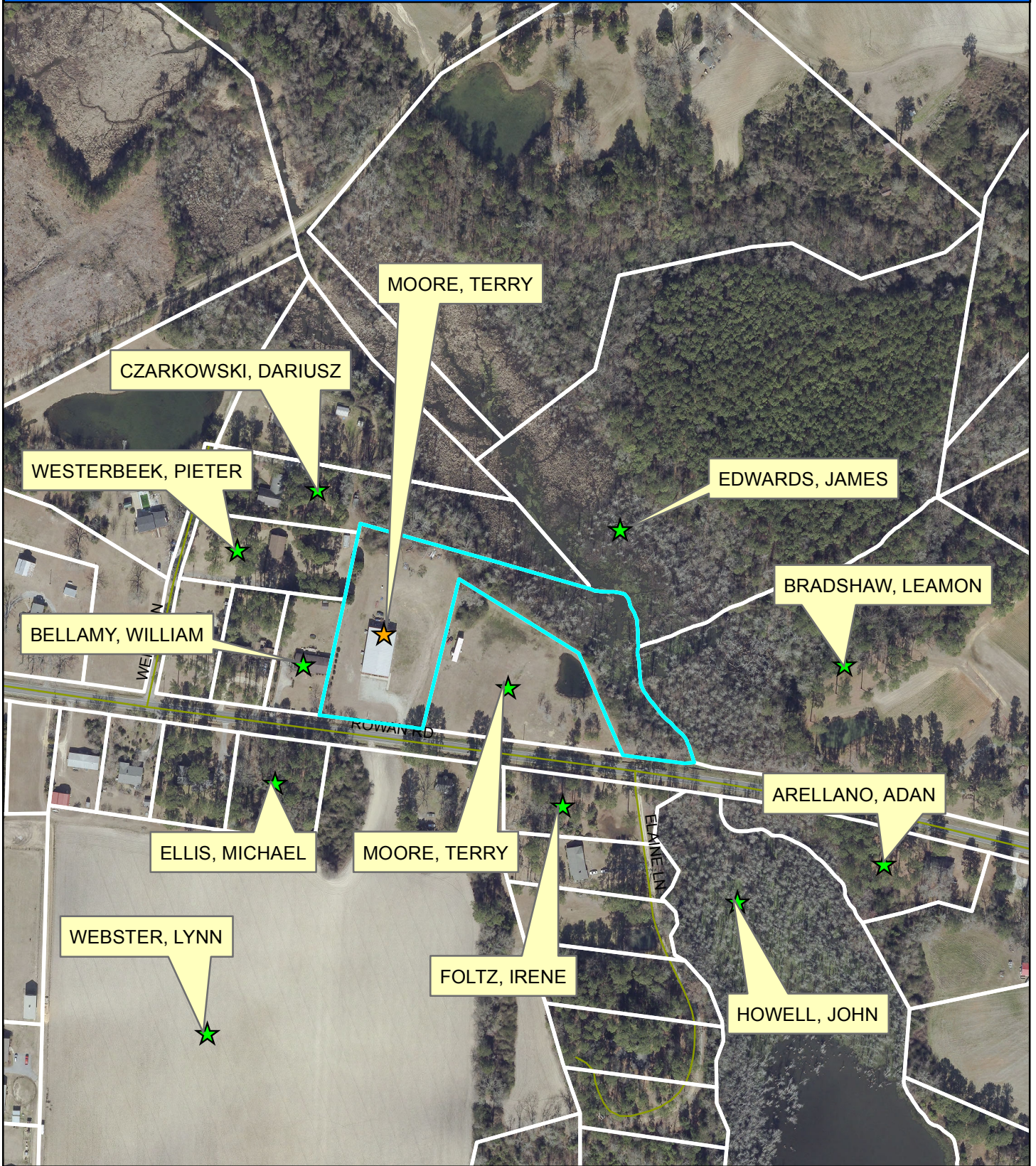
**CZ-1-17-1  
Terry Moore  
Proposed Area for Automobile Sales**



**Approx. 1.00 Acre**

1 inch = 50 feet

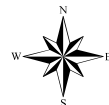
# CZ-1-17-1 Terry Moore Rowan Road



Proposed Properties

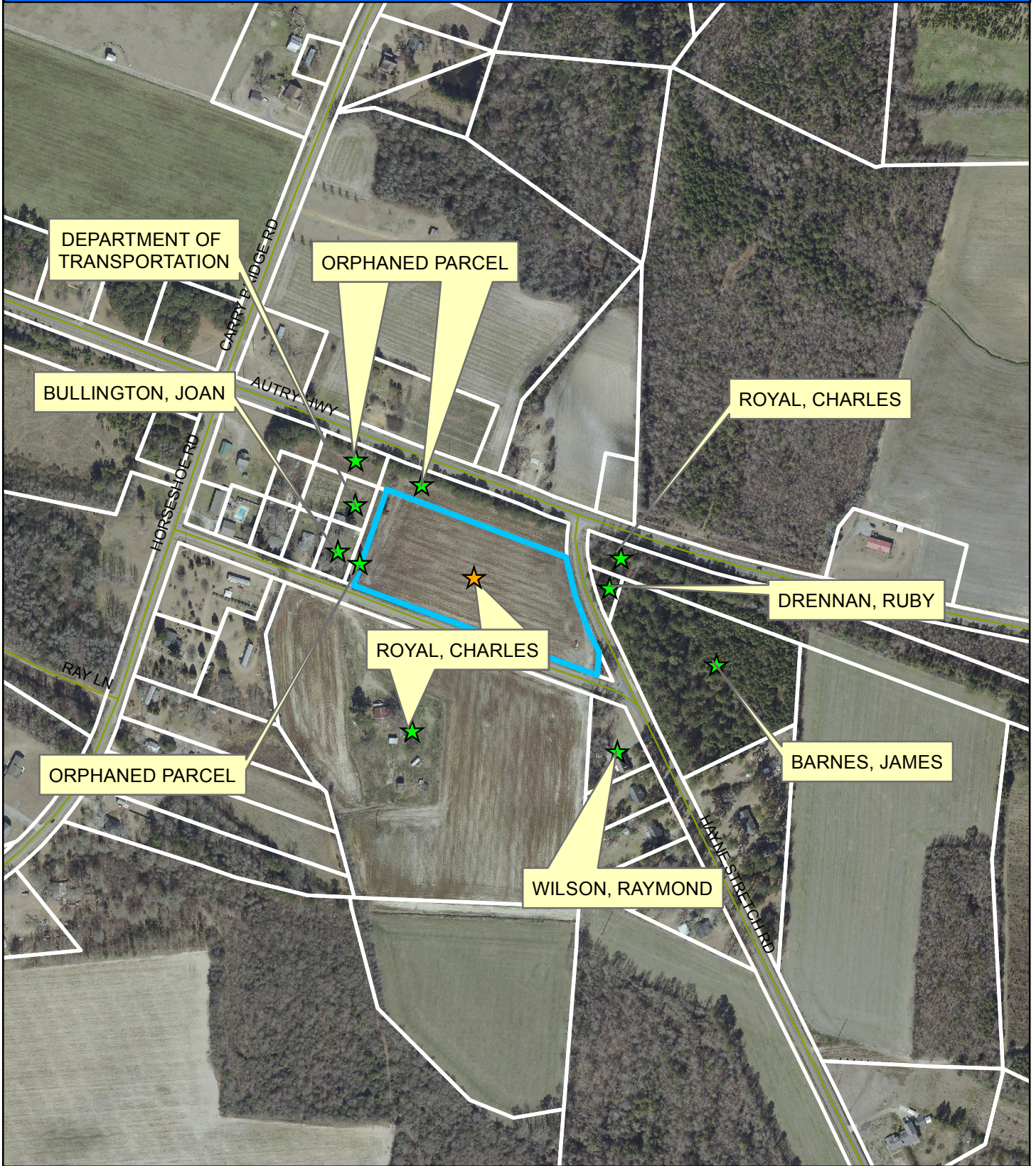


Properties Owners Within 100 Feet



1 inch = 300 feet

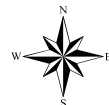
# RZ-1-17-2 Charles Royal Autry Highway



Proposed Properties



Properties Owners Within 100 Feet



1 inch = 400 feet

# RZ-1-17-3 Stanley Smith Roseboro Highway



Proposed Properties



Properties Owners Within 100 Feet



1 inch = 400 feet





---

**SAMPSON COUNTY  
BOARD OF COMMISSIONERS**

---

ITEM ABSTRACT

ITEM NO. 3(a)

Meeting Date:	February 6, 2017	<input type="checkbox"/> Information Only	<input type="checkbox"/> Public Comment
		<input type="checkbox"/> Report/Presentation	<input type="checkbox"/> Closed Session
		<input checked="" type="checkbox"/> Action Item	<input type="checkbox"/> Planning/Zoning
		<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Water District Issue

---

**SUBJECT:** Adoption of Resolution of Support for Addition of the Coastal-Crescent Trail Route to the Mountains-to-Sea Trail

**DEPARTMENT:** Governing Body

**PUBLIC HEARING:** No

**CONTACT PERSON:** Bill Scott, Friends of the Mountain-to-Sea Trail

**PURPOSE:** To consider resolution of support for addition of Coastal-Crescent Route to the Mountain-to-Sea Trail

**ATTACHMENTS:** Resolution

**BACKGROUND:** Bill Scott, of First Citizens Bank and Trust and who serves as Treasurer with the Friends of the Mountain-to-Sea Trail organization, will present a resolution requesting Board support for his organization’s push to see the Coastal-Crescent Trail route added to the Mountain-to-Sea Trail. The trail, a unit of the State’s park system, stretches from the mountains to the Outer Banks, but does not currently include any of the Coastal-Crescent route which includes Sampson County.

**RECOMMENDED ACTION OR MOTION:** Adopt resolution of support

**RESOLUTION IN SUPPORT OF THE MOUNTAINS-TO-SEA TRAIL ROUTE  
AND REQUESTING ADDITION OF THE COASTAL CRESCENT TRAIL ROUTE  
TO THE OFFICIAL MOUNTAINS-TO-SEA TRAIL**

**WHEREAS**, the County of Sampson, the largest county in our great state of North Carolina, is regarded as a great place to work and live and is striving to improve the quality of life for its residents; and

**WHEREAS**, the Sampson County is part of the “Agricultural Heartland” section of the Coastal Crescent Trail which is being used at this time by hikers seeking to complete the Mountains-to-Sea Trail across North Carolina; and

**WHEREAS**, the Mountains-to-Sea Trail runs 1150 miles from the Great Smoky Mountains to the Outer Banks to showcase North Carolina’s natural, rural, cultural and historic features for the enjoyment, health, and economic benefit of its citizens and visitors; and

**WHEREAS**, North Carolina’s Mountains-to-Sea Trail is a unit of the State Park System created and maintained in partnership with local, state and federal governments and citizen groups; and

**WHEREAS**, the North Carolina Division of Parks and Recreation designates official sections of the Mountains-to-Sea Trail but has not yet designated any miles of trail along the Coastal Crescent route as part of the Mountains-to-Sea Trail; and

**WHEREAS**, Senator Brent Jackson plans to introduce a bill in the 2017 Session of the North Carolina General Assembly to direct the North Carolina Division of Parks and Recreation to make the Coastal Crescent Trail an official part of the Mountains-to-Sea Trail; and

**WHEREAS**, the County of Sampson is interested in having the Coastal Crescent Trail permanently designated as a route of the Mountains-to-Sea Trail;

**NOW, THEREFORE, BE IT RESOLVED** that the County of Sampson will encourage its Legislative Delegation to support any bills introduced in the North Carolina General Assembly to designate the Coastal Crescent Trail as part of the Mountains-to-Sea Trail.

Adopted this the 6th day of February, 2017.

\_\_\_\_\_  
Clark H. Wooten, Chairman

ATTEST:

\_\_\_\_\_  
Susan Holder, Clerk to the Board

---

**SAMPSON COUNTY  
BOARD OF COMMISSIONERS**

---

ITEM ABSTRACT

ITEM NO. 3(b)

Meeting Date:	February 6, 2017	<input type="checkbox"/> Information Only <input type="checkbox"/> Report/Presentation <input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Public Comment <input type="checkbox"/> Closed Session <input type="checkbox"/> Planning/Zoning <input type="checkbox"/> Water District Issue
---------------	------------------	---	---

**SUBJECT:** Tax Department - Annual Statutory Activities Related to Tax Collection

**DEPARTMENT:** Tax Administration

**PUBLIC HEARING:** No

**CONTACT PERSON:** Jim Johnson, Tax Administrator

**PURPOSE:** To complete annual statutory activities related to tax collection

**ATTACHMENTS:** Memoranda from Tax Administrator

**BACKGROUND:** Report of Unpaid Taxes/Request to Advertise Pursuant to GS 105-369, Tax Administrator Jim Johnson will report to the Board the amount of unpaid taxes for last year which are liens on real property. Upon receipt of this information, the Board must set a date to advertise these delinquent taxes at least once between March 1 and June 30. Mr. Johnson has recommended an advertisement date of April 6, 2017, with a deadline for payment being March 31, 2017.

Setting Dates for Board of Equalization and Review Hearings In accordance with GS 105-322, the first meeting of the Board of Equalization and Review shall not be held earlier than the first Monday in April and not later than the first Monday in May. The Board shall complete its duties on or before the third Monday following its first meeting or by July 1st. The meeting dates must be published at least three times and include the date on which the Board expects to adjourn. Mr. Johnson has recommended the Board convene from 1-6 pm on April 18, April 20, and April 27.

**RECOMMENDED ACTION OR MOTION:** (1) Motion to authorize advertisement of unpaid taxes which are liens on real property as recommended by Tax Administrator

(2) Motion to convene the Sampson County Board of Equalization and Review on (insert dates as determined by the Board)

Sampson County  
Office of Tax Assessor  
PO Box 1082  
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-4865

MEMO:

TO: Ed Causey - County Manager

FROM: Jim Johnson - Tax Administrator

DATE: January 24, 2017

SUBJECT: Advertising Tax Liens on Real  
Property

This needs to be on the Board of County Commissioners agenda for February 6, 2017. Pursuant to N.C.G.S. 105-369, on the first Monday in February it is the duty of the Tax Collector to report to the governing board the total amount of unpaid taxes for the current fiscal year that are liens on real property. Upon receipt of this information, the governing board must set a date or dates for the advertising. The law requires that they be advertised at least once between March 1, and June 30<sup>th</sup>. I would like to recommend that the Board set April 6, 2017 as the advertising date with the deadline for payment being March 31, 2017. Payment must be in the tax office by 5:00pm on this date.

Sampson County  
Office of Tax Assessor  
PO BOX 1082  
Clinton, NC 28328

Phone 910-592-8146

Fax 910-592-4865

MEMO:

TO: Ed Causey - County Manager

FROM: Jim Johnson - Tax Administrator

SUBJECT: Board of Equalization & Review Hearings.

DATE: January 24, 2017

I would like for the Board of Commissioners to consider setting dates for the 2017 Board of Equalization & Review Hearings. According to NCGS 105.322, the first meeting shall not be held earlier than the first Monday in April and not later than the first Monday in May. The Board of E&R shall complete it's duties on or before the third Monday following its first meeting unless, in its opinion, a longer period of time is necessary. All hearings should be complete by July 1. We are required to publish the dates at least three times, with the first publication to be at least 10 days prior to the first meeting. Also, the notice shall state the date on which the Board expects to adjourn. I make a recommendation of April 18, April 20, and April 27, 2017 for the 2017 Board of Equalization and Review. I also recommend appointment times be set for 1:00 to 6:00pm on these dates.

\*\*Please put on the Board of County Commissioners agenda for February 6, 2017.

---

**SAMPSON COUNTY  
BOARD OF COMMISSIONERS**

---

ITEM ABSTRACT

ITEM NO. 3(c)

Meeting Date:	February 6, 2017	<input type="checkbox"/> Information Only	<input type="checkbox"/> Public Comment
		<input type="checkbox"/> Report/Presentation	<input type="checkbox"/> Closed Session
		<input checked="" type="checkbox"/> Action Item	<input type="checkbox"/> Planning/Zoning
		<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Water District Issue

---

**SUBJECT:** Approval of Documents Related to EDA Funding for Water Infrastructure

**DEPARTMENT:** Finance

**PUBLIC HEARING:** No

**CONTACT PERSON:** David Clack, Finance Officer

**PURPOSE:** To authorize execution of documents related to the acceptance of federal grant funding for water infrastructure improvements

**ATTACHMENTS:** Memo, EDA Financial Assistance Award Documents, Capital Project Ordinance, Budget Amendment

**BACKGROUND:** Sampson County has been awarded an Economic Development Administration (EDA) grant in the amount of \$684,750 to construct a well at Exit 355 off I-40 near the Enviva plant. In previous work sessions last year, Dewberry Engineer Matt West and Public Works Director Lee Cannady provided information regarding challenges of our water infrastructure, and the Board authorized staff to submit applications for funding of a project that would address these issues and position our infrastructure to serve the economically critical I-40 intersection. The total project costs are estimated to be \$1,519,595, with \$554,680 being funded by a grant from Golden Leaf, and the remaining \$280,165 coming from water district funding (in addition to the EDA grant).

Mr. Clack will review the EDA documents/financial assistance award, as well as the capital project ordinance and budget amendment required to create the budget for the project.

**RECOMMENDED ACTION OR MOTION:** Authorize execution of documents related to the acceptance of grant monies, the capital project ordinance and associated budget amendment



*Sampson County Finance Department*  
*David K. Clack, Finance Officer*

*MEMORANDUM*

**TO:** Board of Commissioners

**FROM:** David K. Clack, Finance Officer

**DATE:** January 27, 2017

**SUBJECT:** EDA Grant Award and Capital Project Ordinance

Attached is the notice of award of an Economic Development Administration (EDA) grant to construct a well at exit 355 off of I-40 near the Enviva plant. The grant from EDA is for \$684,750. The total project cost is estimated to be \$1,519,595 with \$554,680 being funded by a grant from Golden Leaf and the remaining \$280,165 coming from Water District funds in addition to the EDA grant. We respectfully request that the Board accept the grant and authorize the County Manager to sign the Financial Assistance Award.

Also attached is a Capital Project Ordinance and Budget Amendment creating the budget for this project. We respectfully request Board approval of both of these items.



**UNITED STATES DEPARTMENT OF COMMERCE  
Economic Development Administration  
Atlanta Regional Office**

Suite 1820  
401 West Peachtree St., N.W.  
Atlanta, Georgia 30308-3510

January 18, 2017

In reply refer to:  
Investment No. 04-01-07162

Mr. Edwin W. Causey  
Manager, Sampson County  
406 County Complex Road  
Clinton, North Carolina 28328

Dear Mr. Causey:

I am pleased to inform you that the Department of Commerce's Economic Development Administration (EDA) has approved your application for a \$684,750 EDA investment for water infrastructure to serve Enviva Development Holdings, LLC d/b/a Enviva Pellets Sampson, LLC, a bio-tech manufacturing and distribution facility

Enclosed are two signed copies of the Financial Assistance Award. Your agreement to the terms and conditions of the award should be indicated by the signature of your principal official on each of the signed copies of the Financial Assistance Award. One of the executed copies should be returned to H. Philip Paradice, Jr., Regional Director, Atlanta Regional Office, Economic Development Administration, 401 West Peachtree Street, N.W, Suite 1820, Atlanta, Georgia 30308-3510. If not signed and returned within 30 days of receipt, EDA may declare the Award null and void.

Please do not make any commitments in reliance on this award until you have carefully reviewed and accepted the terms and conditions. Any commitments entered into prior to obtaining the approval of EDA in accordance with its regulations and requirements will be at your own risk.

EDA's mission is to lead the federal economic development agenda by promoting innovation and competitiveness, preparing American regions for growth and success in the worldwide economy. EDA implements this mission by making strategic investments in the nation's most economically distressed communities that encourage private sector collaboration and creation of higher-skill, higher wage jobs. EDA investments are results driven, embracing the principles of technological innovation, entrepreneurship and regional development.

I share your expectations regarding the impact of this investment and look forward to working with you to meet the economic development needs of your community.

Sincerely,

H. Philip Paradice, Jr.  
Regional Director

Enclosures: Form CD-450 Financial Assistance Award (2)  
Exhibit A – Special Award Conditions  
Attachment No. 1 – Form ED-508 Budget  
EDA Standard Terms and Conditions for Construction Projects, dated February 12, 2016





GRANT     COOPERATIVE AGREEMENT

**FINANCIAL ASSISTANCE AWARD**

FEDERAL AWARD ID NUMBER  
**04-01-07162**

RECIPIENT NAME  
**Sampson County**

PERIOD OF PERFORMANCE  
**45 months after date of EDA approval**

STREET ADDRESS  
**406 County Complex Road**

FEDERAL SHARE OF COST  
\$ **684,750**

CITY, STATE, ZIP CODE  
**Clinton, North Carolina 28328**

RECIPIENT SHARE OF COST  
\$ **684,750**

AUTHORITY  
**Public Works & Economic Development Act of 1965, as amended**

TOTAL ESTIMATED COST  
\$ **1,369,500**

CFDA NO. AND NAME  
**11.300 Public Works Program**

PROJECT TITLE  
**Water Infrastructure**

This Award Document (Form CD-450) signed by the Grants Officer constitutes an obligation of Federal funding. By signing this Form CD-450, the Recipient agrees to comply with the Award provisions checked below and attached. Upon acceptance by the Recipient, the Form CD-450 must be signed by an authorized representative of the Recipient and returned to the Grants Officer. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Award offer and de-obligate the funds.

- DEPARTMENT OF COMMERCE FINANCIAL ASSISTANCE STANDARD TERMS AND CONDITIONS (enclosed as Attachment A)
- R & D AWARD
- FEDERAL-WIDE RESEARCH TERMS AND CONDITIONS, AS ADOPTED BY THE DEPT. OF COMMERCE
- SPECIAL AWARD CONDITIONS (see attached Exhibit "A")
- LINE ITEM BUDGET (see attached Attachment No. 1)
- 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS, AS ADOPTED PURSUANT TO 2 CFR § 1327.101
- 48 CFR PART 31, CONTRACT COST PRINCIPLES AND PROCEDURES
- MULTI-YEAR AWARD. PLEASE SEE THE MULTI-YEAR SPECIAL AWARD CONDITION.
- OTHER(S): EDA Standard Terms and Conditions for Construction Projects, dated February 12, 2016

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER

**H. Philip Paradice, Jr., Director, Atlanta Regional Office**

DATE  
**1-18-17**

PRINTED NAME, PRINTED TITLE, AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

**Edwin W. Causey, Manager, Sampson County**

DATE

**CAPITAL PROJECT ORDINANCE CONCERNING  
WATER WELL CONSTRUCTION**

**PROJECT ORDINANCE NO: 2017-01 ADOPTED: February 6, 2017**

**BE IT ORDAINED** by the Board of Commissioners of Sampson County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1.0 The project authorized is Well Construction I-40 Interchange

Section 2.0 The officers of this unit are hereby directed to proceed with the capital project within the budget contained herein.

Section 3.0 The following revenues are available to complete this project:

EDA Federal Grant	\$684,750
Golden Leaf Grant	554,680
County of Sampson Water District	280,165

Section 4.0 The following amounts are appropriated for this project:

Construction	\$1,245,000
Engineering & other professional services	150,095
Contingency	124,500

Section 5.0 The Finance Officer is hereby directed to maintain within the Capital Projects Fund sufficient records to provide for appropriate accounting.

Section 6.0 Funds that have been advances, or may be advanced from the General Fund for project costs are intended to be reimbursed from the grant proceeds.

Section 7.0 The Finance Officer is directed to report quarterly on the financial status of the project and on the total proceeds received.

Section 8.0 Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this 6<sup>th</sup> day of February, 2017.

---

Clark H. Wooten, Chairman

---

Susan J. Holder, Clerk to the Board

**COUNTY OF SAMPSON  
BUDGET AMENDMENT**

January 25, 2017

**MEMO:**

FROM: David K. Clack, Finance Officer  
 TO: Sampson County Board of Commissioners  
 VIA: County Manager & Finance Officer  
 SUBJECT: Budget Amendment for fiscal year 2016-2017

1. It is requested that the budget for the Well Construction at I-40 Interchange be created:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
	Well construction	1,245,000.00	
	Engineering and other professional svcs	150,095.00	
	Contingency	124,500.00	
	Trans to well project I-40	64,159.49	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
	EDA federal grant	684,750.00	
	Golden leaf grant	554,680.00	
	Transfer from Water District	216,005.51	
	Transfer from well project (closed)	64,159.49	
	Sales tax refund well project (closed)	64,159.49	

2. Reason(s) for the above request is/are as follows:

To budget funds for the construction of a well at the I-40 interchange pursuant to Capital Project Ordinance 2017-01

  
 \_\_\_\_\_  
 (Signature of Department Head)

**ENDORSEMENT**

1. Forwarded, recommending approval/disapproval.

\_\_\_\_\_, 2017

  
 \_\_\_\_\_  
 (County Finance Officer)

**ENDORSEMENT**

1. Forwarded, recommending approval/disapproval.

\_\_\_\_\_, 20\_\_\_\_

  
 \_\_\_\_\_  
 (County Manager & Budget Officer)

\_\_\_\_\_  
 Date of approval/disapproval by B.O.C.

---

**SAMPSON COUNTY  
BOARD OF COMMISSIONERS**

---

ITEM ABSTRACT

ITEM NO. 3(d)

Meeting Date:	February 6, 2017	<input type="checkbox"/> Information Only <input type="checkbox"/> Report/Presentation <input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Public Comment <input type="checkbox"/> Closed Session <input type="checkbox"/> Planning/Zoning <input type="checkbox"/> Water District Issue
---------------	------------------	---	---

**SUBJECT:** Adoption of Resolution Authorizing the Negotiation of an Installment Financing Contract with Regard to Refinancing Debt

**DEPARTMENT:** Finance

**PUBLIC HEARING:** No

**CONTACT PERSON:** David Clack, Finance Officer

**PURPOSE:** To adopt resolution which authorizes staff to negotiate installment financing contract for the refinancing of USDA debt

**ATTACHMENTS:** Memo, Resolution

**BACKGROUND:** As part of our ongoing emphasis on cost reductions, staff has contacted the underwriter that assisted the County with the 2015 refunding of our 2006 Certificates of Participation to ascertain the possibility of refunding our remaining USDA debt issues. Our intention was to get a 30-year term which would reduce the total repayment time for all of these issues and to take advantage of favorable interest rates. Mr. Clack will review the proposed debt to be refinanced and the process for refunding. The attached resolution for consideration authorizes the County Manager and Finance Director to take those actions necessary to complete the refunding and file an application with the LGC; it names the Special Counsel, Financial Advisor, and Underwriter, and sets March 6, 2017 as the date for a public hearing on the refunding.

**RECOMMENDED ACTION OR MOTION:** Adopt resolution authorizing the negotiation of an installment financing contract, directing public notice with respect thereto and providing for certain other related matters



*Sampson County Finance Department*  
*David K. Clack, Finance Officer*

*MEMORANDUM*

**TO:** Board of Commissioners

**FROM:** David K. Clack, Finance Officer

**DATE:** January 27, 2017

**SUBJECT:** Board Action Refunding of Debt

With the Board's emphasis on cost reductions we have been continually looking for ways to reduce budgets. As part of our efforts we contacted the underwriter that assisted the County with the 2015 refunding of our 2006 Certificates of Participation and asked about the possibility of refunding our remaining USDA debt issues. Our intention was to get a 30 year term which would reduce the total repayment time for all of these issues and to take advantage of favorable interest rates

The underwriter sent us the information that we requested and attached is a list of the issues that we are proposing to refund. This is all of the USDA installment purchase debt with the exception of the well project that was recently closed with very low interest rates.

The total amount of the debt to be refunded will not exceed \$70,000,000. If this refunding is successful the County will have refunded all of its long-term outstanding debt with the exception of debt to the State and some general obligation debt, both associated with the Water Districts. The County Manager and I spoke with the Local Government Commission (LGC) at length regarding the possibility of refunding these loans. The LGC will only consider applications to refund debt that will save money over the remaining life of the loan and that show a real cash flow savings each year of the repayment period. The preliminary savings summary prepared by the underwriter estimates savings to the general fund at approximately \$4,533,000 over the remaining terms of the loans, using a 30 year level principal repayment plan. The annual savings range from a high of \$1,004,820 to a low of \$59,683. The average savings per year over the proposed repayment period is approximately \$62,000. Attached you will find a recap prepared by the underwriter that shows the estimated savings each year.

These amounts are only estimates prepared for a particular date and are dependent on market conditions and interest rates at the time the bonds are sold. We have attached a resolution for consideration by the Board that authorizes the County Manager and Finance Director to take those actions necessary to complete the refunding, file an application with the LGC, names the Special Counsel, Financial Advisor, and Underwriter, and sets March 6, 2017 as the date for a public hearing on the refunding.

**Sampson County USDA Debt as of June 30, 2016**

Installment agreement with USDA for the construction of a new Midway High School, secured by the building and land. The total loan is \$3,750,000 and will be repaid in 38 annual installments of \$193,620 including interest at 4%. At June 30, 2016, there were 34 payments remaining.	\$ 3,564,642
Installment agreement with the United States Department of Agriculture (USDA) for the renovation of a previously purchased building into courthouse and office space and renovation of the existing courthouse, secured by building and land. The interest rate is 4.25%. The loan will be repaid in 29 annual installments of \$129,809 including interest at 4.25 percent. At June 30, 2016, there were 17 installments remaining.	1,489,770
Installment agreement with USDA for the construction of a new Law Enforcement and Detention Center, secured by the building and land. The total loan is \$11,125,000 and will be repaid in 38 annual installments of \$595,213 including interest at 4.25%. At June 30, 2016, there were 29 payments remaining.	9,815,386
Installment agreement with USDA for the construction of a new Cooperative Extension Building and Animal Shelter Building, secured by the buildings and land. The total loan is \$2,263,000 and will be repaid in 38 annual installments of \$121,076 including interest at 4.37%. At June 30, 2016 there were 30 payments remaining	2,036,844
Installment agreement with USDA for the construction of a new Clinton High School, secured by the building and land. The total loan is \$30,000,000. The loan will be repaid in 38 annual installments of \$1,605,068 including interest at 4.25%. At June 30, 2016 there were 31 payments remaining	27,178,257
Installment agreement with USDA for the construction and renovation of buildings to house Human Services and County Administration, secured by the buildings and land. The total loan is \$9,585,000 and will be repaid in 38 annual installments of \$512,819 including interest at 4.125%. At June 30, 2016 there were 31 payments remaining	8,712,906
Installment purchase agreement with USDA for the renovation of a County owned building to house the Public Works and Data Processing Departments. This agreement is secured by the building and land. The loan amount is \$862,800 and will be repaid in 28 annual installments of \$53,283 including interest at 4.125%. At June 30, 2016 there were 21 payments remaining	728,445
Installment agreement with USDA for the construction of a new Union High School, secured by the building and land. The total loan is \$3,750,000 and will be repaid in 38 annual installments of \$193,620 including interest at 4%. At June 30, 2016, there were 34 payments remaining.	3,564,642
Installment purchase agreement with USDA for the renovation of a County owned building to various departments. This agreement is secured by the buildings and land. The loan amount is \$904,846 and will be repaid over a 30 year period. The payments will made annually in the amount of \$59,096 including interest at 4.75%. At June 30, 2016 there were 23 payments remaining.	822,825
Installment agreement with USDA for the construction of a Roseboro Elementary School, secured by the building and land. The total loan is \$12,400,000 and will be repaid in two interest only payments due December 16, 2011 and 2012 of 3.75% then 38 annual installments of \$617,520 including interest at 3.75%. Principal and interest repayment will begin in fiscal year 2016-2014. At June 30, 2016, there were 35 payments remaining.	<u>11,925,067</u> <u>\$ 69,838,784</u>



## Sampson County, North Carolina

Refunding Limited Obligation Bonds, Series 2017

Callable 12/01/2027 @ 100% / Assumed Rating: A1/A

### Preliminary Savings Summary - Maturity Scenarios

Fiscal Year	20 Year (Level)	30 Year (Level)	34 Year (Level)
06/30/2018	(683,618.52)	62,569.34	95,138.82
06/30/2019	(684,622.37)	62,258.83	94,377.59
06/30/2020	(683,047.95)	61,208.25	92,277.01
06/30/2021	(684,247.21)	62,308.99	92,177.75
06/30/2022	(686,422.10)	61,559.10	94,952.86
06/30/2023	(683,547.99)	59,683.21	91,326.97
06/30/2024	(685,172.95)	61,058.25	95,827.01
06/30/2025	(685,922.78)	60,808.42	93,577.18
06/30/2026	(685,547.09)	64,059.11	94,827.87
06/30/2027	(683,797.27)	61,058.93	94,702.69
06/30/2028	(685,297.69)	62,058.51	93,452.27
06/30/2029	(684,672.59)	62,183.61	96,202.37
06/30/2030	(681,672.43)	61,683.77	93,202.53
06/30/2031	(685,797.97)	60,808.23	94,701.99
06/30/2032	(681,673.02)	64,683.18	95,826.94
06/30/2033	(684,706.75)	62,774.45	91,168.21
06/30/2034	(685,103.38)	59,752.82	95,146.58
06/30/2035	(685,353.82)	62,877.38	95,021.14
06/30/2036	(685,853.23)	61,502.97	95,271.73
06/30/2037	(686,507.34)	60,598.86	95,742.62
06/30/2038	(684,514.39)	62,716.81	94,110.57
06/30/2039	3,891,601.27	61,457.47	93,976.23
06/30/2040	3,832,525.51	61,756.71	95,150.47
06/30/2041	3,832,524.97	61,506.17	95,524.93
06/30/2042	3,832,525.92	63,382.12	92,900.88
06/30/2043	3,832,525.83	62,757.03	92,650.79
06/30/2044	3,832,525.75	61,013.20	91,594.45
06/30/2045	3,824,579.10	63,654.06	95,263.44
06/30/2046	3,236,824.62	59,899.59	92,343.34
06/30/2047	3,087,191.52	64,579.00	92,760.23
06/30/2048	1,004,819.98	61,898.10	95,623.09
06/30/2049	1,004,819.97	1,004,819.97	93,019.97
06/30/2050	999,610.71	999,610.71	92,010.71
06/30/2051	609,033.32	609,033.32	93,933.32
<b>Total</b>	<b>22,444,009.63</b>	<b>4,533,580.47</b>	<b>3,195,784.55</b>

#### Bond Statistics

Par Amount	\$62,070,000	\$64,060,000	\$64,275,000
<b>PV Savings (\$)</b>	<b>\$6,769,148</b>	<b>\$2,413,930</b>	<b>\$2,250,517</b>
<b>PV Savings (%)</b>	<b>9.827%</b>	<b>3.504%</b>	<b>3.267%</b>
<b>Final Maturity</b>	<b>12/1/2037</b>	<b>12/1/2047</b>	<b>12/1/2050</b>
All Inclusive Cost (AIC)	3.50%	3.82%	3.83%

#### USDA Loans Refunded

2002 Courthouse	2005 Detention	2006 Coop Ext.
2006 Clinton HS	2007 PW & Data	2007 Human Srvs
2009 Build & Land	2010 Union HS	2010 Midway HS
2010 Roseboro MS		

**EXTRACTS FROM MINUTES OF THE BOARD OF COMMISSIONERS**

A regular meeting of the Board of Commissioners of the County of Sampson, North Carolina (the “Board”), was duly held on Monday, February 6, 2017, at 7:00 p.m. in the County Auditorium, County Administration Building, 435 Rowan Road, Clinton, North Carolina, Clark Wooten, Chairman of the Board, presiding and the following Commissioners present:

The following Commissioners were absent:

\* \* \* \* \*

Commissioner \_\_\_\_\_ moved that the following resolution, copies of which having been made available to the Board of Commissioners, be adopted:

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAMPSON, NORTH CAROLINA, AUTHORIZING THE NEGOTIATION OF AN INSTALLMENT FINANCING CONTRACT, DIRECTING THE PUBLICATION OF NOTICE WITH RESPECT THERETO AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS THERETO**

*WHEREAS*, the County of Sampson, North Carolina (the “County”) is a validly existing political subdivision, existing as such under and by virtue of the Constitution, statutes and laws of the State of North Carolina (the “State”);

*WHEREAS*, the County has the power, pursuant to the General Statutes of North Carolina to (1) purchase real and personal property, (2) enter into installment purchase contracts in order to finance the purchase of real and personal property used, or to be used, for public purposes, and (3) grant a security interest in some or all of the property purchased to secure repayment of the purchase price;

*WHEREAS*, the Board of Commissioners of the County (the “Board”), determines that it is in the best interest of the County to enter into (a) an installment financing contract or an amendment to an existing installment contract (in either case, the “Contract”) with the Sampson Area Development Corporation, a North Carolina nonprofit corporation (the “Corporation”) in order (1) to refinance certain prior contractual obligations between the County and the United States Department of Agriculture (USDA) that were originally used to finance the Projects (as such term will be defined in the Contract) and (2) to pay the costs related to the execution and delivery of the Contract and (b) a deed of trust, security agreement and fixture filing (the “Deed of Trust”) related to the County’s fee simple interest in certain of the site of the Projects (the “Site”) and the improvements thereon to secure the County’s obligations under the Contract;



*WHEREAS*, the County hereby determines that the Projects are essential to the County's proper, efficient and economic operation and to the general health and welfare of its citizens; that the refinancing of the Projects will permit the County to carry out public functions that it is authorized by law to perform; and that entering into the Contract and the Deed of Trust are necessary and expedient for the County by virtue of the findings presented herein;

*WHEREAS*, the County hereby determines that the Contract allows the County to refinance the Projects and take title thereto at a favorable interest rate currently available in the financial marketplace and on terms advantageous to the County;

*WHEREAS*, the County hereby determines that the estimated cost of refinancing the Projects is an amount not to exceed \$70,000,000 and that such cost of the refunding exceeds the amount that can be prudently raised from currently available appropriations, unappropriated fund balances and non-voted bonds that could be issued by the County in the current fiscal year pursuant to Article V, Section 4 of the Constitution of the State;

*WHEREAS*, although the cost of refinancing the Projects pursuant to the Contract is expected to exceed the cost of refinancing the Projects pursuant to a bond financing for the same undertaking, the County hereby determines that the cost of refinancing the Projects pursuant to the Contract and the Deed of Trust and the obligations of the County thereunder are preferable to a general obligation bond financing or revenue bond financing for several reasons, including but not limited to the following: (1) the cost of a special election necessary to approve a general obligation bond financing, as required by the laws of the State, would result in the expenditure of significant funds; (2) the time required for a general obligation bond election would cause an unnecessary delay which would thereby decrease the financial benefits of the Projects; and (3) revenues produced by the Projects are insufficient to permit a revenue bond financing;

*WHEREAS*, the County has determined and hereby determines that the estimated cost of refinancing the Projects pursuant to the Contract reasonably compares with an estimate of similar costs under a general obligation bond financing for the same undertaking as a result of the findings delineated in the above preambles;

*WHEREAS*, the County does not anticipate a future property tax increase to pay installment payments falling due under the Contract;

*WHEREAS*, Parker Poe Adams & Bernstein LLP, as bond counsel, will render an opinion to the effect that entering into the Contract and the transactions contemplated thereby are authorized by law;

*WHEREAS*, no deficiency judgment may be rendered against the County in any action for its breach of the Contract, and the taxing power of the County is not and may not be pledged in any way directly or indirectly or contingently to secure any moneys due under the Contract;

*WHEREAS*, the County is not in default under any of its debt service obligations;

*WHEREAS*, the County's budget process and Annual Budget Ordinance are in compliance with the Local Government Budget and Fiscal Control Act;

*WHEREAS*, past audit reports of the County indicate that its debt management and contract obligation payment policies have been carried out in strict compliance with the law, and the County has not been censured by the North Carolina Local Government Commission (the "LGC"), external auditors

or any other regulatory agencies in connection with such debt management and contract obligation payment policies;

*WHEREAS*, a public hearing on the Contract after publication of a notice with respect to such public hearing must be held and approval of the LGC with respect to entering the Contract must be received; and

*WHEREAS*, the County hereby determines that all findings, conclusions and determinations of the County in this Resolution are subject to modification or affirmation after all interested parties have been afforded the opportunity to present their comments at a public hearing regarding the execution and delivery of the Contract and the Deed of Trust and the refinancing of the Projects.

*NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAMPSON, NORTH CAROLINA, AS FOLLOWS:*

Section 1. ***Authorization to Negotiate Contract.*** That the County Manager or the Finance Director, with advice from the County Attorney and Bond Counsel, are hereby authorized and directed to proceed and negotiate on behalf of the County the Contract for a principal amount not to exceed \$70,000,000, for the refinancing of the Projects, to be entered into in accordance with the provisions of Section 160A-20 of the General Statutes of North Carolina and to provide in connection with the Contract, as security for the County's obligations thereunder, the Deed of Trust conveying a lien and interest in the Site and the improvements thereon, as may be required by the entity, or its assigns, providing the funds to the County under the Contract.

Section 2. ***Application to LGC.*** That the Finance Director or his designee is hereby directed to file with the LGC an application for its approval of the Contract and all relevant transactions contemplated thereby on a form prescribed by the LGC and to state in such application such facts and to attach thereto such exhibits regarding the County and its financial condition as may be required by the LGC.

Section 3. ***Direction to Retain Special Counsel, Financial Advisor and Underwriter.*** That the County Manager and the Finance Officer, with advice from the County Attorney, are hereby authorized and directed to retain the assistance of Parker Poe Adams & Bernstein LLP, Raleigh, North Carolina, as bond counsel, DEC Associates Inc., Charlotte, North Carolina, as financial advisor and Stephens Inc., Charlotte, North Carolina, as underwriter.

Section 4. ***Public Hearing.*** That a public hearing (the "*Public Hearing*") shall be conducted by the Board on March 6, 2017 at 7:00 p.m. in the in the County Auditorium, County Administration Building, 435 Rowan Road, Clinton, North Carolina, concerning the Contract, the Deed of Trust, the proposed refinancing of the Projects and any other transactions contemplated therein and associated therewith.

Section 5. ***Notice of Public Hearing.*** That the Clerk to the Board is hereby directed to cause a notice of the Public Hearing, in the form attached hereto as Exhibit A, to be published once in a qualified newspaper of general circulation within the County no fewer than 10 days prior to the Public Hearing.

Section 6. ***Repealer.*** That all motions, orders, resolutions and parts thereof in conflict herewith are hereby repealed.

Section 7. ***Effective Date.*** That this Resolution is effective on the date of its adoption.

Read, approved and adopted this 6th day of February, 2017.

By: \_\_\_\_\_  
Chairman of the Board of Commissioners

\_\_\_\_\_  
Clerk to the Board

APPROVED AS TO FORM:

\_\_\_\_\_  
County Attorney

**EXHIBIT A**  
**NOTICE OF PUBLIC HEARING**

At its February 6, 2017 meeting, the Board of Commissioners (the “Board”) of the County of Sampson, North Carolina (the “County”) adopted a resolution which:

1. Authorized the County to proceed to pay the capital costs of refinancing certain prior County obligations executed and delivered between the County and the United States Department of Agriculture (USDA), the proceeds of which were used to finance various County Projects (as such term is defined in the Contract defined herein), pursuant to an installment financing contract or pursuant to an amendment to an existing contract (in either case, the “Contract”), in a principal amount not to exceed \$70,000,000 under which the County will make certain installment payments, in order to make the Projects available to the County;

2. Authorized the County to proceed to provide, in connection with the Contract, as grantor, a deed of trust, security agreement and fixture filing (the “Deed of Trust”) under which the County’s interest in the real property on which certain of the Projects are located and the improvements thereon (collectively, the “Mortgaged Property”) will be mortgaged by the County to create a lien thereon to secure the Contract. The Mortgaged Property will consist of all or a portion of the following sites – (a) Clinton High School located at 340 Indian Town Rd, Clinton, NC; (b) Sampson County Courthouse located at 101 Main St, Clinton, NC; (c) the Cooperative Extension Building located at 55 Agriculture Pl, Clinton, NC; (d) the County Animal Shelter located at 168 Agriculture Pl, Clinton, NC; (e) the County Law Enforcement & Detention Center located at 112 Fontana St, Clinton, NC; (f) Midway High School located at 15274 Spiveys Corner Hwy, Newton Grove, NC; (g) Union High School located at 1189 Kader Merritt Rd, Rose Hill, NC; (h) Roseboro Middle School located at 305 W Pleasant St, Roseboro, NC; (i) County Public Works offices located at 827 Southeast Blvd., Clinton, NC; (j) the County Board of Education office located at 437 Rowan Road, Clinton, NC; and (k) the County Administration office located at 406 County Complex Road, Clinton, NC.

On payment by the County of all installment payments due under the Contract, the Deed of Trust and any lien created thereunder will terminate and the County’s title to the Mortgaged Property will be unencumbered.

*NOTICE IS HEREBY GIVEN*, pursuant to Sections 160A-20 of the General Statutes of North Carolina, that on March 6, 2017 at 7:00 p.m. in the in the County Auditorium, County Administration Building, 435 Rowan Road, Clinton, North Carolina, a public hearing will be conducted concerning the approval of the execution and delivery of the Contract and the Deed of Trust and the County’s refinancing of the Projects. All interested parties are invited to present comments at the public hearing regarding the execution and delivery of the Contract and the Projects to be refinanced thereby.

/s/ SUSAN J. HOLDER  
\_\_\_\_\_  
Clerk to the Board of Commissioners  
County of Sampson, North Carolina

Published: \_\_\_\_\_

STATE OF NORTH CAROLINA            )  
  )  
COUNTY OF SAMPSON                )            ss:

I, *Susan J. Holder*, Clerk to the Board of Commissioners of the County of Sampson, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of a resolution entitled **RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAMPSON, NORTH CAROLINA, AUTHORIZING THE NEGOTIATION OF AN INSTALLMENT FINANCING CONTRACT, DIRECTING THE PUBLICATION OF NOTICE WITH RESPECT THERETO AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS THERETO**” adopted by the Board of Commissioners of the County of Sampson, North Carolina, at a meeting held on the 6th day of February, 2017.

**WITNESS** my hand and the corporate seal of the County of Sampson, North Carolina, this the \_\_\_ day of February, 2017.

\_\_\_\_\_  
SUSAN J. HOLDER  
Clerk to the Board of Commissioners  
County of Sampson, North Carolina

---

**SAMPSON COUNTY  
BOARD OF COMMISSIONERS**

---

ITEM ABSTRACT

ITEM NO.    3 (e)

Meeting Date:	February 6, 2017	<input type="checkbox"/> Information Only <input type="checkbox"/> Report/Presentation <input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Public Comment <input type="checkbox"/> Closed Session <input type="checkbox"/> Planning/ Zoning <input type="checkbox"/> Water District Issue
---------------	------------------	---	---

---

**SUBJECT:** Public Hearing - Naming of Private Roads

**DEPARTMENT:** Emergency Management (Addressing)/ Administration

**PUBLIC HEARING:** Yes

**CONTACT PERSON:** Susan J. Holder, Assistant County Manager

**PURPOSE:** To receive public input on the naming of certain private roads

**ATTACHMENTS:** Memo

**BACKGROUND:** We have duly advertised this public hearing to receive comments on the recommendations of the Road Naming Committee with regard to rescinding a previously named road. The property owner on a road previously named Aubree Road has abandoned and never completed a planned subdivision road. As he is now planning to use the property to relocate and expand his business, he would rather be addressed off the main road, Plain View Highway. Therefore, the request is to rescind the road name Aubree Road. Pursuant to our road naming ordinance, such action must be taken after a public hearing on the matter.

**PRIOR BOARD ACTION:** N/A

**RECOMMENDED ACTION OR MOTION:** Rescind road name Aubree Road as recommended

Tuesday, January 10, 2017

Road Naming Committee

Sampson Co NC.

ATTENTION: Amy Raynor

In order to relocate and expand our automotive business, Diversal Motors, we purchased 7.24 acres in northern Sampson County on Plain View Highway. To facilitate this transition, I would like to request a Plain View Highway address. There is an abandoned, never completed road on the property, Aubrey Lane. I request that this address be eliminated and we be assigned a Plain View Highway address.

Thank you for your time and assistance with this matter.

Sincerely,

Staff note: the correct spelling is Aubree Lane

Jonathan Bryan Jackson

Diversal Motors

jonjackson75@yahoo.com

910-890-5118

# NOTICE OF PUBLIC HEARING NAMING OF PRIVATE ROADS

The Sampson County Board of Commissioners will hold a public hearing at 6:00 p.m. on Monday, February 6, 2017 in the County Auditorium, Sampson County Complex, Building A to consider public input on the naming of the following private roads:

## PVT ROAD CODE

## PROPOSED NAME

**PVT 421PV7734**

**Rescind Road Name:  
Aubree Lane**

Only those roads listed will be considered at this time. Questions or comments may **38** directed to the Office of the Clerk to the Board, 406 County Complex Road, Clinton, NC 28328. (910/592-6308 ext 2222)



---

**SAMPSON COUNTY  
BOARD OF COMMISSIONERS**

---

ITEM ABSTRACT

ITEM NO. 3 (f)

Meeting Date: February 6, 2017	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

---

SUBJECT: Appointments  
DEPARTMENT: Governing Body  
PUBLIC HEARING: No  
CONTACT PERSON: Vice Chairperson Sue Lee  
PURPOSE: To consider appointments to various boards and commissions

Adult Care Home Community Action Committee

Mr. Larry Sutton's first term ended in October 2016. He is willing and eligible to be reappointed. Reappointment is recommended by the regional ombudsman who works with this committee.

Juvenile Justice Crime Prevention Council

The Council has requested that new Recreation Director Dana Bullard Hall be appointed to replace former Director Raymond Spell.

NC Southeast Partnership

Mr. Kermit Williamson has served as Sampson County's designee to this important economic development entity and is eligible for reappointment.

Transportation Advocacy Group (TAG)

Mr. Hugh Carr's term ended in January, and he is eligible for reappointment.

---

**SAMPSON COUNTY  
BOARD OF COMMISSIONERS**

---

ITEM ABSTRACT

ITEM NO.    4

Meeting Date: February 6, 2017	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input checked="" type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

---

SUBJECT: Consent Agenda

DEPARTMENT: Administration/Multiple Departments

ITEM DESCRIPTIONS/ATTACHMENTS:

- a. Approve the minutes of the January 9, 2017 meeting
- b. Approve a request from the Department of Aging to dispose of records pursuant to the County's Records Retention and Disposition Schedules
- c. Approve changes to health billing codes and fees as recommended by the Sampson County Board of Health
- d. Adopt a resolution approving amendments to the Trust Agreement for the County of Sampson, North Carolina Hospital System Revenue Bonds, Series 2007 to extend the maturity date to and including April 15, 2017
- e. Adopt a resolution requesting the installation of a signage panel honoring Miss North Carolina 2015 Kate Peacock and authorizing execution of a reimbursement agreement with the NCDOT for related design and installation costs
- f. Authorize the County Manager and County Attorney to complete the GSA Request for Proposal documents for office space leased to the Sampson Soil and Water Conservation District Office(NRCS)
- g. Approve tax refunds as submitted
- h. Approve budget amendments as submitted

RECOMMENDED

ACTION OR MOTION: Motion to approve Consent Agenda as presented

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, January 9, 2017 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Jerol Kivett and Harry Parker; Absent: Albert Kirby Jr.

The Chairman convened the meeting and called upon Vice Chairperson Lee for the invocation. Commissioner Kivett then led the Pledge Allegiance.

### **Approval of Agenda**

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted to approve the agenda with the following changes: Consent Agenda item (c): Approve the submission of the FY 2017-2018 Community Service Block Grant (CSBG) Application by Action Pathways, Inc. was relocated to become Action Item (d).

### **Roads (first Monday of each quarter)**

Quarterly Roads Report Keith Jackson, NCDOT Highway Maintenance Engineer, presented the Quarterly Report to the Board. He informed the Board and the citizens in attendance that there were still 27 closed roads due to Hurricane Matthew, 10 which were currently under contract with Sampson County and the remaining 14 remaining roads scheduled to be repaired by the State. He noted that the delay in these repairs was mainly due to how long it takes the contractor to make associated water pipe repairs. Mr. Jackson noted that the recent snowstorm caused temporary concerns but has not caused any extensive damage. The Commissioners commended Mr. Jackson and his staff for their hard work on the roads following the two storms and pre-existing projects. Chairman Wooten opened the floor for public comments, and the following comments were received:

Eileen Coite questioned if the hurricane delayed the West Mt. Gilead Church bridge project, and Mr. Jackson stated that the Hurricane did delay that project, but construction will resume soon.

### **Item 1: Reports and Presentations**

Recognition of Retirees Service plaques were presented to retirees Ella Fryar, Dianne Horne, Ricky Mattocks, Cheryl Norris, and Yvonne Powell. Retiree Connie Thornton was not present to receive recognition.

Introduction of New Parks and Recreation Director Dana Hall was introduced as the new Parks and Recreation Director and was welcomed by the Board.

Update on Efforts to Establish a Child Advocacy Center Social Services Director Sarah Bradshaw provided the Board with an update on the Child Advocacy Center (CAC). She noted that the CAC Steering Committee was composed of members of the District Attorney's Office, the Clinton Police Department, the Sampson County Sheriff's Office, the Sampson County Department of Social Services, Eastpointe LME, the Sampson County Health Department and Guardian ad Litem. She noted that 2016 statistics shows that the total number of children serviced, cases involving children six years old or less, and internet crimes have all increased from the prior year. Ms. Bradshaw briefly discussed funding, which is provided by several sources including grant funding, United Way, and public and business donations, and stated that there will be more fundraising efforts made in the future. She noted that the Center currently has \$157,342.00 of grant funds available until September 2017, and anticipated grant funding will increase to \$289,795.00 for the 2017-2019 period. Ms. Bradshaw stated that the Center is currently housed at the DSS office, but it was hoped that it would be relocated to the old Crisis Center building by February 1, which would allow the Center to maximize grant funds and meet NC Child Advocacy Center accreditation standards. Mr. Causey noted that the original Board's intentions were for the Center to be temporarily facilitated and housed by Social Services but eventually become an independent organization, having its own location.

**Item 2:        Actions Items**

Public Hearing – Submission of Revised Application for FY 2018 Community Transportation Program (CTP) Grant Funding Chairman Wooten called the hearing to order and recognized Aging Director Lorie Sutton who provided the Board with information regarding the submission of a revised application for FY 2018 Community Transportation Program (CTP) grant funding. Ms. Sutton informed the Board that the Department of Aging had submitted a grant application in November of 2016 and had since been advised that they could actually apply for an increased amount of grant funding, which will be used to fund transportation services and salaries for transportation staff. She noted that the new request amount would total \$204,391.00, an increase of \$11,467.00, with an increase of only \$1,720.00 in local match. There were no public comments from the floor, so the hearing was closed. Upon a motion made by Chairman Wooten and seconded by Commissioner Parker, the Board voted unanimously to authorize the submission of the revised CTP grant application and authorize staff to execute necessary grant application documents. (Copy of the executed CTP Grant Application filed in Inc. Minute Book \_\_\_, page \_\_\_.)

Scheduling of Annual Planning Sessions The Board selected the dates of February 16, February 21, and February 23, beginning at 9 am daily, for their annual work session.

Appointment - Airport Advisory Board Upon a motion made by Vice Chairperson Lee and seconded by Jerol Kivett, the Board voted unanimously to appoint Chairman Wooten to the Airport Advisory Board, replacing former Chairman Billy Lockamy.

Appointment - Economic Development Board Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to grant Commissioner Kivett, currently an ex-officio member of the EDC, authorization to vote in the absence of Chairman Wooten at Economic Development Commission meetings.

Appointment - Agri Exposition Center Board Upon a motion by Vice Chairperson Lee and a second by Commissioner Kivett, the Board voted unanimously to appoint Chairman Wooten to replace former Chairman Billy Lockamy on the Agri Exposition Center Board.

Appointment - Transportation Advocacy Group Upon a motion by Chairman Wooten and a second by Commissioner Parker, the Board voted unanimously to appoint Vice Chairperson Lee to replace former Chairman Billy Lockamy on the Transportation Advocacy Group. Commissioner Kivett to remain as a member as well.

Appointment - Advisory Board of Older Adults Upon a motion by Chairman Wooten and a second by Commissioner Kivett, the Board voted unanimously to appoint Vice Chairperson Lee to replace former Chairman Billy Lockamy on the Advisory Board of Older Adults.

Appointment - Mid Carolina RPO Upon a motion by Vice Chairperson Lee and a second by Commissioner Parker, the Board voted unanimously to appoint Commissioner Kivett to replace Commissioner Albert Kirby the Mid Carolina RPO. (Commissioner Kirby asked to resign due to time constraints.)

Appointment - Juvenile Crime Prevention Council (JCPC) Upon a motion by Vice Chairperson Lee and a second by Commissioner Kivett, the Board voted unanimously to appoint Chairman Wooten to replace Commissioner Albert Kirby on the Juvenile Crime Prevention Council. (Commissioner Kirby asked to resign due to time constraints.)

Appointment – Fire Commission Upon a motion by Vice Chairperson Lee and a second by Commissioner Kivett, the Board voted unanimously to appoint Chairman Wooten to replace former Chairman Billy Lockamy on the Fire Commission.

Approve the Submission of the FY 2017-2018 Community Service Block Grant (CSBG) Application by Action Pathways, Inc. Assistant County Manager Susan Holder provided background information on Action Pathways. Ms. Holder noted that Action Pathways is funded by CSBG funds, which are federal funds that are administered by the state to provide assistance to a network of eligible entities that use the funds to reduce causes and consequences of poverty and to revitalize low-income communities. She also noted that the funds are allocated based on the number of poor individuals in the area served by Action Pathways. The Board voiced concerns regarding the use of the federal grant funding, specifically in Sampson County. After much deliberation, the Board charged the administration staff to seek additional information on the use of grant funding and activities of the organization. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Parker, the Board voted to table the item until their February meeting.

**Item 3: Consent Agenda**

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to approve the Consent Agenda items as follows:

- a. Approved the minutes of the December 5, 2016 meeting
- b. Adopted a resolution accepting offer from Mr. Johnny Elkins and Mrs. Alice Elkins to purchase .5-acre parcel of surplus property (Parcel Identification Number 09082806001) (Copy filed in Inc. Minute Book \_\_\_\_ Page \_\_\_\_.)
- c. (This item moved to Action Items.)
- d. Approved tax refunds and releases as submitted

#7800	Dixie Owen Jordan	\$114.25
#7802	Aleida Monsivais Luna	\$105.30
#7814	Dustin Drake Osbourne	\$183.02
#7825	Heather Greene Waters	\$457.33

- e. Approved budget amendments as submitted

<u>EXPENDITURE</u>		<u>4-H United Way Account</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	
04449500	526230	DEPARTMENTAL SUPPLIES	Increase \$1,000.00
04449500	529930	MISCELLANEOUS EXPENSES	Increase \$5,000.00
<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	
04034950	403602	4-H UNITED WAY REVENUE ACCOUNT	Increase \$6,000.00

<b><u>EXPENDITURE</u></b>		<u>Aging</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558680	526200	Senior Center – Department Supplies	\$1,200.00	
<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035868	408900	Senior Center – Misc Revenue	\$1,200.00	
<b><u>EXPENDITURE</u></b>		<u>Aging</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558670	524100	HR – Materials	\$270.00	
<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035867	408400	HR – Project Income	\$270.00	
<b><u>EXPENDITURE</u></b>		<u>Sheriff's Department</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243100	554000	Capital outlay vehicle	\$21,826.00	
<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034310	408900	Misc revenue insurance settlement	\$21,826.00	
<b><u>EXPENDITURE</u></b>		<u>Courts Department</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141600	555000	Capital outlay other	\$27,741.00	
<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
110399900	409800	Fund balance approp encumbrances	\$27,741.00	
<b><u>EXPENDITURE</u></b>		<u>Samp. Co. Convention &amp; Visitors Bureau</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
84761800	537000	Advertising	\$10,000.00	
<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
84036180	42700	Local Occupancy Tax 3%	\$10,000.00	
<b><u>EXPENDITURE</u></b>		<u>SHERIFF'S</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243100	539500	Training	\$1,500.00	
11243100	531100	Travel	\$2,000.00	
<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034310	402603	FEDERAL ASSET FUNDS (NARC)	\$3,500.00	

<u>EXPENDITURE</u>		<u>SHERIFF'S</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243100	512205	Overtime Salaries – US Dept. Jus	\$16,591.00	
11243100	518100	FICA	\$1,029.00	
11243100	518120	Medicare – FICA	\$241.00	
11243100	518278	Law Enforcement Retirement	\$1,187.00	
11243100	518900	401-K Supplemental	\$830.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034310	402603	Federal Asset Funds (NARC)	\$19,878.00	

- Approved Clinton City Schools Amendment No. 1 (Capital Outlay); Amendment No. 2 (State) as submitted.

**Item 4: Consideration of Tax Appeals**

Upon a motion made by Chairman Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to adjust the penalties applied to the following tax accounts for failure to timely list business personal property by forgiving one-half of the assessed penalties.

Hobbs, Thomas and John (Tax \$2,967.36) Assessed Penalty \$1,047.08 Adjusted by Half  
 Royal, James Marcus (Tax \$3,837.09) Assessed Penalty \$1,423.95 Adjusted by Half  
 Tart, Charles H. Jr. (Tax \$3,894.28) Assessed Penalty \$1,131.00 Adjusted by Half  
 Tart, Charles H. III (Tax \$5,542.38) Assessed Penalty \$1,637.30 Adjusted by Half  
 Tires, Inc. (Tax \$4,780.04) Assessed Penalty \$988.90 Adjusted by Half

**Item 5: Board Information**

The Board was provided with the following items for information only:

- Nash County - Notice of Intent to Disengage from Eastpointe LME
- Notice of Sampson County Board of Health’s Adoption of 2015 Rabies Compendium Post Exposure Management Control Measures for Dogs and Cats

**County Manager Reports**

County Manager Ed Causey informed the Board that the Mid Carolina Council of Governors will host their annual dinner at the Coharie Country Club on January 26 at 6:30 p.m. and welcomed commissioner representation. Secondly, he updated the Board regarding follow-up on the RFP for Revaluation process, per Commissioner Kivett’s inquiry why only three of 13 agency’s submitted a bid. He note that the county contracting officer had contacted each of the 10 unresponsive that were originally solicited, receiving feedback from seven of the 10 stating that there reasons for not



bidding as: current work obligations, one did not provide services in the state of NC, and one stated they did commercial work only; the other three agencies were unresponsive. Thirdly, he informed the Board that he would attend the Legislative Goals meeting January 12 and 13 and that he and Ms. Holder would attend the Annual County Manager's Conference February 1-3, 2017. Lastly, Mr. Causey assured the Board that the Administration staff would do the preliminary work on researching Action Pathways and proceed under the guidance of the Board following Action Pathways' presentation at the February meeting.

### **Public Comments**

The floor was opened for comments, and none were received.

### **Closed Session**

Upon a motion made by Chairman Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to go into Closed Session pursuant to GS 143.318.11(a)(4), Matters Related to the Location or Expansion of an Industry. The Board returned to the Auditorium, and upon a motion made by Chairman Wooten and seconded by Commissioner Parker, the Board voted unanimously to come out of Closed Session.

### **Adjournment**

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to adjourn.

---

Clark Wooten, Chairman

---

Susan J. Holder, Clerk to the Board

**Sampson County Department of Aging  
405 County Complex Road; Suite 140  
Clinton, NC 28328  
910-592-4653**

**Lorie Sutton, Director**

MEMORANDUM:

TO: Ed Causey, County Manager  
FROM: Lorie Sutton, Aging/Transportation Director  
DATE: January 25, 2017  
RE: Request to dispose of records

I am requesting permission from the Board of Commissioners to dispose of the following records pursuant to the County's Records Retention and Disposition Policy.

Transportation Records Trip Sheets (Manifest Records) Transportation Vehicle Lease Agreements Gas Logs, Maintenance Records, Grant Applications	July 1994 - June 2011
CAP/DA Terminated Client Files	July 2003 - June 2011
Client Visit Slips	July 2003 - June 2011
HCCBG Terminated Client Files United Way Client Files	July 2003 – June 2011
Urgent Repair Program Records Logs, Reports, Client Files	July 2005 – June 2011
Financial Deposit Books Deposit Records Copies of Paid Invoices	July 2003 – June 2011 July 2001 – June 2011 July 2004 – June 2011
Payroll records	July 2004 – June 2011

Thank you.

# SAMPSON COUNTY HEALTH DEPARTMENT

Wanda Robinson  
Health Director



360 County Complex Road, Suite 200  
Clinton NC 28328

TO: Mr. Edwin Causey  
County Manager

FROM: Wanda Robinson  
Health Director

Subject: County Commissioner Meeting Agenda item #1

Date: January 25<sup>th</sup>, 2017

The Sampson County Board of Health met on January 23<sup>rd</sup> and approved the attached coding and billing fees. This is being submitted to the County Commissioners as a consent agenda item for approval.

If there are questions, please contact me or Tamra Jones at 910-299-4961

**Sampson County Board of Health**  
**Coding & Billing Changes and Recommendations**  
**January 23, 2017**

**Changes to Child Health Billing Codes & Recommended Fees**

1. **99420:** This code that included MCHAT/PSC/HEADSSS/EPDS/PHQ-2/PHQ-9 has been deleted from the CPT Code Manual effective 01/01/2017 and is no longer billable. Recommendation is to remove the code from the SCHD Fee Schedule.
2. **96110:** The wording has changed for this CPT Code from Developmental Screening to ASQ/MCHAT per DMA.
3. **New Codes:** New Codes have been added to the CPT Code Manual and are now billable effective 01/01/2017. Recommendation is to add the following CPT Codes to the Fee Schedule.

**New Codes:**

New CPT Code	Description	Recommended Fee
96161	Maternal Depression Screen-EPDS or PHQ-2/PHQ-9 Tool	\$17.79
96127	Social/Emotional Screening for mother of Child with EPDS; PHQ-2; PHQ-9. PSC; CRAFFT for child/adolescent.	\$5.87
96160	HEADSSS	\$18.39

**Naloxone Fee for Project Lazarus:**

NDC	Description	Recommended Fee
69547-353-02	Naloxone Intranasal Spray	\$46.00

**Vaccine Fee Increase Request**

CPT Code	Vaccine	Cost Increase	Current Fee	Recommended Fee
90675	Rabies	From 221.76 to 303.08	\$282.00	\$380.00
90632	Hepatitis A-Adult	From \$29.86 to \$54.97	\$57.00	\$69.00

**Diabetes Self Management Program**

Recommendations for the enhancement of the program in the Health Department is to change the Sliding fee scale to 250% of the federal poverty level with no minimum co-pay. NO other fee changes

DAUGHTRY, WOODARD, LAWRENCE & STARLING

ATTORNEYS AT LAW  
401 COLLEGE STREET  
CLINTON, NORTH CAROLINA 28328  
TELEPHONE: (910) 299-5087  
FACSIMILE: (910) 299-5196

N. LEO DAUGHTRY  
STEPHEN C. WOODARD, JR. \*  
JAMES R. LAWRENCE, JR.  
LUTHER D. STARLING, JR. \*\* †  
KELLY K. DAUGHTRY \*  
ANNETTE CHANCY STARLING  
JAMES C. WILLIAMS \*\*\*  
W. JOEL STARLING, JR.  
MARTHA C. BORDOGNA  
ROBERT G. SCHAAF

OTHER OFFICE:  
405 East Market Street  
Post Office Drawer 1960  
Smithfield, NC 27577  
Telephone: (919) 934-5012  
Facsimile: (919) 934-9536

Reply To: Clinton Office

\* Board Certified Specialist  
in Family Law  
\*\* Also Licensed In The District Of Columbia  
\*\*\* Also Licensed In South Carolina  
† Also Licensed In Georgia

January 30, 2017

Sampson County Board of Commissioners  
Attn: Susan J. Holder, Secretary  
406 County Complex Road, Suite 110  
Clinton, North Carolina 28328

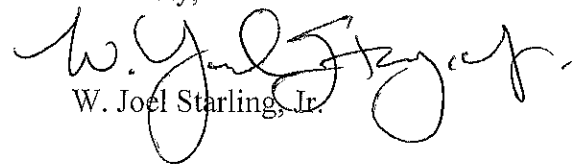
Re: Resolution approving trust amendment for Sampson Regional Medical Center, Inc.

Dear Ms. Holder:

Enclosed please find a draft resolution and accompanying document which I ask that you include on the agenda for the Board of Commissioner's February 6, 2017 regular meeting. Although I will be absent from the February meeting, please convey to the Commissioners that I have reviewed the enclosed Resolution and that the Board has the legal authority to enter into the same, which I find to be in proper legal form.

Should the Commissioners have any questions prior to their February 6th meeting, they should feel free to contact me; although they should do so prior to 5:00 p.m. on Friday, February 3, 2017, as I will be out of the country beginning on Monday, February 6, 2017.

Sincerely,

  
W. Joel Starling, Jr.

WJS/  
Encl.

**RESOLUTION OF THE BOARD OF COMMISSIONERS  
OF COUNTY OF SAMPSON, NORTH CAROLINA**

***PREAMBLES***

**WHEREAS**, the County of Sampson, North Carolina (the “*County*”), is a political subdivision of the state of North Carolina, and has the power, pursuant to §131E-7 of the General Statutes of North Carolina, to construct, equip, operate and maintain hospital facilities and, pursuant to §§131E-7 and 153A-259 of the General Statutes of North Carolina, has the power to contract with non-profit corporations for the provision of health care; and

**WHEREAS**, Sampson Regional Medical Center, Incorporated (the “*Corporation*”), is a private non-profit corporation duly incorporated and validly existing under and by virtue of the laws of the State of North Carolina, and as an organization exempt from federal income taxes under §501(c)(3) of the Internal Revenue Code of 1986, as amended, with its principal offices and facilities located in Clinton, North Carolina; and

**WHEREAS**, the County and the Corporation have entered into an operating agreement between the County and the Corporation dated as of September 1, 2004 (the “*Operating Agreement*”), pursuant to which the Corporation has operated and continues to operate a hospital now known as Sampson Regional Medical Center (the “*Hospital*”); and

**WHEREAS**, Sampson Regional Diagnostic Center, LLC (the “*LLC*”), is a single-member, North Carolina limited liability company duly organized and validly existing under and by virtue of the laws of the State of North Carolina, and the Corporation is the sole member of the LLC; and

**WHEREAS**, the Corporation and the LLC developed an out-patient diagnostic facility located at 231, 233, 237 and 239 Beaman Street, Clinton, Sampson County, North Carolina; and

**WHEREAS**, the diagnostic facility is operated by the LLC; and

**WHEREAS**, the Corporation has the authority to act on behalf of the LLC with respect to all matters, including without limitation, matters related to the financing of the diagnostic center; and

**WHEREAS**, at the request of the Corporation, the County issued a bond under the State and Local Government Revenue Bond Act (the “Act”), General Statutes of North Carolina, §159-80 et. seq. to finance the acquisition, construction and equipping of the diagnostic facility; and

**WHEREAS**, the bond is known as the County of Sampson, North Carolina, Hospital System Revenue Bond, Series 2007 (the “*2007 Bond*”), and was issued pursuant to the Act and a General Indenture of Trust dated as of September 1, 2004 (the “*General Trust Indenture*”), among the County, the Corporation and First Citizens Bank & Trust Company, as Trustee and a Series Indenture, No. 2 dated as of January 1, 2007 (the “*Second Supplement*” and together with

the General Trust Indenture, the “*Trust Agreement*”) among the County, the Corporation and the Trustee; and

**WHEREAS**, First Citizens Bank & Trust Company has resigned as trustee and has been replaced by U.S. Bank National Association as successor trustee (the “*Trustee*”); and

**WHEREAS**, Branch Banking and Trust Company (the “*Purchaser*”), has purchased the 2007 Bond in accordance with the terms and conditions of the Trust Agreement; and

**WHEREAS**, the 2007 Bond matured on January 15, 2017, pursuant to the terms of the 2007 Bond and the Trust Agreement; and

**WHEREAS**, the Purchaser, the Corporation, the County, and the Trustee desire to amend the Trust Agreement to extend the maturity date for the 2007 Bond to and including April 15, 2017; and

**WHEREAS**, the Board of Commissioners, for the County, desires to authorize and approve execution and delivery of the amendment to the General Trust Indenture extending the maturity date to and including April 15, 2017 (the “*Trust Amendment*”);

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF COUNTY OF SAMPSON, NORTH CAROLINA, AS FOLLOWS:**

Section 1. **Authorization of 2017 Trust Amendment.** The County hereby approves the amendment to the Trust Agreement extending the maturity date for the 2007 Bond to and including April 15, 2017 and authorizes and approves all action necessary to provide for the execution and delivery of the Trust Amendment and any related documents, and hereby ratifies and confirms all actions taken by the County, the Corporation and/or the LLC before the date hereof in connection with the issuance, delivery and sale of the 2007 Bond. The Chairman of the Board of Commissioners is specifically authorized to approve all of the terms and conditions of the Trust Amendment and take such further and additional actions, including authorizing and approving any additional documentation, as shall be required to effectuate the amendment to the Trust Agreement as set forth and contemplated by this resolution.

Section 2. **Execution, Delivery and Approval of the Documents.** The Chairman of the Board of Commissioners is authorized and directed to execute and approve the Trust Amendment in accordance with this resolution, which will be substantially in the form submitted at this meeting, which is approved, with such completions, omissions, insertions, and changes not inconsistent with this resolution. The actions of the Chairman of the Board of Commissioners in approving the terms of the amendment to the Trust Agreement will be conclusive, and no further action will be necessary on the part of the County. The Secretary to the Board of Commissioners is hereby authorized to attest to and to affix to any of the documents executed pursuant to this resolution the seal of the County and to sign any certificate as may be required to consummate the transactions contemplated by this resolution.

Section 3. **Implementation.** The Board of Commissioners authorizes and directs the appropriate officials of the County to take all action necessary or desirable to implement the provisions of this resolution.

Section 4. **Execution, Delivery and Filing of Certificates and Documents.** The Chairman of the Board of Commissioners and the Secretary to the Board of Commissioners are authorized and directed to execute, deliver and file all certificates and documents and to take all such further action as they may consider necessary or desirable in connection with the execution and implementation of the amendment to the Trust Agreement.

Section 5. **Costs and Expenses.** All costs and expenses in connection with the undertaking of the execution, delivery and implementation of the amendment to the Trust Agreement, including the fees and expenses of bond counsel, the County, the Trustee, the Purchaser, the Corporation, and their counsel, will be paid by the Corporation from its legally available funds and the County will have no responsibility therefore.

Section 6. **Bond Counsel.** Manning, Fulton & Skinner, P.A. is approved to serve as bond counsel for the purpose of issuing its opinion in connection with the execution, delivery and implementation of the amendment to the Trust Agreement, all as required by the terms and provisions of the Trust Agreement.

Section 7. **Effective Date.** This resolution will take effect immediately on its adoption with the effective date of the amendment to the Trust Agreement to be January 15, 2017.

THIS RESOLUTION APPROVED and ADOPTED this 6th day of February, 2017 with an effective date of January 15, 2017.

---

Chairman,  
Board of Commissioners of the County of Sampson, North Carolina



**CERTIFICATE**

The undersigned Clerk to the Board of Commissioners of the County of Sampson (the “*County*”), certifies that the attached resolution is a true, correct and complete copy of a resolution adopted by the Sampson County Board of Commissioners at a meeting duly called and held on February 6, 2017, with a quorum present and acting throughout, and such resolution has not been repealed, revoked, rescinded or amended and is in full force and effect on the date hereof.

*IN WITNESS WHEREOF*, I hereunto set my hand and the seal of the Board of Commissioners of the County of Sampson, North Carolina this \_\_\_\_\_ day of February, 2017.

\_\_\_\_\_  
Clerk,  
Board of Commissioners of the County of Sampson, North Carolina

[SEAL]

---

COUNTY OF SAMPSON, NORTH CAROLINA,  
SAMPSON REGIONAL MEDICAL CENTER, INCORPORATED  
and  
FIRST-CITIZENS BANK & TRUST COMPANY,  
as Trustee

**2017 Supplement to Series Indenture, Number 2  
and to related Series 2007 Bond**

Dated as of January 15, 2017

County of Sampson, North Carolina  
Hospital System Revenue Bond,  
Series 2007

---

**2017 SUPPLEMENT TO SERIES INDENTURE, NUMBER 2  
AND RELATED 2007 BOND**

This 2017 SUPPLEMENT TO SERIES INDENTURE, NUMBER 2 AND RELATED 2007 BOND, dated as of January 15, 2017 (together with any supplements and amendments hereto made in accordance herewith, this “2017 Supplement”), is by and among the COUNTY OF SAMPSON, NORTH CAROLINA (the “County”), a political subdivision of the State of North Carolina, SAMPSON REGIONAL MEDICAL CENTER, INCORPORATED (“SRMC”), a nonprofit corporation, duly organized and existing under the laws of the State of North Carolina for the purpose of operating the system of public hospitals in the County and FIRST-CITIZENS BANK & TRUST COMPANY, as trustee (the “Trustee”), having an office and principal place of business in Raleigh, North Carolina, duly organized and existing under the laws of the State of North Carolina, being authorized to accept and execute trust of the character herein set out under and by virtue of the laws of the State of North Carolina (the “State”).

**W I T N E S S E T H:**

WHEREAS, pursuant to that certain General Trust Indenture dated as of September 1, 2004 (the “General Indenture”) among the County, SRMC and the Trustee and that certain Series Indenture, Number 2 dated as of January 1, 2007 among the County, SRMC and the Trustee (the “Series Indenture, Number 2”), the County has issued a Bond (the “2007 Bond”) in the original principal amount of \$5,500,000 payable to Branch Banking and Trust Company (the “Purchaser”) and has applied the proceeds of the 2007 Bond (1) to finance the acquisition, construction and equipping of an approximately 11,390 square foot outpatient diagnostic facility that includes CT Scanning, Nuclear Medicine, MRI, Ultrasound, Mammography, Bone Density, and regular X-ray services and (2) to pay the costs of issuing the 2007 Bond.

WHEREAS, the 2007 Bond has a stated maturity date of January 15, 2017 and SRMC has requested, and the Purchaser has agreed, to extend the maturity date to April 15, 2017.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, it is agreed as follows:

**ARTICLE I.**

**DEFINITIONS**

**Section 1.1 Definitions.** Except as provided herein, all defined terms contained in Section 1.01 of the General Indenture and Section 1.1 of the Series Indenture, Number 2 have the same meanings in this 2017 Supplement.

## ARTICLE II.

### AMENDMENTS AND CONSENT

**Section 2.1 Amendment to Series Indenture, Number 2.** The definition of “Maturity Date” as set forth in Section 1.1 of the Series Indenture, Number 2 is hereby amended to read as follows:

“Maturity Date” means April 15, 2017.

**Section 2.2 Amendment to 2007 Bond.** The 2007 Bond is hereby amended to change the “Maturity Date” as set forth on page one thereof from “January 15, 2017” to “April 15, 2017”.

**Section 2.3 Consent of Purchaser.** The Purchaser hereby consents to the change in the Maturity Date to April 15, 2017.

## ARTICLE III.

### MISCELLANEOUS

**Section 3.1 Ratification and Effectiveness.** Except as hereby specifically amended, modified or supplemented, the General Indenture, the Series Indenture Number 2 and the 2007 Bond, and all other agreements, documents, and instruments related thereto are hereby confirmed and ratified in all respects and shall remain in full force and effect according to their respective terms and principal and interest shall continue to be payable on the 2007 Bond as set forth therein. The County and SRMC hereby ratify and confirm their respective obligations under the General Indenture, the Series Indenture, Number 2 and the 2007 Bond. This 2017 Supplement shall be effective upon the following: (i) receipt by the Purchaser of a fully executed copy of this 2017 Supplement; (ii) receipt by the Purchaser of an opinion letter covering the items described in Section 4.1 of the Series Indenture, Number 2; and (iii) payment by SRMC to the Purchaser of any costs and expenses as set forth in Section 3.5 below.

**Section 3.2 Counterparts.** This 2017 Supplement may be executed in any number of counterparts, each of which shall be deemed to be an original as against any party whose signature appears thereon, and all of which together shall constitute one and the same instrument.

**Section 3.3 Governing Law.** This 2017 Supplement shall be governed by and construed and interpreted in accordance with the laws of the State of North Carolina.

**Section 3.4 Further Assurances.** Upon request of the Purchaser, each of the parties hereto will duly execute and deliver or cause to be duly executed and delivered to the Purchaser such further instruments and do and cause to be done such further acts that may be reasonably necessary or proper in the opinion of the Purchaser to carry out more effectively the provisions and purposes hereof, including documents deemed necessary by the Purchaser to more fully evidence the obligations of the County and SRMC to the Purchaser.

**Section 3.5 Costs, Expenses.** SRMC agrees to pay all reasonable costs and expenses of the Purchaser in connection with the preparation, execution and delivery of the documents

executed in connection with this 2017 Supplement, including without limitation, the reasonable fees and out-of-pocket expenses of counsel to the Purchaser.

**Section 3.6 No Novation.** This 2017 Supplement is not a novation or refinancing of the indebtedness evidenced by the 2017 Bond, but merely an amendment to the terms thereof.

[Signature Page to Follow]

**IN WITNESS WHEREOF**, the County, SRMC and the Trustee have caused this 2017 Supplement to be executed in their respective names and their respective seals to be hereto affixed and attested by their duly authorized officials or officers, all as of the date first above written.

ATTEST:

COUNTY OF SAMPSON, NORTH CAROLINA

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: Clerk to the Board of Commissioners

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: Chairman, Board of Commissioners

(SEAL)

ATTEST:

SAMPSON REGIONAL MEDICAL CENTER,  
INCORPORATED

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: Secretary, Board of Trustees

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: Chair, Board of Trustees

(SEAL)

[Signatures Continued on the Following Page]

[Counterpart Signature Page to the 2017 Supplement]

ATTEST:

FIRST-CITIZENS BANK & TRUST COMPANY,  
as Trustee

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: Assistant Secretary

(SEAL)

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

CONSENT OF PURCHASER

Branch Banking and Trust Company, as the Purchaser, hereby consents to the terms hereof.

BRANCH BANKING AND TRUST COMPANY

By: \_\_\_\_\_  
Benjamin C. Ivey, Jr.  
Senior Vice President



**RESOLUTION REQUESTING INSTALLATION OF A SIGNAGE PANEL HONORING MISS NORTH CAROLINA 2015 KATE PEACOCK AND AUTHORIZING EXECUTION OF NCDOT REIMBURSEMENT AGREEMENT FOR RELATED DESIGN AND INSTALLATION COSTS**

**WHEREAS**, the Board of Commissioners desires to recognize the achievements of native Kate Peacock in her selection as Miss North Carolina 2015; and

**WHEREAS**, the Board has determined that an appropriate recognition is to request the installation of a supplemental sign panel stating “HOME OF MISS NORTH CAROLINA 2015 KATE PEACOCK” to the existing Department of Transportation’s Welcome to Spivey’s Corner signage located along Highway 421 in her home community of Spivey’s Corner; and

**WHEREAS**, under the North Carolina Department of Transportation guidelines for the installation of new or modified signage at or near county boundaries, the County, as the requesting party, would be responsible for all related costs for the design and installation of the signage.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners requests that the North Carolina Department of Transportation install a supplemental sign panel stating “HOME OF MISS NORTH CAROLINA 2015 KATE PEACOCK” to the existing Department of Transportation’s Welcome to Spivey’s Corner signage located along Highway 421.

**BE IT FURTHER RESOLVED**, that the Board will accept responsibility for all related costs of the supplemental sign panel by executing a reimbursement agreement for the design and installation of such signage, and the County Manager and appropriate staff are hereby authorized to execute such agreement.

**ADOPTED** this 6<sup>th</sup> day of February, 2017.

---

Clark H. Wooten, Chairman

ATTEST:

---

Susan J. Holder, Clerk to the Board

**North Carolina Department of Transportation  
Division of Highways  
Traffic Engineering and Safety Systems Branch**

**STANDARD PRACTICE  
for  
Optional “Welcome To” Signs**

The purpose of this standard practice is to establish guidelines for optional “Welcome To” signs at or near municipality limits, county lines, or community limits along NCDOT roadways. This practice allows municipalities and counties the flexibility to display slogan(s) that depict their character or identity on official highway signs. This practice also allows municipalities and counties to display an emblem, seal, or flag on signs located on roadways posted 45 mph or greater. Communities with official boundaries recorded at the county courthouse and that appear on the official and most current North Carolina State Transportation Map may also participate in optional “Welcome To” signs; however, signs for communities are allowed only on secondary roadways and emblems, seals, or flags are not allowed on these signs. This practice sets reasonable guidelines by restricting the number of slogans and overall sign size, as well as to consolidating installations along NCDOT roadways by including municipality and county limit signing within “Welcome To” signing. The intent is also to promote statewide consistency in responses for “Welcome To” signing requests.

It is the standard practice of NCDOT to allow the installation of optional “Welcome To” or “Entrance” signs on the highway right-of-way for municipalities, counties, and communities as specified in this practice. Optional “Welcome To” or “Entrance” signs shall be located and erected according to the standards of the Manual on Uniform Traffic Control Devices (MUTCD), the North Carolina Supplement to the MUTCD, the North Carolina Roadway Standards, and the standards and criteria herein.

**CRITERIA**

- Requests for optional “Welcome To” signs should be directed to the appropriate Division Engineer and shall include required resolutions. All slogans, emblem design, and any official seal to be displayed on any optional “Welcome To” sign must be reviewed and approved by the Division Engineer.
- All costs associated with administration, designing, fabricating, erecting, inspection, and maintaining any approved optional “Welcome To” signs will be the responsibility of the requesting party or others. An agreement between the requester (responsible party) and the NCDOT is required. This agreement is written and executed by the Division.
- Optional “Welcome To” signs shall be erected at or near the municipal/boundary limits at locations approved by NCDOT. Only one installation of a welcome sign or sign assembly is permitted per direction of roadway.
- When optional “Welcome To” county signs are installed, these signs replace the standard Welcome To/ Entering/Leaving signs I2-7 and I2-8 as described in the NC Supplement to the MUTCD Chapter 2D.48.B.

- When optional “Welcome To” city or town signs are installed at the city or town limit, the “City Limit” message shall be within the “Welcome To” (top) sign. This sign/panel replaces the I2-5 or I2-6 standard City Limit signs as described in the NC Supplement to the MUTCD Chapter 2D.48.C.
- Each optional “Welcome To” sign request requires resolutions specifying any slogan(s) [including any existing slogans that are desired to remain on signing and any new slogans] and seal/emblem/graphics (seal/emblem/graphics not applicable to community signs) as follows: 1) a “Welcome To” sign for a municipality or community within the municipal limits requires a resolution from both the municipality and the county. 2) A “Welcome To” county sign or sign for a community not within a municipal limits requires a resolution from the county. 3) The resolution from the municipality and county also must specify a maximum installation of three years for any dated sign message. At or after the end of the third year, division forces should remove the dated sign message. All approved resolutions must be forwarded to the Division Engineer with a copy to the State Traffic Engineer prior to final approval for optional “Welcome To” signing.
- Optional “Welcome To” municipality and county signs may include a maximum of two slogans not to exceed three lines of copy in total. If a new “Welcome To” sign is located at the municipal limit, then the message “City Limit” shall be included in the main (top) sign. The message “City Limit” is not considered in the maximum lines of copy and the two panel maximum applies. The following options A, B, and C apply. (See typical sign layouts for maximum sizes and additional design information):

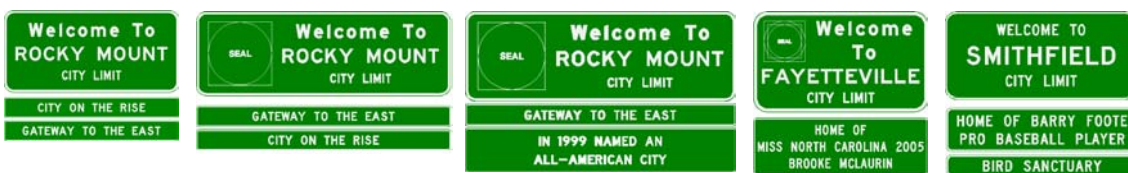
**OPTION A: New or Modified Sign at City Limit Boundary**

**(This location is required when it is possible to install sign at city limit):**

If the proposed “Welcome To” **municipality** location is at the boundary line of the municipality, then the following design configurations should be followed:

1. The message “City Limit” shall be included in the main (top) sign. (“City Limit” is not included as a part of the three lines of copy and two slogan maximum.)
2. One or two slogans not exceeding a total of three lines of copy in total may be attached as supplemental panels below the main sign.
3. If applicable, a Bird Sanctuary panel may be used as one of the two supplemental panels in lieu of the M16-10 (30” x 18”) sign shown in the NC Supplement to the MUTCD.

EXAMPLES: (NOT DRAWN TO SCALE)



**OPTION B: New or Modified Sign Not at City Limit Boundary**

**(This location is only allowed when installation is not practical at city limit boundary):**

If the proposed “Welcome To” **municipality** location is not at the boundary line of the municipality, then the following design configurations should be followed:

1. The message “City Limit” shall not be included in the text of the main sign or as part of the supplemental panels.
2. If one slogan is used and does not exceed one line of copy, the slogan may be incorporated into the “Welcome To” (main/top) sign or may be attached as a supplemental panel.

3. If two slogans are used, one of the slogans may be incorporated into the sign and the other slogan will be attached as a supplemental panel or both slogans can be attached as individual supplemental panels.
4. If applicable, a Bird Sanctuary panel may be used as one of the two supplemental panels in lieu of the M16-10 (30" x 18") sign shown in the NC Supplement to the MUTCD.

EXAMPLES: (NOT DRAWN TO SCALE)



**OPTION C: New or Modified Sign at/near\* County Limit Boundary:**

Optional “Welcome To” county signs may include a maximum of two slogans not to exceed three lines of copy. The proposed “Welcome To” county sign should follow the design configurations as shown below:

1. If one slogan is used and does not exceed one line of copy, the slogan may be incorporated into the “Welcome To” sign or may be attached as a supplemental panel.
2. If two slogans are used, one of the slogans may be incorporated into the sign and the other slogan will be attached as a supplemental panel or both slogans can be attached as individual supplemental panels.
3. If applicable, a Bird Sanctuary panel may be used as one of the two supplemental panels in lieu of the M16-10 (30" x 18") sign shown in the NC Supplement to the MUTCD.

EXAMPLES: (NOT DRAWN TO SCALE)



\* *Note: Location of “Welcome To” county signs may be adjusted within the county boundary, but should be installed as close as possible to the county line. If further than 200 feet from the county boundary, location must be approved by the Division Engineer, or designate.*

- Optional “Welcome To” municipality and county signs may include an emblem, seal, or flag if space is available within the maximum size limits of the sign (*see attachment*). Letter size and font, and emblem size criteria shall meet attached design criteria.
- Optional “Welcome To” signs for approved communities are allowed only on secondary roadways.
- Optional “Welcome To” signs for approved communities will be allowed only one slogan. The slogan may be included in the sign or be attached as a supplemental panel. Emblems, seals, or flags are not allowed on “Welcome To” community signs. To qualify for signs, a community must have official

boundaries recorded at the county courthouse, must be approved by the Division Engineer, and comply with all other applicable criteria herein.

- When a slogan panel is requested to be added to an existing “Welcome To” sign, an appropriate engineering study should be conducted to determine if the sign support system requires modification to meet current safety standards. When a new or modified slogan panel is requested, the existing “Welcome To” sign shall be revised or modified to meet the current design standards. If the existing sign is larger than the current standards allow, the sign(s) shall be redesigned to meet the current standards. The width of a new slogan panel shall match the width of the “Welcome To” sign and the entire installation shall meet design criteria herein.
- All costs associated with modifying existing signs and/or supports including the engineering study will be the responsibility of the requesting party.
- When an optional “Welcome To” sign becomes worn, faded, or is damaged (or supports for the sign are damaged), the Department will notify the requester (responsible party) that the sign and/or supports needs to be replaced/repared. The requester will have 90 days to provide full payment to replace or repair the subject signs/supports. If the Department does not receive the requested payment, the Department will cancel the agreement and remove the existing sign(s). The Division Engineer may require the requester to supply the replacement sign. Signs shall meet all NCDOT specifications and design requirements, herein, and attached, and sign sheeting standards as specified in TEPL topic S-68 (<http://www.doh.dot.state.nc.us/preconstruct/traffic/tepl/Topics/S-68/S-68.html>).
- The Division may require the requester to hire and pay a pre-qualified private contractor that is approved by the Department and licensed to work in North Carolina, to install and/or maintain the signs. All materials and workmanship must comply with the Department’s current version of the Standard Specifications for Roads and Structures. Traffic control shall be in accordance with the MUTCD, North Carolina Supplement to the MUTCD, and the current version of the NCDOT Roadway Standard Drawings. The Contractor shall not be allowed to perform any work on weekends or official State holidays. The Contractor shall furnish Proof of Insurance prior to beginning work within the Department’s Right of Way.
- All optional “Welcome To” signs for full control of access facilities require a sign design from the Traffic Engineering Branch. The Traffic Engineering Branch will provide a sign design for any location upon request, excluding emblem or seal design. Sign designs for installation on non-full control of access facilities must be approved by the Division Engineer, or designate, prior to fabrication. See typical sign layouts for sign parameters based on facility type and posted speed limits.
- All optional “Welcome To” signs shall meet the following design criteria:
  - 1) sign and supplemental panel(s) shall have white message and border on a green background
  - 2) sign message and slogan text shall be in standard highway font (no script or special fonts allowed)
  - 3) sign shall be fabricated from aluminum
  - 4) sign shall be retro-reflective, including emblems, seals, or flags
  - 5) sign support systems shall meet all safety requirements; and
  - 6) all signs shall be rectangular in shape
- Overhead installation of “Welcome To” signs shall not be permitted.

- Existing “Welcome To” signs in place at the time this policy goes into effect may remain in place until replacement or upgrade is necessary as directed by the appropriate Division Engineer or until replacement or modification is requested by the municipality, county, or community is implemented. At the time of replacement, any new signs shall conform to this practice.
- The Department has the responsibility and authority to relocate or remove signs on highway right-of-way if a need for a higher priority regulatory, warning, or guide sign is identified.
- The NCDOT reserves the right to cover, relocate, or remove any signs for maintenance or construction operations, or when deemed to be in the best interest of the NCDOT or the traveling public, without advance notice. The NCDOT reserves the right to remove signs when roadway improvements or changes in the roadway cross section or configuration will no longer accommodate the existing signs. If existing signs no longer meet the Department’s size and design requirements for an upgraded roadway and existing signs are removed, the municipality/community/county may request to upgrade their signs, provided that minimum spacing is available on the upgraded roadway.
- This practice is not intended for use in removal of existing signs; however, when a new project is established for the North Carolina highway system, or when existing signs are in need of replacement, repair, or maintenance, conformance with this practice is required.
- As described in General Statute 136-30 (a), (b), and (d), the NCDOT has the authority to control all signs within the right of way of the State Highway System.

**§ G.S. 136-30. Uniform signs and other traffic control devices on highways, streets, and public vehicular areas.** (a) State Highway System. - The Department of Transportation may number and mark highways in the State highway system. All traffic signs and other traffic control devices placed on a highway in the State highway system must conform to the Uniform Manual. The Department of Transportation shall have the power to control all signs within the right-of-way of highways in the State highway system. The Department of Transportation may erect signs directing persons to roads and places of importance. (b) Municipal Street System. - All traffic signs and other traffic control devices placed on a municipal street system street must conform to the appearance criteria of the Uniform Manual. All traffic control devices placed on a highway that is within the corporate limits of a municipality but is part of the State highway system must be approved by the Department of Transportation. (d) Definition. - As used in this section, the term "Uniform Manual" means the Manual on Uniform Traffic Control Devices for Streets and Highways, published by the United States Department of Transportation, and any supplement to that Manual adopted by the North Carolina Department of Transportation.



*Sampson County Finance Department*  
*David K. Clack, Finance Officer*

*MEMORANDUM*

**TO:** Board of Commissioners

**FROM:** David K. Clack, Finance Officer

**DATE:** January 27, 2017

**SUBJECT:** Lease Proposal NRCS

We were contacted by the General Services Administration (GSA) regarding our space lease to the Sampson Soil and Water Conservation District office which is a cooperation between the Sampson Soil and Water Conservation District (SWCD) and the USDA-Natural Resources Conservation Service (NRCS), a County department. GSA currently rents space from the County to house NRCS. They pay the County \$3,214 per year for the space.

GSA is requesting proposals to find the least expensive space in the County and would create a new lease with a 15 year term. The attached is the proposal that would have to be completed by the County in order to keep NRCS in their current space located at 80 County Complex Road, Building G.

We respectfully request that the Board authorize the County Manager and County Attorney be authorized to complete the Request for Lease Proposal and submit it to GSA for consideration.

**GSA REQUEST  
FOR LEASE  
PROPOSALS  
NO.**

**NRCS-57-4532-17-002  
Clinton, N.C.**

**Offers due by  
02/10/2017**

In order to be considered for award, offers conforming to the requirements of the RLP shall be received no later than **5:00 P.M. Eastern** on the date above. See "Receipt Of Lease Proposals" herein for additional information.

This Request for Lease Proposals ("RLP") sets forth instructions and requirements for proposals for a Lease described in the RLP documents. Proposals conforming to the RLP requirements will be evaluated in accordance with the Basis of Award set forth herein to select an Offeror for award. The Government will award the Lease to the selected Offeror, subject to the conditions herein.

*The information collection requirements contained in this Solicitation/Contract, that are not required by the regulation, have been approved by the Office of Management and Budget pursuant to the Paperwork Reduction Act and assigned the OMB Control No. 3090-0163.*

**SMALL RLP  
GSA FORM R103 (10/16)**



TABLE OF CONTENTS

SMALL RLP ..... 1

**SECTION 1 - STATEMENT OF REQUIREMENTS ..... 1**

    1.01 GENERAL INFORMATION (SMALL) (AUG 2016)..... 1

    1.02 AMOUNT AND TYPE OF SPACE AND LEASE TERM (SIMPLIFIED) (SEP 2013)..... 1

**SECTION 2 - SOLICITATION PROVISIONS ..... 1**

    2.01 PARTIES TO EXECUTE LEASE (APR 2015)..... 1

    2.02 FLOOD PLAINS (JUN 2012) ..... 2

    2.03 THE FOLLOWING CLAUSES ARE INCORPORATED BY REFERENCE: ..... 2

**SECTION 3 ELIGIBILITY AND PREFERENCES FOR AWARD ..... 3**

    3.01 BASIS OF AWARD (OCT 2016) ..... 3

    3.02 SEISMIC SAFETY – MODERATE SEISMICITY (OCT 2016) ..... 3

    3.03 SEISMIC SAFETY – HIGH SEISMICITY (SEP 2013) ..... 4

    3.04 HISTORIC PREFERENCE (SMALL) (SEP 2015) ..... 5

    3.05 ENERGY INDEPENDENCE AND SECURITY ACT (SMALL) (OCT 2016) ..... 5

    3.06 NATIONAL HISTORIC PRESERVATION ACT REQUIREMENTS (SMALL) (OCT 2016)..... 5

    3.07 HUBZONE SMALL BUSINESS CONCERN: PRICE PREFERENCE AND COMPETITIVE RANGE DETERMINATION (SMALL) (SEP 2015)..... 5

    3.08 HUBZONE SMALL BUSINESS CONCERN ADDITIONAL PERFORMANCE REQUIREMENTS (SMALL) (SEP 2015) 6

**SECTION 4 HOW TO OFFER..... 7**

    4.01 RECEIPT OF LEASE PROPOSALS (SMALL) (OCT 2016) ..... 7

    4.02 PROPOSAL CONTENTS FOR SMALL LEASES (OCT 2016) ..... 7

    4.03 FIRE PROTECTION AND LIFE SAFETY SUBMITTALS (SIMPLIFIED) (SEP 2013) ..... 8

    4.04 EISA SUBMITTALS (SMALL) (SEP 2015)..... 8

**SECTION 5 ADDITIONAL TERMS AND CONDITIONS ..... 9**

---

## SECTION 1 - STATEMENT OF REQUIREMENTS

---

### 1.01 GENERAL INFORMATION (SMALL) (AUG 2016)

A. This Request for Lease Proposals (RLP) sets forth instructions and requirements for proposals for a Lease described in the RLP documents. The Government will evaluate proposals conforming to the RLP requirements in accordance with the Basis of Award set forth below to select an Offeror for award. The Government will award the Lease to the selected Offeror, subject to the conditions below.

B. Included in the RLP documents are the GSA Form 3626 (U.S. GOVERNMENT LEASE FOR REAL PROPERTY (Short Form)) which serves as an offer form and lease contract award document Supplemental Lease Requirements document, and GSA Form 3517A (General Clauses).

C. The Offeror's executed GSA Form 3626 shall constitute a firm offer. No Lease shall be formed until the Lease Property Leasing Officer (RPLO) executes the GSA Form 3626 and delivers a signed copy to the Offeror.

### 1.02 AMOUNT AND TYPE OF SPACE AND LEASE TERM (SIMPLIFIED) (SEP 2013)

A. The Space shall be located in a modern quality Building of sound and substantial construction with a facade of stone, marble, brick, stainless steel, aluminum or other permanent materials in good condition and acceptable to the RPLO. If not a new Building, the Space offered shall be in a Building that has undergone, or will complete by occupancy, modernization or adaptive reuse for the Space with modern conveniences.

CITY, STATE	CLINTON, N.C.
DELINEATED AREA	SEE ATTACHED DOCUMENT
SPACE TYPE(S)	OFFICE
MINIMUM SQ. FT.	1,317 RSF
MAXIMUM SQ. FT.	1,317 RSF
RESERVED PARKING SPACES (TOTAL)	4
INITIAL FULL TERM	15 YEARS
TERMINATION RIGHTS	120 DAYS
INITIAL TERM	15 YEARS
OPTION TERM	N/A
ADDITIONAL REQUIREMENTS	REFER TO ATTACHED DOCUMENTS

---

## SECTION 2 - SOLICITATION PROVISIONS

---

### 2.01 PARTIES TO EXECUTE LEASE (APR 2015)

- A. If the Lessor is an individual, that individual shall sign the lease. A lease with an individual doing business as a firm shall be signed by that individual, and the signature shall be followed by the individual's typed, stamped, or printed name and the words, "an individual doing business as \_\_\_\_\_ [insert name of firm]."
- B. If the Lessor is a partnership, the lease must be signed in the partnership name, followed by the name of the legally authorized partner signing the same, and a copy of either the partnership agreement or current Certificate of Limited Partnership shall accompany the lease.
- C. If the Lessor is a corporation, the lease must be signed in the corporate name, followed by the signature and title of the officer or other person signing the lease on its behalf, duly attested, and, if requested by the Government, evidence of this authority to so act shall be furnished.
- D. If the Lessor is a joint venture, the lease must be signed by each participant in the joint venture in the manner prescribed in paragraphs (a) through (c) of this provision for each type of participant. When a corporation is participating in the joint venture, the corporation shall provide evidence that the corporation is authorized to participate in the joint venture.
- E. If the lease is executed by an attorney, agent, or trustee on behalf of the Lessor, an authenticated copy of the power of attorney, or other evidence to act on behalf of the Lessor, must accompany the lease.

**2.02 FLOOD PLAINS (JUN 2012)**

A Lease will not be awarded for any offered Property located within a 100-year floodplain unless the Government has determined that there is no practicable alternative. An Offeror may offer less than its entire site in order to exclude a portion of the site that falls within a floodplain, so long as the portion offered meets all the requirements of this RLP. If an Offeror intends that the offered Property that will become the Premises for purposes of this Lease will be something other than the entire site as recorded in tax or other property records the Offeror shall clearly demarcate the offered Property on its site plan/map submissions and shall propose an adjustment to property taxes on an appropriate pro rata basis. For such an offer, the RPLO may, in his or her sole discretion, determine that the offered Property does not adequately avoid development in a 100-year floodplain.

**2.03 THE FOLLOWING CLAUSES ARE INCORPORATED BY REFERENCE:**

552.270-1 - INSTRUCTIONS TO OFFERORS – ACQUISITION OF LEASEHOLD INTERESTS IN REAL PROPERTY (JUN 2011) – ALTERNATE II (MAR 1998)

52.215-5 - FACSIMILE PROPOSALS (OCT 1997)

---

## SECTION 3 ELIGIBILITY AND PREFERENCES FOR AWARD

---

### 3.01 BASIS OF AWARD (OCT 2016)

- A. Lowest Price Technically Acceptable Approach. The Lease will be awarded to the responsible Offeror whose offer conforms to the requirements of this RLP and Lease documents and is the lowest priced technically acceptable offer submitted, based on the lowest price per square foot, according to the ANSI/BOMA Z65.1-1996 definition for office area, which means "the area where a tenant normally houses personnel and/or furniture, for which a measurement is to be computed."
- B. Price evaluation will be based on the lowest price per square foot, according to the ANSI/BOMA Z65.1-1996 definition for office area, which means "the area where a tenant normally houses personnel and/or furniture, for which a measurement is to be computed."
- C. If an offer contains terms taking exception to or modifying any Lease provision, the Government will not be under any obligation to award a Lease in response to that offer.

The following are exempt from the Seismic Standards and all seismic leasing paragraphs, and the attachments can be deleted:

### 3.02 SEISMIC SAFETY – MODERATE SEISMICITY (OCT 2016)

- A. The Government intends to award a Lease to an Offeror of a Building that is in compliance with the Seismic Standards. If an offer is received which is in compliance with the Seismic Standards and the other requirements of this RLP, then other offers which do not comply with the Seismic Standards will not be considered. If none of the offers is in compliance with the Seismic Standards, the RPLO will make the award to the Offeror whose offer meets the other requirements of this RLP and provides the best value to the Government, taking into account price, seismic safety and any other award factors specified in this RLP.
- B. An offered Building will be considered to be in compliance with the Seismic Standards if it meets one of the following conditions:
1. The offer includes a representation that the Building will have less than 10,000 ABOA SF of Space leased to the Federal Government upon commencement of the lease term (Seismic Form D),
  2. The offer includes a Seismic Certificate certifying that the Building is a Benchmark Building (Seismic Form A).
  3. The offer includes a Seismic Certificate based on a Tier I Evaluation showing that the Building meets the Seismic Standards (Seismic Form B). The submission must include the checklists and backup calculations from the Tier 1 Evaluation.
  4. The offer includes a Seismic Certificate based on a Tier 2 or Tier 3 Evaluation showing that the Building complies with the Seismic Standards (Seismic Form B). If the certificate is based on a Tier 2 or Tier 3 Evaluation, the data, working papers, calculations and reports from the evaluation must be made available to the Government.
  5. The offer includes a commitment to retrofit the Building to satisfy all of the Basic Safety Objective requirements of ASCE/SEI 41 (Seismic Form C, Part 1). If the Offeror proposes to retrofit the Building, the offer must include a Tier 1 report with all supporting documents, a narrative explaining the process and scope of retrofit, and a schedule for the seismic retrofit. The Offeror shall provide a construction schedule, concept design for the seismic upgrade, and supporting documents for the retrofit, including structural calculations, drawings, specifications, and geotechnical report to the Government for review and approval prior to award. The documentation must demonstrate the seismic retrofit will meet the seismic standards and be completed within the time frame required.
  6. The offer includes a pre-award commitment to construct a new Building, using local building codes (Seismic Form C, Part 2).
- C. The RPLO may allow an Offeror to submit a Seismic Certificate after the deadline for final proposal revisions. However, the RPLO is not obligated to delay award in order to enable an Offeror to submit a Seismic Certificate.
- D. **Definitions.** For the purpose of this paragraph:
- "ASCE/SEI 31" means the American Society of Civil Engineers standard, Seismic Evaluation of Existing Buildings. You can purchase ASCE/SEI from ASCE at (800) 548-2723 or by visiting [HTTP://WWW.PUBS.ASCE.ORG](http://www.pubs.asce.org).
  - "ASCE/SEI 41" means American Society of Civil Engineers standard, Seismic Rehabilitation of Existing Buildings. You can purchase ASCE/SEI from ASCE at (800) 548-2723 or by visiting [HTTP://WWW.PUBS.ASCE.ORG](http://www.pubs.asce.org).
  - "Benchmark Building" means a building that was designed and built, or retrofitted, in accordance with the seismic provisions of the applicable codes specified in Section 1.3.1 of RP 8.
  - "Engineer" means a professional engineer who is licensed in Civil or Structural Engineering and qualified in the structural design of buildings. They must be licensed in the state where the property is located.
  - "RP 8" means "*Standards of Seismic Safety for Existing Federally Owned and Leased Buildings ICSSC Recommended Practice 8 (RP 8)*," issued by the Interagency Committee on Seismic Safety in Construction as ICSSC RP 8 and the National Institute of Standards and Technology as NIST GCR 11-917-12. RP 8 can be obtained from [HTTP://WWW.WBDG.ORG/CCB/NIST/NIST\\_GCR11\\_917\\_12.PDF](http://www.wbdg.org/ccb/NIST/NIST_GCR11_917_12.PDF)

- “Seismic Certificate” means a certificate executed and stamped by an Engineer on the appropriate Certificate of Seismic Compliance form included with this RLP together with any required attachments.
- “Seismic Standards” means the requirements of RP 8 Section 2.2 for Life Safety Performance Level in ASCE/SEI 31 or the Basic Safety Objective in ASCE/SEI 41, unless otherwise specified.
- “Tier 1 Evaluation” means an evaluation by an Engineer in accordance with Chapters 2.0 and 3.0 of ASCE/SEI 31. A Tier 1 Evaluation must include the appropriate Structural, Nonstructural and Geologic Site Hazards and Foundation Checklists.
- “Tier 2 Evaluation” means an evaluation by an Engineer in accordance with Chapter 4.0 of ASCE/SEI 31.
- “Tier 3 Evaluation” means an evaluation by an Engineer in accordance with Chapter 5.0 of ASCE/SEI 31.

### 3.03 SEISMIC SAFETY – HIGH SEISMICITY (SEP 2013)

- A. The Government intends to award a Lease to an Offeror of a Building that is in compliance with the Seismic Standards. If an offer is received which is in compliance with the Seismic Standards and the other requirements of this RLP, then other offers which do not comply with the Seismic Standards must not be considered. If none of the offers is in compliance with the Standards, the RPLO will make the award to the Offeror whose offer meets the other requirements of this RLP and provides the best value to the Government, taking into account price, seismic safety and any other award factors specified in this RLP.
- B. An offered Building will be considered to be in compliance with the Seismic Standards if it meets one of the following conditions:
1. The offer includes a representation that the Premises will be in a one-story Building of steel light frame or wood construction with less than 3,000 ABOA SF of space in the Building (Seismic Form D).
  2. The offer includes a Seismic Certificate certifying that the Building is a Benchmark Building (Seismic Form A).
  3. The offer includes a Seismic Certificate based on a Tier I Evaluation showing that the Building meets the Seismic Standards (Seismic Form B). The submission must include the checklists and backup calculations from the Tier 1 Evaluation.
  4. The offer includes a Seismic Certificate based on a Tier 2 or Tier 3 Evaluation showing that the Building complies with the Seismic Standards (Seismic Form B). If the certificate is based on a Tier 2 or Tier 3 Evaluation, the data, working papers, calculations and reports from the evaluation must be made available to the Government.
  5. The offer includes a commitment to retrofit the Building to satisfy all of the Basic Safety Objective requirements of ASCE/SEI 41 (Seismic Form C, Part 1). If the Offeror proposes to retrofit the Building, the offer must include a Tier 1 report with all supporting documents, a narrative explaining the process and scope of retrofit and a schedule for the seismic retrofit. The Offeror shall provide a construction schedule, concept design for the seismic upgrade and supporting documents for the retrofit, including structural calculations, drawings, specifications, and geotechnical report to the Government for review and approval prior to award. The documentation must demonstrate the seismic retrofit will meet the seismic standards and be completed within the time frame required.
  6. The offer includes a pre-award commitment to construct a new Building, using local building codes (Seismic Form C, Part 2).
- C. The RPLO may allow an Offeror to submit a Seismic Certificate after the deadline for final proposal revisions. However, the RPLO is not obligated to delay award in order to enable an Offeror to submit a Seismic Certificate.
- D. **Definitions.** For the purpose of this paragraph:
- “ASCE/SEI 31” means the American Society of Civil Engineers standard, Seismic Evaluation of Existing Buildings. You can purchase ASCE/SEI from ASCE at (800) 548-2723 or by visiting [HTTP://WWW.PUBS.ASCE.ORG](http://www.pubs.asce.org).
  - “ASCE/SEI 41” means American Society of Civil Engineers standard, Seismic Rehabilitation of Existing Buildings. You can purchase ASCE/SEI from ASCE at (800) 548-2723 or by visiting [HTTP://WWW.PUBS.ASCE.ORG](http://www.pubs.asce.org).
  - “Benchmark Building” means a building that was designed and built, or retrofitted, in accordance with the seismic provisions of the applicable codes specified in Section 1.3.1 of RP 8.
  - “Engineer” means a professional engineer who is licensed in Civil or Structural Engineering and qualified in the structural design of buildings. They must be licensed in the state where the property is located.
  - “RP 8” means “Standards of Seismic Safety for Existing Federally Owned and Leased Buildings ICSSC Recommended Practice 8 (RP 8),” issued by the Interagency Committee on Seismic Safety in Construction as ICSSC RP 8 and the National Institute of Standards and Technology as NIST GCR 11-917-12. RP 8 can be obtained from [HTTP://WWW.WBDG.ORG/CCB/NIST/NIST\\_GCR11\\_917\\_12.PDF](http://www.wbdg.org/ccb/nist/nist_gcr11_917_12.pdf)
  - “Seismic Certificate” means a certificate executed and stamped by an Engineer on the appropriate Certificate of Seismic Compliance form included with this RLP together with any required attachments.
  - “Seismic Standards” means the requirements of RP 8 Section 2.2 for Life Safety Performance Level in ASCE/SEI 31 or the Basic Safety Objective in ASCE/SEI 41, unless otherwise specified.

- "Tier 1 Evaluation" means an evaluation by an Engineer in accordance with Chapters 2.0 and 3.0 of ASCE/SEI 31. A Tier 1 Evaluation must include the appropriate Structural, Nonstructural and Geologic Site Hazards and Foundation Checklists.
- "Tier 2 Evaluation" means an evaluation by an Engineer in accordance with Chapter 4.0 of ASCE/SEI 31.
- "Tier 3 Evaluation" means an evaluation by an Engineer in accordance with Chapter 5.0 of ASCE/SEI 31.

### **3.04 HISTORIC PREFERENCE (SMALL) (SEP 2015)**

The Government will give preference to offers of Space in Historic Properties and/or Historic Districts in accordance with GSAR 552.270-2 HISTORIC PREFERENCE (SEPT 2004).

### **3.05 ENERGY INDEPENDENCE AND SECURITY ACT (SMALL) (OCT 2016)**

A. The Energy Independence and Security Act (EISA) establishes requirements for Government leases relating to energy efficiency standards and potential cost effective energy efficiency and conservation improvements.

B. If the offered Space is not in a Building that has earned the ENERGY STAR® Label within one year prior to the due date for final proposal revisions, Offerors are required to include in their lease proposal an agreement to renovate the Building for all energy efficiency and conservation improvements that it has determined would be cost effective over the Term of the Lease, if any, prior to acceptance of the Space

**NOTE:** Additional information can be found on <http://www.gsa.gov/leasing> under "Green Leasing."

C. The term "cost effective" means an improvement that will result in substantial operational cost savings to the landlord by reducing electricity or fossil fuel consumption, water, or other utility costs. The term "operational cost savings" means a reduction in operational costs to the landlord through the application of Building improvements that achieve cost savings over the Term of the Lease sufficient to pay the incremental additional costs of making the Building improvements.

D. Instructions for obtaining an ENERGY STAR® Label are provided at <http://www.energystar.gov/eslabel> (use "Portfolio Manager" to apply). ENERGY STAR® tools and resources can be found at <HTTPS://WWW.ENERGYSTAR.GOV/>. The ENERGY STAR® Building Upgrade Manual (<http://www.energystar.gov/>) and Building Upgrade Value Calculator (<http://www.energystar.gov/financialevaulation>) are tools which can be useful in considering energy efficiency and conservation improvements to Buildings.

E. If the offered Space is not in a Building that has earned the ENERGY STAR® Label within one year prior to the due date for final proposal revisions, the successful Offeror will be excused from performing any agreed-to energy efficiency and conservation renovations if it obtains the Energy Star Label prior to the Government's acceptance of the Space

F. If no improvements are proposed, the Offeror must demonstrate to the Government using the ENERGY STAR® Online Tools why no energy efficiency and conservation improvements are cost effective. If such explanation is unreasonable, the offer may be rejected.

### **3.06 NATIONAL HISTORIC PRESERVATION ACT REQUIREMENTS (SMALL) (OCT 2016)**

A. The Government is responsible for complying with section 106 of the National Historic Preservation Act of 1966, as amended, 54 U.S.C. § 306108 (Section 106A) An Offeror must allow the Government access to the offered Property to conduct studies in furtherance of the Section 106 compliance. B.

B. If the Government determines that the leasing action could affect historic property, the Offeror of any Property that the Government determines could affect historic property will be required to retain, at its sole cost and expense, the services of a preservation architect who meets or exceeds the *Secretary of the Interior's Professional Qualifications Standards for Historic Architecture*, as amended and annotated and previously published in the Code of Federal Regulations, 36 C.F.R. part 61, and the *GSA Qualifications Standards for Preservation Architects*. These standards are available at: <HTTP://WWW.GSA.GOV/HISTORICPRESERVATION>Project Management Tools> Qualification Requirements for Preservation Architects>

### **3.07 HUBZONE SMALL BUSINESS CONCERN: PRICE PREFERENCE AND COMPETITIVE RANGE DETERMINATION (SMALL) (SEP 2015)**

A. Should the Government conduct discussions then prior to eliminating an Offeror that is a HUBZone small business concern (SBC) and which has not waived its entitlement to a price evaluation preference from the competitive range, the RPLO shall adjust the evaluated prices of all non-small business Offerors proposed for inclusion in the competitive range by increasing the prices by ten (10) percent, solely for the purpose of determining whether the HUBZone SBC Offeror should be included or excluded from the competitive range. Offerors who are not included in the competitive range will be notified in writing.

B. If after completion of the Price Evaluation, award is proposed to a non-small business Offeror, and there exists as part of the procurement another technically acceptable proposal submitted by a responsible Offeror that is a qualified HUBZone small business concern (SBC) which has not waived its entitlement to a price evaluation preference, the evaluated price of the non-small business Offeror's proposal shall be increased by ten (10) percent, solely for the purpose of determining whether award should be made to

the HUBZone SBC Offeror. In such a case, the proposals of the apparently successful non-small business Offeror and the HUBZone SBC Offeror shall be considered in light of the applied price preference, and award made to the lower priced offer. The RPLO shall document his/her application of the price preference and further consideration of the offers under this subparagraph.

**3.08 HUBZONE SMALL BUSINESS CONCERN ADDITIONAL PERFORMANCE REQUIREMENTS (SMALL) (SEP 2015)**

HUBZone small business concern (SBC) Offeror may elect to waive the price evaluation preference provided in the "HUBZone Small Business Concern: Price Preference and Competitive Range Determination" paragraph. In such a case, no price evaluation preference shall apply to the evaluation of the HUBZone SBC, and the performance of work requirements set forth in Section 1 of the Lease shall not be applicable should the HUBZone SBC be awarded the Lease. A HUBZone SBC Offeror acknowledges that a prospective HUBZone SBC awardee must be a qualified HUBZone SBC at the time of award of this contract in order to be eligible for the price evaluation preference. The HUBZone SBC Offeror shall provide the RPLO a copy of the notice required by 13 CFR 126.501 if material changes occur before contract award that could affect its HUBZone eligibility. If it is determined, prior to award, that the apparently successful HUBZone SBC Offeror is not an eligible HUBZone SBC, the RPLO will reevaluate proposals without regard to any price preference provided for the previously identified HUBZone SBC Offeror, and make an award consistent with the solicitation and the evaluation factors set forth herein.

---

## SECTION 4 HOW TO OFFER

---

### 4.01 RECEIPT OF LEASE PROPOSALS (SMALL) (OCT 2016)

A. Offeror is authorized to transmit its lease proposal as an attachment to an email. Offeror's email shall include the name, address and telephone number of the Offeror, and identify the name and title of the individual signing on behalf of the Offeror. Offeror's signed Lease proposal must be saved in a generally accessible format (such as portable document format (pdf)), which displays a visible image of all original document signatures, and must be transmitted as an attachment to the email. Only emails transmitted to, and received at, the Government's email address identified in the RLP will be accepted. Offeror submitting a Lease proposal by email shall retain in its possession, and make available upon Government's request, its original signed proposal. Offeror choosing not to submit its proposal via email may still submit its lease proposal, by United States mail, or other express delivery service of Offeror's choosing.

B. In order to be considered for award, offers conforming to the requirements of the RLP shall be received no later than **5:00 p.m. Eastern** on the following date at the following designated office and address, or email address:

Date: 2/10/2017

Office

Address:

Attn: Marcus  
Patrick, 2901 E  
Gate City Blvd,  
Suite 2100,  
Greensboro, N.C.  
27401

Email Address:

marcus.patrick@  
wdc.usda.gov

C. Offers sent by United States mail or hand delivered (including delivery by commercial carrier) shall be deemed late if delivered to the address of the office designated for receipt of offers after the date and time established for receipt of offers.

D. Offers transmitted through email shall be deemed late if received at the designated email address after the date and time established for receipt of offers unless it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one Working Day prior to the date specified for receipt of proposals.

E. Offers may be also deemed timely if there is acceptable evidence to establish that it was received at the Government installation designated for receipt of proposals and was under the Government's control prior to the time set for receipt of proposals; or if it was the only proposal received.

F. There will be no public opening of offers, and all offers will be confidential until the Lease has been awarded. However, the Government may release proposals outside the Government such as to support contractors to assist in the evaluation of offers. Such Government contractors shall be required to protect the data from unauthorized disclosure.

### 4.02 PROPOSAL CONTENTS FOR SMALL LEASES (OCT 2016)

The proposal shall consist of the following documents:



DOCUMENT NAME OR DESCRIPTION
U.S. Government Lease For Real Property (Short Form) (GSA Form 3626), completed and signed by Offeror
Supplemental Lease Requirements
Agency Specific Requirements, Dated <b>X</b> , initialed by Offeror
DR 3901-001, Dated and initialed by Offeror
DR 3902-001, Dated and initialed by Offeror
GSA 3516
General Clauses (GSA Form 3517A), initialed by Offeror
Representations and Certifications (GSA Form 3518-SAM), completed and signed by Offeror
Lessor's Annual Cost Statement (GSA Form 1217), completed and signed by Offeror
Security Requirements Level 1, initialed by Offeror
Fire Protection and Life Safety information and documents (See applicable Fire Protection and Life Safety paragraphs)
Auto CAD or ¼ scaled floor plans delineating the Premises proposed by the Offeror
Seismic Form(s) if applicable
Historic Property information and documentation, if applicable, per the Historic Preference paragraph
Registration in the System for Award Management (SAM). This registration service is free of charge. The North American Industry Classification System (NAICS) code for this acquisition is 531120, unless the real property is self-storage (#531130), land (#531190), or residential (#531110).
EISA compliance information (See applicable Energy Independence and Security Act paragraphs)
Evidence of ownership or control of Building or site
Authorization from the ownership entity to submit an offer on the ownership entity's behalf, if the offeror is not the owner of the Property
Small Business Subcontracting Plan, if applicable

#### 4.03 FIRE PROTECTION AND LIFE SAFETY SUBMITTALS (SIMPLIFIED) (SEP 2013)

A. The Offeror must submit the Fire Protection and Life Safety (FPLS) Submittal Information in A.1 through A.5, unless the Building meets either exemption in sub-paragraph B or C below.

1. Completed GSA Form 12000, Prelease Fire Protection and Life Safety Evaluation for an Office Building (Part A or Part B, as applicable).
2. A copy of the previous year's fire alarm system maintenance record showing compliance with the requirements in NFPA 72 (if a system is installed in the Building).
3. A copy of the previous year's automatic fire sprinkler system maintenance record showing compliance with the requirements in NFPA 25 (if a system is installed in the Building).
4. First generation plans scaled at a minimum of 1/8" = 1'-0" (preferred) shall be submitted for review and consideration. Plans submitted for consideration shall include floor plan(s) for which Space is being offered and floor plan(s) of the floor(s) of exit discharge (e.g., street level(s)). Each plan submitted shall include the locations of all exit stairs, elevators, and the Space(s) being offered to the Government. In addition, where Building exit stairs are interrupted or discontinued before the level of exit discharge, additional floor plans for the level(s) where exit stairs are interrupted or discontinued must also be provided.
5. A valid Building Certificate of Occupancy (C of O) issued by the local jurisdiction. If the Building C of O is not available or the local jurisdiction does not issue a Building C of O, a report prepared by a licensed fire protection engineer with their assessment of the offered Space regarding compliance with all applicable local Fire Protection and Life Safety-related codes and ordinances must be provided.

B. If the Space offered is 10,000 RSF or less in area and is located on the 1st floor of the Building, Offeror is not required to submit to the Government the Fire Protection and Life Safety (FPLS) Submittal Information listed in A.1 through A.5 above.

C. If the Offeror provides a Building C of O obtained under any edition of the International Building Code (IBC), and the offered Space meets or will meet all the requirements of the Lease with regard to Means of Egress, Automatic Fire Sprinkler System, and Fire Alarm System prior to occupancy, then Offeror is not required to submit to the Government the FPLS Submittal Information in A.1 through A.5 above.

#### 4.04 EISA SUBMITTALS (SMALL) (SEP 2015)

No later than the due date for final proposal revisions, the Offeror must submit to the RPLO:

1. Evidence of an Energy Star® label obtained within the 12 months prior to the due date of final proposal revisions, or
2. If the offered existing building will not have an ENERGY STAR® label by the date of final proposal revisions, a written statement addressing which energy efficiency and conservation improvements (can be made to the building must be submitted. If no cost-effective improvements can be made, the Offeror must demonstrate to the Government using the ENERGY STAR® Online Tools why

no energy efficiency and conservation improvements are cost effective. This explanation will be subject to review by the RPLO. If the explanation is considered unreasonable, the offer may be considered technically unacceptable.

---

## **SECTION 5 ADDITIONAL TERMS AND CONDITIONS**

---

### **5.01 MODIFIED PROVISIONS**

The following provisions in this RLP have been altered.

CLAUSE NUMBER

1.02	AMOUNT AND TYPE OF SPACE AND LEASE TERM (SIMPLIFIED) (SEP 2013)
3.01	BASIS OF AWARD (SEP 2015)
3.05	ENERGY INDEPENDENCE AND SECURITY ACT (Small)(OCT 2016)
4.01	RECEIPT OF LEASE PROPOSALS (SMALL) (SEP 2015)
4.02	PROPOSAL CONTENTS FOR SMALL LEASES (SEP 2015)

**OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR**

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

7834

**JIM JOHNSON**  
Tax Administrator

Telephone 910-592-8146  
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS  
406 COUNTY COMPLEX ROAD, BUILDING C  
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Marina Loreng Medina De Flores in \_\_\_\_\_ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2015</u>	\$ <u>66.19</u>
<u>2014</u>	\$ <u>52.73</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>118.92</u>

These taxes were assessed through clerical error as follows.

Acct# 72732  
Double Billed  
Correct Acct# 87439  
Singlewide Mobile Home

G01	County Tax	<u>93.71</u>
	School Tax	_____
F20	Fire Tax	<u>10.21</u>
(2015) L V Y F E E	City Tax	<u>15.00</u>
	TOTAL \$	<u>118.92</u>

Mailing Address.

X 117 CYPRESS LN  
Godwin NC 28344

Yours very truly

X M Medina de Flores  
Taxpayer

Social Security # \_\_\_\_\_

RECOMMEND APPROVAL

Jim Johnson  
Sampson County Tax Administrator

Board Approved \_\_\_\_\_  
Date \_\_\_\_\_ Initials \_\_\_\_\_

**OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR**

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

7815

**JIM JOHNSON**  
Tax Administrator

Telephone 910-592-8146  
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS  
406 COUNTY COMPLEX ROAD, BUILDING C  
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Donald C. Jackson + Bonnie N. in Plainview Township, Sampson County, for the year(s) and in the amount(s) of: 14073496001

YEAR	
<u>2015</u>	\$ <u>53.79</u>
<u>2014</u>	\$ <u>53.79</u>
<u>2013</u>	\$ <u>51.14</u>
<u>2012</u>	\$ <u>45.90</u>
	\$ _____
	\$ _____
TOTAL REFUND	\$ <u>204.64</u>

These taxes were assessed through clerical error as follows.

Adjusted average per DB 1597/211 Tract 3  
+ owner request.

Average changed from  
19.3 to 10.4

County Tax 188.86

School Tax \_\_\_\_\_

Fire Tax <sup>FOL</sup> 15.78

City Tax \_\_\_\_\_

TOTAL \$ 204.64

Mailing Address.

10025 HARNETT DUNN HWY  
DUNN NC 28334

Yours very truly

Donald Jackson  
Taxpayer

Social Security # \_\_\_\_\_

RECOMMEND APPROVAL:

Jim Johnson  
Sampson County Tax Administrator

Board Approved \_\_\_\_\_  
Date \_\_\_\_\_ Initials \_\_\_\_\_

**OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR**

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

7840

**JIM JOHNSON**  
Tax Administrator

Telephone 910-592-8146  
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS  
406 COUNTY COMPLEX ROAD, BUILDING C  
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Sherry Taylor Rouse in \_\_\_\_\_ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR <u>2015</u>	\$ <u>106.92</u>
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
TOTAL REFUND	\$ <u>106.92</u>

These taxes were assessed through clerical error as follows.

Bill # 0028555317  
XYA 9999  
Tas Turn in (traded)  
2013 GMC

301	County Tax	<u>98.60</u>
	School Tax	_____
108	Fire Tax	<u>8.32</u>
	City Tax	_____
	TOTAL \$	<u>106.92</u>

Mailing Address.

X 3530 Hobbsen Hwy  
Clinton NC 28328

Yours very truly

X Sherry Taylor Rouse  
Taxpayer

Social Security # \_\_\_\_\_

RECOMMEND APPROVAL:

Jim Johnson  
Sampson County Tax Administrator

Board Approved \_\_\_\_\_ Date \_\_\_\_\_ Initials \_\_\_\_\_

**OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR**

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

7831

**JIM JOHNSON**  
Tax Administrator

Telephone 910-592-8146  
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS  
406 COUNTY COMPLEX ROAD, BUILDING C  
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Nancy Jean Landau-Vogt in Piney Grove Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2016</u>	\$ <u>122.84</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>122.84</u>

These taxes were assessed through clerical error as follows.

*Surrendered Tag & Vehicle  
Vehicle Sold  
2013 Volkswagen  
TAG # BCR4072*

G02 County Tax	<u>113.29</u>
School Tax	_____
F24 Fire Tax	<u>9.55</u>
City Tax	_____
TOTAL \$	<u>122.84</u>

Mailing Address.

Nancy Jean Landau-Vogt  
X 6540 PINE RIDGE RD  
FAISON, NC 28341

Yours very truly.

Nancy Jean Landau-Vogt  
Taxpayer

X Social Security # \_\_\_\_\_

RECOMMEND APPROVAL:

Jim Johnson  
Sampson County Tax Administrator

Board Approved \_\_\_\_\_ Date \_\_\_\_\_ Initials \_\_\_\_\_

**OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR**

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

7838

**JIM JOHNSON**  
Tax Administrator

Telephone 910-592-8146  
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS  
406 COUNTY COMPLEX ROAD, BUILDING C  
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Ronald Duane Nimmo in North Clinton Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2016</u>	\$ <u>113.67</u>
<u>2016</u>	\$ <u>25.71</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>139.38</u>

These taxes were assessed through clerical error as follows.

Vehicle Sold - Tag surrendered  
Tr Valued in error  
2008 Honda Vold Tag 2YUW1631  
Utility Tr value adjustment  
from 2070 to 200.

Co2	County Tax	<u>78.10</u>
SO1	School Tax	<u>13.64</u>
SF2	Fire Tax	<u>10.00</u>
E02	City Tax	<u>37.64</u>
	TOTAL \$	<u>139.38</u>

Mailing Address.

Ronald Duane Nimmo  
x 110 East Arrowhead Dr.  
Clinton, NC 28328

Yours very truly

Ronald D. Nimmo  
Taxpayer

Social Security # \_\_\_\_\_

RECOMMEND APPROVAL:

[Signature]  
Sampson County Tax Administrator

Board Approved \_\_\_\_\_  
Date \_\_\_\_\_ Initials \_\_\_\_\_







**OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR**

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

7850

**JIM JOHNSON**  
Tax Administrator

Telephone 910-592-8146  
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS  
406 COUNTY COMPLEX ROAD, BUILDING C  
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Dr. Mark Calcutt in \_\_\_\_\_ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	\$
<u>2017</u>	<u>1</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

TOTAL REFUND \$ 162.68

These taxes were assessed through clerical error as follows.

*2014 Chev  
Vehicle Sold, TAG Turned In  
Tag # CLJ 2293*

<i>602</i>	County Tax	<u>145.19</u>
	School Tax	<u> </u>
<i>F07</i>	Fire Tax	<u>17.49</u>
	City Tax	<u> </u>
	TOTAL \$	<u>162.68</u>

Mailing Address.

X 103 VISTA DR  
CLINTON NC. 28328

Yours very truly

X *Dr. Mark Calcutt*  
Taxpayer

Social Security #   -  -  

RECOMMEND APPROVAL:

*Jim Johnson*  
Sampson County Tax Administrator

Board Approved \_\_\_\_\_  
Date \_\_\_\_\_ Initials \_\_\_\_\_

**OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR**

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

7853

**JIM JOHNSON**  
Tax Administrator

Telephone 910-592-8146  
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS  
406 COUNTY COMPLEX ROAD, BUILDING C  
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Edith Best Cox in \_\_\_\_\_ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
2016	\$ 259.64
/	\$ /
/	\$ /
/	\$ /
/	\$ /
TOTAL REFUND	\$ 259.64

These taxes were assessed through clerical error as follows.

Bill # 0034792241  
2015 Tour MA  
TAG EMD 6220  
Vehicle sold

602 County Tax 259.64  
School Tax \_\_\_\_\_  
Fire Tax \_\_\_\_\_  
City Tax \_\_\_\_\_  
TOTAL \$ 259.64

Mailing Address.

231A Big Piney Grove Rd  
Clinton, NC 28328

Yours very truly

Edith Best Cox

Taxpayer

Social Security # \_\_\_\_\_

RECOMMEND APPROVAL:

Jim Johnson  
Sampson County Tax Administrator

Board Approved \_\_\_\_\_

Date

Initials

**OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR**

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

7849

**JIM JOHNSON**  
Tax Administrator

Telephone 910-592-8146  
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS  
406 COUNTY COMPLEX ROAD, BUILDING C  
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by AS Family Farms LLC in \_\_\_\_\_ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
2016	\$ 343.86
§	\$
§	\$
§	\$
§	\$
§	\$
TOTAL REFUND	\$ 343.86

These taxes were assessed through clerical error as follows.

Bill # 0035039142  
YK2155  
Not in the City of Garland  
2015 Dodge

County Tax	_____
School Tax	_____
Fire Tax	_____
COY City Tax	343.86
TOTAL \$	343.86

Mailing Address.

X 161 N. White Lake Ave.  
Garland N.C. 28441

Yours very truly

X Jim Johnson  
Taxpayer

Social Security # \_\_\_\_\_

RECOMMEND APPROVAL:

Jim Johnson  
Sampson County Tax Administrator

Board Approved \_\_\_\_\_  
Date Initials

**OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR**

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

7860

**JIM JOHNSON**  
Tax Administrator

Telephone 910-592-8146  
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS  
406 COUNTY COMPLEX ROAD, BUILDING C  
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Rodney Nelson Flowers in \_\_\_\_\_ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
2015	\$ 113.06
TOTAL REFUND	\$ 113.06

These taxes were assessed through clerical error as follows.

Bill # 0031202444  
TAG # CH56311  
2016 Wild CT  
Vehicle sold

Gen County Tax	104.85
School Tax	
F18 Fire Tax	8.21
City Tax	
TOTAL \$	113.06

Mailing Address.

3019 Warren Mill Rd.  
Newton Grove, NC 28366

Yours very truly

Rodney Flowers  
Taxpayer

Social Security # \_\_\_\_\_

RECOMMEND APPROVAL:

Jim Johnson  
Sampson County Tax Administrator

Board Approved \_\_\_\_\_  
Date Initials

**OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR**

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

7845

JIM JOHNSON  
Tax Administrator

Telephone 910-592-8146  
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS  
406 COUNTY COMPLEX ROAD, BUILDING C  
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Mary Ellen B. Jones in Herring Township, Sampson County, for the year(s) and in the amount(s) of: 05056077001

YEAR	
<u>2016</u>	\$ <u>87.79</u>
<u>2015</u>	\$ <u>87.79</u>
<u>2014</u>	\$ <u>87.79</u>
<u>2013</u>	\$ <u>83.54</u>
	\$ _____
	\$ _____
TOTAL REFUND	\$ <u>346.91</u>

These taxes were assessed through clerical error as follows.

Double listed to 05015772801 per  
Deed bk 933 pg. 365.  
1.0 Acres

County Tax 309.15

School Tax \_\_\_\_\_

Fire Tax 37.76

City Tax \_\_\_\_\_

TOTAL \$ 346.91

Mailing Address.

Yours very truly

[Signature]  
Taxpayer

9546 N US 421 Hwy  
Clinton, NC 28328

Social Security # \_\_\_\_\_

RECOMMEND APPROVAL:

[Signature]  
Sampson County Tax Administrator

Board Approved \_\_\_\_\_  
Date \_\_\_\_\_ Initials \_\_\_\_\_

**OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR**

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

7827

**JIM JOHNSON**  
Tax Administrator

Telephone 910-592-8146  
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS  
406 COUNTY COMPLEX ROAD, BUILDING C  
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Justin Jackson in Halls Township, Sampson County, for the year(s) and in the amount(s) of: (Parcel 04-0619600-01)

YEAR	
<u>2012</u>	\$ <u>374.57</u>
<u>2013</u>	\$ <u>374.57</u>
<u>2014</u>	\$ <u>394.28</u>
<u>2015</u>	\$ <u>394.28</u>
<u>2016</u>	\$ <u>394.28</u>
<b>TOTAL REFUND</b>	\$ <u>1931.98</u>

These taxes were assessed through clerical error as follows.

*Wide picked up by Reval BROWN & billed to incorrect owner when is Bonnie Cashwell - 04-0192290-01 which has been afterlisted*

County Tax	<sup>SA</sup> <del>1778.63</del> <u>1778.63</u>
School Tax	
Fire Tax	<u>153.35</u>
City Tax	
<b>TOTAL \$</b>	<u>1931.98</u>

Yours very truly

*Justin Jackson*  
Taxpayer

Mailing Address.

Justin Jackson  
154 Alex Benton Rd  
Newton Grove, NC

Social Security # \_\_\_\_\_

RECOMMEND APPROVAL

*Jim Johnson*  
Sampson County Tax Administrator

Board Approved \_\_\_\_\_

Date

Initials

**Ownership: 58976**  
 JACKSON, JUSTIN  
 1546 ALEX BENTON RD  
 NEWTON GROVE NC 28366-7809

**Subd:**  
**Parcel: F fair**      **Sale Dt**      **I**      **S**      **Price**      **Db/Pg**      **Valid. Code**  
 03/13/08      D      159,500      1700/777  
 04/09/97      D      85,000      1256/716  
 No Valid Sale

**Fronting:**      **Location:**  
 04/09/97      D      85,000      1256/716  
 No Valid Sale

**Utility:**      W water; T septic tank  
**Zoning:**

**Deeded Acres: 45.8**  
**Legal Description:**  
 3896 Keener Rd

**Sketch Vectors**  
 A00CU31R48D31L48

Improvement Description: AG double wide moho		Assessment: 2017	
Story:	1	F	FR
Class:	single family	Phys Cond:	FR
Ext Wall:	aluminum/steel	CDU:	FR
Yr Blt:	2002	Over Depr Tb:	
Rooms:	5	Frct Dep %:	
Bedrooms:	3	Frct Desc:	143.12
Unfin Area:		Econ Dep%:	113.91
Fin Bsmt Area:		Econ Desc:	40.74
Rec Room Area:		N-Fact:	29.74
FP Stacks:	1	% Complete:	
Openings:	1	Grade:	C-2
Prefab FP:		C&D Fact:	
Attic:	no attic/unfinis	TV/SF	
Baths:	1	SP/SF	
Half:	1	RCN/SF	
Extra Fixt:	0	RCNLD/SF	
Misc 1:			
Misc 2:			
Area	1,488	Value(RCN)	60,626
Yr Blt	2002	FR	73
ENYr Bt	C-2	Table	73
Grd	C-2	% Gd	73
CDU	FR	% Cmp	73
RCNLD	44,257		
Land:	\$127,850	Excluded:	
BLDG:	\$85,109	Ag Use:	
Market:	\$212,959	SWF:	
Deferred:	\$0		
Exempt:	\$0		
Taxable:	\$212,959		
<b>Entrances</b>			
Revisit:			
Reason:			
Appr Date	Code	Code	Rev2
<b>Building Permit</b>			
Date	Permit #	Permit \$	CO Date
(incorrect owner)			
HSF:	1,488	TSF:	60,626
			Total:
			44,257







Account Information

Parcel 04-0619600-01  
 Location \*\*\* MULTIPLE \*\*\*  
 Name \*\*\* VARIOUS \*\*\*

Notes/Alerts

Special Conditions/Notes

Effective Date  
 Due 01/04/2017

Account Bills

Year	Type	Bill	NSC	Reference	Due Date	Billed	Abt/Adj	Pmt/Crd	Unpaid	Interest Paid
2001	RE-R	7582	0	I7 0 9A SR 1746	09/01/2001	505.64	0.00	505.64	0.00	0.00
2002	RE-R	7808	0	I7 0 9A SR 1746	09/01/2002	521.64	0.00	521.64	0.00	0.00
2003	RE-R	38342	0	I7 0 9A SR 1746	09/01/2003	827.10	0.00	827.10	0.00	0.00
2004	RE-R	8074	0	I7 0 9A SR 1746	09/10/2004	827.10	0.00	827.10	0.00	0.00
2005	RE-R	39078	0	I7 0 9A SR 1746	09/01/2005	933.29	0.00	933.29	0.00	0.00
2006	RE-R	39590	0	I7 0 9A SR 1746	09/01/2006	963.59	0.00	963.59	0.00	0.00
2007	RE-R	8406	0	I7 0 9A SR 1746	09/01/2007	963.59	0.00	963.59	0.00	0.00
2008	RE-R	8452	0	I7 0 9A SR 1746	09/01/2008	1,022.70	0.00	1,022.70	0.00	0.00
2009	RE-R	7710	0	I7 0 9A SR 1746	09/01/2009	1,022.70	0.00	1,022.70	0.00	0.00
2010	RE-R	7728	0	I7 0 9A SR 1746	09/01/2010	1,022.70	0.00	1,022.70	0.00	35.80
2011	RE-R	20639	0	3896 KEENER RD	09/01/2011	1,820.80	0.00	1,820.80	0.00	50.07
2012	RE-R	24013	0	3896 KEENER RD	09/01/2012	1,820.80	18.00	1,838.80	0.00	94.06
2013	RE-R	21510	0	3896 KEENER RD	09/01/2013	1,820.80	3.00	1,823.80	0.00	104.86
2014	RE-R	21673	0	3896 KEENER RD	09/01/2014	1,916.63	33.00	1,949.63	0.00	121.39
2015	RE-R	21822	0	3896 KEENER RD	09/01/2015	1,916.63	0.00	1,916.63	0.00	52.71
2016	RE-R	21941	0	3896 KEENER RD	09/01/2016	1,916.63	0.00	1,916.63	0.00	0.00
Totals:										455.89

**OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR**

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

7828

**JIM JOHNSON**  
Tax Administrator

Telephone 910-592-8146  
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS  
406 COUNTY COMPLEX ROAD, BUILDING C  
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Justin Jackson in Newton Grove Township, Sampson County, for the year(s) and in the amount(s) of: Parcel - 01-0183388-04

YEAR	
<u>2012</u>	\$ <u>240.92</u>
<u>2013</u>	\$ <u>240.92</u>
<u>2014</u>	\$ <u>253.68</u>
<u>2015</u>	\$ <u>253.68</u>
<u>2016</u>	\$ <u>253.68</u>
<b>TOTAL REFUND</b>	\$ <u>1242.88</u>

These taxes were assessed through clerical error as follows.

*W: Double listed here  
my level in 2011 - twice  
actually on 11-0183388-03 -*

County Tax	<u>1150.78</u>
School Tax	_____
Fire Tax	<u>92.10</u>
City Tax	_____
<b>TOTAL \$</b>	<u>1242.88</u>

Yours very truly

*Justin Jackson*  
Taxpayer

Mailing Address.

Justin Jackson  
154 Alex Benton Rd  
Newton Grove NC 28366

Social Security # \_\_\_\_\_

RECOMMEND APPROVAL:

*Jim Johnson*  
Sampson County Tax Administrator

Board Approved \_\_\_\_\_

Date

Initials

PAR ID: 11018338804

Map #: K2 0 6A

JURIS CD: 11 NEWTON GROVE  
G01 SAMPSON COUNTY

F18 NEWTON GROVE FIRE DIST.

Route #: 57100

SAMPSON CO, NC - Property Card

Printed: 01/04/17

Appraiser: RDJ

PIN #: 2505-#112

Ownership: 183388

JACKSON, JUSTIN R  
1480 ALEX BENTON RD  
NEWTON GROVE NC 28366

Deeded Acres: .69  
Legal Description:

Subd:

Parcel: A average Sale Dt | S Price Db/Pg Valid. Code

10/19/05 D 1604/587

Fronting: No Valid Sale

Location: W water, T septic tank

Parking: Utility: Zoning:

Sketch Vectors

Vector

A00CR56U28L56D28

Improvement Description: AG double wide moho

Story: 1  
Class: 0  
Ext Wall: metal  
Yr Blt: 1990  
Eff Year:  
Heating: none  
Fuel:  
System: none

FP Stacks:  
Openings:  
Prefab FP:  
Rooms: 5  
Bedrooms: 3  
Unfin Area:  
Fin Bsmt Area:  
Rec Room Area:

Bsmt:  
BSMT Gar:  
Attic: no attic/unfinite  
Baths: 2  
Half:  
Extra Fixt:  
Misc 1:  
Misc 2:

Phys Cond: P PR  
CDU: D+2  
Over Depr Tb:  
Fact Dep %:  
Fact Desc:  
Econ Dep%:  
Econ Desc:  
N-Fact:

% Complete:  
Grade: D+2  
C&D Fact:  
C&D Desc:  
TV/SF: 25.94  
SP/SF: 0.00  
RCN/SF: 36.15  
RCNLD/SF: 18.08

Assessment: 2015  
Land: \$12,334 Excluded:  
BLDG: \$28,344 Ag Use:  
Market: \$40,678 SWF:  
Deferred: \$0  
Exempt: \$0  
Taxable: \$40,678

L# Low 1st 2nd 3rd Description

0 Double Wide Moho

Area Value(RCN) Yr Bt Eff Yr Bt Grd CDU %Gd Table % Cmp

1,568 56,687 1990 D+2 PR 50 50

RCNLD 28,344

Revisit: Reason: Addr Date Code Rev2

Entrances

Building Permit

Date Permit # Permit \$ CO Date

HSF: 1,568 TSF: 56,687 Total: 28,344

Double in many parcel  
Double listed by Revial on  
11-0183388-03



Preferences

Account Information

Parcel: 11-0183388-04  
 Location: K2 0 6A SR 13  
 Name: JACKSON, JUSTIN R

Notes/Alerts

Special Conditions/Notes

Effective Date

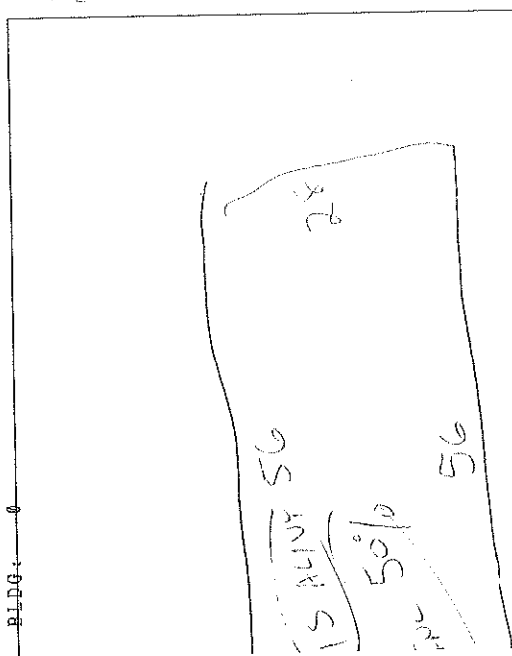
Due 01/04/2017

Account Bills

Year Type	Bill	NSC Reference	Due Date	Billed	Abt/Adj	Pmt/Crd	Unpaid	Interest Paid
2009 RE-R	23225	0 K2 0 6A SR 13	09/01/2009	69.39	0.00	69.39	0.00	0.00
2010 RE-R	23346	0	09/01/2010	69.39	0.00	69.39	0.00	2.43
2011 RE-R	20842	0	09/01/2011	343.73	0.00	343.73	0.00	9.45
2012 RE-R	21016	0	09/01/2012	345.76	3.00	348.76	0.00	17.31
2013 RE-R	21513	0	09/01/2013	345.76	3.00	348.76	0.00	20.05
2014 RE-R	21676	0	09/01/2014	364.07	3.00	367.07	0.00	18.25
2015 RE-R	21825	0	09/01/2015	364.07	3.00	367.07	0.00	37.50
2016 RE-R	21944	0	09/01/2016	364.07	0.00	364.07	0.00	0.00
<b>Totals:</b>				<b>2,270.35</b>	<b>12.00</b>	<b>2,282.35</b>	<b>0.00</b>	<b>105.08</b>



General



YEAR BUILT	SPEC	CONDITION	REPLACEMENT COST NEW		SECTION DEPRECIATION		REPLACEMENT COST LESS DEP.	MARKET ADJUSTMENT	TAX VALUE
			COMPLETE	INCOMPLETE	D. Design	E. Construction			
1910	P								

- DOUBLEDINGS**
- 1. Bowling Alley
  - 2. Bowling Alley
  - 3. Bowling Alley
  - 4. Bowling Alley
  - 5. Bowling Alley
  - 6. Bowling Alley
  - 7. Bowling Alley
  - 8. Bowling Alley
  - 9. Bowling Alley
  - 10. Bowling Alley
  - 11. Bowling Alley
  - 12. Bowling Alley
  - 13. Bowling Alley
  - 14. Bowling Alley
  - 15. Bowling Alley
  - 16. Bowling Alley
  - 17. Bowling Alley
  - 18. Bowling Alley
  - 19. Bowling Alley
  - 20. Bowling Alley
  - 21. Bowling Alley
  - 22. Bowling Alley
  - 23. Bowling Alley
  - 24. Bowling Alley
  - 25. Bowling Alley
  - 26. Bowling Alley
  - 27. Bowling Alley
  - 28. Bowling Alley
  - 29. Bowling Alley
  - 30. Bowling Alley
  - 31. Bowling Alley
  - 32. Bowling Alley
  - 33. Bowling Alley
  - 34. Bowling Alley
  - 35. Bowling Alley
  - 36. Bowling Alley
  - 37. Bowling Alley
  - 38. Bowling Alley
  - 39. Bowling Alley
  - 40. Bowling Alley
  - 41. Bowling Alley
  - 42. Bowling Alley
  - 43. Bowling Alley
  - 44. Bowling Alley
  - 45. Bowling Alley
  - 46. Bowling Alley
  - 47. Bowling Alley
  - 48. Bowling Alley
  - 49. Bowling Alley
  - 50. Bowling Alley
  - 51. Bowling Alley
  - 52. Bowling Alley
  - 53. Bowling Alley
  - 54. Bowling Alley
  - 55. Bowling Alley
  - 56. Bowling Alley
  - 57. Bowling Alley
  - 58. Bowling Alley
  - 59. Bowling Alley
  - 60. Bowling Alley
  - 61. Bowling Alley
  - 62. Bowling Alley
  - 63. Bowling Alley
  - 64. Bowling Alley
  - 65. Bowling Alley
  - 66. Bowling Alley
  - 67. Bowling Alley
  - 68. Bowling Alley
  - 69. Bowling Alley
  - 70. Bowling Alley
  - 71. Bowling Alley
  - 72. Bowling Alley
  - 73. Bowling Alley
  - 74. Bowling Alley
  - 75. Bowling Alley
  - 76. Bowling Alley
  - 77. Bowling Alley
  - 78. Bowling Alley
  - 79. Bowling Alley
  - 80. Bowling Alley
  - 81. Bowling Alley
  - 82. Bowling Alley
  - 83. Bowling Alley
  - 84. Bowling Alley
  - 85. Bowling Alley
  - 86. Bowling Alley
  - 87. Bowling Alley
  - 88. Bowling Alley
  - 89. Bowling Alley
  - 90. Bowling Alley
  - 91. Bowling Alley
  - 92. Bowling Alley
  - 93. Bowling Alley
  - 94. Bowling Alley
  - 95. Bowling Alley
  - 96. Bowling Alley
  - 97. Bowling Alley
  - 98. Bowling Alley
  - 99. Bowling Alley
  - 100. Bowling Alley

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed by Sampson County against the property owned by Tasha Carr Sanders in Franklin Township, Sampson County, for the year(s) and in the amount(s) of:

Year	
<u>2016</u>	\$ <u>630.71</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total Release/Adjustment	\$ _____
<u>602</u> County Tax	\$ <u>575.26</u>
School Tax	\$ _____
<u>603</u> Fire Tax	\$ <u>55.45</u>
City Tax	\$ _____
Total	\$ <u>630.71</u>

The taxes were assessed through clerical error or an illegal tax as follows:

Parcel 03-0188365-01 - house was moved to correct parcel in 2015 - Bill correctly in 2015 - billed with house in 2016. Also billed on correct parcel 03-0188960-01 -  
 STEAL

Taxpayer: Tasha Carr Sanders

Tax Administrator: Jim Johnson

Board Approved: \_\_\_\_\_

Date \_\_\_\_\_ Initials \_\_\_\_\_



OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed by Sampson County against the property owned by Harrells Mobile Home Parks, LLC in Franklin Township, Sampson County, for the year(s) and in the amount(s) of:

#29369	Year		
		<u>2016</u>	\$ <u>280.49</u>
		_____	\$ _____
		_____	\$ _____
		_____	\$ _____
		_____	\$ _____
	Total Release/Adjustment		\$ <u>280.49</u>

Taxes were Double  
Bill under Acct# 190012  
Discovery on #29369

County Tax	\$ <u>232.57</u>
<del>GOIL</del>	<u>23.26</u>
School Tax	\$ _____
Fire Tax	\$ <u>22.42</u>
<del>FO9L</del>	<u>2.24</u>
City Tax	\$ _____
Total	\$ <u>280.49</u> DT

The taxes were assessed through clerical error or an illegal tax as follows:

Taxpayer: Harrells Mobile Home Parks, LLC

Tax Administrator: *Jan [Signature]*

Board Approved: \_\_\_\_\_  
Date Initials

**OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR**

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed by Sampson County against the property owned by Triple T Leasing in Taylor Bridge Township, Sampson County, for the year(s) and in the amount(s) of:

Acct. # 80985  
Bill # 20163219

Year	<u>2016</u>	\$ <u>1945.36</u>
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____

Double Billed

- Triple T Leasing: Lessee  
- Ezzell - Lessor  
(Exempt thru DOR - Ezzell Trucking)

Total Release/Adjustment	\$ _____
<sup>G01</sup> County Tax	\$ <u>1,794.05</u>
School Tax	\$ _____
<sup>F23</sup> Fire Tax	\$ <u>151.31</u>
City Tax	\$ _____
Total	\$ <u>1945.36</u>

The taxes were assessed through clerical error or an illegal tax as follows:

Taxpayer:

Triple T Leasing

Tax Administrator:

Jim Johnson

Board Approved:

\_\_\_\_\_ Date

\_\_\_\_\_ Initials

Ezzell Trucking Tractors

Unit #	Year	Make	Serial	Date Acquired	Aquisition Price
6 Tripack Generators for Tractors				2007	\$ 48,264
29109	2012	Freightliner	1FUJGLDR8CLBK2730	2011	\$ 123,246
29110	2012	Freightliner	1FUJGLDRXCLBK2731	2011	\$ 123,246
29111	2012	Freightliner	1FUJGLDR1CLBK2732	2011	\$ 123,246
1242	2013	International	1HSDJSJR8DJ130140	2012	\$ 104,000
1243	2013	International	1HSDJSJRXDJ130141	2012	\$ 104,000
1244	2013	International	1HSDJSJR1DJ130142	2012	\$ 104,000
1245	2013	International	1HSDJSRJ3DJ130143	2012	\$ 104,000
1246	2013	International	1HSDJSJRSDJ130144	2012	\$ 104,000
29112	2013	International	1HSDJSJR5DJ133903	2012	\$ 107,800
29113	2013	International	1HSDJSJR0DJ133906	2012	\$ 107,800
29114	2013	International	1HSDJSJR9DJ133905	2012	\$ 107,800
29115	2013	International	1HSDJSJR7DJ133904	2012	\$ 107,800
324490	2014	Freightliner	1FUJGBDV6ELFZ0403	2014	\$ 133,285
324491	2014	Freightliner	1FUJGBDV6FLFZ0404	2014	\$ 133,285
324492	2014	Freightliner	1FUJGBDV8FLFZ0405	2014	\$ 133,285
324493	2014	Freightliner	1FUJGBDVXFLFZ0406	2014	\$ 133,285
324768	2014	Freightliner	1FUJGBDV3ELFZ0407	2014	\$ 133,285
324770	2014	Freightliner	1FUJGBDV7ELFZ0409	2014	\$ 133,285
324771	2014	Freightliner	1FUJGBDV3ELFZ0410	2014	\$ 133,285
382520	2011	Freightliner	1FUJGEDVXCBSH4435	2014	\$ 88,856
408497	2012	Freightliner	1FUJGEDV8CSBL1927	2014	\$ 92,357
435847	2006	Freightliner	1FUJA6CK06LV77015	2014	\$ 31,248
453067	2012	Freightliner	1FUJGEDV4CLBU7374	2014	\$ 93,076
453069	2012	Freightliner	1FUJGEDV8CLBU7376	2014	\$ 93,076
453070	2012	Freightliner	1FUJGEDVXCLBU7377	2014	\$ 93,076
453071	2012	Freightliner	1FUJGEDV1CLBU7378	2014	\$ 93,076
468003	2007	Freightliner	1FUJA6CK97LW95324	2014	\$ 34,469
475538	2006	Freightliner	1FUJA6CKX6LX22769	2014	\$ 37,223
482112	2013	Freightliner	1FUJGEBG3DSBX6232	2014	\$ 102,115
482130	2013	Freightliner	1FUJGEBGXDLBX6240	2014	\$ 102,115
482209	2013	Freightliner	1FUJGEBG3DLBX6273	2014	\$ 102,115
482214	2013	Freightliner	1FUJGEBGXDSBX6275	2014	\$ 97,935
482215	2013	Freightliner	1FUJGEBG1DSBX6276	2014	\$ 102,115
482216	2013	Freightliner	1FUJGEBG3DSBX6277	2014	\$ 102,115
482217	2013	Freightliner	1FUJGEBG5DSBX6278	2014	\$ 102,115
482219	2013	Freightliner	1FUJGEBG0DLBX6280	2014	\$ 102,115
482220	2013	Freightliner	1FUJGEBG2DLBX6281	2014	\$ 102,115
541981	2014	Freightliner	1FUJGBDV0ELFU8325	2014	\$ 121,842
542013	2014	Freightliner	1FUJGBDVXELFU8333	2014	\$ 129,645
542014	2014	Freightliner	1FUJGBDV1ELFU8334	2014	\$ 129,645
542015	2014	Freightliner	1FUJGBDV3ELFU8335	2014	\$ 129,645
542016	2014	Freightliner	1FUJGBDV5ELFU8336	2014	\$ 129,645
542027	2014	Freightliner	1FUJGBDV7ELFU8337	2014	\$ 129,645
542028	2014	Freightliner	1FUJGBDV9ELFU8338	2014	\$ 129,645
542029	2014	Freightliner	1FUJGBDV0ELFU8339	2014	\$ 129,645
542030	2014	Freightliner	1FUJGBDV7ELFU8340	2014	\$ 129,645
542031	2014	Freightliner	1FUJGBDV9ELFU8341	2014	\$ 129,645
542054	2014	Freightliner	1FUJGBDV8ELFU8346	2014	\$ 129,645
542055	2014	Freightliner	1FUJGBDVXELFU8347	2014	\$ 129,645
542056	2014	Freightliner	1FUJGBDV1ELFU8348	2014	\$ 129,645



Bill Information

Year: 2016  
 Category: PP-D  
 Number: 20163219

Notes/Alerts  
 JAN 1 Owner: TRIPLE T LEASING INC

Special Conditions/Notes

View prior unpaid bills

Effective Date

Due 12/30/2016

Billed Item Information

Year\_Property 2016\_40821

Property ID

View Source

Customer Information

Customer ID: 80985

View Bills

TRIPLE T LEASING INC,(IRP)  
 2715 HWY 421 N  
 PO BOX 1449  
 WILMINGTON, NC 28401

Property Information

Parcel ID

Prop ID: 40821

Prop Loc

View Bills

Installments Charges History Events Audits

Line	Charge Descriptor	Billed	Abt/Adj	Intmt/Crd	Unpaid	Interest Paid	Interest Due	Total Due
1	F23 TAYLORS...	137.55	0.00	0.00	137.55	0.00	0.00	137.55
2	G01 CNTY TAX	1,630.95	0.00	0.00	1,630.95	0.00	0.00	1,630.95
3	F23L TAYLORS...	13.76	0.00	0.00	13.76	0.00	0.00	13.76
4	G01L COUNTY ...	163.10	0.00	0.00	163.10	0.00	0.00	163.10
Totals:		1,945.36	0.00	0.00	1,945.36	0.00	0.00	1,945.36

Attachments (0)

1 of 4

16-17-09

COUNTY OF SAMPSON  
BUDGET AMENDMENT

MEMO:

January 9, 2017

FROM: Sarah W. Bradshaw

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

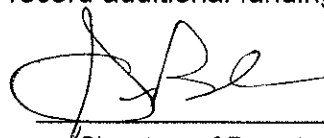
SUBJECT: Budget Amendment for fiscal year 2016-2017

1. It is requested that the budget for the Social Services Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
13553200-568400	Child Day Care	52,174.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
13535320-403307	State Day Care Subsidy	52,174.00	

2. Reason(s) for the above request is/are as follows: To record additional funding from voluntary reversion/reallocation of Child Daycare Subsidy.



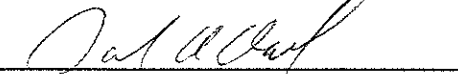
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.



1/25, 2017

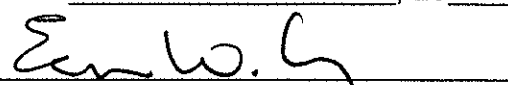


(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

\_\_\_\_\_, 20\_\_\_\_



(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON  
BUDGET AMENDMENT**

**MEMO:**

December 16, 2016

FROM: Lorie Sutton, Director of Aging

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2015-2016

1. It is requested that the budget for the Aging Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02558810-526200	FCG - Departmental Supplies	\$ 150.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02035881-408401	FCG - Donations	\$ 150.00	

2. Reason(s) for the above request is/are as follows:

To budget a donation received. The donor requested that we use this money for an elderly person or couple for Christmas.

*Lorie B Sutton*

(Signature of Department Head)

**ENDORSEMENT**

1. Forwarded, recommending approval/disapproval.

1/25, 2017

*[Signature]*  
(County Finance Officer)

**ENDORSEMENT**

1. Forwarded, recommending approval/disapproval.

, 20

*[Signature]*  
(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

CLINTON CITY SCHOOLS  
BUDGET AMENDMENT

Fund: STATE

Budget Amendment: 3

The Clinton City Board of Education at a meeting on the 5th day of January, 2017, passed the following resolution:

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

**SEE ATTACHED LISTING**

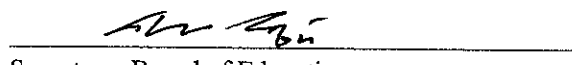
Total appropriation in current budget	\$18,846,615.66
Total increase/decrease of amendment	\$ 69,858.00
Total appropriation in amended budget	\$18,916,473.66

Passed by majority vote of the Clinton City Board of Education on the 5th day of January 2016.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

  
Chairman, Board of Education

\_\_\_\_\_  
Chairman, Board of County Commissioners

  
Secretary, Board of Education

\_\_\_\_\_  
Secretary, Board of County Commissioners



**BUDGET AMENDMENT DETAIL**

**FUND: STATE**

<u>CODE</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
1.5110.130.412	STATE TEXTBOOKS		\$37,115.00
1.5110.061.413	OTHER TEXTBOOKS	\$37,115.00	
<b>ABC TRANSFER</b>			
1.5270.054.121	CERTIFIED SALARY		\$241,427.00
1.5110.010.121	CERTIFIED SALARY	\$241,427.00	
<b>TRANSFER TO UTILIZE FUNDS</b>			
1.5110.015.462	COMPUTER EQUIPMENT	\$333.00	
<b>INTEREST</b>			
1.6550.056.171	SALARY -- BUS DRIVER	\$58,182.00	
<b>ALLOTMENT ADJUSTMENT</b>			
1.5350.016.121	SALARY -- CERTIFIED STAFF	\$8,640.00	
<b>TWICE RETAINED ALLOCATION</b>			
1.5110.061.411	INSTRUCTIONAL SUPPLIES	\$103.00	
<b>ADM ADJUSTMENT</b>			
1.5110.003.162	SUBSTITUTE PAY	\$2,600.00	
<b>ADM ADJUSTMENT</b>			

**CLINTON CITY SCHOOLS**  
**BUDGET AMENDMENT**

Fund: **FEDERAL**

Budget Amendment: 1

The Clinton City Board of Education at a meeting on the 5th day of January, 2017, passed the following resolution:

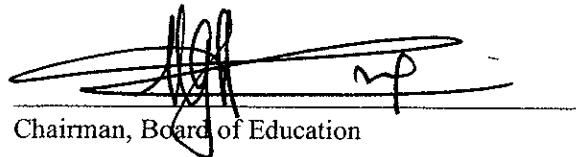
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

**SEE ATTACHED LISTING**

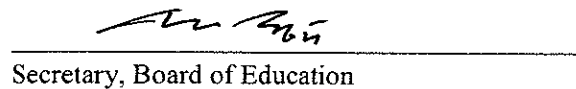
Total appropriation in current budget	\$2,494,737.74
Total increase/decrease of amendment	\$284,040.84
Total appropriation in amended budget	\$2,778,778.58

Passed by majority vote of the Clinton City Board of Education on the 5th day of January 2017.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

  
\_\_\_\_\_  
Chairman, Board of Education

\_\_\_\_\_  
Chairman, Board of County Commissioners

  
\_\_\_\_\_  
Secretary, Board of Education

\_\_\_\_\_  
Secretary, Board of County Commissioners

**BUDGET AMENDMENT DETAIL**

**FUND: FEDERAL**

<u>CODE</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
3.5230.049.181	SUPPLEMENT PAY	\$142.78	
<b>ADJUST BUDGET TO ACTUAL NEEDS</b>			
3.5210.060.121	SALARY – CERTIFIED		\$6,691.32
3.5210.060.211	SOCIAL SECURITY		\$511.89
3.5210.060.221	RETIREMENT		\$1,025.11
3.5210.060.411	INSTRUCTIONAL SUPPLIES		\$18,463.00
<b>ADJUST BUDGET TO ACTUAL NEEDS</b>			
3.5110.070.163	SUBSTITUTE PAY		\$1,053.50
<b>ADJUST BUDGET TO ACTUAL NEEDS</b>			
3.5110.082.163	SUBSTITUTE PAY	\$1,858.00	
3.5110.082.211	SOCIAL SECURITY	\$142.14	
3.5210.082.163	SUBSTITUTE PAY	\$1,545.00	
3.5210.082.211	SOCIAL SECURITY	\$118.19	
3.5210.082.232	WORKERS COMPENSATION	\$100.00	
3.5210.082.312	WORKSHOP EXPENSE	\$4,937.31	
3.5210.082.411	INSTRUCTIONAL SUPPLIES	\$1,000.00	
3.8100.082.392	INDIRECT COST	\$299.36	
<b>ALLOCATION</b>			
3.5350.110.113	SALARY-DIR/SUPERVISOR	\$33,250.00	
3.5350.110.163	SUBSTITUTE PAY	\$200.00	
3.5350.110.198	SALARY – TUTOR	\$103,442.00	
3.5350.110.211	SOCIAL SECURITY	\$10,472.32	
3.5350.110.221	RETIREMENT	\$15,694.86	
3.5360.110.232	WORKERS COMPENSATION	\$1,000.00	
3.5350.110.311	CONTRACTED SERVICES	\$3,000.00	
3.5350.110.333	PRINTING/BINDING	\$7,000.00	
3.5360.110.312	WORKSHOP EXPENSE	\$6,000.00	
3.5350.110.313	WORKSHOP TRAVEL	\$100.00	
3.5350.110.342	POSTAGE	\$100.00	
3.5360.110.411	SUPPLIES AND MATEIRALS	\$3,287.15	
3.5350.110.418	COMPUTER SOFTWARE/SUPP	\$500.00	
3.5350.110.459	SOFTWARE SUPPLIES	\$200.00	
3.5880.110.459	SOFTWARE SUPPLIES	\$400.00	
3.6300.110.115	SALARY – CLERICAL	\$18,300.00	
3.6300.110.211	SOCIAL SECURITY	\$1,399.96	
3.6300.110.221	RETIREMENT	\$2,988.40	

3.6300.110.231	HOSPITALIZATION	\$910.00
3.6540.110.173	SALARY – CUSTODIAN	\$4,928.00
3.6540.110.211	SOCIAL SECURITY	\$376.99
3.6550.110.171	SALARY – BUS DRIVER	\$10,500.00
3.6550.110.221	SOCIAL SECURITY	\$803.26
3.6550.110.331	TRANSP CONTRACT	\$10,500.00
3.8100.110.392	INDIRECT COST	\$4,647.06
3.8200.110.399	UNBUDGETED FUNDS	\$53,783.19

**ALLOCATION**

3.5210.118.163	SUBSTITUTE PAY	\$600.00
3.5210.118.211	SOCIAL SECURITY	\$45.90
3.5210.118.232	WORKERS COMPENSATION	\$25.00
3.5210.118.311	CONTRACTED SERVICES	\$800.00
3.5210.118.312	WORKSHOP EXPENSE	\$845.32
3.5210.118.411	SUPPLIES AND MATERIALS	\$2,469.97
3.5240.118.312	WORKSHOP EXPENSE	\$1,182.00

**ALLOCATION**

3.5230.119.312	WORKSHOP EXPENSE	\$1,891.50
----------------	------------------	------------

**ALLOCATION**

---

**SAMPSON COUNTY  
BOARD OF COMMISSIONERS**

---

ITEM ABSTRACT

ITEM NO.    5

Meeting Date: February 6, 2017	<input checked="" type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

---

INFORMATION ONLY

*For all Board Information items, please contact the County Manager's Office if you wish to have additional information on any of the following.*

- a. 2016 State of the County Health Report

# SAMPSON COUNTY HEALTH DEPARTMENT

Wanda Robinson  
Health Director



360 County Complex Road, Suite 200  
Clinton NC 28328

TO: Mr. Edwin Causey  
County Manager

FROM: Wanda Robinson  
Health Director

Subject: County Commissioner Meeting Agenda item #2

Date: January 25<sup>th</sup>, 2017

The Sampson County Board of Health met on January 23<sup>rd</sup> and approved the attached “State of the County Health Report 2016”. This is being submitted to the County Commissioners as an informational item on the agenda.

The Sampson County Health Department is pleased to provide the State of the County Health Report 2016 for review. This report provides a yearly review of the top health concerns determined during the 2014 Community Health Assessment and how Sampson County has taken action to address them. The State of the County Health Report includes a review of major morbidity and mortality data for the county. It also includes health concerns, progress made in the last year on selected priorities, and other changes in Sampson County that affect health concerns. This report addresses new and emerging issues that affect the county’s health status and the ways community members can get involved.

If there are questions, please contact me



# State of the County Health Report 2016



# State of the County Health Report 2016

The Sampson County Health Department and the Sampson County Partners for Healthy Carolinians Task Force are pleased to provide this yearly review of the top health concerns determined during the 2014 Community Health Assessment and how Sampson County has taken action to address them. This State of the County Health Report (SOTCH) will include a review of major morbidity and mortality data for the county. It will also include health concerns, progress made in the last year on the selected priorities, and other changes in Sampson County that affect health concerns. The report will address new and emerging issues that affect the county's health status and ways community members can get involved with ongoing efforts.

For more information about the State of the County Health Report, contact the Sampson County Health Department at 910-592-1131 or log on to the health department's website at [www.sampsonnc.com](http://www.sampsonnc.com).

---

The Sampson County Health Department (SCHD) was first established in 1911. Since 1911, the health department has continued to provide services that are essential to the public's health. Public health is a "quiet miracle" with a contribution to the quality of life that cannot be estimated. Public health is uniquely responsible for bringing the benefits of prevention to Sampson County citizens.

---

The Sampson County Partners for Healthy Carolinians (SCPFHC) Task Force is a non-profit organization that was established in 2000. The task force is a public-private partnership that represents public health, hospitals, health and human service agencies, civic groups, churches, schools, businesses, community members and leaders. For more information on the task force, please visit [www.scpfhc.com](http://www.scpfhc.com).





# Sampson County Data Profile Highlights

## Demographics

**Total Population:**

63,842

**Ethnicity:**

White – 58.5%

African American – 26.0%

Hispanic/Latino (of any race) – 17.5%

## Economic Characteristics

**Median household income:**

\$35,731

**Median family income:**

\$42,907

**Families below poverty level:**

18.9%

[www.factfinder.census.gov](http://www.factfinder.census.gov)

[www.factfinder.census.gov](http://www.factfinder.census.gov)

## Leading Causes of Death

Rank	Cause of Death	Number
1	Cancer	695
2	Heart Disease	673
3	Cerebrovascular Diseases	196
4	Chronic Lower Respiratory Diseases	175
5	Diabetes Mellitus	168
6	All Other Unintentional Injuries	146
7	Alzheimer's Disease	100
8	Unintentional Motor Vehicle Injuries	83
9	Nephritis, Nephrotic Syndrome & Nephrosis	63
10	Pneumonia & Influenza	52
	All other causes	809
	<b>Total Deaths – All Causes</b>	<b>3,160</b>

**Leading Causes of Death 2010-2014**

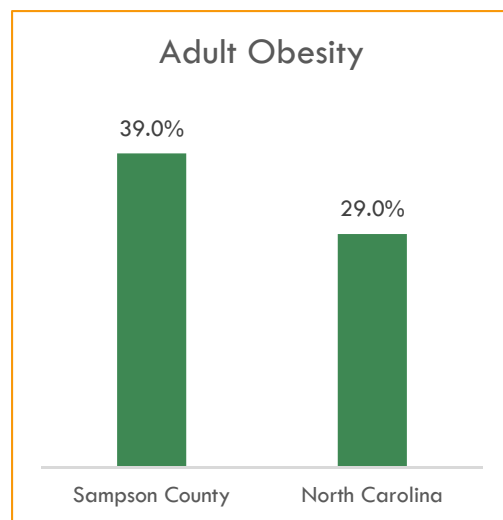
[www.schs.state.nc.us/data/databook/](http://www.schs.state.nc.us/data/databook/)

# Community Health Concerns

As a result of the 2014 Community Health Assessment, Sampson County Partners for Healthy Carolinians selected Obesity/Chronic Disease as the top health priority and Drug/Alcohol Abuse, Mental Health, and Teen Pregnancy as other health concerns. The Community Health Assessment is a process by which community members gain an understanding of health, health concerns, and health care systems of the community. These community members identify, collect, analyze, and disseminate information on community assets, resources, strengths, and needs.

## Obesity

Overweight and obesity are both labels for ranges of weight that are greater than what is generally considered healthy for a given height. The terms also identify ranges of weight that have been shown to increase the likelihood of certain diseases and other health problems such as heart disease, cancer, diabetes, high blood pressure, high cholesterol, and stroke. In 2012, 16% of Sampson County children ages 2-4 were overweight and 21% were obese (<http://www.eatsmartmovemorenc.com/Data/Texts/CountySpecific2to4NCNPASS2012.pdf>). In 2016, 39% of Sampson County adults were obese compared to 29% of North Carolina adults.



[www.countyhealthrankings.org](http://www.countyhealthrankings.org)

## Progress

- Sampson Regional Medical Center provided a monthly Community Wellness calendar.
- Sampson County Health Department promotes Eat Smart, Move More – Maintain, don't gain! Holiday Challenge. The Holiday Challenge is a free online weight maintenance program offered from Thanksgiving to New Year's Eve. Sampson County had a total of 46 participants in 2015.
- The Fitness Renaissance Program reaches over 4,000 students annually in grades K-3 in Clinton City Schools, Sampson County Schools and Harrells Christian Academy. Students are rewarded with medals at the end of the school year.

## Chronic Disease

Chronic diseases, such as heart disease, stroke, cancer, diabetes, and arthritis are the leading causes of death and disability in the United States. About half of all adults have one or more chronic health conditions. These diseases also cause major limitations in daily living for people. High blood pressure, high LDL cholesterol, and smoking are key heart disease risk factors for heart disease. Other medical conditions and lifestyle choices can also put people at a higher risk for heart disease, including: diabetes, overweight and obesity, poor diet, physical inactivity, and excessive alcohol use. Chronic diseases are among the most common, costly, and preventable of all health problems.

### Heart Disease

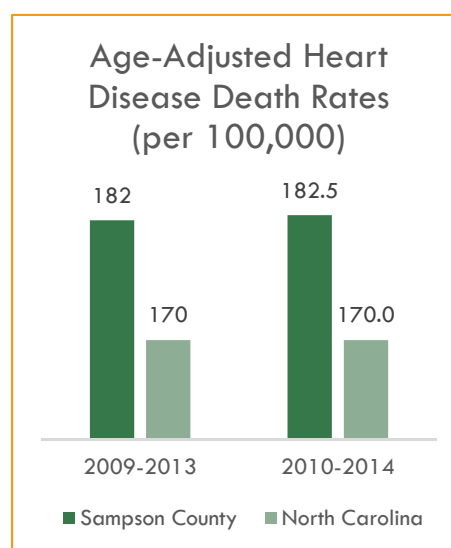
Heart Disease refers to several types of heart conditions. The most common type is coronary artery disease (CAD), which can cause heart attack, angina, heart failure, and arrhythmias. Heart disease is the leading cause of death of men and women in the U.S. Each year, roughly 1 in 4 adults die from heart disease.

### Stroke

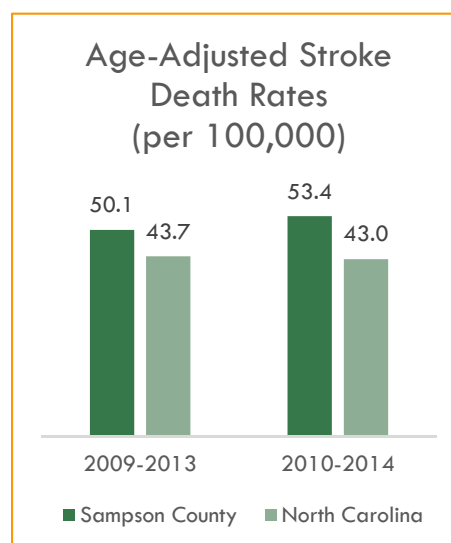
A stroke, sometimes called a brain attack, occurs when a clot blocks the blood supply to the brain or when a blood vessel in the brain bursts. Some medical conditions such as high blood pressure, high cholesterol, heart disease, diabetes, overweight or obesity can increase the risk of stroke.

### Progress

- Sampson Regional Medical Center held its annual Care Fair in June 2016.
- Two articles related to Heart Disease were submitted to *The Sampson Independent* and *The Sampson Weekly* on behalf of Sampson County Health Department and Sampson County Partners for Healthy Carolinians.
- Several community presentations and health fairs were conducted in Sampson County with several hundred participants.



[www.schs.state.nc.us/data/databook/](http://www.schs.state.nc.us/data/databook/)



[www.schs.state.nc.us/data/databook/](http://www.schs.state.nc.us/data/databook/)

## Cancer

Cancer is a disease in which abnormal cells divide without control and are able to invade other tissues. Cancer cells can spread to other parts of the body through the blood and lymph systems. Cancer is not just one disease, but many diseases. There are more than 100 different types of cancer.

### Progress

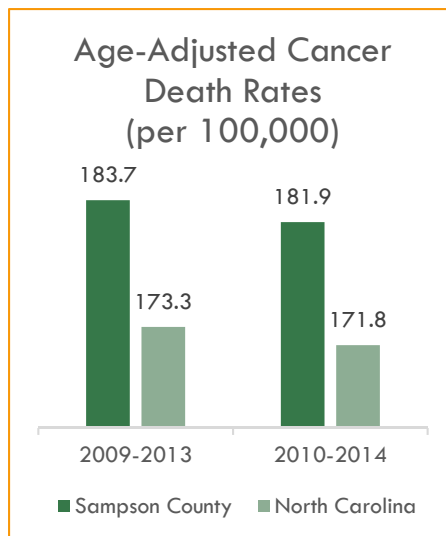
- 18<sup>th</sup> Annual Breast Cancer Rally was held at the County Courthouse in downtown Clinton, followed by a “Walk for the Cure” to Sampson Center Gymnasium for a health fair.
- Four cancer related articles were submitted to *The Sampson Independent* and *The Sampson Weekly*.
- Sampson County Breast and Cervical Cancer Control Program (BCCCP) Advisory Board distributed 500 pink breast cancer ribbons and 130 teal cervical cancer ribbons to local churches and organizations for the Pink and Teal Ribbon Campaigns.
- Breast and Cervical Cancer presentations and health fairs were conducted in the community reaching several hundred Sampson County residents.

## Diabetes

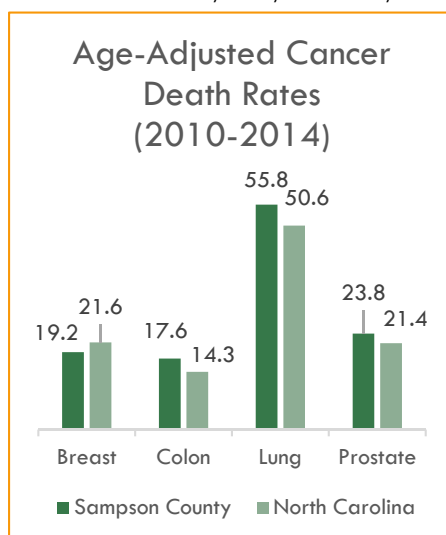
Diabetes is a disease in which blood glucose levels are above normal. Most of the food we eat is turned into glucose, or sugar, for our bodies to use for energy. The pancreas, an organ that lies near the stomach, makes a hormone called insulin to help glucose get into the cells of our bodies. When you have diabetes, your body either doesn't make enough insulin or can't use its own insulin as well as it should. This causes sugar to build up in your blood.

### Progress

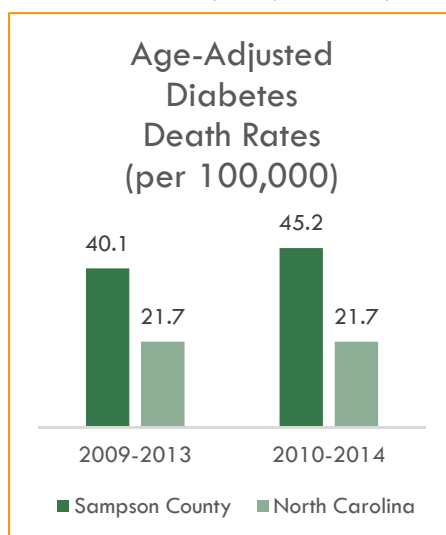
- The Diabetes Self-Management Program at the Sampson County Health Department reached over 10 diabetics through diabetes assessments, education classes and follow-up.



[www.schs.state.nc.us/data/databook/](http://www.schs.state.nc.us/data/databook/)



[www.schs.state.nc.us/data/databook/](http://www.schs.state.nc.us/data/databook/)



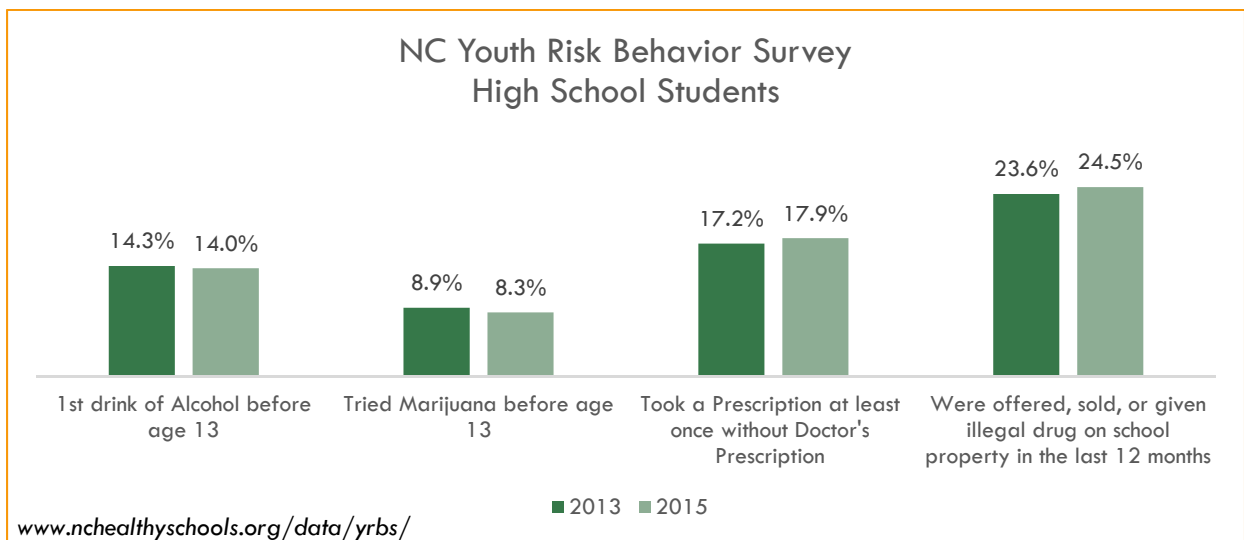
[www.schs.state.nc.us/data/databook/](http://www.schs.state.nc.us/data/databook/)

- Sampson County Healthy Department participated in community health fairs and conducted presentations to local churches, nutrition worksites, and organizations reaching several hundred individuals.
- Sampson Regional Medical Center provided diabetes education group classes and 4 nutrition review classes reaching over 80 diabetics.
- Eleven Sugar Buddies Support Group classes were conducted through Sampson Regional Medical Center reaching over 60 people.

## Other Health Concerns

### Alcohol/Drug Abuse

Alcohol and other drug use among our youth remains a major public health problem. Substance use and abuse can increase the risk for injuries, violence, HIV infection, and other diseases.

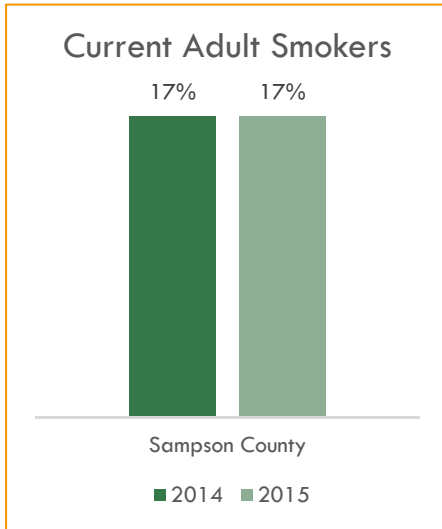


### Progress

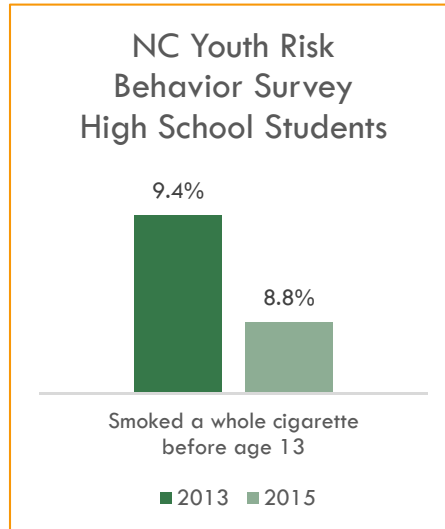
- Sampson County Substance Abuse Coalition builds and strengthens the capacity of Sampson County communities to create a safe, healthy and drug/crime free environment by strategically serving as a catalyst to mobilize community efforts to reduce addictive behaviors among youth and adults.
- Sampson County Cooperative Extension promoted Prom Pledge, a program that reaches juniors and seniors by focusing on drinking and driving awareness during prom season.
- Sampson County Cooperative Extension and Sampson County Substance Abuse Coalition provided drug awareness by promoting Red Ribbon Week (October 23-31).

## Tobacco

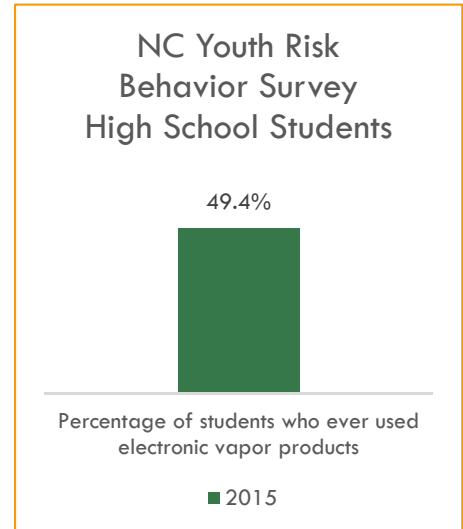
Cigarettes and other forms of tobacco (including cigars, pipe tobacco, snuff, chewing tobacco, and e-cigarettes) contain the addictive drug nicotine. Tobacco use is the leading preventable cause of disease, disability, and death in the United States.



[www.countyhealthrankings.org](http://www.countyhealthrankings.org)



[www.nchealthyschools.org/data/yrbs/](http://www.nchealthyschools.org/data/yrbs/)



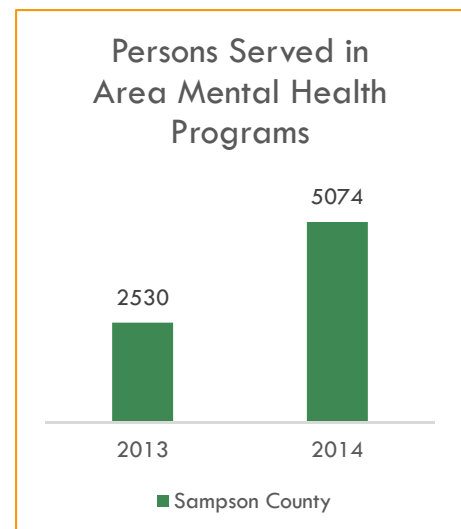
[www.nchealthyschools.org/data/yrbs/](http://www.nchealthyschools.org/data/yrbs/)

## Progress

- The Region 8 Tobacco Control Lead Manager negotiated with seven apartment complexes in Sampson County and worked with private mental health providers in Sampson County to adopt either tobacco free or smoke free policies.
- Sampson County Health Department and Region 8 Tobacco Control Lead Manager promoted Quitline.

## Mental Health

Mental health includes our emotional, psychological, and social well-being. It affects how we think, feel, and act. It also helps determine how we handle stress, relate to others, and make choices. Mental health is important at every stage of life, from childhood and adolescence through adulthood. Many factors contribute to mental health problems, including: biological factors, such as genetics or brain chemistry; life experiences, such as trauma or abuse; family history of mental health problems.



[www.osbm.nc.gov/facts-figures/linc/](http://www.osbm.nc.gov/facts-figures/linc/)

## Progress

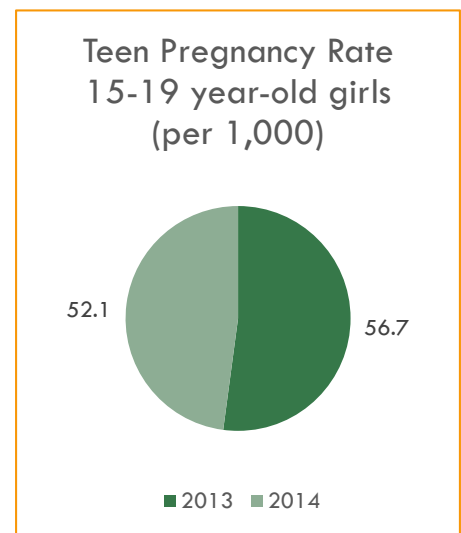
- Eastpointe LME/MCO, Sampson Community College, Sampson County Substance Abuse Coalition and Sampson Regional Medical Center partnered together to offer 12 free monthly educational sessions to the public covering a variety of topics including National Recovery Month. These sessions reached over 130 people.
- Eastpointe LME/MCO conducted four Mental Health First Aid classes to employees at Sampson County Department of Social Services, Sampson County Health Department and Commwell Health.
- Eastpointe LME/MCO conducted two Crisis Intervention Training classes for Sampson County Law Enforcement and First Responders.

## Teen Pregnancy

Teen pregnancy brings substantial social and economic costs through immediate and long-term impacts on teen parents and their children. Teen pregnancy prevention is very important to the health and quality of life for our youth. Evidence-based teen pregnancy prevention programs address specific factors on the basis of knowledge, skills, beliefs, or attitudes related to teen pregnancy. In addition to these programs, teens need access to youth-friendly clinical services as well as parents and other trusted adults to play a role in helping them make healthy choices about relationships, sex, and birth control.

## Progress

- Sampson County Health Department partnered with Academic Abundance, Inc. and Clinton High School to educate teens through Family Planning & STD presentations reaching over 350 ninth graders during the 2015-2016 school year.
- Sampson County Health Department partnered with Sampson County Partners for Healthy Carolinians Task Force to host “Sampson County’s 2<sup>nd</sup> Annual Teen Health Fair” in May 2016 reaching over 150 participants.
- Six articles were submitted to *The Sampson Independent* and *The Sampson Weekly* on Teen Pregnancy, Family Planning and HIV/STD on behalf of Sampson County Health Department.



<http://www.shiftnc.org/data>

## New Initiatives

- New websites were launched for Sampson Community College ([www.sampsoncc.edu](http://www.sampsoncc.edu)) and Sampson County Government ([www.sampsonnc.com](http://www.sampsonnc.com)).
  - Sampson County Health Department will adopt a standing order and implement a distribution program to increase access to naloxone.
  - The Sampson County Breast and Cervical Cancer Control Program (BCCCCP) Advisory Board will apply for the 2017 United Way of Sampson County funding application for cancer prevention and awareness.
  - Increase health education programs to include ESMM, smoking cessation, etc.
  - Maternal Child Health Initiative to reduce infant mortality.
  - Sampson County's 3<sup>rd</sup> Annual Teen Health Fair.
- 

## Emerging Issues

- Medicaid changes.
  - Increase in Opiate/Opioid usage.
  - Education and awareness on Ebola, Avian Influenza and Zika Virus.
- 

## Volunteers Are Welcome

Help Sampson County Partners for Healthy Carolinians and Sampson County Health Department address these health concerns and issues in your community! Call 910-592-1131 or attend the next Healthy Carolinians meeting at The Center for Health + Wellness, 417 E. Johnson St., Clinton, NC at 1:30 pm every 3<sup>rd</sup> Tuesday of the month. Community members can get involved by: becoming a member of Sampson County Partners for Healthy Carolinians (SCPFHC); attending monthly meetings; volunteering to assist with community health fairs or participate in Healthy Carolinians sponsored events; participating in community forums and coalitions; or by inviting the Sampson County Health Department or Sampson County Partners for Healthy Carolinians to participate or present at your next event.

---

## Dissemination of SOTCH Report

- Sampson County Board of Health
  - Sampson County Board of Commissioners
  - Sampson County Partners for Healthy Carolinians
  - Sampson County Health Department
- This report will also be available to the public at [www.scpfhc.org](http://www.scpfhc.org), [www.sampsonnc.com](http://www.sampsonnc.com), and upon request at the Sampson County Health Department (910) 592-1131.



## POLICIES AND PROCEDURES REGARDING PUBLIC COMMENT

A period reserved for comments from the public on topics not otherwise included on that evening's agenda will be included as an item of business on all agendas of regularly-scheduled Board of Commissioners meetings and shall be deemed the "Public Comment" segment of the agenda. The Public Comment segment of the agenda will be placed at the end of the agenda, following the conclusion of all other open session business.

As with Public Hearings, the Chair (or presiding officer) will determine and announce limits on speakers at the start of the Public Comment period. Generally, each speaker will be allocated five (5) minutes. **Speakers may not allocate their time to another speaker.** The Chairman (or presiding officer) may, at his discretion, decrease this time allocation, if the number of persons wishing to speak would unduly prolong the meeting.

The Public Comment period shall not exceed a total of thirty (30) minutes unless the Board entertains a successful majority vote to extend this period.

An individual wishing to address the Board during the Public Comment period shall register with the Clerk to the Board prior to the opening of the meeting by signing his or her name, address and a short description of his or her topic on a sign-up sheet stationed in the lobby of the County Auditorium.

If time allows, those who fail to register before the meeting may speak during the Public Comment period. These individuals will speak following those who registered in advance. At this time in the agenda, an individual should raise his or her hand and ask to be recognized by the Board Chair (or presiding officer); and then state his or her name, address and introduce the topic to be addressed.

Items of discussion during the Public Comment segment of the meeting will be only those appropriate to Open Meetings. Closed Meeting topics include, but are not limited to, such subjects as personnel, acquisition of real property, and information protected by the client-attorney privilege. Closed Meeting subjects will not be entertained.

Because subjects of Special and Emergency Meetings are often regulated by General Statutes, there will be no Public Comments segment reserved on agendas of these meetings; however, Special and Emergency Meetings are open for public attendance.

The Public Comments segment of the agenda is intended to provide a forum for the Board of Community to listen to citizens; **there shall be no expectation that the Board will answer impromptu questions.** However, Board members, through the presiding officer, may ask the speaker questions for clarification purposes. The Board will not take action on an item brought up during the Public Comments segment of the agenda and, when appropriate, items will be referred to the Manager or the proper Department Head.