



**SAMPSON COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
December 4, 2017**

6:00 pm	Convene Regular Meeting (County Auditorium)	
	Invocation and Pledge of Allegiance	
Tab 1	Organization of the Board	1
	Approval of Agenda	
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	a. Approval of Final Plat - Sand Stone Subdivision	2 - 6
Tab 3	Presentations and Reports	
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	b. Presentation Regarding Opioid-Related Federal Litigation	8 - 30
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Tab 4	Action Items	
	a. Local Resolution Supporting Naming a Portion of NC 24 for Medal of Honor Recipient R. Geddie Herring	40 - 56
	b. Consideration of Temporary Reduction in Tap Fees with Contractual Obligations	57 - 58
	c. Public Hearing - Naming of Private Roads	59 - 60
	d. Appointments	61 - 64
	• Board of Health (appointments requested)	
	• Workforce Development Board (private sector appointment)	
Tab 5	Consent Agenda	65
	a. Approve the minutes of the November 6, 2017 meeting	66 - 72
	b. Approve execution of the Agreement for Clinical Affiliation Between Sampson County Emergency Services and Central Carolina Community College	73 - 76
	c. Approve execution of the contract with Vanns Crossroads Fire Department for the provision of rescue technician (RT) services	77 - 83
	d. Approve the renewal of the lease agreement for the Dismal solid waste convenience site property between Sampson County and Billy L. Wrench and Ruth M. Wrench	84 - 87
	e. Adopt a resolution authorizing the lease of agriculture tracts adjacent to the Detention Center for the period December 1, 2017 - December 31, 2018 to Mac Sutton for farming purposes	88 - 91

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	Adjournment	

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1

Meeting Date: December 4, 2017	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue
	<input type="checkbox"/>		<input type="checkbox"/>	

SUBJECT: Organization of the Board

DEPARTMENT: Governing Body

PUBLIC HEARING: No

CONTACT PERSON(S): Edwin W. Causey, County Manager (for election of Chairman)
Chairman (for election of Vice Chairman)
Joel Starling, County Attorney

PURPOSE: To conduct annual election of officers

ATTACHMENTS: None

BACKGROUND:

North Carolina General Statutes require that the Board elect its officers during its first meeting in December each year. Customarily, the County Manager presides over the election of the Chairman. Then, the newly-elected Chairman presides over the election of Vice Chairman.

The person conducting the election should ask for nominations from the Board (nominations do not require a second). After all nominations have been made, the Board should vote (typically in the order received) on the candidates, with each member casting one vote. The Board should agree in advance on what procedure to follow if no candidate receives a majority of the votes cast on the first round of voting. County Attorney Joel Starling will advise the Board on options for this procedure.

RECOMMENDED ACTION OR MOTION:

Elect officers as prescribed by General Statutes

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 2 (a)

Meeting Date: December 4, 2017	<input type="checkbox"/> Information Only	<input type="checkbox"/> Public Comment
	<input type="checkbox"/> Report/Presentation	<input type="checkbox"/> Closed Session
	<input checked="" type="checkbox"/> Action Item	<input checked="" type="checkbox"/> Planning/Zoning
	<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Water District Issue

SUBJECT: Planning Issues

DEPARTMENT: Clinton-Sampson Planning and Zoning

PUBLIC HEARING: No

CONTACT PERSON: Mary Rose, Planning Director

PURPOSE: To consider actions on planning and zoning items as recommended by Planning Board

ATTACHMENTS: Planning Staff Memorandum; Maps

BACKGROUND:

- a. Approval of Final Plat - Sand Stone Subdivision
As the enclosed Planning Board minutes reflect, the Planning Board has unanimously recommended approval of the 9-lot subdivision final plat for Sand Stone Subdivision.

RECOMMENDED ACTION OR MOTION:

Approve the final subdivision plat for Sand Stone Subdivision as recommended.



Clinton-Sampson Planning Department
227 Lisbon Street
Post Office Box 199
Clinton, North Carolina 28329
(910) 299-4904 (T) - (910) 592-4261 (F)



To: Ed Causey, County Manager
From: Mary M. Rose, Planning Director
Subject: November 20, 2017 Sampson County Planning and Zoning Board Meeting -
County Board of Commissioners December 4, 2017 Agenda Item
Date: November 21, 2017

The following request was addressed by the Planning and Zoning Board at their November 20, 2017 meeting:

Final Subdivision Plat (Sand Stone Subdivision) - A nine lot subdivision to be located along Plainview Highway by Warren Realty, LLC. was reviewed and unanimously recommended by the Planning Board for final plat approval. All nine lots as proposed meet the dimensional criteria of the Sampson County Zoning Ordinance, Subdivision Regulations, and have access to County water.

Please contact my office with any additional questions or comments.

attachments

cc: Susan Holder, Assistant County Manager

MINUTES OF THE SAMPSON COUNTY
PLANNING AND ZONING BOARD

Meeting Date

November 20, 2017

Members Present

Steve Parker
Clayton Hollingsworth
Sherri Smith
Nancy Blackman
Andrew Jackson
Ann Naylor

Members Absent

Debra Bass

Minutes Approved

Upon a motion by Andrew Jackson and seconded by Nancy Blackman, the minutes of the October 16, 2017 meeting were unanimously approved as presented by the Board.

SU-11-17-1

A special use request by Grace Missionary Baptist Church dba Grace Christian School Fundamental Broadcasting Network to construct a 200' FM radio repeater station /tower located at 6461 Newton Grove Highway in a RA-Residential Agriculture District. (See attached location map and site plan)

Staff has reviewed the Special Use Permit request and made the following findings:

1. Michael Ebron has signed the special use application as the applicant of the property under consideration.
2. The property under consideration contains approximately 12.3 acres as shown on the location map. (See the attached site plan.)
3. The property is currently zoned RA-Residential Agriculture.
4. The proposed tower will not exceed 200' in height.
5. The proposed project meets all setbacks, and other dimensional criteria required by the Sampson County Zoning Ordinance and Sampson County Communication Tower Ordinance.
6. Section 1 Goals and Objectives of the Sampson County Land Use Plan identifies goal number one to promote an orderly and efficient land use development pattern, which allows for a variety of land uses while being sensitive to environmental concerns.
7. The properties adjacent to the north, south, east, and west are zoned RA-Residential Agriculture.
8. All adjacent property owners within 100' have been notified by mail and the property has been posted.

Mary Rose, Michael Ebron and Brandon Wills were sworn.

Mrs. Rose directed the board to the location map, site plan, vegetative buffer and fence site plan proposed by the applicant, and informed the board the request was in compliance with the Sampson County Zoning Ordinance and the Sampson County Communication Tower Ordinance.

Mr. Wills, licensed real estate appraiser, informed the board his company, located at 121 S Cool Street, Fayetteville, NC has experience assessing the effects cellular towers may have on adjoining property values. He has worked in 14 counties throughout North and South Carolina and has been evaluating the effects of cellular towers on adjoining property values for 5 years. Mr. Wills informed the board it is his professional opinion there is no evidence of adjoining property values being diminished when located in close proximity to cellular towers.

Mr. Jackson inquired about the standard which addresses harmony. Mrs. Rose informed the Board per the findings presented by planning staff Section 1 Goals and Objectives of the Sampson County Land Use Plan identifies goal number one to promote an orderly and efficient land use development pattern, which allows for a variety of land uses while being sensitive to environmental concerns. In addition, there was no one in attendance who was opposed to the request and in their were citizens present in support of the request.

The Planning Board granted the Special Use permit by making the following findings:

- A. Nancy Blackman made a motion that the use will not materially endanger the public health or safety if located according to the plan submitted and approved. The motion was seconded by Clayton Hollingsworth and unanimously approved by the board.
- B. Nancy Blackman made a motion that the use meets all required conditions and specifications. The motion was seconded by Steve Parker and unanimously approved by the board.
- C. Nancy Blackman made a motion that the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity. The motion was seconded by Sherri Smith and unanimously approved by the board.
- D. Nancy Blackman made a motion that the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Sampson County Land Use Plan. The motion was seconded by Clayton Hollingsworth and approved by the board by a vote of 5 to 1. Andrew Jackson was the opposing vote.

DECISION. A final motion was made by Nancy Blackman to approve the special use request, seconded by Andrew Jackson and unanimously approved by the Board.

Final Subdivision Plat (Sand Stone Subdivision) - A nine lot subdivision to be located along Plainview Highway/Hwy 421 by Warren Realty, LLC.

Findings of Fact:

- 1. The proposed subdivision is located along Plainview Highway
- 2. The subdivision will contain 9 lots. All proposed lots meet the dimensional requirements of the Sampson County Zoning Ordinance.
- 3. The subdivision has access to County water.
- 4. The subdivision has previously received preliminary plat approval.
- 5. No additional improvements are required due to the fact all lots have frontage along Plainview Hwy/Hwy 421 and access to County water.

Ms. Rose informed the board the proposed properties had access to County water and met all the dimensional requirements of the Sampson County Zoning Ordinance and Subdivision regulations.

DECISION. After Board discussion, Ann Naylor moved to recommend approval of the Sand Stone Subdivision final plat. The motion was seconded by Steve Parker and unanimously approved by the Board.

There being no further business, the meeting was adjourned at 7:00 p.m.

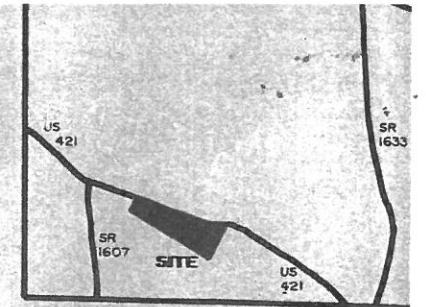
Chairman

Secretary

County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.

Andrew H. Joyner, P.L.S. # 2469

Warren Realty Company, LLC
by Andrew H. Joyner, P.L.S. # 2469
Date: 10/24/2017



MINIMUM SETBACK REQUIREMENTS
Front --- 35'
Side --- 10'
Rear --- 25'

Map Book 63, Page 13

- Found Iron Pipe
- Set Iron Pipe
- Found Concrete Monument
- Found PK Nail
- Set PK Nail
- Found Rebar
- Set Rebar
- Right of Way
- Centerline
- Calculated Point
- Control Corner
- Found Cotton Spindle
- Above Ground
- Below Ground
- Flush

All measurements shown are horizontal and measurements unless otherwise noted.

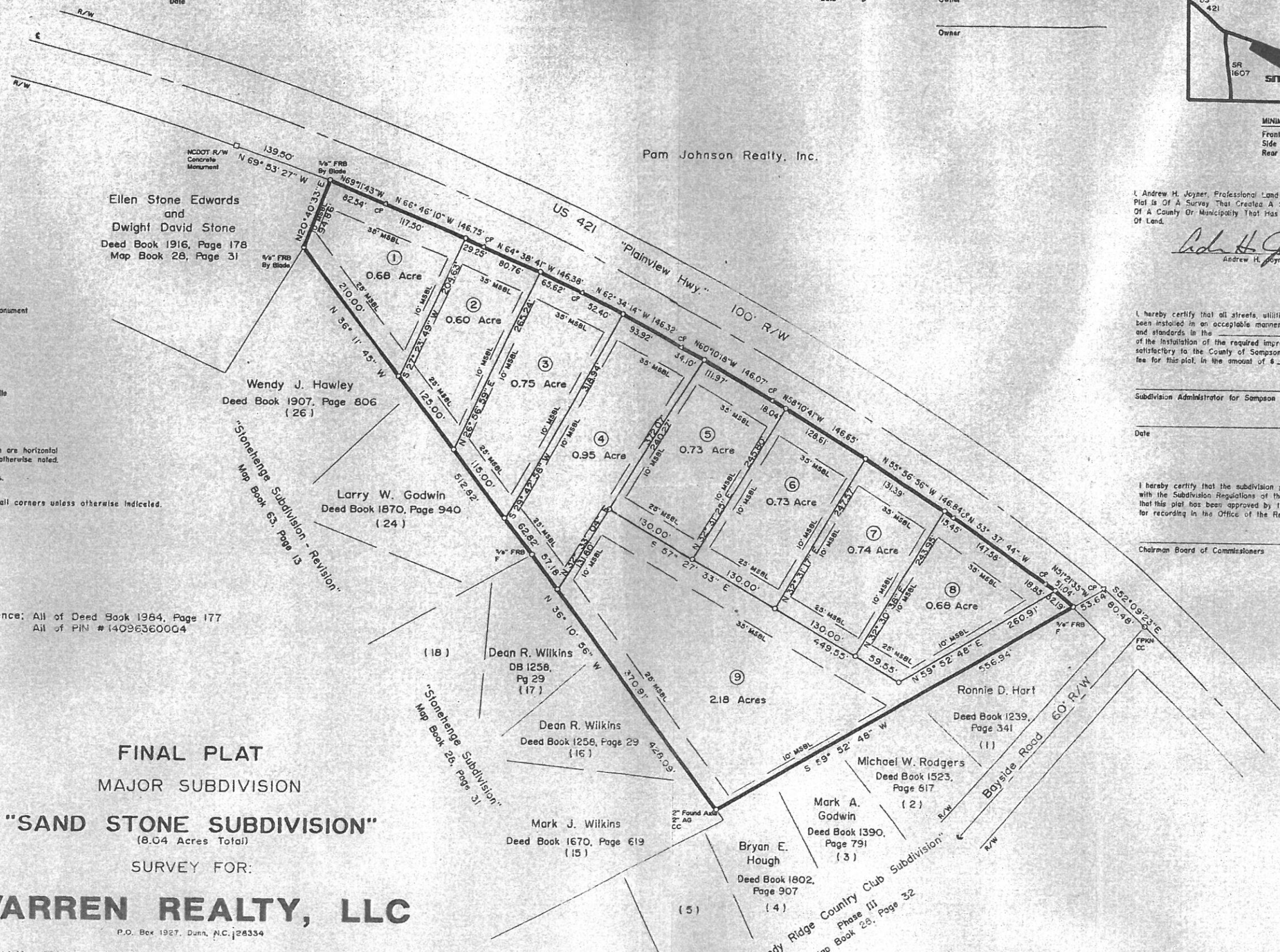
1/4" Set Rebar at all corners unless otherwise indicated.

Deed Reference: All of Deed Book 1984, Page 177
All of PIN # 1409636004

FINAL PLAT
MAJOR SUBDIVISION
"SAND STONE SUBDIVISION"
(8.04 Acres Total)
SURVEY FOR:
WARREN REALTY, LLC

P.O. Box 1927, Dunn, N.C. 28334
PLAINVIEW TWP., SAMPSON COUNTY, N.C.
SURVEY BY: JOYNER PIEDMONT SURVEYING
License No. F-0712
105 East Cumberland Street, P.O. Box 115, Dunn, N.C. 28334
Phone (910) 692-2511

ZONE: R JUNE 23, 2017 SCALE: 1" = 100'



I, Andrew H. Joyner, Professional Land Surveyor No. 2469, Certify That This Plat is of A Survey That Creates A Subdivision Of Land Within The Area Of A County Or Municipality That Has An Ordinance That Regulates Force Of Land.

Andrew H. Joyner, P.L.S. # 2469

I hereby certify that all streets, utilities and other required improvements been installed in an acceptable manner and according to County specified standards in the Subdivision or that guarantee the installation of the required improvements in an amount and manner satisfactory to the County of Sampson has been received, and that the fee for this plat in the amount of \$ has been paid.

Subdivision Administrator for Sampson County

Date

I hereby certify that the subdivision plat shown hereon has been found with the Subdivision Regulations of the County of Sampson, North Carolina that this plat has been approved by the Sampson County Board of Commissioners for recording in the Office of the Registrar of Deeds of Sampson County

Chairman Board of Commissioners

Date



NORTH CAROLINA
SAMPSON COUNTY
I, Andrew H. Joyner, a Registered Land Surveyor, certify that this plat was prepared under my supervision and that the actual measurements were taken in accordance with the provisions of the laws of North Carolina and that the plat is a true and correct copy of the original field notes and computations. Witness my hand and seal this 24th day of June, 2017.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3 (a)

Meeting Date: December 4, 2017	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue
	<input type="checkbox"/>		<input type="checkbox"/>	

SUBJECT: Presentation of the Audit for Fiscal Year Ending June 30, 2017

DEPARTMENT: Finance

PUBLIC HEARING: No

CONTACT PERSON(S): David Clack, Finance Officer
Wade Green, W. Green, PLLC

PURPOSE: To consider approval of audit for fiscal year ending June 30, 2017

ATTACHMENTS: Audit document provided as a separate document

BACKGROUND:

Wade Green of W. Green, PLLC will present the Board with the audit for fiscal year ending June 30, 2017. Audits must also be submitted to the Local Government Commission for final approval.

RECOMMENDED ACTION OR MOTION:

Accept and approve the audit subject to subsequent approval by the Local Government Commission

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3 (b)

Meeting Date: December 4, 2017	<input checked="" type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Presentation Regarding Opioid-Related Federal Litigation

DEPARTMENT: Legal

PUBLIC HEARING: No

CONTACT PERSON(S): Attorney Tiffany Naylor
Joel Starling, County Attorney

PURPOSE: To hear a presentation on opioid-related federal litigation that may impact NC counties

ATTACHMENTS: NCACC Forum materials/handouts

BACKGROUND:

Attorney Tiffany Naylor has requested to address the Board regarding federal opioid litigation that at least one NC county (Buncombe) has joined as a party. As background, the NCACC recognized the significant amount of information being disseminated to county commissioners, managers, and attorneys on the topic of opioid litigation. The NCACC Board of Directors was briefed on this issue and had a robust discussion on the importance of ensuring that county interests are protected in any litigation or potential settlements related to the opioid epidemic. As a result of that discussion, the NCACC organized a forum to ensure that county attorneys had access to information on this topic. While not endorsing any specific law firm, the NCACC did arrange for two national law firm groups to explain their approaches to the opioid litigation issue before county attorneys in attendance. In addition, lawyers with the NC Attorney General's Office discussed the state's approach.

It is our understanding that the staff of the NCACC will have a follow-up discussion with the NC Attorney General's Office in order to further explain county interests and potential damages and will continue to gather information and work to identify potential models for assessing county damages related to opioids.

RECOMMENDED ACTION OR MOTION:

Hear presentation



Forum on Opioid-Related Legal Matters



NCACC Introductory Remarks

- Today's goal is to provide information and forum for discussion
- Presentations from two groups and the Office of the Attorney General
- Please note the NCACC is not endorsing specific group



Background

- The CDC estimates the cost of unintentional opioid-related overdose deaths in NC was **\$1.3 billion** in 2015
- From 1999-2016, opioid-related overdose deaths increased by **more than 800%**
- Estimated that nearly **four people** die each day in NC from accidental drug overdose

Data from the NC Opioid Action Plan

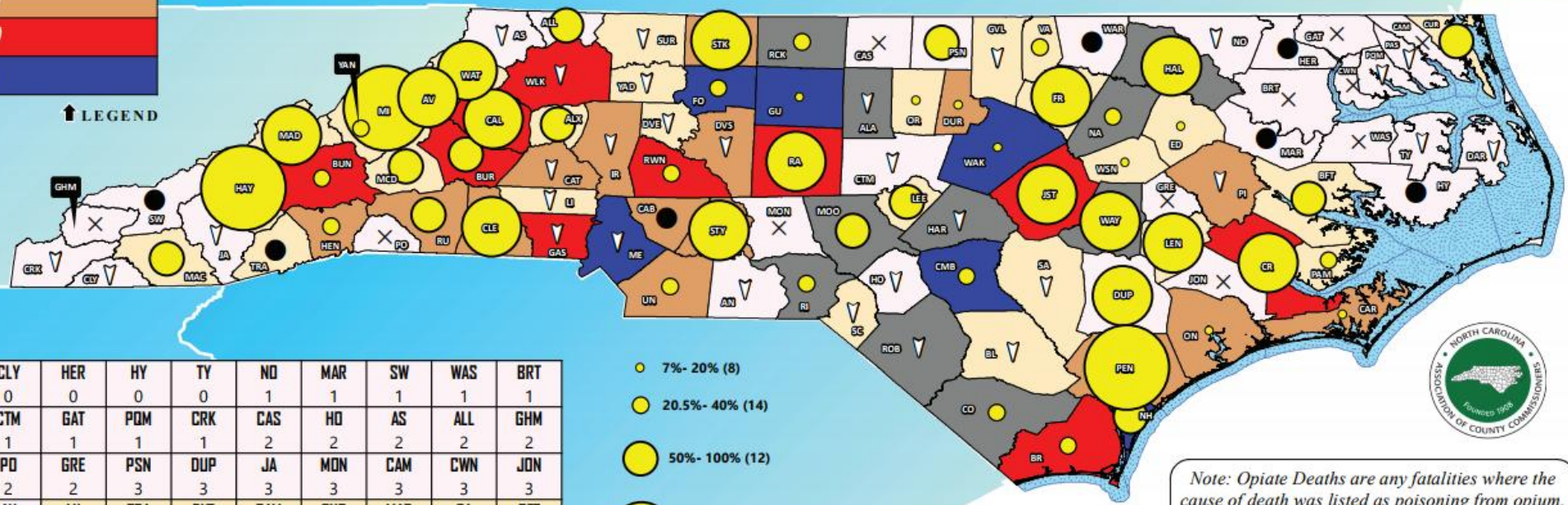
NUMBER OF OPIATE DEATHS AND PERCENT CHANGE (2014-15)

Number of Opiate Fatalities

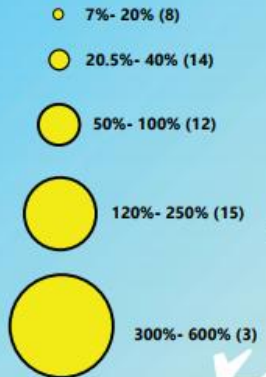
0-3 (32)
4-8 (27)
9-11 [AVG] (10)
12-19 (15)
22-31 (10)
41-62 (6)

Number of Opiate Fatalities

LEGEND



WAR	CLY	HER	HY	TY	NO	MAR	SW	WAS	BRT
0	0	0	0	0	1	1	1	1	1
AN	CTM	GAT	PQM	CRK	CAS	HO	AS	ALL	GHM
1	1	1	1	1	2	2	2	2	2
PAS	PD	GRE	PSN	DUP	JA	MON	CAM	CWN	JON
2	2	2	3	3	3	3	3	3	3
DAR	AV	MI	TRA	DVE	PAM	CUR	MAC	SA	BFT
3	3	4	4	4	4	4	4	5	5
VA	SC	GVL	BL	YAD	LI	YAN	WSN	ED	MAD
5	5	5	5	5	5	5	6	6	6
ALX	DR	LEN	FR	LEE	SUR	WAT	MCD	HAY	CO
6	6	7	7	7	7	7	8	8	9
WAY	HAL	HAR	RCK	ALA	NA	RI	ROB	MOO	PI
9	10	10	11	11	11	11	11	11	12
STY	STK	HEN	RU	PEN	IR	CAR	ON	DUR	CAB
12	13	13	14	14	15	15	15	17	17
CAT	CLE	UN	DVS	CR	JST	CAL	BR	WLK	RWN
17	18	18	19	22	23	23	24	24	29
BUN	GAS	RA	BUR	CMB	NH	GU	FO	ME	WAK
29	30	30	31	41	45	47	53	61	62



PERCENT CHANGE NA (11)

DECREASE IN DEATHS (30)

NO CHANGE IN DEATHS (7)



Note: Opiate Deaths are any fatalities where the cause of death was listed as poisoning from opium, heroin, other opioids, methadone and/or other synthetic opioid. This map allows us to analyze two variables: (1) raw count of opiate deaths in the year 2015 per county, which are represented by the legend in the upper left hand corner and by the figures in the table on the left, and (2) percent change/increase from the number of opiate deaths in 2014, which is represented by the symbols next to the table. In regards to North Carolina's opiate crisis, this allows us to see which counties are in need of more help and which counties are succeeding in their efforts to reduce the number of fatal opiate cases. All counties marked as "percent change NA" are counties that did not report any opiate fatalities in 2014.

Source: NC Department of Health and Human Services, Injury and Violence Prevention Branch



Law Firm Presentations

Baron & Budd, P.C.

Levin Papantonio Thomas Mitchell Rafferty Proctor, P.A.

Greene, Ketchum, Farrell, Bailey & Tweel, LLP

Hill, Peterson, Carper, Bee & Deitzler, PLLC

McHugh Fuller Law Group

Powell & Majestro PLLC



Law Firm Presentations

Crueger Dickinson LLC

Simmons Hanly Conroy LLC

vonBriesen & Roper, s.c.



Other Firms

Napoli Shkolnik PLLC

Motley Rice LLC

Cohen Milstein PLLC

Others?



County Attorneys Working Group

- Open Discussion/Reaction to Presentations
- Questions Identified So Far
- Calculating Damages
- Insight from Counties



Potential Questions to Consider

What is the likelihood of success?

What are the advantages and disadvantages of signing up with outside counsel?

How much work will the county need to contribute to the process?

What are the costs to the county if litigation is unsuccessful?

What type of litigation should be pursued? State? Federal?

What are the possible causes of action?

Are there statutes of limitations concerns? Issues of causation?

How does participation in the Multidistrict Litigation impact a county's potential role/recovery with any action the state takes?

How specific should damages be to gather county-level data?

Are there ways to label and track opioid costs?

At what level of specificity does your county track this type of data?

If not specific figures, is there a legitimate way to estimate/extrapolate costs?

■ Others?



Calculating Damages

Public Health

Cost of overdose medications (e.g., Naloxone)
Drug screening tests
Cost of treating uninsured patients for opiate-related dependence
Treatment costs for babies born with positive toxicology
Substance abuse treatment costs

Social Services

Number of foster care placements attributable to opiate-related causes
Increased number of staff/hours to cover opiate-related cases

Law Enforcement

Cost of additional sheriff department hours attributable to opiate-related response
Cost of detox treatment in detention center
Increase in jail costs attributable to opiate-related causes

Emergency Response

Increase in volume for emergency calls and responses
Coroner/medical examiner costs

Courts

Increase in caseload volume attributable to opiate-related cases

Education

Increase in Number of School Resource Officers

Capital

Cost of building and maintaining treatment facilities

- Others?



Causes of Action

What are the types of legal actions counties could pursue?

- Public Nuisance claims
- Unjust Enrichment
- Negligence
- Claims under the Consumer Protection Act and Controlled Substances Act
- False Advertising



Next Steps

- How can NCACC act as a resource?
- Counties acting as resources for others not in working group
- Guidance for broader County Attorneys Association



Confronting the Opioid Crisis in North Carolina: An Update on the Attorney General's Investigation

November 15, 2015



Attorney General Josh Stein

Every day, *four North Carolinians die* from a medication or drug overdose. *Four times more are hospitalized and another eight times more are taken to the emergency room.* More than *one out of every 100 babies born here experiences symptoms of drug withdrawal.*

Addiction to opioids is causing *immense human suffering and death.* Beyond the painful human cost, the economic impact of these deaths is more than *\$1.8 billion per year in medical expenses and lost work.*

The true economic impact is many millions more, when you include hospitalizations, emergency department visits, social cost of crime, prison, foster care, and other impacts.

It's taken us 15 to 20 years to get to this point of crisis. We won't get out overnight.

But with cooperation among law enforcement, medical prescribers, the public health community, policymakers, and experts on the front lines, *we can make a difference.*





THREE-PART STRATEGY

1. Prevention

Change prescribing practices

Change behavior of drug companies

2. Treatment

\$\$\$

3. Enforcement

Criminal prosecutions

Civil investigation of drug makers and drug distributors



THREE-PART STRATEGY

1. Prevention

Change prescribing practices

- **STOP Act** signed into law June 29, 2017

Change behavior of drug companies

2. Treatment

\$\$\$

3. Enforcement

Criminal prosecutions

Civil investigation of drug makers and drug distributors



THREE-PART STRATEGY

1. Prevention

Change prescribing practices

- **STOP Act** signed into law June 29, 2017

Change behavior of drug companies

2. Treatment

\$\$\$

3. Enforcement

Criminal prosecutions

Civil investigation of drug makers and drug distributors



BIPARTISAN MULTI-STATE INVESTIGATION

- NC in lead group on Executive Committee
- 41 Attorney Generals' Offices



BIPARTISAN MULTI-STATE INVESTIGATION

- NC in lead group on Executive Committee
- 41 Attorney Generals' Offices

PARALLEL TRACKS

- Active investigation building evidence
- Active engagement with drug companies to explore resolution



KEY OBJECTIVES:

- Meaningful remedies that match the scale and reach of the problem
 - Monetary relief
 - Behavior changes / injunctive remedies
- Accountability
- Time
 - Overwhelming need exists now



CURRENT STATUS:

- Parallel tracks
 - Investigation track ongoing for months and building towards filing civil actions
 - Negotiation track – direct engagement
- Counties/municipalities
 - At the forefront of everyone's thinking
 - States
 - Defendants
- Delicate stage
 - Time - overwhelming need exists now



PLEASE STAY IN TOUCH

- Swain Wood – General Counsel
 - swood@ncdoj.gov
 - 919/716-0047
- Kevin Anderson – Senior Deputy Attorney General
- Laura Brewer – Communications Director
- Priya Narasimhan – Deputy General Counsel

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3 (c)

Meeting Date: December 4, 2017	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue
	<input type="checkbox"/>		<input type="checkbox"/>	

SUBJECT: Presentation of 2017 Community Health Assessment

DEPARTMENT: Health

PUBLIC HEARING: No

CONTACT PERSON(S): Wanda Robinson, Health Director

PURPOSE: To provide an overview of the 2017 Community Health Assessment

ATTACHMENTS: Overview/Excerpts (Full CHA Document/ Appendices provided separately)

BACKGROUND:

The Community Health Assessment, referred to as the CHA, is the foundation for improving and promoting the health of county residents. It collects and presents information on health status, community health needs, resources, and other studies of current local health problems. The CHA uses both primary and secondary data to identify health trends, needed resources and opportunities related to improving the health of Sampson County residents. After collection and review of surveys, statistical data, and the recommendations from the Sampson County Partners for Healthy Carolinians, the Board of Health approved the top three priorities identified for which the Health Department will develop and implement a strategic plan. The plan will be presented by Health Director Wanda Robinson for approval by the Board, satisfying state requirements.

RECOMMENDED ACTION OR MOTION:

Hear recommendations and approve plan as submitted.

SAMPSON COUNTY HEALTH DEPARTMENT

Wanda Robinson
Health Director



360 County Complex Road, Suite 200
Clinton NC 28328

To: Mr. Edwin Causey
County Manager

Susan Holder
Assistant County Manager

From: Wanda Robinson
Health Director

Subject: County Commissioner's agenda item-Community Health Assessment 2017

Date: November 20, 2017

The Sampson County Community Health Assessment is being submitted as an item to be added to the December County Commissioner's meeting agenda. This report was approved by the Sampson County Board of Health on November 20th, 2017.

The Community Health Assessment, referred to as the CHA, is the foundation for improving and promoting the health of county residents. It is the foundation tool of public health practice that aims to describe the health of the community by presenting information on health status, community health needs, resources and other studies of current health problems.

The CHA uses both primary and secondary data to identify health trends, needed resources and opportunities related to improving the health of Sampson County residents. After collection and review of surveys, statistical data, and the recommendations from the Sampson County Partners for Healthy Carolinians, the Board of Health approved the top three priorities identified for which the health department will develop and implement a strategic plan.

This is being submitted for approval by the county commissioners.

If there are any questions, please feel free to contact me.



Sampson County

COMMUNITY

HEALTH ASSESSMENT 2017

SPONSORED BY:

Sampson County Health Department

Sampson Regional Medical Center

Sampson County Partners for Healthy Carolinians

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ACKNOWLEDGEMENTS

The Sampson County Health Department and Sampson Regional Medical Center express gratitude to the Sampson County Partners for Healthy Carolinians, all community partners, and volunteers who have assisted in structuring and perfecting this document. Their passion, expertise, and experience have remarkably developed the 2017 Sampson County Community Health Assessment.

Name	Organization
Courtney Boyette.....	Eastpointe MCO
Anita Carlton.....	Sampson County Dept. of Social Services
Polly Coffey.....	Community Member & Sampson County Partners for Healthy Carolinians
Marie Faircloth.....	Sampson County Department of Aging
Angela Flowers.....	Sampson County Schools
Charles Gancer.....	Community Member & Sampson County Partners for Healthy Carolinians
Kimberly Jackson.....	Sampson County Schools
Kathie Johnson.....	Sampson County Health Department
Lethia Lee.....	Sampson County Cooperative Extension
Amy Lucas.....	Sampson County Health Department
Lauren McCallum.....	Poe Center for Health Education
Robin Palmer.....	Sampson Regional Medical Center
Sydney Smith.....	Sampson County Health Department
Evelyn Strickland.....	CommWell Health
Jeannie Walters.....	Clinton City Schools
Ernest Watts.....	Region 8 Tobacco Lead

EXECUTIVE SUMMARY

The Community Health Assessment, referred to as the CHA, is the foundation for improving and promoting the health of county residents. It is a fundamental tool of public health practice that aims to describe the health of the community by presenting information on health status, community health needs, resources, and other studies of current local health problems. The CHA seeks to: identify target populations that may be at increased risk of poor health outcomes and to gain a better understanding of their needs; assess the larger community environment; and understand how multiple factors relate to the health of individuals. It identifies areas where better information is needed, especially information on: health disparities among different subpopulations; quality of health care; access to care; and public health preparedness.

Through collaborative efforts among county leaders, public health agencies, businesses, hospitals, medical providers, academic institutions, and others interested in community health, residents can become aware of community strengths, health concerns, emerging health issues, and resources that are needed in the county to address the issues.

The CHA is the basis for all local public health planning, giving local health units the opportunity to identify and interact with key community leaders, organizations and interested residents regarding health priorities and concerns. The information forms the basis for improving the health status of the community through strategic planning.

Because it is good evidence-based public health practice, the CHA is required of public health departments in the consolidated agreement between the N.C. Division of Public Health and local public health departments. Furthermore, it is required for local public health department accreditation through the N.C. Local Health Department Accreditation Board. Every four years, local health departments and Healthy Carolinians groups across North Carolina are charged with the responsibility of conducting a Community Health Assessment (CHA) in their respective counties.

As of March 23, 2012, non-profit hospitals must also complete a CHA, known to hospitals as a Community Health Needs Assessment (CHNA). IRS Section 501(r) (3) requires a hospital organization to conduct a community health needs assessment every three years and adopt an implementation strategy to meet the community health needs identified through the assessment. The CHNA must take into account input from persons who represent the broad interests of the community served by the hospital facility, including those with special knowledge of or expertise in public health and must be made widely available to the public. The Sampson County Health Department and Sampson Regional Medical Center have elected to work in collaboration on a CHA that addresses the requirements for each organization and

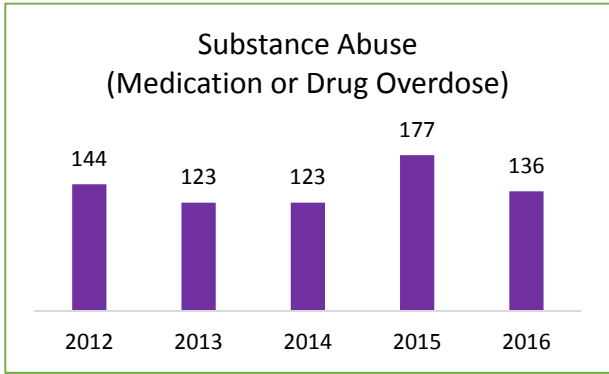
more importantly, the overall health concerns impacting Sampson County. The Community Health Assessment – CHA – uses both primary and secondary data to identify health trends, needed resources, and opportunities related to improving the health of Sampson County residents.

Primary data was collected through a 50-question survey tool provided by the N.C. Division of Public Health that contained questions that addressed health related topics such as: medical concerns, diet/nutrition, exercise, tobacco use, access to care, lifestyle habits, etc. The purpose of the survey was to collect data that was representative of Sampson County’s residents; therefore, surveys were disseminated to a diverse population.

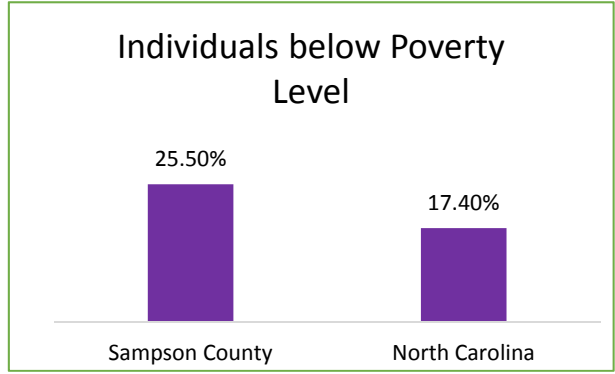
The survey tool was used to collect data, demographics, and other information from all participants, as well as public comments. The survey was available in hard copy and electronically via Survey Monkey. A total of 960 surveys were returned. The final survey data provided insight regarding the factors that survey participants considered to be the highest priorities related to the health and well-being of Sampson County residents. These priorities are ranked from highest to lowest:

1. Substance Abuse (44.8%)
2. Low Income/Poverty (41.3%)
3. Physical Activity/Nutrition (35.0%)
4. STDs/Sexual Activity/Pregnancy Prevention (29.2%)
5. Tobacco/Second Hand Smoke (25.3%)

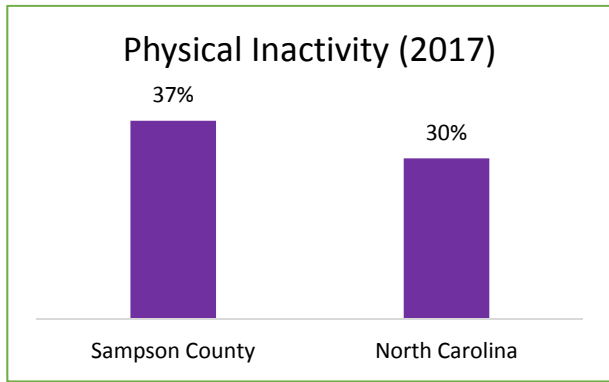
Secondary data is factual information collected by government and other credible sources. Data is compiled to provide statistical analysis of facts and figures as they relate to the health of Sampson County. For the purposes of the CHA, data was collected from a variety of sources, such as the North Carolina State Center for Health Statistics, the North Carolina Hospital Association, and the US Census Bureau. A summary of data collected about Sampson County residents includes: substance abuse, low income/poverty, physical activity/nutrition, sexual activity/STDs, and secondhand smoke/tobacco.



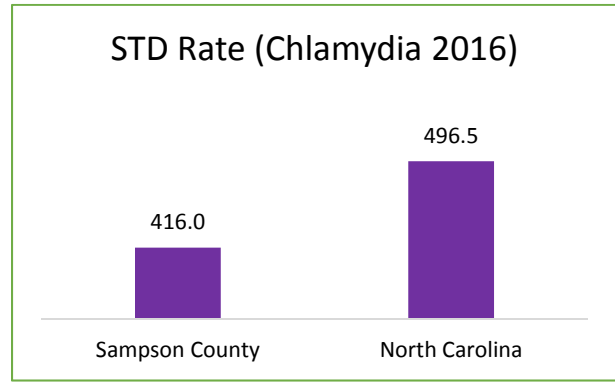
Source: NC DETECT



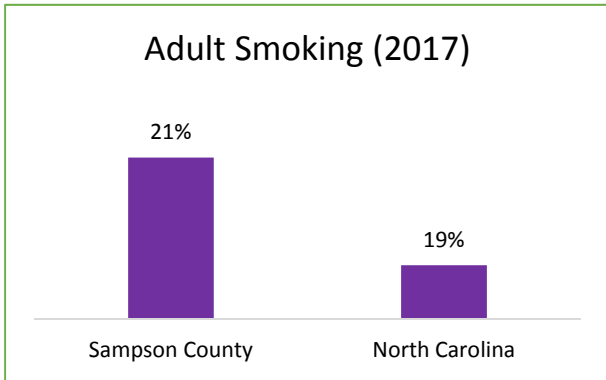
Source: US Census Bureau, 2011-2015 American Community Survey 5-Year Estimates



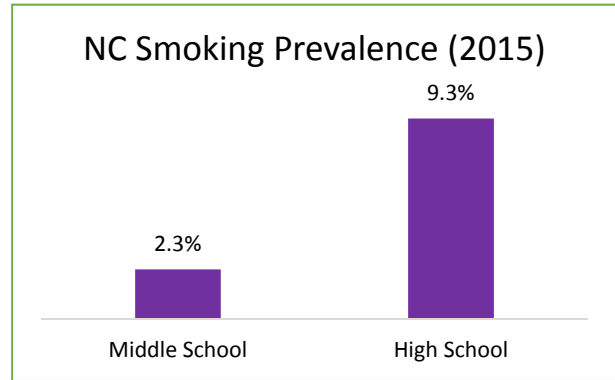
Source: County Health Rankings



Source: County Health Rankings



Source: County Health Rankings



Source: NC Youth Tobacco Survey

The Sampson County Partners for Healthy Carolinians Task Force reviewed both the primary and secondary data. After thorough discussion, the Task Force used a scoring system to rank the top 3 health priorities, based on the magnitude and seriousness of the problem, as well as the feasibility of successful intervention by public health.

The top three health priorities are listed according to the highest scores as ranked by the Task Force:

1. Substance Abuse: 77 Points
2. STDs/Sexual Activity/Pregnancy Prevention: 70 Points
3. Physical Activity/Nutrition: 37 Points

The Sampson County Partners for Healthy Carolinians Task Force recommended to the Sampson County Board of Health that the top three health concerns be addressed in the 2018 - 2020 Community Action Plans (CAP) by public health.

After review of the survey results, statistical data, and the recommendations of the Task Force, the Sampson County Board of Health approved the top three health priorities for which the health department will develop and implement a strategic plan.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 4 (a)

	<input type="checkbox"/> Information Only	<input type="checkbox"/> Public Comment
Meeting Date: December 4, 2017	<input type="checkbox"/> Report/Presentation	<input type="checkbox"/> Closed Session
	<input checked="" type="checkbox"/> Action Item	<input type="checkbox"/> Planning/Zoning
	<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Water District Issue

SUBJECT: Local Resolution Supporting Naming a Portion of NC 24 for Medal of Honor Recipient R. Geddie Herring

DEPARTMENT: Governing Body

PUBLIC HEARING: Not an advertised hearing, but the opportunity for public comment on the matter must be provided

CONTACT PERSON(S): Greg Butler

PURPOSE: To hear a request for adoption of a resolution supporting the naming of a portion of NC24 in honor of R. Geddie Herring

ATTACHMENTS: Map, NCDOT Forms and Policies, Draft Resolution

BACKGROUND:

Mr. Greg Butler will present a request for adoption of a resolution supporting a community group's efforts to have the NCDOT name a portion of the new NC24 for Sampson County native and Medal of Honor recipient R. Geddie Herring. Mr. Herring was born and raised in Roseboro and became an active citizen and successful businessman in the poultry business. He served as Mayor of Roseboro from 1947 to 1950, served in World War II as a naval officer (Lt. Commander) in the Pacific Theater, and was presented the Congressional Medal of Honor by James Forrestal (SEC Navy) standing in for President Harry S. Truman. He was a recipient of the Order of the Long Leaf Pine and was inducted into the Sampson County Hall of Fame in 1999.

We have been advised that NCDOT is in support of the honorary designation. Mr. Butler has collected the necessary character recommendation letters and completed the necessary application documents including verification of the valor medal. The family has pledged payment of the administrative fee of \$2,000, so there is no cost to the County. Also required is a resolution adopted unanimously by the respective local governing body. NCDOT regulations also require that the opportunity for public comment must be provided prior to adoption of the resolution.

RECOMMENDED ACTION OR MOTION:

Adopt the resolution of support after receiving any public comments offered.

07/08/11

See Sheet 1-A For Index of Sheets
See Sheet 1-B For Conventional Symbols

STATE OF NORTH CAROLINA
DIVISION OF HIGHWAYS

SAMPSON COUNTY

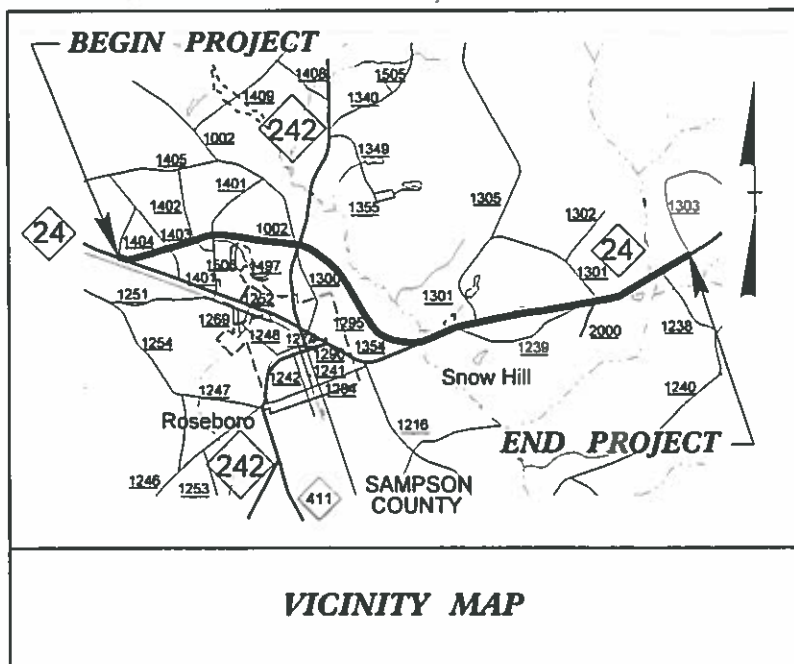
LOCATION: NC 24 FROM SR 1404 (DOWDY ROAD) TO SR 1303
(MITCHELL LOOP ROAD)

TYPE OF WORK: GRADING, DRAINAGE, PAVING, CULVERTS, AND STRUCTURES

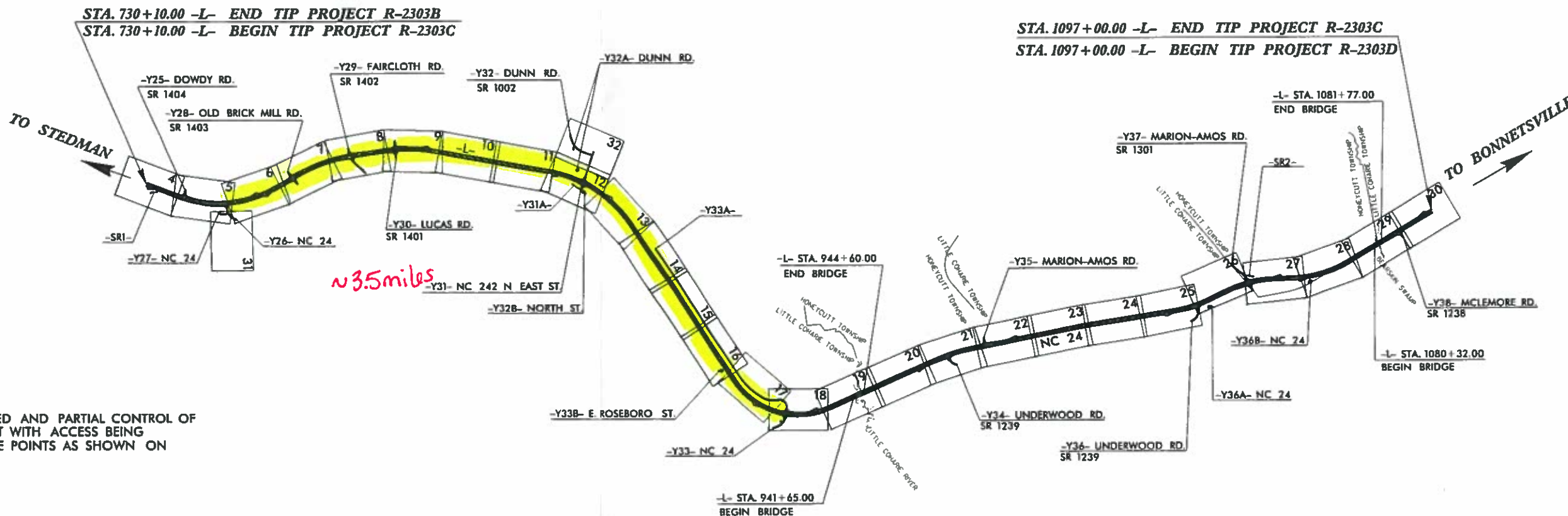
expected completion: 3/24/2018

STATE	STATE PROJECT REFERENCE NO.	SHEET NO.	TOTAL SHEETS
N.C.	R-2303C	1	
STATE PROJ. NO.	F.A. PROJ. NO.	DESCRIPTION	
34416.1.1	STPNHF-F-8-2(17)	PE	
34416.2.4		ROW & UTL	
34416.3.51		CONST.	

TIP PROJECT: R-2303C



VICINITY MAP

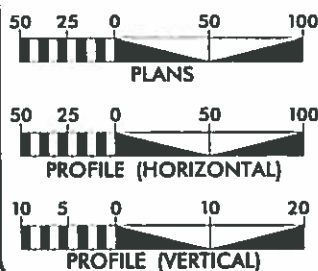


THIS IS A LIMITED AND PARTIAL CONTROL OF ACCESS PROJECT WITH ACCESS BEING LIMITED TO THE POINTS AS SHOWN ON THE PLANS.



CONTRACT: C203161

GRAPHIC SCALES



DESIGN DATA

ADT 2013 = 13,296
ADT 2033 = 19,536
DHV = 11 %
D = 55 %
T = 8 % *
V = 60 MPH
FUNC CLASS = ARTERIAL
* (TTST 5% + DUAL 3%)
CLASS = STATEWIDE TIER

PROJECT LENGTH

LENGTH ROADWAY TIP PROJECT R-2303C = 6.866 MILES
LENGTH STRUCTURES TIP PROJECT R-2303C = 0.083 MILES
TOTAL LENGTH TIP PROJECT R-2303C = 6.949 MILES

Prepared in the Office of:
DIVISION OF HIGHWAYS

1000 Birch Ridge Dr., Raleigh, NC, 27610

2012 STANDARD SPECIFICATIONS

RIGHT OF WAY DATE:
MAY 27, 2011

LETTING DATE:
SEPTEMBER 17, 2013

G. E. BREW, PE
PROJECT ENGINEER

THAD F. DUNCAN, PE
PROJECT DESIGN ENGINEER

HYDRAULICS ENGINEER



ROADWAY DESIGN ENGINEER

Thad F. Duncan 6-4-13
SIGNATURE

DIVISION OF HIGHWAYS
STATE OF NORTH CAROLINA



28-MAY-2013 14:40
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NORTH CAROLINA'S
SAMPSON COUNTY

RESOLUTION SUPPORTING THE HONORARY DESIGNATION OF THE NEW SECTION OF NC HIGHWAY 24 IN SAMPSON COUNTY THAT BYPASSES NORTH OF ROSEBORO, NC AS THE "LCDR R. GEDDIE HERRING HIGHWAY"

WHEREAS, the Sampson County Board of Commissioners would like to recognize and honor the life, career, and military accomplishments of Lieutenant Commander Rufus Geddie Herring; and

WHEREAS, Lieutenant Commander Herring was awarded the Congressional Medal of Honor for his selfless heroics during the battle of Iwo Jima on February 17, 1945; and

WHEREAS, Lieutenant Commander Herring was born and raised in Roseboro, NC. After the war, he returned home to Sampson County and remained active in his church, the community, and as a successful businessman in the poultry business; and

WHEREAS, Lieutenant Commander Herring served as Mayor of Roseboro from 1947 to 1950; and

WHEREAS, Lieutenant Commander Herring has been honored by induction into the Sampson County Hall of Fame in 1999 and was earlier awarded the Order of the Long Leaf Pine.

NOW, THEREFORE, BE IT RESOLVED that the Sampson County Board of Commissioners unanimously support the request that the North Carolina Department of Transportation name the new section of NC Highway 24 around Roseboro as the

"LCDR R. GEDDIE HERRING HIGHWAY"

ADOPTED this 4th day of December, 2017.

Clark Wooten, Chairman
Sampson County Board of Commissioners

Attest:

Susan J. Holder
Clerk to the Board of Commissioners



**HONORARY DESIGNATIONS OF STATE TRANSPORTATION
ASSETS/EMPLOYEE MEMORIAL PROGRAM**

**NCDOT POLICY (#)
A.09.0100**

Business Category: Secretary's Office		Business Area: Governance/ North Carolina Board of Transportation	
Approval Date: 12/1/2016	Last Revision Date: 11/1/2016	Next Review Date: 11/1/2020	
Authority: North Carolina General Statute (NCGS) § 136-18(8) Select all that apply: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Requires Board approval <input type="checkbox"/> Requires FHWA approval <input type="checkbox"/> Requires other external agency approval:		Policy Owner: Governance Director on behalf of the Board Chairman	
<p>Definitions: In this policy, unless otherwise provided, the following terms will have the following meanings:</p> <ol style="list-style-type: none"> 1) "Board" shall mean the North Carolina Board of Transportation. 2) "Department" shall mean the North Carolina Department of Transportation (NCDOT). 3) "Committee" shall mean the Road, Bridge and Ferry Naming Committee of the North Carolina Board of Transportation. 4) "Local Government" shall mean county, city, town or village in whose jurisdiction the facility lies. 5) "Quorum" shall mean a simple majority of committee members or of the full board. 6) "North Carolina (NC) Resident" shall mean a person who filed NC taxes and/or is registered to vote as a NC resident. 			
<p>Policy: Pursuant to NCGS §136-18(8), the North Carolina Board of Transportation may name roads, bridges, or ferries. Policy and procedures approved by the North Carolina Board of Transportation for carrying out said road, bridge or ferry naming are detailed below.</p> <ol style="list-style-type: none"> I. Roles and Responsibilities of the Board of Transportation's Road, Bridge, and Ferry Naming Committee <ol style="list-style-type: none"> a. Committee acts in response to local resolutions. b. North Carolina Department of Transportation Secretary and Board Chairman are co-chairs of the committee, who call meetings and approve the agenda. c. A quorum is necessary for approval of resolutions. d. Committee makes a recommendation to the Board regarding approval of requested road, bridge, and ferry naming, Blue Star Highways and the NCDOT Employee Memorial Program. e. Committee may, at its discretion, recommend the Board take action on removal of an honorary sign. II. Criteria for Nominee for Road, Bridge or Ferry Naming In order to have a road, bridge, or ferry named in honor of an individual, that individual: 			

- a. Must be either living, or be deceased longer than one year but fewer than 75 years.
- b. Must not be currently serving or pursuing a term as an elected official (local, state, or federal).
- c. Must be or have been a NC resident. Proof of residency shall be provided by the requesting party at the time the formal resolution is submitted.
- d. Must have made notable local, state, and/or national contributions and/or have significant accomplishments.
- e. Must not already have another state-owned road, bridge, or ferry named for him/her. The Board does not name more than one facility for the same individual. Requests for duplicate family members reviewed on case by case basis.
- f. A Sheriff's Deputy or a State Highway Patrolman must have been killed in the line of duty, if this is the only basis for nomination.
- g. Must have strong local support with regard to the road, bridge, or ferry naming; resolutions passed by municipal councils and county commissions must be unanimous. The Board does not mediate local disagreements.
- h. Must have the support of the family with regard to the road, bridge, or ferry naming.
- i. Additional criteria for individual military designations:
 - i. Recipient of Valor Medals as designated by the Department of Defense. Listed below are eligible for individual road or bridge designations as sole basis for nomination.
 1. Medal of Honor
 2. Distinguished Service Cross
 3. Silver Star
 4. Navy Cross
 5. Air Force Cross
 - ii. Verification of a Valor Medal shall be provided by the requesting party at the time the formal resolution is submitted.
 - iii. Medal of Honor recipients are eligible for interstate designations; other levels would be US or NC routes.

III. Specific criteria for named road, bridge or ferry

- a. The Board will consider naming roads, bridges, and ferries (not buildings).
- b. In order for a road or bridge to be named in honor of an individual, the road or bridge must be already constructed, or within 3 months of its expected construction completion date.
- c. For roads, the distance of dedication should be 5 miles or less.
- d. Sheriff's Deputy or State Highway Patrolman will be honored with bridge dedications.
- e. Signs may include up to one title, one first name, one initial, one last name, and one suffix, to be designated by the local governing body, as long as length limits are met. The Department will communicate to the local governing body applicable text length limits. (The entire name is limited to one line of text; the font size of the text depends on the design speed of the road where the sign is to be installed.)

IV. Submitting a Road, Bridge or Ferry naming Application Request

To access specific steps needed to submit a road, bridge or ferry naming application request please see [Submittal Steps for Honorary Designation Request](#). The following documentation and information is required before any naming request

will be considered by the Board.

- a. **Background Information on Nominee** Sufficient information must be provided to explain why the naming is warranted; for example, significant contributions and accomplishments at the local, state, and/or national level. If the designee is recently deceased, the request will be reviewed after a one year waiting period unless the nomination package (resolution and letters of support) have been received by the Department. A fatality resulting from a crash, while tragic, is alone not sufficient to qualify for a naming designation. See *Section VII: Alternatives* for other available options for honoring an individual.
- b. **Resolutions** Local government must unanimously adopt resolutions in a public forum and in sufficient detail to adequately justify the request. The road or bridge proposed for naming must be entirely within the jurisdiction of the requesting governing body or bodies.
- c. **Character Certification Form** Local government must attest, to the character of the honoree, using the [Character Certification Form](#) provided by the Department.
- d. **Public Input and Support** Cite the opportunity for public input. Local governing bodies shall provide a minimum of three recommendation letters from civic, service, or business organizations to demonstrate the degree of public support for the honoree.
- e. **Family Support** The requesting party shall have the family's support for the road, bridge, or ferry naming request including agreement with the requested location of the dedication.
- f. **Minutes from the Local Government Meeting(s) where the Resolution was passed** This is to substantiate that the resolution was passed in a public forum, and that the body was unanimous in its support.
- g. **A willingness of the Local Government or sponsor to pay an administrative fee of \$2000 to offset cost of the program** The fee is not due unless and until the Board approves the requested naming.
- h. **Approval** A naming request recommended by the committee shall be reviewed by the Chairman of the Board prior to being considered by the Board.

V. Blue Star Memorial Highway The Department has over 1,300 miles designated as the Blue Star Highway Network including all interstates, US routes, and most NC routes. This extensive network honors all veterans and military groups in the state. Requests for honorary designations for specific groups such as Bladen County Veterans or 100th Infantry, or a particular branch of the military are considered honored with the Blue Star Highway network. New interstate designations and segments are typically monitored by the Board of Transportation and automatically added to the Blue Star Highway as completed.

VI. NCDOT Memorial Program NCDOT employees killed in the line of duty may be honored through a specific memorial program.

- a. **Purpose** The purpose of the NCDOT Employee Memorial Program is to honor the lives of transportation employees who passed away while performing their job duties in service to the Department and the citizens of North Carolina.
- b. **Eligibility Criteria**
 - i. At the time of death, the employee was an active permanent or temporary, full-time or part-time employee of the NCDOT; and
 - ii. It is determined that the death was the result of an on-the-job or work-related accident or injury.
 - iii. It is determined the employee's actions were not contributory to his/her death.
 - iv. It is determined the employee was not under the influence of alcohol or drugs or other impairing substances.

- VII. Alternatives** In the event the requested naming does not meet the criteria, or is not approved by the Board for any reason, options are available to honor the individual, including, but not limited to:
- a. **Adopt a Highway** Local governments could consider the “Adopt a Highway” program as an alternative method of honoring an individual or group.
 - b. **Municipal road or bridge** Municipalities may name municipally owned streets or bridges in honor of individuals or groups. This does not require review or approval by the Department or the Board. Municipal officials, employees, and law enforcement officers (including those killed in the line of duty) should be recognized with a municipally owned bridge in lieu of a state owned bridge except in extraordinary circumstances, such as when a local law enforcement officer is killed directly in the line of duty on the state owned bridge to be named.

Related Documents: [Blue Star Memorial Highway Program](#), [NCDOT Employee Memorial Program](#), [Submittal Steps for Honorary Designation Requests](#), [Road, Bridge or Ferry Naming Application](#), [Character Certification Form](#)

Revision History		
Revision Date	Revision Number	Description



Honorary Designations of State Transportation Assets/ Employee Memorial Program

Honorary Designations
Of State Transportation Assets
/Employee Memorial Program
Policy Committee:

J. Carr McLamb Jr.
General Counsel

Walt Gray
Chief Deputy Secretary

Ann Dishong
Governance Director

Leigh M. Wing, PE
Assistant to the Chief Engineer

Aurea Rodriguez
Policy Specialist

Jade Manley
Policy Coordinator

Approved By:

1/5/17

Date of Approval

Michael L. Holder
Acting Secretary of Transportation

Edward L. Curran, Chairman
Board of Transportation

Date of Approval

Person Responsible for Policy:

Leigh M. Wing, PE
Assistant to the Chief Engineer
Chief Engineer's Office
1 South Wilmington Street
1553 Mail Service Center
Raleigh, NC 27699-1553



POLICY APPROVAL COVER SHEET

Policy Name: Honorary Designations of State Transportation Assets/ Employee Memorial Program

Policy Owner: Governance on behalf of the Board Chairman

(approved by BOT on 12/1/16)

Action Requested:

New Revision Repeal Other: [Click here to enter other action.](#)

Policy Approval Process Dates

POLICY OWNER:

I certify that the policy has been vetted within my unit, executive staff member and all other applicable units.

Ann Dishong
Signature

10/25/2016
Date

I acknowledge that providing my electronic approval is equivalent to signing this document and I understand that my electronic signature is binding.

POLICY REVIEW COMMITTEE:

Policy Review Committee Meeting Date: 10/25/2016

Approved Rejected

Approval:

Governance Director:

Signature
Ann Dishong
Signature
J. Carmichael
Signature
Walt Kelly
Signature

Date

Date
1/4/17
Date
1/4/17
Date
1/4/17
Date

General Counsel:

Chief Deputy:

SECRETARY'S REVIEW & APPROVAL:

After the policy owner integrates the Policy Review Committee feedback, the policy is presented to the Secretary for final review and approval. Upon Secretary approval, the Governance Office assigns the policy a number and notifies the policy owner. The policy owner can then implement the policy and communicate it to the applicable employees.

Approved:

Signature
Michael Hill
Signature

Date
1/4/17
Date

Notification of Policy Owner: _____

Date

Pursuant to [NCGS §136-18\(8\)](#), the North Carolina Board of Transportation may name roads, bridges, or ferries. The request and process for approval of a road, bridge or ferry naming may be found in the sequential steps provided below.

Commonly used definitions throughout this document include the following:

- "Requesting party" refers to the individual/s who seeks to request a road, bridge or ferry to be named.
- "Local government/s" shall mean the county, city, town or village in whose jurisdiction the facility lies.
- "Resolution" is defined as a written motion or formal request that the Board takes action on by voting.
- "Department" shall mean the North Carolina Department of Transportation (NCDOT).

NCDOT Staff Contact in the Chief Engineer's Office:

Leigh Wing, Assistant to the Chief Engineer

(919)707-2544

lmwing@ncdot.gov.

1. The requesting party completes the [Road, Bridge or Ferry Naming Application Form](#) and submits it to the appropriate NCDOT Division staff contact. (For assistance with who to contact in your Division, contact Leigh Wing or e-mail the service account at roadnaming@ncdot.gov.)
2. The Division Office will review the submitted application with the Board Member and Division Engineer.
 - If the application does not meet the policy requirements at this stage of the process, the Division Office will contact the requesting party to provide the reason(s) the application could not move forward.
 - If the application does meet the policy requirements, it will proceed in the process. The NCDOT Staff Contact will notify the requesting party.
3. If the submitted application is to continue in the process the next steps are as follows:
 - The requesting party is responsible for contacting and collaborating with the local government(s) to develop a formal resolution for consideration by the respective board/s (city council or county commission).
 - The local government(s) must draft a resolution consisting of 400 words or less.
 - The resolution must describe the honoree's accomplishments, credentials and specify the road, bridge or ferry to be named.
 - If the road, bridge or ferry to be named is in more than one municipality, resolutions from all municipalities are required.
 - The local government(s) from applicable municipalities must unanimously pass the resolution(s) in a public forum for the application to move forward in the request process.

4. If the local government(s) pass(es) the resolution unanimously, the application progresses in the process and the next steps are as follows:
 - The requesting party submits the following documentation to the NCDOT Division staff contact:
 - A copy of the resolution(s) passed unanimously by the respective local board/s.
 - A copy of the meeting minutes that state the resolution was passed unanimously and the opportunity for public input was provided.
 - A completed Character Certification Form ([hyperlink](#))
 - A minimum of three recommendation letters (civic, business, or service organizations) and verification of family support.
 - Written documentation that affirms the willingness of the local government or sponsor to participate financially by paying an administrative fee of \$2000 to offset costs associated with the program. (Payment should not be submitted until after final BOT approval.)
 - Verification of Valor Medal, if the naming is for a military individual.
5. Once the supporting documentation outlined in section 4 is received by the NCDOT Division staff contact, the Board Member and Division Engineer must sign off on the request to affirm their support. The required documentation is then sent to the Chief Engineer's Office and reviewed by an internal staff committee who makes a recommendation to the Chief Engineer for review and signature. The naming request is then placed on an upcoming Board of Transportation Road, Bridge, and Ferry Naming Committee agenda for consideration. (Road, Bridge, and Ferry Naming Committee agendas are posted publicly on the [Board's website](#) each month.)
6. If the Board's Road, Bridge and Ferry Naming Committee approves the requested naming:
 - The Department will draft a resolution for vote by the Board.
 - The Board's resolution will describe the honoree's accomplishments, credentials and specify the road, bridge or ferry to be named.
 - It will state the name that should appear on the sign.
 - The Department has final authority regarding sign design, including text.

7. The Board of Transportation votes on the naming resolution.

If the Board of Transportation approves the requested naming:

- The local government and the NCDOT Division Office are notified in writing of the approval and the required payment.
- Payment is due to the Department upon notification that the honorary designation has been approved by the Board. Signs will not be manufactured until payment is received.
- The NCDOT Communications Office will plan a naming ceremony if one is desired by the local government.
- Signs are installed. Honorary signs will be ground mounted; overhead signs will not be installed.
- Signs will be installed at the beginning and ending termini of the approved roadway segment, and will not be installed on exits, Y-lines, or intersecting roadways.

If the Board of Transportation does not approve, NCDOT notifies the requesting party either by phone, email, or letter.



Road, Bridge, Ferry Naming Application

Date: *7/3//2017*

Information about Yourself	
Your Name: <i>Gregory Clement Butler</i>	Phone Number: <i>910 385 7957</i>
Mailing Address: <i>704 West Roseboro St. Roseboro, NC 28382</i>	Alternate Phone Number: <i>910 525 3115</i>
Relationship to Honoree: <i>Family friend</i>	Email Address: <i>butlertarheel@gmail.com</i>

Information about What You Want to Have Named	
Do You Wish to Name a Road, Bridge or Ferry? <i>Road</i>	
If a road or bridge, is it currently under construction? <i>In order for a road or bridge to be named in honor of an individual, that road or bridge must be already constructed, or within 3 months of its expected construction completion date. (See Section III. B. in the Honorary Designations of State Transportation Assets Policy)</i>	<i>Yes</i>
County: <i>Sampson</i>	Route: <i>NC 24 bypass around Roseboro</i>
Description: <i>If a road request, please include preferred section (Point A to Point B), and if a bridge request, please include what the bridge crosses. For road requests, the distance of the proposed dedication should be 5 miles or less. Law enforcement officers will be honored with bridge dedications in lieu of highways. (See Section III. in Policy)</i>	



Road, Bridge, Ferry Naming Application

Section of the new NC 24 beginning at the eastern side where the road begins the bypass around Roseboro (just past the Little Coharie River) and continuing to the western end of the bypass around Roseboro.

Information about the Honoree (Person for whom the Road, Bridge or Ferry Request is being made)

Honoree's Name: *Rufus Geddie Herring*

<p>1. If approved, what is the preferred name you would like to have on the sign? <i>Names can include one title, one given name and initial, a surname, and a suffix. (See Section III. E. in Policy) "Memorial" is no longer included on signs.</i></p>	<p><i>Medal of Honor recipient LCDR R. Geddie Herring or Medal of Honor recipient R. Geddie Herring</i></p>
<p>2. Is the honoree living or deceased? <i>If deceased, please provide date of death: To qualify for a road, bridge, or ferry naming, an honoree must be either living, or be deceased longer than one year but less than 75 years. (See Section II. A. in Policy)</i></p>	<p><i>Deceased, January 31, 1996</i></p> <p><i>If deceased, click here to enter date of death.</i></p>
<p>3. Is the honoree currently serving or seeking a term as an elected official? If so, please indicate what kind of office. <i>To qualify for a road, bridge, or ferry naming, an honoree must not be currently seeking or serving a term as a federal, state, or local elected official. (See Section II. B. of Policy)</i></p>	<p><i>Not currently serving or seeking a term as an elected official</i></p> <p><i>Select the office.</i></p>



Road, Bridge, Ferry Naming Application

<p>4. Is the honoree currently a North Carolina resident?</p> <p>If no, please provide dates when the honoree was a North Carolina resident. <i>To qualify for a road, bridge, or ferry naming, an honoree must be or have been a North Carolina resident. (See Section II. C. in Policy)</i></p>	<p><i>No, deceased</i></p> <p><i>Was a North Carolina resident from birth June 11, 1920 to his death, January 31, 1996</i></p> <p>Click here to enter dates when honoree was a North Carolina resident.</p>
<p>5. Has the honoree made notable local, state, and/or national contributions and/or had significant accomplishments? <i>(See Section II. D. in Policy) Later, you will be required to list these.</i></p>	<p><i>Yes</i></p>
<p>6. Does the honoree already have a state-owned road, bridge, or ferry named for him or her? <i>To qualify for a road, bridge, or ferry naming, an honoree must not already have a state-owned road, bridge, or ferry named for him or her. (See Section II. E. in Policy)</i></p>	<p><i>No</i></p>
<p>7. Is the honoree a law enforcement officer killed in the line of duty? <i>Municipal officials, employees, and law enforcement officers (including those killed in the line of duty) should be recognized with a municipally owned bridge in lieu of a state owned bridge except in extraordinary circumstances. (See Section II. F. in Policy)</i></p> <p>If you are requesting a state owned bridge be named for a local law enforcement officer, please describe what you believe to be the extraordinary circumstances that justify the exception.</p>	<p><i>No</i></p> <p>Click here to enter text.</p>
<p>8. Is the honorary designation being requested on the basis of the individual's military service?</p> <p>If yes, which valor medal has the honoree received? <i>Verification of the award will be required at the time the resolution is submitted. Only recipients of Medals of Honor are eligible for a road</i></p>	<p><i>Yes</i></p> <p><i>Congressional Medal of Honor</i></p>



Road, Bridge, Ferry Naming Application

or bridge naming based military service (See Section II. I. of Policy). (Other military personnel are honored by the 1300+ mile Blue Star Memorial Highway Network across North Carolina, See Section V. of Policy.)

Description: Please describe the background information of the honoree, and list his/her credentials that justify the road, bridge, or ferry naming. These must include notable local, state, and/or national contributions and/or significant accomplishments. (See Sections II. D. and IV. A. in Policy)

Born and raised in Roseboro, NC and became an active citizen and successful businessman in the poultry business. Was Mayor of Roseboro from 1947 to 1950, inducted into the Sampson County Hall of Fame in 1999, recipient of "The Order of the Long Leaf Pine", served in World War II as a naval officer (Lt. Commander) in the Pacific Theater, and was presented the Congressional Medal of Honor by James Forrestal (SEC Navy) standing in for President Harry S. Truman.

Support for Proposed Road/Bridge/Ferry Naming

- 1. Does the proposed naming have strong local support?**
Requested naming must have strong local support. Unanimous resolutions from the local governments with jurisdiction, passed in a public forum, will be required. (See Sections II. G. and Section IV. B. in Policy) At a later stage of the review process, you will need to provide at least three letters of recommendation from civic, service, or business organizations that demonstrate this support. (See Section IV. D. in Policy)
- 2. Does the family of the honoree support the proposed naming?**
The family must support the proposed naming. (See Section II. H. & Section IV. E. in Policy)
- 3. Has a source of the \$2000 administrative fee for the sign been identified?**
The requesting party or local government is responsible for \$2000 towards the cost of the signs. The local government or designee must participate by paying an administrative fee of \$2000. (See Section IV. G. in Policy)

Yes

Yes

Yes



Road, Bridge, Ferry Naming Application

When complete, this form should be emailed to the Road, Bridge or Ferry Naming Committee Service account at roadnaming@ncdot.gov. After reviewing your form, NCDOT staff will contact you to discuss next steps.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 4 (b)

Meeting Date: December 4, 2017	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue
	<input type="checkbox"/>		<input type="checkbox"/>	

SUBJECT: Consideration of Temporary Reduction in Tap Fees with Contractual Obligations

DEPARTMENT: Public Works

PUBLIC HEARING: No

CONTACT PERSON(S): Lin Reynolds, Public Works Director

PURPOSE: To consider temporary reduction in tap fees for Water Districts I and II, with contractual obligations for water purchase

ATTACHMENTS: Memorandum

BACKGROUND:

At the recent work session regarding water system matters, Public Works Director discussed ideas for expanding our customer base in our existing service areas. He suggested that the Board consider authorizing the reduction of tap-on fees for a specified limited time, with the requirement that those who sign up for the reduced fee be required to pay the minimum water fees for a period of 24 months, even if they do not purchase water. Such reduced fee would be available throughout the county's system, but only for the period of January 1, 2018 - March 31, 2018. (The recently amended water ordinances provided the Board this authority to reduce such fees with such water purchase requirements.) If approved, the County Attorney would be requested to draft the necessary contractual documents/applications.

RECOMMENDED ACTION OR MOTION:

Consider request to authorize a reduction in tap fees for the period of January 1, 2018 - March 31, 2018, with the 24-month minimum fee payment requirement; necessary contractual documents or applications to be drafted by the County Attorney

COUNTY OF SAMPSON

DEPARTMENT OF PUBLIC WORKS
827 S.E. Blvd. • P.O. Box 1280 • Clinton, North Carolina 28328
(910) 592-0188 • Fax No. (910) 592-7242

L.E. Reynolds, P.E.
Public Works Director

TO: SUSAN HOLDER, ASSISTANT COUNTY MANAGER
FROM: LINWOOD REYNOLDS, PUBLIC WORKS DIRECTOR
SUBJECT: REDUCED TAP FEES
DATE: 11/22/17
CC: EDWIN W. CAUSEY, COUNTY MANAGER

Upon the board recently passing the potential for reduced tap fees to recruit new customers, which was added to the ordinance, I would like to ask the board to approve reducing the tap fee to \$100 with a 24 month contract attached. The contract would require the customers to pay minimum administrative fee for 24 months even if they do not purchase water. The time limit would be from January 1, 2018 to March 31, 2018 for an application to be received and the area would be county wide. Could we present this to the water board at the December county commissioner meeting? Please let me know if you need any additional information.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. **4 (c)**

Meeting Date: December 4, 2017	<input type="checkbox"/>	Information Only	<input checked="" type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Public Hearing - Naming of Private Roads

DEPARTMENT: Emergency Management (Addressing)/ Administration

PUBLIC HEARING: Yes

CONTACT PERSON(S): Susan J. Holder, Assistant County Manager

PURPOSE: To receive public input on the naming of certain private roads

ATTACHMENTS: Memo

BACKGROUND:

We have duly advertised this public hearing to receive comments on the recommendations of the Road Naming Committee with regard to the names of certain private roads:

PVT ROAD CODE

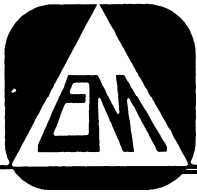
PVT 1832 224 109
PVT 421SC 14965
PVT 421SC 14965 N
PVT 421SC 14965 S
PVT 1712 497

PROPOSED NAME

Kitty Ln
Pecan Trace Ln
N Creeks Edge Ln
S Creeks Edge Ln
Angus Ln

RECOMMENDED ACTION OR MOTION:

Name private roads as recommended.



MEMORANDUM:

TO: Ms. Susan Holder, Assistant County Manager

FROM: Ronald Bass, Emergency Management

DATE: November 20, 2017

SUBJECT: Private Road Names/Public Hearing Request

The Road Naming Committee members have reviewed road name suggestions for the following pending private roads. The Committee's recommendations have been listed below:

PVT 1832 224 109

PVT 421SC 14965

PVT 421SC 14965 N

PVT 421SC 14965 S

PVT 1712 497

Kitty Ln

Pecan Trace Ln

N Creeks Edge Ln

S Creeks Edge Ln

Angus Ln

This is being forwarded for your review and if you concur please place this on the Board's agenda for consideration at the next public hearing.

Please review and advise.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. **4 (d)**

Meeting Date: December 4, 2017	<input type="checkbox"/> Information Only <input type="checkbox"/> Report/Presentation <input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Public Comment <input type="checkbox"/> Closed Session <input type="checkbox"/> Planning/Zoning <input type="checkbox"/> Water District Issue
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SUBJECT: Appointments

DEPARTMENT: Governing Body

PUBLIC HEARING: No

CONTACT PERSON: Vice Chairperson Sue Lee

PURPOSE: To consider appointments to various boards and commissions

Board of Health

The Board of Health has requested reappointment of Linda Peterson, whose first term on the Board of Health ends in December 2017. Ms. Peterson fills the statutorily required position of registered nurse (GS 130A-35).

Workforce Development Board

We have been advised by Rosalind Cross, WIA Board Director, that private business sector representative Amanda Bryan has resigned from the WIA Board and a replacement appointee is needed in that category.

SAMPSON COUNTY HEALTH DEPARTMENT

Wanda Robinson
Health Director



360 County Complex Road, Suite 200
Clinton NC 28328

To: Mr. Edwin Causey
County Manager

Susan Holder
Assistant County Manager

From: Wanda Robinson
Health Director

Subject: Reappointment of Board of Health Member

Date: November 20, 2017

This request is for the reappointment of Board of Health Member, Linda Peterson. Her first term ends December 29th, 2017 and she is eligible to serve for a second term. Linda's appointment of Registered Nurse is designated in GS 130A-35 and is for a three year term.

Your assistance is much appreciated.

Please feel free to contact me for any questions.

§ 130A-35. County board of health; appointment; terms.

(a) A county board of health shall be the policy-making, rule-making and adjudicatory body for a county health department.

(b) The members of a county board of health shall be appointed by the county board of commissioners. The board shall be composed of 11 members. The composition of the board shall reasonably reflect the population makeup of the county and shall include: one physician licensed to practice medicine in this State, one licensed dentist, one licensed optometrist, one licensed veterinarian, one registered nurse, one licensed pharmacist, one county commissioner, one professional engineer, and three representatives of the general public. Except as otherwise provided in this section, all members shall be residents of the county. If there is not a licensed physician, a licensed dentist, a licensed veterinarian, a registered nurse, a licensed pharmacist, or a professional engineer available for appointment, an additional representative of the general public shall be appointed. If however, one of the designated professions has only one person residing in the county, the county commissioners shall have the option of appointing that person or a member of the general public. In the event a licensed optometrist who is a resident of the county is not available for appointment, then the county commissioners shall have the option of appointing either a licensed optometrist who is a resident of another county or a member of the general public.

(c) Except as provided in this subsection, members of a county board of health shall serve three-year terms. No member may serve more than three consecutive three-year terms unless the member is the only person residing in the county who represents one of the professions designated in subsection (b) of this section. The county commissioner member shall serve only as long as the member is a county commissioner. When a representative of the general public is appointed due to the unavailability of a licensed physician, a licensed dentist, a resident licensed optometrist or a nonresident licensed optometrist as authorized by subsection (b) of this section, a licensed veterinarian, a registered nurse, a licensed pharmacist, or a professional engineer, that member shall serve only until a licensed physician, a licensed dentist, a licensed resident or nonresident optometrist, a licensed veterinarian, a registered nurse, a licensed pharmacist, or a professional engineer becomes available for appointment. In order to establish a uniform staggered term structure for the board, a member may be appointed for less than a three-year term.

(d) Vacancies shall be filled for any unexpired portion of a term.

(e) A chairperson shall be elected annually by a county board of health. The local health director shall serve as secretary to the board.

(f) A majority of the members shall constitute a quorum.

(g) A member may be removed from office by the county board of commissioners for:

- (1) Commission of a felony or other crime involving moral turpitude;
- (2) Violation of a State law governing conflict of interest;
- (3) Violation of a written policy adopted by the county board of commissioners;
- (4) Habitual failure to attend meetings;
- (5) Conduct that tends to bring the office into disrepute; or
- (6) Failure to maintain qualifications for appointment required under subsection (b) of this section.

A board member may be removed only after the member has been given written notice of the basis for removal and has had the opportunity to respond.

(h) A member may receive a per diem in an amount established by the county board of commissioners. Reimbursement for subsistence and travel shall be in accordance with a policy set by the county board of commissioners.

(i) The board shall meet at least quarterly. The chairperson or three of the members may call a special meeting. (1901, c. 245, s. 3; Rev., s. 4444; 1911, c. 62, s. 9; C.S., s. 7604; 1931, c. 149; 1941, c. 185; 1945, c. 99; c. 1030, s. 2; 1947, c. 474, s. 3; 1951, c. 92; 1957, c. 1357, s. 1; 1963, c. 359; 1967, c. 1224, s. 1; 1969, c. 719, s. 1; 1971, c. 175, s. 1; c. 940, s. 1; 1973, c. 137, s. 1; c. 1151; 1975, c. 272; 1979, c. 621; 1981, c. 104; 1983, c. 891, s. 2; 1985, c. 418, s. 1; 1987, c. 84, s. 1; 1989, c. 764, s. 2; 1995, c. 264, s. 1; 2009-447, s. 1.)

Susan Holder

From: Rosalind Cross <rcros422@cccc.edu>
Sent: Wednesday, November 15, 2017 11:32 AM
To: Susan Holder
Subject: Re: Board member resignation

Good morning Susan,

Unfortunately, I have another resignation from a private/business sector member from Sampson County. I will reach out to Ms. Amanda Bryan to request permission to maintain her on the roster until a replacement is found. With that stated, we are in need of a private/business sector replacement appointment from Sampson, if the commissioners would like for five members/representatives from the county to remain on the board. I know that we had issues filling this vacancy in the past, and unfortunately, we will be out of compliance if we do not maintain the majority representation of the board members from the private sector. We can move Sampson down to four members and I can request the seat to be filled from one of the remaining three counties, so please keep that in mind. I would just need permission to move forward if that is the case.

Current members from Sampson include:

Lonnie McPhail - Community-Based Organization
Eugene Pearsall - Private/Business Sector
Edward Timmons - Representative of Youth Programs Address the Needs of Youth
Donna Williams - Private/Business Sector
Amanda Bryan - Private/Business Sector - RESIGNED

Please advise.

Roz

----- Forwarded message -----

From: Amanda Bryan <amandabryan@yahoo.com>
Date: Thu, Nov 9, 2017 at 11:04 AM
Subject: Re: Awards Nominations
To: Rosalind Cross <rcros422@cccc.edu>

Mrs. Cross,

At this time I will be unable to fill my duties as a board member of the Triangle South Workforce Development Board. My schedule has been full with my business and family obligations. I fill like the board would better served by someone who can attend more meetings than my schedule has allowed this year. Thank you for allowing me to be on this board.

Amanda Bryan

On Tuesday, November 7, 2017 3:51 PM, Rosalind Cross <rcros422@cccc.edu> wrote:

Good afternoon to all:

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, November 6, 2017 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Albert Kirby Jr., Jerol Kivett, and Harry Parker.

Chairperson Wooten convened the meeting and recognized Vice Chairperson Lee. She provided an invocation and recognized Commissioner Parker, who led the Pledge of Allegiance.

Approval of Agenda

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to approve the agenda as published.

Item 1: Presentations and Reports

Introduction of Financial Consultant and Debt Service Overview Finance Officer David Clack introduced Doug Carter of DEC Associates who has assisted Sampson County with financing projects for more than twenty years and most recently provided invaluable assistance in the successful refunding of the County's USDA debt. Mr. Carter praised the County for being the first to obtain LGC approval of USDA debt refunding and its demonstrated fiscal responsibility that provided the foundation for such approval. Mr. Carter was lauded by board members for his work.

Item 2: Planning and Zoning

CZ-10-17-1 The Chairman called the hearing to order and recognized Planning Director Mary Rose who reviewed a request to rezone approximately 1.09 acres located along Plainview Highway from RA-Residential Agriculture to CZC-Conditional Zoning Commercial. She noted that an adjacent property owner had requested that a buffer be maintained, and the applicant had agreed to the condition. The Chairman opened the floor for public comment, and none were received. The Chairman closed the hearing. Upon a motion made by Chairman Wooten and seconded by Commissioner Kivett, the Board voted unanimously to approve rezoning request CZ-10-17-1, accepting the presented findings of fact and making the following zoning consistency statement: *Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendation of the ordinance amendment CZ-10-17-1 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged.*

Item 3: New Business

Consideration of Resolution Regarding Use and Protection of Pondberry Bay Plant Conservation Preserve as Part of Mountains-to-Sea Trail In the absence of Bill Scott, County Manager Ed Causey discussed the efforts of the Friends of the Mountains-to-Sea Trail to develop a route of the MST through the Pondberry Bay Plant Conservation Preserve in Sampson County. He noted that there were only 4 acres of the preserve where there were concerns regarding rare plant life and that the Friends organization was keen to support the conservation efforts as well. Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the Board voted unanimously to adopt a resolution supporting the efforts of the Friends of the Mountain-to-Sea Trail to develop a route through the Pondberry Bay Plant Conservation Preserve. (Copy filed in Inc. Minute Book ____, Page ____.)

Public Hearing – Amendments to Water System Ordinances The Chairman called the hearing to order and recognized Public Works Director Lin Reynolds and County Attorney Joel Starling who discussed the recommended amendments to the ordinances related to the operations of Water and Sewer Districts I and II. The amendments include providing the Board with authorities to reduce tap fees/connection fees with purchase conditions; processes for consideration of additional lines; policies for turn-on including changes in fee terminology; policies for recouping costs of directional bores; and establishment of bulk governmental rates. The Chairman opened the floor for comments, and none were received. Upon a motion made by Chairman Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to approve the amendments to the Ordinance Implementing Rules and Regulations of Sampson County Water and Sewer District I. (Copy filed in Ordinance Book ____, Page ____.) Upon a motion made by Chairman Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to approve the amendments to the Ordinance Implementing Rules and Regulations of Sampson County Water and Sewer District II. (Copy filed in Ordinance Book ____, Page ____.)

Consideration of Consolidation of Human Service Agencies - Next Steps County Manager Ed Causey reviewed the steps taken by the Board to date regarding the consideration of consolidation of the County's human services agencies, including a special meeting with School of Government staff and also attended by members of the Social Services Board and Board of Health, directors and key staff from those departments which could be impacted. Mr. Causey and County Attorney Joel Starling noted that prior to any action, a public hearing was required with 30-day notice. They noted that the Board did not have to determine which of the consolidation options they wished to pursue prior to the hearing, but the hearing notice must allow for all three possibilities. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted 3-2 (with Commissioners Kirby and Parker dissenting) to schedule the hearing for the January 2018 regular meeting.

Consideration of Addition of Road to State Secondary Road Assistant County Manager Susan Holder informed the Board that the Department of Transportation had provided the Board with a proposed resolution requesting the addition of Liberty Lane (located in the Liberty Ridge Subdivision) to the state secondary road system. The District Office had certified that they had completed a field survey which indicates that all property owners had signed a request petition. Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to adopt a resolution requesting the DOT's addition of Liberty Lane to the State secondary roads system. (Copy filed in Inc. Minute Book _____, Page _____.)

Appointment - Workforce Development Board Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to appoint Lonnie F. (Mac) McPhail to the Workforce Development Board.

Appointments - Airport Advisory Board Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to reappoint Andrew Jackson and Teddy St. Pierre to the Airport Advisory Board.

Item 4: Consent Agenda

Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the Board voted unanimously to approve the Consent Agenda items as follows:

- a. Approved the minutes of September 19, 2017; October 2, 2017; and October 9, 2017 meetings
- b. Approved the Sampson County Local Government Holiday Schedule for Calendar Year 2018

New Year's Day	Monday, January 1, 2018
Martin Luther King Birthday	Monday, January 15, 2018
Good Friday	Friday, March 30, 2018
Memorial Day	Monday, May 28, 2018
Independence Day	Wednesday, July 4, 2018
Labor Day	Monday, September 3, 2018
Veterans Day	Monday, November 12, 2018
Thanksgiving	Thursday and Friday, November 22-23, 2018
Christmas	Monday, Tuesday and Wednesday December 24, 25 and 26, 2018

- c. Approved the Board of Commissioners Meeting Schedule for Calendar Year 2018 (all meetings to be held at 6:00 pm in the Sampson County Auditorium unless otherwise announced):

Monday, January 8, 2018	Monday, July 9, 2018
Monday, February 5, 2018	Monday, August 6, 2018
Monday, March 5, 2018	Monday, September 10, 2018
Monday, April 2, 2018	Monday, October 1, 2018
Monday May 7, 2018	Monday, November 5, 2018
Monday, June 4, 2018	Monday December 3, 2018

- d. Approved a request to destroy certain Human Resources records pursuant to the Records Retention and Disposition policies and other related regulations
- e. Approved a request to destroy certain Exposition Center Records pursuant to the Records Retention and Disposition polices and other related regulations
- f. Approved, as recommended by the Board of Health, the Current Procedural Terminology (CPT) codes and fee schedule (Copy filed in Inc. Minute Book _____, Page _____.)
- g. Accepted the Community Health Medical Access Plan Grant and the North Carolina Disposal Initiative Grant and authorized execution of associated grant documents (Copies filed in Inc. Minute Book _____, Page _____.)
- h. Approved tax refunds and releases as submitted:

#8253	Marcia B.B. Minich	\$ 111.77
#8278	Danny Pate Holland	\$ 132.83
#8267	Ernest G. Barefoot	\$ 118.99
#8305	Sandra Avery Spell and Darren Scott Spell	\$ 102.07
#8317	James Aaron Lee	\$ 119.62
#8307	Jacqueline Padilla Williams	\$ 128.49
#8312	Ramona Faircloth Hales	\$ 121.56
#8295	William Nelson	\$ 924.49
Tax Release	Construction Trade Press	\$ 125.63
Tax Release	Erick Juvini Lara Ferrera	\$ 231.69
Tax Release	A.G. Lee Oil Co. dba Dash Inn Conv Store	\$ 746.77
Tax Release	JobHog, Inc.	\$ 107.39
Tax Release	Dolan C. Hall	\$ 154.52
Tax Release	William Nelson	\$ 308.36
Tax Release	William Rice Matthis Jr. & Edna Matthis	\$ 3,694.31
Tax Release	Mt. Carmel Church of God	\$ 8,719.27

i. Approved budget amendments as submitted:

<u>EXPENDITURE</u>		<u>Westwoods Land Acquisition Airport Cap Proj</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
40981570	519500	Professional Services	350,000.00	
40981570	557000	Land Purchase	25,000.00	
40981570	519200	Legal	7,000.00	
21941250	596020	Trans to airport capital project	19,100.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
40038157	403623	City of Clinton contribution	19,100.00	
40038157	404000	State grant	343,800.00	
40038157	409600	County contribution	19,100.00	
21934125	409900	Fund balance appropriated	19,100.00	

<u>EXPENDITURE</u>		<u>Rural Health Grant</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551630	529702	Lab Services	1,250.00	
12551640	529702	Lab Services	1,250.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535163	404099	Appropriated Fund Balance	1,250.00	
12535164	404099	Appropriated Fund Balance	1,250.00	

<u>EXPENDITURE</u>		<u>Sheriff</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243100	526200	Departmental Supplies	20,000.00	
11243200	544000	Contracted Services	32,000.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034310	408900	Misc Revenue	52,000.00	

<u>EXPENDITURE</u>		<u>Sheriff</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243100	555000	Capital Outlay - Other Equipment	6,600.00	
11243100	554000	Capital Outlay - Vehicles	23,840.00	
11243100	526200	Departmental Supplies	10,216.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034310	408900	Misc Revenue - Ins Settlement	40,656.00	

<u>EXPENDITURE</u>		<u>Sheriff</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243100	555079	Capital Outlay - Other Equip Narcotics	48,000.00	
11243100	539579	Training - Narcotics Squad	1,000.00	
11243100	531100	Travel	2,000.00	
11243100	526279	Dept Supplies - Narcotics	2,200.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034310	402603	Federal Asset Funds	53,200.00	
<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
05558310	581000	Transfer to State Agency	21,940.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
05435831	409900	Fund Balance Approp Administration	5,789.00	
05435831	409902	Fund Balance Approp Teen Court	7,568.00	
05435831	409903	Fund Balance Approp Youth Inspire	3,083.00	
05435831	409905	Fund Balance Approp Psychological	5,500.00	

Item 5: Tax Appeal Requests

Upon a motion made by Chairman Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to adjust the penalty applied to the following tax accounts for failure to timely list business personal property by forgiving one-half of the assessed penalties.

Ronnie Smith: Tax \$9,619.49 + **Penalty \$3,452.97 adjusted by half**

Best Brothers Farms (Tax \$18,377.35 + **Penalty \$5,605.01 adjusted by half**

E&L Farms (Tax \$989.94 + **Penalty \$285.92 adjusted by half**

Bobby Marshall (Tax \$6,286.29 + **Penalty \$1,935.05 adjusted by half**

Blue View, Inc. (Tax \$45,544.91 + **Penalty \$16,535.26 adjusted by half**

Miles Jackson (Tax \$11,888.93 + **Penalty \$4,481.61 adjusted by half**

Item 6: Board Information

The Board was provided with the following items for information only:

- a. 2020 Census Participation Information

County Manager Reports

No report provided.

Public Comments

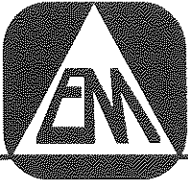
The floor was opened for comments, and none were received.

Adjournment

Upon a motion made by Chairman Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to adjourn.

Clark H. Wooten, Chairman

Susan J. Holder, Clerk to the Board




**SAMPSON COUNTY
EMERGENCY
MANAGEMENT
SERVICES**

RONALD BASS
DIRECTOR
(910) 592-8996

107 UNDERWOOD ST., CLINTON, NORTH CAROLINA 28328

MEMORANDUM:

TO: Ms. Susan Holder, Assistant County Manager

FROM:  Ronald Bass, Emergency Management

DATE: November 17, 2017

SUBJECT: **Agreement for Clinical Affiliation**

Please find the attached Agreement for Clinical Affiliation between Sampson County Emergency Management Services and Central Carolina Community College in Sanford, NC. I would like to request that this be placed on the Board of Commissioners agenda for the month of December 2017.

Please have the Agreement reviewed and signed by the County Manager. Two copies are being forwarded; please return both executed copies back to this office so we can forward accordingly.

If you have questions, please do not hesitate to call.

RB/mw

Attachment

AGREEMENT FOR CLINICAL AFFILIATION
BETWEEN
SAMPSON COUNTY EMERGENCY MANAGEMENT SERVICES
AND
CENTRAL CAROLINA COMMUNITY COLLEGE
SANFORD, NC

This Agreement made and entered into as this 23rd day of October 2017, by and between Sampson County Emergency Management Services hereinafter referred to as the "Service Agency" and Central Carolina Community College, hereinafter referred to as the "College".

WITNESSETH:

For and in consideration of the mutual undertakings of the parties as hereinafter stated, they do agree as follows:

- I. **TERM.** The term of the Agreement shall be for one (1) year beginning on the date set forth above. Upon completion of the initial term, this Agreement will renew for two (2) successive one-year periods. Either party may terminate this Agreement by providing no less than sixty (60) days written notice of intent to terminate. The parties shall review this Agreement annually and evaluate the effectiveness of this clinical affiliation.
- II. **AFFILIATION.** The Service Agency and the College do hereby affiliate for the clinical education of the students in the EMR, EMT, AEMT, and Paramedic program. To that end, each party recognizes:
 - A. That the Service Agency and the College will each be responsible for their respective agency's own organization, administration, operation and financing of their responsibilities under this Agreement. Each shall maintain standards established by the recognized and appropriate bodies for efficient operation.
 - B. The autonomy of the Service Agency and College is recognized and either may enter into agreements with other parties at any time. The Service Agency and the College are independent agencies and neither shall be, nor have the authority to act as an agent, employee or partner of the other. This agreement shall not, under any conditions be constructed as an agency, employment or partnership agreement between the Service Agency and the College.
- III. **SPECIFIC RESPONSIBILITIES OF THE SERVICE AGENCY.** The Service Agency shall be responsible:
 - A. To accept students for clinical education without regard to race, creed, national origin, sex, age, handicap, or religion.

- B. To make available the clinical areas pertinent for students learning experiences, including the necessary equipment and supplies.
- C. To provide responsible supervision for students assigned to the Service Agency, with the Service Agency staff maintaining sole responsibility for the patient care involved in the education.
- D. To inform the students and the instructors from the College of pertinent Service Agency personnel and administrative policies and procedures.
- E. To designate health professional, employed by the Service Agency to assume responsibility for the students' learning experience as necessary. These health professionals must be at least the level the student is obtaining or above.
- F. To identify the number of students, who can be accommodated for any clinical education period, based upon adequate staff and patient census.
- G. To evaluate assigned students periodically using forms supplied by the College.
- H. To report to the College any student found to be lacking in qualities essential for services being provided, for failure to conform to the rules and regulations of the Service Agency, for prolonged ill health or excessive absences, or for other reasonable cause.
- I. To offer students and instructors of the College medical assistance in emergency situations that may occur while the student or instructor is performing clinical rotations. The students and instructors will be responsible for the cost incurred.
- J. To ensure that students and instructors are made aware of and are encouraged to follow all Service Agency policies and procedures.

IV. SPECIFIC RESPONSIBILITIES OF THE COLLEGE. The college shall be responsible:

- A. To select and accept students for education without regard to race, creed, national origin, sex, age, handicap, or religion.
- B. To assign students to the Service Agency only those students who are affiliated with Central Carolina Community college EMR, EMT, AEMT and/or Paramedic program and who have met the requirements of the Program.
- C. To coordinate activities through the head of the department or his/her designee.
- D. To provide the Service Agency with:
 - 1. Advanced notice of students' assignments.
 - 2. Clinical evaluation and attendance forms.
 - 3. Clinical objectives for the rotation period.
 - 4. Expectation of students' performance.
 - 5. List of skills the student is expected to perform where applicable.
- E. Ensure that each student and instructor obtains and maintains health insurance and professional liability insurance, including medical malpractice insurance in an amount of not less than one million (\$1,000,000.00) per occurrence and three million (\$3,000,000.00) annual aggregate. The college may obtain and maintain professional liability insurance, including medical malpractice insurance on behalf of each student and

instructor in an amount of not less than one million (\$1,000,000.00) per occurrence and three million (\$3,000,000.00) annual aggregate.

- F. To keep all permanent records and reports of the students' clinical performance and to maintain responsibility for students' evaluations.
- G. To require the students and instructors to show proof of receiving the Hepatitis B vaccination, a TB test within the past year, and infection control training.
- H. To terminate when requested by the Service Agency, privileges afforded to any student and / or instructor under this agreement when such student and / or instructor violates term of this agreement or the policies and procedures of the Service Agency.
- V. **BINDING EFFECT.** This Agreement shall insure to the benefit of and be binding upon the parties hereto, their successors and assigns; it may be amended at any time by written agreement of the parties hereto.
- VI. **GOVERNING LAW AND JURISTICIION.** This Agreement shall be governed by the laws of the State of North Carolina.
- VII. **ENTIRE AGREEMENT.** This Agreement represents the entire and integrated agreement between the Service Agency and College and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may only be amended by written instrument signed by Service Agency and College.
- VIII. **NO THIRD PARTY BENEFICIARIES.** Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against Service Agency or College.
- IX. **SEVERENCE CLAUSE.** In the event any provision of this Agreement is adjudged to be not enforceable or found invalid, such provision shall be stricken and the remaining provisions shall be valid and enforceable.
- X. This Agreement replaces and supersedes the agreement made and entered into on October 15, 2009.

IN TESTIMONY WHEREOF, the parties hereto have caused this agreement to be executed by their duly authorized officers, the day and year above written.

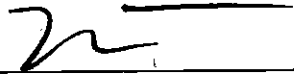
SERVICE AGENCY

Signature: _____

Title: _____

Date: _____

COLLEGE

Signature:  _____

Title: Vice President of Administrative Services

Date: 11-3-12



M E M O R A N D U M:

TO: Mr. Edwin W. Causey, County Manager
FROM: ^{RB} Ronald Bass, Emergency Services Director
DATE: November 13, 2017
SUBJECT: Vann Crossroads RT Contract

Please find attached, is a request from Vann Crossroads Fire Department to conduct rescue technical (RT) services inside their current fire district. They are requesting an annual supplement of \$6,000.00, which was approved in the 2017-2018 budget.

I would like for the request to be placed on the December 2, 2017 Board of Commissioners agenda for consideration.

Please feel free to contact me should you have any questions.

RB/ntr



Vann Crossroads Fire Department
4550 Church Road, Newton Grove, North Carolina 28366



Phone/Fax: 910-594-1093
"Equal Opportunity Program"

Ronald,

Enclosed is the contract for the Vann Crossroads Fire Department to start covering Rescue Services. Please let me know when we need to make the changes in the CAD or if you need anything else from me.

If you have any questions please give me a call.

Sincerely,
Mark Williams

Fire Chief
Vann Crossroads Fire Department
910-237-6728

NORTH CAROLINA
SAMPSON COUNTY

CONTRACT FOR RESCUE SERVICES

THIS CONTRACT made and entered into this 1st day of January, by and between SAMPSON COUNTY, a body politic and corporate of the State of North Carolina, whose mailing address is ~~435~~ ⁴⁰⁶ County Complex Rd ~~Rowan Road~~, Clinton, North Carolina 28328, hereinafter referred to and designated as "County" and VANN CROSSROADS VOLUNTEER FIRE DEPARTMENT, INC. a non-profit corporation, whose mailing address is 4550 CHURCH RD, NEWTON GROVE, NORTH CAROLINA, hereinafter referred to and designated as "the Department."

WITNESSETH:

WHEREAS, Sampson County has the legal authority to contract for rescue service and to provide financing thereof and to establish service districts within its boundaries, all pursuant to NCGS 153-A-301 (a)(7) NCGS 153A-302; and

WHEREAS, the Department has agreed to provide rescue services within its service district as defined by the Sampson County Board of Commissioners for the benefit of the citizens of Sampson County; and

WHEREAS, the County will assist in the funding the above-described services; and

NOW, THEREFORE, in consideration of the premises, the mutual covenants and other consideration, the County and the Department have agreed and do hereby agree to do and perform the following:

1. GENERAL RESPONSIBILITY OF THE DEPARTMENT. The Department shall provide emergency rescue services throughout its service district on a twenty four (24) hour basis during the term of this contract and shall insure that it shall maintain the minimum personnel in order to provide such rescue services. The Department will provide such services in accordance with the terms and conditions hereinafter described and in accordance with such regulations as may be promulgated from time to time by the Sampson County Department of Emergency Management. It is understood that the rescue service district referred to herein shall be shown on a map thereof approved and from time to time amended by the Sampson County Board of Commissioners.

2. TRAINING STANDARDS. The Department shall insure that all of its members meet all minimum standards as promulgated from time to time by the North Carolina Rescue Association and any training standards promulgated by the Sampson County Department of Emergency Management.

3. REPORTS AND RECORDS. The Department shall maintain and keep on file training, financial and other reports and records as may be required by the County and shall make such records reasonably available to the County and its representatives. At least annually and not later than October 15 of each subsequent fiscal year, the Department shall provide to the County an annual audit of all its revenues and expenditures received during the preceding fiscal year.

4. USE OF FUNDS PROVIDED TO THE DEPARTMENT BY THE COUNTY. Funds received by the Department from the County shall only be spent for items for the Department and shall be spent exclusively on lawful and authorized budgetary items in providing rescue protection and legitimate rescue protection services.

5. OTHER RESPONSIBILITIES OF THE DEPARTMENT.

(a) Keep and maintain true and correct copies of its Articles of Incorporation, bylaws and minutes and provide current copies thereof to the Sampson County Department of Emergency Management.

(b) Keep and maintain true and correct copies of all reports required to be filed with the office of the Secretary of State, the Department of Insurance, or any other State or Federal reporting agency and provide current copies thereof to the Sampson County Department of Emergency Management.

(c) Keep and maintain true and correct copies of a roster of its members, officer, and directors, together with their names, addresses, and telephone numbers and provide current copies thereof to the Sampson County Department of Emergency Management.

(d) Be responsible for the proper care, storage, and maintenance of any equipment, vehicles and supplies leased to it or issued to it or otherwise provided by the County and shall, upon termination of this contract, return such equipment, vehicles and supplies to County in as good condition as such equipment, vehicles and supplies were received by The Department wear, tear and depletion by proper usage excepted.

(e) Keep all of equipment owned by the Department insured in an amount equal to of the fair market value of said equipment or the replacement value thereof and provide that the County shall be noted as an additional insured on all such policies. The Department shall furnish the County with certificates of insurance annually.

(f) Maintain at all times a comprehensive general liability insurance, the terms of which shall be acceptable to the County.

(g) Maintain comprehensive automobile liability insurance on any vehicles titled in the Department's name.

(h) Maintain its property and equipment free of any hazardous materials or waste which would be in violation of any Federal, State, or local law, rule, or regulation pertaining to hazardous materials.

6. RESPONSIBILITIES OF THE COUNTY.

(a) Provide in its discretion an annual stipend to the Department in an amount to be determined by the regular budgetary process of the County. Such stipend shall be determined on an annual basis and will coincide with the County's fiscal year and shall be paid in twelve (12) monthly installments and shall only be used by the Department to defray its regular operating expenses.

(b) The County will provide a uniform communications service for the Department, including the services of a dispatcher.

7. TERMINATION. This contract may be terminated by the County or the Department at the end of any fiscal year by providing ninety (90) days prior written notice to the other of its intent to terminate

8. TERMINATION FOR CAUSE. If the Department fails and refuses to provide rescue protection services as contemplated in this contract or fails to comply with the terms of this contract or other rules and regulations promulgated by the County, and following an investigation by the Department of Emergency Management which certifies to the County Manager that the Department has failed and refused to provide services contemplated in this contract or has others failed to abide by the contract or rules and regulations, then and in such event, this contract can be terminated for cause and the

Department will be liable to the County for all funds appropriated and paid to it during the fiscal year in which the termination is effected.

9. MUTUAL AID AGREEMENT. As a part of this contract the Department shall enter into and be bound by a mutual aid agreement between all other rescue squads located in Sampson County and the failure to enter into such contract with all other rescue squads shall be cause to terminate this contract by the County.

10. This contract is effective as of January 1, 2018 and shall continue in force from year to year (the County's fiscal year) unless terminated as provided herein.

IN WITNESS WHEREOF, the parties hereto have executed this contract, all by authority duly had and obtained, on the date set opposite their respective names.

COUNTY OF SAMPSON

DATE: _____

BY: _____

Clark H. Wooten, Chairman
Board of Commissioners

ATTEST:

Susan J. Holder, Clerk to the
Sampson County Board of Commissioner

DATE: _____

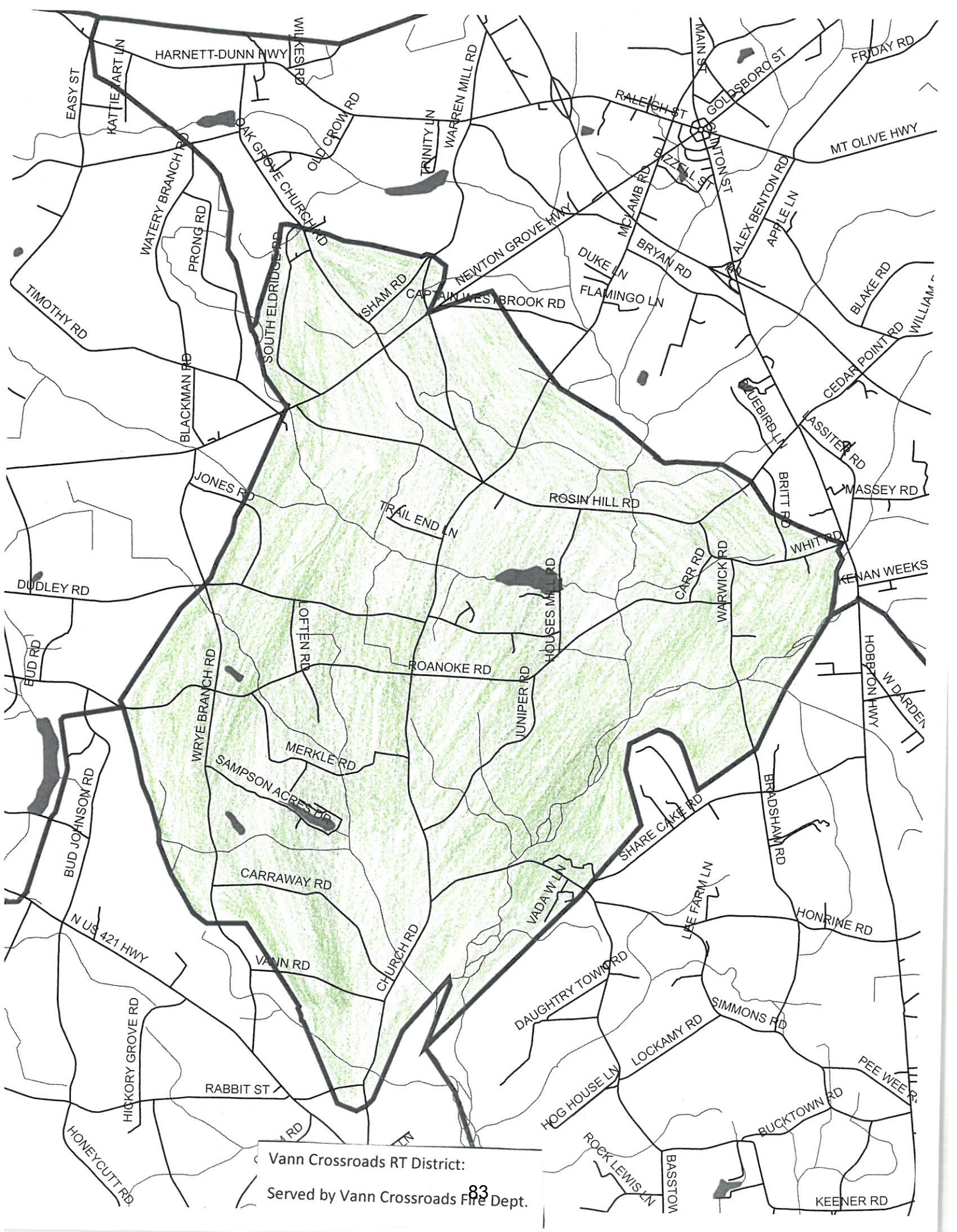
VANN CROSSROADS VOLUNTEER FIRE DEPARTMENT, INC

BY: *Phil McWilliam*

(CORPORATE SEAL)

ATTEST:

Karen J. Tyler
Secretary



Vann Crossroads RT District:
Served by Vann Crossroads Fire Dept. 83

Dismal Site

FILED
SAMPSON COUNTY
PAULETTE W. KING
REGISTER OF DEEDS

BK:01726 PG:0873

FILED Nov 17, 2008
AT 10:10:13 am
BOOK 01726
START PAGE 0873
END PAGE 0876
INSTRUMENT # 07543

This instrument prepared by Rickey L. Moorefield, Sampson County Attorney
Mail after recording to Sampson County, 435 Rowan Road, Clinton, NC 28328

NORTH CAROLINA

LEASE OF CONVENIENCE CENTER SITE

SAMPSON COUNTY

This Lease is made and entered into this 30th day of ~~January~~ ^{April}, 2008, by and between NELSIE WRENCH, widow, and BILLY LARKIN WRENCH and wife, RUTH M. WRENCH, of Sampson County, North Carolina, hereinafter referred to as Lessors; and SAMPSON COUNTY, a body corporate and politic and a political subdivision of the State of North Carolina, hereinafter referred to as Lessee, with a principal address at 435 Rowan Road, Clinton, NC 28328.

now deceased

WITNESSETH:

That subject to the terms and conditions hereinafter set forth, Lessors do hereby lease unto Lessee and Lessee does hereby lease that certain tract or parcel of land lying and being in Dismal Township, Sampson County, North Carolina, more particularly described as follows:

BEGINNING at an iron set in the center line of SR 1002, which iron is located S 30° 28' 11" W, 531.86 feet from a chiseled hole in the center line of the bridge over a branch running under SR 1002; thence with the center line of SR 1002, S 47° 52' 04" W 99.94 feet to a nail; thence continuing with the center line of SR 1002, S 49° 19' 31" W 217.64 feet to an iron; thence leaving said road, a new line with the Wrench property, N 40° 00' 25" W 133.26 feet to an iron pipe; thence another new line with the Wrench property, N 43° 31' 55" E 268.29 feet to an iron; thence another line with the Wrench property, S 57° 57' 02" E 165.25 feet to the point of BEGINNING, containing 0.99 of an acre, more or less, as surveyed by Hill and Owen Surveying, according to a plat attached hereto.

The terms and conditions of this lease are as follows:

1. The Lease Term shall commence on December 1, 2007 and shall continue for ten years to November 30, 2017.
2. The rental for the leased premises shall be \$1800 per year with the first annual installment to be paid upon execution of this lease and with an annual installment to be paid on December 1st of each year thereafter during the lease term.

3. The leased premises shall be used by Lessee to provide a convenience center for the use of the citizens of Sampson County to deposit household trash, garbage and debris in containers designed to accommodate transfer of the same to an appropriate solid waste disposal facility in accordance with the rules and regulations established by the Lessee from time to time.

BK:01726 PG:0874

4. Lessee shall maintain the leased premises in a reasonably clean and sanitary condition consistent with its use as a convenience center at all times and shall not allow the permanent accumulation of any garbage, trash or debris upon the premises.

5. This Lease shall be executed in duplicate originals with one original being retained by each party.

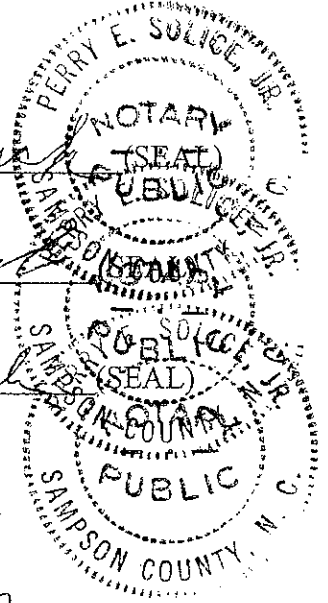
IN TESTIMONY WHEREOF the Lessors have set their hands and seals and the Lessee has caused this Lease to be executed by the Chairman of its Board of Commissioners, attested by its Clerk to the Board, and sealed with its official seal on the dates indicated by each signature.

Lessors:

Nelsie Wrench
Nelsie Wrench, Widow

Billy Larkin Wrench
Billy Larkin Wrench

Ruth M. Wrench
Ruth M. Wrench



Lessee: SAMPSON COUNTY

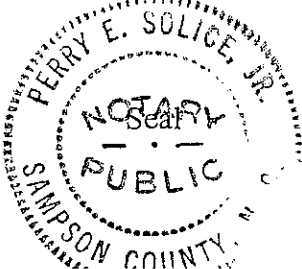
By: Jeffrey Wilson
Jeffrey Wilson
Chairman, Board of Commissioners

Seal
SAMPSON COUNTY
BOARD OF COMMISSIONERS
STATE OF NORTH CAROLINA
Attest:
Susan J. Holder
Susan J. Holder
Clerk to the Board

North Carolina, Sampson County

I, Perry E. Solice Jr, a Notary Public of the State and County aforesaid, certify that Nelsie Wrench, widow, Billy Larkin Wrench and wife, Ruth M. Wrench, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 30 day of April, 2008.

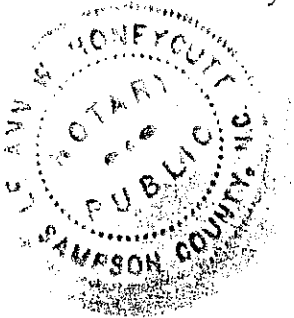


Perry E. Solice, Jr
Perry E. Solice Jr, Notary Public
My commission expires: 8-1-2010

North Carolina, Sampson County

I, Lelann W. Honeycutt, a Notary Public of the State and County aforesaid, certify that Susan J. Holder personally came before me this day and acknowledged that she is the Clerk to the Board of Commissioners of Sampson County and that by authority duly given and as the act of Sampson County, the foregoing instrument was signed in its name by the Chairman of its Board of Commissioners, sealed with its official seal, and attested by herself as its Clerk to the Board of Commissioners.

Witness my hand and official seal, this the 15th day of April, 2008.



Lelann W. Honeycutt, Notary Public
My commission expires: April 5, 2009

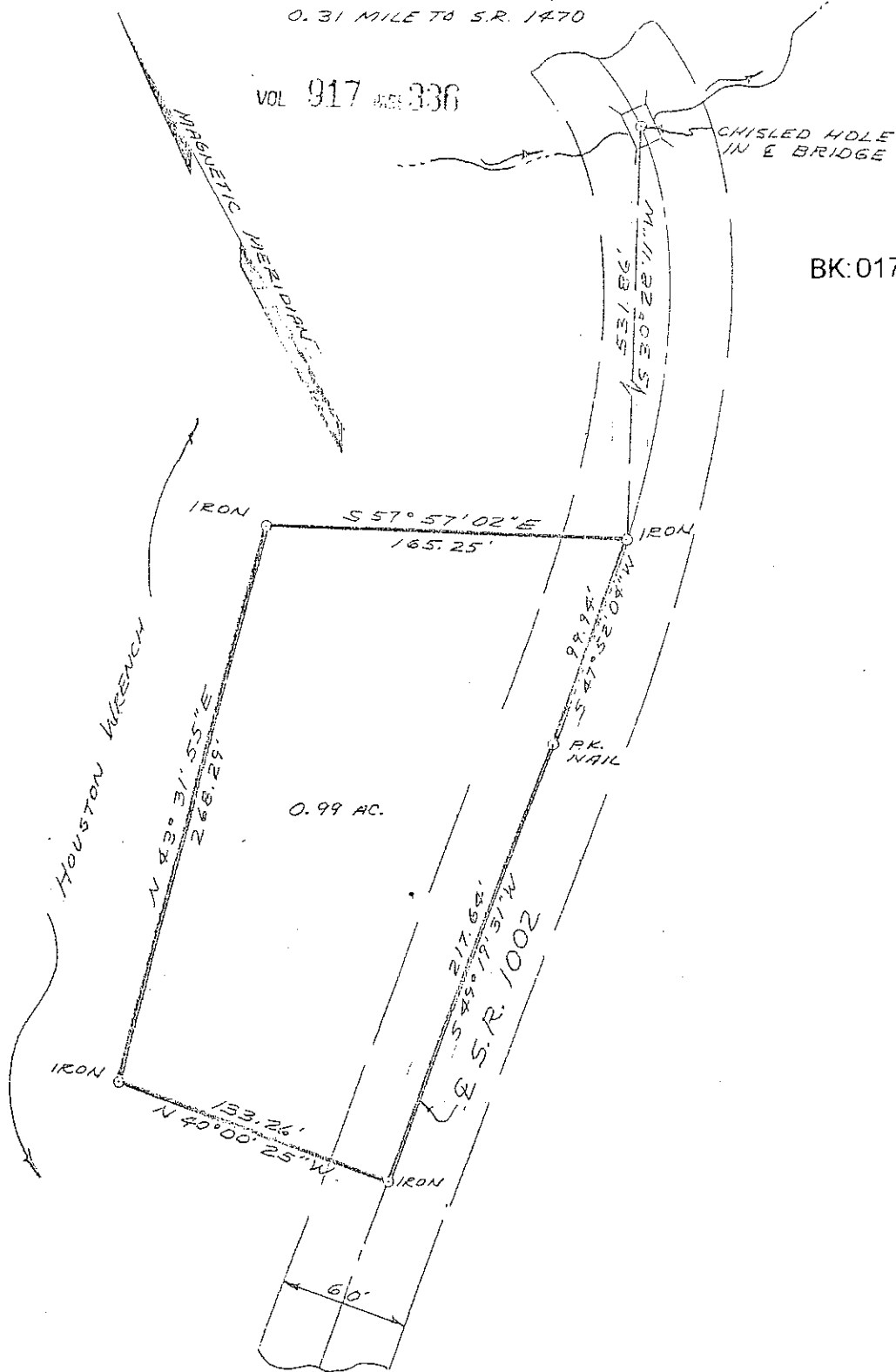
This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Sylvia S. Blinn
Finance Officer

0.31 MILE TO S.R. 1470

VOL 917 PAGE 336

BK:01726 PG:0876



HILL & OWEN SURVEYING
 202 SAMPSON STREET
 CLINTON, NORTH CAROLINA

DATE: MAY 6, 1977
 SCALE: 1 INCH = 60 FEET

MAP OF
 SAMPSON COUNTY
 CONTAINER SITE
 (HOUSTON WRENCH LAND)

DISMAL TWP
 SAMPSON COUNTY
 NORTH CAROLINA

STATE OF NORTH CAROLINA)
)
COUNTY OF SAMPSON)

LEASE AGREEMENT

THIS LEASE AGREEMENT (“Agreement”), made this the 4th day of December, 2017 by and between SAMPSON COUNTY, a body corporate and politic and a political subdivision of the State of North Carolina (“Lessor”), and Kenneth Mac Sutton, a natural person whose principal office is located at 2246 Indian Town Road, Clinton, NC 28328 (“Lessee”).

WITNESSETH:

WHEREAS, the Sampson County Board of Commissioners has previously delegated to the Sampson County Manager the authority to enter into leases for a term of one (1) year or less pursuant to the provisions of North Carolina General Statutes § 153A-176 and § 160A-272; and

WHEREAS, subject to the terms and conditions hereinafter set forth, Lessor doth hereby let and lease unto Lessee and Lessee doth hereby accept as Lessee of said Lessor that certain parcel or parcels of land, lying and being in North Clinton Township, Sampson County, North Carolina, and more particularly described as follows:

Being all of that certain parcel of land identified as Tract 1, containing 12.57 acres, more or less, and all of that certain parcel of land identified as Tract 2, containing 8.86 acres, more or less, as shown on that Map of Survey entitled Sampson County “Britt Property” dated June 28, 2005 by Owen Surveying, Incorporated and recorded in Map Book 53, Page 77, Sampson County Registry.

NOW, THEREFORE, for and in consideration of the payments and mutual covenants set forth herein, the parties, intending to be legally bound, hereby agree as follows:

1. **Term.** This Agreement shall begin as of December 1, 2017 and, unless sooner terminated as herein provided, shall exist and continue until December 31, 2018, and in no event shall the term of the lease be for more than **one (1) year**.

2. **Rent.** Lessee agrees to pay Lessor rent in the amount of one thousand seven hundred dollars (\$1,700.00), which is calculated at the rate of one hundred dollars (\$100.00) per acre for the 17 farmable acres located on the leased premises as reported by the Farm Service Agency, which has been assigned Farm Land # 2418 – Tract # 4814. Such rent to be paid in one lump sum payment upon execution of this document.

3. **Cancellation.** Lessor shall have the right to cancel this Agreement, provided that Lessor has given thirty (30) days prior written notice of its intention to cancel this Agreement. Cancellation under this provision voids the lease.

4. **Maintenance.** It is understood and agreed that during the term of this Agreement, Lessee shall be solely responsible for maintenance to and upkeep of the leased premises.

5. **No Alterations by Lessee.** Lessee shall make no alternations to the leased premises other than tilling and planting the land and such other alterations to the soil as are reasonably necessary in order to farm the property. Lessee agrees to maintain the leased premises and return the same to Lessor in the same condition as it was at the beginning of the term of this Agreement.

6. **Use of Premises; Quiet Enjoyment.** Lessee shall not use and occupy the leased premises in any illegal manner or for any illegal purpose. Lessor covenants and agrees that upon Lessee's payment of the rent and performance of all the terms, covenants, and conditions on Lessee's part to be observed and performed under this Agreement, Lessee may peaceably and quietly have, hold, occupy, and enjoy the premises.

7. **Entry of Lessor.** Lessor shall have the right to enter in and upon the leased premises at all reasonable times for the purposes of (a) examination and inspection thereof, (b) exhibiting the premises to prospective lessees or purchasers; and (c) for any other reasonable purpose.

8. **Environmental Issues.** Lessee for its successors and assigns represents, warrants and agrees that (a) neither Lessee nor any other person or entity will improperly use or install any Hazardous Material on the leased premises; (b) Lessee has not and will not violate any Environmental Laws relating to or affecting the leased premises; (c) the leased premises shall not be used to generate, manufacture, transport, treat, store, handle, dispose, or process Hazardous Materials; (d) Lessee shall not cause nor permit the improper installation of Hazardous Materials in the leased premises nor a release of Hazardous Materials on the leased premises; and (e) Lessee shall at all times comply with an ensure compliance by all parties with all applicable Environmental Laws.

"Hazardous Materials", as used herein, shall include but shall not be limited to any of the following: (a) asbestos; (b) urea formaldehyde foam insulation; (c) transformers or other equipment which contain dielectric fluid containing levels of polychlorinated biphenyls in excess of fifty (50) parts per million; and (d) any other chemical, material, substance or other matter of any kind whatsoever which is prohibited, limited or regulated by any federal, state, county, regional or local authority or legislation, including, without limitation, the Federal Resource Conservation and Recovery Act, 42 U.S.C. Sections 6901 et seq. and the Federal Comprehensive Environmental Response Compensation and Liability Act of 1980, as amended, 42 U.S.C. Sections 9601 et seq., the regulations promulgated from time to time thereunder, environmental laws administered by the Environmental Protection Agency and laws and regulations of any state in which any Mortgaged Property is situated, or any other governmental organization or agency having jurisdiction thereof.

"Environmental Laws", as used herein, shall mean, all federal, state, and local laws, regulations, and other provisions having the force or effect of law, all judicial and administrative orders and determinations, all contractual obligations, and all common law concerning public health and safety, worker health and safety, pollution, or protection of the environment, including all those relating to the presence, use, production, generation, handling, transportation,

treatment, storage, disposal, distribution, labeling, testing, processing, discharge, release, threatened release, control, exposure to, or cleanup of any Hazardous Materials.

9. **Bankruptcy and Insolvency.** It is expressly agreed that if at any time during the term of this Agreement, Lessee should be adjudged bankrupt or insolvent by a court of competent jurisdiction, Lessor may at its option declare this Agreement terminated and canceled and take possession of the leased premises.

10. **Forfeiture for Non-Compliance.** It is expressly agreed that if Lessee shall neglect to perform any matter or thing herein agreed to be done and performed by Lessee, and shall remain in default thereof for a period of thirty (30) days after actual notice from Lessor calling attention to such default, Lessor may declare Lessee's lease terminated and canceled and take possession of the leased premises without prejudice to any other legal remedy Lessor may have on account of such default. In the event that Lessor shall have to institute a suit to collect any unpaid rent due under this Agreement, Lessor shall be entitled to recover a reasonable attorney's fee which shall be not more than fifteen (15%) percent of the rent so recovered by the Lessor from the Lessee or any guarantor of this Lease.

11. **Non-Waiver.** No prior indulgence, waiver, election or non-election by Lessor under this Agreement shall effect Lessor's right to declare a breach of this Agreement in the future or effect Lessee's duties and liabilities hereunder.

12. **No Assignment; No Subletting.** Lessee may not assign or sub lease this leased premises or any portion thereof without the prior written consent of Lessor.

13. **Notices.** All notices or other communications hereunder are sufficiently given if given by first class United States mail, postage prepaid, and will be deemed to have been received three (3) business days after deposit in the United States mail, first class, postage prepaid, as follows:

(a) If intended for the County, addressed to it at the following address:

Sampson County Manager
406 County Complex Road
Clinton, North Carolina 28328

(b) If intended for Lessee addressed to it at the following address:

Mr. Kenneth Mac Sutton
2246 Indian Town Road
Clinton, North Carolina 28328

14. **Entire Agreement.** This Lease Agreement, together with all its covenants, conditions, and provisions, shall inure to the benefit of and bind the parties hereto, their respective heirs, executors, administrators, successors, and assigns, and shall constitute the entire agreement between the parties.

15. **Choice of Law.** This Agreement shall be governed by and construed under the laws of the State of North Carolina.

16. **Headings.** The headings in this Agreement are for ease of reference only and shall not effect the interpretation of the provisions hereof.

IN WITNESS WHEREOF, the parties have executed this Agreement in duplicate originals, one of which is retained by each of the parties, the day and year first above written.

LESSOR

SAMPSON COUNTY

By: _____
Edwin W. Causey, County Manager

Attest: _____
Susan J. Holder, Clerk to the Board

LESSEE:

Kenneth Mac Sutton

NORTH CAROLINA
SAMPSON COUNTY

I, _____, a Notary Public in and for said County and State, do hereby certify that **EDWIN W. CAUSEY, County Manager, and SUSAN HOLDER, Clerk to the Sampson County Board of Commissioners**, personally appeared before me this day and acknowledged the due execution of the foregoing instrument. WITNESS my hand and notarial seal, this ____ day of December, 2015.

NOTARY PUBLIC

My commission expires: _____

NORTH CAROLINA
SAMPSON COUNTY

I, _____, a Notary Public in and for said County and State, do hereby certify that **KENNETH MAC SUTTON** personally came before me this day and acknowledged the due execution the foregoing instrument. WITNESS my hand and notarial seal, this the ____ day of December, 2015.

NOTARY PUBLIC

My commission expires: _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

8311

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Coastal Carolina Pumping Inc in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2016</u>	\$ <u>211.39</u>
<u>§</u>	\$ <u>§</u>
<u>§</u>	\$ <u>§</u>
<u>§</u>	\$ <u>§</u>
<u>§</u>	\$ <u>§</u>
<u>§</u>	\$ <u>§</u>
TOTAL REFUND	\$ <u>211.39</u>

These taxes were assessed through clerical error as follows.

Bill# 0023704273
ME 3684
Tag turned in (out of state)
2015 Mack

<u>607</u>	County Tax	<u>163.22</u>
<u>501</u>	School Tax	<u>28.51</u>
<u>119</u>	Fire Tax	<u>19.66</u>
	City Tax	_____
	TOTAL \$	<u>211.39</u>

Mailing Address. Coastal Carolina Pumping
X PO Box 7767
Charlotte NC 28241

Yours very truly

X [Signature] - Coastal Carolina Pumping
Taxpayer

Social Security # X

RECOMMEND APPROVAL:

[Signature]
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

8318

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Shirley Ann Books in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2016</u>	\$ <u>100.05</u>
<u>2016</u>	\$ <u>153.09</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>253.14</u>

These taxes were assessed through clerical error as follows.

Bill# 0034167800
ALS 2668
Tas Turned in (turned car back to Dealer)
2016 Ford

Bill# 0036417187
WYAS111
Tas Turned in (turned back to Dealer)
2017 Ford
Yours very truly

Shirley Books
Taxpayer

602 County Tax 228.38
School Tax _____
F20 Fire Tax 24.76
City Tax _____
TOTAL \$ 253.14

Mailing Address.

71 Sand Stone Lane
Autryville, N.C. 28318

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____ Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

8333

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Brenda Hairr Dudley
_____ in _____ Township, Sampson County, for
the year(s) and in the amount(s) of:

YEAR	
<u>2016</u>	\$ <u>135.13</u>
<u>§</u>	\$ <u>§</u>
<u>§</u>	\$ <u>§</u>
<u>§</u>	\$ <u>§</u>
<u>§</u>	\$ <u>§</u>
<u>§</u>	\$ <u>§</u>
TOTAL REFUND	\$ <u>135.13</u>

These taxes were assessed through clerical error as follows.

Bill# 0026581715
VVC 5195
Tag. Turn. in (Totalled)
2014 Chry VN

GOZ	County Tax	<u>120.60</u>
	School Tax	_____
F14	Fire Tax	<u>14.53</u>
	City Tax	_____
	TOTAL \$	<u>135.13</u>

Mailing Address.

P.O. Box 469
Salemberg NC
28385

Yours very truly

Brenda H. Dudley
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

8325

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Sadie Oates Brookhouse in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2017</u>	\$ <u>136.86</u>
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
TOTAL REFUND	\$ <u>136.86</u>

These taxes were assessed through clerical error as follows.

Bill # 0039443208
PHH 7301
Tag Turned in (Turned in Vehicle)
~~2012~~ 2012 Volk

G02	County Tax	<u>73.38</u>
S01	School Tax	<u>12.90</u>
	Fire Tax	_____
T02	City Tax	<u>50.58</u>
	TOTAL \$	<u>136.86</u>

Mailing Address.

910 Jasper Street
Clinton NC 28328

Yours very truly

Sadie O. Brookhouse
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date Initials

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

8324

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Pamela Robinson CMC Saint
_____ in _____ Township, Sampson County, for
the year(s) and in the amount(s) of:

YEAR	
<u>2017</u>	\$ <u>245.57</u>
TOTAL REFUND	\$ <u>245.57</u>

These taxes were assessed through clerical error as follows.

*Billings # 0039219370
TAG# PAB 7864
2010 Acura MP
Vehicle Sold, Tag Turned In*

Go2 County Tax	<u>138.85</u>
S01 School Tax	<u>24.40</u>
V-Fee Fire Tax	<u>15.00</u>
T02 City Tax	<u>67.32</u>
TOTAL \$	<u>245.57</u>

Mailing Address.

307 Fox Lake Drive
Clinton NC 28328

Yours very truly

Pamela Robinson
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

8338

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Shelby Wayne Long
_____ in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2017</u>	\$ _____
<u> </u>	\$ _____
<u> </u>	\$ _____
<u> </u>	\$ _____
<u> </u>	\$ _____
<u> </u>	\$ _____
TOTAL REFUND	\$ <u>275.50</u>

These taxes were assessed through clerical error as follows.

2016 GMC Vehicle Sold, Tag Turned In
Tag # 9434 AU

<u>602</u> County Tax	<u>212.71</u>
<u>501</u> School Tax	<u>37.16</u>
<u>FF</u> Fire Tax	<u>25.63</u>
City Tax	_____
TOTAL \$	<u>275.50</u>

Mailing Address.

X 199 Pinehurst LN
Clinton, NC 28328

Yours very truly

X Jerry Long
Taxpayer

Social Security # X

RECOMMEND APPROVAL:

[Signature]
Sampson County Tax Administrator

Board Approved _____
Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

8345

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Scott A. Clemens
_____ in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	\$
<u>2017</u>	
TOTAL REFUND	\$ <u>170.12</u>

These taxes were assessed through clerical error as follows.

*2016 Dodge
Vehicle sold Tag Turned In
TAG # YK4144*

602 County Tax	<u>153.48</u>
School Tax	_____
Fob Fire Tax	<u>16.64</u>
City Tax	_____
TOTAL \$	<u>170.12</u>

Mailing Address.

238 BROOKEWIND LN
DUND, NC 28334

Yours very truly

Scott A. Clemens
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

Board Approved _____ Date _____ Initials _____

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

Members:

Pursuant to North Carolina G. S. 105-381, I hereby demand a release and adjustment of taxes assessed by Sampson County against the property owned by Robert + Cynthia Heath in Piney Grove Township, Sampson County, for the year(s) and in the amount(s) of: LH 13-0168266-01

Year		
<u>2016</u>	\$	<u>284.55</u>
<u>2017</u>	\$	<u>282.83</u>
	\$	_____
	\$	_____
	\$	_____
Total Release/Adjustment	\$	<u>567.38</u>
	<u>for</u> County Tax	\$ <u>567.38</u>
	School Tax	\$ _____
	Fire Tax	\$ _____
	City Tax	\$ _____
	Total	\$ <u>567.38</u>

The taxes were assessed through clerical error or an illegal tax as follows:

DW that was rep'd, but absom owner only notified the tax office in 2017-

Taxpayer: Robert, Cynthia Heath

Tax Administrator: Jan Johnson

Board Approved: _____
Date Initials

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

11/15/17

FROM: COOPERATIVE EXTENSION SERVICE

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2017-2018

1. It is requested that the budget for the COOPERATIVE EXTENSION SERVICE Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11449500-526200	DEPARTMENTAL SUPPLIES	\$176.00	
11449500-529900	MISCELLANEOUS EXPENSES	\$364.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11034950-408900	MISCELLANEOUS REVENUE	\$540.00	

2. Reason(s) for the above request is/are as follows:

REVENUE AND EXPENSES RELATED TO THE COUNTY EXTENSION DIRECTOR/ADMINISTRATIVE ASSISTANT MEETING HOSTED BY SAMPSON COUNTY ON 12/14/17

Eileen A. Cate

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

11/22, 2017

Paul H. Off

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

, 20

Sam W. G

(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

November 16, 2017

FROM: Lorie Sutton, Director of Aging

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2017-2018

1. It is requested that the budget for the Aging Department
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02558790-526201	Information & Referral - Dept Equipment	\$ 2,000.00	
02558790-531100	Information & Referral - Travel	\$ 1,000.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02035879-403602	Information & Referral - Health Promotion	\$ 3,000.00	

2. Reason(s) for the above request is/are as follows:

We have received a Health Promotion Grant to provide Tai Chi Classes. We would like to purchase some electronic equipment and use the remainder for travel expenses in relation to training.

Lorie B Sutton

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

11/16, 2017

Paul A. Chesel

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

Sam W. Co

(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2017-2018

1. It is requested that the budget for the Planning Department be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11449100-512100	Salaries	33,336.00	
11449100-518100	FICA	2,077.00	
11449100-518120	Medicare	486.00	
11449100-518200	Retirement	2,533.00	
11449100-518300	Group insurance	6,272.00	
11449100-518400	Dental insurance	240.00	
11449100-518700	Cafeteria fees	36.00	
11449100-518901	401k County	1,675.00	
11449100-526201	Dept supplies equipment	6,000.00	
11449100-526200	Department supplies	8,600.00	
11449100-538100	Data processing programs	2,000.00	
11142600-535100	Maint/repair bldgs	50,000.00	
11999000-509700	Contingency		113,255.00
<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>

2. Reason(s) for the above request is/are as follows:

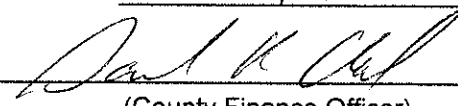
To allocate funds to hire a senior planner and planner starting 3/1/2017, to renovate office space for two offices, and purchase office furniture and equipment.



 (Signature of Department Head)

ENDORSEMENT


1. Forwarded, recommending approval/disapproval.

_____, 11/23, 2017


 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____


 (County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2014-2015

1. It is requested that the budget for the 403 Infrastructure Project be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
67981700-519900	Other professional costs		324.00
11998110-596060	Transfer to water capital project	38,751.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
67038170-409600	County contribution		324.00
11039999-409800	Fund balance appropriated encumb	38,751.00	

2. Reason(s) for the above request is/are as follows:
 To budget funds for obligations incurred in prior fiscal year but not completed until current fiscal year.



 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval. D _____, 2017

 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval. D _____, 20____

 (County Manager & Budget Officer)

 Date of approval/disapproval by B.O.C.

CLINTON CITY SCHOOLS
BUDGET AMENDMENT

Fund: STATE

Budget Amendment: 1

The Clinton City Board of Education at a meeting on the 2nd day of October, 2017, passed the following resolution:

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2018.

SEE ATTACHED LISTING

Total appropriation in current budget	\$18,113,977.00
Total increase/decrease of amendment	\$61,242.00
Total appropriation in amended budget	\$18,175,219.00

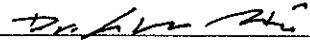
Passed by majority vote of the Clinton City Board of Education on the ____ day of _____ 2017.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this ____ day of _____ 2017.



Chairman, Board of Education

Chairman, Board of County Commissioners



Secretary, Board of Education

Secretary, Board of County Commissioners

BUDGET AMENDMENT DETAIL

FUND: STATE

<u>CODE</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
1.5110.014.411.000.000.00	Career and Technical Education		\$1,161.00
1.5110.014.411.000.000.00	Career and Technical Education	\$1,350.00	
1.5210.029.142.000.000.00	Behavioral Support	\$61,053.00	

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 6

Meeting Date: December 4, 2017	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Consideration of Tax Appeals

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: No

CONTACT PERSON(S): Edwin W. Causey, County Manager

PURPOSE: To consider taxpayer appeals of penalties assessed for failure to timely list business personal property

ATTACHMENTS: Appeal requests and tax billings

BACKGROUND:

Assessments and billings have been issued as a result of business personal property compliance reviews. The following individuals have requested an adjustment of the penalties applied to their accounts, pursuant to North Carolina General Statutes, for failure to timely list their business personal property. The Board has previously voted to require the appeal to be made in person (or by a designated representative).

A J Family Farms: (Tax \$10,421.77 + Penalty \$4,204.76 = \$14,626.53)

RECOMMENDED ACTION OR MOTION:

Allow each citizen opportunity to request adjustment and consider each appeal individually.

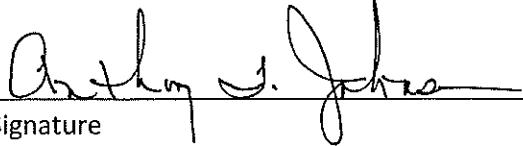
Date: 11/13/17

AS Family Farms
161 N White Lake Ave
Garland NC

Account # 193811

Sampson County Board of Commissioners,

A compliance review was recently completed on my business personal property account with the Sampson County Tax Office. I respectfully request an adjustment of the penalties applied to my account for failure to timely list my assets. I fully understand that I must appear before the Sampson County Board of Commissioners at a date to be determined to be considered for a relief or adjustment of any penalties.


Signature

A J Family Farms

Account # 193811

Tax (10, 421.77) + Penalty (4,204.76) = 14,626.53

POLICIES AND PROCEDURES REGARDING PUBLIC COMMENT

A period reserved for comments from the public on topics not otherwise included on that evening's agenda will be included as an item of business on all agendas of regularly-scheduled Board of Commissioners meetings and shall be deemed the "Public Comment" segment of the agenda. The Public Comment segment of the agenda will be placed at the end of the agenda, following the conclusion of all other open session business.

As with Public Hearings, the Chair (or presiding officer) will determine and announce limits on speakers at the start of the Public Comment period. Generally, each speaker will be allocated five (5) minutes. **Speakers may not allocate their time to another speaker.** The Chairman (or presiding officer) may, at his discretion, decrease this time allocation, if the number of persons wishing to speak would unduly prolong the meeting.

The Public Comment period shall not exceed a total of thirty (30) minutes unless the Board entertains a successful majority vote to extend this period.

An individual wishing to address the Board during the Public Comment period shall register with the Clerk or Deputy Clerk to the Board prior to the opening of the meeting by signing his or her name, address and a short description of his or her topic on a sign-up sheet stationed in the lobby of the County Auditorium.

If time allows, those who fail to register before the meeting may speak during the Public Comment period. These individuals will speak following those who registered in advance. At this time in the agenda, an individual should raise his or her hand and ask to be recognized by the Board Chair (or presiding officer) and then state his or her name, address and introduce the topic to be addressed.

Items of discussion during the Public Comment segment of the meeting will be only those appropriate to Open Meetings. Closed Meeting topics include, but are not limited to, such subjects as personnel, acquisition of real property, and information protected by the client-attorney privilege. Closed Meeting subjects will not be entertained.

Because subjects of Special and Emergency Meetings are often regulated by General Statutes, there will be no Public Comments segment reserved on agendas of these meetings; however, Special and Emergency Meetings are open for public attendance.

The Public Comments segment of the agenda is intended to provide a forum for the Board of Community to listen to citizens; **there shall be no expectation that the Board will answer impromptu questions.** However, Board members, through the presiding officer, may ask the speaker questions for clarification purposes. The Board will not take action on an item brought up during the Public Comments segment of the agenda and, when appropriate, items will be referred to the Manager or the proper Department Head.