



**SAMPSON COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
October 5, 2015**

7:00 pm Convene Regular Meeting (County Auditorium)
Invocation and Pledge of Allegiance
Approve Agenda as Published

Roads

Tab 1 Reports and Presentations

a. Recognition of Retiree **1**

Tab 2 Planning and Zoning Items 2 - 24

- a. RZ-9-15-1 – Request to Rezone 10.34 Acres Located at 1205 Old Warsaw Road from R-Residential to RA-Residential Agriculture
- b. ZA-9-15-1 – Request to Amend Sampson County Zoning Ordinance Section 3.3.5 E (I-Industrial District) Use Table Regarding Dimensional Requirements
- c. ZA-9-15-2 – Request to Amend Sampson County Zoning Ordinance Section 3.3.10 C (I1-Light Industrial District) Use Table Regarding Dimensional Requirements
- d. ZA-9-15-3 – Request to Amend Sampson County Zoning Ordinance Section 7 (Special Use Permits) Regarding Notification Procedures
- e. ZA-9-15-4 – Request to Amend Sampson County Zoning Ordinance Section 11.2D (Public Hearing Notices for Changes) Regarding Notification Procedures
- f. Planning Board Appointments

Tab 3 Action Items

- a. Department of Aging – FY 15-16 ROAP Funding Application **25 - 51**
- b. Solid Waste Contracts – Scrap Tire and Electronic Waste **52 - 59**
- c. Public Hearing – Naming of Private Roads **60 - 61**
- d. Appointments **62**
 - Adult Care Home Community Action Committee

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Closed Session - GS 143-318.11(a)(4) Economic Development	
Adjournment	

OUR PUBLIC CHARGE

The Board of Commissioners pledges to the citizens of Sampson County its respect. The Board asks its citizens to likewise conduct themselves in a respectful, courteous manner, both with Board members and fellow citizens. At any time should any member of the Board or any citizen fail to observe this public charge, the Chair (or presiding officer) will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair (or presiding officer) will recess the meeting until such time that a genuine commitment to this public charge is observed. All electronic devices such as cell phones, pagers, and computers should please be turned off or set to silent/vibrate.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1 (a)

Meeting Date: October 5, 2015 Information Only Public Comment
 Report/Presentation Closed Session
 Action Item Planning/Zoning
 Consent Agenda Water District Issue

SUBJECT: Recognition of Retiree

DEPARTMENT: Governing Body

PUBLIC HEARING: No

CONTACT PERSON: Chairman Billy Lockamy

PURPOSE: To recognize County employee for dedicated service

ATTACHMENTS: None

BACKGROUND: The Board will recognize the following retiree for his years of service to the County:

 Kyle Cashwell, EMS 2/13/2008 – 8/31/2015

RECOMMENDED
ACTION OR MOTION: Present Mr. Cashwell with a County plaque in recognition of his years of service to the County

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 2 (a-f)

	<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Public Comment
Meeting Date: October 5, 2015	<input type="checkbox"/> Report/Presentation	<input type="checkbox"/> Closed Session
	<input checked="" type="checkbox"/> Action Item	<input checked="" type="checkbox"/> Planning/Zoning
	<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Water District Issue

SUBJECT: Planning Issues

DEPARTMENT: Clinton-Sampson Planning and Zoning

PUBLIC HEARING: Yes (items a-e); No (item f)

CONTACT PERSON: Mary Rose, Planning Director

PURPOSE: To consider actions on planning and zoning items as recommended by Planning Board

ATTACHMENTS: Planning Staff Memorandum; Maps

BACKGROUND:

- a. **RZ-9-15-1** Planning staff will review a request to rezone approximately 10.34 acres located at 1205 Old Warsaw Road from R-Residential to RA-Residential Agriculture. The Planning Board has heard certain findings of fact (as shown in attached documents) and determined that the request was consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is designated as a Rural Residential Agriculture Area in Section 2 of the Sampson County Lane Use Plan. Based upon these findings, the Planning Board unanimously recommended **approval** of the rezoning request and the adoption of a zoning consistency statement.
- b. **ZA-9-15-1** Planning staff will review a request to amend the Sampson County Zoning Ordinance Section 3.3.5 E (I-Industrial District) Use Table regarding dimensional requirements, as recommended by the Planning Board.
- c. **ZA-9-15-2** Planning staff will review a request to amend the Sampson County Zoning Ordinance Section 3.3.10 C (I1-Light Industrial District) Use Table regarding dimensional requirements, as recommended by the Planning Board.
- d. **ZA-9-15-3** Planning staff will review a request to amend the Sampson County Zoning Ordinance Section 7 (Special Use Permits) regarding notice of public hearings, as recommended by the Planning Board.
- e. **ZA-9-15-4** Planning staff will review a request to amend the Sampson County Zoning Ordinance Section 11.2 D (Public Hearing Notices for Changes) regarding notice procedures for text amendments or changes, as unanimously by the Planning Board.

- f. **Planning Board Appointments** The Planning staff has requested the re-appointment of Deborah Bass and Sherri Smith to a second term on the Planning Board, and the appointment of Nancy Blackman to fill the expiring term of Billy Cottle (who did not wish to serve a second term).

RECOMMENDED
ACTION OR
MOTION:

- a. Motion to approve rezoning request RZ-9-15-1, accepting the presented findings of fact and making the following zoning consistency statement: *Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendation of the ordinance amendment RZ-9-15-1 is consistent with the goals and objectives of the Sampson County Land Use Plan for residential growth due to the fact this area is located within a portion of the County designated as appropriate for rural single family residential growth in Section 2 of the Sampson County Land Use Plan (Future Land Use Map).*
- b. Motion to approve ZA-9-15-1 as recommended by the Planning Board.
- c. Motion to approve ZA-9-15-2 as recommended by the Planning Board.
- d. Motion to approve ZA-9-15-3 as recommended by the Planning Board.
- e. Motion to approve ZA-9-15-4 as recommended by the Planning Board.
- f. Motion to reappoint Deborah Bass and Sherri Smith and to appoint Nancy Blackman as recommended to the Planning Board.



Clinton-Sampson Planning Department
 227 Lisbon Street
 Post Office Box 199
 Clinton, North Carolina 28329
 (910) 299-4904 (T) - (910) 592-4261 (F)



To: Ed Causey, County Manager
From: Mary M. Rose, Planning Director
Subject: September 21, 2015 Sampson County Planning and Zoning Board Meeting -
 County Board of Commissioners October 5, 2015 Agenda Items
Date: September 24, 2015

The following request was addressed by the Planning and Zoning Board at their September 21, 2015 meeting:

RZ-9-15-1 – A rezoning request by Albert Smith to rezone approximately 10.34 acres located at 1205 Old Warsaw Road from R-Residential to RA-Residential Agriculture was unanimously recommended for approval by the Sampson County Planning Board with the following zoning consistency statement:

Zoning Consistency Statement:

Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendation of the ordinance amendment RZ-9-15-1 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is designated as a Rural Residential Agriculture Area in Section 2 of the Sampson County Land Use Plan.

ZA-9-15-1 - An amendment request by Planning Staff to amend Section 3.3.5 E (I-Industrial District) Use Table, of the Sampson County Zoning Ordinance was unanimously recommended as follows:

Existing:

3.3.5 I - INDUSTRIAL DISTRICT

E. Dimensional Requirements (See Sections 6 & 7 for uses with conditions and special uses):

Requirements	Public Water And Sewer	Public Water, No Public Sewer	No Public Water No Public Sewer
Minimum Lot Area in Square Feet	108,750 Sq. Ft. (± 2.5 acres)	108,750 Sq. Ft. (± 2.5 acres)	108,750 Sq. Ft. (± 2.5 acres)
Minimum Lot Width in Feet	150 ft.	150 ft.	150 ft.
Minimum Lot Depth in Feet	250 ft.	250 ft.	250 ft.

Minimum Setback Lines In Feet Front	75 ft.	75 ft.	75 ft.
Front (Inside an industrial park)	50 ft.	50 ft.	50 ft.
Side	40 ft.	40 ft.	40 ft.
Side abutting RA or R Lot	250 ft.	250 ft.	250 ft.
Side abutting Street	75 ft.	75 ft.	75 ft.
Rear	100 ft.	100 ft.	100 ft.
Rear abutting RA or R Lot	150 ft.	150 ft.	150 ft.
*Maximum Building Height when abutting I – Industrial or C – Commercial	90 ft.	90 ft.	90 ft.
Maximum Building Height when abutting RA, R, MRD or CON districts	50 ft.	50 ft.	50 ft.

* In the I – Industrial District, building height may be up to 175 ft., when property to be developed is abutting only I – Industrial District zoned lots. **(ZA-6-08-3 - ZA-6-08-4)**

Proposed:

3.3.5 I - INDUSTRIAL DISTRICT

E. Dimensional Requirements (See Sections 6 & 7 for uses with conditions and special uses):

Requirements	Public Water And Sewer	Public Water, No Public Sewer	No Public Water No Public Sewer
Minimum Lot Area in Square Feet	108,750 Sq. Ft. (± 2.5 acres)	108,750 Sq. Ft. (± 2.5 acres)	108,750 Sq. Ft. (± 2.5 acres)
Minimum Lot Width in Feet	150 ft.	150 ft.	150 ft.
Minimum Lot Depth in Feet	250 ft.	250 ft.	250 ft.
Minimum Setback Lines In Feet Front	7560 ft.	7560 ft.	7560 ft.
Front (Inside an industrial park)	50 ft.	50 ft.	50 ft.
Side	40 ft.	40 ft.	40 ft.

** Side abutting RA or R Lot	250 60 ft.	250 60 ft.	250 60 ft.
Side abutting Street	75 ft.	75 ft.	75 ft.
Rear	100 60 ft.	100 60 ft.	100 60 ft.
** Rear abutting RA or R Lot	150 60 ft.	150 60 ft.	150 60 ft.
*Maximum Building Height when abutting I – Industrial or C – Commercial	90 ft.	90 ft.	90 ft.
Maximum Building Height when abutting RA, R, MRD or CON districts	50 ft.	50 ft.	50 ft.

* In the I – Industrial District, building height may be up to 175 ft., when property to be developed is abutting only I – Industrial District zoned lots. (ZA-6-08-3 - ZA-6-08-4)

** A 6 foot tall and 15 foot wide (at the time of planting) evergreen buffer must be planted and maintained along any adjoining property line which is within 250 feet of an existing occupiable residential structure. The buffer must extend the entire length of the industrial use developed area.

ZA-9-15-2 - An amendment request by Planning Staff to amend Section 3.3.10 C (I1-Light Industrial District) Use Table, of the Sampson County Zoning Ordinance was unanimously recommended as follows:

Existing:

C. Dimensional Requirements:

Requirements	Public Water And Sewer	Public Water, No Public Sewer	No Public Water No Public Sewer
Minimum Lot Area in Square Feet	108,750 Sq. Ft. (± 2.5 acres)	108,750 Sq. Ft. (± 2.5 acres)	108,750 Sq. Ft. (± 2.5 acres)
Minimum Lot Width in Feet	150 ft.	150 ft.	150 ft.
Minimum Lot Depth in Feet	250 ft.	250 ft.	250 ft.
Minimum Setback Lines In Feet Front	75 ft.	75 ft.	75 ft.
Front (Inside an industrial park)	50 ft.	50 ft.	50 ft.
Side	40 ft.	40 ft.	40 ft.
	100 ft.	100 ft.	100 ft.

* Side abutting RA or R Lot			
Side abutting Street	75 ft.	75 ft.	75 ft.
Rear	50 ft.	50 ft.	50 ft.
*Rear abutting RA or R Lot	100 ft.	100 ft.	100 ft.
**Maximum Building Height when abutting I – Industrial, I-1 – Light Industrial or C – Commercial	90 ft.	90 ft.	90 ft.
Maximum Building Height when abutting RA, R, MRD or CON districts	50 ft.	50 ft.	50 ft.

*In an I-1 Light Industrial District, when the side or rear property line abuts an RA or R lot, the buffering requirements of Section 4.18 of this ordinance shall apply.

** In the I-1 Light Industrial District, building height may be up to 175 ft., when property to be developed is abutting only I-1 Light Industrial District or I Industrial District zoned lots.

Proposed:

C. Dimensional Requirements:

Requirements	Public Water And Sewer	Public Water, No Public Sewer	No Public Water No Public Sewer
Minimum Lot Area in Square Feet	108,750 Sq. Ft. (± 2.5 acres)	108,750 Sq. Ft. (± 2.5 acres)	108,750 Sq. Ft. (± 2.5 acres)
Minimum Lot Width in Feet	150 ft.	150 ft.	150 ft.
Minimum Lot Depth in Feet	250 ft.	250 ft.	250 ft.
Minimum Setback Lines In Feet			
Front	75 50 ft.	75 50 ft.	75 50 ft.
Front (Inside an industrial park)	50 40 ft.	50 40 ft.	50 40 ft.
Side	40 ft.	40 ft.	40 ft.
** Side abutting RA or R Lot	100 50 ft.	100 50 ft.	100 50 ft.
Side abutting			

Street	7540 ft.	7540 ft.	7540 ft.
Rear	5040 ft.	5040 ft.	5040 ft.
**Rear abutting RA or R Lot	10050 ft.	10050 ft.	10050 ft.
**Maximum Building Height when abutting I – Industrial, I-1 – Light Industrial or C – Commercial	90 ft.	90 ft.	90 ft.
Maximum Building Height when abutting RA, R, MRD or CON districts	50 ft.	50 ft.	50 ft.

** In the I-1 Light Industrial District, building height may be up to 175 ft., when property to be developed is abutting only I-1 Light Industrial District or I Industrial District zoned lots.

~~**In an I-1 Light Industrial District, when the side or rear property line abuts an RA or R lot, the buffering requirements of Section 4.18 of this ordinance shall apply.~~ A 6 foot tall and 15 foot wide (at the time of planting) evergreen buffer must be planted and maintained along any adjoining property line which is within 250 feet of an existing occupiable residential structure. The buffer must extend the entire length of the industrial use developed area.

ZA-9-15-3 - An amendment request by Planning Staff to amend Section 7 (Special Use Permits), of the Sampson County Zoning Ordinance was unanimously recommended as follows:

Existing:

7.3 PLANNING BOARD ACTION

The Planning Director shall set and advertise a date and time for a public hearing before the Planning Board. Notice of a public hearing shall be given once a week for two successive calendar weeks in a newspaper of general circulation, said notice to be published the first time not less than ten (10) nor more than twenty-five (25) days prior to the date fixed for said hearing. In addition to the newspaper advertisement, notice shall also be made by posting the property concerned, with a poster indicating the proposed change, the date, the location, and the time of the public hearing at least one week before the public hearing.

At the public hearing all interested persons shall be permitted to testify in sworn testimony. The applicant shall provide to the Planning Department a list of the names and addresses of all adjacent property owners. A notice of the public hearing shall be mailed, RETURN RECEIPT REQUESTED, to each person on this list prior to the public hearing. The person mailing such notice shall certify that such notices have been mailed.

Proposed:

7.3 PLANNING BOARD ACTION

The Planning Director shall set and advertise a date and time for a public hearing before the Planning Board. **Notice shall be mailed to the person whose application or request is the subject of the hearing; to the owner of the property that is the subject of the hearing if the owner did not initiate the hearing; to the owner of all parcels of land abutting the parcel of land that is the subject of the hearing; and to any other persons entitled to receive notice as provided by the zoning ordinance.** ~~of a public hearing shall be given once a week for two successive calendar weeks in a newspaper of general circulation, said~~

~~notice to be published the first time not less than ten (10) nor more than twenty-five (25) days prior to the date fixed for said hearing. Notice must be deposited in the mail at least 10 days, but not more than 25 days, prior to the date of the hearing. The person mailing such notice shall certify that such notices have been mailed. In addition to the newspaper advertisement, Within the same time period notice shall also be made by posting the property concerned, with a poster indicating the proposed change, the date, the location, and the time of the public hearing. at least one week before the public hearing.~~

At the public hearing all interested persons shall be permitted to testify in sworn testimony. The applicant shall provide to the Planning Department a list of the names and addresses of all adjacent property owners. ~~A notice of the public hearing shall be mailed, RETURN RECEIPT REQUESTED, to each person on this list prior to the public hearing. The person mailing such notice shall certify that such notices have been mailed.~~

ZA-9-15-4 - An amendment request by Planning Staff to amend Section 11.2 D (Public Hearing Notices for Changes), of the Sampson County Zoning Ordinance was unanimously recommended as follows:

Existing:

Public Hearing Notices for Changes

1. Notification procedure for text amendments or changes

A public hearing shall be set and published no less than ten (10) days nor more than twenty-five (25) days before the date fixed for the public hearing by the Board of Commissioners in a newspaper of general circulation in Sampson County. In computing such period, the day of publication is not to be included but the day of the hearing shall be included.

Proposed:

Public Hearing Notices for Changes

1. Notification procedure for text amendments or changes

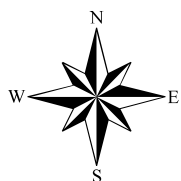
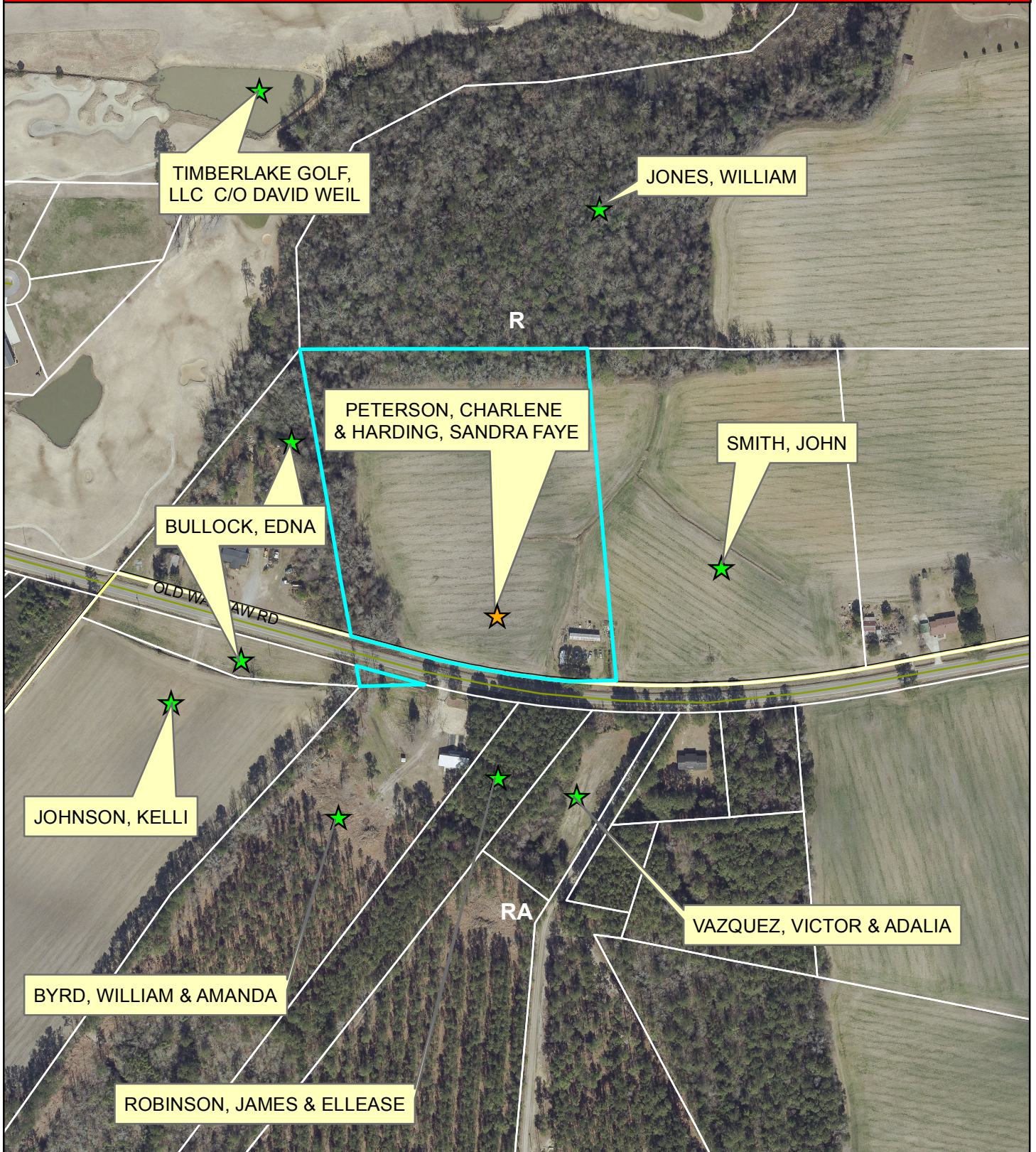
A public hearing shall be set and ~~published~~ **notice of the public hearing shall be published once a week for two successive weeks, the first** not less than ten (10) days nor more than twenty-five (25) days before the date fixed for the public hearing by the Board of Commissioners in a newspaper of general circulation in Sampson County. In computing such period, the day of publication is not to be included but the day of the hearing shall be included.

Please contact my office with any additional questions or comments.

attachment

cc: Susan Holder, Assistant County Manager

RZ-9-15-1
Charlene Peterson
1205 Old Warsaw Road



1 inch = 300 feet

	Subject Property
	Property Owners Within 100'

MINUTES OF THE SAMPSON COUNTY
PLANNING AND ZONING BOARD

Meeting Date

September 21, 2015

Members Present

Scott Brown
Sherri Smith
Ann Naylor
Gary Mac Herring
Billy Cottle
Debra Bass
Gary Henry

Members Absent

Minutes Approved

Upon a motion by Sherri Smith and seconded by Gary Mac Herring, the minutes of the August 17, 2015 meeting were unanimously approved as presented.

SU-9-15-1

A special use request by Drafting and Design Services, Inc. to conduct a Sand and Gravel Dredging operation (Mining and Quarrying or other Extracting Operations) located at the intersection of Fleet Naylor Road and Easy Street in an RA-Residential Agriculture district.

Staff has reviewed the Special Use Permit request and made the following findings:

1. Michael Blakley has signed the special use application as the applicant of the property under consideration. The property is owned by Celia Sod, LLC. The operation as proposed would operate Monday through Friday from 7:00 am to 6:00 pm. The maximum number of employees proposed per shift is ten. The operation as proposed would have no blasting to mine material.
2. The applicant has requested a special use permit for a sand and gravel dredging operation.
3. The property under consideration contains approximately 80.65 acres. The applicant is proposing to develop the 42.2 acres with the plant site utilizing 10 acres and one mining area utilizing 32.2 acres. (See the attached site plan.)
4. The property is currently zoned RA-Residential Agriculture.
5. The proposed project meets all setbacks, and other dimensional criteria required by the Sampson County Zoning Ordinance.
6. There will be a 6 foot tall berm around the proposed operation as shown on the attached site plan.
7. The applicant has submitted the attached letter from NC DOT granting approval to proceed with construction of the driveway for the proposed operation.
8. The properties adjacent to the north, south, east, and west are zoned RA-Residential Agriculture.
9. All adjacent property owners within 100' have been notified by mail and the property has been posted.

Section 7.10 Special Use Minimum Development Requirements of the Sampson County Zoning Ordinance place the following additional requirements upon Mining and Quarrying or other Extraction Operations in an RA Residential Agriculture district:

Additional Site Plan Requirements

1. The names and addresses of property owner(s) or developers(s) and the designer or Registered Surveyor or Professional Engineer, if the plans are drawn other than by the property owner, operator or developer.
2. Date, scale and approximate North arrow.
3. Boundaries of the tract, parcel, plot or lot shown with bearing and distances.
4. Boundaries of the area requesting to be permitted, if different from 3 above.
5. Buffers, ingress and egress, surrounding land usage and any other specific information pertinent to the parcel, plot or lot.
6. A vicinity map showing the location of the parcel, plot or lot.
7. The names for each adjoining property owner, shown on the parcel, plot or lot they own.
8. Land contours with vertical intervals of not less than ten (10) feet. U.S.G.S. 7.5 Minute Topographical Quadrangle Maps are acceptable.
9. When an expansion is being requested, the size and location of any existing area that is being operated as a mine or mining operation.
10. A letter or other certification of approval must be submitted from the North Carolina Department of Transportation, as to the safety and design of the access or entrance on to a State maintained street or road from the mine.

In place of 1-9 above, the applicant may submit a completed application as required by the State of North Carolina for a Mining Permit.

Access:

Access to a mine or mining operation must be from a road or street that is a State maintained road or a private road with a right-of-way width of not less than thirty (30) feet and a cleared or drivable area of not less than twenty (20) feet. Any ingress or egress that does not abut one of the above roads, entrance etc. must also have a right-of-way width of not less than thirty (30) feet and a cleared and drivable area that is adequately maintained at all times for vehicular travel and that is at least twenty (20) feet in width.

Screening and Buffering:

An area of land, which shall not be less than fifty (50) feet in width (unless a lesser width is approved by the Planning Board) shall be provided along all boundaries of the affected land. This buffer area must be left at all times in a natural vegetative state or planted with trees, shrubs or plants that create a visual screen. Trees and plants must be native to the area and trees shall not be less than six (6) feet in height within six (6) years. If an earthen berm or berms are to be used within the buffer for visual screening they shall be planted with vegetation and shall not be less than six (6) feet in height at the crown and with slopes sufficient to minimize erosion.

Additional Considerations :

In the case of denial because all the requirements of this section were not met, the Application may be resubmitted when all requirements have been met, with no additional fee required, provided the plan is resubmitted within one hundred eighty (180) days of the notice of rejection or denial.

Following approval by the Sampson County Planning Board, the Zoning Administrator is authorized to issue a Special Use Permit. No site disturbing activities are allowed until a Mining Permit has been issued by the State of North Carolina.

If the proper permit has not been or is not obtained from all appropriate Departments of the State of North Carolina and/or compliance with all terms of approval by the Sampson County Planning Board have not been completed within one year (365 days) from the date of approval of the application by the Sampson County Planning Board, the approval of the application and Special Use Permit shall be null and void and a new application must be submitted.

The Planning Board must make the following findings in order to grant a Special Use permit:

- A. That the use will not materially endanger the public health or safety if located according to the plan submitted and approved;
- B. That the use meets all required conditions and specifications;
- C. That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity, and;
- D. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Sampson County Land Use Plan.

Mrs. Rose, Planning Director, questioned the Board as to whether any Board member had participated in any ex parte communication concerning this case. All Board members responded that they had not participated in any ex parte communication regarding this case.

Mrs. Rose, Planning Director, presented the findings of fact to the board and informed the board staff found the proposed application met all ordinance requirements, including Section 7.10 Special Use Minimum Development Requirements of the Sampson County Zoning Ordinance.

Andrew Jackson, Attorney, of 407 College Street, Clinton, represented the applicant. Mr. Jackson presented the board with a binder, containing the special use application, deed, NCDOT driveway permit as Exhibit 1; site plan as Exhibit 2; opinion letter from T. Locke Godwin, NC Certified Real Estate Appraiser as Exhibit 3; Impact Study by Tom J. Keith & Associates, Inc. as Exhibit 4; the Mining Act of 1971, NC General Statute Chapter 74, Article 7, NC as Exhibit 5; Mining Regulations, 15A NCAC Chapter 05. Subchapters A and B as Exhibit 6.

Michael Blakely with Drafting and Design Services, Inc. presented the site plan to the board. Mr. Blakely informed the board the access has been approved through NCDOT on Easy Street. The type of mining operation would be wet dredging and there would be no blasting involved. There would be a 100' buffer surrounding the site with 50' of the buffer having a 6' tall berm installed. All water drainage would remain on site and would be regulated by NCDENR. There would not be any removal of the existing trees on the property. There would be no more than 10 employees on each shift and the mine would only operate from 7:00 am to 6:00 pm Monday through Friday. The mine would not exceed 35' in depth and any dust would be regulated by NCDENR. Mr. Blakely also submitted a list of applicant proposed conditions identified in these minutes as Exhibit 7 and attached.

Mr. Locke Godwin of 1106 Guy Avenue, Dunn, explained his assessment of the surrounding property values and existing dwellings abutting existing mining operations in Sampson and surrounding counties. Mr. Godwin's professional opinion was there would be no loss in value to any of the surrounding properties of the proposed

White Sand Mine operation. Ann Naylor made a motion to accept Mr. Godwin as an expert witnesses, the motion was seconded by Gary Mac Herring and approved by the board.

Mrs. Sherri Smith asked Mr. Godwin where he received his property value information.

Mr. Godwin responded, the tax office of that particular county.

Mr. Wills with Tom J Keith & Associates, 121 S. Cool Spring St. Fayetteville, explained their company's impact study of the surrounding properties along with the method used in the assessment. Mr. Wills explained the buffering method in which they looked for existing mines and calculated whether there was a drop, increase or if the property retained its same value. Mr. Wills explained there was no significant indication of loss of property value of occupied properties in close proximity to mines studied. Mr. Tom Keith, also with Tom J Keith & Associates, reiterated Mr. Wills findings of no loss in property value due to close proximity to mines. Mrs. Naylor made a motion to accept Mr. Wills and Mr. Keith as expert witnesses, the motion was seconded by Gary Mac Herring and approved by the board.

Mr. Gary Mac Herring asked what would be done with the area after the mine was abandoned. Mr. Blakley informed the board there would be a bond required by the state to make sure all requirements of the mining permit are met, to include meeting slope and other reclamation requirements which would leave a pond with adjacent vegetation on the site.

Mrs. Jean Guin of 1433 Duffy Drive, Raleigh asked how far the drive way would be from Fleet Naylor Road, would the berm be continuous along each road, and how would it affect their water quality. Mr. Blakley informed the board the driveway would be at least 500' from Fleet Naylor Road, the berm would be contiguous on all sides of the site, and the mine/future pond would not affect the ground water.

Sandra Bledsoe, daughter of adjoining property owner, 1401 Old Fairground Rd, Willow Springs, inquired as to whether the project would affect their well water. Mr. Blakely informed the board the mining operation would not impact their well water due to the maximum depth of the mine being only 35' and their project being monitored by the state.

Chair, Scott Brown asked if there was any opposition present who wished to speak, and there was none.

Mr. Jackson reviewed the evidence presented and how each of the four requirements for a Special Use in Sampson County had been met.

Chair Scott Brown called for a motion to close the public hearing. A motion was made by Ann Naylor to close the public hearing, seconded by Gary Mac Herring and unanimously approved by the Board.

Chair Scott Brown called for any further discussion and consideration of each standard for this case.

Gary Mac Herring Herring made a motion the evidence presented regarding state mining commission standards and monitoring demonstrated the use will not materially endanger the public health or safety if located according to the plan submitted, the motion was seconded by Ann Naylor and unanimously approved.

Ann Naylor made a motion the evidence presented by Planning staff's testimony and the applicant's Exhibit 1 and 2 which included the site plan, demonstrated the use meets all required conditions and specifications of the Sampson County Zoning Ordinance, the motion was seconded by Sherri Smith and unanimously approved.

Debra bass made a motion the use will not substantially injure the value of adjoining or abutting property due to the evidence presented by the appraisers which demonstrated there was not substantial diminishing of property values in the studies they performed, the motion was seconded by Gary Henry and unanimously approved.

Gary Mac Herring made a motion the evidence presented concerning the agriculture nature of the area, and the inclusion of mining as a special use in the Residential Agriculture district in the Sampson County Zoning Ordinance, demonstrated the location and character of the use, if developed according to the plan as submitted, will be in harmony with the area in which it is to be located and in general conformity with the Sampson County Land Use Plan, the motion was seconded by Ann Naylor and unanimously approved.

All standards having been met, the application was approved as submitted with the applicant proposed conditions being attached, to also include no disturbance of the wooded area in the southeast corner of the property which is adjacent to the adjoining property owned by Wanda Hamilton and Jean Guin and is located off Fleet Naylor Road.

RZ-9-15-1

A rezoning request by Albert Smith to rezone approximately 10.34 acres located at 1205 Old Warsaw Road from R-Residential to RA-Residential Residential Agriculture.

Staff has prepared the following findings of fact for consideration by the Planning Board:

1. Albert Smith has signed the rezoning application as the applicant.
2. This rezoning will include approximately 10.34 acres as shown on the location map.
3. The property is currently zoned R-Residential. (see attached site map)
4. This property is located at 1205 Old Warsaw Road. The properties to the north, east, and west are zoned R-Residential. The properties to the south are zoned RA-Residential Agriculture.
5. This property is located in the eastern part of Sampson County. In Section 2 of the Sampson County Land Use Plan, this portion of the county is designated as appropriate for rural single family residential growth.
6. All adjacent property owners within 100' have been notified by mail and the property has been posted.

Zoning Consistency Statement:

Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendation of the ordinance amendment RZ-9-15-1 is consistent with the goals and objectives of the Sampson County Land Use Plan for residential growth due to the fact this area is located within a portion of the County designated as appropriate for rural single family residential growth in Section 2 of the Sampson County Land Use Plan (Future Land Use Map).

After Board discussion, Ann Naylor moved to recommend approval of the request with the Zoning Consistency Statement as presented, the motion was seconded by Gary Mac Herring and approved by the Board.

Ayes: Unanimous

TA-9-15-1

A request by Planning Staff to amend Section 3.3.5 E (I-Industrial District) use table.

Existing:

3.3.5 I - INDUSTRIAL DISTRICT

E. Dimensional Requirements (See Sections 6 & 7 for uses with conditions and special uses) :

Requirements	Public Water And Sewer	Public Water, No Public Sewer	No Public Water No Public Sewer
Minimum Lot Area in Square Feet	108,750 Sq. Ft. (± 2.5 acres)	108,750 Sq. Ft. (± 2.5 acres)	108,750 Sq. Ft. (± 2.5 acres)
Minimum Lot Width in Feet	150 ft.	150 ft.	150 ft.
Minimum Lot Depth in Feet	250 ft.	250 ft.	250 ft.
Minimum Setback Lines In Feet Front	75 ft.	75 ft.	75 ft.
Front (Inside an industrial park)	50 ft.	50 ft.	50 ft.
Side	40 ft.	40 ft.	40 ft.
Side abutting RA or R Lot	250 ft.	250 ft.	250 ft.
Side abutting Street	75 ft.	75 ft.	75 ft.
Rear	100 ft.	100 ft.	100 ft.
Rear abutting RA or R Lot	150 ft.	150 ft.	150 ft.
*Maximum Building Height when abutting I – Industrial or C – Commercial	90 ft.	90 ft.	90 ft.
Maximum Building Height	50 ft.	50 ft.	

when abutting RA, R, MRD or CON districts			50 ft.
---	--	--	--------

* In the I – Industrial District, building height may be up to 175 ft., when property to be developed is abutting only I – Industrial District zoned lots. (ZA-6-08-3 - ZA-6-08-4)

Proposed:

3.3.5 I - INDUSTRIAL DISTRICT

E. Dimensional Requirements (See Sections 6 & 7 for uses with conditions and special uses):

Requirements	Public Water And Sewer	Public Water, No Public Sewer	No Public Water No Public Sewer
Minimum Lot Area in Square Feet	108,750 Sq. Ft. (± 2.5 acres)	108,750 Sq. Ft. (± 2.5 acres)	108,750 Sq. Ft. (± 2.5 acres)
Minimum Lot Width in Feet	150 ft.	150 ft.	150 ft.
Minimum Lot Depth in Feet	250 ft.	250 ft.	250 ft.
Minimum Setback Lines In Feet Front	75 60 ft.	75 60 ft.	75 60ft.
Front (Inside an industrial park)	50 ft.	50 ft.	50 ft.
Side	40 ft.	40 ft.	40 ft.
* * Side abutting RA or R Lot	25 60 ft.	25 60 ft.	25 60 ft.
Side abutting Street	75 ft.	75 ft.	75 ft.
Rear	100 60 ft.	100 60 ft.	100 60 ft.
* * Rear abutting RA or R Lot	150 60 ft.	150 60 ft.	150 60 ft.
*Maximum Building Height when abutting I – Industrial or C – Commercial	90 ft.	90 ft.	90 ft.
Maximum Building Height when abutting RA, R, MRD or CON districts	50 ft.	50 ft.	50 ft.

* In the I – Industrial District, building height may be up to 175 ft., when property to be developed is abutting only I – Industrial District zoned lots. (ZA-6-08-3 - ZA-6-08-4)

** A 6 foot tall and 15 foot wide (at the time of planting) evergreen buffer must be planted and maintained along any adjoining property line which is within 250 feet of an existing occupiable residential structure. The buffer must extend the entire length of the industrial use developed area.

After Board discussion, Ann Naylor moved to recommend approval of the request as presented, the motion was seconded by Debra Bass and recommended for approval by the Board.

TA-9-15-2

A request by Planning Staff to amend Section 3.3.10 C (I-1 Light Industrial District).

Existing:

C. Dimensional Requirements:

Requirements	Public Water And Sewer	Public Water, No Public Sewer	No Public Water No Public Sewer
Minimum Lot Area in Square Feet	108,750 Sq. Ft. (± 2.5 acres)	108,750 Sq. Ft. (± 2.5 acres)	108,750 Sq. Ft. (± 2.5 acres)
Minimum Lot Width in Feet	150 ft.	150 ft.	150 ft.
Minimum Lot Depth in Feet	250 ft.	250 ft.	250 ft.
Minimum Setback Lines In Feet			
Front	75 ft.	75 ft.	75 ft.
Front (Inside an industrial park)	50 ft.	50 ft.	50 ft.
Side	40 ft.	40 ft.	40 ft.
* Side abutting RA or R Lot	100 ft.	100 ft.	100 ft.
Side abutting Street	75 ft.	75 ft.	75 ft.
Rear			

	50 ft.	50 ft.	50 ft.
*Rear abutting RA or R Lot	100 ft.	100 ft.	100 ft.
**Maximum Building Height when abutting I – Industrial, I-1 – Light Industrial or C – Commercial	90 ft.	90 ft.	90 ft.
Maximum Building Height when abutting RA, R, MRD or CON districts	50 ft.	50 ft.	50 ft.

*In an I-1 Light Industrial District, when the side or rear property line abuts an RA or R lot, the buffering requirements of Section 4.18 of this ordinance shall apply.

** In the I-1 Light Industrial District, building height may be up to 175 ft., when property to be developed is abutting only I-1 Light Industrial District or I Industrial District zoned lots.

Proposed:

C. Dimensional Requirements:

Requirements	Public Water And Sewer	Public Water, No Public Sewer	No Public Water No Public Sewer
Minimum Lot Area in Square Feet	108,750 Sq. Ft. (± 2.5 acres)	108,750 Sq. Ft. (± 2.5 acres)	108,750 Sq. Ft. (± 2.5 acres)
Minimum Lot Width in Feet	150 ft.	150 ft.	150 ft.
Minimum Lot Depth in Feet	250 ft.	250 ft.	250 ft.
Minimum Setback Lines In Feet Front	75 50 ft.	75 50 ft.	75 50 ft.
Front (Inside an industrial park)	50 40 ft.	50 40 ft.	50 40 ft.
Side	40 ft.	40 ft.	40 ft.
** Side abutting RA or R Lot	100 50 ft.	100 50 ft.	100 50 ft.
Side abutting			

Street	7540 ft.	7540 ft.	7540 ft.
Rear	5040 ft.	5040 ft.	5040 ft.
**Rear abutting RA or R Lot	10050 ft.	10050 ft.	10050 ft.
**Maximum Building Height when abutting I – Industrial, I-1 – Light Industrial or C – Commercial	90 ft.	90 ft.	90 ft.
Maximum Building Height when abutting RA, R, MRD or CON districts	50 ft.	50 ft.	50 ft.

** In the I-1 Light Industrial District, building height may be up to 175 ft., when property to be developed is abutting only I-1 Light Industrial District or I Industrial District zoned lots.

~~**In an I-1 Light Industrial District, when the side or rear property line abuts an RA or R lot, the buffering requirements of Section 4.18 of this ordinance shall apply. A 6 foot tall and 15 foot wide (at the time of planting) evergreen buffer must be planted and maintained along any adjoining property line which is within 250 feet of an existing occupiable residential structure. The buffer must extend the entire length of the industrial use developed area.~~

After Board discussion, Ann Naylor moved to recommend approval of the request, the motion was seconded by Debra Bass and recommended for approval by the Board.

TA-9-15-3

A request by Planning Staff to amend Section 7 (Special Use Permits).

Existing:

7.3 PLANNING BOARD ACTION

The Planning Director shall set and advertise a date and time for a public hearing before the Planning Board. Notice of a public hearing shall be given once a week for two successive calendar weeks in a newspaper of general circulation, said notice to be published the first time not less than ten (10) nor more than twenty-five (25) days prior to the date fixed for said hearing. In addition to the newspaper advertisement, notice shall also be made by posting the property concerned, with a poster indicating the proposed change, the date, the location, and the time of the public hearing at least one week before the public hearing.

At the public hearing all interested persons shall be permitted to testify in sworn testimony. The applicant shall provide to the Planning Department a list of the names and addresses of all adjacent

property owners. A notice of the public hearing shall be mailed, RETURN RECEIPT REQUESTED, to each person on this list prior to the public hearing. The person mailing such notice shall certify that such notices have been mailed.

Proposed:

7.3 PLANNING BOARD ACTION

The Planning Director shall set and advertise a date and time for a public hearing before the Planning Board. ~~Notice shall be mailed to the person whose application or request is the subject of the hearing; to the owner of the property that is the subject of the hearing if the owner did not initiate the hearing; to the owner of all parcels of land abutting the parcel of land that is the subject of the hearing; and to any other persons entitled to receive notice as provided by the zoning ordinance. of a public hearing shall be given once a week for two successive calendar weeks in a newspaper of general circulation, said notice to be published the first time not less than ten (10) nor more than twenty-five (25) days prior to the date fixed for said hearing.~~ Notice must be deposited in the mail at least 10 days, but not more than 25 days, prior to the date of the hearing. The person mailing such notice shall certify that such notices have been mailed. ~~In addition to the newspaper advertisement,~~ Within the same time period notice shall also be made by posting the property concerned, with a poster indicating the proposed change, the date, the location, and the time of the public hearing. ~~at least one week before the public hearing.~~

At the public hearing all interested persons shall be permitted to testify in sworn testimony. The applicant shall provide to the Planning Department a list of the names and addresses of all adjacent property owners. ~~A notice of the public hearing shall be mailed, RETURN RECEIPT REQUESTED, to each person on this list prior to the public hearing. The person mailing such notice shall certify that such notices have been mailed.~~

After Board discussion, Sherri Smith moved to recommend approval of the request as presented, the motion was seconded by Gary Henry and recommended for approval by the Board.

TA-9-15-4

A request by Planning Staff to amend Section 11.2 D (Public Hearing Notices for Changes) use table.

Existing:

Public Hearing Notices for Changes

1. Notification procedure for text amendments or changes

A public hearing shall be set and published no less than ten (10) days nor more than twenty-five (25) days before the date fixed for the public hearing by the Board of Commissioners in a newspaper of general circulation in Sampson County. In computing such period, the day of publication is not to be included but the day of the hearing shall be included.

Proposed:

Public Hearing Notices for Changes

1. Notification procedure for text amendments or changes

A public hearing shall be set and ~~published~~ notice of the public hearing shall be published once a week for two successive weeks, the first not less than ten (10) days nor more than twenty-five (25) days before the date fixed for the public hearing by the Board of Commissioners in a newspaper of general circulation in Sampson County. In computing such period, the day of publication is not to be included but the day of the hearing shall be included.

After Board discussion, Sherri Smith moved to recommend approval of the request as presented, the motion was seconded by Gary Henry and recommended for approval by the Board.

The meeting adjourned at 9:00 pm.

Chairman

Secretary



Clinton-Sampson Planning Department

227 Lisbon Street

Post Office Box 199

Clinton, North Carolina 28329

(910) 299-4904 (T) - (910) 592-4261 (F)



To: Ed Causey, County Manager
From: Mary M. Rose, Planning Director *M. Rose*
Subject: Agenda Item – Sampson County Planning Board Appointment
Date: September 1, 2015

At this time Planning staff respectfully requests consideration of appointments of the following to a second term as a Sampson County Planning Board member:

- Billy Cottle - Mr. Cottle resides at 521 Byrd Yancey Bass Road, Clinton, NC. He was initially appointed to the Planning Board in July 2012 and is eligible to serve a second term.
- Deborah Bass - Mrs. Bass resides at 834 Cecil Odie Road, Clinton, NC. She was initially appointed to the Planning Board in September 2012 and is eligible to serve a second term.
- Sherri Smith - Mrs. Smith resides at 96 Hidden Cove Lane, Clinton, NC. She was initially appointed to the Planning Board in September 2012 and is eligible to serve a second term.

All 3 members have been exemplary Planning Board members with a high record of attendance.

Thank you for your consideration of these appointments, please contact my office with any questions or comments.

cc: Susan Holder, Assistant County Manager



Clinton-Sampson Planning Department
227 Lisbon Street
Post Office Box 199
Clinton, North Carolina 28329
(910) 299-4904 (T) - (910) 592-4261 (F)



To: Ed Causey, County Manager
From: Mary M. Rose, Planning Director
Subject: Agenda Item – Sampson County Planning Board Appointment
Date: September 24, 2015

At this time Planning staff respectfully requests consideration of appointment of Nancy Blackman to the Sampson County Planning Board seat recently vacated by Billy Cottle. Mr. Cottle notified our office on September 23, 2015 of his desire not to be appointed to a second term on the Sampson County Planning Board.

Nancy Blackman has previously served upon the Sampson County Planning Board with her last term expiring in December of 2005. During her service as a Sampson County Planning Board member, Mrs. Blackman held the position of chair. Mrs. Blackman resides in Sampson County at 4224 Harnett Dunn Hwy and is married to Mr. Charlie Blackman. Effective October 31, 2015 Mrs. Blackman will be retiring from her position as Director of Triangle South Enterprise Center with the Central Carolina Community College Small Business Center, having served in this position since 1990.

Thank you for your consideration of Mrs. Blackman's appointment, please contact my office with any questions or comments.

cc: Susan Holder, Assistant County Manager

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3 (a)

Meeting Date: October 5, 2015	<input type="checkbox"/> Information Only <input type="checkbox"/> Report/Presentation <input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Public Comment <input type="checkbox"/> Closed Session <input type="checkbox"/> Planning/Zoning <input type="checkbox"/> Water District Issue
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SUBJECT: Department of Aging – FY 2015-16 ROAP Funding Application

DEPARTMENT: Department of Aging/Sampson Area Transportation

PUBLIC HEARING: No (no longer required by State)

CONTACT PERSON: Earle McNeill, Transportation Supervisor
 Lorie Sutton, Aging/Transportation Director

PURPOSE: To consider approval of the submission of annual application for Rural Operating Assistance Program (ROAP) funds for transportation services

ATTACHMENTS: Memorandum; Grant Application Documents

BACKGROUND: Department of Aging staff have prepared the annual application to the NC DOT/Public Transportation Division for grant funding under the Rural Operating Assistance Program for FY 2015-2016. As the attached memo explains, ROAP funding is allocated to counties by formula and includes the Elderly and Disabled Transportation Assistance Program (EDTAP), Employment Transportation Assistance Program (EMPL) and Rural General Public Program (RGP).

The total amount of funding anticipated is \$165,307. The grant funding period is July 1, 2015 – June 30, 2016.

RECOMMENDED
ACTION OR MOTION: Authorize the submission of the application for funding and execution of associated documents, including certification statement

Sampson County Department of Aging

Lorie Sutton
Director

September 21, 2015



Services

Ed Causey, County Manager
406 County Complex Road
Clinton, NC 28328

CAP/DA Program

Dear Mr. Causey,

Family Caregiver

Attached is the FY15-16 Rural Operating Assistance Program Application, State Management Plan and the Certification Statement.

Nutrition Program

This is a state funded public transportation grant program administered by the NC DOT/Public Transportation Division. ROAP includes the following programs; Elderly and Disabled Transportation Assistance Program (EDTAP), Employment Transportation Assistance Program (EMPL) and Rural General Public (RGP) Program. These funds are allocated to each county by a formula. The total amount allocated to Sampson County is \$165,307.00.

In-Home Aide Services

Information & Referral

We use this money to transport residents of Sampson County to Nutrition Sites, Medical Appointments, Shopping, Adult Day Health Care, etc. We charge a \$1.00 fare per trip.

Adult Day Health Care

Transportation

We are seeking approval from the Board of Commissioners to allow Sampson Area Transportation to apply for these funds. NCDOT no longer requires us to have a public hearing, unless it is desired by the Board of Commissioners. Earle McNeill, Transportation Supervisor and myself will be available for overview and questions at the October 5, 2015 meeting.

Home Repairs

Garland Senior Center

Sincerely,

A handwritten signature in blue ink that reads "Lorie Sutton".

Lorie Sutton, Aging/Transportation Director

Butler Court Senior Center

/ls

405 County Complex Rd.
Suite 140
Clinton, NC 28328
910-592-4653
Fax 910-590-2142

Attachments: State Management Plan, ROAP Application, Certification Statement

lbsutton@sampsonnc.com
www.sampsonnc.com

CERTIFIED STATEMENT
FY2016
RURAL OPERATING ASSISTANCE PROGRAM
County of **Sampson**

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Public Transportation Division provides funding for the operating cost of passenger trips for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e. CTSP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race or gender (FTA C 4702.1A, FTA C 4704.1, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2015 to June 30, 2016 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Sampson North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips for at least five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state and federal guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.

- The county will only use the ROAP funds to provide trips when other funding sources is not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2016 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Mobility Development Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in a semi-annual report and a final year-end report to NCDOT – Public Transportation Division or its designee.
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amounts of FY2016 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program	Allocated	Requested
Elderly & Disabled Transportation Assistance Program (EDTAP)	\$64,856.00	\$64,856.00
Employment Transportation Assistance Program (EMPL)	\$17,157.00	\$17,157.00
Rural General Public Program (RGP)	\$83,294.00	\$83,294.00
TOTAL	\$165,307.00	\$165,307.00

WITNESS my hand and county seal, this ____ day of ____, 20__.

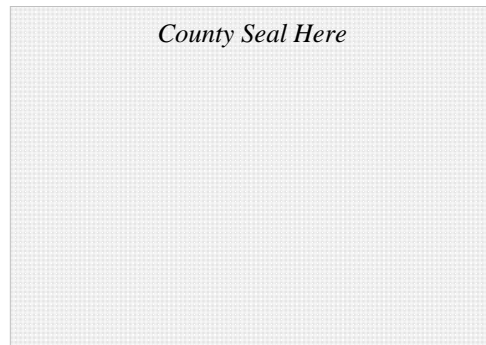
Signature of County Manager/Administrator

Edwin C. Causey
Printed Name of County Manager/Administrator

Signature of County Finance Officer

David K. Clack
Printed Name of County Finance Officer

State of North Carolina County of Sampson



Application for Transportation Operating Assistance

FY2016 Rural Operating Assistance Program Funds

Name of Applicant (County)	Sampson County
County Manager	Ed Causey
County Manager's Email Address	ecausey@sampsonnc.com
County Finance Officer	David Clack
CFO's Email Address	davec@sampsonnc.com
CFO's Phone Number	910-592-7181
Person Completing this Application	Eartle Lee McNeill, Jr.
Person's Job Title	Transportation Operations Supervisor
Person's Email Address	emcneill@sampsonnc.com
Person's Phone Number	910-299-0127
Community Transportation System	Sampson Area Transportation
Name of Transit Contact Person	Eartle Lee McNeill, Jr.
Transit Contact Person's Email Address	emcneill@sampsonnc.com

Application Completed by: _____ Date: _____
Signature

I certify that the content of this application is complete and accurately describes the county's administration of the ROAP Program, and the use of the ROAP funds in accordance with applicable state guidelines.

County Manager: _____ Date: _____
Signature

County Finance Officer: _____ Date: _____
Signature

Application Instructions

County officials should read the ROAP Program State Management Plan which contains guidance on the administration of the ROAP Program and information about the preparation of grant applications.

- The application must be completed by an official of the county or his/her designee.
- Click on the **gray rectangle** and type each answer. If needed, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary.
- If the county wishes to explain their response to any questions or provide more information, the county may include additional pages with this application form. All the pages of the application and any pages added by the applicant should be scanned into the same file.
- If there are questions regarding this application, contact the NCDOT-PTD Mobility Development Specialist assigned to the area served by the transit system.

FY2016 ROAP Program Schedule

Pre-Deadline Disbursement (25%)

TBA – Waiting on Final State Budget

Application Deadline

October 19, 2015

Final Disbursement (75%)

After November 6, 2015

The 25% disbursement must be returned to the state if a ROAP application is not received by the application deadline. The Final Disbursement will occur only after review and approval of this ROAP application.

County’s Management of ROAP Funds

All counties are eligible to receive Rural Operating Assistance Program (ROAP) funding from the State of North Carolina. As a recipient of ROAP funds, the county must implement administrative processes that will ensure the following:

- ROAP funds are expended on needs identified through a public involvement and/or planning process.
- ROAP funds are expended on eligible activities only.
- Supporting documentation of expenditures is maintained.
- Service recipients meet eligibility requirements and their eligibility is documented.
- Trips funded with ROAP funding are monitored and evaluated throughout the period of performance.
- An accounting of trips and expenditures is provided in a semi-annual report to NCDOT.
- ROAP funds received and expended are included in the local annual audit.

Transportation Needs and Public Involvement in Funding Decisions	Yes	No
A. Did the county ask the Community Transportation Advisory Board (TAB), which is affiliated with the community transit system, to recommend how the ROAP funds should be sub-allocated?	X	
B. Were outreach efforts conducted to inform agencies about the availability of ROAP funds and to discuss transportation needs BEFORE the county decided how to sub-allocate the ROAP funds?	X	
C. Is the method used to sub-allocate the ROAP funds fair and equitable? Open and transparent?	X	
Financial Management of ROAP Funds	Yes	No
D. Does the county pass through any ROAP funds to agencies or organizations that are not county governmental departments or agencies?		X
E. If yes, does the county have a written agreement with these agencies that addresses the proper use, return and accountability of these funds? <i>(Include a sample agreement with application)</i>		X
F. Do any of the organizations or departments receiving ROAP funds plan to use private transit contractors to provide the ROAP funded trips? <i>(Their procurement practices will need to meet all federal and state requirements for procurement of professional services.)</i>		X
G. Are ROAP funds being deposited in an interest bearing account?	X	
H. Does the county provide any local funds for transportation operating assistance to any of the ROAP sub-recipients in addition to the state ROAP funds?	X	
I. Is supporting documentation maintained for all ROAP grant financial transactions for five years? IMPORTANT: Yes is the only correct answer.	X	

Monitoring and Oversight Responsibilities		Yes	No
J. Does the county require the subrecipients of ROAP funds to provide progress reports and statistical data about the trips provided with ROAP funds?		X	
K. If progress reports and/or operating statistical reports are required by the county, how frequently are these provided to the county for evaluation? Monthly to the Transportation Director, Quarterly to the Transportation Advisory Board, Yearly to Board of Commissioners and Finance Officer.			
L. Does the county require the subrecipients of ROAP funds to use the coordinated transportation services of the federally funded Community Transit System operating in the county?		X	
Accountability to North Carolina Taxpayers		Yes	No
M. Is the county prepared to provide documentation that an eligible citizen was provided an eligible service or trip on the billed date, by whatever conveyance, at the specified cost?		X	

Elderly and Disabled Transportation Assistance Program

The Elderly and Disabled Transportation Assistance Program (EDTAP), originally enacted by legislation in the 1989 Session of the North Carolina General Assembly (Article 2B, 136-44.27), provides operating assistance funds for the transportation of the state's elderly and disabled citizens. This transportation assistance allows the elderly and disabled to reside for a longer period in their homes, thereby enhancing their quality of life.

Organizations or Departments Receiving EDTAP Funds	EDTAP Suballocation	Estimated One Way Trips	Avg. Cost of Trip
Sampson Area Transportation	\$ 64,856	5928	\$ 10.94
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
TOTAL	\$ 64,856	5928	
Elderly and Disabled Transportation Assistance Program Questions			
<p>N. What will be the purposes of the trips provided with EDTAP funds? <i>(Check all that apply)</i></p> <p><input checked="" type="checkbox"/> Personal care activities, medical appointments, pharmacy pick-up, shopping, bill paying, meetings, classes, banking</p> <p><input checked="" type="checkbox"/> Job interviews, job fair attendance, job readiness activities or training, GED classes</p> <p><input checked="" type="checkbox"/> Transportation to workplace</p> <p><input checked="" type="checkbox"/> Group field trips/tours to community special events (Federal charter regulations apply to transit.)</p> <p><input type="checkbox"/> Overnight trips to out-of-county destinations (Federal charter regulations apply to transit)</p> <p><input checked="" type="checkbox"/> Human service agency appointments</p>			
<p>O. How will the transportation services be provided? <i>(Check all that apply)</i></p> <p><input checked="" type="checkbox"/> Public Transportation System</p> <p><input type="checkbox"/> Private Provider</p> <p><input type="checkbox"/> Taxi Service</p> <p><input type="checkbox"/> Agency Staff Driver</p> <p><input type="checkbox"/> Volunteer Driver Program</p>			

Elderly and Disabled Transportation Assistance Program Questions (con't)	Yes	No
P. Does the federally funded Community Transit System operating in your county receive a sub-allocation of EDTAP funds?	X	
Q. Will any of the subrecipients use their EDTAP sub-allocation as matching funds for any of the following programs? <i>(Matching funds for operating assistance or purchase of service only.)</i> 5310 – Elderly Individuals and Individuals with Disabilities Program 5311 - Non-urbanized Area Formula Program 5316 – Job Access and Reverse Commute Program (JARC) 5317 – New Freedom Program		X
R. Will any of the subrecipients of EDTAP funds charge a fare for an EDTAP funded trip?	X	
S. EDTAP funded trips are expected to be provided throughout the entire year. If the EDTAP funds are expended in less than a year, will the county provide county funds to prevent the discontinuation of transportation trips?	X	

Employment Transportation Assistance Program

The Employment Transportation Assistance Program (EMPL) is intended to help DSS clients that transitioned off Work First or TANF in the last 12 months, Workforce Development Program participants and/or the general public to travel to work, employment training and/or other employment related destinations.

Organizations or Departments Receiving EMPL Funds	EMPL Suballocation	Estimated One Way Trips	Avg. Cost of Trip
Sampson Area Transportation	\$ 17,157	2908	\$ 5.90
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
TOTAL	\$ 17,157	2908	

Employment Transportation Program Questions

T. What will be the purposes of the transportation services provided with EMPL funds? <i>(Check all that apply)</i> <input checked="" type="checkbox"/> Job interviews, job fair attendance, job readiness activities or training <input checked="" type="checkbox"/> Transportation to workplace (Scheduled by the individual only. No agency scheduled trips.) <input checked="" type="checkbox"/> Child(ren) of working parent transported to Child Care
U. How will the transportation services be provided? <i>(Check all that apply)</i> <input checked="" type="checkbox"/> Public Transportation System <input type="checkbox"/> Private Provider <input type="checkbox"/> Taxi Service <input type="checkbox"/> Agency Staff Driver <input type="checkbox"/> Volunteer Driver Program
V. Describe the eligibility criteria to be used in this county to determine who will be provided EMPL funded trips. Individuals who have transitioned off the work first or temporary assistance for needy families program within the last 12 months. Participants in workforce development programs and/or the transportation disadvantaged public.

Elderly and Disabled Transportation Assistance Program Questions (con't)	Yes	No
W. Does the federally funded Community Transit System operating in your county receive a sub-allocation of EMPL funds?	X	
X. Will any of the subrecipients of EMPL funds charge a fare for an EMPL funded trip?	X	
Y. Has the county transferred any EMPL funds to EDTAP or RGP in the last two years?		X
Z. Will any of the subrecipients use their EMPL sub-allocation as matching funds for any of the following programs? (<i>Matching funds for operating assistance or purchase of service only.</i>) 5310 – Elderly Individuals and Individuals with Disabilities Program 5311 - Non-urbanized Area Formula Program 5316 – Job Access and Reverse Commute Program (JARC) 5317 – New Freedom Program		X
AA. EMPL funded trips are expected to be provided throughout the entire year. If the EDTAP funds are expended in less than a year, will the county provide county funds to prevent the discontinuation of transportation trips?	X	

Rural General Public Program

The Rural General Public Program assistance funds are intended to provide transportation services for individuals from the county who do not have a human service agency or organization to pay for the trip. The county, in consultation with the Community Transportation System, must determine the RGP services to be provided with the RGP funds.

Community Transit System Receiving RGP Funds	RGP Suballocation	Estimated One Way Trips	Avg. Cost of Trip
Sampson Area Transportation	\$ 83,294	9754	\$ 8.70
TOTAL	\$ 83,294	9754	
Rural General Public Transportation Program Questions			Yes or No
AB. What will be the trip purposes of the transportation services provided with RGP funds? (<i>Check all that apply</i>) <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Personal care activities, medical appointments, pharmacy pick-up, shopping, bill paying, meetings, classes, banking <input checked="" type="checkbox"/> Job interviews, job fair attendance, job readiness activities or training, GED classes <input checked="" type="checkbox"/> Transportation to workplace (Scheduled by the individual only. No agency scheduled trips.) <input checked="" type="checkbox"/> Child(ren) of working parent transported to child care <input checked="" type="checkbox"/> Group field trips/tours to community special events (Federal charter regulations apply to transit.) <input type="checkbox"/> Overnight trips to out-of-county destinations (Federal charter regulations apply to transit.) <input checked="" type="checkbox"/> Human service agency appointments 			
AC. How will the transportation services be provided? (<i>Check all that apply</i>) <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Public Transportation System <input type="checkbox"/> Private Provider <input type="checkbox"/> Taxi Service <input type="checkbox"/> Volunteer Driver Program 			
AD. Will RGP trips be provided for citizens who need transportation but don't have a human service agency or organization to pay for the trip?			X

Rural General Public Program Questions (con't)	Yes	No
AE. Since the subrecipient can only use RGP funds to pay for 90% of the cost of a trip, will the Community Transit System use fare revenue to generate the local 10% match requirement for RGP funds?	X	
AF. Will RGP funded trips be coordinated on vehicles with human service agency trips?	X	
AG. Will the Community Transit System use any of their RGP sub-allocation as matching funds for any of the following programs? <i>(Matching funds for operating assistance or purchase of service only)</i> 5310 – Elderly Individuals and Individuals with Disabilities Program 5311 - Non-urbanized Area Formula Program 5316 – Job Access and Reverse Commute Program (JARC) 5317 – New Freedom Program		X
AH. Is any part of the county in an urbanized area according to the 2010 census?		X
AI. RGP funded trips are expected to be provided throughout the entire year. If the RGP funds are expended in less than a year, will the county provide county funds to prevent the discontinuation of transportation trips?	X	

North Carolina Department of Transportation



Rural Operating Assistance Program State Management Plan

N.C. Department of Transportation
Public Transportation Division
1550 Mail Service Center
Raleigh, NC 27699-1550
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STATE RURAL OPERATING ASSISTANCE PROGRAM
North Carolina Department of Transportation
Public Transportation Division

Introduction

The Rural Operating Assistance Program (ROAP) is a state funded public transportation grant program administered by the North Carolina Department of Transportation Public Transportation Division (NCDOT-PTD). ROAP includes the following programs:

- Elderly and Disabled Transportation Assistance Program (EDTAP)
- Employment Transportation Assistance Program (EMPL)
- Rural General Public (RGP) Program

ROAP funds and any additional funds supplementing the ROAP programs are allocated to each county by a formula. As a general rule, each county is eligible to receive an allocation from each program; however, counties that do not provide transportation services to the general public are not provided a RGP allocation. ROAP funds are to be used for the operating cost of trips, but not for administrative or capital costs. All eligible ROAP recipients must submit an annual application to receive ROAP funds.

It will be the responsibility of the eligible ROAP recipients to sub-allocate and distribute the funds to the community transit system and/or local agencies and organizations as allowed within the program guidelines. It is the intent of the program that these funds will be used to provide transportation when other funding sources are not available. The General Assembly must have an approved and certified state budget before ROAP funds can be disbursed. The period of performance will remain July 1 to June 30 regardless of the dates the ROAP funds are disbursed to eligible recipients.

I. General Guidelines

A. Eligible Recipients

All one hundred (100) North Carolina counties are eligible to receive a formula-based allocation for EDTAP and EMPL funds. Only those counties providing transportation services to the general public will receive a RGP allocation. ROAP funds will be disbursed by NCDOT-PTD to the county or to a regional public transportation authority created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes upon written agreement with the municipalities or counties served. No ROAP funds will be disbursed to any sub-recipients selected by the county or authority. The county finance officer or the executive director of an eligible authority will be responsible for program administration at the local level. This responsibility cannot be delegated to any designee.

B. Allocation of ROAP Funds

ROAP funds are allocated to each county by formula. The annual allocation for ROAP programs are listed, by county, in a separate document of the application package. The methodology for calculating these allocations is described in the Program Guidelines section. The county will be required to complete semi-annual reports that account for the use of the ROAP funds and calculate whether there are unspent funds to be returned to NCDOT-PTD. Unless the state reverts the funds, any unspent funds that are returned to NCDOT-PTD will be rolled over in to the next available fiscal year and allocated by the appropriate formula among all the counties with that year's ROAP Program funds.

C. Application for ROAP Funds

County governments or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with municipalities or counties served) are the only eligible applicants for ROAP funds. All eligible recipients must submit an annual application to receive ROAP funds. An eligible recipient has the option of applying for a single program or for all of the programs included in ROAP. Each applicant should carefully evaluate past program expenditures and other operating costs to determine the amount to apply for within each program. A county should only apply for an amount of ROAP funds that can be expended in the 12-month period of performance, as the funds cannot be carried over into the next fiscal year by the county. Total funds should be managed so that services can be continued for the entire 12 months.

The application documents will be posted at the NCDOT Web site at www.ncdot.gov by the Communication Office. County Managers, County Finance Officers, the Rural Planning Organizations (RPO) and Transit Directors will be notified by e-mail when the application is available. The application materials are designed to enable PTD staff to better understand the services to be provided and assure that the funds are utilized as intended. Failure to complete any portion of the application may result in processing delays. The county should contact the Mobility Development Specialist assigned to the county if there are questions about the application.

The ROAP Application will be submitted using the Drop Box in NCDOT's web-enabled grant system, Partner Connect. Electronic copies of the application documents for ROAP funds must be submitted to the Public Transportation Division of NCDOT on or before the deadline. A checklist will be provided that describes which documents must be received.

D. Transportation Service Plans

Funds distributed by the NCDOT-Public Transportation Division under the ROAP program shall be used in a manner consistent with the county's Coordinated Public Transit – Human Service Transportation Plan, the public transit system's Community Transportation Service Plan (formerly known as a transportation development plan) or its equivalent, and any other transportation development plan in place in the county.

E. Public Outreach/Involvement

The county or eligible authority should determine what the transportation needs of agencies and individuals are in the county before completing the application. It is important that eligible local agencies and interested citizens have the opportunity to participate in the sub-allocation decision. A public hearing is not required to apply. This does not prevent the county commissioners or eligible authority boards from inviting the public to request a public hearing, holding a public hearing and/or resolving support for the application during a meeting if it is required by local policy or protocol.

F. Local Matching Requirement

EDTAP and EMPL funding can be used to provide up to one hundred percent (100%) of the fully allocated cost of the trip and requires no local match. RGP funds may be used to provide up to ninety percent (90%) of the fully allocated cost of each general public trip. The remaining ten percent (10%) must be provided from fares, local funds or a combination of the two. Excess fares and/or local funds collected after 10% RGP match requirement has been met must be used to provide additional service, not as a source of administrative and capital funds. PTD encourages Community Transportation Systems to keep fares reasonable so as to encourage ridership.

The ten percent local match requirement is based on the actual cost of providing RGP funded trips or other services, not the amount allocated from NCDOT. The example below is provided to help counties understand the local match requirement.

Trip equals 10 miles X \$1.23 per mile (based on fully allocated cost) = \$12.30 cost of trip
\$12.30 Trip X 0.90 = \$11.07 RGP funding reimbursement
\$12.30 Trip X 0.10 = \$1.23 fare and/or local funding required to provide service

15,431 RGP miles during yr. X \$1.23 per mile = \$18,980.13 RGP cost of service
\$18,980.13 X 0.90 = \$17,082.12 RGP funding reimbursement
\$18,980.13 X 0.10 = \$1,898.01 fares or local funding required to provide service

G. Certifications and Assurances

The County Manager and the County Finance Officer are required to sign a certified statement that describes the roles and responsibilities associated with the application for and acceptance of ROAP funds and guarantees that certain actions will be taken at the county level to properly administer the program. The Certified Statement must be signed, sealed with the county seal and accompany the application in order for ROAP funds to be disbursed. Eligible authorities will submit a copy of the Memorandum of Understanding they executed with each municipality in their service area with their application. A MOU template will be provided by NCDOT.

H. Application Review and Follow-up

The Mobility Development Specialists (MDS) on staff at NCDOT-PTD will review the documents presented to NCDOT-PTD in the application for correctness and completeness. The MDS will determine if the county is prepared to manage the ROAP funds and whether the county presented plans for services or activities in the application that utilize the funds as intended. The MDS will follow-up as needed with the county finance officer if more details are needed or there is any doubt that the county's plans for use of the funds do not provide for improved services for the targeted populations. The Mobility Section directors will review and approve the MDS recommendations.

I. Disbursement of ROAP Funds to the County

ROAP funds will be disbursed to the county or to an eligible transportation authority created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served). Funds will not be disbursed to any sub-recipients selected by the county or the authority. The General Assembly must have an approved and certified state budget before ROAP funds can be disbursed. The period of performance will remain July 1 to June 30 regardless of the dates the ROAP funds are disbursed to the county. The funds will be disbursed by electronic deposit (ACH) or check. The county is required to provide ROAP Reports after six months and at the end of the period of performance. ROAP funds will NOT be disbursed if the reports from the previous fiscal year have not been received and unspent funds have not been returned. The ROAP funds will not be disbursed all at one time.

J. Sub-Allocation Determination

It will be the responsibility of the county government or an eligible authority to determine how the ROAP funds will be sub-allocated within the county. Sub-allocation of the ROAP funds to the community transit system in the county and/or local agencies must be according to the program guidelines. A Sub-Allocation Worksheet must be completed by each county to document how the ROAP allocations will be distributed locally. This will enable PTD staff to better understand the services the county plans to provide and assures that the funds are utilized as intended. Each county must have and employ a documented methodology for sub-allocating ROAP funds.

There is a Community Transportation System operating in most counties that is receiving federal and state administrative and capital funds to coordinate public transportation services with human service transportation in the county. These transit systems need operating funds in order to provide free or affordable transportation for the elderly, disabled and low income persons in the county that are not receiving transportation benefits from a human service agency or organization. The Community Transit

System is an eligible sub-recipient of all ROAP funds. The county should take into consideration the need for and importance of the public transportation services provided by the Community Transportation System when determining the suballocation of the ROAP funds.

If the county or eligible authority decides to disburse/allocate ROAP funds to any county governmental department, the county should be able to account for these funds within the county's or authority's accounting system. If the county or authority passes through any ROAP funds to agencies or organizations, the county or authority should have a written agreement with them that addresses the proper use and accountability for these funds.

K. Eligible Expenses and Activities

IMPORTANT! Counties and eligible authorities will NOT be allowed to use ROAP funds for other services including fuel assistance (gas vouchers, gas cards, reimbursement to fuel provider), vehicle repairs or vehicle insurance premiums beginning with the 2012-2013 ROAP Program year. The fully allocated cost of a trip, which has traditionally been eligible for the EDTAP, EMPL and RGP programs will continue to be eligible. See the Eligible Transportation Expenses Matrix in Appendix A for examples of allowable trip purposes that can be provided under these programs. This matrix *must* be shared with any agency that receives a sub-allocation of ROAP funds to assure that funds are expended according to program guidelines. Community Transportation systems that use ROAP funds to provide trip services must also comply with the regulations of the FTA Section 5311 Program.

L. Cost of Service

Departments, agencies and/or organizations using ROAP funds to provide services shall determine a billing/reimbursement rate by mile, hour or trip that is based on the fully allocated cost of the service. The fully allocated cost of providing a trip should include both direct costs and shared costs.

For the application, the applicant must calculate the average cost of a trip based on the projected number of trips on the Sub-allocation Worksheets. The average cost of a trip will be the sub-allocation amount divided by the proposed number of trips to be provided. These costs will be compared to the average cost of the trips in other counties to determine whether the cost of the proposed services is reasonable.

M. Contracted Services

If any ROAP funds are sub-allocated to agencies or organizations other than the Community Transportation System, these other agencies or organizations are encouraged to coordinate ROAP funded transportation trips with the local, federally-funded Community Transportation System in the county. The Community Transit Systems have insurance, vehicle maintenance, driver training and safety standards mandated by the FTA.

Sub-recipients are permitted to use ROAP funds to contract with private transportation providers. Sub-recipients who choose to contract services must follow all state and federal procurement guidelines when selecting a contractor. Sub-recipients should inspect the safety record, service policies and vehicle condition of any private provider being considered. Private providers shall be required to provide documentation that a service was provided on the billed date, by whatever conveyance at the specified cost.

N. Funds Management

The basic grant/funds management requirements in G.S. 159, *Local Government Finance*, and in the *Policies Manual for Local Governments* apply to ROAP funds. The cost principles of OMB Circular A-87, *Cost Principles for State, Local, and Indian Tribal Governments* and OMB Circular A-122, *Cost Principles for Non-Profit Organizations* also apply to ROAP funds. Additionally, funds must be expended according to the program guidelines in the grant application for eligible program expenses identified.

The period of performance for these funds will be July 1 to June 30. The period of performance will remain the same regardless of the date on which ROAP funds are disbursed to the county. Allowable expenses incurred from July 1 for each program are eligible for reimbursement. Any interest earned on the funds will be retained by the transportation program and must be used for transportation related expenses according to program guidelines. Following receipt of the year-end ROAP Report, NCDOT will invoice the county to collect any ROAP funds not expended by June 30.

Suballocation and Control of Funds

The county or eligible authority may choose to maintain control of the ROAP funds and reimburse sub-recipients for trip-based services after they have been provided. Or, the county or eligible authority may disburse the ROAP funds to the subrecipients before any trip is provided, assuming the county or authority plans to monitor throughout the period of performance whether the trips and transportation services are being provided to eligible individuals and whether all expenditures are allowable.

Continuation of Services throughout the Period of Performance

The ROAP funds should be managed so that services can be continuously provided during the entire twelve months of the grant cycle. It may be necessary to restrict ROAP services to make the funds last. No additional ROAP funds will be available from the state. The county or eligible authority should budget local funding to avoid discontinuation of any ROAP funded service. The county must notify the assigned Mobility Development Specialist in writing if any ROAP funded service is discontinued because all the funds have been spent before the end of the period of performance. **If RGP funded services are discontinued before June 30 by the Community Transit System, and the county does not provide additional funds to continue the service(s), it will be assumed that the transit system is no longer providing general public service. In this case, the Community Transit System will not be reimbursed for any FTA Section 5311 and/or state CTP funded expenses incurred after the RGP services are discontinued.**

Passenger Fares

Sub-recipients of the ROAP funds may charge passengers a fare for EDTAP, EMPL, or RGP funded services. PTD encourages Community Transportation Systems and agencies to keep fares reasonable so as to encourage ridership. Any fares collected for services will be retained by the transportation program and must be used to meet the matching requirement of a program or to provide additional trips or transportation services.

Transferring Funds Between ROAP Programs

EDTAP and RGP funds cannot be transferred to any other ROAP program. Counties or eligible authorities can transfer EMPL funds, all or in part, to the EDTAP and/or RGP programs. The EMPL funds must be transferred to the Community Transportation System if:

1. The county finance director or the executive director of an eligible authority determines that any subrecipient of EMPL funds has spent 33% or less of their EMPL allocation by December 31st, OR
2. The county finance officer or eligible authority's executive director determines anytime after December 31st that any unexpended EMPL funds will not be needed for employment transportation from then until the end of the fiscal year.

Once the funds are transferred to the Community Transportation System, the system will decide whether the funds will be transferred to EDTAP or RGP or used for employment transportation based on their predicted service demands.

The transfer of any funds must be reported in the ROAP reports.

Instead of transferring EMPL funds, ROAP recipients and their community transit systems should strategize ways of accommodating the public's work schedules by operating different hours, creating stops at the community colleges or universities, at JobLink Centers, Vocational Rehabilitation, Employment Security and/or offering voucher programs. In times of high unemployment, consider the people who need transportation to job interviews and re-training.

EMPL funds that are transferred to another program assume the requirements of the program to which they are transferred. Any funds transferred from the EMPL program to the RGP program will have the same matching requirements as any other RGP funds. Additionally, EMPL funds transferred to RGP must be sub-allocated to the Community Transportation System. The county or eligible authority is responsible for billing their sub-recipients for any unspent funds.

Transferring Funds Between Counties in a Regional Transit System

ROAP funds may be transferred between and/or among member counties of a regional transportation system if the county commissioners agree to the transfer. EDTAP and RGP funds must remain within the same program if such funds are transferred between and/or among counties. EMPL funds may be transferred either to the same program or to EDTAP or RGP, but the counties must abide by the transfer policies outlined in the previous section. (*See Transferring Funds Between ROAP Programs*) The annual ROAP Report form includes a Regional Transfer of Funds form and a Regional Receipt of Funds form to document any transfer or receipt of ROAP funds between and/or among member counties of the regional transportation system. The regional transportation systems that are eligible for this additional flexibility are:

- Albemarle Regional Health Services (Inter-County Public Transportation Authority)
- Choanoke Public Transportation Authority
- City of Rocky Mount (Tar River Transit)
- Craven County (Craven Area Rural Transit System)
- Kerr Area Transportation Authority
- Randolph County Senior Adults Association, Inc. (Randolph County Regional Coordinated Area Transit System)
- Yadkin Valley Economic Development District, Inc. (Yadkin Valley Public Transportation)
- Western Piedmont Regional Transit Authority

Session Law 2011-207, House Bill 229 does permit regional public transportation authorities created under Article 25 or Article 26 of Chapter 160A of the General Statutes, upon written agreement with the municipalities served by a public transportation authority or counties served by the regional public transportation authority, to apply for and receive any funds to which the member municipality or counties are entitled to receive based on the distribution formula set out in subsection (d) of this section.

Transferring Funds to Match Other Grant Programs

Subrecipients of ROAP funds are allowed to use their ROAP sub-allocation to leverage more funds by applying for other transportation grants administered by NCDOT-PTD. ROAP funds may **ONLY be used as the local match** for the federal grant programs Section 5310 – Enhanced Mobility of Seniors and Individuals with Disabilities Program and Section 5311 – Non-urbanized Formula Program where operating or purchase of service is an eligible activity. A Call for Applications for these grants and the application documents are posted at least once a year on the NCDOT-PTD website.

Transferring Funds Between Sub-recipients

ROAP funds may be transferred from one sub-recipient to another within the county without NCDOT approval. EDTAP and RGP funds transferred from one sub-recipient to the other must stay within the same ROAP Program. If the transfer is EMPL funds, these funds may be transferred to another ROAP Program at another sub-recipient if all guidelines for EMPL fund transfer are met. A policy or procedure

for determining when it is appropriate to transfer funds between sub-recipients should be developed by the county.

P. Americans with Disabilities Act of 1990 (ADA)

Titles II and III of the Americans with Disabilities Act of 1990 (ADA) provide that no entity shall discriminate against an individual with a disability in connection with the provision of transportation service. The law sets forth specific requirements for vehicle and facility accessibility. The passenger trips and transportation services provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of race, color, national origin, creed, sex or age. Sub-recipients should have procedures for investigating, tracking and documenting complaints. (*See 49 CFR Parts 28 and 37*)

Q. Monitoring and Evaluation

ROAP services should be routinely monitored by the County Finance Officer or the authority’s executive director to verify that funds are being spent on allowable expenditures, that the eligibility of service recipients is being properly documented, and that sub-allocated funds will be expended by the end of the period of performance, June 30. The program should also be routinely evaluated to determine whether they are meeting program objectives.

R. Reporting Requirements

Beginning in FY2012, two ROAP Reports will be required per grant cycle. The first report will be due not more than 45 days after the end of the second quarter (Dec 31) of the grant cycle. The final ROAP Report will be due not more than 60 days after the end of the fourth quarter (June 30). The county will be required to report trip and expense data associated with the EDTAP, EMPL, and RGP separately. The report form will be provided by NCDOT – PTD. Completed reports will be returned to NCDOT-PTD or its designee. ROAP funds for the fiscal year will NOT be disbursed if the reports from the previous fiscal year have not been received and unspent funds returned to NCDOT-PTD.

The County Finance Officer must certify and sign the final ROAP Report as it identifies the amount of unexpended funds to be returned to NCDOT. Based on this report, the unexpended funds for the given fiscal year will be deducted from the following year’s allocation. The county may find it useful for agencies that have been sub-allocated ROAP funds to provide monthly or quarterly reports of the expenditure of funds and number of trips provided. Close monitoring by the county finance officer or the authority’s director is required in order to ensure appropriate and maximum utilization of all program funds. It is the responsibility of the county finance officer to:

- Record the receipt of ROAP grant funds in a manner that will disclose the source and the purpose/program to which the funds belong, together with evidence of deposit in a financial institution;
- Ensure that ROAP funds and any interest earned on the funds are expended for eligible program expenses, that services are provided to eligible persons, and that written documentation that supports the expenditures is maintained for at least five years;
- Advise any sub-recipients of the source of the funds, specific program requirements, eligible program expenses and reporting requirements;
- Include ROAP funds received and expended in its annual independent audit on the Schedule of Expenditures of Federal and State Awards and identify any of the funds passed through to other agencies;
- Complete and submit the semi-annual ROAP reports; and return unexpended ROAP funds as invoiced by NCDOT.

S. Program Auditing and Documentation

The Public Transportation Division (PTD) is responsible for providing sufficient program monitoring and oversight to ensure that the state funds are used for the intended purpose. PTD will rely upon the semi-annual reporting information that identifies the number of passenger trips and expenditures by program.

The department's External Audit Branch compares information in these reports to the ROAP expenses reported in the counties annual independent audit report.

NCDOT's External Audit Branch will do on-site audits of ROAP expenditures. This requires meeting with the county finance officer or the authority's director to obtain documentation of costs reported to NCDOT in the semi annual reporting forms. Common areas of deficiency include inadequate documentation of passenger eligibility and trips. The EDTAP program serves specific populations. Without documentation of eligibility, i.e. passenger is elderly or disabled, the auditor cannot determine if the rider met the program eligibility criteria that would allow the trip to be charged to the program. **In addition, documentation of trips reported to NCDOT must be retained for at least five years following submittal of final ROAP reports.** The inability to document trips with driver manifests, staff mileage logs, gasoline receipts, or any invoices associated with costs charged to the program would be considered ineligible expenses. The county or the authority will be invoiced for any undocumented costs.

Program Guidelines

Elderly and Disabled Transportation Assistance Program

Description

The Elderly and Disabled Transportation Assistance Program (EDTAP), originally enacted by legislation in the 1989 Session of the North Carolina General Assembly (Article 2B, 136-44.27), provides operating assistance funds for the transportation of the state's elderly and disabled citizens. This transportation assistance allows the elderly and disabled to reside for a longer period in their homes, thereby enhancing their quality of life. The following guidelines also apply to any additional funds provided to the counties to supplement the Elderly and Disabled Transportation Assistance Program.

Allocation Formula

The following formula was used to determine the county allocation of the funds available:

- 50% divided equally among all counties;
- 22 ½ % based upon the number of elderly (60 years or older) residents per county as a percentage of the state's total elderly population;
- 22 ½ % based upon the number of disabled residents per county as a percentage of the state's total disabled population; and
- 5% based upon a population density factor that recognizes the higher transportation costs in rural, sparsely populated counties.

Eligibility Criteria

For the purposes of EDTAP, an elderly person is defined as one who has reached the age of 60 or more years. A disabled person is defined as one who has a physical or mental impairment that substantially limits one or more major life activities, an individual who has a record of such impairment, or an individual who is regarded as having such impairment. Certification of eligibility will be the responsibility of the county or their designee. The county must be able to provide documentation that the EDTAP funded service was provided to an eligible person.

Eligible Expenses

ROAP funds are to be used for trips; not for capital or administrative expenses. For the purposes of the ROAP Program, purchase of service will be considered an operating expense even though it is funded as a capital expense by some federal programs. Refer to the Eligible Transportation Expenses Matrix in Appendix A for a list of allowable transportation services that can be provided under these programs. A fare may be charged for eligible EDTAP services. Any fares collected must be used to provide more EDTAP transportation service.

The inability to document trips with driver manifests, gasoline receipts, staff mileage logs or any invoices associated with costs charged to the program will be considered ineligible expenses. The county will be invoiced for any undocumented costs.

Restrictions

EDTAP funds are to be used to provide trips for elderly and disabled individuals only when other funding sources are not available. The county or eligible authority can sub-allocate EDTAP funds to any government agency or 501(c)3 non-profit organization that provides services to individuals with transportation needs. The county should take into consideration the need for and importance of the PUBLIC transportation services provided by the Community Transit System when determining the suballocation of the EDTAP funds. If the EDTAP funds are sub-allocated to other agencies besides the Community Transportation System, these other agencies are encouraged to coordinate EDTAP-funded transportation trips with the local Community Transportation System.

Human service agencies cannot purchase passes, tickets or tokens from community transportation systems for the agency's program needs or their clients' needs with EDTAP funds. Human service agencies must pay the fully allocated cost for the transportation services they need.

Based on the EDTAP formula, these funds may be used to transport persons living in an urbanized area and outside of an urbanized area. EDTAP funds may be used as matching funds for 5310 or 5311, 5316 and 5317 federally funded transportation projects as appropriate. EDTAP funds cannot be transferred to any other ROAP program. EDTAP funded services are expected to be offered throughout the entire period of performance. The county must notify the assigned Mobility Development Specialist if an EDTAP funded service is discontinued.

Employment Transportation Assistance Program

Description

The Employment Transportation Assistance Program (EMPL) is intended to help DSS clients that transitioned off Work First or TANF in the last 12 months, Workforce Development Program participants and/or the general public to travel to work, employment training and/or other employment related destinations. The following guidelines also apply to any additional funds provided to the counties to supplement the Employment Transportation Assistance Program.

Allocation Formula

The following formula was used to determine the county allocation of the funds available:

- 10% divided equally among all counties;
- 45% based upon the population of each county as a percentage of the total state population*; and
- 45% based upon the number of unemployed persons in the labor force as a percentage of the number of unemployed persons in the labor force in the state in January prior to application distribution.

Eligibility Criteria

EMPL funded trips can be provided for:

1. Individuals that have transitioned off the Work First or Temporary Assistance for Needy Families program within the last 12 months;
2. Participants in Workforce Development Programs; and/or
3. The transportation disadvantaged public.

EMPL funding may also be used to assist the general public with employment-related transportation needs if they meet the eligibility criteria established by the county. Certification of eligibility will be the

responsibility of the county. The county must be able to provide documentation that the EMPL funded service was provided to an eligible person.

Eligible Expenses

ROAP funds are to be used for operational activities; not for capital or administrative expenses. For the purposes of the ROAP Program, purchase of service will be considered an operating expense even though it is funded as a capital expense by some federal programs. Refer to the Eligible Transportation Expenses Matrix in Appendix A for a list of allowable transportation services under these programs. A fare may be charged for eligible EMPL services. Any fares collected must be used to provide more EMPL transportation service.

The inability to document trips with driver manifests, gasoline receipts, staff mileage logs or any invoices associated with costs charged to the program will be considered ineligible expenses. The county will be invoiced for any undocumented costs.

Restrictions

The county or eligible authority can sub-allocate EMPL funds to any government agency or 501(c)3 non-profit organization that provides services to individuals with employment related transportation needs. If none of the Employment Transportation Assistance funds are sub-allocated to the Community Transportation System, sub-recipients are encouraged to coordinate EMPL-funded trips with the Community Transportation System. EMPL funds may be used as matching funds for under 5310, 5311, 5316 and 5317 federally funded transportation programs as appropriate.

Human service agencies cannot purchase passes, tickets or tokens from community transportation systems for the agency's program needs or their clients' needs with EMPL funds. Human service agencies must pay the fully allocated cost for the transportation services they need.

Counties or eligible authorities can transfer EMPL funds, all or in part, to the EDTAP and/or RGP programs. The EMPL funds must be transferred to the Community Transportation System if:

1. The county finance director or the executive director of an eligible authority determines that any subrecipient of EMPL funds has spent 33% or less of their EMPL allocation by December 31st, OR
2. The county finance officer or eligible authority's executive director determines anytime after December 31st that any unexpended EMPL funds will not be needed for employment transportation from then until the end of the fiscal year.

Once the funds are transferred to the Community Transportation System, the system will decide whether the funds will be transferred to EDTAP or RGP or used for employment transportation based on their predicted service demands.

The transfer of any funds must be reported in the ROAP reports.

Instead of transferring EMPL funds, ROAP recipients and their community transit systems should strategize ways of accommodating the public's work schedules by operating different hours, creating stops at the community colleges or universities, at JobLink Centers, Vocational Rehabilitation, Employment Security and/or offering voucher programs. In times of high unemployment, people need transportation to job interviews and re-training.

EMPL funds that are transferred to another program assume the requirements of the program to which they are transferred. Any funds transferred from the EMPL program to the RGP program will have the same matching requirements as any other RGP funds. Additionally, EMPL funds transferred to RGP

must be sub-allocated to the Community Transportation System. The county or authority is responsible for billing their sub-recipients for any unspent funds.

EMPL funded services are expected to be offered throughout the entire period of performance. The county must notify the assigned Mobility Development Specialist in writing if an EMPL funded service is discontinued.

Rural General Public Program

Description

The Rural General Public Program assistance funds are intended to provide transportation services for individuals from the county who do NOT have a human service agency or organization that will pay for the transportation service. The county, in consultation with the Community Transportation System, must determine the RGP services to be provided with the RGP funds.

Allocation Formula

The following formula was used to determine the county allocation of the funds available:

- 50% divided equally among all eligible counties; and
- 50% based upon the rural population of each county as a percentage of the total state rural population. *

* Excludes the population of the urban area as defined by the 2010 Census.

Eligibility Criteria

To use RGP funds, the passenger **MUST** live in or be visiting someone living in the non-urbanized area of a county. Either the origin or destination of the trip must be in the non-urbanized area. Certification of eligibility will be the responsibility of the county or eligible authority. The county or eligible authority must be able to provide documentation that the RGP funded service was provided to an eligible person. See Appendix B for the urban-rural population data from the 2010 Census.

Eligible Expenses

ROAP funds are to be used for operational activities; not for capital or administrative expenses. For the purposes of the ROAP Program, purchase of service will be considered an operating expense even though it is funded as a capital expense by some federal programs. Refer to the Eligible Transportation Expenses Matrix in Appendix A for the allowable expenses under this program. A fare may be charged for eligible RGP services. Any fares collected must be used to match the RGP funds and/or provide more RGP transportation service.

The inability to document trips with driver manifests, gasoline receipts, staff mileage logs or any invoices associated with costs charged to the program will be considered ineligible expenses. The county will be invoiced for any undocumented costs.

Restrictions

The RGP funds must be sub-allocated by the county to the Community Transportation System. RGP funds must be used to provide transportation services to individuals who are not eligible for the same transportation services funded by any other means. Human service agencies cannot purchase passes, tickets or tokens from community transportation systems for the agency's program needs or their clients' needs with RGP funds. Human service agencies must pay the fully allocated cost for the transportation services they need. RGP funds may be used as matching funds for 5310, 5311, 5316 and 5317 federally funded transportation programs as appropriate. RGP funds cannot be transferred to any other ROAP program. RGP funded services cannot be offered to any person living inside the urban area as defined by the Federal Transit Administration and the 2010 Census.

RGP funded services are required to be offered throughout the entire period of performance. The county must notify the assigned Mobility Development Specialist in writing if any ROAP funded service is discontinued before the end of the period of performance because all the ROAP have been spent. **If both RGP funded services are discontinued before June 30 by the Community Transit System, and the county does not provide additional funds to continue the service(s), it will be assumed that the transit system is no longer providing general public service. In this case, the Community Transit System will not be reimbursed for any FTA Section 5311 and/or state CTP funded expenses incurred after the RGP funded services are discontinued.**

Appendix A

Eligible Transportation Expenses Matrix

Services must be provided to a person that meets the eligibility criteria.

<p>Trip Based Services - Trips may be provided by car/vanpool, taxi, public transit vehicle, private transit vehicle, agency vehicle or mileage reimbursement to a volunteer. The most cost-effective option should be chosen. Public/Private transportation providers shall be reimbursed based on the fully allocated cost per mile, per hour, or per passenger trip. Volunteers can be reimbursed for mileage only. If a human service agency uses an agency vehicle to provide the trip, the agency must include the fully allocated cost of a trip in their reimbursement request including fuel, staff time and benefits, depreciation, vehicle insurance and licensing.</p>			
Trip Purpose	EDTAP	EMPL	RGP
Personal care, non-emergency medical appointments, pharmacy pickup, shopping, bill paying, public hearings, committee meetings, classes, banking, etc.	Yes	NO	Yes
Job interviews, job fair attendance, job readiness activities or training, GED classes	Yes	Yes	Yes
Transportation to Workplace (trip must be scheduled by the individual passenger)	Yes	Yes	Yes
Child(ren) of Working Parent transported to Child Care	NO	Yes	Yes
Group field trips/tours to community special events	Yes	NO	*
Overnight trips to out-of-county destinations	Yes	NO	*
Human Service Agency appointments	Yes	NO	Yes
<p>Human service agencies cannot purchase passes, tickets or tokens from the community transit systems for the agency's program needs or their clients' needs. Human service agencies must pay the fully allocated cost for the transportation services they need. Clients must purchase their own passes, tickets and tokens from the community transit system.</p>			

* Must be provided under the provisions of the federal Charter regulations which can be viewed at http://www.fta.dot.gov/laws/leg_reg_179.html

IMPORTANT! Counties and eligible authorities will no longer be allowed to use ROAP funds for other services including fuel assistance (gas vouchers, gas cards, reimbursement to fuel provider), vehicle repairs or vehicle insurance premiums beginning with the 2012-2013 ROAP Program.

Appendix B
2010 Census Data – Urban Population by County

County	Population	Urban Area Population	%Pop in Urban Area
Alamance	151,131	107,971	71.44
Alexander	37,198	4,738	12.74
Alleghany	11,155	0	0
Anson	26,948	0	0
Ashe	27,281	0	0
Avery	17,797	0	0
Beaufort	47,759	0	0
Bertie	21,282	0	0
Bladen	35,190	0	0
Brunswick	107,431	39,915	37.15
Buncombe	238,318	180,932	75.92
Burke	90,912	52,136	57.35
Cabarrus	178,011	143,551	80.64
Caldwell	83,029	54,444	65.57
Camden	9,980	0	0
Carteret	66,469	0	0
Caswell	23,719	0	0
Catawba	154,358	101,101	65.5
Chatham	63,505	6,513	10.26
Cherokee	27,444	0	0
Chowan	14,793	0	0
Clay	10,587	0	0
Cleveland	98,078	11,171	11.39
Columbus	58,098	0	0
Craven	103,505	50,503	48.79
Cumberland	319,431	276,729	86.63
Currituck	23,547	0	0
Dare	33,920	0	0
Davidson	162,878	85,699	52.62
Davie	41,240	7,062	17.12
Duplin	58,505	0	0
Durham	267,587	252,528	94.37
Edgecombe	56,552	17,349	30.68
Forsyth	350,670	324,908	92.65
Franklin	60,619	4,829	7.97
Gaston	206,086	158,926	77.12
Gates	12,197	0	0
Graham	8,861	0	0
Granville	59,916	963	1.61
Greene	21,362	0	0
Guilford	488,406	426,406	87.31
Halifax	54,691	0	0

County	Population	Urban Area Population	%Pop in Urban Area
Harnett	114,678	12,294	10.72
Haywood	59,036	26,306	44.56
Henderson	106,740	71,227	66.73
Hertford	24,669	0	0
Hoke	46,952	26,692	56.85
Hyde	5,810	0	0
Iredell	159,437	98,991	62.09
Jackson	40,271	0	0
Johnston	168,878	37,449	22.18
Jones	10,153	0	0
Lee	57,866	0	0
Lenoir	59,495	0	0
Lincoln	78,265	10,797	13.8
McDowell	44,996	0	0
Macon	33,922	0	0
Madison	20,764	1,948	9.38
Martin	24,505	0	0
Mecklenburg	919,628	909,830	98.93
Mitchell	15,579	0	0
Montgomery	27,798	0	0
Moore	88,247	0	0
Nash	95,840	50,256	52.44
New Hanover	202,667	198,178	97.79
Northampton	22,099	0	0
Onslow	177,772	105,419	59.3
Orange	133,801	95,625	71.47
Pamlico	13,144	0	0
Pasquotank	40,661	0	0
Pender	52,217	2,143	4.1
Perquimans	13,453	0	0
Person	39,464	0	0
Pitt	168,148	117,798	70.06
Polk	20,510	0	0
Randolph	141,752	21,284	15.01
Richmond	46,639	0	0
Robeson	134,168	505	0.38
Rockingham	93,643	0	0
Rowan	138,428	84,687	61.18
Rutherford	67,810	0	0
Sampson	63,431	0	0
Scotland	36,157	0	0
Stanly	60,585	0	0
Stokes	47,401	11,520	24.3
Surry	73,673	0	0
Swain	13,981	0	0
Transylvania	33,090	235	0.71
Tyrrell	4,407	0	0

County	Population	Urban Area Population	%Pop in Urban Area
Union	201,292	146,361	72.71
Vance	45,422	0	0
Wake	900,993	833,188	92.47
Warren	20,972	0	0
Washington	13,228	0	0
Watauga	51,079	0	0
Wayne	122,623	61,054	49.79
Wilkes	69,340	0	0
Wilson	81,234	638	0.79
Yadkin	38,406	0	0
Yancey	17,818	0	0

SAMPSON COUNTY
BOARD OF COMMISSIONERS

ITEM ABSTRACT

ITEM NO. 3 (b)

Meeting Date: October 5, 2015	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue
	<input type="checkbox"/>		<input type="checkbox"/>	

SUBJECT: Solid Waste Contracts

DEPARTMENT: Administration/Health (Environmental Health)

PUBLIC HEARING: No

CONTACT PERSON: Susan J. Holder, Assistant County Manager
Perry Solice, Environmental Health Supervisor

PURPOSE: To consider action on two solid waste contracts

ATTACHMENTS: Scrap Tire Contract; Amendment to Electronic Waste Contract

BACKGROUND: Renewal of Scrap Tire Contract
For a number of years, the County has contracted with Central Carolina Holdings to collect and recycle the scrap tires generated in the County (they are not allowed in landfills). The contract is up for renewal. Subsequent to your September meeting, Environmental Health staff have contacted other scrap tire recycling vendors who serve North Carolina and have determined that the proposed contract rate (which has remained the same for a number of years) is the lowest available. Staff have visited the Central Carolina tire recycling facility to review their processes for receipt and recycling of tires from the County, and the County Attorney has reviewed the proposed contract. Contract renewal with Central Carolina is recommended.

Amendment to Electronic Waste Contract

At the Board's last meeting, staff requested Board approval of a contract amendment with our current electronic waste vendor (ERI) to preserve our electronic waste services until we could determine if a lower cost was available. (While the contract amendment is for the period ending March 1, 2016, the County and vendor both have the right to terminate the contract without cause at any time with 30 days' notice.)

An informal request for proposal was circulated to electronic waste vendors identified by the State, with proposals due on October 2, 2015. Because this date is after the agendas will be distributed, staff will report on prices received and recommendations for continuance of the contract at the meeting.

RECOMMENDED
ACTION OR MOTION:

Two separate actions:

- 1) Consider renewal of the contract with Central Carolina Holdings for scrap tire recycling; and
- 2) Consider staff recommendations for electronic waste disposal based upon pricing proposals received.

STATE OF NORTH CAROLINA
SAMPSON COUNTY
CENTRAL CAROLINA HOLDINGS LLC.

SCRAP TIRE RECYCLING & DISPOSAL CONTRACT

This Scrap Tire Recycling and Disposal Contract (“Contract”) made and entered on this 1st day of September, 2015 (Anniversary date), by and between Sampson County, a political subdivision of the State of North Carolina, hereafter referred to as “County” and Central Carolina Holdings, LLC, a North Carolina Corporation, with principal business offices located at 1616 McKoy Town Road, Cameron, 28326, hereinafter referred to as “Contractor”.

WITNESETH

WHEREAS, the County chooses to recycle its scrap tires when possible and has determined that this service can best be provided through a service contract with a qualified firm; and

WHEREAS, the Contractor is qualified to provide collection, transportation, recycling and disposal of tires and other scrap rubber and has the necessary equipment, personnel, facilities, expertise, financial resources and management skills to provide a high level of service.

1) Scrap Tire Volume Generated

It is unknown how many scrap tires that the County receives at its landfill annually. However, the Contractor understands that the County does not control the scrap tire waste stream and that there is no guaranteed volume that will be received during the term of this contract.

2) Recycling and Disposal Services

a) Contractor Responsibilities

The contractor agrees to stage two (2) forty-five (45) foot trailers at the County Landfill and to transport, process, recycle or dispose of all scrap tires loaded in said trailer. Furthermore, the Contractor shall be responsible for hauling, processing, recycling and/or disposing of all scrap tires in accordance with all applicable state, federal, and local environmental safety laws, regulations, permits, ordinances, and standards.

b) County Responsibilities

The County shall make available ample space in a manner acceptable to Contractor to provide for efficient handling of containers and materials contained therein.

3) Term

This Contract shall be in full force and effect for a period of five (5) years from the date of execution, unless terminated earlier per Section 7 (b) with automatically extended renewal terms at the end of each successive term unless either party notifies the other party in writing 30 days prior to the expiration of the term of his desire to terminate this contract, in which case the term shall end as scheduled.

4) Time of Performance

Contractor shall remove each loaded trailer and replace with empty trailer within forty-eight (48) hours notice by County. The notice period shall not include Saturday, Sunday, New Year's Day, Martin Luther King Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas and the day after Christmas.

5) Invoices

The Contractor shall invoice the County monthly for scrap tires collected and transported since the previous invoice. Each invoice shall be according to the fees per Section 6 and the applicable weight tickets. Each invoice shall include a dated listing of the loads collected and transported indicating the weight per load, and the load origin.

6) Collection Disposal Fees

The County shall pay Contractor, for the work described in Section 2, including processing and transportation of all passenger and truck tires, the sum of \$ 87.22 per ton. The contract shall provide for annual adjustment for costs of business inflationary increase not to exceed 1.5% The Consumer Price Index for Southeastern United States will be used to determine the inflationary increase.

In the event of a discrepancy between Contractor and County records, such invoice shall be paid less the amount of the discrepancy. A notice of discrepancy with supporting documentation shall be promptly sent to Contractor and the two parties shall reconcile records and invoices at the earliest possible date. Such reconciliation shall be reflected on the next invoice from Contractor.

7) Termination

This contract may be terminated according to either of the following provisions:

- a) Default: If either party hereto deems the other party hereto to be in default of any provision hereof, the claiming party shall provide notice in writing to the defaulting party of said default. If said defaulting party fails to correct the default within twenty (20) working days from the date of notice, the other party may terminate this Contract immediately. In case of such termination the party

terminating this contract shall forthwith give the other party written notice of such termination.

- b) Mutual Agreement: This Contract may be terminated by mutual agreement of the parties hereto, at any time.

8) Force Majeure

- a) Suspension of Performance: The performance of its duties and obligations hereunder by either party shall be suspended to the extent that such performance, in whole or in part, shall be rendered impracticable by Force Majeure.
- b) Definition: Force Majeure – For purposes herein, Force Majeure shall be termed as any event or occurrence of any nature or kind in respect to the duties herein that is beyond the control of and occurs without the negligence of the party invoking the same, including without limitation: acts of God or of a public enemy, acts of government or governmental authority in either its sovereign or contractual capacity, wars, riots, fires floods, explosions, epidemics, boycotts, excessive fuel prices, blackouts, strikes, labor disputes, equipment breakdowns, and any transportation problem directly affecting or inhibiting pickups.
- c) Notice : In the event that either party hereto determines that a Force Majeure has occurred, or it is likely to occur, said party shall promptly furnish to the other party notice in writing of such Force Majeure, setting forth the nature of such problem, the anticipated effect thereof on said party’s performance hereunder and when normal performance may be expected. In the event of excessive fuel prices of over the road diesel, Contractor and County will negotiate satisfactory terms for both parties involved.
- d) No Unreasonable Delay: Any party hereto whose performance hereunder is delayed or prevented by a factor of Force Majeure, and said party subsequently invokes Force Majeure, shall take all reasonable steps to resume, with the least possible delay, compliance with its obligations hereunder, provided that said party shall not be required to settle any strike or labor dispute on terms not acceptable to it.

9) Representations

9.1 The Contractor represents, warrants and covenants to County that:

- a) It is an entity duly organized, validly existing and in good standing under the laws of the State of North Carolina, and is duly and validly qualified to conduct business and is in good standing in all jurisdictions in which such qualification is necessary.

- b) The execution, delivery, and performance of this Contract have been duly and validly authorized by all corporate action required to be taken and will not result in a breach of, constitute a Default under, or violate the terms of Contractor's organizational agreement, or any rule, regulation, judgment, decree, order, or agreement to which Contractor is a party or by which it may be bound.
- c) Contractor has valid rights of control with respect to its plant size.
- d) Contractor shall comply with all environmental and other applicable governmental permits, guidelines and actions during the term hereof, and has paid and will pay all valid charges and assessments in connection therewith. Contractor hereby indemnifies County against any punitive or other action resulting from or associated with Contractor's failure to do so.

9.2 The County represents, warrants and covenants to Contractor that:

- a) The execution, delivery and performance of this Contract by County have been duly and validly authorized by all corporate action required to be taken and will not result in a breach of, constitute a Default under, or violate the terms of decree, order, contract or agreement to which County is a party or by which it may be bound.

10) Insurance

Contractor does hereby attest that it has general liability insurance coverage (which covers all its operations including but not limited to motor vehicle transportation) in the minimum amount of one million (\$ 1,000,000.00) dollars. A "Certificate of Insurance" affirming said coverage is attached hereto as an integral part of this Contract. County shall be listed as an additional insured under said Certificate of Insurance and a copy of said endorsement shall be provided to the County within ten (10) days of signing Contract. Contractor shall at all times during the existence of this contract maintain liability insurance coverage in the amount not less than one million (\$1,000,000.00) dollars.

11) Hold Harmless

The Contractor does hereby indemnify and hold the County free and harmless from liability on account of injury or damage to persons or property which may result from the negligent conduct or operations arising out of the business of collection, removal and transportation of tires in accordance with the terms of this contract; and in the event that any suit or proceeding is brought against the County at law or in equity, either independently or jointly with the Contractor, or either of them, on account of such negligent acts, the Contractor will defend the County in any such suit or proceeding at the cost of the Contractor, and in the event of a final judgment of decree being brought against either of them, the Contractor will pay such judgment or comply with such decree

with all costs and expenses of whatsoever nature and hold the County harmless therefrom.

12) Disputes

Any matter that arises hereunder that cannot be settled in negotiations between the parties hereto shall be handled according to the laws, legal processes and courts of the State of North Carolina. Any final decision therefrom shall be valid and binding upon the parties hereto and enforceable at law. Venue for any action arising out of this contract shall be the general court of justice, Sampson County, N.C.

13) Miscellaneous

13.1 Contractor agrees to be an equal opportunity employer and not discriminate based on race, religion, or sex.

13.2 This Contract may be changed only by agreement in writing and signed by both parties hereto.

13.3 This Contract embodies the entire contract between the parties and supersedes any prior agreements and understanding, oral and /or written.

13.4 This Contract may be executed simultaneously in two or more counterparts, each of which shall be deemed an original.

13.5 This Contract shall be governed by the laws of the State of North Carolina.

13.6 The sections and heading in the Contract are for reference purposes only and shall not effect in any way the meaning of this Contract or any part herein.

13.7 In the event that any provisions of this Contract shall be determined to be invalid, this Contract thereupon shall be deemed to have been amended to eliminate such provisions so the remaining provisions of this Contract shall be valid and binding.

13.8 All notices and other formal communications hereunder shall be made in writing and given or delivered by certified United States mail to the principal and at the address designated below. Acceptance thereof shall be deemed to constitute receipt.

Contractor

Central Carolina Holdings LLC.
1616 McKoy Town Rd.
Cameron, N.C. 28326

County

Sampson County
406 County Complex Road, Bldg C
Clinton, N.C. 28328

13.9 Any waiver made hereto shall be deemed to be limited in application to the matters explicitly referred to therein and shall neither be construed as, nor entitle the other party to a waiver by said party of any similar matter.

13.10 This Contract shall be binding upon and insure to the benefit of the parties hereto and their respective successors and permitted assigns, but neither this Contract nor any of the rights, interests, or obligations hereunder shall be assigned by either party hereto without the prior written consent of the other party hereto, which consent shall not be unreasonable withheld or delayed.

IN WITNESS WHEREOF, the parties hereto have set their respective hands and seals as of the date first above written.

COUNTY OF SAMPSON

BY: _____
Billy C. Lockamy

ATTEST

Susan J. Holder, Clerk to the Board

CENTRAL CAROLINA HOLDINGS LLC.

BY: _____

ATTEST

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. **3 (c)**

Meeting Date: October 5, 2015	_____ Information Only	<input checked="" type="checkbox"/> Public Comment
	_____ Report/Presentation	_____ Closed Session
	<input checked="" type="checkbox"/> Action Item	_____ Planning/ Zoning
	_____ Consent Agenda	_____ Water District Issue

SUBJECT: Public Hearing - Naming of Private Roads

DEPARTMENT: Emergency Management (Addressing)/ Administration

PUBLIC HEARING: Yes

CONTACT PERSON: Susan J. Holder, Assistant County Manager

PURPOSE: To receive public input on the naming of certain private roads

ATTACHMENTS: Memo

BACKGROUND: We have duly advertised this public hearing to receive comments on the recommendations of the Road Naming Committee with regard to the names of certain private roads:

PVT 1818 876 Case Farm Lane

PVT 1203 1384 Fat Cat Lane

PRIOR BOARD ACTION: N/A

RECOMMENDED ACTION OR MOTION: Name private roads as recommended



**Sampson County
Emergency Management
Services**


Ronald Bass, Director

(910) 592-8996

107 UNDERWOOD ST, CLINTON, NORTH CAROLINA 28329-0008

MEMORANDUM:

TO: Ms. Susan Holder, Assistant County Manager

FROM:  Ronald Bass, Emergency Management

DATE: September 18, 2015

SUBJECT: Private Road Names/Public Hearing Request

The Road Naming Committee members have reviewed road name suggestions for the following pending private roads. The Committee's recommendations have been listed below:

PVT 1818 876
PVT 1203 1384

Case Farm Ln
Fat Cat Ln

This is being forwarded for your review and if you concur please place this on the Board's agenda for consideration at a public hearing.

Please review and advise.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3 (d)

Meeting Date: October 5, 2015	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Appointments

DEPARTMENT: Governing Body

PUBLIC HEARING: No

CONTACT PERSON: Vice Chairperson Sue Lee

PURPOSE: To consider appointments to various boards and commissions

Adult Care Home Community Action Committee

The Mid Carolina Ombudsman has requested one appointment to the Adult Care Home Community Action Committee to replace Joni Faye Fetterman.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 4

Meeting Date: October 5, 2015	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input checked="" type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Consent Agenda

DEPARTMENT: Administration/Multiple Departments

ITEM DESCRIPTIONS/ATTACHMENTS:

- a. Approve the minutes of the September 8, 2015 meeting
- b. Adopt a resolution proclaiming October as Breast Cancer Awareness Month
- c. Approve a request from Sampson-Clinton Public Library System to dispose of withdrawn materials pursuant to Library's Material Section Policy
- d. Declare parcel number 18098508001 (Ernest Tann Lane, Turkey) acquired through foreclosure as surplus and authorize sale pursuant to the upset bid procedures of GS 16A-269
- e. Approve late disabled veteran tax exclusion application for William C. Dickey
- f. Approve tax refunds as submitted
- g. Approve budget amendments as submitted

RECOMMENDED Motion to approve Consent Agenda as presented
ACTION OR MOTION:

The Sampson County Board of Commissioners convened for their regular scheduled meeting at 7:00 p.m. on Monday, September 8, 2015 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Billy C. Lockamy, Vice Chairperson Sue Lee, and Commissioners Albert D. Kirby Jr., and Harry Parker and Clark Wooten.

The Chairman convened the meeting and called upon Commissioner Wooten for the invocation. Commissioner Parker then led the Pledge Allegiance.

Approval of Agenda

County Manager Ed Causey noted that the Board would need to recess at the end of the meeting for a September 28, 2015 meeting with the Sampson Regional Medical Center Board of Trustees. Upon a motion made by Commissioner Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to approve the agenda with the requested change.

Roads

Monthly Report – NC DOT Assistant District Engineer Keith Eason reminded everyone of the upcoming Litter Sweep Campaign scheduled for September 19 – October 3, and encouraged those interested in participating or needing supplies to seek information online or at the NC DOT office. Chairman Lockamy reported problems with Basstown Road (tree roots growing in the road at 3120 and tile caving in at 3851) and a concern from Harold Riddle regarding a tile stopped up on Old Raleigh Road.

Item 1: Reports and Presentations

Recognition of Retiree The Chairman presented Jerome Herring of the Detention Center with a plaque recognizing his years of service to the County.

Item 2: Action Items

Emergency Management/Fire Marshal – Proposal for Completion of Countywide Fire Inspections Emergency Management Services Director Ronald Bass was present as a follow up to his department's presentation at the Board's planning session at which they had discussed the need for additional personnel to conduct the fire inspections as mandated by state law. He explained that the state mandated inspection schedule is based on the occupancy classification: Assembly, Business, Educational, Institutional, Factory Industrial, Residential, Storage, Mercantile or Hazardous. The schedule requires each occupancy to be inspected semi-annually,

annually, bi-annually or once every three years based on the classification. He reported that staff had canvassed the entire county and determined there were a total of 2,272 businesses throughout the county. Of the 2,272 occupancies, 772 were located in the county, 960 were located within the City limits and ETJ of Clinton, and the remaining 540 were located in the other municipalities (currently EMS conducts all fire inspections in the county). Based on the inspection schedule, the County would need to complete 1,009 inspections each year just to meet the minimum inspection schedule. This does not include compliance inspections, rough-in inspections, acceptance testing or other requested inspections. In addition, EMS conducts fire prevention inspections and fire investigations, which are now a graded part of the fire service rating inspections and now have an impact on the cost of homeowners insurance throughout the county. Sampson County, unlike most jurisdictions throughout the state, has not implemented inspection fees to defray the cost of delivering the service, and he stated that staff believed that adopting an inspection fee schedule would be the best option in moving forward to fund the additional staff necessary to do countywide inspections efficiently and equitably. Mr. Bass noted that municipalities would have the option of conducting their own inspections or contracting with the County to conduct them. Mr. Bass noted that if the county continues to provide service in each of the municipalities, two additional inspectors would be needed. If the City of Clinton, who has expressed an interest, assumes fire prevention inspections within the city limits of Clinton, only one additional inspector would be required. He recommended the following proposal should the municipalities elect for the county to continue providing fire inspection services:

- The governing board of each municipality would approve a Memorandum of Understanding (MOU) in addition to the resolutions that were adopted in 2009 and 2010 that addressed the county performing inspections services within the municipal jurisdictions.
- The MOU would address, as referenced in item IV and VII of the resolution, the new fee schedule.
- The MOU would require each municipality to bear the responsibility of collecting all fees associated with the delivery of inspections throughout their corporate limits.
- The Fire Marshal's Office would issue an invoice with each inspection conducted to the respective business. The invoice would require the respective business to remit payment to the respective municipality.
- A statement for payment would be issued to the municipal jurisdiction each month from the Fire Marshal's Office for inspections that have been conducted and invoiced within their corporate limits.

- As stated in item I of the municipal resolutions, inspectors from the Fire Marshal's Office shall be considered a municipal employee while exercising the duties of an inspector within the municipality. Likewise all concerns arising from the delivery of the inspections shall be directed to the Fire Marshal's Office or the respective municipal governing body.

Mr. Bass reviewed the proposed accompanying fee schedule and key points of the fee schedule. He recommended that the proposal be tried for a period of one year to determine if it were successful. County Manager Causey commented that the goal was to be able to complete all of the necessary inspections without incurring any additional costs. He acknowledged the financial constraint of the municipalities, therefore, rather than simply developing a fee to charge the municipalities, it was determined that it would be better - if the municipality elected for the County to do its inspections - that the business would be given the invoice for service at the time of inspection, with copies to the respective municipality. At the end of the month, the County would send the municipality a bill with the expectation that it would write the County a check and use their resources to collect the fees. This would alleviate the County of some of the administrative responsibilities and reminds the businesses and citizens that the town does bear the ultimate responsibility for the fire inspection and that the County was simply acting as an agent of the town. He reiterated that the proposal would have to be reviewed at the end of the year to determine if the cost projections were accurate.

Commissioner Parker noted his concurrence, that such a program had been needed for some time. Upon a motion made by Commissioner Parker and seconded by Commissioner Lockamy, the Board voted 4-1 (Commissioner Kirby voting nay) to approve the proposal for conducting fire inspections within municipal jurisdictions and the associated fee schedule. (Copies filed in Inc. Minute Book _____, Page _____.)

Public Works - Award of Bid for Construction of Water Line from Burch Road to I-40 Tank Site Matthew West of Dewberry Engineers, Inc. reviewed the bid process for the construction of the water main from Burch Road to the new water tank site on I-40, recommending the bid award to Herring- Rivenbark, Inc., the apparent low, responsible, responsive bidder (on the basis of the alternate bid item for High Density Polyethylene in lieu of fusible PVC piping), at a bid of \$325,645. Upon a motion made by Commissioner Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to award the bid as recommended. (Bid tabulation filed in Inc. Minute Book _____, Page _____.)

Award of Bid for Airport Access Road Construction Finance Officer David Clack explained that the construction of an access road was necessary to provide a path to the other side of the airport at the end of the runway and to honor an easement agreement granted to an adjacent owner (the old access road has washed out). He reported that bids were opened on August 20, 2015, with five responses received and that the Airport Authority recommended the award of the bid to the lowest bidder, Wells Brothers

Construction, at a total cost of \$285,035.20. He noted that the costs were funded 90% by a Division of Aviation grant with the remaining 10% split between the City and County; the County's 5% will be paid from funds previously reserved for airport capital projects. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Wooten, the Board voted unanimously to award the bid as recommended.

Letter of Commitment for NCDOT Division of Aviation Regarding Airport Safety Mr. Clack explained that to remain eligible for Division of Aviation grant projects for safety/maintenance needs, the Airport is required to execute a Letter of Commitment that allows NCDOT to provide safety/maintenance services on airport property. County Attorney Joel Starling noted that the form was a standard Division of Aviation form. Upon a motion made by Commissioner Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to authorize execution and submission of the letter of commitment. (Copy filed in Inc. Minute Book _____, Page _____.)

Renewal of the Scrap Tire Contract Assistant County Manager Susan Holder requested that the Board table consideration of renewal of the scrap tire contract until they could convene immediately after their meeting with the hospital Board of Trustees on September 28, 2015 to allow staff to do additional research.

Amendment to the Electronic Waste Contract Ms. Holder reported that the County had been recently advised by its electronic waste collection vendor Electronic Recyclers International, Inc. (ERI) that changes in the commodities market and legislative changes which discontinue the mandate for electronics manufacturer rebates had necessitated changes in their policies and pricing. She explained that ERI now proposed to charge tonnage costs based upon the types of electronic recyclables collected in addition to the freight cost. Such charges, she noted, could cost up to an additional \$50,000 per year based upon the volume of materials currently collected annually. Ms. Holder reported that staff had begun discussions with both the collection and landfill divisions of Waste Industries for cost-saving strategies, and had sought a list of potential alternate vendors from the state to solicit their prices. She recommended the approval of a contract amendment with ERI for at least 30 days to preserve the County's electronic waste services until staff could determine a longer-term solution. County Attorney Starling noted that the contract amendment was until March 1, 2016, but that in the amended contract, the County and vendor have the right to terminate without cause at any time with 30 days' notice. Upon a motion made by Commissioner Wooten and seconded by Commissioner Parker, the Board voted unanimously to approve the contract amendment with Electronic Recyclers International, Inc. (ERI). (Copy filed in Inc. Minute Book _____, Page _____.)

Public Hearing- Naming of Private Roads The Chairman opened the hearing and called upon Assistant County Manager Susan Holder. Ms. Holder presented the Board with recommendations of the Road Naming Committee. The floor was opened for public comments, and no comments were received. Upon a motion made by Vice

Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to name the roads as recommended:

PVT 1223 12 Hall Farm Lane

Appointments - CCAP (Action Pathways) Upon a motion made by Vice Chairperson Lee and seconded by Chairman Lockamy, the Board voted unanimously to appoint Commissioner Wooten to the Action Pathways Board.

Item 3: Consent Agenda

Upon a motion made by Commissioner Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to approve the Consent Agenda items as follows:

- a. Approved the minutes of the August 3, 2015 meeting
- b. Adopted a resolution proclaiming September as Alcohol and Drug Addiction Recovery Month (Copy filed in Inc. Minute Book _____, Page _____.)
- c. Approved the execution of the forestry services contract for Fiscal Year 2015-2016 (Copy filed in Inc. Minute Book _____, Page _____.)
- d. Adopted a resolution authorizing the submission of a grant application, on behalf of Brooks Brothers Group, Incorporated, for Building Reuse Grant funding (Copy filed in Inc. Minute Book _____, Page _____.)
- e. Approved the execution of the lease agreement between the County and Plain View Volunteer Fire Department for a portion of their property located at 5055 Plain View Highway (Copy filed in Inc. Minute Book _____, Page _____.)
- f. Approved a request from Emergency Management to destroy certain records pursuant to the NC Records Retention and Disposition Schedule
- g. Approved the rental fee increases recommended by the Parks and Recreation Advisory Board for picnic shelters, ballfields and equipment bags as requested:

Picnic shelters: \$10 per hour for a minimum of 3 hours
Ballfield with lights and lined: \$40 per hour for a minimum of three hours
Ballfield without lights but lined: \$25 per hour for a minimum of 3 hours
Equipment bag rental for 2 days: \$25
Equipment bag rental for a full weekend (Friday thru Monday): \$40
- h. Approved attorney contracts with Warrick & Bradshaw (Contract #13), and the Law Office of Melissa Hales (Contract #14) for services for the Sampson County Department of Social Services (Copies filed in Inc. Minute Book _____, Page _____.)

- i. Approve, as a second reading, the amendment of the Animal Control Ordinance to establish a Dangerous Dog Permit Fee of \$100 per year.
- j. Approved the following tax refunds:

#7035	Bentley, Jennifer Marie	\$ 104.89
#7036	Knowles, Melissa	\$ 148.33
#7040	Falatovich Farms	\$ 156.95
#7047	Bowden, Rodney Gerard	\$ 113.93
#7024	Underwood, James Scott	\$ 248.81
#7052	Templin, Barry	\$ 289.98
#7069	Carr, Henry James, Jr.	\$ 260.20
#7071	Oliver, Ann Rackley	\$ 417.80
#7080	Faison, Lauren Michele	\$ 130.73
#7076	Myers, Mary Frances	\$ 604.09

- k. Approved the following budget amendments:

<u>EXPENDITURE</u>		<u>Department of Aging</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	
02558680	563900	Mid Carolina COG Senior Games	5,000.00
11999000	509700	Contingency	5,000.00
11998110	596050	Contribution to Aging	5,000.00

<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	
02035868	409600	County Contribution	5,000.00

<u>EXPENDITURE</u>		<u>Social Services/Child Advocacy Center</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	
14553400	519300	Medical Supplies	5,600.00
14553400	526100	Office Supplies	10,700.00
14553400	526201	Department Supplies - Equipment	6,889.00
14553400	531100	Travel	760.00
14553400	539500	Training	1,670.00
14553400	551000	Office Furniture & Equipment	3,339.00

<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	
14535340	403608	State - CAC Grant	28,958.00

<u>EXPENDITURE</u>		<u>4H - Juntos</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	
04449500	526200	Departmental Supplies	1,137.00
04449500	531100	Travel	1,242.00

<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	
04034950	403601	4H Juntos Program Rev (NCSU)	2,379.00

<u>EXPENDITURE</u>		<u>4H United Way</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u> <u>Decrease</u>
04449500	526230	Departmental Supplies	2,000.00
04449500	531130	Travel	4,250.00
044495800	539530	Employee Training	250.00

<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u> <u>Decrease</u>
04034950	403602	4H United Way Revenue Account	6,500.00

<u>EXPENDITURE</u>		<u>Various Departments</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u> <u>Decrease</u>
61971000	544000	Water Contract Services	29,700.00
11142600	535100	Public Bldgs Main/Repair Bldgs	37,218.00
11142600	535123	Public Bldgs Main/Repair Spec Projects	15,000.00
11142600	535128	Pub Bldgs Maint/Repair Old Animal Shelter	8,800.00
11141600	555000	Courts Capital Outlay Other	61,731.00
11141600	558000	Courts Capital Outlay Bldg Improvements	25,000.00

<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u> <u>Decrease</u>
61937100	409800	Fund Balance Approp Encumbrances	29,700.00
11039999	409800	Fund Balance Approp Encumbrances	147,749.00

<u>EXPENDITURE</u>		<u>City Schools Capital Outlay</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u> <u>Decrease</u>
11659110	555030	Category 1 capital outlay	6,325.00
11659110	555031	Category 2 capital outlay	1,330.00
11659110	550000	Unallocated capital outlay	7,655.00

- Approved Clinton City Schools amendments as submitted: State Public School Fund (No. 5); Current Expense Fund (No. 5); Federal Programs (No. 5); and Special Revenue Fund (No. 5).

Item 4: Board Information

The following items were provided to the Board for information only:

- a. Garland Community Day Celebration
- b. NCACC and NACO Resolution: Stepping Up Initiative to Reduce the Number of People with Mental Illnesses in Jail

County Manager Reports

County Manager Ed Causey reiterated the scheduling of the Board's annual dinner/budget presentation meeting with the hospital Board of Trustees on September 28, 2015 at 6:00 p.m.

Public Comments

The floor was opened for comments, and none were received.

Closed Session

Upon a motion made by Chairman Lockamy and seconded by Commissioner Wooten, the Board voted to go into Closed Session pursuant to GS 1434-318.11(a)(4) for discussions with the Economic Developer. In Closed Session, the Economic Developer John Swope briefed the Board on potential projects. No action was taken in Closed Session, and the Board returned to the Auditorium. Upon a motion made by Chairman Lockamy and seconded by Commissioner Wooten, the Board voted unanimously to come out of Closed Session.

Recess to Reconvene

Upon a motion made by Chairman Lockamy and seconded by Commissioner Parker, the Board voted unanimously to recess to reconvene in the Third Floor Conference at Sampson Regional Medical Center on Monday, September 28, 2015 at 6:00 p.m.

Billy C. Lockamy, Chairman

Susan J. Holder, Clerk to the Board



Proclamation
Breast Cancer Awareness and Pink Ribbon Month

Whereas, breast cancer is the most commonly diagnosed cancer and the second leading cause of cancer deaths among women in the United States; and

Whereas, approximately 9,772 North Carolina women and 65 Sampson County women will be diagnosed with breast cancer and approximately 1,391 North Carolina women will die from the disease in 2015; and

Whereas, every woman is at risk for breast cancer even if she has no family history of the disease, but women over the age of 50 are at the greatest risk for being diagnosed with breast cancer; and

Whereas, a mammogram is the single most effective method of detecting breast changes long before physical symptoms that may be cancer can be seen or felt; and

Whereas, October is designated as National Breast Cancer Awareness Month and Pink Ribbon Month; and

Whereas, the pink ribbon is the internationally recognized symbol of breast cancer awareness; and

Whereas, community organizations, churches, synagogues and other places of worship, and work sites can play a special role in educating their members or employees about breast cancer.

Now Therefore Be It Resolved that the Board of Commissioners of the County of Sampson does hereby proclaim October 2015 as **Breast Cancer Awareness and Pink Ribbon Month** in Sampson County. We urge all citizens of Sampson County to wear pink ribbons in recognition of breast cancer awareness and in honor of North Carolina women, especially Sampson County women, who have lost their lives to breast cancer and those women who are now courageously fighting the battle with breast cancer. We further encourage women to consult with their health care providers about regular screening, and we promote the early detection of breast cancer by regular clinical examinations, regular mammograms and monthly breast self-examinations.

Adopted this 5th day of October, 2015.

Billy C. Lockamy, Chairman

Attest:

Susan J. Holder, Clerk to the Board

Memo

To: David Clack, Finance Officer
From: Heather Bonney, Library Director
CC: Ed Causey, County Manager
Date: September 23, 2015
Re: Discarded Items Request

I request that I be allowed to withdraw all items that have been weeded from the collections from March 3, 2015 through September 23, 2015 due to disuse, disrepair, or out-of-date / inaccurate information. These are from the 4 branches and the outreach program.

I request that Board of Commissioners write off these titles and all items that were donated to the library but not placed into the collection. The library will dispose of them according to our Materials Selection Policy through a book sale slated to occur October 10 – 17, 2015 at the JC Holliday Library. All leftover items will be donated to non-profit organizations such as local schools and the Beehive.

Thank you.

NORTH CAROLINA'S
SAMPSON COUNTY

FINANCE DEPARTMENT

David K. Clack, Finance Officer

TO: Board of Commissioners
FROM: David K. Clack, Finance Officer
DATE: September 25, 2015
SUBJECT: Surplus Property







We recently received an inquiry to purchase parcel number 18098508001. This parcel is located on Ernest Tann Lane off Dave Bright Road near Turkey.

The one acre parcel was acquired by Sampson County through foreclosure at a cost of \$2,277.95. This was the amount of taxes, fees and penalties owed at the time. The current value of the property on the tax abstract is \$4,743.00.

A map and the tax assessment are attached for your information. We respectfully request that the Board of Commissioners declare the property surplus and direct staff to accept bids on the property.

Pursuant to GS 16A-269, when an offer is made and the Board proposes to accept it, the Board shall require the bidder to deposit five percent (5%) of the bid with the Clerk, who shall publish a notice of the offer. If within 10 days no one has increased the bid amount by not less than ten percent (10%) of the first one thousand dollars and five percent (5%) of the remainder the bid will be presented to the Board for their acceptance. Any bidder shall be required to deposit five percent (5%) of the bid. If a higher bid is received, the clerk will then advertise the new bid. This process will continue until no further qualifying bids are received, at which time the Board may accept the offer and sell the property to the highest bidder. The Board may at any time reject any and all offers.



- Parcels (Yellow) 
- Centerlines 
- Sampson County 
- NC Counties 
- Primary Roads
 -  I
 -  US
 -  NC
- Municipal Limits 

We are continually editing our maps to improve accuracy of position and information. This information should not be relied upon by anyone as a determination of the location, ownership, or market value of property. Always refer to the recorded deed for all legal purposes. Use of this web site indicates your acceptance of these terms.

(55)

THIS INSTRUMENT WAS PREPARED BY BENJAMIN R. WARRICK, ATTORNEY,
P.O. BOX 1416, CLINTON, NC 28328

NORTH CAROLINA

SAMPSON COUNTY

THIS COMMISSIONER'S DEED, made and entered into this 20th day of June,
1995 by ANGELA S. SANDERSON, Commissioner, to SAMPSON COUNTY, of Sampson
County, North Carolina;

WITNESSETH:

That whereas, the said ANGELA S. SANDERSON was appointed Commissioner
under an order of the District Court of Sampson County, North Carolina, and the tax
foreclosure proceeding entitled "Sampson County, Plaintiff vs. Albert A. Tann, *et als*,
Defendants, 93 CVD 102; and said ANGELA S. SANDERSON was directed by said order
as Commissioner to sell the land hereinafter described at public sale after due advertisement
according to law;

And, whereas, ANGELA S. SANDERSON did on the 21st day of June, 1993 offer the
land hereinafter described at a public sale at the Sampson County Courthouse Door in
Clinton, North Carolina, and then and there the said SAMPSON COUNTY became the last
and highest bidder for said land for the sum of \$2277.95; and no upset or increased bid
having been made within the time allowed by law, said sale having been confirmed by said
Court, and said ANGELA S. SANDERSON, Commissioner, having been ordered to execute
a Deed to said purchaser upon payment of the purchase money;

NOW, THEREFORE, for and in consideration of the premises and the sum of \$2277.95

receipt of which is hereby acknowledged, the said ANGELA S. SANDERSON, Commissioner, does by these presents, hereby bargain, sell, grant and convey to the said SAMPSON COUNTY, their successors, heirs, and assigns, that certain tract or parcel of land situated in Turkey Township, Sampson County, North Carolina, and more particularly described as follows:

Adjoining Lila Faison and the dirt road, about 4 miles West of Faison, N.C., containing 1/4 (one-fourth) of an acre.

This conveyance is made subject to 1995 County property taxes, the payment of which is to be assumed by the purchaser.

TO HAVE AND TO HOLD the aforesaid tract of land, to the said SAMPSON COUNTY and their successors, heirs, and assigns forever in as full and ample manner as the said ANGELA S. SANDERSON, Commissioner as aforesaid, is authorized and empowered to convey the same.

IN WITNESS WHEREOF, the said ANGELA S. SANDERSON, Commissioner, has hereto set her hand and seal.

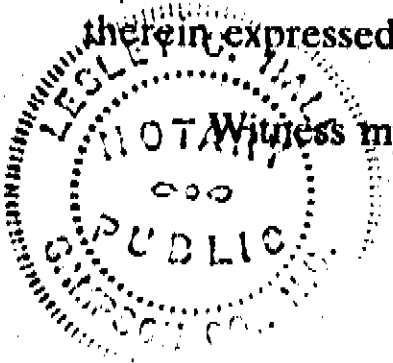
Angela S. Sanderson (SEAL)
ANGELA S. SANDERSON

NORTH CAROLINA

SAMPSON COUNTY

I. Lesley Starling Hall, a Notary Public, do hereby

certify that ANGELA S. SANDERSON, Commissioner, personally appeared before me this day and acknowledged the due execution of the foregoing instrument for the purposes therein expressed.



Witness my hand and Notarial Seal, this 20th day of June, 1995.

Lesley Skelton Hall
NOTARY PUBLIC

NORTH CAROLINA

SAMPSON COUNTY

The foregoing Certificate of Lesley S. Hall, a Notary Public, is certified to be correct. This instrument was presented for registration this day and duly recorded in the Office of the Register of Deeds of Sampson County, North Carolina, in Book 1208, Page 837.

This 20th day of June, 1995, at 4:26 o'clock, p.m.

SAMPSON COUNTY REGISTER OF DEEDS
MAE H. TROUBLEFIELD

BY: Donna Smith, Deputy

SAMPSON COUNTY
83

06-20-95

\$4.00

STATE OF
NORTH
CAROLINA
⌘



Real Estate
Excise Tax

FILED _____

MAILED _____

PICKED Angela Sanderson

DATE 6-26-95

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: September 21, 2015
Subject: Disabled Veteran Exclusion
(GS 105-277.1c)

The attached disabled veteran exclusion application was received after June 1, 2015. After that date, the Board of Commissioners must approve the application.

The applicant is as follows:

William C. Dickey

A letter is submitted requesting approval of the late application.

The application meets the statutory requirements for the disabled veteran exclusion other than being timely filed.

Please put on the next Board of Commissioners consent agenda for their action.

September 14, 2015

Sampson County Board of Commissioners
Rowan Road
Clinton, North Carolina 28328

RE: Dickey, William C.

Dear Commissioners:

I am Total and Permanently Disabled Veteran Honorably Discharged Veteran that served in the Iraq, Afghanistan War. I am receiving Veterans Compensation from the Department of Veterans Affairs for disabilities that occurred while in service. I just found out about the application for the Property Tax Exclusion for Disabled Veteran's and Widow's through the County Veterans Office in Clinton. I have just received the application from the Regional Office in Winston-Salem, NC. I am requesting you to please accept this application and grant me the Tax Exclusion on my County Property Tax.

Thank you for your consideration and I wait anxiously for your decision.

Sincerely,



William C. Dickey
1925 Faison Hwy
Clinton, North Carolina 28328

parcel
12-0124089-01

NCDVA-9
(Rev. 08-09)

For best delivery to USDVA, filing this form with your local veteran's service office is recommended.

7R3	State of North Carolina Certification for Disabled Veteran's Property Tax Exclusion (G.S. 105-277.1C)	Samson COUNTY
-----	---	------------------

SECTION 1 TO BE COMPLETED BY THE VETERAN OR THE SURVIVING SPOUSE WHO HAS NOT REMARRIED

NAME (Print or Type) <u>William C Dickey</u>	DISABLED VETERAN'S FULL NAME (PRINT OR TYPE) <u>William C Dickey</u>
STREET ADDRESS OR P.O. BOX NUMBER <u>1925 Faison Hwy</u>	SURVIVING SPOUSE'S FULL NAME (PRINT OR TYPE) (If Applicable)
CITY STATE ZIP CODE <u>Clinton NC 28328</u>	U.S. DEPT. OF VETERANS AFFAIRS FILE NUMBER <u>356623787</u>
VETERAN'S SOCIAL SECURITY NUMBER <div style="border: 1px solid red; width: 200px; height: 30px; margin: 0 auto;"></div>	

I am either (1) a veteran whose character of service at separation was honorable or under honorable conditions and who has a permanent and total service-connected disability or (2) the surviving spouse, who has not remarried, of a veteran whose character of service at separation was honorable or under honorable conditions and who had a permanent and total service-connected disability at death or veteran's death was the result of a service-connected condition. I request USDVA complete this certification *In support of my separate application for the Disabled Veteran's Property Tax Exclusion to the Tax Assessor.*

SECTION 2 Disabled Veteran's Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my disability as needed for this certification.

DISABLED VETERAN'S SIGNATURE <u>William Dickey</u>	DATE <u>9/2/15</u>
---	-----------------------

SECTION 3 Surviving Spouse's (who has not remarried) Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my spouse's disability or death as needed for this certification.

SURVIVING SPOUSE'S SIGNATURE	DATE
------------------------------	------

SECTION 4 To be completed by the U.S. Department of Veterans Affairs

- Please check all that apply:
- A. Veteran does not meet either B, C, D, or E of the below criteria.
 - B. Veteran has a service-connected permanent and total disability that existed as of 11-1-12.
 - C. Veteran received benefits on _____ from U.S. Department of Veterans Affairs for specially adapted housing under 38 U.S.C. 2101 for the veteran's permanent residence.
 - D. Veteran died on _____ and had a service-connected permanent and total disability at death.
 - E. Veteran died on _____ and the death was either (1) the result of a service-connected condition or (2) death occurred while on active duty in the line of duty and not due to service member's own willful misconduct.

Character of Disabled Veteran's Service at Separation: (DD-214) Honorable Under Other than Honorable Conditions Under Honorable Conditions

SIGNATURE OF USDVA CERTIFYING OFFICIAL <u>Walter Chapman</u>	DATE <u>9-10-15</u>
---	------------------------

PRINTED NAME OF USDVA CERTIFYING OFFICIAL: Walter Chapman
 TITLE OF USDVA CERTIFYING OFFICIAL: VS CM
 NOTE: Stamped Signature by USDVA Official on this form has been authorized by Director, VA Regional Office, Winston-Salem, NC.

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

7094

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by David Lynn Sinclair in Halls Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2014</u>	\$ <u>74.09</u>
<u>2013</u>	\$ <u>90.49</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>164.58</u>

These taxes were assessed through clerical error as follows.

*Billed for two boats
for 2013 + 2014 has
only one.
acct # 913280 + 72613
he listed + discovery done same boat*

County Tax	<u>157.41</u>
School Tax	_____
FOR Fire Tax	<u>13.17</u>
City Tax	_____
TOTAL \$	<u>164.58</u>

Yours very truly

David Sinclair
Taxpayer

Mailing Address.

David Lynn Sinclair
2322 Parker Memorial Dr
Clinton NC 28328

Social Security # _____

RECOMMEND APPROVAL

Jim Johnson
Sampson County Tax Administrator

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

7102

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by James Richard Player in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	\$
2014	
/	

TOTAL REFUND

\$

171.49

#256 98373

These taxes were assessed through clerical error as follows.

DBJ 3476 / turned in
2015 Chev / sold

GR

County Tax	171.49
School Tax	
Fire Tax	
City Tax	
TOTAL \$	171.49

Yours very truly

X James Richard Player
Taxpayer

Mailing Address.

James Richard Player
81 Hunters view Drive
Antkyville, NC 28316

Social Security # _____
RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

7093

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Donald Ray Strickland in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	\$
2015	
TOTAL REFUND	\$ 175.59

These taxes were assessed through clerical error as follows.

#27465597
DJJ 6888/turned in
2007 GMC /sold

002	County Tax	158.41
	School Tax	
F06	Fire Tax	17.18
	City Tax	
	TOTAL \$	175.59

Yours very truly

Donald Ray Strickland
Taxpayer

Mailing Address.

Donald Ray Strickland
2115 Morganton Rd.
Fayetteville, NC 28305-4747

X Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

7106

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Boyce Keith Shoemaker in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	\$
2014	
TOTAL REFUND	\$ 214.10

These taxes were assessed through clerical error as follows.

ACF 6785 / turned in
2007 Lexu / gave to daughter
#16469170

602 County Tax 129.24
501 School Tax 22.57
Fire Tax _____
702 City Tax 62.29
TOTAL \$ 214.10

Yours very truly

X Boyce Keith Shoemaker
Taxpayer

Mailing Address.

Boyce Keith Shoemaker
PO Box 362
Clinton, NC 28329

X Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

7104

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Eddis Clayton Price & Azilene Price in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	\$
2014	
TOTAL REFUND	\$ 494.83

#825280
exemption granted (Elderly)
12-0825280-01
income - \$9761.80
for 2013 - see attached
new application on file for 2016
Yours very truly

These taxes were assessed through clerical error as follows.

601	County Tax	298.70
501	School Tax	52.18
	Fire Tax	
602	City Tax	143.95
	TOTAL \$	494.83

Mailing Address.

Azilene Price
600 Blaney St.
Clinton, NC 28328

X Azilene Price
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

7100

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Robert Brinson in NC Township, Sampson County, for the year(s) and in the amount(s) of:

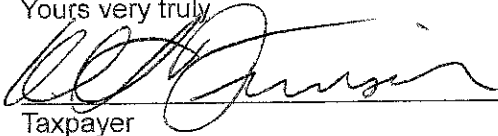
YEAR	
<u>2014</u>	\$ <u>280.35</u>
<u>2013</u>	\$ <u>190.73</u>
<u>2012</u>	\$ <u>83.80</u>
	\$ _____
	\$ _____
TOTAL REFUND	\$ <u>554.88</u>

These taxes were assessed through clerical error as follows.

*Business Personal Property
Listed In Error
Acct # 42727*

<u>601</u> County Tax	<u>331.26</u>
<u>501</u> School Tax	<u>59.50</u>
Fire Tax	_____
<u>602</u> City Tax	<u>164.12</u>
TOTAL \$	<u>554.88</u>

Yours very truly


Taxpayer

Mailing Address.

Robert Brinson
117 Tomahawk Trail
Clinton, N.C. 28328

Social Security # _____

RECOMMEND APPROVAL


Sampson County Tax Administrator

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

September 24, 2015

FROM: Lorie Sutton, Director of Aging

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2015-2016

1. It is requested that the budget for the Aging Department
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02549580-512600	Part-Time Salaries	\$ 831.00	
02549580-518100	FICA	\$ 13.00	
02549580-518120	Medicare FICA	\$ 52.00	
02549580-526200	Departmental Supplies	\$ 250.00	
02549580-526201	Dept Supplies Equipment	\$ 1,100.00	
02549580-529900	Miscellaneous Expenses	\$ 400.00	
02549580-531100	Travel	\$ 600.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02034958-404088	Rural Health - SR	\$ 3,246.00	

2. Reason(s) for the above request is/are as follows:

To budget funding for SHIIP program. Seniors Health Insurance Information Program.

Lorie B Sutton

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

9/25, 2015
David R. Clark
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____
Sam W. [Signature]
(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

COUNTY OF SAMPSON
BUDGET AMENDMENT

MEMO:

September 21, 2015

FROM: Sarah W. Bradshaw

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2015-2016

1. It is requested that the budget for the Social Services Department
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
13553100-519903	Service Fees	3,500.00	
13553100-526201	Departmental Supplies-Equipment		1,190.00

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
13535310-403382	IV-D Administration	2,310.00	

2. Reason(s) for the above request is/are as follows: To reallocate funds to cover expenditures for fees charged by other Counties to serve Child Support papers.

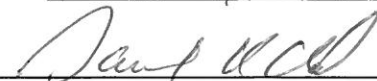


(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

9/25, 2015

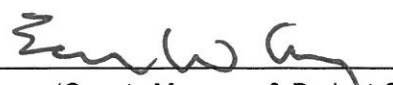


(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____



(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

1-Sep-2015

FROM: COOPERATIVE EXTENSION SERVICE

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2015-2016

1. It is requested that the budget for the EDF-AG INPUTS MGMT Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
----------------------------	--	-----------------	-----------------

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
04434955-404012	REVENUE ACCOUNT		14,870.00
04434955-409900	FUND BALANCE APPROPRIATED	14,870.00	

2. Reason(s) for the above request is/are as follows:
TO CORRECT EDF-AG INPUTS MGMT FY 2015-2016 BUDGET. ACCOUNT WILL NOT RECEIVE REVENUE DURING FY 2015-2016.

Eileen A. Cate

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval. 0

9/25, 2015

David McCoy

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval. 0

_____, 20____

(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

1-Sep-2015

FROM: COOPERATIVE EXTENSION SERVICE

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2015-2016

1. It is requested that the budget for the EDF-AG INPUTS MGMT Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
04549550-554000	CAPITAL OUTLAY - VEHICLES		\$23,800.00

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
04434955-409900	FUND BALANCE APPROPRIATED		23,800.00

2. Reason(s) for the above request is/are as follows:

TO CORRECT EDF-AG INPUTS MGMT FY 2015-2016 BUDGET (15-PASSENGER VAN WAS PURCHASED IN FY 2014-2015 INSTEAD OF FY 2015-2016 AS PREVIOUSLY PLANNED.)

Eileen A. Cote

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

9/25, 2015

Paul K. C.

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

Earl W. L.

(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

COUNTY OF SAMPSON

BUDGET AMENDMENT

September 14, 2015

MEMO:

FROM: Raymond Spell

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2015-2016

1. It is requested that the budget for the Recreation Department be amended as follows:

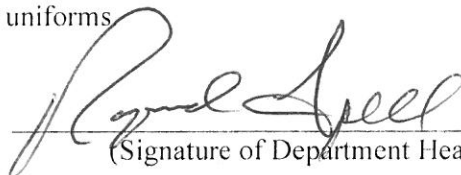
EXPENDITURE

CODE NUMBER	DESCRIPTION (Object of Expenditure)	INCREASE	DECREASE
11761201-526215	Sports Programs	3750.00	

REVENUE

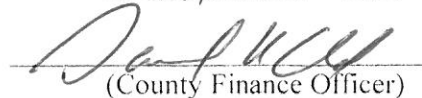
CODE NUMBER	SOURCE OF REVENUE	INCREASE	DECREASE
11036120-408401	Uniform/Equipment Donation	3750.00	\$3,750.00
11761201-526215	Sports Programs	\$3,750.00	

2. Reason(s) for the above request is/are as follows: to purchase player uniforms


 (Signature of Department Head)

ENDORSEMENT


1. Forwarded, recommending approval/disapproval.

9/25, 20 15

 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

(Date of approval/disapproval by B.O.C)

_____, 20____

 (County Manager & Budget Officer)

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 5

Meeting Date: October 5, 2015

<input checked="" type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

INFORMATION ONLY

For all Board Information items, please contact the County Manager's Office if you wish to have additional information on any of the following.

- a. Sampson Soil and Water Conservation District Annual Report
- b. Atlantic Coast Pipeline Project Update, September 2015



SAMPSON COUNTY SOIL AND WATER
CONSERVATION DISTRICT
80 COUNTY COMPLEX RD. SUITE 110
CLINTON, NC 28328-4727 910-592-7963, Ext. 3

September 8, 2015

Dear Ms. Holder,

On behalf of the Sampson Soil & Water Conservation District board and staff, we would like to share with you a copy of our **Annual Report**.

Without your continued support, we could not have provided near as many funds and services to our county's farmers.... the backbone of our local economy.

Sincerely,

A handwritten signature in cursive script that reads "L. Craig Thornton".

L. Craig Thornton
Chairman

Cc: SWCD Board
Ed Causey
David Clack

Sampson County Soil & Water Conservation District

THE CONSERVATION OF NATURAL RESOURCES

From Theodore Roosevelt's Seventh Annual Message to Congress

Dec. 3, 1907

To the Senate and House of Representatives:

...The conservation of our natural resources and their proper use constitute the fundamental problem which underlies almost every other problem of our national life. . . . As a nation we not only enjoy a wonderful measure of present prosperity but if this prosperity is used aright it is an earnest of future success such as no other nation will have. The reward of foresight for this nation is great and easily foretold, but there must be the look ahead, there must be a realization of the fact that to waste, to destroy our natural resources, to skin and exhaust the land instead of using it so as to increase its usefulness, will result in undermining in the days of our children the very prosperity which we ought by right to hand down to them amplified and developed.

2015 Annual Report
July 1, 2014 – June 30, 2015

Mission Statement: To take available technical, financial and educational resources and administer programs designed to encourage individual responsibility to conserve, improve and sustain our soil and water resources for future generations



The Sampson County Soil & Water Conservation District (SWCD) is comprised of a board of supervisors, of which three are elected in the general election and two are appointed by the NC Soil & Water Conservation Commission. The District supervisors are charged with the protection of the county's soil, water and related resources and establishing conservation programs in the county. The staff team members assigned to carry out the District's mission include one soil conservationist, two district technicians and an administrative assistant. A District Conservationist and a Soil Conservationist is provided by the USDA-Natural Resources Conservation Services (NRCS). An Accelerated Technical Assistance for Conservation (ATAC) position is funded by the USDA-NRCS through the Division of Soil and Water Conservation. The Sampson SWCD's mission is also supported by several state and federal cost share programs that assist landowners in Sampson County with the cost of installing the Best Management Practices (BMPs). For the 2015 program year, these programs brought almost 1.1 million dollars into Sampson County in the form of direct payments and incentives to farmers and landowners for installation of on-farm conservation practices to solve natural resource concerns.

North Carolina Agriculture Cost Share Program: The Sampson County office finished out Fiscal year 2015 of the NCACSP with a bang. The NCACSP is a state funded program that provides technical and financial assistance to address nonpoint source pollution. For 2015, the district was allocated \$86,344 by the NC Soil and Water Conservation Commission. These funds were encumbered through 12 contracts ranging in best management practices (BMPs) of Cropland Conversion, Cover Crop, and Waste Irrigation.

District Supervisors

- Craig Thornton, Chairman
- James Lamb, Vice Chairman
- Curtis Barwick, Secretary/
Treasurer
- Tommy Hobbs, Member
- Henry E. Moore III, Member

District Staff

- Melanie Harris
Director, Soil Conservationist
- Henry Faison
Soil Conservation Technician
- Dwayne Faircloth
Soil Conservation Technician
- Tenna Autry
Administrative Assistant

NRCS Staff

- Gavin Thompson
District Conservationist
- Paige Seago
Soil Conservationist
- Gretta Steffens
Accelerated Technical
Assistance for Conservation

Take a course in good water and air;
and in the eternal youth of Nature you
may renew your own. Go quietly,
alone; no harm will befall you.

~ John Muir ~

Completed Pond



North Carolina Agriculture Water Resource Assistance

Program: Sampson County has a diverse cropping rotation throughout the county, each with extreme needs for water and water efficiency. Through NCAgWRAP we are able to help farmers with water resource concerns on agriculture lands establish wells, constructed ponds, and assist in sediment removal of existing ponds. Fiscal year 2015, our district was a leader in allocating funds for projects, receiving \$84,912 from NC Soil and Water Conservation Commission. These projects consisted of 4 newly constructed irrigation ponds and 1 irrigation well.

Cover Crop Radishes provide erosion control, loosen compaction and add nutrients to the soil through no tillage.



Soil Health Cover Crop Initiative Grant : Over the past few years, the District has had the opportunity to work closely with the NC Foundation for Soil and Water and Cotton Inc. on a Soil Health Initiative Project. This year we worked with a local cotton producer to help establish a mixed species cover crop. With extensive research we selected 5 species to plant following cotton as a test plot to promote the benefits of planting a cover crop behind a low residue producing crop. The program requirements consisted of planting cover crop in a timely manner, allowed to grow and accumulate biomass and nitrogen, and the following crop must have been no tilled into standing residue. We held a workshop in December for local farmers and other interested parties to display our results and show benefits of cover crops. We plan to continue this project and look forward to serving you with detailed cover crop information in the future.



Summary of Federal Programs for FY2015

The Environmental Quality Incentives Program (EQIP) continues to be a growing success in Sampson County. During the 2015 Fiscal Year, a total of \$877,354 was obligated to contracts to install conservation practices such as Waste Storage Facilities, Animal Mortality Facilities, Agriculture Energy Management Plans, Building Envelope Improvement, Tobacco Barn Damper Controls, Forest Management Plans and Longleaf Pine Establishment and Management. A total of 18 contracts were awarded from a pool of 106 applications. There are currently 49 applications that were received this year that will be rolled over to FY 2016 to compete for funding again.

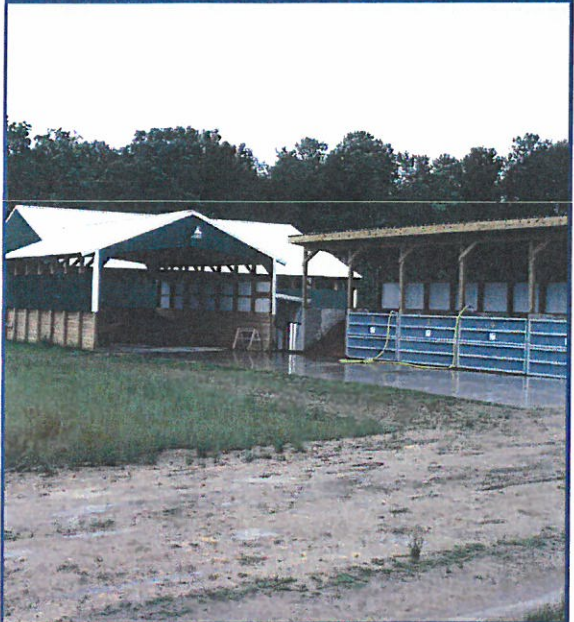
The Conservation Stewardship Program (CSP) is also active in Sampson County. This year, two contracts were obligated for a total of \$49,546. The CSP rewards producers for practicing good resource conservation on their farms and provides incentives to further increase natural resource management. These two contracts provide for the protection of resources on 1,465 acres for the next 5 years.

Market Based Conservation Initiative

Since 2012, the Sampson SWCD has partnered with the NC Foundation for Soil and Water, the US Department of Defense, the Navy, Marine Corps and several NC agribusiness and conservation partners to promote the Market Based Conservation Initiative (MBCI) Pilot Program in Sampson County. The MBCI Program's purpose was to test alternative methods to protect rural land from development under an existing military flight path thru 18 eastern NC counties. Contracts have been awarded and a public signing ceremony will take place in August 2015.



Seasonal High Tunnel



Waste Storage Facility/Litter Shed



Forest Management

Every ending has a new beginning....
Happy Retirement Tenna !!!
Tenna Autry pictured below with
her husband Ricky. Thanks for 32
years!

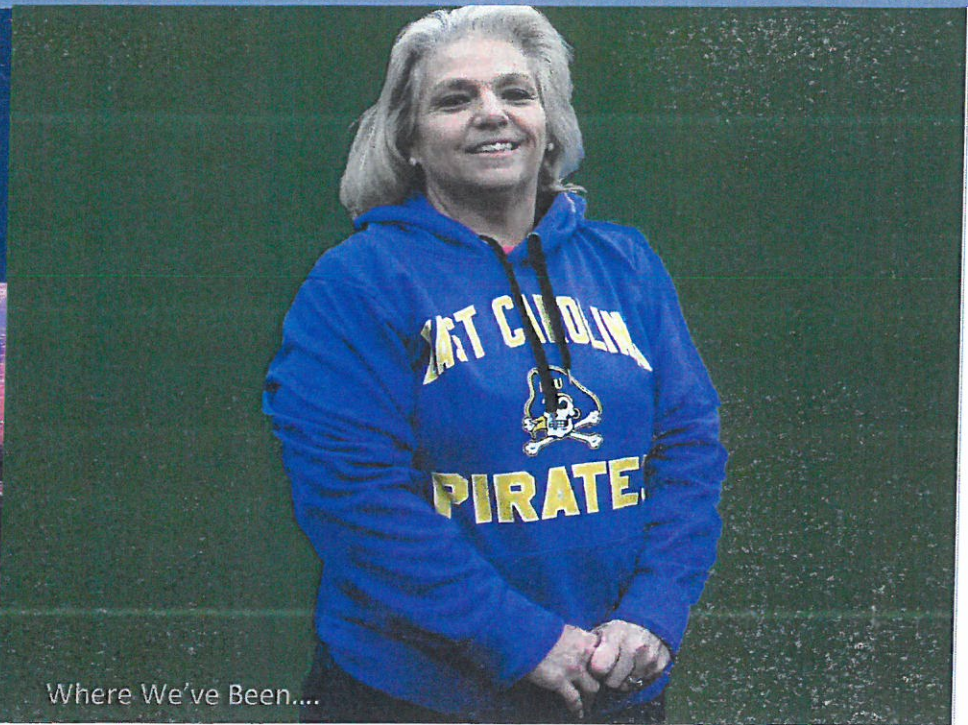


Tenna was Sampson SWCD's point of
contact in the Area 7 Envirothon .

Congratulations to Mintz Christian
Academy on their success at the
Envirothon.



Pelman Hudson and Dawson
McLamb 2015 recipients of the
Resource Conservation Workshop
scholarships.



Where We've Been....

This year saw a lot of changes at the Sampson County Soil & Water Conservation District. The least not being the retirement of Mrs. Tenna Autry. Tenna had been the face of the Sampson SWCD for 32 years. She was the first person to greet clients in the office when they came in. The first voice on the telephone when they called. She kept her finger on the pulse of the Sampson County, its Farmers and the Soil and Water District. Her work and dedication to Sampson County will always be remembered and appreciated.

Tenna organized Sampson SWCD's participation in several Outreach Events such as the annual Area 7 Envirothon and the Resource Conservation Workshop. The Envirothon was held at Raven Rock State Park in Lillington, NC. Two Middle School Teams from Mintz Christian Academy participated. They were led by their teacher and advisor, Erica Autry to a second place victory. The Envirothon challenges students to learn beyond their normal classroom lessons. It combines in class study with outdoor training for a full hands on learning experience. It is geared to helping students learn more about their environment, soil and water conservation, land use, aquatic ecology, forestry, wildlife habitat and current environmental issues.

The Resource Conservation Workshop is sponsored by the NC Association of Soil and Water Conservation Districts in conjunction with the NC Division of Soil and Water Conservation, NC State University Soil Science Department and the Soil and Water Conservation Society Hugh Hammond Bennett Chapter. The Workshop is a week long event that emphasizes conservation through hands on participation, demonstrations and study. The Workshop is open to High School Students from each District and the selected students are housed in NC State University dormitories on the campus, giving them an early taste of college life. It is an opportunity to win scholarships and other awards. This year's participants (pictured left) were Dawson McLamb from Midway High School and Pelman Hudson from Hobbton High School.

Thank you Tenna, we hope you enjoy your retirement!!

The Sampson SWCD also said goodbye to Paige Seago this year. Paige originally came to us as a summer intern from Sylva, NC. She attended Warren Wilson College in Asheville and came to work at our office through NRCS as a Soil Conservationist. Paige has moved to Wisconsin and still works with NRCS. She still stays in touch but is greatly missed. Good Luck Paige !!

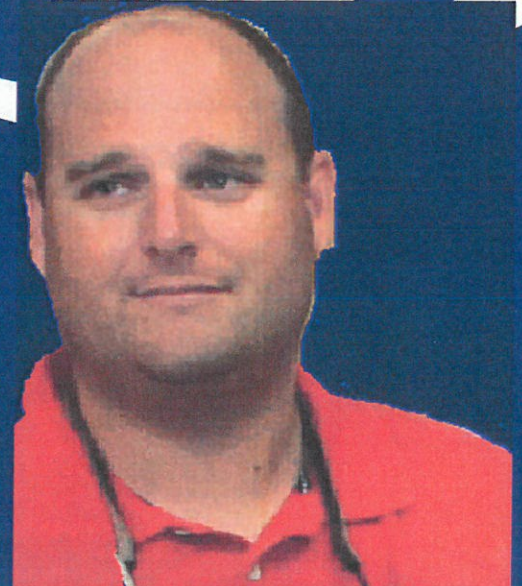


Renée Leech our NRCS District Conservationist received a promotion to Area Resource Conservationist moving her to the Goldsboro Area Office. She is still involved in Sampson County as it is within her new area, we do miss her around the office though. Congrats Renée!!

The New NRCS District Conservationist

Gavin Thompson comes back to his native Sampson County as NRCS District Conservationist. He transferred over from Bladen County; where he was working as the District Conservationist, when the position in Sampson became available. This is truly a homecoming in more ways than one. Before joining NRCS, Gavin worked with the Sampson Soil and Water Conservation District Office here in Clinton. The Sampson SWCD staff and District Supervisors are glad to have him back.

Welcome home Gavin!!



TEAMWORK

Longleaf Pine Initiative



Murphy Brown Meeting



Great Coharie Local Advisory Team



Community Outreach

September 2014

Local Work Group Meeting

Staff led a Local Work Group Meeting . A wide range of agencies and groups were represented at the meeting , Sampson SWCD, NRCS, FSA, Wildlife, US Forest Service, etc.

Longleaf Pine Workshop

Sampson NRCS helped host a Longleaf Pine Workshop at Jones Lake State Park in Bladen County. NRCS staff Gavin Thompson and Paige Seago along with District staff Melanie Harris, Henry Faison and Dwayne Faircloth attended the workshop.

October 2014

Murphy Brown Meeting

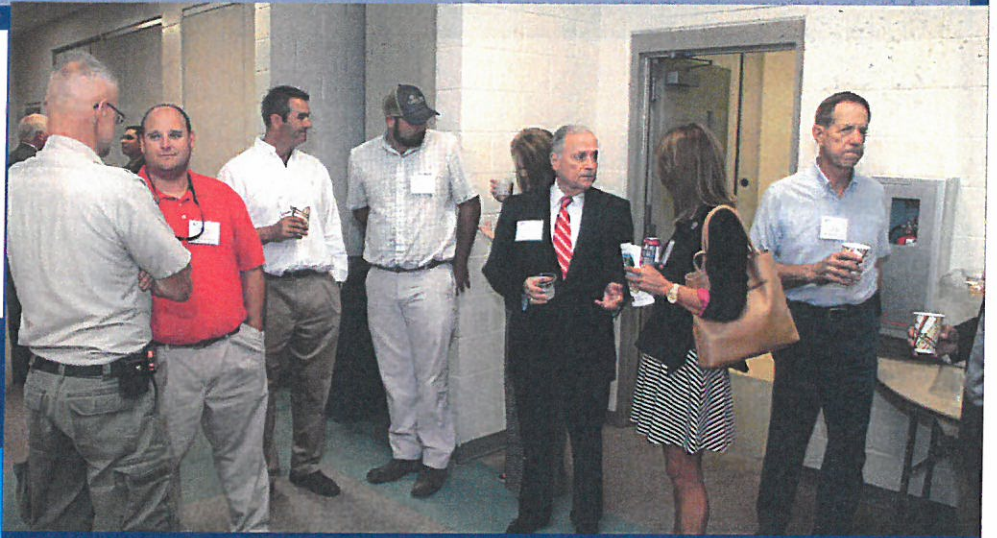
Gavin Thompson, District Conservationist, meet with Murphy Brown agronomist, Rachael Carr, to discuss District and Federal programs that could benefit producers that grow grain.

Great Coharie Local Advisory Team

Gavin Thompson, District Conservationist, and Melanie Harris, District Director, participated in the Great Coharie Local Advisory Team meeting to promote the importance of water quality and habitat.

TEAMWORK

Soilabration at the
Center for Environmental Farming



Community Outreach

FY2015 Outreach Events Continued...

CEFS SOILbration

Sampson SWCD and NRCS staff attended the SOILbration event at the CEFS farm, a 200 acre research farm in Goldsboro, NC. The staff enjoyed many soil-related educational activities such as the rainfall simulator, cover crop demos and field tours.

NC State Fair

Sampson SWCD and NRCS staff volunteered to work at the Soil and Water Conservation Districts Booth in October 2014. Approximately 100 high school students and 50 adult visited the booth.

Meeting with Coharie Tribe

Gavin Thompson, District Conservationist and Paige Seago, Soil Conservationist meet with members of the Coharie Tribe to the state and federal programs that are available and how we could partner with the Coharie Tribe to enhance both our efforts. The tribe is developing a strategy to clean out the Great Coharie Creek.



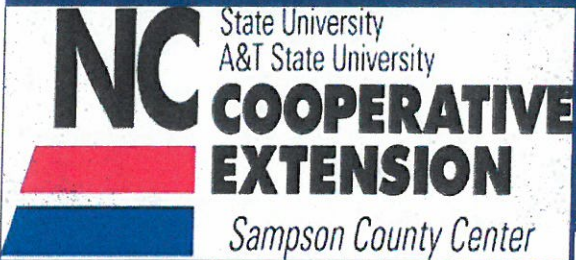
North Carolina State Fair



TEAMWORK



**Highly Erodible Land Conservation & Wetland
Conservation Compliance**



Community Outreach

FY2015 Outreach Events Continued...

November 2014

Operator in Charge Training (OIC)

Henry Faison, Soil Conservation Technician, and Gavin Thompson, District Conservationist, gave a presentation at the Operator in Charge training with the Sampson County Cooperative Extension Service. Their presentation consisted of our purpose, program availability, eligibility and conservation compliance.

Long Leaf Pine Landowner Workshop

Gavin Thompson, NRCS District Conservationist, participated in the LLP landowner workshop in Bladen County. Landowners were able to learn more about NRCS and District programs and how to apply.

NCASWCD Area 7 Fall Meeting

Sampson SWCD and NRCS staff attended the Area 7 Fall Meeting in November 2014. The meeting was held at the Allen Brothers Hunting Preserve in Bladenboro.

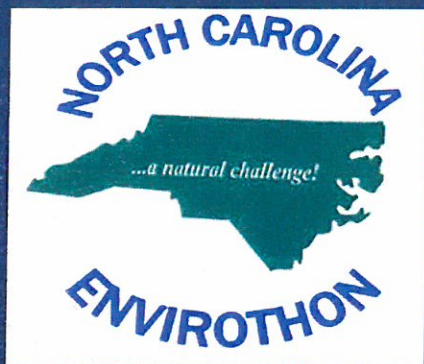
December 2015

Meeting with The Nature Conservancy

NRCS meet with The Nature Conservancy to develop a strategy to get new landowners involved in District and Federal programs.



TEAMWORK



Community Outreach

FY2015 Outreach Events Continued...

January 2015

NCASWCD Annual Meeting

The annual meeting for the NC Association of Soil and Water Conservation Districts was attended by Melanie Harris, Tenna Autry, Dwayne Faircloth, Henry Faison, Gavin Thompson and Curtis Barwick, Sampson SWCD District Board Secretary/Treasurer.

March 2015

NC Ag Awareness Day

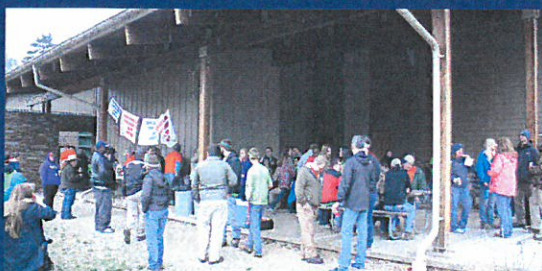
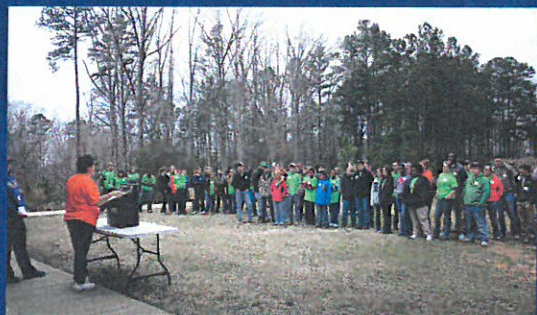
Sampson SWCD and NRCS staff attended the NC Ag Awareness Day at the State Capital in Raleigh to promote NC's \$100 billion industry.

Envirothon

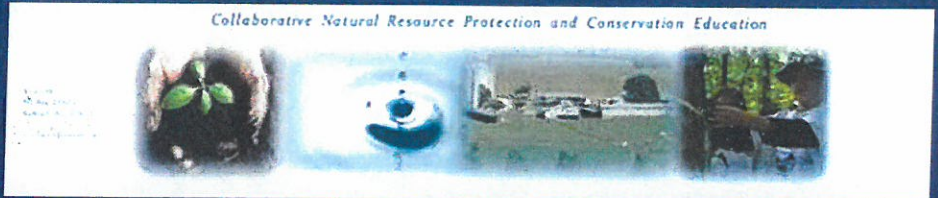
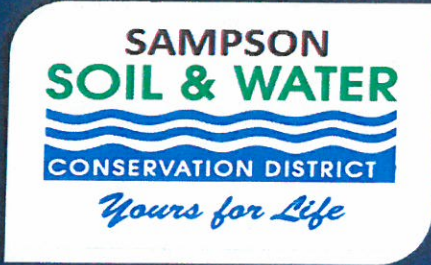
Tenna Autry, Melanie Harris, Paige Seago, Dwayne Faircloth and Henry Faison volunteered to help with the 2015 Area VII Envirothon held at Raven Rock in Lillington.

Rally for Agriculture

Gavin Thompson, Melanie Harris, Dwayne Faircloth and Henry Faison attended the 14th annual "Rally for Agriculture" sponsored by the Sampson County Friends of Agriculture.



Partnering for Success



Community Outreach



FY2015 Outreach Events Continued...

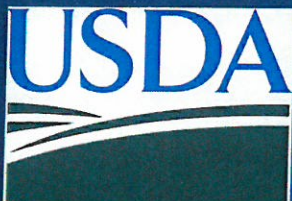
NCASWCD Area 7 Spring Meeting

Sampson SWCD and NRCS staff attended Area 7 Spring Meeting. The meeting was hosted by the Bladen County SWCD in Elizabethtown.

June 2014

District Issues

Sampson SWCD and NRCS staff attended the Area 7 District Issues meeting held at the Bladen County Library



The Board of Supervisors and the Staff of the Sampson SWCD sincerely appreciates and thanks all landowners, farmers, agencies and groups who partner with us to help the District carry out its conservation efforts. Thank you.

The US Department of Agriculture (USDA) prohibits discrimination in all of its programs and activities on the basis of race, color, national origin, age, disability and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, political beliefs, genetic information, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).



Project engineers, planners and surveyors reviewed more than 3,000 miles of land and considered input from many landowners before determining the current proposed route.

From the Project Director

It has been a busy summer for the Atlantic Coast Pipeline (ACP) project team. Survey crews have been hard at work and have completed routing surveys on more than 80 percent of the ACP. Biological, cultural and civil surveys are also about 80 percent complete. This work will be ongoing through the fall.

In July, the project team hosted a supplemental open house in Emporia, Virginia, to share information about potential route variations in that area. The Federal Energy Regulatory Commission issued a supplemental Notice of Intent to Issue an Environmental Impact Statement and initiated a 30-day public comment period related to the potential changes. (See the regulatory update on page four.)

Our subject matter experts are working diligently to complete our certificate application and all accompanying resource materials. We are on track to file our application later this summer. Watch for additional information in upcoming issues of the ACP e-News (see sign-up information to the right) and this ACP Project Update print newsletter.

Thank you for your continued interest in the Atlantic Coast Pipeline.

Carole A. McCoy, Authorized Representative
Dominion Transmission, Inc.

Project Timeline

Activity	Timing
Survey / Route Planning	May 2014 – Ongoing
FERC Pre-Filing Request	October 2014
FERC Application	Late Summer 2015
FERC Certificate	Summer 2016
Construction	2016 – 2018
In-service	Late 2018

Sign up for ACP e-News

Visit the ACP website

www.dom.com/ACPipeline

to sign up for the electronic newsletter.



Contact Vehicles

Federal Energy Regulatory Commission

- U.S. Mail: **88 First Street, NE
Washington, D.C. 20426**
(Reference Docket#: **PF15-6-000**)
- Electronic submittals:
www.ferc.gov/help/how-to/ecomment.asp
(Subject line: Docket#: **PF15-6-000**)

ACP Project Team

- Website: **www.dom.com/ACPipeline**
- Facebook: **Atlantic Coast Pipeline**
- Landowner toll-free number: **888-895-8716**
- General inquiry toll-free number: **844-215-1819**
- Email: **ACPipeline@dom.com**

Establishing the Right of Way

The Atlantic Coast Pipeline, LLC would purchase the right to use the land needed for the pipeline. For the majority of the parcels crossed, we would seek an easement, which would be recorded in the county records. The easement allows concurrent use of the land by the landowner and Atlantic Coast Pipeline, LLC. The landowner would maintain ownership of the land.

The amount of property included in the easement reflects the right of way needed to install, operate and maintain the pipeline. Project engineers, planners and surveyors reviewed more than 3,000 miles of land and considered input from many landowners before determining the current proposed route. The size of the permanent right of way depends on the diameter of the pipe. For the 42-inch pipe in West Virginia and Virginia, the permanent right of way would be 75 feet. The 20-inch pipeline extension to Hampton Roads in Virginia and the 36-inch pipe in North Carolina would have a 50-foot permanent right of way. Additional right of way would be needed during construction.



The ACP project team studies the landscape from every angle to determine the best possible route with the fewest potential impacts.

Once construction has been completed and these areas are fully restored, the permanent pipeline right of way in forested areas would resemble a cleared strip of grass with other possible vegetation. If the right of way runs through an agricultural field, it would largely go unnoticed. Safety markers would be installed at intervals dependent on population density in the immediate area.

With the exceptions of adding or removing fill, planting trees, or building structures on top of the permanent right of way, the land can be used much the same way it was before the pipeline was installed. Use of heavy equipment within the right of way is possible when an agreement is in place between the company and the landowner. The agreement would need to be negotiated prior to installation of the pipeline. Annual crops, pasture and lawns are all acceptable uses of the right of way.



The biological survey crews study the plants and animals along the pipeline route.

Landowners would receive a one-time easement payment that reflects the industry standard and fair market value of their property being used for the right of way. Landowners would maintain ownership of the land and continue to pay annual property taxes on it. A portion of the one-time easement payment would also be taxable the year the payment is made. Atlantic Coast Pipeline, LLC would pay annual taxes on the physical assets (pipeline, compressor stations, valve sites, etc.) to the county.

Atlantic Coast Pipeline, LLC would hire a real estate appraiser to determine the fair market value of properties along the pipeline route. In some instances, landowners obtain their own appraisal of the right of way. We are committed to the fair and equitable treatment of landowners whose property would be crossed by the pipeline.

Farmers would be compensated for the loss of crop yields during construction and potential future changes in yield because of construction activities. Owners of commercial timberlands would be compensated differently based on the fact that trees cannot be planted in the permanent right of way. These types of payments are determined by fair market value and actual yields and prices received by the landowner.



Wildlife frequent restored rights of way in forested areas.

School Zone Safety



The end of summer means cooler temps, shorter days, and getting ready for a new school year. While this time of year is exciting, the increased traffic also poses potential safety risks. Our top priority at Atlantic Coast Pipeline, LLC is safety. We want to take this opportunity to remind everyone to be extra careful while traveling in school zones and other areas where children might be present. Remember to share the road and be aware of buses, pedestrians, and bicyclists so that we can all arrive to our destinations safely.

Frequently Asked Questions

Is the Atlantic Coast Pipeline, LLC currently seeking eminent domain action?

No. We are currently seeking mainly survey permissions. In addition, easement negotiations have begun in some areas along the route. Atlantic Coast Pipeline, LLC is committed to fair and equitable treatment of landowners whose property would be crossed by the pipeline. We would not have eminent domain authority until the Federal Energy Regulatory Commission approves the project as a public necessity. If the project is approved, we will make every effort to reach voluntary agreement with landowners and avoid the use of eminent domain.

Historically, in almost all cases, natural gas transmission companies have been able to reach negotiated easement agreements with landowners across whose property the pipelines must traverse.

Do I need to hire an eminent domain attorney?

It has come to our attention that attorneys in some areas along the proposed route are soliciting landowners potentially affected by the Atlantic Coast Pipeline. Again, no eminent domain proceedings are under way. Of course, landowners are free to secure legal counsel.

On a related note, we want to be clear that at no time did Atlantic Coast Pipeline, LLC or any project partner release the names or any other personal information of landowners potentially affected by the Atlantic Coast Pipeline. We treat your safety and the security of your personal data with the utmost respect.

Energy cost savings in Virginia and North Carolina have been widely publicized. Would residents of West Virginia realize the same types of benefits?

West Virginia would certainly realize economic benefits related to construction and operation of the pipeline, including \$478.7 million in total economic activity related to construction alone. The energy cost savings in Virginia and North Carolina would be realized by providing clean-burning affordable natural gas supplies to multiple public utilities for electricity generation and distribution. The savings would be passed on to customers served by those utilities. Currently, there are no utilities in West Virginia who have a customer agreement with ACP.



We are committed to the fair and equitable treatment of landowners whose property would be crossed by the pipeline.



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Project Update: September 2015

Atlantic Coast Pipeline

Edwin Causey
County Manager
Sampson County
406 County Complex Rd.
Clinton, NC 28328-4780



Regulatory Update

Supplemental Notice of Intent (NOI) to Issue an Environmental Impact Statement (EIS)

FERC issued a supplemental NOI on August 5 to allow interested parties to comment on potential impacts associated with route alternatives related to potential collocation opportunities in Virginia. Additional information about collocation and the supplemental NOI is available on the ACP website. (See Contact Vehicles on front panel.)

Next steps for ACP

- Continue surveys: currently proposed/alternative routes
- Continue outreach: landowners and other stakeholders
- Monitor stakeholder feedback and input for potential inclusion in resource reports
- File formal application with FERC (Late Summer 2015)

Anticipated next steps for FERC

- Review ACP application and issue Notice of Application (NOA) – this ends the Pre-filing Phase and begins the Application Phase
- Analyze data and prepare Draft Environmental Impact Statement (DEIS)
- Open public comment period for DEIS
- Prepare final EIS
- If project approved: issue Certificate of Public Convenience and Necessity

About Atlantic Coast Pipeline, LLC Atlantic Coast Pipeline, LLC is a company formed by four major U.S. energy companies — Dominion (NYSE: D), Duke Energy (NYSE: DUK), Piedmont Natural Gas (NYSE: PNY) and AGL Resources (NYSE: GAS). The company was created to develop, own and operate the Atlantic Coast Pipeline (ACP), an interstate natural gas transmission pipeline designed to meet growing energy needs in Virginia and North Carolina. The ACP would be capable of delivering about 1.5 billion cubic feet per day of natural gas through access to multiple supply basins throughout the U.S., to be used to generate electricity as well as heat homes and run local businesses. The underground pipeline project will facilitate cleaner air, increase the reliability and security of natural gas supplies and provide a significant economic boost in Virginia and North Carolina. For more information about the ACP, visit the company's website at www.dom.com/ACPipeline.

POLICIES AND PROCEDURES REGARDING PUBLIC COMMENT

A period reserved for comments from the public on topics not otherwise included on that evening's agenda will be included as an item of business on all agendas of regularly-scheduled Board of Commissioners meetings and shall be deemed the "Public Comment" segment of the agenda. The Public Comment segment of the agenda will be placed at the end of the agenda, following the conclusion of all other open session business.

As with Public Hearings, the Chair (or presiding officer) will determine and announce limits on speakers at the start of the Public Comment period. Generally, each speaker will be allocated five (5) minutes. **Speakers may not allocate their time to another speaker.** The Chairman (or presiding officer) may, at his discretion, decrease this time allocation, if the number of persons wishing to speak would unduly prolong the meeting.

The Public Comment period shall not exceed a total of thirty (30) minutes unless the Board entertains a successful majority vote to extend this period.

An individual wishing to address the Board during the Public Comment period shall register with the Clerk to the Board prior to the opening of the meeting by signing his or her name, address and a short description of his or her topic on a sign-up sheet stationed in the lobby of the County Auditorium.

If time allows, those who fail to register before the meeting may speak during the Public Comment period. These individuals will speak following those who registered in advance. At this time in the agenda, an individual should raise his or her hand and ask to be recognized by the Board Chair (or presiding officer); and then state his or her name, address and introduce the topic to be addressed.

Items of discussion during the Public Comment segment of the meeting will be only those appropriate to Open Meetings. Closed Meeting topics include, but are not limited to, such subjects as personnel, acquisition of real property, and information protected by the client-attorney privilege. Closed Meeting subjects will not be entertained.

Because subjects of Special and Emergency Meetings are often regulated by General Statutes, there will be no Public Comments segment reserved on agendas of these meetings; however, Special and Emergency Meetings are open for public attendance.

The Public Comments segment of the agenda is intended to provide a forum for the Board of Community to listen to citizens; **there shall be no expectation that the Board will answer impromptu questions.** However, Board members, through the presiding officer, may ask the speaker questions for clarification purposes. The Board will not take action on an item brought up during the Public Comments segment of the agenda and, when appropriate, items will be referred to the Manager or the proper Department Head.