



**SAMPSON COUNTY  
BOARD OF COMMISSIONERS  
MEETING AGENDA  
May 4, 2015**

<b>5:00 pm</b>	<b>Dinner and Annual Report to the People - Cooperative Extension Service</b>	<b>1</b>
<b>7:00 pm</b>	<b>Convene Regular Meeting (County Auditorium)</b> Invocation and Pledge of Allegiance Approve Agenda as Published	
	<b>Roads</b>	
<b>Tab 1</b>	<b>Planning and Zoning Items</b>	<b>2</b>
	a. Update on the Comprehensive Transportation Plan for Sampson County	<b>3 - 24</b>
<b>Tab 2</b>	<b>Reports and Presentations</b>	
	a. Recognition of the Governor's Volunteer Award Recipients	<b>25</b>
	b. Report on Results of Refunding of the 2006 Certificates of Participation and Water District II General Obligation Bonds	<b>26 - 27</b>
<b>Tab 3</b>	<b>Action Items</b>	
	a. Public Hearing - Naming of Private Roads	<b>28 - 30</b>
	b. Consideration of Budget Preparation Schedule	<b>31 - 32</b>
	c. Appointments	<b>33 - 36</b>
	• Airport Authority	
	• Sampson Community College Board of Trustees	
	• Southeastern Economic Development Commission	
<b>Tab 4</b>	<b>Consent Agenda</b>	<b>37</b>
	a. Approve the minutes of the January 13, 2015; April 6, 2015; and April 20, 2015 meetings	<b>38 - 65</b>
	b. Approve the execution of the Field Internship Agreement between Wayne Community College and Sampson County EMS	<b>66 - 71</b>
	c. Approve tax refunds	<b>72 - 74</b>
	d. Approve budget amendments (includes annual applications for Public School Building Capital Fund/NC Education Lottery)	<b>75 - 86</b>
<b>Tab 5</b>	<b>Board Information</b>	<b>87</b>
	a. 2015 County Health Rankings	<b>88 - 95</b>
	b. Atlantic Coast Pipeline Project Update	<b>96 - 99</b>

**Board Information, continued**

- c. Update – Sampson County Initiatives Implemented by Cumberland Community Action Program, Inc. (2014) **100 - 124**

**County Manager Reports**

- Tab 6 Public Comment Period** (See policies and procedures in agenda.) **125**

**Adjournment**

**OUR PUBLIC CHARGE**

*The Board of Commissioners pledges to the citizens of Sampson County its respect. The Board asks its citizens to likewise conduct themselves in a respectful, courteous manner, both with Board members and fellow citizens. At any time should any member of the Board or any citizen fail to observe this public charge, the Chair (or presiding officer) will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair (or presiding officer) will recess the meeting until such time that a genuine commitment to this public charge is observed. All electronic devices such as cell phones, pagers, and computers should please be turned off or set to silent/vibrate.*

NC STATE UNIVERSITY

Sampson County Extension Center  
55 Agriculture Place  
Clinton, NC 28328  
Phone (910) 592-7161  
Fax (910) 592-9513

April 17, 2015

Susan Holder  
Assistant Sampson County Manager  
406 County Complex Road  
Clinton, NC 28328

Dear Susan:

On behalf of the entire Sampson County Cooperative Extension Staff, I would like to invite you to attend a dinner meeting on **Monday, May 4, 2015** as we present our *Report to the People*. This meeting will begin at **5:00 pm** and will be held at the Sampson County Cooperative Extension Center located on Sampson County Government's Southern Campus at 55 Agriculture Place, Clinton.

Immediately following the meal, our department's *Report to the People* will be conducted, which will include highlights of our 2014 accomplishments and future plans. Due to the Commissioners' Board meeting, the program will be very concise and should conclude by 6:30 pm.

Each of us appreciate the support of our state and county government as well as the many private partners that work in conjunction with one another to make our programming efforts a success. We consider it a privilege to serve the citizens of Sampson County and are grateful for the opportunity to report our accomplishments to you.

In addition, we would welcome any response from you on our work as well as any suggestions on how we can better serve Sampson County.

We look forward to seeing you on May 4.

Sincerely,



Eileen A. Coite  
County Extension Director

EAC/ast

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**SAMPSON COUNTY  
BOARD OF COMMISSIONERS**

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ITEM ABSTRACT

ITEM NO.     1 (a)

Meeting Date:    May 4, 2015	<input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Report/Presentation <input type="checkbox"/> Action Item <input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Public Comment <input type="checkbox"/> Closed Session <input checked="" type="checkbox"/> Planning/Zoning <input type="checkbox"/> Water District Issue
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SUBJECT:                      Planning Issues - Update on the Comprehensive Transportation Plan for Sampson County

DEPARTMENT:                Clinton-Sampson Planning and Zoning

PUBLIC HEARING:             No

CONTACT PERSON:          Lyle Moore, Senior Planner  
    Suzette Morales, NC DOT

PURPOSE:                     To hear presentation on the status of the Sampson County Comprehensive Transportation Plan

ATTACHMENTS:              Cover Memo, Transportation Plan PowerPoint

BACKGROUND:                The NC Department of Transportation Planning Branch staff are making their way to each local government board to update them on the status of the Comprehensive Transportation Plan for Sampson County. Suzette Morales of the NCDOT Planning Branch will make the presentation, assisted by Clinton-Sampson Planning Department Senior Planner Lyle Moore.

RECOMMENDED ACTION OR MOTION:      No action, report only.





Clinton-Sampson Planning Department  
227 Lisbon Street  
Post Office Box 199  
Clinton, North Carolina 28329



To: Ed Causey, County Manager  
From: Mary M. Rose, Planning Director  
Re: Sampson County Comprehensive Transportation Plan Update  
Date: April 23, 2015

Planning staff and NC DOT-Transportation Planning Branch staff respectfully request being placed upon the May 4, 2015 County Board of Commissioners agenda in order that we may provide information to the County Board of Commissioners concerning the status of the Sampson County Comprehensive Transportation Plan. Attached you will find a copy of the presentation which will be made to the Board by NC DOT staff. This presentation may be provided to the Board prior to this meeting for their review.

We look forward to providing this information to the Board and receiving any comments from them. Please contact my office with any questions or comments.

attachment

# Transportation Planning for Sampson County

## Informational Meeting

1



NCDOT - Transportation Planning Branch  
Sampson County - May 4, 2015

# Objectives

- Brief explanation of the process
- Inform you of the work so far
- Next steps
- Comments and additional recommendations requests and consensus to move to public involvement

- Representatives from each municipality (Managers, Mayors, Planners, and others)
- Representative from Sampson County
- Mid-Carolina RPO Planning Director
- Representatives from NCDOT Division 3
- NCDOT Transportation Engineer

# What is a CTP?



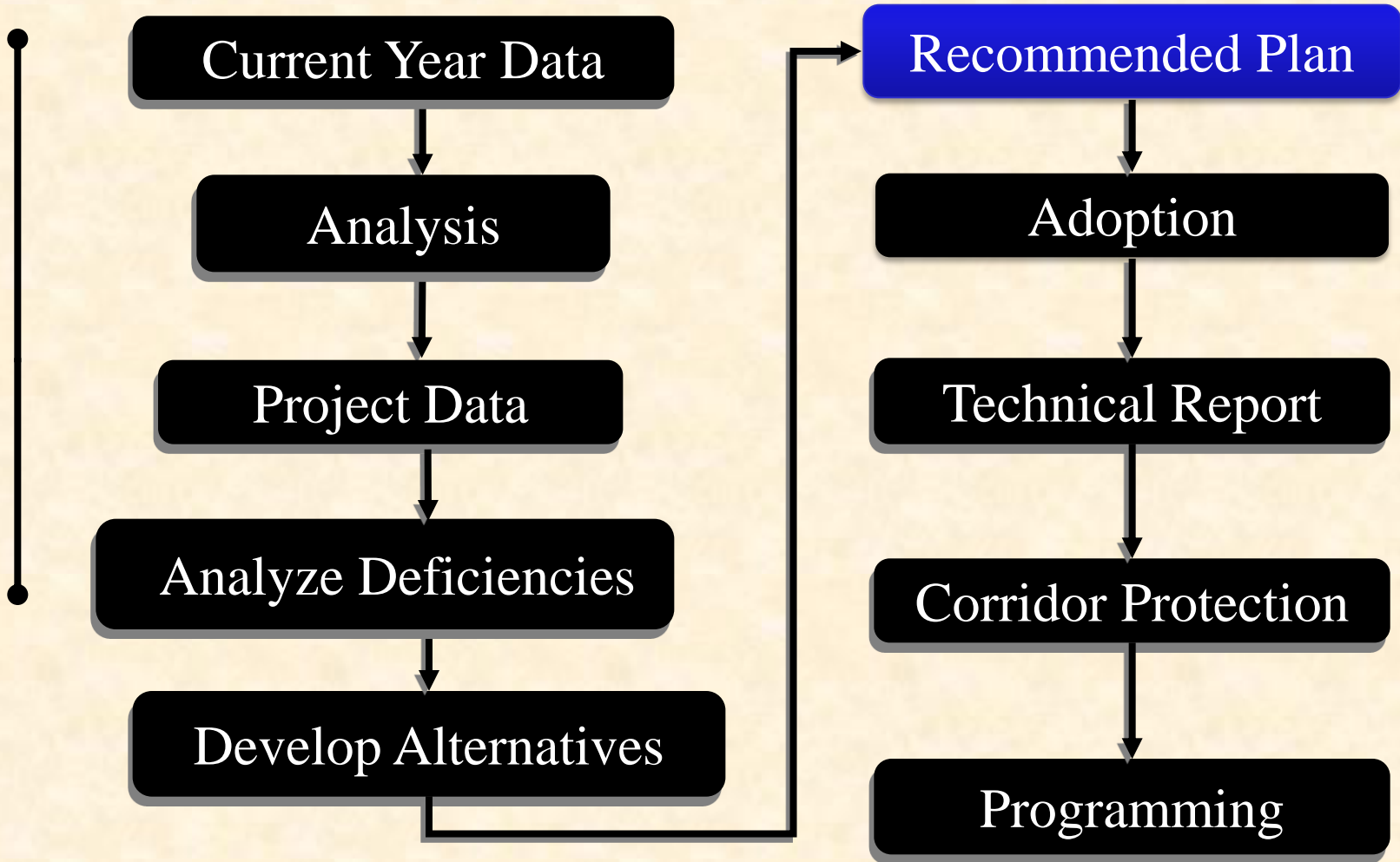
- **Identifies present and future transportation deficiencies, and generates recommendations that decision-makers can use to guide future transportation decisions**
- **Multi-modal final plan is comprised of...**
  - Map recommendations for Highway, public transportation and rail, bicycle, pedestrian
  - Existing, needs Improvement, recommended
  - A written report for documentation



# What is a CTP?

- **Long-range, fiscally unconstrained, “needs list” for year 2040**
- **A CTP does not...**
  - Determine a pinpoint location of new projects
  - Make a promise to build projects
- **But is an important first step in obtaining them**
- **Typically takes 18-24 months to complete a CTP (~once a month steering committee meetings)**
- **Adopted/Endorsed at 4 levels**
  - Local (Municipalities)
  - County (Sampson)
  - Regional (Mid-Carolina RPO)
  - State (NCDOT)

# Typical CTP Schedule





# Benefits of CTP



- Developed cooperatively with Sampson County, its municipalities, Mid-Carolina RPO, and NCDOT
- Emphasizes incorporating local land use plans and community and statewide goals and objectives
- NCDOT has implemented a project prioritization process which removes politics from decision making and relies on objective, data-driven analysis and local input for scoring projects
- Better transportation planning process and project delivery
- Improved community buy-in with a more informed public
- \$\$ cost savings \$\$



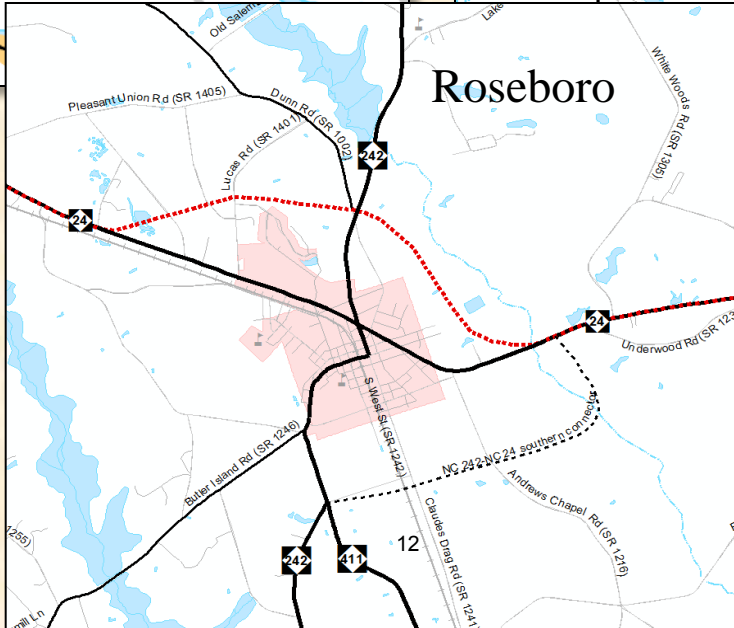
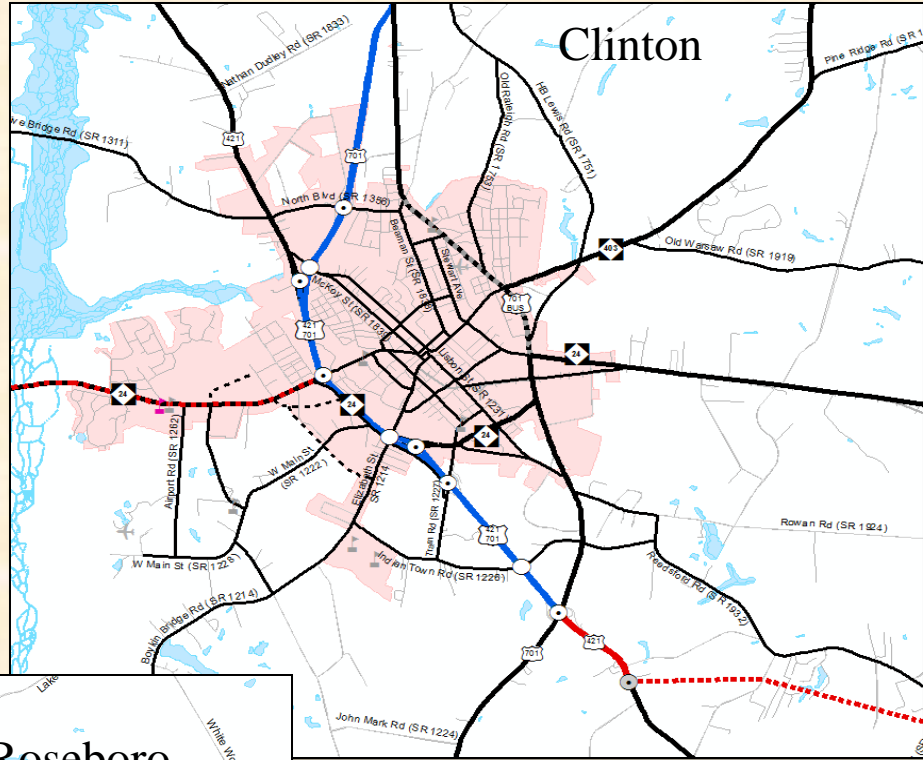
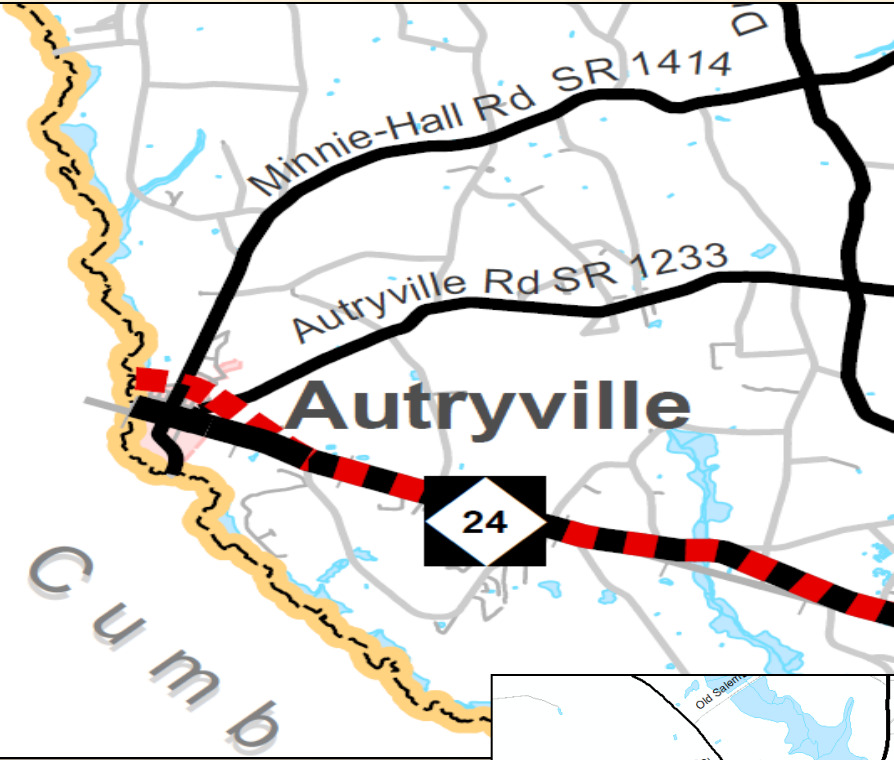
# Local Review

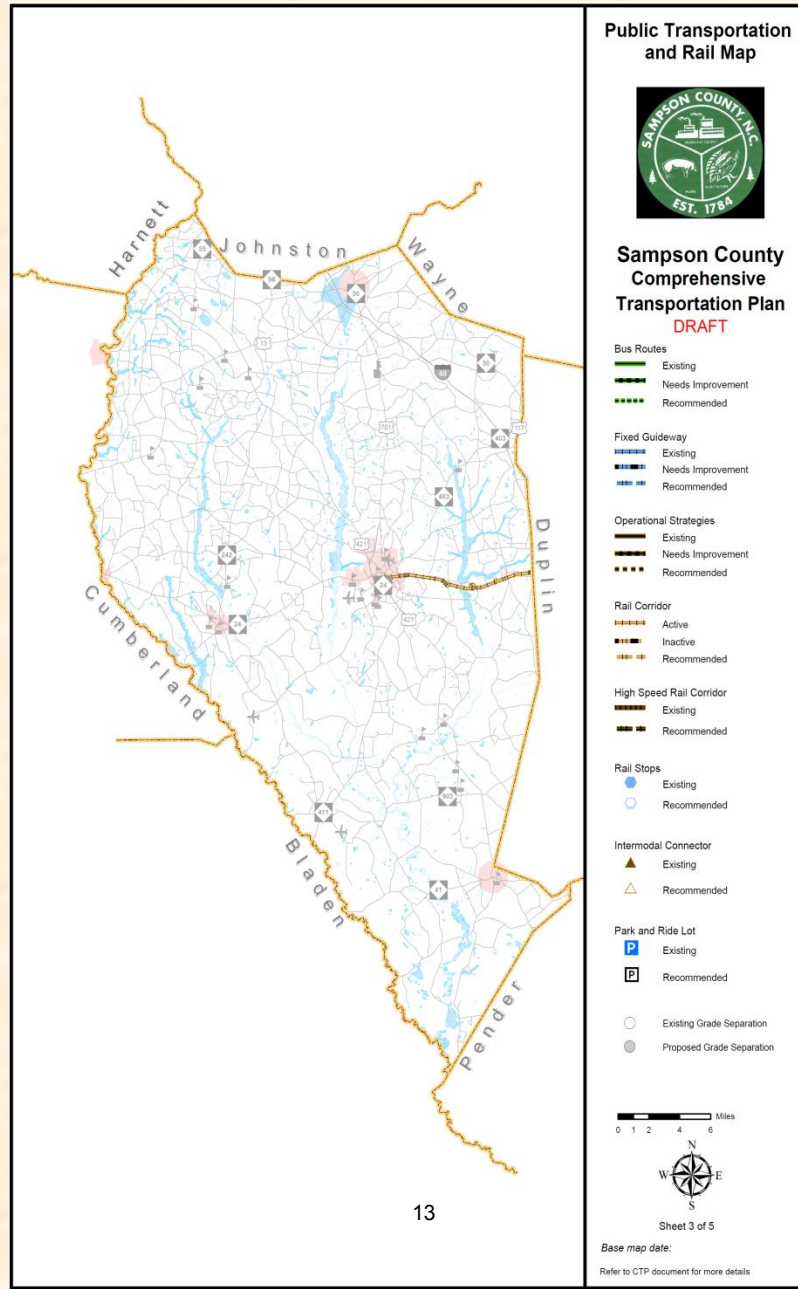


<b>Council</b>	<b>Date</b>	<b>Complete</b>
Harrells	4/7	
Newton Grove	4/13	
Roseboro	4/14	
Autryville	4/21	
Mid Carolina RPO TCC	4/23	
Sampson County	5/4	
Clinton	5/5	
Mid Carolina RPO TAC	5/5	
Garland	5/12	
Turkey	5/19	
Salemburg	5/21	
Public Involvement	6/15	

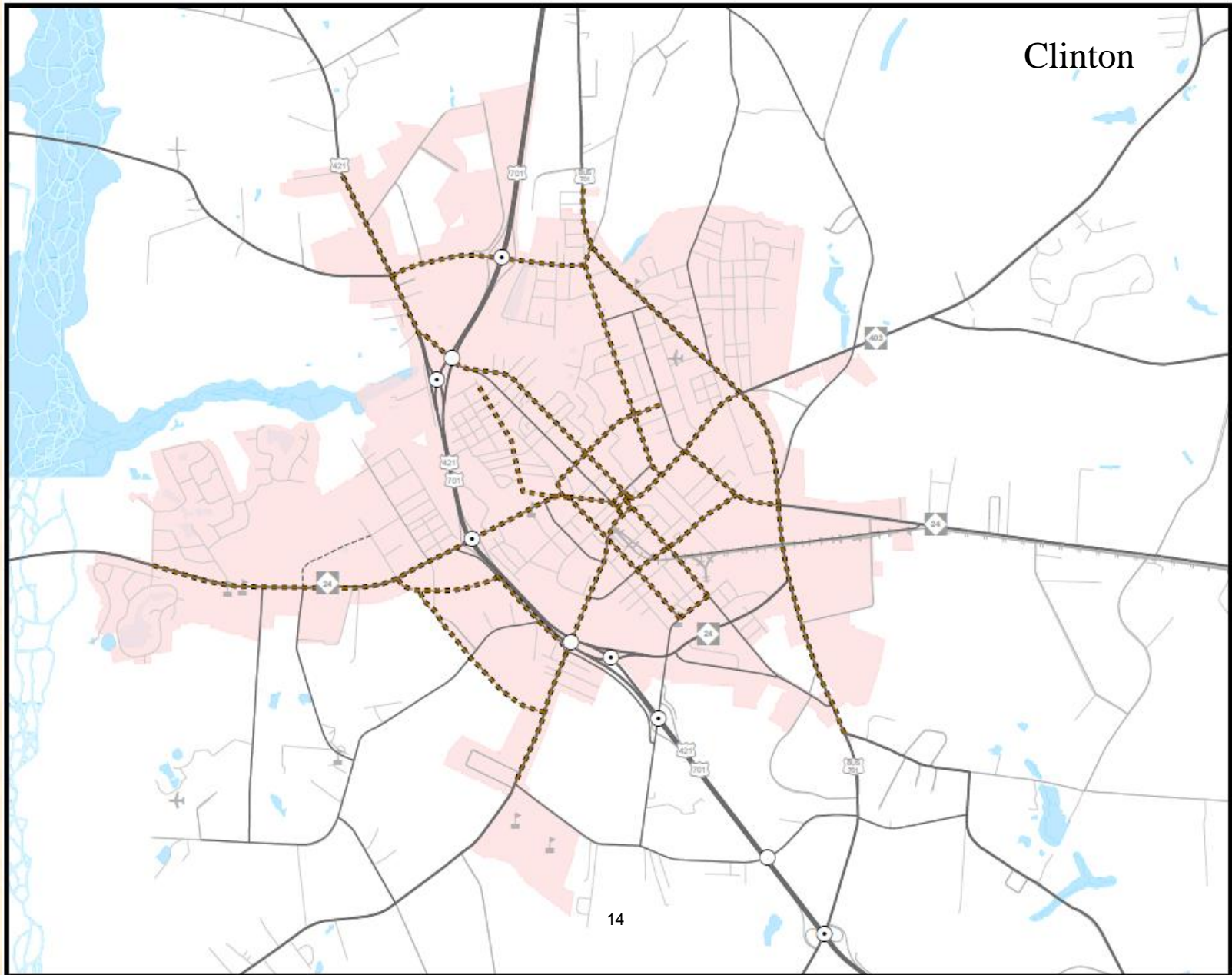
\* All dates are tentative \*

# Draft Highway Recommendations



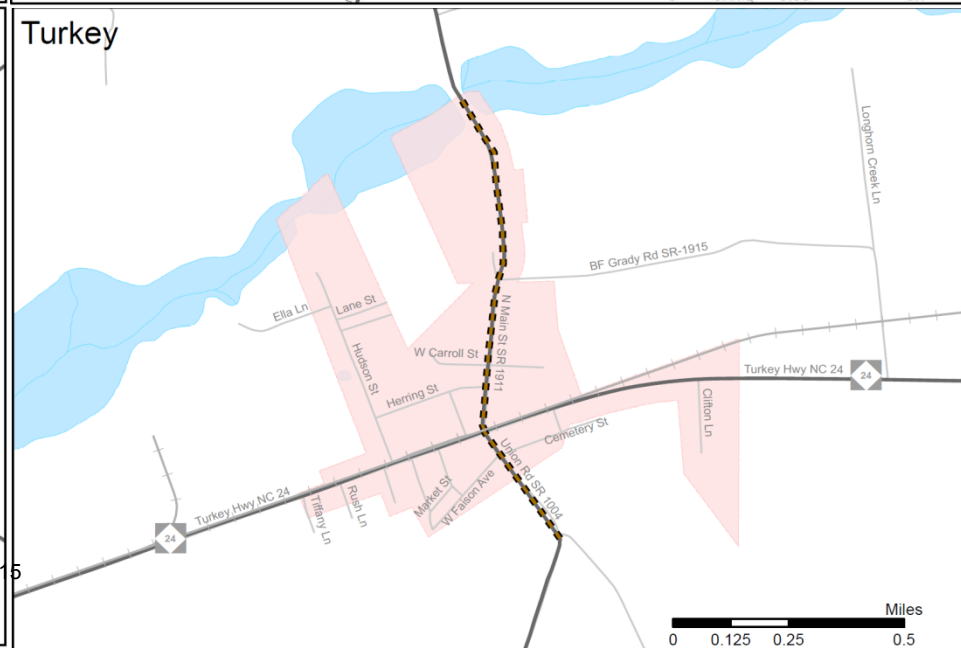
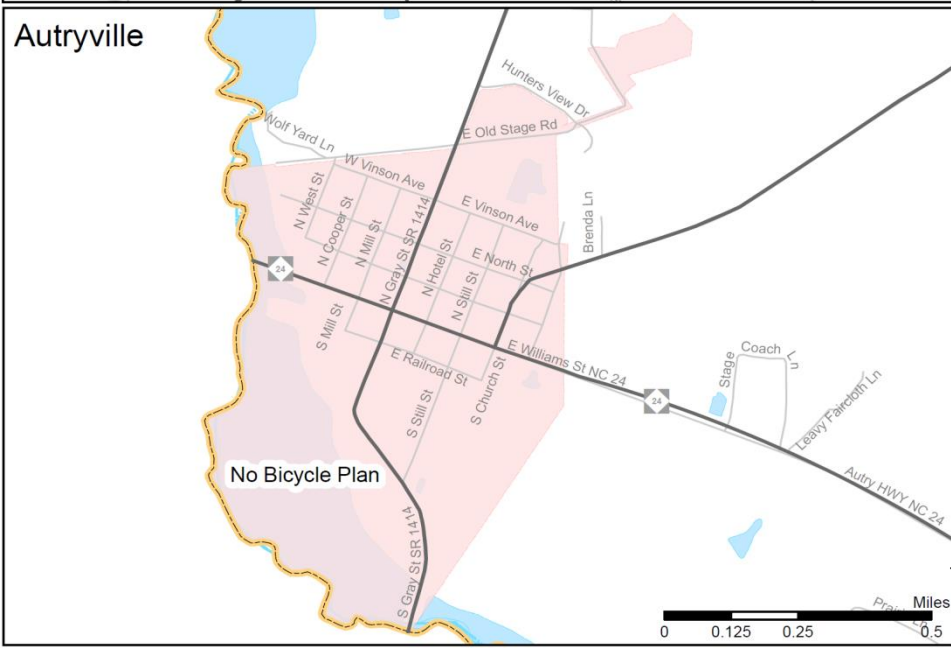
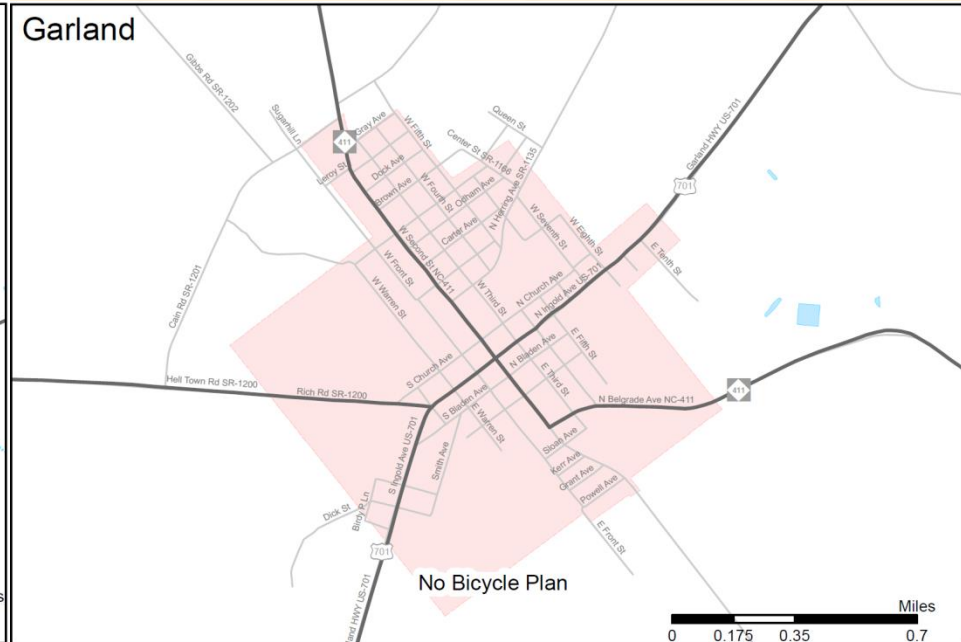
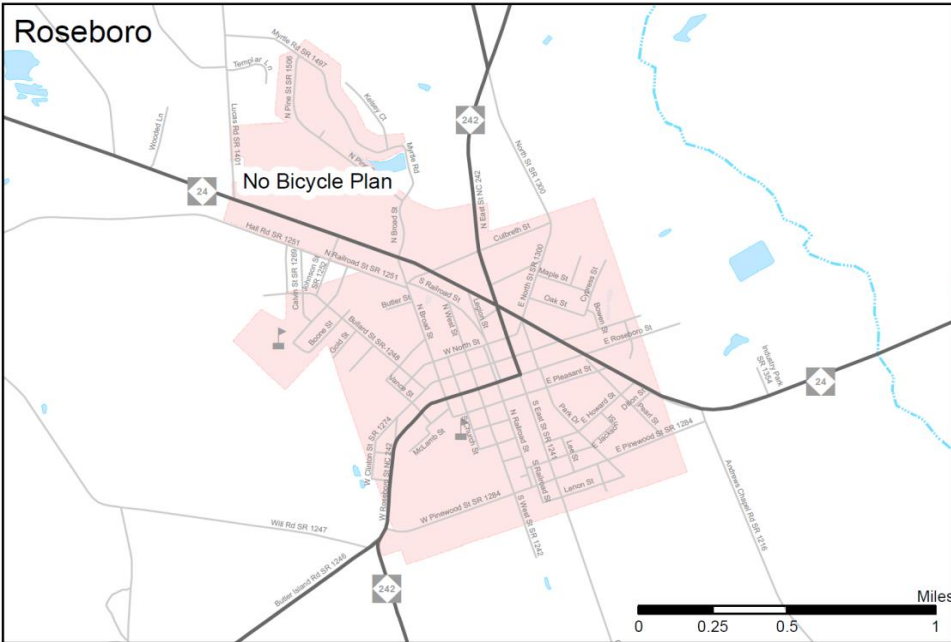


# Draft Bicycle Recommendations

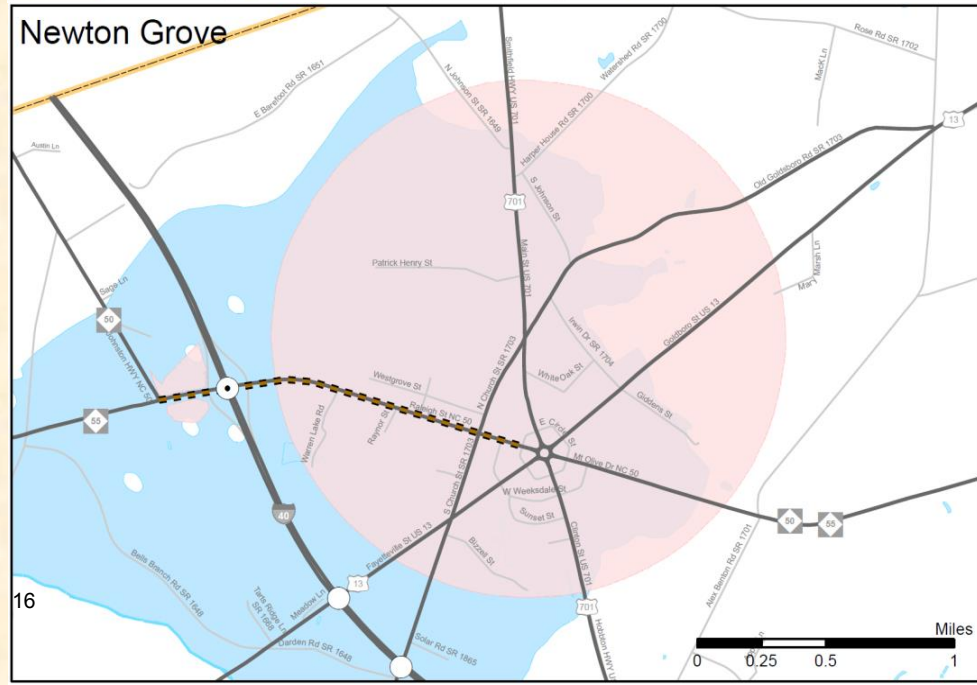
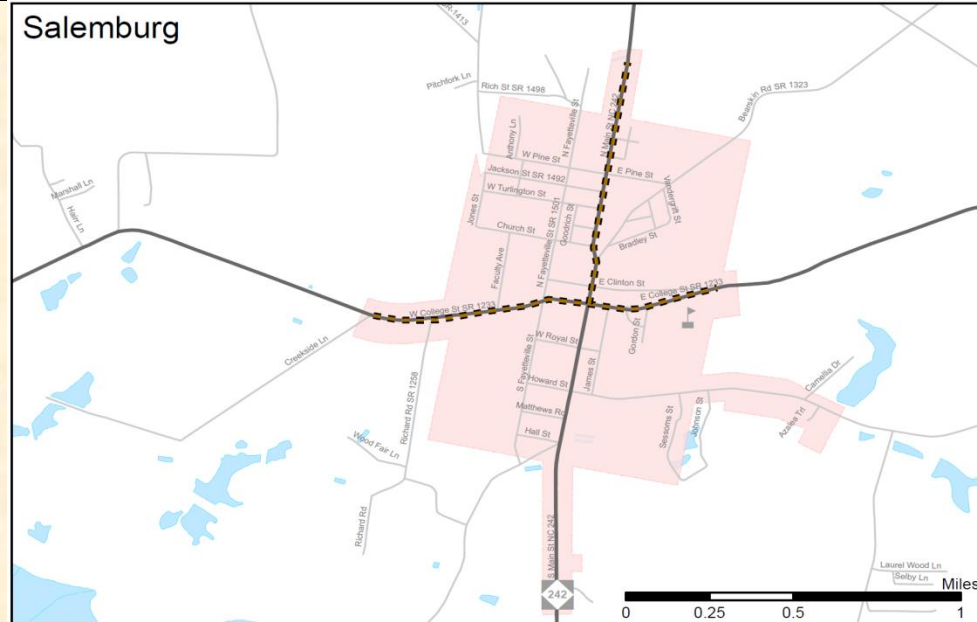
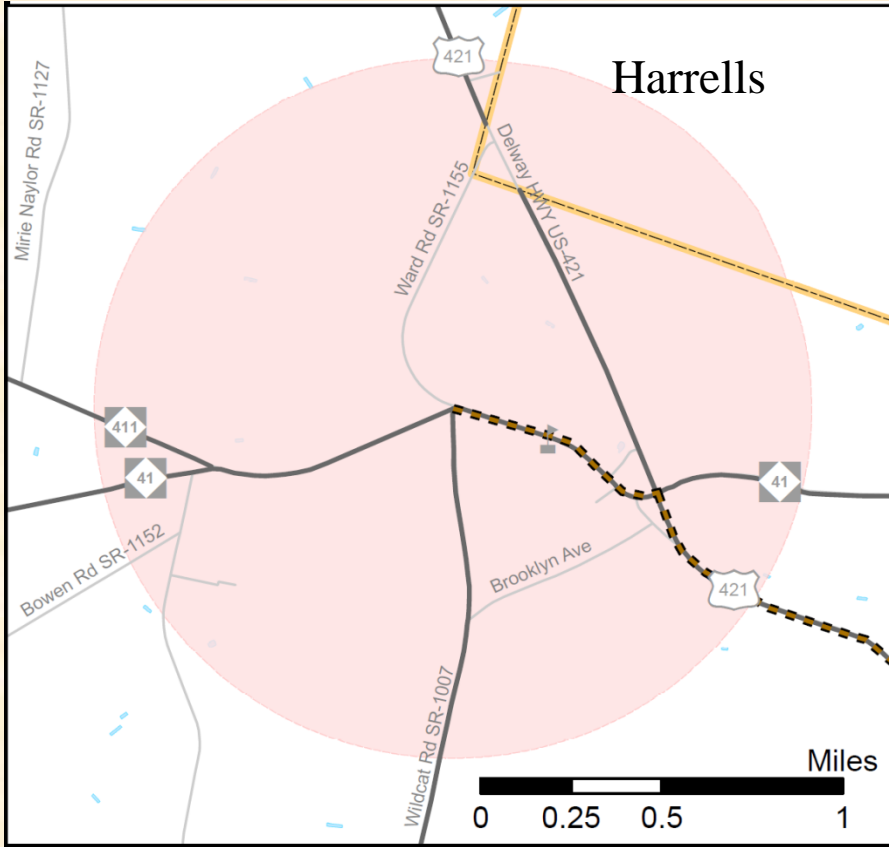




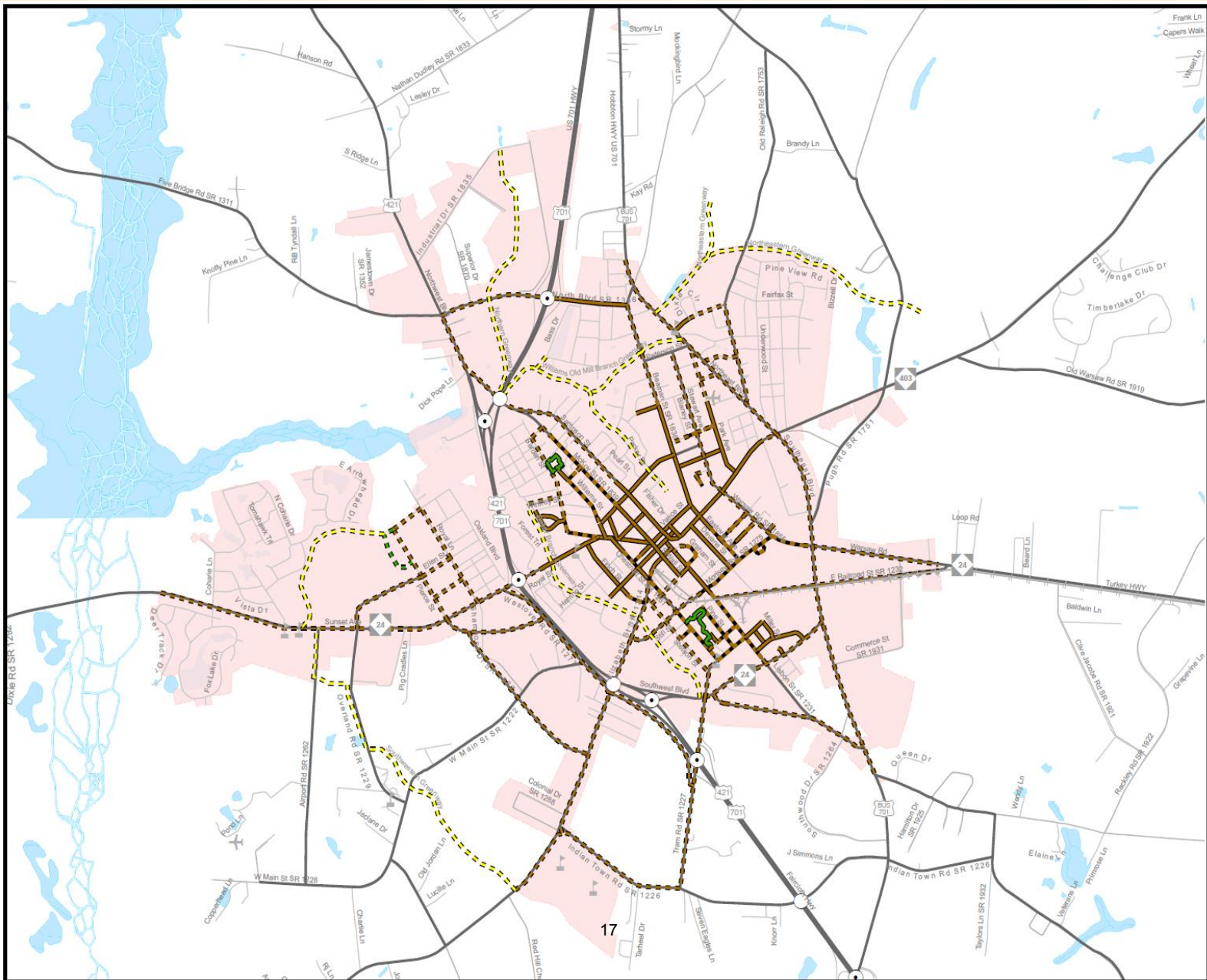
# Draft Bicycle Recommendations



# Draft Bicycle Recommendations

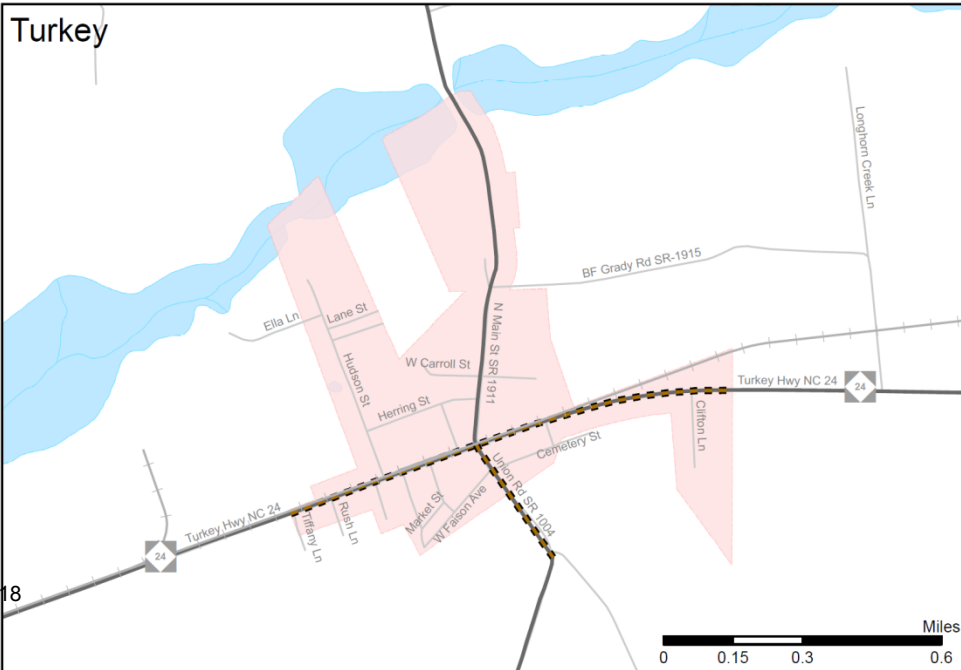
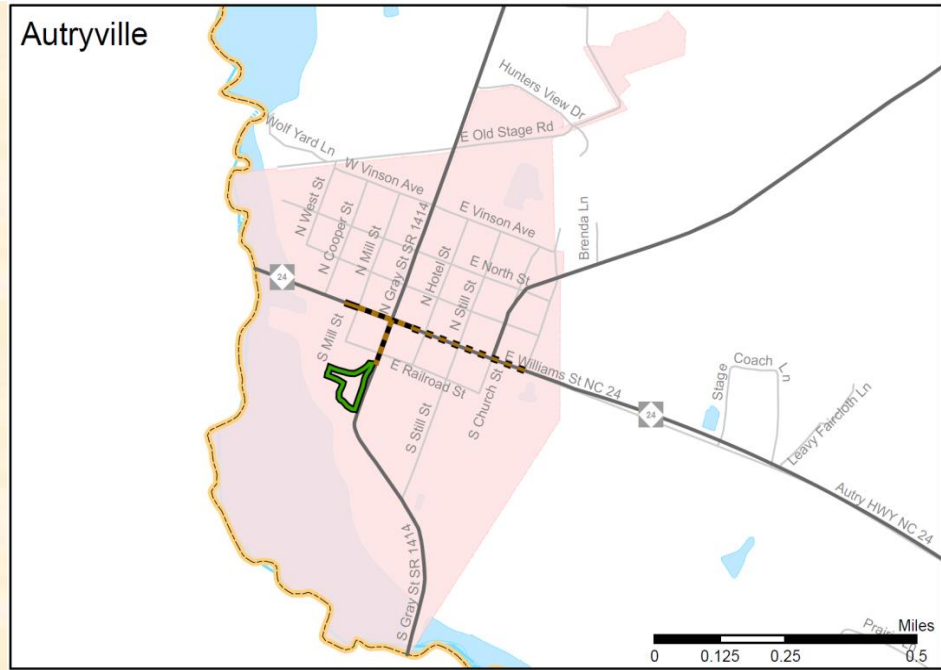
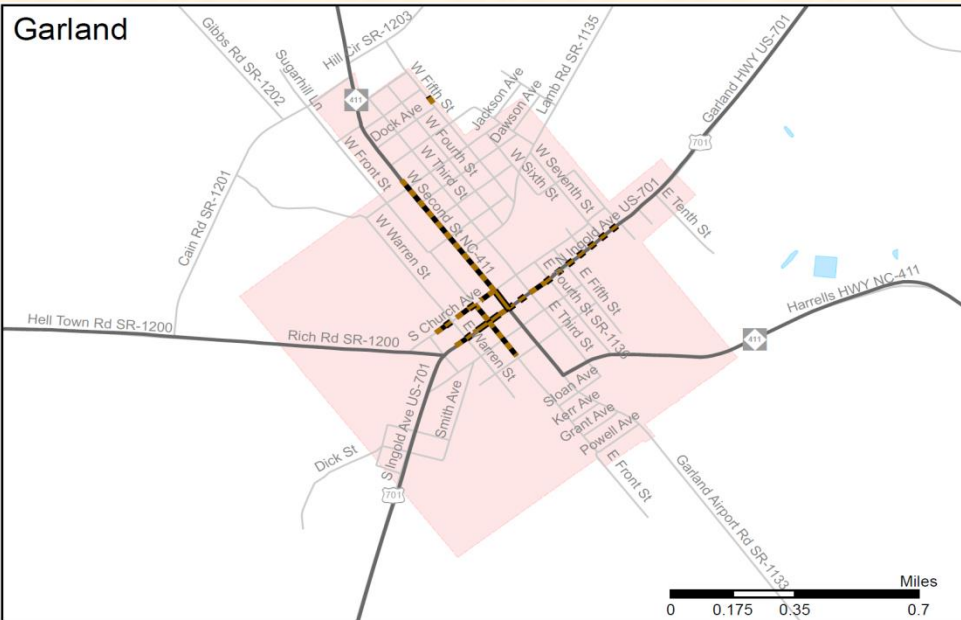
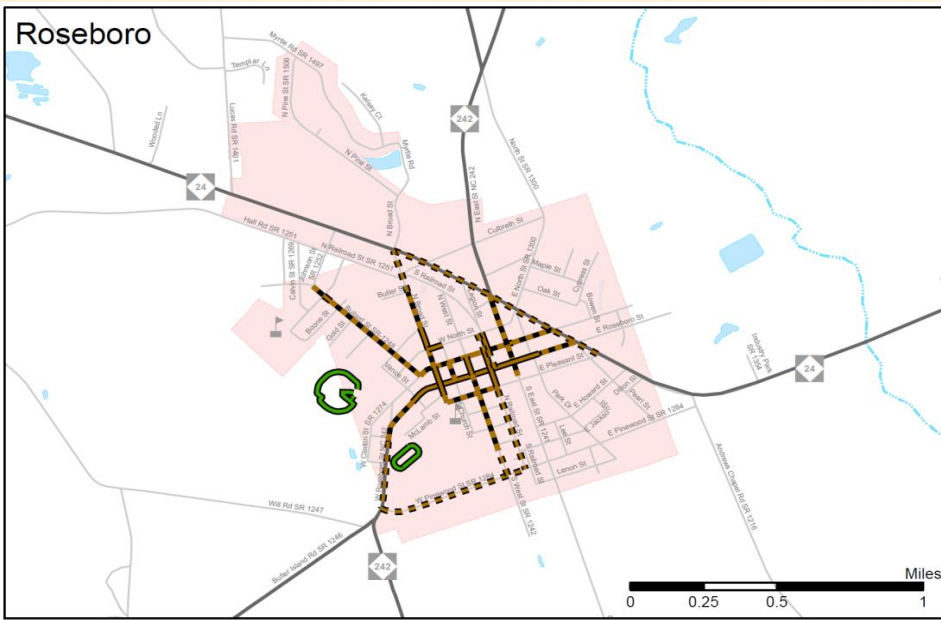


# Draft Pedestrian Recommendations



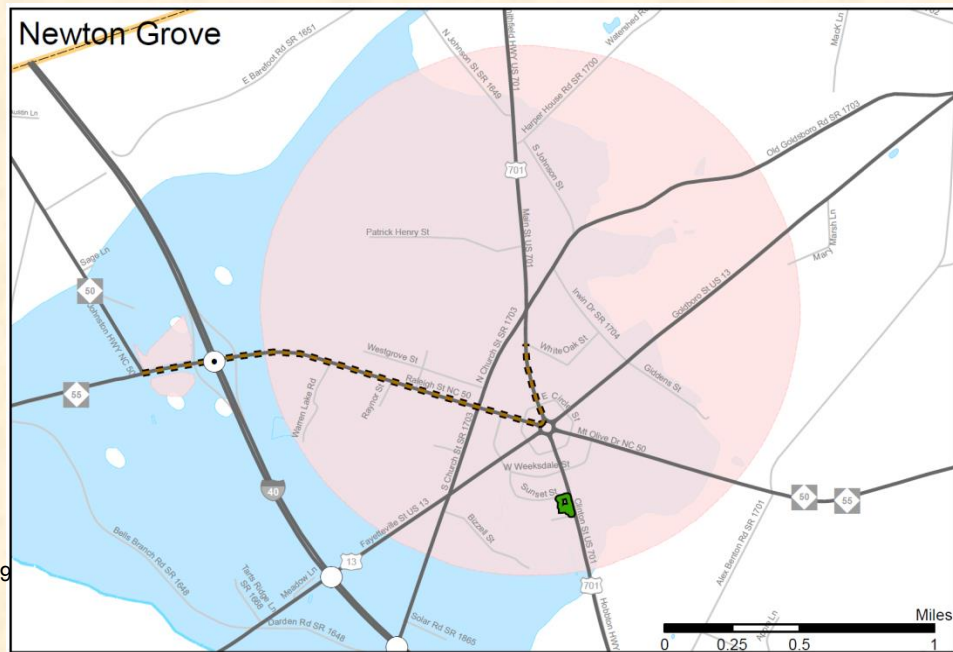
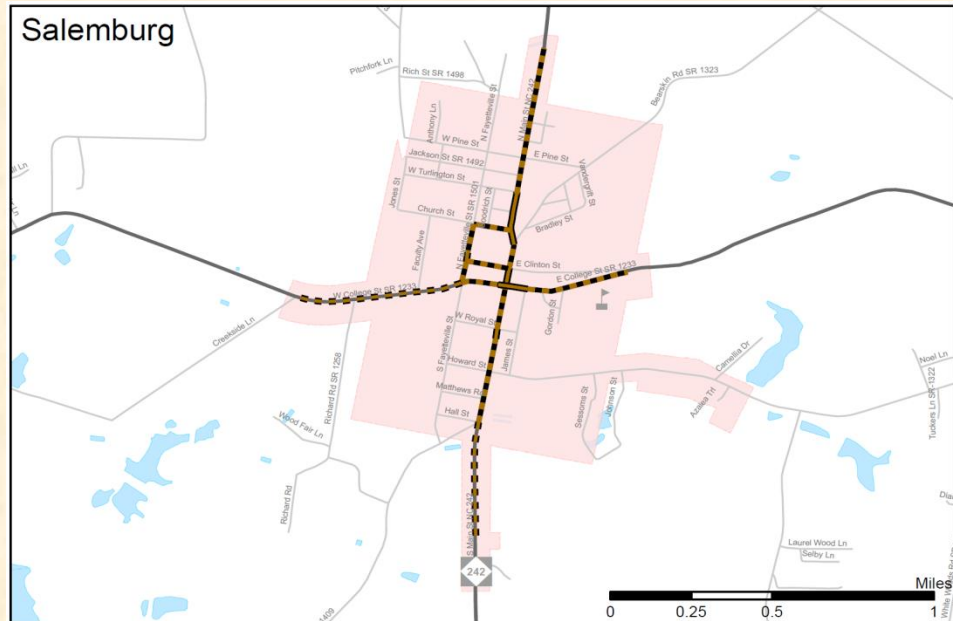
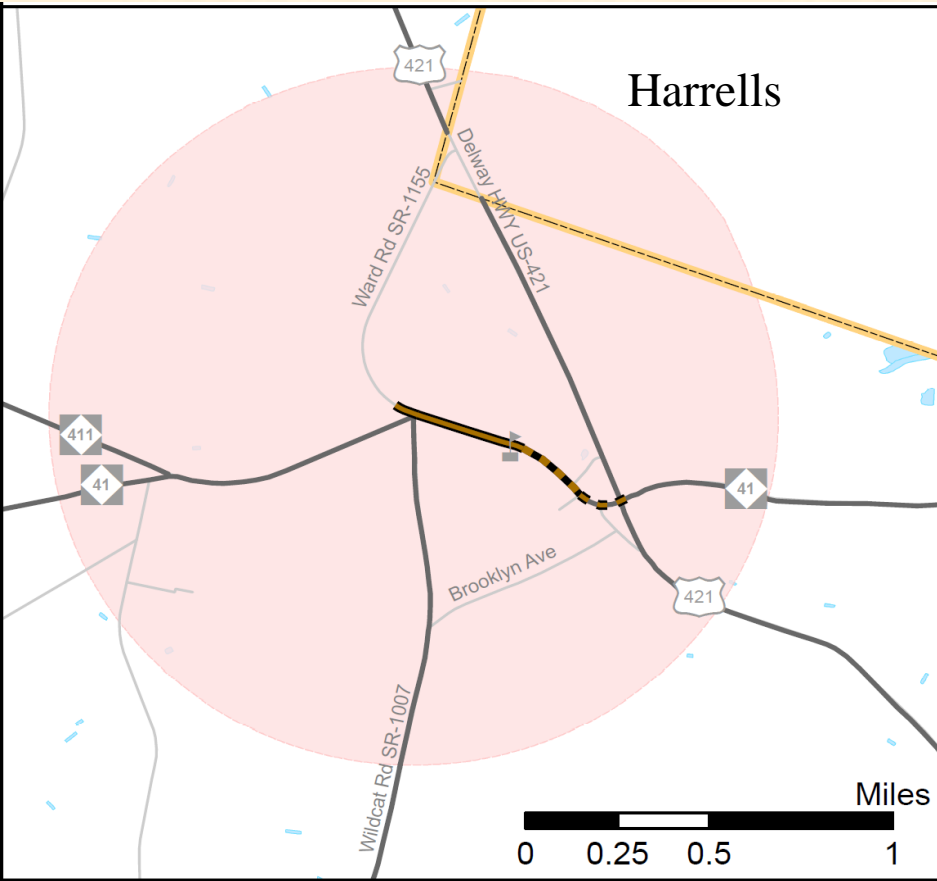


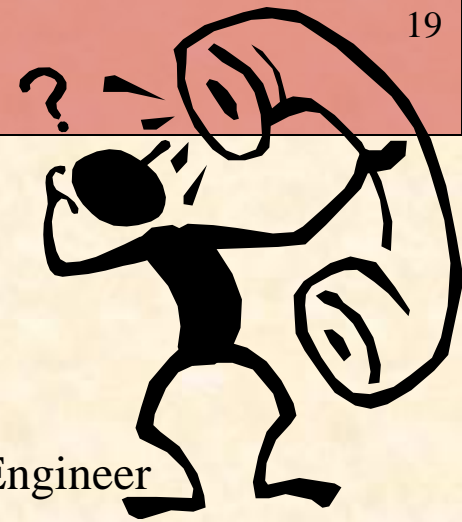
# Draft Pedestrian Recommendations





# Draft Pedestrian Recommendations





## **Suzette Morales**

Transportation Engineer

NCDOT TPB

(919) 707-0947

smorales@ncdot.gov

## **Mary Rose**

Planning Department

Clinton-Sampson

(910) 299-4904

mmr@cityofclintonnc.us

## **Patrick Riddle**

Division Planning Engineer

NCDOT –Division 3

(910) 341-2000

priddle@ncdot.gov

## **Joel Strickland**

Transportation Planning Director

Mid-Carolina RPO / COG

(910) 323-4191

jstrickland@mccog.org

More info at <http://tinyurl.com/SampsonCountyMaps>

# Freeway Facility



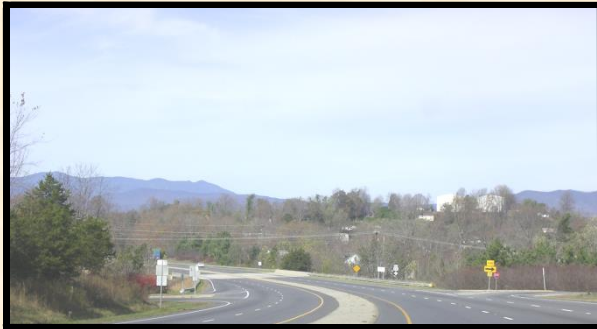
**US 74 Near Waynesville**



**US 264 East of I-95**

- High mobility, low access
- 55 mph or greater
- Cross-section: Minimum 4 lanes with a median
- Connections provided only at interchanges; all cross streets are grade-separated
- Driveways not allowed
- Traffic signals not allowed
- *Examples: I-40, I-95, US 64 between Rocky Mount & Williamston, US 1 between Raleigh and Sanford*

# Expressway Facility



US 221 (Marion Bypass)



US 220 in Rockingham County

- High mobility, low access
- 45 to 60 mph
- Cross-section: Minimum 4 lanes with a median
- Connections: Interchanges (major cross streets) and at-grade intersections (minor cross streets)
- Driveways are limited in location and number; right-in/right-out only
- Traffic signals not allowed
- *Examples: US 117 north of I-40, US 74 just east of I-277 in Charlotte*



# Boulevard Facility



US 70 East of Goldsboro



Cary Parkway

- Moderate mobility, moderate access
- 30 to 55 mph
- Cross-section: Minimum 2 lanes with a median
- Connections: At-grade intersections for most major and minor cross streets
- Driveways allowed - primarily right-in/right-out; encourage consolidation and/or sharing of access
- *Examples: US 1 in Raleigh, NC 55 (Holly Springs Bypass), US 70 between Clayton and Garner*

# Major/Minor Thoroughfares



US 441 South of Dillsboro



US 13 North of Ahoskie

- Balanced mobility and access
- 25 to 55 mph
- Cross-section: Minimum 2 lanes, no median; includes facilities with a continuous left turn lane
- Connections: At-grade intersections
- Driveways allowed with full movements; consolidate or share connections if possible
- *Examples: NC 86 north of Hillsborough, US 64 in Siler City, US 70 through Kinston, NC 168 in Currituck County*

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**SAMPSON COUNTY  
BOARD OF COMMISSIONERS**

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ITEM ABSTRACT

ITEM NO.    2 (a)

		<u>    </u>	Information Only	<u>    </u>	Public Comment
Meeting Date:	May 4, 2015	<u>  x  </u>	Report/Presentation	<u>    </u>	Closed Session
		<u>    </u>	Action Item	<u>    </u>	Planning/Zoning
		<u>    </u>	Consent Agenda	<u>    </u>	Water District Issue

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**SUBJECT:** Recognition of Governor’s Volunteer Award Recipients

**DEPARTMENT:** Clinton-Sampson Chamber of Commerce

**PUBLIC HEARING:** No

**CONTACT PERSON:** Janna Bass, Executive Director – Clinton-Sampson Chamber of Commerce  
Wanda Smiley, Governor’s Volunteer Awards Coordinator for Sampson  
Steve Stefanovich, Recipient  
Jan West, Recipient

**PURPOSE:** To recognize and honor the 2015 Governor’s Volunteer Award Recipients from Sampson County

**ATTACHMENTS:** None

**BACKGROUND:** Recently, the Clinton-Sampson Chamber of Commerce held a reception honoring the 2015 recipients of the Governor’s Volunteer Award. The recipients were invited to be recognized by the Board of Commissioners for their outstanding community service.

The Governor’s Volunteer Service Award honors the true spirit of volunteerism by recognizing individuals, groups and businesses that make a significant contribution to their community through volunteer service. Any person, group, or business from the public, non-profit and private sector may be nominated for an award.

Recognized this year were Jan West, who devotes countless hours each Thursday as a hospice volunteer with the 3HC program, and Steve Stefanovich, a member of the Clinton City Council and many other boards, including his most recent service to the Sampson Community College Foundation. Mr. Stefanovich has also been named a Governor’s Medallion Award recipient as one of the top 20 volunteers in the State.

**RECOMMENDED ACTION OR MOTION:** Recognize and congratulate award winners

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**SAMPSON COUNTY  
BOARD OF COMMISSIONERS**

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ITEM ABSTRACT

ITEM NO.    2 (b)

Meeting Date:	May 4, 2015	<input type="checkbox"/> Information Only	<input type="checkbox"/> Public Comment
		<input checked="" type="checkbox"/> Report/Presentation	<input type="checkbox"/> Closed Session
		<input type="checkbox"/> Action Item	<input type="checkbox"/> Planning/Zoning
		<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Water District Issue

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**SUBJECT:** Report on Results of Refunding of the 2006 Certificates of Participation and Water District II General Obligation Bonds

**DEPARTMENT:** Finance

**PUBLIC HEARING:** No

**CONTACT PERSON:** David Clack, Finance Officer

**PURPOSE:** To receive a report on the success of the refinancing of the 2006 Certificates of Participation and Water District G.O. Bonds

**ATTACHMENTS:** Memorandum

**BACKGROUND:** Finance Officer David Clack will provide a report on the successful results of the refinancing of the Certificates of Participation and the Water District II General Obligation Bonds.

**RECOMMENDED ACTION OR MOTION:** Receive information





*Sampson County Finance Department*  
*David K. Clack, Finance Director*

*MEMORANDUM*

**TO:** Board of Commissioners

**FROM:** David K. Clack, Finance Director

**DATE:** April 27, 2015

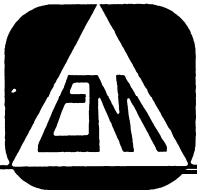
**SUBJECT:** Results of Refunding of the 2006 Certificates of Participation & Water District II G.O. Bonds

We will have the results of the refunding of the 2006 Certificates of Participation for school construction and the General Obligation Bonds for Water and Sewer District II by May 4, 2015. We will be going forward with this financing based solely on the County's bond ratings from both Standard & Poor's and Moody's. This is a first for Sampson County, as previously we purchased insurance to guarantee bond payment and relied on the rating of the insurance company to sell the bonds.

In our memo dated December 19, 2014 we anticipated refunding would also include USDA debt on the Public Works offices and the General Obligation Debt of Water District I. After running the numbers it was decided that we would not recognize a savings on those issues, thus they were not refunded.

Our pre-pricing call on the refinancing of the 2006 Certificates of Participation indicated that we would recognize savings in excess of the estimates provided at the January 5, 2015 Board meeting.





**MEMORANDUM:**

**TO:** Ms. Susan Holder, Assistant County Manager

**FROM:** Ronald Bass, Emergency Management

**DATE:** April 2, 2015

**SUBJECT:** Private Road Names/Public Hearing Request

The Road Naming Committee members have reviewed road name suggestions for the following pending private roads. The Committee's recommendations have been listed below:

PVT 1603 817  
PVT 1105 2650

Mingo Ln  
Star Legacy Ln

This is being forwarded for your review and if you concur please place this on the Board's agenda for consideration at a public hearing.

Please review and advise.

# NOTICE OF PUBLIC HEARING NAMING OF PRIVATE ROADS

The Sampson County Board of Commissioners will hold a public hearing at 7:00 p.m. on Monday, May 4th, 2015 in the County Auditorium, Sampson County Complex, Building A to consider public input on the naming of the following private roads:

## PVT ROAD CODE

## PROPOSED NAME

PVT 1603 817

Mingo Lane

PVT 1105 2650

Star Legacy Lane

Only those roads listed will be considered at this time. Questions or comments may be directed to the Office of the Clerk to the Board, 406 County Complex Road, Clinton, NC 28328. (910/592-6308 ext 2222)

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**SAMPSON COUNTY  
BOARD OF COMMISSIONERS**

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ITEM ABSTRACT

ITEM NO. 3 (b)

Meeting Date:	May 4, 2015	<input type="checkbox"/> Information Only	<input type="checkbox"/> Public Comment
		<input type="checkbox"/> Report/Presentation	<input type="checkbox"/> Closed Session
		<input checked="" type="checkbox"/> Action Item	<input type="checkbox"/> Planning/Zoning
		<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Water District Issue

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SUBJECT: Consideration of Budget Preparation Schedule

DEPARTMENT: Administration/Finance

PUBLIC HEARING: No

CONTACT PERSON: Edwin W. Causey, County Manager

PURPOSE: To consider schedule for preparation of the FY 2015-16 budget

ATTACHMENTS: Memorandum

BACKGROUND: Staff has provided a suggested schedule for the presentation, deliberation and approval of the FY 2015-2016 budget for the Board's consideration and scheduling.

RECOMMENDED ACTION OR MOTION: Approve a budget preparation and adoption schedule convenient for the Board members which facilitates budget adoption on or before June 30, 2015

NORTH CAROLINA'S  
**SAMPSON COUNTY**  
OFFICE of the COUNTY MANAGER

**MEMORANDUM**

**TO:** Board of Commissioners  
**FROM:** Edwin W. Causey, County Manager  
**DATE:** April 27, 2015  
**RE:** FY 2015-16 Budget Preparation Schedule

At the conclusion of the Board's pre-budget work session, it was requested that staff provide a recommended schedule for the presentation, deliberation and adoption of the Fiscal Year 2015-16 budget. The following recommended schedule has been drafted to facilitate adoption of the budget on or before June 30, 2015:

- 1. Presentation of the Manager's Proposed Budget** Monday, June 1, 2015  
*The proposed budget would be presented at the Board's regular meeting as is tradition. A copy is filed in the office of the Clerk to the Board, who is directed to publish notice that it is available for public inspection.*
- 2. Public Hearing** Monday, June 15, 2015  
*Advertisement must be made ten days prior to the date of the hearing.*
- 3. Budget Work Sessions** Potential Dates:  
Thursday, June 11, 2015  
Wednesday, June 17, 2015  
Monday, June 22, 2015  
*The Board may schedule as many work sessions as it deems necessary to facilitate the adoption of the budget by June 30. It is permissible to hold work sessions prior to the public hearing, and it is recommended that a portion of them be held after the hearing in case the Board wishes to consider comments made at the hearing. These are recommended dates and may be changed as to need or to suit the availability of individual board members.*
- 4. Budget Adoption – Adoption of Budget Ordinance** Tuesday, June 30, 2015  
*State law requires that at least ten days must elapse between presentation of the proposed budget and adoption of a budget ordinance (obviously this schedule allows for adoption after more than the required ten days).*

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**SAMPSON COUNTY  
BOARD OF COMMISSIONERS**

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ITEM ABSTRACT

ITEM NO. 3 (c)

Meeting Date: May 4, 2015	<input type="checkbox"/> Information Only <input type="checkbox"/> Report/Presentation <input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Public Comment <input type="checkbox"/> Closed Session <input type="checkbox"/> Planning/Zoning <input type="checkbox"/> Water District Issue
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SUBJECT: Appointments

DEPARTMENT: Governing Body

PUBLIC HEARING: No

CONTACT PERSON: Vice Chairperson Sue Lee

PURPOSE: To consider appointments to various boards and commissions

Airport Authority Mr. Ted Thomas has resigned, thus leaving one vacancy on the Authority for a term which expires 10/2017.

Sampson Community College Board of Trustees Jimmy Thornton will complete his first four-year term on the Sampson Community College Board of Trustees on June 30, 2015. Mr. Thornton is eligible for reappointment. It is reminded that any appointee to the SCC Board of Trustees must comply with the provisions of the State Government Ethics Act that mandates the submission of a Statement of Economic Interest which must be approved by the State Ethics Commission prior to the appointee assuming their position on the Board of Trustees. Thus, this is reason for consideration of appointees in May.

Southeastern Economic Development Commission Mr. Bill Turlington completes his second term as a private sector representative on the SEDC as of April. The SEDC has recommended the reappointment of Mr. Turlington for another four-year term.

**Dr. Theodore B. Thomas, III**  
**551 Airport Road**  
**Clinton, NC 28328**  
**(910) 990-1509**

**March 11, 2015**

To: Mr. Billy Lockamy, Sampson County Chair  
Mr. Ed Causey, Sampson County Manager

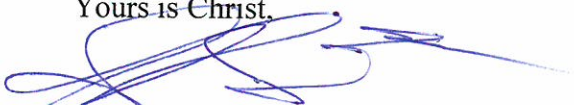
Re: Clinton Sampson County Airport Advisory Board

Mr. Causey,

It has been an honor and pleasure to serve on the Clinton-Sampson Airport Advisory Board for over the past 18 or more years. I am proud of the changes and improvements that have taken place over those years. Being the oldest serving board member I feel it is time for me to move on and give someone else an opportunity to serve. So this is my official letter of resignation effective as of this date.

Thanks for all that you all do to keep Sampson County a wonderful place to live.

Yours is Christ,



Theodore B. Thomas, III, DDS



# SAMPSON COMMUNITY COLLEGE

*A member institution of the North Carolina Community College System*

POST OFFICE BOX 318  
HIGHWAY 24 WEST  
CLINTON, NC 28329-0318



Established 1967



Voice (910) 592-8081  
Fax (910) 592-8048

April 17, 2014

Mr. Ed Causey, County Manager  
Sampson County Board of Commissioners  
435 Rowan Road  
Clinton, NC 28328

SUBJECT: Appointment of a Trustee to the Sampson Community College  
Board of Trustees

Dear Ed:

Under the terms of the General Statutes of North Carolina, the Board of Commissioners must appoint a person to serve a four-year term as a trustee of Sampson Community College, beginning July 1, 2015. Mr. Jimmy Thornton's term will expire on June 30, 2015.

Appointments to the SCC Board of Trustees must comply with the requirements of House Bill 1843, the State Government Ethics Act. The Act mandates that individuals must complete the Statement of Economic Interest. The Statement must be approved by the State Ethics Commission prior to individuals assuming their position on the Board of Trustees.

We would appreciate your notifying the college of your selection at your earliest convenience in order to meet these requirements.

If you have any questions, please do not hesitate to contact me.

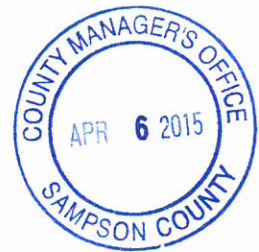
Sincerely,

A handwritten signature in black ink that reads "Paul Hutchins".

Paul Hutchins  
President

/fks

pc: Mr. Michael Chestnutt, Chairman – Board of Trustees  
Mr. Jimmy Thornton



# SOUTHEASTERN ECONOMIC DEVELOPMENT COMMISSION

*Serving Southeastern North Carolina Since 1968*

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Pamela H. Bostic

March 31, 2015

Mr. Edwin Causey  
Sampson County Manager  
406 County Complex Road  
Clinton, NC 28328

Dear Mr. Causey:

The term of Mr. William F. Turlington on the Southeastern Economic Development Commission (SEDC) Board of Directors will expire on April 1, 2015. He has been representing Sampson County serving as a private sector representative on the Commission's full board.

In order to insure that Sampson County has adequate representation on our Board at all times, and that the Commission meets representation requirements imposed by current legislation, we are requesting that your Board of Commissioners renew Mr. Turlington's term to be reappointed for a four-year term that would end on April 1, 2019.

Once action has been taken, please notify this office in writing. Should there be questions, please call me at 910.862.6985, Ext. 32. Thank you.

Sincerely,

Pamela H. Bostic  
Executive Director

Cc: Mr. William F. Turlington  
102 Reynard Path  
Clinton, NC 28328

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**SAMPSON COUNTY  
BOARD OF COMMISSIONERS**

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ITEM ABSTRACT

ITEM NO. 4

Meeting Date: May 4, 2015	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input checked="" type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

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SUBJECT: Consent Agenda

DEPARTMENT: Administration/Multiple Departments

ITEM DESCRIPTIONS/ATTACHMENTS:

- a. Approve the minutes of the January 13, 2015; April 6, 2015; and April 20, 2015 meetings
- b. Approve the execution of the Field Internship Agreement between Wayne Community College and Sampson County EMS
- c. Approve tax refunds
- d. Approve budget amendments (includes annual applications for Public School Building Capital Fund/NC Education Lottery)

RECOMMENDED ACTION OR MOTION: Motion to approve Consent Agenda as presented

The Sampson County Board of Commissioners reconvened at 1:00 p.m. on Tuesday, January 13, 2015 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Billy C. Lockamy, Vice Chairperson Sue Lee, and Commissioners Albert D. Kirby Jr., Harry Parker, and Clark H. Wooten.

The Chairman convened the meeting and called upon Commissioner Kirby for the invocation.

### **Presentation - Business Personal Property Compliance Reviews**

County Manager Ed Causey recalled that as part of the motion to adopt the budget in the previous year there was a directive to staff to assimilate information regarding business personal property audits for presentation to the Board in January. He noted that the agenda materials included news articles and minutes over the past four years regarding previous Board discussions on the matter. He stated that additionally he had been working with Jim Johnson, Debbie Tyson and Carrie Cooper of the Tax Department to assimilate information, including visits to Lee and Onslow counties. Mr. Causey stated that Ms. Tina Stone of the North Carolina Department of Revenue was present to provide information and answer questions, and that staff had developed a list of anticipated questions for her to answer.

Ms. Stone began her presentation by noting that the Department of Revenue recommended that every county have an audit compliance program, noting that the General Statutes reference the requirement to ensure everyone is listing correctly and that the tax burden is distributed fairly and equitably among all property types and taxpayers.

Chairman Lockamy asked if an audit program was required by law, and Ms. Stone explained that GS 105-312 requires that the tax burden be fair and equitable, and the only way to do that for business owners was with an audit compliance program. She noted that with real estate there is an appraisal each year; with motor vehicles, there was information from the Department of Motor Vehicles, and with mobile homes and boats you have lists from mobile home parks, marinas, etc. to ensure compliance. The only way to ensure a business is in compliance would be to do a compliance review.

Commissioner Wooten asked for an overview of the issue, and Mr. Causey explained that when he came to the County in 2010 one of the items that was being stressed was increasing revenues, while at the same time the Board was looking at the challenges facing the Tax Office with updating their software. During that time, they reviewed a 2003 report on Tax Office operations which stressed that the County should have program for review of compliance of business personal property listings. At that time, he stated, the decision was made not to pursue the matter, but the issue had been discussed a number of times subsequently (he referred to the items in the agenda package). The issue was raised again in July with a .83 tax rate and the County needing to have as fair and equitable a tax burden as possible. Thus, the motion was made in July that staff assimilate as much information as possible on business personal property compliance reviews, for presentation in January.

Commissioner Lee asked if the County had done one of the audits previously, and Mr. Causey stated nothing similar had been done. Mr. Wooten asked what was being proposed, and Mr. Causey stated that first would come a discussion of whether business compliance audits were something the Board wanted to consider, and if so, whether it would be better to do with existing staff or go with outside vendors. Ms. Stone added that this depended upon the county, its staffing level and how many businesses they have. She stated, to be fair to all the business taxpayers, if the County were to do it in-house, it should ensure it had adequate staff with adequate training to review financial documents.

Commissioner Wooten asked couldn't the County just require businesses send their business depreciation schedules, and Ms. Stone agreed that this would be included as part of an audit compliance program; the business listing would be reviewed first, then a depreciation schedule would be part of the documentation required for review. Not all businesses have a depreciation schedule or use an accountant, she noted, particularly small businesses. When queried by Commissioner Wooten as to the percentage of businesses who would not, Ms. Stone stated that it would depend on the makeup of the County's businesses, but in her experiences with certain counties, she would expect about 40% not to have accountants or depreciation schedules. Commissioner Wooten asked Tax Administrator Jim Johnson the same question, and Mr. Johnson stated that he wouldn't want to nail down a percentage; however, in the counties his office had researched that have a compliance program, what they do in-house was the \$50,000 and below assessed value accounts. Accounts above \$50,000 in assessed value, he noted, need to have an auditor or CPA or trained staff look at those. Commissioner Wooten noted the costs that would be associated and wondered if what needed to be accomplished could be done with staff and just a simple depreciation schedule. Mr. Johnson noted that the County had 2600

business accounts and one business appraiser on staff; this left no time for anything other than basic input of data and no time to critique it.

Mr. Causey noted that one of the goals would be to create the same accountability in this area as exists with other areas of taxes. For instance, there is a revaluation every 8 years, and there is a system for vehicles. He noted that this would ensure equitability in this area and would also be a training program for people. Ms. Stone agreed, stating that for most people not listing correctly, it is not intentional, it is that they do not know or understand what should be listed. Part of the compliance review can also be an education for citizens, she added. Going back to the depreciation schedule discussion, she noted that unfortunately it was often not the only document needed to determine if a taxpayer was compliant; also needed could be a balance sheet, financial statements and income tax information. She noted that there are so many taxpayers paying correctly, on time, what they should, so to not make sure everyone one is doing the same is unfair to all your citizens.

Commissioner Lee questioned if there could be some sort of educational program rather than a full blown audit program. Ms. Stone noted that it goes back to those who have been paying correctly for years and the fairness issue. She stated most counties have some type of audit compliance program in place.

Commissioner Wooten asked if any staff added for such a program would be permanent or temporary, since once business are compliant, they should be going well. Mr. Johnson noted that he would want at least a part-time person to assist in the search for new businesses, using the resources available to the office, such as contacting municipalities to determine the location of any new or unlisted businesses, canvassing the county. He noted a lot of counties start with an outside vendor doing the accounts, and over a period of time the in-house staff gained the knowledge from going with the vendor, to do a portion of the accounts \$50,000 and under in-house.

Commissioner Kirby referred to his previous comments in the records provided and added most people want to correctly pay their taxes and be fair about it, and if they were told they did not do it correctly they would want to fix it. There is only a small number who do not want to do what is right and follow the law, he stated. To that extent, there should be an educational campaign, a compliance review rather than audit. If there is a feeling by some that there are some who are not doing it and if business really don't care - he had talked to business owners who while they didn't want anything punitive in nature, but they were receptive and didn't have anything to hide - to that extent, if something could be put together that was not perceived that they were being punished, then that would be the answer.



Commissioner Lee stated that she would like the County to be perceived as business friendly, to attract new industry but to be good to the people here. Commissioner Kirby agreed, stating we should ask the counties who have it, does it hurt business. Mr. Causey noted that Wake and Mecklenburg counties have their own staffs for compliance auditing, and those seem to be thriving areas, so he did not think it would be an impediment to business. Commissioner Lee stated there seemed to be a disconnect between a program of compliance and an audit. Commissioner Kirby agreed, stating the audit sounded as if the business were getting hit in the head with government coming down on them. He asked if the parameters could be changed and meet the legal requirements, and to what extent could you not penalize. Ms. Stone explained that unfortunately the statutes were clear: if you do make a discovery on a business, it has to be for that year, plus five years back. There is a penalty that is compounded each year; however the business has the right to appeal that penalty to the Board. What most counties do, she explained, is ask the business for 2-3 years of records and if there are no discrepancies or only minor discrepancies, they don't ask for additional paperwork and talk to the taxpayer about what the problems are. If there are large discrepancies, there may be a need to ask for additional documentation up to the five years that is required. Commissioner Kirby asked if it were possible to implement an educational program where the county is simply going to businesses and educating people. Ms. Stone stated of course the county could have an educational program, but the Department strongly recommended a compliance review because even if you have an education program, how would you know the business are following the instruction they have been given.

Commissioner Wooten likened it to the state's inspections of his chemical sheds whereby the state would show him what may be wrong on their initial inspection, but on follow-up inspections would write up any violations. Commissioner Parker stated that was similar to how the County started fire inspection.

Commissioner Kirby recalled that the County had previously had a "disaster" when they previously tried to identify businesses who were not listing property. He agreed that it would be good for the County to collect money that was theirs, but there was a question of how it should be done. Chairman Lockamy also recalled issues with the letter campaign for unlisted property done by a previous outside vendor and concerns that such problems would happen again with an outside vendor for compliance audits.

Mr. Causey reviewed the information assimilated from other counties, noting that the counties contacted viewed compliance audits as an integral part of their tax collection system and they felt that Sampson County or any other

county that did not do the same would be remiss in ensuring fairness to all their taxpayers. He pointed out that Sampson County had approximately 2600 accounts; of those almost 1900 are less than \$50,000 in listed value. He called the Board's attention to Option 2, wherein the vendor, in addition to reviewing a certain number of accounts each year, would also train the Tax Office staff to do business audits for accounts under \$50,000 after the third year.

Commissioner Wooten noted that his accountant completed his tax listing, generally using his depreciation schedule, and asked Ms. Stone if she would assume therefore that he were listing properly. Ms. Stone stated that most people are trying to list correctly and if there were discoveries they were minor; she noted some accountants did not clean up depreciation schedules since they were for income tax purposes, not business listing purposes. She added that audits were done on a random basis, and it is their recommendation that Tax Assessors are rather involved and do not solely rely on the outside vendor so they can start understanding the process.

Commissioner Kirby noted that Sampson County was a rural, agrarian county and asked if there were differences in rural and more urban counties in businesses which use the services of an accountant versus those which do not, and were there certain types of businesses wherein there was more missed, i.e. farming vs. manufacturing. Ms. Stone stated that smaller, family-owned farming business were more accepting of the program; however, as a whole everybody is trying to list correctly. Generally, she noted discoveries are found where taxpayers are just making mistakes in their listings, where there is misunderstanding of how things should be listed.

Commissioner Kirby asked about the revenue that might be achieved by a compliance program and would it be enough to justify the effort. Ms. Stone noted in her past experiences, there was a sizable increase for the first few years, with a drop off as the compliance program continues. There will be some businesses in later years, she noted; for some reason many businesses will use an accountant for their income tax filing, but not for business listings. Mr. Johnson stated that the counties his department had spoken to reported gains in the first years, then it trails off hopefully showing that businesses have learned how to be compliant. Ms. Stone noted that when business knew the compliance audit program existed, they tried to be more compliant.

Commissioner Wooten asked who would direct activities of the auditors, and Mr. Johnson stated it would be him, as Tax Administrator, in consultation with County Manager and the Board. Mr. Causey noted there would be an RFP sent out which described the specifics of the process requested by the Board. Mr. Causey further noted that the Tax Department's software improvements

previously approved by the Board would enhance the quality of efforts with the next initiative.

Ms. Stone explained that audits used to be accomplished on a contingency fee (percentage) basis, but with legislative changes, audits must be on a fee-based structure. Most contractor, she noted, use a fee based upon number of businesses and the value of the business and the anticipated cost for their audits.

Ms. Stone explained that with discovery, interest cannot be waived. However, penalties can be waived. Once a discovery is made, the business has 30 days to appeal finding and penalties. A conference is held with the assessor, then the final decision regarding the penalties comes to the Board. Once assessor makes their decision, they send the taxpayer a 15-day letter regarding their rights to appeal and penalties. Chairman Lockamy asked for clarification if the Board she referred to was the Board of Commissioners, and Ms. Stone explained that if the Board of E&R was in session, it was the Board of E&R, otherwise it was the Board of Commissioners. It was also clarified that audit was required to be current and five years back.

After a fifteen minute break, Mr. Johnson explained that his department had contacted all counties to determine what compliance programs, if any, they had. He stated that he, staff members and Mr. Causey had elect to visit Lee County and Onslow County. Lee County has approximately the same number of accounts, with two staff members working those accounts. Both Lee and Onslow began with an outside vendor, then after gaining experience, started doing those businesses \$50,000 and under in-house. Lee County's program started around 1996, and Onslow County's program began in 2005. For both counties, the early years of their programs generated a large amount of revenue. Mr. Johnson noted however, that putting revenue aside, the most important thing to his department was equity and fairness to taxpayers. He questioned if it were fair to have a tax increase before determining if anyone is paying their fair share. He reiterated that business personal property was the only program without checks and balances for compliance.

Commissioner Kirby asked Mr. Johnson about the benefit vs. expense of using an outside vendor rather than doing the compliance program in-house, and Mr. Johnson stated he had not seen any county doing in-house audits for accounts over \$50,000 unless they had auditors or CPAs on staff. The larger counties have full time auditors on staff, he noted. Over time, however, in-house staff can be trained to do smaller accounts. Commissioner Kirby also asked if someone could come in and help staff set up an educational campaign with the hopes that a program would be further developed to capture money – one that educates without penalty. County Attorney Joel Startling cautioned that if

something were “discovered” and the Board did not act, there could be consequences. Mr. Johnson stated that there could be no “blanket” waiver, it would have to be considered on a case-by-case basis, per statutes. He added that if penalties are all waived, the potential revenues would also diminish. Commissioner Lee asked if citizens could help with discovery of those not listing, and Mr. Johnson explained the department’s efforts this year to include listing information with tax bills.

Commissioner Kirby asked the County Manager as to his assessment of the need for the compliance program, and Mr. Causey stated that he thought 20 years out. He noted that when he originally thought of this matter in the terms of lost revenues, but now he thought of it in terms of equitability in the system the County was operating under. He questioned that as the County seeks to reduce expenditures, do we have a system as responsible, fair and compliant as it should be for all involved?

Commissioner Wooten questioned if the County could go to the Community College to have an education session or devise a non-penalty situation for review of compliance. Mr. Starling interjected that the Board did not have the legal authority to do what Commissioner Wooten was proposing. They could not contract with a third-part entity to determine compliance without discovery. Commissioner Lee asked if someone were able to go to the Tax Office and ask if they were listing something correctly, and if it were determined that they had inadvertently not listed a piece of equipment, could they just correct it. The attorney and staff explained that it would have to be a discovery with associated penalties, unless the individual request was made to the Board for a release of the penalty.

Commissioner Kirby asked if there was a middle ground, an educational process. Mr. Starling stated that a free seminar with general information- not County tax assessor staff - was allowable. The Board discussed various methods to educate the public and the need to find a vendor, if one were used, who would not work with a heavy hand with citizens. Mr. Causey noted that giving advance notice that a program would begin in a date in the future would focus the public’s attention and more motivate them on the need to be compliant, and the interim period could be used for educating them on the process. Commissioner Kirby asked if it were feasible to have the legislature change the laws regarding the waiver of fees, voicing concerns that too stringent a process would harm existing businesses and scare off potential new businesses. Commissioner Wooten noted the point that such a waiver does not exist for those listing real property. Commissioner Wooten stated if a serious effort was made to inform and educate the public on how to list and the goal was ensuring equity, then he thought the Board could move forward.

Mr. Causey reviewed the options for implementing a business personal property compliance program:

1. Implementing a full program that would have the selected vendor review approximately 100 accounts per year.
2. Option 2 would be the same as Option 1 with the addition of having the vendor train tax office employees in how to do business audits for accounts under \$50,000 by the end of the third year. They would continue with needed reviews for accounts over \$50,000 in value.
3. This alternative is essentially the non-contracting alternative. However, the tax office will need to add, as a minimum, the equivalent of at least one part time employee to work with the one employee working with business accounts.

He recommended option 2 with the caveat that the Board wait to implement it following some sort of education program/ period. Commissioner Kirby inquired how the 100 accounts in Option 1 would be chosen, and Mr. Johnson explained that the County would select using as random a selection process as possible. In Option 2, the same process would be used, but a certain percentage would be \$50,000 or less. Commissioner Kirby asked how long an educational period would be, and Mr. Causey stated that at a minimum probably 60-90 days. It was noted that a preliminary RFP had been sent and received for compliance audit services, but Mr. Causey stated he was reluctant to reveal the recommended vendor unless the Board decided to move forward so that they would not alienate any vendor. It was noted by the Board that the Tax Office already has some authority to do audits in-house anyway.

Upon a motion made by Commissioner Kirby and seconded by Commissioner Wooten, the Board voted unanimously to begin an educational process within 60-90 days with regard to business personal property listings to allow citizens to become more educated with the manner in which they should list their business personal property, with expectation that a compliance program will be implemented in the future. Staff to provide information on the educational campaign at a future meeting.

### **Consideration of Access Agreement - Exit 355 Site (continued from January 3, 2015)**

County Attorney Joel Starling reviewed the Access Agreement previously presented to the Board at their January 3, 2015 meeting, noting that pursuant to the incentive agreement previously approved for the prospective industry at the

Exit 355 site, a tract of land had been transferred to the industry, but there was a 2.02 acre portion that water infrastructure improvements will be located upon which will be transferred back to the County. Prior to that conveyance, the County's agents and engineers need an access agreement which will allow them to begin the process of clearing, surveying and conducting geotechnical investigations as to the suitability for its intended purpose. Mr. Starling explained the agreement indemnified the prospect to the extent that our agents are on the property. This agreement would terminate once the 2.02 acre portion is conveyed to the County. Upon a motion made by Commissioner Kirby and seconded by Commissioner Wooten, the Board voted unanimously to approve the execution of the Access Agreement with minor wording changes to the section on insurance coverage. (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)

### **Recess to Reconvene**

The County Manager noted that the Board would be recessing to reconvene on January 21, 2015 for the purpose of a presentation of the consultant's report on the findings of the Job Classification, Compensation and Benefits Programs Study. He noted that the Board will also be asked to consider a resolution regarding the closure/abandonment of a portion of a road where the Martin's Meats project would be located. County Attorney Starling explained that the resolution would essentially be requesting the DOT abandon a portion of the road and because the road was a State-maintained road, published notice requirements did not apply.

Chairman Lockamy discussed that Cumberland County had turned down the Sanderson Farms processing plant, and asked if the Board agreed to send a letter indicating Sampson County's interest in the company. Upon a motion made by Commissioner Kirby and seconded by Commissioner Lee, the Board voted unanimously to send the letter once the attorney determines that it is legally appropriate to contact the industry directly rather than work through the Department of Commerce.

Upon a motion made by Commissioner Parker and seconded by Commissioner Kirby, the Board voted unanimously to recess to reconvene on January 21, 2015 at 1:00 p.m. in the County Auditorium.

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Billy C. Lockamy, Chairman

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Susan J. Holder, Clerk to the Board



### **Dinner with NCACC Executive Director**

The Sampson County Board of Commissioners convened for dinner at 5:00 p.m. on Monday, April 6, 2015 in the County Administration Building Conference Room, 406 County Complex Road, in Clinton, North Carolina. Members present: Chairman Billy C. Lockamy, Vice Chairperson Sue Lee, and Commissioners Albert D. Kirby Jr., Harry Parker, and Clark H. Wooten.

The Chairman welcome guests NCACC Executive Director Kevin Leonard and NCACC Outreach Associate Neil Emory. Following dinner, Mr. Leonard provided an overview of the history and purpose of the Association and discussed major legislative initiatives with the Board.

Upon a motion made by Commissioner Kirby and seconded by Chairman Lockamy, the Board recessed to reconvene in the County Auditorium at 7:00 p.m. for their regular meeting.

### **Reconvene for Regular Meeting**

The Sampson County Board of Commissioners reconvened for their regular meeting at 7:00 p.m. on Monday, March 2, 2015 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. All members were present.

The Chairman called upon Vice Chairperson Lee for the invocation. Commissioner Kirby then led the Pledge Allegiance.

### **Approval of Agenda**

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Wooten, the Board voted unanimously to approve the agenda as published.

### **Roads**

Monthly Report Dennis Long, NCDOT Assistant Maintenance Engineer, was present to receive questions and comments from the Board and citizens in attendance. Mr. Long discussed repairs being made to roadways subsequent to the recent winter storms and noted the upcoming Litter Sweep April 18 - May 2.

### **Item 1: Reports and Presentations**

Update on Child Advocacy Center and Child Abuse Prevention Activities  
Shannon Blanchard, coordinator of the efforts to establish a Child Advocacy Center in Sampson County, provided a report on Child Abuse Prevention Month observances to

call attention to the problem of child abuse and neglect. As an update on the establishment of the Child Advocacy Center, she reported that since January they had served 28 children who had been sexually abused, providing advocacy services and forensic interviews. For the upcoming year, the group has a pending Governor's Crime Commission Grant for \$72,500, received a grant from United Way of \$6,000 and a pledge to help with additional equipment needs for the center. She reported the CAC will work this month towards receiving their own 5013-C status and moving from DSS into their own location as funds can be sustained. She announced the group's first fundraiser, a golf tournament to be on May 1 at Timberlake Golf Course. The group is seeking sponsorships, door prizes and teams for the event. Sponsorship donations of \$2,864 have been secured, but corporate sponsors are being sought. Ms. Blanchard also touched briefly on the Community Child Protection Team, noting that the Board was previously provided an annual report on the team's activities and recognizing the need in the community for consistent, effective and accessible mental health services for diagnosis and treatment needs for families without Medicaid and non-US citizens. She stated that they had located some pro-bono services. The group had also reviewed cases which involved substance abuse in families and holding mothers with births of drug-addicted babies more accountable, an area of improvement. Still a challenge, she noted, were homes in which meth labs were found and communication when it is a safe environment for children to return to; landlords are not ensuring that it is a safe place. There is also a lack of resources for migrating families and the need for a minimum housing ordinance. An upcoming project will focus on awareness of the dangers of leaving children in hot cars in the summer months - Look Before You Lock.

It was noted that the Consent Agenda contained a resolution proclaiming April as Child Abuse Prevention Month. Upon motion made by Chairman Lockamy and seconded by Commissioner Wooten, the Board voted unanimously to adopt the resolution.

Report on Business Personal Property Compliance Listing Education Efforts  
County Manager Ed Causey provided a report on the business personal property compliance listing education campaign, recognizing the efforts of Tax Administrator Jim Johnson, and his staff members Carrie Ann Cooper and Debbie Tyson, Assistant County Manager Susan Holder and Administration staff members Richard Carr, LeAnn Honeycutt and Public Works staff member Becky Hairr. He reported that two public information sessions had been held with limited attendance, and while that was disappointing, it may reflect that the public has a better understanding of the process than originally thought. Mr. Causey reviewed the efforts to advertise the sessions and to mail/deliver brochures to approximately 2500 businesses or strategic locations promoting awareness. It was noted that the activities were completed well below the approved budget. Commissioner Wooten applauded those involved and moved that the Tax Administration and staff be directed to move forward to do the work they are already empowered by the General Statutes to do regarding business personal property audits. Commissioner Harry Parker seconded the motion, and it passed unanimously.

## Item 2: Action Items

Public Hearing – Consideration of Performance Based Incentives for Economic Development Projects: Rheinfelden Americas, LLC The Chairman opened the hearing and called upon Economic Development Director John Swope who provided a project summary of the Rheinfelden partnership to develop a new aluminum slug/disc manufacturing operation in the former Aludisc building on Railroad Street in Clinton. In addition to general information regarding the company, information regarding the company's commitment, anticipated investment and employment and the draft incentive proposal were provided and reviewed with the Board. (Copies on file with Sampson County Manager's Office and Sampson EDC.)

Commissioner Kirby asked if any of the proposed jobs had been advertised or filled, and Mr. Swope stated that the company had brought on board 20 temporary employees to do a test run. If they prove themselves, then they could be hired. Commissioner Kirby stated that he had received feedback that those hired were not from Sampson County and asked if those employees hired would be residents of Sampson County and if the incentive agreement required such. Mr. Swope explained that Sampson County residents could apply, but he could not guarantee all those hired would be from Sampson County. Commissioner Kirby stated he was troubled if the industry was favoring folks not from Sampson County, if the County were offering incentives. County Manager Ed Causey and Mr. Swope stated the industry's biggest concern was finding a trained workforce, and Vice Chairperson Lee noted that in order to do an industrial test run, the industry would have had to use already trained personnel. Commissioner Kirby stated it would be a shame to have 69 new jobs, if the 69 people hired were not from Sampson County, not spending their money in Sampson County. We stated he would hope there wouldn't be a policy to exclude Sampson County residents as potential employees.

The floor was opened for public comments, and the following were received:

Delbridge Peterson: If you come up with that stipulation, looks to me like that would open the door to a discrimination lawsuit.

There being no further comments, the hearing was closed. Upon a motion made by Commissioner Kirby and seconded by Commissioner Lee, the Board voted unanimously to adopt the resolution approving the incentive agreement. (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)

Public Hearing – Consideration of Performance Based Incentives for Economic Development Projects: Kansas City Sausage Company, LLC The Chairman opened the hearing and called upon Economic Development Director John Swope who introduced the Chief Financial Officer and the Vice President of Operations for Kansas City Sausage and the General Manager of the local Coastal Proteins operation. Mr. Swope provided a project summary for the proposed development of a new pork sausage processing and production plant on Martin Road in Sampson County. In addition to

general information regarding the company, information regarding the company's commitment, anticipated investment and employment and the draft incentive proposal were provided to the Board. (Copies on file with Sampson County Manager's Office and Sampson EDC.)

County Attorney Joel Starling pointed out the redline markup of the incentive agreement had been provided. The floor was opened for public comments, and none were received, so the hearing was closed. Upon a motion made by Commissioner Wooten and seconded by Commissioner Parker, the Board voted unanimously to adopt the resolution approving the incentive agreement. (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)

Public Hearing – Small Cities Community Development Block Grant, Economic Development (Carolina Cellulosic Biofuels, LLC Rail Spur) The Chairman opened the hearing and called on Economic Developer John Swope who explained that the County was interested seeking funds from the State's Small Cities Community Development Block Grant Funding (CDBG-ED) for Carolina Cellulosic Biofuels, LLC (Chemtex). Part of the project, he explained, was to provide improvements to the rail infrastructure that would serve this plant. Mr. Swope reviewed the proposed funding sources, including the \$750,000 block grant. Mr. Swope introduced grant consultant Skip Green. Mr. Green noted for the record that the CDBG program, administered by the North Carolina Department of Commerce and the North Carolina Department of Environment and Natural Resources, totals \$43,757,560, and of this amount approximately \$17 million is available for economic development projects and approximately \$26 million is available for infrastructure programs, specifically water and sewer. He noted that 100% of the grant monies were to benefit low to moderate income populations, but that this does not necessarily mean individual projects have to reach this 100% threshold; within each application 51% and up must go towards the low to moderate income benefit. Mr. Green explained that the County had held a general public hearing eleven months prior and since that time this specific language was required as part of a public hearing. Mr. Green stated the grant amount would be \$750,000 towards a total project cost around \$3.1 million to construct a 2,400 lf rail spur to service the Carolina Cellulosic Biofuels, LLC (Chemtex) project (and other future developable properties south of their site). He noted that other sources of funding included an Industrial Development Fund grant of \$750,000, a North Carolina Department of Transportation rail access grant for \$95,000 and the remainder of funds provided by the company. He noted that the project company investment would be around \$163 million, with 65 full time jobs at an average salary of \$48,415, with 61% filled by those of low to moderate income prior to being employed by the company. He stated the request was for approval of the documents included in the agenda, a resolution authorizing the application submission and one adopting the required CDBG policies. The floor was opened for comments, and none were received; therefore the hearing was closed. Upon a motion made by Commissioner Wooten and seconded the Commissioner Parker, the Board voted unanimously to adopt the resolutions authorizing the submission of the application for CDBG-ED funding and adopting required CDBG program policies. (Copies filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)

Award of Bid – I40/NC 403 Elevated Water Storage Tank Engineer Matt West of Dewberry explained that the project was the water tank at I40/403 to support the fire protection requirements for the Enviva industry at the intersection and to support the future development of the interchange. A 12-inch line to serve the project will be bid later this year, he noted, with the tank bid in advance to meet the schedule requirements of the industry. As required by General Statutes, the project was advertised for bids, and no bids were received after the first bid advertisement, so the bids were re-advertised. Two bids were then received and opened on March 26<sup>th</sup>; the low bidder was Caldwell Tanks with a bid of \$1,391,000. The project, he explained, is funded by a variety of grants, and the total funding package is \$1,837,500, and within that budget, an amount of \$1.375 million was identified for the tank itself. Since the initial bids were over the amount designated for the tank construction, the engineers had negotiated with Caldwell Tanks to value-engineer some costs out of the contract, bringing the contract amount down to \$1,357,054. He recommended a tentative award of the bid to Caldwell Tank in that amount, contingent upon the County receiving and executing Rural Economic Development Division, NC Department of Commerce Small Cities Community Development Block Grant-Economic Development (CDBG-ED) and Economic Infrastructure Program (EIP) Grant Agreements and release of the CDBG funds. Upon a motion made by Commissioner Kirby and seconded by Commissioner Lee, the Board voted unanimously to award the bid at the value-engineered contracted price to Caldwell Tanks, with the noted contingencies.

Award of Bid – Medicaid Transportation Services Senior Finance Technician Juanita Brewington provided a recap of the formal bidding process used to solicit bids for the Medicaid Transportation Services contract and reported that the following bids were received:

Joss Transportation:	\$1.75 per mile
Van Go Transportation:	\$1.74 per mile
Enroute Transportation:	\$1.54 per mile, plus fuel surcharge of \$.01 per mile for every \$.05 increase in gas price over \$3.95/gallon based on average daily price, Go Gas, Clinton

Ms. Brewington stated the bids had been evaluated by a DSS committee, and their recommendation for bid award had been provided in the Board’s agenda.

County Attorney Joel Starling stated that he had been asked to review the bid package and bid process. He stated that the DSS review had determined that Enroute Transportation was the lowest responsible bidder and had recommended they be awarded the contract. He noted that lowest responsible bidder analysis was somewhat complicated by the inclusion of a fuel surcharge by one of the bidders that is subject to change based upon a rise in fuel prices in the future. DSS staff have reviewed the issue of the fuel surcharge and have concluded that gas prices would have to reach \$4.95 per gallon effective July 1, 2015 (when the contract starts) and remain at or above that price for the entire two-year term of the Medicaid transportation contract in order for Enroute’s bid not to be deemed the lowest bid received. Mr. Starling reminded the

Board that the transportation services contract was a service contract and that they were not required to bid it; however, the Board at a previous meeting determined to follow a formal bid process and award the bid to the lowest responsible bidder. He referenced the memo he had provided for the Board's agenda (copy attached herewith and becomes a part of these minutes) which contained notes with regard to the bid award. He stated that the Board must first make a determination as to who is the lowest responsible bidder, based upon the information they have available, and they can take into consideration the DSS analysis of what gas prices would have to be over the course of the contract. He noted they he had also discussed in his memo the issue of a bid being responsive, which meant in addition to complying with other requirements, bidders have to provide a response which fairly meets the bid proposal. He noted the information he had provided about what types of defects in a bid could or could not be waived, with waivers of "material" defects possibly violating any policy that the County had established. According to available case law, he noted, the question of whether a bid is "responsive" is subject to interpretation and hinges primarily on whether the bidder will have had an unfair advantage over other bidders if the unit of local government deems the deviation minor and waives it. Courts in other jurisdictions have identified several circumstances where waiver of a defect is inappropriate: (1) the defect allows the bidder to save money by failing to meet a specification; (2) the defect allows the bidder to save time; (3) the defect gives the bidder the legal ability to back out (e.g., when a bid is not signed); (4) the defect gives the bidder an opportunity to improve the bid; or (5) a waiver of the defect would create the potential for collusion or abuse of the competitive bidding process. Mr. Starling also noted there was the Medicaid manual itself – which was included in the bid materials – that had to be considered; there is some language in that manual (Section X.F.4) that states counties may not request reimbursement for "[p]rivate or public vendor costs which are higher than appropriate when less expensive means of transportation are available." He stated that in a February 11, 2014 Advisory Letter, the Attorney General's Office said that the means of transportation to them only meant the mode of transportation – for example, you can't use an ambulance when there is a relative available to take the client to an appointment and get an gas voucher. Mr. Starling stated that based upon his review of the bid process used and the law, there were four options for the Board:

1. The Board can, based upon the fact that gasoline would have to climb to \$4.95 a gallon and remain there for a period of two years in order to render Enroute not the lowest bidder, award the Medicaid transportation to Enroute.
2. The Board can conclude that Enroute's bid is not "responsive" and award the contract to one of the other bidders. (He would caution that the bid documents did not state that a fuel surcharge was not permissible and that the bid had been awarded in that manner in the past.)
3. The Board can award the contract to multiple providers, giving primary, secondary, etc., status to other bidders on the condition that secondary vendors would provide services only when the primary vendor was unable to do so, a system the Board had used in the past.



4. The Board can, by virtue of the language in the Advertisement for Bids reserving the right to accept or reject any part (all or none) of any bid”, reject the bids and request that new bids be submitted containing only a flat per mile fee without the inclusion of a fuel surcharge.

Commissioner Kirby asked, regarding the fuel surcharge, what would happen if gas prices were to go up to \$12 per gallon then go back down, would it be averaged? Mr. Causey noted that the contracts could be canceled at any time; Mr. Starling noted they could be canceled upon 30-day notice from the County. Commissioner Kirby stated that any time that gas was over \$4.95, the bid would not be the lowest, and Mr. Starling stated that his understanding was that the price of gas would have to be \$4.95/month or higher for all 24 months – the life of the contract – for the bid not to be the lowest. Commissioner Kirby stated that if the rate were more than \$1.74 at any time, it was not the lowest. Finance Officer David Clack noted that the bids were evaluated over the total cost of the contract. Mr. Starling stated that it could be said on that particular day it was over \$1.74; it could happen. Vice Chairperson Lee noted that gas would have to remain at \$4.95 for the length of the contact to make it more expensive than the 20 cents difference; the County would save enough over the life of the contract at 20 cents/mile lower charge to accommodate the \$4.95 for the length of the contract. Mr. Clack stated based on historic gas prices and projections for the next two years, they did not see gas prices approaching \$4.95. Commissioner Kirby asked Mr. Starling if he considered the bid a speculative bid, one you could not know the price in June of 2016 for instance, and Mr. Starling agreed there was no way to know what the price of gasoline would be over the term of the agreement. Commissioner Kirby asked if he would agree the bid/contract as proposed was variable, and Mr. Starling stated that based on what the price of gasoline does, it could cost more or less per mile. Mr. Clack noted, however, that the transportation contract included a “not to exceed” amount in any given year. Commissioner Kirby noted his point was that two vendors gave a fixed amount where one vendor gave an amount plus, which meant there was no way of knowing what that “plus” would be; the bid was not fixed. He questioned why the bid mentioned Go-Gas, and it was noted that that happened to be one of the lowest places in town.

Commissioner Wooten asked the attorney to expound on the “not to exceed,” and Mr. Starling explained that any Medicaid transportation contract had a set amount that the County was going to pay out.

Commissioner Parker stated that the scenario was confusing and asked who came up with it. Mr. Clack explained that it was the format that the vendor had bid in – and had bid in years before. Commissioner Parker referenced a handout with historical prices of gas over the past several years, and staff tried to explain that it was just provided for information purposes only. Mr. Causey clarified that Commissioner

Wooten had requested historical data on gas prices over the past 10-15 years; when it was provided to Commissioner Wooten, it was provided to all commissioners.

Commissioner Lee asked if there had been any computation as to the savings with the lower bid, and staff noted at 600,000 miles/year at 20 cents savings would equate to \$120,000 per year.

Commissioner Kirby offered the following comment: The spirit of man has awakened, and the soul of man has gone forth. Grant us the wisdom and the vision to comprehend the greatness of man's spirit that suffers and endures so hugely for a goal beyond his own brief span. We are all of us children of Earth. Grant us that simple knowledge. If our brothers are oppressed, then we are oppressed. If they hungry, we hungry. If their freedom is taken away, our freedom is not secure. Grant us a common faith, that man shall know bread and peace. That he shall know justice and righteousness, freedom and security, an equal opportunity, and an equal chance to do his best, not only in our own lands, but throughout the world. And in that faith, let us march, toward the clean world, our hands can make. Amen. That address was given by Franklin Delano Roosevelt on National Flag Day, June 14, 1942. On this day, Sampson County Board of Commissioners, at this moment, are afforded the opportunity to express in our actions the spirit and true meaning conveyed in President Roosevelt's prayer. We have that opportunity at this moment; it is right before us. It is impossible to plausibly argue that the bid submitted by Enroute is not a fixed bid. It is impossible to argue that the bid documents specifically said "fixed" in it. If you believe that \$1.54 plus surcharges, in any calculation you want to put it, is not fixed, then this argument is over with. You are going to vote the way you vote, and I would suspect that Van Go would do what it will do. The point is not what you might say, the point is that there are rules. There are rules of law that we are dealing with that make sure that bidding is fair to everybody. That when one person bids fixed, that everybody ought to bid fixed. And, if you put something in your bid that will give you a chance to make money over what your base amount was supposed to be, then legally the courts will not accept that. It can't be argued that Enroute has a chance to make money in the way their bid is because when prices go up, they're going to get paid. It's impossible to argue that it's unfair or it's not equal when you talk about the bids, consider this. Both people, Van Go on the one hand bid \$1.74, period. Enroute bid \$1.54, plus fuel surcharges. There's a war in the Middle East, and prices go up to \$12.00. Which company won't rest good at night? It will be Van Go. Enroute would have no worries whatsoever. Therein lies the unfairness of it all. Legally, it is unfair. Ms. Bluestein - Joel, I am glad you quoted my dear friend Frayda Bluestein - in her article she talked about that. The idea that if one is going to make a profit, then you can't this, this is being an irregularity. It's a fundamental part. Legally, I tell you, you are going to run into some problems if you have to face Van Go suing you in this situation, with a bid that is speculative, one that you can't tell what it is going to be eight months from now, and they put it on the line and bid what they're supposed to bid. Legally, there are going to be problems with that. But more importantly, it is going to make us look bad as a County because this case, it

has a history, that you [to Vice Chairperson Lee] and Commissioner Wooten are not aware of. You're going to hear all of that in a lawsuit if it comes up. There are messy things in this whole situation. Mr. Moore stood before us and said there was no way he could operate his group for less than \$2.15. That's what he said. Now he comes to us and says he can do it for \$1.54. Part of 143.29 talks about integrity, it talks about judgement, so either he was making a mistake when he said that then, or he's making one now. To be honest with you, if he's coming now and saying I can do it for \$1.54, he's been paid for several years at \$2.15, millions every year. And he's going to come and say, excuse me taxpayers, I've been getting a big bump for the last six years. It would be wrong for you to award this contract to Enroute under these circumstances.

Commissioner Wooten noted that it was unfortunate that there was a lot of history on this matter. He stated that his goal was to operate the County like a business; he does not look at the players, he looks at the price. He asked the County Attorney if the Board were within the bounds of the law. Mr. Starling stated that in his opinion, the Board could do any of the four options he outlined in his memo. Commissioner Wooten asked if the bid documents stated that it had to be a fixed bid, and Mr. Starling stated the documents were unclear. He stated that he did not attend the pre-bid meeting and did not know what instructions were offered, and staff injected it did not come up, nor was it addressed. Mr. Starling pointed out that the advertisement for bids did not address the issue whether it was a fixed per mile bid; the instructions to bidders does not address the issue. Commissioner Kirby asked about the vendor agreement (agenda page 43) for Enroute, where "fixed rate" was checked, \$1.54 was put there along with the other information about the fuel surcharge. Mr. Starling stated he had noted in his memo that there was a blank space for an amount, and Enroute put an asterisk beside it and inserted additional terms. The Board discussed the vendors' options to check on that page fixed rate or standard rate as their choice. Commissioner Wooten reiterated that he wanted the County to run like a business, and they had a duty to seek the lowest price per mile. Commissioner Kirby stated they were not doing their duty if they violated the law and had to pay out money in damages. He stated that Enroute had check fixed rate, and that would be the first thing he would do if he were a plaintiff lawyer. Mr. Moore would be called to the stand and asked that; then there would be a motion for summary judgement and it would be over. Commissioner Kirby stated that it could not be argued that it was asking for fixed rate, and he made it variable.

Upon a motion made by Chairman Lockamy and seconded by Commissioner Wooten, the Board voted 3-2 (Commissioners Kirby and Parker voting nay) to award the bid for Medicaid Transportation services to the lowest responsible bidder, Enroute.

Travel Policy and Credit Card Policy Finance Officer David Clack reviewed the proposed Travel and Credit Card policies which had been previously provided to the Board at their January, February and March meetings. Commissioner Kirby asked how the policies differed from the existing policies. Mr. Clack explained that there was no credit card policy at the current time; the only way to purchase anything was by

purchase order and hope the vendor would accept a purchase order. The only two credit cards in the County are held by the County Manager and Assistant County Manager. He explained that what was proposed was a purchase card system where the County controlled the limits of each card, and who could hold each card; any employee assigned a card would be personally responsible. Commissioner Kirby asked how many cards would be assigned, and Mr. Clack explained that this had not yet been determined but he would start with a test program in a few departments. The plan, he noted, was generally to assign cards to department heads; some social workers would have to have them because of the requirements of their job as well as some who travel. Commissioner Kirby stated he had concerns about the policy, there were situations where you are just opening up more potential avenues for problems. Mr. Clack explained the increasing difficulty of making purchases with purchase orders and the difficult situations which had arisen with hotel and emergency travel reservations. He noted potential savings to be garnered in some departments if purchases could be made online with specialty vendors (such as purchases at the Expo Center and library books). Vice Chairperson Lee asked about the proposed oversight, and Mr. Clack explained that signed receipts would be collected and reconciled and reviewed by Department Heads and by Finance. There will be strict purchase limits, he added. If the Board wanted to set a limit on how many cards would be issued, that would be fine, he stated, and employees would be made responsible for misuse of any card as well as any Department Head responsible for allowing a card to be misused. He noted the cards could be stopped at the drop of a hat. Commissioner Kirby stated that it seemed like more of a bureaucracy, noting Mr. Clack's comments about staff review of charges. Mr. Clack noted that the Finance Office already oversees thousands of bills, as we have open purchase orders. He added that credit cards would not replace routine purchases. County Manager Causey pointed out that the policy was very stiff with regard to accountability and penalties for abuse of the card; he suggested the policy be approved with the caveat that for the first six months or a year the cards be limited to Department Heads or whomever the Board wanted to, then reevaluate at the end of that period. Vice Chairperson Lee stated that if the Finance Department has been overseeing purchases without credit cards, credit cards should have the same astute practices in checking the purchases, so she had no problem with it. Mr. Clack noted that that the County had for a long time resisted using purchase cards, which are routine in many jurisdictions, but sales tax issues and purchase location tracking issues had been resolved, so that now they were recommended. Commissioner Kirby reiterated that he could not vote for the policy as written because he had been involved with two situations with misused cards and it was opening an area for abuse. Vice Chairperson Lee moved that both the Travel and Credit Card policies be approved. The motion was seconded by Chairman Lockamy. Commissioner Wooten asked if the motion could be amended to issue cards only to department heads. Vice Chairperson Lee and Chairman Lockamy agreed to amend the motion as requested, and the amended motion was approved unanimously.

Appointments - Airport Authority This item was tabled.

**Item 3: Consent Agenda**

Upon a motion made by Commissioner Wooten and seconded by Commissioner Kirby, the Board unanimously to approve the Consent Agenda items as follows:

- a. Approved the minutes of the March 2, 2015 meeting
- b. Adopted a resolution proclaiming April 2015 as Public Health Month (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)
- c. Adopted a resolution proclaiming April 2015 as Child Abuse Prevention Month (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)
- d. Approved the execution of Lease Amendment No. 2 to the USDA lease at 80 County Complex Road (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)
- e. Approved the renewal of the lease for the SECU ATM kiosk located on the County Complex (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)
- f. Awarded the bid for Lead Paint Hazard Reduction and Asbestos Inspection Services for SFR 2014 Program to Roy Consulting Group Corporation in the amounts of \$725/unit for lead based paint reduction and \$325/unit for asbestos inspections
- g. Approved the following tax refunds:

#6775	Carr, Tony and Hemmingway, Katrina	\$ 971.72
#6728	Shady Ridge Corp.	\$ 176.32
#6757	Newkirk, Clarissa	\$ 168.65
#6751	Prestage Farms, Inc.	\$ 248.86
#6796	Prestage Farms, Inc.	\$ 420.49
#6815	Bradley, Beverly and William Thomas, Jr.	\$ 201.43
#6726	Ward, Robert E., Jr.	\$ 454.43
#6786	Glover, James Douglas	\$ 141.93
#6800	Barefoot, Joseph Glenn	\$ 162.16
#6805	Singler, Regina Lynn	\$ 136.57
#6839	Landon, Terry Lee	\$ 166.29
#6679	Caballero, Eleuteria H. and Mandujano, Celia	\$ 1,429.12

- h. Approved the following budget amendments:

<u>EXPENDITURE</u>		<u>Schools Capital Outlay</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	
			<u>Increase      Decrease</u>
11659110	555031	City Sch Cap Outlay Category 1	231,150.00
11659140	555031	County Sch Cap Outlay Category 1	52,360.00
19959110	582096	Transfer to General Fund	231,150.00
19959140	582096	Transfer to General Fund	52,360.00

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
19932320	409900	Fund Balance Appropriated	283,510.00	
11035911	409612	Transfer frm 1/2 cent sales tax	231,150.00	
11035914	409612	Transfer frm 1/2 cent sales tax	52,360.00	

<b><u>EXPENDITURE</u></b>				
		<u>Elections</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141700	512200	Overtime Salaries		6,500.00
11141700	512600	Part Time Salaries	6,500.00	
11141700	534100	Printing		5,500.00
11141700	526201	Dept Supplies Equipment	5,500.00	6,500.00

<b><u>EXPENDITURE</u></b>				
		<u>Social Services</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
13553100	512200	Overtime Salaries	120,000.00	
13553100	526201	Department Supplies Equipment	250,000.00	
13553100	539300	Contracted Temporary Help	120,000.00	
13553100	522000	Capital Outlay - Data Processing	62,000.00	
13554210	568438	AA-AD-AB SAA Rest Homes	180,000.00	
13553100	532100	Telephone	12,000.00	
13553100	519901	Bloodtest Cost	2,000.00	
13553100	537000	Advertising	3,000.00	
13553100	549100	Dues and Subscriptions	1,000.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
13535310	403377	Medicaid Administration	750,000.00	

<b><u>EXPENDITURE</u></b>				
		<u>CES - EDF/Ag Inputs Mgmt</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
04549550	554000	Vehicles	23,800.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
04434955	409900	Fund Balance Appropriated	23,800.00	

<b><u>EXPENDITURE</u></b>				
		<u>CES - Sr. Health Ins Info Prgm (SHIIP)</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
04549580	526200	Departmental Supplies	22.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
04034958	409900	SHIIP Fund Balance Appropriated	22.00	

<b><u>EXPENDITURE</u></b>				
		<u>Aging</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558790	531100	I/R Travel	2,000.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035879	403602	Mid Carolina Health Promotion Grant	2,000.00	



<b><u>EXPENDITURE</u></b>		<u>Aging/Nutrition</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558800	522100	Nutrition - Food Provision	12,754.00	
02558800	596000	Nutrition - Transfer to Transportation		74.00

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035880	402300	Nutrition USDA	2,084.00	
02035880	403601	Nutrition Mid Carolina Grant	10,670.00	
02035880	403665	Nutrition Transportation Mid Carolina		74.00

<b><u>EXPENDITURE</u></b>		<u>Health/CC4C</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551680	526200	Department Supplies	8,000.00	
12551680	543000	Rental Equipment	2,500.00	
12551680	535300	M/R Vehicles	1,500.00	
12551680	531100	Travel	1,500.00	
12551680	544000	Contract Services	15,000.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535168	404097	Fund Balance Appropriated TXIX	28,500.00	

<b><u>EXPENDITURE</u></b>		<u>Health/Family Planning</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551640	529700	Lab Supplies	10,000.00	
12551640	523900	Medical Supplies	28,453.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535164	404000	State Assistance	38,453.00	

<b><u>EXPENDITURE</u></b>		<u>Health/OBCM</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551650	526200	Department Supplies	8,000.00	
12551650	543000	Rental Equipment	2,500.00	
12551650	535300	M/R Vehicles	1,500.00	
12551650	531100	Travel	1,500.00	
12551650	544000	Contract Services	15,000.00	

<b><u>REVENUE</u></b>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535165	404097	Fund Balance Appropriated TXIX	28,500.00	

- Approved Sampson County Schools budget amendments No. 5 (Capital Outlay), as submitted.
- Approved Clinton City Schools budget amendments No. 2 (Current Expense Fund), No. 2 (Federal Programs), No. 1 (Capital Outlay), No. 2 (Special Revenue Fund) and No. 2 (State Public School Fund) as submitted.

#### **Item 4: Board Information**

The following items were provided to the Board for information only:

- a. NCACC County Assembly Day
- b. Health Department – Mobile Mammography Event April 29, 2015
- c. Acknowledgement of Annual Review of Safety Manual
- d. NC Forestry Service – 2014 Summary of Accomplishments

#### **County Manager Reports**

County Manager Ed Causey reminded the Board that they had agreed to have the pre-budget work session on April 20<sup>th</sup> at 1:00 p.m., and the Board could recess to reconvene at the conclusion of this meeting. He anticipated sending the Board materials to review on the Thursday or Friday prior to the meeting. As requested by Commissioner Wooten, staff would provide “executive summaries” of projected income and expenditures for the current year with pluses/minuses of whether the amounts are up or down for the coming year. Also included will be what staff believe are major points of consideration that will impact the budget, for which staff would appreciate definitive feedback as to actions for the proposed budget.

Mr. Causey also reminded the Board of the schedule for the Board of Equalization and Review on April 21, 23 and 28, and the upcoming County Assembly Day on May 6<sup>th</sup>.

Mr. Causey applauded the efforts of Ms. Juanita Brewington and Mr. Clack for establishing a mailbox on the campus grounds to reduce the costs of post office box rental and travel to the Post Office for departments, an estimated savings of \$5,000 per year.

It was noted that the Board would convene their May meeting at 5:00 p.m. at Cooperative Extension for their annual report and dinner. Board members asked if arrangements could be made to meet with its legislative delegation and Senator Brown regarding the sales tax reallocation bill (S369). Staff to coordinate.

#### **Public Comments**

The floor was opened for public comments, and none were offered.

## **Recess to Reconvene**

Upon a motion made by Chairman Lockamy and seconded by Commissioner Kirby, the Board voted unanimously to recess to reconvene at 1:00 p.m. on April 20, 2015 in the County Auditorium.

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Billy C. Lockamy, Chairman

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Susan J. Holder, Clerk to the Board

The Sampson County Board of Commissioners reconvened at 1:15 p.m. on Monday, April 20, 2015 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Billy C. Lockamy, Vice Chairperson Sue Lee, and Commissioners Albert D. Kirby Jr., Harry Parker, and Clark H. Wooten.

The Chairman convened the meeting and called upon County Manager Ed Causey who noted that staff was seeking to find a balance in information provided to the Board to give summary information which allows the Board the opportunity to ask questions or request additional information in certain areas. He pointed out that on the FY 2014/15 - FY 2015/16 comparison sheets, the pay increases for the pay study implementation were not included as it would have distorted comparisons of the two year's expenditures. He further noted that no adjustments had yet been done to the department budgets; this will be done prior to providing the Board with the proposed budget. He noted that comments provided by Commissioner Wooten had been provided as well. He noted department heads were present not to make comments but to answer any questions the Board may have.

Finance Officer David Clack reviewed sheets comparing the FY 2014/2015 board approved budget with the FY 2015/16 budget requests, noting they represented only the General Fund; for DSS and Health, only the County's contribution to those departments was included. The column on the right he noted was the next tax support increase or decrease from the previous year - property tax and sales tax dollars. He called attention to the last column with notes, which corresponded to comments and explanations found on a later page. He explained that page 3 outlined shared revenue resources, and noted anticipated increases in the tax base, and ad valorem tax and sales tax collections, and that fund balance appropriated remained the same. The final page provided was an explanation of how the pay plan implementation would be funded. (Copies of budget summary sheets are attached and become a part of these minutes.) Mr. Clack noted a change in the anticipated deficit to \$3,537,712, due to corrections in the budget numbers for the Library (the budget was amended previously to reduce the next tax support to \$676,533, a zero increase).

Mr. Clack noted that there would be some adjustments when he and the Manager reviewed the departmental budgets and when the tax base estimate was received - ad valorem tax and sales taxes were anticipated to increase.

Chairman Lockamy asked what the tax rate increase would be if all of the department requests were funded, and Mr. Clack stated this would amount to almost a nine cent increase.

Mr. Clack noted that the school allocations were based upon anticipated student numbers (combined) of 11,664 students, versus the current student population was 11,556. The full state planning estimate was not yet available.

Commissioner Wooten applauded the Community College for letting the Board know their full needs and for the work they were doing. In an effort to mitigate the deficit of \$3.5 million, he suggested considering funding only their skin roof and HVAC (\$309,000) and holding on the remainder of their request, thus reducing the request by \$2,230,000.

Vice Chairperson Lee asked about the expenditure for Courts, and it was explained that this was for the completion of the Courthouse security cameras high speed internet connection.

Chairman Lockamy asked about the Library, and Mr. Clack explained there was no requested increased tax support, an amended budget had been submitted. He noted their decrease in revenue was reduction in capital outlay from last year and a reduction in grant revenue from the state in the amount of \$6,600. Vice Chairperson Lee asked about the budget reduction scenarios from the previous budget year, including the Library's offer not to replace a retiring position. It was noted that none of the scenarios were implemented, although all of them were still viable if the Board wished to discuss them. Chairman Lockamy asked the Manager if any of the scenarios could be used this year, and Mr. Causey stated he did not have enough familiarity with them to talk off the cuff at that moment.

The Board discussed the desire to complete the budget by June 30<sup>th</sup> this year and need for direction to the staff. Mr. Causey noted from the standpoint of the Community College's \$2.5 million request, they certainly wanted to get that funded as soon as possible, but as good citizens recognized that the Board would have to get there. He noted that he would be thinking in terms of long-term capital reserve needs, realizing that some of them are having to be funded in the short term. With the budgeting of \$309,000 for the College this year and the \$450,000 already budgeted for the Expo Center roof, he would consider that a "pool" of \$750,000 fixed expenditures for subsequent years for immediate capital needs or cash in capital reserves.

Commissioner Wooten noted that the amount of increase for the school systems seemed reasonable, and Mr. Causey noted that the County Schools had

already submitted a budget after an overall reduction of expenditures of 10%. Both school systems have declining fund balances, he noted.

Commissioner Kirby shared his concern about talking at this point about one department versus another when they had an entire budget to deal with; it was too early to pick on any one department when cuts might need to be made in others. Clearly, he noted, there were cuts to be made, and everybody needed to be looked at.

Vice Chairperson Lee asked for parameters about when the Board needed to give the Manager recommendations to allow him to complete the proposed budget for the Board, and Mr. Causey stated that he needed some direction now. He explained that the proposed budget must be presented to the Board at their June meeting, and the process of discussion/preparation takes a good three weeks. It would be helpful, he stated, to know the things the Board was not interested in doing, thus eliminating major discussion points in June to facilitate a June 30<sup>th</sup> budget adoption. Commissioner Kirby observed that delays in budget adoption in previous years were related to health issues of Board members.

Commissioner Wooten stated that he had expected to see a greater reduction in the County contribution to Social Services. Mr. Clack explained that the sheets were comparing approved budgets; the approved budget for last year included a cut of \$330,000 out of State/County Special Assistance expenditures, which ultimately had to be funded. The requested budget includes the previously approved hiring of 12 workers and still has a budget reduction of over \$317,000 in County assistance.

Commissioner Parker asked about the pay plan implementation, and Mr. Causey reviewed the information sheets provided on the funding for implementation. It was acknowledged that additional cuts would be made in ensuing years, with work to perfect them beginning in June.

Mr. Causey stated he was cautiously optimistic about the budget and developing a budget without a 3 ½ - 4 cent tax increase. Commissioner Kirby asked about the appropriation of fund balance, and Mr. Causey and Mr. Clack explained that it would be appropriated as usual, but it was not anticipated that it would be spent due to lapsed salaries, etc. The Board noted its disinclination to appropriate fund balance, and staff discussed the use of fund balance appropriation to stabilize the movement of tax rates up and down over the years.

Commissioner Wooten stated there were many places that could be cut, but that as far as he and his District I constituents were concerned, the Board could close the Recreation department, and its \$600,000 could be better spent elsewhere. Commissioner Parker stated that he represented District 4, and he was totally against that because it was one of the only recreation outlets that they had combined with 5-6 different schools. Recreation there was a very important issue for the children's sake. For his district, he stated, he could not go along with that. Commissioner Wooten asked if Commissioner Parker believed that the department was world class, and Commissioner Parker stated that he thought it was sufficient for what they had, the County was not a Mercedes county. He noted that unlike Commissioner Wooten's district, his district did not have the self-supported people who could go out and support the program; they depended on the Recreation department to do it. Commissioner Wooten stated the self-support in his district was only a small piece, the difference in his district is they have a choice where they go and take their recreation; they take their recreation in Harnett County. He stated that this said a lot about the level of service being provided in Sampson County.

There were no further comments or direction for the County Manager. Upon a motion made by Commissioner Parker and seconded by Vice Chairperson Lee, the Board voted unanimously to adjourn.

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Billy C. Lockamy, Chairman

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Susan J. Holder, Clerk to the Board



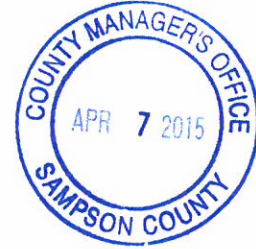


**SAMPSON COUNTY  
EMERGENCY  
MANAGEMENT  
SERVICES**

RONALD BASS  
DIRECTOR  
(910) 592-8996

POST OFFICE BOX 8, CLINTON, NORTH CAROLINA 28329-0008

**M**EMORANDUM:



**TO:** Mr. Edwin W. Causey, County Manager

**FROM:** *RB*  
Ronald Bass, Emergency Management

**DATE:** April 7, 2015

**SUBJECT: Wayne Community College Field Internship Agreement**

Enclosed please find a Field Internship Agreement between Wayne Community College and Sampson County EMS. This agreement will allow students who are in training the opportunity to ride with EMS in order to receive credit hours as required for course completion. The students will be allowed to perform skills under the supervision of EMS employees who have been cleared as a preceptor.

If you concur I would like to ask that this agreement be submitted to the Board of Commissioners for consideration and approval. If you may have any questions please feel free to contact me.

RB/dhd

Enclosure

MEMORANDUM OF UNDERSTANDING

WAYNE COMMUNITY COLLEGE

And

SAMPSON COUNTY EMS

THIS AGREEMENT made this 1<sup>st</sup> day May 2015 by and between **WAYNE COMMUNITY COLLEGE** (hereinafter referred to as the **COLLEGE**), and **SAMPSON COUNTY EMS**. (hereinafter referred to as the **AGENCY**);

WITNESSETH

**WHEREAS** the **AGENCY** has given and desires to continue to give special attention and strong support to the needs of the Health Related programs of the **COLLEGE**; and

**WHEREAS** the **AGENCY** intends to continue to cultivate its clinical bonds with the **COLLEGE**; and

**WHEREAS THE COLLEGE**, is interested in providing educational opportunities in Health Related Programs and desires to continue its relationship with the **AGENCY**;

NOW THEREFORE, the parties agree as follows:

- I. **COLLEGE RESPONSIBILITIES** - It shall be the responsibility of the **COLLEGE** to do the following:
  - A) To sponsor and promote an educational program at the **COLLEGE** education in the health related disciplines.
  - B) To employ qualified faculty to develop, implement, and evaluate the Health Programs. The program director shall be responsible for coordinating the total curriculum.
  - C) To provide faculty to plan and to supervise clinical experiences and to evaluate student performance in accordance with course guidelines and objectives.
  - D) To require each student and/or faculty assigned to the **AGENCY** to comply with the policies, procedures, rules and regulations of the **AGENCY**, as the same may be from time to time amended, including but not limited to the employee Health and Infection Control Policies; and the confidentiality Policy, regarding the records of those served by the **AGENCY**; and the blood and body fluid exposure policies in effect during any student and/or faculty rotation.
  - E) To provide the **AGENCY** with a rotation schedule to include the names, numbers of the students, the level of the students, time, days, clinical area and responsible instructor.

**MEMORANDUM OF UNDERSTANDING**  
**Wayne Community College**

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Page 2 of 5

F) To require students and faculty to carry adequate professional liability insurance while at the **AGENCY**. The limits of liability of said insurance shall be at least one million dollars (\$1,000,000.00) per occurrence and three million dollars (\$3,000,000.00) per aggregate. Proof of such coverage shall be maintained by the director of the program and available upon request. A criminal background check and drug testing are done prior to beginning clinical rotations. Upon request of the **AGENCY** this information will be made available prior to clinical.

G) To remove any student from the **AGENCY**, whenever in the opinion of the **AGENCY** and the **COLLEGE**, it is deemed to be in the best interest of either the **AGENCY** consumers and/or employees.

H) To recommend for placement in the clinical education program of the facility only those students who have earned a satisfactory or passing grade point average as defined by the **COLLEGE**.

I) To provide the **AGENCY** with copies of current course syllabi, and written evaluations of the clinical experiences upon request of the **AGENCY**.

J) To adhere to the essential guidelines for the applicable accrediting bodies for the particular Health fields covered pursuant to this agreement.

K) To cooperate with Agency facilitator and/or designee, to assign students to specific areas with the **AGENCY**.

II. **AGENCY RESPONSIBILITIES** – It shall be the responsibility of the **AGENCY** as follows:

A) To offer its facilities as a clinical learning experience to the **COLLEGE'S** enrolled students in Health programs and to foster among its staff and employees, both technical and professional, a “teaching attitude” of helpfulness to the **COLLEGE'S** students and/or faculty.

B) To retain direct **responsibility** for and control of its health delivery services.

C) To provide sufficient and qualified supervisory and staff personnel, as required by the particular Boards governing the areas within the **AGENCY** selected for learning experiences for the students.

D) To provide opportunities for faculty-staff planning.

E) To provide sufficient and properly maintained equipment and supplies suitable for students use within the facility.

F) To provide faculty and students access to first aid and emergency care for illnesses and/or accidents occurring on the property operated by the **AGENCY**. Costs for such care shall be the responsibility of the faculty member or student receiving such services: except in the event, the exposure may have resulted from any error or omission by the **AGENCY** and/or its agents or employees, the Agency facilitator or designee shall notify the Health Program director regarding assistance from the **AGENCY** for diagnostic tests, including but not limited to RPR, Hepatitis B surface Antibody, Hepatitis B Surface Antigen, HIV for exposed student/faculty and source person.

G) To give to the **COLLEGE** consideration with other educational institutions with respects to the scheduling for the use of the **AGENCY** for all purposes set out in this Memorandum of Understanding.

H) To cooperate with the Program Director, or designee, to assign students to specific areas within the **AGENCY**.

I) To provide an orientation session to include rules and regulations, policies and a tour of the **AGENCY** for the students and faculty prior to their first clinical experience.

### **III. MUTUAL RESPONSIBILITIES:**

A) **TERMS:** The term of this Agreement shall commence as of the date first found above and shall continue in full force and effect until mutually dissolved. Either party shall have the right to terminate this Agreement with or without cause, upon ninety (90) days notice in writing to the other party.

B) **EQUAL EMPLOYMENT AFFIRMATIVE ACTION EMPLOYERS:** The parties agree that they are Equal Employment Affirmative Action Employers and shall not discriminate in any manner against any student or faculty member regardless of race, color, national origin, religion, sex, age or disability.

C) **AGENCY:** Under no circumstances are any other **COLLEGE** faculty or students to be considered agents or employees of the **AGENCY** while they are engaged in clinical activities/supervising students from the **COLLEGE**.

D) **SCHEDULING:** Clinical scheduling (for priority commitment) will be designated each year at a joint conference between the **AGENCY** and the **COLLEGE** and other affiliating schools.

E) **DISMISSAL:** Only the **COLLEGE** shall have the authority to dismiss students from any Health Program.

**MEMORANDUM OF UNDERSTANDING**  
**Wayne Community College**

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Page 4 or 5

F) **MODIFICATION:** This agreement may be modified or amended at any time by mutual consent. Such amendment shall be in writing with said writing signed by both parties.

G) **ENTIRE AGREEMENT AND AMENDMENTS:** This Agreement contains the entire understanding between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous written or oral negotiations in agreement between them regarding the subject matter hereof.

H) **LIABILITY:** The **COLLEGE** on its behalf accepts responsibility for its tortuous acts to the extent allowed under the North Carolina Tort Claims Acts, North Carolina General Statutes 143-300.1 et seq. and accepts responsibility for any and all claims, losses, liabilities, demands, damages or any other financial demands that may be alleged or realized due to its own negligence and or negligence of its agents, employees or students while in the performance of their duties or assignment pursuant to this Agreement to the extent permitted by law, except that the **COLLEGE** does not agree to hold harmless the **AGENCY** from any claims which may have resulted from any error omission by the **AGENCY** and/or its agents or employees.

I) **SEVERABILITY:** If any provision of this agreement is determined to be invalid or unenforceable, the provision shall be deemed to be severable from the remainder of the Agreement and shall not cause the invalidity or unenforceability of the remainder of the Agreement.

J) **WAIVER CLAUSE:** The failure by the party at any time to require performance by the other party of any provision hereof shall not effect in any way the right to require such performance at a later time not shall the waiver by either party of a breach of any provision hereof be taken or be held to be waiver of such provision.

K) **ASSIGNMENT:** This agreement is personal to each of the parties hereto, and neither party may assign nor delegate any of its rights or obligations without first obtaining the written consent of the other party unless otherwise provided for in this Agreement. Any purported assignment without prior written consent shall be null and void.

L) **STANDARDS:** Shall be adhered to.

M) **NOTICE:** Any notice required or permitted to be given hereunder shall be in writing and shall be deemed to have been given when delivered personally or 3 days after being mailed to the following address:

SAMPSON COUNTY EMS  
ATTN: ANGELA MCGILL  
PO BOX 8  
CLINTON, NC 28328

WAYNE COMMUNITY COLLEGE  
ATTN: BEVERLY DEANS, DIRECTOR  
EMS, FIRE & LAW ENFORCEMENT  
PO BOX 8002  
GOLDSBORO, N.C. 27533

**MEMORANDUM OF UNDERSTANDING**  
**Wayne Community College**

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Page 5 of 5

Health Programs: Paramedic  
EMT-Intermediate  
EMT-Basic

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first written above.

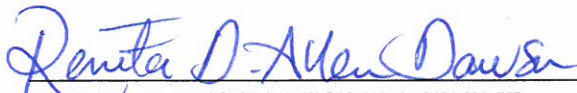
  
\_\_\_\_\_  
RONALD BASS, EMS DIRECTOR

4-7-15  
\_\_\_\_\_  
DATE

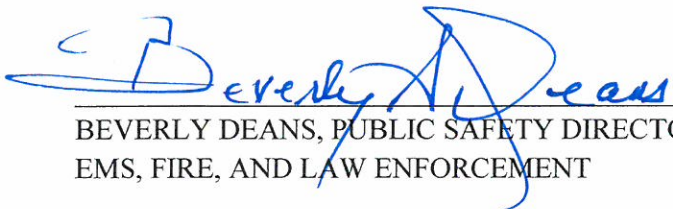
\_\_\_\_\_  
EDWIN CAUSEY, COUNTY MANAGER

\_\_\_\_\_  
DATE

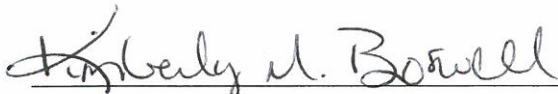
**WAYNE COMMUNITY COLLEGE**

  
\_\_\_\_\_  
RENITA DAWSON, VICE PRESIDENT  
CONTINUING EDUCATION SERVICES

3-17-15  
\_\_\_\_\_  
DATE

  
\_\_\_\_\_  
BEVERLY DEANS, PUBLIC SAFETY DIRECTOR  
EMS, FIRE, AND LAW ENFORCEMENT

03-17-2015  
\_\_\_\_\_  
DATE

  
\_\_\_\_\_  
KIMBERLY M. BOSWELL, EMS COORDINATOR

March 14, 2015  
\_\_\_\_\_  
DATE



**OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR**

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

6856

**JIM JOHNSON**  
Tax Administrator

Telephone 910-592-8146  
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS  
406 COUNTY COMPLEX ROAD, BUILDING C  
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by \_\_\_\_\_ in \_\_\_\_\_ Township, Sampson County, for the year(s) and in the amount(s) of:

	YEAR	
2012 GMC	2014	\$ 122.15
1996 Chev	2014	\$ 8.01
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
TOTAL REFUND		\$ 130.16

2012 GMC - BFL6308  
1996 Chev - XNP9005  
Surrendered Tags  
TF Title

These taxes were assessed through clerical error as follows.

Co2 County Tax	118.06
School Tax	_____
FI4 Fire Tax	12.10
City Tax	_____
TOTAL \$	130.16

Yours very truly

Mailing Address.

X Jesse Bishop Carlisle M.K.C.  
Taxpayer

Jesse B. Carlisle  
X PO Box 552  
Roseboro, NC 28382

X Social Security # \_\_\_\_\_  
RECOMMEND APPROVAL:

[Signature]  
Sampson County Tax Administrator



**OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR**

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

6843

JIM JOHNSON  
Tax Administrator

Telephone 910-592-8146  
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS  
406 COUNTY COMPLEX ROAD, BUILDING C  
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Victor Lee Smith Jr in NC Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2014</u>	\$ <u>226.93</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL REFUND \$ 226.93

These taxes were assessed through clerical error as follows.

vehicle sold / tag returned  
Tag # BFM650U  
13 Tagt MP

County Tax	<u>159.62</u>
School Tax	_____
<del>Fire Tax</del>	_____
City Tax	<u>67.31</u>
TOTAL \$	<u>226.93</u>

Yours very truly

Victor Lee Smith Jr  
Taxpayer

Mailing Address.

Victor Lee Smith Jr  
207 Sunset St  
Newton Grove NC 28366

Social Security # \_\_\_\_\_

RECOMMEND APPROVAL:

Jim Johnson  
Sampson County Tax Administrator

**OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR**

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

6828

**JIM JOHNSON**  
Tax Administrator

Telephone 910-592-8146  
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS  
406 COUNTY COMPLEX ROAD, BUILDING C  
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Thornton Homes Co.  
South River in South River Township, Sampson County, for the year(s) and in the amount(s) of: 16-0915480-01

YEAR	
<u>2012</u>	\$ <u>59.61</u>
<u>2013</u>	\$ <u>59.61</u>
<u>2014</u>	\$ <u>62.64</u>
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>181.86</u>

These taxes were assessed through clerical error as follows.

*Tax Parcel Double Billed  
for 2012-2014*

G-01 County Tax	<u>161.67</u>
School Tax	_____
F22 Fire Tax	<u>20.19</u>
City Tax	_____
TOTAL \$	<u>181.86</u>

Yours very truly

Marshall W. Thoms  
Taxpayer

Mailing Address.

Thornton Homes Co.  
2270 Moltonville Rd  
Clinton, NC 28328

Social Security # \_\_\_\_\_  
RECOMMEND APPROVAL:

Jim Johnson  
Sampson County Tax Administrator

**COUNTY OF SAMPSON  
BUDGET AMENDMENT**

**MEMO:**

April 22, 2015

FROM: Lorie Sutton, Director of Aging

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2014-2015

1. It is requested that the budget for the Aging Department  
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02558660-544000	PCII - Contracted Services		\$ 5,351.00
02558670-544000	Home Repairs - Contracted Labor		\$ 2,061.00
02558680-526200	Senior Center - Dept Supplies	\$ 2,443.00	
02558680-526201	Senior Center - Dept Supplies - Equipment	\$ 500.00	
02558680-531100	Senior Center - Travel	\$ 200.00	
02558710-522100	ADHC - Food Provision	\$ 800.00	
02558710-526200	ADHC - Departmental Supplies	\$ 5,958.00	
02558710-531100	ADHC - Travel	\$ 200.00	
02558710-531100	ADHC - Telephone & Postage	\$ 455.00	
02558800-522100	Nutrition - Food provision		\$ 3,840.00
02558800-596000	Nutrition - Transportation	\$ 696.00	
<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02035866-403601	Mid-Carolina - HCCBG - PCII		\$ 5,351.00
02035867-403601	Mid-Carolina - HCCBG - Home Repair		\$ 2,061.00
02035868-403601	Mid-Carolina - HCCBG - Senior Center	\$ 3,143.00	
02035871-403601	Mid-Carolina - HCCBG - ADHC	\$ 7,413.00	
02035880-403601	Mid-Carolina - HCCBG - Nutrition		\$ 3,840.00
02035880-403665	Mid-Carolina - HCCBG - Nutrition Transporta	\$ 696.00	

2. Reason(s) for the above request is/are as follows:

To make budget revisions to the Home & Community Block Grant Budget. This will reallocate State/Fed funds from service areas who are under serving units to those who are serving increased numbers.

Lorie B Sutton  
(Signature of Department Head)

**ENDORSEMENT**

1. Forwarded, recommending approval/disapproval.

4/22, 2015  
[Signature]  
(County Finance Officer)

**ENDORSEMENT**

1. Forwarded, recommending approval/disapproval.

Date of approval/disapproval by B.O.C.

20  
[Signature]  
(County Manager & Budget Officer)

# Sampson County Department of Aging

Lorie Sutton  
Director

## Services

CAP/DA Program

Family Caregiver

Nutrition Program

In-Home Aide Services

Information & Referral

Adult Day Health Care

Transportation

Home Repairs

Garland Senior Center

Butler Court Senior Center

371 Rowan Road  
Clinton, NC 28328  
910-592-4653  
Fax 910-590-2142

lbsutton@sampsonnc.com  
www.sampsonnc.com

## Memorandum

TO: Susan Holder, Assistant County Manager

FROM: Lorie Sutton, Aging/Transportation Services Director

DATE: April 22, 2015

RE: FY 14-15 Home & Community Block Grant Budget – Revision#3

Attached is revision #3 to the FY 14-15 Home and Community Block Grant budget. In reviewing the budget numbers for the 3<sup>rd</sup> quarter we have not been able to meet our units in several service areas which will cause our revenues to be short. I would like to revise this budget and move the funding to areas that can use this money before June 30<sup>th</sup>.

Also attached is the County Budget Amendment.

I need the Finance Officer's signature and the Chairman's signature on the DOA-732. Please let me know if you have any questions or concerns.

Thank you.

/ls

Attachment: DOA-732, County Budget Amendment

NAME AND ADDRESS  
 COMMUNITY SERVICE PROVIDER  
 Sampson County Dept of Aging  
 405 County Complex Rd, Suite 140  
 Clinton, NC 28328

Home and Community Care Block Grant for Older Adults  
 County Funding Plan  
 Provider Services Summary

DOA-732 (Rev. 2/14)  
 County Sampson  
 July 1, 2014 through June 30, 2015  
 REVISION # 3 , DATE : 4-22-2015

Services	Ser. Delivery		Block Grant Funding				B Required Local Match	C Net* Serv Cost	D NSIP Subsidy	E Total Funding	F Projected HCCBG Units	G Projected Reimburse Rate	H Projected HCCBG Clients	I Projected Total Units
	(Check One)		Access	Total										
	Direct	Purch.		In-Home	Other									
Adult Day Health Care	X			82512		9168	91680		91680	2292	40.00	12		
In-Home Aide	X			96790		10754	107544		107544	7227	14.88	18		
Home Improvements	X			89939		9993	99932		99932			77		
Senior Center	X				38844	4316	43160		43160			125		
Transportation	X		24152			2684	26836		26836	3764	7.13	25		
Information & Assist	X		19042			2116	21158		21158			1200		
Congregate Meals	X				81929	9103	91032	16858	107890	22477	4.05	149		
Home Delivered Meals	X				125025	13892	138917	23679	162596	31572	4.40	158		
77						0	0		0					
						0	0		0					
						0	0		0					
						0	0		0					
						0	0		0					
						0	0		0					
						0	0		0					
						0	0		0					
Total			43194	269241	245798	558233	62026	620259	660796	67332	1764	1764	0	

\* Adult Day Care & Adult Day Health Care Net Service Cost

ADHC	
ADHC	40.00
Net Ser. Cost Total	40.00

Certification of required minimum local match availability.  
 Required local match will be expended simultaneously  
 with Block Grant Funding.

*[Signature]*  
 Date 4/22/15

Authorized Signature, Title  
 Community Service Provider  
 Date

Signature, Chairman, Board of Commissioners  
 Date



**COUNTY OF SAMPSON  
BUDGET AMENDMENT**

**MEMO:**

4/20/2015

FROM: Sampson County Health Department

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2014-2015

1. It is requested that the budget for the Diabetes Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12551110-526200	DEPARTMENT SUPPLIES	1,360.00	
12551110-549100	DUES & SUBSCRIPTIONS	140.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12535111-404000	STATE ASSISTANCE	1,500.00	

2. Reason(s) for the above request is/are as follows:  
Allocate State funding received for the Diabetes Program

Wanda Johnson  
(Signature of Department Head)

**ENDORSEMENT**

1. Forwarded, recommending approval/disapproval.

4/20, 2015  
[Signature]  
(County Finance Officer)

**ENDORSEMENT**

1. Forwarded, recommending approval/disapproval.

\_\_\_\_\_, 20\_\_\_\_  
[Signature]  
(County Manager & Budget Officer)

\_\_\_\_\_  
Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON  
BUDGET AMENDMENT**

**MEMO:** \_\_\_\_\_ 4/20/2015

FROM: Sampson County Health Department \_\_\_\_\_ Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2014-2015

1. It is requested that the budget for the Healthy Carolinians Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12551570-529900	MISCELLANEOUS EXPENSE	300.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
125385157-4084012	DONATIONS	300.00	

2. Reason(s) for the above request is/are as follows:

Allocate donations received for Teen Health Fair

Wade Palmer

(Signature of Department Head)

**ENDORSEMENT**

1. Forwarded, recommending approval/disapproval.

4/20, 2015

[Signature]

(County Finance Officer)

**ENDORSEMENT**

1. Forwarded, recommending approval/disapproval.

\_\_\_\_\_, 20\_\_\_\_

[Signature]

(County Manager & Budget Officer)

\_\_\_\_\_  
Date of approval/disapproval by B.O.C.



**COUNTY OF SAMPSON  
BUDGET AMENDMENT**

**MEMO:** \_\_\_\_\_ 4/20/2015

FROM: Sampson County Health Department \_\_\_\_\_ Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2014-2015

1. It is requested that the budget for the BCCCP \_\_\_\_\_ Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12551560-526200	DEPARTMENT SUPPLIES	500.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
125385156-408401	DONATIONS	500.00	

2. Reason(s) for the above request is/are as follows:

Allocate donations received from Susan G. Koeman - Passing the Promise Grant

Walter Reed

(Signature of Department Head)

**ENDORSEMENT**

1. Forwarded, recommending approval/disapproval.

4/27, 20 15

[Signature]

(County Finance Officer)

**ENDORSEMENT**

1. Forwarded, recommending approval/disapproval.

\_\_\_\_\_, 20\_\_\_\_

[Signature]

(County Manager & Budget Officer)

\_\_\_\_\_  
Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON  
BUDGET AMENDMENT**

**MEMO:**

March 26, 2015

Date

FROM: Lorie Sutton, Director of Aging

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2014-2015

1. It is requested that the budget for the Aging Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02558670-526200	Home Repairs - Dept Supplies	\$ 600.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02035867-408403	Home Repairs - Fan Project	\$ 600.00	

2. Reason(s) for the above request is/are as follows:  
To budget funding for Operation Project Fan.

Lorie B Sutton  
(Signature of Department Head)

**ENDORSEMENT**

1. Forwarded, recommending approval/disapproval.

4/27, 2015  
[Signature]  
(County Finance Officer)

**ENDORSEMENT**

1. Forwarded, recommending approval/disapproval.

\_\_\_\_\_, 20\_\_\_\_  
[Signature]  
(County Manager & Budget Officer)

\_\_\_\_\_  
Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON  
BUDGET AMENDMENT**

**MEMO:**

4/13/2015

FROM: JIM JOHNSON

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

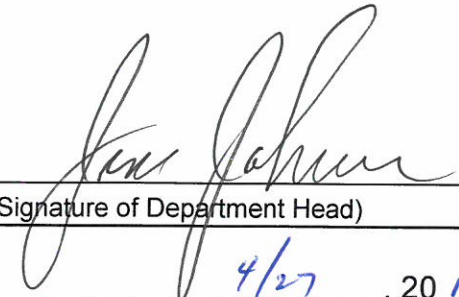
SUBJECT: Budget Amendment for fiscal year 2014-2015

1. It is requested that the budget for the \_\_\_\_\_ TAX \_\_\_\_\_ Department  
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11141400-519100	PROFESSIONAL SERVICES	14,000.00	


<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11141400-404125	LEGAL FEES COLLECTED	14,000.00	

2. Reason(s) for the above request is/are as follows:  
LEGAL SERVICES FOR FORECLOSURES

  
 \_\_\_\_\_  
 (Signature of Department Head)


**ENDORSEMENT**

1. Forwarded, recommending approval/disapproval.

\_\_\_\_\_  
 4/27, 2015  
  
 \_\_\_\_\_  
 (County Finance Officer)

**ENDORSEMENT**

1. Forwarded, recommending approval/disapproval.

\_\_\_\_\_, 20\_\_\_\_  
  
 \_\_\_\_\_  
 (County Manager & Budget Officer)

\_\_\_\_\_  
Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON  
BUDGET AMENDMENT**

April 27, 2015

**MEMO:**

FROM: David K. Clack, Finance Officer  
 TO: Sampson County Board of Commissioners  
 VIA: County Manager & Finance Officer  
 SUBJECT: Budget Amendment for fiscal year 2014-2015

1. It is requested that the budget for the Airport Department be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141250-535100	Maint/Repair bldgs and grounds	10,230.00	
21941250-582096	Transfer to general fund	10,230.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034125-409619	Transfer from capital reserve	10,230.00	
21034125-409900	Fund balance appropriated	10,230.00	

2. Reason(s) for the above request is/are as follows:

To budget funds to install fencing along the south side of the Airport behind the Naylor property. This is a safety issued identified by the Airport Advisory Board. See memo attached.

  
 \_\_\_\_\_  
 (Signature of Department Head)

**ENDORSEMENT**

1. Forwarded, recommending approval/disapproval.

\_\_\_\_\_, 4/27, 2015

  
 \_\_\_\_\_  
 (County Finance Officer)

**ENDORSEMENT**

1. Forwarded, recommending approval/disapproval.

\_\_\_\_\_, 20\_\_

  
 \_\_\_\_\_  
 (County Manager & Budget Officer)

\_\_\_\_\_  
 Date of approval/disapproval by B.O.C.



## David Clack

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**From:** Shawn Purvis <spurvis@cityofclintonnc.us>  
**Sent:** Thursday, April 23, 2015 8:39 PM  
**To:** David Clack  
**Cc:** Ed Causey; Joel Starling; Jason Kennedy; Naylor, Jim  
**Subject:** Airport Funds Request  
**Attachments:** Sampson airport new fence.doc; Airport Minutes 1-20-15.docx



David

Please allow this email to serve as an official request for any necessary budget amendment and approval by the Board of Commissioners to install fencing along the south side of the Clinton-Sampson Airport behind the Naylor property. At their January 20, 2015, meeting, the Airport Advisory Board voted to move forward with fence improvements for the safety of the airport. I have attached minutes from the meeting as well as the fence quote and confirmed with Mr. Barbour that the quote is still good. I would like to request a 10 percent contingency for incidentals to be safe. This would make the total \$10,230. I am working with Mr. Naylor to firm up the fence location so that I can request the easement agreements from the County Attorney. Once I have the easement agreements executed and budget approval we can begin constructing the fence. Please let me know if there is anything else you need from me.

Thank you  
Shawn

Shawn Purvis, ICMA-CM Candidate  
City Manager  
221 Lisbon St.  
Clinton, NC 28328



(910) 592-1961   
(910) 590-3127   
[www.cityofclintonnc.us](http://www.cityofclintonnc.us)



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Please note that email sent to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.

**APPLICATION  
PUBLIC SCHOOL BUILDING CAPITAL FUND  
NORTH CAROLINA EDUCATION LOTTERY**

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

County: Sampson

Contact Person: David K. Clack

LEA: Clinton City

Title: Finance Director

Address: 406 County Complex Rd, Ste 120 Clinton, NC 28328

Phone: 910-592-7181

Project Title: USDA Loan Clinton High School

Location: Clinton, NC 28328

Type of Facility: New High School

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

(3) No county shall have to provide matching funds...

(4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.

(5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: Debt payment on USDA Community Facilities Loan issued July, 2006

Estimated Costs:

Purchase of Land _____	\$ _____	
Planning and Design Services _____	_____	
New Construction _____	_____	
Additions / Renovations _____	_____	
Repair _____	_____	
Debt Payment / Bond Payment _____		312,719.00
<b>TOTAL _____</b>	<b>\$ _____</b>	<b>312,719.00</b>

Estimated Project Beginning Date: \_\_\_\_\_ Est. Project Completion Date: \_\_\_\_\_

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 312,719.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

\_\_\_\_\_  
(Signature — Chair, County Commissioners)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature — Chair, Board of Education)

\_\_\_\_\_  
(Date)

**APPLICATION  
PUBLIC SCHOOL BUILDING CAPITAL FUND  
NORTH CAROLINA EDUCATION LOTTERY**

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

County: Sampson

Contact Person: David K. Clack

LEA: Sampson County

Title: Finance Director

Address: 406 County Complex Rd., Ste 120, Clinton, NC 28328

Phone: 910-592-7181

Project Title: 2006 COPs Issue School Construction

Location: Clinton, NC 28328

Type of Facility: New Union and Midway High Schools

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: Debt payment on \$55,060,000 Certificates of Participation issued November, 2006

Estimated Costs:

Purchase of Land _____	\$ _____	
Planning and Design Services _____	_____	
New Construction _____	_____	
Additions / Renovations _____	_____	
Repair _____	_____	
Debt Payment / Bond Payment _____		860,795.00
<b>TOTAL _____</b>	<b>\$ _____</b>	<b>860,795.00</b>

Estimated Project Beginning Date: \_\_\_\_\_ Est. Project Completion Date: \_\_\_\_\_

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 860,795.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

\_\_\_\_\_  
(Signature — Chair, County Commissioners)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature — Chair, Board of Education)

\_\_\_\_\_  
(Date)



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**SAMPSON COUNTY  
BOARD OF COMMISSIONERS**

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ITEM ABSTRACT

ITEM NO.     5

Meeting Date:    May 4, 2015	<input checked="" type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

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INFORMATION ONLY

*For all Board Information items, please contact the County Manager's Office if you wish to have additional information on any of the following.*

- a. 2015 County Health Rankings
- b. Atlantic Coast Pipeline Project Update
- c. Update - Sampson County Initiatives Implemented by Cumberland Community Action Program, Inc. (2014)

# 2015 *County Health Rankings* **North Carolina**

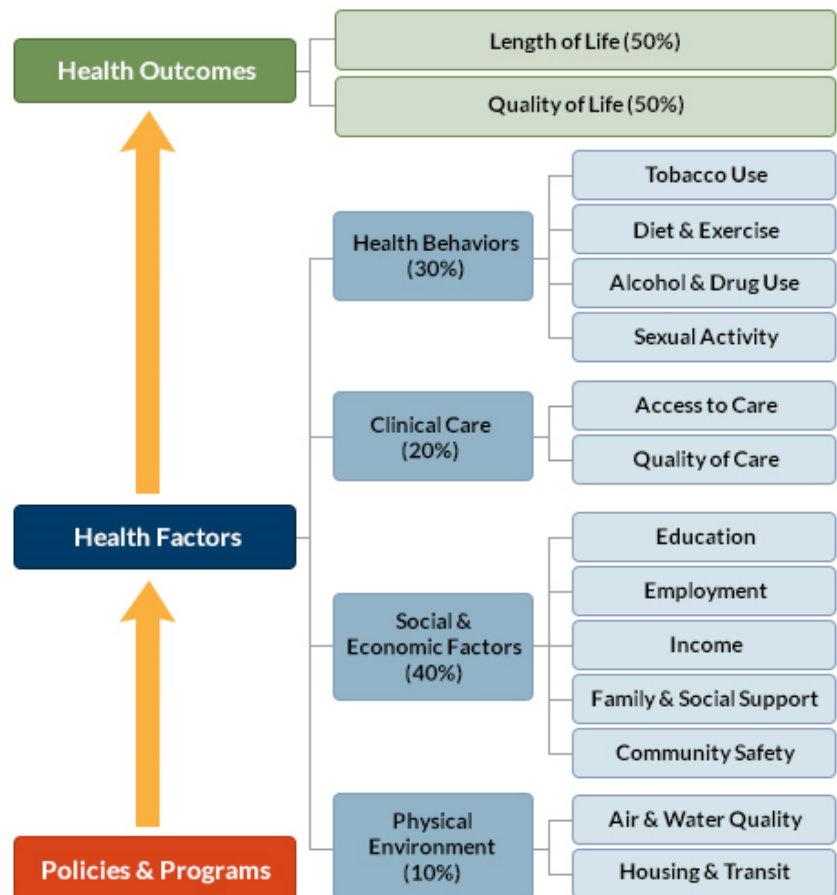


## INTRODUCTION

The *County Health Rankings & Roadmaps* program helps communities identify and implement solutions that make it easier for people to be healthy in their homes, schools, workplaces, and neighborhoods. The Robert Wood Johnson Foundation (RWJF) collaborates with the University of Wisconsin Population Health Institute (UWPHI) to bring this program to cities, counties, and states across the nation. Ranking the health of nearly every county in the nation, the *County Health Rankings* illustrate what we know when it comes to what is making people sick or healthy. The *Roadmaps to Health* and *RWJF Culture of Health Prize* show what we can do to create healthier places to live, learn, work, and play.

## WHAT ARE THE COUNTY HEALTH RANKINGS?

Published online at [countyhealthrankings.org](http://countyhealthrankings.org), the *Rankings* help counties understand what influences how healthy residents are and how long they will live. The *Rankings* are unique in their ability to measure the current overall health of each county in all 50 states. They also look at a variety of measures that affect the future health of communities, such as high school graduation rates, access to healthy foods, rates of smoking, obesity, and teen births. Communities use the *Rankings* to identify and garner support for local health improvement initiatives among government agencies, healthcare providers, community organizations, business leaders, policy makers, and the public.



## MOVING FROM DATA TO ACTION

*Roadmaps to Health* help communities bring people together to look at the many factors that influence health, select strategies that work, and make changes that will have a lasting impact. The *Roadmaps* focus on helping communities move from awareness about their county’s ranking to action

to improve people’s health. The *Roadmaps to Health* Action Center is a one-stop shop of information to help any community member or leader who wants to improve their community’s health by addressing factors that we know influence health, such as education, income, and community safety.

Within the Action Center you will find:

- Online step-by-step guidance and tools to move through the Action Cycle
- *What Works for Health* – a searchable database of evidence-informed policies and programs that can improve health

- Webinars featuring local community members who share their tips on how to build a healthier community
- Community coaches, located across the nation, who provide customized consultation to local leaders who request guidance in how to accelerate their efforts to improve health. You can contact a coach by activating the Get Help button at [countyhealthrankings.org](http://countyhealthrankings.org)

## LEARNING FROM OTHERS

At [countyhealthrankings.org](http://countyhealthrankings.org), we feature stories from communities across the nation who have used data from the *County Health Rankings* or have engaged in strategies to improve health. The *RWJF Culture of Health Prize* recognizes communities that are creating powerful partnerships and deep commitments to enable everyone in our diverse society to lead healthy lives now and for generations to come. The Prize is awarded annually by RWJF to honor communities that are working to build a Culture of Health by implementing solutions that give everyone the opportunity for a healthy life. In 2015, up to 10 winning communities will each receive a \$25,000 cash prize and have their stories shared broadly with the goal of inspiring locally driven change across the nation.

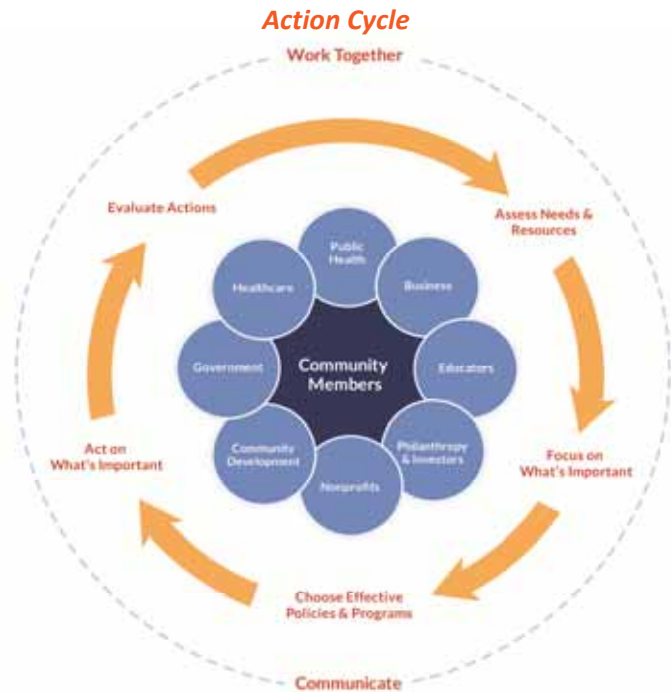
Prize winners are selected based on how well they demonstrate their community's achievement on their journey to a Culture of Health in the following areas:

- Defining health in the broadest possible terms
- Committing to sustainable systems changes and long-term policy-oriented solutions
- Cultivating a shared and deeply held belief in the importance of equal opportunity for health
- Harnessing the collective power of leaders, partners, and community members
- Securing and making the most of resources
- Measuring and sharing progress and results

Visit [countyhealthrankings.org](http://countyhealthrankings.org) or [rwjf.org/prize](http://rwjf.org/prize) to learn about the work of past Prize winners and the application process.

## HOW CAN YOU GET INVOLVED?

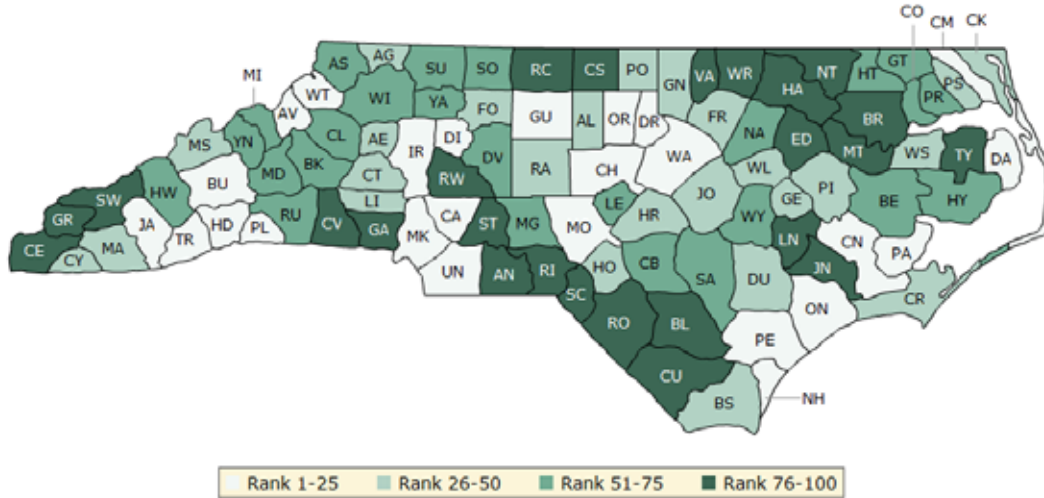
You might want to contact your local affiliate of United Way Worldwide or the National Association of Counties – their national parent organizations have partnered with us to raise awareness and stimulate action to improve health in their local members' communities. By connecting with other leaders interested in improving health, you can make a difference in your community. In communities large and small, people from all walks of life are taking ownership and action to improve health. Visit [countyhealthrankings.org](http://countyhealthrankings.org) to get ideas and guidance on how you can take action in your community. Working with others, you can improve the health of your community.



### HOW DO COUNTIES RANK FOR HEALTH OUTCOMES?

The green map below shows the distribution of North Carolina's **health outcomes**, based on an equal weighting of length and quality of life.

Lighter colors indicate better performance in the respective summary rankings. Detailed information on the underlying measures is available at [countyhealthrankings.org](http://countyhealthrankings.org).

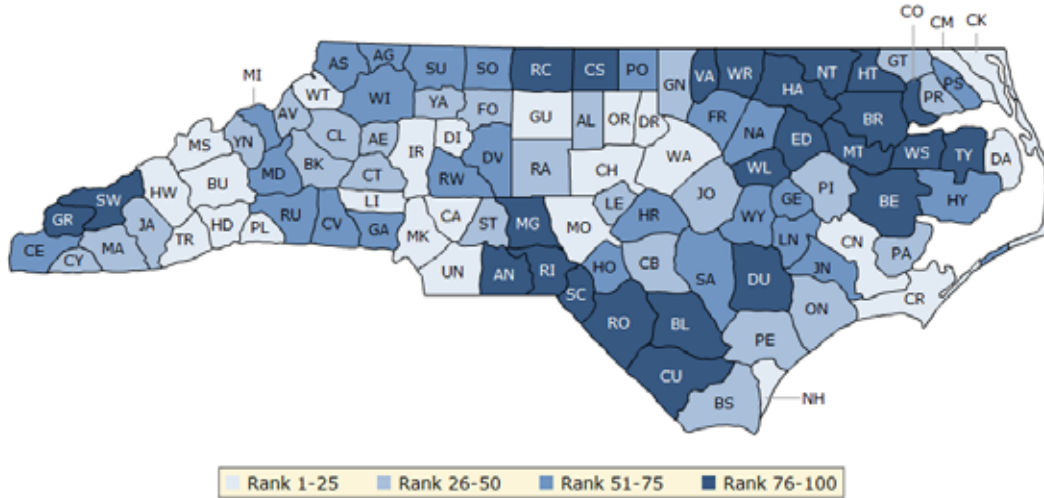


County	Rank	County	Rank	County	Rank	County	Rank
Alamance	34	Cumberland	73	Johnston	32	Randolph	38
Alexander	50	Currituck	26	Jones	89	Richmond	96
Alleghany	33	Dare	15	Lee	68	Robeson	95
Anson	84	Davidson	59	Lenoir	90	Rockingham	81
Ashe	52	Davie	12	Lincoln	31	Rowan	76
Avery	25	Duplin	42	Macon	40	Rutherford	72
Beaufort	63	Durham	11	Madison	28	Sampson	70
Bertie	82	Edgecombe	87	Martin	80	Scotland	98
Bladen	88	Forsyth	29	McDowell	75	Stanly	78
Brunswick	36	Franklin	46	Mecklenburg	5	Stokes	62
Buncombe	14	Gaston	77	Mitchell	57	Surry	53
Burke	65	Gates	66	Montgomery	55	Swain	94
Cabarrus	7	Graham	92	Moore	16	Transylvania	6
Caldwell	71	Granville	30	Nash	58	Tyrrell	93
Camden	19	Greene	49	New Hanover	8	Union	4
Carteret	35	Guilford	10	Northampton	91	Vance	97
Caswell	85	Halifax	99	Onslow	22	Wake	2
Catawba	45	Harnett	44	Orange	1	Warren	79
Chatham	9	Haywood	56	Pamlico	21	Washington	37
Cherokee	83	Henderson	13	Pasquotank	43	Watauga	3
Chowan	61	Hertford	74	Pender	20	Wayne	54
Clay	48	Hoke	47	Perquimans	60	Wilkes	67
Cleveland	86	Hyde	64	Person	27	Wilson	41
Columbus	100	Iredell	18	Pitt	39	Yadkin	51
Craven	23	Jackson	24	Polk	17	Yancey	69

### HOW DO COUNTIES RANK FOR HEALTH FACTORS?

The blue map displays North Carolina’s summary ranks for **health factors**, based on weighted scores for health behaviors, clinical care, social and economic factors, and the physical environment.

Lighter colors indicate better performance in the respective summary rankings. Detailed information on the underlying measures is available at [countyhealthrankings.org](http://countyhealthrankings.org).



County	Rank	County	Rank	County	Rank	County	Rank
Alamance	48	Cumberland	45	Johnston	40	Randolph	47
Alexander	29	Currituck	22	Jones	71	Richmond	95
Alleghany	58	Dare	24	Lee	49	Robeson	100
Anson	88	Davidson	56	Lenoir	70	Rockingham	87
Ashe	66	Davie	16	Lincoln	18	Rowan	57
Avery	37	Duplin	85	Macon	30	Rutherford	69
Beaufort	81	Durham	11	Madison	25	Sampson	62
Bertie	86	Edgecombe	97	Martin	76	Scotland	99
Bladen	93	Forsyth	27	McDowell	54	Stanly	34
Brunswick	32	Franklin	53	Mecklenburg	14	Stokes	74
Buncombe	6	Gaston	60	Mitchell	59	Surry	64
Burke	46	Gates	39	Montgomery	78	Swain	94
Cabarrus	10	Graham	84	Moore	13	Transylvania	15
Caldwell	36	Granville	43	Nash	67	Tyrrell	77
Camden	4	Greene	73	New Hanover	12	Union	3
Carteret	21	Guilford	20	Northampton	90	Vance	98
Caswell	91	Halifax	96	Onslow	28	Wake	2
Catawba	26	Harnett	63	Orange	1	Warren	92
Chatham	7	Haywood	23	Pamlico	35	Washington	79
Cherokee	52	Henderson	5	Pasquotank	68	Watauga	9
Chowan	83	Hertford	80	Pender	42	Wayne	51
Clay	33	Hoke	75	Perquimans	41	Wilkes	61
Cleveland	55	Hyde	72	Person	65	Wilson	82
Columbus	89	Iredell	17	Pitt	44	Yadkin	50
Craven	19	Jackson	38	Polk	8	Yancey	31

## 2015 COUNTY HEALTH RANKINGS: MEASURES AND NATIONAL/STATE RESULTS

Measure	Description	US Median	State Overall	State Minimum	State Maximum
<b>HEALTH OUTCOMES</b>					
Premature death	Years of potential life lost before age 75 per 100,000 population	7681	7212	4569	13560
Poor or fair health	% of adults reporting fair or poor health	17%	18%	11%	38%
Poor physical health days	Average # of physically unhealthy days reported in past 30 days	3.7	3.6	2.0	6.2
Poor mental health days	Average # of mentally unhealthy days reported in past 30 days	3.5	3.4	2.0	6.2
Low birthweight	% of live births with low birthweight (< 2500 grams)	8%	9.1%	6.1%	14.2%
<b>HEALTH FACTORS</b>					
<b>HEALTH BEHAVIORS</b>					
Adult smoking	% of adults who are current smokers	21%	20%	12%	44%
Adult obesity	% of adults that report a BMI ≥ 30	31%	29%	21%	40%
Food environment index	Index of factors that contribute to a healthy food environment, (0-10)	7.3	6.6	4.1	8.4
Physical inactivity	% of adults aged 20 and over reporting no leisure-time physical activity	27%	25%	16%	35%
Access to exercise opportunities	% of population with adequate access to locations for physical activity	65%	76%	7%	100%
Excessive drinking	% of adults reporting binge or heavy drinking	16%	13%	6%	28%
Alcohol-impaired driving deaths	% of driving deaths with alcohol involvement	31%	33%	0%	68%
Sexually transmitted infections	# of newly diagnosed chlamydia cases per 100,000 population	291	519	57	1153
Teen births	# of births per 1,000 female population ages 15-19	41	42	10	76
<b>CLINICAL CARE</b>					
Uninsured	% of population under age 65 without health insurance	17%	19%	15%	27%
Primary care physicians	Ratio of population to primary care physicians	2015:1	1448:1	16845:1	556:1
Dentists	Ratio of population to dentists	2670:1	1970:1	13786:1	542:1
Mental health providers	Ratio of population to mental health providers	1128:1	472:1	11650:1	168:1
Preventable hospital stays	# of hospital stays for ambulatory-care sensitive conditions per 1,000 Medicare enrollees	65.3	57	29	106
Diabetic monitoring	% of diabetic Medicare enrollees ages 65-75 that receive HbA1c monitoring	85%	89%	49%	95%
Mammography screening	% of female Medicare enrollees ages 67-69 that receive mammography screening	61%	68.2%	54.9%	81.7%
<b>SOCIAL AND ECONOMIC FACTORS</b>					
High school graduation	% of ninth-grade cohort that graduates in four years	85%	81%	68%	93%
Some college	% of adults ages 25-44 with some post-secondary education	56%	63.8%	33.6%	78.9%
Unemployment	% of population aged 16 and older unemployed but seeking work	7%	8.0%	5.3%	14.6%
Children in poverty	% of children under age 18 in poverty	24%	25%	13%	46%
Income inequality	Ratio of household income at the 80th percentile to income at the 20th percentile	4.4	4.8	3.5	7.8
Children in single-parent households	% of children that live in a household headed by single parent	31%	36%	22%	69%
Social associations	# of membership associations per 10,000 population	12.6	11.7	6.7	26.6
Violent crime	# of reported violent crime offenses per 100,000 population	199	355	70	819
Injury deaths	# of deaths due to injury per 100,000 population	73.8	64	36	123
<b>PHYSICAL ENVIRONMENT</b>					
Air pollution – particulate matter	Average daily density of fine particulate matter in micrograms per cubic meter (PM2.5)	11.9	12.3	11.4	13.4
Drinking water violations	% of population potentially exposed to water exceeding a violation limit during the past year	1.0%	4%	0%	77%
Severe housing problems	% of households with overcrowding, high housing costs, or lack of kitchen or plumbing facilities	14%	16%	11%	25%
Driving alone to work	% of workforce that drives alone to work	80%	81%	58%	90%
Long commute – driving alone	Among workers who commute in their car alone, % commuting > 30 minutes	29%	30%	15%	64%



## 2015 COUNTY HEALTH RANKINGS: DATA SOURCES AND YEARS OF DATA

	Measure	Data Source	Years of Data
<b>HEALTH OUTCOMES</b>			
<b>Length of Life</b>	Premature death	National Center for Health Statistics – Mortality files	2010-2012
<b>Quality of Life</b>	Poor or fair health	Behavioral Risk Factor Surveillance System	2006-2012
	Poor physical health days	Behavioral Risk Factor Surveillance System	2006-2012
	Poor mental health days	Behavioral Risk Factor Surveillance System	2006-2012
	Low birthweight	National Center for Health Statistics – Natality files	2006-2012
<b>HEALTH FACTORS</b>			
<b>HEALTH BEHAVIORS</b>			
<b>Tobacco Use</b>	Adult smoking	Behavioral Risk Factor Surveillance System	2006-2012
<b>Diet and Exercise</b>	Adult obesity	CDC Diabetes Interactive Atlas	2011
	Food environment index	USDA Food Environment Atlas, Map the Meal Gap	2012
	Physical inactivity	CDC Diabetes Interactive Atlas	2011
	Access to exercise opportunities	Business Analyst, Delorme map data, ESRI, & US Census Tigerline Files	2010 & 2013
<b>Alcohol and Drug Use</b>	Excessive drinking	Behavioral Risk Factor Surveillance System	2006-2012
	Alcohol-impaired driving deaths	Fatality Analysis Reporting System	2009-2013
<b>Sexual Activity</b>	Sexually transmitted infections	National Center for HIV/AIDS, Viral Hepatitis, STD, and TB Prevention	2012
	Teen births	National Center for Health Statistics – Natality files	2006-2012
<b>CLINICAL CARE</b>			
<b>Access to Care</b>	Uninsured	Small Area Health Insurance Estimates	2012
	Primary care physicians	Area Health Resource File/American Medical Association	2012
	Dentists	Area Health Resource File/National Provider Identification file	2013
	Mental health providers	CMS, National Provider Identification file	2014
<b>Quality of Care</b>	Preventable hospital stays	Dartmouth Atlas of Health Care	2012
	Diabetic monitoring	Dartmouth Atlas of Health Care	2012
	Mammography screening	Dartmouth Atlas of Health Care	2012
<b>SOCIAL AND ECONOMIC FACTORS</b>			
<b>Education</b>	High school graduation	data.gov, supplemented w/ National Center for Education Statistics	2011-2012
	Some college	American Community Survey	2009-2013
<b>Employment</b>	Unemployment	Bureau of Labor Statistics	2013
<b>Income</b>	Children in poverty	Small Area Income and Poverty Estimates	2013
	Income inequality	American Community Survey	2009-2013
<b>Family and Social Support</b>	Children in single-parent households	American Community Survey	2009-2013
	Social associations	County Business Patterns	2012
<b>Community Safety</b>	Violent crime	Uniform Crime Reporting – FBI	2010-2012
	Injury deaths	CDC WONDER mortality data	2008-2012
<b>PHYSICAL ENVIRONMENT</b>			
<b>Air and Water Quality</b>	Air pollution – particulate matter <sup>1</sup>	CDC WONDER environmental data	2011
	Drinking water violations	Safe Drinking Water Information System	FY2013-14
<b>Housing and Transit</b>	Severe housing problems	Comprehensive Housing Affordability Strategy (CHAS) data	2007-2011
	Driving alone to work	American Community Survey	2009-2013
	Long commute – driving alone	American Community Survey	2009-2013

<sup>1</sup> Not available for AK and HI.



## CREDITS

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## County Health Rankings & Roadmaps

Building a Culture of Health, County by County

[countyhealthrankings.org](http://countyhealthrankings.org)



University of Wisconsin Population Health Institute  
610 Walnut St, #527, Madison, WI 53726  
(608) 265-8240 / [info@countyhealthrankings.org](mailto:info@countyhealthrankings.org)

### From the Project Director

I would like to extend a sincere thank you to those of you who were able to attend one or more of the Atlantic Coast Pipeline (ACP) open houses in January and March. The 11 open houses over three weeks in January and three additional open houses in March overall attracted 2,800 people. The March open houses were scheduled to address potential route alternatives in Augusta, Nelson, Buckingham, and Highland counties in Virginia, and Pocahontas and Randolph counties in West Virginia.

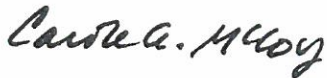
If you were unable to attend an event in your area or would like another look at the open house display boards, handouts and maps, please visit the ACP website.

We received a number of comment cards during and after the open houses and are in the process of following up on specific requests contained within those documents. Your insightful comments, questions and suggestions to both the ACP project team and the Federal Energy Regulatory Commission (FERC) representatives in attendance will help us move the project forward in a thoughtful and considerate manner. A brief summary of the open houses is included in this edition of the newsletter.

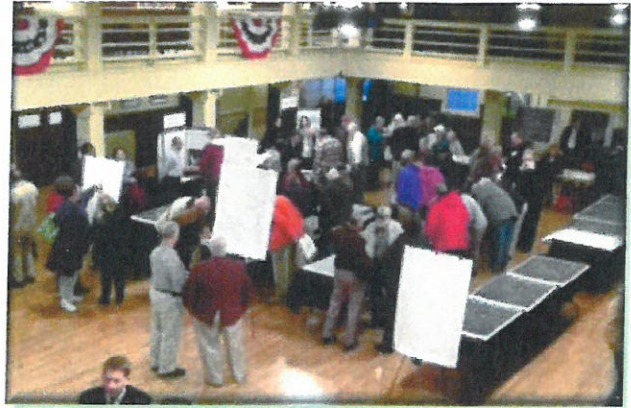
As many of you know, on February 27, FERC issued a Notice of Intent to prepare an Environmental Impact Statement for the ACP and initiated a 60-day scoping period. Additional information about the scoping period is available in this edition of the newsletter, on the FERC website and on the ACP website.

In total, more than 7,500 people have attended the 37 public meetings held in relation to the ACP. These meetings include 13 open houses in September 2014, 11 open houses in January and three in March 2015 and 10 scoping meetings in March 2015. We appreciate your interest in the project. We will continue to provide updates via this newsletter as we move forward on the ACP.

Thank you.



Carole A. McCoy, Authorized Representative  
Atlantic Coast Pipeline, LLC



ACP Open House: January 14, 2015, Nottoway County, VA

### Project Timeline

Activity	Timing
Survey/route planning	May 2014 - June 2015
FERC Pre-Filing Request	October 2014
FERC Application	Late Summer 2015
FERC Certificate	Summer 2016
Construction	2016 - 2018
In-service	Late 2018

### Contact Vehicles

#### Federal Energy Regulatory Commission

- U.S. Mail: **888 First Street, NE**  
**Washington, D.C. 20426**  
(Reference Docket#: **PF15-6-000**)
- Electronic submittals:  
[www.ferc.gov/help/how-to/ecomment.asp](http://www.ferc.gov/help/how-to/ecomment.asp):  
(Subject line: Docket#: **PF15-6-000**)

#### ACP Project Team

- Website: [www.dom.com/ACpipeline](http://www.dom.com/ACpipeline)
- Facebook: **Atlantic Coast Pipeline**
- Landowner toll-free number: **888-895-8716**
- General inquiry toll-free number: **844-215-1819**
- Email: [ACPipeline@dom.com](mailto:ACPipeline@dom.com)



# Open House Summaries

## January 6-22, 2015

The ACP project team hosted 11 open houses from January 6-22. The meetings were held in communities along the proposed pipeline study corridor. Approximately 2,455 people attended. In addition to maps of the proposed route and potentially affected parcels, the events featured the following information stations:



ACP Open House: January 22, 2015, Lewis County, WV

- Project Overview
- Joint Venture Partners
- Community Benefits
- Public Input/Regulatory
- Construction and Safety
- Compressor Stations
- Environmental

Representatives from FERC also participated in these meetings.

*“Even if those of us in the path of the pipeline consider it a net negative, I believe we owe it to our regional and national neighbors not to stand in the way of a higher standard of living for all.*

**- Speaker at a FERC Scoping Meeting for ACP**

## March 10, 19 and 23, 2015

The ACP project team hosted three additional open houses in March to share information on potential route alternatives under consideration in Highland, Augusta, Nelson and Buckingham counties in Virginia, and Pocahontas and Randolph counties in West Virginia. Nearly 400 people attended.

The open houses featured information stations much like the ones set up in January as well as maps of the proposed route and several route alternatives. Representatives from FERC also participated in these meetings.

### **[www.dom.com/ACpipeline](http://www.dom.com/ACpipeline)**

Visit the newly re-designed ACP website to see the maps, factsheets, brochures and display posters presented at the open houses.

- Click on **Route Maps** at the top of the page to view project overview, interactive and route alternative maps
- Click on **Open Houses and Public Meetings** in the right-hand menu to view factsheets, brochures and posters



# Frequently Asked Questions

## Why can't the ACP be co-located with existing pipeline or electric transmission rights of way?

When possible, we work to identify co-location opportunities with existing corridors (i.e., other pipelines, electric lines or roadways, etc.), but it is not always feasible. In some cases, existing rights of way may not provide a path where the pipeline is needed. Factors such as topography, legal prohibitions and lack of room for an additional right of way or work space can also affect the potential for co-location. In addition, soil conditions and side slope topography that may be suitable for roads or electric transmission power lines may not be suitable for burying interstate natural gas transmission pipelines.



Restored Right of Way

## Where can I see a map that shows how ACP impacts my property?

ACP has made arrangements with Doyle Land Services, Inc. to assist with the project. Land agents can provide specific parcel maps to affected landowners. In addition, maps of the proposed route as well as route alternatives currently under consideration are available on the ACP website.

The ACP website also includes an interactive map searchable by parcel address. Finally, when the application is submitted to FERC later this summer the application and all associated maps will be distributed to the library of record for each county along the preferred route.

## How are route alternatives identified and when will ACP decide on the final route?

Potential route alternatives are identified a number of ways, not the least of which include land surveys and input from agencies and landowners. Feedback from landowners is critical to finding the best route with the least impact to both cultural and environmental resources. Landowners know their property better than anyone else and can provide information on resources on their property. Already, hundreds of route adjustments have been made as a direct result of feedback from landowners and other stakeholders.

ACP will submit a preferred route to FERC later this summer as part of the application process. Ultimately, if FERC approves the project, FERC will decide the final route based on input from ACP project partners, landowners and other stakeholders.

## About the Atlantic Coast Pipeline, LLC

ACP is a joint venture of subsidiaries of Dominion Resources, Duke Energy, Piedmont Natural Gas and AGL Resources (parent company to Virginia Natural Gas). The partners propose to construct and operate a new 550-mile underground interstate natural gas transmission pipeline originating in Harrison County, West Virginia, running through Greensville County, Virginia and extending south into eastern North Carolina. A lateral extension to Hampton Roads is planned near the Virginia-North Carolina border.





Dominion Transmission, Inc.  
701 East Cary Street  
Richmond, VA 23219

## Project Update

### Atlantic Coast Pipeline



1058 T7 P1 \*\*\*\*\*AUTO\*\*3-DIGIT 283  
Mr. Edwin Causey  
County Manager  
Sampson County  
406 County Complex Rd  
Clinton, NC 28328-4780

## Regulatory Update

### FERC Scoping Period: February 27 - April 28, 2015

The scoping period helps FERC set the parameters or "scope" of the environmental review that will be conducted on the project. FERC invites public comments related to potential environmental effects, reasonable alternatives and measures to avoid or lessen impacts. FERC hosted ten scoping meetings along the proposed route from March 9-24, 2015. Attendees were invited to provide verbal comments on the ACP. Comments recorded at the scoping meetings are regarded the same way as written comments submitted to the FERC docket.

*"The construction of the project is an extremely important step toward promoting stable energy prices, reliable supplies of energy and new economic development..."*

**- Speaker at a FERC Scoping Meeting for ACP**

Comments regarding scoping are due by the close of business on April 28, 2015. FERC will accept general written comments beyond the scoping period. Comments can be submitted via U.S. Mail or electronic submittal. (See front panel.)

### Resource Reports

FERC requires the ACP to submit 12 resource reports. To date and in accordance with regulatory requirements, ACP has submitted the following draft reports. The full text of these drafts is available on both the FERC and ACP websites. As additional reports are submitted to FERC, they will be added to the ACP website as well.

#### Resource Report 1: General Project Description

Draft RR1 includes a general description of the proposed length, location and construction of the pipeline as well as the general location of proposed compressor stations.

#### Resource Report 10: Alternatives

The initial draft of RR10 outlines route alternatives, variations and adjustments that ACP has considered or is evaluating.



# **Sampson County Initiatives Implemented**

**By**

**Cumberland Community Action Program, Inc.**

**In 2014**

**Presented to: County Manager, Edwin Causey**

**By: CCAP CEO Cynthia L. Wilson**

**April 16, 2015**

A report on  
Sampson County Initiatives  
implemented by  
Cumberland Community Action Program, Inc. in 2014

**PROGRAM AREAS**

- I. SECOND HARVEST FOOD BANK OF SOUTHEAST NORTH CAROLINA**
  - A. Food Pantries
  - B. Backpack Program
  - C. Mobile Pantry
  - D. Golf Tournament and other fund raising
  - E. Students Against Hunger food drive
  
- II. WEATHERIZATION**
  - A. Weatherization of homes
  - B. Heating and Air Repair and Replacement (HARRP)
  
- III. COMMUNITY SERVICES BLOCK GRANT - ASPIRE**
  
- IV. VOLUNTEER INCOME TAX ASSISTANCE PROGRAM (VITA)**
  - A. NC Economic Assistance Program
  
- V. CONSUMER CREDIT COUNSELING SERVICE**
  - A. Mortgage Foreclosure Mitigation



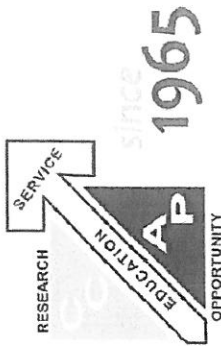
**SECOND HARVEST FOOD  
BANK OF  
SOUTHEAST NC**

## Sampson County

1. For the 2014 Students Against Hunger Campaign, under the leadership of Susan Mills and Michelle Perry, Midway High School took it upon themselves stepping into a leadership role to unite their community for the cause. They reached out throughout their community to collect donations from local churches as well as the elementary and middle schools. The MHS FBLA and FCCLA organizations coordinated Students Against Hunger Kick Off event at their homecoming football game, collecting a little over 400lbs and \$150 that night alone. Their participation this year's drive greatly surpassed any from years prior. Overall, they collected 2,795 lbs and \$489.61 which equates to them providing 4,777 meals for their community. *(Pic below)*



2. Hobpton Middle School was the winner of the Students Against Hunger Food Drive for the past 2 years. They collected over 8,856 meals in 2014 and over 9,585 meals in 2013.
3. Pounds Distributed:
  - a. 2013 – 570,878
  - b. 2014 – 709,835
4. Thanks to Larry McPhail of Ford of Clinton, Ron was a guest speaker at the Sampson County Kiwanas. This presentation lead to a mobile distribution over the Christmas Holiday that served over 150 families. *(Articles attached)*



**Sampson County Agency Partners**

- Bread of Life Church
- Camp Agape
- Christian Food Bank of Salemburg
- Disciples, Inc.
- EBA TEFAP
- First Baptist Church Clinton
- Mt. Carmel PFWB Church
- Open Door Ministries of Sampson, Inc.
- Peniel PHC-Sampson
- Salemburg PFWB
- The Carpenter's Shop Ministry
- Wesley Chapel United Methodist-Sampson

**Sampson County Food Donors**

- Food Lion - Clinton
- Food Lion - Roseboro
- Allen's Canning Turkey
- Falcon Children's Home Falcon
- Smithfield Clayton
- Lane's Asparagus Clinton



**SECOND HARVEST  
FOOD BANK**  
Southeast North Carolina



406 Deep Creek Road  
Fayetteville, NC 28312  
1-800-758-6923



**SAMPSON COUNTY CONTACTS**

**\*SAMPSON COUNTY PARTNER AGENCIES (2013-2014)**

1	*1ST BAPTIST CHURCH - COLLEGE ST.- SOUP KITCHEN	408 COLLEGE STREET	CLINTON	NC	28328	(910)592-8124	VONNIE MARSHBURN
2	*BREAD OF LIFE-CLINTON, INC 140	1753 BELVOR SCHOOL ROAD	CLINTON	NC	28328	(910)590-2589	REV. ELMO JONES
3	*CAMP AGAPE 217	732 BUNTING ST.	CLINTON	NC	28328	(910)592-7006	JAMES BRYANT
4	*CHRISTIAN FOOD BANK OF SALEMBOURG 192	113 NORTH MAIN STREET	SALEMBOURG	NC	28382	(910)308-5819	PASTOR RANDY BARKER
5	*DISCIPLES, INC. 243	HANSON ROAD	CLINTON	NC	28329	(910)590-4925	CHARLES STRICKLAND
6	**ENLIGHTEN THE WORLD MINISTRY 296	75 KNIGHT LANE	AUTRYVILLE	NC	28318	(910)495-3595	THOMAS MILES
7	**FIRST BAPTIST CHURCH CLINTON 345	900 COLLEGE ST	CLINTON	NC	28328	(910)592-2883	BESSIE UNDERWOOD
8	**MT. CARMEL PFWB CHURCH 708	2425 BENSON HIGHWAY	DUNN	NC	28334	(910)567-5782	MANDY GIEBERT
9	*OPEN DOOR MINISTRIES OF SAMPSON 804	199 E. MAGNOLIA-LISBON ROAD	MAGNOLIA	NC	28453	(910)532-2175	DAVID CHESTNUTT
10	*PENIEL P.H.C.-SAMPSON 903	3645 DUNN ROAD	ROSEBORO	NC	28382	(910)590-7093	PASTOR JEFFREY BARTLETT
11	*THE CARPENTER'S SHOP MINISTRIES 162	2134 EBENEZER FOREST ROAD	GARLAND	NC	28441	(910)564-5434	REV. AL & MRS. BRENDA HARMAN
12	**SAMPSON CRISIS CENTER	309 E. MAIN STREET	CLINTON	NC	28328		
13	**WESLEY CHAPEL UNITED METHODIST CHURCH 1176	4760 FAYETTEVILLE HIGHWAY	DUNN	NC	28334	(910)567-5470	PASTOR KYLE BURROWS

**SAMPSON COUNTY TEFAP DISTRIBUTION PARTNERS - THROUGH COLLABORATION WITH EASTERN BAPTIST ASSOCIATION, WARSAW, NC (MONTHLY ROTATION OF DISTRIBUTION SITES LOC**

1	SERENITY BAPTIST CHURCH	8994 GARLAND HWY	CLINTON	NC	28328	(910)249-3672	CONNIE CARTER
2	PINEY GROVE BAPTIST CHURCH	1818 MC CULLEN ROAD	FAISON	NC	28341	(910)385-1567	TAMMIE WEEKS
3	YOUTH FAITH BAPTIST	181 WALLACE HWY	HARRELLS	NC	28444	(910)385-6120	AARON ANDREWS
4	EVERGREEN BAPTIST CHURCH	421 S	DELWAY	NC		(910)532-6066	DAISY CHESTNUTT
5	SILOAM BAPTIST CHURCH	899 TOMAHAWK HWY	HARRELLS	NC	28444	(910)590-6050	LYNN REGISTER
6	MT. GILEAD BAPTIST	3949 TAYLORS BRIDGE ROAD	CLINTON	NC	28328	(910)736-4664	CHARMAYNE MC CLELLAN

**SAMPSON COUNTY BACKPACK SCHOOL PARTNERS**

1	UNION ELEMENTARY SCHOOL 400102	10400 TAYLORS BRIDGE ROAD	CLINTON	NC	28328	(910)532-6066	DAISY CHESTNUTT
2	ROSEBORO ELEMENTARY SCHOOL 400100	P.O. DRAWER 829	ROSEBORO	NC	28328	(910)525-4538	JESSICA EASON

**\* Partner agencies are monitored for compliance biennially:**

- Food Safety Training
  - Recordkeeping
  - Storage & Handling practices
  - Shopping Practices
  - Financial Accountability / Book Keeping
  - Customer Service
  - Reporting Standards
  - Frequency of Service
- \*\*TEFAP agencies monitored by NCDA Field Representative- SAMPLE Monitoring forms attached



**SAMPSON COUNTY PARTNER AGENCIES (2013-2014) / TEFAP DISTRIBUTORS**

	2013 DISTRIBUTION OF NCDA / GOVERNMENT COMMODITIES	2014 DISTRIBUTION OF NCDA / GOVERNMENT COMMODITIES
ENLIGHTEN THE WORLD MINISTRY 296	-	25,005
FIRST BAPTIST CHURCH CLINTON 345	52,949	71,065
MT. CARMEL PFWB CHURCH 708	37,436	46,698
SAMPSON CRISIS CENTER	52,579	27,582
WESLEY CHAPEL UNITED METHODIST CHURCH 1176	37,391	55,707
EASTERN BAPTIST ASSOCIATION :	36,453	45,453
ROTATION OF 6 CHURCHES: SERENITY BAPTIST CHURCH, PINEY GROVE BAPTIST CHURCH, TRUTH FAITH BAPTIST, EVERGREEN BAPTIST, SILOAM BAPTIST, MT. GILEAD		
<b>SAMPSON COUNTY TOTALS 2013 / 2014</b>	<b>216,808</b>	<b>271,510</b>
	COMMODITIES	
	11,039 households served	10,710 households served
	19,241 (people in households)	22,530 (people in households)

A program designed for the distribution of surplus food from the North Carolina Department of Agriculture to low-income families.

**SAMPSON COUNTY PARTNER AGENCIES (2013-2014) / PANTRY / (1) PANTRY / KITCHEN DISTRIBUTORS**

	2013 DISTRIBUTIONS	2014 DISTRIBUTION
1ST BAPTIST CHURCH - COLLEGE ST.- SOUP KITCHEN	2,346	9,341
BREAD OF LIFE-CLINTON, INC 140	5,278	5,779
CAMP AGAPE 217	6,421	8,424
CHRISTIAN FOOD BANK OF SALEMBOURG 192	19,883	4,940
DISCIPLES, INC. 243	7,091	9,403
ENLIGHTEN THE WORLD MINISTRY 296	24,764	53,038
FIRST BAPTIST CHURCH CLINTON 345	7,838	5,648
MT. CARMEL PFWB CHURCH 708	5,150	5,254
OPEN DOOR MINISTRIES OF SAMPSON 804	6,616	7,767
PENIEL P.H.C.-SAMPSON 903	1,125	346
THE CARPENTER'S SHOP MINISTRIES 162	4,410	3,151
SAMPSON CRISIS CENTER	-	-
WESLEY CHAPEL UNITED METHODIST CHURCH 1176	2,491	1,345
<b>SAMPSON COUNTY TOTALS 2013 / 2014</b>	<b>93,413</b>	<b>114,436</b>
	REGULAR PANTRY	
	14,159 households served	13,982 households served
	27,149 (people in households)	34,204 (people in households)

SAMPSON COUNTY BACKPACK PARTNERS (2013 - 2014)		2013	2014
UNION ELEMENTARY SCHOOL 400102		25	25
ROSEBORO ELEMENTARY SCHOOL 400100		30	30
<b>SAMPSON COUNTY TOTALS 2013 / 2014</b>		<b>55</b>	<b>55</b>

CHILDREN (SERVED for 33 WEEKS)

The Backpack program provides wholesome and nutritious food to elementary school students at the risk of hunger.

PARTICIPANT DEMOGRAPHICS SAMPSON COUNTY		2013	2014
RACE			
Black		10,496	18,204
White		7,997	12,630
Native American		339	2,080
Hispanic		1,420	2,918
Other		185	521

AGE			
0-17 yrs.		6,249	9,649
18-59 yrs.		9,059	16,844
60+ yrs.		5,696	10,059

SEX			
Female		11,111	21,275
Male		7,852	13,582

DISABLED			
People With Disabilities		905	1,992

## Families will get free food on Tuesday

By Sherry Matthews smatthews@civitasmedia.com

December 28, 2014



Ford of Clinton's Larry McPhail believes in paying it forward. It's been his advertising theme over the Thanksgiving and Christmas season, but it's also been more than a campaign, it's been a way of life, those who know him best have said.

Much the same is true, friends say, of Becky Spell, whose Tim's Gift outreach program is teaming with McPhail and the Second Harvest Food Bank of Fayetteville to help dozens of needy families in Sampson County early next week.

The help will come in the form of large food boxes stuffed with staple goods such as cereal and fresh fruit, canned vegetables and assorted other commodities courtesy of the food bank. It will be handed out on Tuesday morning, Dec. 30, beginning at 11 a.m., to the first 150 families lined up to receive it.

"Ford of Clinton and Tim's Gift is helping make this possible by providing the site and getting the word out," Spell said Friday. "The food is all coming through the Second Harvest Food Bank."

Distribution will be held in the vacant lot behind Tim's Gift on Northeast Boulevard in Clinton. Spell is asking that those who are hoping to receive food park in that vacant lot and form a line.

The outreach is a good one, Spell said, noting the great need she has seen since Tim's Gift began its own food ministry a few months back.

"There are a lot of folks with great need in our community," Spell stressed. "Food is one of the greatest needs, that and shelter."

McPhail, a member of the Second Harvest Board of Directors, acknowledged earlier in the week that same need, noting that it was his desire to see others reach out and help any and every time they can.

"We are just glad to be a part of something like this food distribution," McPhail said just before Christmas. "It's an outreach that will touch a lot of families. It is a way to pay it forward."

Spell pointed out that Second Harvest's Ron Pringle has spoken to the Kiwanis Club of Clinton, giving his own testimony about growing up impoverished and now hoping to give back through his work with the food bank.

"He has wanted to get into Clinton and help when he can. That's why we are partnering with him. Any help we can provide, we are going to do," Spell said of the partnership between the food bank, Tim's Gift and Ford of Clinton.

"When we pull together for these great causes, we are able to make much more of an impact. I hope we can do more of this, pooling our staff and our resources. We can help more people that way."



Spell said Second Harvest had already prepared large boxes chocked full of staple items that will be distributed one box per family on Tuesday.

"It will go a long way," Spell said.

But even feeding 150 families only touches the surface of the need that can be found across Sampson.

Just a week ago, Tim's Gift/Circle of Blessings fed some 400 people with items donated by others from around the county. That same group offers breakfast and dinner once a week at the old Scotchman store on Elizabeth Street, a ministry that reaches many folks, including those who are considered shut-ins.

And Spell said on Christmas Day, the Salemburg Food Bank were able to share meals with assorted community members, including taking meals out to EMS crews and firefighters and to those at the hospitals.

"It's amazing what the Salemburg food bank has been able to do and how they are growing to help so many," Spell said.

But that, really, is the aim.

McPhail emphasizes paying it forward and does so by putting action behind his admonition. Ditto Spell.

"This outreach on Tuesday is all about Second Harvest and what they are willing to do for our community. We are just providing a place and an opportunity," Spell stressed.

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Link: <http://yourdailyjournal.com/article/20141228/news/312289995/>

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## Feeding area families

By Chase Jordan [cjordan@civitasmedia.com](mailto:cjordan@civitasmedia.com)

December 30, 2014



Behind a vacant lot near Northeast Boulevard in Clinton, Ron Pringle and other volunteers unloaded boxes of turkey meat, sweet potatoes, turnips and V8 juice from a truck. Those were just some of the items distributed to needy local families Tuesday with New Year's Day approaching.

Ford of Clinton and Tim Gift's, a local outreach program, teamed up with the Second Harvest Food Bank of Southeast Carolina to help needy families in Sampson County via the boxes teeming with staple goods that were distributed to the first 150 to 200 families who lined up Tuesday for the announced food giveaway.

"This is the nature of what we do," said Pringle, food bank director, about distributing healthy and nutritious meals during the holidays.

It's something Second Harvest does every year.

"This could have been easily done prior to Christmas, but the issues continue for us year-round," Pringle said.

Along with Sampson County, the food bank also serves Bladen, Cumberland, Duplin, Harnett, Hoke and Robeson counties and is allocated through a network of more than 200 organizations. According to food bank statistics, 150,000 people or 18 percent are at risk of hunger within the seven counties.

Food was distributed using a drive-thru system so families could avoid the damp, cold air provided by Mother Nature Tuesday.

Larry McPhail of Ford, who is also a Second Harvest board member, noticed the 60 cars lined up before the event began. He said it was great to help families and to be associated with Tim's Gift and the food bank.

"You hate to think people are needy at any time, but people express their needs a little more around the holiday season," McPhail said. "During the holiday season, we don't want anyone to go without a meal. We just want them to be happy."

Many families smiled and thanked the volunteers for the meal, some offering a thank you, others a "Happy New Year."

Max Tew of Ford directed traffic with Janice Williams. As a member of the Sudan Roadsters, Tew said he enjoys volunteering and helping families.

"Being a part of something like this and helping a family have a meal, it makes me feel good inside to be a part of something to help on a daily basis," Tew said.

For Williams, volunteering is something that comes natural to her. "I enjoy it and I like helping old people and every body," Williams said.

According to the organization, there was about 15,000 pounds of food for at least 200 families. The food came through Second Harvest Food Bank. Pringle noted that the holidays can place additional strains on low-income families.

"It's important during the holiday season because the need is greater at that time," he stressed. "More importantly, we have children out of school at the time, so during the holiday season they are not getting a hot nutritious meal or the lunch that they would get if they were in school."

This is not the first effort to feed local area families. Tim's Gift's and Circle of Blessings helped hundreds of families in December and offer breakfast and supper once a week at the old Scotchman store, located on Elizabeth Street.

Tim's Gift is a nonprofit organization which uses funds through private donations and grants. It offers temporary medical needs for hospice and cancer patients as well as emotional and spiritual support.

Members of Kiwanis International, Mac McPhail and Brenda Nordin were also available to lend a hand Tuesday.

"I think it's an awesome program," Nordin said.

As the vehicles pulled up, volunteer Jeff Swartz, who serves as Child Nutrition director for Clinton City Schools, stayed busy placing food in the boxes. Like Pringle, he believes it's a great way to help children and families during the winter break.

"This is a great way to help subsidize families with all the other expenses dealing with the cold and other needs," Swartz said.

While taking a break from placing boxes in cars, volunteer Michael Jordan, 17, of Hope Mills said it was an eye-opening experience.

"It felt really good, it felt like I was providing something back to the people," Jordan said.

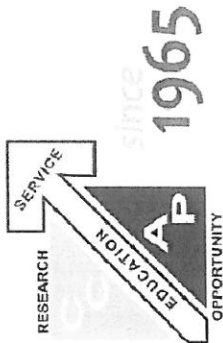
Harvest Food Bank volunteer Philicia Baugh believes when people become selfless, they truly become servants. "With that, I'm honored and humbled just to be here today," Baugh said. "This is what the season is all about. The season is about giving, caring and sharing and helping the community in its entirety."

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Link: <http://www.clintonnc.com/article/20141230/NEWS/312309982/>

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# WEATHERIZATION



# Success Stories

In 2013, a single mother struggled with paying her utility bills once she became disabled and has to live on a lower fixed income. The Weatherization Assistance Program was able to install energy saving measures on her home such as air and duct sealing and attic insulation that reduced the air infiltration into her home. She also received an energy efficient new gas pack. Her home is now energy efficient and comfortable. She was very pleased and grateful for the Weatherization services and she continues to pass the word to her friends and neighbors in her community.



New gas pack.

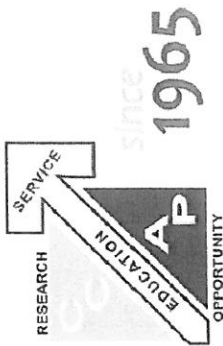


Insulation

In 2014, Weatherization Whole House Training Expo in Roseboro. Alice Butler, the Mayor Pro-Tem, comes out to support the Weatherization team and declare on behalf of the Mayor Weatherization day in Roseboro. Mr. Albert Pule, Weatherization customer, was appreciative of the energy saving measures installed on his home.



Albert Pule, Mayor Pro Tem Alice Butler, Stephanie Ashley, WAP representative



**Sampson County Community Partners**

Angela Faircloth - Department of Aging  
408 County Complex Road, Clinton

Marie Faircloth – Garland Senior Center  
106 West 3<sup>rd</sup> Street, Garland

Donna Honeycutt- Mingo Nutrition Site  
1358 Mingo Church Rd, Dunn

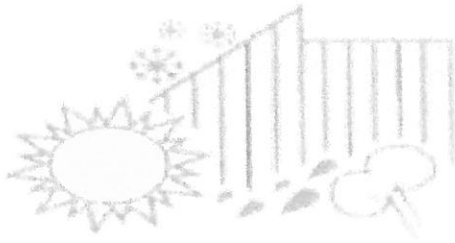
Janie Maynor – Harrells Nutrition Site  
183 Bland School Rd, Harrells

Steven Maynor – Coharie Indian Tribal Council  
7531 N US 421, Clinton

Mattie Murphy - C. Butler Senior Site  
501 Bethune Circle, Clinton

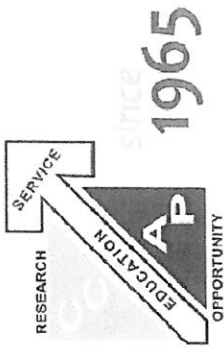
Brenda Potter - Bellamy Center  
500 Pierce Street, Clinton

Virginia Royal – Turkey Nutrition Site  
30 Market Street, Turkey



**Weatherization Works**

<b>Weatherization Outcome Measures</b>	<b>2013</b>	<b>2014</b>
Weatherization units completed	43	29
Heating units (repair or replace) completed	19	16
Weatherization total material and labor cost	\$160,866	\$88,939
Heating/cooling total material and labor cost	\$77,189	\$77,482



**WAP Final 2013-2014 Outcome Measures**

17	Unit Target
24	Units completed
100%	Percentage completed

**HARRP Final 2013-2014 Outcome Measures**

12	Unit Target
12	Units Completed
100%	Percentage Completed



Weatherization Works



**2014-2015 Goals for Weatherization and HARRP**

17	Units for Weatherization
11	Units for HARRP

To apply for services or to receive additional program information, contact:

Cumberland Community Action Program, Inc.  
Weatherization Assistance Program

321 Dick St.  
910-223-0116 ext 72

Applications are also available online at:  
<http://www.ccap-inc.org/housing>



**COMMUNITY SERVICES  
BLOCK GRANT  
ASPIRE**

**Fiscal Year 2014-2015 Goals**

- 55 enrollment goal
- 7 to rise above the poverty guidelines
- 15 to obtain jobs
- 15 to obtain education or training
- 4 to obtain standard housing

**Outcome Measures as of April 2015**

- 32 enrolled
- 4 rose above the poverty guidelines
- 8 obtained jobs
- 3 obtained education or training
- 2 obtained standard housing

**Other Info:**

**Challenges:** Transportation; retaining participants on the program.

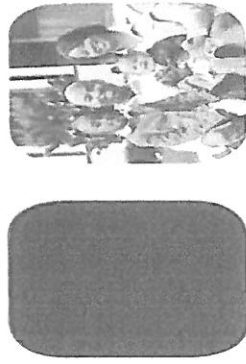
**ASPIRE Graduation:** Scheduled for June 11, 2015

**Community Partners:**

- DSS Monica Price
- Job Links Sandra Webster
- Indian Affairs Steve Maynor
- Sampson CC Alonza Royal
- Telamon Enrique Florez

# ASPIRE

Achievement, Success, Progress, Independence, Readiness, Evolve



*Helping people, changing lives*



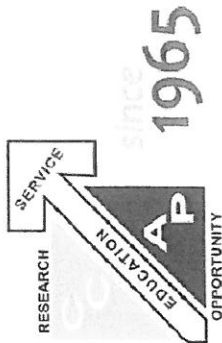
To apply for services or to receive additional program information, contact:  
Cumberland Community Action Program, Inc.

ASPIRE Program  
206 McKoy Street  
Clinton, NC  
910-249-4805



Greetings from Youlanda Smith,  
Sampson County Case Manager II





### Final 2013-2014 Outcome Measures

- 40 participants enrolled
- 13 participants obtained jobs
- 5 participants obtained education or training
- 1 participant obtained standard housing
- 5 participant rose above the poverty guideline

### Fiscal Year 2014-2015 Goals

- 55 enrollment goal
- 7 to rise above the poverty guidelines
- 15 to obtain jobs
- 15 to obtain education or training
- 4 to obtain standard housing

### Other Info:

- office hours altered for the month of August to see if longer hours on Monday and Wednesday are convenient for participants. Hours are:
  - + Monday and Wednesday 8am-6pm
  - + Tuesday and Thursday 8am-5pm
  - + Friday 8am-3pm
- Open House on October 16, 2014 – Tell a friend about the ASPIRE Self-Sufficiency Program
- Youth Leadership – What is Youth Leadership and how you can assist?
- Sponsor a family during the Holiday season

# ASPIRE

Achievement, Success, Progress, Independence, Readiness, Evolve

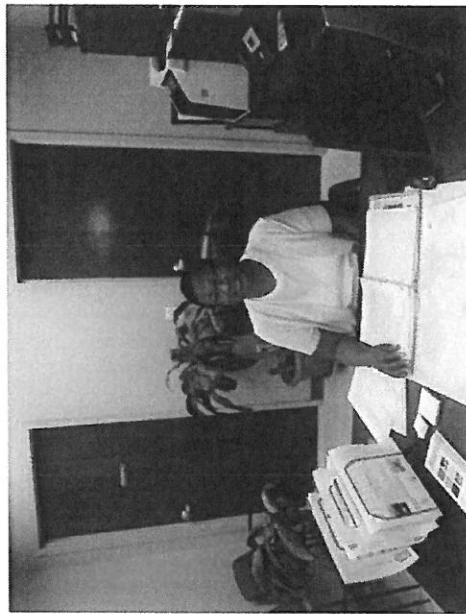


*Helping people, changing lives*



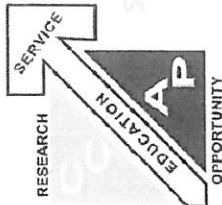
To apply for services or to receive additional program information, contact:  
Cumberland Community Action Program, Inc.

ASPIRE Program  
206 McCoy Street  
Clinton, NC  
910-249-4805  
[www.ccap-inc.org/aspire](http://www.ccap-inc.org/aspire)



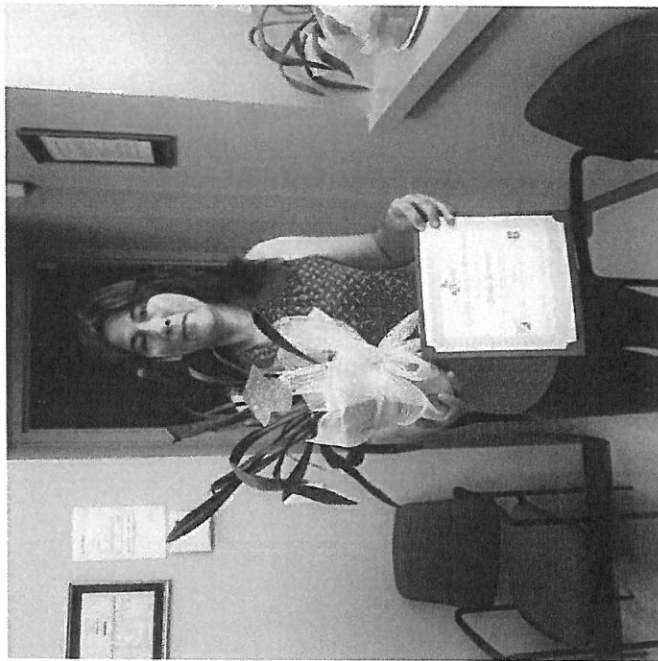
Welcome Aboard, Deborah Williams





## Our 2013-2014 Graduates

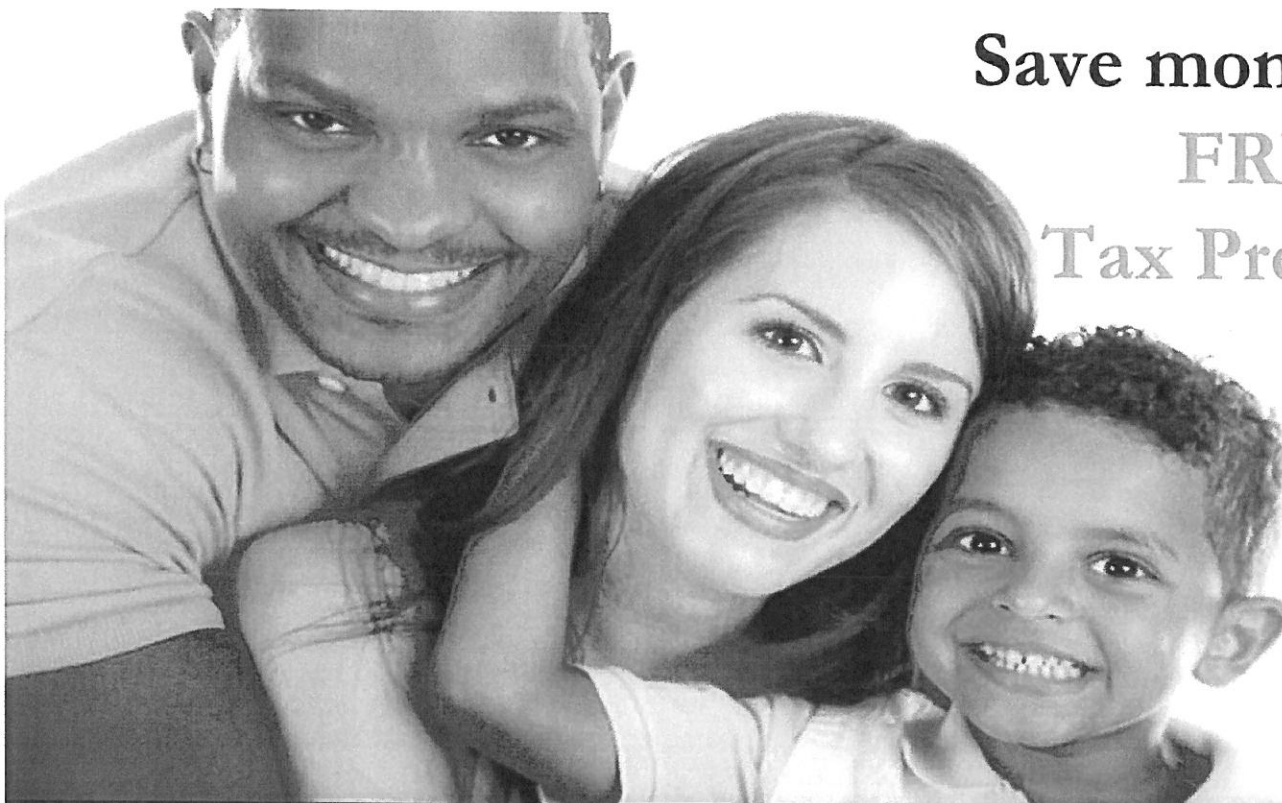
**Anita Williams,** "It was because of your help I was working and not able to attend the ASPIRE graduation. I am very grateful for all you were able to assist me and my family with. You all assisted me by paying for my nursing exam and I am now a Licensed Practical Nurse. With your coaching and guidance on the correct way to do a resume and filling out an application I am now working in a Nursing Home. With your assistance in helping me maintain my car while I was out of work by paying my final car note and replacing my tires, I was able to go on interviews and obtain the job I am currently working. Thank you ASPIRE for motivating me."



**Elodia Berrones** "Thanks, ASPIRE, for helping me with obtaining my GED! My worker Raquel helped me with my resume and improve on the English language which lead to a better job as a Quality Assurance Rep. In addition with my worker's help and coaching, I currently have a small side business baking cookies and cakes."

**VOLUNTEER INCOME  
TAX ASSISTANCE  
PROGRAM  
(VITA)**





# Save money with **FREE** Tax Preparation

Consumer Credit Counseling Service of Fayetteville (CCCS) has professional tax volunteers ready to assist you with your taxes. If you earned less than \$53,000 during 2014, you are eligible. This service is completely **FREE!** Appointments begin on January 31, but call (910) 323-3192 now to schedule your time.



# VITA Coalition

The NC VITA Coalition of Cumberland Community Action Program, Inc. (CCAP)



CONSUMER  
CREDIT  
COUNSELING  
SERVICE of FAYETTEVILLE

316 Green Street  
Fayetteville, NC  
(910) 323-3192  
Monday - Friday  
8:00 am - 1:30 pm

Saturday  
Walk-in only  
9:00 am - 2:00 pm

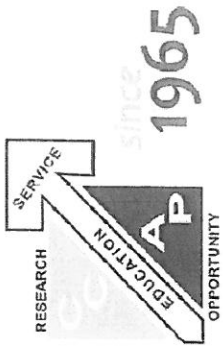
## VITA Site/IRS Trained and Certified

VITA services are available and all reasonable accommodations will be made for individuals with disabilities, limited English proficiency, and other requests. VITA providers do not discriminate on the basis of race, gender, age, or other factors. Please contact us to inquire about any



## 2014 North Carolina Counties Impacted by the NC VITA Coalition of CCAP

Partner	Counties Reached
Alleghany Public Library	Alleghany, Surry
Blue Ridge Community Action Agency	Burke, Catawba, Lincoln
City of High Point	Davidson, Guilford, Rowan
Community Link	Mecklenburg, Gaston, Cabarus
Compass Center for Women and Families	Orange
Wilson County Department of Social Services	Wilson, Nash
Cumberland Community Action Program, Inc.	Cumberland, Sampson, New Hanover, Brunswick
Davidson County Tax Coalition	Davidson, Davie
Durham RSVP	Durham, Wake
Experiment in Self-Reliance	Forsyth, Stokes, Davie
Garden of Eden Senior Center	Rockingham
Goodwill Industries of Northwest North Carolina	Forsyth
Greenville Housing Authority	Pitt, Lenoir, Wayne
NC High Country Free Tax Link	Watauga, Caldwell
North Carolina Economics Assistance	Harnett, Sampson, Pender, Onslow
On Track Financial Education and Counseling	Buncombe
Orange County RSVP Seymour Center	Orange
Reidsville Senior Center	Rockingham
Reinvestment Partners	Durham, Wake
United Way of Alamance County	Alamance, Chatham
United Way of Greater Greensboro	Guilford
University of NC Law School	Orange
University of North Carolina Asheville	Buncombe, Madison, Yancey, McDowell
Wake Coalition/Family Resource Center of Raleigh	Wake, Johnston
Williams High School	Guilford, Alamance
Mt. Vernon Baptist Church	Granville, Vance, Halifax, Northhampton
Gateway CDC	Henderson, Transylvania
Warren Family Institute VITA	Warren, Halifax, Northhampton, Hertford, Bertie, Chowan,
Union County DSS	Perquimans, Pasquotak, Camden, Currituck, Dare
Common Heart	Union, Anson
	Union



**(910) 323-3192**  
**ccap-inc.org/cccs**

***We are your neighborhood financial care center,  
offering assistance with the following services:***

Budget Counseling  
Educational Programs  
Credit Counseling  
Bankruptcy Counseling and Education  
Debt Counseling  
Financial Literacy Education  
Investment Counseling

Employee Assistance Program  
Comprehensive Housing Counseling  
Homeownership Education  
and Assistance  
Foreclosure  
Prevention & Loss Mitigation

## CONSUMER CREDIT COUNSELING SERVICE

2014

### 25 Clients

Foreclosure mitigation services	27
Reverse Mortgage appointment	2
Tax Preparation	3
Financial Appointments	4

2015

### 52 Clients

Foreclosure mitigation services	36
Reverse Mortgage appointments	6
Tax Preparation	10
Financial appointments	13

### Challenges

One of the common financial challenge we have seen in Sampson County is the recently widowed woman who is not receiving enough funds monthly to pay the mortgage. The Consumer Credit Counseling Services division also has had clients who have suffered job loss, are facing under-employment, or who lack of budgeting expertise and other financial literacy related skills.

## POLICIES AND PROCEDURES REGARDING PUBLIC COMMENT

A period reserved for comments from the public on topics not otherwise included on that evening's agenda will be included as an item of business on all agendas of regularly-scheduled Board of Commissioners meetings and shall be deemed the "Public Comment" segment of the agenda. The Public Comment segment of the agenda will be placed at the end of the agenda, following the conclusion of all other open session business.

As with Public Hearings, the Chair (or presiding officer) will determine and announce limits on speakers at the start of the Public Comment period. Generally, each speaker will be allocated five (5) minutes. **Speakers may not allocate their time to another speaker.** The Chairman (or presiding officer) may, at his discretion, decrease this time allocation, if the number of persons wishing to speak would unduly prolong the meeting.

The Public Comment period shall not exceed a total of thirty (30) minutes unless the Board entertains a successful majority vote to extend this period.

An individual wishing to address the Board during the Public Comment period shall register with the Clerk to the Board prior to the opening of the meeting by signing his or her name, address and a short description of his or her topic on a sign-up sheet stationed in the lobby of the County Auditorium.

If time allows, those who fail to register before the meeting may speak during the Public Comment period. These individuals will speak following those who registered in advance. At this time in the agenda, an individual should raise his or her hand and ask to be recognized by the Board Chair (or presiding officer); and then state his or her name, address and introduce the topic to be addressed.

Items of discussion during the Public Comment segment of the meeting will be only those appropriate to Open Meetings. Closed Meeting topics include, but are not limited to, such subjects as personnel, acquisition of real property, and information protected by the client-attorney privilege. Closed Meeting subjects will not be entertained.

Because subjects of Special and Emergency Meetings are often regulated by General Statutes, there will be no Public Comments segment reserved on agendas of these meetings; however, Special and Emergency Meetings are open for public attendance.

The Public Comments segment of the agenda is intended to provide a forum for the Board of Community to listen to citizens; **there shall be no expectation that the Board will answer impromptu questions.** However, Board members, through the presiding officer, may ask the speaker questions for clarification purposes. The Board will not take action on an item brought up during the Public Comments segment of the agenda and, when appropriate, items will be referred to the Manager or the proper Department Head.