



**SAMPSON COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
December 1, 2014**

9:00 am	Swearing In Ceremonies (Second Floor Courtroom, Sampson County Courthouse)	1 - 2
Tab 1	Recess to Reconvene	
7:00 pm	Re-Convene Regular Meeting (County Auditorium)	
	Invocation and Pledge of Allegiance	
Tab 2	Organization of the Board	3
	Approval of Agenda	
	Roads - Monthly Report	
Tab 3	Planning and Zoning Actions	4 - 12
	a. <u>RZ-10-14-1</u> - Request to Rezone 1.54 Acres at 1935 Autry Highway from I-Industrial to C-Commercial (continued from November 3, 2014)	
	b. <u>ZA-10-14-2</u> Request to Amend Section 3.3.4 D of the Sampson County Zoning Ordinance to Remove Electronic Gaming as a Special Use in C-Commercial Districts (continued from November 3, 2014)	
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	• Library Board of Trustees	
	• Adult Care Home Community Advisory Committee	
	• Board of Health	
	• Mid Carolina Council of Government (BOC Seat)	
	• Listing of Commissioner Appointments to Various Boards	
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	b. Approve the Department of Aging's submission of an application for United Way funding for construction of wheelchair ramps	39 - 62

Consent Agenda, continued

c.	Adopt a resolution authorizing the lease of agriculture tracts adjacent to the Detention Center for the period January 1, 2015 – December 31, 2015 to Jesse Sumner for farming purposes	63 - 67
d.	Approve Health Department request to increase clinic co-pay from \$20.00 to \$30.00 effective January 1, 2015	68
e.	Approve late disabled veteran tax exclusion application for Paul B. Fisher, David Devane Underwood, Larry B. Bryant, and Pervis R. Owens	69 - 80
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	Adjournment	

NORTH CAROLINA'S SAMPSON COUNTY

SAMPSON COUNTY BOARD OF COMMISSIONERS SWEARING IN CEREMONY PROCEEDINGS

*Second Floor Courtroom, Sampson County Courthouse
Monday, December 1, 2014
9:00 a.m.*

BALIFF OPENS COURT

CALL TO ORDER OF THE BOARD OF COMMISSIONERS

Jefferson B. Strickland, Chairman, Sampson County Board of Commissioners

PLEDGE OF ALLEGIANCE

Led by Chairman Strickland

INVOCATION

Led by Rev. Ray Ammons, First Baptist Church

RECOGNITION OF FORMER COMMISSIONERS

Chairman Jefferson B. Strickland

Chairman Strickland will introduce each former commissioner present. These gentlemen will be identified by a ribboned badge and will be seated in a reserved area near the front. They will stand as introduced. The Chairman will then turn the floor over to the presiding judge. The outgoing commissioners will move from the commissioners table to the front bench behind the bar.

THE SWEARING IN CEREMONY

The Honorable James L. Moore, Jr., 4th District Court Judge, presiding
Each person to be sworn in will have a copy of his or her oath to read from. They will come forward as called by Judge Moore to be sworn. Each person sworn must sign their oath following the ceremony so that Judge Moore can then subscribe the oath. The oaths will be administered in the following order:

Swearing In of Board of Commissioners Members

*In alphabetical order: Albert D. Kirby, Jr., Sue Lee & Clark H. Wooten
Judge Moore will call each commissioner-elect to come forward, one at a time, with family members as desired. The newly sworn commissioners will take their seats with the remainder of the Board while the others are sworn in.*

Swearing In of Clerk of Court & Deputy Clerks of Court

Norman Wayne Naylor, followed by Deputy Clerks of Court

Judge Moore will call Mr. Naylor forward, with family members as desired, and administer his oath.

Then Mr. Naylor will call forward all the assistant and deputy clerks of court.

Judge Moore will administer their oaths as a group.

Swearing In of Sheriff & Deputies

James H. Thornton, followed by Sheriff's Deputies

Judge Moore will call Mr. Thornton forward, with family members as desired, and administer his oath.

Then Mr. Thornton will call forward all the deputy sheriffs.

Judge Moore will administer their oaths as a group.

Swearing In of Soil & Water Supervisors

In alphabetical order: James L. Lamb, Henry E. Moore, L. Craig Thornton

Judge Moore will call each gentleman to come forward, one at a time, with family members as desired.

This concludes the swearing in ceremony, and Judge Moore will turn the ceremony back over to the Board of Commissioners.

BOARD OF COMMISSIONERS DESIGNATION OF PRESIDING OFFICER

Because of the retirement of both the Chairman and Vice Chairman, the Board will have to consider a motion to appoint a "presiding member" to lead the Board to recess and then, at the evening meeting, to convene the Board until a Chairman and Vice Chairman can be named.

The County Attorney will assist with this action.

RECOGNITION OF OUTGOING COMMISSIONERS

The County Manager will present outgoing Commissioners McLamb and Strickland with plaques recognizing their years of service.

RECESS TO RECONVENE

The Board will recess to reconvene at 7:00 p.m. in the County Auditorium to conduct their regular monthly meeting.

BALIFF CLOSSES COURT

PHOTOGRAPHS

If families wish to have pictures made, they may do so now.

Also, the former commissioners will gather for a group photograph for the newspaper.

Note to those being sworn in: We will have Bibles available for the swearing in ceremony. You may, of course, bring a family Bible to use if you so choose. Also, your spouse or family members may join you also for your swearing in. It is imperative that you sign your oath before leaving the ceremony! Copies will be available for your review before the ceremony.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 2

Meeting Date: December 1, 2014	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue
	<input type="checkbox"/>		<input type="checkbox"/>	

SUBJECT: Organization of the Board

DEPARTMENT: Governing Body

PUBLIC HEARING: No

CONTACT PERSON: Ed Causey, County Manager (for election of Chair)
Chairman (for election of Vice Chair)
Joel Starling, County Attorney

PURPOSE: To conduct annual election of officers

ATTACHMENTS: None

BACKGROUND: North Carolina General Statutes require that the Board elect its officers during its first meeting in December each year. Customarily, the County Manager presides over the election of the Chairman. Then, the newly-elected Chairman presides over the election of Vice Chairman.

The person conducting the election should ask for nominations from the Board (nominations do not require a second). After all nominations have been made, the Board should vote (typically in the order received) on the candidates, with each member casting one vote. The Board should agree in advance on what procedure to follow if no candidate receives a majority of the votes cast on the first round of voting. County Attorney Joel Starling will advise the Board on options for this procedure.

RECOMMENDED ACTION OR MOTION: Elect officers as prescribed by law

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3 (a-b)

		<input type="checkbox"/>	Information Only	<input checked="" type="checkbox"/>	Public Comment
Meeting Date:	December 1, 2014	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
		<input checked="" type="checkbox"/>	Action Item	<input checked="" type="checkbox"/>	Planning/Zoning
		<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Planning Issues **(continued from November 3, 2014 meeting)**

DEPARTMENT: Clinton-Sampson Planning and Zoning

PUBLIC HEARING: Yes - all

CONTACT PERSON: Mary Rose, Planning Director

PURPOSE: To consider actions on planning and zoning items as recommended by Planning Board

ATTACHMENTS: Planning Staff Memorandum; Maps

BACKGROUND:

- a. **RZ-10-14-1** Planning staff will review a request to rezone approximately 1.54 acres located at 1935 Autry Highway from I-Industrial to C-Commercial. The Planning Board has heard certain findings of fact (as shown in attached documents) and determined that the request was consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located in close proximity to existing commercial development and zoning. Based upon these findings, the Planning Board unanimously recommended **approval** of the rezoning request and the adoption of a zoning consistency statement.
- b. **ZA-10-14-2** Planning staff will review a request to amend the Sampson County Zoning Ordinance Section 3.3.4. D to remove Electronic Gaming as a special use in a C-Commercial District, as recommended by the Planning Board.

RECOMMENDED ACTION OR MOTION:

- a. Motion to approve rezoning request RZ-10-14-1, accepting the presented findings of fact and making the following zoning consistency statement: *Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendation of the ordinance amendment RZ-10-14-1 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located in close proximity to existing commercial development and zoning.*
- b. Motion to approve ZA-10-14-2 as recommended by the Planning Board.

MEMORANDUM

CLINTON - SAMPSON PLANNING AND DEVELOPMENT
227 LISBON STREET
CLINTON, NC 28328

To: Ed Causey, County Manager
From: Mary M. Rose, Planning Director
Subject: October 20, 2014 Sampson County Planning and Zoning Board Meeting -
County Board of Commissioners November 3, 2014 Agenda Items
Date: October 22, 2014

The following requests were addressed by the Planning and Zoning Board at their October 20, 2014 meeting:

RZ-10-14-1 - A rezoning request by Sawan Rcom to rezone 1.54 acres at 1935 Autry Highway from I-Industrial to C-Commercial. was unanimously recommended by the Board with the following findings of fact and zoning consistency statement:

Findings of Fact:

1. Sawan Rcom has signed the rezoning application as the applicant of the property under consideration.
2. The property under consideration contains approximately 1.54 acres as shown by the attached site map.
3. The property is currently zoned I-Industrial.
4. The existing structure will meet all setback requirements in the C-Commercial District.
5. The properties adjacent to the north and south are currently zoned RA-Residential Agriculture. The properties adjacent to the east and west are currently zoned C-Commercial.
6. All adjacent property owners within 100' have been notified by mail and the property has been posted.

Zoning Consistency Statement:

Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendation of the ordinance Amendment RZ-10-14-1 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located in close proximity to existing commercial development and zoning.

ZA-10-14-1 - An amendment request by Planning Staff to amend the Article 4, Section B, (3) of the Sampson County Flood Damage Prevention Ordinance was unanimously recommended as follows:

Existing:

(3) Certification Requirements.

(a) Elevation Certificates

- i) An Elevation Certificate (FEMA Form 81-31) is required prior to the actual start of any new construction. It shall be the duty of the permit holder to submit to the floodplain administrator a certification of the elevation of the reference level, in relation to mean sea level. The

floodplain administrator shall review the 'certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder prior to the beginning of construction. Failure to submit the certification or failure to make required corrections shall because to deny a floodplain development permit.

- ii) An Elevation Certificate (FEMA Form 81-31) is required after the reference level is established. Within seven (7) calendar days of establishment of the reference level elevation, it shall be the duty of the permit holder to submit to the floodplain administrator a certification of the elevation of the reference level, in relation to mean sea level. Any work done within the seven (7) day calendar period and prior to submission of the certification shall be at the permit holder's risk. The floodplain administrator shall review the certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to further work being permitted to proceed. Failure to submit the certification or failure to make required corrections shall be cause to issue a stop-work order for the project.
- iii) A final as-built Elevation Certificate (FEMA Form 81-31) is required after construction is completed and prior to Certificate of Compliance/Occupancy issuance. It shall be the duty of the permit holder to submit to the floodplain administrator a certification of final as-built construction of the elevation of the reference level and all attendant utilities. The floodplain administrator shall review the certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to Certificate of Compliance/Occupancy issuance. In some instances, another certification may be required to certify corrected as-built construction. Failure to submit the certification or failure to make required corrections shall be cause to withhold the issuance of a Certificate of Compliance/Occupancy.

Proposed:

(3) Certification Requirements.

(a) Elevation Certificates

- i) An Elevation Certificate (FEMA Form 81-31) is required prior to the actual start of any new construction. It shall be the duty of the permit holder to submit to the floodplain administrator a certification of the elevation of the reference level, in relation to mean sea level. The floodplain administrator shall review the 'certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder prior to the beginning of construction. Failure to submit the certification or failure to make required corrections shall because to deny a floodplain development permit.
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ZA-10-14-2 - A zoning amendment request by the Sampson County Planning Board to amend Section 3.3.4.D of the Sampson County Zoning Ordinance by removing Electronic Gaming as a special use in a C-Commercial district was recommended for approval.

Please contact our office with any questions or comments.

cc: Susan Holder, Assistant County Manager

attachments

MINUTES OF THE SAMPSON COUNTY
PLANNING AND ZONING BOARD

<u>Meeting Date</u>	<u>Members Present</u>	<u>Members Absent</u>
October 20, 2014	Scott Brown Sherri Smith Angela Marco Gary Mac Herring	Billy Cottle Debra Bass Gary Henry

Minutes Approved

Upon a motion by Sherri Smith and seconded by Gary Mac Herring, the minutes of the September 15, 2014 meeting were unanimously approved as presented.

SU-9-14-1

A special use request by Craven Dale to operate an Electronic Gaming Operation at 10711 US Highway 421 North in a C-Commercial district. (See attached site plan)

Staff has prepared the following findings of fact for consideration by the Planning Board:

1. Craven Dale has signed the special use application as the applicant of the property under consideration.
2. The property under consideration contains approximately 6 acres as shown on the location map.
3. The property is currently zoned C-Commercial.
4. The proposed structure does not meet the front 50 foot setback requirement in a C-Commercial District. The existing structure will meet the 15 foot side and 25 foot rear setback requirements.
5. The structure has electrical service.
6. The properties adjacent to the north, south, and east are currently zoned RA-Residential Agriculture. The property to the west is zoned C-Commercial.
7. The proposed site must meet the following minimum requirements:
 - A. Hours of operation are limited to 8:00 am to 12:00 midnight Monday through Friday.
 - B. The maximum number of gaming machines/terminals, computers is 30.
 - C. Parking must be provided at minimum rate of one (1) parking space for every two (2) gaming machines/terminals/computers or one for every 100 square feet of gross floor area, whichever is greater.
 - D. If food or beverage is served, the establishment must comply with the requirements of the Sampson County Health Department.
 - E. If the establishment is located within 30' to 100 ' feet of the adjoining property line of an existing residence, he/she must provide screening and buffering in accordance with Section 4.18 C.
 - F. The establishment shall be a minimum of 1,000 feet from any other gaming establishment or any sexually oriented business.
 - G. The establishment shall be a minimum of 1,000 feet from any religious institution, school, daycare center/home, library, public park, recreation area or movie theater.
 - H. For the purpose of this section, all measurements shall be in a straight line from the closest point of the parcel at which the electronic gaming operation is located.
 - I. No alcoholic beverages shall be served or consumed on the premises of electronic gaming operations.

8. All adjacent property owners within 100' have been notified by mail and the property has been posted.

Mrs. Rose informed the Board staff had attempted to contact Mr. Dale to inform him that his request had been continued from September. Mrs. Rose informed the Board that staff was unable to contact Mr. Dale through phone calls or letters and had not heard from Mr. Dale in reference to this case.

After Board discussion, Gary Mac Herring moved to deny the request as presented due to the fact the applicant was not present to answer questions or provide evidence the proposed use would not materially endanger the public health or safety. The motion was seconded by Sherri Smith and the request was denied by the Board.

Ayes: Unanimous

RZ-10-14-1

A rezoning request by Sawan Rcom to rezone 1.54 acres at 1935 Autry Highway from I-Industrial to C-Commercial.

Staff has reviewed the rezoning request and made the following findings:

1. Sawan Rcom has signed the rezoning application as the applicant of the property under consideration.
2. The property under consideration contains approximately 1.54 acres as shown by the attached site map.
3. The property is currently zoned I-Industrial.
4. The existing structure will meet all setback requirements in the C-Commercial District.
5. The properties adjacent to the north and south are currently zoned RA-Residential Agriculture. The properties adjacent to the east and west are currently zoned C-Commercial.
6. All adjacent property owners within 100' have been notified by mail and the property has been posted.

Zoning Consistency Statement:

Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendation of the ordinance Amendment RZ-10-14-1 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located in close proximity to existing commercial development and zoning.

The applicant's brother, Michael Winn of 10302 Fayetteville Road, Fayetteville North Carolina, spoke on behalf of the applicant. He expressed to the Board their desire to operate a commercial business in the existing building now and their future plans for manufacturing in the remaining building, which is still zoned Industrial.

After Board discussion, Gary Mac Herring moved to recommend approval of the request with the Zoning Consistency Statement as presented, the motion was seconded by Angela Marco and approved by the Board.

Ayes: Unanimous

ZA-10-14-1

An amendment request by Planning Staff to amend the Article 4, Section B, (3) of the Sampson County Flood Prevention Ordinance.

Existing:

(3) Certification Requirements.

(a) Elevation Certificates

- i) An Elevation Certificate (FEMA Form 81-31) is required prior to the actual start of any new construction. It shall be the duty of the permit holder to submit to the floodplain administrator a certification of the elevation of the reference level, in relation to mean sea level. The floodplain administrator shall review the 'certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder prior to the beginning of construction. Failure to submit the certification or failure to make required corrections shall because to deny a floodplain development permit.
- ii) An Elevation Certificate (FEMA Form 81-31) is required after the reference level is established. Within seven (7) calendar days of establishment of the reference level elevation, it shall be the duty of the permit holder to submit to the floodplain administrator a certification of the elevation of the reference level, in relation to mean sea level. Any work done within the seven (7) day calendar period and prior to submission of the certification shall be at the permit holder's risk. The floodplain administrator shall review the certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to further work being permitted to proceed. Failure to submit the certification or failure to make required corrections shall be cause to issue a stop-work order for the project.
- iii) A final as-built Elevation Certificate (FEMA Form 81-31) is required after construction is completed and prior to Certificate of Compliance/Occupancy issuance. It shall be the duty of the permit holder to submit to the floodplain administrator a certification of final as-built construction of the elevation of the reference level and all attendant utilities. The floodplain administrator shall review the certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to Certificate of Compliance/Occupancy issuance. In some instances, another certification may be required to certify corrected as-built construction. Failure to submit the certification or failure to make required corrections shall be cause to withhold the issuance of a Certificate of Compliance/Occupancy.

Proposed:

(3) Certification Requirements.

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- ~~ii) An Elevation Certificate (FEMA Form 81-31) is required after the reference level is established.~~

~~Within seven (7) calendar days of establishment of the reference level elevation, it shall be the duty of the permit holder to submit to the floodplain administrator a certification of the elevation of the reference level, in relation to mean sea level. Any work done within the seven (7) day calendar period and prior to submission of the certification shall be at the permit holder's risk. The floodplain administrator shall review the certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to further work being permitted to proceed. Failure to submit the certification or failure to make required corrections shall be cause to issue a stop work order for the project.~~

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Mrs. Rose explained to the Board planning staff is recommending the above referenced section of the Sampson County Flood Damage Prevention Ordinance be amended. The current Flood Ordinance requires three Elevation Certificates, (pre-construction, during construction, and final certification), exhibiting a structure has been properly constructed to meet FEMA's floodplain requirements. Planning Staff has only required a pre-construction and final certification Elevation Certificates to present date. Per NCDPS, North Carolina Department of Public Safety, a pre-construction and final construction Elevation Certificate are all that is required of the citizen to prove they meet FEMA's floodplain requirements.

After Board discussion, Scott Brown moved to recommend approval of the request as presented, seconded by Sherri Smith and unanimously recommended for approval by the Board.

Ayes: Unanimous

Public Input:

Mr. Scott Brown, Chairman, opened the meeting for public comments concerning Electronic Gaming in Sampson County.

Mr. Charles Sessoms (1819 Josh Sessoms Road), Mrs. Linda Sessoms (1819 Josh Sessoms Road), Wayne Butler (369 Boren Brick Road, Roseboro), Hampson Faircloth (202 E Clinton St, Roseboro), Diamond Butler (3700 Autry Road, Autryville), John Adams, Brooke Souls (Pumpkintown Road), Michael Dudley, and Jim Blevins expressed their desires to have Electronic Gaming removed from the Sampson County Zoning Ordinance. They expressed concerns about these uses creating gambling addictions, bringing undesirable traffic to Sampson County, the money spent in these operations not staying in Sampson County, and Electronic Gaming is not allowed in some surrounding counties. Some of the citizens in attendance questioned if Electronic Gaming was a legal use in North Carolina.

County Attorney, Joel Starling informed the Board the current legal state of Electronic Gaming is murky at best, with certain types of software being statutorily illegal, but many judges use their discretion when interpreting the relevant statute, NCGS 14-306.4.

Ms. Sandra Clark (1333 Boren Brick Road), and Mr. Kevin Simmons (4330 Hayne Stretch Road) were in favor of keeping Electronic Gaming in the Sampson County Zoning Ordinance as a Special Use. Ms. Sandra informed the Board that she and her husband operate an Electronic Gaming establishment in Roseboro. They only allow people 21 and older to use the machines.

Mrs. Rose pointed out to those present that the Sampson County Planning Board only has jurisdiction in the unincorporated areas of Sampson County and that each municipality has the authority to adopt or amend their regulations within their communities. Mrs. Rose cited the City of Clinton as an example of a municipality which had recently amended their Land Development Ordinance to remove electronic gaming as a use.

Mr. Kevin Simmons asked the board to consider that citizens can gamble from their homes, and he was just trying to operate a business to support his family. He informed the board he would like to request a permit to operate an electronic gaming operation on Hayne Stretch Road if he is approved a variance to use a nonconforming building at that location. Mrs. Rose did clarify to the Board that in reviewing the property Mr. Simmons was interested in pursuing a special use permit for electronic gaming, staff had found that the building was nonconforming and would require a variance prior to use. Mrs. Rose further informed the Board that staff had already notified adjacent property owners that Mr. Simmons would be requesting a special use permit at this meeting and had heard from several citizens in the area that there were concerns. Mrs. Rose informed the Board she made an administrative decision to inform those with concerns they may come to the October Planning Board meeting to express their concerns even though the special use request could not be heard prior to approval of a variance request to use the nonconforming building.

Sherri Smith moved to recommend the Sampson County Zoning Ordinance be amended by removing Electronic Gaming as a use. The motion was seconded by Gary Mac Herring, who expressed his concerns of the legal status of Electronic Gaming. During discussion, board member Angela Marco expressed her concern that this item was not on the agenda and had not been advertised to the public. Chairman Scott Brown informed the Board that at any time the Planning Board can initiate a text amendment recommendation and it did not require a public hearing. Mrs. Rose confirmed Mr. Brown's information and assured the Board that any text amendment recommendation would require advertisement and a public hearing before the County Board of Commissioners. Mrs. Rose informed the Board this could be accomplished prior to the November 3, 2014 Board of Commissioners meeting.

Ayes: 3

Scott Brown, Gary Mac herring, Sherri Smith

Nays:

Ms. Angela Marco did not vote.

The meeting adjourned at 7:45 pm.

Chairman

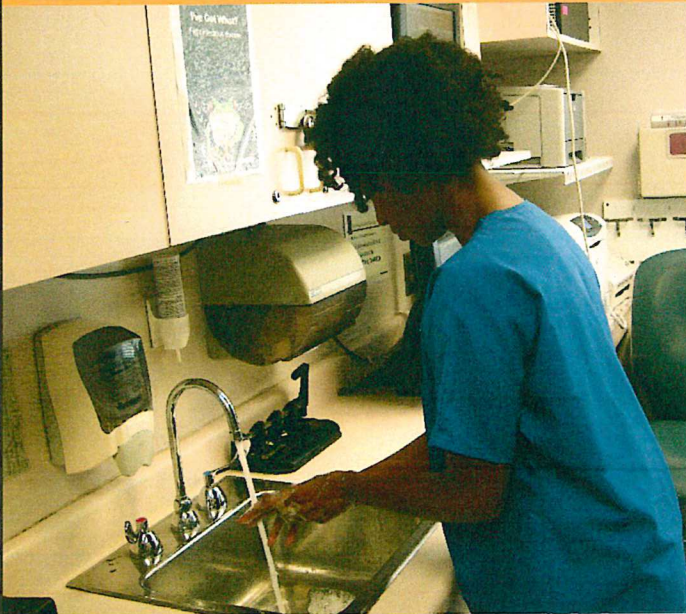
Secretary

What You Need to Know about Ebola

The 2014 Ebola epidemic is the largest in history

The outbreak is affecting multiple countries in West Africa. Two imported cases, including one death, and two locally acquired cases in healthcare workers have been reported in the United States.

CDC and partners are taking precautions to prevent the further spread of Ebola within the United States.



A person infected with Ebola is not contagious until symptoms appear

The time from exposure to when signs or symptoms of the disease appear (the incubation period) is 2 to 21 days, but the average time is 8 to 10 days. Signs of Ebola include fever and symptoms like severe headache, fatigue, muscle pain, vomiting, diarrhea, stomach pain, or unexplained bleeding or bruising.

Ebola is spread through direct contact with blood and body fluids

Ebola is spread through **direct contact** (through broken skin or mucous membranes) with

- Blood and body fluids (like urine, feces, saliva, vomit, sweat, and semen) of a person who is sick with Ebola.
- Objects (like needles) that have been contaminated with the blood or body fluids of a person sick with Ebola.

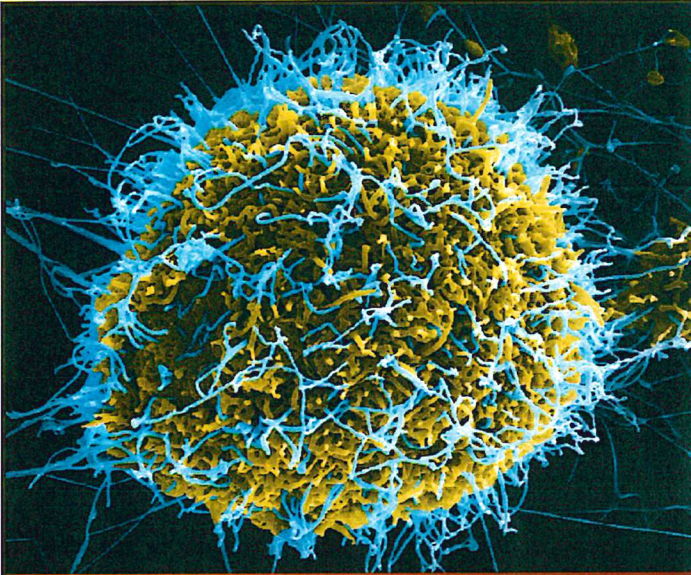
Ebola is **not** spread through the air, water, or food.

Protect yourself against Ebola

There is no FDA-approved vaccine available for Ebola. Experimental vaccines and treatments for Ebola are under development, but they have not yet been fully tested for safety or effectiveness.

- **DO** wash your hands often with soap and water or use an alcohol-based hand sanitizer.
- Do **NOT** touch the blood or body fluids (like urine, feces, saliva, vomit, sweat, and semen) of people who are sick.
- Do **NOT** handle items that may have come in contact with a sick person's blood or body fluids, like clothes, bedding, needles, or medical equipment.
- Do **NOT** touch the body of someone who has died of Ebola.





“The sooner the world comes together to help West Africa, the safer we all will be. We know how to stop this outbreak.” – CDC Director Tom Frieden, MD, MPH

What to do if you travel to an area with an Ebola outbreak

If you have traveled to an area with an Ebola outbreak, you may be at risk if you

- Had direct contact with blood or body fluids or items that came into contact with blood or body fluids from a person with Ebola.
- Touched bats or monkeys or blood, fluids, or raw meat prepared from these animals.
- Went into facilities where Ebola patients were being treated and had close contact with the patients.
- Touched the body of a person who died of Ebola.

After you return, check for signs and symptoms of Ebola for 21 days

- You will be connected to a health department in your final destination.
- A public health worker will ask you to take your temperature twice a day and watch for Ebola symptoms like severe headache, fatigue (feeling very tired), muscle pain, vomiting, diarrhea, stomach pain, or unexplained bleeding or bruising.

If you get sick with a fever or other Ebola symptoms

- Get medical care right away.
- Do NOT go out in public until you talk to a public health worker.
- Do what your public health worker told you to do if you got sick.
- If you are not able to speak with someone right away, call:
 - Your state or local health department
 - CDC (1-800-232-4636)
 - 911 if it is a medical emergency and tell them you were in a country with Ebola



EBOLA

North Carolina Preparedness FAQs

1. Has the North Carolina Division of Public Health (NC DPH) been preparing for a patient with Ebola to arrive in our state?

Yes, the NC DPH has been working closely with public health partners and healthcare providers statewide since July to prepare for the possibility of Ebola virus infections in North Carolina.

2. How are public health departments, healthcare providers and other partners preparing?

Extensive guidance has been provided by the CDC and the NC DPH to health departments, healthcare providers, hospitals and laboratories on evaluation of patients with recent international travel and on management of suspected cases. These partners are continuing to work together to develop plans to ensure that an Ebola patient can be safely managed in their communities. The most current guidance can be found here <http://epi.publichealth.nc.gov/cd/diseases/hemorrhagic.html>.

3. What else is the NC DPH doing?

We are actively monitoring for cases using a variety of methods, including real time surveillance of hospital emergency department visits and a network of hospital-based Public Health Epidemiologists in the state's largest hospital systems.

4. Are first responders prepared to assist an Ebola patient?

Yes, the NC DPH is working with the Office of Emergency Medical Services to assist local EMS agencies with triage and treatment protocols for potential Ebola patients.

5. What will happen if a hospital or healthcare provider thinks someone has Ebola?

Local health departments and the NC DPH are available 24 hours a day, 7 days a week for consultation for healthcare providers with concerns about Ebola or other communicable diseases. If Ebola is suspected by a healthcare provider, the NC DPH will work with the healthcare facility and the local health department to evaluate and safely manage the patient.

6. Where will testing for Ebola be done?

The State Laboratory of Public Health (SLPH) has successfully established the capability to rapidly detect Ebola infection. The SLPH can provide technical consultation to clinical laboratories on specimen collection, transport, and safety procedures while evaluating patients with recent international travel.

7. What will the NC DPH do if we do have a case of Ebola in North Carolina?

If a case occurred in North Carolina, state and local public health professionals would rapidly identify everyone who was potentially exposed and take immediate measures to prevent further spread. Our public health professionals have extensive training and experience with this type of investigation and response.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 5 (a)

Meeting Date: December 1, 2014	<input type="checkbox"/> Information Only <input type="checkbox"/> Report/Presentation <input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Public Comment <input type="checkbox"/> Closed Session <input type="checkbox"/> Planning/Zoning <input type="checkbox"/> Water District Issue
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SUBJECT: Scheduling Work Sessions for Presentations on Business Audits and Consultant's Report on the Pay Plan

DEPARTMENT: Governing Body/ Administration

PUBLIC HEARING: No

CONTACT PERSON: Edwin W. Causey, County Manager

PURPOSE: To consider potential dates for work sessions

ATTACHMENTS: None

BACKGROUND: At the conclusion of the budget deliberations in July, it was requested that staff assimilate information regarding business audits for a presentation in January, 2015. Staff will be ready to make a presentation, along with representatives of the NC Department of Revenue, in mid-January.

Likewise, the Pay, Classification and Benefits study should be also completed and ready for an initial presentation by the Springsted consulting firm in January.

Each session should take about 2-3 hours, and staff recommends Tuesday, January 13th and Wednesday, January 21 as possible dates for these initial discussions, with times to be determined by the Board. Each item would then be included in subsequent regular meeting agendas for consideration.

PRIOR BOARD ACTION: N/A

RECOMMENDED ACTION OR MOTION: Schedule two work sessions

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 5 (b)

Meeting Date: December 1, 2014	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Appointments
DEPARTMENT: Governing Body
PUBLIC HEARING: No
CONTACT PERSON: Staff (during transition to new Vice Chairman)
PURPOSE: To consider appointments to various boards and commissions

Workforce Development Commission There is one remaining vacancy for Sampson County appointees on the Workforce Development Commission, a private sector representative.

Library Board of Trustees Due to declining attendance by trustee members at meetings, the Library Director polled the members to determine if there were changes in personal obligations that prohibited their continued service. A number of members did ask to be replaced due to personal obligations. The following members are noted, along with recommendations for replacements. Each of the potential new members has agreed to serve if appointed.

Lynn Register (Garland) - potential replacement Cynthia Asante
Linda Faircloth (Clinton) - potential replacement Letitia Evans
Quenita Lee (Newton Grove) - potential replacement Jill Usher
Polly Wilson (Roseboro/Salemburg) - potential replacement Susan Hunt

The urgency for appointment is that the Board of Trustees annual meeting is typically held in January.

Adult Care Home Community Advisory Committee: Following the appointments/reappointments made to this Board in November, there is still a vacant position remaining on this Board. We have been provided a recommendation for the currently vacant seat: Beth Smith (Salemburg area). Also, as noted in November, one recently appointed member, Mr. Winifred Ashford, has informed the regional ombudsman that new job responsibilities may necessitate his resignation from the Committee. (The Mid C Ombudsman has, however, asked him to reconsider, and we hope he will.)

Board of Health The Health Director Wanda Robinson has submitted the attached memorandum requesting appointments to the Board of Health. As a reminder, the types of appointees to the

Board of Health are defined by statute (also attached). While the Board will select one of its own members to replace Mr. McLamb, Ms. Robinson has subsequently submitted the following recommendations for the nurse and pharmacist positions:

Nurse: Linda Peterson, RN (Liberty Healthcare)

Pharmacist: Cherish Naylor (Clinton Drug)

Commissioner: to be determined by Board

Mid Carolina Council of Governments Jefferson Strickland served as the commissioner appointee to the Mid Carolina Council of Governments. Mid Carolina Executive Director Jim Caldwell has requested that the Board appoint a replacement to be effective January 1.

Listing of Commissioner Appointments to Various Boards As we transition to a new Board and new officers, staff thought it would be helpful to provide a listing of where board members are currently serving on various advisory boards and commissions.

SAMPSON COUNTY HEALTH DEPARTMENT

Wanda Robinson
Health Director



360 County Complex Road, Suite 200
Clinton NC 28328



MEMORANDUM

TO: Ed Causey, County Manager
FROM: Wanda Robinson, Health Director *WR*
DATE: November 17, 2013
SUBJECT: Term Ending- Board of Health Members

This is being submitted to request appointments to the Board of Health. The following Board of Health members will need to be replaced due to completing a 3rd term or is not willing to serve another term.

Amy Fann, Nurse has served 3 consecutive 3 year terms
Jarvis McLamb, Commissioner resigning his seat
Steve Bass, Pharmacist will be completing his first term, but is not willing to serve another 3 year term.

Recommendations to follow.

§ 130A-35. County board of health; appointment; terms.

(a) A county board of health shall be the policy-making, rule-making and adjudicatory body for a county health department.

(b) The members of a county board of health shall be appointed by the county board of commissioners. The board shall be composed of 11 members. The composition of the board shall reasonably reflect the population makeup of the county and shall include: one physician licensed to practice medicine in this State, one licensed dentist, one licensed optometrist, one licensed veterinarian, one registered nurse, one licensed pharmacist, one county commissioner, one professional engineer, and three representatives of the general public. Except as otherwise provided in this section, all members shall be residents of the county. If there is not a licensed physician, a licensed dentist, a licensed veterinarian, a registered nurse, a licensed pharmacist, or a professional engineer available for appointment, an additional representative of the general public shall be appointed. If however, one of the designated professions has only one person residing in the county, the county commissioners shall have the option of appointing that person or a member of the general public. In the event a licensed optometrist who is a resident of the county is not available for appointment, then the county commissioners shall have the option of appointing either a licensed optometrist who is a resident of another county or a member of the general public.

(c) Except as provided in this subsection, members of a county board of health shall serve three-year terms. No member may serve more than three consecutive three-year terms unless the member is the only person residing in the county who represents one of the professions designated in subsection (b) of this section. The county commissioner member shall serve only as long as the member is a county commissioner. When a representative of the general public is appointed due to the unavailability of a licensed physician, a licensed dentist, a resident licensed optometrist or a nonresident licensed optometrist as authorized by subsection (b) of this section, a licensed veterinarian, a registered nurse, a licensed pharmacist, or a professional engineer, that member shall serve only until a licensed physician, a licensed dentist, a licensed resident or nonresident optometrist, a licensed veterinarian, a registered nurse, a licensed pharmacist, or a professional engineer becomes available for appointment. In order to establish a uniform staggered term structure for the board, a member may be appointed for less than a three-year term.

(d) Vacancies shall be filled for any unexpired portion of a term.

(e) A chairperson shall be elected annually by a county board of health. The local health director shall serve as secretary to the board.

(f) A majority of the members shall constitute a quorum.

(g) A member may be removed from office by the county board of commissioners for:

(1) Commission of a felony or other crime involving moral turpitude;

- (2) Violation of a State law governing conflict of interest;
- (3) Violation of a written policy adopted by the county board of commissioners;
- (4) Habitual failure to attend meetings;
- (5) Conduct that tends to bring the office into disrepute; or
- (6) Failure to maintain qualifications for appointment required under subsection (b) of this section.

A board member may be removed only after the member has been given written notice of the basis for removal and has had the opportunity to respond.

(h) A member may receive a per diem in an amount established by the county board of commissioners. Reimbursement for subsistence and travel shall be in accordance with a policy set by the county board of commissioners.

(i) The board shall meet at least quarterly. The chairperson or three of the members may call a special meeting. (1901, c. 245, s. 3; Rev., s. 4444; 1911, c. 62, s. 9; C.S., s. 7604; 1931, c. 149; 1941, c. 185; 1945, c. 99; c. 1030, s. 2; 1947, c. 474, s. 3; 1951, c. 92; 1957, c. 1357, s. 1; 1963, c. 359; 1967, c. 1224, s. 1; 1969, c. 719, s. 1; 1971, c. 175, s. 1; c. 940, s. 1; 1973, c. 137, s. 1; c. 1151; 1975, c. 272; 1979, c. 621; 1981, c. 104; 1983, c. 891, s. 2; 1985, c. 418, s. 1; 1987, c. 84, s. 1; 1989, c. 764, s. 2; 1995, c. 264, s. 1; 2009-447, s. 1.)

BOC Appointments

Chairman Appointment (by virtue of position/bylaws of entity)

Clinton-Sampson Airport Authority (Vice Chairman)
Agri Exposition Center Board
Economic Development Commission
Advisory Board of Older Adults

Commissioner Strickland

NCACC District Director
Mid Carolina Board of Directors
Transportation Advocacy Group
NCDOT Comprehensive Transportation Plan Steering Committee (project should conclude soon)

Commissioner Lockamy

Transportation Advocacy Group
Fire Commissioner

Vice Chairman McLamb

Board of Health (Community Assessment Team also)
Appointments Commissioner

Commissioner Kirby

Mental Health LME
Ft. Bragg Regional Alliance (formerly BRAC)
CCAP Board of Directors
Juvenile Justice Partnership Board
Mid Carolina RPO

Commissioner Parker

Workforce/WIA Board
Southeastern Economic Development Commission
Child Fatality Prevention/Community Child Protection Team

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 6

Meeting Date: December 1, 2014	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input checked="" type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Consent Agenda

DEPARTMENT: Administration/Multiple Departments

ITEM DESCRIPTIONS/ATTACHMENTS:

- a. Approve the minutes of the November 3, 2014 meeting
- b. Approve the Department of Aging's submission of an application for United Way funding for construction of wheelchair ramps
- c. Adopt a resolution authorizing the lease of agriculture tracts adjacent to the Detention Center for the period January 1, 2015 - December 31, 2015 to Jesse Sumner for farming purposes
- d. Approve the Health Department's request to increase the clinic co-pay from \$20.00 to \$30.00 effective January 1, 2015
- e. Approve late disabled veteran tax exclusion applications for Paul B. Fisher, David Devane Underwood, Larry B. Bryant, and Pervis R. Owens
- f. Approve tax refunds as submitted
- g. Approve budget amendments as submitted

RECOMMENDED

ACTION OR MOTION: Motion to approve Consent Agenda as presented

The Sampson County Board of Commissioners convened for their regular meeting at 7:00 p.m. on Monday, November 3, 2014 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Jefferson Strickland, Vice Chairman Jarvis McLamb, Commissioner Albert D. Kirby, Jr., Commissioner Billy Lockamy and Commissioner Harry Parker.

The Chairman convened the meeting and called upon Commissioner Kirby for the invocation. Commissioner McLamb then led the Pledge Allegiance.

Approval of Agenda

Upon a motion made by Commissioner Lockamy and seconded by Commissioner Parker, the Board voted unanimously to approve the agenda as with the deletion of the Community College request portion of Tab 2 (c); the addition of Tab 2 (e) consideration of the First Amendment to the Exchange Agreement with Southern Produce; Tab 2 (f) consideration of a revised Interlocal Agreement between the County and Board of Education for the use of school facilities for recreational programming; Tab 3 Consent Agenda (k) adoption of Authorizing Resolution – North Carolina Rural Infrastructure Authority Economic Infrastructure Grants Program; and a Board Information item regarding actions needed at the December meeting.

Roads

There was no representative from the Department of Transportation available for the meeting, and there were no comments from the floor or from commissioners.

Item 1: Planning and Zoning Actions

RZ-10-14-1 The Chairman opened the hearing and recognized Planning Director Mary Rose who reviewed the request to rezone approximately 1.54 acres located at 1935 Autry Highway from I-Industrial to C-Commercial. She reviewed the findings of fact and zoning consistency statement and noted that all adjoining property owners had been duly notified and the property posted, and that this request was unanimously recommended by the Planning Board. Commissioner Lockamy asked why the applicant wished to change the zoning classification, and Ms. Rose explained that the applicant desired to change the zoning so that he could apply for a special use permit for an electronic gaming operation. She explained that Commercial zoning was the only zoning classification in Sampson County that would provide for an electronic gaming special use permit application. The property use would not be limited to that, she added; the office building on the property could still be used as an office if the applicant

did not pursue the special use permit. Commissioner Lockamy asked if the owner of the property had requested the rezoning, and Ms. Rose explained that it was not the property owner; the applicant had an option to purchase the property and had the owner's permission to apply for the rezoning. Ms. Rose noted that the applicant was aware of the meeting, but was not currently present. Commissioner Kirby asked who the owner of the property was, and Ms. Rose stated that the owner was Jackson Family Investments, LLC. Ms. Rose noted that since the applicant was not present to answer questions, the hearing could be continued. Commissioner Kirby asked the County Attorney from a legal perspective would the action affect the existing municipal corporations that have similar operations in existence now. County Attorney Joel Starling noted that the Board had been advised what the applicant intended to do with the property, but at this stage in the process, if there were a rezoning granted, the applicant would still have the requirement that they apply for and obtain a special use permit. The Board, he stated, is only acting on whether the request is consistent with the County zoning ordinance, not the expressed use; they should not consider the stated use, only whether the property should be rezoned. Ms. Rose reiterated that the hearing could be continued in the absence of the applicant. Commissioner Lockamy and Commissioner Kirby expressed concerns acting in the absence of the owner and applicant, but the Board opted to recognize those citizens who had signed up to speak. The following comments were offered from the floor:

Betty Butler: My concern is that this guy has got quite a few jobs offering if he could get something going. I am mostly concerned about going to work. There's plenty of people who will work if they can get some place to work. I want to work. I want a job.

May Owens: He is trying to get work.

Ms. Rose noted that the applicant had arrived, and the Board called upon the applicant for comment.

Michael Wynn: I want to open for business, first, to make money. Second, we can create jobs. We purchased 21.5 acres, and we only want to turn 1.5 acres in the front to do business. The building is huge, and my plan is to do more than one business. In the back, when the first business starts making money, hopefully in March, start slowly and open a manufacture in the back for nail and beauty supply. That would create another 30-40 jobs. That building is empty for 3-4 years, and it sat right there, kinda sad. I hope I can make money and give people jobs. I want to create more than just a small building in the front. We need to slowly make money first before we can expand on the back of the building.

Commissioner Kirby asked Mr. Wynn about the application in the name of Sawan Rcom, and Mr. Wynn indicated that that was his brother, who was also in the room. He explained that he was speaking because his brother did not speak much English.

Commissioner Parker asked Mr. Wynn what would be the business they would start, and Mr. Wynn explained that he wanted to open a sweepstakes and a late night restaurant. He stated at night every restaurant was closing down; he would serve homemade food and chicken. He would open computer games, internet and fax; some people had no access to internet. They can come there to fax papers and look for a job. Mr. Wynn stated that in that town nothing was open after 11:00 p.m. so he would like to stay open late, to 1-2:00 a.m., every single night serving food, no alcohol. Commissioner Parker asked if this would create enough funds to start a business behind it, and Mr. Wynn answered that he had had internet businesses before, and he felt very good about a restaurant there too. He stated that he had a business in Hoke County. Commissioner Parker asked if he were still there, and Mr. Wynn stated no, that they had changed the law and closed them down about three months ago. Commissioner Parker asked why, and Mr. Wynn stated he thought they wanted to shut everything down, then reopen so they could start charging tax. Commissioner Kirby asked how many jobs had been created in Hoke County, and Mr. Wynn stated they had 4 full-time security and 10 employees. Mr. Wynn stated that the Sampson site would be bigger; he would need about 15-20 employees because there would be a restaurant and gaming. They needed servers and cooks. He stated in three or four months, they would have 10,000 square foot manufacturing on the back, with at least another 30 employees. Commissioner Parker asked Mr. Wynn about the relationship between his business and Hoke County, were there any difficulties. Mr. Wynn stated that they had no issue with the county, with the sheriff, because he had security to protect clients and employees.

The Board indicated a desire to speak also with the property owner, and Commissioner Kirby asked if it were Brent Jackson's family. Ms. Rose confirmed that this was her understanding. Upon a motion made by Commissioner Kirby and seconded by Commissioner Lockamy, the Board voted unanimously to continue the hearing until their December 1, 2014 meeting at 7:00 p.m.

ZA-10-14-1 The Chairman opened the hearing and recognized Planning Director Mary Rose who reviewed the request to amend the Sampson County Flood Damage Prevention Ordinance Article 4, Section B, (3) to require only pre-construction and final certification Elevation Certificates, as recommended by the North Carolina Department of Public Safety and the Planning Board. Commissioner Kirby asked if this would generate any costs, and Ms. Rose explained that the reduction in number of permits required should save citizens money. There were no other comments, and the hearing was closed. Upon a motion made by Commissioner Lockamy and seconded by Commissioner Parker, the Board voted unanimously to amend the Sampson County Flood Damage Prevention Ordinance Article 4, Section B, (3) as follows:

(3) Certification Requirements.

(a) Elevation Certificates

- i) An Elevation Certificate (FEMA Form 81-31) is required prior to the actual start of any new construction. It shall be the duty of the permit holder to submit to the floodplain administrator a certification of the elevation of the reference level, in relation to mean sea level. The floodplain administrator shall review the 'certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder prior to the beginning of construction. Failure to submit the certification or failure to make required corrections shall because to deny a floodplain development permit.
- ii) ~~An Elevation Certificate (FEMA Form 81-31) is required after the reference level is established. Within seven (7) calendar days of establishment of the reference level elevation, it shall be the duty of the permit holder to submit to the floodplain administrator a certification of the elevation of the reference level, in relation to mean sea level. Any work done within the seven (7) day calendar period and prior to submission of the certification shall be at the permit holder's risk. The floodplain administrator shall review the certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to further work being permitted to proceed. Failure to submit the certification or failure to make required corrections shall be cause to issue a stop work order for the project.~~
- iii) ii) A final as-built Elevation Certificate (FEMA Form 81-31) is required after construction is completed and prior to Certificate of Compliance/Occupancy issuance. It shall be the duty of the permit holder to submit to the floodplain administrator a certification of final as-built construction of the elevation of the reference level and all attendant utilities. The floodplain administrator shall review the certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to Certificate of Compliance/Occupancy issuance. In some instances, another certification may be required to certify corrected as-built construction. Failure to submit the certification or failure to make required corrections shall be cause to withhold the issuance of a Certificate of Compliance/Occupancy.

ZA-10-14-2 The Chairman opened the hearing and recognized Planning Director Mary Rose who reviewed the request to amend the Sampson County Zoning Ordinance Section 3.3.4. D to remove Electronic Gaming as a special use in a C-Commercial District. She noted that this action was initiated by the Planning Board. Chairman Strickland asked how the action would impact municipalities or other parts of the county. Ms. Rose explained that the Sampson County Zoning Ordinance does not impact any of the municipalities; it governed the unincorporated portions of the county. Chairman Strickland asked about extra-territorial jurisdictions (ETJs), and Ms. Rose explained that several municipalities had ETJs, but this ordinance would not regulate the ETJs. Commissioner Kirby asked if the previous rezoning request was within a municipal jurisdiction, and Ms. Rose stated no. Commissioner McLamb asked if it were clear whether or not the gaming operations were legal, and Ms. Rose stated that the law was murky at this time and its questionable legality was why the Planning Board had made the zoning amendment recommendation at this time. County Attorney Joel Starling stated that sweepstakes law at this time was a complicated issue, an area of law

in flux with different courts ruling differently. He stated that this was not a protected use, and the Board did have the authority to take the recommended action if they so chose. Ms. Rose clarified that there were currently no legally-permitted operating gaming establishments in the unincorporated areas of the county; no special use permits had been applied for or approved. Commissioner Kirby asked if the ones operating currently were within the municipal jurisdictions and the Board could not undo what other municipalities had done, and Ms. Rose stated that was correct. Commissioner Kirby asked about the previous rezoning request, and Ms. Rose explained that they were seeking rezoning to Commercial as that was the only zoning classification that provides for the opportunity to apply for a special use permit for electronic gaming; she explained that approval of special use permits would go before the Planning Board and there were special requirement for gaming operations. Commissioner Kirby asked about the liability for county or municipalities if allowing such operations if illegal, and County Attorney Starling stated there was no law he was aware of with liability to municipal entities. Commissioner McLamb asked if the County would receive any revenues from the operations, and it was noted the only revenue would be the one-time permit fee.

The following comments were received from the floor:

William Smith: I operate a country store here in the county. I am not in favor, nor am I defending, more sweepstakes coming into this county. We've operated machines in our store for years. We have customers who love the play them. Our revenue depends on it as well as well as a lot of other country stores who will be closed if they are completely banned. But I am in favor of a stop of any more machines coming in and a limit per store of machines. If you limit the machines, you don't get the riff-raff, and you don't get the trouble that you get from these rooms we are having the problem with. If we ban them in the county, it is not going to help the situation in Autryville and Roseboro where the problems are coming in at. I am also in favor of putting a license per machine for revenue for the county, but I do suggest for the commissioners to put a moratorium on them like the city did and stop any more machines from coming in and putting a limit per location to stop the riff-raff and the owners coming in from other counties that are in this business that have caused a lot of problems.

Diamond Butler: I am here tonight because of God. I would like to see Sampson County remove any electronic gaming or similarities in Sampson County. There are many here tonight (asked for show of hands) who do not want electronic gaming. I do understand that gambling can be very addictive.

Wayne Butler: When we have things that need to be decided on, I don't know if they are murky or not, but my Bible says there is a right and a wrong. God don't like it when we are lukewarm. In this country, our leaders need to make decisions that will help people. If that man wants to establish ... we need more Christian bookstores, that's what we

need. These young people coming up, we don't need to make things easy for them to get to. We do not need gambling. We don't need to get it where it is easy to get it. It takes from the family. These people who are going in and gambling, they're taking from their family. They're taking from their babies. It's the beginning of a destruction. It starts real little and maybe one in a country store, and it grows. That person becomes addicted. What if he becomes addicted, and he loses a car and is separated from his family because of a decision that was made here tonight. We don't need to go that way. We need to make the right decision. We began with prayer tonight, and I know you believe in God. So, you search your heart, and you let God guide you in this decision, and I know that you'll make the right one.

Kevin Ray Simmons: I applied for a special use permit; me and my brother built a building in '99. We sacrificed a lot of our lives to put money in this building to have a business for our families. For people to say it hurts the county, I work with CenturyLink. I have been working in Autryville, Salemburg and Roseboro for six years. The number one thing that's messed this county up is called meth and crack. I don't see where opening a business in Sampson County is going to hurt Sampson County, not unless the taxes are on each machine or it's done to the fullest extent of the law. I don't see where it should be banned for everybody. There's people out here who work hard and put their money in buildings and places to try to make a living to help the community, help churches. For it to be banned because somebody's got a belief it would hurt, there's more out here in the county hurting people besides a machine. I was born and raised on Hayne Stretch Road, been there for 39 years. I've got five friends that I had when I went to school at Lakewood. Every one of them is in jail or on meth, and you can't help them, even if you wanted to help them. We had the building up for sale. I know people who need jobs bad. I've got a grill that's already ready to open up and I've got an empty building beside it. I would love to put them people to work so I wouldn't have to help pay their light bill every month.

Mike Simmons: I built this building out of love for the game of billiards. I've probably played top three in the world right now. I've watched drugs, crack, meth, cocaine, alcohol, all that. I've been accused of everything in the book in my building except for professional pool playing. When I got tired of the hassle, I closed it down. I was approached about this building, helping friends. Like one guy said, it would create 10-14 jobs. I've got people right now, I'm helping out paying their light bill, feeding their family out of money that I make working. I'm trying to just get something. Take a building that once was a legacy but now is gone. Turn this building into something that will benefit some friends of mine who desperately need a job. When the grill was going, the best hot dog and hamburger that's ever been made. This would be back up running, with my signature hot dog. I'm just trying to create business, let free enterprise run. It's just free enterprise.

Kimberly Simmons: I am part of the Simmons family of the two gentlemen who were just speaking. What they said is correct. We do have the building that once had a name for itself. The food we had done there was great, and a lot of people have asked about bringing that back. We want to do that, quite personally we miss it too. We don't really consider what we want to do with that place gambling. If a person wants to gamble, they're going to find a place to gamble. If a person is that addicted to gambling, they're going to find a way to do it, just like drugs. So, it's not fair to say because you opened this place, this family suffered. The family would have probably suffered whether it was opened or not. I would just like to speak in favor of this place to create jobs, to bring the sense of community, to bring the fellowship together. They have their opinion of what's right and what's wrong, I'm not trying to go against what the Bible says. I really think this would be a good thing because when we had this place open before there was never any problems. We represent ourselves well as good standing people in the community, and we still want to maintain that. Not any ill will, we're just trying to be profitable, trying to show our children entrepreneurship.

Lindia Simmons: My husband and I got a letter a few weeks ago about the rezoning of the Blue Diamond building. Charles asked around and heard in Roseboro that the person Sawan Rcom wanted to bring an internet electronic gaming site to Roseboro similar to the one in Autryville right now. Before this time I didn't know a lot about gaming or gambling because in our county where we live, I understand a decision that can be made here tonight will affect me because I live in the rural area. In looking up and studying a little more about gaming and about gambling, I found out it is murky in North Carolina. Some people even say that it is against the law. Some counties are pursuing to close these businesses down and prosecute. Some counties are choosing not to prosecute. Clinton city, my understanding, has just decided not to have any more of these businesses in their city. The ones that are there are grandfathered in, but no more can come in. I think this was just done at the first of October meeting. When I was looking for that I also found that Sawan Rcom had also tried to open a place in Roses parking lot in Clinton and had to meet minimum requirements. (Reading from the Sampson Independent) The Council had to find that the request meets the four requirements for conditional use including that the development will not materially endanger the public health or safety, would not substantially injure the value adjoining or abutting property, will be in harmony with the area in which it is to be located, and will be in general conformity with the land development ordinance, thoroughfare plan or other plan officially adopted by the council. The council unanimously voted that the request passed three of these four standards, but also voted unanimously that it did not pass the fourth, the fourth being finding that the establishment could injure the value of adjoining property values. So he was declined the privilege, the permit to open this establishment in Clinton, in the Roses parking area because it would affect the value of the properties that were there. If it's going to affect the value of the properties there, it's going to affect the value of the properties wherever he puts it, whether that be at the Blue Diamond on Highway 24 or whether that be beside my house in rural Sampson

County. I don't want it beside my house in rural Sampson County. I don't think any of you guys want this kind of stuff in your neighborhood. Friday night, me and my two daughters were coming back from Fayetteville. We go through Autryville, and there's probably 120 cars in the parking lot there, people standing all outside the building. It's scary. I work. I travel by that area. Everybody talks about that place being open, and just like he said earlier he want to stay open late. That place is open all the time. There are people in the community that do not go and eat at the restaurant across the road after dark. There are people who don't even go and pick up their mail at the post office beside this establishment after dark. I don't think if the Blue Diamond turns into a restaurant/gaming casino too many people will be going there and eating a lot of food. It's not going to be a thriving restaurant with that type of business. The man said in Hoke County he had to have 4 security guards. He's going to need more here. He's going to employ more because it is going to be bigger. Do you want your children going somewhere that's going to have security guards? I don't want to go there; I don't want my kids going there. I don't want them passing through it. I don't want it around me. That's the kind of business that he's going to be opening. I don't think we need that in rural Sampson County. (Gave printed materials to Clerk.)

Brooke Soles: Most of the negative effects of gambling can be found on the internet through a simple internet search. We know through this research that it can create a variety of problems, and any economic gains that may be from this internet gambling will be outweighed with increased crime, perhaps domestic violence, mental health issues, even suicide, for those who may get to that point, unfortunately. Of course, there may be some that may not have that happen, and hopefully no one would, but we just don't know who would be susceptible that and research shows that anyone can be. It's not limited to low class. It can be high class, anyone. When we were young, we asked our mothers and fathers for permission to do things that we knew were probably not the best things to do. At the time, we could argue to our parents why they were fun, why we should be allowed to do them, but we knew in the back of our minds we shouldn't be allowed to do them. I think we know that this is wrong, and it should not be allowed either. Looking at some of those risks, there's a researcher from Harvard, and it says that today there are more children experiencing adverse symptoms from gambling than from drugs. I think that's a big wake up call. If we know that this type of establishment can carry these types of risks, why would we allow them to increase within our county? We need to put a stop to it now while we can.

James Miskimer: I live on Hayne Stretch Road, right near where the Simmons brothers want to open their establishment. When I seen the Z sign come up in front of their establishment, I called the Sheriff's Department and asked if it were against the law. The man I talked to said there's a law against electronic gaming. I asked him why they didn't close them down. They said some judge can make a loophole, and they can stop it. Cumberland County doesn't allow this gaming. This gentlemen that wants to open it up on 24 is from Cumberland County. He opened it up in Hoke, and they closed him. If

it was good for Cumberland County to close it down, I don't think we need to have the trash from Cumberland County coming into Sampson County. Hayne Stretch has a bad reputation. Most of the people either died or went to jail. We don't need to turn that road into a gambling den again.

Jim Clark: I run an internet café in Roseboro. We do pay dues there, and we help the town. This guy doesn't need to come here because I know about him. Ask him about Mr. Barefoot in Hoke County. He owes Mr. Barefoot money. He went there and opened it up and started in South Carolina, Georgia. He runs under about ten different names, that's what Mr. Barefoot told me. He's trouble.

Jim Blevins: I realize, especially after reading the newspapers over the past few months, that you are always struggling to find money to pay bills that somebody else has accumulated, so I understand why you'd be looking for opportunities to make money. But I submit to you that electronic gaming because of what it might be or lead to if we expand it – and I'm not trying to protect those who have it now. If we expand it more, I don't think this is a good answer. The more locations, the more gamblers, the more society problems. Many years ago, back in the 80's, I went to conventions, one in Las Vegas and one in Atlantic City. I've been in casinos, and I have not gambled a penny or any other amount. There was one thing I noticed that I thought was kind of interesting. As a psychology major, I happened to write an article on this, because I noticed in the casinos that no matter where you were, there were slot machines grouped around that area so that anybody who was coming in there could hear somebody's winning, somebody's winning. There's a psychological effect there that draws more people into gambling if you happen to set foot in the casino. That was many years ago, now the research I'm seeing is – from research online – we've come a long way from slot machines to electronic machines that are in your face with flashing lights and sounds. From what I hear, it captivates you, gets you in the zone, and gets you entranced. You don't know if you've lost or won.

From the floor, Ms. Diamond Butler stated if approved, it would open the door wide open. Mr. Simmons offered a copy of a petition of people on his road in favor. Audience was asked how many for or against; the number was approximately 20 each side.

There being no further comments, Commissioner Lockamy moved that the hearing be continued to the December evening meeting. The motion was seconded by Commissioner Parker, and passed unanimously.

Item 2: Action Items

Public Hearing – Community Transportation Program Grant Funds FY 2015-16
The Chairman opened the hearing and called upon Sampson Area Transportation Coordinator Earle McNeil. Mr. McNeil reviewed the application for grant funding,

explaining the two areas of requested funding: administrative (\$157,507; local share \$23,627) and capital (\$290,501; local share 29,050). The floor was opened for comments, and the following were received:

Ann Knowles: The Transportation Department in Sampson County is one of the most useful programs that we have to help our elderly and disabled. It is very much needed and appreciated.

There being no further comments, the Chairman closed the hearing. Upon a motion made by Commissioner Kirby and seconded by Commissioner Lockamy, the Board voted unanimously to adopt the grant resolution authorizing the submission of the grant and making assurances and certifications regarding compliance with federal and state requirements. (Copy filed in Inc. Minute Book _____, Page _____.)

Public Hearing – Naming of Private Roads The Chairman opened the public hearing and called upon Assistant County Manager Susan Holder who reviewed the recommendations of the Road Naming Committee. There were no other comments, and the hearing was closed. Upon a motion made by Commissioner Kirby and seconded Commissioner Parker, the Board voted unanimously to name the private roads as follows:

PVT 1217 2349 Hawthorne Lane

Golden Leaf Community Based Grant Funding Potential Applications The Community College request for support for the lease/transfer of County property associated with their anticipated Golden Leaf application was removed from the agenda (at the Community College’s request) as they were not prepared to develop their truck driver training range at this time. Economic Developer John Swope noted that the goal of the Golden Leaf funding was to create building blocks for economic development. He explained that eligible rural counties could submit up to three applications totaling no more than \$1.5 million, and must show the availability of a 20% match. Mr. Swope explained the process used by County Administration to solicit/identify potential applications from eligible entities (municipalities, community college, and hospital) by the County’s deadline of November 5th. Mr. Swope discussed a potential application from Economic Development and Public Works to add additional wells at the Faison/I-40 interchange to support significant economic development for the I-40 area as well as other areas in northern Sampson County. Mr. Swope noted that the wells would complement the water infrastructure planned for the Enviva project, would provide a second source of water for the interchange, build more capacity at the interchange, and would allow for refilling the planned water tank more rapidly. Matt West of Dewberry engineering firm reported that the current well development project was concluding. He pointed out that the additional wells which would be developed with Golden Leaf funding would provide redundancy for the system, would make the interchange more marketable, and would add excess water capacity for the County’s

water system. He noted an additional benefit of the added well(s) would be the opportunity for the bulk sale of water to Johnston County as a revenue builder for the future. County Manager Ed Causey noted that the County's project would require a 20% match. If proposing a \$500-600,000 grant, then a 20% match would be approximately \$100,000, and sales tax refunds from the construction of the existing USDA well project could be used for this purpose. Upon a motion made by Commissioner Lockamy and seconded by Commissioner McLamb, the Board voted unanimously to allow the sales tax refunds to be used as a County grant match should the County's Golden Leaf application be approved.

Appointments - Workforce Development Board This item was tabled.

Appointments - Library Board of Trustees This item was tabled.

Appointments - Adult Care Home Community Advisory Committee Upon a motion by Commissioner McLamb and seconded by Commissioner Kirby, the Board voted unanimously to reappoint Christal Freeman and Thomas Sampson. Upon a motion by Commissioner McLamb and seconded by Commissioner Kirby, the Board voted unanimously to appoint Toni Coats.

Appointments - Nursing Home Community Advisory Committee Upon a motion by Commissioner McLamb and seconded by Commissioner Parker, the Board voted unanimously to reappoint Joan Carr.

First Amendment to Exchange Agreement with Southern Produce County Attorney Joel Starling explained that the amendment simply extended the deadline for closing on the exchange of property at the I-40 Exit 355 to February of 2015. Upon motion made by Commissioner Kirby and seconded by Commissioner Lockamy, the Board voted unanimously to approve the First Amendment to the Exchange Agreement. (Copy filed in Inc. Minute Book _____, Page _____.)

Interlocal Agreement with Sampson County Board of Education Regarding Use of Facilities for Recreation Programming County Attorney Joel Starling presented an interlocal agreement revised with changes requested by the Board of Education. Mr. Starling noted that the changes were not substantive. Commissioner Kirby asked about the concerns raised from the citizens from the northern end of the County, and Mr. Starling noted that a discussed separate agreement with that organization was not part of this action. He also noted that a user fee schedule discussed at one time was not ultimately included in this agreement. Upon motion made by Commissioner Kirby and seconded by Commissioner McLamb, the Board voted unanimously to approve the Interlocal Agreement. (Copy filed in Inc. Minute Book _____, Page _____.)

Item 3: Consent Agenda

Upon a motion made by Commissioner Lockamy and seconded by Commissioner Parker, the Board voted unanimously to approve the Consent Agenda items (with the addition of item k) as follows:

- a. Approved the minutes of the October 6, 2014 and October 27, 2014 meetings
- b. Adopted a proclamation honoring Chasity Melvin - 2014 Inductee NCSU Athletic Hall of Fame (Copy filed in Inc. Minute Book _____, Page _____.)
- c. Adopted a resolution supporting NC Vision 25 Transportation Funding Plan (Copy filed in Inc. Minute Book _____, Page _____.)
- d. Approved revised Sampson County Library Policies: Code of Conduct; Computer/Internet Access; Fines, Fees and Replacement; and Registration and Lending (Copies filed in Inc. Minute Book _____, Page _____.)
- e. Approved the Use of Seized Asset Funds for Purchase of Equipment as requested by the Sheriff
- f. Approved the 2015 Holiday Schedule for Sampson County Local Government
- g. Approved the 2015 Sampson County Board of Commissioners Regular Meeting Schedule
- h. Approved a late disabled veteran tax exclusion application for Eddie W. Williams, Jr.
- i. Approved the following tax refunds:

#6546	S&W Ready Mix Concrete	\$ 108.64
#6540	Prestage Farms, Inc.	\$ 129.11
#6531	Prestage Farms, Inc.	\$ 133.18
#6522	Cheryl Ann Montgomery	\$ 198.83
#6549	Anthony R. and Todd Marshall	\$ 455.76

- j. Approved the following budget amendments:

<u>EXPENDITURE</u>		<u>Sheriff's Department</u>	
<u>Code Number</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243100	555000 Capital Outlay - Other Equipment	9,295.00	
11243100	554000 Capital Outlay - Vehicles	29,000.00	
11243100	549100 Dues and Subscriptions	6,500.00	
<u>REVENUE</u>			
<u>Code Number</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034310	402603 Federal Asset Funds (NARC)	44,795.00	

<u>EXPENDITURE</u>		<u>Aging</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558670	524100	Home Repairs-Materials	100.00	
02558660	544000	PC II - Contracted Services	100.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035867	408400	Home Repairs- Consumer Contributions	100.00	
02035866	408400	PC II - Consumer Contributions	100.00	

<u>EXPENDITURE</u>		<u>Clinton Fire and Autryville Fire Depts</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
23043410	581022	Clinton Fire Department	19,090.00	
23043410	581024	Autryville Fire Department	12,500.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
23043422	414000	Clinton Fire District PY taxes	19,090.00	
23043424	499900	Autryville FD Fund Balance Approp	12,500.00	

- k. Approved the Authorizing Resolution for the North Carolina Rural Infrastructure Authority (RIA) grant application for economic infrastructure grant funding for the Enviva Pellets Sampson, LLC project (Copy filed in Inc. Minute Book _____, Page _____.)

Board Information

County Attorney Joel Starling explained that at the December 1, 2014 meeting, with the loss of both the Chairman and Vice Chairman, the Board will need to designate a temporary presiding officer to recess the Board from the swearing in ceremony, reconvene the Board at their evening meeting and preside until the Board re-organizes with a new Chairman and Vice Chairman. Customarily, the County Manager has presided over the election for Chairman.

County Manager Reports

On behalf of the county citizens and staff, County Manager Ed Causey thanked Commissioners Strickland and McLamb for their perseverance and service. Each of the commissioners expressed their appreciation to the retiring commissioners.

Public Comments

The following public comments were offered:

Mark Strickland (accompanied by brothers Neal and Stephen Strickland): As we three Strickland boys are here in front of you, conventional wisdom and prior historical knowledge would tell you that you could come up with one of two conclusions: we've

either gotten in trouble or we're about to do something and someone stopped us before we got there. Tonight, both of those conclusions would be incorrect. As parents of children who attend public schools or have attended public schools, during the quarterly awards ceremonies we went to every year, we waited to see if our children would get the Kiwanis Terrific Kid bumper sticker. Not that we needed the Kiwanis to tell us our kids were terrific, we kind of wanted that bumper sticker to let everyone else know our kids were terrific. As adult children, we don't have the opportunity very often to find a bumper sticker to let us know how terrific our parents are. In 2006 and 2010, during the Chairman's election and re-election, we could not have been more proud than going around District 3 and seeing the *Strickland for Commissioner* signs. These signs were more symbolic. The signs there told us who Strickland was and what he stood for. As children, these campaign signs were our bumper stickers. As we've all seen during these past eight years, Chairman Strickland has displayed integrity, statesmanship, passion, dedication, honesty, leadership and a work ethic that is unmatched. As we are here tonight, we can unequivocally say that no one in this county loves Sampson County more than Jefferson Baggett Strickland. Chairman Strickland's slogan was "Strickland: It's the Difference He Makes." As your eight years as commissioner comes to a close tonight, we sincerely believe that that is what sets you apart. It's not so much the difference you make, it's the difference you have made. Your extended family has known that for a long time. District 3 knows that as well. In closing, thank you for the job that you have done, for the conviction you possess, and the manner in which you have represented all of Sampson County. You've made us proud, and we love you.

Neal Strickland: The three of us want to thank you. Thank you to Commissioner McLamb, to Commissioner Lockamy, Commissioner Kirby and Commissioner Parker, as well as Commissioner Blanton, Commissioner Faison and Commissioner Wilson. We've become friends with Mr. Causey. We've known Joel a long time, Susan and David. On behalf of the three of us, thank you for your friendship.

Adjournment

Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to adjourn.

Jefferson B. Strickland, Chairman

Susan J. Holder, Clerk to the Board

Program Funding

Request Application



United Way of Sampson County

Sponsoring Agency: _____

Program Name: _____

Mailing Address: _____

Phone/email _____

Funding Request for 2015 Program Funding \$ _____

CERTIFICATION

The requested amount herein was considered and approved for submission by the

_____ Board of Directors at a meeting on _____
(Sponsoring Agency) (date)

Our fiscal year is _____ to _____
(date) (date)

Management and the Board of Directors have read and are prepared to discuss this Funding Request.

We acknowledge that funds allocated by United Way are contributed dollars and that fair and full disclosure is required in the completion of this Funding Request Application and all other requested information.

Executive Director ~ Name

Board President or Authorized person Name

Volunteer Title

Signature - Executive Director

Signature ~ Board President or Authorized Person

Date

Date

REQUIRED: Specific use of UWSC funding. (Use only space provided)

Organization's Governance & Oversight

Organizations *not currently* receiving UWSC funding *must* complete the following.

Board Meetings

1. How many meetings were scheduled during the last fiscal year?
2. How many times did the Board meet during the last fiscal year?
3. At how many of the Board meetings did you have a quorum during the last fiscal year?
4. Are detailed reports of agency activities provided to the board on a regular basis? (Y/N)

Current Demographics of Board of Directors

Male	_____	Black	_____	_____
Female	_____	White	_____	_____
Hispanic	_____	Other	_____	

Fiscal Oversight

1. Briefly describe the system used for safeguarding against unauthorized or improper disbursement of funds, (i.e. two signatures required on checks).

National/State Affiliations

1. Are you nationally and/or state affiliated? (Y / N)? _____ YES _____ NO
2. Does the organization adhere to national standards? _____ YES _____ NO

Please briefly describe those national standards.

ORGANIZATION OVERVIEW

Organizations *not currently* receiving UWSC funding *must* complete the following.

1. Describe the organization's mission.

2. List any organizations or programs with whom your organization has collaborated to provide joint programming, and briefly describe the type(s) of collaboration (co-sponsorship of events, seminars, community issues, etc.) and the results of those collaborations.

5. Does the organization employ paid staff?

_____ YES _____ NO

6. Does the organization have job descriptions for all staff?

_____ YES _____ NO

PROGRAM OVERVIEW

Program Name: _____

Program Director's name: _____

1. Provide a *brief* program description and goals.

2. What social/human welfare issue(s) does this program address?

3. What is the program's targeted population, capacity, and number of people to be served? Is it at capacity?

4. Do you have a waiting list for this program? If so, how many are on the waiting list, and what is the expected waiting time before your program will be able to provide services to them?

5. What are the eligibility requirements for participating in this program?

6. What fees are charged for services, and what percent of participants pay fees?

7. What is the long range plan for insuring financial stability for the program?

8. What impact would UWSC funding have on this program's outcomes?

9. To what extent are volunteers utilized in this program?

10. Are reference/background checks complete on all volunteers? _____ YES _____ NO

11. What type of training do volunteers receive? Are they evaluated on a regular basis?

MEASURING PROGRAM EFFECTIVENESS

OUTCOMES LOGIC MODEL

**PROGRAM
NAME** _____

Please submit a logic model for the program for which UWSC funding is being requested. **Do Not** report on program outcomes in this model. Present in narrative format.

INPUTS	ACTIVITIES	OUTPUTS

**MEASURING PROGRAM EFFECTIVENESS
OUTCOMES FRAMEWORK**

**PROGRAM
NAME:** _____

Complete an outcome measurement framework for the program for which UWSC funding is being requested.

OUTCOMES	INDICATORS	DATA SOURCE	DATA COLLECTION METHOD

OUTCOMES MEASUREMENT RESULTS

Program Name: _____

1. Viewing your outcomes as your program's goals, how many participants do you estimate will achieve the outcome results that you have targeted for the funding cycle requested?
2. How often do you measure this program's outcome results? (Daily, Monthly, Quarterly, Semi-Annually, etc)
3. Who is responsible for implementing, collecting, and reviewing the outcomes/program effectiveness information for this program? (i.e. Committee, individuals with specific responsibilities, etc.)
4. What level of involvement does the Board of Directors have in the process of program outcome measurements and implementation?
5. What changes have been planned or made to the program as a result of the outcome measurements?



Program Name: Wheelchair Ramp Program

	Actual 2014	Projected 2015	
	Program Budget	Program Budget	Program Variance
			Comments
DIRECT EXPENSES			
1 Salaries (list positions on attached sheet)			\$0
2 Employee Benefits			\$0
3 Payroll Taxes			\$0
4 Property and other Taxes			\$0
5 Advertising			\$0
6 Professional Fees & Contracts			\$0
7 Investment Expenses: (Bank charges, broker fees, etc.)			\$0
8 Supplies			\$0
9 Telephone			\$0
10 Postage & Shipping			\$0
11 Occupancy (Building and Grounds)			\$0
12 Utilities (power, water, etc)			\$0
13 Insurance			\$0
14 Property & Equipment			\$0
15 Depreciation			\$0
16 Rental & Maintenance of Equipment			\$0
17 Outside Printing			\$0
18 Public/Private Transportation Fees			\$0
19 Other Transportation			\$0
20 Conference and Conventions			\$0
21 Training			\$0
22 Specific Assistance to Individuals		\$10,000	\$10,000
23 Organization Dues			\$0
24 Thrift store operating expenses			\$0
25 Special Events/Fundraiser/Sales to Public (Cookies, etc)			\$0
26 Miscellaneous 1: (explain)			\$0
27 Miscellaneous 2: (explain)			\$0
28 Miscellaneous 3: (explain)			\$0
29 Miscellaneous 4: (explain)			\$0
30 Miscellaneous 5: (explain)			\$0
31 TOTAL EXPENSES	\$0	\$10,000	\$10,000
REVENUE			
32 UW Sampson County (Include request for projected year)			\$0
33 Other United Ways		\$10,000	\$10,000
34 Other Foundation Grant 1 (explain)			\$0
35 Other Foundation Grant 2 (explain)			\$0
36 Other Foundation Grant 3 (explain)			\$0
37 Other Foundation Grant 4 (explain)			\$0
38 State Revenue/grants-1			\$0
39 State Revenue/grants-2			\$0
40 Federal Revenue/grants			\$0
41 County Revenue/grants			\$0
42 City Revenue/grants			\$0
43 Thrift Store, retail sales			\$0
44 Special Events/Fundraiser/Sales to Public (Cookies, etc)			\$0
45 Membership Dues, parent fees etc			\$0
46 Program Income: client fees, participant fees etc.			\$0
47 Investment Income (interest, dividends, gain on sale of assets)			\$0
48 Endowment Contribution			\$0
49 Contributions (Restricted & Unrestricted)			\$0
50 Refunds			\$0
51 Match Requirements			\$0
52 Miscellaneous 1: (explain)			\$0
53 Miscellaneous 2: (explain)			\$0
54 Miscellaneous 3: (explain)			\$0
55 Miscellaneous 4: (explain)			\$0
56 TOTAL REVENUE	\$0	\$10,000	\$10,000
57 SURPLUS/(DEFICIT)	\$0	\$0	\$0



Program Name:

Wheelchair Ramp Program

	Staff Position	Salary	Number of Hours Worked/Week
1	Steven Wilson	\$29,904.00	40
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
TOTAL	1	\$29,904.00	40
	Average	\$29,904.00	40



Program Name: Wheelchair Ramp Program

UNDUPLICATED PEOPLE SERVED TOTAL	Actual 2014				Projected 2015			
	Male	Female	Unknown	Total	Male	Female	Unknown	Total
AGE								
0-12				0				0
13-18				0				0
19-45				0				0
46-64	6	4		10			13	13
65 +				0				0
Unknown				0				0
TOTAL	6	4	0	10	0	0	13	13
RACE/ETHNICITY								
Caucasian		2		2				0
Asian				0				0
African American	5	2		7				0
Hispanic	1			1				0
Native American				0				0
Other				0				0
Unknown				0			13	13
TOTAL	6	4	0	10	0	0	13	13
INCOME								
\$7,500 or less	1			1				0
\$7,501 - \$15,000	3	1		4			6	6
\$15,001 - \$30,000	2	3		5			7	7
\$30,001 - \$50,000				0				0
\$50,000 +				0				0
TOTAL	6	4	0	10	0	0	13	13

United Way of Sampson County Audit Policy

The following Audit Policy was adopted by the United Way Board of Directors at a meeting held on October 30, 1991, and was revised on February 23, 1994, October 27, 1000, and February 7, 2005.

The financial records of the affiliated agencies shall be submitted and examined by the United Way of Sampson County, Inc. (UWSC) at least annually. Each agency should comply with the following set of rules when submitting financial reports to United Way, however, in no case should the reports be in any less detail than that which is required by each agency's governing board.

Failure to adhere to United Way of Sampson County's financial standing guidelines may restrict or prohibit funding of an agency and/or program.

- (A) If the total support and revenue to the agency from UWSC exceeds \$35,000 for the fiscal year, the agency shall submit a copy of their financial statement including both a balance sheet and income/expense statement in nothing less than an audit format and performed by a certified public accountant (CPA). Information as to the total support and revenue and all of the fundraising activities including the kind and amounts of all funds raised, costs and expenses incidental thereto, allocation and disbursement of funds raised, changes in fund balances, notes to the audit and opinion as to the fairness of the presentation by the accountant shall be included.

- (B) If the total support and revenue to the agency from UWSC exceeds \$10,000, but is less than or equal to \$35,000 for the fiscal year, the agency may select one of these options:
 - (1) A copy of their financial statement, audited by a certified public accountant as defined in (A) above, or
 - (2) A copy of their financial position (balance sheet and income statement) presented in a review format by a CPA.

- (C) If the total support and revenue to the agency from UWSC is less than or equal to \$10,000 for the fiscal year, the agency may select one of these options:
 - (1) A copy of the financial statements audited by a certified public accountant as defined in (A) above; OR
 - (2) A copy of a review performed by a certified public accountant as defined in (B) above; OR
 - (3) A copy of a compilation performed by an independent public accountant accompanied by a statement signed by three members of the organization's governing board that to the best of their knowledge and belief the financial reports are true and correct, OR
 - (4) A copy of your completed current year IRS Form 990 accompanied by a statement signed by three members of the organization's governing board that to the best of their knowledge and belief the financial report is true and correct. **In addition, the organization must provide an income statement, balance sheet and prior six months of bank statements.**

- (D) Annual financial statements shall be submitted to United Way within four months after the agency's fiscal year.

BY: _____
AGENCY

BY: _____
CHAIRMAN/PRESIDENT OF BOARD OF DIRECTORS

BY: _____
CHIEF EXECUTIVE OFFICER OR SECRETARY

DATE

UNITED WAY OF SAMPSON COUNTY, INC.

BY: _____
PRESIDENT OF BOARD OF DIRECTORS

BY: _____
VICE PRESIDENT/SECRETARY/TREASURER

DATE

POLICY ON SUPPLEMENTAL FUND RAISING BY AFFILIATED

PREAMBLE

The United Way of Sampson County, Inc. (hereinafter referred to as United Way) and our affiliate agencies (hereinafter referred to as agencies) are jointly concerned with the total effect of all fund raising activities conducted throughout the Sampson County area by community service organizations. In order for the United Way to maintain its integrity, it must provide a clear set of guidelines for member agencies to follow when seeking additional (non-United Way) financial support. These guidelines for the conduct of supplemental fund raising activities are designed to maximize yield, minimize competition, and avoid excessive intrusion on the donor community.

In an environment of limited resources and expanding needs, the United Way recognizes the value to participating agencies and to the community served of expanded supplemental resources generated by activities which do not conflict with the United Way. The United Way endorses the concept that good management practices dictate that agencies explore all ethical avenues for earning and obtaining multiple sources of funding to provide human care services. However, the methods used by the agencies to approach these sources should be in harmony with the United Way's fund raising principle that there will be one (1) annual, comprehensive effort for contributions from the community.

It is therefore essential that supplemental fund raising activities be conducted in a manner which would not adversely affect the United Way annual campaign or the member agencies abilities to provide human care services.

STRUCTURE

The chairman of the allocations committee will be responsible for forming a standing subcommittee which will be called the supplemental income producing subcommittee. Membership may include representation from the executive committee to include the treasurer and from the planning committee. This subcommittee will provide a forum for careful consideration, encouragement, consultation and advice on agency income producing proposals. This subcommittee will also serve as a clearing house for gathering resource information and scheduling, as appropriate, to help prevent competing activities.

Agencies are encouraged to have preliminary discussion with United Way well in advance of commitments being made regarding any proposed fund raising activity. Agencies making proposals will submit a written request to the supplemental income producing subcommittee or the allocations committee chairman at least sixty (60) days

prior to the scheduled commencement dated, specifying the activity, the area and population to be covered, the resource development method to be employed, expected completion date and anticipated revenues. Annual activities will be discussed prior to the initial event and then again only if significant changes occur.

All supplemental income received by agencies will be considered part of the total agency budget and will be reviewed by the allocations committee.

III. DEFINITION

"Income producing activity" is any activity by or in behalf of a participating agency that produces income for any purpose in addition to and other than the support of United Way.

ACTIVITIES

Agency income producing activities as covered in these guidelines fall within three (3) major groups: (A) Self-support activities which do not require prior approval of United Way; (B) Activities which require consultation and prior approval by United Way; and (C) Activities which are generally inappropriate.

SELF-SUPPORT ACTIVITIES NOT REQUIRING PRIOR UNITED WAY APPROVAL

Certain types of revenues are encouraged by the United Way and do not require approval. Such operating revenue, however, must be reflected in the agency's annual operating budget.

1. Membership - All types of membership programs wherein the member becomes involved and identified with the agency and being a part of an active constituency.
2. Program Service Fees - Fees related to participating in agency programs and services. establishment of appropriate fees are entirely within the province of the agency's Board of directors.
3. Rental Fees - Fees for the use of agency facilities are appropriate sources of agency revenue.
4. Grants-In-Aid - Private and public foundations, corporations and individuals, government agencies and private organizations that are in the business of being grant makers to the extent that these funds have no implications for United Way funding.
5. Purchase of Service Contracts - Reimbursements

from private and public agencies for services rendered on a contractual basis.

6. Bequests and Memorials - Endowments, trusts, honor gifts, scholarships, real property, and other forms of deferred or donor restricted or unrestricted giving.
7. Investment Income - Agencies having endowment funds are encouraged to manage such funds in a manner consistent with the agency's endowment policy and donor's wishes.
8. Out of Area Contributions - Agencies rendering significant services outside the United Way of Sampson County defined community are expected to develop appropriate amounts of contribution support from such areas.
9. Sales of Services or Manufactured Products - Agencies able to derive income from the sale of services, salvaged materials, or manufactured items as a part of their service program are encouraged to develop income from these sources.
10. Contributed Equipment, Materials, or Services - which do not diminish the support of the annual United Way campaign, and for which no general appeal is made between September 1 and November 1.

ACTIVITIES WHICH REQUIRE CONSULTATION AND PRIOR

APPROVAL BY UNITED WAY

1. Sustaining Membership - Sustaining membership is an affiliation with an agency for the primary purpose of financially supporting the aims of the organization without expectation of use of services or participating in the activities of the agencies. Those approached for membership should have a genuine personal interest in a relationship with the agency.
2. Entertainment - Motion pictures, concerts, stage plays, celebrity show, circuses, ice show, variety show, amateur nights, rodeos, etc.
3. Meals and Refreshments - Breakfast, lunches, dinners, picnics, wine-tasting, cocktail parties, teas, etc.
4. Shows - Painting, photography, antiques, home and garden, hobbies, flower arranging, pets, boats, autos, sporting goods, program activities, fashions, etc.
5. Public Sales - Income from value received sales of products directed toward the community-at-large.

6. Sports Tournaments - Golf, bowling, tennis, bridge, baseball, basketball, football, automobiles, airplanes, boats, horses, etc., directed toward the general public.
7. Social Activities - Dances, tours, charter trips, skating parties, excursions, etc., directed toward the general public.
8. Solicitations of Agency Board Members, Volunteers and Staff only.
9. Capital Fund Raising Campaigns.
10. Any and all other forms of fund raising not mentioned above but which might occur during or immediately preceding the United Way annual campaign.

C. ACTIVITIES WHICH ARE GENERALLY INAPPROPRIATE

1. Commercial Promotions - wherein a for-profit business or organization is given responsibility for raising funds for the agency.
2. Activities - seeking charitable gifts in which the persons being solicited are not likely to be identified by the agency or its representatives such as those names received from a purchased mailing list.
3. Solicitation - from companies which are not presently contributing to the United Way. Confirmation with the United Way office prior to making such contacts is required.
4. Lending its Name - to the promotional campaign of a business or sales organization.
5. Telethons - or similar mass media appeals designed to raise funds for special or specifically identified projects or purposes not otherwise provided for in the agency's budget.
6. Door-to-Door fund - solicitation of the general public.
7. Mailing of unordered items - with a request for money in return.
8. Employee work place solicitations.
9. Gambling

ADVOCATE BODIES

All fund raising activities conducted by guilds, auxiliaries, or other community organizations on behalf of the member agency shall be considered activities of the agency itself. The agency will be considered responsible to assure that the fund raising activities conform to the United Way guidelines.

VI. APPROVAL PROCEDURES

Where prior United Way approval is required, the following process will be followed:

1. A written request on United Way forms at least sixty (60) days prior to the beginning of the event.
2. The written request will be reviewed by the designated United Way committee.
3. A decision will be given to the agency within thirty (30) days of submission of the request.

AMENDMENTS

Certain programs and activities historic in character and/or required by charter terms of the member agencies' national organization may necessitate ratification of these guidelines. These requirements should be presented by the member agency to the United Way in the form of an addendum to this policy. Any waivers of addenda negotiated between the United Way and one member agency will be made known to all member agencies.

EFFECTIVE DATE

These guidelines will take effect October 30, 1991.

AGENCY

BY: _____
CHAIRMAN/PRESIDENT OF BOARD OF DIRECTORS

By: _____
CHIEF EXECUTIVE OFFICER OR SECRETARY

DATE

UNITED WAY OF SAMPSON COUNTY, INC.

By: _____
PRESIDENT OF BOARD OF DIRECTORS

BY: _____
VICE PRESIDENT/SECRETARY/TREASURER

DATE

AGREEMENT OF AFFILIATION

BETWEEN

with its office located

(Hereinafter referred to as the Agency)

And

UNITED WAY OF SAMPSON COUNTY, INC.

(Hereinafter referred to as United Way)

This agreement is entered into in the mutual beliefs of the above named parties that: (a) the county of Sampson, North Carolina forms the basis for our community--wide efforts and that participation from all areas of our community is essential; (b) a effective way of providing maximum resources for health and human care services: and (c) it is the consideration of the total health and human care needs of our community, development of volunteers and our commitment to bring about a delivery system according to open, rational and non-discriminatory procedures which form the basis for this working relationship.

Both United Way and the Agency Agree, That Each

1. Has an active, responsible, and voluntary governing body, with representation from diverse elements in the community, which exercises effective control over the operations of the organization;
2. Faithfully adheres to a policy of nondiscrimination with respect to age, sex, race, religion, and national origin in connection with the makeup of its governing body, committees, and staff and the persons whom it directly and indirectly serves;
3. Has been ruled exempt from taxation under Section 501(c) (3) of the Internal Revenue code as well as corresponding provisions of other applicable state, local, or foreign laws or regulations;
4. Uses ethical methods of publicity and promotion as established by national professional public relations associations. (For example, see attached "Code of Professional Standards" adopted by the Public Relations Society of America.);

5. Issues an annual report to the public, including a financial report that complies with the "Standards of Accounting and Financial Reporting for Voluntary Health and Welfare Organizations" or similar standards that are recognized and approved by United Way of America's Board of Governors.

B The Agency Agrees

1. To provide a needed, non-duplicated service of education, prevention, remediation and/or contribution in the field of health, welfare or recreation within our community/county;
2. To support and assist the United Way in the annual fund raising campaign;
3. To engage in an effective public relations program in which the objectives, services and accomplishments of the Agency and the United Way support of such services are adequately publicized; to cooperate with and assist the United Way in its public information programs; and to make use of the United Way logo on letterheads and at all of its public functions;
4. To submit its proposed annual budget and budget request approved in advance by its governing board and in the format prescribed by United Way to the United Way within the agreed upon time schedule and to cooperate with the Allocations Committee in accordance with its review procedures;
5. To cooperate with the United Way planning committee in its efforts to coordinate human care services in the community and cooperate in the conduct of such studies as may be needed in support or planning, Allocations, Communications and/ or Fund Raising;
6. To conform with the united Way audit policy as approved by the Board of Directors on 10/30/91 as revised 2/23/94. A copy of the audit, financial statement, or IRS form 990 should b submitted of the United Way within four months after the Agency's fiscal year;
7. To submit quarterly financial reports to the United Way on the forms provided for that purpose that accurately reflect the Agency's current financial status;
8. To submit for prior approval and discussion by the United Way, all proposals for supplementary fundraising efforts as outlined in the United Way Policy On

Supplementary Fund Raising;

9. To submit for prior approval and discussion by United Way all proposals for new programs and/or expansion of a programs that may require United Way financial support now or in the future; and

10. To realize and utilize all possible operating income that might be secured through the Agency's normal activities, e. g. , fees for service, interest, non-designated contributions and membership fees, while at no time paying a commission in connection with fund raising.

C. The United Way Agrees

1. To respect the essential autonomy of the individual Agency and the authority of its Board of Directors to determine its own policies and to manage its own service;
2. To develop its objectives for the annual fund raising campaign with due regard for the requirements of all anticipating agencies, fund raising realities and other pertinent considerations to raise the maximum funds. To use its best efforts to achieve the campaign objectives and to exceed those objectives whenever possible;
3. To provide a reasonable, comprehensive and courteous review of each Agency;
4. To allocate contributed funds in a manner which recognizes the relative need among services provided by the Agencies;
5. To pay the Agency on the basis of the annual approved allocation and campaign collections;
6. To act as a steward of contributed funds by informing the public of the allocations; and
7. To submit its annual financial records to an audit by a Certified Public Accountant, a copy of which shall be made available for inspection by the Agency upon request.

D. Enforcement and Termination

1. This agreement may be revoked by either party by such party giving written notice to the other party at least ninety (90) days prior to the United Way annual fund raising drive. The party to whom notice of termination

raising drive. The party to whom notice of termination is given shall have the right to a hearing before the governing board of the other party; and

2. The United Way reserves the right to issue a "Notice of Exception" to an agency exhibiting substantial problems or deficiencies as identified by the United Way in any area of operation. Said Notice, signed by the originating allocations review committee, shall describe such problem or deficiency and explain the nature of contraction to United Way policy or understanding. The Agency shall be given one (1) year to show substantial progress in eliminating the problem or deficiency.

If substantial progress has not been made during the year, a "Notice of Probation" will be issued. All officers and executives of the Agency, as well as, any state or national office to which the Agency is affiliated shall receive a copy of the "Notice of Probation". If the problem or deficiency noted has not been resolved to the satisfaction of United Way by the end of the second year, the Agency's affiliation with the United Way will be terminated. If the Agency requests a meeting, the United Way will arrange for a panel of representative board members and will insure the members of the originating allocations committee group attend the meeting.

In witness of approval of this Agreement of Affiliation, the undersigned have affixed their signatures:

AGENCY
BY: _____
CHAIRMAN / PRESIDENT OF BOARD OF DIRECTORS

BY: _____
CHIEF EXECUTIVE OFFICER OR SECRETARY

DATE

UNITED WAY OF SAMPSON COUNTY, INC.

BY: _____
PRESIDENT OF BOARD OF DIRECTORS

BY: _____
VICE PRESIDENT / SECRETARY / TREASURER

DATE

STATE OF NORTH CAROLINA

SAMPSON COUNTY

LEASE

THIS LEASE, dated December 1, 2014 and entered in by and between the COUNTY OF SAMPSON, NORTH CAROLINA, a political subdivision of the State of North Carolina, hereinafter referred to as "Lessor" and JESSE SUMNER, hereinafter referred to as "Lessee" whose office is located at 5005 Garland Highway, Clinton, NC 28328;

WITNESSETH:

Whereas the Sampson County Board of Commissioners have delegated to the Sampson County Manager the authority to enter into leases of one (1) year or lease pursuant to North Carolina General Statute § 160A-272.

That subject to the terms and conditions hereinafter set forth, Lessor doth hereby let and lease unto Lessee and Lessee doth hereby accept as Lessee of said Lessor a certain parcel of land, lying and being in Sampson County, North Carolina, and more particularly described as follows:

Being all of that certain parcel of land identified as Tract 1, containing 12.57 acres, more or less, and all of that certain parcel of land identified as Tract 2, containing 8.86 acres, more or less, as shown on the map entitled Sampson County "Britt Property" dated June 28, 2005 by Owen Surveying, Incorporated and recorded in Map Book 53, Page 77, Sampson County Registry.

The terms and conditions above referred to are as follows:

TERM

This lease shall begin as of January 1, 2015 and, unless sooner terminated as herein provided, shall exist and continue until December 31, 2015, and in no event shall the term of the lease be for more than **one (1) year**.

RENTAL

Lessee agrees to pay lessor the rental amount of two thousand forty dollars (\$ 2, 040.00), which is calculated at the rate of one hundred and twenty dollars (\$ 120.00) per acre for the 17 farmable acres located on the land described herein as reported by the Farm Service Agency for described tract which has been assigned Farm Land # 2418 – Tract # 4814.

CANCELLATION

Lessor shall have the right to cancel this agreement, provided the Lessor has given 30 days written notice of its intention to cancel this agreement. Cancellation under this provision voids the lease.

MAINTENANCE

It is understood and agreed that during the term of this lease, Lessee shall be responsible for the maintenance to the premises.

ALTERATIONS BY LESSEE

LESSEE shall make NO alternations to the premises other than tilling and planting the land and other alterations to the soil that are reasonably necessary in order to farm the property.

FURTHER, Lessee agrees to maintain premises and return same in the same condition as it was at the beginning of the lease.

USE OF PREMISES

The Lessee shall not use and occupy the premises in any illegal manner or for any illegal purpose. Lessor covenants and agrees with Lessee that upon Lessee's paying the rent and observing and performing all the terms, covenants, and conditions, on Lessee's part to be observed and performed, Lessee may peaceably and quietly have, hold, occupy, and enjoy the premises.

ENTRY OF LESSOR

The Lessor shall have the right to enter in and upon the said premises at all reasonable times for the purposes of (a) examination and inspection thereof, (b) exhibiting the premises to prospective lessees or purchasers and (c) for any other reasonable purpose.

ENVIRONMENTAL ISSUES

Lessee for its successors and assigns represents, warrants and agrees that (a) neither Lessee nor any other person will improperly use or install any Hazardous Material on the leased property (b) Lessee has not and will not violate applicable Environmental Laws relating to or affecting the leased property; (c) the leased property shall not be used to generate, manufacture, transport, treat, store, handle, dispose, or process Hazardous Materials ; and (d) Lessee shall not cause nor permit the improper installation of Hazardous Materials in the leased property nor a release of Hazardous Materials on the leased property; Lessee shall at all times comply with an ensure compliance by all parties with all applicable Environmental Laws.

BANKRUPTCY OR INSOLVENCY OF LEASEE

It is expressly agreed that if at any time during the term of this lease Lessee should be adjudged bankrupt or insolvent by any Federal or State court of competent jurisdiction, Lessor may at his option declare this lease terminated and canceled and take possession of said premises.

FORFEITURE FOR NONCOMPLIANCE

It is expressly agreed that if Lessee shall neglect to perform any matter or thing herein agreed to be done and performed by it, and shall remain in default thereof for a period of thirty days (30) after written notice from Lessor calling attention to such default, Lessor may declare the Lessee's lease terminated and canceled and take possession of said premises without prejudice to any other legal remedy they may have on account of such default.

In the event, the Lessor shall have to institute a suit to collect any unpaid rent due under this lease, the Lessor shall be entitled to recover reasonable attorney's fees set by the court which shall be not more than fifteen (15%) percent of the rent so recovered by the Lessor from the Lessee or any guarantor of this Lease.

NO ASSIGNMENT

Lessee may not assign or sub lease this lease or any portion thereof, without the written consent of the Lessor.

NOTICES

All notices, certificates or other communications hereunder are sufficiently given if given by United States mail in certified form, postage prepaid, and will be deemed to have been received five Business Days (as defined in the Indenture) after deposit in the United States mail in certified form, postage prepaid, as follows:

- (a) If intended for the County, addressed to it at the following address:

County of Sampson, North Carolina
406 County Complex Road
Clinton, North Carolina 28328
Attention: County Manager

- (b) If intended for Lessee addressed to it at the following address:

Mr. Jesse Sumner
5005 Garland Highway
Clinton, NC 28328

ENTIRE AGREEMENT

This Lease Agreement, together with all its covenants, conditions, and provisions, shall inure to the benefit of and bind the parties hereto, their respective heirs, executors, administrators, successors, and assigns, and shall constitute the entire agreement between the parties.

In the event there arises a dispute under this instrument, it is understood and agreed that the laws of the State of North Carolina shall govern.

In Testimony Whereof, said parties have executed this contract in duplicate originals, one of which is retained by each of the parties, the day and year first above written.

Lessor

SAMPSON COUNTY

By: _____
Edwin Causey, County Manager

Lessee:

Jesse Sumner

NORTH CAROLINA
SAMPSON COUNTY

I, _____, a Notary Public for the aforesaid County and State do hereby certify that on the ____ day of _____, 2011, **Edwin Causey, Sampson County Manager**, personally came before me and acknowledged the due execution the foregoing LEASE AGREEMENT.

WITNESS my hand and notarial seal, this the ____ day of _____, 2011.

NOTARY PUBLIC

My commission expires:

NORTH CAROLINA
SAMPSON COUNTY

I, _____, a Notary Public for the aforesaid County and State do hereby certify that on the ____ day of _____, 2011, **Jesse Sumner** personally came before me and acknowledged the due execution the foregoing LEASE AGREEMENT.

WITNESS my hand and notarial seal, this the ____ day of _____, 2011.

NOTARY PUBLIC

My commission expires:

SAMPSON COUNTY HEALTH DEPARTMENT

Wanda Robinson
Health Director



360 County Complex Road, Suite 200
Clinton NC 28328



MEMORANDUM

TO: Ed Causey, County Manager

FROM: Wanda Robinson, Health Director *WR*

DATE: November 18, 2014

SUBJECT: Items for County Commissioner Approval

The Board of Health approved the items listed below on October 20th and is being submitted for approval by the County Commissioners:

- **Adult Health Clinic Co-Pay**
Recommendation is to increase the clinic co-pay from \$20.00 to \$30.00 effective January 1, 2015. This will assist in covering the cost for medical and laboratory.
- **Reports for the Consent Agenda**
2013-2014 Sampson County Health Department Annual Report
2013 Child Fatality Report

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: November 17, 2014
Subject: Disabled Veteran Exclusion
(GS 105-277.1c)

The attached disabled veteran exclusion application was received after June 1, 2014. After that date, the Board of Commissioners must approve the application.

The applicant is as follows:

Paul B. Fisher

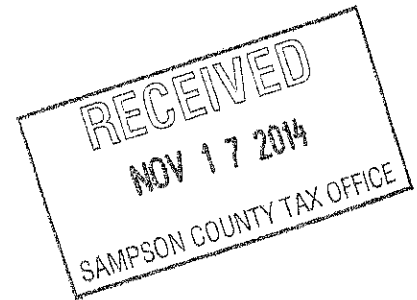
A letter is submitted requesting approval of the late application.

The application meets the statutory requirements for the disabled veteran exclusion other than being timely filed.

Please put on the next Board of Commissioners consent agenda for their action.

Sampson County Board of Commissioners
Rowan Rd
Clinton, NC 28328

In Re: Fisher, Paul B.
966 Marion Amos Rd
Roseboro, NC 28382



Dear Commissioners:

I am an Honorably Discharged Veteran and I have recently been awarded 100% service connected compensation for disabilities caused by my military service. I understand that my application for Tax exclusion on my County Property Tax is not within the time frame set; however, I am requesting that you please accept this application and grant me the exclusion.

I apologize for the late date; however, this was not within my control. Thank you for your consideration.

Sincerely,

Paul B Fisher

A handwritten signature in cursive script that reads "Paul B. Fisher".

NCDVA-9
(Rev. 08-09)

For best delivery to USDVA, filing this form with your local veteran's service office is recommended.

Samson
COUNTY

State of North Carolina
Certification for Disabled Veteran's
Property Tax Exclusion (G.S. 105-277.1C)

SECTION 1

TO BE COMPLETED BY THE VETERAN OR THE
SURVIVING SPOUSE WHO HAS NOT REMARRIED

Paul B Fisher
NAME (Print or Type)

Paul B Fisher
DISABLED VETERAN'S FULL NAME (PRINT OR TYPE)

966 Marion Amos Rd
STREET ADDRESS OR P.O. BOX NUMBER

SURVIVING SPOUSE'S FULL NAME (PRINT OR TYPE)
(If Applicable)

Roseboro, NC 28382
CITY STATE ZIP CODE

U.S. DEPT. OF VETERANS AFFAIRS
FILE NUMBER

VETERAN'S SOCIAL SECURITY NUMBER

I am either (1) a veteran whose character of service at separation was honorable or under honorable conditions and who has a permanent and total service-connected disability or (2) the surviving spouse, who has not remarried, of a veteran whose character of service at separation was honorable or under honorable conditions and who had a permanent and total service-connected disability at death or veteran's death was the result of a service-connected condition. I request USDVA complete this certification *in support of my separate application for the Disabled Veteran's Property Tax Exclusion to the Tax Assessor.*

SECTION 2

Disabled Veteran's Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my disability as needed for this certification.

Paul B. Fisher
DISABLED VETERAN'S SIGNATURE

11/14/14
DATE

SECTION 3

Surviving Spouse's (who has not remarried) Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my spouse's disability or death as needed for this certification.

SURVIVING SPOUSE'S SIGNATURE

DATE

SECTION 4

To be completed by the U.S. Department of Veterans Affairs

- Please check all that apply:
- A. Veteran does not meet either B, C, D, or E of the below criteria.
 - B. Veteran has a service-connected permanent and total disability that existed as of 4/17/2012
 - C. Veteran received benefits on _____ from U.S. Department of Veterans Affairs for specially adapted housing under 38 U.S.C. 2101 for the veteran's permanent residence.
 - D. Veteran died on _____ and had a service-connected permanent and total disability at death.
 - E. Veteran died on _____ and the death was either (1) the result of a service-connected condition or (2) death occurred while on active duty in the line of duty and not due to service member's own willful misconduct.

Character of Disabled Veteran's Service at Separation: (DD-214) Honorable Under Other than Honorable Conditions Under Honorable Conditions

SIGNATURE OF USDVA CERTIFYING OFFICIAL
[Signature]
PRINTED NAME OF USDVA CERTIFYING OFFICIAL
USCM
TITLE OF USDVA CERTIFYING OFFICIAL

11/14/14
DATE

NOTE:
Stamped Signature by USDVA Official on this form has been authorized by Director, VA Regional Office, Winston-Salem, NC.

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: November 17, 2014
Subject: Disabled Veteran Exclusion
(GS 105-277.1c)

The attached disabled veteran exclusion application was received after June 1, 2014. After that date, the Board of Commissioners must approve the application.

The applicant is as follows:

David Delane Underwood

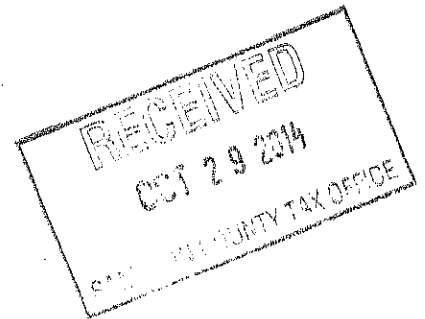
A letter is submitted requesting approval of the late application.

The application meets the statutory requirements for the disabled veteran exclusion other than being timely filed.

Please put on the next Board of Commissioners consent agenda for their action.

October 29, 2014

Sampson County Board of Commissioners
406 County Complex Rd.
Clinton, North Carolina 28328



RE: Underwood, David D.

Dear Commissioners:

I am Total and Permanently Disabled Veteran Honorably Discharged Veteran that served 30 years in the Military. I am receiving Veterans Compensation from the Department of Veterans Affairs for disabilities that occurred while in service. I just found out about the application for the Property Tax Exclusion for Disabled Veteran's and Widow's through the County Veterans Office in Clinton. I have just received the application from the Regional Office in Winston-Salem, NC. I am requesting you to please accept this application and grant me the Tax Exclusion on my County Property Tax.

Thank you for your consideration and I wait anxiously for your decision.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Underwood". The signature is fluid and cursive, with a long horizontal stroke at the end.

David D. Underwood
122 Isaac Road
Clinton, North Carolina 28328

	State of North Carolina Certification for Disabled Veteran's Property Tax Exclusion (G.S. 105-277.1C)	<u>Samson</u> COUNTY
--	--	--------------------------------

SECTION 1	TO BE COMPLETED BY THE VETERAN OR THE SURVIVING SPOUSE WHO HAS NOT REMARRIED
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<u>David Delane Underwood</u> NAME (Print or Type)	<u>David Delane Underwood</u> DISABLED VETERAN'S FULL NAME (PRINT OR TYPE)
<u>122 Isaac Road</u> STREET ADDRESS OR P.O. BOX NUMBER	<u>Gussie Belle Underwood</u> SURVIVING SPOUSE'S FULL NAME (PRINT OR TYPE) <i>(If Applicable)</i>
<u>Clinton</u> <u>NC</u> <u>28328</u> CITY STATE ZIP CODE	

U.S. DEPT. OF VETERANS AFFAIRS
 VETERAN'S SOCIAL SECURITY NUMBER

I am either (1) a veteran whose character of service at separation was honorable or under honorable conditions and who has a permanent and total service-connected disability or (2) the surviving spouse, who has not remarried, of a veteran whose character of service at separation was honorable or under honorable conditions and who had a permanent and total service-connected disability at death. I request USDVA complete this certification in support of my separate application for the Disabled Veteran's Property Tax Exclusion to the Tax Assessor.

SECTION 2	Disabled Veteran's Signature
I authorize the U.S. Department of Veterans Affairs to release information regarding my disability as needed for this certification.	
<u>[Signature]</u> DISABLED VETERAN'S SIGNATURE	<u>22 OCT 2014</u> DATE

SECTION 3	Surviving Spouse's (who has not remarried) Signature
I authorize the U.S. Department of Veterans Affairs to release information regarding my spouse's disability or death as needed for this certification.	
_____ SURVIVING SPOUSE'S SIGNATURE	_____ DATE

SECTION 4	To be completed by the U.S. Department of Veterans Affairs
Please check all that apply:	A. <input type="checkbox"/> Veteran does not meet either B, C, D, or E of the below criteria. B. <input checked="" type="checkbox"/> Veteran has a service-connected permanent and total disability that existed as of <u>1-4-12</u> C. <input type="checkbox"/> Veteran received benefits on _____ from U.S. Department of Veterans Affairs for specially adapted housing under 38 U.S.C. 2101 for the veteran's permanent residence. D. <input type="checkbox"/> Veteran died on _____ and had a service-connected permanent and total disability at death. E. <input type="checkbox"/> Veteran died on _____ and the death was either (1) the result of a service-connected condition or (2) death occurred while on active duty in the line of duty and not due to service member's own willful misconduct.

Character of Disabled Veteran's Service at Separation (DD-214) <input checked="" type="checkbox"/> Honorable <input type="checkbox"/> Under Other than Honorable Conditions <input type="checkbox"/> Under Honorable Conditions	<u>10-27-14</u> DATE
<u>Douglas C. Chapman</u> SIGNATURE OF USOVA CERTIFYING OFFICIAL	NOTE: Stamped Signature by USDVA Official on this form has been authorized by Director, VA Regional Office, Winston-Salem, NC.
<u>DOUGLAS C. CHAPMAN</u> PRINTED NAME OF USOVA CERTIFYING OFFICIAL	
<u>SERVICE CENTER MANAGER</u> TITLE OF USOVA CERTIFYING OFFICIAL	

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: November 17, 2014
Subject: Disabled Veteran Exclusion
(GS 105-277.1c)

The attached disabled veteran exclusion application was received after June 1, 2014. After that date, the Board of Commissioners must approve the application.

The applicant is as follows:

Larry B. Bryant

A letter is submitted requesting approval of the late application.

The application meets the statutory requirements for the disabled veteran exclusion other than being timely filed.

Please put on the next Board of Commissioners consent agenda for their action.

10-29-2014

Sampson County Board of Commissioners
Rowan Road
Clinton, NC 28328

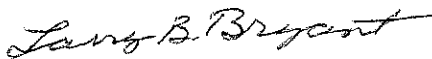
In Re: Larry B. Bryant
SS 244 86 7216
459 W 5th Street
Garland, NC 28441

Dear Commissioners:

I am an Honorably Discharged Veteran and I have recently been awarded 100% service connected compensation for disabilities caused by my military service. I understand that my application for Tax Exclusion on my County Property Tax is not within the time frame set; however, I am requesting that you please accept this application and grant me the tax exclusion.

I apologize for the late date; however, this was not within my control. Thank you for your consideration.

Sincerely,



Larry B. Bryant

NCDVA-9
(Rev. 08-09)

For best delivery to USDVA, filing this form with your local veteran's service office is recommended.

State of North Carolina
Certification for Disabled Veteran's
Property Tax Exclusion (G.S. 105-277.1C)

Sampson
COUNTY

SECTION 1

TO BE COMPLETED BY THE VETERAN OR THE
SURVIVING SPOUSE WHO HAS NOT REMARRIED

Larry B. Bryant
NAME (Print or Type)

Larry B. Bryant
DISABLED VETERAN'S FULL NAME (PRINT OR TYPE)

459 W. 5th Street
STREET ADDRESS OR P.O. BOX NUMBER

SURVIVING SPOUSE'S FULL NAME (PRINT OR TYPE)
(If Applicable)

Garland NC 28441
CITY STATE ZIP CODE

U.S. DEPT. OF VETERANS AFFAIRS
FORM NUMBER

VETERAN'S SOCIAL SECURITY NUMBER

I am either (1) a veteran whose character of service at separation was honorable or under honorable conditions and who has a permanent and total service-connected disability or (2) the surviving spouse, who has not remarried, of a veteran whose character of service at separation was honorable or under honorable conditions and who had a permanent and total service-connected disability at death or veteran's death was the result of a service-connected condition. I request USDVA complete this certification in support of my separate application for the Disabled Veteran's Property Tax Exclusion to the Tax Assessor.

SECTION 2

Disabled Veteran's Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my disability as needed for this certification.

Larry B. Bryant
DISABLED VETERAN'S SIGNATURE

10-7-2014
DATE

SECTION 3

Surviving Spouse's (who has not remarried) Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my spouse's disability or death as needed for this certification.

SURVIVING SPOUSE'S SIGNATURE

DATE

SECTION 4

To be completed by the U.S. Department of Veterans Affairs

Please check all that apply:

- A. Veteran does not meet either B, C, D, or E of the below criteria.
- B. Veteran has a service-connected permanent and total disability that existed as of 7/0/21/10
- C. Veteran received benefits on _____ from U.S. Department of Veterans Affairs for specially adapted housing under 38 U.S.C. 2101 for the veteran's permanent residence.
- D. Veteran died on _____ and had a service-connected permanent and total disability at death.
- E. Veteran died on _____ and the death was either (1) the result of a service-connected condition or (2) death occurred while on active duty in the line of duty and not due to service member's own willful misconduct.

Character of Disabled Veteran's Service at Separation: (DD-214)

Honorable
 Under Honorable Conditions

Under Other than Honorable Conditions

SIGNATURE OF USDVA CERTIFYING OFFICIAL

DATE

PRINTED NAME OF USDVA CERTIFYING OFFICIAL

NOTE:
Stamped Signature by USDVA Official on this form has been authorized by Director, VA Regional Office,

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

To: Ed Causey, County Manager
From: Jim Johnson, Tax Administrator
Date: November 17, 2014
Subject: Disabled Veteran Exclusion
(GS 105-277.1c)

The attached disabled veteran exclusion application was received after June 1, 2014. After that date, the Board of Commissioners must approve the application.

The applicant is as follows:

Pervis R. Owens

A letter is submitted requesting approval of the late application.

The application meets the statutory requirements for the disabled veteran exclusion other than being timely filed.

Please put on the next Board of Commissioners consent agenda for their action.

Sampson County Board of Commissioners
Rowan Road
Clinton, NC 28328

In Re: Pervis R. Owns
SS238 92 9289
124 Myrtle Drive
Roseboro, NC 28382

Dear Commissioners:

I am an Honorably Discharged Veteran and I have recently been awarded 100% service connected compensation for disabilities caused by my military service. I understand that my application for Tax Exclusion on my County Property Tax is not within the time frame set; however, I am requesting that you please accept this application and grant me the tax exclusion.

I apologize for the late date; however, this was not within my control. Thank you for your consideration.

Sincerely,



Pervis R. Owns

State of North Carolina
Certification for Disabled Veteran's
Property Tax Exclusion (G.S. 105-277.1C)

Sampson
COUNTY

SECTION 1

TO BE COMPLETED BY THE VETERAN OR THE
SURVIVING SPOUSE WHO HAS NOT REMARRIED

Pervis R. Owens

NAME (Print or Type)

Pervis R. Owens

DISABLED VETERAN'S FULL NAME (PRINT OR TYPE)

124 Myrtle Rd

STREET ADDRESS OR P.O. BOX NUMBER

SURVIVING SPOUSE'S FULL NAME (PRINT OR TYPE)

(If Applicable)

Roseboro

NC

28382

CITY

STATE

ZIP CODE

U.S. DEPT. OF VETERANS AFFAIRS
FILE NUMBER

VETERAN'S SOCIAL SECURITY NUMBER

I am either (1) a veteran whose character of service at separation was honorable or under honorable conditions and who has a permanent and total service-connected disability or (2) the surviving spouse, who has not remarried, of a veteran whose character of service at separation was honorable or under honorable conditions and who had a permanent and total service-connected disability at death or veteran's death was the result of a service-connected condition. I request USDVA complete this certification in support of my separate application for the Disabled Veteran's Property Tax Exclusion to the Tax Assessor.

SECTION 2

Disabled Veteran's Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my disability as needed for this certification.

[Signature]
DISABLED VETERAN'S SIGNATURE

9-11-2014
DATE

SECTION 3

Surviving Spouse's (who has not remarried) Signature

I authorize the U.S. Department of Veterans Affairs to release information regarding my spouse's disability or death as needed for this certification.

SURVIVING SPOUSE'S SIGNATURE

DATE

SECTION 4

To be completed by the U.S. Department of Veterans Affairs

Please check all that apply:

- A. Veteran does not meet either B, C, D, or E of the below criteria.
- B. Veteran has a service-connected permanent and total disability that existed as of 10-16-2010
- C. Veteran received benefits on _____ from U.S. Department of Veterans Affairs for specially adapted housing under 38 U.S.C. 2101 for the veteran's permanent residence.
- D. Veteran died on _____ and had a service-connected permanent and total disability at death.
- E. Veteran died on _____ and the death was either (1) the result of a service-connected condition or (2) death occurred while on active duty in the line of duty and not due to service member's own willful misconduct.

Character of Disabled Veteran's Service at Separation: (38-214)

Honorable

Under Other than Honorable Conditions

Under Honorable Conditions

[Signature]
SIGNATURE OF USDVA CERTIFYING OFFICIAL

10-21-14
DATE

DOUGLAS C. CHAPMAN
PRINTED NAME OF USDVA CERTIFYING OFFICIAL

SERVICE CENTER MANAGER
TITLE OF USDVA CERTIFYING OFFICIAL

NOTE:
Stamped Signature by USDVA Official on this form has been authorized by Director, VA Regional Office, Winston-Salem, NC.

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

6579

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by James Timothy Hair in Newton Grove Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2014</u>	\$ <u>179.21</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>179.21</u>

These taxes were assessed through clerical error as follows.

2009 Chev TR
Sold Veh
Surrendered Tax
TAG # XV1532

<u>Co 2</u> County Tax	<u>158.96</u>
School Tax	_____
<u>Fl</u> Fire Tax	<u>20.25</u>
City Tax	_____
TOTAL \$	<u>179.21</u>

Yours very truly

James Timothy Hair
Taxpayer

Mailing Address.

James Timothy Hair
675 Britt Rd.
Newton Grove, NC 28366

Social Security: _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

6558

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Neal Coleman Norris Jr & Teresa Owens Norris in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
2014	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
TOTAL REFUND	\$ <u>112.07</u>

These taxes were assessed through clerical error as follows.

Bill # 22247892
CLR 903
2013 Hyun
Reps/ tag turned in

602	County Tax	<u>100.02</u>
	School Tax	_____
F22	Fire Tax	<u>12.05</u>
	City Tax	_____
	TOTAL \$	<u>112.07</u>

Yours very truly

Neal Coleman Norris Jr
Taxpayer

X Social Security _____

RECOMMEND APPROVAL

Jim Johnson
Sampson County Tax Administrator

Mailing Address.

Neal Coleman Norris Jr.
Teresa Owens Norris
PO Box 372
Garland, NC 28441

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

6557

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by John Daniel Clapper in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
2013	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____

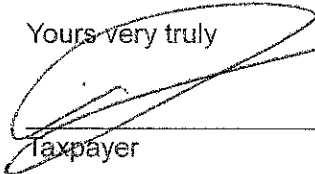
2013 GMC Sierra TR TOTAL REFUND \$ 362.35

These taxes were assessed through clerical error as follows.

B:11# 22877292
TC 63503 - Temp Tag - pd 12 months
EJ7728 expired / TC 63503 Temp Tag
ER7283 - pd 12 months

County Tax 326.95
School Tax _____
FIS Fire Tax 35.40
City Tax _____
TOTAL \$ 362.35

Yours very truly



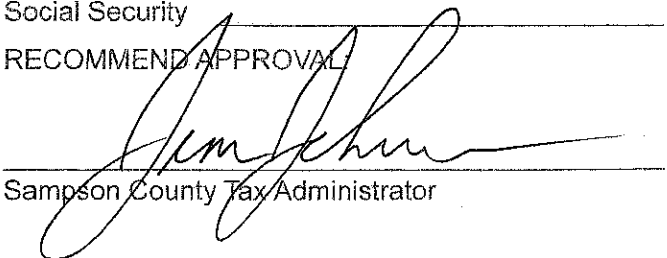
Taxpayer

Mailing Address.

John Daniel Clapper
4580 US Hwy 421 N
Clinton, NC 28328

Social Security _____

RECOMMEND APPROVAL _____



Sampson County Tax Administrator

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

6586

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Tyann Darden in NC Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR <u>2013</u>	\$ <u>313,72</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL REFUND \$ 313,72

These taxes were assessed through clerical error as follows.

2014 Chev TR
Vehicle sold, tag turned in
Tag # CT5085

<u>Co1</u>	County Tax	<u>240.27</u>
<u>SO1</u>	School Tax	<u>44.38</u>
<u>FI9</u>	Fire Tax	<u>29.07</u>
	City Tax	_____
	TOTAL \$	<u>313,72</u>

Yours very truly

Tyann Darden
Taxpayer

Mailing Address.

Tyann Darden
x180 Cedar View Lane
Clinton, NC 28328

Social Security _____

RECOMMEND APPROVAL _____

Jim Johnson
Sampson County Tax Administrator

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

6594

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by John Milton Roberts Jr in South Clinton Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
<u>2013</u>	\$ <u>240.00</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>240.00</u>

2010 Cadillac
Sold Vehicle
Surrendered Tag
Tag # RYH4748

These taxes were assessed through clerical error as follows.

<u>Co2</u> County Tax	<u>183.81</u>
<u>501</u> School Tax	<u>33.95</u>
<u>FA</u> Fire Tax	<u>22.24</u>
City Tax	_____
TOTAL \$	<u>240.00</u>

Yours very truly

John Milton Roberts Jr
Taxpayer

Mailing Address.

109 LARIMAR DRIVE
X Willowick Ohio
44095

Social Security _____

RECOMMEND APPROVAL:

Jim Johnson
Sampson County Tax Administrator

X phone
85 1-440-494-7353

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

6601

JIM JOHNSON
Tax Administrator

Telephone 910-592-8146
910-592-8147

SAMPSON COUNTY BOARD OF COMMISSIONERS
406 COUNTY COMPLEX ROAD, BUILDING C
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G. S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Brittany Tew Fann in _____ Township, Sampson County, for the year(s) and in the amount(s) of:

YEAR	
2013	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
TOTAL REFUND	\$ <u>181.71</u>

These taxes were assessed through clerical error as follows.

21017661
BBT4773 / turned in
2012 Toyota / sold

602 County Tax 161.18
 School Tax _____
 F16 Fire Tax 20.53
 City Tax _____
 TOTAL \$ 181.71

Yours very truly

X Brittany T. Fann
Taxpayer

X Social Security

RECOMMEND APPROVAL

Jim Johnson
Sampson County Tax Administrator

Mailing Address.

Brittany Tew Fann
1348 Tyndall Bridge Rd.
Salisbury, NC 28385

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

November 21, 2014

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2014-2015

1. It is requested that the budget for the Various Departments be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11449200-519100	Professional services	3,293.00	
11449200-531101	Existing industry project	3,441.00	
11141300-544000	Contract services	36,134.00	
11761700-506151	Wellness center grant	4,977.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11039999-409800	Fund balance approp encumbrances	47,845.00	

2. Reason(s) for the above request is/are as follows:

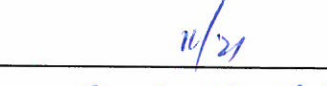
To budget funds to pay for purchases of good and services made in prior fiscal year that were delivered or performed after June 30, 2014.



 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.


 _____, 2014



 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

 Date of approval/disapproval by B.O.C.

 (County Manager & Budget Officer)

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO: 18-Nov-14

FROM: SAMPSON COUNTY HEALTH DEPARTMENT Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2014-2015

1. It is requested that the budget for the COMMUNICABLE DISEASE Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12551250-537000	ADVERTISING	1,050.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12535125-404003	STATE ASSISTANCE - STD	275.00	

2. Reason(s) for the above request is/are as follows:

TO ALLOCATED ADDITIONAL STATE FUNDS TO THE COMMUNICABLE DISEASE STD PROGRAM

Wanda Robson

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

D

11/21, 2014

[Signature]

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

Date of approval/disapproval by B.O.C.

(County Manager & Budget Officer)

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO: 18-Nov-14

FROM: SAMPSON COUNTY HEALTH DEPARTMENT Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2014-2015

1. It is requested that the budget for the IMMUNIZATIONS Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12551600-526201	DEPARTMENT SUPPLIES EQUIPMENT	2,500.00	
12551600-537000	ADVERTISING	1,000.00	
12551600-512100	SALARIES	2,338.00	
12551600-518100	FICA	146.00	
12551600-518120	MEDICARE FICA	34.00	
12551600-518200	RETIREMENT	166.00	
12551600-518300	GROUP INSURANCE	500.00	
12551600-518400	DENTAL INSURANCE	346.00	
12551600-518901	401K	60.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12535160-404000	STATE ASSISTANCE	7,090.00	

2. Reason(s) for the above request is/are as follows:

TO ALLOCATE ADDITIONAL STATE FUNDING TO BE USED FOR THE IMMUNIZATION PROGRAM

Wanda Robinson
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

11/21, 2014
Paul K. Kelly
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

Date of approval/disapproval by B.O.C.

(County Manager & Budget Officer)

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO: 17-Nov-14

FROM: SAMPSON COUNTY HEALTH DEPARTMENT

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2014-2015

1. It is requested that the budget for the HEALTH PROMOTIONS Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12551550-512100	SALARIES	7,171.00	
12551550-518100	FICA	445.00	
12551550-518120	MEDICARE FICA	104.00	
12551550-518200	RETIREMENT	508.00	
12551550-518300	GROUP INSURANCE	5,000.00	
12551550-518400	DENTAL INSURANCE	347.00	
12551550-518901	401K	182.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12535155-404000	STATE ASSISTANCE	13,757.00	

2. Reason(s) for the above request is/are as follows:

TO ALLOCATE ADDITIONAL STATE FUNDS FROM THE STATE FOR THE HEALTH PROMOTIONS PROGRAM

Wanda R. Blum
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

11/25, 2014

Paul McCoy
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

Date of approval/disapproval by B.O.C.

(County Manager & Budget Officer)

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

18-Nov-14

FROM: SAMPSON COUNTY HEALTH DEPARTMENT

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2014-2015

1. It is requested that the budget for the BCCCP/WISEWOMAN Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12551560-519300	MEDICAL SERVICES	275.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
12535156-404000	STATE ASSISTANCE	275.00	

2. Reason(s) for the above request is/are as follows:

TO ALLOCATED ADDITIONAL STATE FUNDS TO THE WISEWOMAN PROGRAM

Wanda Ralston
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

[Signature], 2014
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

Date of approval/disapproval by B.O.C.

(County Manager & Budget Officer)

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

November 6, 2014

FROM: Lorie Sutton, Director of Aging/Transportation Services

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2014-2015

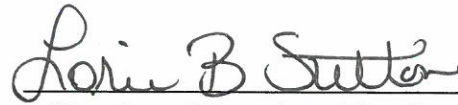
1. It is requested that the budget for the Aging Department
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02558670-524100	Home Repairs - Materials	\$ 50.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02035867-408400	Home Repairs - Consumer Contributions	50.00	

2. Reason(s) for the above request is/are as follows:

To budget consumer contributions (Program Income) received from clients.



(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

11/17, 2014



(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

Date of approval/disapproval by B.O.C.

(County Manager & Budget Officer)

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

November 6, 2014

FROM: Lorie Sutton, Director of Aging/Transportation Services

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2014-2015

1. It is requested that the budget for the Aging Department
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02558710-589000	Transfer to SAT	\$ 2,626.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02035871-409601	Contribution from DSS	2,626.00	

2. Reason(s) for the above request is/are as follows:

To budget increase that we are receiving per the DSS/ADHC state contract.

Lorie B Sutton
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

11/19 2014
[Signature]
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

Date of approval/disapproval by B.O.C.

(County Manager & Budget Officer)

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

November 5, 2014

MEMO:

FROM: David K. Clack, Finance Officer
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2014-2015


1. It is requested that the budget for the Soil Conservation District be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
28349610-529900	Misc Exp	550.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
28334961-409909	Fund balance approp	550.00	

2. Reason(s) for the above request is/are as follows:

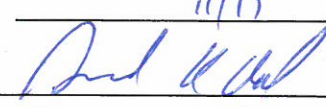
To budget funds to pay G&S Partnership for participation in Soil Health Cotton Cover Crop Initiative. This was paid to County by Foundation in error.



 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20 ^{11/17} 14


 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20__

 Date of approval/disapproval by B.O.C.

 (County Manager & Budget Officer)

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

November 6, 2014

FROM: Sarah W. Bradshaw

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2014-2015

1. It is requested that the budget for the Social Services Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
13553100-519902	Filing Fees	6,000.00	
13553100-525100	Gas, Oil & Tires	10,000.00	
13553100-531100	Travel	10,000.00	
13553100-532500	Postage	20,000.00	
13553100-537000	Advertising	1,895.00	
13553200-568400	Child Day Care	177,019.00	
13553320-544000	In-Home Contracted Services	2.00	
13554810-568413	CIP	51,113.00	
13554810-568414	LIEAP	76,761.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
NEW 13535310-403352	Child Welfare State	40,945.00	
NEW 13535310-403353	Child Welfare State In-Home	22,675.00	
NEW 13535310-403354	CPS State	5,480.00	
13535310-403363	Adult Home Specialist	2,136.00	
13535310-403367	CCDF Administration	3,899.00	
13535310-403372	SSBG	1,561.00	
13535310-403376	Energy Administration	9,380.00	
13535310-403391	Family Reunification		38,181.00
13535320-403307	State Day Care Subsidy	177,019.00	
13535330-403305	State In Home	2.00	
13535480-403313	CIP	51,113.00	
13535480-403314	LIEAP	76,761.00	

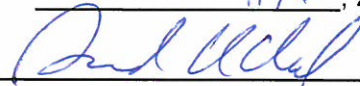
2. Reason(s) for the above request is/are as follows: To adjust budgeted revenue to actual funding authorization received.



(Signature of Department Head)

ENDORSEMENT


1. Forwarded, recommending approval/disapproval.

11/6, 2014


(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____


(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

October 31, 2014

FROM: Lorie Sutton, Director of Aging/Transportation Services

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2014-2015

1. It is requested that the budget for the Aging Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02558660-544000	PC II - Contracted Services	\$ 100.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02035866-408400	PCII - Consumer Contributions	100.00	

2. Reason(s) for the above request is/are as follows:

To budget consumer contributions (Program Income) received from clients.

Lorie B Sutton

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

11/17, 2014

Ad Ulf

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

Date of approval/disapproval by B.O.C.

(County Manager & Budget Officer)

CLINTON CITY SCHOOLS
BUDGET AMENDMENT

NUMBER: 5

FUND: State Public School Fund

The Clinton City Board of Education at a meeting on the **2nd Day of September 2014**,
passed the following resolution:

Be it resolved that the following amendments be made to the Budget Resolution for the
fiscal year ending June 30, 2014.

SEE ATTACHED LISTING

Total appropriation in current budget	\$ <u>17,182,515.01</u>
Total increase/decrease of amendment	\$ <u>62,717.65</u>
Total appropriation in amended budget	\$ <u>17,245,232.66</u>


Passed by majority vote of the Clinton City
Board of Education on the **2nd Day of
September 2014**.

We, the Board of County Commissioners of
Sampson County, hereby approve the
changes in the Clinton City School Budget
as indicated above and have made entry of
changes in the minutes of said Board this
_____ day of _____ 2014.



Chairman,
Board of Education

Chairman,
Board of County Commissioners



Secretary,
Board of Education

Secretary,
Board of County Commissioners

BUDGET AMENDMENT

Code	Description	Increase	Decrease
1.3100.000.000	State Allocation	\$62,717.65	
1.5110.130.412	Textbooks	\$62,717.65	
	Textbook allocation		

CLINTON CITY SCHOOLS
BUDGET AMENDMENT

NUMBER: 5

FUND: Current Expense Fund

The Clinton City Board of Education at a meeting on the, **2nd Day September 2014** passed the following resolution:

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2014.

SEE ATTACHED LISTING

Total appropriation in current budget	\$ <u>5,815,043.52</u>
Total increase/decrease of amendment	\$ <u>6,205.00</u>
Total appropriation in amended budget	\$ <u>5,821,248.52</u>


Passed by majority vote of the Clinton City Board of Education on the **2nd Day of September 2014**.

We, the Board of County Commissioners of Sampson County, hereby approve the _ changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this _____ day of _____ 2014.



Chairman,
Board of Education

Chairman,
Board of County Commissioners



Secretary,
Board of Education

Secretary,
Board of County Commissioners

BUDGET AMENDMENT

Code	Description	Increase	Decrease
2.4910.000.000	Fund Balance	\$6,205.00	
2.5110.061.411.316.316	Instructional Supplies	\$6,205.00	

Carryover of Kerr PTSO contribution in 2012-2013

CLINTON CITY SCHOOLS
BUDGET AMENDMENT

NUMBER: 5

FUND: Federal Programs Fund

The Clinton City Board of Education at a meeting on the **2nd Day of September 2014**, passed the following resolution:

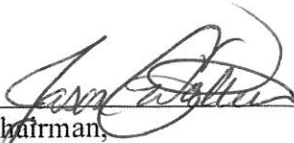
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2014.

SEE ATTACHED LISTING

Total appropriation in current budget	\$ <u>2,387,053.67</u>
Total increase/decrease of amendment	\$ <u>262,502.29</u>
Total appropriation in amended budget	\$ <u>2,649,555.96</u>

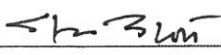
Passed by majority vote of the Clinton City Board of Education on the **2nd Day of September 2014**.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this _____ day of _____ 2014.



Chairman,
Board of Education

Chairman,
Board of County Commissioners



Secretary,
Board of Education

Secretary,
Board of County Commissioners

BUDGET AMENDMENT

Code	Description	Increase	Decrease
3.5110.070.411	Instructional Supplies	\$40,294.77	
3.5210.082.411	Instructional Supplies	\$17,414.35	
3.5330.104.411	Instructional Supplies	\$41,923.50	
3.5110.109.181	Supplements	\$59,472.00	
3.5330.111.411	Instructional Supplies	\$15,389.00	
3.5210.114.142	Teacher Assistants	\$48,423.21	
3.5210.118.411	Instructional Supplies	\$12,625.14	
3.5230.119.411	Instructional Supplies	\$758.30	
3.5110.156.462	Purchase of Computer Equipment	\$26,202.02	
3.3600.017.000	Revenue - Children with Disabilities	\$40,294.77	
3.3600.082.000	Revenue - VI-B State Improvement	\$17,414.35	
3.3600.104.000	Revenue - Language Acquisition	\$41,923.50	
3.3600.109.000	Revenue - Rural and Low Income Schools	\$59,472.00	
3.3600.111.000	Revenue - Language Acq. Other	\$15,389.00	
3.3600.114.000	Revenue - Children with Special Needs	\$48,423.21	
3.3600.118.000	Revenue - Special Needs Targeted Assist.	\$12,625.14	
3.3600.119.000	Revenue - Targeted Assistance	\$758.30	
3.3600.156.000	Revenue - Race to the Top	\$26,202.02	

Initial Federal Allotments

CLINTON CITY SCHOOLS
BUDGET AMENDMENT

NUMBER: 5

FUND: Special Revenue Fund

The Clinton City Board of Education at a meeting on the **2nd Day of September 2014**, passed the following resolution:

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2014.

SEE ATTACHED LISTING

Total appropriation in current budget	\$ <u>901,038.00</u>
Total increase/decrease of amendment	\$ <u>14,779.00</u>
Total appropriation in amended budget	\$ <u>915,817.00</u>


Passed by majority vote of the Clinton City Board of Education on the **2nd Day of September 2014**.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this _____ day of _____ 2014.



Chairman,
Board of Education

Chairman,
Board of County Commissioners



Secretary,
Board of Education

Secretary,
Board of County Commissioners

BUDGET AMENDMENT

Code	Description	Increase	Decrease
8.5110.505.411.320.320.35	Supplies - SMS Band Grant	\$3,000.00	
805110.505.411.304.304.36	Supplies - Lego Story Starter Grant	\$2,779.00	
8.5110.505.411.308.308.33	Supplies - College Power Up Grant	\$3,000.00	
8.5110.505.332.320.320.32	Travel - Soul Surfers Grant	\$3,000.00	
8.5110.505.411.320.320.34	Supplies - Encore Grant	\$3,000.00	
8.4430.000.000	Revenue- Contributions	\$11,779.00	
8.4910.000.000	Fund Balance Appropriated	\$3,000.00	

Budget Simple Gifts Grants

#3
BUDGET AMENDMENT
SAMPSON COUNTY BOARD EDUCATION
Capital Outlay
Special Projects

The Sampson County Board of Education at a meeting on the 27th of October passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2015.


From:


4.9100.077.529.000.001.000	Union District-Roofing	\$ 2,221.64
4.9100.077.461.348.009.000	HHS-Replace Audit. Doors	315.35
4.9100.077.461.349.004.000	LHS-Bleacher Repairs/Modified	2,404.90
4.9100.077.461.349.006.000	LHS-Vinyl Siding Weigh Room	499.40
4.9100.077.461.349.005.000	LHS-Controlled Door Access	.01
4.9100.077.529.350.003.000	MES-Window Replace/Glaze	500.00
4.9100.077.461.364.001.000	PVES-Install O/S Speakers	4,327.19
4.9100.077.461.384.006.000	UES-Fire Alarms Upgrades	8,524.17
4.9100.077.461.384.003.000	UES-Window Glass Replacement	775.00
4.9100.077.461.388.002.000	UHS-Additional Water Cooler	9,130.00
	Total	\$ 28,697.66

To:

4.9100.077.461.384.009.000	UES-Replace Play Ground Equipment	2,221.64
4.9100.077.529.000.004.000	Potable Water/Waste System	315.35
4.9100.077.529.370.000.000	UMS-Add'l Bleacher/Repair	2,404.90
4.9100.077.529.372.002.000	RSMS-Bathroom/Dressing Room	499.40
4.9100.077.529.000.004.000	Potable Water/Waste System	.01
4.9100.077.529.000.004.000	Potable Water/Waste System	500.00
4.9100.077.461.364.002.000	PVES-Playground Equipment	4,327.19
4.9100.077.461.384.009.000	UES-Playground Equipment	8,524.17
4.9100.077.461.384.009.000	UES-Playground Equipment	775.00
4.9100.077.529.388.000.000	UHS-Auditorium Lighting	9,130.00
	Total	\$ 28,697.66

Passed by the majority vote of the Board of Education of Sampson County on the 27th day of October 2014


 Chairman, Board of Education


 Secretary, Board of Education

We, the Board of County Commissioner of Sampson County hereby approve the changes in the County School Budget as indicated above and have made entry of these changes on the minutes of said Board, this the _____ day of _____ 2014.

 Chairman, Board of Commissioners

 County Manager

Approved _____ Disapproved _____

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 7

Meeting Date: December 1, 2014

<input checked="" type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

INFORMATION ONLY

For all Board Information items, please contact the County Manager's Office if you wish to have additional information on any of the following.

- a. 2013 Child Fatality Prevention Team Report
- b. 2013-2014 Sampson County Health Department Annual Report
- c. Memorandum Regarding Timeline for Website Update

Sampson County Child Fatality Prevention Team

360 County Complex Road – (910) 592-1131 – Clinton NC 28328

Child Fatality Prevention Team 2013 Annual Report

County: Sampson County Health Department
Contact Person: Wanda Robinson, RN
Health Director
Contact Number: 910-592-1131

I. Introduction:

Sampson County is required to establish and maintain a Child Fatality Prevention Team to review child fatalities in our community. The teams are established under North Carolina G.S. § 7B-1400 which states "...it is the intent of the General Assembly, through this article, to establish...local teams ... in G.S. § 7B-1406. The purpose of the system is to assess the records of ... all deaths of children in North Carolina from birth to age 18..." The purpose of the Child Fatality Prevention Team is to identify areas for improvement and to recommend changes that would promote the safety and well-being of children. The team was initiated in June 1995 and continues to meet on a quarterly basis. The team reviewed 14 child fatalities between January 1, 2013 and December 31st, 2013. This was a significant decrease from the previous year. Findings related to these fatalities and the recommendations are found within this report.

II. Team Activities and Recommendations:

The team met on a quarterly schedule starting on January 1, 2013. The team, under the direction of the Sampson County Health Director and the Social Services Director, held joint meetings of the County Community Child Protection Team and the Child Fatality Prevention Team.

III. Sampson County Child Fatality Prevention Team Statistical Information:

- A. Case Review Process. The purpose of the review is to adequately assess the circumstances surrounding the death of a child. This is done by examining information from agencies that had provided services to the families. The state legislature passed legislation authorizing access of local teams to all medical records, hospital records, and records

maintained by the state, any county or any local agency as necessary to fulfill the team's responsibility to review a child fatality (G.S. § 143-578).

Cases are identified and recommended for review by the state Child Fatality Prevention Team Coordinator. All team members are alerted and requested to bring information from their agencies to the quarterly team meetings. Other professionals known to have involvement with a family are also invited to the case review meeting. Members of the team are reminded and sign confidentiality statements concerning discussion of the cases. Circumstances surrounding the child's death and available information about the families are discussed. System changes are recommended as deficiencies are identified through case review.

B. Type and number of fatalities reviewed (CY-2013):

<u>Child Death by Cases</u>	<u># Reviewed</u>
(Cause of Death)	
Birth Defects	2
Other birth related conditions	0
Sudden Infant Death Syndrome	0
Illnesses	5
 <u>Unintentional Injuries</u>	
Injuries caused by vehicle	3
Suffocation by overlay/inappropriate car Seat usage	2
Discharging firearm	1
Homicide	1
Total	14

<u>Child Death by Age</u>	
Infant	7
1-4	1
5-9	3
10-14	2
15-17	1
Total	14

IV. Analysis and Recommendations:

A. Trends Identified:

- The death rate decreased substantially for infants; the primary cause was due to birth defects.
- There was no reports of SIDS death this calendar year but had one report of death by overlay and one strangulation due to child placed in the wrong car seat.
- Unintentional injuries increased for this year, incidents for this year included death due to vehicular accidents and one UTV fatality
- There were no reports in the suicide category but one report of discharge of a firearm by a minor resulting in the death of a child.

B. Recommendations:

- Provide education on the importance of the infants sleeping in their own bed to avoid incidences of death by overlay.
- Continue to stress the importance of safety belt and appropriate car seat safety for all age groups.
- Education for firearm safety and correct storage of firearms to avoid access by minors.
- Safety in the use of UTV's- need legislation for the inclusion of safety helmets.

V. Training Needs Identified:

Training is always a need due to board and staff turnover. This will be an ongoing process.

VI. Conclusions:

The team will continue to review and effectively maintain a system's focus. The process has been effective and will continue to be fine tuned to ensure quality reviews. We plan to continue to meet jointly with the Child Protection Prevention Team.

**Child Fatality Prevention Team
Type and Number of Fatalities**

Type and Number of Fatalities Reviewed	CY-2013	CY-2012	CY-2011
Birth Defects	2	4	5
Other birth related conditions	0	6	6
Sudden Infant Death Syndrome	0	1	0
Illnesses	4	5	2
<i>Unintentional Injuries:</i>			
Motor Vehicle Injuries	3	3	2
Suffocation by overlay	2	1	1
Injuries caused by utility vehicle	1	0	0
Homicide	1	0	0
Suicide	0	1	1
All others	1	1	0
Total	14	22	18

Definitions:

1. Birth Defects
2. Other Birth related conditions-
3. Illnesses- Malignant Neoplasm, Renal Failure
4. Unintentional Injuries-Motor Vehicle accident, death by overlay, Accidental suffocation and threat of breathing, Asphyxiation, and discharge from firearm.

SAMPSON COUNTY HEALTH DEPARTMENT



Annual Report

2013-2014

Mission

The mission of the Sampson County Health Department is to preserve, protect and promote the health, environment and well-being of the citizens of Sampson County.

Vision

The vision of Sampson County Health Department is to provide services, prevent adverse outcomes and promote efforts to improve the quality of life for the residents of Sampson County.

Address

360 County Complex Rd.,
Suite 200
Clinton, NC 28328

Telephone

910-592-1131

Fax

910-299-4977

Environmental Health

405 County Complex Rd.,
Suite 100
Clinton, NC 28328
Telephone: 910-592-4675
Fax: 910-592-2874

Website

www.sampsonnc.com

Message from the Health Director

The Sampson County Board of Health and the staff of the Sampson County Health Department are pleased to provide you with our annual report for fiscal year 2013-2014. The Sampson County Health Department works hard to accomplish our mission- to preserve, protect and promote the health, environment and well-being of the citizens of Sampson County. This report was developed to inform Sampson County residents and officials of the progress made by their Public Health Department to meet this mission.

The demand for our services has increased over the past year due to the economy. Our case management services have doubled due to policy changes by the Division of Medical Assistance. Clinic numbers continue to increase due to the need for client services. United Way and the Sampson County Breast and Cervical Cancer (BCCCP) Advisory Board co-sponsored the 15th annual rally and health fair. As an outreach project, the health department also displayed the "button chair" to promote the awareness of breast and cervical cancer for the hard to reach population. We continue to work with the Sampson County Healthy Carolinians Task Force to partner and focus on the areas identified in our community health assessment while continuing to provide much need safety net services to Sampson County residents. I am proud of the many programs provided by our staff and the diligence with which they work to improve the health of Sampson County.

Thank you for taking the time to review our annual report,

Wanda Robinson

Director, Sampson County Health Department

Our Organization at a Glance



Established in 1911

Management

Wanda Robinson, *Health Director*
Erin Ellis, *Interim WIC Director*
Kathie Johnson, *Director of Nursing*
Tamra Jones, *Accounting Specialist*
Cheryl Norris, *Administrative Assistant*
Perry Solice, *Environmental Health
Supervisor*



Board of Health

Ted Thomas, D.D.S., *Dentist*
Robert Butler, *Engineer*
Steve Bass, *Pharmacist*
Elizabeth Bryan, M.D., *Physician*
Paul Bradshaw, *General Public*
Jacqueline Howard, *General Public*
Shannon Matthews, *Nurse*
Linda McKenzie, *General Public*
Jarvis McLamb, *Commissioner*
Beth Turner, D.V.M., *Veterinarian*
Amy Fann, *General Public*



About Our Services

Adult Health

Offers medical history screening, physical examinations, and testing as indicated for women age 21 and older that do not have/use a birth control method.

Adult Health	
Total Client Visits	1,191

Breast and Cervical Cancer Screening (BCCCP) / Wise Woman

Provides medical history screening, physical examination, pap testing as indicated, annual mammograms, education, counseling and referral as indicated.

BCCCP	
Total Client Visits	65

Care Coordination for Children

Provides care management for Medicaid-eligible children and their families from birth through five years of age. To be eligible for the program, clients must have certain risk factors. Requires a referral from an agency or medical provider. Provides assistance with ensuring the infant/child and family receives assistance and referrals to community resources.

Care Coordination for Children	
Average Caseload	125

Child Health

Offers preventive health care for children ages birth to 20 years old to include immunizations, check-ups, physical exams for child care, school; developmental assessments; fluoride varnish applications; asthma education; referrals for behavior services.

Child Health	
Total Screenings	601
Newborn Home Visits	80

Communicable Disease

Provides monitoring, surveillance and reporting of communicable diseases. Provides notification and treatment to cases, suspects and contacts of communicable diseases. Provides information to medical providers.

Communicable Disease	
Total Activities	68

Dental Health

Services include education for children and adults, dental screenings and referrals for school children, coordination of the Fluoride Mouth Rinse Program in targeted schools, and the promotion of the use of dental sealants and community fluoridation.

Dental Health	
Total Screenings	1,020
Total Education	2,015
Total Students in Fluoride Program	1,544

Diabetes Self-Management Program

This program includes diabetes and medical history screening; requires a referral from a medical provider; provides diabetes education classes, follow-up and annual refresher classes; offers a diabetes support group, education, counseling and referral as indicated.

Diabetes Self-Management Program	
Classes	38
Participants	76
Activities	17
Medical Nutrition Therapy	0

Services continued...

Environmental Health

Ensures that Sampson County residents have a clean, healthy environment in which to live, work and play. This is accomplished through public education, inspections, and active enforcement of county and state regulations.

Family Planning

Family Planning includes birth control pills, patches, rings, Depo-Provera, condoms, IUDs, and natural family planning; pregnancy testing; female exams including pap smears, breast exams, etc., for women who may need a birth control method. Services are confidential.

Health Promotion/Education

Provides agency, group and community health education services. Provides presentations on a variety of health-related topics. Provides educational classes to schools regarding STD and Family Planning education. Participates in community/group health fairs.

Immunizations/General

Offers adult and childhood immunizations; pregnancy testing; HIV testing and counseling; TB skin tests; and general lab services for college/work.

Laboratory Services

Lab services include: Hematology; Urinalysis; Urine HCG; RPR; and Glucose testing. Drug screenings for Division of Child Protective Services are also provided.

Pregnancy Care Management

Provides care management for Medicaid-eligible women from beginning of pregnancy through postpartum. To be eligible for the program, clients must have certain risk factors. Requires a Risk Assessment to be completed by a medical provider. Provides assistance with pregnancy and referrals to community resources to assist the woman with having a healthy pregnancy.

Prenatal Clinic

Provides prenatal care, laboratory testing and education for pregnant women; physical examination; contraceptive counseling and information; fetal assessment; and high risk referrals.

Environmental Health

Food/Lodging Total Activities	991
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Total Sewage Activities	2,157
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Total Water Activities	755
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Family Planning

Total Visits	2,524
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Health Promotion/Education

Classes	16
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Health Fairs	14
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Immunizations

Total Vaccines	4,688
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Laboratory

Total Services	5,545
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Pregnancy Care Management

Caseloads	183
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Postpartum Women	88
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Prenatal Clinic

Total Services	5,703
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Prescription Assistance Program

Assist residents with no insurance with obtaining medications at little or no cost. Requires referral and paper work to be completed by a medical provider. Program collaborates with pharmaceutical companies to assist in obtaining medications.

Prescription Assistance Program	
Patients Served	84

Sexually Transmitted Diseases

Provides STD risk screening; physical examination; STD testing; HIV/Syphilis testing; treatment for STD; STD prevention education; partner referral/contact screening and treatment.

Sexually Transmitted Disease	
Total	1,378

Tuberculosis

Offers TB skin testing; chest x-ray referral for people with a documented positive skin test; treatment, assessment and follow-up for suspected/confirmed TB cases; TB screenings for work/school; TB prevention education.

Tuberculosis	
Cases	5
Contacts	13

Vital Records

Obtains and preserves certificates for all births and deaths occurring in Sampson County.

Vital Records	
Births	462
Deaths	390

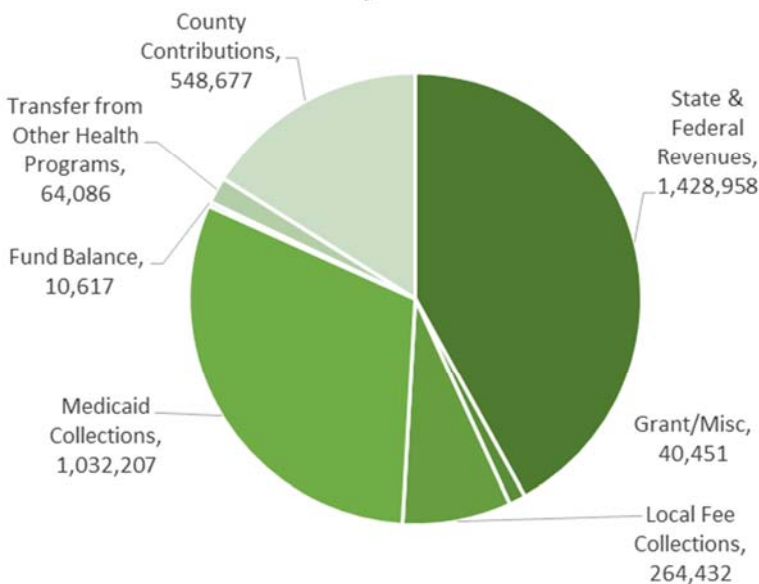
Women, Infants and Children

Serves pregnant and post-partum women, infants, and children up to age five. Provides vouchers for nutritious foods. Provides breastfeeding support and nutrition education.

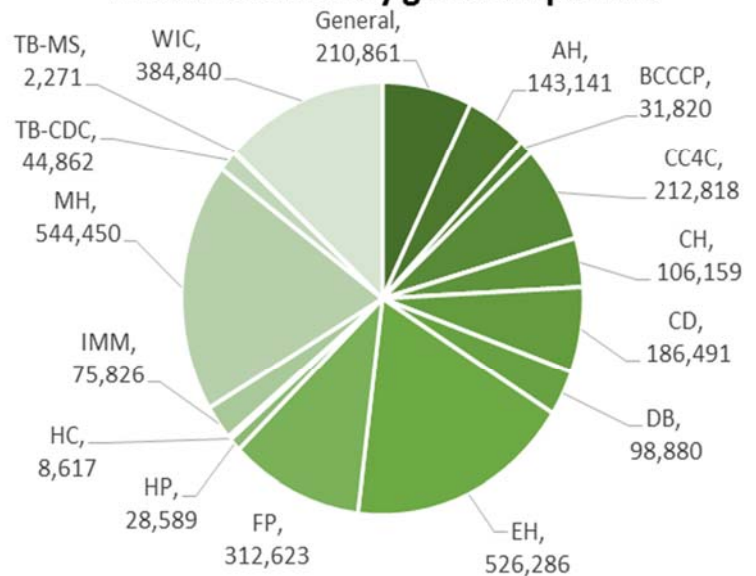
WIC	
Total Caseload	22,045

Total Operating Budget: \$3,562,108

Where the money comes from...Revenue



Where the money goes...Expenses



Health Department Highlights

- BCCCP was awarded a \$5,000 grant from United Way in February 2014 to assist with the cost of mammograms. BCCCP was also awarded a \$500 grant from Susan G. Komen.
- Contract agreement received for provision of Wise Woman services for FY 14-15.
- The Health Department displayed the “Button Chair” in September 2013 for Breast Cancer Awareness.
- Received a grant for Prescription Assistance Program (PAP).
- In collaboration with the POE Center, the Health Department applied for and received a Teen Pregnancy Prevention Initiatives (TPPI) grant.
- QI 101 completed the Maternal Health Project to improve services and decrease visit time for new prenatal patients.
- Sampson County Health Department was granted Pregnancy Medical Home status.

Health Department Values

Caring

Commitment

Communication

Community Service

Excellent Customer Service

Privacy

Professionalism

Productiveness

Responsibility

Teamwork



NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF THE COUNTY MANAGER

MEMORANDUM

TO: Edwin W. Causey, County Manager

FROM: Susan J. Holder, Assistant County Manager

DATE: November 21, 2014

RE: Website Update – Project Timeline

With the recent hire of our Projects and Communications Specialist for our Department, we are poised to reallocate some of the workload in our office to allow for the timely completion of long delayed projects, including the update of our County website.

As you know we have struggled with the development of our new site, trying to improve both its esthetic, its organization and its content. Our goal is to have a site that is pleasing and easy to use with content that can be updated frequently enough to encourage frequent and repetitive use. While I am still not entirely content with the “look” of the site and anticipate that there will be ongoing work in that area, we plan to finalize and publish the basic content of the site so that the most up to date information is available for our citizens to use. After consultation with IT Director Chris Rayner, I would propose the following tentative timeline for website completion:

January 2015: Train new employee Richard Carr on the content management system of the new website. (I reserved December as a time for his initial general training on the operations of the Administration Department.) I will also review and re-familiarize myself with the content management system and complete edits/revisions of materials submitted by the departments and finalize the “layouts” for each department’s individual page.

February 2015: Input all new departmental information. Once Mr. Carr has completed this, we will allow each department to review draft webpages for changes, updates. Additional work will be done on the “backside” of the website to develop areas specific for employee information only (by password).

March 2015: In early March, “soft launch” the website live to determine if there are any reported problems with calendars, links, etc. By mid-March, do a public campaign regarding the new site. An ancillary goal would be to have a County Facebook page being actively utilized at the same time.

We believe this is a workable timeline given the additional ongoing and anticipated projects in both the Administration and IT Departments, our other obligations with regard to pre-budget preparations, and the time needed for our new Administration employee to become familiar with all aspects of the Administration department and our daily work assignments.

POLICIES AND PROCEDURES REGARDING PUBLIC COMMENT

A period reserved for comments from the public on topics not otherwise included on that evening's agenda will be included as an item of business on all agendas of regularly-scheduled Board of Commissioners meetings and shall be deemed the "Public Comment" segment of the agenda. The Public Comment segment of the agenda will be placed at the end of the agenda, following the conclusion of all other open session business.

As with Public Hearings, the Chair (or presiding officer) will determine and announce limits on speakers at the start of the Public Comment period. Generally, each speaker will be allocated five (5) minutes. **Speakers may not allocate their time to another speaker.** The Chairman (or presiding officer) may, at his discretion, decrease this time allocation, if the number of persons wishing to speak would unduly prolong the meeting.

The Public Comment period shall not exceed a total of thirty (30) minutes unless the Board entertains a successful majority vote to extend this period.

An individual wishing to address the Board during the Public Comment period shall register with the Clerk to the Board prior to the opening of the meeting by signing his or her name, address and a short description of his or her topic on a sign-up sheet stationed in the lobby of the County Auditorium.

If time allows, those who fail to register before the meeting may speak during the Public Comment period. These individuals will speak following those who registered in advance. At this time in the agenda, an individual should raise his or her hand and ask to be recognized by the Board Chair (or presiding officer); and then state his or her name, address and introduce the topic to be addressed.

Items of discussion during the Public Comment segment of the meeting will be only those appropriate to Open Meetings. Closed Meeting topics include, but are not limited to, such subjects as personnel, acquisition of real property, and information protected by the client-attorney privilege. Closed Meeting subjects will not be entertained.

Because subjects of Special and Emergency Meetings are often regulated by General Statutes, there will be no Public Comments segment reserved on agendas of these meetings; however, Special and Emergency Meetings are open for public attendance.

The Public Comments segment of the agenda is intended to provide a forum for the Board of Community to listen to citizens; **there shall be no expectation that the Board will answer impromptu questions.** However, Board members, through the presiding officer, may ask the speaker questions for clarification purposes. The Board will not take action on an item brought up during the Public Comments segment of the agenda and, when appropriate, items will be referred to the Manager or the proper Department Head.