



**SAMPSON COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
November 4, 2013**

7:00 pm Convene Regular Meeting - County Auditorium

Invocation and Pledge of Allegiance
Approve Agenda as Published

Roads

Tab 1 Planning & Zoning	1
a. <u>CZ-C-10-13</u> Request to Rezone 5.5 Acres at 6674 Plainview Highway from R-Residential to CZ-C(Conditional Zoning Commercial District)	2 - 9
Tab 2 Reports & Recognitions	
a. Presentation of Badge and Side Arm to Retired Law Enforcement Officers	10
b. Veterans Service Officer Report	11
Tab 3 Action Items	
a. Public Hearing – Closeout of 2010 Scattered Site Block Grant Program	12 - 13
b. Public Hearing – FY 2015 Community Transportation Program Grant Funding Application	14 - 31
c. Clinton City Schools – School Roof Presentation	32 - 43
d. Consideration of Exchange of Real Property Between the County and Southern Produce Distributors, Inc.	44 - 47
e. Appointments	
• Workforce Development Commission	48
Tab 4 Consent Agenda	49
a. Approve the minutes of the June 12, 2013; June 24, 2013; August 5, 2013; August 9, 2013; and October 7, 2013 meetings	50 - 93
b. Approve request to declare listed items as surplus and schedule a public auction for Friday, December 13, 2013	94- 95
c. Approve a request to dispose of certain Finance Department records pursuant to the County Records Retention Policy	96
d. Approve amendment of contract for solid waste and recyclables collection service (document associated with memorandum of understanding approved at October 2013 meeting)	97 - 98
e. Adopt the 2014 County Holiday Schedule	99
f. Adopt the 2014 Board of Commissioners Meeting Schedule	100

Tab 4	Consent Agenda, contined	
	g. Approve applications to draw down NC Education Lottery Public School Building Capital Funds for Sampson County and Clinton City School projects	101 - 102
	h. Approve tax refunds	103 - 105
	i. Approve budget amendments	106 - 120
Tab 5	Board Information	121
	a. Update - NCDOT Response to Request by FSCW for NC 24 Boat Ramp Access	122 - 138
	b. Schedule of Topics for Remaining Budget Work Sessions	139
	County Manager Reports	
Tab 6	Public Comment Period (See policies and procedures in agenda.)	140
	Closed Session Pursuant to GS 143-318.11(a)(6) - Annual Evaluation for County Manager	
	Adjournment	

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 1

Meeting Date: November 4, 2013	<input type="checkbox"/> Information Only <input type="checkbox"/> Report/Presentation <input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Public Comment <input type="checkbox"/> Closed Session <input checked="" type="checkbox"/> Planning/Zoning <input type="checkbox"/> Water District Issue
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SUBJECT: Planning Issues

DEPARTMENT: Clinton-Sampson Planning and Zoning

PUBLIC HEARING: Yes

CONTACT PERSON: Mary Rose, Planning Director

PURPOSE: To consider actions on planning and zoning items as recommended by Planning Board

ATTACHMENTS: Planning Staff Memorandum; Planning Board Minutes; Maps

BACKGROUND: CZ-C-10-13-1 Planning staff will review a conditional zoning request to rezone approximately 5.5 acres located at 6674 Plainview Highway from R-Residential to CZ-C (Conditional Zoning, Commercial). The request was unanimously recommended by the Planning Board after consideration of certain findings of fact, which are found in the attached materials.

RECOMMENDED ACTION OR MOTION: Motion to approve rezoning request CZ-C-10-13-1, accepting the presented findings of fact and making the following zoning consistency statement: *Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendation of the ordinance amendment CZ-C-10-13-1 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged.*

MEMORANDUM

CLINTON - SAMPSON PLANNING AND DEVELOPMENT
227 LISBON STREET
CLINTON, NC 28328

To: Ed Causey, County Manager *m. lora*
From: Mary M. Rose, Planning Director
Subject: October 21, 2013 Sampson County Planning and Zoning Board Meeting -
County Board of Commissioners November 4, 2013 Agenda Item
Date: October 24, 2013

The following request was addressed by the Planning and Zoning Board at their October 21, 2013 meeting:

CZ -C-10-13-1 - A conditional zoning request by Grady & Mable Blue to rezone approximately 5.5 acres located at 6674 Plainview Highway from R-Residential to CZ-C (Conditional Zoning Commercial District) was unanimously recommended by the Planning Board with the following findings of fact and zoning consistency statement: (See attached location map and site plan)

Findings of Fact:

1. Grady & Mable Blue have signed the rezoning application as the applicant.
2. This rezoning will include approximately 5.5 acres as shown on the attached location map.
3. The property is currently zoned R-Residential District. (see attached location map)
4. The property is located at 6674 Plainview Highway. The properties to the north and east are zoned R-Residential District. The properties located to the south and across US Hwy 421 are zoned MRD-Mixed Residential District, C- Commercial, and I-Industrial. The property adjacent to the west is zoned RA-Residential Agriculture.
5. The applicant is proposing an Individual and Family Outpatient Counseling and Medical Case Management service to be located in the existing structure with the two existing accessory structures being used for storage.
6. Parking will be provided to the side of the primary structure.
7. The applicant requests approval to manage visits from a maximum of 10 clients per day.
8. The proposed hours of operation are from 8:00 am – 5:00pm Monday, Wednesday, and Friday. 6:00 pm - 8:00pm Tuesday and Thursday.
9. In section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as US Hwy 421.
10. All adjacent property owners within 100' have been notified by mail.

Zoning Consistency Statement:

Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendation of the ordinance amendment CZ-C-10-13-1 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged.

Please contact my office with any questions or comments.

cc: Susan Holder, Assistant County Manager

attachments

MINUTES OF THE SAMPSON COUNTY
PLANNING AND ZONING BOARD

Meeting Date

October 21, 2013

Members Present

Clayton Hollingsworth
Sherri Smith
Debra Bass
Scott Brown
Gary Mac Herring
Angela Marco

Members Absent

Billy Cottle

Minutes Approved

Upon a motion by Debra Bass and seconded by Sherri Smith, the minutes of the September 16, 2013 meeting were unanimously approved as presented.

V-10-13-1

A variance request by Jimmy Burch at 1699 Giddensville Road from Section 5.1 of the Sampson County Zoning Ordinance with regard to continuance of non-conforming building. (See attached site plan)

Staff presented the following findings of fact for consideration by the Planning Board:

1. Jimmy Burch has signed the variance application as the applicant for the property under consideration.
2. The property is currently zoned RA-Residential Agriculture. (See attached location map)
3. The lot is approximately 35 acres as shown by the Sampson County Tax Office.
4. The applicant is proposing to reconnect power to an existing residence that does not currently meet the minimum 50 foot front setback required in a RA-Residential Agriculture district. (See Section 3.3.1 of the Sampson County Zoning Ordinance)
5. The property under consideration has been posted.

After Board discussion, Gary Mac Herring moved to approve the request as presented, seconded by Clayton Hollingsworth and unanimously approved by the Board.

Ayes: Unanimous

V-10-13-2

A variance request by Lisa & Michael Strickland at 424 Cedar Lake Road from Sections 5.1 and 5.5 of the Sampson County Zoning Ordinance with regard to extension of a nonconforming use. (See attached site plan)

Staff presented the following findings of fact for consideration by the Planning Board:

1. Lisa & Michael Strickland have signed the variance application as the owner of the property under consideration.

2. The property is currently zoned R-Residential. (See attached location map)
3. The lot is approximately 0.46 acres as shown by the Sampson County Tax Office.
4. The applicant is proposing a 20x12 foot addition. The new addition will meet all setback requirements in the R-Residential district. (See Section 3.3.1 of the Sampson County Zoning Ordinance)
5. The property under consideration has been posted.

After Board discussion, Debra Bass moved to approve the request as presented, seconded by Angela Marco and unanimously approved by the Board.

Ayes: Unanimous

SU-10-13-1
Tower Engineering Professionals, Inc. – Maxwell Road

A special use request by Tower Engineering Professionals, Inc. to construct a Cellular Communication Tower located along Maxwell Road in an RA-Residential Agriculture district.

EVIDENCE PRESENTED. Staff presented the Planning Board with the following findings of fact for consideration:

1. Joan and James Tew have signed the special use application as the owner of the property under consideration.
2. The property under consideration contains approximately 36.96 acres.
3. The property is adjacent to the north, south, east, and west by RA-Residential Agriculture zoning district.
4. The site plan provided by the applicant meets all the requirements of the Sampson County Cell Tower Ordinance.
5. The site plan provided by the applicant also shows the proposed tower meeting the minimum setbacks from all property lines, a security fence around the proposed site, and a proper 10 foot wide evergreen buffer.
6. All adjacent property owners within 100' have been notified by mail.

Mr. and Mrs. Donnie Williams were present as adjoining property owners to gather more information concerning the request and the proximity of the proposed tower to their property. They did not express any opposition to the request.

The Planning Board considered the following findings in order to grant a Special Use permit:

- A. That the use will not materially endanger the public health or safety, if located according to the plan submitted and approved;
- B. That the use meets all required conditions and specifications;
- C. That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity, and;
- D. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Sampson County Land Use Plan.

Upon a motion made by Gary Mac Herring, and seconded by Clayton Hollingsworth, the special use was approved as presented.

Ayes: Unanimous

SU-10-13-2
Tower Engineering Professionals, Inc. – Clear Run School Road

A special use request by Tower Engineering Professionals, Inc. to construct a Cellular Communication Tower located along Clear Run School Road in an RA-Residential Agriculture district.

EVIDENCE PRESENTED. Staff presented the Planning Board with the following findings of fact for consideration:

1. Ray Boone & Judy Carroll have signed the special use application as the owner of the property under consideration.
2. The property under consideration contains approximately 110.11 acres.
3. The property is adjacent to the north, south, east, and west by RA-Residential Agriculture zoning district.
4. The site plan provided by the applicant meets all the requirements of the Sampson County Cell Tower Ordinance.
5. The site plan provided by the applicant also shows the proposed tower meeting the minimum setbacks from all property lines, a security fence around the proposed site, and a proper 10 foot wide evergreen buffer.
6. All adjacent property owners within 100' have been notified by mail.

Mr. Kenneth McPhail and son Terry McPhail were present to gather more information concerning the request. Terry McPhail expressed concern over the possibility of lightning striking the tower and causing a forest fire. Attorney Dale Robinson was present as representative of the applicant. Mr. Robinson informed the Board he had no knowledge of any forest fires being caused by lightning strikes to a cell tower due to the fact the towers are grounded and have a rod on the top to prevent damage to the facility.

The Planning Board considered the following findings in order to grant a Special Use permit:

- A. That the use will not materially endanger the public health or safety, if located according to the plan submitted and approved;
- B. That the use meets all required conditions and specifications;
- C. That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity, and;
- D. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Sampson County Land Use Plan.

Upon a motion made by Sherri Smith, and seconded by Debra Bass, the special use was approved as presented.

Ayes: Unanimous

SU-10-13-3

Tower Engineering Professionals, Inc. – Clear Run School Road

A special use request by Tower Engineering Professionals, Inc. to construct a Cellular Communication Tower located along Garland Highway in an RA-Residential Agriculture district.

EVIDENCE PRESENTED. Staff presented the Planning Board with the following findings of fact for consideration:

1. Sherwood and Glenwood Fryar have signed the special use application as the owner of the property under consideration.
2. The property under consideration contains approximately 77.43 acres.
3. The property is adjacent to the north, south, east, and west by RA-Residential Agriculture zoning district.
4. The site plan provided by the applicant meets all the requirements of the Sampson County Cell Tower Ordinance.
5. The site plan provided by the applicant also shows the proposed tower meeting the minimum setbacks from all property lines, a security fence around the proposed site, and a proper 10 foot wide evergreen buffer.
6. All adjacent property owners within 100' have been notified by mail.

Mr. Fred Powell was present as an adjacent property owner to gather more information concerning the request.

The Planning Board considered the following findings in order to grant a Special Use permit:

- A. That the use will not materially endanger the public health or safety, if located according to the plan submitted and approved;
- B. That the use meets all required conditions and specifications;
- C. That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity, and;
- D. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Sampson County Land Use Plan.

Upon a motion made by Gary Mac Herring, and seconded by Sherri Smith, the special use was approved as presented.

Ayes: Unanimous

CZ-10-13-1

A conditional zoning request by Grady & Mable Blue to rezone approximately 5.5 acres located at 6674 Plainview Highway from R-Residential to CZ-C (Conditional Zoning Commercial District). (See attached location map)

Staff presented the following findings of fact for consideration by the Planning Board:

1. Grady & Mable Blue have signed the rezoning application as the applicant.
2. This rezoning will include approximately 5.5 acres as shown on the attached location map.
3. The property is currently zoned R-Residential District. (see attached location map)
4. The property is located at 6674 Plainview Highway. The properties to the north and east are zoned R-Residential District. The properties located to the south and across US Hwy 421 are zoned MRD-Mixed Residential District, C- Commercial, and I-Industrial. The property adjacent to the west is zoned RA-Residential Agriculture.
5. The applicant is proposing an Individual and Family Outpatient Counseling and Medical Case Management service to be located in the existing structure with the two existing accessory structures being used for storage.
6. Parking will be provided to the side of the primary structure.
7. The applicant requests approval to manage visits from a maximum of 10 clients per day.
8. The proposed hours of operation are from 8:00 am – 5:00pm Monday, Wednesday, and Friday. 6:00 pm - 8:00pm Tuesday and Thursday.
9. In section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as US Hwy 421.
10. All adjacent property owners within 100' have been notified by mail.

Christine Jackson (an adjoining property owner) and son were present to obtain additional information concerning the request, and were not opposed to the request.

Zoning Consistency Statement:

Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendation of the ordinance amendment CZ-10-13-1 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged.

DECISION. Debra Bass moved to recommend approval of this request as presented with the recommended findings of fact and zoning consistency statement, the motion was seconded by Clayton Hollingsworth and unanimously approved by the Board.

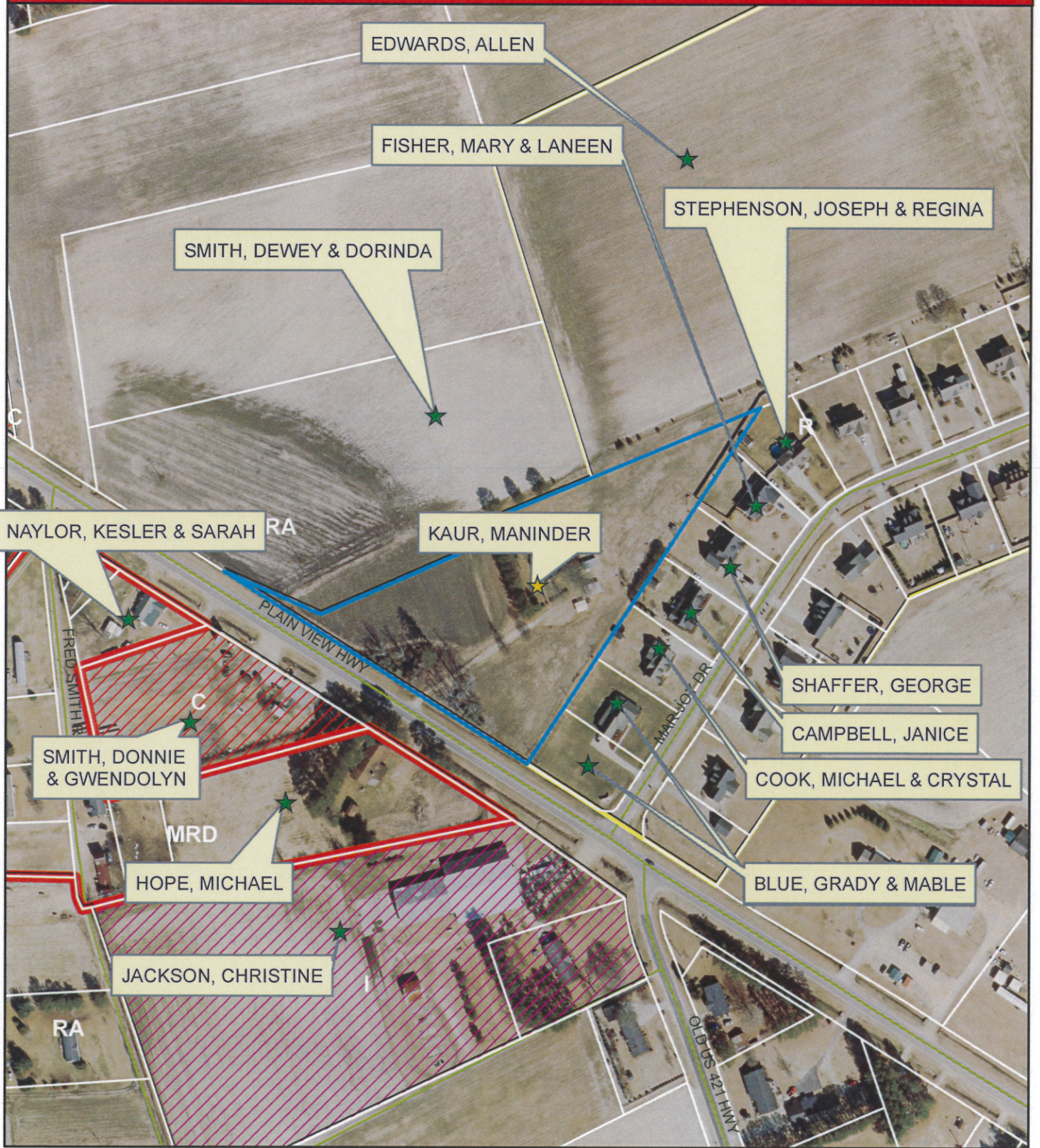
Ayes: Unanimous

There being no further business, the meeting was adjourned at 7:25 p.m.

Chairman

Secretary

CZ-C-10-13-1 Grady & Mable Blue 6674 Plainview Highway



1 inch = 250 feet

	Commercial Zoning		Proposed Property
	Industrial Zoning		Property Owners Within 100'

CZ-C-10-13-1
Grady & Mable Blue
6674 Plainview Highway



1 inch = 117 feet



**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO.

2 (a)

Meeting Date: November 4, 2013	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input checked="" type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue
	<input type="checkbox"/>		<input type="checkbox"/>	

SUBJECT: Presentation of Badge and Side Arm to Retired Law Enforcement Officers

DEPARTMENT: Sampson County Sheriff's Department

PUBLIC HEARING: No

CONTACT PERSON: Sheriff Jimmy Thornton

PURPOSE: To recognize and honor retired law enforcement officers by presentation of their badge and side arm

ATTACHMENTS: None

BACKGROUND: It has been the tradition of the Board to honor retiring law enforcement officers, at the request of the Sheriff, by presenting them their badge and side arm at a Board of Commissioners meeting.

The following retirees have been requested by the Sheriff's Office to receive their honors:

John Conerly (served 2/99 - 7/13)
Dwight Barber (served 9/86 - 12/12)
Eligio Sanchez (served 2/06 - 12/11)
Easton Ford (served 7/97 - 6/09)

RECOMMENDED ACTION OR MOTION: Present badge and side arm to each retired officer

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO.

2 (b)

Meeting Date: November 4, 2013	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input checked="" type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue
	<input type="checkbox"/>		<input type="checkbox"/>	

SUBJECT: Veterans Service Officer Report

DEPARTMENT: Veterans Department

PUBLIC HEARING: No

CONTACT PERSON: Ann Knowles, Veterans Service Director

PURPOSE: To hear a report on the activities of the Veterans Service Office to serve the veterans of Sampson County

ATTACHMENTS: None

BACKGROUND: We have requested that Ann Knowles provide a report on the activities of the Veterans Service Office.

RECOMMENDED ACTION OR MOTION: No action needed

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO.

3 (a)

Meeting Date: November 4, 2013

<input type="checkbox"/>	Information Only	<input checked="" type="checkbox"/>	Public Comment
<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Public Hearing - Closeout of 2010 Scattered Site Block Grant Program

DEPARTMENT: Finance

PUBLIC HEARING: Yes

CONTACT PERSON: David Clack, Finance Officer

PURPOSE: To conduct required public hearing for the closeout of the 2010 Scattered Site CDBG Program

ATTACHMENTS: Public Notice

BACKGROUND: The Division of Community Assistance requires that a public hearing be held at the conclusion of a Community Development Block Grant (CDBG) funded project. Mr. Clack will provide the final report on the budget and activities that have been accomplished through the CDBG project.

PRIOR BOARD ACTION: N/A

RECOMMENDED ACTION OR MOTION: Receive public comments; no further action required

NOTICE OF PUBLIC HEARING

SAMPSON COUNTY, NORTH CAROLINA

FISCAL YEAR 2010 SCATTERED SITE

BLOCK GRANT PROGRAM

Notice is hereby given that the Sampson County Board of Commissioners will hold a public hearing on Monday, November 4, 2013, at 7:00 p.m., in the County Auditorium, Sampson County Administration Building, 435 Rowan Road, Clinton, NC. The purpose of this hearing is to review the budget and activities that have been accomplished through the county's FY10 CDBG Scattered Sites Grant Program. The program activities are complete, and the county is in the process of closing out the program.

All interested citizens are encouraged to attend this public hearing, and all comments are welcome. Anyone wishing to submit written comments should do so by mailing them directly to Susan J. Holder, Assistant County Manager/Clerk to the Board, 406 County Complex Road, Clinton, NC 28328, no later than 5:00 p.m., November 1, 2013.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Susan Holder al (910)592-6308 o en 406 County Complex Road, Building C, Clinton, NC de alojamiento para esta solicitud.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3 (b)

Meeting Date: November 4, 2013	<input type="checkbox"/> Information Only <input type="checkbox"/> Report/Presentation <input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Public Comment <input type="checkbox"/> Closed Session <input type="checkbox"/> Planning/Zoning <input type="checkbox"/> Water District Issue
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SUBJECT: Public Hearing – FY 2015 Community Transportation Program Grant Funding Application

DEPARTMENT: Sampson Area Transportation/Dept. of Aging

PUBLIC HEARING: Yes

CONTACT PERSON: Todd Daughtry, SAT Coordinator
Lorie Sutton, Department of Aging Director

PURPOSE: To consider public comments with regard to the submission of the application for CTP transportation grant funding for the period July 1, 2014 - June 30, 2015

ATTACHMENTS: Public Hearing Notice; CTP Grant Documents; Grant Resolution

BACKGROUND: Each year the County applies to the North Carolina Department of Transportation for Community Transportation Funding, which is used by our Sampson Area Transportation program to coordinate existing transportation programs operating in Sampson County and to provide transportation services within our communities. The Department of Aging has proposed that an application be submitted in the amount of \$164,789, which requires a \$24,356 local match. The match will be budgeted in the Department of Aging’s 2014-2015 budget. We are required to provide the public the opportunity to comment on the application prior to submission.

PRIOR BOARD ACTION: Application is submitted annually

RECOMMENDED ACTION OR MOTION: Adopt Grant Resolution authorizing submission of grant and making assurances and certifications regarding compliance with federal and state requirements

COMMUNITY TRANSPORTATION PROGRAM RESOLUTION

Section 5311 FY 2015 RESOLUTION

Applicant seeking permission to apply for Community Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by *(Board Member's Name)* _____ and seconded by *(Board Member's Name or N/A, if not required)* _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural public transportation services consistent with the policy requirements for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, *(Legal Name of Applicant)* Sampson County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project, prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

NOW, THEREFORE, be it resolved that the *(Authorized Official's Title)** County Manager of *(Name of Applicant's Governing Body)* the County of Sampson is hereby authorized to submit a grant application for federal and state funding, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural public transportation services.

I *(Certifying Official's Name)** Susan J. Holder *(Certifying Official's Title)* Assistant Co. Mgr/Clerk to the Board do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the *(Name of Applicant's Governing Board)* Sampson County Board of Commissioners duly held on the 4th day of November, 2013.

Signature of Certifying Official

***Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to me *(date)* _____

*Notary Public **

Printed Name and Address

My commission expires *(date)* _____

Affix Notary Seal Here

PUBLIC HEARING NOTICE

This is to inform the public that a public hearing will be held on the proposed Sampson County Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than November 15, 2013. The public hearing will be held on November 4, 2013 at 7:00pm before the Sampson County Board of Commissioners.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact the County Manager's Office on or before November 1, 2013, at telephone number 910-592-6103 or via email at susanh@sampsonnc.com.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Sampson County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Sampson Area Transportation. Services are rendered by Sampson Area Transportation.

The total estimated amount requested for the period July 1, 2014 through June 30, 2015

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ 157,507	\$ 23,627
Capital (Vehicles & Other)	\$ 7,282	\$ 729
Operating (Small fixed-route, regional, and consolidated urban-rural systems only)	\$	\$
TOTAL PROJECT	\$ 164,789	\$ 24,356
	Total Funding Request	Total Local Share

NOTICIA DE AUDIENCIA PUBLICA

Esto es para informar al publica que se llevara a cabo una audiencia publica sobre la propuesta de la Aplicacion del Programa de Transporte comunitario del Condado Sampson que sera enviado al Departamento de Transporte de Carolina del Norte antes del November 15, 2013. LA Audiencia Publica se llevara a cabo el dia 4 de November del 2013 as las 7:00PM ante la (juanta de Gobierno) de la Junata de Comisionados del Condado Sampson en el Auditorium del Condado el el 435 Rowan Rd, Clinton, NC 28328

Auellos interesados en asistir a la audiencia publica y necesiten ya sea ayuda auxilliar o servicios que esten consideratdos dentro del Acto de Americans con discapacidades (ADA) o un interprete de idiomas deben de llamar a la ofician del el Manager del Condado Sampson antes del 1 de November de 2013 a telfona 910-592-6308 o por email al susanh@sampsonnc.com.

El program de Transporte comunitario prove asistencia para asistencia para coordinar los programas existentes de trnsporte operando actualmentee el el condado Sampsn asi como povee de opciones de transporte y servicios para las comunidades dentro de esta area de servicio. Estos servicios estan actual mente proveidos usando Sampson Area Transportation.

La cantidad Total del estamda solicitada para el period de period de Julio 1, 2014 a Junio 30, 2015.

<u>Proyecto</u>	<u>Total</u>	<u>Aporte Local</u>
Adminstrativo	\$157,507.00	\$23,627.00 (15%)
Capital (Vehiculos y otros)	\$7,282.00	\$729.00 (10%)
Operativo (Pequena ruta fijua Regional, y Sistema urbana rural ffSolamente)		
Total del Proyecto	\$164,789.00	\$24,356.00
	Total de fondos aolicitados	Total de Aporte local

BUDGET SUMMARY

September 2013 - June 2015

Legal Name:	SAMPSON COUNTY		
Address:	DBA SAMPSON AREA TRANSPORTATION 405 COUNTY COMPLEX RD # 140 CLINTON, NC 28328		
County:	SAMPSON COUNTY	Congressional District:	
Contact Person:	Lorie Sutton		
Telephone:	+1 (910) 592-4653		
Fax:	+1 (910) 590-2142		
Email:	lbsutton@sampsonnc.com		
Web Site:	www.sampsonnc.com		
Federal ID Number:	56-6000338	DUNS Number: 040044067	

CFDA #	
Period of Performance: Jul 1, 2014	to Jun 30, 2015
Federal Billable/Non-Billable	Billable

I. Total Project Expenditures		
(NCDOT Maximum Participation Amounts)	Requested	NCDOT Use Only
Total Expenses	\$157,507	
Total Contra Accts and Fare Revenue		
Total Net Expenses/Cost	\$157,507	

II. Proposed Project Funding*					
	Total	Federal	Federal Non-Billing	NCDOT	Local
	100.00%	80.00%		5.00%	15.00%
Total Funding	\$157,507	\$126,005	\$0	\$7,875	\$23,627

IV. Proposed DBE, MBE, WBE Goals (Enter DBE Goal if Federal Funding applies, otherwise enter MBE/WBE Goals)			
	DBE	MBE	WBE
%			
Amount	\$0	\$0	\$0

**PROPOSED BUDGET
SALARY AND WAGE DETAIL**

Applicant : SAMPSON COUNTY

Object Code	Position Title	No.	Total Annual Salary	Pct. (%) Oper Transp. Tasks	No. of Years	Budgeted Amount	No. of Positions Approved	NCDOT Maximum Participation
FULL TIME EMPLOYEES								
G121	Trans Coordinator	1	\$31,617	100%	1	\$31,617		
G121	Admin Specialist	1	\$26,871	100%	1	\$26,871		
G121								
G121								
G121								
G121								
G121								
G121								
G121								
TOTAL G121 SALARIES		2				\$58,488		
PART-TIME EMPLOYEES - RECEIVING BENEFITS								
G125	Admn Assistant	1	\$14,808	100%	1	\$14,808		
G125								
G125								
G125								
G125								
TOTAL G125 SALARIES		1				\$14,808		
PART-TIME EMPLOYEES - RECEIVING NO BENEFITS								
G126								
G126								
G126								
G126								
G126								
TOTAL G126 SALARIES								
TOTAL SALARY & WAGE		3				\$73,296		

Applicant: SAMPSON COUNTY

Project Number :

PROPOSED BUDGET
EXPENSES

Object Code	Title	Total Cost	For NCDOT Use Only
G120	Salaries and Wages		
G121	Full-time employees	\$58,488	
G122	Overtime		
G125	Part-time (receives benefits)	\$14,808	
G126	Temporary and part-time (receives no benefits)		
G127	Longevity	\$884	
Subtotal Salaries:		\$74,180	
G180	Fringe Benefits		
G181	Social security contribution (7.65% of total salaries)	\$5,675	
G182	Retirement contribution; total salaries X participating percentage \$74,180 X 9.60%	\$7,121	
G183	Hospitalization insurance; cost per month X no. of months X no. of employees. \$935.00 X 12 X 3	\$33,660	
G184	Disability insurance; cost per month X no. of months X no. of employees. X X X		
G185	Unemployment compensation; Number of Employees:		
G186	Workers compensation; Number of Employees:	\$4,000	
G189	Other: Dental 3 X \$317.28; EAP 3 X \$ 17	\$1,003	
Subtotal Fringe:		\$51,459	
TOTAL SALARY & FRINGE:		\$125,639	
G190	Professional Services		
G191	Accounting		
G192	Legal		
G195	Management Consultant		
G196	Drug & Alcohol Testing Contract		
G197	Drug & Alcohol tests Provide # of employees in test pool: 13	\$500	
G198	Medical review officer		
G199	Other:		
G200	Supplies and Materials		
G211	Janitorial Supplies - (Housekeeping)		
G212	Uniforms		
G233	First Aid supplies (replacement)		
G251	Motor Fuels and Lubricants		
G252	Tires and Tubes		
G253	Associated Capital Maint		

G254	Licenses, tags and fees		
G255	Vehicle cleaning supplies		
G256	Hand tools		
G257	Vehicle signs & Paint Supplies		
G258	Vehicle touch up paint (non-contract)		
G259	Other:		
G261	Office Supplies and Materials	\$3,800	
G281	Air Conditioner / Furnace Filters		
G291	Computer Supplies		
G292	Fire Extinguisher- recharging system		
G300	Travel and Transportation (other than employee development)		
G311	Travel: Anticipated trips: NCPTA Conference, Two Regional Meetings	\$700	
G312	Travel subsistence	\$200	
G313	Transportation of clients/others		
G314	Travel - Motor-pool or leased vehicles (Does NOT include vehicles used in the provision of contracted transportation services.)		
G320	Communications		
G321	Telephone Service	\$1,400	
G322	Internet Service Fee		
G323	Combined Service Fee		
G325	Postage	\$250	
G329	Other Communications:		
G330	Utilities		
G331	Electricity	\$2,700	
G332	Fuel oil		
G333	Natural Gas		
G334	Water	\$450	
G335	Sewer		
G336	Trash collection		
G337	Single/combined utility bill		
G339	Other:		
G340	Printing and Binding		
G341	Printing and reproduction		
G349	Other:		
G350	Repairs and Maintenance		
G353	Vehicles (use 257/258 for vehicle signs & in-house paint supplies)		
G354	Shop equipment		
G355	Office and computer equipment		
G357	Communications equipment		
G358	Other Repairs and Maintenance - Office Related		
G359	Other-Describe:		
G370	Advertising/Promotion		

G371	Marketing (paid ads, marketing firm, etc.) Describe: Paid advertisements Minimum Amount (2% of Admin Budget): \$2,948		\$2,898	
G372	Promotional items Describe: Pens, pencils, tote bags, calendars Maximum Amount (25% of G371 Total Cost): \$725		\$725	
G373	Other:			
G380	Computer Support Services (contracted)			
G381	Computer programming services		\$7,020	
G382	Computer support/technical assistance			
G390	Other Services			
G391	Legal advertising			
G392	Laundry and dry cleaning			
G393	Temporary help services			
G394	Cleaning services			
G395	Training - Employee Education Expense			
G396	Management services (contracted transit system mgmt/admin services)			
G398	Security services			
G399	Other:			
G410	Rental of Real Property (include copy of current lease agreement)			
G412	Rent of building X number of monthly payments <input type="checkbox"/> X <input type="checkbox"/>			
G413	Rent of offices X number of monthly payments <input type="checkbox"/> X <input type="checkbox"/>			
G419	Other:			
G420	Lease of Computer Equipment			
G421	Lease of Computer Hardware			
G422	Lease of Computer Software			
G430	Lease of Equipment			
G431	Lease of Reproduction equipment		\$1,500	
G432	Lease of Postage Meter			
G433	Lease of Communications equipment (includes radio, cable lines and antennae)			
G439	Other:			
G440	Service and Maintenance Contracts			
G441	Communications equipment			
G442	Office equipment			
G443	Reproduction equipment			
G444	Vehicles			
G445	Computer equipment			
G446	Tires			
G448	Other Service and Maintenance Contracts - Office Related			
G449	Other:			
G450	Insurance and Bonding			

G451	Property and general liability (does not include vehicle insurance)		
G452	Vehicles Number of Fleet Vehicle: 13 Maximum Amount: \$32,500		\$6,500
G453	Fidelity		
G454	Professional liabilities		\$250
G455	Special liabilities		
G480	Indirect Costs		
G481	Central services: (budget direct cost base) X (percentage rate)		
	\$125,639 X 7.01% Maximum Amount \$8,807.29		\$2,475
	Prior approval of Indirect Cost Percentage Rate required. Questions should be directed to NCDOT Financial Management		
G490	Other Fixed Charges		
G491	Dues and subscriptions:		\$500
G499	Other:		
G600	Private / Public Operator Contracts - Purchase Services		
G611	Direct purchase of service from privately owned provider		
G612	User side subsidy		
G621	Volunteer reimbursement		
G641	Direct purchase of service from publicly owned provider		
	Total Expenses:		\$157,507
OPERATING REVENUES			
	Contra Account		
G821	General Fund		
G822	Capital Reserve Fund		
G832	N.C. Sales Taxes		
G833	N.C. Gas Tax Refund		
G834	County Sales Taxes		
G836	Fed Gas Tax Refund		
G839	Other Taxes		
G841	Charter Expenses		
G842	Garage Services		
G843	Advertising Expenses		
G844	Insurance Settlement		
G847	Inc Elderly/Disable		
G849	Other Contra Accts		
G991	Contingency/Prog Res		
	TOTAL CONTRA ACCOUNTS:		
F500	Fare Revenue		
F511	General Public Fares		
F521	Prepaid Fares/Bulk Discounts		
F522	Senior Citizen Fares		
F523	Student Fares		
F524	Child Fares		
F525	Paratransit Fares		

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

FY15 Community Transportation Capital

Project Number :

CAPITAL BUDGET SUMMARY

September 2013 - June 2015

Legal Name:	SAMPSON COUNTY		
Address:	DBA SAMPSON AREA TRANSPORTATION 405 COUNTY COMPLEX RD # 140 CLINTON, NC 28328		
County:	SAMPSON COUNTY	Congressional District: 2	
Contact Person:	Lorie Sutton		
Telephone:	+1 (910) 592-4653		
Fax:	+1 (910) 590-2142		
Email:	lbsutton@sampsonnc.com		
Web Site:	www.sampsonnc.com		
Federal ID Number:	56-6000338	DUNS Number:	
CFDA #:			
Period of Performance:	Sep 17, 2013	to	Jun 30, 2015
		Federal Billable/Non-Billable	Billable

I. Total Project Expenditures

(NCDOT Maximum Participation Amounts)	Requested	NCDOT Use Only
Replacement Vehicles	\$0	\$0
Expansion Vehicles	\$0	\$0
Other Capital Expenses	\$0	\$0
Advanced Technology Expenses	\$0	\$0
Baseline Technology Expenses	\$1,123	\$0
Facility Improvement Expenses	\$6,160	\$0
Total	\$7,283	\$0

II. Proposed Project Funding*

	Total	Federal	Federal Non-Billing	NCDOT	Local
	100.00%	80.00%		10.00%	10.00%
Total Funding	\$7,283	\$5,826	\$0	\$728	\$729

IV. Proposed DBE, MBE, WBE Goals (Enter DBE Goal if Federal Funding applies, otherwise enter MBE/WBE Goals)

	DBE	MBE	WBE
%			
Amount	\$0	\$0	\$0

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

FY15 Community Transportation Capital

Project Number :

**PROPOSED PROJECT BUDGET
CAPITAL EXPENSES**

Applicant: **SAMPSON COUNTY**

Object Code	Title	Total Cost	NCDOT Maximum Participation				
BASELINE TECHNOLOGY							
G514	Micro Portable Projector/Laptop - Note: laptop is part of operation of projector NCDOT will participate UP TO \$4,000						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement						
	New						
G521	Personal Computer System (PC) - DESKTOP computers include CPU, Office XP, 17" monitor, keyboard, mouse and Microsoft Office XP software, 2 yr. technical support contract)						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement	1	\$1,123	\$1,123			
	Expansion						
				\$1,123			
G522	Printers - Laser jet network and non-network printers						
	Non-network	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement						
	Expansion						
	Network	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement						
	Expansion						

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

FY15 Community Transportation Capital

G584	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Park and Ride Lots - Paved lots for park and ride. Describe work to be completed and attach cost estimate.						
G586	Building Security/Surveillance Equipment - Cost and installation of security system and surveillance equipment for transit system's administrative or maintenance facility and parking area. List one item per line. Attach cost estimate for reference only.						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
G587	Paving / Resurfacing - Asphalt surface paving or resurfacing of the facility parking area. Also includes existing Park and Ride Lots. Indicate size (sq.ft.) area to be paved/resurfaced: Attach cost estimate for reference only.						
G588	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Engineering and Design Services - Cost of architectural and engineering services required for construction or renovation projects. Attach study and projected cost estimate						
G589	Other Facility Improvements - Safety and Security improvements or repairs. Attach cost estimate for reference only.						
	Material Cost	Labor Cost	Item Description	Total			NCDOT Total
	\$2,660	\$3,500	2 - Wheelchair ramps	\$6,160			
TOTAL FACILITY IMPROVEMENT EXPENSES:					\$6,160		
NOTE: YOU MUST OWN THE FACILITY TO BE ELIGIBLE TO APPLY FOR FUNDING FOR THESE PURPOSES. YOU MUST SUBMIT A COPY OF THE TITLE (DEED) OF OWNERSHIP WITH THIS APPLICATION FOR FUNDING CONSIDERATION.							

SECTION 5311 TITLE VI PROGRAM REPORT

Part A (complete either Part A or Part B)

Legal Name of Applicant: Sampson County

I certify that to the best of my knowledge, **No complaints or lawsuits** alleging discrimination have been filed against *(Transit System Name)* Sampson County during the period **July 1, 2012 through June 30, 2013**.

Signature of Authorized Official

Date

Type Name and Title of Authorized Official

Part B (complete either Part A or Part B)

The following Title VI complaints or lawsuits alleging discrimination have been filed with
(Transit System Name) _____ **during the period July 1, 2012 through June 30, 2013.**

Complainant Name/Address/Telephone Number	Date	Description	Status/Outcome

(Attach an additional page if required.)

I certify that to the best of my knowledge, the above described complaints or lawsuits alleging discrimination have been filed against *(Transit System Name)* _____ during the period July 1, 2012 through June 30, 2013.

Signature of Authorized Official

Date

Type Name and Title of Authorized Official

DBE GOOD FAITH EFFORTS CERTIFICATION

This is to certify that in all purchase and contract selections (*Legal Name of Applicant*) Sampson County is committed to and shall make good faith efforts to purchase from and award contracts to Disadvantaged Business Enterprises (DBEs).

DBE good faith efforts will include the following items that are indicated by check mark(s) or narrative:

<u>MINIMUM</u> Effort Required by PTD	Check all that apply	Description
	<input type="checkbox"/>	Write a letter to Certified DBEs in the service area to inform them of purchase or contract opportunities;
▷	<input checked="" type="checkbox"/>	Document telephone calls, emails and correspondence with or on behalf of DBEs;
	<input type="checkbox"/>	Advertise purchase and contract opportunities on local TV Community Cable Network;
	<input type="checkbox"/>	Request purchase/contract price quotes/bids from DBEs;
	<input checked="" type="checkbox"/>	Monitor newspapers for new businesses that are DBE eligible
▷	<input checked="" type="checkbox"/>	Encourage interested eligible firms to become NCDOT certified. Interested firms should refer to http://www.ncdot.gov/business/ocs/dbe/#FAQ10 or contact the office of contractual services at (919) 707-4800 for more information
▷	<input checked="" type="checkbox"/>	Encourage interested firms to contact the Office of Historically Underutilized Businesses at (919) 807-2330 for more information.
▷	<input checked="" type="checkbox"/>	Consult NCDOT Certified DBE Directory. A DBE company will be listed in the DBE Directory for each work type or area of specialization that it performs. You may obtain a copy of this directory at https://partner.ncdot.gov/ VendorDirectory/default.html
	<input type="checkbox"/>	Other efforts: Describe: _____
	<input type="checkbox"/>	Other efforts: Describe: _____

You may obtain a copy of the USDOT Disadvantaged Business Enterprise Program Title 49 Part 26 at <http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&tpl=%2Findex.tpl>

Reminder: Documentation of all good faith efforts shall be retained for a period of five (5) years following the end of the fiscal year.

I certify that, to the best of my knowledge, the above information describes the DBE good faith efforts.

 Signature of Authorized Official
 Edwin W. Causey

 Type Name and Title of Authorized Official

_____ Date

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION**

DBE/MBE/WBE/HUB ANTICIPATED VENDOR AWARDS in FY2015

APPLICANT'S NAME: Sampson County **PERIOD COVERED**
MAILING ADDRESS: 405 County Complex Road; Suite 140, Clinton, NC 28328 **From:** 7/1/2014
VENDOR NUMBER: 7666 **To:** 6/30/2015

We expect to utilize the following list of DBE/MBE/WBE/HUB Vendors in FY2015:

DBE/MBE/WBE/HUB Vendor/Subcontractor's Name	Mailing Address City, State, Zip	ID# from NCDOT Website	Describe Service/ Item to be Purchased	Anticipated Expenditure (\$)
				TOTAL

- The above list includes the DBE/MBE/WBE/HUB Vendors the applicant expects to utilize in FY2015.
- The applicant does **NOT** expect to utilize any DBE/MBE/WBE/HUB Vendors in FY2015.

Signature of Authorized Official

Date

LOCAL SHARE CERTIFICATION FOR FUNDING

Sampson County
(Legal Name of Applicant)

Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ <u>157,507</u>	\$ <u>23,627</u> (15%)
Capital (Vehicles & Other)	\$ <u>7,282</u>	\$ <u>729</u> (10%)
Operating (Small fixed route, regional, and consolidated urban-rural systems)	\$ _____	\$ _____ *(50% or more)
<small>*Note: Small fixed route systems contribute more than 50%</small>		
TOTAL	\$ <u>164,789</u> Total Funding Requests	\$ <u>24,356</u> Total Local Share

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Amount</u>
<u>County Contribution</u>	\$ <u>24,356</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL	\$ <u>24,356</u>

I, the undersigned representing (*Legal Name of Applicant*) **Sampson County** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2015 Community Transportation Program will be available as of **July 1, 2014**, which has a period of performance of July 1, 2014 – June 30, 2015.

 Signature of Authorized Official

Edwin Causey, County Manager

 Type Name and Title of Authorized Official

 Date

PUBLIC HEARING OUTREACH

APPLICANT: Sampson County

Provide a detailed description of public hearing outreach efforts by the applicant to inform the public **ESPECIALLY MINORITY, WOMEN, ELDERLY, DISABLED, LIMITED ENGLISH PROFICIENCY- (LEP) AND LOW INCOME INDIVIDUALS** about the scheduled public hearing and the opportunity to comment on the proposed Community Transportation grant application. Outreach may include efforts such as distribution of information on vehicles, at human service agencies, at local community events, at public events, local organization, etc.

Click on gray box and begin typing the *detailed* description.

Public hearing notices in English and Spanish was published in the local newspaper, public hearing notices were posted in each vehicle and at the local Human Services Building which houses the Department of Social Services and the County Health Department. A notice was posted at the Department of Aging.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3 (c)

Meeting Date: November 4, 2013

<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Reconsideration of Clinton City Schools Roof Funding Request

DEPARTMENT: Clinton City Schools
Finance

PUBLIC HEARING: No

CONTACT PERSON: Stuart Blount, Superintendent

PURPOSE: To reconsider action on Clinton City School's request for funding of school roof repairs

ATTACHMENTS: Memoranda from Clinton City Schools (as previously provided)

BACKGROUND: At the October 2013 meeting, the Board voted to table the request from Clinton City Schools for funding for school roof repairs until such time as it could be determined the need for such funding was more pressing. Superintendent Stuart Blount has requested to appear before the Board to offer additional information and request reconsideration of the funding request.

PRIOR BOARD ACTION: Request considered at September 17, 2013 budget work session and October 7, 2013 regular meeting

RECOMMENDED ACTION OR MOTION: Reconsider allocation of budget amounts for City School roof repairs as Board deems appropriate and direct staff to complete budget amendments pursuant to approved allocation



Board of Education

Georgina Zeng
Chairperson

E. R. Mason
Vice Chairperson

Randy Barefoot

Diane Viser

Jason Walters

Carol Worley

Superintendent

Stuart Blount

Assistant Superintendents

Nancy Dillman
Human Resources

Clyde Locklear, Jr.
Finance & Facilities

Terrace Miller
Student Services &
Federal Programs

Directors

Lenora Locklear
Curriculum & Instruction

Eddie Parker
Technology

Emily Pope
Exceptional Children

Jeff Swartz
Child Nutrition

Schools/Auxiliary Services

L. C. Kerr School
910-592-3066

Butler Avenue School
910-592-2629

Sunset Avenue School
910-592-5623

Sampson Middle School
910-592-3327

Clinton High School
910-592-2067

Auxiliary Services
910-592-8688

September 6, 2013

To: Ed Causey
Sampson County Manager

From: Clyde Locklear, Jr. *CL*
Assistant Superintendent Finance / Facility

Subject: Clinton City Schools' Roofs

This is a follow up to our previous meeting and discussion of roof conditions in Clinton City Schools. During our meeting, you requested we provide you with immediate short term roofing needs within the district.

In 2011, the district completed a roof evaluation which prioritized roofing needs and estimated cost through the year 2020. This evaluation was completed by a third party architectural firm and the district utilizes this information to set priorities and budget funds for ongoing repairs and maintenance. I have included the roof evaluation summary sheet along with a third party evaluation of our next two major projects. We have classroom buildings at L. C. Kerr and Butler Avenue Schools, built in 1992, and are currently in need of repair/replacement.

The L. C. Kerr and Butler Avenue School roofs have experienced continued failure through recent rain and wind storms. We continue to loose shingles and are experiencing some leaking from the roof failure. Our most recent evaluations of these roofs were to determine if it was best to make substantial repairs to these roofs or due to age and other factors move forward with replacement. The report recommends replacement due to the age and overall condition of each roof and additionally provides cost estimates for their replacement.

I hope the attached provides sufficient information in response to your request. If you need any additional information or if we can answer additional questions, please let me know.

Thank you.

Attachment

REI ENGINEERS

8001 CREEDMOOR ROAD, SUITE 107, RALEIGH, NC 27613
PHONE 919.845.1450 FAX 919.870.6885



28 June 2013

Clinton City Schools
300 Westover Road
Clinton, North Carolina 28328

Attention: Mr. Clyde Locklear, Jr.
Assistant Superintendent Facility/Finance

Reference: Butler and L.C. Kerr Roof Replacement Proposal
REI Project No. 13RAL-044P

Mr. Locklear:

Pursuant to your request, we have performed cursory evaluations of the existing shingle roof systems at the referenced facilities. Below are our observations and recommendations along with a probable construction cost estimate.

I. OBSERVATIONS:

- A. The roofing systems are the same for both schools and consist of a GAF 3 tab shingle installed over a #15 Tamko felt over a Loadmaster deck system. **(Overviews Photos 1 and 2)**
- B. Many of the shingles have lost individual tabs and are generally in poor condition. **(see Photo 3)**
- C. Widespread granule loss is leading to accelerated UV degradation. **(see Photo 4)**
- D. The shingles are not nailed in accordance with industry standards: nails are overdriven, placed too high or were just not installed. **(see Photo 5)**
- E. Multiple leaks are reported by facility and staff.
- F. Abandoned equipment is observed which could be contributing to the leaks.
- G. Penetration flashings are deteriorated and are not at the proper height.
- H. In addition to roofing defects, deteriorated brick veneer control joints are observed on both buildings. **(see Photo 6)**
- I. The skylights on Butler are in need of replacement or restoration as the fiberglass is cracking. **(see Photo 7)**
- J. It was reported to REI that the windows at Butler on an adjacent building are in need of repair as leaks are occurring. **(see Photo 8)**
- K. During our walk through we also observed split shingles and missing ridge cap shingles on both sides of Building 600 needing repaired. **(see Photos 9 and 10)**
- L. Steel lintels at Kerr are rusting and should be refinished.

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II. PHOTOGRAPHS



Photo 1 Overview Butler ES



Photo 2 Overview L.C. Kerr ES



Photo 3 shows loss of shingle tabs (typical on both schools)



Photo 4 shows widespread granule loss at L. C. Kerr leading to accelerated shingle UV degradation



Photo 5 improper nailing of shingles (typical on both schools)

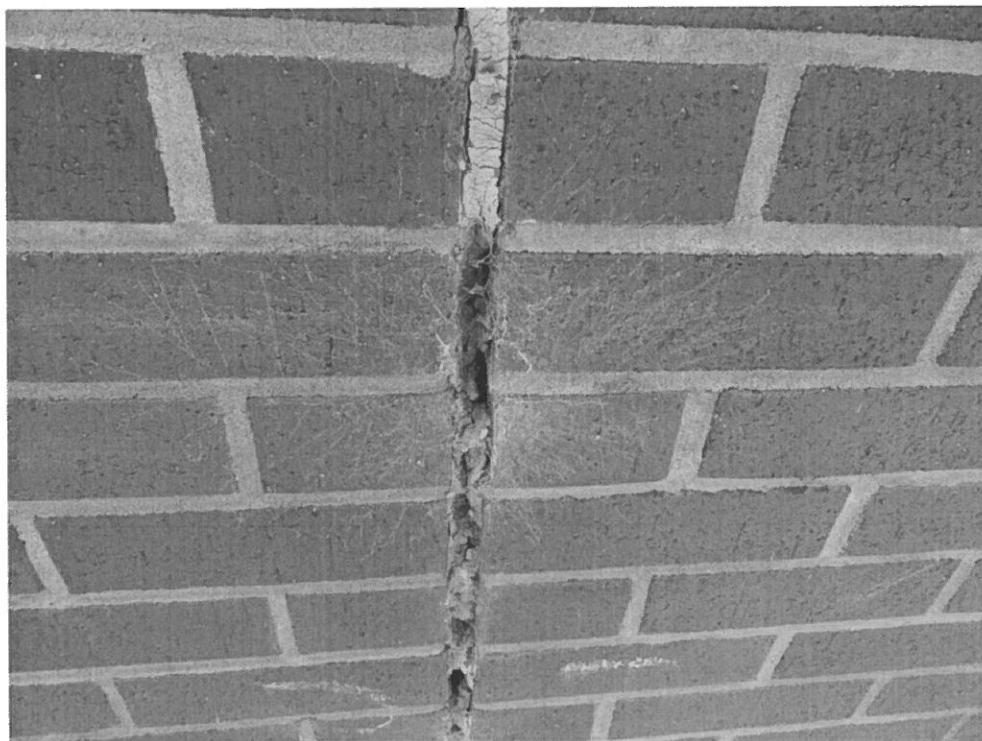


Photo 6, shows deteriorated sealant and backer rod at brick veneer control joints (typical on both schools)

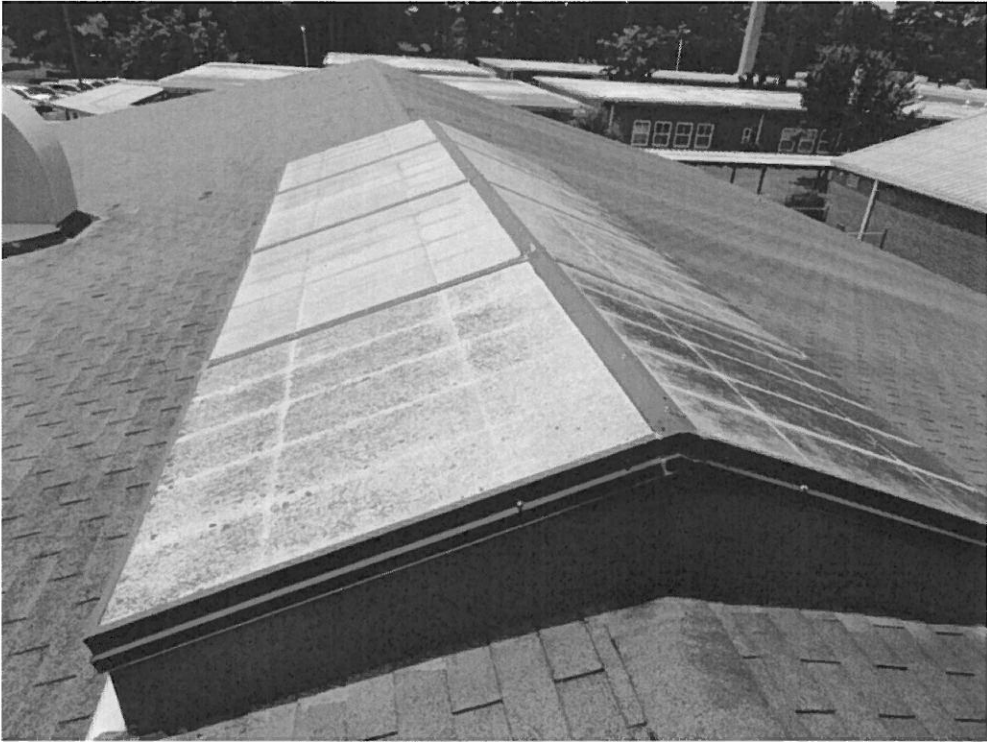


Photo 7 Skylights exhibit signs of UV damage



Photo 8 Leaking windows on adjacent roof



Additional repairs are needed on Building 600 on the Butler Campus, Photos 9 and 10

III. DISCUSSION/RECOMMENDATIONS:

- A. It is understood that the shingles carry a 25 year warranty and the Loadmaster Deck System carries a 10 year warranty but the shingles have lost their serviceability.
- B. It is our recommendation that the shingles be replaced as soon as possible to prevent any further interior substrate damage.
- C. If funding is available other items should be considered to enhance the overall effectiveness of the building envelope:
 - 1. Control joints should be reworked with new backer rod and 20 year silicone sealant.
 - 2. Skylights should be upgraded or restored.
 - 3. Penetrations should be upgraded or restored. If they are no longer in use they should be removed.
- D. Additional items needing attention are the leaking windows on The Multipurpose Building and the split and missing shingles on Building 600.

The following is an outline of the proposed services for Contract Documents and Construction Administration:

IV. CONTRACT DOCUMENTS (CD)

- A. Conduct site visit(s) to develop detailed Contract Documents for the subject facility.
- B. Perform the following engineering design calculations for all roof areas which will be sealed by a Licensed Engineer:
 - 1. Determine design wind loads in accordance with ASCE 7 as required by the current edition of the State Building Code.
 - 2. Primary drainage for compliance with the current edition of the State Plumbing Code.
 - 3. Existing and proposed roof system R-Value for compliance with the current edition of the State Energy Conservation Code.
 - 4. Estimate existing and proposed roof system dead load unit weights to determine load change and the need for a structural analysis. If a structural analysis is required, REI will coordinate applicable work with a licensed Structural Engineer. The cost for the structural analysis (if necessary) is not included in this proposal.
- C. Prepare comprehensive scaled drawings for conditions present to ensure competitive bids are received. All plans and details to be developed on Computer Aided Drafting (AutoCAD).
- D. Prepare technical specifications of the removal or other preparation of the existing roofing system(s) and installation of insulation, roof system(s) and sheet metal for the building.
- E. Issue preliminary Contract Documents for Owner review. Upon acceptance, final Contract Documents will be prepared and submitted.
- F. Provide advertisement for bids to Owner for use in advertising in accordance with applicable laws and/or submit names of three or more qualified Roofing Contractors to bid the Contract Documents.



- G. Hold one Pre-Bid Meeting for potential contractors to review the Contract Documents and resolve any questions that may arise during the bid stage of the project.
- H. Provide addenda as required during the bidding phase.
- I. Analyze bids received and provide a recommendation made based on low bid, alternates, contractor's past performance and Owner's budget restrictions. Submit a certified Bid Tabulation and recommendation for award.
- J. Complete Owner's recommended Form of Agreement between Owner and Roofing Contractor and submit to Owner and Contractor for acceptance.
- K. Issue "Notice to Proceed" with Date of Commencement and construction period established.

V. CONSTRUCTION ADMINISTRATION (CA)

- A. Review and accept, as appropriate, shop drawings and submittals as required by the Contract Documents. Return unacceptable submittals to Contractor as required until compliance with specifications is realized.
- B. According to the tentative bid acceptance, a pre-construction meeting will be held with the successful contractor to ensure a clear understanding of the plans and specifications and review the proposed materials list.
- C. Monitor the construction once every five working days, Monday through Friday only, to verify work completed from previous site visit and to observe work in progress. Photographs will be taken as deemed necessary for documentation. REI cannot comment on work that takes place and is covered while REI is not onsite.
- D. Prepare and submit reports relaying information pertaining to weather, area worked, application methods, and material types installed during the site visit.
- E. Certify Contractor's monthly invoicing based on status of work performed as determined from project site visits.
- F. Route any change orders developed to address changes to the contract requirements.
- G. Upon notification by the contractor that the job is substantially complete, a pre-final inspection will be conducted with REI and contractor personnel. A punch list will be prepared to list any items that require further treatment.
- H. Upon notification by the contractor that the job is fully complete, a final inspection will be conducted with REI, contractor and Owner personnel. If required, a punch list will be prepared to list any minor items that require further treatment.
- I. Upon completion of work, verify compliance of warranties and forward to Owner with close-out documents and final billing.



IV. FEES

Based on the anticipated scope of work for this project, the opinion of probable construction cost and proposed engineering fee are:

	Shingles	Metal Roofing
Opinion of probable construction cost	\$384,000.00	\$480,000.00
Contingency (5%)	\$19,200.00	\$24,000.00
Total Construction Cost	\$403,200.00	\$504,000.00
Engineering Fees (CD & CA)	\$36,720.00	\$40,800.00
TOTAL PROJECT BUDGET	\$439,920.00	\$544,800.00

The above construction estimate is based on a unit cost of \$8/square foot for shingles and \$10/sq. ft for metal roofing and is just based on the roof replacements.

Additional budget numbers addressing the additional deficiencies observed during our evaluation and a breakdown of Engineering Fees will be provided once the specific repairs are selected by the Owner.

II. PROJECT SCHEDULE

A. A project schedule can be completed once the scope of work has been finalized.

If this proposal meets with your approval, please sign the attached agreement and return to us. This proposal will remain firm for a period of thirty (30) days. After that time, we reserve the right to review scheduled commitments and prices.

If you have any questions regarding this matter, please do not hesitate to call.

Respectfully submitted,

REI Engineers



John Davinson, RRO
Project Manager



Kenneth G. Tyner, PE, RRC
Executive Vice President

Enc: Terms and Conditions to Agreement for Engineering and Consulting Services
Agreement for Engineering and Consulting Services



**PROJECTED BUDGET FOR ROOF MAINTENENCE,
REPAIRS, AND REPLACEMENT THROUGH 2020**

School	Building #	Area(sf)	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	
L.C. Kerr School	1A	31,803	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$2,000 M	\$2,000 M	\$2,000 M	\$288,000 RP	
	1B	1,400	\$400 M	\$400 M	\$400 M	\$400 M	\$400 M	\$400 M	\$400 M	\$400 M	\$400 M	\$400 M	
	2	24,597	\$2,000 M(R)	\$1,500 M	\$1,500 M	\$1,500 M	\$1,500 M	\$125,000 RP	\$1,000 M(W)	\$1,000 M(W)	\$1,000 M(W)	\$1,000 M(W)	\$1,000 M(W)
	3	9,014	\$2,000 M(R)	\$1,500 M	\$1,500 M	\$1,500 M	\$1,500 M	\$1,500 M	\$1,500 M	\$1,500 M	\$1,500 M	\$45,000 RP	\$500 M(W)
Butler Avenue School	1A	29,596	\$500 W	\$1,500 M	\$1,500 M	\$270,000 RP	\$500 M(W)	\$500 M(W)	\$500 M(W)	\$500 M(W)	\$500 M(W)	\$500 M(W)	\$500 M(W)
	1B	4,988	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	
	2	6,339	\$2,000 M	\$2,000 M	\$2,000 M	\$2,000 M	\$2,000 M	\$3,000 M	\$3,000 M	\$3,000 M	\$3,000 M	\$3,000 M	
	3	10,768	\$2,000 M	\$1,500 M	\$1,500 M	\$1,500 M	\$1,500 M	\$1,500 M	\$55,000 RP	\$300 M(W)	\$300 M(W)	\$300 M(W)	\$300 M(W)
	4	11,205	\$1,500 M	\$1,500 M	\$1,500 M	\$1,500 M	\$1,500 M	\$1,500 M	\$1,500 M	\$1,500 M	\$1,500 M	\$1,500 M	\$1,500 M
Sunset Avenue School	1	23,451	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$1,000 M	\$1,500 M	\$1,500 M	
	2	13,940	\$1,000 W	\$1,000 W	\$1,000 W	\$1,000 W	\$1,000 W	\$2,000 M	\$2,000 M	\$2,000 M	\$2,000 M	\$2,000 M	
	3	10,541	\$2,000 M	\$2,000 M	\$2,000 M	\$2,000 M	\$2,000 M	\$2,000 M	\$2,000 M	\$2,000 M	\$2,000 M	\$2,000 M	
	5	24,000	\$3,000 W(R)	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$216,000 RP	\$500 M(W)	\$500 M(W)	
Sampson Middle School	1 & 2	60,300	\$4,000 W(R)	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	
	3	4,300	\$500 W	\$500 W	\$500 W	\$500 W	\$1,500 M	\$1,500 M	\$40,000 RP	\$500 M(W)	\$500 M(W)	\$500 M(W)	
College Street School Administration Bldg.	1	8,000	\$2,000 M	\$72,000 RP	\$500 M(W)	\$500 M(W)	\$500 M(W)	\$500 M(W)	\$500 M(W)	\$500 M(W)	\$500 M(W)	\$500 M(W)	
College Street School	2	6,000	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	\$500 W	

ANNUAL SUMMARY

\$24,900	\$88,400	\$16,900	\$285,400	\$139,400	\$18,400	\$111,900	\$233,700	\$62,200	\$303,700
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LEGEND:

- R Repair
- M Maintenance
- RP Replacement
- W Warranty Maintenance
- M(W) Currently Maintenance (Proposed Warranty after replacement)

NOTE: ALL COSTS ARE ESTIMATED IN 2011 DOLLARS.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3 (d)

Meeting Date: November 4, 2013	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Consideration of Exchange of Real Property Between the County and Southern Produce Distributors, Inc.

DEPARTMENT: Legal/Governing Body

PUBLIC HEARING: No

CONTACT PERSON: Annette Chancy Starling, County Attorney

PURPOSE: To consider approval by resolution of the exchange of property between the County and Southern Produce Distributors, Inc.

ATTACHMENTS: Resolution, Ad

BACKGROUND: The Board has previously discussed the exchange of County property totaling 11 acres located between Connector Road and Eldon Thornton road for 22 acres owned by Southern Produce Distributors, Inc. Pursuant to G.S. 160A-271, the Board is authorized to exchange real property by private negotiation if the County receives full and fair consideration for its property and after proper public notification of its intent to consider such. The attached resolution sets forth the County's findings and conditions for such exchange.

The County Attorney can answer any questions the Board may have regarding this item.

PRIOR BOARD ACTION: Notice of intent to consider published October 25, 2013

RECOMMENDED ACTION OR MOTION: Adopt resolution declaring intent of Board to exchange real property



**RESOLUTION DECLARING INTENT OF SAMPSON COUNTY BOARD OF
COMMISSIONERS TO EXCHANGE REAL PROPERTY**

WHEREAS, Sampson County ("County") is the owner of certain tracts or parcels of land totaling approximately 11 acres located between Connector Road and Eldon Thornton Road and being a portion of parcel # 13034368002, being more particularly identified as the County owned property on the attached Exhibit A.

WHEREAS, the County tract(s) have an estimated value of approximately \$66,605.00; and

WHEREAS, Southern Produce Distributers, Inc. is the owner of certain tracts or parcels of land totaling approximately 22 acres located on the east side of I-40 and north of the existing power line easement and being a portion of parcel # 13014124002, being more particularly identified as the S. Precythe property on the attached Exhibit A.

WHEREAS, the Southern Produce tract(s) have an estimated value greater than \$66,605.00; and

WHEREAS, pursuant to G.S. 160A-271, the Sampson County Board of Commissioners (the "Board") is authorized to exchange real property owned by the County for other real property by private negotiation if the County receives full and fair consideration for its property to be conveyed; and

WHEREAS, the County has given public notice of its intent to exchange said real property interests, and has complied with all statutory requirements to accomplish the same; and

WHEREAS, the Board has determined that the County is receiving full and fair consideration in exchange for its property interests and that the property exchange would benefit the County with regard to economic development.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Sampson:

1. That the Board finds that the County is receiving full and fair consideration in exchange for its property interests;
2. That the County exchange tracts owned by the County for the tracts owned by Southern Produce Distributers, Inc. The exchange shall be accomplished by the terms of Property Exchange Agreement to be entered into by the County and Southern Produce Distributers, Inc.

3. That the exchange is conditioned upon Enviva Pellets Sampson, LLC acquiring 22 acres of property from Southern Produce Distributors, Inc. and 180 acres from Sampson County.
4. That the Chairman is hereby authorized to execute the Exchange Agreement between the County and Sampson County Distributors, Inc.
5. That the Chairman and other appropriate County officials be and are hereby authorized and directed to execute any and all documents, and to do whatever acts necessary and appropriate to accomplish the purposes of this Resolution.

ADOPTED this 4thth day of November, 2013

Billy C. Lockamy, Chairman

ATTEST:

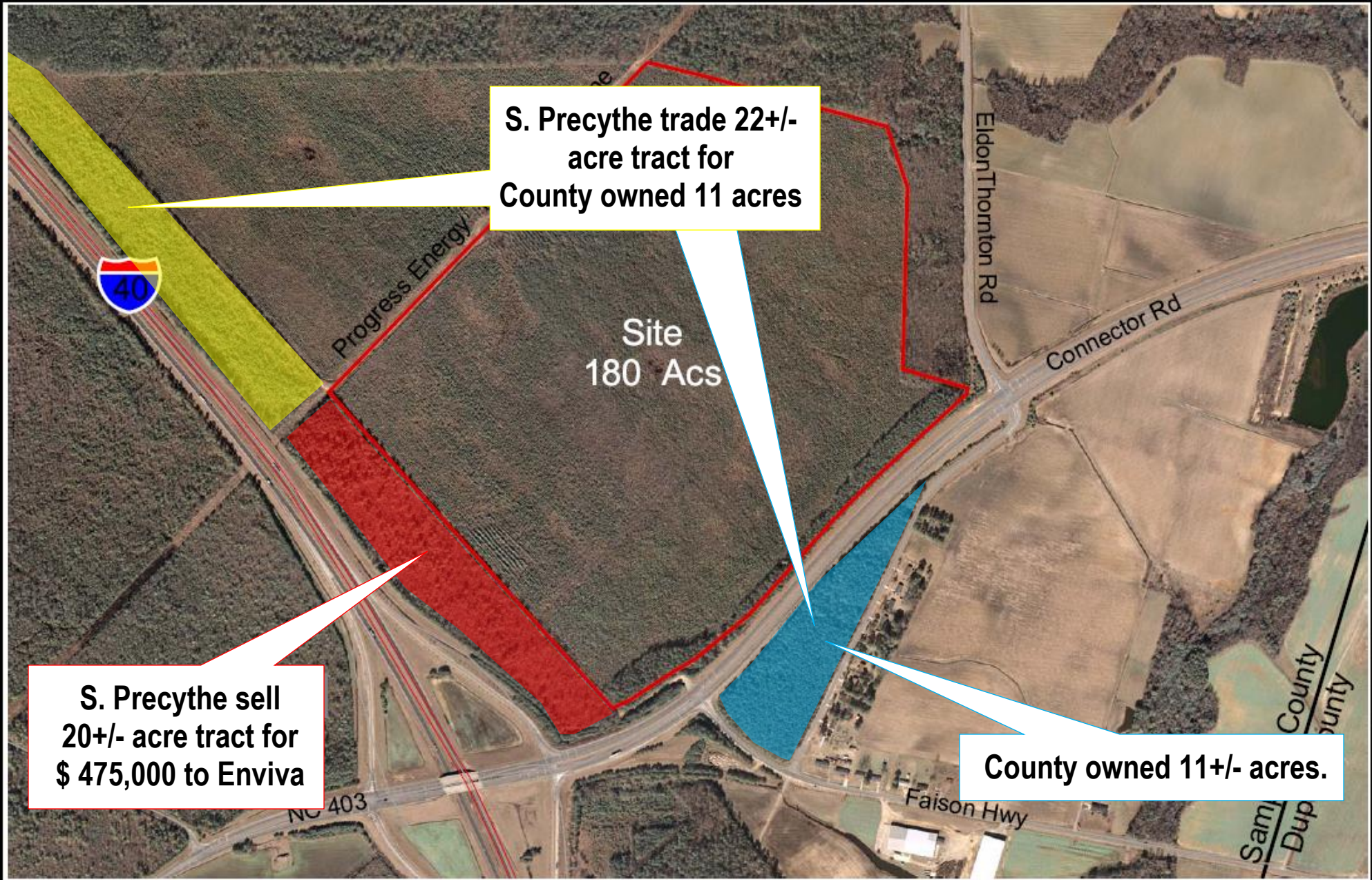
Susan J. Holder, Clerk to the Board

S. Precythe trade 22+/-
acre tract for
County owned 11 acres

Site
180 Acs

S. Precythe sell
20+/- acre tract for
\$ 475,000 to Enviva

County owned 11+/- acres.



**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 3 (e)

Meeting Date: November 4, 2013

<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
<input checked="" type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Appointments

DEPARTMENT: Governing Body

PUBLIC HEARING: No

CONTACT PERSON: Vice Chairman Jarvis McLamb

PURPOSE: To consider appointments to various boards and commissions

Workforce Development Commission There are two remaining vacancies for Sampson County appointees on the Workforce Development Commission - two private sector representatives.

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 4

Meeting Date: November 4, 2013	<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Public Comment
	<input type="checkbox"/>	Report/Presentation	<input type="checkbox"/>	Closed Session
	<input type="checkbox"/>	Action Item	<input type="checkbox"/>	Planning/Zoning
	<input checked="" type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Water District Issue

SUBJECT: Consent Agenda

DEPARTMENT: Administration/Multiple Departments

ITEM DESCRIPTIONS/ ATTACHMENTS:

- a. Approve the minutes of the June 24, 2013; August 5, 2013; August 9, 2013; and October 7, 2013 meetings
- b. Approve a request to declare listed items as surplus and schedule a public auction for Friday, December 13, 2013
- c. Approve a request to dispose of certain Finance Department records pursuant to the County Records Retention Policy
- d. Approve amendment of contract for solid waste and recyclables collection service (document associated with Memorandum of Understanding approved at October 2013 meeting)
- e. Adopt the 2014 County Holiday Schedule
- f. Adopt the 2014 Board of Commissioners Meeting Schedule
- g. Approve applications to draw down NC Education Lottery Public School Building Capital Funds for Sampson County and Clinton City School projects
- h. Approve tax refunds
- i. Approve budget amendments

RECOMMENDED

ACTION OR MOTION: Motion to approve Consent Agenda as presented

The Sampson County Board of Commissioners reconvened their recessed meeting at 6:00 p.m. on Monday, June 24, 2013 in the Conference Room of the County Administration Building, 406 County Complex Road in Clinton, North Carolina. Members present: Chairman Billy Lockamy, and Commissioners Albert D. Kirby, Jr., Harry Parker, and Jefferson Strickland. Absent: Vice Chairman Jarvis McLamb.

The Chairman convened the meeting, and Commissioner Strickland provided an invocation. Mr. Strickland noted the urgency to complete the discussion on Medicaid Transportation and other miscellaneous items so that attention could be focused on the budget preparations.

Item 1: Medicaid Transportation Bid Consideration

The Chairman called upon Assistant County Manager Susan Holder who recapped the previous action of the Board to adopt contracts with both transportation providers at \$2.10 per mile, subject to the approval of both parties. She reported that at the direction of the Board, she and the Finance Officer had met with Mr. Moore, President of Enroute Transportation, to determine if he concurred with the proposal, and after several meetings at which they attempted to answer his questions, he had indicated there were several reasons which prevented him from accepting the proposal. She stated that he had asked to address the Board to discuss such reasons, as had been done for Van-Go at the previous meeting. The Chairman recognized Mr. Moore who offered the following comments:

Ricky Moore: I want to thank the commissioners for the opportunity to address the Board. Throughout the whole process, I've done my best to try to respect this process and not interrupt and raise my hand, even though at times I've certainly had things I wanted to say. Due to the fact that I am so uncomfortable standing here, and in order to make all the points that I want to make, I will kind of use a combination of reading through the statement I have here and speaking. In the past meetings that have occurred, a lot of different things have been discussed, and the word responsible has come up on numerous occasions, and it covers a wide range of meanings that we've explored in those meetings. Therein lies the split in the Board. Half the Board it seems - and these are my views - seem to think that responsible means someone to do this job and provide this service that has a proven track record, necessary equipment already in place, a trained staff that can immediately pick up and do the job with no lapse in service and that has all the skill and knowledge of all the aspects that are involved in making this service happen on a day to day basis. The other half of the Board - and I was not here this past Monday night, I didn't know about the meeting. Ms. Holder did

get me the transcripts today and I did listen to it, and I will say it seems like there has been a bit of a shift in some of the feeling toward the other half of the Board that seemed to be only concerned with the money aspect of this, even when directly questioned, immediately responded with money issues, with no concern to the clients' health and well-being in this situation. That did seem to have a bit of a turn-around at the last meeting. It did seem kinda strange when the money seemed to be the primary issue that in the first couple of meetings the Board was split 2-2 with no agreement on being able to reach a decision, with half of the Board stating merely that the budget and the money concerns were of the upmost, at the forefront there. That just seemed little strange to me at the point, at the \$1.65 of the other company and my \$2.55 rate at the estimated amount of 420,000 miles, that totals up to \$861,000. But when one of the other commissioners made the alternate proposal that would raise the other company's rate up and cut my rate down, and they were both able to agree on that, the money remained the same, still at \$861,000. That threw up a flag to me. That just made me seriously wonder if maybe there weren't some other factors at work here. While I don't make any claims definitely to be the smartest businessman in the world, I do not believe that anyone who attempts to go into this business can operate it as conservatively as I have. I do know what it costs to operate this business. I've done it for 16 years, and not the 19 that was mentioned several times in the paper and everything - 16 years as of July 1st. Without giving the appearance of questioning the other company, certainly not knowing anything at all about them, the level of the bids that they put in definitely leads me to believe or to wonder if at that bid level if they can remain a viable and sustainable company. Commissioner Kirby did state in one of the earlier meetings - maybe in two of them or in the first meeting maybe - that he had done a poll of some of the surrounding counties and that we were much, much higher than those counties. There may be a couple of things that upon some further investigation would have revealed, and one of those things is the other counties pretty much only contributed roughly a 10% cost share to the vehicle purchases and 90% was borne by the Department of Transportation. The bulk of the big costs are provided to them and not figured into their per mile rate. And also, even though it is not figured in that county rate, that's still tax money. It may be the state, but it's still our tax dollars. Also, most of those counties which operate this kind of service, they're not on call 24 hours a day, seven days a week as we are, and as Van-Go will be when they're up and running. They are basically operating on an 8 hour day, five days a week, with some variances in schedules, but with little or no overtime. And I also feel like if you could actually delve into it a little deeper, you would find some other of the related costs of doing this job were just absorbed into the County budget, so they are not reflected in that per mile charge. Our own Department of Aging, last year when they got their bid together, they presented a bid in the neighborhood of \$3.75 per mile to basically do the very same thing that Van-Go is talking about doing, talking something from zero and basically starting up, almost a complete new fleet and new drivers and everything, and they're a not-for-profit agency. I definitely understand all the parties involved in trying to utilize the lowest cost providers to do this service. It's my tax money too. I am definitely

concerned with that also. You can choose to either accept the cost that should raise concerns about viability and sustainability of that business, but also and almost primarily, how well the clients are going to be served. Due to the nature of this business, and it varies at times, a lot of the runs we make are life critical runs that if those people do not get those runs – be it dialysis, or chemo or radiation – it’s going to affect their lives, in a negative way. Pretty much in providing this – in my way of seeing it – you don’t have the luxury of having a substandard service during the time of on the job training. These services have life consequences, and if failure happens, it’s more than just “oh well, we’ll do better”. There are severe consequences to this; it just can’t be left up to chance. Some comments were made in earlier meetings about lawsuits or whatever. If those type things were to happen and someone were to become gravely ill or, God forbid, even die from this, you can imagine the exposure the County would have at that point. Commissioner Kirby, as a lawyer, knows more what I’m speaking to there. My hope would be that Van-Go would be able to come in and start right out doing a great job and be up and running and just a seamless transition. That’s not the reality of the situation. We can try to sugar coat it and hope for all other options, but it’s going to be utter chaos for a period of time. Hopefully it wouldn’t be for very long, but the job we do is not simple, and it’s very complicated. It’s just fairly easy for us because we started it from the ground level and grew with it as the volume increased. When we started we had three cars, three drivers, and one office person who was more or less the office manager also. We only made one trip out of the county a week – a Duke and Chapel Hill run only, no other places. Every other run we had was within the county boundaries. Now, as Ms. Bradshaw has alluded to in the past, we go to Duke and Chapel Hill sometimes five times a day in addition to the numerous Fayetteville runs on the same day as Greenville, Wilmington, Goldsboro – numerous out of town runs. It’s not simple getting this all coordinated and put together. It’s not something that a new company can go in and very easily pick up in a short amount of time. Back in those days it was fairly simple. In those days, basically anybody could come in, if they had any business sense whatsoever, and could have operated this service, could have opened, put it in place and operated it almost with no trouble whatsoever. The big difference in 14-15 people per day and up to 80 people per day – it’s a huge difference, nowhere near the same now as it used to be. Throughout these negotiations, even to back on the very first night, it’s been assumed that I would accept a dual contract, even back before it got really complicated and the meetings continued on. First it was assumed that I would accept it at those original rates that the commissioners didn’t go for. Then it was assumed that I might accept it and the amended rate that everybody was for. First off, I would just like to say that for me to operate on July 1st, to drive the first miles on that day, I’ve got somewhere between \$60,000 and \$100,000 worth of insurance that’s got to be paid basically this week at some point. And, just due to the nature of this specialized insurance that so few carriers in North Carolina even write, there’s a very good possibility that – it’s 100% earned premium, I guess. Commissioner Lockamy would know a little more about it since he’s in that business. I can’t say this for sure yet because I don’t have, I haven’t bound

coverage and I didn't want to bring these issues up with a company that I would be asking to bind my coverage and throw a wrench in that process. But, there's a possibility that there would be no refunds coming back, so it would be a total outlay on my part, and that's whether I operate one day or six months. Almost certainly though, regardless and depending upon how this stuff plays out at some point whether it be within that first month or subsequent months, it's going to be a dwindling unit per month that translates to dwindling revenue each month. I'm just not comfortable going into a situation just not knowing how much time I would have to recoup my expenses, much less generate a profit. And even beyond that, at the lower rate. That's why I had to decline the amended offer. I may would be in business for only one month, and for me from a business standpoint to be able to I understand there's a risk regardless. I am so concerned with trying to meet, to serve those clients, a lot of them we've served for 16 years. They've all become friends with my drivers, and to a lot of these folks, the drivers are like their family almost. Even though I've got these great concerns for these people and trying to make sure that they're looked after and getting to their appointments on time, I still can't afford to jeopardize my future and incur any expenses that I may never recover in this whole process. That pretty much is my reasoning for feeling like I have no other choice than to decline the amended amount. In meeting with Ms. Holder and Mr. Clack on the couple of days last week, it sort of reinforced to me what I felt like I knew. Just due to the nature of county government, there's not a lot of guarantees as such anyway. We need you to do the service until Van-Go can get up and running 100%, but we can't tell you that we can guarantee you anything for a period of time. I understand that's just part of it. But, I did just want to come before you and explain those reasons to you.

Chairman Lockamy asked if anyone had any suggestions given that Mr. Moore was declining the amended contract offer at \$2.10 plus fuel surcharge for both parties. Mr. Causey asked if there were challenges if the original contract was offered only for half of the units, as the original bid was for roughly 400,000 units. He asked Mr. Moore if that was an acceptable arrangement or not. Mr. Moore stated that his memory of the original discussions was that there was never a discussion on a 50/50 contract; his understanding was that he would provide service until Van-Go was up and running, and from the date they were cleared to start, he would be subject to a dwindling revenue stream.

The Chairman asked Ms. Bradshaw to discuss the status as of July 1, and she responded as noted:

Ms. Bradshaw: As I mentioned last time, services have to continue one way or another, contracts or not. With contracts in place - one, two, or ten - we would just look at each of those providers, going out with the packet our program evaluation staff have already prepared and are ready to go out with tomorrow or whenever. If they meet the requirements, and if we anticipate paying either or all of those providers more than

\$25,000 in July for trips sent to them, they have to meet those requirements. Now, without contracts in place, as we sit right now, the services must continue so we're meeting with providers - we started with Sampson Area Transportation last week. We already have a plan B for them to pick up some of the 20-30 or so dialysis patients with trips already scheduled for July. Possibility of staff in office having to provide transportation; there are pages and pages of trips already planned - people with appointments they don't need to cancel for their health reasons. So, the County has an obligation to provide services however we need to do it, whether we pull staff to drive or go to any transportation provider out there, including Van-Go if they have a car or van, or Enroute, or any other transportation resource, even a taxi service, whatever means. We'll have to look at all of them to be able to serve this volume of clients so that we don't pay a particular provider \$25,000 or more, which requires a state contract. Friday is too late. We need to know by the middle of the week. We have set up a follow up meeting with Sampson Area Transportation and internal staff for tomorrow at 9:00 a.m. to see what happens tonight and what needs to happen next this week. There is quite a bit of work and quite a bit of trips and scheduling issues at this stage trying to find enough staff to drive. I can't pull social workers who need to be going to CPS investigations and taking foster children to evaluations; we're going to have a difficult time. That's not to say that we're not going to come up with a plan to provide services - if the state has to weigh in on this in any way or offer anything. If we can find out if any of these trips, if clients have access to a car and we could use gas vouchers, which is a permissible way to satisfy the transportation requirement. We just haven't done it here because most of the clients that we have who request trips don't have access to a car or a person to drive them. We are going to come up with a plan as best we can to serve as many or all as of July 1, and hope there's some resolution on the contract. Medicaid transportation in Sampson County is a huge business; it's grown to that. I just can't imagine it without someone under contract.

Chairman Lockamy asked if a contract could be awarded for a specific length of time - 30, 60 or 90 days. Ms. Bradshaw stated that she would think so. She noted that there was a "get out" clause in the contract, and there was no obligation in the contract to send the services. She noted a similar situation where DSS maintains three separate contracts for interpreter services as needed, and that it was not uncommon for her agency to have multiple service providers under agreements.

Commissioner Strickland ask if they could solicit proposals for the services and have them back by Monday night, almost like starting over again. Ms. Bradshaw stated that whether the Board agreed to solicit proposals or not, it would likely happen because DSS is under obligation consider anyone who comes and wants to offer Medicaid transportation services. She stated that the federal requirement was for them to work with any provider who can meet the requirements and provide services at the lowest rate, the least expensive means.

Chairman Lockamy asked if the Board could consider Enroute providing the services for a short period until everything was ready with Van-Go. Ms. Bradshaw noted that this was essentially what she originally suggested at the June 3rd meeting. She recapped what she had proposed at that meeting then suggested that a difference now might be to approve a contract with Enroute as of July 1 at \$2.55 with the fuel surcharge and approve a contract as of August 1 with Van-Go on contingency that they were ready to provide all or some of the services, at their bid of \$1.65 without a fuel surcharge. This, she stated, would ensure no interruption of service for clients and would allow Van-Go and her staff to work out requirements. The low rate of \$1.65 would be in effect as of August 1. She stated that one concern with the Board's most recent proposal was two providers, whoever they are, don't need to be paid \$2.10 a mile if you're only anticipating 50% of the work, with alternating referrals.

Commissioner Parker asked what would happen to the original bids if the Board went down a different path, and it was noted that the bids stayed the same. Once the contracts were in place, the lowest bid would get the referrals. Commissioner Parker asked Ms. Bradshaw wasn't she responsible for having an emergency backup plan if they could not settle on the contract, and Ms. Bradshaw stated that she was doing that now, but if Mr. Parker was proposing to do one single contract at \$1.65 with Van-Go as of July 1, she could not say that was responsible. Commissioner Parker stated that the action by the Board at their last meeting was to try to be fair to all of the providers. Chairman Lockamy stated it was a fair way, but it was not saying they are being responsible. Commissioner Parker stated that there was just speculation that Van-Go would not be ready as of July 1. Ms. Bradshaw stated that she was not speculating; she was accurate. Commissioner Parker asked if she had contacted them (Van-Go) recently to determine if they would be up and running as of July 1, and she stated not since the last meeting, and they did not have an office then.

Chairman Lockamy asked Mr. Moore if he would be interested in running for 30-60 days, and Mr. Moore stated that he had tried to explain why he could not remain at that point. He could not see spending the money to get insurance without knowing how long he would be in business. He said he was willing to do what he could try to do to see citizens were looked after, but he had to look out for his business interests. He stated his opinion that Van-Go could not realistically be up and running and able to do 100% of the work for six months. He stated he was concerned about staying in business and equally concerned about the people, especially those with life-threatening issues. He stated that he understood that the County could not do anything to guarantee that he could recoup his expenses to make sure this happens on July 1st, so that's why he was not willing to do this for any less than the \$2.55 rate he originally bid, facing a declining revenue stream. He could not see how that should enable Van-Go to be on an equal bid rate unless it's been determined that they cannot operate at \$1.65, then he can see why they would want to equalize it. They have a year to recoup their insurance expenses and numerous years to recoup their vehicles expenses, so they have nothing to

lose, he said. Realistically, he stated, he could be out of business in two or three months and possibly at the end of the first month; if at the end of the first month, he would take a substantial loss. He stated that in order to keep the people covered and to get the county out of this predicament, he was willing to take that risk, but it seemed that it was not possible to come to an agreement. Commissioner Parker stated that no disrespect to Mr. Moore, but he thought the people would be looked after anyway. He told Mr. Moore that when he started up, he didn't start at 100%; he had to work his way up to that. He asked wouldn't it be fair to say that when a company starts, they would have to work their way up to 100% with the assistance of the Department of Social Services. He stated he was sure the next provider would have the same concern and responsibilities. He stated that the Board was going around in circles about this; they should make a decision based upon the facts. He stated that DSS had an emergency plan. He told Mr. Moore that he had done a good job and provided a good service to the County, but the fact remained that they thought they had done the best that they could at the last meeting with the two contract system. He stated that he thought it was all about the bidding, and they shouldn't just disregard the bidding process. They should come to terms where parties could be satisfied, if not then take other course of action.

Ms. Bradshaw clarified that they did not have a contingency plan; they were working on something. She discussed challenges of utilizing staff when they had other obligations and SAT when they already had an obligation to their other clients. She noted that it would have to be a temporary plan, not one for 3-6 months while Van-Go gets going. Mr. Moore expressed additional concerns with the 50/50 split of trips and alternating referrals as proposed – the overlapping and crossing of vendor routes without coordination of referrals in the alternating plan, having 80% of same expenses with only 50% of referrals.

Commissioner Parker noted that a representative of Van-Go was present, and the Chairman recognized Charles Boykin of Enroute. Commissioner Parker noted that the Board was in a dilemma with the timeliness of the contract and asked if he had talked recently with Ms. Bradshaw. Mr. Boykin stated that Dr. Osman (owner) had a scheduled appointment with her on Wednesday or Thursday, he believed. Ms. Bradshaw stated that she did not have an appointment scheduled with anyone, and Mr. Boykin stated he was sure he intended to call and set up one this week. Commissioner Parker asked Mr. Boykin to inform the Board as to Van-Go's status and readiness. Mr. Boykin reported that they had hired approximately 10 drivers, they had 11 vans – five handicapped and 5 non-handicapped – which would be lettered with their name within 2 days before being delivered to them. He stated that they had, in his opinion, one of the best, most modern tracking systems, capable administrative staff. He said he couldn't think of anything they had not done other than meet with Ms. Bradshaw for her to go through what they had already gotten to get her approval. Commissioner Kirby asked how he would respond to the comment that they wouldn't be operational

for six months, and Mr. Boykin stated that he would invite Ms. Bradshaw's office and the Board to come and see and assured that he would be ready July 1.

Commissioner Kirby stated that when he looked over the situation and read the editorial that came out about moving on with this situation, he thought that it made a good point; this was something they should move on with. He stated that he was amazed at the conversation at a time when dollars are so hard to come by, when spending is this scrutinized, when people think there is too much waste in government. He stated that he had gone back and looked at the Director's recommendation and all the recommendations from the time that Enroute has been in business, and all he saw was a recommendation to accept Enroute's bid. He stated that he did not see anything that the Director has said in the last few meetings – there was not a situation where the Director has said, hey we can have two contracts, or I'm obligated to save money, that's why I have to take the lowest one. Her recommendation to the Board, he said, was to accept the highest bidder; that's all that is in her recommendation and she goes on to say why we should accept the highest bidder, the reason being he had to increase his price because he had to get better equipment, give his employees raises. Commissioner Kirby said the only time we get to see the stuff about doing two bids or needing to look at the lowest price is after it became an issue, and he for one began to say we cannot as a responsible guardians of the public coffers accept the bid that would mean more than \$300,000 a year out of the taxpayers money. He stated that the Board had the lowest bid and they heard a lot of speculation and innuendo and thought about that they (Van-Go) will not make it. He added that he never heard anybody say that we ought to make sure they make it because the taxpayers would be getting \$1.65 versus \$2.55 plus surcharge. He stated that he would not find a justifiable reason why we should give the contract to the highest bidder. He stated that he felt bad about voting for the last proposal, that he only did so was for a short period of time, to go back to the \$1.65 because the taxpayer deserved to have that price. It should be \$1.65, he stated, and if Van-Go can't make it at \$1.65, so be it. He stated that he was not going to vote for waste; there are avenues in place if Van-Go cannot perform, there are methods to get them out of there.

Chairman Lockamy voiced his appreciation for staff; they were asked and they have given their honest opinion. He stated his was not going to run Ms. Bradshaw down for that. He voiced his agreement that Van-Go could not be up and running in time and concerns that the citizens would suffer for a while.

Mr. Causey offer clarification on what staff had tried to do. He acknowledged Commissioner Kirby's statement that there had been some confusion and he had to accept some responsibility for that. However, once there, it was the goal of the staff to be responsible and to save as much money as possible. What was intended with the proposal several weeks ago was that Dr. Osman, when he was up and ready, would get the entire contract. He stated we would certainly not want someone to get a contract at a higher price if we had someone ready to go at \$1.65. Even if you did the contracts

tonight, if Dr. Osman was ready to go on July 1st, he would have the contract anyway. Commissioner Kirby stated that he was not running down staff, but from the outside looking in it did not appear that the lowest price was being considered. He stated that he did not intend to cast aspersions on the staff.

Chairman Lockamy asked if things should stay as they are, and when Van-Go was ready, award them a contract. Commissioner Kirby stated that he thought they should award the contract to Van-Go, and if they weren't ready, then take it away from them. Ms. Bradshaw explained that cars, drivers, insurance, the building, was just some of it. If they were considering contracting with a company they would pay more than \$25,000 - which would happen in about 7 work days - inspections would have to be made of all their policies and procedures, and staff must train the provider on the Medicaid transportation policy, which takes about a week. That is why, she stated, that the better decision is to have multiple providers, at least to start with July 1, and work toward working with the least expensive provider. With regard to Commissioner Kirby's comment that the Director had not come forward about multiple contracts, that is not true, she stated, referring to the handout notes she provided on June 3, 2013 that proposes to work with multiple providers and explained that this is what they were required to do. Commissioner Kirby stated that this was after her proposal. Ms. Bradshaw stated that she did not have any other motives or agenda and that she had not involvement in the scheduling; it happened to be a former family member, an ex-in law, and it had been found to be no conflict of interest. She reiterated that she had had wonderful conversations with Dr. Osman and was ready to work with him; her staff had shared that staff had tried to go out to where they thought their offices would be located. Commissioner Kirby stated that that the Board had a special meeting on Thursday (prior to the June 3 meeting), and that document (with her notes) did not exist until after a heated discussion and not until June 3, after all the issues were raised about the fact that the recommendation was going to be to take the highest bidder over the lowest one. Mr. Causey clarified that the agenda had been sent out with a recommendation memo; Ms. Bradshaw stated that she had prepared the second document to go along with her presentation and June 3rd was the first opportunity she had to present all of her notes to them. Commissioner Kirby stated that last year there had been no discussion about this, and Ms. Bradshaw stated that there had only been one bidder and the prompt for that was when there are multiple bidders.

Commissioner Strickland asked Ms. Bradshaw to restate her recommendation, and she stated that at this point, the best way to continue services and work toward the lowest expense for providing the service would be to contract with both companies, Van-Go and Enroute effective July 1, \$1.65, with no surcharge for Van-Go and \$2.55 plus fuel surcharge for Enroute, to work with Van-Go this week and as soon as possible send every possible referral to Van-Go at \$1.65. Commissioner Strickland stated that he made that as a motion; Commissioner Lockamy seconded. The motion failed on a vote of 2-2, with Commissioners Strickland and Lockamy voting aye and Commissioners

Kirby and Parker voting nay. Commissioner Parker discussed his concern for constituents in his district needing service, and the need for the Board to make a determination and to be fair and honest about the situation. Commissioner Strickland stated he was pleased that Commissioner Parker had stated “we” because that included all four who could not reach a decision on what was, in his opinion, a very reasonable approach that was presented.

Commissioner Kirby stated that he believed in rules, and if the rules say if bids are set out, people are invited, and people bid, the idea is that the lowest person wins, unless they are not responsible. He stated that he had asked the question many times, and nobody has demonstrated any concrete evidence how Van-Go would be irresponsible, only speculation. Our job, he stated, is to give them a chance; there are safeguards if they are not successful. It would be an injustice, he added, not to give them the contract.

Commissioner Strickland stated that his was not a personal thing for him. He stated that the Board needed to listen to the whole thing, and recalled the DSS Director’s comment that it would take a whole week for the training – that would mean you are already to July 8th, so they couldn’t be ready July 1st. The idea of starting with one, or with both of them, when the other is ready then take off and go. He applauded all four of the Board members for their passion in this. Commissioner Kirby stated he appreciated what Commissioner Strickland said, but what pushed him was doing what he thought was right. Commissioner Strickland concurred, but noted that he thought that they would be doing Van-Go justice by allowing them the proper time to prepare, while at the same time would put the County in continuous service as of July 1st – a way for everybody to go ahead and let them get on with the budget preparation.

Commissioner Parker asked about the training and the length of time it would take, and Ms. Bradshaw explained that it was on the Medicaid Transportation policy and would take several days. She offered if all the Van-Go staff were in place, they were ready to go to their offices the next morning to review staff and policies and then sit down and train and demonstrate what it takes to do the volume of work. It was clarified that there was initial training (about a week) plus ongoing training as required by Medicaid regulations. Commissioner Kirby asked what would be wrong with awarding the contract and have it that it would not be operational unless all requirements are met, and Ms. Bradshaw noted that they had proposed to award them a contract. Ms. Bradshaw and Ms. Starling both noted that this was already in the language of the contract. However, she cautioned that another contract needed to also be in place to be used if they were not able to be ready by July 1st.

Mr. Charles Boykin stated that Van-Go definitely did not want to do the contract at a price of \$1.65 if the other company is at \$2.55, since they had the lowest bid. He stated that the process had made it impossible for them to be ready July 1st. He noted

that they did not think the proposal made at the last meeting was fair, but they had reluctantly accepted that. Commissioner Strickland asked the attorney if they could start over, and she advised that they could throw out all of the bids. She pointed out that they did not have to bid out the services. Mr. Clack noted that requests for proposals could be solicited, with more clarification regarding the possibility of award of multiple contracts. Commissioner Strickland stated that he wanted to do what was best for the county, what was professional and what was legal. Ms. Starling asked Mr. Boykin to clarify if they no longer wanted to provide the service at their original bid price of \$1.65, and Mr. Boykin stated that at the last meeting the commissioners had proposed two contracts at \$2.10, and they reluctantly agreed to it because of the deadlock and the deadline of July 1st. Mr. Boykin stated that Van-Go had conferred with a law firm that disagreed that the contract did not have to be bid. The County put it out for bid, he said, and Van-Go was the lowest bidder. Mr. Boykin stated he didn't think that Van-Go would need a few extra days – if they did it would only be for training. Ms. Starling asked if he would perform the contract at \$1.65, and he said no, not if the other company is at \$2.55. Mr. Clack noted that they would not necessarily award contracts if he were going to be ready on July 1st, and Mr. Boykin asked how could they be ready July 1st if they had stated there would be two contracts. He asked why they would prepare for the whole contract so far as vehicles and number of employees, if they basically thought they would only get half the contract. Commissioner Kirby asked if they were going to get the whole contract at \$1.65, at what date would they be ready? Mr. Boykin stated he did not know; they did not prepare for the whole contract and would have to buy additional vehicles and hire additional drivers, because they were working on what they understood from the last meeting, which was half the contract. Commissioner Strickland reminded him that his had been proposed subject to Enroute's concurrence. Staff and board members discussed the clarifications that should be made if the contract were re-bid or new proposals requested, in order to clarify that the lowest cost means would be utilized, that it was a non-exclusive contract, and multiple contracts could be awarded. Ms. Starling discussed the fact that it was possible that someone could come along in future months with a lower cost and the board would have to consider it, because this was a Medicaid rule. Commissioner Strickland moved that the Board reject all bids currently in hand and immediately solicit bids for the Medicaid Transportation contract for Sampson County as expeditiously as possible. Chairman Lockamy seconded the motion. It was clarified that the County had not yet accepted any bid, so there was no acceptance of contract. He asked that the requirement that the bids be sealed be added to the motion. With this change, the motion passed unanimously.

The Board took a ten minute recess.

Item 2: Request from Vanns Crossroads Fire Department for Approval of Tax Exempt Financing

Assistant County Manager Susan Holder reviewed the request from Vanns Crossroads Fire Department for approval of tax exempt financing for the re-financing of a fire truck to save interest costs. Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to adopt the resolution evidencing approval of the tax-exempt financing. (Copy filed in Inc. Minute Book _____, Page _____.)

Item 3: Budget Amendments

Upon a motion made by Commissioner Strickland and seconded by Commissioner Kirby the Board voted unanimously to approve the following budget amendment:

<u>EXPENDITURE</u>		<u>JCPC Programs</u>			
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>	
05558310	510000	JCPC Administration	4,389.00		
05558310	561005	Structured Day Program	23,931.00		
05558310	561012	Guided Growth Program		22,166.00	
<u>REVENUE</u>			<u>Increase</u>	<u>Decrease</u>	
<u>Code Number</u>		<u>Source of Revenue</u>			
05035832	303612	Division of Juvenile Justice Teen Court		3,000.00	
05435831	303612	Division of Juvenile Justice Administration	4,389.00		
05435831	303615	Division of Juvenile Justice Psychological	3,000.00		
05435831	303620	Division of Juvenile Justice Structured Day	23,931.00		
05435831	303618	Division of Juvenile Justice Guided Growth		22,166.00	

Item 4: Budget Work Session

Board and staff reviewed the proposed budget with comments noted on various sections as noted below:

Fund 25 – Revaluation

Mr. Clack explained that the fund was to accumulate the necessary resources to revalue property as required every 8 years. The proposed amount was the last cost with increases in parcels and anticipated costs, less what was left in the fund - an estimated \$122,000 was needed each year to accumulate the resources to let the contract in four more years; it is an 18-24 month process, with the contract typically let in year six. The costs for the last contract \$952,000. It is a contract awarded by the Board.

Fund 26 – Clinton City School Supplemental Tax

Mr. Clack explained that the tax rate was still at 13 cents and whatever money is taken it is given to the city schools.

Fund 28 – NRCS

Mr. Clack explained that this special revenue fund is state money and some from the resale of netting (at cost) to farmers. There is no tax support in it, and the money can only be used for soil conservation district activities.

Fund 31 – Debt Service

The only outside revenue coming into this account is the rent from the ASCS and Soil Conservation agencies (because at one time the rent was used to offset the debt on their building). Mr. Clack pointed out the decrease transfer from Fund 10, because the USDA debt reserve was paid off and did not have to be reserved anymore, it has to be reserved in fund balance (First Citizens Bank Building that was converted to the Courthouse Extension). The monies that were going to fund that from the general fund are now going into Fund 32. He explained the expenditures are portions of three people in Finance who manage the debt. He reviewed the USDA debts in this fund; with the exception of the Auditorium, DSS and Public Works Building, the debts are all 40-year debt.

Fund 32 – City/County School Debt

Mr. Clack explained that this was debt service on City and County schools. The revenues include lottery funds, the County contribution from property tax, landfill fees (payments which used to be made on two other buildings), transfer from Voc-Ed Clerical funds, transfer from half-cent sales tax reserve (the schools portion of the 1986 half cent sales tax, 60% of the Article 42 sales tax), appropriated fund balance. The expenditures in this fund follow same as Fund 31. Mr. Clack discussed the interest structure differences in this debt. Mr. Clack reviewed the Qzab project fund debts (no interest for City schools) and the debt for Roseboro Elementary School, the 2006 COPS debt service, USDA debt for Union and Midway.

Water Fund

Mr. Clack noted that the County puts in \$26,600 for line rent; this should end when the well project is complete. Commissioner Kirby asked what the increase in operating expenses was, and Mr. Clack stated that the bigger part was bulk water purchases. He reported that we had just been advised of another fee increase from the City of Dunn. The County is not having to subsidize the debt or the operation. The debt service, a general obligation bond, goes down a little every year.

Expo Center

Commissioner Strickland asked why there was an increase in the operating expenses, and Mr. Clack explained that this was the purchase of beer/wine, increased utilities, ABC supplies, and equipment related to ABC purchase (with budgeted revenue to offset). Mr. Clack discussed the increase in equipment rental for the replacement of the lighted marquee sign which is not working. Mr. Causey discussed the need for repairs to the 16-year old lighting system (\$70,000 - Maintenance/Repairs), referring the Board to a previous memo from Ray Jordan and noting that Prestage Hall would have to be closed without such repairs. Staff discussed the work to be done in the Prestage Hall lobby wall to create two openings for a permanent concession/bar area. Commissioner Strickland discussed the possibility of an add-on maintenance fee to rental fees or the increase in rental fees to cover increasing maintenance costs. It was determined that this should be considered as a topic in the future monthly budget meetings.

Fund 72

Mr. Clack explained that this was the self-insurance fund - the account which pays claims for all permanent county employees. He discussed the stop-loss insurance for over \$50,000 in claims. This is where the monthly allocation per employee is budgeted, then paid out to BCBS. The account, he noted also includes the employee paid amount for dependent and the retiree/COBRA payments. Mr. Clack explained post-employment benefits currently offered to permanent employees. Board and staff discussed concerns regarding the increase in the cost of health care from last year to this year, but Mr. Clack noted that there had not been an increase in six years. He explained that the County had been utilizing what the fund had accumulated over its lifetime, its reserve, rather than progressively being raised. Mr. Causey discussed that this was one of those "big picture" issues that the Board would be wrestling with in the long-term budget planning, including a comprehensive study of benefits (post-employment) along with a pay study. Commissioner Strickland asked what amount of money should be in the self-insurance reserve and what number would make staff nervous, and Mr. Clack explained that studies were done every year to tell the County what it should set aside for potential post-employment costs; the last report he received indicated that the County should have set aside \$11 million and recommended that the Board appropriate \$1 million per year for post-employment insurance costs.

Fund 75

Mr. Clack explained that General Statutes require that the County established a special separation allowance - a special pension fund - for law enforcement officers who retire up to age 62. He noted it had been funded at \$30,000 per year for some time and was almost fully funded, with three officers currently drawing on that fund.

Special Appropriations

The Board discussed whether or not to continue appropriations (\$10,000) to the BRAC, because additional base realignments were not anticipated. (Handout provided from Greg Taylor, Executive Director for Ft. Bragg Alliance). On one hand, there was little tangible response from the Alliance; however others believe there may be some future benefits. Commissioner Kirby, who serves on the Board, asked the Board to hold until he could talk with Greg Taylor once again.

Fund 21

Commissioner Strickland suggested that \$100,000 be set aside for Courthouse security by taking \$30,000 from Airport improvements, \$25,000 from the Community College reserve and \$50,000 from County building maintenance reserve. Mr. Causey expressed concern in that the Community College and the County did not have other avenues for funding capital maintenance needs, unlike the school systems who were also part of this reserve. It was recommended \$30,000 be cut from the Airport improvements, then the City/County schools, County building maintenance reserves be cut proportionate to their original allocations for the remaining \$70,000, holding the Community College harmless given that they may need reserves for repairs as they prepare for reaccreditation. The motion was seconded by Commissioner Kirby and passed unanimously.

Fund 12 (Health)

Commissioner Strickland asked what kind of vehicles were proposed, and staff explained that they were small trucks (\$19,300 each). It was noted that these vehicles were for environmental health workers, and the cost would be offset somewhat by reductions in mileage reimbursement. Commissioner Strickland stated that if surplus Sheriff's vehicles were available, that should be transfer to them instead.

Fund 13 (DSS)

Commissioner Strickland asked for clarification on the decrease in fees.

Fund 16 (Transportation)

Commissioner Strickland asked why the County contribution was increased in revenues, and Mr. Clack explained this was to fund increase in health insurance.

Industrial Utility

Upon a motion made by Commissioner Strickland and seconded by Commissioner Kirby, the Board voted unanimously to cut appropriations to the Cape Fear River Assembly. Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to reduce the Miscellaneous line item by \$10,000.

Library

Commissioner Strickland stated that sooner or later the County would have to look at the bookmobile as it was an aged vehicle with a high replacement cost. He stated that this was an area for potential cuts, at some point – with two employees and maintenance and repair, looking at \$75,000 - \$100,000. Staff explained how the bookmobile was currently being used for community stops, people with special needs. Commissioner Kirby voiced concerns about the potential impact to children, but suggested that the Board hear from the Library Director. Mr. Causey noted that because the majority of the savings would relate to the two bookmobile workers, the Board may wish to determine that what triggers the end of the bookmobile was when two positions could be moved to vacant positions within the library.

Parks and Recreation

Commissioner Strickland stated that the increase in costs caused by changing the Director from part-time to full-time should be found within the existing budget. Commissioner Kirby wondered if they should consider the idea of going back to funding recreation by district, and asked wouldn't this cut the costs in half. Mr. Clack stated it would depend on that the districts were allocated. It was noted that there were citizens, especially in the Plainview area, who were in favor, and there were others who believed it would do others a disservice. Ms. Holder noted that the two issues raised before about districts were (1) would the services be provided everywhere fairly and equitably and (2) to whom do you give the funds – are there non-profits or municipal entities to administer the funds. She recalled that there was a large 15 member board, plus an advisory board in each district charged with determining allocations. Mr. Causey offered that this department had been previously been substantially cut and was providing a very good level of service within those reductions. However, at the same time, he noted, recreation is clearly a program that the County does not have to have if the Board was in the position of having to consider some serious budget cuts in light of significant tax increases over time. He added now would be the time to decide when deciding whether or not to make a part-time Director full-time. He suggested this be a topic for one of the future monthly budget sessions.

As an aside, Commissioner Kirby stated that he would like to see the Finance Office take the amount of extra money proposed to be budgeted from fund balance (\$800,000) and see where Mr. Clack would suggest scenarios for best cuts which were least painful for people and service delivery.

Rescue

Commissioner Strickland suggested holding off on the purchase of a new unit, and Mr. Clack reviewed the mileage and repair status of existing ambulances and noted that it was only a remount proposed. Mr. Causey stated he recommended the vehicle be purchased. Commissioner Strickland expressed concerns regarding the significant

decrease in ambulance fees and the increase in the net tax support. Staff discussed the potential causes for the revenue decrease (decrease in number of calls, especially in treat/no-transport, and economic conditions) and noted that the Finance Office had begun to discuss the potential for use of an outside firm for additional collections. Upon a motion made by Commissioner Strickland and seconded by Commissioner Kirby, the Board voted unanimously to cut Gas, Oil and Tires to \$130,000.

Public Works

The Board discussed the Chevrolet 1500 vehicle to be surplussed, with Commissioner Strickland asking if it could be shifted to the Department of Aging (Home Repairs). Staff stated that they would check with the Public Works Director to determine if it is a serviceable vehicle and why it was being surplussed. This would save approximately \$24,000. Commissioner Strickland asked the staff to also have the Department of Aging check with the Mid Carolina Area Agency on Aging to see if grants were available to assist with the vehicle need.

Sheriff

Sheriff Jimmy Thornton reported that as of today, jail revenues were \$1.2 million, which was \$605,000 ahead of budget projections for the year, with \$47,000 still owing through this date from Duplin and Wayne counties. He stated that he estimated to receive an additional \$135,000, for a total of \$780,000 - \$800,000 more than projected for this budget cycle. Sheriff Thornton stated that he did not expect anything to change with Wayne County. The Duplin Correctional facility will be closing, he noted, but he didn't anticipate that the state would allow it to be used for a County detention center. He stated that Lenoir County, however, had completed the expansion of their jail. He suggested that the extra unanticipated revenues this year be utilized to buy the proposed/requested 17 (2 of which were proposed for DSS) vehicles, as this would soften the blow to next year's proposed budget. He estimated that this would cost approximately \$600,000. As an aside he added that as an alternative the monies would be used to give his employees a 5% raise, and noted that he had notified Mr. Causey recently of multiple vacancies at the jail because of employees leaving for higher paying jobs. Mr. Causey asked the Board if a budget amendment should be prepared for the next meeting to use the unanticipated revenues for vehicles, and Commissioner Kirby stated he would like to study the matter further. He questioned if perhaps the money should be used for Courthouse security, and deputies needing salary increases. Commissioner Kirby moved that the Sheriff's deputies be given a 10% salary increase from the excess revenues collected from the Detention Center. The motion was seconded by Commissioner Parker. After further discussion, the motion was withdrawn.

Recess to Reconvene

Upon a motion made by Commissioner Lockamy and seconded by Commissioner Parker, the Board voted unanimously to recess to reconvene on Wednesday, September 26, 2013 at 5:00 p.m.

Billy C. Lockamy, Chairman

Susan J. Holder, Clerk to the Board

The Sampson County Board of Commissioners convened for their regular meeting at 7:00 p.m. on Monday, August 5, 2013 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Billy Lockamy, Vice Chairman Jarvis McLamb and Commissioners Albert D. Kirby, Jr., Harry Parker, and Jefferson Strickland.

The Chairman convened the meeting and called upon Commissioner Parker for the invocation. Commissioner Strickland then led the Pledge Allegiance.

Approval of Agenda

Upon a motion made by Commissioner McLamb and seconded by Commissioner Strickland, the Board voted unanimously to approve the agenda as presented.

Item 1: Roads

Introduction of NCDOT Board Member Division Engineer Karen Fussell introduced NCDOT Board member Michael Lee, who stated that he appreciated the opportunity to meet the board and would come back as often as the Board would like for him to be there. He noted that the Assistant District Engineer and Highway Engineer were also in attendance.

Monthly Report - NCDOT Keith Eason, NCDOT Assistant District Engineer, was present to answer questions and concerns of the Board and citizens in attendance. Mr. Eason reported that within the next two weeks the Department would be paving Darden, Fleet Naylor, and Ballance Roads. He reported that mill patching and overlay would be completed to reinforce and strengthen a number of roads, and that the new construction and paving on Keith Road would begin in the Fall after issues with utilities could be resolved.

Item 2: Planning and Zoning Items

RZ-6-13-1 Chairman Lockamy opened the public hearing and called upon Planning Director Mary Rose who reviewed the request to rezone approximately 0.91 acres located at 3101 Wilmington Highway from RA-Residential Agriculture to C-Commercial. Ms. Rose reported that this was unanimously recommended by the Planning Board, that notification had been made to surrounding property owners with no one in attendance in opposition. There being no comments, the hearing was closed. Upon a motion made by Commissioner Strickland and seconded by Commissioner

McLamb, the board voted unanimously to approve rezoning request. RZ-6-13-1 accepting the presented findings of fact and making the following zoning consistency statement: *Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendations of the ordinance amendment RZ-6-13-1 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact that this property is located along a major thoroughfare where commercial development is encouraged.*

Item 3: Reports and Presentations

Recognition of Midway High School Baseball Team The Clerk to the Board read a proposed resolution honoring the Midway High School Raiders Baseball Team for their championship season. Upon a motion made by Commissioner McLamb and seconded by Commissioner Kirby, the Board voted unanimously to adopt the resolution (Copy filed in Inc. Minute Book _____, Page _____.) Team Coach Jason Fussell and players were recognized and presented with a copy of the resolution.

Recognition of Retirees Retirees Sandra Britt, John Conerly and Sylvester Wilson were unable to be present, so this item was tabled.

Item 4: Action Items

Update On and Approval of Medicaid Transportation Contracts Chairman Lockamy recognized DSS Director Sarah Bradshaw who reviewed a handout offering an update on the Non-Emergency Medicaid Transportation Services as of August 5th.

Ms. Bradshaw: On August 1, 2013, Primary Provider (Van-Go Transportation) began receiving all referrals with the exception of the few dialysis trips SAT started serving in July while contract decisions were outstanding. All Safety and Risk Management criteria was met by Van-Go by July 31st. The only outstanding matters left to be addressed (beyond July 31st) were the receipt of some required policies (some of the policies that we talked about that we could work together on but would not prevent trips from being provided or the contract being approved) as well as the provision of some additional training and procedural guidance. Also, we currently anticipate that Van-Go will be notifying us soon of the hiring of the additional office staff and drivers we understand they currently need. During a visit to Van-Go by DSS Program Evaluation Staff (Arrida Johnson and Erma Thornton) on August 1, 2013, DSS gave some hands on assistance to Van-Go's office manager. Based on continued needs, the DSS Medicaid Transportation Supervisor was asked to spend additional time assisting Van-Go on August 2, 2013. She did; I think she stayed there all day, and that was very helpful, I believe. As of today (August 5th), the DSS Medicaid Transportation Coordinator and Supervisor determined a reduction of trips for the next two business

days (only, for now – we send trips two days out always). They made a decision today to reduce the trips for the next two days in order to allow Van-Go's Office Manager more time to prepare routes in a manner that will result in the progress currently needed. Therefore, the Secondary Provider (Enroute Transportation) has been engaged for a portion of the trips for August 6th and 7th. DSS staff intend to continue providing start-up/readiness assistance as needed and look forward to the continual development of Van-Go's business operations. I believe you've got some contracts before you – I believe three. Sampson Area Transportation was one, the reason for that being that Sampson Area Transportation approached us in July with a request to continue throughout the 2013-14 fiscal year providing services to the few dialysis clients that they were currently serving. Of course we took this into consideration as their rate was the lowest at \$1.24 per mile. After initial consultation, a draft contract for SAT was prepared and routed for consideration. As of Friday, August 2, 2013, it was discovered that the County would need to increase the liability insurance coverage to the \$1.5 million coverage that's needed for NEMT services. We understand the current insurance policy is due to be renewed as of later this month, so we are pulling the contract request for Sampson Area Transportation from consideration tonight. We may bring it up later, but that will be at the direction of the County Manager. You should have the other two contracts – the primary and the secondary provider contracts – as drafted per your decision at the last meeting. These are state contract templates. Hurmean Beach is here if there are questions; she prepares these for our office.

Chairman Strickland asked for the record if all the requirements had been met by the primary and secondary provider, and Ms. Bradshaw stated yes, the requirements that are needed to be met before referrals can be routed.

Commissioner Parker asked about the contract language. He stated that he believed the last time Commissioner Kirby made a motion with stipulations, and he did not see that anywhere on the contract. He stated, I understand they are primary, but we made stipulations also. Mr. Causey noted that it was in the title. Commissioner Parker stated that the wording was supposed to be that Van-Go received all of the referrals and when they are not able to perform their duties then Enroute would step in and do that. He asked at what point is Enroute getting referrals now. Ms. Bradshaw stated that they were getting them whenever the primary provider is deemed as not able to provide the services, any number of trips, one, two or more. Commissioner Parker asked since August 1, how many Enroute had received, and Ms. Bradshaw answered that they had received none. Commissioner Parker stated that he understood Sampson Area Transportation already did trips with dialysis, and Ms. Bradshaw stated that they had been doing them starting July 1 because DSS needed someone to make the trips while the Board was considering contracts; they had the capacity to do a few of the dialysis trips to add them into the routes their vans already made. She stated that as of tomorrow they would not be doing those because the insurance requirements are not met, and until those insurance requirements are met, they could not say they meet the

contract requirements to receive referrals. Commissioner Parker stated that he had read in the contract where the federal funds for the secondary contract would be made at \$258,300 and Sampson Area Transportation Service would be \$40,920 and asked what that meant. Ms. Bradshaw expected that this meant SAT would receive an estimated amount of business, and Finance Officer David Clack explained that this was a maximum amount assigned to the contract so it could be audited and signed, not a guarantee of actual business. He reiterated that based on the Medicaid regulations the rides would go to the lowest cost per mile provider based upon their regulations as long as the provider has capacity and meets all of the other requirements. He stated that all the contracts have caps in them to allow the County to pre-audit the contacts; it was not meant as a guarantee of anybody getting that amount of business; we know we would not exceed that amount of business without coming back to the Board if for any reason a provider would need to provide more business than the amount allows. Commissioner Parker noted that there was now more than one contract, and the only one they were supposed to be concerned with was with Van-Go because they are the ones operating now. Mr. Clack stated that we have contracts so that if for any reason a provider cannot fulfill their requirements, we can call another provider; we have to have a contract in order to call a provider. Commissioner Parker stated those stipulations should be in the contract, and Mr. Clack explained that they already exist in Medicaid regulations.

Commissioner Kirby stated that he had contemplated that Van-Go would have the primary contract and not just in words; they would have the referrals because they were lower. He stated that he understood that to the extent that they were not able to provide their services, then the secondary contract would go to Enroute. He stated that he did not anticipate there being any cap on Enroute's amount, because if Van-Go is not able to go, then Enroute should be able to take over altogether; that was his idea of primary and secondary. Mr. Clack explained that the County had to have a cap on each contract. He explained that the majority share of the business was allocated to Van-Go because as primary it was assumed that they would be providing a majority of the rides anyway; the amounts were split arbitrarily, but the County could not have contracts for the \$800,000 without increasing the budget. Commissioner Kirby stated that his motion had taken into consideration that if Van-Go actually operated and they were the lowest, the only way that the Enroute contract would be operable would be if Van-Go couldn't do it. Ms. Bradshaw stated that his was the case, and the action taken by the Board was in the record and on file and stands and controls that. She stated that the state contract template could not be changed but so much; they had stretched it by putting primary, secondary and specialty on those. She voiced concerns about the state auditor coming in and questioning what they had done to the state contract because they are an agent of the state at DSS and contracts must be prepared per state guidance by every DSS in the state. She stated that minor tweaks could be made to certain components, but titling things and changing things is a stretch. She stated that they had consulted with the County Manager, and understanding the Board's action on record and taken together

with two contracts, one that says primary for Van-Go and one that says secondary for Enroute would be sufficient. She stated that DSS would never operate the primary and secondary contracts separate and apart from the Board's direction, per the Board's actions and stipulations at the last meeting. She added that things were going well, tomorrow would be the only time they have had to engage a secondary provider and it will only be for a very temporary time. Commissioner Kirby stated that this put them in a weird position because they were hoping to put Enroute in a position that if they need to take over period and not have a cap at all. Mr. Clack explained that it would have to come back to the Board if that happened to increase their contract. Mr. Causey noted that likewise, if Van-Go were to matriculate and get all the business, staff would also have to come back and take away from the Enroute contract and add back to the Van-Go contract to ensure they are getting business if they are the lowest cost provider. Commissioner Kirby stated, so what we voted on is like a guiding regulation and you're operating under the mandate with these contracts here and the wording primary and secondary is being used in the manner in which the Board voted. He stated that in his vote, he took primary and secondary to mean what the dictionary says, and he went back to his motion, and this defines it: "if the primary is operating, then it makes the secondary inoperable" because the idea is to give the business to the primary one. Ms. Bradshaw stated that she understood the mandate for them was to give the business to the lowest expensive means at any given time. Commissioner Kirby noted that Enroute's contract was more than Van-Go was charging. Commissioner Kirby noted that when you looked at the contracts, the only difference were the words primary and secondary and the cap, everything else was exactly the same. Ms. Bradshaw noted that contained in the contract was the Medicaid manual which obligated them to the lowest rate; that plus the Board's mandate at the last meeting well covers them with sending the trips only to Van-Go first, then to Enroute only what Van-Go cannot do.

Commissioner Parker that he is confused when he sees the amount that each one of the providers will get. He noted that he sees almost \$300,000, the part that was supposed to be savings. Ms. Bradshaw cautioned that they should not get caught up in the estimated amounts, even Mr. Kirby had pointed to some contract issues in the past where DSS had not come back and amended contracts when services increased with service demands. She reiterated the amounts for the multiple contracts were for auditing purposes and not to exceed the amount budgeted. It was agreed that it was confusing and looked as if there was a guaranteed amount when there was not. Ms. Bradshaw noted that it was the same with the attorney contracts with DSS (that were also included in the agenda). Commissioner Kirby noted that concerns are often voiced that when amounts are allocated and not spent, it is never sent back; they try to spend it all. Commissioner Kirby stated that he understood now, the bottom line was that DSS used the state template.

Commissioner Strickland moved that the contracts (primary and secondary) be approved as presented. Commissioner Kirby seconded the motion, and it passed unanimously. (Copies filed in Inc. Minute Book _____, Page _____.)

Public Hearing - Naming of Private Roads The Chairman opened the public hearing and called upon Assistant County Manager Susan Holder who reviewed the recommendations of the Road Naming Committee. There were no other comments, and the hearing was closed. Upon a motion made by Commissioner Kirby and seconded Commissioner Parker, the Board voted unanimously to name the private roads as follows:

PVT 1120 2574	Wetland Drive
PVT 1121 2488	Kerr Complex Lane

Scheduling of Second Monthly Meetings Regarding Budget Issues County Manager Ed Causey noted that during the Board's budget deliberations, they were unanimous in their desire to continue its in-depth, strategic budget planning to ensure that the County is poised to meet the fiscal challenges of next year and beyond. He explained that the staff wanted the topics of the meetings to be those of the Board's choosing (selected in advance of each meeting), but had developed a proposed listing of topics and a schedule of dates on the third Tuesday of each month as a suggestion. Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to adopt the proposed schedule of meetings (attached). Commissioner Strickland suggested that all the Department Heads be requested to attend the first budget work session so that the Board could explain the process. Commissioner Kirby suggested that members of the community interested in the various topics be invited also.

Appointment - Transportation Advisory Board Upon a motion made by Commissioner McLamb and seconded by Commissioner Kirby, the Board voted unanimously to appoint Youlanda Hoxie to the Transportation Advisory Board.

Juvenile Crime Prevention Council (JCPC) Upon a motion made by Commissioner McLamb and seconded by Commissioner Parker, the Board voted unanimously to appoint the following members to the JCPC Board:

Terrace Miller, representing City Schools	term June 2013 - June 2014
Rev. Roger A. White, representing faith community	term June 2013 - June 2014
Darold Cox, representing general public term	June 2013 - June 2014
Billy Frank Jackson, representing general public term	June 2013 - June 2014

Social Services Board This item was tabled.

Sampson Community College Board of Trustees Upon a motion made by Commissioner McLamb and seconded by Commissioner Parker, the Board voted 3-2 (with Commissioners Lockamy and Strickland voting nay) to appoint Larinda Haight to replace Chris Fann on the SCC Board of Trustees. Commissioner Strickland voiced his concern with not following the Board's tradition of reappointing those committee members who were eligible for reappointment.

Sampson County Convention and Visitors Bureau Upon a motion made by Commissioner McLamb and seconded by Commissioner Kirby, the Board voted unanimously to reappoint Sherri Smith and Deborah Hall to the Sampson County CVB. Upon a motion made by Commissioner McLamb and seconded by Commissioner Kirby, the Board voted unanimously to appoint Aaron Jackson to replace David King (who did not wish to be reappointed). Upon a motion by Commissioner McLamb and seconded by Commissioner Parker, the Board voted unanimously to appoint Ray Jordan as Chairman of the CVB.

Adult Care Home Community Advisory Committee Upon a motion by Commissioner McLamb and seconded by Commissioner Parker, the Board voted to appoint Allison Morrissey to the Adult Care Home CAC.

Jury Commission This item was tabled.

Workforce Development Board Upon a motion made by Commissioner McLamb and seconded by Commissioner Parker, the Board voted unanimously to reappoint Alonza Royal to the Workforce Development Board.

Item No. 5: Consent Agenda

Commissioner Kirby requested that item d (renewal of solid waste container sites leases for Spivey's Corner, Ingold, Harrells and Mt. Gilead container sites) be tabled, requesting that the lessees be asked if they would reduce their lease payments. Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to approve the Consent Agenda, excluding item d as follows:

- a. Approved the execution of Funding Agreement for Urgent Repair Program grant funding from the North Carolina Housing Finance Agency (Copy filed Inc. Minute Book _____, Page _____.)
- b. Approved the Urgent Repair Program Assistance Policy for 2013 Funding Cycle (Copy filed in Inc. Book _____, Page _____.)
- c. Authorized the surplus and transfer of Ford E350 Passenger Van from Sampson County Sheriff's Office to Duplin County Sheriff's Office

- d. ~~Approve renewal of solid waste container sites leases for Spivey's Corner, Ingold, Harrells and Mt. Gilead container sites~~-This item was tabled.
- e. Approved the Contract for Planning Services between Sampson County and the City of Clinton (Copy filed in Inc. Minute Book ____, Page ____.)
- f. Approved DSS Attorney Contracts with Warrick and Bradshaw, P.A. (Primary Contract, contract #13) and Howard and Bradshaw, PLLC (Secondary Contract, contract #14) for fiscal year 2013-2014 (Copies filed in Inc. Minute Book ____, Page ____.)
- g. Approve disabled veterans exclusion applications from Sadie S. Lee and Willie D. Barksdale
- h. Approved the following tax refunds:

# 5719	Charles Duncan	\$ 640.04
# 5770	Leon Eldridge Norris	\$ 198.92
# 5767	Brent Woodard Parrish	\$ 112.63
# 5776	Bobby George Matthis	\$ 159.03

- i. Approved the following budget amendments:

<u>EXPENDITURE</u>		<u>Parks and Recreation</u>			
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>	
11761200	512100	Salaries	20,172.00		
11761200	518200	Retirement	1,465.00		
11761200	518901	401K	524.00		
11761200	512600	Part time Salaries		22,561.00	
11761200	518120	Medicare FICA		26.00	
11761200	518100	FICA		114.00	

<u>EXPENDITURE</u>		<u>Aging</u>			
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>	
02558800	526200	Nutrition - Dept Supplies	300.00		

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035880	408401	Nutrition - Donations	300.00	

<u>EXPENDITURE</u>		<u>Schools Capital Outlay</u>			
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>	
11659140	555030	Capital Outlay Category 1	606,900.00		

11659140	555031	Capital Outlay Category 2	15,000.00	
11659140	555032	Capital Outlay Category 3	39,000.00	
11659140	550000	Unallocated Capital Outlay		660,900.00

Approved the Sampson County Schools Capital Outlay budget amendment as presented.

County Manager Reports

County Manager Ed Causey reported that there had been challenges with the County email system, which is being addressed. He reminded the Board of the upcoming County Commissioners Conference. He noted that two of the commissioners would need to complete ethics training by the end of November.

Public Comments

There were no public comments offered.

Closed Session

Upon a motion made by Commissioner McLamb and seconded by Commissioner Kirby, the Board voted unanimously to go into Closed Session pursuant to GS 143-318.11(a)(4) to consider matters related to the location of two industries. In Closed Session Economic Developer John Swope provided an update on the Chemtex project and the Exit 355 project. (Minutes maintained separately.) The Board returned to the Auditorium and exited Closed Session by unanimous vote, upon a motion by Commissioner Strickland and second by Commissioner Kirby.

Adjournment

Upon a motion made by Commissioner Strickland and seconded by Commissioner Parker, the Board voted unanimously to adjourn.

Billy C. Lockamy, Chairman

Susan J. Holder, Clerk to the Board

The Sampson County Board of Commissioners convened for a special meeting at 5:00 p.m. on Friday, August 9, 2013 in the Conference Room of the County Administration Building, 406 County Complex Road in Clinton, North Carolina. Members present: Chairman Billy Lockamy, Vice Chairman Jarvis McLamb, and Commissioners Albert D. Kirby, Jr., Harry Parker, and Jefferson Strickland.

The Chairman convened the meeting.

Item 1: Consideration of Amendment to Meeting Schedule

Chairman Lockamy explained that he had mistakenly thought that the Board's schedule allowed that when a holiday fell on the regularly scheduled meeting that the meeting would be scheduled for the following Monday. He stated that he had now realized that the schedule actually moved the meeting to the following day, and that he had made plans six months ago to be out of town on that week. He noted that he had discussed this with staff who had advised him of his options regarding any change in the adopted meeting schedule. He noted that he had discussed this also with Vice Chairman McLamb, since the Vice Chairman would typically conduct the meeting in his absence, and they had determined that it would help during Mr. McLamb's continuing recovery not to have to preside over a meeting. Therefore, he asked that the Board consider moving the September 3, 2013 meeting to Monday, September 9, 2013. Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to move the meeting to September 9, 2013.

Adjournment

Upon a motion made by Commissioner McLamb and seconded by Commissioner Strickland, the Board voted unanimously to adjourn.

Billy C. Lockamy, Chairman

Susan J. Holder, Clerk to the Board

The Sampson County Board of Commissioners convened for their regular meeting at 7:00 p.m. on Monday, October 7, 2013 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Billy Lockamy, Vice Chairman Jarvis McLamb and Commissioners Albert D. Kirby, Jr., Harry Parker, and Jefferson Strickland.

The Chairman convened the meeting and called upon Commissioner Strickland for the invocation. Commissioner Kirby then led the Pledge Allegiance.

Boy Scout Seth Partington of Troop 40 was recognized as in attendance.

Approval of Agenda

Upon a motion made by Commissioner McLamb and seconded by Commissioner Parker, the Board voted unanimously to approve the agenda as presented.

Item 1: Roads

Monthly Report - NCDOT Keith Eason, NCDOT Assistant District Engineer, was present to answer questions and concerns of the Board and citizens in attendance. Mr. Eason reported that secondary road paving projects were complete except for Keith Road, on which construction should start before winter, with paving to be completed next year. He reported on the success of the Big Sweep event, noting that 8.6 miles of roads were cleaned with crews and inmates and 845 bags of litter were collected. Commissioner Strickland asked if there were any chance of improved funding for secondary road projects, and Mr. Eason stated that funding formulas had been changed which reduced funding over the past years, so he did not anticipate additional monies available. Commissioner Kirby asked about the bid process for the Highway 24 project, and District Engineer Len Reynolds, also present, reported that bids were opened during the past month for sections C and D, but with a contractor pulling his bid, the Section D portion will be rebid, which should not delay the project more than a couple months. He added that there were still unresolved concerns regarding the signal lights on the Section D project, and the design unit was reviewing the plans for potential changes. Commissioner Kirby if the project funding were stable and how much of the bidding was done. Mr. Reynolds stated that about three quarters of the project bidding was complete. Commissioner Kirby asked if the issues with regard to the entrance at Waste Industries had been resolved, and Mr. Reynolds replied that modifications to the design had been made which resolved the issues.

Mr. Reynolds spoke regarding the request of the Friends of the Sampson County Waterways and the Clinton-Sampson Chamber (included on the agenda as Board Information) to locate a wildlife access boat ramp on the Great Coharie as part of the Highway 24 project. He stated that he was doing research to see if it could be added and expected to have a report within 30-60 days. He did note that there potential concerns regarding wetlands and the volume of traffic. Commissioner Strickland asked if the organization had suggested alternate sites, and Mr. Reynolds stated that he had ridden the route and there were a number of unofficial boat ramp sites in the Garland area and one official site. The Board will delay action on the FSCW request until the report from NCDOT.

Request for Addition of Roads in Mill Ridge Subdivision (Mill Ridge Court, Waterwheel Lane and Race Court) to State Secondary Roads System Mr. Eason explained the roads of Mill Ridge Subdivision (Mill Ridge Court, Waterwheel Lane and Race Court) met the standards for inclusion in the state system, and a resolution from the Board was required for the Department to proceed to accept the road. Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to adopt a resolution requesting the addition of Mill Ridge Court, Waterwheel Lane and Race Court to the State secondary roads system. (Copy filed in Inc. Minute Book _____, Page _____.)

Item 2: Planning and Zoning Items

RZ-9-13-1 Chairman Lockamy opened the public hearing and called upon Planning Director Mary Rose. Ms. Rose reviewed the request to rezone approximately 1.38 acres located at 4590 Hobbton Highway from RA-Residential Agriculture to C-Commercial. She reported that the property had been used for a number of years for commercial purposes, and the need for rezoning was brought to the Planning Department's attention because the applicant would like to add an additional structure to be used for commercial purposes. She explained that the applicant was only requesting rezoning on the portion of the property needed for the structure. She reported that there was no one present at the Planning Board meeting in opposition to the request. There were no further comments from the public, and the hearing was closed. Upon a motion made by Commissioner Kirby and seconded by Commissioner Lockamy, the Board voted unanimously to approve rezoning request RZ-9-13-1 accepting the presented findings of fact and making the following zoning consistency statement: *Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendation of the ordinance amendment RZ-9-13-1 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged.*

RZ-9-13-2 Chairman Lockamy opened the public hearing and called upon Planning Director Mary Rose. Ms. Rose reviewed the request to rezone approximately .46 acres located at 424 Cedar Lake Lane from RA-Residential Agriculture to R-Residential. She stated that the Planning Board had found the request consistent with the Land Use Plan and had unanimously recommended approval of the request. She explained that when the County was originally zoned, the entire Cedar Lakes subdivision was zoned RA, and would have been recommended for Residential zoning as the subdivision is primarily site built homes; it was an oversight. She explained that the applicants have a home in the subdivision that does not currently meet the setback requirements for RA or R; however the R front setback requirement is slightly reduced. If the rezoning is approved, she explained, the applicant can come back to the Planning Board and request a variance to make an addition to their home that would meet the front, back and side setback requirements. She noted that she had talked with the Cedar Lakes Homeowners Association, and they are very likely going to come back after their next annual meeting and request that the entire subdivision be rezoned. There were no comments from the public, and the hearing was closed. Upon a motion made by Commissioner Strickland and seconded by Commissioner Parker, the Board voted unanimously to approve rezoning request RZ-9-13-2 accepting the presented findings of fact and making the following zoning consistency statement: *Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendation of the ordinance amendment RZ-9-13-2 is consistent with the goals and objectives of the Sampson County Land Use Plan for residential growth due to the fact this area is located within a portion of the County designated as a Residential Growth Area in Section 2 of the Sampson County Land Use Plan (Future Land Use Map). This section further identifies appropriate uses for this area would include primarily residential development.*

RZ-9-13-3 Chairman Lockamy opened the public hearing and called upon Planning Director Mary Rose. Ms. Rose reviewed the request to rezone approximately 31.26 acres located along Autry Highway and Boren Brick Road from RA-Residential Agriculture to I-Industrial. She called the Board's attention to the findings of fact and reported that the Planning Board had found the request consistent with the Land Use Plan and had unanimously recommended approval of the request. She noted that the property across the highway, Boren Brick, was already zoned Industrial. Commissioner Kirby asked if this property were grandfathered in, and Ms. Rose stated that it was originally zoned Industrial in 2004. The floor was opened for comments and the following were received:

Ben Warrick, Attorney (representing applicant Barnhill Construction): Barnhill Construction was started in 1949 by Robert E. Barnhill, Sr. with surplus army equipment. He started building fishponds in and around the Tarboro area. Despite the fact that it is now run primarily by a grandchild, Rob Barnhill, and in the top 400 construction companies in America, it still has small town roots; it has stayed in

Tarboro. They have done some tremendous projects. If you've been to Raleigh and have seen the new Courthouse; it cost upwards of \$100 million and Barnhill was a co-contractor in that. They've done little jobs and big jobs. Their motto is when we do it, we're going to do it right, and we're going to do what's right. Barnhill has been working in this county for years. They own property in this county, and we think that the area that they have chosen to place what will be an asphalt plant for the 24 widening is the ideal place. We have three or four people to speak briefly to that.

John Swope, Economic Director: I want to speak in support of developing industry on the Highway 24 corridor. With the improvements which are going to be made, this is going to be a great connection for industry in and around Sampson County to get to I-95, to the Fayetteville area or the west. This also provides an opportunity for Sampson County to look for, our Industrial Commission to seek, industrial sites along 24. Along 24 you would mostly have Sampson County water. On portions you would have Piedmont Natural Gas line service. Sewer service from the Town of Roseboro would be available depending upon the size of the project and the distance of sewer and depending upon the jobs. With Boren Brick there, this offers the opportunity for an industrial project right there with the utilities needed, industrial zoning across the road. Our office will be seeking other industrial sites along Highway 24 with the opportunity of taking advantage of that highway corridor. So, I want to lend support to the development of the area in and around Boren Brick and to tell you we are looking as much as we can to develop the NC 24 corridor as much as we can as a new asset for Sampson County.

Mike Smith, Barnhill: I have been with Barnhill about 23 years; I look after the seven asphalt plants in this division, scattered from Kenansville to Rockingham to Lumberton. We take pride in what we do, and we keep our place as neat as possible. We go by all the guidelines we have to follow, which is a whole bunch.

Roland Hall: I want to thank the Board for this opportunity to make some comments on the request to rezone part of the land on the north side of Hanson Brick to Industrial in order for Barnhill Contracting to build an asphalt plant. Your approval of this rezoning request is in keeping with the comprehensive County Land Use Plan, which includes designating more industrial and manufacturing operations along the NC 24 corridor. I want to also commend the Planning and Zoning Board for making a strong and transparent effort to ensure all input associated with this rezoning request was reviewed and given due consideration. An example of this was the amendment that Barnhill Contracting made in consideration of concerns about not having enough buffer. They redid the footprint for the plant and reduced the size of the plant itself given about 15 more acres that did not have to be rezoned. Barnhill Contracting needs to build this plant in order to supply the asphalt that will be needed to pave NC 24 and also to provide asphalt to other customers in the region. The company needs to build the plant at this site, as already stated, because of its strategic location and accessibility

to an adequate supply of natural gas. I've been a member of the Roseboro Town Council for the past 21 years. During the past 21 years, we and local business leaders have worked for and encouraged more economic development and community development for the Town and western Sampson County. There has been very little industrial expansion in this area of the county for the past thirty years. For those who are familiar with Roseboro, let me just list a few of the losses. We have witnessed the closing of the Roseboro Cotton Mill, Dodger Apparel Sewing Plant, Denning Plywood Plant, Blue Diamond Plastic Pipe, Tart & West Drug Store, Butler Furniture, Spell Furniture, Caison's Clothing Store and two new car dealerships, Roseboro Ford and Owens Chevrolet, and several other small businesses along Main Street and other locations around town. The loss of 400+ jobs during this period of time has been very difficult for us. Currently most new and expanding industrial operations are being located in and around the City of Clinton. I encourage you to uphold the unanimous recommendation that was made from the Planning Board by approving this request. Sampson County needs the investment and the jobs that are associated with this new plant. Roseboro and western Sampson County needs the increased business activity. Since the company operates under a set of core values that include integrity and honesty and commitment to quality, and since there has been no evidence to the contrary, I feel that Barnhill Contracting will be a good corporate partner.

Gordon Rose, Call Sign Engineers: I have been hired by Barnhill to assist them in siting this plant. What I have before you is the presentation that was made to the zoning commission last month, and is our amended request. My outline: I will talk about the request that has been amended; how the site is in compliance with the Sampson County Land Use Plan; that the site has a proximity to major utilities, which is a key reason for selecting the site; and how the plant will meet environmental standards. [See attached copy of presentation.] The site consists of about 46.25 acres. This was our original request for rezoning. However, we heard the concerns expressed by neighbors and by the board during our first presentation; therefore we have amended our request to try to address those concerns. The entire tract is not requested for rezoning. We've reduced it from 46 acres, down to 31.3 acres. The other two tracts will remain as Residential Agricultural. We also reviewed the Sampson County Land Use Plan, particularly on the parts regarding economic development, which states as part of its implementation strategies, to identify non-residential development, office, commercial and industrial, based on access and proximity to major thoroughfares, railroad corridors and to public sewer. Under the land use categories, it identifies an industrial growth corridor was designated along NC 24 highway. This two-lane highway corridor is to be improved to a multi-lane facility, which as you are aware of is underway now. It is prime for industrial growth due to the proximity of public water, sewer and natural gas. [Showing slide] This is an approximation of the natural gas lines owned by Piedmont Natural Gas. You can see that there are very few areas along the NC 24 corridor where natural gas is available. It is available at the Hanson Brick plant right across the street from this site, which again was one of the primary reasons for this site being selected.

There's also a major water line along NC 24 that will be used as well. There were some comments expressed at one of the first planning and zoning commission meetings regarding the possible damage to crops. [Showing a slide of a Lumberton asphalt plant.] This is a harvested cornfield adjacent to the asphalt plant. [Showing another slide of a separate Lumberton plant.] This is a separate plant in Lumberton with a soybean field right adjacent to the plant. There's no damage to the crops there. In fact, the Carolina Asphalt Pavement Association has provided some fact information. All plants must obtain a permit, an air quality permit from the North Carolina Division of Air Quality. All new, modified or relocated asphalt plants must comply with the State's air regulations as well as governing odor and fugitive dust from haul roads and storage areas. If a permit is granted, the facility will conduct ongoing, onsite testing to demonstrate compliance with air quality standards. This site obviously can have issues with dust from time to time. Barnhill will take a water truck, as you see at this particular asphalt plant, and water down the area to keep dust down. Asphalt plants generally do not create any industrial waste water. However, the plant will be required to obtain a storm water pollution prevention plan as part of the permitting process. There was also an emissions study done some years ago, and in that study they found that a single asphalt plant gives off in one year about the same amount of volatile organic compounds (VOCs) as two residential fireplaces, or about the same as an average commercial bakery does in two days. This information provided by DENR states that the North Carolina regulations for air toxics are more stringent than those required by the US EPA and by many states. To obtain an air permit in North Carolina, asphalt plants must demonstrate that they can meet rules for controlling particulates, or dust, sulfur dioxide, nitrogen oxides, and air toxics. This includes computer modeling of those toxics emissions from a plant stack as well as from the storage and loading areas. They must show that they can meet air quality guidelines at the property lines, meaning residents should not be exposed to unhealthy levels of air pollutants even if they live next door. These guidelines, these standards which must be met, assume that residents would be exposed to air emissions 24 hours a day, 365 days a year, over a 70-year period. That's the standard which must be met by these asphalt plants. There are a number of permits which must be obtained for an asphalt plant - air quality from NC DENR, erosion and sedimentation control permits from land quality, storm water pollution control permit, driveway permits from DOT, and plant certifications from DOT. So we believe that we have made a complete application, that we are in compliance with the Sampson County Land Use Plan; we're in a location that is in proximity to natural gas and other major utilities, and that we will meet requirement of current North Carolina regulations to protect adjoining properties.

Commissioner Kirby asked with respect to the environmental issues, what would be the chemical composition of the emitted particulates. Mr. Rose stated that while he could not speak to exactly what the particulates were, he could go back and speak to what is being tested from his presentation.

Skip Partington, Vice President Barnhill: Department of Air Quality with DENR would come and part of our plant would have the “bag house” which filters out a lot of the contaminants, dust, small particulates. It goes to the bag house and is then released as steam. There is no smoke that comes out of the asphalt plant; nothing is being burnt. They come in before we get started with the plant. They stick a probe in and measure emissions, and we have to meet a certain standard.

Commissioner Strickland asked approximately how many people would be employed.

Skip Partington: Eighty to ninety people on the Highway 24 project, being employed to widen the existing roadway.

Chairman Lockmay asked if the plant in Faison would be closed.

Skip Partington: Actually we will be moving the Faison plant from Faison to this site.

Commissioner Kirby asked if the eighty employees would be new.

Skip Partington: From existing and new.

Commissioner Strickland asked what would be the expected life of the plant at our location.

Skip Partington: We have no plans to move it. We feel like this area is up and coming and hopefully the strategic location of this plant is going to allow us to access Fayetteville from this side and also hopefully when 24 gets widened giving us strategic location to do that. Plus serve Clinton and Roseboro and all the adjacent communities.

Wayne Butler: I live at 369 Boren Brick Road. Thank you for allowing me to come and speak. I've lived in this section all my life. I know all of us here are for progress; we are not against progress. That piece of land they want to put that asphalt plant on is as fine a piece of farmland as you could ever step your feet on. If it was land that was sandy and you couldn't grow anything on it. It's nice land. I know we've got to build a road, and I know these gentlemen. I know that the place where you want it is where you want it. Runion's is right across the road. It's been closed down. Land back there to my knowledge is no good. You can't plant anything on it. It's not a quarter of a mile. It's just across the road. I don't see why some kind of arrangement couldn't be made where they could build the asphalt plant over there. They would be on 24. They would be back there. It wouldn't be an eyesore. There's houses around where we're going to be living. It's doing to downgrade; it's going to affect the value of the housing. Someone goes there and you want to sell your house, and they see an asphalt plant. They have permits for what they want to do. The reason they have permits is, I assume, because there's

going to be dust. There's going to be all these things. I'm sure, Mr. Barnhill, that you will be doing everything you can to run a clean company, but in some of the sites that I have seen from pictures, when they left they were not anything I would want to build a house beside. I guess one of my main concerns is how long the life of it will be. In the case that it is shut down, are they just going to leave it? Are they going to clean it up? That's some of the main concerns about the residents around this area and the farmers. If it is shut down, are they going to clean it up and make it back the way it was? Yes, I do object to them coming there. I'm not against progress. I do not want to see an asphalt plant put there. In the case that they have to move somewhere else in the future, would they be willing to clean that site up? Take all that metal out and make it look presentable. Would that be too much to ask? Not to just leave it. I know that things are going to be done, and the road is coming through, but an ant builds a hill little by little, and we're losing our land little by little. If you put an asphalt plant there, there will never nothing else grow. We've got to think about our grandchildren, and there's two other sites that they already have asphalt plants at right now that I assume could be used. Right across the road is Runion's, and they're closed down. Maybe they don't to use that. Maybe they've already got their plans made. But why not use a piece of land that's not farmland. That land at Runion's has had trash hauled in there. You can't farm that land. Use that land for something that you want to use it for, and let this land stay farmland.

Gloria Gray: I live at 2227 Pleasant Union Road. My concerns are the same as my brother's - the pollution, will we be left, if they do move, with an unsightly place, not cleaned up.

James Gray: I live at 2226 Pleasant Union Road. I am sure these guys mean everything. I know Mr. Smith; I coach his son in baseball. My concern is I'll be there for the next 35 years, I hope. What's going to happen when these guys leave? They're great neighbors, but who's the next neighbors. Who am I going to have to deal with in the next 20 years? That's scary to me. I'm just getting started. I just got married. My kids are going to be living there too. I've lived there all my life, and it's a great place to live. I played baseball and basketball in those yards. That corner's a very a sacred place to me. We don't have a contingent here like we had the other night. There were 10 or 12 people that spoke at the zoning committee, but they're not here tonight. But, I can't leave and not say something. I worry about the zoning. As mentioned earlier, can we not put conditions on it? I don't know if that's a term, conditional zoning. We they come in, and when they leave it goes back to residential zoning. Is that a possibility? Thank you for letting me speak. If it goes through, we'll be right down the road. We'll keep our eye on it and make sure they're doing what they need to do.

There being no further public comments, the hearing was closed Commissioner Kirby stated that what Mr. Butler and the Grays had said was the crux of the issue and creates a dilemma for the commissioners. He stated Sampson County had been pretty

much an agrarian county; however they could not ignore other types of industry. Farming is not supporting our tax base, he added, in a way that would prevent tax increases. Other forms of income and jobs were needed. To sustain the services that we have, we end up having to raise taxes without aggressively pursuing industry and jobs. Commissioner Strickland stated that he had been pro-business, and he could not be inconsistent in his thinking. However, he noted that if the company did not live up to their promises, he would be their worst enemy. Upon a motion made by Commissioner Lockamy and seconded by Commissioner Kirby, the Board voted unanimously approve rezoning request RZ-9-13-3 accepting the presented findings of fact and making the following consistency statement: *Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendation of the ordinance amendment RZ-9-13-3 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged.*

TA-9-13-1 The Chairman opened the public hearing and called upon Planning Director Mary Rose who explained the request to amend the Sampson County Zoning Ordinance by adding Section 3.4 to address Conditional Zoning Districts. She informed the Board that it had been unanimously recommended by the Planning Board after several months of consideration. She explained that conditional zoning districts were used by about 40% of counties in North Carolina. As an example, she explained that conditional zoning would enable applicants to petition to conditionally zone a piece of property that was located in an area that was primarily residential agricultural with no commercial zoning for miles to locate a counseling office, a CPA, etc. The request would be made site specific, with a presented site plan to the Planning Board. Unlike other special use permitting, these requests would come before the County Commissioners for final approval. The applicant and the commissioners must agree on the conditions, she noted. If the conditional zoning was approved and the business closed, she explained, the rezoning would revert back unless someone came back to the Board with another site specific plan. There were no comments from the floor, and the hearing was closed. Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to approve the request to amend Section 3 of the Sampson County Zoning Ordinance to include section 3.4 regarding Conditional Zoning Districts as follows:

3.4 Conditional Zoning Districts

Purpose

- A. *Conditional Zoning districts are created to correspond to six of the base zoning districts created in Section 3.3. Conditional Zoning (CZ) Districts allow specific uses to be established in accordance with prescribed conditions pertaining to an individual project.*

- B. *The purpose is to provide a voluntary alternative procedure for the rezoning of a property for a specific use. A broad range of uses are permitted in the base district. However, there are instances where a base zoning district designation is clearly inappropriate for a property, but a specific use or uses permitted under this district and subject to development requirements would be consistent with the spirit and intent of this Ordinance. Conditional Zoning districts, herein established, are intended to accommodate such situations. This voluntary procedure is intended for firm development proposals, and is neither intended nor suited for securing early zoning for tentative uses which may not be undertaken for a long period of time.*
- C. *The six Conditional Zoning Districts are as follows.*
- CZ RA Conditional Zoning Residential/Agricultural District
 - CZ R Conditional Zoning Residential District
 - CZ MRD Conditional Zoning Mixed Residential District
 - CZ I Conditional Zoning Industrial District
 - CZ CON Conditional Zoning Conservation District
 - CZ C Conditional Zoning Commercial District

Applicability

- A. *Property may be placed in a Conditional Zoning District only in response to a petition by the owners of all the property to be included.*
- B. *Specific conditions applicable to these districts may be proposed by the petitioner or the County or its agencies, but only those conditions mutually approved by the County and the petitioner may be incorporated into the requirements of the district. Conditions and site-specific standards imposed in a Conditional Zoning District shall be limited to those that address the conformance of the development and use of the site to the County's ordinances and to any officially adopted comprehensive or other plan and those that address the impacts reasonably expected to be generated by the development or use of the site.*
- C. *Conditional Zoning Districts allow specific standards for a particular use after review and comment from the public. A petition to rezone a property to a Conditional Zoning District shall be accompanied by a site specific plan.*
- D. *Within a CZ district, only those uses authorized as either permitted or conditional uses in the base zoning district with which the CZ district corresponds shall be permitted, and all other requirements of the corresponding district shall be met as minimum standards.*
- E. *In approving a CZ district, the County Commissioners may impose such additional reasonable and appropriate safeguards upon such permit as it may deem necessary in order that the purpose and intent of this Ordinance are served, public welfare secured, and substantial justice done.*
- F. *If for any reason any condition imposed pursuant to these regulations is found to be illegal or invalid or if the applicant should fail to accept any condition, it is the intent of this Ordinance that the authorization of such CZ district shall be null and void and of no effect, and that proceedings shall be instituted to rezone the property to its previous zoning classification.*
- G. *Conditional Zoning districts shall be approved through the map amendment approval process outlined in Section 11.*

TA-9-13-2 The Chairman opened the public hearing and called upon Planning Director Mary Rose who explained that the text amendment was in relation to the previously approved text amendment and addressed applications for conditional

zoning district map amendments. There were no comments from the floor, and the hearing was closed. Upon a motion made by Commissioner Kirby and seconded by Commissioner Strickland, the Board voted unanimously to approve the request to amend section 11.2.B of the Sampson County Zoning Ordinance to add the statement: *Applications for conditional zoning district map amendments shall also be accompanied by a site specific plan and a written list and/or statement of any proposed restrictions or conditions on the use or development of the property.*

Item 3: Reports and Presentations

Recognition of Cooperative Extension Staff for Achievement Awards The Board recognized Leitha Lee for receiving the Extension Teamwork Award and the Community Partnership Award from the North Carolina Association of Extension Program Assistants, Associates, and Technicians. Della King was recognized as a recipient of the Achievement Award from the North Carolina Association of County Agricultural Agents and the National Association of County Agricultural Agents for excellent performance of agent with less than 10 years of service. James Hartsfield was recognized as a recipient of the Distinguished Service Award from the North Carolina Association of County Agricultural Agents and the National Association of County Agricultural Agents.

Extension Director Eileen Coite announced that Ms. King had been selected to fill the Field Crops Agent position, effective October 1st.

Item 4: Action Items

Public Hearing - Application for Rural Operating Assistance Program Funding for Sampson Area Transportation Chairman Lockamy declared open the public hearing to receive public comments regarding the County's intent to apply for FY 2014 Rural Operating Assistance Program funding. Todd Daughtry, Director of Sampson Area Transportation, was present to review the proposed uses for the grant funding. The floor was opened for questions or comments, and the following were received:

Ann Knowles: This, of all the programs that we have, is one of the most needed programs. It takes veterans to the VA hospital when they don't have any other way to get there. It takes them to have cataract surgery because they don't have a family member to take them and sit with them. Any funds that you put to this is well deserved. Our senior citizens and our veterans, our children – children travel on this to go to doctor's appointments. Of all the funds that you are asked to fund, this is absolutely one of the best to fund to serve your citizens, my veterans, our seniors.

There being no further comments, the Chairman closed the public hearing. Upon a motion made by Commissioner Strickland and seconded by Commissioner Parker, the

Board voted unanimously to authorize the submission of the grant application for FY 2014 and the execution of all associated documents, including the certification statement. (Copies filed in Inc. Minute Book _____, Page _____.)

Public Hearing - Naming of Private Roads The Chairman opened the public hearing and called upon Assistant County Manager Susan Holder who reviewed the recommendations of the Road Naming Committee. There were no other comments, and the hearing was closed. Upon a motion made by Commissioner McLamb and seconded Commissioner Kirby, the Board voted unanimously to name the private roads as follows:

PVT 1431 1538

Old House Lane

Consideration of Draft Animal Control Ordinance County Manager Ed Causey noted that there had been some confusion regarding the draft ordinance. He clarified that there was no intention that the draft ordinance was a “done deal”, and that staff had proceeded purposefully first discussing the development of a proposed ordinance with the Board in their February planning session, to the work of a committee to develop a draft, which was provided to the Board at their previous meeting as Board information with sections highlighted which may be questionable. The idea was, he noted, to give a general presentation to discuss why and what was proposed and get general input from the Board and then the Board would have of options for proceeding: they could schedule a public hearing or revisit to see if there were modifications by the Board first. The staff’s whole idea, he stated, was to be methodical and deliberate in the process to ensure a full discussion to ensure the best possible ordinance. Health Director Wanda Robinson, who had headed the committee which drafted the ordinance, reviewed the sections of the draft ordinance. Upon a motion made by Commissioner Lockamy and seconded by Commissioner Strickland, the Board voted unanimously to table the ordinance for further discussion at a separate work session (committee and staff, not general public comments), which would then be followed by a duly advertised public hearing. The Clerk to the Board noted that those in attendance could provide their contact information and they would be notified separately of the hearing date.

Amendment to Medicaid Transportation Contract with Enroute Transportation County Attorney Annette Chancy Starling stated that she had reviewed the legal issues related to the consideration of a request from Enroute Transportation to amend their contract to lower their rate. (Copy of her memorandum attached.) She noted that she had discussed the issue with Division of Medicaid Assistance Compliance and had been referred to the Attorney General’s office, which had not yet replied to her request. She suggested that the Board may wish to delay action until the Attorney General’s opinion was returned. Upon a motion made by Commissioner McLamb and seconded by Commissioner Parker, the Board voted unanimously to table action on the request until

they received the AG opinion. Commissioner Kirby suggested that case law be requested, if available.

Consideration of Request for School Roof Funding County Manager Ed Causey recapped that at the Board's recent work session, the City and County Schools had provided, at the County's request, information regarding their capital needs, specifically roof needs. The desire, he added, was to get by two full years without additional known capital needs. He noted that it was staff's idea that there was currently funding available to reduce immediate capital needs and alleviate budget pressure for the next two years, however the Board would have limited flexibility of reserve money available in the future. Commissioner Kirby stated that he had seen the County School's roofs, and there were indeed leaking whereas the City School's roofs were not. He asked if it would create a problem if they approved the County School request and did not grant the City School request, and could the City School's do patch work to get by. Mr. Causey noted that the County Schools have indicated pressure for a longer time, but the City Schools had voiced the same kinds of concerns. He stated that the money which was not spent would remain in reserve; the Board could come back and consider the City School request at the point in time the Board determined that situation became more dire. Finance Officer David Clack added that the costs to replace the roofs would not, however, get any cheaper. Commissioner Strickland voiced concerns that the budget work sessions are for the budget for 2015, and we are only in the third or fourth month of the current budget; he cautioned that this was not replenishing money. Mr. Causey clarified that this was money in reserve. He noted that school roofs had been debated every spring since he became County Manager and always in arrears of what the needs were. Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to fund the County School request for \$452,250 and delay action on the City School request at this time.

Appointment - Workforce Development Board Upon a motion made by Commissioner McLamb and seconded by Commissioner Kirby, the Board voted unanimously to appoint Tarheel Challenge Deputy Director Frank Bolton as the CBO representative to the Workforce Development Board.

Item 5: Consent Agenda

Commissioner Strickland asked that item e (Ordinance to Prohibit Smoking and the Use of Other Tobacco Products in County Buildings and Vehicles) be pulled for discussion. He asked that revisions be made to the ordinance with regard to designated smoking areas with receptacles, how contractor vehicles are handled, and the differentiation between vehicles used for transporting other people or only by staff. Upon a motion made by Commissioner Kirby and seconded by Commissioner Strickland, the proposed ordinance was tabled for revisions. With regard to item f

(Memorandum of Understanding between the County of Sampson and Waste Industries, LLC for extension of the contract for solid waste collection), Commissioner Kirby asked if the company would entertain extension of the contract for only three years, and staff explained that the contract reductions and site improvement costs were based upon Waste Industries' five-year amortization of their capital costs. Commissioners Lockamy and Strickland noted that delaying the extension cost the county about \$4,000 in savings each month. Upon a motion made by Commissioner Strickland and seconded by Commissioner McLamb, the Board voted unanimously to approve the Consent Agenda, excluding item e as follows:

- a. Approved the minutes of the June 10, 2013 and September 24, 2013 meetings
- b. Adopted a resolution proclaiming October as Breast Cancer Awareness Month (Copy filed in Inc. Minute Book _____, Page _____.)
- c. Scheduled a public hearing regarding closeout of 2010 Community Development Block Grant Program for Monday, November 4, 2013
- d. Approved the Agreement between Johnston Community College and Sampson County EMS for clinical affiliation/field internships (Copy filed in Inc. Minute Book _____, Page _____.)
- ~~e. Approve the Ordinance to Prohibit Smoking and the Use of Other Tobacco Products in County Buildings and Vehicles (see also information provided regarding adoption of ordinance when introduced)~~
- f. Approved the Memorandum of Understanding between the County of Sampson and Waste Industries, LLC for extension of the contract for solid waste collection (Copy filed in Inc. Minute Book _____, Page _____.)
- g. Approved amendments to the Records Retention Schedules for County Management, Tax Administration and Register of Deeds pursuant to NC Department of Cultural Resources (Copies filed in the Clerk's Records Retention Schedule)
- h. Approved the renewal of the contracts for the Mt. Gilead container site (Bass site at \$2,000/year; Taylor site at \$750 total)
- i. Approved the execution of the Grantee Acknowledgements and Grant Agreements between the County and Golden Leaf Foundation for Project Trio and Project Triumph (Copies filed in Inc. Minute Book _____, Page _____.)

j. Approve disabled veterans tax exclusion applications from Forrest C. Tyler and Stephen Joel Carlson

k. Approved the following tax refunds:

# 5636	Ester J. Giddens	\$ 2,488.84
# 5833	Cynthia A. Wallace	\$ 334.22
# 5832	Carolyn F. Wiley	\$ 271.83
# 5850	Jamie Riner Pope	\$ 200.77
# 5863	Janellen Bradshaw	\$ 470.72

l. Approved the following budget amendments:

<u>EXPENDITURE</u>		<u>Sheriff</u>			
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u>	<u>Decrease</u>
11243100	555000	Capital Outlay Other Equipment		27,965.00	
11243100	526200	Department Supplies		11,069.00	

<u>REVENUE</u>					
<u>Code Number</u>		<u>Source of Revenue</u>		<u>Increase</u>	<u>Decrease</u>
11034310	402603	Federal Asset Funds		39,034.00	

<u>EXPENDITURE</u>		<u>Health/Health Promotions</u>			
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u>	<u>Decrease</u>
12551550	512100	Salaries		6,800.00	
12551550	518100	FICA		422.00	
12551550	518120	Medicare FICA		99.00	
12551550	518200	Retirement		459.00	
12551550	518901	401K		173.00	
12551550	518300	Group Insurance		935.00	
12551550	518400	Dental Insurance		28.00	
12551550	531100	Travel		1,084.00	

<u>REVENUE</u>					
<u>Code Number</u>		<u>Source of Revenue</u>		<u>Increase</u>	<u>Decrease</u>
12535155	404000	State Assistance		10,000.00	

<u>EXPENDITURE</u>		<u>Social Services</u>			
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u>	<u>Decrease</u>
13554810	568415	Duke Energy Merger Settlement Funds		24,360.00	

<u>REVENUE</u>					
<u>Code Number</u>		<u>Source of Revenue</u>		<u>Increase</u>	<u>Decrease</u>
13535480	403318	Duke Energy Merger Settlement Funds		24,360.00	

Item 6: Board Information

The following items were provided to the Board for information only:

- a. Friends of Sampson County Waterways Request for Support of Wildlife Access Ramp to be Included with NC 24 Project; Support Letters from Chamber of Commerce and Senator Brent Jackson

County Manager Reports

County Manager Ed Causey reiterated that the request for the location a wildlife access ramp from the Friends of Sampson County Waterways was provided as Board Information and would be placed back on the agenda once the NCDOT had completed their research on the feasibility of adding it to the NC 24 project. Mr. Causey noted that each Board member had been provided a copy of the annual report for NRCS. He reported that the NCACC had requested that a short video be shown at the October meeting, but since the video was primarily to discuss their upcoming seminar on the Affordable Care Act which coincides with the Board’s upcoming budget work session, he had not included it on the agenda. Mr. Causey reminded the Board of their work session scheduled for October 15th, which will focus on Courthouse security and the potential for a pay plan, classification and benefits study. He noted that Commissioners Lockamy and Parker had been provided with a memo reminding them of the statutory requirement for 2 hours of ethics training within twelve months of their election or reelection. Mr. Causey also reported that staff had been monitoring the impact of the federal shutdown and could not project the full impact on local programs. Staff will continue to have meetings with appropriate departments and if necessary make a report to the Board on the 15th.

Public Comments

There were no public comments offered.

Adjournment

The Board tabled the planned Closed Session for the County Manager’s annual evaluation. Upon a motion made by Commissioner Kirby and seconded by Commissioner McLamb, the Board voted unanimously to adjourn.

Billy C. Lockamy, Chairman

Susan J. Holder, Clerk to the Board

NORTH CAROLINA'S
SAMPSON COUNTY

FINANCE DEPARTMENT

David K. Clack, Finance Officer

Date: November 4, 2013

To: All Sampson County Board Members

From: David K. Clack, Finance Officer

Re: Surplus Sale

In accordance with General Statute 160A-267 and 160A-279, the Finance Department respectfully requests that a public auction be scheduled for Friday, December 13, 2013 at the Public Works Department.

If approved, Thomas Bradley of Bradley's Auction will be contacted to conduct the auction and items will be advertised in local newspapers, online, and on the Sampson County website.

Items for surplus include department vehicles and miscellaneous equipment from various departments including office furniture and equipment.

A current list of vehicles is attached for your review.

DKC/aag

Attachment (1)

Surplused

<u>Department</u>	<u>Model Year</u>	<u>Make</u>	<u>Model</u>	<u>VIN</u>
Aging	2003	Dodge	Van	2D7LB31Z73K526897
Aging	2002	Dodge	Van	2B7LB31Z12K115133
Aging	2003	Dodge	Van	2D7LB31Z83K526858
Coop.Ext.	1994	Ford	Van	1FMCA11U4RZA75693
Health	2001	Ford	Crown Victoria	2FAFP71WX1X117174
Health	2006	Ford	Crown Victoria	2FAFP71W56X102640
Sheriff	2003	Ford	Crown Victoria	2FAFP71W13X115350
Sheriff	2001	Ford	Crown Victoria	2FAFP71W61X127281
Sheriff	2000	Ford	Explorer	1FMZU72X9YZC10906
Sheriff	2001	Ford	Crown Victoria	2FAFP71W41X128316
Sheriff	2006	Dodge	CHARGER	2B3KA43H06H504956
Sheriff	2001	Ford	Crown Victoria	2FAFP71W01X130323
Sheriff	2004	Ford	Crown Victoria	2FAFP71W14X124681
Sheriff	2003	Ford	Crown Victoria	2FAFP71W53X120423
Sheriff	2007	Ford	Crown Victoria	2FAFP71W07X104636
Recreation	1998	Ford	Van	1FBSS31L4WHC10015
Recreation	1998	Ford	Van	1FBSS31L2WHC10014
Recreation	1996	Dodge	Van	2B4FP2536TR745864
Recreation	2001	Dodge	Van	2B6LB31Z71K555036
Rescue	1995	Ford	Ambulance	1FDKE30F8SHB35226
Public Works	2004	Ford	Truck	1FTRX12W74NC49446
Public Works	2000	Ford	Truck	1GCEK19TOYE388526
Airport	1999	Ford	Crown Victoria	1FAFP71W5XX126860



Sampson County Finance Department
David K. Clack, Finance Officer

MEMORANDUM

TO: Sampson County Board of Commissioners

FROM: David K. Clack, Finance Officer

DATE: September 4, 2013

SUBJECT: Disposal of Records

Pursuant to records retention policy the Finance Department is requesting approval to dispose of the records listed below.

Description	Beginning Fiscal Year July 1,	Ending Fiscal Year June 30,
Copies of accounts payable checks, invoices, and vendor files	1982	2003
Accounts receivable collection records	2000	2003
Requests for bids, purchase orders, requisitions, and contracts	1985	2003
Budget amendments and budget work papers	1975	2003
Bank statements and reconciliations	1983	2003
Journal entries	1984	2003
Receipt books and copies of deposits	1984	2003
Report reconciliations for Health, DSS, & Employment programs	1988	2003
Fixed asset records	1985	2003
Insurance policies	1990	2003
Payroll authorizations, leave reports, timesheets, check copies, personnel action forms and computer reports	1979	2003
Surplus sale records	1999	2003
Tax deposits, refunds, and distribution reports	1993	2003
DSS trust vouchers	1990	2003
CDBG, and Crisis housing grant records	1992	2003
Travel expense invoices and reports	1989	2003
Facilities fees reports	1989	2003
Sales tax refund requests	1984	2003

The records will be taken to the landfill and buried.

**AMENDMENT OF
CONTRACT FOR SOLID WASTE & RECYCLABLES COLLECTION SERVICE**

THIS AMENDMENT OF CONTRACT FOR SOLID WASTE & RECYCLABLES COLLECTION SERVICE (this “Amendment”) is made and entered into this ___ day of October 2013 by and between WASTE INDUSTRIES, LLC, a North Carolina limited liability company (“WI”), and SAMPSON COUNTY, NORTH CAROLINA, a North Carolina body politic and corporate (the “County”).

RECITALS

- A. WI and the County are parties to a Contract for Solid Waste & Recyclables Collection Service dated December 1, 2004 (the “Contract”).
- B. The initial term of the Contract was through November 30, 2009.
- C. The Contract was previously extended through November 30, 2012.
- D. Since November 30, 2012, the Contract has continued on a month-to-month basis.
- E. WI and the County desire to further extend the Contract and to make certain amendments, as further set forth herein.

AGREEMENTS

NOW, THEREFORE, in consideration of the Recitals, the mutual covenants and agreements set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

- 1. The term under Section 3 of the Contract is hereby extended through October __, 2018.
- 2. The base fuel price under Section 10.1[7] is hereby established at \$3.70 per gallon. Adjustments under this section will be based upon this re-established base price.
- 3. Section 6.2[h] of the Contract is hereby amended by adding the following at the end of such section: “[9] Provide all maintenance and repair work with respect to the site attendant buildings at the Convenience Centers.”
- 4. Section 6.3 of the Contract is amended by adding a new subsection 6.3f, as follows: “6.3f. E-Waste: The Company will install and maintain two car-port buildings for storage of e-waste materials at Convenience Center sites to be determined by both parties; provided, that the maximum number of car-port buildings to be provided by the Company will not exceed two. The Company will assist customers with the packaging and management of e-waste at such selected sites.”

5. Section 6.2b is hereby amended by adding the follow language to the end of such subsection: "Without limiting the foregoing, the Company agrees to rebuild or replace compaction equipment and other containers at the Convenience Centers."

6. In further consideration of the extension and other revisions set forth in this Amendment, the parties agree that the currently monthly rate for services will be reduced by five percent (5%) effective October 2013, such that the monthly rate will be \$52,865.60. The adjustment provisions of the Contract will continue to apply, with the next CPI adjustment under Section 9.2 occurring October 2014, and on an annual basis thereafter.

7. The Contract is amended by adding the following language to the signature page: "This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act" and is executed by the County Finance Officer on the signature page hereto.

8. Except as specifically modified herein, the Contract shall remain in full force and effect as written. Capitalized terms used and not otherwise defined herein will have the meanings set forth in the Contract.

IN WITNESS WHEREOF, this Amendment of Contract for Solid Waste & Recyclables Collection Service is executed and delivered on behalf of the undersigned by their duly authorized representatives as of the date first set forth above.

SAMPSON COUNTY, NC

ATTEST:

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

WASTE INDUSTRIES, LLC

ATTEST:

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

County Finance Officer



**Sampson County Local Government
2014 Holiday Schedule**

New Year's Day	Wednesday, January 1, 2014
Martin Luther King Birthday	Monday, January 20, 2014
Good Friday	Friday, April 18, 2014
Memorial Day	Monday, May 26, 2014
Independence Day	Friday, July 4, 2014
Labor Day	Monday, September 1, 2014
Veterans Day	Tuesday, November 11, 2014
Thanksgiving	Thursday & Friday, November 27-28, 2014
Christmas	Wednesday, Thursday & Friday December 24-26, 2014



**Sampson County Board of Commissioners
Meeting Schedule - 2014**

**Monday, January 6, 2014 (Regular Meeting)
Tuesday, January 21, 2014 (Budget Work Session)**

**Monday, February 3, 2014 (Regular Meeting)
Tuesday, February 18, 2014 (Budget Work Session)**

**Monday, March 3, 2014 (Regular Meeting)
Tuesday, March 18, 2014 (Budget Work Session)**

**Monday, April 7, 2014
Tuesday, April 15, 2014 (Budget Work Session)**

Monday May 5, 2014

Monday, June 2, 2014

Monday, July 7, 2014

Monday, August 4, 2014

**Tuesday, September 2, 2014
(County Offices closed on Monday in observance of Labor Day)**

Monday, October 6, 2014

Monday, November 3, 2014

Monday December 1, 2014

All regular meetings will be held at 7:00 p.m. in the County Auditorium, unless otherwise announced. All budget work sessions will be held at 4:00 p.m. in the County Administration Building unless otherwise announced.

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: Sampson

Contact Person: David K. Clack

LEA: Sampson County

Title: Finance Officer

Address: P.O. Box 257, Clinton, NC 28329

Phone: 910-592-7181 ext 2242

Project Title: 2006 COPs Issue School Construction

Location: Clinton, NC 28328

Type of Facility: New Union & Midway High Schools

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Debt Payment on \$55,060,000 Certificates of Participation issued November, 2006

Estimated Costs:

Purchase of Land _____	\$ _____	
Planning and Design Services _____	_____	
New Construction _____	_____	
Additions / Renovations _____	_____	
Repair _____	_____	
Debt Payment / Bond Payment _____		1,355,324.00
TOTAL _____	\$ _____	1,355,324.00

Estimated Project Beginning Date: _____ Est. Project Completion Date: _____

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 1,355,324.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners) (Date)

(Signature — Chair, Board of Education) (Date)

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: Sampson

Contact Person: David K. Clack

LEA: Clinton City

Title: Finance Officer

Address: P.O. Box 257, Clinton, NC 28329

Phone: 910-592-7181 ext 2242

Project Title: USDA Loan Clinton High School

Location: Clinton, NC 28328

Type of Facility: New High School

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Debt payment on USDA Community Facilities Loan issued July, 2006

Estimated Costs:

Purchase of Land _____	\$ _____	
Planning and Design Services _____	_____	
New Construction _____	_____	
Additions / Renovations _____	_____	
Repair _____	_____	
Debt Payment / Bond Payment _____		462,829.00
TOTAL _____	\$ _____	462,829.00

Estimated Project Beginning Date: _____ Est. Project Completion Date: _____

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 462,829.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners) (Date)

(Signature — Chair, Board of Education) (Date)

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 — CLINTON, NORTH CAROLINA 28329-1082

GLENN SPELL
Tax Administrator

Telephone 910/592-8146
910/592-8147

5876

SAMPSON COUNTY BOARD OF COMMISSIONERS
EAST ROWAN ROAD
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G.S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Prestige Farms One in Taylor's Bridge Township, Sampson County, for the year(s) and in the amount(s) of.

YEAR	
<u>2013</u>	\$ <u>356.51</u>
TOTAL REFUND	\$ <u>356.51</u>

These taxes were assessed through clerical error as follows.

*Cust # 37713
Surrendered tags
vehicles sold*

602	County Tax	<u>327.24</u>
	School Tax	
F23	Fire Tax	<u>29.27</u>
	City Tax	
	TOTAL \$	<u>356.51</u>

Yours very truly

Terrie Pope Anders
Taxpayer

Mailing address.

X PO Box 438
Clinton NC 28329

FAX ID 800-361-3611

RECOMMEND APPROVAL

Glenn Spell
Sampson County Tax Administrator

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 — CLINTON, NORTH CAROLINA 28329-1082

GLENN SPELL
Tax Administrator

Telephone 910/592-8146
910/592-8147

5870

SAMPSON COUNTY BOARD OF COMMISSIONERS
EAST ROWAN ROAD
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G.S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Melvin Allen Shipp in Halls Township, Sampson County, for the year(s) and in the amount(s) of.

YEAR	
2013	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
TOTAL REFUND	\$ <u>100.96</u>

ct. # 127434
11 # 882296
w 7437
003/Ford
1d/tag turned in

These taxes were assessed through clerical error as follows.

Acct. # 29527
Bill # 882294
DH 20675
2004/Wild
Sold 1 tag turned in
F08 - 3.44
Go2 - 38.16 > \$ 41.60

County Tax	38.16	54.48
School Tax		
F08 Fire Tax	3.44	4.88
City Tax		
TOTAL \$	41.60	59.36 = \$100.96

Yours very truly

Melvin A. Shipp
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

[Signature]
Sampson County Tax Administrator

Mailing address.

Melvin Allen Shipp
1175 Shipp Rd.
Clinton, NC 28328

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 - CLINTON, NORTH CAROLINA 28329-1082

GLENN SPELL
Tax Administrator

Telephone 910/592-8146
910/592-8147

5884

SAMPSON COUNTY BOARD OF COMMISSIONERS
EAST ROWAN ROAD
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G.S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by James Dewey Barefoot in PV Township, Sampson County, for the year(s) and in the amount(s) of.

YEAR	
<u>2013</u>	\$ <u>168.34</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>168.34</u>

These taxes were assessed through clerical error as follows.

Not in Clinton school or Clinton city
New Tag system
put this on vehicle
in error
Tag# AEY8939

County Tax	_____
School Tax	<u>43.46</u>
Fire Tax	<u>5.00</u>
City Tax	<u>119.88</u>
TOTAL \$	<u>168.34</u>

Yours very truly

X James Dewey Barefoot
Taxpayer

Social Security # _____

RECOMMEND APPROVAL:

Glenn Spell
Sampson County Tax Administrator

Mailing address.

James Dewey Barefoot
13280 Hornett Dunn Hwy
Dunn NC 28334

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

10/16/2013

Date

FROM: Lorie Sutton, Director of Aging Services

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2013-2014

1. It is requested that the budget for the Aging Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
16145000-535300	SAT - Maint & Repair of Vehicle	\$ 15,968.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
16134500-403645	SAT - ROAP - Employment		3,801.00
16134500-403703	SAT - ROAP - EDTAP	6,241.00	
16134500-403704	SAT - ROAP - RGP	13,528.00	

2. Reason(s) for the above request is/are as follows:

The final numbers for the ROAP budget for FY 13-14 has been determined and the funds deposited on 10/15/2013. These are the adjustments to the original estimates. The increase needs to go into vehicle maintenance and repair.

Lorie B Sutton
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

10/24, 2013
[Signature]
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

Date of approval/disapproval by B.O.C.

(County Manager & Budget Officer)

COUNTY OF SAMPSON
BUDGET AMENDMENT

October 18, 2013

MEMO:

FROM: Sarah W. Bradshaw

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2013-2014

1. It is requested that the budget for the Social Services Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
13554810-568415	Duke Energy Merger Settlement Funds	48,718.00	

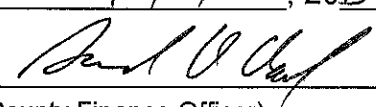
<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
13535480-403318	Duke Energy Merger Settlement Funds	48,718.00	

2. Reason(s) for the above request is/are as follows: To record additional funding from Duke Energy Progress awarded to Sampson County DSS from the Merger Settlement Fund as ordered by the North Carolina Utilities Commission.


(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

10/24, 2013

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

Date of approval/disapproval by B.O.C.

(County Manager & Budget Officer)

COUNTY OF SAMPSON

BUDGET AMENDMENT

MEMO:

October 18, 2013

FROM: Sampson County Health Department
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2013-2014

1. It is requested that the budget for Medication Assistance be amended as follows:

EXPENDITURE			<u>DECREASE</u>	<u>INCREASE</u>
<u>CODE NUMBER</u>	<u>DESCRIPTION (Object of Expenditure)</u>			
12551130 512100	Salaries		14539.00	
12551130 518100	FICA		901.00	
12551130 518120	Medicare FICA		210.00	
12551130 518200	Retirement		978.00	
12551130 518300	Group Insurance		4323.00	
12551130 518400	Dental Insurance		14.00	
12551130 518901	401K County Contribution		368.00	
12551130 526200	Department Supplies		1731.00	
12551130 531100	Travel			100.00
12551130 533000	Utilities			700.00
12551130 532100	Telephone & Postage			678.00
12551130 543000	Rental Equipment			1000.00
12551130 544000	Contract Services			10445.00
12551130 549100	Dues & Subscriptions			4000.00

REVENUE		<u>DECREASE</u>	<u>INCREASE</u>
<u>CODE NUMBER</u>	<u>SOURCE OF REVENUE</u>		
12553113 404000	State Assistance	6141.00	

2. Reason(s) for the above request is/are as follows:

To allow for reduction in funding expected as well as reallocate funding to approved accounts.

Wanda Robins

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval

(Signature)

10/24 20 13

(Signature)

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval

20

(Date of approval/disapproval by B.O.C.)

(County Manager & Budget Officer)

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

10/22/2013

Date

FROM: Lorie Sutton, Director of Aging Services

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

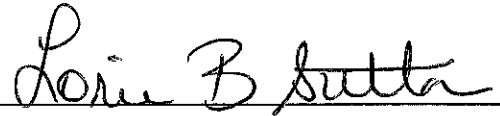
SUBJECT: Budget Amendment for fiscal year 2013-2014

1. It is requested that the budget for the Aging Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02558670-524100	HR - Materials	\$ 2,401.00	
02558670-544000	HR - Contracted Services	500.00	


<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02035867-408900	Home Repairs - Misc Revenue	\$ 2,901.00	

2. Reason(s) for the above request is/are as follows:
To budget funding to build two CDBG wheelchair ramps.

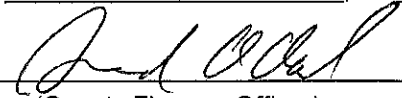


(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval. 

10/24, 2013



(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

, 20

Date of approval/disapproval by B.O.C.

(County Manager & Budget Officer)

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

October 14, 2013

FROM: Cooperative Extension Service

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2013-2014

1. It is requested that the budget for the Master Gardener Program Department
be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
04449540-526200	Departmental Supplies	900.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
04434954-409900	Master Gardener Fund Balance Appropriated	900.00	

2. Reason(s) for the above request is/are as follows:

Purchase of items in the Departmental Supplies expenditure account designated for the Master Gardener program.

Eileen A. Cote

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval. *X*

10/24, 20 13

[Signature]

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

Date of approval/disapproval by B.O.C.

(County Manager & Budget Officer)

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

10/8/2013

FROM: Lorie Sutton, Director of Aging Services

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2013-2014

1. It is requested that the budget for the Aging Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02558710-526200	ADHC - Departmental Supplies	\$ 834.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02035871-408900	ADHC - Misc Revenue	\$ 834.00	

2. Reason(s) for the above request is/are as follows:

To budget money from ADHC fundraiser on 10/6/2013; funds will be used to purchase chair covers and other supplies needed.

Lorie B Sutton

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

10/27, 2013

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

, 20

Date of approval/disapproval by B.O.C.

(County Manager & Budget Officer)

CLINTON CITY SCHOOLS
BUDGET AMENDMENT

NUMBER: 3

FUND: Special Revenue Fund

The Clinton City Board of Education at a meeting on the **10th Day of October 2013**, passed the following resolution:

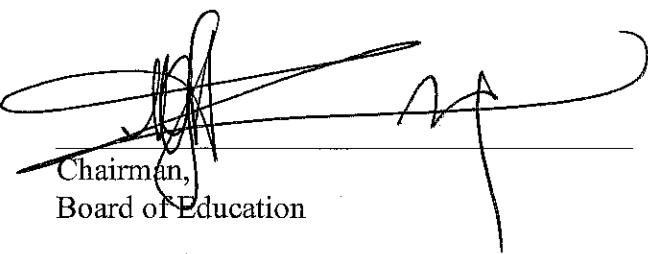
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

SEE ATTACHED LISTING

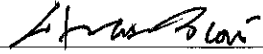
Total appropriation in current budget	\$ <u>813,215.12</u>
Total increase/decrease of amendment	\$ <u>66,373.02</u>
Total appropriation in amended budget	\$ <u>879,588.14</u>

Passed by majority vote of the Clinton City Board of Education on the **10th Day of October 2013**.

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this _____ day of _____ 2013.



Chairman,
Board of Education



Secretary,
Board of Education

Chairman,
Board of County Commissioners

Secretary,
Board of County Commissioners

BUDGET AMENDMENT

Code	Description	Increase	Decrease
8.5501.840.411.308.308.00	SUPPLIES AND MATERIALS	\$11,035.02	
8.4430.000.000.000.000.00	CONTRIBUTIONS AND DONATIONS	\$11,035.02	
	Budget Contribution for Scoreboard		
8.5840.009.184.308.000.00	LONGEVITY	\$5,084.00	
8.5111.301.123.308.000.00	SALARY-JROTC INSTRUCTOR	\$10,200.00	
8.5111.301.211.308.000.00	SOCIAL SECURITY	\$1,986.00	
8.6540.403.173.000.000.00	CUSTODIAN	\$1,111.00	
8.6850.489.149.000.000.00	SCH RESOURCE OFFICER (FACILITY SECURITY)	\$501.00	
8.8700.496.351.308.000.00	MARTIN LEDER SCHOLARSHIP	\$1,000.00	
8.8700.498.351.308.000.00	GRAY F. BUTLER SCHOLARSHIP	\$1,000.00	
8.8600.499.411.000.000.00	C.A.F.E.- SUPPLIES AND MATERIALS	\$24,438.00	
8.5840.615.131.000.000.00	SALARY-SCHOOL NURSE- NURSE INITIATIVE	\$1,214.00	
8.6550.706.423.000.000.00	ACTIVITY BUS GAS/DIESEL FUEL	\$8,156.00	
8.5501.840.451.000.000.00	ATHLETICS-FOOD PURCHASES(PROVIDED BY BD)	\$648.00	
8.4491.499.000.000.000.00	C.A.F.E.	\$24,557.00	
8.4420.000.000.000.000.00	RENTAL OF SCHOOL PROPERTY	\$8,480.00	
8.3250.000.000.000.000.00	SALES AND USE TAX REVENUE (WAS .4140)	\$20,788.00	
8.4495.000.000.000.000.00	MISC REVENUE	\$1,513.00	
	Year End Transfers within the Budget		

CLINTON CITY SCHOOLS
BUDGET AMENDMENT

NUMBER: 3

FUND: State Public School Fund

The Clinton City Board of Education at a meeting on the **10th Day of October 2013**,
passed the following resolution:

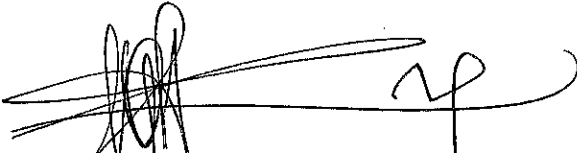
Be it resolved that the following amendments be made to the Budget Resolution for the
fiscal year ending June 30, 2013.

SEE ATTACHED LISTING

Total appropriation in current budget	\$ <u>17,141,414.00</u>
Total increase/decrease of amendment	\$ <u>412,356.00</u>
Total appropriation in amended budget	\$ <u>17,553,770.00</u>

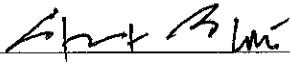
Passed by majority vote of the Clinton City
Board of Education on the **10th Day of
October 2013.**

We, the Board of County Commissioners of
Sampson County, hereby approve the
changes in the Clinton City School Budget
as indicated above and have made entry of
changes in the minutes of said Board this
_____ day of _____ 2013.



Chairman,
Board of Education

Chairman,
Board of County Commissioners



Secretary,
Board of Education

Secretary,
Board of County Commissioners

BUDGET AMENDMENT

Code	Description	Increase	Decrease
1.5110.061.411.000.000.00	INSTRUCTIONAL SUPPLIES		\$95.00
1.3100.000.000.000.000.00	ALLOC-STATE PUBLIC SCH		\$95.00
	Textbook Transfer		
1.3100.000.000.000.000.00	ALLOC-STATE PUBLIC SCH	\$412,261.00	
1.5110.009.184.000.000.00	LONGEVITY PAY	\$412,256.00	
1.5110.015.462.000.000.00	PURCHASE OF NON CAP. COMPUTER EQUIPMEN		\$5.00
	Budget Employee Benefits		

CLINTON CITY SCHOOLS
BUDGET AMENDMENT

NUMBER: 3

FUND: Current Expense Fund

The Clinton City Board of Education at a meeting on the, **10th Day October 2013**
passed the following resolution:

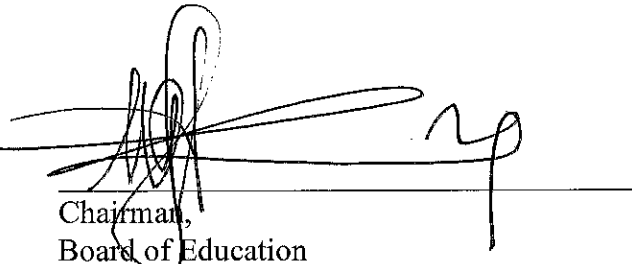
Be it resolved that the following amendments be made to the Budget Resolution for the
fiscal year ending June 30, 2013.

SEE ATTACHED LISTING

Total appropriation in current budget	\$ <u>5,084,533.00</u>
Total increase/decrease of amendment	\$ <u>14,895.00</u>
Total appropriation in amended budget	\$ <u>5,099,428.00</u>


Passed by majority vote of the Clinton City
Board of Education on the **10th Day of**
October 2013.

We, the Board of County Commissioners of
Sampson County, hereby approve the _
changes in the Clinton City School Budget
as indicated above and have made entry of
changes in the minutes of said Board this
_____ day of _____ 2013.



Chairman,
Board of Education

Chairman,
Board of County Commissioners



Secretary,
Board of Education

Secretary,
Board of County Commissioners

BUDGET AMENDMENT

Code	Description	Increase	Decrease
2.5501.801.411.308.000.00	Supplies and Materials	\$1,413.00	
2.5501.801.181.000.000.00	SUPPLEMENT/SUPPLEMENTARY PAY		\$1,413.00
	Women's soccer coach suppl donated to program		
2.6110.061.411.000.000.00	SUPPLIES AND MATERIALS		\$578.00
2.6110.028.312.000.000.00	WORKSHOP EXPENSES/TRAVEL	\$578.00	
	Transfers within the Current Budget		
2.6110.002.113.000.000.00	DIRECTOR AND/OR SUPERVISOR		\$60,000.00
2.5110.007.135.000.000.00	Salary - Curriculum Coach	\$35,615.00	
2.6110.002.211.000.000.00	EMPLOYER'S SOCIAL SECURITY COST-REGULAR		\$4,590.00
2.5110.007.211.000.000.00	SOCIAL SECURITY	\$3,190.00	
2.5350.419.182.320.000.00	TRAVEL PAY	\$1,000.00	
2.5350.419.211.320.000.00	FICA	\$77.00	
2.5110.007.192.320.000.00	Additional Responsibility Stipend	\$5,931.00	
2.6110.002.221.000.000.00	EMPLOYER'S RETIREMENT COST-REGULAR		\$6,802.00
2.5830.001.146.308.000.00	SALARY - GUIDANCE COUNSELOR	\$32,056.00	
2.4430.000.000.000.000.00	CONTRIBUTIONS AND DONATIONS	\$14,895.00	
2.5110.012.148.308.308.00	SALARY - DRIVER'S EDUCATION	\$14,895.00	
2.6940.002.181.000.000.00	SALARY - SUPPLEMENT		\$6,477.00
	Transfers within the Current Budget		
2.5270.003.151.000.000.00	OFFICE SUPPORT	\$41,521.00	
2.6540.003.173.000.000.00	CUSTODIAN	\$16,086.00	
2.6540.003.183.304.000.00	BONUS PAY	\$3,375.00	
2.5270.003.211.000.000.00	EMPLOYER'S SOCIAL SECURITY COST - REG	\$3,177.00	
2.5270.003.221.000.000.00	EMPLOYER'S RETIREMENT COST - REGULAR	\$5,934.00	
2.6540.003.211.000.000.00	EMPLOYER'S SOCIAL SECURITY COST-REGULAR	\$1,489.00	
2.6540.003.221.000.000.00	EMPLOYER'S RETIREMENT COST-REGULAR	\$2,781.00	
2.6540.003.231.000.000.00	EMPLOYER'S HOSPITAL INSURANCE COST	\$2,904.00	
2.5400.005.116.000.000.00	ASSISTANT PRINCIPAL (NON-TEACHING)		\$34,352.00
2.5400.005.182.000.000.00	SALARY - TRAVEL		\$2,364.00
2.5400.005.192.000.000.00	SALARY-PRINCIPAL		\$9,874.00
2.5400.005.221.000.000.00	EMPLOYER'S RETIREMENT COST-REGULAR		\$3,500.00
2.5830.007.131.000.000.00	INSTRUCTIONAL SUPPORT I-REGULAR TCHR PAY	\$10,923.00	
2.5840.007.182.000.000.00	EMPLOYEE ALLOWANCES TAXABLE	\$2,750.00	
2.5830.007.211.000.000.00	EMPLOYER'S SOCIAL SECURITY COST-REGULAR	\$1,500.00	
2.5830.007.221.000.000.00	EMPLOYER'S RETIREMENT COST-REGULAR	\$2,552.00	
2.5400.009.184.000.000.00	LONGEVITY PAY		\$17,018.00
2.6940.009.188.000.000.00	ANNUAL LEAVE		\$7,179.00
2.5400.009.221.000.000.00	EMPLOYER'S RETIREMENT COST-REGULAR		\$3,460.00
2.6940.009.221.000.000.00	EMPLOYER'S RETIREMENT COST-REGULAR		\$1,925.00
2.5110.012.148.308.308.00	SALARY - DRIVER'S EDUCATION	\$3,993.00	
2.5120.014.231.308.000.00	HOSPITALIZATION	\$119.00	
2.6400.015.411.000.120.00	SUPPLIES AND MATERIALS		\$29,527.00
2.5110.027.142.000.000.00	TEACHER ASSISTANT-NCLB		\$2,723.00
2.5870.028.312.000.000.00	WORKSHOP EXPENSES/ALLOWABLE TRAVEL		\$9,975.00

BUDGET AMENDMENT

Code	Description	Increase	Decrease
2.7200.035.451.000.000.00	FOOD PURCHASES	\$525.00	
2.6550.056.171.000.000.00	SALARY - DRIVER		\$7,974.00
2.5110.061.411.000.000.00	INSTRUCTIONAL SUPPLIES	\$14,926.00	
2.5320.069.182.000.000.00	SALARY-TRAVEL-AT-RISK	\$43.00	
2.6570.802.311.000.000.00	NEW CO-SVCS (OLD COHARIE FARMS OFFICE)	\$19,290.00	
2.6540.802.327.000.000.00	RENTALS/LEASES	\$2,130.00	
2.5500.842.361.308.000.00	MEMBERSHIP DUES AND FEES	\$668.00	
2.5502.861.411.308.308.00	SUPPLIES AND MATERIALS	\$44.00	
2.7100.884.411.000.000.00	BUS 'ROAD'EO-SUPPLIES & MATERIALS	\$920.00	
2.5110.001.121.000.000.00	TEACHER		\$7,779.00
	Year End Transfers within the Budget		

CLINTON CITY SCHOOLS
BUDGET AMENDMENT

NUMBER: 3

FUND: Federal Programs Fund

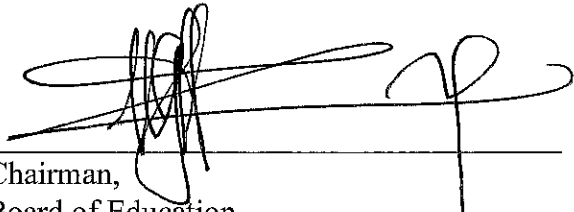
The Clinton City Board of Education at a meeting on the **10th Day of October 2013**, passed the following resolution:

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

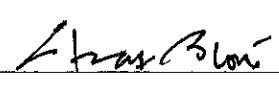
SEE ATTACHED LISTING

Total appropriation in current budget	\$ <u>2,574,742.19</u>
Total increase/decrease of amendment	\$ <u>0</u>
Total appropriation in amended budget	\$ <u>2,574,742.19</u>

Passed by majority vote of the Clinton City Board of Education on the **10th Day of October 2013**.



Chairman,
Board of Education



Secretary,
Board of Education

We, the Board of County Commissioners of Sampson County, hereby approve the changes in the Clinton City School Budget as indicated above and have made entry of changes in the minutes of said Board this _____ day of _____ 2013.

Chairman,
Board of County Commissioners

Secretary,
Board of County Commissioners

BUDGET AMENDMENT

Code	Description	Increase	Decrease
3.5350.110.113.000.000.00	EXTENDED DAY/YEAR INST-SALARY-DIR/SUPER	\$2,428.94	
3.5350.110.151.000.000.00	SALARY - CLERICAL ASSISTANT		\$192.60
3.5350.110.198.000.000.00	EXTENDED DAY/YR. INST. - TUTOR		\$2,685.30
3.5350.110.211.000.000.00	SOCIAL SECURITY		\$34.34
3.5350.110.221.000.000.00	RETIREMENT		\$27.41
3.5350.110.231.000.000.00	HOSPITALIZATION		\$100.00
3.5350.110.232.000.000.00	EMPLOYER'S WORKERS' COMP INSURANCE COST	\$833.00	
3.5350.110.311.000.000.00	EXTENDED DAY/YR INSTR-CONTRACTED SVCS	\$3,991.67	
3.5350.110.312.000.000.00	EXTEND DAY/YR INSTR-WORKSHOP EXP/TRAVEL		\$1,421.25
3.5350.110.332.000.000.00	EXT DAY/YR INSTR-TRAVEL REIMBURSEMENT		\$529.11
3.5350.110.333.000.000.00	EXTENDED DAY/YR INSTR-FIELD TRIPS	\$3,869.88	
3.5350.110.342.000.000.00	EXTENDED DAY/YR INSTR-POSTAGE		\$142.67
3.5350.110.411.000.000.00	EXTENDED DAY/YR INSTR-SUPPLIES/MATERIALS		\$6,954.24
3.5350.110.418.000.000.00	EXTENDED DAY/YR INSTR-SOFTWARE/SUPPLIES	\$4,054.00	
3.5350.110.461.000.000.00	EXT DAY/YR INSTR-FURNITURE/EQUIP-NON CAP		\$1,000.00
3.5350.110.462.000.000.00	EXT DAY/YR INSTR-COMPUTER EQUIP-NON CAP	\$768.26	
3.5880.110.146.000.000.00	SALARY - TUTOR		\$1,709.63
3.5880.110.211.000.000.00	SOCIAL SECURITY		\$130.79
3.5880.110.459.000.000.00	OTHER FOOD PURCHASES		\$141.82
3.6550.110.171.000.000.00	SALARY-DRIVER		\$511.12
3.6550.110.199.000.000.00	SALARY - OVERTIME		\$398.99
3.6550.110.211.000.000.00	EMPLOYER'S SOCIAL SECURITY COST		\$69.63
3.6550.110.221.000.000.00	EMPLOYER'S RETIREMENT COST		\$129.51
3.6550.110.231.000.000.00	HOSPITALIZATION		\$185.26
3.6550.110.311.000.000.00	CONTRACTED TRANSPORTATION	\$417.92	
	Budget actual planned expenditures		

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 5

Meeting Date: November 4, 2013 Information Only Public Comment
 Report/Presentation Closed Session
 Action Item Planning/ Zoning
 Consent Agenda Water District Issue

INFORMATION ONLY

For all Board Information items, please contact the County Manager's Office if you wish to have additional information on any of the following.

- a. Update - NCDOT Response to Request by FSCW for NC 24 Boat Ramp Access
- b. Schedule of Topics for Remaining Budget Work Sessions

NORTH CAROLINA'S
SAMPSON COUNTY

BOARD OF COMMISSIONERS

BILLY C. LOCKAMY, CHAIRMAN
JARVIS H. MCLAMB, VICE CHAIRMAN
ALBERT D. KIRBY, JR.
HARRY L. PARKER
JEFFERSON B. STRICKLAND

COUNTY MANAGER

EDWIN W. CAUSEY

ASSISTANT COUNTY MANAGER

SUSAN J. HOLDER

COUNTY ATTORNEY

ANNETTE CHANCY-STARLING
DAUGHTRY, WOODARD, LAWRENCE & STARLING

October 28, 2013

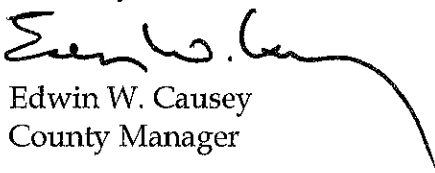
Mr. Ralph Hamilton
Mr. Tim Tromp
Mr. Cebron Fussell
Friends of Sampson County Waterways
Post Office Box 171
Clinton, North Carolina 28329

Dear Gentlemen:

Enclosed please find a copy of correspondence we received from the North Carolina Department of Transportation in response to the request of the Friends of Sampson County Waterways to locate a Wildlife Access Ramp in the County as part of the NC 24 widening project. As we understand it, NCDOT has completed its promised investigation into your request and has identified some concerns regarding traffic safety and wetlands at the preferred site on Great Coharie Creek.

We do note, however, that NCDOT has suggested that the Friends of Sampson County Waterways work in conjunction with the NC Wildlife Commission to identify an alternative entry point which could be presented for NCDOT consideration. If the Friends of Sampson County Waterways and the Wildlife Commission identify and pursue an alternative site, we would be delighted to present your revised request to the Board for consideration of support at that time.

Sincerely,


Edwin W. Causey
County Manager

Cc: Senator Brent Jackson
Janna Bass, Executive Director/Clinton-Sampson Chamber



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION



PAT MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

October 22, 2013

Mr. Billy Lockamy, Chairman
Sampson County Board of Commissioners
406 County Complex Road
Clinton, NC 28328

Dear Mr. Lockamy:

Subject: NC 24 Boat Access Research

As discussed at the recent Sampson County Commissioners meeting, I have concluded the research on the possibility of allowing a Boating access on NC 24 located at the Great Coharie Creek in Sampson County.

The research on the possibility of allowing a Boating access on the Great Coharie Creek was requested by the "Friends of Sampson County Waterways" in August 2013 by Ralph Hamilton. Mr. Hamilton is the founder and president of the FSCW.

I found many obstacles at this particular location. After consulting with the roadway design engineer for NC 24, the NCDOT's position on allowing access at this location was a safety concern due to the heavy volume of traffic and speed of the motorist.

I consulted with the area NC Department of Environmental Resources technician to see if permitting the site environmentally would be a concern. It was indicated that wetlands surrounded the proposed site on all four corners of the bridge. The technician advised that permitting may be possible, but there would be major impacts to the wetlands due to having to build a road and parking lot thus impacting wetlands.

I have given Mr. Hamilton a copy of the attached agreement between the NCDOT and NCWC. I advised him to contact the NC Wildlife Commission to see if they would like to pursue an alternative entry point that could be presented to the NCDOT for consideration.

The NCDOT's mission is to connect people and places in North Carolina-safely and efficiently, with accountability and environmental sensitivity. With this mission in mind, the NCDOT would not be in support of a boat access at the Great Coharie Creek on NC 24 by way of a break in the guardrail due to safety and environmental concerns.

Sincerely,

L.E. Reynolds-Dist. Engineer

MEMORANDUM OF AGREEMENT

BETWEEN

THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

AND

THE NORTH CAROLINA WILDLIFE RESOURCES COMMISSION

THIS AGREEMENT is made and entered into this the 30th day of October, 2009, between the NORTH CAROLINA DEPARTMENT OF TRANSPORTATION, an agency of the State of North Carolina, herein referred to as NCDOT, and the NORTH CAROLINA WILDLIFE RESOURCES COMMISSION of the North Carolina Department of Environment and Natural Resources, an agency of the State of North Carolina, herein referred to as WRC.

WITNESSETH:

WHEREAS, the NCDOT owns and maintains certain rights of way surrounding bridges in North Carolina (hereinafter, "the Property"), and,

WHEREAS, the WRC has been given the mission to fund, provide, and manage public recreational access; and,

WHEREAS, Session Law 2007-485 directs the WRC and NCDOT to work together to address public access to coastal waters along the roadways, bridges, and other transportation infrastructure owned or maintained by NCDOT, and,

WHEREAS, it is necessary for the NCDOT and the WRC to coordinate planning and development processes that coincide on the Property; and,

WHEREAS, the WRC and the NCDOT may enter into cooperative agreements with the approval of the North Carolina Department of Administration, pursuant to N.C.G.S. § 143B-24.

NOW, THEREFORE, the parties hereto, each in consideration of the promises and undertakings of the other as herein provided, do hereby covenant and agree, each with the other, to formalize a framework for cooperation between the NCDOT and the WRC for the planning and development of public recreational access on or adjacent to Right of Way owned by the NCDOT.

1. The parties agree to cooperate in accordance with Attachments A and B which are incorporated as part of this agreement and to participate in joint planning and/or development of transportation projects and recreational access facilities as appropriate.

2. If, pursuant to Attachments A and B, the parties agree to pursue a recreational access facility, a project specific agreement will be signed by both parties.

3. Both parties agree that the property for the development of public recreational access on or adjacent to the Right of Way owned by the NCDOT, considered in its entirety, is not significant for consideration under Section 4(f) of the US Department of Transportation Act of 1966 and its implementing regulations (23 CFR Part 774) and further agree that it is not the intent of this agreement to interfere with future transportation improvements that may be needed at or near a bridge or stream crossing. Both parties also agree to insert this acknowledgment into each project specific agreement. To that end, recreational access facilities will be considered interim uses of NCDOT Property, encroachments onto NCDOT property, or interim uses of property adjacent to the Right of Way owned by the NCDOT, as further described in Attachment A.

4. Amendments to this Agreement may be made by mutual agreement and must be in writing and signed by both parties.

IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the NCDOT and the WRC by authority duly given.

NORTH CAROLINA WILDLIFE RESOURCES COMMISSION

By: *Gordon Myers* August 26, 2009
Gordon Myers, Executive Director Date

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

By: *Eugene A. Conti, Jr.* 9/3/09
Eugene A. Conti, Jr., Secretary Date

By: *J. Douglas Galyon* 9/6/09
J. Douglas Galyon, Chairman NC Board of Transportation Date

NORTH CAROLINA DEPARTMENT OF ADMINISTRATION

By: *W. Britt Cobb, Jr.* 10.30.09
W. Britt Cobb, Jr, Secretary Date

ATTACHMENT A

Attachment A serves as a framework for cooperation between the NCDOT and the WRC for planning and development of public recreational access on NCDOT's bridge replacement and new bridge construction projects.

Project Selection

The NCDOT and WRC will work cooperatively to identify feasible public recreational access on projects listed in the NCDOT's Transportation Improvement Program (TIP). Project selection will be determined by the following guidelines:

1. The NCDOT Project Development and Environmental Analysis Branch (PDEA) Bridge Unit agrees to furnish the NCDOT's TIP bridge project list in electronic format to the WRC Engineering Services, Design Services Section Chief. The NCDOT PDEA Bridge Unit will provide TIP updates following Board of Transportation approval of each new TIP.
2. The WRC, at no expense to NCDOT, shall perform site investigations, assess development feasibility, and prepare finding reports for each of the TIP projects. The WRC will provide the NCDOT a listing of projects recommended for development of public recreational access prior to NCDOT's project scoping meeting.
3. NCDOT's PDEA Bridge Unit will coordinate with the appropriate NCDOT Division Engineer for each recommended project to establish NCDOT's acceptance of each recommended project as appropriate for joint development.
4. The NCDOT PDEA Bridge Unit Project Planning Engineer shall contact the WRC Project Engineer upon planning and design commencement of the TIP project recommended for public recreational access to initiate the design

integration process, if the criteria contained in NCDOT's "Guidelines For Recreational Access At Creeks And Rivers," attached hereto as Attachment B, are met.

Planning and Design Integration

The NCDOT and the WRC will work cooperatively to accommodate the WRC's public recreational access needs within the NCDOT's TIP project planning and design process in accordance with the following guidelines:

1. The NCDOT PDEA Bridge Unit Project Planning Engineer will invite the WRC Project Engineer to the Field Scoping Meeting.
2. The NCDOT Roadway Design Project Engineer will provide the WRC Project Engineer with preliminary designs of alignment alternatives for the TIP bridge projects once designs are complete (approximately four (4) months after the Field Scoping Meeting).
3. The WRC will attend the Field Scoping Meeting and will provide the NCDOT with input regarding public recreational access development for the project site.
4. If feasible and practical, the NCDOT will accommodate the WRC's public recreational access needs within the TIP project design.
5. On TIP Projects with anticipated public recreational access accommodations, the WRC Project Engineer will be invited by the NCDOT Roadway Design Project Engineer to attend the Combined Field Inspection meeting.
6. For projects constructed entirely or in part by the NCDOT contractor, the NCDOT and WRC will coordinate payment and bid item details nine (9) months prior to TIP project letting. WRC will reimburse NCDOT for all expenses of project construction.

7. NCDOT must keep bridge replacement projects on schedule. If project issues or circumstances dictate, NCDOT reserves the right to proceed with the bridge replacement project and have WRC complete the access project at a later date.

Ancillary Property Acquisition

The integration of public recreational access with bridge replacement or construction of a new bridge may require the purchase of ancillary property in addition to the property required for the bridge project. Ancillary property required for the construction of public recreational access will be acquired according to the following guidelines:

1. The WRC will provide to the NCDOT ancillary property delineation to meet requirements of desired public recreational access.
2. NCDOT agrees to clearly identify and label on the TIP Project's Final Right of Way plans the ancillary property needed for the public recreational access. The property shall be labeled on the plans as "Public Recreational Property (By others)".
3. The NCDOT Right of Way Branch will perform appraisals for the ancillary property. The WRC will reimburse the NCDOT for the expense of the appraisal.
4. The NCDOT Right of Way Branch Agents will negotiate for the NCDOT project property required for the highway project. The Department of Administration, State Property Office, will negotiate for the WRC public recreational access property. The NCDOT Right of Way Agent and the State Property Office Agent will coordinate the initial negotiation meeting with the property owner.
5. Ownership transfer of the NCDOT right of way and the ancillary property will be completed separately through the acquisition processes established by each agency. At the completion of the acquisition process, NCDOT will own the right of way needed for the bridge project construction and the WRC will own the

additional property needed for the public recreational access. The WRC may also elect to donate the additional property needed for the public recreational access to the NCDOT. In this case, subject to the terms of a NCDOT encroachment agreement, the WRC will be allowed to encroach upon the additional property for the purposes of managing, maintaining, and operating the public recreational access. If there is a need for the NCDOT to demand abandonment of the encroachment, then NCDOT will provide written notification to WRC. In the case where NCDOT demands abandonment of the encroachment, NCDOT will perform the appraisal and will reimburse the WRC for the appraised value of the donated property.

NCDOT will certify that any property acquired by others and donated to NCDOT meets all applicable Federal and NCDOT acquisition requirements prior to being incorporated into any Federal-aid project.

- 6 Alternatively, the NCDOT Right of Way Branch may elect to perform appraisals and negotiate for both the NCDOT project property and the public recreational access property or a portion of the public access property. In this case, title to the public recreational access property will be held by the NCDOT and the property will be leased to the WRC on terms agreeable to both parties.

Environmental Documents and Permitting

Primary environmental regulatory agencies have provided the following guidance for permitting cooperative projects:

- 1 United States Army Corps of Engineers:
 - A. Public recreational access projects which will be constructed and completed by the WRC or its agents within one year of the completion of the NCDOT's bridge

project should be permitted as one project in combination with the NCDOT's project.

- B. Public recreational access projects which will be constructed and completed by NCDOT or its agents within one year of the completion of the NCDOT's bridge project should be permitted as one project in combination with the NCDOT's project.
- C. For public recreational access projects constructed and completed by the WRC or its agents one year or more after the completion of the NCDOT's bridge project, the regulatory agency requests notification of the pending project.

2. Division of Coastal Management

- A. The Division of Coastal Management prefers application for regulatory approval of cooperative projects within the Division of Coastal Management's jurisdiction be submitted separately to maintain agency accountability.
- B. On a case by case basis, the Division of Coastal Management will consider permitting cooperative bridge replacement and public recreational access projects under a single application if it is deemed beneficial to the NCDOT and the WRC for an individual cooperative project.

General Permitting and Construction

1. The WRC, at no expense to the NCDOT, shall prepare, apply for and obtain the necessary environmental documents, mitigation and all permits needed to develop the public recreational access.
2. The WRC shall obtain an executed encroachment agreement from the NCDOT prior to the start of construction of the public recreational access.
3. The WRC shall be responsible for the development, design and construction of the public recreational access, including landscape plans, at no expense to the NCDOT.

4. The WRC, and/or its agent, shall construct, or cause to be constructed, at no cost to the NCDOT, the access roads, parking area, and any other structures for the public recreational access; any necessary site preparations or improvements including, but not limited to, landscaping, relocation of control access fencing, lighting, sidewalks, handicap accessibility structures; and any necessary roadway improvements including, but not limited to, turn lanes, signalization, pavement markings, or signs. All work shall be done in accordance with the approved project plans and in accordance with the NCDOT standards and specifications.
5. The WRC and/or its agent(s) agrees to comply with all federal, state and local laws and rules in the construction of the site and to prevent soil erosion; silting or pollution of rivers, streams, lakes, wetlands, reservoirs, other water impoundments, ground surfaces, or other property; or pollution of the air.
6. The WRC agrees to the following conditions during construction of the public recreational access:
 - A. Letting of the contract for construction and purchase of materials, supplies, and equipment shall comply with North Carolina General Statute 143-129.
 - B. The NCDOT reserves the right to inspect any portion of the work being performed by the WRC and/or its agent, to ensure compliance with the provisions of this Agreement.
 - C. Any changes in the plans and site preparations shall be approved by the Division Engineer or his designated representative prior to the work being performed.
 - D. All materials incorporated into the public recreational access and workmanship performed by the WRC and/or its agent, shall be in accordance with the standards and specifications used by the NCDOT.

- E. The WRC, and/or its agent, shall be responsible for ensuring that the contractor complies with all of the terms of the approved plans and specifications.
- F. During the construction of the public recreational access, the WRC, and/or its agent, shall provide and maintain adequate barricades, signs, and any other warning devices necessary for the protection and safety of its employees, agents and the traveling public in accordance with the latest edition of the Manual on Uniform Traffic Control Devices for Streets and Highways.
- G. The WRC, at no expense or liability to the NCDOT, shall adjust and/or relocate all utilities in conflict with the public recreational access.

Maintenance and Operations

1. The NCDOT reserves the right to inspect the public recreational access to ensure that the public recreational access is being maintained in a manner that is in conformity with its intended use.
2. The WRC, at no expense to the NCDOT, shall assume all management, security and liability responsibilities for the public recreational access in accordance with all applicable laws and regulations. The WRC shall perform routine safety and condition inspections of the public recreational access and maintain written documentation for said inspections
3. The WRC shall not install any underground tanks or associated underground piping for the storage of any product on the recreational access without the express written consent of the NCDOT.
4. The WRC shall not dispose of wastes of any kind, whether hazardous or not, on the public recreational access and shall not conduct any activity which may or does require a hazardous waste treatment, storage or disposal facility permit from

- either the federal or state agencies. Septic systems installed to provide public restrooms are exempted from this condition provided express written consent is obtained from the Division Engineer or his designated representative.
5. The WRC agrees to exercise every reasonable precaution to maintain the public recreational access in a manner that prevents soil erosion; silting or pollution of rivers, streams, lakes, wetlands, reservoirs, other water impoundments, ground surfaces, or other property, or pollution of the air.
 6. If hazardous or any other unauthorized material is discovered to have been illegally discarded since the acquisition of the property, the WRC shall be solely responsible and hold the NCDOT harmless for all costs associated with the removal of the material and any damages caused by the existence of said material.
 7. If, in the future and upon completion of the public recreational access, the WRC desires to structurally alter the public recreational access or a portion thereof, notification must be submitted to the Division Engineer prior to any work being performed. If said alterations exceed the original boundaries of the public recreational access, or change the access for vehicles utilizing the public recreational access or have an adverse safety impact on highway traffic, the plan for the alterations shall be submitted to the Division Engineer for final approval and shall be approved by the Division Engineer or his designated representative prior to the start of any work.
 8. Upon completion of the public recreational access by the WRC, the WRC shall have total jurisdiction and responsibility for the maintenance of the public recreational access including, but not limited to litter and garbage removal, parking and site maintenance, resurfacing, mowing, structural maintenance, painting, etc. Maintenance of the lighting shall include but not be limited to the

repair and replacement of foundations, poles and fixtures. The WRC shall also be responsible for providing electrical service and for all bills for the public recreational access, at no expense to the NCDOT. The WRC shall assume all liability and maintenance responsibility for these improvements.

General Conditions

1. WRC shall indemnify and hold harmless the NCDOT and its officers, agents, and employees from all suits, actions, or claims of any character brought for any injury or damages received or sustained by any person, persons, or property by reason of any act of the WRC, its contractors, agents or employees, in the design, construction, operation, or maintenance of the public recreational access. The WRC shall be responsible for acquiring necessary insurance for the public recreational access in the event of vandalism and/or acts of nature that damage the public recreational access, at no expense to the NCDOT.
2. If it is necessary for the WRC to enter into agreements with third parties for the construction or maintenance of the public recreational access, the WRC shall enter into such agreements at its sole cost and expense. Such agreements shall not affect the terms or obligations of the parties to this Agreement.
3. The NCDOT and WRC reserve the right to terminate this Agreement at any time and for any reason. Each party shall give the other party thirty (30) days notice of termination.
4. At the NCDOT's discretion, the NCDOT may immediately control, limit or close said public recreational access from any public use in the event of an emergency, if the NCDOT deems the Property is otherwise unsafe or the Property presents a safety hazard to highway traffic.

5. Upon completion of the public recreational access, the WRC shall add the public recreational access to their inventory. Furthermore, the WRC shall be responsible for addressing all concerns and/or complaints from adjoining property owners that might arise due to the public recreational access. If said concerns are not addressed satisfactorily the NCDOT reserves the right to limit and/or close the public recreational access from all public use.
6. The NCDOT shall retain all rights of ownership of said Property for the purpose of bridge or highway maintenance, bridge replacement, and/or bridge expansion and/or roadway expansion. Both parties agree that the property for the development of public recreational access on or adjacent to the Right of Way owned by the NCDOT, considered in its entirety, is not significant for consideration under Section 4(f) of the US Department of Transportation Act of 1966 and its implementing regulations (23 CFR Part 774) and further agree that it is not the intent of this agreement to interfere with future transportation improvements that may be needed at or near a bridge or stream crossing. To that end, recreational access facilities will be considered interim uses of NCDOT property, encroachments onto NCDOT property, or interim uses of property adjacent to the Right of Way owned by the NCDOT. The NCDOT may take any action it deems necessary, at any time, in order to maintain, repair, or improve its bridges or roadways regardless of the effect such action may have on the public recreational access. The NCDOT may require the public recreational access to alter its operations or to temporarily or permanently close to facilitate such maintenance, repair or improvement. In the event of a permanent closure of a particular public recreation access site, the WRC shall, at its own expense and within 6 months, remove any improvements affixed to the Property which in the

opinion of the NCDOT can be removed without material injury to the Property, and restore the Property to the maximum extent practicable to a condition existing prior to the to the construction of the public recreational access. If WRC relocates or replaces the public recreational access, or if the NCDOT, for any reason, is required to relocate or replace the public recreational access, WRC will be solely responsible for finding a new site for the public recreational access and for all costs associated with said relocation or replacement.

7. To the extent allowed by Law, each party shall be responsible for its respective actions under the terms of this agreement and for any claims arising as a result of such actions under the terms of this Agreement.

ATTACHMENT B

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION GUIDELINES FOR RECREATIONAL ACCESS AT CREEKS AND RIVERS

Public interest in recreational access along various creeks and rivers in North Carolina has been increasing in recent years. The North Carolina Department of Transportation (NCDOT) fully acknowledges the value of recreational access but has not been given the mission to fund, provide, or manage such facilities. The Department will lend support (as legal, design, and funding constraints allow) by coordinating with other agencies that have been charged with such a mission.

In order to delineate more clearly how NCDOT will participate in providing recreational access, NCDOT has developed the guidelines to direct the decision making process. These guidelines should be used during the planning process. The decision regarding whether an access will be provided should be made before the final planning document is completed so the access can be addressed within the document.

If there is an existing publicly owned formal facility managed for recreational access (fishing, canoeing, or otherwise), the Department will replace the facility as part of the project construction. This is in accordance with the Federal Highway Administration's (FHWA) Section 4(f) procedures.

If there is an existing privately owned formal facility managed for recreational access (fishing, canoeing, or otherwise) NCDOT will address any project impacts to the facility through the right of way acquisition process. NCDOT will not, however, replace impacted parts of the facility as part of the project construction.

If formal access is desired where there is an informal recreational access (no formal facilities but site is used to access fishing, canoeing, and otherwise) or no existing access at all, NCDOT will include new access as part of the project construction under either of the following two conditions:

- 1) If, in the judgement of NCDOT, there is a strong transportation safety related need to include an access then NCDOT will improve the location as appropriate to resolve the safety concern. NCDOT will coordinate with local agencies on the long term management of the site. A separate government agency must agree to provide the long term maintenance and management of the site.
- 2) If all of the following five criteria is met, then NCDOT will as part of planning, design and construction, include a recreational access facility:
 - If there is a separate funding source outside of the North Carolina Department of Transportation
 - If there is a partnering government agency willing to maintain, fund, and manage the site
 - If there is a willing seller or provider of land needed for the facility
 - If there are not unacceptable impacts associated with developing the new recreational access facility (wetland impacts for example)
 - If the adjacent property owners and the majority of the public comments favor the addition of the recreational access facility

Any project constructed by NCDOT will be consistent with the Americans with Disabilities Act (ADA). Any exceptions to the guidelines will require the approval of the NCDOT State Highway Administrator and the FHWA Division Administrator.

Scheduled Budget Meetings and Topics	
November 19, 2013	Animal Control Ordinance (Health Dept. and Committee) Planning and Zoning (General Overview of Planning Process)
December 17, 2013	Planning Service Delivery Inspections Department Environmental Health Tax Office
January 21, 2014	Public Works, Public Buildings, Airport NRCS Cooperative Extension
February 18, 2014	Emergency Management/Rescue/Communications Expo Center Economic Development
March 18, 2014	Sheriff Animal Shelter Information Technology Register of Deeds
April 15, 2014	Human Service Agencies (DSS, Health, Veterans, Aging) Finance Administration Elections

POLICIES AND PROCEDURES REGARDING PUBLIC COMMENT

A period reserved for comments from the public on topics not otherwise included on that evening's agenda will be included as an item of business on all agendas of regularly-scheduled Board of Commissioners meetings and shall be deemed the "Public Comment" segment of the agenda. The Public Comment segment of the agenda will be placed at the end of the agenda, following the conclusion of all other open session business.

As with Public Hearings, the Chair (or presiding officer) will determine and announce limits on speakers at the start of the Public Comment period. Generally, each speaker will be allocated five (5) minutes. **Speakers may not allocate their time to another speaker.** The Chairman (or presiding officer) may, at his discretion, decrease this time allocation, if the number of persons wishing to speak would unduly prolong the meeting.

The Public Comment period shall not exceed a total of thirty (30) minutes unless the Board entertains a successful majority vote to extend this period.

An individual wishing to address the Board during the Public Comment period shall register with the Clerk to the Board prior to the opening of the meeting by signing his or her name, address and a short description of his or her topic on a sign-up sheet stationed in the lobby of the County Auditorium.

If time allows, those who fail to register before the meeting may speak during the Public Comment period. These individuals will speak following those who registered in advance. At this time in the agenda, an individual should raise his or her hand and ask to be recognized by the Board Chair (or presiding officer); and then state his or her name, address and introduce the topic to be addressed.

Items of discussion during the Public Comment segment of the meeting will be only those appropriate to Open Meetings. Closed Meeting topics include, but are not limited to, such subjects as personnel, acquisition of real property, and information protected by the client-attorney privilege. Closed Meeting subjects will not be entertained.

Because subjects of Special and Emergency Meetings are often regulated by General Statutes, there will be no Public Comments segment reserved on agendas of these meetings; however, Special and Emergency Meetings are open for public attendance.

The Public Comments segment of the agenda is intended to provide a forum for the Board of Community to listen to citizens; **there shall be no expectation that the Board will answer impromptu questions.** However, Board members, through the presiding officer, may ask the speaker questions for clarification purposes. The Board will not take action on an item brought up during the Public Comments segment of the agenda and, when appropriate, items will be referred to the Manager or the proper Department Head.