



**SAMPSON COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
May 6, 2013**

7:00 pm Convene Regular Meeting - County Auditorium

Invocation and Pledge of Allegiance
Approve Agenda as Published

Roads

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	b. <u>ZA-3-13-2</u> : Request to Amend Section 9.3 of the Sampson County Zoning Ordinance to include Memorial Plaque as a Sign Not Requiring a Permit from the Zoning Officer	
	c. <u>ZA-3-13-3</u> : Request to Amend Section 4.4 of the Sampson County Zoning Ordinance with Regard to the Relationship Of Buildings To A Lot	
	d. <u>ZA-3-13-4</u> : Request to Amend Section 4.13 of the Sampson County Zoning Ordinance - Accessory Structures/Buildings	
	e. <u>RZ-4-13-1</u> : Request to Rezone Approximately 2 acres at 6715 Plainview Highway from MRD-Mixed Residential to C-Commercial	
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	Adjournment	

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. **1**

Meeting Date: May 6, 2013	<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Public Comment
	<input type="checkbox"/> Report/Presentation	<input type="checkbox"/> Closed Session
	<input checked="" type="checkbox"/> Action Item	<input checked="" type="checkbox"/> Planning/Zoning
	<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Water District Issue

SUBJECT: Planning Issues

DEPARTMENT: Clinton-Sampson Planning and Zoning

PUBLIC HEARING: Yes - all

CONTACT PERSON: Mary Rose, Planning Director

PURPOSE: To consider actions on planning and zoning items as recommended by Planning Board

ATTACHMENTS: Planning Staff Memorandum; Planning Board Minutes; Maps

BACKGROUND:

- a. **ZA-3-13-1** Planning staff will review a request to amend Section 4.6 of the Sampson County Zoning Ordinance with regard to a Substandard Lot of Record. Planning board minutes reflect that staff had noted that the amendment, if approved, would remove the need for the large number of variances which are routinely considered by the Planning Board with regard to existing substandard lots of record. Such amendment was unanimously recommended by the Planning Board.
- b. **ZA-3-13-2** Planning staff will review a request to amend Section 9.3 of the Sampson County Zoning Ordinance to include Memorial Plaque as a Sign Not Requiring a Permit from the Zoning Officer. Such amendment was unanimously recommended by the Planning Board.
- c. **ZA-3-13-3** Planning staff will review a request to amend Section 4.4 of the Sampson County Zoning Ordinance with regard to the Relationship of Buildings to a Lot. Such amendment was unanimously recommended by the Planning Board.
- d. **ZA-3-13-4** Planning staff will review a request to amend Section 4.13 of the Sampson County Zoning Ordinance with regard to the location of Accessory Structures/Buildings. Such amendment was unanimously recommended by the Planning Board.
- e. **RZ-4-13-1** Planning staff will review a request to rezone approximately 2 acres at 6715 Plainview Highway from MRD-Mixed Residential Agriculture to C-Commercial. The Planning Board has heard certain findings of fact (as shown in attached documents) and determined that the request was consistent with the goals and objectives of the Sampson County Land Use Plan

BACKGROUND:
continued

for commercial growth due to the fact in Section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as US Highway 421. Based upon these findings, the Planning Board unanimously recommended **approval** of the rezoning request and the adoption of a zoning consistency statement.

- f. **RZ-4-13-2** Planning staff will review a request to rezone approximately 5.75 acres at 1648 NC Highway 55 from RA-Residential Agriculture to C-Commercial. The Planning Board has heard certain findings of fact (as shown in attached documents) and determined that the request was consistent with the goals and objectives of the Sampson County Land Use Plan for commercial growth due to the fact in Section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as US Highway 55. Based upon these findings, the Planning Board unanimously recommended **approval** of the rezoning request and the adoption of a zoning consistency statement.

RECOMMENDED
ACTION OR MOTION:

- a. Motion to approve zoning amendment ZA-3-13-1, as recommended by the Planning Board.
- b. Motion to approve zoning amendment ZA-3-13-2, as recommended by the Planning Board.
- c. Motion to approve zoning amendment ZA-3-13-3, as recommended by the Planning Board.
- d. Motion to approve zoning amendment ZA-3-13-4, as recommended by the Planning Board.
- e. Motion to approve rezoning request RZ-4-13-1, accepting the presented findings of fact and making the following zoning consistency statement: *Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendation of the ordinance amendment RZ-4-13-12 is consistent with the goals and objectives of the Sampson County Land Use Plan for commercial growth due to the fact in section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as US Highway 421.*
- f. Motion to approve rezoning request RZ-4-13-2, accepting the presented findings of fact and making the following zoning consistency statement: *Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendation of the ordinance amendment RZ-4-13-12 is consistent with the goals and objectives of the Sampson County Land Use Plan for commercial growth due to the fact in section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as US Highway 55.*

MEMORANDUM

CLINTON - SAMPSON PLANNING AND DEVELOPMENT
227 LISBON STREET
CLINTON, NC 28328

To: Ed Causey, County Manager
From: Mary M. Rose, Planning Director
Subject: April 15, 2013 Sampson County Planning and Zoning Board Meeting -
County Board of Commissioners May 6, 2013 Agenda Item
Date: April 19, 2013

The following requests were addressed by the Planning and Zoning Board at their March 18, 2013 and April 15, 2013 meetings:

ZA-3-13-1 - A text amendment by Planning Staff to amend Section 4.6 of the Sampson County Zoning Ordinance with regard to a Substandard Lot of Record was unanimously recommended by the Planning Board as follows:

Existing:

Where the owner of a lot at the time of the adoption of this Ordinance or his successor in title thereto does not own sufficient land to enable home to conform to the dimensional requirements of this Ordinance, such lot may be used as a building site in the district in which it is located; provided, that the lot width and lot area are not more than (30) thirty percent below the minimum specified in this Ordinance. In any case where the lot area and lot width are more than (30) thirty percent below the minimum specified in this Ordinance or other dimensional requirements cannot be met, the Board of Adjustment may approve, as a special exception, such dimensions as shall conform as closely to the required dimensions.

Proposed:

Where the owner of a lot at the time of the adoption of this Ordinance or his successor in title thereto does not own sufficient land to enable home to conform to the dimensional requirements of this Ordinance, such lot may be used as a building site in the district in which it is located; provided, that the ~~lot width and lot area are not more than (30) thirty percent below the minimum specified in this Ordinance. In any case where the lot area and lot width are more than (30) thirty percent below the minimum specified in this Ordinance or other dimensional requirements cannot be met, the Board of Adjustment may approve, as a special exception, such dimensions as shall conform as closely to the required dimensions.~~ proposed building site will meet all Sampson County Environmental Health development requirements and the proposed building will meet all minimum setback requirements in the zoning district.

ZA-3-13-2 - A text amendment request by Planning Staff to amend Section 9.3 of the Sampson County Ordinance to include Memorial Plaques as a Sign Not Requiring a Permit From The Zoning Officer was unanimously recommended as follows:

Section 9.3 G. Memorial Plaques - Such as cornerstones, historical tablets, grave markers and other remembrances which are placed upon the property which they identify. These signs shall be limited to a maximum of 64 square feet in sign surface area, 12 feet in height and shall not be used for advertising or commercial purposes.

ZA-3-13-3 - A zoning amendment request by Planning Staff to amend Section 4.4 of the Sampson County Zoning Ordinance with regard to the Relationship of Buildings to a Lot was unanimously recommended by the Planning Board as follows:

Existing:

Where there is already a primary structure on a lot, an additional structure may be added provided that the lot is large enough to accommodate the minimum lot size of the zoning district for each principal building and all required setbacks can be met. The two (2) dwellings must be at least 100 feet apart. For example: If the property is located in a RA district with public water provided the minimum square feet is 25,000 (.057 acre) for one principal building, then the lot must be at least 50,000 square feet (1.14 acres) to have two principle buildings. If the minimum lot size is 30,000 square feet (0.69 acre) where there is no public water, then the lot must be at least 60,000 square feet (1.38 acres). There shall be no more than two primary dwellings per lot. For any additional primary structures the lot must be subdivided (surveyed out).

Proposed:

Where there is already a primary structure on a lot, an additional structure may be added provided that the lot is large enough to accommodate the minimum lot size of the zoning district for each principal building and all required setbacks can be met. The two (2) dwellings must be at least ~~100~~ 50 feet apart. For example: If the property is located in a RA district with public water provided the minimum square feet is 25,000 (.057 acre) for one principal building, then the lot must be at least 50,000 square feet (1.14 acres) to have two principle buildings. If the minimum lot size is 30,000 square feet (0.69 acre) where there is no public water, then the lot must be at least 60,000 square feet (1.38 acres). There shall be no more than two primary dwellings per lot. For any additional primary structures the lot must be subdivided (surveyed out).

ZA-3-13-4 - A zoning amendment request by Planning Staff to amend Section 4.13 – Accessory Structures/Buildings of the Sampson County Zoning Ordinance was unanimously recommended by the Planning Board as follows:

Existing:

Only one accessory structure/building shall be permitted on lots less than twenty thousand (20,000) sq. ft. Larger lots are allowed an extra accessory building/structure for each additional thirty thousand (30,000) sq. ft. provided that such accessory buildings/structures are a minimum of thirty (30) feet apart from any other principal or secondary building/structure.

- * Minimum side setback: 10ft
- * Minimum rear setback: 10ft
- * Minimum setback from principal structure: 10ft
- * Maximum building height shall not exceed 20ft from mean roof height

Accessory buildings not exceeding 50 sq. ft. and used exclusively to house well and pump equipment may be permitted in front, side or rear yards, provided such accessory buildings are at least five (5) feet from any property lines and do not encroach into any required easements or other site angles.

An accessory building may be located on another contiguous or non-contiguous lot from the principal use with which it is associated, only to the extent that the principal use itself would also be permitted on such lot.

Residential use of any accessory structure is only permitted for one accessory structure per principal structure and is only allowed in the RA district.

Accessory structures shall not be used for commercial purposes unless properly maintained.

In no case shall a manufactured home be used as an accessory building for storage or any other use other than a dwelling unit.

Proposed:

Only one accessory structure/building shall be permitted on lots less than twenty thousand (20,000) sq. ft. Larger lots are allowed an extra accessory building/structure for each additional thirty thousand (30,000) sq. ft. provided that such accessory buildings/structures are a minimum of thirty ~~(30)~~ (10) feet apart from any other principal or secondary building/structure.

- * Minimum side setback: 10ft
- * Minimum rear setback: 10ft
- * Minimum setback from principal structure: 10ft
- * Maximum building height shall not exceed 20ft from mean roof height

Accessory buildings not exceeding 50 sq. ft. and used exclusively to house well and pump equipment may be permitted in front, side or rear yards, provided such accessory buildings are at least five (5) feet from any property lines and do not encroach into any required easements or other site angles.

An accessory building may be located on another contiguous ~~or non-contiguous~~ lot from the principal use with which it is associated, only to the extent that the principal use itself would also be permitted on such lot.

Residential use of any accessory structure is only permitted for one accessory structure per principal structure and is only allowed in the RA district.

Accessory structures shall not be used for commercial purposes unless properly maintained.

In no case shall a manufactured home be used as an accessory building for storage or any other use other than a dwelling unit.

RZ-4-13-1 - A rezoning request by Donnie Smith to rezone approximately 2 acres located at 6715 Plainview Highway from MRD-Mixed Residential to C-Commercial was unanimously recommended by the Board with the following zoning consistency statement:

Zoning Consistency Statement:

Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendation of the ordinance amendment RZ-4-13-1 is consistent with the goals and objectives of the Sampson County Land Use Plan for commercial growth due to the fact in section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as US Highway 421.

RZ-4-13-2 - A rezoning request by Jerry Johnson to rezone approximately 5.75 acres located at 1648 NC Highway 55 from RA-Residential Agriculture to C-Commercial was unanimously recommended by the Board with the following zoning consistency statement:

Zoning Consistency Statement:

Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendation of the ordinance amendment RZ-4-13-2 is consistent with the goals and objectives of the Sampson County Land Use Plan for commercial growth due to the fact in Section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as NC Highway 55.

Please contact my office with any questions or comments.

cc: Susan Holder, Assistant County Manager

attachments

MINUTES OF THE SAMPSON COUNTY
PLANNING AND ZONING BOARD

Meeting Date
March 18, 2013

Members Present
Billy Cottle
Sherri Smith
Deborah Bass
Scott Brown
Clayton Hollingsworth
Gary Mac Herring
Angela Marco

Members Absent

Staff Person, Mary Rose opened meeting with request for nominations of a chairman for the Board. Billy Cottle nominated Gary Mac Herring. Gary Mac Herring nominated Scott Brown. With no further nominations, the nominations were closed. Clayton Hollingsworth seconded Gary Mac Herring's nomination of Scott Brown and after a unanimous vote, Scott Brown was elected Planning Board Chairman.

Scott Brown took over meeting as Chairman and asked for nominations for vice-chairman. Sherri Smith nominated Gary Mac Herring as vice-chairman. With no further nominations the nominations were closed. Billy Cottle seconded Mrs. Smith's nomination and after a unanimous vote, Gary Mac Herring was elected Planning Board Vice-Chairman.

Minutes Approved

Upon a motion by Deborah Bass, seconded by Billy Cottle, the minutes of the January 24, 2013 meeting were unanimously approved as presented.

Staff requested the two special use requests be moved to the top of the agenda due to the fact the Board has a lengthy agenda and there were citizens present with interests associated with the two special use requests. Chairman Brown asked if the Board would accommodate this request by staff and by consensus the requested change in order of business was made.

SU-3-13-2

Kent Trowbridge – 3099 Bells Branch Road

A special use request by Kent Trowbridge of Solbridge Energy to operate a Solar Farm located at 3099 Bells Branch Road in an RA-Residential Agriculture district. (See attached site plan)

EVIDENCE PRESENTED. Ms. Rose presented the Planning Board with the following findings of fact for consideration:

1. Ethel Warren has signed the special use application as the owner of the property under consideration.
2. The property under consideration contains approximately 83 acres of which only 35 acres will be developed.
3. The property is currently zoned RA-Residential Agriculture.
4. The property meets all setbacks, and other dimensional criteria required by the Sampson County Zoning Ordinance.

5. The property is adjacent to the north, south, and west by RA-Residential Agriculture zoning district. The property is adjacent to the east by Newton Grove's ETJ.
6. All adjacent property owners within 100' have been notified by mail.

The Planning Board considered the following findings in order to grant a Special Use permit:

- A. That the use will not materially endanger the public health or safety, if located according to the plan submitted and approved;
- B. That the use meets all required conditions and specifications;
- C. That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity, and;
- D. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Sampson County Land Use Plan.

Upon a motion made by Gary Mac Herring to approve the request as presented, and seconded by Billy Cottle, the special use was approved as presented.

Ayes: Unanimous

SU-3-13-1

Rochelle Parker – 871 Maxton Bass Road

A special use request by Rochelle Parker to operate an automotive wholesale business at 871 Maxton Bass Road in an RA Residential Agriculture district. (See attached site plan)

EVIDENCE PRESENTED. Ms. Rose presented the Planning Board with the following findings of fact for consideration:

1. Rochelle Parker has signed the special use application as owner of the property under consideration.
2. The property under consideration contains approximately 1.47 acres.
3. The property under consideration is zoned RA Residential Agriculture which provides for Wholesale Automobile Sales as a Special Use.
4. There is an existing 12x16 foot accessory building that Mr. Parker will be using as an office.
5. Mr. Parker informed staff that there would be no more than four cars on site at a time while being transferred.
6. The proposed project meets all setbacks, and other dimensional criteria required by the Sampson County Zoning Ordinance.
7. All adjacent property owners within 100' have been notified by mail.

The Planning Board considered the following findings in order to grant a Special Use permit:

- A. That the use will not materially endanger the public health or safety, if located according to the plan submitted and approved;
- B. That the use meets all required conditions and specifications;

- C. That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity, and;
- D. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Sampson County Land Use Plan.

Upon a motion made by Sherri Smith to approve the request as presented, and seconded by Deborah Bass, the special use was approved as presented.

Ayes: Unanimous

V-3-13-1

Jose Torres – Grandpa Lane (Lot #27)

A variance request by Jose Torres at Lot #27 Grandpa Lane from Section 4.6 of the Sampson County Zoning Ordinance with regard to a Substandard Lot of Record. (See attached site plan)

Ms. Rose presented the Planning Board with the following findings of fact for consideration:

- 1. Jose Torres has signed the variance application as the applicant of the property under consideration.
- 2. The property is currently zoned RA-Residential Agriculture. (See attached location map)
- 3. The lot is approximately 0.47 acres as shown by the Sampson County Tax Office.
- 4. The property does have an existing well and septic tank.
- 5. The property has 20,473 square feet. Section 4.6 of the Sampson County Zoning Ordinance, (Substandard Lot of Record), requires properties that are more than 30% below the minimum dimensional requirements of this ordinance must be approved by the Board of Adjustment.
- 6. The property under consideration has been posted.

Upon a motion made by Gary Mac Herring to approve the variance as presented, and seconded by Billy Cottle, the variance was approved as presented.

Ayes: Unanimous

V-3-13-2

Alfred Jackson – 130 Covenant Lane

A variance request by Alfred Jackson at 130 Covenant Lane from Section 5.1 of the Sampson County Zoning Ordinance with regard to continuance of non-conforming buildings. (See attached site plan)

Ms. Rose presented the Planning Board with the following findings of fact for consideration:

- 1. Alfred Jackson has signed the variance application as the applicant of the property under consideration.
- 2. The property is currently zoned MRD-Mixed Residential. (See attached location map)
- 3. The lot is approximately 0.93 acres as shown by the Sampson County Tax Office.
- 4. The applicant is proposing to reconnect power to an existing non-conforming single family residence. (See Section 3.3.1 of the Sampson County Zoning Ordinance)

5. The property under consideration has been posted.

Upon a motion made by Sherri Smith to approve the variance as presented, and seconded by Deborah, the variance was approved as presented.

Ayes: Unanimous

V-3-13-3

Rigoberto Solis Alozo – 1817 Bradshaw Road

A variance request by Rigoberto Solis Alonzo at 1817 Bradshaw Road from Section 3.3.1.E. of the Sampson County Zoning Ordinance with regard to the RA-Residential Agriculture district setback for a primary structure/single family dwelling. (See attached site plan)

Ms. Rose presented the Planning Board with the following findings of fact for consideration noting that staff respectfully requested sentence two under fact number four be removed from the facts:

1. Rigoberto Solis Alonzo has signed the variance application as the applicant of the property under consideration.
2. The property is currently zoned RA-Residential Agriculture. (See attached location map)
3. The lot is approximately 4.61 acres as shown by the Sampson County Tax Office.
4. The applicant is proposing to convert the existing accessory building into a single family residence. ~~The proposed dwelling would require a 13.3 foot variance from the minimum 50 foot front setback required in a RA Residential Agriculture district. (See Section 3.3.1 of the Sampson County Zoning Ordinance)~~
5. There is an existing well and septic tank on the property.
6. The property under consideration has been posted.

Staff informed the Board this would be a variance from the setback requirements of the Sampson County Zoning Ordinance as found in Section 3.3.1 E. and the Board would be creating a non-conforming use due to the fact they would be permitting an accessory building to be converted to a single family dwelling and the existing accessory building does not meet the current single family dwelling setback requirement of 50 feet as found in Section 3.3.1 E. of the Sampson County Zoning Ordinance.

Upon a motion made by Sherri Smith to deny the variance based upon the facts and evidence presented by Planning Staff, and seconded by Billy Cottle, the request was unanimously denied by the Board.

Nays: Unanimous

V-3-13-4

Carolyn Cox – 1880 H.B. Lewis Road

A variance request by Carolyn Cox at 1880 H.B. Lewis Road from Sections 5.1 and 5.5 of the Sampson County Zoning Ordinance with regard to extension of a non-conforming use. (See attached site plan)

Ms. Rose presented the Planning Board with the following findings of fact for consideration:

1. Carolyn Cox has signed the variance application as the applicant of the property under consideration.
2. The property is currently zoned RA-Residential Agriculture. (See attached location map)

3. The lot is approximately 0.52 acres as shown by the Sampson County Tax Office.
4. The applicant is proposing a 20x16 foot addition. The new addition will meet all setback requirements in an RA-Residential Agriculture district. (See Section 3.3.1 of the Sampson County Zoning Ordinance)
5. The property under consideration has been posted.

Upon a motion made by Deborah Bass to approve the variance as presented, and seconded by Sherri Smith, the variance was approved as presented.

Ayes: Unanimous

V-3-13-5

James Jacobs – 341 Ransom Road

A variance request by James Jacobs at 341 Ransom Road from Sections 5.1 and 5.5 of the Sampson County Zoning Ordinance with regard to extension of a non-conforming use. (See attached site plan)

Ms. Rose presented the Planning Board with the following findings of fact for consideration:

1. James Jacobs has signed the variance application as the applicant of the property under consideration.
2. The property is currently zoned RA-Residential Agriculture. (See attached location map)
3. The lot is approximately 41.7 acres as shown by the Sampson County Tax Office.
4. The 10x16.2 foot rear addition, (built without permits), encroaches 1.6 feet beyond the 50 foot minimum front setback of Section 3.3.1 of the Sampson County Zoning Ordinance.
5. The property under consideration has been posted.

Upon a motion made by Gary Mac Herring to the variance based upon the facts and evidence presented by Planning Staff, and seconded by Clayton Hollingsworth, the variance was denied as presented.

Nays: Unanimous

ZA-3-13-1

Section 4.6 – Substandard Lot of Record

ZA-3-13-1 – A text amendment by Planning Staff to amend Section 4.6 of the Sampson County Zoning Ordinance with regard to a Substandard Lot of Record as follows:

Existing:

Where the owner of a lot at the time of the adoption of this Ordinance or his successor in title thereto does not own sufficient land to enable him to conform to the dimensional requirements of this Ordinance, such lot may be used as a building site in the district in which it is located; provided, that the lot width and lot area are not more than (30) thirty percent below the minimum specified in this Ordinance. In any case where the lot area and lot width are more than (30) thirty percent below the minimum specified in this Ordinance or other dimensional requirements cannot be met, the Board of Adjustment may approve, as a special exception, such dimensions as shall conform as closely to the required dimensions.

Proposed:

Where the owner of a lot at the time of the adoption of this Ordinance or his successor in title thereto does not own sufficient land to enable him to conform to the dimensional requirements of this Ordinance, such lot may be used as a building site in the district in which it is located; provided, that the ~~lot width and lot area are not more than (30) thirty percent below the minimum specified in this Ordinance. In any case where the lot area and lot width are more than (30) thirty percent below the minimum specified in this Ordinance or other dimensional requirements cannot be met, the Board of Adjustment may approve, as a special exception, such dimensions as shall conform as closely to the required dimensions~~ proposed building site will meet all Sampson County Environmental Health development requirements and the proposed building will meet all minimum setback requirements in the zoning district.

Ms. Rose informed the Board staff had held discussions with both the building inspector and environmental health inspector and both felt confident in recommendation of this amendment based upon the fact all setback and environmental health requirements for well and septic would still be required to be met. Ms. Rose informed the Board this amendment, if approved, would remove the need for the large number of variances which are routinely coming before the Board with regard to existing substandard lots of record.

DECISION. Sherri Smith made a motion to recommend Section 4.6 of the Sampson County Zoning Ordinance be amended as presented, seconded by Deborah Bass, and unanimously recommended by the Board

Ayes: Unanimous

ZA-3-13-2

Section 9.3 – Signs Not Requiring a Permit from the Zoning Officer

ZA-3-13-2 – A zoning amendment request by Planning Staff to amend Section 9.3 of the Sampson County Zoning Ordinance to include Memorial Plaques as a Sign Not Requiring a Permit from the Zoning Officer.

Section 9.3.G. Memorial Plaques – Such as cornerstones, historical tablets, and sign which identify properties of historical significance which are placed upon the property which they identify. These signs shall be limited to a maximum of 64 square feet in sign surface area, 12 feet in height and shall not be used for advertising purposes.

The Board expressed their desire for further research of this request and also expressed their desire to clarify the meaning of “historical significance” as it relates to the proposed text. Ms. Rose informed the Board they would undertake further research and report to the Board at the April 2013 meeting.

DECISION. Gary Mac Herring made a motion to continue consideration of this request until the April 2013 Planning Board meeting, seconded by Sherri Smith, unanimously continued by the Board.

Ayes: Unanimous

ZA-3-13-3

Section 4.4 – Relationship of Building to Lot

A zoning amendment request by Planning Staff to amend Section 4.4 of the Sampson County Zoning Ordinance to regard to the Relationship of Buildings to a Lot.

Existing:

Where there is already a primary structure on a lot, an additional structure may be added provided that the lot is large enough to accommodate the minimum lot size of the zoning district for each principal building and all required setbacks can be met. The two (2) dwellings must be at least 100 feet apart. For example: If the property is located in a RA district with public water provided the minimum square feet is 25,000 (0.57 acre) for one principal building, then the lot must be at least 50,000 square feet (1.14 acres) to have two principal buildings. If the minimum lot size is 30,000 square feet (0.69 acre) where there is no public water, then the lot must be at least 60,000 square feet (1.38 acres). There shall be no more than two primary dwellings per lot. For any additional primary structures the lot must be subdivided (surveyed out).

Proposed:

Where there is already a primary structure on a lot, an additional structure may be added provided that the lot is large enough to accommodate the minimum lot size of the zoning district for each principal building and all required setbacks can be met. The two (2) dwellings must be at least ~~100~~ 50 feet apart. For example: If the property is located in a RA district with public water provided the minimum square feet is 25,000 (0.57 acre) for one principal building, then the lot must be at least 50,000 square feet (1.14 acres) to have two principal buildings. If the minimum lot size is 30,000 square feet (0.69 acre) where there is no public water, then the lot must be at least 60,000 square feet (1.38 acres). There shall be no more than two primary dwellings per lot. For any additional primary structures the lot must be subdivided (surveyed out).

Ms. Rose informed the Board staff had held discussions with both the building inspector and environmental health inspector and both felt confident in recommendation of this amendment based upon the fact all setback and environmental health requirements for well and septic would still be required to be met and both the building inspector and environmental health inspector has no additional concerns regarding reduction of the separation between dwellings.

DECISION. Sherri Smith made a motion to recommend approval of this request as presented, seconded by Billy Cottle, and unanimously recommended by the Board.

Ayes: Unanimous

ZA-3-13-4

Section 4.13 – Accessory Structures/Buildings

A zoning amendment by Planning Staff to amend Section 4.13 - Accessory Structures/Buildings of the Sampson County Zoning Ordinance.

Existing:

Only one accessory structure/building shall be permitted on lots less than twenty thousand (20,000) sq. ft. Larger lots are allowed an extra accessory building/structure for each additional thirty thousand (30,000) sq. ft. provided that such accessory buildings/structures are a minimum of thirty (30) feet apart from any other principal or secondary building/structures.

- *Minimum side setback: 10ft
- *Minimum rear setback: 10ft
- *Minimum setback from principal structure: 10ft
- *Maximum building height shall not exceed 20ft from mean roof height

Accessory buildings not exceeding 50 sq. ft. and used exclusively to house well and pump equipment may be permitted in front, side or rear yards, provided such accessory buildings are at least five (5) feet from any property lines and do not encroach into any required easements or other site angles.

An accessory building may be located on another contiguous or non-contiguous lot from the principal use with which it is associated, only to the extent that the principal use itself would also be permitted on such lot.

Residential use of an accessory structure is only permitted for one accessory structure per principal structure and is only allowed in the RA district.

Accessory structures shall not be used for commercial purposes unless properly permitted. In no case shall a manufactured home be used as an accessory building for storage or any other use other than a dwelling unit.

Proposed:

Only one accessory structure/building shall be permitted on lots less than twenty thousand (20,000) sq. ft. Larger lots are allowed an extra accessory building/structure for each additional thirty thousand (30,000) sq. ft. provided that such accessory buildings/structures are a minimum of thirty (~~30~~) (10) feet apart from any other principal or secondary building/structures.

- *Minimum side setback: 10ft
- *Minimum rear setback: 10ft
- *Minimum setback from principal structure: 10ft
- *Maximum building height shall not exceed 20ft from mean roof height

Accessory buildings not exceeding 50 sq. ft. and used exclusively to house well and pump equipment may be permitted in front, side or rear yards, provided such accessory buildings are at least five (5) feet from any property lines and do not encroach into any required easements or other site angles.

An accessory building may be located on another contiguous ~~or non-contiguous~~ lot from the principal use with which it is associated, only to the extent that the principal use itself would also be permitted on such lot.

Residential use of an accessory structure is only permitted for one accessory structure per principal structure and is only allowed in the RA district.

Accessory structures shall not be used for commercial purposes unless properly permitted. In no case shall a manufactured home be used as an accessory building for storage or any other use other than a dwelling unit.

Ms. Rose informed the Board staff had held discussions with both the building inspector and environmental health inspector and both felt confident in recommendation of this amendment. The building inspector only requires 10 feet between buildings and as evidenced in the above text of the current ordinance there is currently conflicting regulations in that in addressing the setback from a principal structure the ordinance currently reads 10 feet.

Ms. Rose also explained the concern of permitting an accessory structure on a non-contiguous lot with no primary structure upon the lot to be accessory to.

DECISION. Angela Marco made a motion to recommend amending Section 4.13 of the Sampson County Zoning Ordinance as presented, seconded by Clayton Hollingsworth, and unanimously recommended by the Board.

Ayes: Unanimous

RZ-3-13-1
Butterball, LLC – Cornwallis Road

A rezoning request by Butterball, LLC to rezone approximately 8.74 acres located along Cornwallis Road from I-Industrial to C-Commercial.

Ms. Rose informed the Board staff had spoken with Lee Mason of Butterball, LLC and he requested this rezoning request be withdrawn at this time.

Adjournment

There being no further business, the meeting was adjourned at 8:30 p.m.

Chairman

Secretary

MINUTES OF THE SAMPSON COUNTY
PLANNING AND ZONING BOARD

Meeting Date
April 15, 2013

Members Present
Billy Cottle
Sherri Smith
Deborah Bass
Scott Brown
Clayton Hollingsworth
Gary Mac Herring
Angela Marco

Members Absent

Minutes Approved

Upon a motion by Billy Cottle, seconded by Sherri Smith, the minutes of the March 18, 2013 meeting were unanimously approved as presented.

ZA-3-13-2

A text amendment request by Planning Staff to amend Section 9.3 of the Sampson County Ordinance to include Memorial Plaques as a Sign Not Requiring a Permit From The Zoning Officer.

Section 9.3 G. Memorial Plaques - Such as cornerstones, historical tablets, grave markers and other remembrances which are placed upon the property which they identify. These signs shall be limited to a maximum of 64 square feet in sign surface area, 12 feet in height and shall not be used for advertising or commercial purposes.

After Board discussion, Billy Cottle made a motion to recommend approval of the proposed request as presented, seconded by Debra Bass.

Ayes: Unanimous

RZ-4-13-1

Donnie Smith – 6715 Plainview Highway

A rezoning request by Donnie Smith to rezone approximately 2 acres located at 6715 Plainview Highway from MRD-Mixed Residential to C-Commercial. (See attached location map)

EVIDENCE PRESENTED. Ms. Rose presented the Planning Board with the following findings of fact for consideration:

1. Donnie C. Smith has signed the rezoning application as a representative of the owner.
2. This rezoning will include approximately 2 acres as shown on the location map.
3. The property is currently zoned MRD-Mixed Residential. (see attached site map)
4. The minimum square footage for property zoned C-Commercial is 40,000 square feet. Being approximately 2 acres (87,120 sq. ft.) this property is well in excess of this requirement.

5. This property is located at 6715 Plainview Highway. The property to the north and across Plainview Highway is zoned RA-Residential Agriculture, the properties adjacent to the south, west, and northwest are zoned MRD-Mixed Residential District , and the property to the east across Plainview Highway is zoned R-Residential.
6. In section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as US Highway 421.
7. All adjacent property owners within 100' have been notified by mail.

After Board discussion, Board chair Scott Brown requested staff bring more information to the Board related to conditional zoning. Ms. Rose informed the Board staff would be prepared to make a conditional zoning presentation to the Board at their May Board meeting.

Zoning Consistency Statement:

Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendation of the ordinance amendment RZ-4-13-1 is consistent with the goals and objectives of the Sampson County Land Use Plan for commercial growth due to the fact in section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as US Highway 421.

DECISION. Billy Cottle made a motion to recommend approval of this request as presented with the above zoning consistency statement, seconded by Gary Mac Herring and unanimously recommended by the Board.

Ayes: Unanimous

RZ-4-13-2

Jerry Johnson – 1648 NC Highway 55

A rezoning request by Jerry Johnson to rezone approximately 5.75 acres located at 1648 NC Highway 55 from RA-Residential Agriculture to C-Commercial. (See attached location map)

EVIDENCE PRESENTED. Ms. Rose presented the Planning Board with the following findings of fact for consideration:

1. Kay Johnson Kennedy, Alton R. Johnson, Joseph E. Johnson, Nancy J. Blackman, George A. Johnson and Jerry Johnson have signed the rezoning application as owners.
2. This rezoning will include approximately 5.75 acres as shown on the location map. Mr. Johnson is currently operating a commercial business upon these properties which has been operated at this location prior to zoning.
3. The property is currently zoned RA-Residential Agriculture. (see attached site map)
4. This property is located on and adjacent to 1648 NC Highway 55. The property to the north, south, east, and west is zoned RA-Residential Agriculture.

5. In section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as NC Highway 55.
6. All adjacent property owners within 100' have been notified by mail.

Zoning Consistency Statement:

Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Planning Board does hereby find and determine that the recommendation of the ordinance amendment RZ-4-13-2 is consistent with the goals and objectives of the Sampson County Land Use Plan for commercial growth due to the fact in Section 1 of the Sampson County Land Use Plan, economic growth and commercial activities are encouraged at locations with access to major thoroughfares such as NC Highway 55.

DECISION. Sherri Smith made a motion to recommend approval of this request as presented with the above zoning consistency statement, seconded by Clayton Hollingsworth and unanimously recommended by the Board.

Ayes: Unanimous

Staff made a brief presentation to the Board related to the Sampson County Land Use Plan. Staff requested input from the Board as to whether they may be interested in doing a thorough review of the Land Use Plan due to the fact the plan was adopted in 2001 and had not been reviewed since that time. Ms. Rose explained the importance of the plan in supporting rezoning recommendations by way of referencing the plan in all zoning consistency statements presented to the Board of Commissioners.

It was the consensus of the Board to begin Board review of the current Sampson County Land Use Plan with the intent of presenting recommendations for updates to the Board of Commissioners at some time in the future. Ms. Rose informed the Board staff would be prepared to make brief presentations of each section of the Land Use Plan at each monthly meeting of the Board until the Board had reviewed the entire plan.

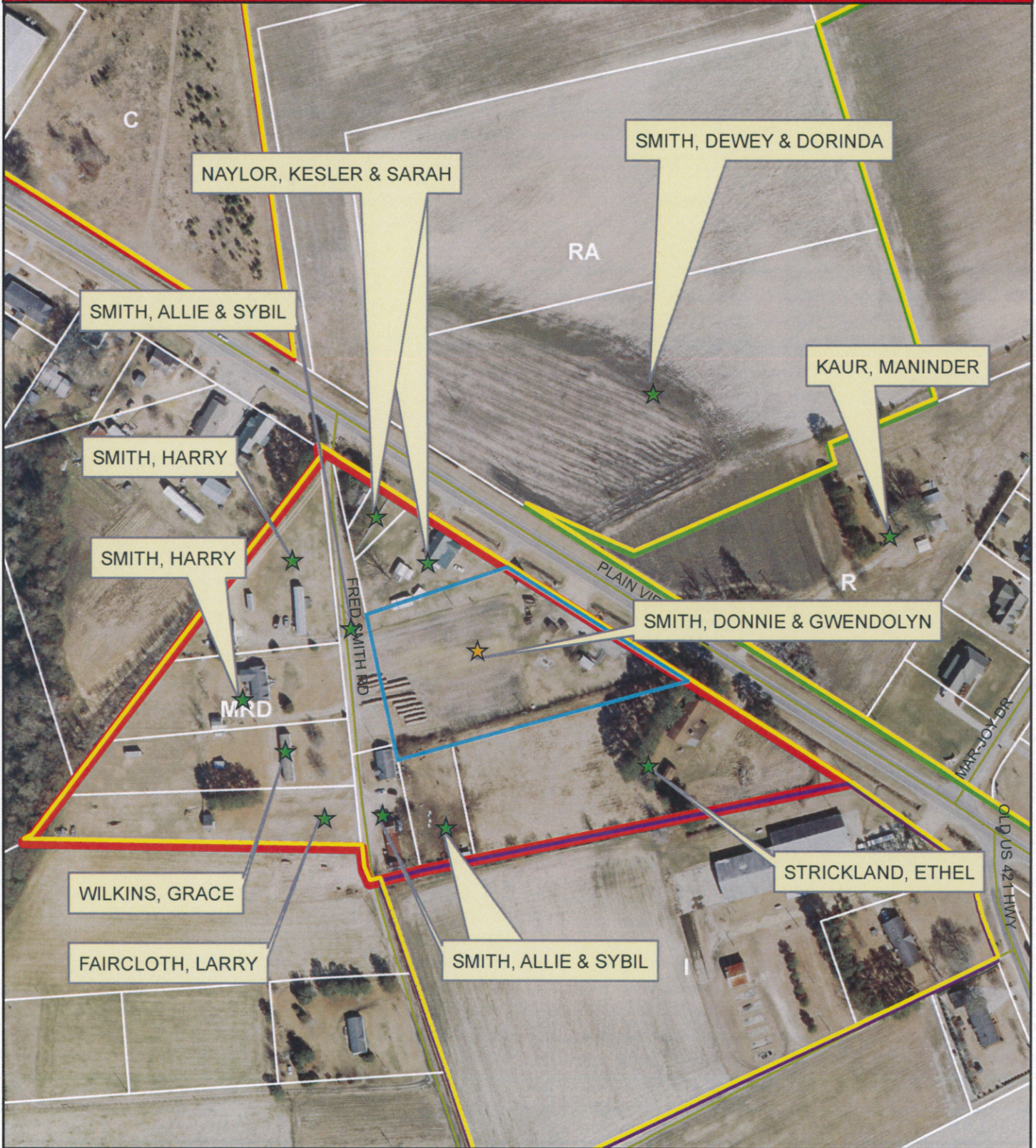
Ms. Rose also informed the Board of the recent development of the Mid –Carolina Air Travel Plan prepared by the Mid-Carolina Rural Planning Organization. Ms. Rose informed the Board staff would mail a copy of this planning document to each for their review.

There being no further business, the meeting was adjourned at 8:15 p.m.

Chairman

Secretary

RZ-4-13-1 Donnie Smith 6715 Plainview Highway



1 inch = 225 feet

	Proposed Property
	Property Owners Within 100'

RZ-4-13-2
Jerry Johnson
1648 NC Hwy 55



1 inch = 300 feet

	Proposed Property
	Property Owners Within 100'

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 2 (a)

Meeting Date: May 6, 2013	<input type="checkbox"/> Information Only	<input type="checkbox"/> Public Comment
	<input checked="" type="checkbox"/> Report/Presentation	<input type="checkbox"/> Closed Session
	<input type="checkbox"/> Action Item	<input type="checkbox"/> Planning/Zoning
	<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Water District Issue

SUBJECT: Recognition of Retirees

DEPARTMENT: Governing Board

PUBLIC HEARING: No

CONTACT PERSON: Chairman Billy Lockamy

PURPOSE: To recognize retiring County employees for their years of service

ATTACHMENTS: None

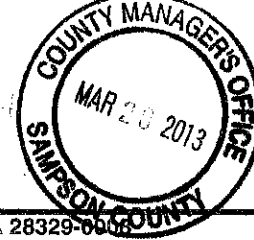
BACKGROUND: The following individuals have retired from County service as of
May 2013.

 Donna Boone, DSS (1983-2013)

RECOMMENDED Present those able to attend with county plaques in recognition of
ACTION OR MOTION: their service



**SAMPSON COUNTY
EMERGENCY
MANAGEMENT
SERVICES**



RONALD BASS
DIRECTOR
(910) 592-8996

POST OFFICE BOX 8, CLINTON, NORTH CAROLINA 28329-0008

MEMORANDUM:

TO: Ms. Susan Holder, Assistant County Manager

FROM: *RB*
Ronald Bass, Emergency Management

DATE: March 28, 2013

SUBJECT: Private Road Name/Public Hearing Request

The Road Naming Committee members have reviewed road name suggestions for the following pending private roads. The Committee's recommendations have been listed below:

PVT 55HD 2335
PVT 1214 3774

Trinity Ln
Gen Boykin Ave

This is being forwarded for your review and if you concur please place this on the Board's agenda for consideration at a public hearing.

Please review and advise.

NOTICE OF PUBLIC HEARING

NAMING OF PRIVATE ROADS

The Sampson County Board of Commissioners will hold a public hearing at 7:00 p.m. on Monday, May 6, 2013 in the County Auditorium, Sampson County Complex, Building A to consider public input on the naming of the following private roads:

PVT ROAD CODE
PVT 55HD 2335
PVT 1214 3774

PROPOSED NAME
Trinity Lane
Gen Boykin Avenue

Only those roads listed will be considered at this time. Questions or comments may be directed to the Office of the Clerk to the Board, 406 County Complex Road, Clinton, NC 28328. (910/592-6308 ext 2222)

001491

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO.

3 (b)

Meeting Date: May 6, 2013	<input type="checkbox"/> Information Only	<input type="checkbox"/> Public Comment
	<input type="checkbox"/> Report/Presentation	<input type="checkbox"/> Closed Session
	<input checked="" type="checkbox"/> Action Item	<input type="checkbox"/> Planning/Zoning
	<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Water District Issue

SUBJECT: Courthouse Security - Consideration of Proposal for Architectural Services for Courthouse Connector Study

DEPARTMENT: Governing Body/ Administration

PUBLIC HEARING: No

CONTACT PERSON: Lee Cannady, Public Works Director
Ed Causey, County Manager

PURPOSE: To consider acceptance of a proposal for architectural services to determine the feasibility of the connection of courthouse buildings

ATTACHMENTS: Proposal

BACKGROUND: At your April meeting, the board directed staff to obtain a proposal for architectural services to determine the feasibility of connecting the two court buildings, in an effort to reduce the cost for courthouse security improvements. RATIO Architects, Inc. has provided the enclosed proposal for the feasibility study. Mr. Cannady or Mr. Causey will review the proposal.

RECOMMENDED ACTION OR MOTION: Consider acceptance of proposal for architectural services, to be funded from the board's contingency



RATIO

Architecture Preservation Interior Design Landscape Architecture Urban Design & Planning Graphic Design

April 24, 2013

C. Lee Cannady
Director
Sampson County Public Works
827 S.E. Blvd
Clinton NC 28328
lee@sampsonnc.com

Re: Courthouse Connector Study

Dear Lee:

Thank you for the opportunity to provide a proposal for the Courthouse Connector work. We understand that specific security requirements are not included in this study but have been provided for reference.

PROJECT SCOPE

The project consists of a feasibility study to explore options for providing an at-grade, all weather building connector between the Courthouse and the Extension Building. Both are located on Main Street in downtown Clinton. The Courthouse is a 3-story building that is 39,529sf (built in 1904 and renovated in 1950's) and the Extension building is a 2-story building that is 8,716 sf (built in 1950 and completely renovated in 2004.) RATIO will meet with key individuals to determine building flow and function as it relates to the movement of county staff, the general public and prisoners. We understand the goal of the study is to provide one point of entry into the two buildings. Other required exits would be secured and badge accessible. This study will include site assessment, building code analysis and up to two design concepts. A budget has not been established, we will work with Sampson County in providing estimated cost of construction.

DESIGN SERVICES

RATIO Architects will provide the following services and process:

Existing Conditions

Field verify and document basic information for both buildings and parking lot

Generate drawings with information only required for code study (exterior footprints and egress corridors)

Note: Site elevations will be needed, survey to be provided by Sampson County

Programming and Conceptual Design

Four programming meetings with owner (county manager/public works, clerk of court, bailiff, and district attorney)

Building Code study

Accessibility Code study

Up to two design options for building connection (plan, elevations and 3D drawing)

One review meeting with local inspections department and Fire Marshal

One review meeting with county manager/public works

Estimated cost based on square footage

Final report with building code analysis, concept design option/s and estimated cost

Presentation to Board of Commissioners is not included in scope (can be added at hourly rate)

Cost estimating is by RATIO/Dewberry with historical data (General Contractor pricing can be added if preferred)

DESIGN TEAM

RATIO Architects proposes the following design team for the Project:

RATIO Architects	Architecture
Dewberry	Engineering

SCHEDULE

The schedule for the project is as follows:

Site visit for field work	2 days
Existing condition drawings/building code study	1 week
User meetings	1 week (preferably one day if possible)
Concept Design	2 weeks
Inspection/Fire Marshal Review	1 day
Revisions	1 week
Owner Review Meeting	1 day
Revisions and Final Study	<u>1 week</u>
	2-1/2 to 3 month duration

COMPENSATION

In consideration of the Project Scope, Design Services, and Schedule we propose to provide these services as a lump sum fee of \$28,500.00.

Existing Investigation	\$7,000
Programming/Code	\$8,600
Concept Design/Review/Final Report	\$12,900

REIMBURSABLE EXPENSES

Expenses attributable to your project will be invoiced as a Reimbursable Expense at 1.0 times the item's expense.

Expenses may include:

- A. Drawing Reproduction/Photographic Reproduction
- B. Copying
- C. Supplies
- D. Mailing/Express Mail
- E. Mileage/Lodging/Meals/Auto Rental/Travel per Diem
- F. Renderings
- G. Agency reviews and fees
- H. Other, approved, miscellaneous expenses

We estimate reimbursable expenses will not exceed Fifteen Hundred Dollars (\$ 1,500). We will only invoice for expenses incurred in the interest of the project and will provide back-up receipts with our invoicing as required.

ADDITIONAL SERVICES

Any additional services beyond the identified Design Services, which you may request, will be invoiced at the hourly rate of the personnel assigned to the task.

Firm Titles	2013 Hourly Rates (Subject to annual adjustment)
1. Principal 1	\$230.00
2. Principal 2	\$200.00
3. Associate Principal	\$170.00
4. Senior Associate	\$155.00
5. Associate	\$145.00
6. Senior Professional	\$135.00
7. Professional	\$115.00
8. Graduate Professional	\$ 95.00
9. Intern	\$ 75.00
10. Administrative	\$ 75.00

If an additional service is requested, we will prepare a written proposal, identifying our services and compensation, for your review and approval prior to initiating the requested services.

PAYMENT SCHEDULE

Invoices will be sent monthly and shall be in proportion to services performed. Payment is due upon receipt. Amounts unpaid thirty (30) days after being received will bear interest at one and one half percent (1 1/2%) per month accrued.

INSURANCE

In consideration of the Project Scope, Design Services and Compensation, RATIO Architects will maintain insurance coverage for this project with the following limits:

- General Liability
\$1,000,000 each Occurrence Limit, \$2,000,000 Aggregate
- Automobile Liability

\$1,000,000 CSL each accident, \$1,000,000 for Hired and Non-Owned Liability
Worker's Compensation
\$500,000 each Accident, \$500,000 Disease Policy Limit
Professional Liability
\$5,000,000 per Claim, \$5,000,000 Aggregate

ABANDONMENT

If the project is abandoned, in part or in whole, payment on account of the services performed will be made upon presentation of a final accounting of services rendered and expenses incurred since the last paid invoice to the date of such action.

Please review this proposal and if all is in order, return an executed original for our file, at which time we will draft an AIA agreement for your review. If you have any questions, do not hesitate to contact me directly. Thank you for considering RATIO Architects for this project.

Sincerely,



Sharon Crawford, IIDA, LEED AP
Associate Principal

cc: Bill Browne

AUTHORIZATION TO PROCEED:

Printed Name, Title	Date
Company Name	

The Sampson County Board of Commissioners convened for their regular meeting at 7:00 p.m. on Monday, February 4, 2013 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Billy Lockamy, Vice Chairman Jarvis McLamb, and Commissioners Albert D. Kirby, Jr., Harry Parker, and Jefferson Strickland.

The Chairman convened the meeting and called upon Commissioner Strickland for the invocation. Commissioner Kirby then led the Pledge Allegiance.

Approval of the Agenda

Upon a motion made by Commissioner McLamb and seconded by Commissioner Strickland, the Board voted unanimously to approve the agenda as presented.

Item 1: Roads

Monthly Report - NCDOT Keith Eason, NCDOT Highway Engineer, was present to discuss various items. He reported that there were no particular items to present at this time as the department was only conducting general maintenance activities during this time of year. Commissioner Strickland requested that the department look at the trash gathered along the roads from Bonnettville to Clinton. Commissioner Kirby asked if there were a way to determine how much money was spent in manpower and materials in the various County districts. He asked if there were a way to determine how Sampson County fared compared to other counties. Mr. Eason responded that the majority of the information he has is based on mileage, and in this regard the County expenditures seemed fairly equitable. He offered to obtain additional information with regards to this question. Mr. Eason added that in maintenance dollars and County construction dollars the amounts were fairly equitable; however new construction dollars include federal dollars and other considerations and tend to differ where there is more population. Commissioner Strickland noted that there were different categories that monies were funded through such as the Highway Trust Fund, which is divided by districts.

Request for Addition of Summer Tree Court to State Secondary Roads System
Mr. Eason explained that Summer Tree Lane met the standards for inclusion in the state system, and a resolution from the Board was required for the Department to proceed to accept the road. Upon a motion made by Commissioner Kirby and seconded by Commissioner Strickland, the Board voted unanimously to adopt a resolution

requesting the addition of Summer Tree Court to the State secondary roads system. (Copy filed in Inc. Minute Book _____, Page _____.)

Item 2: Reports and Presentations

United Way Activities in Sampson County Nancy Carr, Executive Director for United Way of Sampson County, was present to make a brief presentation on United Way activities in Sampson County to raise awareness and garner support for the organization's future campaigns. Ms. Carr explained that the difference in United Way and many other charitable organizations was that monies raised locally stayed in the local community. She noted that the organization's overhead was less than 10%. She mentioned that examples of partner agencies were Friends of Education, Sampson County 4-H, the Sampson County Health Department's Breast and Cervical Cancer Program, the Sampson Crisis Center, Sampson County Domestic Violence Shelter, Girl Scouts, Boy Scouts, Fitness Renaissance, and the Sampson County Firemen's Association. Ms. Carr also discussed the new 211 Service sponsored by United Way which provides one-stop information on human services programs. She encouraged the County's participation in United Way's annual fundraising campaign, which typically takes place in October each year.

State of the County Health Report Kathie Johnson, Sampson County Health Department Preparedness Coordinator, presented the 2012 State of the County Health Report. Ms. Johnson explained that every four years the Health Department is tasked with completing a report on the health of the County; this is called the community health assessment. For the years in between, the Department is required to do what is known as a State of the County Health Report. In 2011, the concerns noted by the community included obesity, teen pregnancy, chronic disease, tobacco and drug abuse. She explained that the main goal of the report was to identify how the County is doing in reducing these risk factors; therefore of the department partners with organizations such as United Way, Sampson Regional Medical Center, and the Cooperative Extension Service. Some of the activities conducted by these partners included diabetes testing, the tobacco use prevention program in the high schools, Heart Health Month activities, Eat Smart Move More classes, the Breast Cancer Awareness Rally, the breast cancer clinic at the Health Department, teen pregnancy prevention classes, Walk to School Day, and the Stay on Track drug abuse prevention program.

Item No. 3: Action Items

Sampson County Health Department-All Hazards Response Plan Kathie Johnson, Sampson County Health Department Preparedness Coordinator, presented the Sampson County All Hazards Response Plan which sets out how the Sampson County Health Department would manage emergencies or events which pose an imminent or potential threat to public health. Ms. Johnson explained that the plan was

mandated by the State and had been developed in conjunction with Sampson County Emergency Management so that it was compliant with NIMS, ICS and other state and federal requirements. She explained that the draft plan had been submitted to the State in 2012, and it was determined that it needed to be added to the County's All Hazards Plan. She reported that the Plan was taken to the Local Emergency Planning Committee for review, who favorably recommended the plan for approval by the Board of Health. The Board of Health recommended the Plan to the Board of Commissioners for approval and addition to the County's All Hazards Plan. Upon a motion made by Commissioner McLamb and seconded by Commissioner Parker, the board voted unanimously to approve the plan. (Copy filed in Inc. Minute Book_____, page _____.)

Sampson County Health Department - Child Fatality Prevention Team Appointments This item was tabled.

North Carolina Tomorrow Initiative - Presentation of Economic Plan and Approval of Associated Documents Joel Strickland, Mid Carolina Council of Governments Grant Administrator, presented the regional economic plan developed as a product of the NC Tomorrow Initiative. He noted that the initiative was designed to be a statewide economic development strategy which was designed to spur job creation. He stated that the hope was to use the plan to leverage federal economic development funds. He explained that the funding for the project was provided by the Economic Development Administration and the North Carolina Division of Community Assistance. He noted that the Southeastern Economic Development Commission had worked with the three regional councils of government (COGs) to put the plan together. This final plan will go to the State to be incorporated in the statewide plan. Mr. Strickland noted that the plan included regional data and an analysis of the strengths and challenges facing the region, as well as opportunities to move forward. He noted the plan then included goals objectives and strategies and listed vital projects should money become available to address them. Mr. Strickland added that work was being done at the state level to leverage federal economic development funds which would trickle down to the local level, and at a recent meeting there had been some indication of the availability of between \$9 million-\$10 million in federal funds. Mr. Strickland noted that the plan had received praise at the federal level and consideration as a model for other states. Commissioner Kirby stated that he had expressed concerns initially as to whether Sampson County would receive its fair share of funds allocated as a result of this initiative, with concerns that more metropolitan areas would receive a greater share of the funds. He asked Mr. Strickland to speak to that issue, and Mr. Strickland stated that it was hard to determine what funds would be available in the future; however, it was his understanding that the funding would be distributed as fairly as possible, especially since Sampson County served as the applicant for the project.

County staff noted that during a recent grant monitoring visit by the State, the Division Of Community Assistance requested certain corrective actions with regard to

the grant associated documents. Staff explained that the contract between the County and the Council of Government needed to be amended to include a Section 3 clause. Staff further explained that the grant documents must include an Anti-Displacement and Relocation Assistance Plan. Staff did note that the documents requested by the state are those typically utilized for CDBG projects and do not seem to be applicable to this non-housing related effort. Nonetheless, they are required by the state because the grant funding was provided as a community development block grant. Upon a motion made by Commissioner McLamb and seconded by Commissioner Strickland, the Board voted unanimously to approve the regional economic development plan, to approve the revised contract with the Mid Carolina Council of Government, and to adopt the County's existing Anti-Displacement and Relocation Assistance Plan as specific to this grant initiative. (Copy filed in Inc. Minute Book, ___ Page ____.)

Tax Department - Report of Unpaid Taxes and Request to Advertise Tax Administrator Jim Johnson was present and reported the amount of unpaid taxes for the current fiscal year which were liens on real property as of this date was \$3,518,474.05. Commissioner McLamb asked how is compared to the previous year, and Mr. Johnson reported that last year's figure was \$3,303,942.86; Mr. Johnson reported a collection rate of 87.4% compared to last year's 87.8%. Mr. Johnson requested authorization to advertise the unpaid taxes on April 4, 2013, with a deadline for payment to avoid publication being March 29, 2013 at 5:00 p.m. Upon a motion made by Commissioner McLamb and seconded by Commissioner Kirby, the board voted unanimously to approve the request. Mr. Johnson also requested authorization to assess an advertising fee for each parcel at \$3 per parcel. Upon a motion made by Commissioner Parker and seconded by Commissioner Kirby, the board voted unanimously to authorize the advertising fee.

Tax Department - Scheduling Board of Equalization and Review Hearings Mr. Johnson asked the board to consider setting dates for the 2013 Board of Equalization and Review hearings. Upon motion made by Commissioner McLamb and seconded by Commissioner Kirby, the board voted unanimously to schedule the Board of Equalization hearings for April 23, April 24, April 30, May 1, and May 8, 2013, each session to begin at 1:00 p.m.

Resolution Endorsing Chemtex Application to NC DOT for Rail Access Grant Funds Economic Developer John Swope was present to discuss the rail spur line to serve the proposed Chemtex plant. He explained that the preliminary engineering had been completed on the rail spur line , which included one spur coming off the Clinton terminal line which expands to two lines to help them manage the incoming and outgoing railcars. Mr. Swope noted that all of their materials would be outgoing on railcars, and they anticipated seven railcars per day, with over 2,500 in a year's time. Mr. Swope reported that the estimated cost for the project was \$3.1 million for the design and construction of the rail spur lines. He explained that Chemtex was seeking

grant funds from the North Carolina Department of Transportation's Rail and Industrial Access fund. Mr. Swope explained that his office had assisted Chemtex in preparing an application to be considered by the North Carolina Department of Transportation Board on March 6th and 7th, applications being due one month prior to consideration. Mr. Swope explained that Sampson County had no financial obligation with this grant request, but the North Carolina Department of Transportation requires support from the County in the form of a resolution. Mr. Swope also provided information regarding the anticipated financing closing date for the project and the anticipated construction start date. He also reminded the Board of a grant allocated as an incentive by the Department of Commerce for the project, noting that though the deadline had passed for this grant, his office had resubmitted for an extension of such grant. Upon a motion made by Commissioner Strickland and seconded by Commissioner Lockamy, the Board voted unanimously to adopt a resolution (staff provided a copy with a minor adjustment in wording) of support for Chemtex's application for grant funding. (Copy filed in Inc. Minute Book _____, Page _____.)

Acceptance of Bid for Carter Street Property and Authorization to Advertise for Upset Bid Assistant County Manager Susan Holder reported that the County had received one bid for the Carter Street property from Mr. Alfonsa Williamson in the amount of \$2,500. County Attorney Annette Chancy Starling explained that once the Board accepted the bid, a notice of upset bid would be advertised for a period of 10 days. Upon a motion made by Commissioner Strickland and seconded by Commissioner McLamb, the Board voted unanimously to accept the bid, direct the clerk to advertise the bid for upset, and to authorize the staff to sell the property to the offeror if no upset bid was offered within the 10-day period for upset bid.

Appointment - Local Emergency Planning Committee Upon a motion made by Commissioner McLamb and seconded by Commissioner Strickland, the Board voted unanimously to appoint Adon Snyder and Richard Munson to the Local Emergency Planning Committee.

Appointment - Workforce Development Board Upon a motion by Commissioner McLamb and seconded by Commissioner Kirby, the Board voted unanimously to appoint Commissioner Parker to the Workforce Development Board.

Appointment - Southeastern Economic Development Board This item was tabled.

Appointment- Mid Carolina RPO (Transportation Planning Organization) this item was tabled.

Item No. 4: Consent Agenda

Upon a motion made by Commissioner Kirby and seconded by Commissioner McLamb, the Board voted unanimously to approve the Consent Agenda as follows:

- a. Approved the minutes of the December 3, 2012 meeting
- b. Adopted a resolution in support of the legislative goals adopted by the membership of the NCACC (Copy of resolution filed in Inc. Minute Book _____, Page _____.)
- c. Scheduled a public hearing regarding the naming of certain private roads for March 4, 2013
- d. Approved a late application for disabled veterans tax exclusion for Rodney Eugene Tew

e. Approved tax refunds as follows:

#5587	Thomas Jones Tanner	\$295.99
#5598	Travis Lee Baker	\$109.10
#5593	James Donald Sutton	\$633.78
#5566	Rex A. Lockamy	\$484.27
#5599	B. C. Autry heir Charles N. Parker	\$121.56

f. Approved the following budget amendments:

<u>EXPENDITURE</u>		<u>Economic Development Commission</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	
11449200	531101	Existing Industry Project	<u>Increase</u> 2,650.00 <u>Decrease</u>

<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	
11034920	408401	Donations	<u>Increase</u> 2,650.00 <u>Decrease</u>

<u>EXPENDITURE</u>		<u>Sheriff/Detention Center</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	
11243200	555000	Capital Outlay-Other Equipment	<u>Increase</u> 17,500.00 <u>Decrease</u>

<u>REVENUE</u>			
<u>Code Number</u>		<u>Source of Revenue</u>	
11034310	403631	NC Substance Abuse Tax	<u>Increase</u> 17,500.00 <u>Decrease</u>

<u>EXPENDITURE</u>		<u>Aging</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	
02558680	526200	Garland Senior Center-Department Supplies	<u>Increase</u> 1,500.00 <u>Decrease</u>

REVENUE

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035868	403603	Garland Senior Center-Town of Garland	1,500.00	

EXPENDITURE

		<u>Social Services</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
13553310	544000	Contracted Adult Day Care Services	914.00	

REVENUE

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
13535330	403306	State Adult Day Care	914.00	

EXPENDITURE

		<u>Tuberculosis-CDC</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551200	512100	Salaries	4,298.66	
12551200	518100	FICA	266.52	
12551200	518120	Medicare FICA	62.33	
12551200	518200	Retirement	289.73	
12551200	518901	401K	108.76	
12551010	512100	Salaries	4,298.66	
12551010	518100	FICA	266.52	
12551010	518120	Medicare FICA	62.33	
12551010	518200	Retirement	289.73	
12551010	518901	401K	108.76	
12551020	512100	Salaries		4,298.66
12551020	518100	FICA		266.52
12551020	518120	Medicare FICA		62.33
12551020	518200	Retirement		289.73
12551020	518901	401K		108.76

REVENUE

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535120	404000	State Assistance	163,682.00	

EXPENDITURE

		<u>Diabetes</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551110	512100	Salaries	1,304.31	
12551110	518100	FICA	80.87	
12551110	518120	Medicare FICA	18.91	
12551110	518200	Retirement	87.91	
12551110	518901	401K	33.00	
12551010	512100	Salaries	1,304.31	
12551010	518100	FICA	80.87	
12551010	518120	Medicare FICA	18.91	
12551010	518200	Retirement	87.91	
12551010	518901	401K	33.00	

12551020	512100	Salaries		1,304.31
12551020	518100	FICA		80.87
12551020	518120	Medicare FICA		18.91
12551020	518200	Retirement		87.91
12551020	518901	401K		33.00
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>		<u>Increase</u> <u>Decrease</u>
12535192	404000	State Assistance		1,525.00
<u>EXPENDITURE</u>				
		<u>Exposition Center</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u> <u>Decrease</u>
62998610	544006	Contract Services-Bartenders		3,000.00
62998610	544007	Contract Services-Wait Staff		3,000.00
62998610	522101	Liquor Expenses		3,000.00
62998610	522102	Beer and Wine Expenses		3,000.00
62998610	526202	ABC-Beverage Supplies Expenses		2,000.00
62998610	529901	ABC-Miscellaneous Expenses		1,000.00
62998610	543200	ABC-Equipment Rental		3,000.00
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>		<u>Increase</u> <u>Decrease</u>
62939861	404010	Bar Sales Revenue		20,000.00
62939861	404011	Bar Gratuity Revenue		2,000.00
<u>EXPENDITURE</u>				
		<u>Emergency Management</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u> <u>Decrease</u>
11243300	526200	Department Supplies		5,000.00
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>		<u>Increase</u> <u>Decrease</u>
11034330	488402	DHS FY 2010 Homeland Security Grant Prg		5,000.00
<u>EXPENDITURE</u>				
		<u>Aging</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u> <u>Decrease</u>
02558670	525000	Home Repairs-United Way		617.00
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>		<u>Increase</u> <u>Decrease</u>
02035867	48401	Home Repairs-Donations		617.00
<u>EXPENDITURE</u>				
		<u>TB – CDC/Communicable Disease</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u> <u>Decrease</u>
12551250	526200	Departmental Supplies		500.00
12551200	526200	Departmental Supplies		500.00

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535125	404098	County Contribution	500.00	
12535120	404098	County Contribution		500.00
<u>EXPENDITURE</u>				
<u>Code Number</u>		<u>Environmental Health/General Administration</u> <u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551100	529900	Miscellaneous Expenses	3,015.00	
12551810	544000	Contracted Services		3,015.00
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535110	404098	County Contribution	3,015.00	
12535181	404098	County Contribution		3,015.00

Item No. 5: Board Information

The following items were provided to the Board for information only:

- a. Clinton-Sampson Chamber of Commerce 2013 Calendar of Events
- b. Sampson Soil and Water - Market Based Conservation Initiative Program Workshop (February 7, 2013)
- c. Support Letter - DaVita Healthcare Partners, dba Total Renal Care Application for Certificate of Need for Peritoneal Dialysis Training and Support Center for End Stage Renal Disease

County Manager Reports

County Manager Ed Causey reminded the Board that their planning session would begin at 8:30 a.m. on February 11, 2013. He reported to the Board that he and Mrs. Holder would be attending the NCCCM conference Wednesday through Friday of this week. He reminded the Board of the Chamber of Commerce banquet to be held February 26, 2013.

Public Comments

There were no public comments offered.

Closed Session

Upon a motion made by Chairman McLamb and seconded by Commissioner Kirby, the Board went into Closed Session pursuant to GS143-318.11(a)(5) to discuss a

personnel matter. In Closed Session, the County Manager discussed leave which may be necessitated due to his wife's illness and the Board's consideration of same.

The Board returned to the auditorium. Upon a motion made by Commissioner McLamb and seconded by Commissioner Parker, the Board voted to come out of Closed Session. No action was taken.

Adjournment

Upon a motion made by Commissioner McLamb and seconded by Commissioner Parker, the Board voted unanimously to recess adjourn.

Billy C. Lockamy, Chairman

Susan J. Holder, Clerk to the Board

Water Work Session

The Sampson County Board of Commissioners convened for a special meeting at 6:30 p.m. on March 21, 2013 at the Sampson County Public Works Office, Southeastern Boulevard in Clinton, North Carolina. Members present: Chairman Billy Lockamy, and Commissioners Albert D. Kirby, Jr., Harry Parker, and Jefferson Strickland. Absent: Vice Chairman Jarvis McLamb (who was hospitalized).

The Chairman convened the meeting and called upon Commissioner Kirby for the invocation prior to dinner. Commissioner Strickland gave a brief report on Commissioner McLamb, noting that he had spoken with Mrs. McLamb; she indicated Commissioner McLamb was scheduled to move to a "step down" room which indicated some improvement.

Convene as Boards of Directors of Water and Sewer Districts I and II

Upon a motion made by Commissioner Kirby and seconded by Commissioner Strickland, the board voted unanimously to recess and reconvene as the Boards of Directors of Water and Sewer Districts I and II. Public Works Director Lee Cannady explained that approximately 2½ years ago the State approved the water shortage response plans for both water districts; however staff could not locate a copy of a resolution evidencing that such plans had been approved by the Boards of Directors of the water districts, which is required by the State. Mr. Cannady requested that the Board approve the water shortage response plans and adopt the associated resolutions evidencing the approval. Commissioner Kirby asked if this were the same plan approved by the State, and Mr. Cannady clarified that the actual plan had been approved in 2003; however the State had revised its format. The plans provided were in the new format used by the State. Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to approve the Water Shortage Response Plans as previously approved by the State and to adopt the associated resolutions evidencing such approval. (Copies of Plans filed in Inc. Minute Book _____, Page _____.)

Upon a motion made by Commissioner Strickland and seconded by Commissioner Parker, the Board voted unanimously to adjourn as the Boards of Directors of Water and Sewer Districts I and II and to reconvene as the Board of Commissioners.

Award of Bids for Well Project

Mr. Cannady reported that four bids for the Sampson County wellhead completion project had been received and publicly opened on February 28; the bids had been reviewed by the engineers who recommended the award of the bid Herring-Rivenbark with noted changes. Mr. Cannady explained that deductions were recommended for the lowest base bid of \$1,632,784 as follows:

Base Bid	\$1,632,784
Delete Beaman well site (deduct)	(\$319,476)
Add permanent generators	\$107,600
Add PRV at Old Warsaw site	\$15,200
Substitute SDR 21 PVC in lieu of C900 (deduct)	(\$41,800)
Delete 3500 LF of line work (deduct)	(\$82,250)
Estimated Contract Total	\$1,312,058

Mr. Cannady explained that these deductions removed the development of Beaman well site in order to get the project within budget; however this could be added back in later. He added that the bid included the addition of a pressure reducing valve to be able to send water to the southern portion of the County. Also, he stated, 3500 feet of line work was being deleted; however this can be added back after negotiations with the contractor if there are contingency monies remaining. Commissioner Kirby asked how this project played into the overall development of wells in the County's water independence. Mr. Cannady explained that when the County first started in the water business, it was cheaper to purchase water. However, he explained, we are at the point now that the costs from all of our water suppliers was higher than we could produce water ourselves; we can put the wells online and pay the debt service at a lower cost than we can purchase water. County manager Ed Causey clarified that typically you can bid one package for all the wells; however the conservative approach had been used to make sure we could get the wells in, determine the availability of water, then put the water pumps in to match the wellheads to the amount of water available. For instance, if we had not found adequate water, this would have saved the County a significant amount of money. Commissioner Kirby asked how many wells similar to this it would take to totally eliminate the need to obtain water from Harnett County and the City of Clinton and to be self-sufficient in water, and Mr. Cannady replied that other parts of his presentation would discuss the uniqueness of the County system and its interconnections, but in an ideal situation, two more rounds of projects would satisfy the need. Currently the system's consumption was 1,036,000 gallons per day, and the proposed wells will produce approximately 800,000 gallons per day. Commissioner Kirby asked once the wells were online, to what degree will it reduce the need for purchase of water from Harnett County and the City of Clinton. Mr. Cannady stated that with this first round, we should be able to reduce our purchases by 50%; however

there are operational issues that come into play which will be discussed later in the presentation.

Upon a motion made by Commissioner Strickland and seconded by Commissioner Lockamy, the Board voted unanimously to award the bid for the wellhead project to the lowest bidder, Herring -Rivenbark, in the amount of \$1,312,058, subject to USDA approval. (Bid tabulation attached.)

The Board briefly discussed the need for regulatory ordinances with regards to other municipalities purchasing property in Sampson County for the purpose of siting wells. The County Attorney will research further.

Overview of County Water Systems

Mr. Cannady gave a PowerPoint presentation as an overview of the history, funding for, and operations of Water and Sewer District I and Water and Sewer District II. (See attached.)

Mr. Cannady utilized County maps to illustrate the interconnectivity of the various parts of the County water system and several of the County's municipalities. In discussing the interconnectivity with the Town of Newton Grove, Mr. Cannady stressed that surface water and groundwater could be mixed (even though they are treated differently), as was done with the Newton Grove system. County Manager Ed Causey noted that this diversity would become an important fact as the County's system developed.

The Board discussed several areas in which they would like to provide water service (between Roseboro and Salemburg, the I-40 interchange, and in the southern portion of the County), and Mr. Cannady stated that extending local water around the County can be done, but you have to search, dig and make smart choices. To make it feasible, you have to have some funds, perhaps grants, or other contributions. He noted that now you have to be smarter and operate leaner, and this was one of the reasons for constructing wells, to try and offset costs. He stated that at some point, the County was going to build and there would be development, but there would be choices to make. Mr. Causey discussed the desire to establish wells and to develop well fields, thus creating opportunities to serve customers in the southern portion of the County. He explained that Mr. Cannady was attempting to have the commissioners think about long-term strategies, not only selling water to all the customers but to create the opportunity to get water to a number of people who don't currently have access to water.

Commissioner Strickland asked if the County water system had a reserve fund. Mr. Cannady noted that he ran the water system very frugally, saving every penny to

go back into the enterprise fund. Finance Officer David Clack explained that as an enterprise fund, the water system was designed to cover its costs and pay for things like depreciation; the debt service, for instance, is accounted for a little differently than in the General Fund, and its debt service is close to \$1 million. Mr. Clack explained that while the system had monies that it did not spend each year, the cost of maintenance is growing and those monies would have to be spent for maintenance. He noted that the rates for the water district had not been raised in a number of years. Mr. Causey added that there is a greater liability with wells, and at the same time you put in wells you would need to begin thinking about funding depreciation, to ensure you would have money set aside to make well repairs.

Mr. Cannady explained that the water rates were a \$19.40 flat rate with an additional \$4.85 per 1,000 gallons. The County's debt service for the water system accounts for \$16 of that water rate. Mr. Cannady discussed concerns with operational costs if those who tapped into County water only use the minimum amount; this causes the system to waste water flushing the lines and does not generate revenue much above the flat rate, which barely covers debt service. Mr. Causey noted that a number of successful rural water systems imposed fairly significant impact fees for the privilege of tapping into their system, thus generating revenues for expansion. Mr. Cannady provided a comparison of the water purchase rates from when the water system was first established (\$.90 per 1,000 gallons) to the rates currently paid: City of Clinton (\$2.14 per 1,000 gallons), Town of Roseboro (\$2.25 per 1,000 gallons), City of Dunn (\$1.90 per 1,000 gallons), Town of Garland (\$4.00 per 1,000 gallons), Town of Autryville (\$2.00 per 1,000 gallons), and the Town of Turkey (\$1.50 per 1,000 gallons). With many of these entities, the County has access to access water capacity.

Turning briefly to operations, Mr. Cannady recalled that at one time the County was receiving letters from the Department of Revenue because it was not selling enough water to support its debt service - customers had signed on to the water service, but were not consuming water, so the County was buying good water but having to throw it on the ground to ensure the quality of water moving in the system. Mr. Cannady recalled that there had been a number of sleepless nights for him and his staff ensuring the system met State standards. He noted that there was a healthcare facility on the system, a meatpacking plant on the system and that every child in a County school drank water from the system, so he took the care of the system very personally. He discussed the benefits of installing additional valves and implementing a SCADA system (supervisory control and data acquisition), which allows water personnel to monitor and control valves remotely. Mr. Cannady pointed out that he had provided in the Board's package copy of the Annual Drinking Water Quality Reports for each of the district sections as they were required to produce for the State each year. He noted that he had two different inspectors who visited him each year, one for surface water and one for groundwater, and briefly discussed the types of testing the system did annually. Mr. Cannady discussed the challenge of recruiting and retaining the three key staff

positions with the State-required certifications for maintaining a water system. He noted that each of these needed to have a backup, because the state requires that someone holding the certifications be on duty, and explained that currently the three key positions acted as backup for each other. He explained the length of time it took to acquire each of the certifications, noting the years of work experience required before a staff member could even sit for testing for a higher level certification (for which there is often only a 50% passing rate). Mr. Cannady discussed meeting these challenges with operational efficiencies, such as transitioning in the future to radio-read meters. He noted that as part of the Highway 24 project, the replacement meters installed by the Department of Transportation would be radio-read (difference in cost from a regular meter negotiated with the Department of Transportation). Mr. Cannady also discussed efficiencies gained by having a bilingual contracted employee, the implementation of credit card payment, changes in billing cycles, etc.

Mr. Cannady briefly discussed the difference in a city and rural water system, illustrating the difference in geographical distance between meters, and state requirements for psi (pressure) at the remotest end of a line, which limits our ability to be a fire-rated system. He offered a scenario in which a fireman were to incorrectly open a valve while a farmer was filling a pesticide container, dropping the pressure and allowing a backflow of chemicals into our water system. He explained how fire hydrants were color-coded to warn fire departments the size of the water line and which hydrants were suitable for use for water supply.

On the horizon, Mr. Cannady stated, were the replacement of lines in the Highway 24 project, the development of water supply plans and water ordinances, and the preliminary design for water at the Interstate 40 intersections.

Renewal of the Lease for Giddensville Solid Waste Container Site

Assistant County Manager Susan Holder informed the Board that the lease for the Giddensville solid waste container site was expiring, and staff recommended renewal of the 10-year lease, with the addition of a cancellation clause. Commissioner Kirby noted that he had attended a meeting with citizens had complaints that this site was not very convenient, with regards to operating hours, and he had spoken with officials at Waste Industries. Upon a motion made by Commissioner Strickland and seconded by Commissioner Kirby, the Board voted unanimously to authorize the lease renewal. (Copy of the lease filed in Inc. Minute Book____, Page____.)

Closed Session - Economic Development GS 143 - 318.11 (a) (4)

Upon a motion made by Commissioner Strickland and seconded by Commissioner Parker the Board voted unanimously to enter into Closed Session to discuss matters related to the location of an industry. In Closed Session, Economic

Developer John Swope provided information with regards to the Chemtex project and updated the Board on another economic development project. (Minutes maintained separately.) Upon a motion made by Commissioner Strickland and seconded by Commissioner Parker, the Board voted unanimously to come out of Closed Session. No action was taken.

Adjournment

Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to adjourn.

Billy C. Lockamy, Chairman

Susan J. Holder, Clerk to the Board

The Sampson County Board of Commissioners convened for their regular meeting at 7:00 p.m. on Monday, April 1, 2013 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Billy Lockamy, and Commissioners Albert D. Kirby, Jr., Harry Parker, and Jefferson Strickland. Absent: Vice Chairman Jarvis McLamb (who was hospitalized).

The Chairman convened the meeting and called upon Commissioner Parker for the invocation. Commissioner Strickland then led the Pledge Allegiance.

Commissioner Strickland provided an update on Commissioner Jarvis McLamb. He reported that he had visited him briefly on Saturday, and that Commissioner McLamb continues to improve. He stated that Mrs. McLamb told him that plans were for Commissioner McLamb to go to the hospital's rehabilitation unit where he will undergo rehabilitation three hours per day. It is recommended that those who wish to send letters or cards send them to the McLamb's home address.

Approval of Agenda

Upon a motion made by Commissioner Strickland and seconded by Commissioner Kirby, the Board voted unanimously to approve the agenda with the removal of the planned Closed Session and the addition of item (h) to the Consent Agenda: the scheduling of a public hearing regarding the naming of certain private roads for the May meeting.

Roads

Monthly Report - NCDOT Len Reynolds, NCDOT Division Engineer, was present to answer questions and concerns of the Board and citizens in attendance. Mr. Reynolds reminded the Board that Litter Sweep would be held during the second and third week of April. Mr. Reynolds also reported that the Department would hold a workshop on Wednesday morning, sponsored by Sampson Community College, for local contractors interested in being qualified for state projects. Mr. Reynolds reported that the plans for Sections A and B of the NC 24 project were on the website to be bid on. He added that Sections C and D would be available for bid in September. He explained that the let date for Sections C and D had been delayed but the completion date for the entire project had not changed. Mr. Reynolds stated that the Department was waiting on the weather to begin resurfacing projects, and he noted several other contracts upcoming. The Department, he explained, was interested in encouraging local contractors to bid on these projects. Commissioner Strickland asked if road cleanup bags were available, and Mr. Reynolds stated the bags were available in the District

Office. Mr. Reynolds added that if groups used the pickup bags, and citizens noticed them remaining on the roadway longer than one week, to please advise the Department of Transportation. Chairman Lockamy asked if the Department had any dates or plans for the resurfacing of Basstown Road, and Mr. Reynolds that it was not in the five-year plan. However, the department had received some complaints about the road, but it was unlikely that there was enough daily traffic to jump ahead of other roads on the list.

Item 1: Reports and Presentations

Introduction of New Cooperative Extension Director Mr. Greg Hoover, Southeastern District Extension Director, was present to introduce the new Cooperative Extension Service Director for Sampson County, Eileen Coite. He reported that Ms. Coite would assume the role of County Extension Director in Sampson County effective May 1, 2013, replacing retiring County Extension Director Kent Wooten. Mr. Hoover expressed his appreciation to Bryant Spivey, who had served as Interim County Extension Director since January 1. Mr. Hoover explained the requirements for the position and the extensive interview process used for the selection of the new Director, stressing the involvement of community leaders, staff and administrative team. Ms. Coite currently works for North Carolina Cooperative Extension in Wayne County as an Agricultural Extension Agent, specializing in livestock management and production, forage crop production, animal waste management and use development. Ms. Coite has her Bachelor of Science and Masters degree in Animal Science from North Carolina State University; she is also a graduate of the 2008 - 2010 in NCSU College of Agriculture and Life Science Agricultural Leadership Development Program. Ms. Coite spoke briefly expressing her excitement at the opportunity to work in Sampson County. The Board welcomed Ms. Coite to the County.

Item No. 2: Action Items

Approval of Project Funding and Agreement As to the Installation, Operation, and Maintenance of the Detention Center Grit Chamber County Manager Ed Causey recalled that the Board had met numerous times to discuss the need and several options for the grit chamber for the Sampson County Detention Center, most recently October 2012. He stated the Board had done a very responsible job of reviewing alternatives; however it was determined that because the County was not in the sewer business, it would behoove us to work with the City of Clinton and let them install and maintain the grit chamber. To this end, the City of Clinton had advertised and received bids; the final low bid received was \$180,000. Mr. Causey noted that the City was anxious to move expeditiously and planned to award such bid the following day if the Board concurred tonight. Mr. Causey called the Board's attention to the Agreement for the Installation Operation and Maintenance of the Grit Chamber (the format of which had been previously agreed to by the Board), noting the cost of \$250 per month for

maintenance. This amount, he noted, would be renegotiated if major repairs become necessary. Commissioner Kirby noted that it was not happy when the low bid was higher than the original estimate; however from what he understood, the nature of these contractors was somewhat different from the original proposal. It was noted that the financing would include \$80,000 previously budgeted, with the balance to be allocated from the Board's contingency. Upon a motion made by Commissioner Strickland and seconded by Commissioner Kirby, the Board voted unanimously to concur with the bid award, to approve the following budget amendment budgeting funds for the project, and approving the agreement with the city of Clinton to the installation, operation and maintenance of the equipment. (Copy of the Agreement filed in Inc. Minute Book _____, Page _____.)

<u>EXPENDITURE</u>		<u>Public Buildings</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11142600	555000	Capital Outlay Other	180,000.00	
11999000	509700	Contingency		100,000.00
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11039999	409800	Fund Bal Appropriated Encumbrances	80,000.00	

Setting Dates for Special Meetings in April County Manager Ed Causey reminded the Board of the original intention to hold to work sessions regarding County water. He noted that the first of two work sessions facilitated by Public Works Director Lee Canady regarding the County's water system provided the history and background on the system and set the stage for a second session for staff to discuss the future of the County's system and seek the direction of the Board for future operations and development of the system. He recommended this session be scheduled for Monday, April 8, again at the Public Works Office.

Mr. Causey also requested that the Board schedule a meeting in April the purpose of which was for staff to provide some preliminary information in preparation for the development of the proposed FY 2013-2014 budget. This was a result of the Board's request to improve the budget development process and gain more input from the commissioners. Mr. Causey explained that each of the departments had submitted their preliminary budgets as of March 15, and these budgets had been reviewed for form and to ensure staff had the best information available. Mr. Causey stated it was the staff's intention to provide information in advance of the pre-budget workshop noting the pluses and minuses as to where the County is in preparation for budgeting. In addition, the materials will include the budget memo submitted by each department, to allow commissioners to select any items they wish to discuss. Staff will provide an outline of major issues and budgetary impacts for discussion. This information would be provided by April 9 in advance of the meeting. Mr. Causey noted this was a novel approach to budgeting, not something tried before; however if it was not productive,

the commissioners could offer suggestions and critiques to improve the process. The idea was to make the Board's job in early summer a little easier.

It was the consensus of the Board that the regular meeting would recess to reconvene for the April 8 meeting, then recess to reconvene again for the April 15 meeting.

Courthouse Security - Consideration of Seeking Architectural Services for Feasibility Study Commissioner Kirby reported that he had participated in a productive meeting with the County Manager, the Clerk of Court, Sheriff's Office staff, and the District Attorney regarding Courthouse security. He noted that basically the group re-familiarized themselves with what had been discussed previously and what would be the most economically feasible method for Courthouse security. The group discussed whether connecting the main Courthouse and the Courthouse extension would be cheaper in the long run because it reduced the manpower needed for Courthouse security and recognized that one entrance would be the most secure. Commissioner Kirby reported that in talking with Sgt. Huffman and the Clerk of Court himself, it was suggested that if the County was thinking of connecting the two buildings they may wish to consult an architect. This would further be recommended as the County would also be dealing with the City of Clinton and considering the aesthetics of the project. Commissioner Kirby stated that the Clerk of Court suggested just having a feasibility study just to see how much it would cost. Mr. Kirby noted that Judge Parsons reminds him of often of security concerns, including recent tragedies with court officials in Texas. Commissioner Strickland asked if the other members agreed this was the path to go, and Commissioner Kirby noted it seems to have been the consensus of the group. To be honest, he stated, they were receptive to doing anything as they felt so nervous about something happening, and given the liability now that the County was aware of the need. Manager Ed Causey noted that the group had questions regarding ingress and egress and codes and impacts, and it was suggested that an architect could protect all interests. Commissioner Strickland noted that this could lead to some cost savings. Commissioner Parker noted that this had been a concern for some time, even when he served in the Sheriff's Office. He asked if there had been any other alternatives considered, and County Manager Causey responded that the Courthouse Security Committee had questioned whether or not this was something the County could afford. Mr. Causey noted that he did invite Public Works Director Lee Cannady, who was particularly good at cost-effective solutions, to participate in the discussions. Mr. Causey noted that the architect would be tasked with investigating the feasibility of the connectivity of the two buildings, not security considerations. Chairman Lockamy asked if we were trying to have two buildings instead of three, and it was noted that in the long term this may result in savings by reducing the number of security personnel needed. Chairman Lockamy asked if there had been any further discussion on the possibility of rescheduling courts, and Commissioner Kirby reported that he had discussed the potential of rotating criminal and civil court every other week (as Duplin

County does) with Judge Parsons, but Judge Parsons indicated that he thought the County was past that point. Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker the Board voted unanimously to authorize staff to obtain a cost estimate for the architectural feasibility study.

Item No. 3: Consent Agenda

Commissioner Kirby requested that item (c) be tabled for another month as he wished to do further research and as Commissioner Parker was not on the Board when this was originally discussed. Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to approve the Consent Agenda, excluding item (c):

- a. Approved the minutes of the March 4, 2013 meeting
- b. Approved the submission of an application to the NC Rural Center for \$43,520 in grant funds for soil remediation services on the NC 24 Clinton Rail Site to conclude the site environmental analysis of this industrial site
- c. ~~Approved a Memorandum of Understanding between the County and Waste Industries, LLC and authorize execution of a contract extension with amended terms, contingent upon attorney review~~ This item was tabled.
- d. Authorized the execution of the deed between the County and Alfonza H. Williamson for the West Carter Street property (Copy of the deed filed In Inc. Minute Book ____, Page ____.) (Assistant County Manager Susan Holder provided a list of associated costs for the disposition of the property, noting a balance to the good to the County of approximately \$234.)
- e. Approved a request for withdrawal and surplus of discarded library items and disposal pursuant to Materials Selection Policy (List filed in Sampson County Finance Office.)
- f. Approve the following tax refunds:

# 5603	Melvin C. Naylor, Sr.	\$437.36
# 5665	Mercedes-Benz Financial Svc	\$241.76
#5671	Charlie M./Dorothy H. Autry	\$136.37
#5660	Justin Leslie Carter	\$226.44

- g. Approved the following budget amendments:

<u>EXPENDITURE</u>		<u>Social Services</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u> <u>Decrease</u>
13553100	512600	Part Time Salaries	19,000.00
13553100	531100	Travel	8,500.00

13553100	539300	Contracted Temporary Help	25,000.00	
13553100	512100	Salaries		52,500.00
13553900	536000	IV-E Adoption Assistance	16,700.00	
13553100	512700	Longevity		686.00
13553100	518350	Employee Assistance		201.71
13553100	518500	Unemployment Assistance		81.29
13553830	544000	Food Stamp Contracted Services		7,700.00
13554310	568401	State Foster Care		16,062.00
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
13535430	403309	State Foster Care		8,031.00
<u>EXPENDITURE</u>				
		<u>Expo Center</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
62998610	526202	ABC Bev. Supplies	2,000.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
62939861	404011	Gratuity	2,000.00	
<u>EXPENDITURE</u>				
		<u>Health Promotions</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551550	512100	Salaries	2,258.30	
12551550	518100	FICA	140.01	
12551550	518120	Medicare FICA	32.75	
12551550	518200	Retirement	152.21	
12551550	518901	401K	57.13	
12551550	526200	Dept Supplies	3,400.00	
12551550	531100	Travel	3,599.00	
12551010	512100	Salaries	2,258.30	
12551010	518100	FICA	140.01	
12551010	518120	Medicare FICA	32.75	
12551010	518200	Retirement	152.21	
12551010	518901	401K	57.13	
12551020	512100	Salaries		2,258.30
12551020	518100	FICA		140.01
12551020	518200	Medicare FICA		32.75
12551020	518200	Retirement		152.21
12551020	518901	401K		57.13
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535156	404000	State Assistance	9,640.00	

<u>EXPENDITURE</u>		<u>Tax</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141400	519100	Professional Services	10,500.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034140	404138	Revenue Fees-Garland	2,500.00	
11034140	404125	Legal Fees	8,000.00	

- h. Scheduled a public hearing regarding the naming of certain private roads for Monday, May 6, 2013

Item No. 4: Board Information

The following items were provided to the Board for information only:

- a. Mid Carolina Senior Games, April 10-27, 2013
- b. NC Forestry Service - 2012 Summary of Accomplishments in Sampson County

County Manager Reports

County Manager Ed Causey reported that he and Commissioner Strickland would be attending the North Carolina Association of County Commissioners regional meeting on Thursday in Wilmington. He stated that others were invited to accompany them, and Commissioner Kirby indicated that he would go as well. Mr. Causey notified the Board that the husband of Tax Collector Angela Sanderson had passed away, and the visitation and memorial service was scheduled for Wednesday. Mr. Causey noted the staff was looking forward to the upcoming special meetings. Once Mr. Cannady had provided information regarding water resources, the Board could offer staff some direction, which would be positive as we begin to set the stage for the future of the system. Mr. Causey stated that he was optimistic that the meeting on April 15 would provide some good information and would improve our budget process and allow us to move through the budget process as expeditiously and efficiently as possible. He did note however, that this would still be early enough in the process if the Board wish to revise the process.

Public Comments

There were no public comments offered.

Recess to Reconvene

Upon a motion made by Commissioner Lockamy and seconded by Commissioner Parker, the Board voted unanimously to recess to reconvene at 6:30 p.m. on April 8 at the Sampson County Public Works office.

Billy C. Lockamy, Chairman

Susan J. Holder, Clerk to the Board

Second Water Work Session

The Sampson County Board of Commissioners convened for a special meeting at 6:30 p.m. on Monday, April 8, 2013 at the Sampson County Public Works Office, Southeastern Boulevard in Clinton, North Carolina. Members present: Chairman Billy Lockamy, and Commissioners Albert D. Kirby, Jr., Harry Parker, and Jefferson Strickland. Absent: Vice Chairman Jarvis McLamb (who was hospitalized).

The Chairman convened the meeting and called upon Commissioner Parker for the invocation prior to dinner. Commissioner Strickland gave a brief report on Commissioner McLamb, noting that he did not go to therapy as originally thought; there was some delay.

Public Works Director Lee Cannady started the meeting noting that this was the first opportunity for the Board to discuss options for what we need to do and want to do for the water system in the future. He stated that we wanted to improve the system remaining consistent with the desires of the Board. He expressed appreciation for the Board's interest and enthusiasm. Mr. Cannady recapped the information provided at the first water work session regarding the history of the water system, the number of customers served, the amount of loan and grant funds expended for the system and the debt service on these amounts. He reminded everyone that the system was designed and is operated as a rural domestic water source. It is not a fire rated system; however it does serve as a source of water for fire departments. He reminded everyone that in the State's eyes, the Sampson County system is actually five different water systems or five different districts. He noted that the system used two different disinfection methods, chloramine and chlorinated water, and that the system purchases over 1 million gallons of water daily from five different municipalities, with the bulk water purchase cost ranging from \$1.50 to \$4.00 per 1,000 gallons from our suppliers. The County's current water rate is \$19.40 minimum plus \$4.85 per 1,000 gallons. It was noted that the average customer uses 5,000 gallons per month.

Mr. Cannady discussed the difference between a rural water system and a municipal water system, noting the larger number of lines within a geographic area, which illustrates the challenges of placement of fire hydrants on smaller sized lines. Mr. Cannady briefly discussed the need for pressure release valves, noting that the majority of customer service complaints originate from the southern portion of the County, surprisingly the area with the newest waterlines. He explained that the valves would allow for movement of the water efficiently, reduce the amount water poured on the

ground (saving money), and would provide better water quality by reducing water retention time.

Chairman Lockamy asked Mr. Cannady about the purpose of the City of Clinton's purchase of property on Rowan Road and Reedsford Road for their water system. County Manager Ed Causey stated that he understood the properties were for well sites to provide water supply for improvements to the City's system. Mr. Cannady noted a concern with the proximity to the County's system and the County's service area.

Commissioner Strickland asked, given the inability to locate fire hydrants on small lines, should the County consider only using six-inch lines, and Mr. Cannady explained that the County tried to use the largest line possible; however the lines must be constructed to ensure that the costs are feasible to construct and maintain. The lines are sized for the demand, he added, and USDA guidelines did not allow their funds to be used for lines to help develop private property. Mr. Cannady used a map of the district to illustrate where smaller lines were constructed because, at the time of construction, there was not enough demand to justify the larger line. Mr. Causey noted that most lines did project a 20-year growth model.

Mr. Cannady presented a hypothetical scenario for the development of a new waterline, assuming the scope of work being to extend one-mile of six-inch PVC pipe to serve 15 customers from an existing water main, and providing a variety of financing options (see attached). Using the financing scenarios, he compared the option of passing along the cost for the line extension only to those impacted customers (\$77 per month per customer) versus passing along the cost to all the customers in the district (\$.23 per month per customer). This, he explained, is one of those issues that would be covered in a water ordinance. Mr. Cannady explained that the water system's current debt service equated to \$16.59 per month/customer, which subtracted from the County's current flat minimum water rate of \$19.40 per month/customer, leaves \$2.81 to go towards future debt for system expansion. Taking into account the \$.23 cost/customer of the scenario, Mr. Cannady stated that potentially a dozen projects just like the hypothetical one-mile line extension could be financed without a rate increase. He stated that grant funds were not readily available anymore, so this was a good example of how the board would need to determine how future expansions would be handled. Again, he noted, this would be considered in a water ordinance. Mr. Cannady explained that the scenario did not, however, account for average operating costs. Looking at the 2012 - 2013 budget of \$2,667,365, the average monthly debt cost per customer is \$16.59. The average operating cost per month per customer is \$26.51. This equates to an average monthly bill per customer of \$43.10 (rates are \$19.40 flat minimum plus \$4.85 per 1000 gallons used). Thus, Mr. Cannady pointed out, expanding the system would necessitate either an alternative revenue source, reducing operating costs or spreading it among all users. Mr. Causey noted in his years with USDA, he experienced only one water system

willing to spread the cost for expansion among all of its customers; they determined that the growth over a 10-15 year period would ultimately reduce the rates for everyone as the number of users increased overall. Most rural systems similar to ours, he noted, chose if they were going to expand to ensure the area in which they were expanding could support the cost of expansion.

Commissioner Kirby asked if there had been any thought as to areas where it would be more advantageous for expansion, a targeted approach where you could guarantee a likelihood of customers. Mr. Cannady explained that this session was just to inform and to position the Board for these considerations in the future. Commissioner Kirby questioned wouldn't any expansion be based on potential customer base, and Mr. Cannady replied yes and explained the difficulties some of the districts had experienced in recruiting customers prior to their development, and the problem with having customers who signed up for water service but only use a minimum. Commissioner Kirby asked if adding additional wells would nullify the need for additional customers to expand, and Mr. Cannady discussed the potential savings to the County with the reduction of water purchases from municipalities, which would free up revenues for expansion. Mr. Cannady stated that the desire was not to burn any bridges, but charity begins at home. Mr. Cannady noted that if we just bought half of our current purchase of water from the Town of Dunn, the savings would be \$72,000 a year.. He reiterated the fact discussed at the first water work session that the County could mix surface water and groundwater, and the new wells were located to allow for the purchase of water from Dunn along with the production of well water, which would allow us to open a valve and send water, if needed, back up towards Dunn or to sell it to other interested parties. Mr. Cannady also discussed that the well project and pressure relief valves would offer the County the opportunity to reduce the dependence on water purchases from the City of Clinton to send water to be southern part of the County. Assuming a cost of \$1.35 per gallon to produce water from the well project, we could save \$.79 per gallon of the cost of the purchase of water from the City of Clinton. Halving the amount of water purchased from Dunn and serving all of District 3 would save the County around \$100,000 per year in operating costs, he estimated.

Mr. Cannady informed the Board that there was a customer interested in purchasing 1.5 million gallons of water per day, and the County's investment to put the wells to service them would be approximately \$5 million. Commissioner Kirby asked what the return would be, and Mr. Cannady stated that the Board had options. He noted that there were customers in the southern portion of the county requesting water, but a study completed in 2008 estimated that their monthly bill would be over \$106 per month to pay the debt service. The best water in the County is located in its southern portion, Mr. Cannady noted; however the majority of the customers are located to the north. Mr. Causey stated that unless the costs for expanding to the southern end of the County were divided by the entire customer base it would be next to impossible to do it; however Mr. Causey and Mr. Cannady explained that expanding well fields to the

south may present an opportunity to pick up some of those rural customers in the south. Commissioner Strickland asked if the system operated just covering its costs, or if it maintained reserves for expansion. Mr. Cannady stated that for the last few years, the system had just survived and paid bills. He stated the Board was now at a crossroads with such choices for the future. Mr. Cannady stated the system would have to establish a reserve, especially for future maintenance of the new wells.

Commissioner Kirby asked if hypothetically there were several large customers who would contract long term to purchase bulk water, and we could calculate what the profit would be from that contract, could it be that the profits you would realize from actually selling water would diminish the need for the customers. The County could justify locating the wells, and supplying the people would be "gravy," he added. Mr. Cannady discussed the prospect of an entity which may be interested in a long-term contract with the County because of potential costs for expanding their system; purchasing surface and groundwater from Sampson County was a potential cost savings for them, not unlike what Sampson County did to start our system. Commissioner Kirby noted that it seemed to him that that justifying the expansion of new wells would be the profit realized from actually selling water, the profit of not having to pay other folks for water, and then actually getting water to customers in certain locations so they can add to the County's profits. Mr. Cannady said no direction was being sought right now, but the board was asked to digest the information and be prepared to make decisions as the two wells were constructed later this year, and their progress monitored. Commissioner Kirby questioned why the County purchased water from the City of Clinton, and Mr. Cannady explained how the County system was interconnected allowing for the purchase and sale of water between the County and municipal entities. Mr. Cannady spoke briefly about surrounding areas which are in special use capacity for groundwater, and the interconnectivity allowing for our purchase and sale of groundwater as well as surface water, such as that from Dunn.

Mr. Cannady reminded the Board that future decisions would be needed regarding a water ordinance, capital reserve and staffing. He explained the certifications required for staff which maintain a water system, noting the number of years it takes to achieve the required certifications and the need for backup/redundant coverage for certified employees. He expressed concern about the number of employees, such as himself, who are only a few years from being able to retire, and the need to ensure fully certified staff would be available at that time. Mr. Cannady also discussed the Interstate 40 interconnection, stating that if he could come up with enough money in next year's budget just to do the design, this would assist with economic development and be money well spent. Staff noted that the process of engineering design and permitting can take as much as 90 days, which Economic Developer John Swope noted takes the County out of consideration for some economic development projects. Mr. Swope asked Mr. Cannady if the County should consider

going ahead and acquiring right-of-way here, and Mr. Cannady noted that most of the project would be in the Department of Transportation right-of-way anyway so this would not be necessary. Chairman Lockamy asked how far the end of the water system was to the I-40 interchange, and Mr. Cannady responded a mile or less. Commissioner Strickland stressed the importance of seeking every available grant funding source before proceeding. Mr. Causey reminded the group that grant funding is seldom available for design work unless the end-user is known.

Mr. Cannady concluded by bringing the board's attention to two items in their packets. He reviewed a letter from the City of Clinton indicating their desire to take the lead with regard to the formation of a countywide water supply advisory Council of water stakeholders, to develop and implement a countywide groundwater level monitoring program, and to study the available alternate water supply sources and the development of inter-system mutual aid and interconnections. He also noted a copy of County Manager Causey's response to the City of Clinton voicing the County's desire to first meet with our commissioners and determine their desires for the future development of our system to serve all our County residents, and to obtain actual data from our initial wells and do comparisons to feasibility projections before the County listened to others tell us what we should do. (See attached copies.) Commissioner Kirby asked if the City of Clinton was a meeting with others to come up with countywide water system, and Mr. Causey replied that the indication seem to be that they were attempting to lead the discussion on how to utilize and manage water resources for the entire County. Mr. Causey noted that if access to groundwater were an immediate concern or necessity for the City, there were three or four locations from which the County could supply it.

Consideration of Approval of Relocation of Grave

County Attorney Annette Chancy Starling informed the Board that Sampson County Veterans Service Officer Ann Knowles had been assisting a property owner in the removal of a World War I veteran grave. She reviewed the applicable General Statutes which require Board of Commissioners approval of the disinterment and reinterment of graves and a Memorandum of Understanding with regard to the grave relocation. Ms. Chancy Starling reported that with the encouragement of Ms. Knowles, the property owner had consented to the grave relocation (it is located upon a piece of property he farms) and that Ms. Knowles had located a site for reinterment in Cumberland County at the veterans cemetery. She requested that the board approve the grave removal and noted that the board must designate someone to supervise the grave removal, this typically being the Public Health Director or her designee. Chairman Lockamy asked if family members had been notified, and Ms. Chancy Starling stated that Ms. Knowles had not been able to locate any family members, but had published required notice. She added that proper notice of the grave's new location would be filed with the Register of Deeds. Upon a motion made by Commissioner Strickland and

seconded by Commissioner Kirby, the Board voted unanimously to approve the Memorandum of Understanding adding a section 4 with regard to the appointment of the Health Director or her designee to supervise the grave removal. (Copy of the Memorandum filed in Inc. Minute Book____, Page ____.)

Upon a motion made by Commissioner Strickland and seconded by Commissioner Parker, the board voted unanimously to recess to reconvene for a pre-budget workshop at 6 p.m. on April 15, 2013 in the County Administration Building Conference Room.

Billy C. Lockamy, Chairman

Susan J. Holder, Clerk to the Board

NOTICE OF PUBLIC HEARING

SAMPSON COUNTY, NORTH CAROLINA
FISCAL YEAR 2013 COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM (NC TOMORROW)

Notice is hereby given that the Sampson County Board of Commissioners will hold a public hearing on Monday, June 3, at 7:00 p.m., in the County Auditorium, Sampson County Administration Building, 435 Rowan Road, Clinton, NC. The purpose of this hearing is to review the budget and activities that have been accomplished through the county's FY13 CDBG North Carolina Tomorrow Grant Program. The program activities are complete, and the county is in the process of closing out the program.

All interested citizens are encouraged to attend this public hearing, and all comments are welcome. Anyone wishing to submit written comments should do so by mailing them directly to Susan J. Holder, Assistant County Manager/Clerk to the Board, 406 County Complex Road, Clinton, NC 28328, no later than 5:00 p.m., June 3, 2011.

Please publish on Sunday, May 19, 2013
Block ad, non-legal section.
Approx. Size: 3 col x 3 inches

Publishers affidavit to: Joel Strickland, Planning Director
PO Drawer 1510, 130 Gillespie Street
Fayetteville, NC 28301

For additional info: (910) 323-4191 x. 34
jstrickland@mccog.org

draft

From: [Connie Price](#)
To: [Ann Kurtzman - Scotland](#); [Cindy Whitfield -Wayne](#); [Clevette Roberts- Lenoir](#); [Denise Stinagle - Wilson](#); [Don Davenport -Greene](#); [Frangie Mungo - Edgecombe](#); [Janice Evans -Nash](#); [June Hall - Columbus](#); [Paige Marshburn - Duplin](#); [Sara West - Bladen](#); [Susan Holder](#); [TammyFreeman- Robeson](#)
Cc: [Ken Jones](#); [Connie Price](#)
Subject: Eastpointe Proclamation for month of May
Date: Thursday, April 25, 2013 4:35:53 PM
Attachments: [Eastpointe Proclamation - Mental Health Month.pdf](#)

Dear Board Clerk **for** County Commissioners:

Attached you will find a scanned copy of a Proclamation signed by Eastpointe' Board Chair and approved by our Board of Directors proclaiming the month of May as the **"Mental Health Month"**. We are sending this Proclamation to each of the 12 Counties in our Eastpointe catchment with a request that this go before your Board of County Commissioners for approval and thereafter be posted in the appropriate public area of your facility. Thank you.

	<p>CONNIE W. PRICE EXECUTIVE ASSISTANT TO CEO KEN JONES AND BOARD CLERK EASTPOINTE 100 SOUTH JAMES STREET, BOX B GOLDSBORO, N. C. 27530 Phone: 919-587-0378; Fax: 910-298-7180 cprice@eastpointe.net</p>
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Public Records Law Statement:

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PROCLAMATION

WHEREAS, mental health is essential to everyone's overall physical health and emotional well-being and caring for your mind as well as your body is good for your overall health and vital for success in personal life, at work, and at school; and

WHEREAS, mental illness will strike nearly one in four adults and children in a given year, regardless of age, gender, race, ethnicity, religion, or economic status; and

WHEREAS, mental health problems are as treatable as many physical illnesses, and people who have mental illnesses can recover and lead full, productive lives; and

WHEREAS, an estimated two-thirds of adults and young people who have mental health disorders are not receiving the help they need; and

WHEREAS, the cost of untreated and mistreated mental illnesses and addictive disorders to American businesses, governments, and families has grown to \$100 billion annually; and

WHEREAS, community-based services that respond to individual and family needs are cost-effective and beneficial to consumers and the community; and

WHEREAS, Eastpointe Human Services is engaged in helping people to achieve healthy minds and healthy lives; and

WHEREAS, Eastpointe Human Services has observed May as "***Mental Health Month***" to raise awareness and understanding of mental illness and mental health.

NOW, THEREFORE, the Eastpointe Board of Directors, does hereby proclaim the month of May, 2013 as

"MENTAL HEALTH MONTH"

and calls upon the citizens, government agencies, public and private institutions, businesses and schools in the Eastpointe catchment area to recognize the importance of mental, as well as physical health, and to commit our communities to increasing awareness and understanding of mental health, and the need for appropriate and accessible services for all people who have mental illnesses.

This the 23 of April, 2013.


Eastpointe Board Chair



**SAMPSON COUNTY
EMERGENCY
MANAGEMENT
SERVICES**

**RONALD BASS
DIRECTOR
(910) 592-8996**

POST OFFICE BOX 8, CLINTON, NORTH CAROLINA 28329-0008

MEMORANDUM:

TO: Mr. Edwin W. Causey, County Manager

FROM:  Ronald Bass, Emergency Management

DATE: April 22, 2013

SUBJECT: **Wayne Community College Field Internship Agreement**



Enclosed please find a Field Internship Agreement between Wayne Community College and Sampson County EMS. This agreement will allow students who are in training the opportunity to ride with EMS in order to receive credit hours as required for course completion. The students will be allowed to perform skills under the supervision of EMS employees who have been cleared as a preceptor.

If you concur I would like to ask that this agreement be submitted to the Board of Commissioners for consideration and approval. If you may have any questions please feel free to contact me.

RB/dhd

Enclosure

MEMORANDUM OF UNDERSTANDING

WAYNE COMMUNITY COLLEGE

And

SAMPSON COUNTY EMS

THIS AGREEMENT made this 1st day May 2013 by and between **WAYNE COMMUNITY COLLEGE** (hereinafter referred to as the **COLLEGE**), and **SAMPSON COUNTY EMS**. (hereinafter referred to as the **AGENCY**);

WITNESSETH

WHEREAS the **AGENCY** has given and desires to continue to give special attention and strong support to the needs of the Health Related programs of the **COLLEGE**; and

WHEREAS the **AGENCY** intends to continue to cultivate its clinical bonds with the **COLLEGE**; and

WHEREAS THE COLLEGE, is interested in providing educational opportunities in Health Related Programs and desires to continue its relationship with the **AGENCY**;

NOW THEREFORE, the parties agree as follows:

I. **COLLEGE RESPONSIBILITIES** - It shall be the responsibility of the **COLLEGE** to do the following:

A) To sponsor and promote an educational program at the **COLLEGE** education in the health related disciplines.

B) To employ qualified faculty to develop, implement, and evaluate the Health Programs. The program director shall be responsible for coordinating the total curriculum.

C) To provide faculty to plan and to supervise clinical experiences and to evaluate student performance in accordance with course guidelines and objectives.

D) To require each student and/or faculty assigned to the **AGENCY** to comply with the policies, procedures, rules and regulations of the **AGENCY**, as the same may be from time to time amended, including but not limited to the employee Health and Infection Control Policies; and the confidentiality Policy, regarding the records of those served by the **AGENCY**; and the blood and body fluid exposure policies in effect during any student and/or faculty rotation.

E) To provide the **AGENCY** with a rotation schedule to include the names, numbers of the students, the level of the students, time, days, clinical area and responsible instructor.

MEMORANDUM OF UNDERSTANDING
Wayne Community College

Page 2 of 5

F) To require students and faculty to carry adequate professional liability insurance while at the **AGENCY**. The limits of liability of said insurance shall be at least one million dollars (\$1,000,000.00) per occurrence and three million dollars (\$3,000,000.00) per aggregate. Proof of such coverage shall be maintained by the director of the program and available upon request. A criminal background check and drug testing are done prior to beginning clinical rotations. Upon request of the **AGENCY** this information will be made available prior to clinical.

G) To remove any student from the **AGENCY**, whenever in the opinion of the **AGENCY** and the **COLLEGE**, it is deemed to be in the best interest of either the **AGENCY** consumers and/or employees.

H) To recommend for placement in the clinical education program of the facility only those students who have earned a satisfactory or passing grade point average as defined by the **COLLEGE**.

I) To provide the **AGENCY** with copies of current course syllabi, and written evaluations of the clinical experiences upon request of the **AGENCY**.

J) To adhere to the essential guidelines for the applicable accrediting bodies for the particular Health fields covered pursuant to this agreement.

K) To cooperate with Agency facilitator and/or designee, to assign students to specific areas with the **AGENCY**.

II. AGENCY RESPONSIBILITIES – It shall be the responsibility of the **AGENCY** as follows:

A) To offer its facilities as a clinical learning experience to the **COLLEGE'S** enrolled students in Health programs and to foster among its staff and employees, both technical and professional, a “teaching attitude” of helpfulness to the **COLLEGE'S** students and/or faculty.

B) To retain direct **responsibility** for and control of its health delivery services.

C) To provide sufficient and qualified supervisory and staff personnel, as required by the particular Boards governing the areas within the **AGENCY** selected for learning experiences for the students.

D) To provide opportunities for faculty-staff planning.

E) To provide sufficient and properly maintained equipment and supplies suitable for students use within the facility.

MEMORANDUM OF UNDERSTANDING

Wayne Community College

Page 3 of 5

F) To provide faculty and students access to first aid and emergency care for illnesses and/or accidents occurring on the property operated by the **AGENCY**. Costs for such care shall be the responsibility of the faculty member or student receiving such services: except in the event, the exposure may have resulted from any error or omission by the **AGENCY** and/or its agents or employees, the Agency facilitator or designee shall notify the Health Program director regarding assistance from the **AGENCY** for diagnostic tests, including but not limited to RPR, Hepatitis B surface Antibody, Hepatitis B Surface Antigen, HIV for exposed student/faculty and source person.

G) To give to the **COLLEGE** consideration with other educational institutions with respects to the scheduling for the use of the **AGENCY** for all purposes set out in this Memorandum of Understanding.

H) To cooperate with the Program Director, or designee, to assign students to specific areas within the **AGENCY**.

I) To provide an orientation session to include rules and regulations, policies and a tour of the **AGENCY** for the students and faculty prior to their first clinical experience.

III. MUTUAL RESPONSIBILITIES:

A) **TERMS:** The term of this Agreement shall commence as of the date first found above and shall continue in full force and effect until mutually dissolved. Either party shall have the right to terminate this Agreement with or without cause, upon ninety (90) days notice in writing to the other party.

B) **EQUAL EMPLOYMENT AFFIRMATIVE ACTION EMPLOYERS:** The parties agree that they are Equal Employment Affirmative Action Employers and shall not discriminate in any manner against any student or faculty member regardless of race, color, national origin, religion, sex, age or disability.

C) **AGENCY:** Under no circumstances are any other **COLLEGE** faculty or students to be considered agents or employees of the **AGENCY** while they are engaged in clinical activities/supervising students from the **COLLEGE**.

D) **SCHEDULING:** Clinical scheduling (for priority commitment) will be designated each year at a joint conference between the **AGENCY** and the **COLLEGE** and other affiliating schools.

E) **DISMISSAL:** Only the **COLLEGE** shall have the authority to dismiss students from any Health Program.

MEMORANDUM OF UNDERSTANDING

Wayne Community College

Page 4 of 5

F) **MODIFICATION:** This agreement may be modified or amended at any time by mutual consent. Such amendment shall be in writing with said writing signed by both parties.

G) **ENTIRE AGREEMENT AND AMENDMENTS:** This Agreement contains the entire understanding between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous written or oral negotiations in agreement between them regarding the subject matter hereof.

H) **LIABILITY:** The **COLLEGE** on its behalf accepts responsibility for its tortuous acts to the extent allowed under the North Carolina Tort Claims Acts, North Carolina General Statutes 143-300.1 et seq. and accepts responsibility for any and all claims, losses, liabilities, demands, damages or any other financial demands that may be alleged or realized due to its own negligence and or negligence of its agents, employees or students while in the performance of their duties or assignment pursuant to this Agreement to the extent permitted by law, except that the **COLLEGE** does not agree to hold harmless the **AGENCY** from any claims which may have resulted from any error omission by the **AGENCY** and/or its agents or employees.

I) **SEVERABILITY:** If any provision of this agreement is determined to be invalid or unenforceable, the provision shall be deemed to be severable from the remainder of the Agreement and shall not cause the invalidity or unenforceability of the remainder of the Agreement.

J) **WAIVER CLAUSE:** The failure by the party at any time to require performance by the other party of any provision hereof shall not effect in any way the right to require such performance at a later time not shall the waiver by either party of a breach of any provision hereof be taken or be held to be waiver of such provision.

K) **ASSIGNMENT:** This agreement is personal to each of the parties hereto, and neither party may assign nor delegate any of its rights or obligations without first obtaining the written consent of the other party unless otherwise provided for in this Agreement. Any purported assignment without prior written consent shall be null and void.

L) **STANDARDS:** Shall be adhered to.

M) **NOTICE:** Any notice required or permitted to be given hereunder shall be in writing and shall be deemed to have been given when delivered personally or 3 days after being mailed to the following address:

SAMPSON COUNTY EMS
ATTN: ANGELA MCGILL
PO BOX 8
CLINTON, NC 28328

WAYNE COMMUNITY COLLEGE
ATTN: BEVERLY DEANS, DIRECTOR
EMS, FIRE & LAW ENFORCEMENT
PO BOX 8002
GOLDSBORO, N.C. 27533

MEMORANDUM OF UNDERSTANDING
Wayne Community College

Page 5 of 5

Health Programs: Paramedic
EMT-Intermediate
EMT-Basic

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first written above.



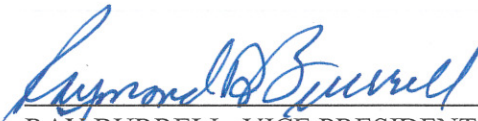
EMS DIRECTOR

4-22-13
DATE

COUNTY MANAGER

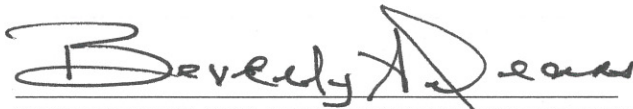
DATE

WAYNE COMMUNITY COLLEGE



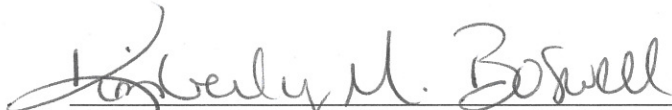
RAY BURRELL, VICE PRESIDENT
CONTINUING EDUCATION SERVICES

4-3-13
DATE



BEVERLY DEANS, PUBLIC SAFETY DIRECTOR
EMS, FIRE, AND LAW ENFORCEMENT

4-3-13
DATE



KIMBERLY M. BOSWELL, EMS COORDINATOR

4-3-13
DATE

CONTRACT TO AUDIT ACCOUNTS
Of SAMPSON COUNTY

Governmental Unit

On this 18 day of FEBRUARY, 2013

Auditor

THOMPSON, PRICE, SCOTT, ADAMS & CO., PA

Mailing Address

PO BOX 1690, ELIZABETHTOWN NC 28337, hereinafter referred to as

the Auditor, and BOARD OF COMMISSIONERS of SAMPSON COUNTY, hereinafter referred

Governing Board

Governmental Unit

to as the Governmental Unit, agree as follows:

1. The Auditor shall audit all statements and disclosures required by generally accepted accounting principles and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit for the period beginning JULY 1, 2012, and ending JUNE 30, 2013. The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion will be rendered in relation to (as applicable) the governmental activities, the business-type activities, the aggregate discretely presented component units, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).
2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with generally accepted auditing standards. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB Circular A-133 and the State Single Audit Implementation Act, the auditor shall perform a Single Audit. This audit and all associated workpapers may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the LGC. If the audit and/or workpapers are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners.
3. This contract contemplates an unqualified opinion being rendered. If financial statements are not prepared in accordance with generally accepted accounting principles (GAAP), or the statements fail to include all disclosures required by GAAP, please provide an explanation for that departure from GAAP in an attachment.
4. This contract contemplates an unqualified opinion being rendered. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, July 2007 revisions, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of their most recent peer review report regardless of the date of the prior peer review report to the Governmental Unit and the Secretary of the Local Government Commission prior to the execution of the audit contract. (See Item 22) If the audit firm received a peer review rating other than pass, the auditor shall not contract with any Local Government Units without first contacting the Secretary of the Local Government Commission for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Accounting Standards*, the Auditor shall provide an explanation as to why in an attachment.
6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to the SLGFD within four months of fiscal year end. Audit report is due on: OCTOBER 31, 2013. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay must be submitted to the Secretary of the Local Government Commission for approval.
7. It is agreed that generally accepted auditing standards include a review of the Governmental Unit's systems of internal control and accounting as the systems relate to accountability of funds, adherence to budget requirements, and adherence to law requirements. In addition, the Auditor will make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his findings, together with his recommendations for improvement. That written report must include all matters defined as "significant deficiencies and material weaknesses" in AU 325 of the *AICPA Professional Standards*. The Auditor shall file a copy of that report with the Secretary of the Local Government Commission.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the Local Government Commission. This includes annual or special audits, agreed upon procedures related to Internal Control, bookkeeping or other assistance necessary to prepare the Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit until the invoice has been approved by the Secretary of the Local Government Commission. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] The process for invoice approval has changed. All invoices for Audit work must be submitted by email in PDF format to the Secretary of the Local Government Commission for approval. The invoices must be emailed to: lgc.invoices@nctreasurer.com

Email Subject line should read "unit name – invoice. The PDF invoice marked approved with approval date will be returned by email to the Auditor for them to present to the Local Government Unit for payment. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.

9. In consideration of the satisfactory performance of the provisions of this agreement, the Governmental Unit shall pay to the Auditor, upon approval by the Secretary of the Local Government Commission, the following fee, which includes any cost the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (Federal and State grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts:

Year-end bookkeeping assistance – [For audits subject to Government Auditing Standards, this is limited to bookkeeping services permitted by revised Independence Standards] AT STANDARD BILLABLE RATES. \$100/HR CPA & \$75/HR STAFF

Audit 43500.00

Preparation of the annual financial statements 5000.00

Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) auditors may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees above. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year audit fee. **The 75% cap for interim invoice approval for this audit contract is \$36,375.00**

10. The auditor working with a local governmental unit that has outstanding revenue bonds will include in the notes to the audited financial statements, whether or not required by the revenue bond documents, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the auditor should be aware that any other bond compliance statements or additional reports required in the authorizing bond documents need to be submitted to the Local Government Commission simultaneously with the local government's audited financial statements unless otherwise specified in the bond documents.
11. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include but not be limited to the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the governmental unit and all of its component units prepared in accordance with generally accepted accounting principles, (c) supplementary information requested by the client or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board as soon as practical after the close of the accounting period.
12. If the audit firm is required by the NC CPA Board or the Secretary of the Local Government Commission to have a pre-issuance review of their audit work, there must be a statement added to the engagement letter specifying the pre-issuance review including a statement that the Unit of Government will not be billed for the pre-issuance review. The pre-issuance review must be performed prior to the completed Audit being submitted to the Local Government Commission. The pre-issuance report must accompany the audit report upon submission to the Local Government Commission.
13. The Auditor shall electronically submit the report of audit to the Local Government Commission when (or prior to) submitting the invoice for services rendered. The report of audit, as filed with the Secretary of the Local Government Commission, becomes a matter of public record for inspection and review in the offices of the Secretary by any interested parties. Any subsequent revisions to these reports must be sent to the Secretary of the Local Government Commission. These audited financial statements are used in the preparation of Official Statements for debt offerings (the auditors' opinion is not included), by municipal bond rating services, to fulfill secondary market disclosure requirements of the Securities and Exchange Commission, and other lawful purposes of the government, without subsequent consent of the auditor. If it is determined by the Local Government Commission that corrections need to be made to the unit's financial statements they should be provided within three days of notification unless, another time frame is agreed to by the Local Government Commission.

The Local Government Commission's process for submitting contracts, audit reports and Invoices are subject to change. Auditors should use the submission process in effect at the time of submission.

In addition, if the North Carolina Office of the State Auditor designates certain programs to be audited as major programs, a turnaround document and a representation letter addressed to the State Auditor shall be submitted to the Local Government Commission.

14. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the Local Government Commission, this agreement may be varied or changed to include the increased time and/or compensation as may be agreed upon by the Governing Board and the Auditor.
15. If an approved contract needs to be varied or changed for any reason, the change must be made in writing, signed and dated by all parties and pre-audited if the change includes a change in audit fee. This document and a written explanation of the change must be submitted by email in PDF format to the Secretary of the Local Government Commission for approval. The portal address to upload your amended contract and Letter of explanation documents is <http://nctreasurer.slgfd.leapfile.net> No change shall be effective unless approved by the Secretary of the Local Government Commission, the Governing Board, and the Auditor.

16. Whenever the Auditor uses an engagement letter with the client, Item 17 is to be completed by referencing the engagement letter and attaching a copy of the engagement letter to the contract to incorporate the engagement letter into the contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract will control. Engagement letter terms are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 22 of this contract. Engagement letters containing indemnification clauses will not be approved by the Local Government Commission.
17. Special provisions should be limited. Please list any special provisions in an attachment.
18. A separate contract should not be made for each division to be audited or report to be submitted. A separate contract must be executed for each component unit which is a local government and for which a separate audit report is issued.
19. The contract must be executed, pre-audited, physically signed by all parties and submitted in PDF format including unit and auditor signatures to the Secretary of the Local Government Commission. The current portal address to upload your contractual documents is <http://nctreasurer.slgfd.leapfile.net> Electronic signatures are not accepted at this time. Included with this contract are instructions to submit contracts and invoices for approval as of March 5, 2012. These instructions are subject to change. Please check the NC Treasurer's web site at www.nctreasurer.com for the most recent instructions.
20. The contract is not valid until it is approved by the Local Government Commission. The staff of the Local Government Commission shall notify the unit and auditor of contract approval by email. The audit should not be started before the contract is approved.
21. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the Local Government Commission.
22. All of the above paragraphs are understood and shall apply to this agreement, except the following numbered paragraphs shall be deleted: (See Item 16.)
23. **All communications regarding Audit contract requests for modification or official approvals will be sent to the email Addresses provided in the following areas.**

Audit Firm Signature:

Firm THOMPSON, PRICE, SCOTT, ADAMS & CO., PA

By R BRYON SCOTT

(Please type or print name)



(Signature of authorized audit firm representative)

Email Address of Audit Firm:

bryonscott@tpsacpas.com

Date 2/18/2013

Unit Signatures:

By _____

(Please type or print name and title)

(Signature of Mayor/Chairperson of governing board)

Date _____

Date Governing Body Approved Audit Contract - G.S. 159-34(a)

Unit Signatures (continued):

By _____

(Chair of Audit Committee- please type or print name)

(Signature of Audit Committee Chairperson)

Date _____

(If unit has no audit committee, this section should be marked "N/A.")

This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act. Additionally, the following date is the date this audit contract was approved by the governing body.

Governmental Unit Finance Officer (Please type or print name)

(Signature)

Email Address of Finance Officer

Date _____

(Preaudit Certificate must be dated.)

CONTRACT TO AUDIT ACCOUNTS
Of SAMPSON COUNTY

Governmental Unit

On this 18 day of FEBRUARY, 2013,

Auditor

THOMPSON, PRICE, SCOTT, ADAMS & CO., PA

Mailing Address

PO BOX 1690, ELIZABETHTOWN NC 28337, hereinafter referred to as

the Auditor, and BOARD OF COMMISSIONERS of SAMPSON COUNTY, hereinafter referred

Governing Board

Governmental Unit

to as the Governmental Unit, agree as follows:

1. The Auditor shall audit all statements and disclosures required by generally accepted accounting principles and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit for the period beginning JULY 1, 2011, and ending JUNE 30, 2012. The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion will be rendered in relation to (as applicable) the governmental activities, the business-type activities, the aggregate discretely presented component units, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).
2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with generally accepted auditing standards. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB Circular A-133 and the State Single Audit Implementation Act, the auditor shall perform a Single Audit. This audit and all associated workpapers may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the LGC. If the audit and/or workpapers are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners.
3. This contract contemplates an unqualified opinion being rendered. If financial statements are not prepared in accordance with generally accepted accounting principles (GAAP), or the statements fail to include all disclosures required by GAAP, please provide an explanation for that departure from GAAP in an attachment.
4. This contract contemplates an unqualified opinion being rendered. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, July 2007 revisions, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of their most recent peer review report regardless of the date of the prior peer review report to the Governmental Unit and the Secretary of the Local Government Commission prior to the execution of the audit contract. (See Item 22) If the audit firm received a peer review rating other than pass, the auditor shall not contract with any Local Government Units without first contacting the Secretary of the Local Government Commission for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Accounting Standards*, the Auditor shall provide an explanation as to why in an attachment.
6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to the SLGFD within four months of fiscal year end. Audit report is due on: JUNE 30, 2013. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay must be submitted to the Secretary of the Local Government Commission for approval.
7. It is agreed that generally accepted auditing standards include a review of the Governmental Unit's systems of internal control and accounting as the systems relate to accountability of funds, adherence to budget requirements, and adherence to law requirements. In addition, the Auditor will make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his findings, together with his recommendations for improvement. That written report must include all matters defined as "significant deficiencies and material weaknesses" in AU 325 of the *AICPA Professional Standards*. The Auditor shall file a copy of that report with the Secretary of the Local Government Commission.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the Local Government Commission. This includes annual or special audits, agreed upon procedures related to Internal Control, bookkeeping or other assistance necessary to prepare the Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit until the invoice has been approved by the Secretary of the Local Government Commission. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] The process for invoice approval has changed. All invoices for Audit work must be submitted by email in PDF format to the Secretary of the Local Government Commission for approval. The invoices must be emailed to: lge.invoices@nctreasurer.com

Email Subject line should read "unit name – invoice. The PDF invoice marked approved with approval date will be returned by email to the Auditor for them to present to the Local Government Unit for payment. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.

9. In consideration of the satisfactory performance of the provisions of this agreement, the Governmental Unit shall pay to the Auditor, upon approval by the Secretary of the Local Government Commission, the following fee, which includes any cost the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (Federal and State grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts:

Year-end bookkeeping assistance – [For audits subject to Government Auditing Standards, this is limited to bookkeeping services permitted by revised Independence Standards] AT STANDARD BILLABLE RATES. \$100/HR CPA & \$75/HR STAFF

Audit 43500.00

5000.00

Preparation of the annual financial statements

Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) auditors may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees above. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year audit fee. The 75% cap for interim invoice approval for this audit contract is \$36,375.00

10. The auditor working with a local governmental unit that has outstanding revenue bonds will include in the notes to the audited financial statements, whether or not required by the revenue bond documents, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the auditor should be aware that any other bond compliance statements or additional reports required in the authorizing bond documents need to be submitted to the Local Government Commission simultaneously with the local government's audited financial statements unless otherwise specified in the bond documents.
11. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include but not be limited to the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the governmental unit and all of its component units prepared in accordance with generally accepted accounting principles, (c) supplementary information requested by the client or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board as soon as practical after the close of the accounting period.
12. If the audit firm is required by the NC CPA Board or the Secretary of the Local Government Commission to have a pre-issuance review of their audit work, there must be a statement added to the engagement letter specifying the pre-issuance review including a statement that the Unit of Government will not be billed for the pre-issuance review. The pre-issuance review must be performed prior to the completed Audit being submitted to the Local Government Commission. The pre-issuance report must accompany the audit report upon submission to the Local Government Commission.
13. The Auditor shall electronically submit the report of audit to the Local Government Commission when (or prior to) submitting the invoice for services rendered. The report of audit, as filed with the Secretary of the Local Government Commission, becomes a matter of public record for inspection and review in the offices of the Secretary by any interested parties. Any subsequent revisions to these reports must be sent to the Secretary of the Local Government Commission. These audited financial statements are used in the preparation of Official Statements for debt offerings (the auditors' opinion is not included), by municipal bond rating services, to fulfill secondary market disclosure requirements of the Securities and Exchange Commission, and other lawful purposes of the government, without subsequent consent of the auditor. If it is determined by the Local Government Commission that corrections need to be made to the unit's financial statements they should be provided within three days of notification unless, another time frame is agreed to by the Local Government Commission.

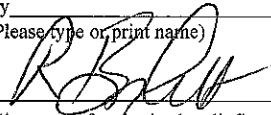
The Local Government Commission's process for submitting contracts, audit reports and Invoices are subject to change. Auditors should use the submission process in effect at the time of submission.

In addition, if the North Carolina Office of the State Auditor designates certain programs to be audited as major programs, a turnaround document and a representation letter addressed to the State Auditor shall be submitted to the Local Government Commission.

14. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the Local Government Commission, this agreement may be varied or changed to include the increased time and/or compensation as may be agreed upon by the Governing Board and the Auditor.
15. If an approved contract needs to be varied or changed for any reason, the change must be made in writing, signed and dated by all parties and pre-audited if the change includes a change in audit fee. This document and a written explanation of the change must be submitted by email in PDF format to the Secretary of the Local Government Commission for approval. The portal address to upload your amended contract and Letter of explanation documents is <http://nctreasurer.slgfd.leapfile.net> No change shall be effective unless approved by the Secretary of the Local Government Commission, the Governing Board, and the Auditor.

16. Whenever the Auditor uses an engagement letter with the client, Item 17 is to be completed by referencing the engagement letter and attaching a copy of the engagement letter to the contract to incorporate the engagement letter into the contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract will control. Engagement letter terms are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 22 of this contract. Engagement letters containing indemnification clauses will not be approved by the Local Government Commission.
17. Special provisions should be limited. Please list any special provisions in an attachment.
18. A separate contract should not be made for each division to be audited or report to be submitted. A separate contract must be executed for each component unit which is a local government and for which a separate audit report is issued.
19. The contract must be executed, pre-audited, physically signed by all parties and submitted in PDF format including unit and auditor signatures to the Secretary of the Local Government Commission. The current portal address to upload your contractual documents is <http://nctreasurer.slgfd.leapfile.net> Electronic signatures are not accepted at this time. Included with this contract are instructions to submit contracts and invoices for approval as of March 5, 2012. These instructions are subject to change. Please check the NC Treasurer's web site at www.nctreasurer.com for the most recent instructions.
20. The contract is not valid until it is approved by the Local Government Commission. The staff of the Local Government Commission shall notify the unit and auditor of contract approval by email. The audit should not be started before the contract is approved.
21. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the Local Government Commission.
22. All of the above paragraphs are understood and shall apply to this agreement, except the following numbered paragraphs shall be deleted: (See Item 16.)
23. **All communications regarding Audit contract requests for modification or official approvals will be sent to the email Addresses provided in the following areas.**

Audit Firm Signature:
 Firm THOMPSON, PRICE, SCOTT, ADAMS & CO., PA

By R BRYON SCOTT
 (Please type or print name)

 (Signature of authorized audit firm representative)

Email Address of Audit Firm:
bryonscott@tpsacpas.com

Date 2/18/2013

Unit Signatures:

By _____
 (Please type or print name and title)

 (Signature of Mayor/Chairperson of governing board)

Date _____

Date Governing Body Approved Audit Contract - G.S. 159-34(a)

Unit Signatures (continued):

By _____
 (Chair of Audit Committee- please type or print name)

 (Signature of Audit Committee Chairperson)

Date _____
 (If unit has no audit committee, this section should be marked "N/A.")

This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act. Additionally, the following date is the date this audit contract was approved by the governing body.

 Governmental Unit Finance Officer (Please type or print name)

 (Signature)

Email Address of Finance Officer

Date _____
 (Preaudit Certificate must be dated.)

Sampson County Department of Aging

Lorie Sutton
Director

MEMO

Services

CAP/DA Program

TO: Ed Causey, County Manager

Family Caregiver

FROM: Lorie Sutton, Aging Director

Nutrition Program

DATE: April 18, 2013

RE: Home and Community Block Grant Funding
Fiscal Year 2013-2014

In-Home Aide Services

The Home and Community Care Block Grant provides services to older adults, age 60 and above, through Adult Day Health Care, Transportation, Home Improvement, In-Home Aide, Senior Center, Information and Case Assistance and Nutrition (congregate and home delivered). This funding allows those who are not eligible for Medicaid and are not financially able to pay out of pocket receive needed services.

Information & Referral

Adult Day Health Care

At the present time we do not know Sampson County's allocation for FY13-14. We have been instructed to budget at current funding, minus the deduction from the sequestered amount, which is \$10,466. The federal/state portion we are requesting to budget is \$571,376.00 with a required county match in the amount of \$63,486.00. The total HCCBG funding amount is \$634,862.00.

Transportation

Home Repairs

Our advisory board has approved this recommendation. The proposal will require approval from the Board of Commissioners and signatures from the Chairman and the Finance Officer.

Garland Senior Center

Butler Court Senior Center

We appreciate your support and that of our Commissioners.

/ls

405 County Complex Rd.
Suite 140
Clinton, NC 28328
910-592-4653
Fax 910-590-2142

Attachments: County Services Summary – DOA-731
Provider Services Summary – DOA-732

lbsutton@sampsonnc.com
www.sampsonnc.com

NAME AND ADDRESS
 COMMUNITY SERVICE PROVIDER
 Sampson County Dept of Aging
 371 Rowan Road
 Clinton, NC 28328

Home and Community Care Block Grant for Older Adults

DOA-732 (Rev. 2/07)
 County: Sampson
 July 1, 2013 through June 30, 2014

County Funding Plan

Provider Services Summary

REVISION #

Services	Ser. Delivery (Check One) Direct Purch.	Block Grant Funding			B Required Local Match	C Net* Serv Cost	D USDA Subsidy	E Total Funding	F Projected HCCBG Units	G Projected Reimburse. Rate	H Projected HCCBG Clients	I Projected Total Units
		Access	In-Home	Other								
Adult Day Health	X		73099		8122	81221	81221	2031	40.00	12		
In-Home Aide	X		100141		11127	111268	111268	7478	14.88	18		
Home Improvement	X		91000		10111	101111	101111			100		
Senior Center	X			34000	3778	37778	37778			125		
Transportation	X				4500	45000	45000	6311	7.13	35		
Information & Assist	X				2005	20047	20047			1200		
Congregate	X			83128	9236	92364	19562	23014	4.0134	165		
Home Delivered	X			131466	14607	146073	28506	33537	4.3556	150		
					0	0	0	0				
					0	0	0	0				
					0	0	0	0				
					0	0	0	0				
					0	0	0	0				
Total			264240	248594	63486	634862	48068	72371		1805		

*Adult Day Care & Adult Day Health Care Net Service Cost

ADC	
ADHC	40.00
Daily Care	
Transportation	
Administrative	
Net Ser. Cost Total	40.00

Certification of required minimum local match availability.
 Required local match will be expended simultaneously
 with Block Grant Funding.

Authorized Signature, Title	Date
Community Service Provider	
Signature, County Finance Officer	Date
Signature, Chairman, Board of Commissioners	Date

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

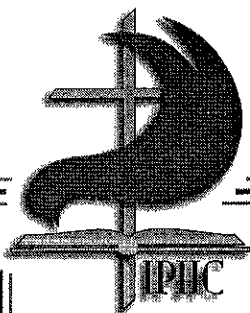
Fax 910-592-4865

To: Ed Causey-County Manager
From: Jim Johnson-Tax Administrator
Date: April 22, 2013
Subject: Late Property Tax Exemption Application

Jesus Is The Truth Pentecostal Holiness Church

Parcels: 15-0794820-22, 15-0794820-23, 15-0794820-24

The above taxpayer is requesting that the late property tax exemption application be approved. A letter is submitted explaining why the application was not timely filed. An applicant must show just cause for a late application to be approved. All new property tax exemption applications should be filed in January, the regular listing period. New applications received after January must be approved by the Board of Commissioners. I recommend approval of this application based on the information provided.



North Carolina Conference of the International Pentecostal Holiness Church

P.O. Box 59, Falcon, North Carolina 28342-0059

Luis Avila, Assistant to the Superintendent/Supervisor – “Hispanic Ministries”

910-980-1162 • Res. 910-897-4404 • Fax: 910-980-1991 • E-Mail: luisavila7@AOL.COM

April 15, 2010.

County Board of Commissioners
Sampson County, NC.

Dear Commissioners:

I have this privilege to greet you, hoping that every thing is well with you, families and community.

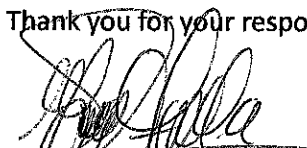
With all respect I am writing this letter, asking for the exception of the County/City taxes for 2013 on behalf of “Jesus is the Truth” church, by accepting our application of exception that we are summiting to you with this letter. The church is located in 1955 Cartertown Rd Clinton, NC 28328.

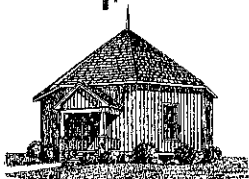
As you can see from your records, we are behind in paying the taxes for the years of 2011 and 2012. We are paying the current amount for the past two years by making a loan on behalf of the church, to bring this account up today. I feel that the problem here was communication between the leaders of the church and our office. We never heard anything from them that their taxes were taking care, either by the submission of the application for the exception or the payments if they ever made any.

Talking with the leader of the congregation, I found that them neither new anything on the payment of the taxes. I am not presenting any justification for what we owe today to the City and County of Samson, but just summiting to your consideration the mistake that I believe we committed.

Please accept our apologies and consider the application that we are summiting to you for this year of 2013. As I mentioned before, to help the church in paying the taxes, we had to apply for a loan, in order for them to cover this situation.

Thank you for your response and consideration to this matter.


Dr. Luis M. Avila
Director for Hispanic Ministry
North Carolina Conference
IPHC



“Alzad vuestros ojos y mirad, los campos están listos para la cosecha”

Property Tax Exemption or Exclusion

COUNTY: Sampson

MUNICIPALITY: _____

Full Name of Owner(s): Jesus is The Truth Pentecostal Holiness Ch

Trade Name of Business: _____

Mailing Address of Owner: 1915 Cartertown Rd Clinton NC 28528

Phone Numbers: Home: _____ Work: 910-980-7162 Cell: _____

List the Property Identification Numbers and addresses/locations for the properties included in this application (attach list if needed):

Property ID #: 15-0794820-22 Address/Location: 1835 Cartertown Rd Clinton, NC 28528

Property ID #: 15-0794820-23 Address/Location: _____

Property ID #: 15-0794820-24 Address/Location: _____

Non-Deferment Exemptions and Exclusions—Check or write in the exemption or exclusion for which this application is made.

These exemptions or exclusions do not result in the creation of deferred taxes. However, taxes for prior years of exemption or exclusion may be recoverable if it is later determined that the property did not actually qualify for exemption or exclusion for those prior years.

- G.S. 105-275(8) Pollution abatement/recycling
- G.S. 105-275(17) Veterans organizations
- G.S. 105-275(18),(19) Lodges, fraternal & civic purposes
- G.S. 105-275(20) Goodwill Industries
- G.S. 105-275(45) Solar energy electric system
- G.S. 105-277.13 Brownfields-Attach brownfields agreement
- G.S. 105-278.3 Religious purposes
- G.S. 105-278.4 Educational purposes (institutional)
- Other: _____
- G.S. 105-278.6 Religious educational assemblies
- G.S. 105-278.6 Home for the aged, sick, or infirm
- G.S. 105-278.6 Low- or moderate-income housing
- G.S. 105-278.6 YMCA, SPCA, VFD, orphanage
- G.S. 105-278.6A CCRC-Attach Form AV-11
- G.S. 105-278.7 Other charitable, educational, etc.
- G.S. 105-278.8 Charitable hospital purposes
- G.S. 131A-21 Medical Care Commission bonds

Tax Deferment Programs—Check the tax deferment program for which this application is made. ***These programs will result in the creation of deferred taxes that will become immediately due and payable with interest when the property loses eligibility. The number of years for which deferred taxes will become due and payable varies by program. Read the applicable statute carefully.***

- G.S. 105-275(12) Nonprofit corporation or association organized to receive and administer lands for conservation purposes
- G.S. 105-275(29a) Historic district property held as a future site of a historic structure
- G.S. 105-277.1D Residence held for sale by general contractor (Lic # _____) Attach copy of the certificate of occupancy.
- G.S. 105-277.14 Working waterfront property
- G.S. 105-278 Historic property-Attach copy of the local ordinance designating property as historic property or landmark.
- G.S. 105-278.6(e) Nonprofit property held as a future site of low- or moderate-income housing

* Describe the property: Church building and property at 1835 Cartertown Rd, Clinton

* Describe how you are using the property. If another organization is using the property, give their name, how they are using the property, and any income you receive from their use: This property is being used for a church and its ministries only

AFFIRMATION: I, the undersigned, declare under penalties of law that this application and any attachments are true and correct to the best of my knowledge and belief. I have read the applicable exemption or exclusion statute. I fully understand that an ineligible transfer of the property or failure to meet the qualifications will result in the loss of eligibility. If applying for a tax deferment program, I fully understand that loss of eligibility will result in removal from the program and the immediate billing of deferred taxes.

Signature(s) of Owner(s): Leslie Ann Anila Title: Director Date: 4-17-13
(All tenants of a tenancy Title: _____ Date: _____
in common must sign.) Title: _____ Date: _____

The Tax Assessor may contact you for additional information after reviewing this application.

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 — CLINTON, NORTH CAROLINA 28329-1082

GLENN SPELL
Tax Administrator

Telephone 910/592-8146
910/592-8147

5690

SAMPSON COUNTY BOARD OF COMMISSIONERS
EAST ROWAN ROAD
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G.S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Johnson Parsons & Hobson PLLC in NC Township, Sampson County, for the year(s) and in the amount(s) of.

YEAR	
<u>2012</u>	\$ <u>193.42</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>193.42</u>

These taxes were assessed through clerical error as follows.

37122
2007 chev - changed
names, new Tax issued

<u>Co2</u> County Tax	<u>112.20</u>
<u>501</u> School Tax	<u>20.72</u>
<u>SF2</u> Fire Tax	<u>3.33</u>
<u>102</u> City Tax	<u>57.17</u>
TOTAL \$	<u>193.42</u>

Yours very truly

Capital C. Albritton
Taxpayer

Social Security #

RECOMMEND APPROVAL:

[Signature]
Sampson County Tax Administrator

Mailing address.

Johnson Parsons & Hobson PLLC
500 College St
Clinton, NC 28328

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 — CLINTON, NORTH CAROLINA 28329-1082

GLENN SPELL
Tax Administrator

Telephone 910/592-8146
910/592-8147

5626

SAMPSON COUNTY BOARD OF COMMISSIONERS
EAST ROWAN ROAD
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G.S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by John A Davis in PINEY GROVE Township, Sampson County, for the year(s) and in the amount(s) of. 13-0220351-05

YEAR		
<u>2011</u>	\$	<u>464.85</u>
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
TOTAL REFUND	\$	<u>464.85</u>

These taxes were assessed through clerical error as follows.

*ΔW double listed
to 13-0075539-01
by Rev. A.*

County Tax	<u>424.31</u>
School Tax	_____
<i>F17</i> Fire Tax	<u>40.54</u>
City Tax	_____
TOTAL \$	<u>464.85</u>

Yours very truly

* John A Davis
Taxpayer

* Social Security # _____

RECOMMEND APPROVAL:

[Signature]
Sampson County Tax Administrator

Mailing address.
John A Davis
PO Box 474701
Des Moines, IA
50347-0001

OFFICE OF THE SAMPSON COUNTY TAX ADMINISTRATOR

P. O. BOX 1082 — CLINTON, NORTH CAROLINA 28329-1082

GLENN SPELL
Tax Administrator

Telephone 910/592-8146
910/592-8147

5696

SAMPSON COUNTY BOARD OF COMMISSIONERS
EAST ROWAN ROAD
CLINTON, NORTH CAROLINA 28328

Gentlemen:

Pursuant to North Carolina G.S. 105-381, I hereby demand refund and remission of taxes assessed and collected by Sampson County against the property owned by Gregory Clement Butler in Little Coharie Township, Sampson County, for the year(s) and in the amount(s) of.

YEAR	\$
<u>2012</u>	<u>85.92</u>
<u>2013</u>	<u>42.27</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REFUND	\$ <u>128.19</u>

These taxes were assessed through clerical error as follows.

Cust # 163850
Billing # 851551
Lic # VPF9544
2001 BMW

Cust # 163850
Billing # 824330
Lic # YXH4155
2009 Chev

	<u>Gas</u> County Tax	<u>42.56</u>	<u>21.30</u>
	<u>SHT</u> School Tax	<u>6.00</u>	<u>2.25</u>
	Fire Tax		
	<u>TOT</u> City Tax	<u>37.36</u>	<u>18.72</u>
	TOTAL \$	<u>85.92</u>	<u>42.27</u>

Yours very truly

Gregory C Butler
Taxpayer

Mailing address.

704 W. Roseboro St
Roseboro, NC 28382

Social Security # _____

RECOMMEND APPROVAL:

Glenn Spell
Sampson County Tax Administrator

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

4/29/2013

FROM: RONALD BASS, DIRECTOR

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2012-2013

1. It is requested that the budget for the EMERGENCY MANAGEMENT Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11243300 526201	DEPARTMENT SUPPLIES-EQUIPMENT	29,982.00	
11243300 539500	EMPLOYEE TRAINING	44,400.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11034330 408402	ASSISTANCE TO FIREFIGHTERS FIRE PREVENTION AND SAFETY GRANT	74,382.00	

2. Reason(s) for the above request is/are as follows:

ASSISTANCE TO FIREFIGHTERS FIRE PREVENTION AND SAFETY GRANT FUNDS AWARDED TO SAMPSON COUNTY FIRE MARSHALS OFFICE FOR ARSON INVESTIGATION TRAINING AND EVIDENCE COLLECTION EQUIPMENT.

Ronald Bass

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

4/30, 2013

David K. Oley

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____

Evan W. Gentry

(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

From: Ronald Bass
To: Ed Causey
Cc: Susan Holder
Subject: Grant
Date: Friday, April 26, 2013 2:33:18 PM

Good Afternoon,

I am pleased to inform you that our office has just received official word from FEMA that our office has been awarded the 2012 Fire Prevention and Safety grant in the amount of \$74, 382.00 at no match for the county. If the county accepts the grant the funds would be used for exercises ,drills, fire investigations and fire prevention equipment.

I'm forwarding this for FYI.



Ronald Bass
EMS DIRECTOR/FIRE MARSHAL

Sampson County Emergency Management Tel: (910) 592-8996
P.O. Box 8 Fax: (910) 592-5383
Clinton, N.C. 28329-0008 ronaldbass@sampsonnc.com




FEMA

Award Year 2012

Weekly Award Postings For Award Year 2012

ORGANIZATION	CITY	STATE	PROGRAM	AWARD AMOUNT	AWARD DATE
Big Walnut Joint Fire District	Marengo	OH	Fire Prevention	\$22,800.00	4/26/2013
City of Appleton Fire Department	Appleton	WI	Fire Prevention	\$111,640.00	4/26/2013
City of El Paso Fire Department	El Paso	TX	Fire Prevention	\$48,628.00	4/26/2013
City of Lynn, Massachusetts	Lynn	MA	Fire Prevention	\$295,388.00	4/26/2013
City Of Manchester Fire Dept.	Manchester	KY	Fire Prevention	\$4,750.00	4/26/2013
City of Oshkosh Fire Department	Oshkosh	WI	Fire Prevention	\$7,680.00	4/26/2013
County of Sampson	Clinton	NC	Fire Prevention	\$74,382.00	4/26/2013
Edinburg Fire Department	Rootstown	OH	Fire Prevention	\$27,444.00	4/26/2013
Healthy Homes Coalition of West Michigan	Grand Rapids	MI	Fire Prevention	\$38,157.00	4/26/2013
Huntington Beach Fire Department	Huntington Beach	CA	Fire Prevention	\$9,840.00	4/26/2013
Madison Fire Department	Madison	WI	Fire Prevention	\$69,600.00	4/26/2013
Mount Prospect Fire Department	Mount Prospect	IL	Fire Prevention	\$23,540.00	4/26/2013
	Castleton	NY		\$57,238.00	4/26/2013

New York State Assn. of Firefighters 	Williamsville	NY	Fire Prevention		
Volunteer Fire Company #1 of Capitol Heights, MD	Capitol Heights	MD	Fire Prevention	\$59,481.00	4/26/2013

Last Updated: 04/26/2013 - 09:37

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

4/29/2013

FROM: RONALD BASS, DIRECTOR

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

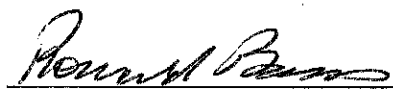
SUBJECT: Budget Amendment for fiscal year 2012-2013

1. It is requested that the budget for the RESCUE Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11243700 553000	C/O MEDICAL EQUIPMENT	144,000.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11034330 408402	DHS FEDERAL FIREFIGHTERS ASSISTANCE PROGRAM GRANT	144,000.00	


2. Reason(s) for the above request is/are as follows:
DHS FEDERAL FIREFIGHTERS ASSISTANCE PROGRAM GRANT FUNDS AWARDED TO SAMPSON COUNTY EMS FOR PURCHASING SIX (7) NEW DEFIBRILLATORS (80% FEDERAL SHARE)



(Signature of Department Head)

ENDORSEMENT

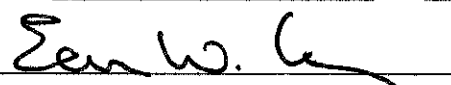
1. Forwarded, recommending approval/disapproval.

4/30, 2013


(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____


(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.



**SAMPSON COUNTY
EMERGENCY
MANAGEMENT
SERVICES**

RONALD BASS
DIRECTOR
(910) 592-8996

POST OFFICE BOX 8, CLINTON, NORTH CAROLINA 28329-0008

MEMORANDUM:



TO: Mr. David Clack, Finance Officer
FROM: ^{RB} Ronald Bass, Emergency Management
DATE: April 11, 2013
SUBJECT: **Federal Firefighters Assistance Program Grant**

As you are aware Sampson County Emergency Management has been approved to receive a grant in the amount of \$180,000.00 from the Federal Firefighters Assistance Program. These grant funds will be used to purchase six (6) additional defibrillators (the trade in of the old defibrillators is included in the costs to purchase six (6) new units.)

The federal share is 80 percent or \$144,000.00 of the approved amount and the county's share of the costs is 20 percent or \$36,000.00. I have enclosed a budget amendment to secure the funds needed for the county's share of the cost.

If you concur please place this on the Board of Commissioners agenda for consideration. Should you have any question please do not hesitate to call.

RB/dhd

Enclosures:

Cc Mr. Edwin W. Causey, County Manager ✓
Ms. Susan Holder, Assistant County Manager

*found
w/in
existing
budget*

U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Mrs. Angela Magill
Sampson County EMS
P.O. Box 8
Clinton, North Carolina 28329-0008

Re: Grant No.EMW-2012-FO-00408

Dear Mrs. Magill:

On behalf of the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security (DHS), I am pleased to inform you that your grant application submitted under the FY 2012 Assistance to Firefighters Grant has been approved. FEMA's Grant Programs Directorate (GPD), in consultation with the U.S. Fire Administration (USFA), carries out the Federal responsibilities of administering your grant. The approved project costs total to ~~\$180,000.00~~. The Federal share is ~~80 percent or \$144,000.00~~ of the approved amount and your share of the costs is ~~20 percent or \$36,000.00~~.

As part of your award package, you will find Grant Agreement Articles. Please make sure you read and understand the Articles as they outline the terms and conditions of your grant award. Maintain a copy of these documents for your official file. **You establish acceptance of the grant and Grant Agreement Articles when you formally receive the award through the AFG online system.** By accepting the grant, you agree not to deviate from the approved scope of work without prior written approval from FEMA.

If your SF 1199A has been reviewed and approved, you will be able to request payments online. Remember, you should request funds when you have an immediate cash need.

If you have any questions or concerns regarding the awards process or how to request your grant funds, please call the helpdesk at 1-866-274-0960.

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy W. Manning".

Timothy W. Manning
Deputy Administrator for National Preparedness and Protection

COUNTY OF SAMPSON

227

BUDGET AMENDMENT

MEMO:

April 18, 2013

FROM: Sampson County Health Department
TO: Sampson County Board of Commissioners
VIA: County Manager & Finance Officer
SUBJECT: Budget Amendment for fiscal year 2012-2013

1. It is requested that the budget for Immunization Action Plan be amended as follows:

EXPENDITURE

<u>CODE NUMBER</u>	<u>DESCRIPTION (Object of Expenditure)</u>	<u>INCREASE</u>	<u>DECREASED</u>
12551600 543000	Rental Equipment		43.00
12551600 523900	Medical Supplies		199.00
12551600 531100	Travel		1000.00
12551600 526200	Department Supplies		2500.00
12551600 529700	Lab Supplies		425.00

REVENUE

<u>CODE NUMBER</u>	<u>SOURCE OF REVENUE</u>	<u>INCREASE</u>	<u>DECREASE</u>
12535160 404000	State Assistance		4167.00

2. Reason(s) for the above request is/are as follows:

To reduce budget by amount of State Assistance deducted from original allocation.

Wanda Palmer

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval *D*

4/29 20 13
James W. Wolf

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval

_____ 20_____

(Date of approval/disapproval by B.O.C.)

(County Manager & Budget Officer)

BUDGET AMENDMENT

MEMO:

April 19, 2013

FROM: Sampson County Health Department
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2012 - 2013

1. It is requested that the budget for TB-CDC be amended as follows:

EXPENDITURE

<u>CODE NUMBER</u>	<u>DESCRIPTION (Object of Expenditure)</u>	<u>INCREASE</u>	<u>DECREASE</u>
12551200 512100	Salaries	12371.00	
12551200 518100	FICA	677.00	
12551200 518120	Medicaid FICA	159.00	
12551200 518200	Retirement	835.00	
12551200 518901	401K	313.00	
12551200 518300	Group Insurance		1369.00
12551200 518400	Dental Insurance		43.00
12551200 525100	Gas, Oil, & Tire		275.00
12551200 526200	Department Supplies		586.00
12551200 529700	Lab Supplies		466.00
12551200 531100	Travel		1000.00
12551200 535200	Maint./Repair Equipment		116.00
12551200 544000	Contracted Services		1000.00
12551100 581002	Transfer to Other Health Programs		9500.00

REVENUE

<u>CODE NUMBER</u>	<u>SOURCE OF REVENUE</u>	<u>INCREASE</u>	<u>DECREASE</u>
12535100 404000	State Assistance	9500.00	

1. Reason(s) for the above request is/are as follows:

Move funds to cover lost State funds and cover salary and fringe until June 30, 2013

Wanda Fisher
 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval
 _____ 2013

Paul K. Wolf
 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval
 _____ 2013

Sam W. C.
 (Date of approval/disapproval by B.O.C.)

(County Manager & Budget Officer)

COUNTY OF SAMPSON

BUDGET AMENDMENT

MEMO:

April 19, 2013

FROM: Sampson County Health Department
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2012-2013

1. It is requested that the budgets below be amended:

EXPENDITURE

<u>CODE NUMBER</u>	<u>DESCRIPTION (Object of Expenditure)</u>	<u>INCREASE</u>	<u>DECREASE</u>
12551010 512100	Salaries	12371.00	
12551010 518100	FICA	677.00	
12551010 518120	Medicare FICA	159.00	
12551010 518200	Retirement	834.00	
12551010 518901	401K	273.00	
12551020 512100	Salaries		12371.00
12551020 518100	FICA		677.00
12551020 518120	Medicare FICA		159.00
12551020 518200	Retirement		834.00
12551020 518901	401K		273.00

REVENUE

<u>CODE NUMBER</u>	<u>SOURCE OF REVENUE</u>	<u>INCREASE</u>	<u>DECREASE</u>
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2. Reason(s) for the above request is/are as follows:

Page 2

Wanda Felton
 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval _____ 20_____

 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval _____ 20_____

 (Date of approval/disapproval by B.O.C.)

 (County Manager & Budget Officer)

COUNTY OF SAMPSON

BUDGET AMENDMENT

MEMO:

April 18, 2013

FROM: Sampson County Health Department
TO: Sampson County Board of Commissioners
VIA: County Manager & Finance Officer
SUBJECT: Budget Amendment for fiscal year 2012-2013

1. It is requested that the budget for Tuberculosis-CDC be amended as follows:

EXPENDITURE

<u>CODE NUMBER</u>	<u>DESCRIPTION (Object of Expenditure)</u>	<u>INCREASE</u>	<u>DECREASE</u>
12551200 512100	Salaries		4298.66
12551200 518100	FICA		266.52
12551200 518120	Medicare FICA		62.33
12551200 518200	Retirement		289.73
12551200 518901	401 K		108.76

REVENUE

<u>CODE NUMBER</u>	<u>SOURCE OF REVENUE</u>	<u>INCREASE</u>	<u>DECREASE</u>
12535120 404000	State Assistance		5026.00

2. Reason(s) for the above request is/are as follows:

Decrease in State Funding – missed WIRM pull down deadline.

Wanda Peters
(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval

4/29 2013
Paul W. DeLoach
(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval

20

Sam W. C.
(Date of approval/disapproval by B.O.C.)

(County Manager & Budget Officer)

COUNTY OF SAMPSON

BUDGET AMENDMENT

MEMO:

April 19, 2013

FROM: Sampson County Health Department
 TO: Sampson County Board of Commissioners
 VIA: County Manager & Finance Officer
 SUBJECT: Budget Amendment for fiscal year 2012-2013

1. It is requested that the budgets below be amended:

EXPENDITURE


<u>CODE NUMBER</u>	<u>DESCRIPTION (Object of Expenditure)</u>	<u>INCREASE</u>	<u>DECREASE</u>
12551010 512100	Salaries		4298.66
12551010 518100	FICA		266.52
12551010 518120	Medicare FICA		62.33
12551010 518200	Retirement		289.73
12551010 518901	401K		108.76
12551020 512100	Salaries	4298.66	
12551020 518100	FICA	266.52	
12551020 518120	Medicare FICA	62.33	
12551020 518200	Retirement	289.73	
12551020 518901	401K	108.76	

REVENUE

<u>CODE NUMBER</u>	<u>SOURCE OF REVENUE</u>	<u>INCREASE</u>	<u>DECREASE</u>
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2. Reason(s) for the above request is/are as follows:

Page 2



(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval _____ 20_____

 (County Finance Officer)

ENDORESMENT

1. Forwarded, recommending approval/disapproval _____ 20_____

 (Date of approval/disapproval by B.O.C.)

 (County Manager & Budget Officer)

COUNTY OF SAMPSON

BUDGET AMENDMENT

MEMO:

April 18, 2013

FROM: Sampson County Health Department
TO: Sampson County Board of Commissioners
VIA: County Manager & Finance Officer
SUBJECT: Budget Amendment for fiscal year 2012 - 2013

1. It is requested that the budget for General Administration and Family Planning be amended as follows:

EXPENDITURE

<u>CODE NUMBER</u>	<u>DESCRIPTION (Object of Expenditure)</u>	<u>INCREASE</u>	<u>DECREASE</u>
12551100 581002	Transfer to Other Health Programs	15000.00	15000.00
12551640 523900	Medical Supplies	15000.00	

REVENUE

<u>CODE NUMBER</u>	<u>SOURCE OF REVENUE</u>	<u>INCREASE</u>	<u>DECREASE</u>
12535104-407096	TRAV from other HHR programs	15000.00	
12535100 404000	State Assistance	15000.00	

2. Reason(s) for the above request is/are as follows:

Move funds to Family Planning Medical Supplies to purchase needed birth control methods

Wanda Felton

(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval

4/29 20 12
Bob Adams

(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval

20
Earl W. C.

(County Manager & Budget Officer)

(Date of approval/disapproval by B.O.C.)

COUNTY OF SAMPSON
BUDGET AMENDMENT

MEMO:

April 5, 2013

FROM: Sarah W. Bradshaw

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2012-2013

1. It is requested that the budget for the Social Services Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
13553100-526201	Departmental Supplies-Equipment	130,000.00	
13553100-538100	Data Processing	25,000.00	
13553100-539300	Medicaid	25,000.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
13535310-NEW	Medicaid Fraud Collections	180,000.00	

2. Reason(s) for the above request is/are as follows: To reallocate unobligated Medicaid fraud collections to purchase software and equipment needed for phase 2 & 6 of NCFASST and to cover the State's Medicaid drafts for the remainder of fiscal year 2012-2013.

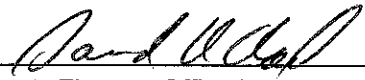


(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

4/22, 2013



(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____



(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

4/12/2013

FROM: Lorie Sutton, Director of Aging Services

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2012-2013

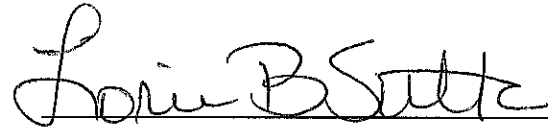
1. It is requested that the budget for the Aging Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02558680-526200	Senior Center - Departmental Supplies	\$ 300.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02035868-408000 408000	Senior Center - Misc Revenue	\$ 300.00	

2. Reason(s) for the above request is/are as follows:

To budget incentive payment for Seeds of Hope Project being provided at Garland Senior Center.


(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

4/16, 2013


(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____


(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

SC FIN APR 15 '13 AM 8:43

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

4/15/2013

FROM: Lorie Sutton, Director of Aging Services

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2012-2013

1. It is requested that the budget for the Aging Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02558660-544000	PC II - Contracted Services	27,795.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
02035866-404202	PC II - Medicaid	\$ 27,020.00	
02035866-404203	PC II - Private Pay	775.00	

2. Reason(s) for the above request is/are as follows:

PC II contracted services pays for the part-time C.N.A. and clerical position contract with Ambassador. We need additional money to finish the remainder of the year. The revenue line items above are bringing in additional funding over what we originally budgeted.



(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.



4/29, 2013



(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.



(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

Date: 4/10/2013

MEMO:

FROM: Cooperative Extension
TO: Sampson County Board of Commissioners
VIA: County Manager & Finance Officer
SUBJECT: Budget Amendment for Fiscal Year 2012-2013

1. It is requested that the budget for CES—Senior Health Insurance Information Program (SHIIP) be amended as follows:

EXPENDITURE

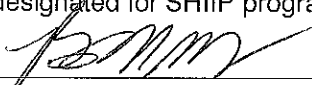
<u>CODE NUMBER</u>	<u>DESCRIPTION (Object of Expenditure)</u>	<u>INCREASE</u>	<u>DECREASE</u>
04549580-526200	Departmental Supplies	1,000	

REVENUE

<u>CODE NUMBER</u>	<u>SOURCE OF REVENUE</u>	<u>INCREASE</u>	<u>DECREASE</u>
04034958-404088	SHIIP Revenue (State of NC – Dept. of Insurance)	1,000	

2. Reason(s) for the above request is/are as follows:

Purchase of items in the Departmental Supplies expenditure account designated for SHIIP programming.



Bryant Spivey, Interim County Extension Director

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

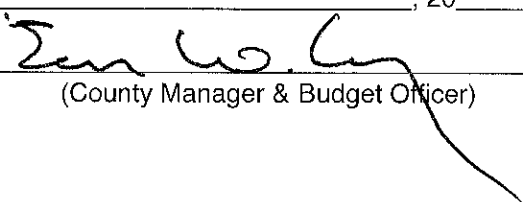
4/22, 20 13


(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

(Date of approval/disapproval by B.O.C.)

_____, 20____


(County Manager & Budget Officer)

07/09

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO:

4/22/2013

FROM: HEATHER BONNEY, LIBRARY DIRECTOR

Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2012-2013

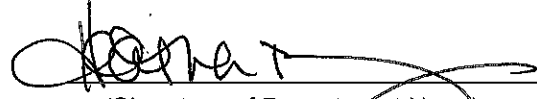
1. It is requested that the budget for the LIBRARY Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11761100-526200	Department Supplies	\$399.00	
11761100-526201	Department Supplies - Equipment	\$4,130.00	
11761100-544200	Cultural Programs	\$1,000.00	
11761100-556100	CO - Books	\$800.00	

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11036110-404110	LIBRARY FINES AND FEES	\$4,000.00	
11036110-408401	DONATIONS	\$241.00	
11036110-408930	DISCARD SALES	\$2,088.00	

2. Reason(s) for the above request is/are as follows:

Based on this year's revenues, fines and fees should be increased to accommodate for anticipated extra income. Funds will be used to purchase a book cart for Roseboro, to replace 7 circulation computers at the branches, to fund the Summer Reading Program incentives, and to purchase children's books.



(Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

4/24, 2013

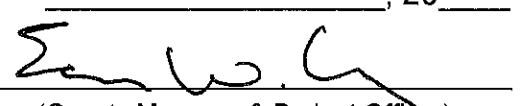


(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____



(County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

**COUNTY OF SAMPSON
BUDGET AMENDMENT**

MEMO: 3/26/2013
 FROM: SHERIFF JIMMY THORNTON Date

TO: Sampson County Board of Commissioners

VIA: County Manager & Finance Officer

SUBJECT: Budget Amendment for fiscal year 2012-2013

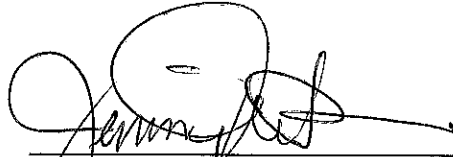
1. It is requested that the budget for the SHERIFF Department be amended as follows:

<u>Expenditure Account</u>	<u>Expenditure Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11243100-581000	TRANSFER TO STATE AGENCY	\$11,800.00	
11034310-404115	CONCEALED WEAPONS FEE		\$11,800.00

<u>Revenue Account</u>	<u>Revenue Account Description</u>	<u>Increase</u>	<u>Decrease</u>
11034310-404115 404115	Concealed weapons Fee	11,800.00	

2. Reason(s) for the above request is/are as follows:

TO COVER COSTS OF PROCESSING NEW AND RENEWAL CONCEALED CARRY PERMITS FOR THE MONTHS OF JANUARY AND FEBRUARY 2013



 (Signature of Department Head)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval. ①

_____, 2013



 (County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____



 (County Manager & Budget Officer)

Date of approval/disapproval by B.O.C.

COUNTY OF SAMPSON
BUDGET AMENDMENT

April 15, 2013

MEMO:

FROM: David K. Clack, Finance Officer
TO: Sampson County Board of Commissioners
VIA: County Manager & Finance Officer
SUBJECT: Budget Amendment for fiscal year 2012-2013

1. It is requested that the budget for the Fire Districts be amended as follows:

<u>Expenditure Account Code</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
23243410-581016	Newton Grove fire department	9,000.00	

<u>Revenue Account Code</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
23043416-499900	NG Fund balance appropriated	9,000.00	

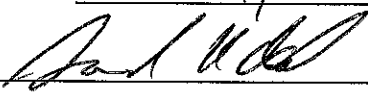
2. Reason(s) for the above request is/are as follows:
Allocate funds for addition and remodeling of station at the request of the Department.



(Signature of Department Head)

ENDORSEMENT

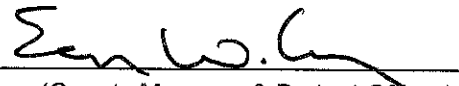
1. Forwarded, recommending approval/disapproval.

4/15, 2013


(County Finance Officer)

ENDORSEMENT

1. Forwarded, recommending approval/disapproval.

_____, 20____


(County Manager & Budget Officer)

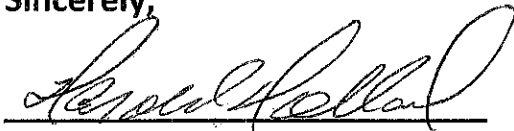
Date of approval/disapproval by B.O.C.

**NEWTON GROVE FIRE & RESCUE, INC.
P.O. BOX 172 (313 WEEKSDALE ST.)
NEWTON GROVE, NC 28366**

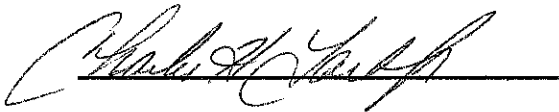
To whom it may concern,

Newton Grove Fire Department is in the final stages of the addition and remodeling of our station. The Board of Directors of Newton Grove Fire Dept. are asking for \$9,000.00 out of our general fund. The fire department will be using the \$9,000.00 for materials needed to complete the remodeling of the inside of our department. If you have any questions, please feel free to contact Chief Joey Eason at 910-385-8824.

Sincerely,



Board Chairman



Board Vice-Chairman

**SAMPSON COUNTY
BOARD OF COMMISSIONERS**

ITEM ABSTRACT

ITEM NO. 5

Meeting Date: May 6, 2013

Information Only
 Report/Presentation
 Action Item
 Consent Agenda

Public Comment
 Closed Session
 Planning/Zoning
 Water District Issue

INFORMATION ONLY

The following selected items are available for your review. Please contact the County Manager's Office if you wish to have additional information on any of the following.

- a. Miscellaneous Counties Resolutions Regarding Legislative Issues



PERQUIMANS COUNTY
BOARD OF COMMISSIONERS

JANICE MCKENZIE COLE
CHAIR
EDWARD R. MUZZULIN
VICE CHAIRMAN
BENJAMIN C. HOBBS
KYLE JONES
TAMMY MILLER-WHITE
MATTHEW PEELER
W. HACKNEY HIGH, JR.
COUNTY ATTORNEY

MARY P. HUNNICUTT
CLERK TO BOARD
W. FRANK HEATH, III
COUNTY MANAGER

P.O. BOX 45
HERTFORD, NORTH CAROLINA 27944
TELEPHONE: 1-252-426-7550

RESOLUTION OPPOSING THE DISPOSAL OF FRACKING WASTE
IN EASTERN NORTH CAROLINA

WHEREAS, hydraulic fracturing, or “fracking,” is a method of extracting natural gas that involves injecting, at an extremely high pressure, a mixture of water, sand, and toxic chemicals to break up shale or other rock formations otherwise impermeable to the flow of natural gas; and

WHEREAS, North Carolina does not currently allow either horizontal drilling or hydraulic fracturing, and studies across the United States show conflicting results on the effects of reversing this ban; and

WHEREAS, Senate Bill 76, which would lift the state’s ban on fracking, was co-sponsored by Senator Bill Cook, was passed by the Senate, and will be considered by the House of Representatives; and

WHEREAS, fracking operations in North Carolina would be concentrated in Central and Western North Carolina, however it has been reported that there are no viable options for disposal of fracking waste in the western part of the state and that Eastern North Carolina might be an option for deep-well disposal of fracking waste; and

WHEREAS, the disposal of fracking byproducts into the aquifer could have a detrimental impact on the environment, including contamination of drinking water wells and surface waters; and

WHEREAS, Section 5 of the North Carolina Constitution states that “It shall be the policy of the State to conserve and protect its lands and waters for the benefit of all its citizenry, and to this end it shall be a proper function of the State of North Carolina and its political subdivisions... to control and limit the pollution of our air and water... and in every other appropriate way to preserve as part of our common heritage of this State its forests, wetlands, estuaries, beaches, historical sites, open lands, and places of beauty”; and

NOW THEREFORE BE IT RESOLVED, that the Perquimans County Board of Commissioners is greatly opposed to the disposal in Eastern North Carolina of fracking waste and byproducts from other areas of the state.

BE IT FURTHER RESOLVED, that the Perquimans County Board of Commissioners urges the North Carolina General Assembly to take no action that would weaken existing laws barring hydraulic fracturing and horizontal drilling before a viable option for disposal of fracking waste is found that does not include Eastern North Carolina.

ADOPTED this 1st day of April, 2013.

Janice McKenzie Cole
Janice McKenzie Cole, Chair
Perquimans County Board of Commissioners

Attest:

Mary P. Hunnicutt
Mary P. Hunnicutt, Clerk to the Board



COLUMBUS COUNTY BOARD OF COMMISSIONERS



RESOLUTION SUPPORTING SENATE BILL 321 - CONTAIN COUNTIES' INMATE MEDICAL COSTS

WHEREAS, Counties are responsible for medical costs when inmates are incarcerated in county jails, and counties often pay full, non-negotiated rates for inmate medical care, resulting in great expense to counties; **and**

WHEREAS, State reimbursement rates have been capped in recent state budget provisions, and Columbus County seeks the same cap on inmate medical expenses to save taxpayer dollars on these costs; **and**

WHEREAS, it has been a goal of Columbus County to seek legislation that would authorize medical care providers to charge counties for inmate medical services at a rate not to exceed the rates paid by the State Department of Public Safety to inmate medical providers; **and**

WHEREAS, Senate Bill 321 would put County jail inmate costs processes on par with that afforded to State prisons by limiting County reimbursements to medical providers and facilities for jail inmate treatment to the lesser of seventy (70%) percent of the provider's prevailing charge or twice the Medicaid rate; **and**

WHEREAS, Senate Bill 321 would also allow counties to amend their medical care plans to allow for Medicaid reimbursement for those inmates deemed eligible for Medicaid and receiving inpatient hospitalization services; **and**

WHEREAS, Senate Bill 321 was co-sponsored by Senators Davis, Newton and Goolsby, and will be considered by the Senate.

NOW, THEREFORE, BE IT RESOLVED, the Columbus County Board of Commissioners urges the North Carolina General Assembly to grant relief to counties from medical costs for inmates by enacting Senate Bill 321.

APPROVED and ADOPTED this 15th day of April, 2013.

COLUMBUS COUNTY BOARD OF COMMISSIONERS



Handwritten signature of Charles T. McDowell in black ink.

CHARLES T. McDOWELL, Chairman

ATTESTED BY:

Handwritten signature of June B. Hall in black ink.

JUNE B. HALL, Clerk to Board

RESOLUTION
SUPPORTING SENATE BILL 321 – CONTAIN COUNTIES’ INMATE MEDICAL COSTS

WHEREAS, counties are responsible for medical costs when inmates are incarcerated in county jails, and counties often pay full, non-negotiated rates for inmate medical care, resulting in great expense to counties; and

WHEREAS, state reimbursement rates have been capped in recent state budget provisions, and Cumberland County seeks the same cap on inmate medical expenses to save taxpayer dollars on these costs; and

WHEREAS, it has been a goal of Cumberland County to seek legislation that would authorize medical care providers to charge counties for inmate medical services at a rate not to exceed the rates paid by the North Carolina Department of Public Safety to inmate medical providers; and

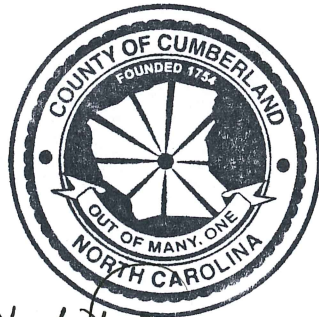
WHEREAS, Senate Bill 321 would put county jail inmate cost processes on par with that afforded to state prisons by limiting county reimbursements to medical providers and facilities for jail inmate treatment to the lesser of 70 percent of the provider’s prevailing charge or twice the Medicaid rate; and

WHEREAS, Senate Bill 321 would also allow counties to amend their medical care plans to allow for Medicaid reimbursement for those inmates deemed eligible for Medicaid and receiving in-patient hospitalization services; and

WHEREAS, Senate Bill 321 was co-sponsored by Senators Davis, Newton and Goolsby, and will be considered by the Senate.

NOW, THEREFORE, BE IT RESOLVED that the Cumberland County Board of Commissioners urges the North Carolina General Assembly to grant relief to counties from medical costs for inmates by enacting Senate Bill 321.

Adopted this 15th day of April, 2013.



Jimmy Keeffe

JIMMY KEEFFE, Chairman
Cumberland County Board of Commissioners

ATTEST:

Candice H. White

Candice H. White
Clerk to the Board



MARY P. HUNNICUTT
CLERK TO BOARD
W. FRANK HEATH, III
COUNTY MANAGER

**PERQUIMANS COUNTY
BOARD OF COMMISSIONERS**

P.O. BOX 45
HERTFORD, NORTH CAROLINA 27944
TELEPHONE: 1-252-426-7550

JANICE MCKENZIE COLE
CHAIR
EDWARD R. MUZZULIN
VICE CHAIRMAN
BENJAMIN C. HOBBS
KYLE JONES
TAMMY MILLER-WHITE
MATTHEW PEELER
W. HACKNEY HIGH, JR.
COUNTY ATTORNEY

**RESOLUTION SUPPORTING SENATE BILL 321- CONTAIN COUNTIES' INMATE
MEDICAL COSTS**

WHEREAS, Counties are responsible for medical costs when inmates are incarcerated in county jails, and counties often pay full, non-negotiated rates for inmate medical care, resulting in great expense to counties; and

WHEREAS, State reimbursement rates have been capped in recent state budget provisions, and Perquimans County seeks the same cap on inmate medical expenses to save taxpayer dollars on these costs; and

WHEREAS, it has been a goal of Perquimans County to seek legislation that would authorize medical care providers to charge counties for inmate medical services at a rate not to exceed the rates paid by the State Department of Public Safety to inmate medical providers; and

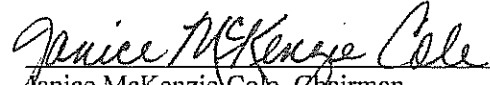
WHEREAS, Senate Bill 321 would put County jail inmate costs processes on par with that afforded to State prisons by limiting County reimbursements to medical providers and facilities for jail inmate treatment to the lesser of 70 percent of the provider's prevailing charge or twice the Medicaid rate; and

WHEREAS, Senate Bill 321 would also allow Counties to amend their medical care plans to allow for Medicaid reimbursement for those inmates deemed eligible for Medicaid and receiving in-patient hospitalization services; and

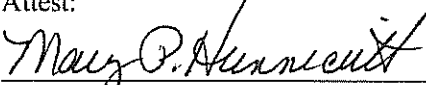
WHEREAS, Senate Bill 321, was co-sponsored by Senators Davis, Newton and Goolsby, and will be considered by the Senate.

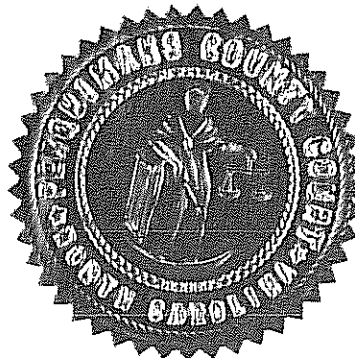
NOW THEREFORE BE IT RESOLVED, that the Perquimans County Board of Commissioners urges the North Carolina General Assembly to grant relief to Counties from medical costs for inmates by enacting Senate Bill 321.

ADOPTED this 1st day of April, 2013.


Janice McKenzie Cole, Chairman
Perquimans County Board of Commissioners

Attest:


Mary P. Hunnicutt, Clerk to the Board



POLICIES AND PROCEDURES REGARDING PUBLIC COMMENT

A period reserved for comments from the public on topics not otherwise included on that evening's agenda will be included as an item of business on all agendas of regularly-scheduled Board of Commissioners meetings and shall be deemed the "Public Comment" segment of the agenda. The Public Comment segment of the agenda will be placed at the end of the agenda, following the conclusion of all other open session business.

As with Public Hearings, the Chair (or presiding officer) will determine and announce limits on speakers at the start of the Public Comment period. Generally, each speaker will be allocated five (5) minutes. **Speakers may not allocate their time to another speaker.** The Chairman (or presiding officer) may, at his discretion, decrease this time allocation, if the number of persons wishing to speak would unduly prolong the meeting.

The Public Comment period shall not exceed a total of thirty (30) minutes unless the Board entertains a successful majority vote to extend this period.

An individual wishing to address the Board during the Public Comment period shall register with the Clerk to the Board prior to the opening of the meeting by signing his or her name, address and a short description of his or her topic on a sign-up sheet stationed in the lobby of the County Auditorium.

If time allows, those who fail to register before the meeting may speak during the Public Comment period. These individuals will speak following those who registered in advance. At this time in the agenda, an individual should raise his or her hand and ask to be recognized by the Board Chair (or presiding officer); and then state his or her name, address and introduce the topic to be addressed.

Items of discussion during the Public Comment segment of the meeting will be only those appropriate to Open Meetings. Closed Meeting topics include, but are not limited to, such subjects as personnel, acquisition of real property, and information protected by the client-attorney privilege. Closed Meeting subjects will not be entertained.

Because subjects of Special and Emergency Meetings are often regulated by General Statutes, there will be no Public Comments segment reserved on agendas of these meetings; however, Special and Emergency Meetings are open for public attendance.

The Public Comments segment of the agenda is intended to provide a forum for the Board of Community to listen to citizens; **there shall be no expectation that the Board will answer impromptu questions.** However, Board members, through the presiding officer, may ask the speaker questions for clarification purposes. The Board will not take action on an item brought up during the Public Comments segment of the agenda and, when appropriate, items will be referred to the Manager or the proper Department Head.