

**SAMPSON COUNTY,
NORTH CAROLINA**

April 1, 2013

The Sampson County Board of Commissioners convened for their regular meeting at 7:00 p.m. on Monday, April 1, 2013 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Billy Lockamy, and Commissioners Albert D. Kirby, Jr., Harry Parker, and Jefferson Strickland. Absent: Vice Chairman Jarvis McLamb (who was hospitalized).

The Chairman convened the meeting and called upon Commissioner Parker for the invocation. Commissioner Strickland then led the Pledge Allegiance.

Commissioner Strickland provided an update on Commissioner Jarvis McLamb. He reported that he had visited him briefly on Saturday, and that Commissioner McLamb continues to improve. He stated that Mrs. McLamb told him that plans were for Commissioner McLamb to go to the hospital's rehabilitation unit where he will undergo rehabilitation three hours per day. It is recommended that those who wish to send letters or cards send them to the McLamb's home address.

Approval of Agenda

Upon a motion made by Commissioner Strickland and seconded by Commissioner Kirby, the Board voted unanimously to approve the agenda with the removal of the planned Closed Session and the addition of item (h) to the Consent Agenda: the scheduling of a public hearing regarding the naming of certain private roads for the May meeting.

Roads

Monthly Report - NCDOT Len Reynolds, NCDOT Division Engineer, was present to answer questions and concerns of the Board and citizens in attendance. Mr. Reynolds reminded the Board that Litter Sweep would be held during the second and third week of April. Mr. Reynolds also reported that the Department would hold a workshop on Wednesday morning, sponsored by Sampson Community College, for local contractors interested in being qualified for state projects. Mr. Reynolds reported that the plans for Sections A and B of the NC 24 project were on the website to be bid on. He added that Sections C and D would be available for bid in September. He explained that the let date for Sections C and D had been delayed but the completion date for the entire project had not changed. Mr. Reynolds stated that the Department was waiting on the weather to begin resurfacing projects, and he noted several other contracts upcoming. The Department, he explained, was interested in encouraging local contractors to bid on these projects. Commissioner Strickland asked if road cleanup bags were available, and Mr. Reynolds stated the bags were available in the District

Office. Mr. Reynolds added that if groups used the pickup bags, and citizens noticed them remaining on the roadway longer than one week, to please advise the Department of Transportation. Chairman Lockamy asked if the Department had any dates or plans for the resurfacing of Basstown Road, and Mr. Reynolds that it was not in the five-year plan. However, the department had received some complaints about the road, but it was unlikely that there was enough daily traffic to jump ahead of other roads on the list.

Item 1: Reports and Presentations

Introduction of New Cooperative Extension Director Mr. Greg Hoover, Southeastern District Extension Director, was present to introduce the new Cooperative Extension Service Director for Sampson County, Eileen Coite. He reported that Ms. Coite would assume the role of County Extension Director in Sampson County effective May 1, 2013, replacing retiring County Extension Director Kent Wooten. Mr. Hoover expressed his appreciation to Bryant Spivey, who had served as Interim County Extension Director since January 1. Mr. Hoover explained the requirements for the position and the extensive interview process used for the selection of the new Director, stressing the involvement of community leaders, staff and administrative team. Ms. Coite currently works for North Carolina Cooperative Extension in Wayne County as an Agricultural Extension Agent, specializing in livestock management and production, forage crop production, animal waste management and use development. Ms. Coite has her Bachelor of Science and Masters degree in Animal Science from North Carolina State University; she is also a graduate of the 2008 - 2010 in NCSU College of Agriculture and Life Science Agricultural Leadership Development Program. Ms. Coite spoke briefly expressing her excitement at the opportunity to work in Sampson County. The Board welcomed Ms. Coite to the County.

Item No. 2: Action Items

Approval of Project Funding and Agreement As to the Installation, Operation, and Maintenance of the Detention Center Grit Chamber County Manager Ed Causey recalled that the Board had met numerous times to discuss the need and several options for the grit chamber for the Sampson County Detention Center, most recently October 2012. He stated the Board had done a very responsible job of reviewing alternatives; however it was determined that because the County was not in the sewer business, it would behoove us to work with the City of Clinton and let them install and maintain the grit chamber. To this end, the City of Clinton had advertised and received bids; the final low bid received was \$180,000. Mr. Causey noted that the City was anxious to move expeditiously and planned to award such bid the following day if the Board concurred tonight. Mr. Causey called the Board's attention to the Agreement for the Installation Operation and Maintenance of the Grit Chamber (the format of which had been previously agreed to by the Board), noting the cost of \$250 per month for

maintenance. This amount, he noted, would be renegotiated if major repairs become necessary. Commissioner Kirby noted that it was not happy when the low bid was higher than the original estimate; however from what he understood, the nature of these contractors was somewhat different from the original proposal. It was noted that the financing would include \$80,000 previously budgeted, with the balance to be allocated from the Board's contingency. Upon a motion made by Commissioner Strickland and seconded by Commissioner Kirby, the Board voted unanimously to concur with the bid award, to approve the following budget amendment budgeting funds for the project, and approving the agreement with the city of Clinton to the installation, operation and maintenance of the equipment. (Copy of the Agreement filed in Inc. Minute Book _____, Page _____.)

<u>EXPENDITURE</u>		<u>Public Buildings</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11142600	555000	Capital Outlay Other	180,000.00	
11999000	509700	Contingency		100,000.00
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11039999	409800	Fund Bal Appropriated Encumbrances	80,000.00	

Setting Dates for Special Meetings in April County Manager Ed Causey reminded the Board of the original intention to hold to work sessions regarding County water. He noted that the first of two work sessions facilitated by Public Works Director Lee Canady regarding the County's water system provided the history and background on the system and set the stage for a second session for staff to discuss the future of the County's system and seek the direction of the Board for future operations and development of the system. He recommended this session be scheduled for Monday, April 8, again at the Public Works Office.

Mr. Causey also requested that the Board schedule a meeting in April the purpose of which was for staff to provide some preliminary information in preparation for the development of the proposed FY 2013-2014 budget. This was a result of the Board's request to improve the budget development process and gain more input from the commissioners. Mr. Causey explained that each of the departments had submitted their preliminary budgets as of March 15, and these budgets had been reviewed for form and to ensure staff had the best information available. Mr. Causey stated it was the staff's intention to provide information in advance of the pre-budget workshop noting the pluses and minuses as to where the County is in preparation for budgeting. In addition, the materials will include the budget memo submitted by each department, to allow commissioners to select any items they wish to discuss. Staff will provide an outline of major issues and budgetary impacts for discussion. This information would be provided by April 9 in advance of the meeting. Mr. Causey noted this was a novel approach to budgeting, not something tried before; however if it was not productive,

the commissioners could offer suggestions and critiques to improve the process. The idea was to make the Board's job in early summer a little easier.

It was the consensus of the Board that the regular meeting would recess to reconvene for the April 8 meeting, then recess to reconvene again for the April 15 meeting.

Courthouse Security - Consideration of Seeking Architectural Services for Feasibility Study Commissioner Kirby reported that he had participated in a productive meeting with the County Manager, the Clerk of Court, Sheriff's Office staff, and the District Attorney regarding Courthouse security. He noted that basically the group re-familiarized themselves with what had been discussed previously and what would be the most economically feasible method for Courthouse security. The group discussed whether connecting the main Courthouse and the Courthouse extension would be cheaper in the long run because it reduced the manpower needed for Courthouse security and recognized that one entrance would be the most secure. Commissioner Kirby reported that in talking with Sgt. Huffman and the Clerk of Court himself, it was suggested that if the County was thinking of connecting the two buildings they may wish to consult an architect. This would further be recommended as the County would also be dealing with the City of Clinton and considering the aesthetics of the project. Commissioner Kirby stated that the Clerk of Court suggested just having a feasibility study just to see how much it would cost. Mr. Kirby noted that Judge Parsons reminds him of often of security concerns, including recent tragedies with court officials in Texas. Commissioner Strickland asked if the other members agreed this was the path to go, and Commissioner Kirby noted it seems to have been the consensus of the group. To be honest, he stated, they were receptive to doing anything as they felt so nervous about something happening, and given the liability now that the County was aware of the need. Manager Ed Causey noted that the group had questions regarding ingress and egress and codes and impacts, and it was suggested that an architect could protect all interests. Commissioner Strickland noted that this could lead to some cost savings. Commissioner Parker noted that this had been a concern for some time, even when he served in the Sheriff's Office. He asked if there had been any other alternatives considered, and County Manager Causey responded that the Courthouse Security Committee had questioned whether or not this was something the County could afford. Mr. Causey noted that he did invite Public Works Director Lee Cannady, who was particularly good at cost-effective solutions, to participate in the discussions. Mr. Causey noted that the architect would be tasked with investigating the feasibility of the connectivity of the two buildings, not security considerations. Chairman Lockamy asked if we were trying to have two buildings instead of three, and it was noted that in the long term this may result in savings by reducing the number of security personnel needed. Chairman Lockamy asked if there had been any further discussion on the possibility of rescheduling courts, and Commissioner Kirby reported that he had discussed the potential of rotating criminal and civil court every other week (as Duplin

County does) with Judge Parsons, but Judge Parsons indicated that he thought the County was past that point. Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker the Board voted unanimously to authorize staff to obtain a cost estimate for the architectural feasibility study.

Item No. 3: Consent Agenda

Commissioner Kirby requested that item (c) be tabled for another month as he wished to do further research and as Commissioner Parker was not on the Board when this was originally discussed. Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to approve the Consent Agenda, excluding item (c):

- a. Approved the minutes of the March 4, 2013 meeting
- b. Approved the submission of an application to the NC Rural Center for \$43,520 in grant funds for soil remediation services on the NC 24 Clinton Rail Site to conclude the site environmental analysis of this industrial site
- c. ~~Approved a Memorandum of Understanding between the County and Waste Industries, LLC and authorize execution of a contract extension with amended terms, contingent upon attorney review~~ This item was tabled.
- d. Authorized the execution of the deed between the County and Alfonza H. Williamson for the West Carter Street property (Copy of the deed filed In Inc. Minute Book ____, Page ____.) (Assistant County Manager Susan Holder provided a list of associated costs for the disposition of the property, noting a balance to the good to the County of approximately \$234.)
- e. Approved a request for withdrawal and surplus of discarded library items and disposal pursuant to Materials Selection Policy (List filed in Sampson County Finance Office.)
- f. Approve the following tax refunds:

# 5603	Melvin C. Naylor, Sr.	\$437.36
# 5665	Mercedes-Benz Financial Svc	\$241.76
#5671	Charlie M./Dorothy H. Autry	\$136.37
#5660	Justin Leslie Carter	\$226.44

- g. Approved the following budget amendments:

<u>EXPENDITURE</u>		<u>Social Services</u>	
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u> <u>Decrease</u>
13553100	512600	Part Time Salaries	19,000.00
13553100	531100	Travel	8,500.00

13553100	539300	Contracted Temporary Help	25,000.00	
13553100	512100	Salaries		52,500.00
13553900	536000	IV-E Adoption Assistance	16,700.00	
13553100	512700	Longevity		686.00
13553100	518350	Employee Assistance		201.71
13553100	518500	Unemployment Assistance		81.29
13553830	544000	Food Stamp Contracted Services		7,700.00
13554310	568401	State Foster Care		16,062.00

REVENUE

<u>Code Number</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
13535430	403309 State Foster Care		8,031.00

EXPENDITURE

Expo Center

<u>Code Number</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
62998610	526202 ABC Bev. Supplies	2,000.00	

REVENUE

<u>Code Number</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
62939861	404011 Gratuity	2,000.00	

EXPENDITURE

Health Promotions

<u>Code Number</u>	<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551550	512100 Salaries	2,258.30	
12551550	518100 FICA	140.01	
12551550	518120 Medicare FICA	32.75	
12551550	518200 Retirement	152.21	
12551550	518901 401K	57.13	
12551550	526200 Dept Supplies	3,400.00	
12551550	531100 Travel	3,599.00	
12551010	512100 Salaries	2,258.30	
12551010	518100 FICA	140.01	
12551010	518120 Medicare FICA	32.75	
12551010	518200 Retirement	152.21	
12551010	518901 401K	57.13	
12551020	512100 Salaries		2,258.30
12551020	518100 FICA		140.01
12551020	518200 Medicare FICA		32.75
12551020	518200 Retirement		152.21
12551020	518901 401K		57.13

REVENUE

<u>Code Number</u>	<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535156	404000 State Assistance	9,640.00	

<u>EXPENDITURE</u>		<u>Tax</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141400	519100	Professional Services	10,500.00	
<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034140	404138	Revenue Fees-Garland	2,500.00	
11034140	404125	Legal Fees	8,000.00	

- h. Scheduled a public hearing regarding the naming of certain private roads for Monday, May 6, 2013

Item No. 4: Board Information

The following items were provided to the Board for information only:

- a. Mid Carolina Senior Games, April 10-27, 2013
- b. NC Forestry Service - 2012 Summary of Accomplishments in Sampson County

County Manager Reports

County Manager Ed Causey reported that he and Commissioner Strickland would be attending the North Carolina Association of County Commissioners regional meeting on Thursday in Wilmington. He stated that others were invited to accompany them, and Commissioner Kirby indicated that he would go as well. Mr. Causey notified the Board that the husband of Tax Collector Angela Sanderson had passed away, and the visitation and memorial service was scheduled for Wednesday. Mr. Causey noted the staff was looking forward to the upcoming special meetings. Once Mr. Cannady had provided information regarding water resources, the Board could offer staff some direction, which would be positive as we begin to set the stage for the future of the system. Mr. Causey stated that he was optimistic that the meeting on April 15 would provide some good information and would improve our budget process and allow us to move through the budget process as expeditiously and efficiently as possible. He did note however, that this would still be early enough in the process if the Board wish to revise the process.

Public Comments

There were no public comments offered.

Recess to Reconvene

Upon a motion made by Commissioner Lockamy and seconded by Commissioner Parker, the Board voted unanimously to recess to reconvene at 6:30 p.m. on April 8 at the Sampson County Public Works office.